



City of Kenmore
City Council Regular Meeting
Agenda
Monday, September 8, 2025
7:00 PM

ZOOM - LINK: <https://kenmorewa-gov.zoom.us/j/84420027469>

Password: 090825

Telephone: Dial US: +1 253 215 8782

Webinar ID: 844 2002 7469

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: kenmorewa.gov/publiccomment

REQUEST AN ACCOMMODATION HERE: kenmorewa.gov/accommodation

If you have technical difficulties accessing the meeting virtually, please contact the Acting City Clerk at mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

1. CALL REGULAR MEETING TO ORDER - 7:00 PM

2. ROLL CALL

3. LAND ACKNOWLEDGEMENT

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

4. FLAG SALUTE

5. AGENDA APPROVAL

6. PROCLAMATIONS

- A) Suicide Prevention Awareness Month, to be accepted by Regional Crisis Response (RCR) Agency Executive Director Brook Buettner
 - 1. Suicide Prevention Awareness Month

- B) National Recovery Month
 - 1. National Recovery Month

7. WHERE'S THE FUN?

8. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here, please refrain from booing, clapping, heckling, yelling, or other interruptions. Please note: Under Washington State law (RCW 42.17A.555), public comment time may not be used to support or oppose candidates or ballot measures. Thank you for keeping remarks focused on City business. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

- A) **VIRTUAL PUBLIC COMMENT PRE-REGISTRATION:** To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at clerks@kenmorewa.gov.

9. CONSENT AGENDA

- A) Approve the City Council Special and Regular Meeting Minutes of Monday, June 23, 2025.
 - 1. City Council Special and Regular Meeting Minutes of Monday, June 23, 2025
- B) Approve the City Council Special Meeting Minutes of Monday, July 14, 2025.
 - 1. City Council Special Meeting Minutes of Monday, July 14, 2025
- C) Approve the City Council Regular Meeting Minutes of Monday, July 21, 2025.
 - 1. City Council Regular Meeting Minutes of Monday, July 21, 2025
- D) Approve the City Council Special and Regular Meeting Minutes of Monday, July 28, 2025.
 - 1. City Council Special and Regular Meeting Minutes of Monday, July 28,

2025

- E) Approve the City Council Special Meeting Minutes of Wednesday, August 27, 2025.
1. City Council Special Meeting Minutes of Wednesday, August 27, 2025
- F) Approve the following Voucher Certification and Approval:
- Total Check #s 56784 through 56854 totaling \$750,161.88
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 08/08/2025 in the amount totaling \$327,780.60
 - Total EFT Payment #s 1875 through 1879 total \$526,505.78
1. Voucher Certification & Approval 08/08/2025 - 08/15/2025
- G) Adopt Ordinance No. 25-0631, amending Titles 15 and 18 of the Kenmore Municipal Code (KMC), for single room occupancy (SRO) and residential parking regulations.
1. Agenda Bill - Ordinance No. 25-0631
 2. Attachment 1 - Ordinance No. 25-0631
- H) Authorize the City Manager to execute Interlocal Agreement No. 25-C3170 with the Washington State Department of Commerce to accept grant funds totaling \$98,160 to install and expand the solar capacity on City Hall.
1. Agenda Bill - City Hall Solar Grant
 2. Attachment 1 - Commerce Solar Grant Draft Contract
- I) Join and approve the Purdue Pharma and Generic Manufacturers opioid settlement and authorize the City Manager or designee to sign the 1) Subdivision Participation and Release Form, 2) Secondary Manufacturers' Combined Subdivision Participation and Release Form ("Combined Participation Form"), 3) Washington State Allocation Agreement Governing the Allocation of Funds Paid by the Purdue Bankruptcy, Sacklers, and Certain Opioid Manufacturers ("Allocation Agreement IV"), and 4) One Washington Memorandum of Understanding Between Washington Municipalities, and take all steps necessary to implement the City's participation in the settlement.
1. Agenda Bill - Opioid Settlement

10. PRESENTATION

- A) Introduce New Staff:

- Civil Engineer Lucas Fowler
- Code Compliance Officer Kaitlin Grimm

- Permit Coordinator Tessa Sithat
- Senior Building Plans Examiner Brendan Bray
- City Manager Teri Killgore

11. BUSINESS AGENDA

- A) 2nd Quarter Financial Report, presented by Finance & Administration Director Melinda Merrell, *to receive and file*
1. Agenda Bill - 2nd Quarter 2025 Financial Report
 2. Attachment 1 - 2nd Quarter 2025 Financial Reports
 3. Presentation (added 9/5)

12. STAFF REPORTS

13. COUNCILMEMBER REPORTS & COMMENTS

14. ADJOURNMENT

UPCOMING MEETING SCHEDULE:

NOTICE OF POTENTIAL QUORUMS

- A) [Click here for information about Potential Quorums of the City Council](#). Now found on the City website under City Council Meetings.