

City of Kenmore, Washington
City Council Regular Meeting Minutes
January 29, 2018

CALL REGULAR MEETING TO ORDER — The Kenmore City Council meeting was called to order by Mayor Baker at 7:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis (Absent)
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

Staff present:

Rob Karlinsey, City Manager
Nancy Ousley, Assistant City Manager
Joanne Gregory, Finance and Administration Director
Rod Kaseguma, City Attorney
Kelly Chelin, City Clerk

FLAG SALUTE

The Council led the flag salute.

AGENDA APPROVAL

The agenda was approved as submitted.

PROCLAMATION

Children's Dental Health Month, February 2018

Mayor Baker read the proclamation aloud and proclaimed February 2018 as Children's Dental Health Month. The proclamation was presented to local children's dentist, Dr. Stewart.

PRESENTATION

Northshore School District - School Levy and Bond Measure (Three Measures) for February 13, 2018 Election

Consideration of Resolution #18-308 that Expresses Support for Northshore School District No. 417:

Proposition No. 1:

Replacement for Educational Programs and Operations Levy

The Board of Directors of Northshore School District adopted Resolution No. 762 authorizing a renewal educational levy. To continue high quality academic programs that are eligible activities and not state funded, this proposition authorizes the District to levy the excess taxes, on all taxable property within the District.

Proposition No. 2:

The Board of Directors of Northshore School District No. 417 approved a proposition for bonds. This proposition authorizes the District to acquire, construct and equip a new 30 classroom building, a new K-5 school on the District's Maltby site, a new Inglemoor High School performance and instructional building, upgrade safety and security, make building and capital improvements, to issue \$275,000,000 of general obligation bonds maturing within a maximum term of 20 years, and to levy excess property taxes annually to repay the bonds, as described in Resolution No. 763.

Proposition No. 3:

The Board of Directors of Northshore School District No. 417 adopted Resolution No. 764 concerning a proposition for capital levies. To ensure all students have access to technology to prepare for careers of tomorrow, modernize technology systems, and train students and staff, the District shall levy the excess levies in place of an expiring levy on all taxable property within the District.

Resolution #18-308 that Expresses Support for Northshore School District No. 417.

Council and staff discussed the Resolution and bond measures.

Citizen Comment on Resolution #18-308 Supporting Northshore School District No. 417 Proposition 1-3

Mayor Baker opened the meeting for public comment at 7:32 p.m.

Janet Quinn
17012 72nd Avenue NE
Kenmore, Washington 98028

Ms. Quinn thanked the Council and spoke in support of this resolution.

There were no further public comments.

The comment period ended at 7:34 p.m.

MOTION: Councilmember Denuski made a motion to adopt Resolution #18-308 Supporting Northshore School District No. 417 Proposition 1-3, Deputy Mayor Herbig seconded the motion. The motion passed 6-0.

CITIZEN COMMENTS

Karina O'Malley
Kirkland, Washington

Ms. O'Malley introduced herself as a boardmember from Sophia's Way. She thanked the Council for their support for ARCH programs and family shelters.

Linda DeBoldt
Kirkland, Washington

Ms. DeBoldt passed out some materials to the Council. She asked for support of the ARCH projects.

Dan Landes
Seattle, Washington

Mr. Landes introduced himself from the King County Housing Authority. He asked for support of the ARCH projects.

Phyllis Finley
Kenmore, Washington

Ms. Finley spoke to the Resolution supporting the Northshore School District bond measures. She would like to see the City work with the school district on upgrades to the school fields.

CONSENT AGENDA

MOTION: Councilmember Marshall made a motion to approve the consent agenda with the exception of Item B (Ordinance 18-0455), Councilmember Denuski seconded the motion. The motion passed 6-0.

The consent agenda included the following:

Special City Council Meeting Minutes of December 21, 2017

Approve a Regional Coalition for Housing (ARCH) 2018 Administrative Budget and Work Program

Item pulled from the consent agenda:

Ordinance No. 18-0455 Amending Section 17.25.030 of the Kenmore Municipal Code Relating to Final Plat Approval

Councilmember Marshall stated that he is concerned with this Ordinance and the fact that it took away the process for public to give input.

Council and staff discussed the proposed ordinance.

MOTION: Councilmember Marshall made a motion to deny Ordinance 18-0455 and leave the process as is, Deputy Mayor Herbig seconded the motion. The motion passed 6-0.

Resolution No. 18-307 Authorizing the Duly-Appointed Administering Agency for ARCH to Execute all Documents Necessary to Enter into Agreements for the Funding of Affordable Housing Projects, as Recommended by the ARCH Executive Board, Utilizing Funds from the City's Housing Trust Fund - Nancy Ousley, Assistant City Manager

Assistant City Manager Ousley and ARCH representative Art Sullivan addressed the Council. Pursuant to the Amended and Restated Interlocal Agreement with ARCH, which was approved by the Kenmore City Council in 2010 (Contract No. 10-C866), the City of Bellevue

keeps in trust and administers the accumulated funds annually set aside for the Housing Trust Fund by the City of Kenmore.

The ARCH Executive Board Fall 2015 Housing Trust Fund recommendation (see Exhibit A of Attachment 1) includes funding for five projects, for a total of \$4,608,000, with an additional contingency award of up to \$850,000 with forward commitment of 2018 round funds. The actual funding amount for the projects will depend on final action by the member jurisdiction City Councils. The requested funding contribution from the City of Kenmore's Trust Fund contributions is \$100,679 in 2017 funds for four projects: Catholic Community Services Kirkland Shelter; Congregations for the Homeless Men's Homes; imagine Housing Esterra Park Block 6B in Redmond; and King County Housing Authority Trailhead in Issaquah. An additional investment of \$18,094 in 2018 funds is recommended as part of the additional contingency award of \$850,000 for the Esterra Park project mentioned above.

Staff recommends Council approval of Resolution No. 18-307, providing authorization for the duly appointed administering agency (City of Bellevue) to execute all documents necessary to enter into agreements for the funding of an affordable housing projects in the amount of \$118,773 as recommended by the ARCH Executive Board, utilizing funds from the City's Housing Trust Fund contributions.

This action has no budgetary impact as the funds have already been budgeted and contributed. The City's Housing Trust Fund cash balance at the end of 2017 is \$100,727. This does not count the \$30,000 contribution for 2018 as included in the adopted 2017-2018 City of Kenmore Budget.

Council discussed the projects.

MOTION: Deputy Mayor Herbig made a motion to adopt Resolution No. 18-307 Authorizing the Duly-Appointed Administering Agency for ARCH to Execute all Documents Necessary to Enter into Agreements for the Funding of Affordable Housing Projects, as Recommended by the ARCH Executive Board, Utilizing Funds from the City's Housing Trust Fund, Mayor Baker seconded the motion. The motion passed 6-0.

Provide Direction for New Sick Leave Policy Provisions for Part Time and Temporary Employees - Joanne Gregory, Finance and Administration Director

Initiative I-1433, passed by the voters of Washington State, became effective January 1, 2018. This initiative requires that employers must provide paid sick leave to their employees which will now include part-time, temporary, and seasonal employees. The minimum elements of the leave such as eligibility, amount of leave available, whether care can be of others (family members), and required documentation, are set by state law although a jurisdiction can provide more generous terms in some cases.

The City currently provides paid sick leave to regular employees working more than 20 hours per week, who accrue this sick leave benefit at the rate of eight (8) hours per month (or prorated if part time) of continuous employment and may use this benefit without a waiting period. There is no cap on the accruals but there is a cap on how many hours can be cashed out upon separation from employment or retirement.

The Council provided direction on the discretionary elements (1- 6 in the agenda bill). Director Gregory stated that staff will bring forward amendments to the personnel policies for City Council approval and staff will bring this item back to a future meeting.

STAFF REPORT

City Manager Karlinsey thanked Director Gregory for all her work on the sick leave policy. He stated that she wears a lot of hats and appreciates all the work she does. He also thanked Director Hampson for all his work on the Ordinance for final plat approvals that was discussed earlier.

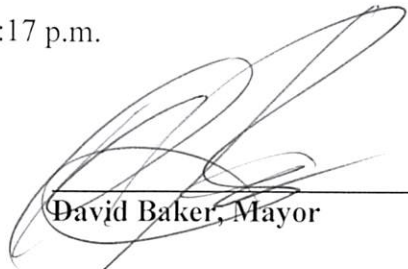
COUNCIL REPORTS

Councilmember Marshall asked for an update on St. Edward ballfields at a future meeting.

Mayor Baker reported on the PSRC Executive Committee meeting. He also met with legislators today.

ADJOURNMENT

Mayor Baker adjourned the meeting at 9:17 p.m.



David Baker, Mayor

ATTEST:



Kelly M. Chelin, City Clerk