

**City of Kenmore  
City Council Meeting  
Special & Regular Meeting Minutes  
Monday, June 23, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

**PRESENT:**

Councilmembers: Mayor Nigel Herbig  
Deputy Mayor Melanie O’Cain  
Councilmember Joe Marshall  
Councilmember Debra Srebnik  
Councilmember Valerie Sasson  
Councilmember Jon Culver  
Councilmember Nathan Loutsis

Staff: Interim City Manager Stephanie Lucash  
Interim Deputy City Manager Tambi Cork  
City Attorney Dawn Reitan  
City Clerk Anastasiya Warhol  
Deputy City Clerk Michelle Kang  
Assistant City Manager/Community Development Director Debbie Bent  
Principal Planner Todd Hall  
Senior Planner Brittany Chue  
Traffic Engineer Tobin Bennett-Gold

Public Comments Speaking Guests:  
Patrick O’Brien, Kenmore Resident  
Caitlin Sullivan, Kenmore Resident  
Linda Chin, Kenmore Resident  
Juliana Pooley, Kenmore Resident  
Jeffrey Pooley, Kenmore Resident  
Stacey Valenzuela, Kenmore Resident (virtual)

Public Hearing Speaking Guests:  
Patrick O’Brien, Kenmore Resident  
Stacey Valenzuela, Kenmore Resident (virtual)

### **CALL SPECIAL MEETING TO ORDER**

Mayor Herbig called the special meeting to order at 6:00 PM.

### **EXECUTIVE SESSION**

Pursuant to RCW 42.30.110(1)(g), the City Council entered an executive session to evaluate the qualifications of applicants for public employment. This executive session was slated to last 60 minutes until approximately 7:00 PM. The Council exited the executive session at approximately 6:58 PM.

### **POTENTIAL ACTION RELATING TO EXECUTIVE SESSION**

Without objection, the Council moved potential action relating to the executive session to take place after Staff Reports.

### **ADJOURN SPECIAL MEETING**

Mayor Herbig adjourned the special meeting at approximately 7:01 PM.

### **CALL REGULAR MEETING TO ORDER**

Mayor Herbig called the regular meeting to order at 7:01 PM.

### **LAND ACKNOWLEDGEMENT**

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

### **FLAG SALUTE**

Mayor Herbig led the Council in the Pledge of Allegiance.

### **AGENDA APPROVAL**

The agenda was approved as amended.

### **WHERE'S THE FUN?**

Interim City Manager Stephanie Lucash celebrated longtime Kenmore resident Fern Troy's 100<sup>th</sup> birthday. She turned 100 on Friday, June 20.

### **PUBLIC COMMENTS**

The City Council took comments from the public.

Timestamped link here:

<https://www.youtube.com/live/rBgYbwMSB9k?si=ZQrnRBTezEieHE3V&t=3847>

## **CONSENT AGENDA**

- A. Cancel the City Council Regular Meeting of Monday, July 14, 2025 and Call the City Council Special Meeting of Monday, July 14, 2025 to start at 5:45 PM followed by a Community Town Hall to start at 6:00 PM.
- B. Approve City Council Regular Meeting Minutes of Tuesday, May 27, 2025.
- C. Approve the following Voucher Certification and Approval:
  - Total Check #s 56399 through 56481 totaling \$540,548.09
  - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 05/30/2025 in the amount totaling \$318,620.74
  - Total EFT Payment #s 1855 through 1857 total \$51,753.20
- D. Authorize the Interim City Manager to execute Contract No. 25-3153 with King County to accept 2025 King County External Support Program funds in the amount of \$250,000 for Kenmore Senior Center improvements.
- E. Authorize the Interim City Manager to execute a purchase sale agreement for Tributary 0057 conservation property in an amount of \$600,000.

**MOTION:** Approve the consent agenda outlined above.

Moved by Srebnik; seconded by Culver.

**VOTE:** Consent Agenda was approved by UNANIMOUS CONSENT.

## **PRESENTATION**

Deputy City Clerk Michelle Kang, Interim City Manager Stephanie Lucash, and Councilmembers recognized City Clerk Anastasiya Warhol for her years of service to the City of Kenmore.

## **PUBLIC HEARING**

Proposed Ordinance No. 25-0629, amending and extending interim regulations for an additional six months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Avenue NE, presented by Assistant City Manager/Community Development Director Debbie Bent, *for public hearing*

Mayor Herbig opened the Public Hearing at approximately 7:37 PM.

The City Council received testimony from the public.

Timestamped link here:

[https://www.youtube.com/live/rBgYbwMSB9k?si=BUiwHtSGbBI\\_PY9M&t=5913](https://www.youtube.com/live/rBgYbwMSB9k?si=BUiwHtSGbBI_PY9M&t=5913)

Mayor Herbig closed the Public Hearing at approximately 7:43 PM.

## **BUSINESS AGENDA**

- A. Proposed Ordinance No. 25-0629, amending and extending interim regulations for an additional six months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Avenue NE, presented by Assistant City Manager/Community Development Director Debbie Bent, *for adoption*

**MOTION:** Adopt proposed Ordinance No. 25-0629, amending and extending interim regulations for an additional six months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Avenue NE.

Moved by Culver; seconded by Marshall.

**VOTE:** 7 Yes – Culver, Marshall, Sasson, Srebnik, Loutsis, O’Cain, Herbig; 0 No; 0 Abstain.

**MOTION PASSES UNANIMOUSLY.**

- B. Proposed Ordinance No. 25-0630, amending Titles 17, 18, and 19 of the Kenmore Municipal Code (KMC) for Middle Housing, Accessory Dwelling Units (ADU), and Affordable Housing (Inclusionary Zoning) regulations, presented by Assistant City Manager/Community Development Director Debbie Bent and Principal Planner Todd Hall, *for discussion and adoption*

**MOTION:** Adopt proposed Ordinance No. 25-0630, amending Titles 17, 18, and 19 of the Kenmore Municipal Code (KMC) for Middle Housing, Accessory Dwelling Units (ADU), and Affordable Housing (Inclusionary Zoning) regulations.

Moved by Srebnik; seconded by Herbig.

**VOTE:** 6 Yes – Marshall, Sasson, Srebnik, Loutsis O’Cain, Herbig; 1 No – Culver; 0 Abstain.

**MOTION PASSES.**

- C. Single Room Occupancy and Residential Parking Regulations, presented by Principal Planner Todd Hall and Senior Planner Brittany Chue, *for discussion and direction*

Principal Planner Todd Hall and Senior Planner Brittany Chue returned to present to the Council on single room occupancy and residential parking regulations based on previous Council feedback and direction. After receiving tonight’s Council direction, staff will return for a public hearing on this business item topic before later returning with an ordinance for potential adoption in September.

- D. Kenmore Automated Photo Enforcement (KAPE) Intermittent Enforcement Site Recommendations and Dynamic Deployment Procedure, presented by Traffic Engineer, *for continued discussion and approval*

**MOTION:** Approve the list of recommended expanded KAPE (Kenmore Automated Photo Enforcement) locations.

Moved by Sasson; seconded by Srebnik.

**VOTE:** 4 Yes – Marshall, Sasson, Srebnik, Herbig; 3 No – Culver, Loutsis, O’Cain; 0 Abstain.

**MOTION PASSES.**

**MOTION:** Authorize the City Manager to execute a contract amendment with Vera Mobility for an amount up to \$1.2 million plus per-violation processing fees for expansion of the photo enforcement program.

Moved by Srebnik; seconded by Sasson.

**VOTE:** 5 Yes – Marshall, Sasson, Srebnik, Loutsis, Herbig; 2 No – Culver, O’Cain; 0 Abstain.

**MOTION PASSES.**

**STAFF REPORTS**

A. Assistant City Manager/Community Development Director Debbie Bent provided an update on the emergency management and planning study.

**POTENTIAL ACTION RELATING TO EXECUTIVE SESSION**

**MOTION:** Authorize the City Council to use Ranked-Choice ballots to identify the candidate with the most support from the Council and for the process to be facilitated by the City Clerk’s Office with collaboration from the City Attorney.

Moved by Srebnik; seconded by Sasson.

**VOTE:** 7 Yes – Culver, Marshall, Sasson, Srebnik, Loutsis, O’Cain, Herbig; 0 No; 0 Abstain.

**MOTION PASSES.**

**MOTION:** Offer the Kenmore City Manager position to candidate Teri Killgore, authorize the Mayor and City Attorney’s Office to negotiate a contract with candidate Teri Killgore for the Kenmore City Manager position, and bring back a negotiated contract for Council review and approval.

Moved by Loutsis; seconded by Srebnik.

**VOTE:** 5 Yes – Sasson, Srebnik, Loutsis, O’Cain, Herbig; 2 No – Culver, Marshall; 0 Abstain.

**MOTION PASSES.**

**COUNCILMEMBER REPORTS & COMMENTS**

**ADJOURNMENT**

Mayor Herbig adjourned the meeting at approximately 9:09 PM.



Nigel Herbig, Mayor



Michelle Kang (Sep 9, 2025 12:18:57 PDT)

Michelle Kang, Acting City Clerk

# City Council Special and Regular Meeting Minutes of Monday, June 23, 2025

Final Audit Report

2025-09-12

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2025-09-09                                   |
| By:             | Michelle Kang (mkang@kenmorewa.gov)          |
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## "City Council Special and Regular Meeting Minutes of Monday, June 23, 2025" History

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