



City of Kenmore
City Council Special and Regular
Meeting Agenda
Monday, July 28, 2025
6:00 PM

ZOOM - LINK: <https://kenmorewa-gov.zoom.us/j/89920022681>

Password: 072825

Telephone: Dial US: +1 253 215 8782

Webinar ID: 899 2002 2681

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: kenmorewa.gov/publiccomment

REQUEST AN ACCOMMODATION HERE: kenmorewa.gov/accommodation

If you have technical difficulties accessing the meeting virtually, please contact the Acting City Clerk at mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

1. CALL SPECIAL MEETING TO ORDER - 6:00 PM

2. EXECUTIVE SESSION

- A) Confidential Session of the Council - Pursuant to RCW 42.30.110(1)(b), the City Council will now enter an executive session to consider the acquisition of real estate. This executive session is slated to last 60 minutes until approximately 7:00 PM. No final action is expected.

3. ADJOURN SPECIAL MEETING

4. CALL REGULAR MEETING TO ORDER - 7:00 PM

5. ROLL CALL

6. LAND ACKNOWLEDGEMENT

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge

their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

7. FLAG SALUTE

8. AGENDA APPROVAL

9. PROCLAMATION

A) Disability Pride Month - July 2025, to be received by Elisabeth Sotak of Kinderling

1. Disability Pride Month - July 2025

10. WHERE'S THE FUN?

11. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here, please refrain from booing, clapping, heckling, yelling, or other interruptions. Please note: Under Washington State law (RCW 42.17A.555), public comment time may not be used to support or oppose candidates or ballot measures. Thank you for keeping remarks focused on City business. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

A) **VIRTUAL PUBLIC COMMENT PRE-REGISTRATION:** To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at clerks@kenmorewa.gov.

12. CONSENT AGENDA

A) Cancel the City Council Regular Meetings of August 11, 18, and 25.

B) Approve the following Voucher Certification and Approval:

- Total Check #s 56544 through 56616 totaling \$470,998.42
- Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 06/27/2025 in the amount totaling

\$292,096.27

- Total EFT Payment #s 1858 through 1860 total \$362,270.60

1. Voucher Certification & Approval 06/21/2025 - 07/03/2025
- C) Adopt Resolution No. 25-430 to reduce the speed limit from 35 MPH to 30 MPH on 61st Avenue NE from SR 522 to 61st Place NE and on 61st Place NE from 61st Avenue NE to north City limits.
1. Agenda Bill - Resolution No. 25-430
 2. Attachment A - Proposed Resolution No. 25-430
 3. Attachment B - Speed Limit Reduction Map
- D) Approve Contract No. 25-C3165 NE 181st Street Custom Lighting, Takeover Agreement and Bill of Sale NE 181st Street Lighting with Puget Sound Energy (PSE) and authorize the Interim City Manager to sign the same.
1. Agenda Bill - Transfer Ownership and Maintenance of NE 181st Street Lighting System to PSE
 2. Attachment 1 - Contract No. 25-C3165
 3. Attachment 2 - Bill of Sale
- E) Approve the City Manager employment agreement with Teri Killgore and authorize the Mayor to execute the agreement.
1. Agenda Bill - City Manager Contract
 2. Attachment 1 - City Manager Contract
- F) Approve that ongoing funding for the Northshore Senior Center funding, which totals \$67,000 annually for the 2025-2026 biennium, be removed from the competitive Human Services Grant Program and become a direct allocation in the Human Services budget, starting in 2025, and authorize the Interim City Manager to execute Contract No. 25-C3123 with Northshore Senior Center.
1. Agenda Bill - Northshore Senior Center
 2. Attachment 1 - Contract No. 25-C3123
- G) Authorize the Interim City Manager to execute an interlocal agreement with eCityGov Alliance for 2026 aerial orthophotography acquisition and updates to contours and impervious feature GIS data in an amount not to exceed \$22,400. *(added 7/22)*
1. Agenda Bill - Interlocal Agreement (added 7/22)
 2. Attachment 1 - eCityGov Aerial Acquisition ILA (added 7/22)
- H) Authorize the Interim City Manager to execute Contract No. 25-C3160 for Kenmore Public Works Operations Center (PWOC) Initial Site Work. *(added 7/22)*
1. Agenda Bill - PWOC Initial Site Work (added 7/22)

- I) Approve the drainage easement agreement with Northshore School District #417 in a form acceptable to the City Attorney's Office and authorize the Interim City Manager or designee to sign the agreement. *(added 7/22)*
 - 1. Agenda Bill - Drainage Easement (added 7/22)
 - 2. Attachment 1 - Draft Drainage Easement Agreement (added 7/22)
- J) Approve Contract No. 25-C3163 between the City of Kenmore and the Inglemoor High School (IHS) Crew Boosters for use of Rhododendron Park Public Boathouse for recreation programming, in a form acceptable to the City Attorney's Office and substantially similar to Attachment 1, and authorize the Interim City Manager to sign the same. *(added 7/24)*
 - 1. Agenda Bill - City of Kenmore and IHS Crew Boosters (added 7/25)
 - 2. Attachment 1 - Contract No. 25-C3163 (added 7/25)
 - 3. Attachment 2 - Collaboration Agreement (added 7/25)

13. PRESENTATION

- A) Completed Kenmore Urban Forestry Management Plan, presented by Environmental Services Director Richard Sawyer and Climate Action Plan Program Manager Nina Rasmussen
 - 1. UFMP Presentation (added 7/25)

14. BUSINESS AGENDA

- A) Proposed Ordinance No. 25-0626, relating to easing restrictions on temporary homeless shelters, amending Chapter 18.100 of the Kenmore Municipal Code (KMC), presented by Planner Reilly Rosbotham, *for discussion*
 - 1. Agenda Bill - Temporary Homeless Shelters (updated 7/28)
 - 2. Attachment 1 - Proposed Ordinance No. 25-0626
 - 3. Exhibit A - KMC 18.100
 - 4. Presentation (added 7/25)
- B) Report on the Findings and Recommendations for Emergency Management, presented by Assistant City Manager/Community Development Director Debbie Bent and Consultant Jody Ferguson, *for discussion and direction*
 - 1. Agenda Bill - Emergency Management
 - 2. Attachment 1 - Draft Report
 - 3. Attachment 2 - Presentation (added 7/24)
 - 4. Attachment 3 - Contract No. 24-C3084 ILA for NEMCo
- C) Code Amendments to Title 18 of the Kenmore Municipal Code (KMC): Critical Areas, presented by Principal Planner Todd Hall and Osborn Consulting Team: Principal Tarelle Osborn and Senior Biologist Diana Halladay, *for discussion and direction*

1. Agenda Bill - Critical Areas
 2. Attachment 1 - Presentation
- D) Amending the processing procedure for development agreements that require the vote of a majority plus one of the whole City Council, presented by Assistant City Manager/Community Development Director Debbie Bent and Senior Planner Brittany Chue, *for discussion and direction*
1. Agenda Bill - Development Agreement Procedure
 2. Attachment 1 - Presentation (added 7/25)
- E) Zoning Regulation Amendments for Parcels Adjacent to Swamp Creek near SR 522/80th Avenue NE where interim regulations currently apply, presented by Assistant City Manager/Community Development Director Debbie Bent and Senior Planner Brittany Chue, *for continued discussion and direction*
1. Agenda Bill - Zoning Regulation Amendments (added 7/22)
 2. Attachment 1 - Staff Memo (added 7/22)
 3. Attachment 2 - Presentation (added 7/25)

15. STAFF REPORTS

16. COUNCILMEMBER REPORTS & COMMENTS

17. ADJOURNMENT

UPCOMING MEETING SCHEDULE:

- A) City Council Regular Meetings of August - *tentatively canceled*

NOTICE OF POTENTIAL QUORUMS

- A) [Click here for information about Potential Quorums of the City Council](#). Now found on the City website under City Council Meetings.