



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Regular Meeting Agenda
7:00 p.m., Tuesday, February 16, 2016 (Holiday Schedule)
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. PRESENTATION

- A. For the Love of Kenmore Mini Grant Award to Kent Sturgis and Dennis Mendrey

VI. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VII. CONSENT AGENDA

- A. Adopt Minutes for the January 25 and February 1, 2016 City Council Meetings
[DRAFT 01 25 2015 Minutes](#)
[DRAFT 02 01 2016 Minutes](#)
- B. Approve Contract No. 15-C1505 with Olympic Environmental for Recycling Management
[Agenda Bill & Attachment](#)
- C. Approve Contract No. 16-C1518, Interlocal Agreement with Northshore Utility District for NE 192nd Street Culvert Replacement Project
[Agenda Bill](#)

VIII. STUDY SESSION AGENDA

- A. Parks 2016 Grants Strategy - Debbie Bent, Community Development Director
[Agenda Bill & Attachments](#)
- B. Transportation 2016 Grants Strategy - Kris Overleese, Public Works Director/City Engineer
[Agenda Bill & Attachments](#)

IX. STAFF REPORT

X. COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

XI. ADJOURNMENT

Upcoming Meetings:

Mon., February 22, 2016 7:00 p.m. City Council Regular Meeting
Tues., February 23, 2016 7:00 p.m. St. Edward State Park Ball Field Open House
Tues., February 29, 2016 7:00 p.m. City Council Special Meeting
Tues., March 1, 2016 7:00 p.m. Planning Commission Regular meeting

**City of Kenmore, Washington
City Council Regular Meeting
Minutes
January 25, 2016**

CALL TO ORDER – The regular meeting of the Kenmore City Council was called to order by Mayor David Baker at 7:02 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; Leslie Harris, Management Analyst; Zack Richardson, Capital Projects Manager; Brett Schock, Traffic Engineer; Cindy Shelton, Volunteer & Events Coordinator; Rod Kaseguma, City Attorney; and Tela Whiteman, Administrative Assistant.

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

PRESENTATIONS

Recognition of Community Volunteers – Cindy Shelton, Volunteer & Event, Coordinator, was present to give a PowerPoint presentation showing how community volunteers made an impact in the City during 2015. She specifically recognized the members of the Kenmore Events Team, Park Stewards, and Inglemoor High School Interns. An award for Platinum Community Event Sponsor was accepted on behalf of Spencer68 by Daniella Tobar, Community Director for Spencer68. Interns Nikki Delgado and Nisha Pradhan spoke briefly about their internships. City Manager Karlinsey announced that Cindy Shelton has accepted a position with another city, and spoke briefly about the work she has done for the City.

Recognition of Outgoing Planning Commissioner Angela Kugler – Mayor Baker thanked Kugler on behalf of the City Council for her service on the Planning Commission. He noted that she was not able to be present, but will receive a Certificate of Appreciation from the City.

CITIZEN COMMENTS

Patrick O'Brien, 6330 NE 181st Street NE, Kenmore, was present to state his concerns regarding the fact that Puget Sound Clean Air spoke against House Bill 2385 at a recent hearing.

Robert Burens, 6423 NE 175th Street (CalPortland), Kenmore, was present to thank the Council for allowing extra time to review the proposed B&O tax ordinance on heavy manufacturing. He stated that he urges a no vote on Ordinance 15-0414.

Elizabeth Mooney, 5934 NE 201st Street, Kenmore, was present to urge the Council to pass Ordinance No. 15-0414 and to thank the Council and City for going to Olympia in support of House Bill 2385.

Noel Barnett, 420 SW 11th Avenue, Canby, Oregon, was present on behalf of CalPortland to thank the Council for extending the comment period for Ordinance No. 15-0414 and to state that the company is opposed to the B&O tax.

Carol Baker, 6365 NE 194th Street, Kenmore, was present to state why she feels that Angela Kugler was an excellent Planning Commissioner.

John Steinbrueck, 7301 NE 175th Street, Kenmore, was present to state his concerns regarding an ongoing investigation of the mobile home park in which he resides.

Ellen Garvens, 19518 67th Avenue NE, Kenmore, was present to voice support for the development of the St. Edwards State Park Seminary building.

Randy Shatto, 19828 62nd Avenue NE, Kenmore, submitted a letter on January 20th, expressing his concerns regarding adoption of the 2016 road standards and proposed frontage improvements.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Councilmember Curtis moved to approve the consent agenda as submitted. Councilmember Denuski seconded the motion to Adopt the Minutes for the January 12, 2016 City Council Joint Special Meeting; Approve the Following Checks and Electronic Payments: Total of Check Numbers 33585 through 33649 in the Amount of \$1,032,084.20 and Payroll Check Number 8305 in the Amount of \$480.52 and Payroll Electronic Deposits Dated December 24, 2015 in the Amount of \$77,685.45; Approve the Following Checks and Electronic Payments: Total of Check Numbers 33650 through 33727 in the Amount of \$1,422,910.47 and Payroll Electronic Deposits Dated January 8, 2016 in the Amount of \$73,657.87; Receive and File the November 2015 Financial Report for the City of Kenmore, Washington; Adopt Resolution No. 16-271, Granting Final Plat Approval for the Red Hawk Plat; Authorize the City Manager to Execute Contract No. 15-C1483 with PACE Engineers as Surface Water and Park On-Call Consultants; Authorize the City Manager to Execute Contract No. 15-1369 with King County to Accept CDBG Sidewalk Grant Funds in the Amount of \$254,960; Approve SR 522 West A Change Orders; Extend Contract No. 12-C1082, On-Call Contract with Pertee; and Extend Contract No. 12-C1081, On-Call Contract with Osborn Consulting. The motion passed unanimously.

BUSINESS AGENDA

Adopt Ordinance No. 15-0414, Establishing a Business & Occupation Tax on Heavy Manufacturing – Joanne Gregory, Finance & Administration Director, was present to give a brief report. She stated that this is the second presentation of the ordinance to Council. She pointed out a typo in the ordinance that was just discovered today and which will be corrected. She reviewed the ordinance and its history. She was also available to answer any questions.

Councilmember Herbig moved to Adopt Ordinance No. 15-0414, Establishing a Business & Occupation Tax on Heavy Manufacturing in the City. Councilmember Smith seconded the motion. The motion passed 7-0.

Town Green Art: Artist Confirmation, Contract Approval, and Appropriation of Funds – Brennan Jernigan, Management Intern; Stacey Adman, local Kenmore artist and member of the artist selection panel; and Peter Reiquam, selected artist, were present. Intern Jernigan gave a PowerPoint presentation giving the background of the Town Green art project, including the request for qualifications from artists, the artist selection process, and next steps.

Stacey Adman provided more detail about the selection process. She reviewed the qualifications of Peter Reiquam for this project. Peter Reiquam presented a few images of his past projects and reviewed his approach to developing a concept for this project. They were also available to answer any questions.

Councilmember Denuski moved to confirm the artist selection, approve of the design contract, and appropriate \$24,000 for the design phase of the project. Deputy Mayor Van Ness seconded the motion. The motion passed 7-0.

Neighborhood Transportation Plan Program Update – Kris Overleese, Public Work Director/City Engineer, and Brett Schock, Traffic Engineer, were present to give a brief report. Engineer Schock gave a PowerPoint presentation giving an overview of the program, a review of neighborhood meeting progress, program communication and participation, project ideas, and project implementation schedules. They were also available to answer any questions.

STAFF REPORT

City Manager Karlinsey stated that the ST3 Board will be meeting this coming Thursday and will discuss the three Kenmore projects, and many people plan to be there in support of those projects.

He asked for thoughts from Council on lighting for the St. Edward State Park ball fields, given State Parks' current reluctance to approve lighting.

It was Council consensus to try to include lighting in the lease proposal now and take it out later if necessary.

He stated that Mayor Baker has connected with the Mayor of Monroe. The City of Monroe has started an SR 522 coalition, and Mayor Thomas is asking us to put the Kenmore logo on their letter asking for funding for a section of SR 522 near Monroe.

It was Council consensus not to add the City's logo to the Monroe letter.

Karlinsey asked Council if they would be willing to have a joint meeting with the Northshore School Board on February 29th. There were no objections.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Smith also stated that he is concerned about concrete recycling in the City and would like to be sure to get all the facts. City Attorney Kaseguma stated that the City staff is looking very closely at this.

Councilmember Sperry stated that she would like to have further information about the citizen's comment regarding Puget Sound Clean Air's testimony at the House Bill hearing.

Councilmember Herbig stated that House Bill 1695, which passed in the last session, may have information regarding the concrete recycling plans.

Mayor Baker reported on his recent trips to Olympia and upcoming meetings with legislators.

COUNCILMEMBER INITIATIVES

Councilmember Smith stated that he received a letter from David Maehren of the Arts of Kenmore. Maehren would like to suggest that the City take out a half or quarter page ad in the Art Show program.

It was Council consensus not to take out an ad at this time.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 9:21 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk

**City of Kenmore, Washington
City Council Special Meeting
Minutes
February 1, 2016**

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 7:01 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; Debbie Bent, Community Development Director; Cliff Sether, Police Chief; John Vicente, Capital Projects Manager; Brett Schock, Traffic Engineer; Brennan Jernigan, Management Intern; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

Mayor Baker revised the agenda to add Citizen Comments.

It was Council consensus to approve the agenda as revised.

CITIZEN COMMENTS

The following citizens stated their concerns about invasive aquatic weeds and toxic algae:

John Adamski, 5906 NE Arrowhead Drive, Kenmore
Elizabeth Mooney, 5934 NE 203rd Street, Kenmore
Patrick O'Brien, 6330 NE 181st Street, Kenmore
Berit McAlister, 5830 NE Arrowhead Drive, Kenmore

John Adamski and Berit McAlister also submitted handouts to Council.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Councilmember Sperry moved to approve the consent agenda as submitted. Mayor Baker seconded the motion to Approve the Following Checks for Payment: Total of Check Numbers 33728 through 33755 in the Amount of \$322,572.90 and Payroll Check Number 8305 in the Amount of \$480.52; Adopt Ordinance No. 16-0415 Addressing Microhousing;

Approve Contract No. 16-C1502 with Macleod Reckord for Moorlands Park Improvements; and Accept the Result Definitions for Priority-Based Budgeting. The motion passed unanimously.

BUSINESS AGENDA

Aquatic Weeds Discussion - Rob Karlinsey, City Manager; Brennan Jernigan, Management Intern; Terry McNabb, Aquatic Biologist with Aquatechnex; and Ben Peterson, Aquatic Noxious Weed Specialist with King County, were present. City Manager Karlinsey made some introductory comments. Management Intern Jernigan introduced the guest speakers. Ben Peterson gave a PowerPoint presentation on impacts of aquatic weeds and a comparison of healthy and non-healthy plants. He stated that Eurasian water milfoil and Brazilian elodea are the most likely problem plants that will be address tonight, and reviewed where they have been found in Kenmore. Terry McNabb gave a PowerPoint presentation on potential impacts of Eurasian milfoil and reasons to consider control options; a review of management options and associated costs, including bottom barriers, physical removal, diver dredging, mechanical control, and biological control; and an overview of aquatic herbicides. He discussed large scale control methods, the NPDES coverage process, and doing an aquatic plant survey. He briefly spoke about toxic algae and possible ways to deal with it. They were available to answer any questions.

62nd Avenue NE Corridor Improvements Project Update - John Vicente, Capital Projects Manager, and Nathan Anderson, Design Engineer with KPFF, were present to provide a PowerPoint presentation on the background of the project, project scope, funding, and public outreach. Capital Projects Manager Vicente noted the revisions in the plan and detailed the next steps, including a public open house on February 29th. He stated that project construction is expected to begin sometime in 2017. They were also available to answer any questions.

NE 202nd Safe Routes to School Project Update - John Vicente, Capital Projects Manager, and Darrell Smith, with Perteet, were present to provide a PowerPoint presentation on the background of the project, scope and location of the project, a review of the proposed plans for 66th Avenue NE and NE 202nd Street, and next steps, including a public open house on March 8th. He stated that construction is expected to begin in the summer of 2017. They were also available to answer any questions.

School Zone Cameras Discussion - Kris Overleese, Public Works Director/City Engineer; Brett Schock, Traffic Engineer; and Cliff Sether, Police Chief, were present. Traffic Engineer Schock gave a PowerPoint presentation with a review of current elementary school zone conditions, the definition of a school zone, school zone components, school zone operating conditions, methodology used for analysis of school zone operating conditions, and school zone speeds. He stated that the City has continuously looked for opportunities to increase safety in school zones, using the “three E’s,” education, enforcement, and engineering, such as signing and signal modification. He reviewed the pros and cons of automated enforcement options, such as school zone cameras. They were also available to answer any questions.

Councilmember Curtis moved to approve staff’s recommendations regarding school zone cameras. Deputy Mayor Van Ness seconded the motion. The motion passed unanimously.

STAFF REPORT

City Manager Karlinsey noted that only 2-3 members of the Northshore District School Board would be available to attend the scheduled February 29th special meeting.

It was Council consensus to go ahead with the joint Northshore School Board special meeting on the 29th of February.

CITY COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

Councilmember Denuski stated that she spoke last week at an event at St. Vincent de Paul. She noted that they are partnering with another group to give computers and computer classes to those who need them.

Mayor Baker stated that we have a citizen in the community who needs the City's help, and he would like to go to our federal delegation for their assistance.

It was Council consensus to write a letter to our delegation on behalf of the family.

Mayor Baker detailed his recent meetings and activities. He stated that there is a King County Ferry District meeting tomorrow, which he and Assistant City Manager Ousley will attend.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 8:40 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk

VII. B. Approve Contract No. 15-C1505 with Olympic Environme...

<u>FISCAL CONSIDERATION:</u>
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Economic Development and Effective and Efficient Services

Contract 16-C1505

City of Kenmore
CONTRACT FOR SERVICES
Recycling Event Project Management

This Agreement is entered into by and between the City of Kenmore, Washington, a municipal corporation ("City") and Olympic Environmental Resources, whose principal office is located at 4717 SW Walker St., Seattle, WA 98116 ("Contractor").

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Contractor to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties agree as follows:

1. Scope of Services to be Performed by Contractor. The Contractor shall perform the services described in Exhibit "A" of this Agreement. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The Contractor shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit "C."

The City shall pay Consultant:

[Check applicable method of payment]

___ According to the rates set forth in Exhibit "B".

X A sum not to exceed \$80,000.00

___ Other (describe): _____

The Contractor shall complete and return to the City Exhibit "D," Tax Identification Number," prior to or along with the first billing invoice. The City shall pay the Contractor for services rendered within ten (10) days after City Council voucher approval.

3. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing on January 1, 2016 and ending, December 31, 2017 unless

Contract 16-C1505

sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. Ownership and Use of Documents. Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Contractor in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not.

5. Independent Contractor. The Contractor and the City agree that the Contractor is an independent contractor with respect to the services provided pursuant to this Agreement. The Contractor will be solely responsible for its acts and for the acts of its agents, employees, subconsultants or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties.

6. Indemnification.

A. The Contractor shall protect, defend, indemnify and save harmless the City, its officers, employees and agents from any and all costs, claims, suits, losses or liabilities of any nature, including attorneys' fees, arising out of or in connection with the negligent acts or omissions of the Contractor, its officers, employees and agents in performing this Agreement.

B. The City shall protect, defend, indemnify and save harmless the Contractor, its officers, employees and agents from any and all costs, claims, suits, losses or liabilities of any nature, including attorneys' fees, arising out of or in connection with the negligent acts or omissions of the City, its officers, employees and agents in performing this Agreement.

7. Insurance.

The Contractor shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives or employees.

A. Minimum Scope of Insurance.

Contractor shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

Contract 16-C1505

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, and personal injury and advertising injury. The City shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Contractor's profession.

B. Minimum Amounts of Insurance.

Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. Other Insurance Provisions.

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability, and Commercial General Liability insurance:

1. The Contractor's insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance or insurance pool coverage maintained by the City shall be in excess of the Contractor's insurance and shall not contribute with it.

2. The Contractor's insurance shall be endorsed to state that coverage shall not be canceled by either party except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

D. Verification of Coverage.

Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

Contract 16-C1505

8. Record Keeping and Reporting.

A. The Contractor shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Contractor shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven (7) years after termination of this Agreement, unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW and by the City.

9. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by the City during the performance of this Agreement.

10. Termination.

A. The City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven (7) days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Contractor pursuant to this Agreement shall promptly be submitted to the City.

B. In the event this Agreement is terminated or suspended, the Contractor shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be canceled immediately if the Contractor's insurance coverage is canceled for any reason, or if the Contractor is unable to perform the services called for by this Agreement.

D. The Contractor reserves the right to terminate this Agreement with not less than fourteen (14) days written notice, or in the event that outstanding invoices are not paid within sixty (60) days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Discrimination Prohibited. The Contractor shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Contractor under this Agreement, on the basis of race, color, religion, creed, sex, sexual

Contract 16-C1505

orientation, age, national origin, marital status, or presence of any sensory, mental or physical disability.

12. Assignment and Subcontract. The Contractor shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. Conflict of Interest. The Contractor represents to the City that it has no conflict of interest in performing any of the services set forth in Attachment "A." In the event that the Contractor is asked to perform services for a project with which it may have a conflict, Contractor will immediately disclose such conflict to the City.

14. Confidentiality. All information regarding the City obtained by the Contractor in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Contractor shall be grounds for immediate termination.

17. Non-appropriation of Funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Contractor and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. Entire Agreement. This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. Notices. Notices to the City of Kenmore shall be sent to the following address:

Jennifer Gordon
City of Kenmore
P.O. Box 82607
Kenmore, Washington 98028-0607

Notices to the Contractor shall be sent to the following address:

Paul Devine
Olympic Environmental Resources
4717 SW Walker St.
Seattle, WA 98116

Contract 16-C1505

18. Applicable Law; Venue; Attorneys' Fees. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee shall be included in the judgment.

19. Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Contractor, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

DATED this _____ day of _____, 2016.

CONTRACTOR: OLYMPIC ENVIRONMENTAL CITY OF KENMORE:
RESOURCES

BY: _____

BY: _____

Paul Devine
Title: General Manager

Rob Karlinsey
Title: City Manager

Address: 4715 SW Walker St
Seattle, WA 98116

Contract 16-C1505

EXHIBIT A
Scope of Services

2016-17 City of Kenmore Recycling Projects

City of Kenmore Project Manager

Jennifer Gordon

425-984-6160

jgordon@kenmorewa.gov

Residential Recycling Collection Events

The events are tentatively scheduled for spring (May, June) and fall (September, October, November) of 2016 and 2017. At the events the following materials will be collected and recycled: tires, batteries, Styrofoam, mattresses, bulky yard waste (large material only), scrap wood, appliances (including refrigerators, freezers, household air conditioners, and other appliances), ferrous metals, nonferrous metals, cellular phones, electronic equipment, computer equipment, textiles, shredded paper, reusable or recyclable household goods, porcelain toilets and sinks, propane tanks, and other materials whenever practical. User fees will apply to the collection of some materials.

One Business Recycling Collection Event

To address the situation that many Kenmore businesses have of keeping/storing recyclable materials, the OER will implement a Kenmore Business Collection Event. The purpose will be to allow for the collection of recyclables that would otherwise not be collected. Many small businesses do not generate enough of a particular material to retain a service provider, so they store the material. Other businesses generate materials that there are not service providers readily available. To help City businesses recycle more material, the OER will implement a one-day event to collect and recycle a variety of materials from Kenmore businesses in 2016 and 2017. The Business Recycling Collection Event implementation will be based on availability of grant funds.

Rain Barrel/Compost Bin Distribution

The City will support recycling programs by distributing rain barrels and/or backyard compost bins to City residents. OER will promote distribution of rain barrels and/or backyard compost bins in the residential Recycling Collection Event flyer sent out to City residents. Educational materials on proper set-up and usage of the rain barrels and/or backyard compost bins will be provided. City residents will be charged a user fee of \$25 for each barrel/bin.

Contract 16-C1505**EXHIBIT B
Rate Schedule**

The project budget will incorporate the City of Kenmore grant funds available from the Seattle-King County Health Department, King County Solid Waste Division, and the Washington State Department of Ecology Coordinated Prevention Grant. OER will assist Kenmore with grant administration and reimbursement requests. Total grant funds are \$80,000.00 and include all items that will be billed to the grants directly by the City, such as City staff time.

All costs incurred by Olympic Environmental Resources associated with the annual recycling collection events are completely covered by grant funds. Olympic Environment Resources is available to provide additional services at the request of the City of Kenmore. Olympic Environment Resources hourly rates are: Project Manager - \$70/hour and Recycling Event Staff - \$55/hour. For 2016-17, the total contract shall not exceed \$80,000.00. Of this, no more than \$55,000 will be spent on administrative expenses.

The City of Kenmore is eligible and has applied for the following grants. It is expected that no non-grant City funds will be expended on recycling projects in 2016-17. The recycling budget is based on the following:

2016-17 Ecology CPG Grant – through June, 2017	\$12,848.70
2016-17 Ecology CPG Grant – from July - December, 2017 – estimate	\$ 6,000.00
2016 King County Solid Waste Division WRR Grant Total	\$15,262.50
2017 King County Solid Waste Division WRR Grant Total - estimate	\$16,500.00
2016 King County Health Department Grant	\$10,066.10
2017 King County Health Department Grant - estimate	\$10,500.00
Contingency in case additional grant funds come available	\$ 8,822.70
2016-2017 Total	\$80,000.00

Contract 16-C1505

EXHIBIT C
City of Kenmore
Billing Invoice

To: City of Kenmore
PO Box 82607
Kenmore, Washington 98028
Phone: (425) 398-8900
Fax: (425) 481-3236

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: () _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Attach itemized description of services provided.

Specific Program: _____

Authorized signature

For Department Use Only

BUDGET SUMMARY

Total contract amount	\$ _____
Previous payments	\$ _____
Current request	\$ _____
Balance remaining	\$ _____

Approved for Payment by: _____ Date: _____



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Interlocal Agreement 16-C1518 between the City of Kenmore and Northshore Utility District to complete water and sanitary sewer work as part of the NE 192nd St Culvert Replacement Project Proposed Council Action/Motion: Authorize the City Manager to execute Interlocal Agreement 16-C1518 with Northshore Utility District to complete water and sanitary sewer work as part of the NE 192nd St Culvert Replacement Project	For Council Meeting Agenda of: 2/16/2016 Department: <u>Public Works</u> Prepared by: <u>Zack Richardson</u> <table style="width: 100%;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: center;">2/3/16 KMO</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: center;">mg 2/4/16</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: center;">ZXR</td> </tr> </table> Exhibits/Attachments: N/A		<u>Initial & Date</u>	Approved by Department Head:	2/3/16 KMO	Approved by City Attorney:	N/A	Approved by Finance Director:	mg 2/4/16	Approved by City Manager:	ZXR
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<table style="width: 100%;"> <tr> <td style="width: 33%;">Expenditure Required \$60,000 (EST.) (To be reimbursed by NUD)</td> <td style="width: 33%;">Amount Budgeted \$0 See 'Fiscal Consideration' Below</td> <td style="width: 33%;">Appropriation Required \$0</td> </tr> </table>		Expenditure Required \$60,000 (EST.) (To be reimbursed by NUD)	Amount Budgeted \$0 See 'Fiscal Consideration' Below	Appropriation Required \$0							
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<u>INFORMATION/BACKGROUND:</u> <u>City Project Description:</u> The City's NE 192nd Culvert Project will replace the existing culvert which conveys Little Swamp Creek across NE 192nd St, approximate 580' west of 80th Ave NE. The existing culvert is undersized and has led to flooding and water over the roadway at this location. The new box culvert will provide adequate capacity to eliminate flooding while also meeting the State's fish-passage requirements. <u>Northshore Utility District Component:</u> The City project will require the relocation of the existing water main and protection of the existing sanitary sewer main in NE 192nd Street right-of-way. Similar to previous projects, the water and sewer work be incorporated into the City's project and administered through an interlocal agreement between the Northshore Utility District and City. All costs associated with the water and sewer work will be borne by Northshore Utility District, including proportional shares of mobilization, traffic control, and erosion control costs.											
<u>FISCAL CONSIDERATION:</u> The City will incur costs for design of the water and sewer elements which will be reimbursed by NUD. The estimated total design cost for Northshore Utility work to be reimbursed to the City is \$9,800. The District will reimburse the City for all costs associated with the water and sewer work and a portion of shared costs (mobilization, traffic control, etc). The estimated cost to Northshore Utility District for the water, sanitary sewer, and shared-cost work is approximately \$50,000.											
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Goal #11: To address watershed issues affecting the City.											

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**Business of the City Council
City of Kenmore, WA**

Subject/Topic: 2016 Grant Strategy for Park Projects

For Council Meeting Agenda of: February 16, 2016

Proposed Council Action/Motion:

Council discussion and direction on potential park projects and grant applications

Department: Community Development

Prepared by: Debbie Bent, Community Development Director

Approved by Department Head:

Approved by City Attorney:

Approved by Finance Director:

Approved by City Manager:

Initial & Date

DB 2/16/16

NA

[Signature] 2/16/16

Exhibits/Attachments:

1. 2016 RCO grant programs
2. Park impact fee projections

Expenditure Required \$0

Amount Budgeted \$0

Appropriation Required \$0

INFORMATION/BACKGROUND: At the 2/16/16 Council meeting, staff is requesting Council feedback on the recommended list of park projects and grant applications. At the 2/16/16 Council meeting staff will give a powerpoint presentation that provides an overview of grant programs managed by the Washington State Recreation Office (RCO) along with a staff recommended list of potential park projects to submit for the 2016 round of RCO grant applications. The strategy for grant applications is dependent on Council direction at the 2/22/16 Council meeting on whether to pursue a ballot measure for parks projects related to Imagine Kenmore and what projects would be part of a ballot measure. Staff developed two lists of potential park projects and grant applications below, one assuming no ballot measure and one assuming a ballot measure for park projects. The deadline for grant submittal is May 1 so Staff needs direction as soon as possible in order to prepare required grant materials.

Summary of Proposed Park Projects and RCO Grant Applications Assuming No 2016 Ballot Measure

Park Project	Project Cost	Grant Program	City Match & Funding Source
Squires Landing Park dock replacement	\$165,000	\$82,000 (WWRP water access)	\$83,000 (park impact fees)
Rhododendron Park new Dock	\$145,000	\$70,000 (WWRP water access)	\$75,000 (strategic opp fund & park impact fees)
Squires Landing Park property acquisition and portion of Phase 1 Improvements	\$1,000,000	\$400,000 (WWRP water access)	\$600,000 (park impact fees and REET)
Total	\$1.31 million	\$552,000	\$758,000

1. Squires Landing Park Dock Replacement:

- **Project Description:** Replacement of the existing dock (Twedt Property) for non-motorized watercraft, same size and location. The proposed replacement dock will be approximately 6' wide by 34' long, constructed of treated timber. The existing 2' wide ramp will be replaced with a new 3'-3 ¾" wide fully grated ramp.
- **Funding:** The six year Park Capital Improvement Program (CIP) allocates \$100,000 (park impact fee funds) in the 2015-2016 biennial budget for design, permitting and construction.
- **Status:** The City's consultant Sitts & Hill is working on design drawings to support a City land use permit application submittal (Shoreline Substantial Development Permit) in 2016 plus permit applications to other permitting agencies.

2. Rhododendron Park New Dock:

- **Project Description:** A new dock on the Sammamish River, accessed from the driveway off Juanita drive just south of the Sammamish River Bridge, is proposed to support non-motorized watercraft including crew boats. The proposed dock consists of a 5 foot by 5 foot ramp attachment at the shoreline, a 4 foot by 36 foot 100% grated aluminum ramp, and a 10 foot by 40 foot "L" shaped aluminum framed float.
- **Funding:** The six year Park CIP allocates \$165,793 in the 2015-2016 biennial budget to complete permitting with other agencies, engineering plans, and construction documents.
- **Status:** A City Shoreline Conditional Use Permit (SCUP2013-086) was issued 12/10/15, which requires construction start within two years (by 12/10/17) and completion in five years (by 12/10/20), with potential allowance for a one year extension to complete construction (by 12/10/21). The City's consultant Sitts & Hill is currently working on permit requirements for other agencies and preparing engineering plans.

3. Squires Landing Park Property Acquisition and Portion of Phase 1 Improvements:

- **Project Description:** This would include improvements on the Squires Landing property (former Twedt property) based on the concept plan prepared by Coast & Harbor, including removal of the mobile home, trails, pavilion, and landscaping. The remaining portion of the project would involve acquisition of a portion of the neighboring property to the west to connect to the Squires Landing (Twedt) property to open up additional waterfront consistent with the "waterwalk" concept in the adopted PROS plan. A future Phase would propose a plan to restore the shoreline on the neighboring property.
- **Funding:** The six year Park CIP allocates \$100,000 in the 2015-2016 biennial budget to complete the Phase 1 concept drawings for Squires Landing. An additional amount of design money (to be determined) would be needed to show the proposed park project. If this park project is recommended to receive an RCO grant, the City will have to confirm the availability of matching funds and identify within the CIP.
- **Status:** The concept plan for Phase 1 is being updated to reflect comments from the 12/14/15 open house and council meeting. If Council direction is to move forward with this proposal, an additional concept drawing would be required for the RCO grant application showing the proposed acquisition with a portion of Phase 1 improvements at Squires Landing (former Twedt property).

Summary of Proposed Park Projects and RCO Grant Applications Assuming A 2016 Ballot Measure for Park Projects

Park Project	Project Cost	Grant Application	City Match/Bond
Logboom Park waterfront access improvements (includes beach)	\$3,200,000	\$500,000 (ALEA)	\$2,700,000
Squires Landing Park Phase 1 Improvements	\$5,000,000	\$500,000 (WWRP water access)	\$4,500,000
St Edward State Park ballfield renovation	\$3,000,000	\$750,000 (WWRP Local Parks and YAF)	\$2,250,000
Total	\$11.2million	\$1.75 million	\$9.45million

1. Logboom Park Waterfront Access Improvements:

- **Project Description:** This would include improvements based on the concept plan prepared by Coast & Harbor, including new beach, pavilion and picnic area, trail access to the shoreline, enhanced handcarry boat access, concession building for small boat rental, terraced lawn and seat walls, shoreline enhancement and landscaping.
- **Funding:** The six year Park CIP allocates \$100,000 in the 2015-2016 biennial budget to complete the concept drawings. No funds are proposed to be allocated in the Park CIP for additional design, permitting and construction until a funding mechanism is determined. However, if the park project is recommended to receive an RCO grant, the City will have to confirm the availability of matching funds and identify within the CIP.
- **Status:** Coast & Harbor are refining the concept based on 12/14/15 public and council feedback and cost estimates. Council will need to adopt the updated plan prior to grant application.

2. Squires Landing Phase 1 Improvements:

- **Project Description:** Improvements proposed within the approximately 11 acres (western part) of the 40 acre park. The City's consultant Coast & Harbor prepared a concept plan that was presented at a 12/14/15 open house plus a cost estimate that was presented at the 12/14/15 council meeting. The proposed concept includes: a new parking lot, restroom, docks and boat storage in the lagoon, improving channels into the lagoon and a pocket beach, a bridge to access the peninsula, boardwalks and viewing areas, pad for a future boathouse (boathouse not funded by City), wetland mitigation and restoration. Coast & Harbor are refining the concept based on 12/14/15 public and council feedback. Council will need to adopt the concept as a Phase 1 Master Plan prior to grant application.
- **Funding:** The six year Park CIP allocates \$100,000 in the 2015-2016 biennial budget to complete the concept drawings. No funds are proposed to be allocated in the Park CIP for additional design, permitting and construction until a funding mechanism is determined. However, if the park project is recommended to receive an RCO grant, the City will have to confirm the availability of matching funds and identify within the CIP.
- **Status:** Coast & Harbor are refining the concept based on 12/14/15 public and council feedback and cost estimates. Council will need to adopt the updated plan prior to grant application.

3. St Edward State Park Ballfield Renovation

- **Project Description:** Proposed renovation of the two existing ballfields with an overlay of two multi-purpose youth soccer fields and a cricket pitch. The City is developing a lease option with Washington State Parks to allow the City to improve and operate the ballfields.
- **Funding:** This project will be brought forward at a future date to be added to the Park CIP as a capital project for completing the design work. Current professional service contracts (total approximately \$105,000) with landscape architect, (Bruce Dees), surveyor (Group4), civil engineer (Perteet), and environmental consultant (ESA) to prepare the ballfield design and information to support the lease option. Potential additional consulting costs for preparing a lighting design or assisting with transportation and parking assessment. No funds are proposed to be allocated in the Park CIP for permitting and construction until a funding mechanism is determined. However, if the park project is recommended to receive an RCO grant, the City will have to confirm the availability of matching funds and identify within the CIP.
- **Status:** Consultants are preparing the design plans and materials to support the lease option. An open house will be scheduled 2/23/16 to present information to the public. Council direction giving the City Manager the authority to sign a lease option will be scheduled at a March Council meeting. Washington State Park Commission action on the lease option is anticipated at their 3/31/16 regular meeting.

RCO Grant Categories: The RCO accepts grant applications in even years, so 2016 is the next application cycle. Attachment #1 provides an overview of the fifteen grant programs. The grant process from application to grant award takes approximately 18 months. Final grant application submittals must be complete by May 1. Staff's recommended park projects fall into three grant categories ALEA, WWRP and YAF. The maximum grant application for these programs is \$500,000 which requires a minimum 50% match of City funds. If the project is recommended for funding by the RCO board then the City must confirm that matching funds are available. Part of the grant application process requires a presentation to a technical panel (June) and an expert panel (August) who then prepare a ranked list of projects to the RCO funding board. The RCO funding board then makes a recommendation to the Governor who then submits the list as part of the capital budget request to the legislature. Funds are allocated in 2017 following the State legislature approval of the budget. In the 2014 RCO grant cycle, the City was allocated grant funds for the Moorlands Park Improvements and the Squires Landing (Twedt) property acquisition. Preparing grant applications and presentation is labor intensive. Therefore, staff recommends a maximum of three grant applications in 2016 grant cycle.

FISCAL CONSIDERATION: The City is required to confirm availability of matching funds if the park project is recommended to receive RCO grant funds.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Goal #1 and 4: To advance the public's access and connection to the waterfront.

Attachment 1

RCO Grants Available 2016

Grant Program	Description	Eligible Applicants	Applications Accepted	Total Grant Funding Anticipated
ALEA Aquatic Lands Enhancement Account	Funding to buy, protect, and restore aquatic lands habitat and to provide public access to the waterfront.	Local agencies* State agencies Tribes	February 18 - May 1 In even-numbered years only	\$6 million
BFP Boating Facilities Program	Funding to buy, develop, and renovate facilities for motorized boats.	Local agencies State agencies Tribes	February 18 - July 1 In even-numbered years only	\$6.3 million
BIG Boating Infrastructure Grant Program	Funding to develop and renovate boating facilities and for boater education.	Local agencies* State agencies Tribes Boating nonprofits Private operators of recreational boating businesses	February 18 - May 1 Tier 1 grants are accepted in even-numbered years. Tier 2 grants are accepted annually.	\$190,000 Grants for more than \$100,000 compete nationally.
ESRP Estuary and Salmon Restoration Program	Funding to restore or protect Puget Sound near-shore ecosystem processes and functions.	Local agencies State agencies Federal agencies Tribes Private organizations Academic institutions	Annually, check schedule at Puget Sound Nearshore Project Web site	\$10 million

		Non-government organizations		
FARR Firearm and Archery Range Recreation	Funding to support shooting facilities.	Local agencies* State agencies Nonprofit shooting organizations	February 18 - July 1 In even-numbered years only	\$800,000
FFFPP Family Forest Fish Passage Program	Funding to remove barriers to salmon and bull trout migration.	Small forest landowners	All year	\$2 million
LWCF Land and Water Conservation Fund	Funding to buy or develop public outdoor recreation areas and facilities.	Local agencies* State agencies Tribes	February 18 - May 1 In even-numbered years only	\$2 million
MSP Marine Shoreline Protection	Provides funding to protect high-priority, Puget Sound marine shoreline habitat from the impacts of development.	Local agencies* Nonprofit conservation organizations State agencies	Generally in even-numbered years but applications not accepted in 2016.	\$1.2 million
NCLI No Child Left Inside	Funding for outdoor environmental, ecological, agricultural, or other natural resource-based education and recreation programs serving youth.	Public agencies, (cities, counties, special purpose districts) Native American tribes Non-profit organizations Formal school programs, Informal after school programs Community-based programs	Dec. 15, 2015 - Feb. 16, 2016	\$900,000
NOVA Nonhighway and Off-Road Vehicle Activities	Funding to develop and manage motorized and non-motorized trail facilities and off-road vehicle	Local agencies State agencies Federal agencies	May 1 - July 1 In even-numbered years only	\$8.5 million

	areas, and to support education and enforcement activities.	Tribes		
PSAR Puget Sound Acquisition and Restoration Fund	Funding to improve important habitat conditions or watershed processes to benefit salmon and bull trout in Puget Sound watersheds.	Local agencies* State agencies Tribes Landowners Nonprofits Conservation Districts Regional Fisheries Enhancement Groups	January 1-August 15. Applications first must be approved by lead entities.	\$30 million
RTP Recreational Trails Program	Funding to renovate and maintain recreational trails and facilities that provide a backcountry experience.	Local agencies* Nonprofits State agencies Federal agencies Tribes	May 1 - July 1 In even-numbered years only	\$5 million
Salmon Recovery	Funding to improve important habitat conditions or watershed processes to benefit salmon and bull trout.	Local agencies* State agencies Tribes Landowners Nonprofits Conservation Districts Regional Fisheries Enhancement	January 1-August 15. Applications first must be approved by lead entities.	\$18 million

		Groups		
WWRP Washington Wildlife and Recreation Program	Funding for local and state parks, trails, water access, state land conservation and restoration, farmland preservation, and habitat conservation.	Local agencies* State agencies ** Tribes Nonprofits*** Salmon recovery lead entities	February 18 - May1 In even-numbered years only	\$65 million
YAF Youth Athletic Facilities	Funding to buy land and renovate outdoor athletic facilities.	Agencies that submitted a Letter of Intent	Grants offered in 2015.	Unknown

*Local agencies: Cities, counties, towns, federally recognized Native American tribes, special purpose districts, port districts, or other political subdivision of the state providing services to less than the entire state if legally authorized to acquire and develop public open space, habitat, farmlands, riparian habitat, or recreation facilities.

**State agencies: Conservation Commission, Department of Fish and Wildlife, Department of General Administration, Department of Natural Resources, and State Parks and Recreation Commission.

***Only qualified conservation nonprofits in the farmland and riparian protection categories.

CITY OF KENMORE, WASHINGTON

Park Impact Fee Fund Projection
For the Years 2015-2020

DRAFT

DESCRIPTION	Projected 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$752,774	\$714,912	\$582,487	\$391,867	\$471,206	\$550,942
Revenues:						
Interest Earnings	3,764	3,575	0	1,959	2,356	2,755
Parks Impact Fees	391,313	150,000	77,380	77,380	77,380	77,380
Total Revenues	395,077	153,575	77,380	79,339	79,736	80,135
To be Transferred Out for Parks :						
Park Project Manager	55,000	20,000	65,000	0	0	0
P 2 Tolt Pipeline Trail Phase One	25,000	0	0	0	0	0
P 6 Moorlands Park Improvements	10,000	141,000	203,000	0	0	0
P 11 Log Boom Park New Pedestrian Bridge	242,146	0	0	0	0	0
P 18a Rhododendron Park Float	0	60,000	0	0	0	0
P 26 Twedt Property	100,793	65,000	0	0	0	0
Subtotal - Transfers for Parks	432,939	286,000	268,000	0	0	0
Net Income/(Loss)	(\$37,862)	(\$132,425)	(\$190,620)	\$79,339	\$79,736	\$80,135
Ending Cash Balance	\$714,912	\$582,487	\$391,867	\$471,206	\$550,942	\$631,077

Subject/Topic: 2016 Transportation Grant Strategy Proposed Council Action/Motion: No formal action required. Staff requests direction on which transportation grants to apply for in 2016.	For Council Meeting Agenda of: February 16, 2016 Department: Public Works & Finance Prepared by: Kris Overleese, PE <table border="0"> <tr> <td></td> <td style="text-align: right;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;">KMO 2/10/16</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;">[Signature] 2/10/16</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;">[Signature]</td> </tr> </table> Exhibits/Attachments: Attachment A: Project ideas and high level cost estimate Attachment B: Map of project locations Attachment C: Real Estate Excise Tax (REET) Fund Projection Attachment D: Transportation Impact Fee Fund Projection		<u>Initial & Date</u>	Approved by Department Head:	KMO 2/10/16	Approved by City Attorney:	NA	Approved by Finance Director:	[Signature] 2/10/16	Approved by City Manager:	[Signature]
	<u>Initial & Date</u>										
Approved by Department Head:	KMO 2/10/16										
Approved by City Attorney:	NA										
Approved by Finance Director:	[Signature] 2/10/16										
Approved by City Manager:	[Signature]										
Expenditure Required \$712,250 est. Amount Budgeted \$160,000 Appropriation Required \$552,250 est.											
<u>INFORMATION/BACKGROUND:</u> The intent of this Council bill is to discuss grant applications for the following programs: Transportation Improvement Board (TIB), Puget Sound Regional Council administered Federal aid, Washington State Department of Transportation Safe Routes to Schools Program (SRTS), and the Washington State Department of Transportation Pedestrian & Bicycle Program. <u>CURRENT GRANT FUNDED WORK:</u> The City has been successful over the last several years in winning grants, specifically for sidewalk. Currently, multiple projects are in the design and/or the construction phase with grant funding: -NE 202nd Street/66th Avenue : Safe Routes to School Program (design) -62nd Avenue NE (522 to NE 187th Street): Highway Safety Improvement Program (design) -NE 181st Street (68th to 73rd Avenues) – south side: Transportation Alternatives Program and Community Development Block Grant (design) -NE 181st Street (68th to 73rd Avenues) – north side: Transportation Improvement Board (design) -West Sammamish River Bridge replacement (NE 170th to NE 175th Streets: Bridge Replacement and Advisory Committee (design) -SR 522 West A (61st to 65th Avenues NE): Transportation Improvement Board and funding from Puget Sound Regional Council (construction) -Simonds overlay NE 170th (68th Avenue to NE 165th) will be constructed this summer											

RECOMMENDATION:

Staff has brainstormed ideas for this year's funding applications. Attachment A includes a list of projects to choose from. The information includes project limits, funding program, high level cost estimate, and idea of matching funds to be provided by the City.

Staff recommends that we apply for:

- Three Safe Routes to School grants from the list in Attachment A with a 10% City match (projects 1-5 in Attachment A)
- Two Pedestrian & Bicycle Program grants Juanita Design (NE 160th to NE 170th Street) and 522 multimodal crossing study, with 10% City match (projects 6 and 7 in Attachment A)
- Two Federal Aid Projects through Puget Sound Regional Council: Juanita design (NE 143rd to NE 170th Streets) which requires minimum 13.5% match and Simonds Overlay (NE 165th to NE 155th Streets). These projects are identified as numbers 8 and 9 in Attachment A.

Staff does not recommend we apply for a Transportation Improvement Board (TIB) project this year due to the project cost.

FISCAL CONSIDERATION:

Staff recommends that we have the matching funds available for all grants we apply for. It is not prudent to apply for multiple grants with the hope of receiving a smaller number. In 2014, we received many grants, more than we expected. Staff recommends that the matching funds for the 2016 applications be a combination of Real Estate Excise Tax (REET) and Impact Fee funding. Please see Attachments C and D for REET Fund and Transportation Impact Fee Fund projections. Overlay funds will come from the resources budgeted in the Capital Improvement Program.

The City match estimate of \$712,250 comes from:

- adding the match from the three most costly Safe Routes to Schools projects (projects 1,2 & 4): \$140,000
- 522 multimodal crossing study: \$30,000
- Juanita sidewalk (NE 170th to NE 160th Streets): \$65,000
- Juanita sidewalk design (NE 170th to NE 143rd Streets): \$317,250
- Simonds Overlay (NE 165th to NE 155th Streets): \$160,000

This match estimate number is for reference only. Actual match required will be based on cost estimates for the projects Council selects for grant application.

Note these estimates are high level with no design completed. They are intended to provide guidance for the conversation regarding what grant projects to pursue this year.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Goal #1: To focus on and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.

2016 Grant Strategy
Feb-16

Attachment A

WSDOT Safe Routes to Schools Program: \$19M available statewide, no maximum, match "preferred", likely state funding

location id			linear feet	est cost	match	ask	
1	NE 155th Street	84th Ave to Simonds	800	\$400,000	\$40,000	\$360,000	design/construction 500/ft
2	NE 202nd St	63rd to 66th	1000	\$600,000	\$60,000	\$540,000	design/construction 600/ft
3	Arrowhead Dr	151st through corner	525	\$288,750	\$28,875	\$259,875	design/construction 550/ft
4	NE 153rd St	Juanita to 70th Ave NE	800	\$400,000	\$40,000	\$360,000	design/construction 500/ft
5	Simonds	84th to 157th	1000	\$250,000	\$25,000	\$225,000	design/construction 250/ft

WSDOT Pedestrian & Bicycle Program: \$18.4 M available statewide, no maximum, match "preferred", likely state funding

Emphasis on accident locations

			linear feet	est cost	match	ask	
6	522 improved pedestrian crossing			\$300,000	\$30,000	\$270,000	study/alternatives analysis
7	Juanita	NE 170th to NE 160th S	2500	\$650,000	\$65,000	\$585,000	design sidewalk/bike lanes

Federal Aid Process

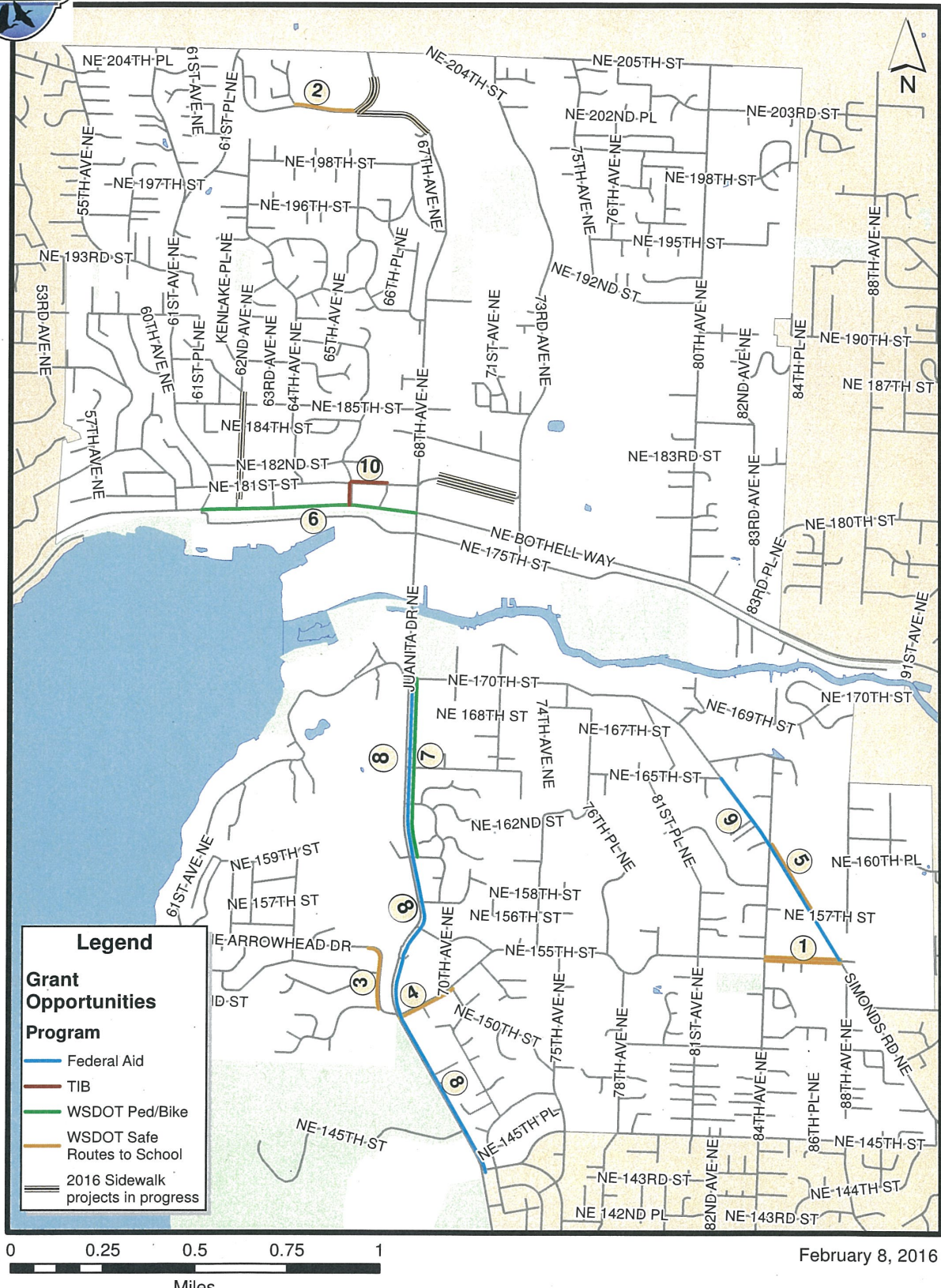
			linear feet	est cost	match	ask	
8	Juanita	NE 170th to NE 143rd S	7500	\$2,350,000	\$317,250	\$2,032,750	design sidewalk/bike lanes
9	Simonds Overlay	NE 165th to NE 155th S	3300	\$800,000	\$160,000	\$640,000	design/construction

Transportation Improvement Board

				est cost	match	ask	
10	181st /65th	67th to 65th		\$1,050,000	\$350,000	\$700,000	sidewalk design/construction no undergrounding



Attachment B: 2016 Grant Opportunities



CITY OF KENMORE, WASHINGTON

Attachment C

REET Fund Projection
For The Years 2015-2020

DRAFT

DESCRIPTION	Projected 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$2,250,732	\$1,079,054	\$754,585	\$665,675	\$1,045,946	\$1,326,217
Revenues:						
REET 1	727,388	454,500	459,045	463,635	463,635	463,635
REET 2	727,388	454,500	459,045	463,635	463,635	463,635
Interest Earnings	14,000	4,000	1,000	3,000	3,000	6,000
Total Revenues	\$1,468,776	\$913,000	\$919,090	\$930,271	\$930,271	\$933,271
Transfers Out for Parks :						
P 6 Moorlands Park Imp	0	0	380,000	0	0	0
P 13 Skate Park	345,617	0	0	0	0	0
Transfer Levy to Park Improvement Fund P11	87,699	0	0	0	0	0
Subtotal - Transfers for Parks	433,316	0	380,000	0	0	0
Transfers Out for Roads:						
T6 SR 522 West A 61st to 65th	732,250	730,469	0	0	0	0
T6 SR 522 West A 61st to 65th Jan 2015 add	235,000	0	0	0	0	0
T27 Sidewalks:						
Sidewalk Gaps	160,000	0	0	0	0	0
Southside 181st Design	16,510	0	0	0	0	0
62nd Ave NE	14,800	0	0	0	0	0
Sidewalk Undergrounding	63,690	0	0	0	0	0
175th St Swamp Creek Bridge	75,000	0	0	0	0	0
T37 New West Samm Bridge	74,000	307,000	78,000	0	0	0
Traffic Calming Improvements	250,000	100,000	0	0	0	0
Repayment to Strategic Opps Fund	0	0	100,000	100,000	200,000	160,000
Roundabout	135,888	0	0	0	0	0
Overlay	450,000	100,000	450,000	450,000	450,000	450,000
Subtotal - Transfers for Roads	2,207,138	1,237,469	628,000	550,000	650,000	610,000
Net Income/(Loss)	(\$1,171,678)	(\$324,469)	(\$88,910)	\$380,271	\$280,271	\$323,271
Ending Cash	\$1,079,054	\$754,585	\$665,675	\$1,045,946	\$1,326,217	\$1,649,488

CITY OF KENMORE, WASHINGTON

Transportation Impact Fee Fund Projection
For The Years 2015-2020

DRAFT

DESCRIPTION	Projected 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$1,162,930	\$680,038	\$246,818	\$467,319	\$559,321	\$652,324
Revenues:						
Interest Earnings	12,000	2,000	500	2,000	3,000	3,500
Transp. Impact Fees	1,409,888	420,000	420,000	420,000	420,000	420,000
Total Revenues	\$1,421,888	\$422,000	\$420,501	\$422,002	\$423,003	\$423,504
Transfers Out for Roads:						
T 6 SR 522 West A 61st Ave NE	1,704,780	655,220	0	0	0	0
T 37 West Samm Bridge	200,000	200,000	200,000	330,000	330,000	50,000
Subtotal - Transfers for Roads	\$1,904,780	\$855,220	\$200,000	\$330,000	\$330,000	\$50,000
Net Income/(Loss)	(\$482,892)	(\$433,220)	\$220,501	\$92,002	\$93,003	\$373,504
Ending Cash	\$680,038	\$246,818	\$467,319	\$559,321	\$652,324	\$1,025,828