

**City of Kenmore  
City Council Meeting  
Regular Meeting Minutes  
Monday, July 21, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

**PRESENT:**

Councilmembers: Mayor Nigel Herbig  
Deputy Mayor Melanie O’Cain  
Councilmember Joe Marshall  
Councilmember Debra Srebnik  
Councilmember Valerie Sasson  
Councilmember Jon Culver  
Councilmember Nathan Loutsis

Staff: Interim City Manager Stephanie Lucash  
Interim Deputy City Manager Tambi Cork  
City Attorney Dawn Reitan  
Acting City Clerk Michelle Kang  
Co-Clerk Lauren Chomiak  
Administrative/Financial Services Manager Carla Schnee  
Payroll & Accounting Coordinator Jenilee Knox  
Public Records Officer Teresa McAllister  
Principal Planner Todd Hall  
Senior Planner Brittany Chue

Speaking Guests: Janelle Rothfolk, KCHRA Senior Director of Research & Data  
Dr. Ettore Palazzo, EvergreenHealth CEO  
Warren Jimenez, King County Department of Natural Resources &  
Parks, Parks & Recreation Division Director

Public Comments Speaking Guests:  
Patrick O’Brien, Kenmore Resident  
Katrina Meiusi, Kenmore Resident (virtual)  
Lynn Hodges, Kenmore Resident (virtual)

Public Hearing Speaking Guests:

Stacey Valenzuela, Kenmore Resident (virtual)

Business Item A Public Comment Speaking Guests:

Stacey Valenzuela, Kenmore Resident (virtual)

Business Item B Public Comment Speaking Guests:

Stacey Valenzuela, Kenmore Resident (virtual)

### **CALL REGULAR MEETING TO ORDER**

Mayor Herbig called the regular meeting to order at 7:00 PM.

### **LAND ACKNOWLEDGEMENT**

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

### **FLAG SALUTE**

Mayor Herbig led the Council in the Pledge of Allegiance.

### **AGENDA APPROVAL**

The agenda was approved as presented.

### **WHERE'S THE FUN?**

Interim City Manager Stephanie Lucash highlighted July's potluck and pickleball all staff meeting photos, sharing photos of pickleball, cornhole, and Code Compliance Officer's therapy llama who joined the all staff meeting.

### **PUBLIC COMMENTS**

The City Council took comments from the public.

Timestamped link here:

<https://www.youtube.com/live/TvTmKEpqGZ0?si=yXHG2YcsudcwQ8e-&t=286>

### **CONSENT AGENDA**

A. Approve the City Council Special and Regular Meeting Minutes of June 9, 2025.

B. Approve the City Council Regular Meeting Minutes of June 16, 2025.

C. Adopt proposed Resolution No. 25-433 and adopt the "Standards for Indigent Defense" as they currently exist and apply in Washington State Court Rules: CrR 3.1 (Rules for Superior Court Criminal); CrRLJ 3.1 (Rules for Courts of Limited Jurisdiction Criminal); and JuCR 9.2 (Rules for Juvenile Court).

**MOTION:** Approve the consent agenda outlined above.

Moved by Srebnik; seconded by Culver.

**VOTE:** Consent Agenda was approved by UNANIMOUS CONSENT

### **PRESENTATIONS**

- A. Administrative/Financial Services Manager Carla Schnee introduced Payroll & Accounting Coordinator Jenilee Knox to the Council this evening.
- B. KCRHA Senior Director of Research & Data Janelle Rothfolk presented the King County Regional Homelessness Authority (KCHRA) 2024 King County PIT Unsheltered Findings presentation.
- C. Public Records Officer Teresa McAllister and Acting City Clerk Michelle Kang presented the annual Public Records Request update, including a Demo of NextRequest, the City's new public records request portal.
- D. Acting City Clerk Michelle Kang presented a demo of the City's new agenda and minutes portal, CivicClerk.

### **PUBLIC HEARING**

Single Room Occupancy and Residential Parking Regulations, presented by Principal Planner Todd Hall and Senior Planner Brittany Chue, *for public hearing*

Mayor Herbig opened the Public Hearing at approximately 8:13 PM.

The City Council received testimony from the public.

Timestamped link here:

<https://www.youtube.com/live/TvTmKEpqGZ0?si=SUss29ZxocCs140P&t=4460>

Mayor Herbig closed the Public Hearing at approximately 8:15 PM.

### **BUSINESS AGENDA**

- A. August 5, 2025 Primary Election Ballot Measure:

**Public Hospital District No. 2**

**Proposition No. 1**

**Levy Lid Lift for Healthcare Services**

EvergreenHealth CEO Dr. Ettore Palazzo presented information about the ballot measure: Public Hospital District No. 2 Proposition No. 1 Levy Lid Lift for Healthcare Services.

Councilmembers had an opportunity for questions and discussion.

Per RCW 42.17A.555(1)(b), members of the public were afforded an approximately equal opportunity for an expression of an opposing view during a special public comment period.

**MOTION:** Adopt Resolution No. 25-431, a Resolution of the City Council of Kenmore, Washington, expressing support for Public Hospital District No. 2 Proposition No. 1 Levy Lid Lift for Healthcare Services.

Moved by Sasson; seconded by O'Cain.

**VOTE:** 7 Yes – Srebnik, Marshall, Culver, Loutsis, Sasson, O'Cain, Herbig; 0 No; 0 Abstain.

**MOTION PASSES.**

B. August 5, 2025 Primary Election Ballot Measure:

**King County**

**Proposition No. 1**

**Parks, Recreation, Trails, and Open Space Levy**

King County Department of Natural Resources & Parks, Parks & Recreation Division Director Warren Jimenez presented information about King County Proposition No. 1 Parks, Recreation, Trails, and Open Space Levy.

Councilmembers had the opportunity for questions and discussion.

Per RCW 42.17A.555(1)(b), members of the public were afforded an approximately equal opportunity for an expression of an opposing view during a special public comment period.

**MOTION:** Adopt Resolution No. 25-432, a Resolution of the City Council of Kenmore, Washington, expressing support for King County Proposition No. 1 Parks, Recreation, Trails, and Open Space Levy.

Moved by O'Cain; seconded by Herbig.

**VOTE:** 7 Yes – Loutsis, Sasson, Culver, Srebnik, Marshall, O'Cain, Herbig; 0 No; 0 Abstain.

**MOTION PASSES.**

## **STAFF REPORTS**

## **COUNCILMEMBER REPORTS & COMMENTS**

## **ADJOURNMENT**

Mayor Herbig adjourned the meeting at approximately 9:00 PM.



Nigel Herbig, Mayor



Michelle Kang (Sep 9, 2025 4:19:16 PDT)

Michelle Kang, Acting City Clerk

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Final Audit Report

2025-09-12

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2025-09-09                                   |
| By:             | Michelle Kang (mkang@kenmorewa.gov)          |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAA54hvUJtmHozxkOTuI7-qNZI5BBT8TRjZ |

## "City Council Regular Meeting Minutes of Monday, July 21, 2025" History

-  Document created by Michelle Kang (mkang@kenmorewa.gov)  
2025-09-09 - 10:14:32 PM GMT
-  Document emailed to Nigel Herbig (nherbig@kenmorewa.gov) for signature  
2025-09-09 - 10:14:35 PM GMT
-  Document emailed to Michelle Kang (mkang@kenmorewa.gov) for signature  
2025-09-09 - 10:14:35 PM GMT
-  Email viewed by Michelle Kang (mkang@kenmorewa.gov)  
2025-09-09 - 10:19:17 PM GMT
-  Document e-signed by Michelle Kang (mkang@kenmorewa.gov)  
Signature Date: 2025-09-09 - 10:19:26 PM GMT - Time Source: server
-  Email viewed by Nigel Herbig (nherbig@kenmorewa.gov)  
2025-09-12 - 11:16:41 PM GMT
-  Document e-signed by Nigel Herbig (nherbig@kenmorewa.gov)  
Signature Date: 2025-09-12 - 11:16:56 PM GMT - Time Source: server
-  Agreement completed.  
2025-09-12 - 11:16:56 PM GMT