

**City of Kenmore
City Council Meeting
Special Meeting Minutes
Wednesday, August 27, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain (excused)
Councilmember Joe Marshall
Councilmember Debra Srebnik (excused)
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis (excused)

Staff: Interim City Manager Stephanie Lucash
Acting City Clerk Michelle Kang
Finance & Administration Director Melinda Merrell

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the special meeting to order at 12:01 PM.

CONSENT AGENDA

- A. Approve the following Voucher Certification and Approval:
- Total Check #s 56617 through 56692 totaling \$994,355.42
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 07/11/2025 in the amount totaling \$354,868.69
 - Total EFT Payment #s 1866 through 1868 total \$73,392.85
- B. Approve the following Voucher Certification and Approval:
- Total Check #s 56693 through 56783 totaling \$845,428.60
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 07/25/2025 in the amount totaling \$334,303.58
 - Total EFT Payment #s 1869 through 1870 total \$24,681.31

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by Sasson.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

ADJOURN SPECIAL MEETING

Mayor Herbig adjourned the special meeting at approximately 12:01 PM.



Nigel Herbig, Mayor


[Michelle Kang \(Sep 9, 2025 5:19:40 PDT\)](#)

Michelle Kang, Acting City Clerk

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Final Audit Report

2025-09-12

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