



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

**City of Kenmore
City Council Regular Meeting Agenda
6:15 p.m., Monday, March 19, 2018
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028**

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. 6:15 p.m. - CALL SPECIAL MEETING TO ORDER

II. EXECUTIVE SESSION

Property Acquisition Pursuant to RCW 42.30.110(1)(b)

III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

IV. RECESS TO REGULAR SESSION

V. 7:00 p.m. - CALL REGULAR MEETING TO ORDER

VI. ROLL CALL

VII. FLAG SALUTE

VIII. AGENDA APPROVAL

IX. PRESENTATION

- A. Beth Knox, President and CEO of Special Olympics 2018 USA Games
[Presentation](#)

X. PROCLAMATION

- A. Sleep Deprivation Awareness Month - April 2018
[Proclamation](#)

XI. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you

and to the community. Please limit your comments to three (3) minutes.

XII. CONSENT AGENDA

- A. The following checks and electronics payments are approved for payment:
Total checks 39148 through 39257 in the amount of \$397,920.58.
Total payroll/taxes/flexible spending and health savings account electronic deposits dated: 2/16/18 in the amount of \$97,608.20.

[Check vouchers](#)
- B. The following checks and electronic payments are approved for payment:
Total checks #39258 through #39357 in the amount of \$367,879.01.
Total payroll/taxes/flexible spending and health savings account electronic deposits dated 3/2/18 in the amount of \$98,521.40.

[Check vouchers](#)
- C. Council Meeting Minutes of January 29, 2018 and Council Meeting Minutes of February 12, 2018
[01-29-2018 Minutes](#)
[2-12-2018 Minutes](#)
- D. Authorize the City Manager to execute Contract 18-C1850 with Shannon & Wilson, Inc. in an amount not to exceed \$200,000 to assist with the City's update of critical areas regulations and the Shoreline Master Program (Contract authorization amount includes a 3% contingency).

[Agenda Item](#)

XIII. BUSINESS AGENDA

- A. Walkways and Waterways Park Projects Update - Debbie Bent, Community Development Director and Maureen Colaizzi, Parks Project Manager

[Agenda Item](#)
[Presentation](#)
- B. Authorize the City Manager to Enter into an Agreement for Waterfront Programming Services - Rob Karlinsey, City Manager

[Agenda Item](#)

XIV. STAFF REPORT

XV. COUNCILMEMBER REPORTS & COMMENTS & INITIATIVES

XVI. ADJOURNMENT

Upcoming Meetings:

- A. Thursday, March 22, 2018 Walkways and Waterways Log Boom & Squire's Landing Park Open House
 - Monday, March 26, 2018 - Regular Council Meeting
 - Monday, April 2, 2018 - Special Council Meeting
 - Monday, April 9, 2018 - Regular Council Meeting (Tentative)
 - Monday, April 16, 2018 - Regular Council Meeting
 - Monday, April 23, 2018 - Regular Council Meeting
 - Monday, April 30, 2018 - Special Council Meeting

Special Budget Meetings:

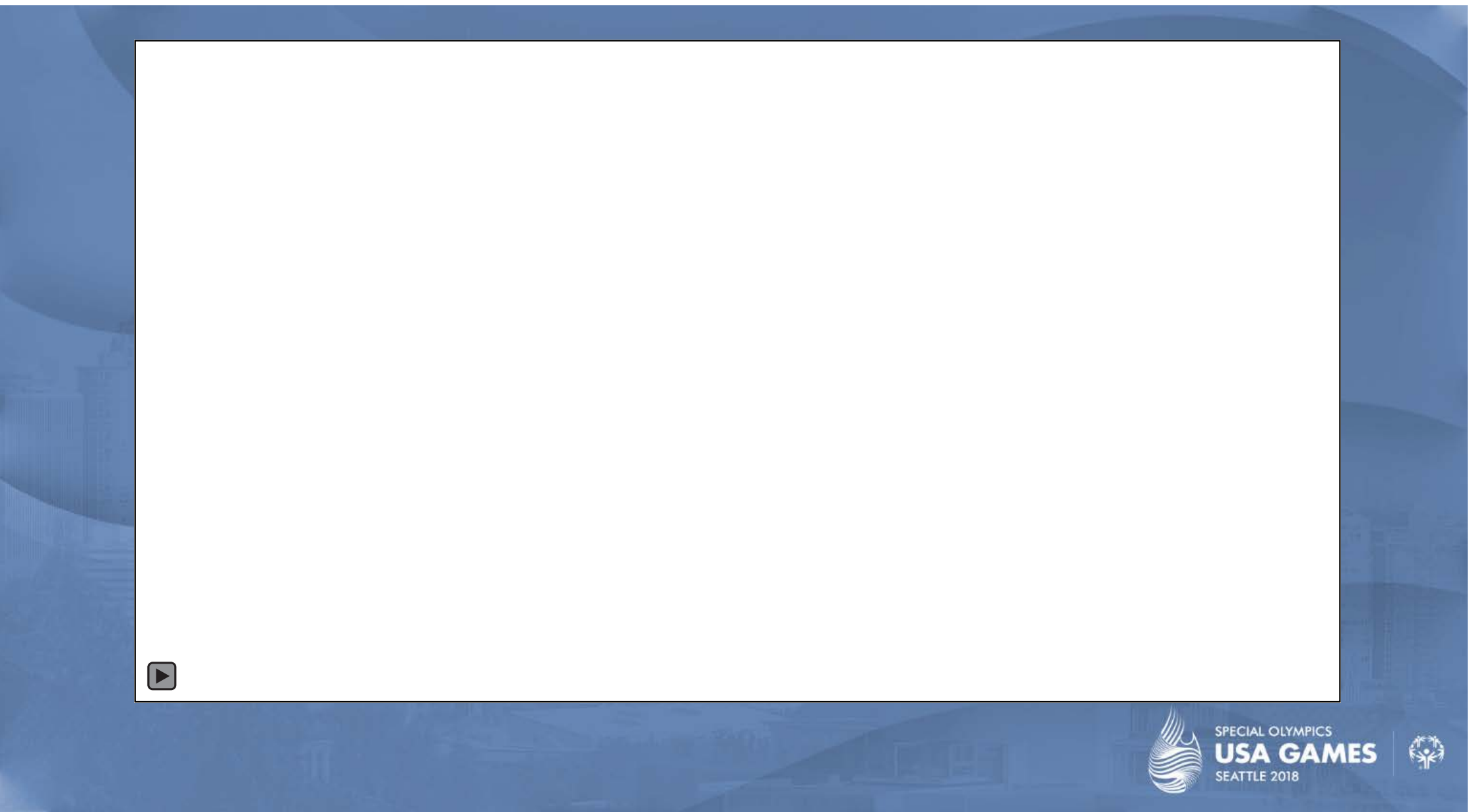
Monday, May 21, 2018 and Tuesday, May 22, 2018 5:00 p.m. to 9:00 p.m.



2018 Special Olympics USA Games

July 1 – 6, 2018 | Seattle





SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018





The 2018 Special Olympics USA Games will showcase the awe-inspiring abilities of thousands of athletes with intellectual disabilities, promote the ideals of acceptance and inclusion through sport, and celebrate the transformative power of Special Olympics.





By the Numbers

- July 1-6
- 4,000+ Athletes and Coaches
- 10,000 Volunteers
- 10,000 Family and Friends
- 50,000+ Fans
- 14 Sports Competitions
- \$76M total economic impact
- Thousands of lives transformed



SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018





Key Events

LETR FINAL LEG | June 28 – July 1

WELCOME DAYS | June 29-30, SeaTac Airport

OPENING CEREMONY | July 1, Husky Stadium

SPORTS COMPETITIONS | July 2-6, Various Venues

UNIFIED SPORTS EXPERIENCES | July 2-3, UW

USA GAMES NIGHT AT THE MARINERS | July 5

CLOSING CEREMONY | July 6, Lake Union Park

DELEGATIONS DEPART | July 7

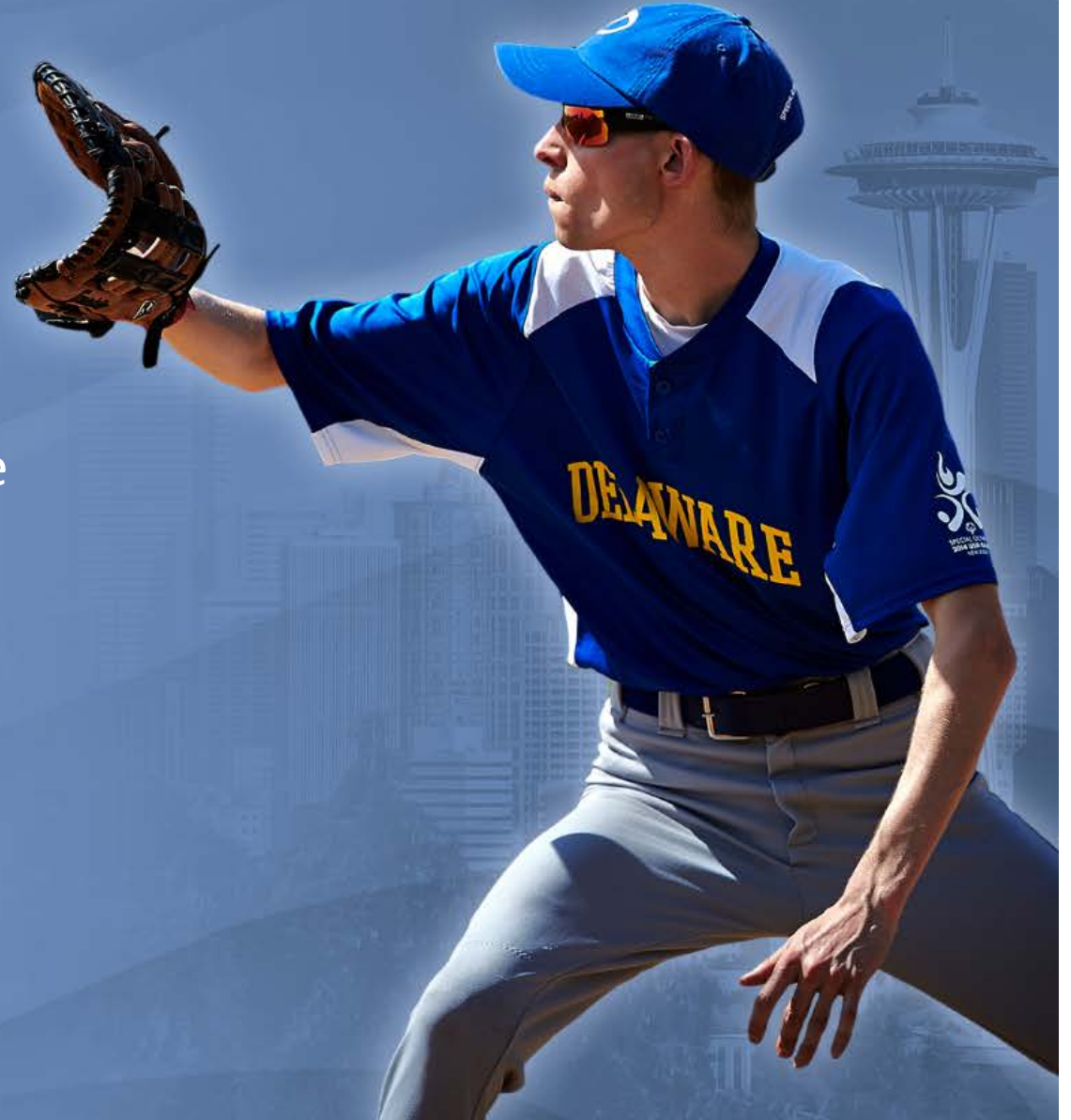


SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018



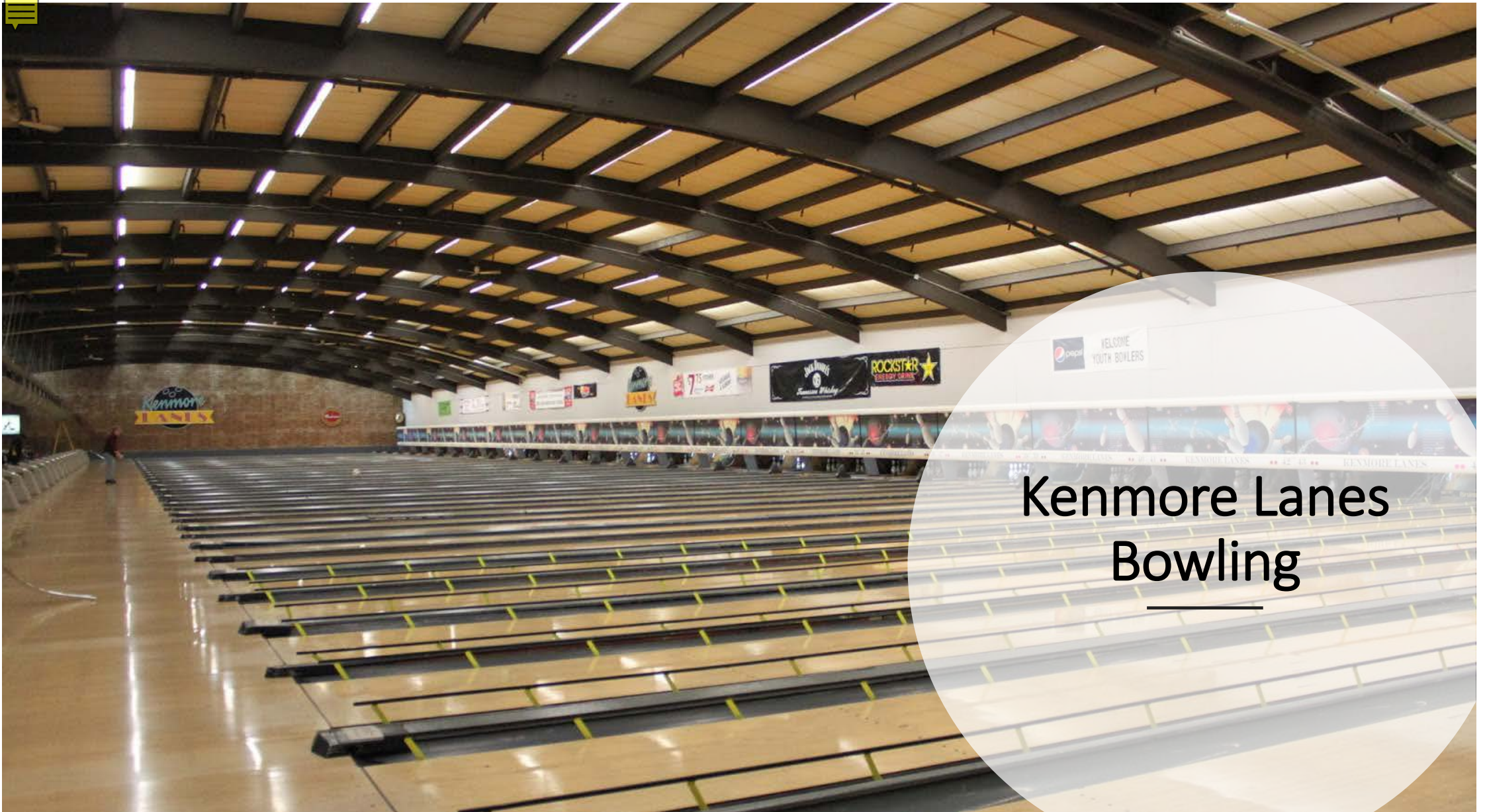
Sports

- Athletics
- Basketball
- Bocce
- Bowling
- Flag Football
- Golf
- Gymnastics
- Powerlifting
- Soccer
- Softball
- Standup Paddle Boarding
- Swimming
- Tennis
- Volleyball



SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018







Other Competition & Event Venues

- University of Washington
- Angle Lake Park
- Celebration Park
- King County Aquatic Center
- Lake Union Park
- Seattle Center
- Seattle Pacific University
- Seattle University
- Willows Run Golf Club



SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018





2018 USA Games Legacy

- Economic Impact
- Technology
- Sustainability
- Athlete/Family Experience
- Special Olympics Washington
- Inclusion



SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018





Get Involved

- Volunteer
- Attend the Opening Ceremony
- Fans in the Stands
- Donate
- Nominate a Game Changer



SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018





www.SpecialOlympicsUSAGames.org



[@SpecialOlympicsUSAGames](https://www.facebook.com/SpecialOlympicsUSAGames)



[@2018USAGames](https://twitter.com/2018USAGames)



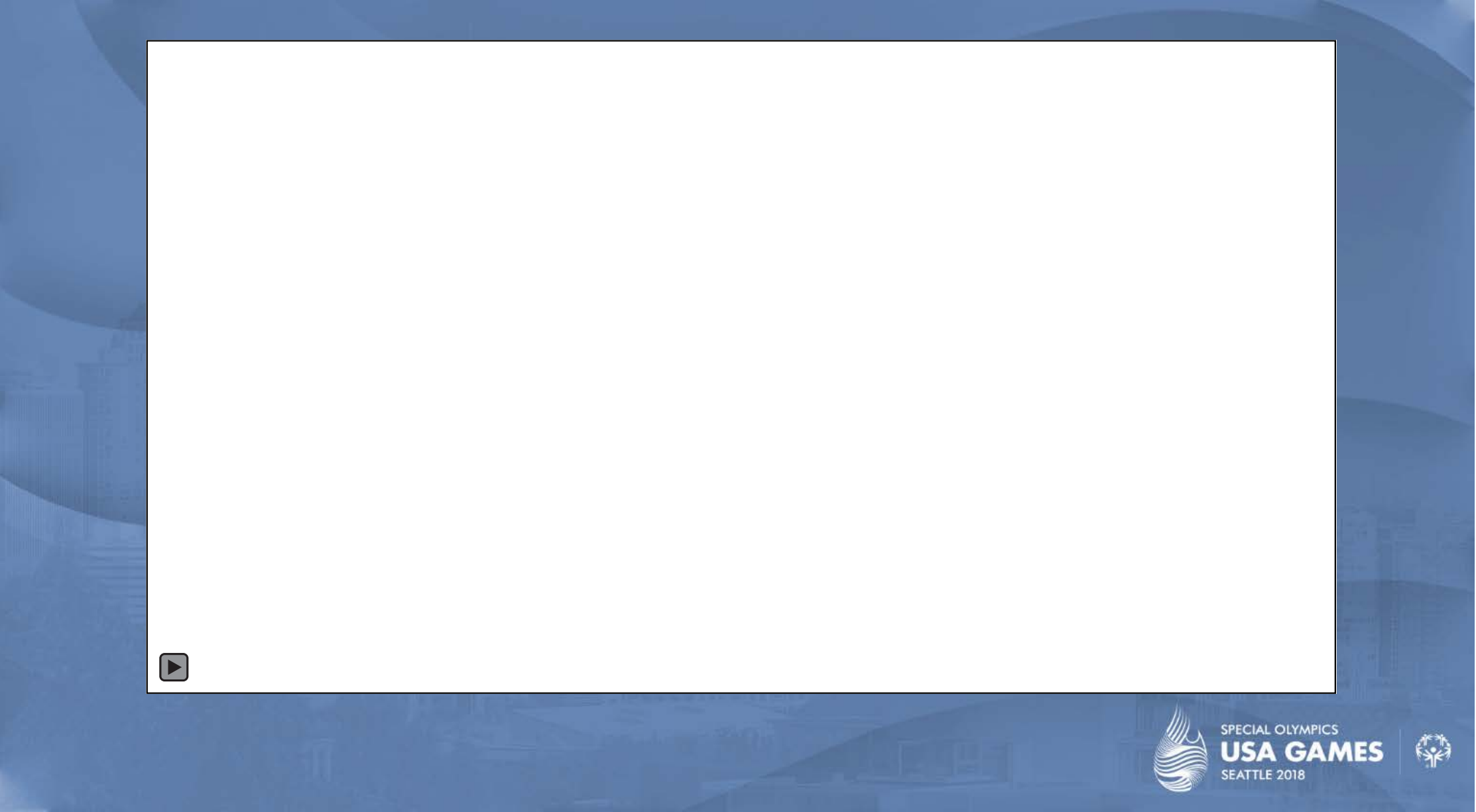
[@SpecialOlympicsUSAGames](https://www.instagram.com/SpecialOlympicsUSAGames)

#2018USAGames
#RiseWithUs
#ImAGameChanger



SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018





RISE WITH US.



SPECIAL OLYMPICS
USA GAMES
SEATTLE 2018



City of Kenmore, Washington Proclamation

WHEREAS, studies have shown that about 85% of students in high school suffer from sleep deprivation, and about 87% of students attending Inglemoor High School have reported to sleep under the recommended minimum of eight hours per night, and

WHEREAS, sleep deprivation increases chances of depression, lethargy, impaired brain activity, memory loss, and weakens the immune system, and

WHEREAS, the number of secondary education students residing in Kenmore is reportedly around 2,300 students, and

WHEREAS, sleep is as important to the human body as food and water, but many of us don't get enough sleep; and

WHEREAS, some say that high school students need about nine to 10 hours of sleep. Teenagers have an increased sleep requirement at the time when social engagements and peer pressure cause a reduction in sleep time; and

WHEREAS, a sleepy fatigued person is accident prone, judgement impaired and more likely to make mistakes and bad decisions; and

WHEREAS, the City is advocating for the promotion of awareness in relation to sleep deprivation, and

NOW THEREFORE, I, David Baker, Mayor of the City of Kenmore and on behalf of the City Councilmembers do hereby want to:



Designate the month of April 2018 as "Sleep Awareness Month in the City of Kenmore

and request staff to place this information on the City's website, social media accounts and at City Hall.

Dated this 19th day of March, 2018.

Signed: _____
David Baker, Mayor

Attested: _____
Kelly Chelin, City Clerk





Voucher Certification and Approval

City of Kenmore

DATE RANGE:

02/10/2018 - 02/23/2018

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 39148 through 39257: \$397,920.58

Total Payroll/Taxes/Flexible Spending & Health Savings Acct. Electronic Deposits Dated: 02/16/2018: \$ 97,608.20

PHK 2-26-18

City Manager / Date

Joanne Delaney 2/22/18

Finance Director / Date

Vendor Name	Check #		Description	Amount
UNITED STATES POSTMASTER	39148	02/12/2018	Postage for Winter Newsletter Mailing	1,653.19
AFLAC	39149	02/16/2018	Employee Medical/Disability Plans	172.38
AFLAC	39149	02/16/2018	Employee Medical/Disability Plans	154.72
AMERICAN GENERAL LIFE GPO-400S	39150	02/16/2018	Life Insurance	248.68
AMERICAN GENERAL LIFE GPO-400S	39150	02/16/2018	Life Insurance	67.37
AMERICAN GENERAL LIFE GPO-400S	39150	02/16/2018	Life Insurance	37.63
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	3,097.74
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	634.26
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	374.29
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	(0.01)
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	(0.01)
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	(0.01)
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	(0.01)
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	665.00
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	(0.01)
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	162.87
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	(0.01)
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Ins Contributions	62.86
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	3,542.86
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	27,164.54
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	5,377.65
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	2,999.67
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	38.81
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	6.59
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	4.95

AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	405.17
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	78.01
AWC EMPLOYEE BENEFITS	39151	02/16/2018	Employee Health Insurance	50.14
AWC EMPLOYEE BENEFITS	39152	2/16/2018	VOID	-
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	146.37
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	51.35
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	53.84
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	564.04
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	197.89
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	207.48
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	103.05
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	2.32
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	0.88
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	187.76
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	4.23
DEPARTMENT OF LABOR AND INDUSTRIES	39153	02/16/2018	City of Kenmore	1.59
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	1,690.74
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	14,971.80
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	2,480.88
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	1,436.46
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	374.48
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	169.20
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	828.77
DEPARTMENT OF RETIREMENT SYSTEMS	39154	02/16/2018	Public Employees Retirement	675.16
DRS 457	39155	02/16/2018	DRS 457 Deferred Comp	490.00
ICMA RETIREMENT TRUST 457 - 304745	39156	02/16/2018	ICMA 457 Deferred Comp	3,428.80
ICMA RETIREMENT TRUST 457 - 304745	39156	02/16/2018	ICMA 457 Deferred Comp	692.08
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	322.01
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	48.51
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	16.77
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	36.47
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	486.40
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	70.40
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	24.10
LINCOLN NATIONAL LIFE INSURANCE	39157	02/16/2018	Life Ins/ADD & LTD	52.82
NATIONAL LIFE OF VERMONT	39158	02/16/2018	Life Insurance	123.17
NATIONWIDE FINANCIAL 401a	39159	02/16/2018	City of Kenmore 401a Loan	240.68
NATIONWIDE FINANCIAL 401a	39159	02/16/2018	City of Kenmore 401a Loan	219.19
NATIONWIDE FINANCIAL 401a	39159	02/16/2018	City of Kenmore 401a	10,245.16
NATIONWIDE FINANCIAL 401a	39159	02/16/2018	City of Kenmore 401a	1,410.62
NATIONWIDE FINANCIAL 401a	39159	02/16/2018	City of Kenmore 401a	1,057.60
NATIONWIDE RETIREMENT SOLUTIONS 457	39160	02/16/2018	Nationwide 457 Deferred Comp	250.00
NATIONWIDE RETIREMENT SOLUTIONS 457	39160	02/16/2018	Nationwide 457 Deferred Comp	75.00
STATE OF FLORIDA DISBURSEMENT UNIT	39161	02/16/2018	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	39162	02/16/2018	Employee Charitable Contribution	74.61
COLUMBIA RIDGE LANDFILL	39163	02/23/2018	Dec. 2017 Street Sweeper Debris Disposal	839.41
A+ CONFERENCING	39164	02/23/2018	2/9/18 Conference Call	8.09
A+ CONFERENCING	39165	02/23/2018	2/14 Conference Call	15.68

ALPHAGRAPHS		39166	02/23/2018	Police Chief Business Cards	110.11
BAKER, BRIDGIT		39167	02/23/2018	Business Meeting Expense Reimbursements	88.66
BAKER, DAVID		39168	02/23/2018	Mileage Expense Reimbursement	197.84
BANNER BANK	BAKER	39169	02/23/2018	Meals/Lodging/Transportation	36.29
BANNER BANK	BAKER	39169	02/23/2018	Meals/Lodging/Transportation	78.73
BANNER BANK	BAKER	39169	02/23/2018	Meals/Lodging/Transportation	2,191.89
BANNER BANK	BAKER	39169	02/23/2018	Meals/Lodging/Transportation	497.43
BANNER BANK	BH	39170	02/23/2018	Registrations & Memberships	27.50
BANNER BANK	BH	39170	02/23/2018	Registrations & Memberships	50.00
BANNER BANK	BH	39170	02/23/2018	Registrations & Memberships	1,125.00
BANNER BANK	BH	39170	02/23/2018	Registrations & Memberships	465.00
BANNER BANK	CS	39171	02/23/2018	Teen Dance Supplies	590.50
BANNER BANK	DB	39172	02/23/2018	Dues & Memberships/NRPA & ASLA	475.00
BANNER BANK	DB	39172	02/23/2018	Dues & Memberships/NRPA & ASLA	170.00
BANNER BANK	JG	39173	02/23/2018	Conference Registrations/Emergency Supplies	71.75
BANNER BANK	JG	39173	02/23/2018	Conference Registrations/Emergency Supplies	1,885.00
BANNER BANK	JG	39173	02/23/2018	Conference Registrations/Emergency Supplies	360.00
BANNER BANK	JG	39173	02/23/2018	Conference Registrations/Emergency Supplies	279.09
BANNER BANK	JGORDON	39174	02/23/2018	Maint. Supplies/ORCA Card/Mtg. Exp.	50.00
BANNER BANK	JGORDON	39174	02/23/2018	Maint. Supplies/ORCA Card/Mtg. Exp.	27.83
BANNER BANK	JGORDON	39174	02/23/2018	Maint. Supplies/ORCA Card/Mtg. Exp.	132.14
BANNER BANK	JGORDON	39174	02/23/2018	Maint. Supplies/ORCA Card/Mtg. Exp.	51.67
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	2.73
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	470.00
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	2.05
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	14.35
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	6.15
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	113.25
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	60.00
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	2.73
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	9.56
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	5.46
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	11.61
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	99.00
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	4.10
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	50.49
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	5.46
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	550.00
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	67.74
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	67.74
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	4.11
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	48.38
BANNER BANK	KENMORE	39175	02/23/2018	Supplies/Training/Dues/Conf. Registration	375.00
BANNER BANK	KENMORE	39176	02/23/2018	VOID	-
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	6.88
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	5.16
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	36.11
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	2.94
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	147.90
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	15.47

BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	22.81
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	6.88
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	24.07
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	13.76
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	29.23
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	10.32
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	93.76
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	19.20
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	152.42
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	13.76
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	10.32
BANNER BANK	KENMORE	39177	02/23/2018	Supplies/Bus. Mtg. Expenses/Field Gear-Jackets	299.97
BANNER BANK	KENMORE	39178	02/23/2018	VOID	-
BANNER BANK	NO	39179	02/23/2018	Parking/Ferry/Business Registration	9.00
BANNER BANK	NO	39179	02/23/2018	Parking/Ferry/Business Registration	79.20
BANNER BANK	NO	39179	02/23/2018	Parking/Ferry/Business Registration	4.15
BANNER BANK	RK	39180	02/23/2018	Training/Registration/Transportation	107.77
BANNER BANK	RK	39180	02/23/2018	Training/Registration/Transportation	923.89
BANNER BANK	RK	39180	02/23/2018	Training/Registration/Transportation	38.35
BANNER BANK	SKROGH	39181	02/23/2018	Supplies/Social Media/Web Svcs	26.87
BANNER BANK	SKROGH	39181	02/23/2018	Supplies/Social Media/Web Svcs	27.49
BANNER BANK	SKROGH	39181	02/23/2018	Supplies/Social Media/Web Svcs	69.90
BARCLAY DEAN ARCHITECTURAL PRODUCTS		39182	02/23/2018	Moorlands Park Restroom Soap Dispensers	115.50
BASTYR UNIVERSITY		39183	02/23/2018	Herb & Food Fair Sponsorship	200.00
BERGER PARTNERSHIP		39184	02/23/2018	17-C1732 Jan. Twin Springs Park Prof. Svcs	1,489.80
CITY OF BELLEVUE		39185	02/23/2018	eCityGov Annual Membership	8,353.00
CITY OF LAKE FOREST PARK		39186	02/23/2018	2018 Kenmore Share Emergency Mgmt. Funding	42,511.00
COMCAST BUSINESS		39187	02/23/2018	January City Hall Phone Svcs	369.21
COMCAST BUSINESS		39188	02/23/2018	2/10-3/9/18 Squire's Landing Internet	69.95
COMCAST BUSINESS		39189	02/23/2018	Jan. City Hall/Incubator/Hangar Internet	796.91
COMCAST BUSINESS		39189	02/23/2018	Jan. City Hall/Incubator/Hangar Internet	463.52
COMCAST BUSINESS		39189	02/23/2018	Jan. City Hall/Incubator/Hangar Internet	563.41
COMCAST BUSINESS		39190	02/23/2018	2/14-3/13/18 City Hall Internet/Cable	152.06
GALLATIN PUBLIC AFFAIRS		39191	02/23/2018	January Media Relations/Marketing Svcs	3,500.00
GOOD TO GO		39192	02/23/2018	City Vehicle Toll Charge 2/1/18	8.75
GREGORY, JOANNE		39193	02/23/2018	Airfare Reimbursement	404.60
HESTON VISUAL ARTS		39194	02/23/2018	Council Photos	412.50
HOLMBERG COMPANY		39195	02/23/2018	Restroom Plumbing Work	2,004.10
INNOVAC		39196	02/23/2018	2/14 NE 195th/68th Vactor Services	1,625.25
INNOVAC		39197	02/23/2018	Feb. 14th Vactor/Video Svcs 6709 NE 195th	775.50
INNOVAC		39198	02/23/2018	2/15 Vactor Services/Catch Basin Cleaning	1,727.00

INNOVAC	39199	02/23/2018	2/14 CCTV Services/NE 195th Cement Line	731.50
INNOVAC	39200	02/23/2018	2/14 6216 NE 159th Vactor Services	915.75
IRON CREEK CONSTRUCTION LLC	39201	02/23/2018	17-C1723 62nd Ave Roundabouts Retainage	1,820.63
JAYMARC - AV	39202	02/23/2018	16-C1583 Town Green Audio/Visual Package	7,822.50
JOHNSTON GROUP, LLC	39203	02/23/2018	18-C1832 January Government Relations Consulting	1,400.00
KING COUNTY FINANCE	39204	02/23/2018	January Overlay Program	2,386.79
KING COUNTY FINANCE	39205	02/23/2018	Jan. Road Svcs/Signs/Signals/Banners	3,087.14
KING COUNTY FINANCE	39205	02/23/2018	Jan. Road Svcs/Signs/Signals/Banners	5,855.98
KING COUNTY FINANCE	39205	02/23/2018	Jan. Road Svcs/Signs/Signals/Banners	3,176.68
KING COUNTY FINANCE	39206	02/23/2018	Disposal of 2 Dumped Couches	24.25
KING COUNTY FINANCE	39207	02/23/2018	Road Svcs After Hours Dispatch 2018	3,600.00
KING COUNTY FINANCE	39208	02/23/2018	Qtr 4 '17 Mental Hlth Svc/Liquor Profit/Excise Tax	1,466.80
KING COUNTY POLICE CHIEFS ASSOCIATION	39209	02/23/2018	2018 KCPA Membership Dues	20.00
KONICA MINOLTA BUSINESS SOLUTIONS	39210	02/23/2018	2/3-3/2/18 Incubator Bldg. Copier Lease	212.74
KONICA MINOLTA BUSINESS SOLUTIONS	39211	02/23/2018	Incubator Copy Charges 1/3-2/2/18	9.36
KPFF CONSULTING ENGINEERS	39212	02/23/2018	15-C1484 December On Call Prof. Svcs	5,038.09
KPFF CONSULTING ENGINEERS	39212	02/23/2018	15-C1484 December On Call Prof. Svcs	1,001.16
KPFF CONSULTING ENGINEERS	39212	02/23/2018	15-C1484 December On Call Prof. Svcs	9,482.46
KPFF CONSULTING ENGINEERS	39212	02/23/2018	15-C1484 December On Call Prof. Svcs	89.35
KPFF CONSULTING ENGINEERS	39213	02/23/2018	Dec. 2017 68th Ave Ped/Bike 15-C1484	6,358.06
LIGHTHOUSE CONSULTING INC	39214	02/23/2018	January Protection/Backup/Web hosting	2,001.18
LIGHTHOUSE CONSULTING INC	39214	02/23/2018	January Protection/Backup/Web hosting	473.00
MAIL FINANCE	39215	02/23/2018	Postage Meter Rental	706.20
MARSHBANK CONSTRUCTION	39216	02/23/2018	14-C1328 SR522 West A	8,567.54
MILLER STEPHENS, MARY	39217	02/23/2018	January Public Defense Svcs @ SCORE	1,250.00
NORTHSHORE FIRE DEPT	39218	02/23/2018	January Fire Marshal Plan Review	620.00
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	35.05
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	45.05
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	390.81
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	296.44
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	247.17
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	1,145.77
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	939.94
NORTHSHORE UTILITY DIST	39219	02/23/2018	January Vehicle Maintenance & Fuel	2,470.16
NORTHSHORE YMCA	39220	02/23/2018	Qtr 4 2017 Human Svcs Funding	1,625.00
NORTHWEST ARBORICULTURE LLC	39221	02/23/2018	Emergency Tree Removal Rhody Boat Launch	1,172.38
OFFICE DEPOT	39222	02/23/2018	Stamps for Development Services	57.18

XII. A. The following checks and electronics payments are approved for p...

OFFICE DEPOT	39223	02/23/2018	Office Supplies	9.57
OFFICE DEPOT	39223	02/23/2018	Office Supplies	38.28
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	6.18
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	4.63
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	32.43
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	13.90
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	6.18
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	21.62
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	12.35
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	26.25
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	9.27
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	12.35
OFFICE DEPOT	39224	02/23/2018	Plotter Printer Paper	9.26
OFFICE DEPOT	39225	02/23/2018	Office Supplies	1.20
OFFICE DEPOT	39225	02/23/2018	Office Supplies	0.90
OFFICE DEPOT	39225	02/23/2018	Office Supplies	6.30
OFFICE DEPOT	39225	02/23/2018	Office Supplies	2.70
OFFICE DEPOT	39225	02/23/2018	Office Supplies	1.20
OFFICE DEPOT	39225	02/23/2018	Office Supplies	4.20
OFFICE DEPOT	39225	02/23/2018	Office Supplies	2.40
OFFICE DEPOT	39225	02/23/2018	Office Supplies	5.10
OFFICE DEPOT	39225	02/23/2018	Office Supplies	1.80
OFFICE DEPOT	39225	02/23/2018	Office Supplies	2.39
OFFICE DEPOT	39225	02/23/2018	Office Supplies	1.80
OFFICE DEPOT	39226	02/23/2018	Office Supplies	12.08
OFFICE DEPOT	39226	02/23/2018	Office Supplies	9.06
OFFICE DEPOT	39226	02/23/2018	Office Supplies	63.43
OFFICE DEPOT	39226	02/23/2018	Office Supplies	27.19
OFFICE DEPOT	39226	02/23/2018	Office Supplies	12.08
OFFICE DEPOT	39226	02/23/2018	Office Supplies	42.29
OFFICE DEPOT	39226	02/23/2018	Office Supplies	24.17
OFFICE DEPOT	39226	02/23/2018	Office Supplies	51.36
OFFICE DEPOT	39226	02/23/2018	Office Supplies	18.13
OFFICE DEPOT	39226	02/23/2018	Office Supplies	24.17
OFFICE DEPOT	39226	02/23/2018	Office Supplies	18.13
OFFICE DEPOT	39227	02/23/2018	Office Supplies	3.64
OFFICE DEPOT	39227	02/23/2018	Office Supplies	2.73
OFFICE DEPOT	39227	02/23/2018	Office Supplies	19.11
OFFICE DEPOT	39227	02/23/2018	Office Supplies	8.19
OFFICE DEPOT	39227	02/23/2018	Office Supplies	3.64
OFFICE DEPOT	39227	02/23/2018	Office Supplies	12.74
OFFICE DEPOT	39227	02/23/2018	Office Supplies	7.28
OFFICE DEPOT	39227	02/23/2018	Office Supplies	15.48
OFFICE DEPOT	39227	02/23/2018	Office Supplies	5.46
OFFICE DEPOT	39227	02/23/2018	Office Supplies	7.28
OFFICE DEPOT	39227	02/23/2018	Office Supplies	5.47
OFFICE TEAM	39228	02/23/2018	Temporary Receptionist Services	268.28
OFFICE TEAM	39229	02/23/2018	Temporary Reception Desk Services	408.80
OUSLEY, NANCY	39230	02/23/2018	Mileage & Toll Charge Reimbursement	204.22
PACE ENGINEERS, INC.	39231	02/23/2018	15-C1483 Dec. On Call SWM/Parks Svcs	1,979.14
PACE ENGINEERS, INC.	39231	02/23/2018	15-C1483 Dec. On Call SWM/Parks Svcs	26,171.12
PACE ENGINEERS, INC.	39231	02/23/2018	15-C1483 Dec. On Call SWM/Parks Svcs	443.27
PACE ENGINEERS, INC.	39231	02/23/2018	15-C1483 Dec. On Call SWM/Parks Svcs	834.87
PACE ENGINEERS, INC.	39231	02/23/2018	15-C1483 Dec. On Call SWM/Parks Svcs	2,680.28

PACE ENGINEERS, INC.	39231	02/23/2018	15-C1483 Dec. On Call SWM/Parks Svcs	4,424.42
PACE ENGINEERS, INC.	39232	02/23/2018	15-C1483 Nov. On Call SWM/Parks Svcs	403.46
PACE ENGINEERS, INC.	39232	02/23/2018	15-C1483 Nov. On Call SWM/Parks Svcs	31,450.55
PACE ENGINEERS, INC.	39232	02/23/2018	15-C1483 Nov. On Call SWM/Parks Svcs	141.52
PACE ENGINEERS, INC.	39232	02/23/2018	15-C1483 Nov. On Call SWM/Parks Svcs	7,523.19
PACE ENGINEERS, INC.	39233	02/23/2018	15-C1483 Oct. On Call SWM/Parks Svcs	8,183.24
PACE ENGINEERS, INC.	39233	02/23/2018	15-C1483 Oct. On Call SWM/Parks Svcs	5,102.98
PACE ENGINEERS, INC.	39233	02/23/2018	15-C1483 Oct. On Call SWM/Parks Svcs	211.95
PACE ENGINEERS, INC.	39233	02/23/2018	15-C1483 Oct. On Call SWM/Parks Svcs	7,340.33
PAWS	39234	02/23/2018	January Animal Sheltering Services	744.00
PERTEET INC.	39235	02/23/2018	17-C1688 Jan. 202nd & 62nd Construction Mgmt.	272.58
PERTEET INC.	39235	02/23/2018	17-C1688 Jan. 202nd & 62nd Construction Mgmt.	477.71
PERTEET INC.	39236	02/23/2018	12-C1082 January St. Edwards Ball Fields	10,541.16
PHSI PURE HEALTH SOLUTIONS INC.	39237	02/23/2018	City Hall Filtered Water Systems	101.09
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 15252 Simonds Flashing Crosswalk	10.55
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 15000 84th School Zone Sign	21.42
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 City Hall Gas Charges	1,053.14
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Inglemoor Traffic Signal	105.82
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 19016 73rd School Zone Signs	10.55
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Incubator Bldg. Electric/Gas Chgs	548.33
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Log Boom Park Restroom	171.58
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 145th/Juanita Traffic Signal	66.02
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 61st/181st Traffic Signal	67.27
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 7125 NE 170th Radar Sign	10.55
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 14944 Juanita School Zone Signs	21.10
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 68th/181st Traffic Signal	131.36
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 18048 68th Tree Receptacles	13.70
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 6744 Bthl Way Tree Receptacles	31.01
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 7016 Bthl Way Tree Receptacles	26.80
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 18120 68th Street Tree Illumination	11.60
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 7232 Bothell Way Tree Receptacles	10.55
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 73rd/181st Traffic Signal	139.77
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 16450 Juanita Radar Sign	11.39
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 16644 Simonds Rd Radar Sign	10.86
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/23 19030 61st Radar Sign	10.65
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 18906 61st Radar Sign	10.86
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 6656 Arrowhead Radar Sign	10.65
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 7504 NE 155th Radar Sign	10.77
PUGET SOUND ENERGY	39238	02/23/2018	01/12-2/13 6625 Arrowhead Radar Sign	10.55
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Boat Launch Restroom	16.85
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Squire's Landing	203.58
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 68th/182nd Street Lights	134.29
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 6434 NE Bthl Way Street Lights	12.64
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 6270 Bthl Way Street Lights	13.70
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 6016 Bthl Way Street Lights	13.70
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Hangar Electricity	833.53
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 6970 NE 181st Street Lights	13.18
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Hangar Gas	314.35
PUGET SOUND ENERGY	39238	02/23/2018	1/12-2/13 Moorlands Park Electricity	21.89
PUGET SOUND ENERGY	39238	02/23/2018	Jan. Street Light Chgs - Multiple Locations	8,712.80
PUGET SOUND ENERGY	39239	02/23/2018	VOID	-
PUGET SOUND ENERGY	39240	02/23/2018	VOID	-

QUALITY BUSINESS SYSTEMS	39241	02/23/2018	1/5-2/4 & 2/5-3/4/18 1st Floor Copier Lease	1,351.06
QUALITY BUSINESS SYSTEMS INC.	39242	02/23/2018	1/2-2/1 2nd Floor Copy Charges	264.65
RANDALL, BRIAN	39243	02/23/2018	Conference Airfare Reimbursement	519.60
REPUBLIC SERVICES	39244	02/23/2018	January Hangar Bldg. Solid Waste Svcs	449.24
RYCO EQUIPMENT, INC.	39245	02/23/2018	Hank Heron Stainless Steel Cutouts	1,155.00
SCHNEE, CARLA	39246	02/23/2018	Conference Airfare Reimbursement	404.60
SNOHOMISH COUNTY	39247	02/23/2018	January Vactor Waste Disposal	416.00
SOUND CITIES ASSOC	39248	02/23/2018	Mayor Baker Networking Dinner	45.00
SOUND PUBLISHING, INC.	39249	02/23/2018	Target Zero AD in Bothell/Kenmore Reporter	900.00
STANLEY PATRICK STRIPING COMPANY	39250	02/23/2018	17-C1742 NE 182nd & 191st Curbing	900.00
TOP TO BOTTOM JANITORIAL, INC.	39251	02/23/2018	February City Hall Janitorial Service	3,500.00
TOTAL LANDSCAPE CORP	39252	02/23/2018	February City Hall & Parks Landscaping	880.00
TOTAL LANDSCAPE CORP	39252	02/23/2018	February City Hall & Parks Landscaping	4,145.45
TOWN CENTER HARDWARE	39253	02/23/2018	Public Works Supplies & Materials	9.21
TOWN CENTER HARDWARE	39253	02/23/2018	Public Works Supplies & Materials	43.75
TOWN CENTER HARDWARE	39253	02/23/2018	Public Works Supplies & Materials	7.25
TOWN CENTER HARDWARE	39253	02/23/2018	Public Works Supplies & Materials	125.08
WA STATE DEPT OF TRANSPORTATION	39254	02/23/2018	January Traffic Signal Maintenance	733.85
WILLIAMS MECHANICAL, INC.	39255	02/23/2018	Town Green HVAC Work	1,666.50
WILLIAMS MECHANICAL, INC.	39256	02/23/2018	Town Green HVAC Outside Temp. Sensor	1,265.00
SOFTWAREONE, INC.	39257	02/23/2018	2018 Office 365 Software Licenses	8,925.18
NAVIA	DFT0000124	02/16/2018	Employee Flexible Spending Account	161.00
NAVIA	DFT0000124	02/16/2018	Employee Flexible Spending Account	153.85
NAVIA	DFT0000124	02/16/2018	Employee Flexible Spending Account	85.38
NAVIA	DFT0000124	02/16/2018	Employee Flexible Spending Account	96.15
BANK OF AMERICA 941	DFT0000125	02/16/2018	Federal Taxes	8,890.82
BANK OF AMERICA 941	DFT0000125	02/16/2018	Federal Taxes	2,811.54
BANK OF AMERICA 941	DFT0000125	02/16/2018	Federal Taxes	877.94
BANK OF AMERICA 941	DFT0000125	02/16/2018	Federal Taxes	909.30
BANK OF AMERICA 941	DFT0000125	02/16/2018	Federal Taxes	358.84
BANK OF AMERICA 941	DFT0000125	02/16/2018	Federal Taxes	993.20
BANK OF AMERICA 941	DFT0000125	02/16/2018	Federal Taxes	269.02
PAYROLL		2/16/2018	Direct Deposit	82,001.16
			TOTAL	<u>\$495,528.78</u>



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2018 - 02/23/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	500.00
0014	AMERICAN PLANNING ASSOCIATION	1,240.00
0022	ASSOCIATION OF WA CITIES	16,115.00
0024	BAKER, DAVID	1,073.30
0037	BASTYR UNIVERSITY	200.00
0054	BULGER SAFE & LOCK, INC.	147.09
0064	CASCADE PEST CONTROL	143.00
0067	CENTER FOR HUMAN SERVICES	5,250.00
0076	CITY OF BELLEVUE	8,353.00
0083	CITY OF LAKE FOREST PARK	117,191.81
0106	CROWN PRODUCTS LLC	981.05
0111	DEPARTMENT OF ECOLOGY	190.00
0121	REPUBLIC SERVICES	1,115.02
0145	FRUHLING SAND & TOPSOIL	310.00
0151	CALPORTLAND COMPANY	93.56
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	13,293.66
0201	KCDA PURCHASING COOP	11,858.36
0206	KENMORE MIDDLE SCHOOL	2,463.62
0218	KING COUNTY FINANCE	1,466.80
0219	KING COUNTY FINANCE	18,130.84
0224	SOUND PUBLISHING, INC.	900.00
0229	KING COUNTY OFFICE OF FINANCE	419.03
0233	KING COUNTY SHERIFF	6,476.05
0251	LIGHTHOUSE CONSULTING INC	7,479.08
0261	MICHAEL PENDLETON	3,505.20
0267	MR. T'S TROPHIES	217.53
0285	NORTHSHORE FIRE DEPT	840.00
0287	NORTHSHORE SENIOR CENTER	7,900.00
0288	NORTHSHORE UTILITY DIST	9,360.30
0289	NORTHSHORE YMCA	1,625.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	4,000.00
0292	HONEY BUCKET	215.05
0299	EBIX, INC./ TOPHEALTH	118.27
0300	OFFICE DEPOT	1,398.75
0302	OFFICE TEAM	827.98
0314	PETTY CASH CUSTODIAN	392.12
0327	PUGET SOUND CLEAN AIR AGENCY	18,341.00
0328	PUGET SOUND ENERGY	33,888.22
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0345	SEATTLE TIMES	1,146.90
0355	STAPLES ADVANTAGE	1,013.50
0356	STATE AUDITOR'S OFFICE	673.20
0357	STEWART MACNICHOLS HARMELL, INC.	10,000.00
0359	SOUND CITIES ASSOC	45.00
0365	TOTAL LANDSCAPE CORP	10,919.90
0371	UNITED STATES POSTMASTER	3,285.15
0374	URBAN LAND INSTITUTE	220.00
0387	WA CITIES INSURANCE AUTHORITY	274,278.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
0401	WA STATE DEPT OF TRANSPORTATION	733.85
0412	COLUMBIA RIDGE LANDFILL	1,783.09
0419	WONDERLAND DEVELOPMENT	1,250.00

Vendor Purchasing Report

For Date Range 01/01/2018 - 02/23/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0422	NATIONWIDE FINANCIAL 401a	52,359.71
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	1,300.00
0424	ICMA RETIREMENT TRUST 457 - 304745	16,453.70
0425	DRS 457	1,960.00
0426	AFLAC	654.20
0428	BANK OF AMERICA 941	63,299.63
0429	AWC EMPLOYEE BENEFITS	91,212.86
0431	DEPARTMENT OF RETIREMENT SYSTEMS	89,552.74
0432	DEPARTMENT OF LABOR AND INDUSTRIES	5,447.82
0434	UNITED WAY OF KING COUNTY	298.44
0436	NATIONAL LIFE OF VERMONT	246.34
0448	UPS STORE	2.58
0501	MACLEOD RECKORD	2,240.60
0558	SNOHOMISH COUNTY	4,179.00
0586	MAIL FINANCE	706.20
0594	RANDALL, BRIAN	519.60
0639	KONICA MINOLTA BUSINESS SOLUTIONS	444.86
0675	BANNER BANK CS	612.44
0685	PACE ENGINEERS, INC.	36,533.10
0689	DIGITAL REPROGRAPHICS SERVICES INC.	241.18
0690	BUILDERS EXCHANGE OF WASHINGTON INC	45.00
0692	HDR ENGINEERING, INC	13,962.24
0696	AMERICAN GENERAL LIFE GPO-4005	707.36
0699	BANNER BANK DB	698.90
0743	BANNER BANK NO	489.84
0764	OUSLEY, NANCY	204.22
0781	QUALITY BUSINESS SYSTEMS INC.	3,213.14
0788	CURTIS, DR. MILTON	59.43
0800	BANNER BANK JG	4,233.83
0834	BANNER BANK KENMORE	4,545.59
0852	GREGORY, JOANNE	404.60
0858	A+ CONFERENCING	101.55
0868	JAYMARC - AV	8,990.29
0869	BANNER BANK JGORDON	1,545.39
0892	JACOBS ENGINEERING GROUP	57,439.19
0899	SHRED-IT USA LLC	62.92
0912	ALCALDE & FAY	5,022.01
0913	KENMORE ELEMENTARY PTA	1,250.00
0937	ZUMAR	232.58
0981	COMCAST BUSINESS	5,048.10
0983	PASSPORT TRAVEL AND TOURS	456.00
0994	GORDON THOMAS HONEYWELL	4,053.47
1000	JRW ENTERPRISES	2,516.78
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	185.29
1045	HORIZON DISTRIBUTORS INC	78.59
1047	SARAH ROBERTS	11,161.17
1052	FIRE PROTECTION, INC	874.50
1114	PHSI PURE HEALTH SOLUTIONS INC.	202.18
1116	FRONTIER	1,057.93
1131	SUSSMAN/PREJZA & CO, INC	1,350.00
1140	PAWS	744.00
1152	WASHINGTON ENERGY SERVICES CO. LLC	36.75
1177	WELLS FARGO FINANCIAL	619.73
1181	BANNER BANK BH	1,782.50
1192	HOPKINS, CRAIG	62.68
1193	DEVRIES, DENIS	22.89
1197	MILLER STEPHENS, MARY	1,250.00

Vendor Purchasing Report

For Date Range 01/01/2018 - 02/23/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1215	STATE OF FLORIDA DISBURSEMENT UNIT	1,100.00
1259	PERTEET INC.	63,507.55
1291	SCHNEE, CARLA	404.60
1299	VERIZON WIRELESS	484.12
1309	BANNER BANK BAKER	2,839.34
1311	WASHINGTON STATE PATROL	644.29
1313	GREATER BOTHELL CHAMBER OF COMMERCE	1,800.00
1326	JOYCE ZIKER PARKINSON	432.50
1327	HWA GEOSCIENCES INC.	1,120.44
1337	STATE OF WA DEPT. OF LICENSING	3.20
1357	KENMORE COMMERCIAL LLC	3,213.25
1358	ALPHAGRAPHS	522.18
1363	INNOVAC	5,775.00
1370	WINTERBOURNE LANDSCAPE	577.51
1390	UTILITIES UNDERGROUND LOCATION CTR	206.40
1403	OSBORN CONSULTING INC.	4,641.79
1431	BRIEN, GAYLYNN	50.00
1437	VOLGISTICS, INC	540.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	863.50
1459	FLEMINGS HOLIDAY LIGHTING LLC	5,768.62
1479	A V CAPTURE ALL	4,740.12
1504	SCORE	40,638.11
1550	HANSEN, COREY	4,180.00
1555	LINCOLN NATIONAL LIFE INSURANCE	2,091.88
1581	STARDOM SERVICES, INC.	510.00
1606	GALLATIN PUBLIC AFFAIRS	3,500.00
1609	MARSHBANK CONSTRUCTION	8,567.54
1657	STEWART TITLE COMPANY	7,531.70
1673	KPFF CONSULTING ENGINEERS	21,969.12
1689	MOTT MACDONALD GROUP, INC.	30,223.08
1690	SITTS & HILL ENGINEERS, INC.	3,535.00
1704	BANNER BANK RK	4,888.23
1711	SOFTWAREONE, INC.	8,925.18
1715	THE WIDE FORMAT COMPANY	770.00
1718	RESOURCE EXPLORATION, LLC	20,000.00
1719	SALTER, JON	333.50
1721	GOOD TO GO	15.50
1726	UNITED STATES TREASURY	30.30
1731	NORTHWEST ARBORICULTURE LLC	10,066.78
1734	TOP TO BOTTOM JANITORIAL, INC.	8,524.00
1738	MUNIMANAGE, LLC	13,680.00
1762	BAKER, BRIDGIT	88.66
1785	ECOSS	2,594.20
1798	OLBRECHTS & ASSOCIATES, PLLC	528.00
1806	RYCO EQUIPMENT, INC.	1,155.00
1816	NAVIA	2,985.52
1819	COSTTREE, LLC	3,000.00
1822	ECO-COUNTER	840.00
1828	QUALITY BUSINESS SYSTEMS	1,351.06
1848	STANLEY PATRICK STRIPING COMPANY	14,607.00
1859	IRON CREEK CONSTRUCTION LLC	1,820.63
1873	ENGINEERING/REMEDIATION RES. GROUP	8,871.05
1879	HOLMBERG COMPANY	2,004.10
1884	CADMAN MATERIALS, INC.	338.47
1889	WILLIAMS, KASTNER & GIBBS PLLC	848.67
1900	ASPECT CONSULTING LLC	3,337.47
1920	BERGER PARTNERSHIP	2,865.00

Vendor Purchasing Report

For Date Range 01/01/2018 - 02/23/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1932	U.S. BANK N.A. - CUSTODY	156.00
1944	OHNO CONSTRUCTION	10,812.80
1960	WALTER E. NELSON CO.	368.18
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	605.00
1962	BANNER BANK SKROGH	447.06
1964	EARTHWORKS	9,445.10
1980	HRA VEBA TRUST	13,950.00
1982	CRAWFORD ELECTRIC	366.55
1985	CONTRACT LAND STAFF LLC	368.75
1987	KITSAP CONFERENCE CENTER	124.69
1989	WA TRAFFIC SAFETY COMMISSION	103.49
1990	GLOCK PROFESSIONAL, INC.	500.00
1991	WASHINGTON STATE TREASURER	6,570.28
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	2,000.00
1995	REY TRANSLATIONS	780.51
1997	BARCLAY DEAN ARCHITECTURAL PRODUCTS, LLC	115.50
1998	JOHNSTON GROUP, LLC	1,400.00
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	20.00
2000	WILLIAMS MECHANICAL, INC.	2,931.50
Vendor Set Vendor Set 01 Total:		1,497,838.49

XII. A. The following checks and electronics payments are approved for p...



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

02/24/2018 - 03/09/2018

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 39258 through 39357: \$367,879.01

Total Payroll/Taxes/Flexible Spending & Health Savings Acct. Electronic Deposits Dated: 03/02/2018: \$ 98,521.40

R. J. Kelly 3-9-8
City Manager / Date

Jaune Nguyen 3/8/18
Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
AWC EMPLOYEE BENEFITS	39258	03/02/2018	Employee Health Ins Contributions	941.08
DEPARTMENT OF LABOR AND INDUSTRIES	39259	03/02/2018	City of Kenmore	1,336.28
DEPARTMENT OF RETIREMENT SYSTEMS	39260	03/02/2018	Public Employees Retirement	22,793.07
DRS 457	39261	03/02/2018	DRS 457 Deferred Comp	505.00
ICMA RETIREMENT TRUST 457 - 304745	39262	03/02/2018	ICMA 457 Deferred Comp	4,120.88
NATIONWIDE FINANCIAL 401a	39263	03/02/2018	City of Kenmore 401a	13,205.15
NATIONWIDE RETIREMENT SOLUTIONS 457	39264	03/02/2018	Nationwide 457 Deferred Comp	325.00
STATE OF FLORIDA DISBURSEMENT UNIT	39265	03/02/2018	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	39266	03/02/2018	Employee Charitable Contribution	74.61
KENMORE COMMERCIAL LLC	39267	03/02/2018	March Incubator Bldg. Lease Payment	3,448.48
UNITED STATES POSTMASTER	39268	03/02/2018	Walkways/Waterways Open House Mailer Postage	1,641.92
FALL PROZ INC	39269	03/06/2018	Roof Safety Anchor Repair Quote	4,274.60
A+ CONFERENCING	39270	03/09/2018	2/13 St. Edward Lodge Conference Call	10.17
ALCALDE & FAY	39271	03/09/2018	February Government Affairs Consulting	5,018.76
BRIEN, GAYLYNN	39272	03/09/2018	Dec. 2017 Sales Tax Data Conversion Svcs	50.00

BULGER SAFE & LOCK, INC.	39273	03/09/2018	Moorlands Park Padlocks	110.32
CADMAN MATERIALS, INC.	39274	03/09/2018	Asphalt for Patching SR522/80th Eastbound	55.28
CALPORTLAND COMPANY	39275	03/09/2018	Quarry Spalls Armoring Culvert 182nd Above 61st	201.58
CITY OF LAKE FOREST PARK	39276	03/09/2018	January Public Works Crew/Services	74,588.67
CITY WIDE FENCE COMPANY, INC	39277	03/09/2018	New Gate Installed at Squire's Landing	1,172.60
COLUMBIA RIDGE LANDFILL	39278	03/09/2018	Jan. 2018	12.59
COMMUNITY ATTRIBUTES INC.	39279	03/09/2018	17-C1810 Economic Development Strategy Svcs	12,518.00
CONSOLIDATED PRESS	39280	03/09/2018	Winter 2018 Newsletter	3,050.12
CONSOLIDATED PRESS	39281	03/09/2018	Juanita Drive/68th Postcard Mailer	1,634.68
CONTRACT LAND STAFF LLC	39282	03/09/2018	17-C1795 Jan. Squire's Landing Land Conversion	1,686.80
DENUSKI, STACEY	39283	03/09/2018	Reimburse Council Retreat Ferry Charges	46.70
DEVRIES, DENIS	39284	03/09/2018	Feb. Police Volunteer Mileage Reimbursement	26.71
EARTHWORKS	39285	03/09/2018	17-C1780 Monthly ROW Landscaping	4,722.55
ENGINEERING/REMEDIATION RES. GROUP	39286	03/09/2018	NE 192nd Culvert Svcs through 2/21/18	3,405.00
FRONTIER	39287	03/09/2018	Final Payment 14-C1333 SR522 West A	60,781.75
FRONTIER	39288	03/09/2018	2/28-3/27 City Hall Phone Service	445.73
FRONTIER	39289	03/09/2018	2/28-3/27 City Hall Phone Service	612.20
FRUHLING SAND & TOPSOIL	39290	03/09/2018	Asphalt Disposal from Shop	87.50
GHORBANI, FARIBA	39291	03/09/2018	Refund for Cancelled Permit BLD18-0132	472.00
GORDON THOMAS HONEYWELL	39292	03/09/2018	February Governmental Affairs Services	3,970.92
GOVERNMENT FINANCE OFFICERS ASSOC	39293	03/09/2018	Membership Renewal 5/1/18-4/30/19	190.00
GREATER BOTHELL CHAMBER OF COMMERCE	39294	03/09/2018	Feb. Kenmore Business Alliance Support Svcs	300.00
HDR ENGINEERING, INC	39295	03/09/2018	13-C1214 SR522 West A through 2/3/18	6,133.63
HERMANSON COMPANY, LLP	39296	03/09/2018	City Hall Garage Exhaust Fan Repair	817.85
HOLMBERG COMPANY	39297	03/09/2018	Rhododendron Senior Center Sink Repairs	757.90
HONEY BUCKET	39298	03/09/2018	2/24-3/23 Squire's Landing Rental	215.05
HOPKINS, CRAIG	39299	03/09/2018	Feb. Police Volunteer Mileage Reimbursement	61.59
INNOVATIVE COMFORT SYSTEMS, INC.	39300	03/09/2018	Permit Refund MEC18-0026	255.15
INSLEE, BEST, DOEZIE & RYDER, P.S.	39301	03/09/2018	January Legal Services	18,453.47
JET CITY PRINTING	39302	03/09/2018	Sponsorship Pamphlet	78.38
JOYCE ZIKER PARKINSON	39303	03/09/2018	January Kenmore Village Legal Consulting	110.00

KING COUNTY ANIMAL SVCS	39304	03/09/2018	Pet Licenses & Renewals	1,050.00
KING COUNTY FINANCE	39305	03/09/2018	January Road Services - Signs	897.41
KING COUNTY FINANCE	39306	03/09/2018	January Adult/Juvenile Detention Booking Chgs	337.37
KING COUNTY RADIO COMM SERVICES	39307	03/09/2018	1/31-4/28/18 Emergency Telecommunications	300.30
KING COUNTY TREASURY	39308	03/09/2018	2018 Property Tax Bills	14,935.53
KING COUNTY TREASURY	39309	03/09/2018	VOID	-
KING COUNTY TREASURY	39310	03/09/2018	VOID	-
LAKE CITY PICTURE FRAMING	39311	03/09/2018	New Council Pictures for City Hall	257.85
LANGUAGE LINE SERVICES, INC.	39312	03/09/2018	Phone Translation Services	17.18
LIGHTHOUSE CONSULTING INC	39313	03/09/2018	February IT/Backup/Archiving/Protection Services	5,177.87
MCCLURE AND SONS, INC.	39314	03/09/2018	16-C1503 Log Boom Park Retainage Release	5,794.00
MOTT MACDONALD GROUP, INC.	39315	03/09/2018	17-C1807 Logboom Park Pier Guardrail Repair	1,366.45
MOTT MACDONALD GROUP, INC.	39316	03/09/2018	Feb, 17-C1656 Log Boom Preliminary Design	23,020.94
MOTT MACDONALD GROUP, INC.	39317	03/09/2018	Jan. 17-C1657 Squire's Landing Preliminary Design	12,522.38
MUMMA, RYAN	39318	03/09/2018	Trakit Training Supplies/Reimbursement	100.55
MUNIMANAGE, LLC	39319	03/09/2018	February Public Works Contract Prof. Svcs	7,920.00
MUNIMANAGE, LLC	39320	03/09/2018	17-C1668 February Lakepointe Project Svcs	9,540.00
NORTH COAST ELECTRIC COMPANY	39321	03/09/2018	Lightbulbs for Hangar Building & City Hall	142.84
NORTHSHORE FIRE DEPT	39322	03/09/2018	February Fire Marshal Plan Review	220.00
NORTHSHORE ROTARY CLUB	39323	03/09/2018	Quarterly Rotary Dues/Member Meals	220.00
OFFICE DEPOT	39324	03/09/2018	Kitchen Supplies	52.23
OFFICE DEPOT	39325	03/09/2018	Office Supplies	97.46
OFFICE TEAM	39326	03/09/2018	Temporary Receptionist 2/28, 3/1 & 3/2	613.20
OFFICE TEAM	39327	03/09/2018	Temporary Reception Desk Services	204.40
PASSPORT TRAVEL AND TOURS	39328	03/09/2018	Airfare to WA D.C. for NLC Conference	547.60
PUGET SOUND ENERGY	39329	03/09/2018	1/13-2/13 Rhododendron Park	556.28
PUGET SOUND ENERGY	39330	03/09/2018	1/12-2/13 City Hall Electricity	2,706.22
RED BARN ENGINEERING, INC.	39331	03/09/2018	Incubator Security Deposit Refund	291.77
REPUBLIC SERVICES	39332	03/09/2018	February Rhododendron Park Solid Waste Svcs	357.18
REPUBLIC SERVICES	39333	03/09/2018	February City Hall Solid Waste Services	315.10
SARAH ROBERTS	39334	03/09/2018	February Prosecution Services	11,161.17

SEATTLE TIMES	39335	03/09/2018	Job Ad for Civil Engineer	525.00
SEATTLE TIMES	39336	03/09/2018	Small Cell Amendments Public Hearing Notice	91.43
SEATTLE TIMES	39337	03/09/2018	2018 Docket Notice Deadline	129.34
SEATTLE TIMES	39338	03/09/2018	SEPA Notice #17-0157	149.41
SEATTLE TIMES	39339	03/09/2018	2017-2018 Mid Biennium Budget Public Hearing	71.36
SEATTLE TIMES	39340	03/09/2018	Public Hearing Notice for 2018 Tax Levies	57.98
SHRED-IT USA LLC	39341	03/09/2018	Shredding Services	358.14
STAPLES ADVANTAGE	39342	03/09/2018	Parks Maintenance Supplies	135.61
STAPLES ADVANTAGE	39343	03/09/2018	Hangar Bldg. Maintenance Supplies	65.76
STAPLES ADVANTAGE	39344	03/09/2018	City Hall & Hangar Bldg. Trash Bags	44.04
STAPLES ADVANTAGE	39345	03/09/2018	City Hall & Hangar Bldg. Maintenance Supplies	389.53
STAPLES ADVANTAGE	39346	03/09/2018	City Hall Maintenance Supplies	19.95
STARDOM SERVICES, INC.	39347	03/09/2018	February Incubator Janitorial Service	510.00
STEWART MACNICHOLS HARMELL, INC.	39348	03/09/2018	February Public Defender Services	5,000.00
TOP TO BOTTOM JANITORIAL, INC.	39349	03/09/2018	February Hangar Bldg. Janitorial Services	1,400.00
UTILITIES UNDERGROUND LOCATION CTR	39350	03/09/2018	February Utility Locate Notifications	159.96
VAN DYK, JOE	39351	03/09/2018	Refund Incubator Security Deposit & Overpayments	850.00
WASHINGTON STATE PATROL	39352	03/09/2018	January W. Samm. Bridge Restriction Enforcement	407.13
WELLS FARGO FINANCIAL	39353	03/09/2018	2/21-3/20 2nd Floor Copier Lease	619.73
WHITEMAN, TELA	39354	03/09/2018	Permit Technician Exam Fee Reimbursement	199.00
KING COUNTY SHERIFF	39355	03/09/2018	Jan. Police Overtime/Town Green Parking Patrol	396.39
OLBRECHTS & ASSOCIATES, PLLC	39356	03/09/2018	January & February Hearing Examiner Invoice	544.50
SOMOL HAMASAKI, KRIS	39357	03/09/2018	Refund Mechanical Permit MEC17-0943	36.75
PAYROLL		03/02/2018	Direct Deposit	82,818.82
NAVIA	DFT0000127	03/02/2018	Employee Flexible Spending Account	496.38
BANK OF AMERICA 941	DFT0000128	03/02/2018	Federal Taxes	15,206.20
Grand Total				<u>\$ 466,400.41</u>

XII. B. The following checks and electronic payments are approved for pa...



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2018 - 03/09/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	500.00
0014	AMERICAN PLANNING ASSOCIATION	1,240.00
0022	ASSOCIATION OF WA CITIES	16,115.00
0024	BAKER, DAVID	1,073.30
0037	BASTYR UNIVERSITY	200.00
0054	BULGER SAFE & LOCK, INC.	257.41
0064	CASCADE PEST CONTROL	143.00
0067	CENTER FOR HUMAN SERVICES	5,250.00
0076	CITY OF BELLEVUE	8,353.00
0083	CITY OF LAKE FOREST PARK	191,780.48
0099	CONSOLIDATED PRESS	4,684.80
0106	CROWN PRODUCTS LLC	981.05
0111	DEPARTMENT OF ECOLOGY	190.00
0121	REPUBLIC SERVICES	1,787.30
0145	FRUHLING SAND & TOPSOIL	397.50
0151	CALPORTLAND COMPANY	295.14
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	31,747.13
0197	JET CITY PRINTING	78.38
0201	KCDA PURCHASING COOP	11,858.36
0206	KENMORE MIDDLE SCHOOL	2,463.62
0213	KING COUNTY ANIMAL SVCS	1,050.00
0218	KING COUNTY FINANCE	1,466.80
0219	KING COUNTY FINANCE	19,365.62
0224	SOUND PUBLISHING, INC.	900.00
0229	KING COUNTY OFFICE OF FINANCE	419.03
0230	KING COUNTY RADIO COMM SERVICES	300.30
0233	KING COUNTY SHERIFF	6,872.44
0235	KING COUNTY TREASURY	14,935.53
0246	LAKE CITY PICTURE FRAMING	257.85
0251	LIGHTHOUSE CONSULTING INC	12,656.95
0261	MICHAEL PENDLETON	3,505.20
0267	MR. T'S TROPHIES	217.53
0285	NORTHSHORE FIRE DEPT	1,060.00
0287	NORTHSHORE SENIOR CENTER	7,900.00
0288	NORTHSHORE UTILITY DIST	9,360.30
0289	NORTHSHORE YMCA	1,625.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	4,000.00
0292	HONEY BUCKET	430.10
0299	EBIX, INC./ TOPHEALTH	118.27
0300	OFFICE DEPOT	1,548.44
0302	OFFICE TEAM	1,645.58
0314	PETTY CASH CUSTODIAN	392.12
0327	PUGET SOUND CLEAN AIR AGENCY	18,341.00
0328	PUGET SOUND ENERGY	37,150.72
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0345	SEATTLE TIMES	1,146.90
0355	STAPLES ADVANTAGE	1,668.39
0356	STATE AUDITOR'S OFFICE	673.20
0357	STEWART MACNICHOLS HARMELL, INC.	15,000.00
0359	SOUND CITIES ASSOC	45.00
0365	TOTAL LANDSCAPE CORP	10,919.90

Vendor Purchasing Report

For Date Range 01/01/2018 - 03/09/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0371	UNITED STATES POSTMASTER	4,927.07
0374	URBAN LAND INSTITUTE	220.00
0387	WA CITIES INSURANCE AUTHORITY	274,278.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
0401	WA STATE DEPT OF TRANSPORTATION	733.85
0412	COLUMBIA RIDGE LANDFILL	1,795.68
0419	WONDERLAND DEVELOPMENT	1,250.00
0422	NATIONWIDE FINANCIAL 401a	65,564.86
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	1,625.00
0424	ICMA RETIREMENT TRUST 457 - 304745	20,574.58
0425	DRS 457	2,465.00
0426	AFLAC	654.20
0428	BANK OF AMERICA 941	78,505.83
0429	AWC EMPLOYEE BENEFITS	92,153.94
0431	DEPARTMENT OF RETIREMENT SYSTEMS	112,345.81
0432	DEPARTMENT OF LABOR AND INDUSTRIES	6,784.10
0434	UNITED WAY OF KING COUNTY	373.05
0436	NATIONAL LIFE OF VERMONT	246.34
0448	UPS STORE	2.58
0484	CITY WIDE FENCE COMPANY, INC	1,172.60
0501	MACLEOD RECKORD	2,240.60
0558	SNOHOMISH COUNTY	4,179.00
0586	MAIL FINANCE	706.20
0594	RANDALL, BRIAN	519.60
0639	KONICA MINOLTA BUSINESS SOLUTIONS	444.86
0675	BANNER BANK CS	612.44
0685	PACE ENGINEERS, INC.	36,533.10
0689	DIGITAL REPROGRAPHICS SERVICES INC.	241.18
0690	BUILDERS EXCHANGE OF WASHINGTON INC	45.00
0692	HDR ENGINEERING, INC	20,095.87
0696	AMERICAN GENERAL LIFE GPO-400S	707.36
0699	BANNER BANK DB	698.90
0743	BANNER BANK NO	489.84
0764	OUSLEY, NANCY	204.22
0781	QUALITY BUSINESS SYSTEMS INC.	3,213.14
0788	CURTIS, DR. MILTON	59.43
0791	NORTHSHORE ROTARY CLUB	220.00
0800	BANNER BANK JG	4,233.83
0834	BANNER BANK KENMORE	4,545.59
0852	GREGORY, JOANNE	404.60
0858	A+ CONFERENCING	111.72
0868	JAYMARC - AV	8,990.29
0869	BANNER BANK JGORDON	1,545.39
0892	JACOBS ENGINEERING GROUP	57,439.19
0899	SHRED-IT USA LLC	421.06
0912	ALCALDE & FAY	10,040.77
0913	KENMORE ELEMENTARY PTA	1,250.00
0937	ZUMAR	232.58
0981	COMCAST BUSINESS	5,048.10
0983	PASSPORT TRAVEL AND TOURS	1,003.60
0994	GORDON THOMAS HONEYWELL	8,024.39
1000	JRW ENTERPRISES	2,516.78
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	185.29
1045	HORIZON DISTRIBUTORS INC	78.59
1047	SARAH ROBERTS	22,322.34
1052	FIRE PROTECTION, INC	874.50
1114	PHSI PURE HEALTH SOLUTIONS INC.	202.18

Vendor Purchasing Report

For Date Range 01/01/2018 - 03/09/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1116	FRONTIER	2,115.86
1131	SUSSMAN/PREJZA & CO, INC	1,350.00
1140	PAWS	744.00
1152	WASHINGTON ENERGY SERVICES CO. LLC	36.75
1177	WELLS FARGO FINANCIAL	1,239.46
1181	BANNER BANK BH	1,782.50
1192	HOPKINS, CRAIG	124.27
1193	DEVRIES, DENIS	49.60
1197	MILLER STEPHENS, MARY	1,250.00
1215	STATE OF FLORIDA DISBURSEMENT UNIT	1,375.00
1259	PERTEET INC.	63,507.55
1291	SCHNEE, CARLA	404.60
1299	VERIZON WIRELESS	484.12
1309	BANNER BANK BAKER	2,839.34
1311	WASHINGTON STATE PATROL	1,051.42
1313	GREATER BOTHELL CHAMBER OF COMMERCE	2,100.00
1326	JOYCE ZIKER PARKINSON	542.50
1327	HWA GEOSCIENCES INC.	1,120.44
1337	STATE OF WA DEPT. OF LICENSING	3.20
1357	KENMORE COMMERCIAL LLC	6,661.73
1358	ALPHAGRAPHS	522.18
1363	INNOVAC	5,775.00
1370	WINTERBOURNE LANDSCAPE	577.51
1390	UTILITIES UNDERGROUND LOCATION CTR	366.36
1403	OSBORN CONSULTING INC.	4,641.79
1431	BRIEN, GAYLYNN	100.00
1437	VOLGISTICS, INC	540.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	863.50
1457	LANGUAGE LINE SERVICES, INC.	17.18
1459	FLEMINGS HOLIDAY LIGHTING LLC	5,768.62
1479	A V CAPTURE ALL	4,740.12
1504	SCORE	40,638.11
1550	HANSEN, COREY	4,180.00
1552	DENUSKI, STACEY	46.70
1555	LINCOLN NATIONAL LIFE INSURANCE	2,091.88
1577	MUMMA, RYAN	100.55
1581	STARDOM SERVICES, INC.	1,020.00
1590	HERMANSON COMPANY, LLP	817.85
1606	GALLATIN PUBLIC AFFAIRS	3,500.00
1609	MARSHBANK CONSTRUCTION	8,567.54
1657	STEWART TITLE COMPANY	7,531.70
1661	WHITEMAN, TELA	199.00
1673	KPFF CONSULTING ENGINEERS	21,969.12
1689	MOTT MACDONALD GROUP, INC.	67,132.85
1690	SITTS & HILL ENGINEERS, INC.	3,535.00
1704	BANNER BANK RK	4,888.23
1711	SOFTWAREONE, INC.	8,925.18
1715	THE WIDE FORMAT COMPANY	770.00
1718	RESOURCE EXPLORATION, LLC	20,000.00
1719	SALTER, JON	333.50
1721	GOOD TO GO	15.50
1726	UNITED STATES TREASURY	30.30
1731	NORTHWEST ARBORICULTURE LLC	10,066.78
1734	TOP TO BOTTOM JANITORIAL, INC.	9,924.00
1738	MUNIMANAGE, LLC	31,140.00
1762	BAKER, BRIDGIT	88.66
1785	ECOSS	2,594.20

Vendor Purchasing Report

For Date Range 01/01/2018 - 03/09/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1798	OLBRECHTS & ASSOCIATES, PLLC	1,072.50
1806	RYCO EQUIPMENT, INC.	1,155.00
1816	NAVIA	3,481.90
1819	COSTTREE, LLC	3,000.00
1822	ECO-COUNTER	840.00
1826	MCCLURE AND SONS, INC.	5,794.00
1828	QUALITY BUSINESS SYSTEMS	1,351.06
1848	STANLEY PATRICK STRIPING COMPANY	14,607.00
1859	IRON CREEK CONSTRUCTION LLC	1,820.63
1873	ENGINEERING/REMEDIATION RES. GROUP	12,276.05
1879	HOLMBERG COMPANY	2,004.10
1884	CADMAN MATERIALS, INC.	393.75
1889	WILLIAMS, KASTNER & GIBBS PLLC	848.67
1900	ASPECT CONSULTING LLC	3,337.47
1901	NORTH COAST ELECTRIC COMPANY	142.84
1920	BERGER PARTNERSHIP	2,865.00
1932	U.S. BANK N.A. - CUSTODY	156.00
1944	OHNO CONSTRUCTION	10,812.80
1946	FALL PROZ INC	3,886.00
1960	WALTER E. NELSON CO.	368.18
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	605.00
1962	BANNER BANK SKROGH	447.06
1964	EARTHWORKS	14,167.65
1975	COMMUNITY ATTRIBUTES INC.	12,518.00
1980	HRA VEBA TRUST	13,950.00
1982	CRAWFORD ELECTRIC	366.55
1985	CONTRACT LAND STAFF LLC	2,055.55
1987	KITSAP CONFERENCE CENTER	124.69
1989	WA TRAFFIC SAFETY COMMISSION	103.49
1990	GLOCK PROFESSIONAL, INC.	500.00
1991	WASHINGTON STATE TREASURER	6,570.28
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	2,000.00
1995	REY TRANSLATIONS	780.51
1997	BARCLAY DEAN ARCHITECTURAL PRODUCTS, LLC	115.50
1998	JOHNSTON GROUP, LLC	1,400.00
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	20.00
2000	WILLIAMS MECHANICAL, INC.	2,931.50
2002	GHORBANI, FARIBA	472.00
2003	INNOVATIVE COMFORT SYSTEMS, INC.	255.15
2004	RED BARN ENGINEERING, INC.	291.77
2005	VAN DYK, JOE	850.00
2006	SOMOL HAMASAKI, KRIS	36.75
Vendor Set Vendor Set 01 Total:		1,818,467.31

**City of Kenmore, Washington
City Council Regular Meeting Minutes
January 29, 2018**

CALL REGULAR MEETING TO ORDER — The Kenmore City Council meeting was called to order by Mayor Baker at 7:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis (Absent)
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

Staff present:

Rob Karlinsey, City Manager
Nancy Ousley, Assistant City Manager
Joanne Gregory, Finance and Administration Director
Rod Kaseguma, City Attorney
Kelly Chelin, City Clerk

FLAG SALUTE

The Council led the flag salute.

AGENDA APPROVAL

The agenda was approved as submitted.

PROCLAMATION

Children's Dental Health Month, February 2018

Mayor Baker read the proclamation aloud and proclaimed February 2018 as Children's Dental Health Month. The proclamation was presented to local children's dentist, Dr. Stewart.

PRESENTATION

Northshore School District - School Levy and Bond Measure (Three Measures) for February 13, 2018 Election

Consideration of Resolution #18-308 that Expresses Support for Northshore School District No. 417:

Proposition No. 1:

Replacement for Educational Programs and Operations Levy

The Board of Directors of Northshore School District adopted Resolution No. 762 authorizing a renewal educational levy. To continue high quality academic programs that are eligible activities and not state funded, this proposition authorizes the District to levy the excess taxes, on all taxable property within the District.

Proposition No. 2:

The Board of Directors of Northshore School District No. 417 approved a proposition for bonds. This proposition authorizes the District to acquire, construct and equip a new 30 classroom building, a new K-5 school on the District's Maltby site, a new Inglemoor High School performance and instructional building, upgrade safety and security, make building and capital improvements, to issue \$275,000,000 of general obligation bonds maturing within a maximum term of 20 years, and to levy excess property taxes annually to repay the bonds, as described in Resolution No. 763.

Proposition No. 3:

The Board of Directors of Northshore School District No. 417 adopted Resolution No. 764 concerning a proposition for capital levies. To ensure all students have access to technology to prepare for careers of tomorrow, modernize technology systems, and train students and staff, the District shall levy the excess levies in place of an expiring levy on all taxable property within the District.

Resolution #18-308 that Expresses Support for Northshore School District No. 417.

Council and staff discussed the Resolution and bond measures.

Citizen Comment on Resolution #18-308 Supporting Northshore School District No. 417 Proposition 1-3

Mayor Baker opened the meeting for public comment at 7:32 p.m.

Janet Quinn
17012 72nd Avenue NE
Kenmore, Washington 98028

Ms. Quinn thanked the Council and spoke in support of this resolution.

There were no further public comments.

The comment period ended at 7:34 p.m.

MOTION: Councilmember Denuski made a motion to adopt Resolution #18-308 Supporting Northshore School District No. 417 Proposition 1-3, Deputy Mayor Herbig seconded the motion. The motion passed 6-0.

CITIZEN COMMENTS

Karina O'Malley
Kirkland, Washington

Ms. O'Malley introduced herself as a boardmember from Sophia's Way. She thanked the Council for their support for ARCH programs and family shelters.

Linda DeBoldt
Kirkland, Washington

Ms. DeBoldt passed out some materials to the Council. She asked for support of the ARCH projects.

Dan Landes
Seattle, Washington

Mr. Landes introduced himself from the King County Housing Authority. He asked for support of the ARCH projects.

Phyllis Finley
Kenmore, Washington

Ms. Finley spoke to the Resolution supporting the Northshore School District bond measures. She would like to see the City work with the school district on upgrades to the school fields.

CONSENT AGENDA

MOTION: Councilmember Marshall made a motion to approve the consent agenda with the exception of Item B (Ordinance 18-0455), Councilmember Denuski seconded the motion. The motion passed 6-0.

The consent agenda included the following:

Special City Council Meeting Minutes of December 21, 2017

Approve a Regional Coalition for Housing (ARCH) 2018 Administrative Budget and Work Program

Item pulled from the consent agenda:

Ordinance No. 18-0455 Amending Section 17.25.030 of the Kenmore Municipal Code Relating to Final Plat Approval

Councilmember Marshall stated that he is concerned with this Ordinance and the fact that it took away the process for public to give input.

Council and staff discussed the proposed ordinance.

MOTION: Councilmember Marshall made a motion to deny Ordinance 18-0455 and leave the process as is, Deputy Mayor Herbig seconded the motion. The motion passed 6-0.

Resolution No. 18-307 Authorizing the Duly-Appointed Administering Agency for ARCH to Execute all Documents Necessary to Enter into Agreements for the Funding of Affordable Housing Projects, as Recommended by the ARCH Executive Board, Utilizing Funds from the City's Housing Trust Fund - Nancy Ousley, Assistant City Manager

Assistant City Manager Ousley and ARCH representative Art Sullivan addressed the Council. Pursuant to the Amended and Restated Interlocal Agreement with ARCH, which was approved by the Kenmore City Council in 2010 (Contract No. 10-C866), the City of Bellevue

keeps in trust and administers the accumulated funds annually set aside for the Housing Trust Fund by the City of Kenmore.

The ARCH Executive Board Fall 2015 Housing Trust Fund recommendation (see Exhibit A of Attachment 1) includes funding for five projects, for a total of \$4,608,000, with an additional contingency award of up to \$850,000 with forward commitment of 2018 round funds. The actual funding amount for the projects will depend on final action by the member jurisdiction City Councils. The requested funding contribution from the City of Kenmore's Trust Fund contributions is \$100,679 in 2017 funds for four projects: Catholic Community Services Kirkland Shelter; Congregations for the Homeless Men's Homes; imagine Housing Esterra Park Block 6B in Redmond; and King County Housing Authority Trailhead in Issaquah. An additional investment of \$18,094 in 2018 funds is recommended as part of the additional contingency award of \$850,000 for the Esterra Park project mentioned above.

Staff recommends Council approval of Resolution No. 18-307, providing authorization for the duly appointed administering agency (City of Bellevue) to execute all documents necessary to enter into agreements for the funding of an affordable housing projects in the amount of \$118,773 as recommended by the ARCH Executive Board, utilizing funds from the City's Housing Trust Fund contributions.

This action has no budgetary impact as the funds have already been budgeted and contributed. The City's Housing Trust Fund cash balance at the end of 2017 is \$100,727. This does not count the \$30,000 contribution for 2018 as included in the adopted 2017-2018 City of Kenmore Budget.

Council discussed the projects.

MOTION: Deputy Mayor Herbig made a motion to adopt Resolution No. 18-307 Authorizing the Duly-Appointed Administering Agency for ARCH to Execute all Documents Necessary to Enter into Agreements for the Funding of Affordable Housing Projects, as Recommended by the ARCH Executive Board, Utilizing Funds from the City's Housing Trust Fund, Mayor Baker seconded the motion. The motion passed 6-0.

Provide Direction for New Sick Leave Policy Provisions for Part Time and Temporary Employees - Joanne Gregory, Finance and Administration Director

Initiative I-1433, passed by the voters of Washington State, became effective January 1, 2018. This initiative requires that employers must provide paid sick leave to their employees which will now include part-time, temporary, and seasonal employees. The minimum elements of the leave such as eligibility, amount of leave available, whether care can be of others (family members), and required documentation, are set by state law although a jurisdiction can provide more generous terms in some cases.

The City currently provides paid sick leave to regular employees working more than 20 hours per week, who accrue this sick leave benefit at the rate of eight (8) hours per month (or prorated if part time) of continuous employment and may use this benefit without a waiting period. There is no cap on the accruals but there is a cap on how many hours can be cashed out upon separation from employment or retirement.

The Council provided direction on the discretionary elements (1- 6 in the agenda bill). Director Gregory stated that staff will bring forward amendments to the personnel policies for City Council approval and staff will bring this item back to a future meeting.

STAFF REPORT

City Manager Karlinsey thanked Director Gregory for all her work on the sick leave policy. He stated that she wears a lot of hats and appreciates all the work she does. He also thanked Director Hampson for all his work on the Ordinance for final plat approvals that was discussed earlier.

COUNCIL REPORTS

Councilmember Marshall asked for an update on St. Edward ballfields at a future meeting.

Mayor Baker reported on the PSRC Executive Committee meeting. He also met with legislators today.

ADJOURNMENT

Mayor Baker adjourned the meeting at 9:17 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

**City of Kenmore, Washington
REVISED City Council Regular Meeting Minutes
February 12, 2018**

CALL SPECIAL MEETING TO ORDER — The Kenmore City Council special meeting was called to order by Mayor Baker at 6:30 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:30 p.m. to discuss Litigation and Potential Litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). Mayor Baker stated that the executive session will last for approximately 30 minutes.

The meeting reconvened to regular session at 7:00 p.m.

ACTION AFTER EXECUTIVE SESSION:

MOTION: Deputy Mayor Herbig made a motion to authorize the City Attorney to file a legal action against David Thompson and necessary parties to enforce three notices of violation in Case Number CE17-005, with mailing dates of July 6, 2017, January 10, 2018, and February 1, 2018, and to take any other legal actions necessary to enforce these notices of violation, collect penalties imposed by them, or abate the violations, Mayor Baker seconded the motion. The motion passed unanimously.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

Staff present:

Rob Karlinsey, City Manager
Nancy Ousley, Assistant City Manager
Joanne Gregory, Finance and Administration Director
Debbie Bent, Community Development Director
Rod Kaseguma, City Attorney
Kelly Chelin, City Clerk

FLAG SALUTE

The Council led the flag salute.

WCIA WORKSHOP WITH COUNCIL

Anne Bennett, WCIA Executive Director, presented the Washington Cities Insurance Authority (WCIA) Do's and Don'ts Workshop for Council from 7:00 p.m. to 8:00 p.m.

AGENDA APPROVAL

The agenda was approved as submitted.

PRESENTATION

Introduction of Interim Police Chief Peter Horvath - Rob Karlinsey, City Manager

CITIZEN COMMENTS

Vicki Grayland
20308 73rd Avenue NE
Kenmore, Washington 98028

Ms. Grayland spoke about being a longtime Sierra Club volunteer and asked the Council to join with the King County-Cities Climate Collaboration. She handed out the paperwork to Council.

David Lane
15827 61st Lane NE
Kenmore, Washington 98028

Mr. Lane thanked the Council for their ongoing efforts with the ballfields at St. Edward.

Phyllis Finley
5962 NE Arrowhead Drive
Kenmore, Washington 98028

Ms. Finley urged the Council to continue looking into improvements on the school fields; instead of the St. Edward ballfields.

CONSENT AGENDA

MOTION: Councilmember Denuski made a motion to approve the consent agenda, Mayor Baker seconded the motion. The motion passed unanimously.

The consent agenda included the following:

The following checks and electronic payments are approved for payment:

Total Check #38897 through #39046 in the amount of \$907,187.60.

Total Payroll/Taxes/Flexible Spending and Health Savings Account Electronic Deposits Dated: 1/19/2018 in the amount of \$100,156.40.

The following checks and electronic payments are approved for payment:

Total Check #39047 through #39147 in the amount of \$262,444.56.

Total Payroll/Taxes/Flexible Spending and Health Savings Account Electronic Deposits Dated: 2/2/18 in the amount of \$98,721.51.

Special City Council Meeting Minutes of January 16, 2018

Cancel Regular Council Meeting of February 20, 2018 due to the Presidents Day Holiday (Next Council Meeting will be Monday, February 26, 2018)

Authorize the City Manager to Execute the Third Amendment to Contract No. 12-C1083 between Kenmore Commercial, LLC and the City of Kenmore for Kenmore Business Incubator Lease Agreement

Receive and File October 2017 Financial Report for the City of Kenmore, Washington

BUSINESS AGENDA

Walkways and Waterways Park Projects Update for Log Boom Park - Debbie Bent, Community Development Director and Maureen Colaizzi, Parks Project Manager

Project Manager Colaizzi explained that this presentation provides an update about the refined 30% project level design site plan and updated cost estimate for the Log Boom Park Waterfront Access and Viewing project prior to a public meeting anticipated to be held in late March.

Proposition 1 Walkways & Waterways bond measure was approved by voters November 2016. Improving public access to Kenmore's waterfront is also a priority. The City has over seven miles of shoreline on Lake Washington and the Sammamish River but limited opportunities for public access. Kenmore residents' desire to connect to the waterfront has been strongly expressed over the years and was confirmed through the Imagine Kenmore community engagement process. The Walkways and Waterways bond measure includes public waterfront improvements at Rhododendron Park, Squire's Landing Park and Log Boom Park.

The Rhododendron Park Waterfront and Natural Open Space Access project to provide public access to the Sammamish River by constructing a new trail and boardwalk to connect the playfield through the natural open space to the riverfront and dock was completed at the end of 2017 and is now open to the public. A dedication and ribbon cutting is anticipated for this spring.

Staff will return in March to provide a status update of the Squire's Landing Park Waterfront and Natural Open Space Access project. This project will create eleven acres of new park development to enhance public access to the Sammamish River. For information about Walkways and Waterways projects, please visit our webpage at: kenmorewa.gov/walkwaysandwaterways.

Council and staff engaged in a discussion.

STAFF REPORT

St. Edward Ballfields Update - Debbie Bent, Community Development Director and Rob Karlinsey, City Manager

Councilmember Marshall stated he would like to explore the parameters for a grant to update the school fields.

MOTION: Councilmember Marshall made a motion to direct staff to begin exploration to pursue school fields and grants in the Northshore School District. The motion received no second therefore it fails.

City Manager Karlinsey reported that City Hall will be closed on Monday for the President's Day holiday. He also reminded Council about the upcoming Mary's Place Open House.

COUNCIL REPORTS

Councilmembers Srebnik, Councilmember Smith and Deputy Mayor Herbig weighed in on why they did not support the motion made by Councilmember Marshall.

Mayor Baker reported on a few recent meetings he attended. He also asked staff to consider a City Hall construction video (time lapse) for the City's 20th Anniversary celebration.

ADJOURNMENT

Mayor Baker adjourned the meeting at 8:52 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk



City Council Business Agenda Item City of Kenmore, WA

Subject/Topic: Authorization of Consultant Contract 18-C1850 with Shannon & Wilson, Inc. for Assistance with Updates to the City's Critical Area Regulations and Shoreline Master Program

Proposed Council Action/Motion:

Authorize the City Manager to execute Contract 18-C1850 with Shannon & Wilson, Inc. in an amount not to exceed \$200,000 to assist with the City's update of critical areas regulations and the Shoreline Master Program (contract authorization amount includes a 3% contingency).

For Council Meeting Agenda of: March 19, 2018

Department: Community Development

Prepared by: Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner

Initial & Date

Approved by Department Head:

LA GWD, 3/9/18

Approved by City Attorney:

N/A

Approved by Finance Director:

3/9/18

Approved by City Manager:

3/9/18

Exhibits/Attachments: None

INFORMATION/BACKGROUND:

On November 14, 2017, staff advertised a Request for Proposals (RFP) in the Daily Journal of Commerce and The Seattle Times for qualified consulting firms to assist with the update of the City's critical areas regulations and Shoreline Master Program. The City received four proposals from the following firms: ESA, AHBL, Parametrix, and Shannon & Wilson, Inc. After reviewing the submittals, interviews were conducted on January 8, 2018. The City's interview panel consisted of Debbie Bent, Bryan Hampson, Richard Sawyer, and Lauri Anderson. Upon completion of the interviews, staff unanimously selected Shannon & Wilson for the project. Shannon & Wilson demonstrated the desired experience, scientific and regulatory knowledge, creativity, and commitment necessary to successfully complete the project.

Staff has negotiated a scope and fee with Shannon & Wilson for the update project in the amount of \$193,569. Work will include development and implementation of a public participation plan, a "gap" analysis identifying potential code amendments, evaluation of regulatory consistency with best available science, updated mapping, assistance with communications with state and federal agencies and Tribes, and support to the Planning Commission and City Council.

PROJECT STATUS: Work on the update project is expected to begin in March 2018 and is scheduled for completion in early 2019. The Shoreline Master Program update is due to the State by June 30, 2019. Updating the critical area regulations and Shoreline Master Program was authorized by the City Council on January 22, 2018 as part of the 2018 Planning Commission docket review.

RECOMMENDATION: Staff recommends that City Council authorize the City Manager to execute a contract with Shannon & Wilson, Inc. in an amount not to exceed \$200,000 to complete the project.

FISCAL CONSIDERATION:

\$200,000 in City funds was budgeted in the 2017-2018 biennium for this project. It is possible that grant assistance from the State for the Shoreline Master Program update may reduce the City's contribution.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Goal 8: To protect and enhance the water, air and forest environment.

Comprehensive Plan Goal 13. Practice environmental stewardship by protecting, enhancing, and promoting the natural environment in and around the City of Kenmore.



City Council Business Agenda Item City of Kenmore, WA

Subject/Topic: Walkways and Waterways Park Projects Update

Proposed Council Action/Motion:

No Action. This item is a status update on the Walkways and Waterways Project at Squire's Landing Park.

For Council Meeting Agenda of: March 19, 2018

Department: Community Development

Prepared by: Maureen Colaizzi, Parks Project Manager and Debbie Bent, Community Development Director

Initial & Date

Approved by Department Head: DA 3/8/18

Approved by City Attorney:

Approved by Finance Director: ✓ [Signature] 3/8/18

Approved by City Manager: [Signature]

Exhibits/Attachments:

1. Walkways and Waterways Approved Concept Plan
2. Topographic Survey/Concept Plan Overlay
3. 30% Design Phase Draft Site Plan
4. Updated Cost Estimate Summary

INFORMATION/BACKGROUND: This staff report and presentation on March 19th provides an update about refinements that have been made to the project concept plan and cost estimate for the Squire's Landing Waterfront & Natural Open Space Access project. City Council received an update on the Log Boom Park Waterfront Access and Viewing Project on February 12th. Additional refinements have been made to the Log Boom site plan for the upcoming public open house including moving the picnic pavilion further east to improve views and access to the water. An open house scheduled for Thursday, March 22nd will present the refined Squire's Landing and Log Boom Park site plans to the public. A mailer inviting the public to the open house has been sent to all residents.

Proposition 1 Walkways & Waterways bond measure was approved by voters November 2016. Improving public access to Kenmore's waterfront is also a priority. The City has over seven miles of shoreline on Lake Washington and the Sammamish River but limited opportunities for public access. Kenmore residents' desire to connect to the waterfront has been strongly expressed over the years and was confirmed through the Imagine Kenmore community engagement process. The Walkways and Waterways bond measure includes public waterfront improvements at Rhododendron Park, Squire's Landing Park and Log Boom Park.

Rhododendron Park Waterfront and Natural Open Space Access project provides public access to the Sammamish River after constructing a new trail and boardwalk to connect the playfield through the natural open space to the riverfront and dock. The project was completed at the end of 2017 and is now open to the public. A dedication and ribbon cutting is planned for early May. We will provide more details as they are available.

For information about Walkways and Waterways projects, please visit our webpage at:
kenmorewa.gov/walkwaysandwaterways.

SQUIRE'S LANDING WATERFRONT AND NATURAL OPEN SPACE ACCESS PROJECT UPDATE:

Walkways and Waterways Concept Plan:

This project will create eleven acres of new park development to enhance public access to the Sammamish River. The concept plan (Attachment #1), was developed to schematically show the location of proposed improvements prior to the ballot measure. The ballot measure concept plan shows a public hand powered water craft facility with staging areas, float and hand carry launches, a community plaza, restroom, parking lot, trails and walkways with bridges and river viewing platforms through enhanced natural areas and environmental enhancements.

Regulatory Agency Consultation:

Staff and our consultant team (Mott MacDonald) met with agencies including the Army Corps of Engineers (ACE), Washington Department of Fish and Wildlife (WDFW), Department of Ecology, the Muckleshoot Indian Tribe; King County and the Recreation and Conservation Office (RCO) to hear preliminary feedback on the concept plan with respect to their areas of regulatory control. Based on this feedback, the consultant team conducted additional environmental and design analysis to refine the concept plan and answer questions from regulators. A follow-up meeting was held with WDFW and the Muckleshoot Tribe to review the additional environmental and design analysis conclusions and design refinements.

Environmental and Design Analysis Phase:

A site analysis was conducted to refine the concept plan ideas into more accurate and detailed design drawings for land use, environmental permit submittal and construction cost estimating.

The site analysis included:

1. **Topographic and bathymetric survey analysis** to confirm location, size and extent of existing site features such as park features, wetlands, underwater landform and water depths, underground utilities, easements and property boundaries. Once the topographic survey, title and property deeds were documented, the concept plan was overlaid onto the topographic survey (Attachment #3).
2. **Engineering and environmental assessment** to inform the design and location for the program site elements including:
 - Wetland delineations;
 - Tree preservation where feasible;
 - Review and analysis of Sammamish River ACE Civil Works project drawings;
 - Review of FEMA Flood Zone Maps;
 - Water temperature sampling and analysis;
 - Review and analysis of ADA requirements for public docks and gangways;
 - Review and analysis of the Shoreline Management Plan code;
 - Storm water code regulations;
 - Review of future maintenance and operation needs.
3. **Stakeholder Coordination** was conducted with Kenmore Water Activity Center (KWAC) board members and Sno-King Watershed Council and Adopt-A-Stream Foundation and some Trail Walk Building A condominium residents.

King County Waste Water Sewer Easement:

After reviewing the concept plan/survey overlay (Attachment #3), it was clear that some proposed improvements were overlapping the 15' King County waste water sewer easement. Staff met with King County staff to discuss what could be located within the easement. Permanent structures such as underground footings are not permitted; however, plazas, trails or elevated walkways, and landscaping are permissible uses over the sewer line.

Design Refinements:

The draft 30% site plan (Attachment #2) provides for the same project elements as the concept plan (Attachment #1) with a few exceptions. Most refinements were made to reduce impacts to environmental critical areas. Reducing impacts to the critical areas also reduces mitigation costs. Attachment #2 and Attachment #1 project elements are numbered to correspond with the descriptions of refinements listed below.

1. **Entry, Parking Lot and Restroom:** There has been no significant change for the location of the proposed park entry, parking lot and restroom which are in the northeast corner of the project site. The topographic survey informed placement to avoid as many significant trees as possible. The entrance and parking lot will include signage, security lighting, gates, fencing and a landscaped buffer along the northeast property line.

2. **Plaza:** The original concept plan plaza (Attachment #1) has been labeled in the draft 30% site plan (Attachment #2) as Upper Plaza and Waterside Plaza. The waterside plaza has not changed in size (40'x80'); however, it has been shifted northeast to assure that the plaza's structural footings are outside of the 15' King County sewer easement and avoid wetland impacts. The entire plaza shown in Attachment #1 was approximately 7,100 sq. ft. in size. The size of the upper plaza was reduced nearly in half to decrease wetland buffer impacts and mitigation costs. The proposed 16' wide by 115' long upper plaza (1840 sq. ft.) is wide enough to allow for passing hand carry vessels. Using a standard of 10-20 sq. ft. per person, the upper plaza would provide a gathering area for about 100-200 people. In addition, the waterside plaza (3,200 sq. ft.) would provide a gathering area for about 150-350 people.
3. **Public Hand Powered Watercraft Facility:**
 - **Gangway and Float Launch:** The 30% draft site plan (Attachment #2) includes two ADA gangways with 45' floats, one on either side of the pond. Analysis of the bathymetry and critical areas during the site analysis phase informed the location and configuration of each float to provide adequate water depths for mooring, loading and launching vessels.

The western float will be accessed from the western portion of Squire's Landing Park and is sized and engineered to moor and launch the KWAC safety power boat and up to two dragon boats used for public programming. This float serves the purpose of one large float and one small float shown on the original concept plan. See Attachment #1.

The eastern float is engineered for unprogrammed public use to launch personal kayaks, canoes and stand-up paddle boards. It will also be used for KWAC public boating programs including launching dragon boats. It is designed to allow for loading and launching on either side, maximizing the full use of the float. There will be no in water mooring on this float.
 - **Hand Carry Launch (Pocket Beach):** Topographic and critical area analysis informed the design for the hand carry boat launch, which was previously referred to as pocket beach in Attachment #1. It is relocated northwest of the plaza to minimize grading and environmental impacts.
 - **Upland and Floating Kayak Storage:** The floating kayak storage to support KWAC public programming shown in the concept plan (Attachment #1) was removed from the design after environmental concerns were raised during our discussion with regulatory agencies. Storage has moved landward to the south of the parking lot outside of the wetland buffer. The 2,700-sq. ft. area was designed to meet KWAC's storage needs for dragon boat, kayak/canoe and paddle board programming.
4. **Trails, Walkways with Bridges to View Decks:**
 - **Trails:** Trail alignment and surface material refinements have been made. Trails within the southeastern portion of the site have been reduced and converted to elevated walkways to reduce wetland impacts. Trails within the northwestern portion of the site have been converted from asphalt to gravel to reduce impacts to the wetland buffer and construction cost.
 - **Elevated Walkways:** The elevated walkway between the plaza to the bridges has increased in width from six feet to ten feet to allow access for maintenance vehicles. The remaining elevated walkways will remain six feet in width.
 - **Bridges:** There are two main bridges that will connect the site across the lagoon and Swamp Creek. The third bridge that spanned a created side channel in the concept plan was removed along with the side channel after further analysis did not support its effectiveness as an environmental enhancement opportunity.
 - **View Decks:** The draft 30% concept plan provides three opportunities for viewing the creek and river, one along Swamp Creek and two along the Sammamish River on the peninsula. The fourth viewing deck that was originally proposed on the peninsula was removed to reduce environmental mitigation and construction costs. View decks are approximately 8 feet wide by 15 feet long and would provide a gathering area for about six to fifteen people.

5. **Picnic (Riverside) Pavilion:** The proposed riverside picnic pavilion was relocated north to where the existing mobile home is located outside of the delineated wetland. This location is topographically higher and improves views to the Sammamish River. It also locates it outside of an area of heavy use for staging and launching hand powered watercraft.
6. **Environmental Enhancements:**
The engineering and environmental assessment, water temperature sampling and analysis, wetland delineation and site survey provided needed data about the location and extent of large trees and wetlands and how to configure the parking lot, trails, plaza, floats and bridges to reduce impacts to critical areas and trees. The side channel, bridge and elevated walkway and south viewing platform were eliminated from the design. The 30% site plan (Attachment #2) provides for environmental enhancements including planting along NE175th Street, within wetlands, their buffers and riparian areas along swamp creek and the Sammamish River. Other enhancements include Swamp Creek streambank improvements and created wetlands.

Project Schedule Update:

A public open house is scheduled for Thursday, March 22nd. Land use permits (including SEPA and Shoreline Permit) are estimated to be submitted this summer/fall 2018. Staff will be developing grant applications with the Recreation and Conservation Office (RCO). Applications are due May 1, 2018. The 60% design development phase will begin after submitting land use and environmental permits. Staff anticipates providing Council with another update in the winter of 2018/19. Construction is anticipated to be complete in 2023 with design, permitting and bidding continuing from 2018 through 2022.

Project Cost Estimate Update: Attachment #4 includes an overview of the updated cost estimate to design, permit and construct the project and a funding plan.

Design, Permitting and Construction Costs: The total design, permitting and construction cost with contingencies is \$1.1 Million dollars above our current total project budget of \$5.1 Million. Costs will continue to be reviewed in future design phases. Staff will update the City Council on costs in the 60% design phase to prioritize the design for construction bidding. This 30% site plan phase allows the City to submit the project for environmental and site development permits.

Design refinements have reduced cost by reducing wetland and riparian habitat impacts, and changing assumptions on the type, size and quantity of materials. However, some cost projections increased including:

- potential frontage improvements;
- mitigation to enhance wetlands and their buffers and to create wetlands and riparian habitat in the pond and Swamp Creek,
- Washington State Sales tax up from 9.5% to 10%;
- increasing construction cost escalation to 6% escalation per year until construction; and
- additional construction management.

There are two other major expenses this project will incur. They include 10-year environmental monitoring and maintenance and land acquisition. Costs for both are shown in Attachment #4 in the Total Project Funding Plan chart listed below the Cost Estimate chart. These costs add an additional \$1.4 Million dollars to the total project costs. Total project funding needed is estimated at about \$7.6 Million.

Environmental Monitoring and Maintenance: The cost to monitor and maintain environmental mitigation area for the Squire's Landing project will be approximately \$40,000/year for 10 years. Normal park operation and maintenance costs are not included in this capital project budget.

Land Acquisition: Several Squire's Landing parcels east of the lagoon were originally acquired by King County with Recreation Conservation Office (RCO) funding that restricts active recreation use of the parcels. To allow for more active uses (particularly associated with water access for the hand powered watercraft), the RCO land conversion process requires replacing land based on current appraised value of between \$650,000 to \$920,000. The City has been working with RCO on the land conversion and the process is underway. The conversion process needs to be completed before construction begins. Public input is required by RCO prior to the Recreation and Conservation Board will approve the land conversion process. Staff will present the details of the land conversion to City Council in a public hearing to allow for public comment.

Funding Sources: In addition to the \$5.1 million-dollar bond levy funding, the city is seeking other funds to narrow a potential gap. In March, staff applied for a matching grant award from King County's Conservation Futures Trust (CFT) for up to \$500,000 towards the cost for land acquisition. In May, Staff will submit applications for two grants from the RCO for up to \$1,000,000 with the hope of receiving one grant award of up to \$500,000. Other available City funding would be required for the balance.

FISCAL CONSIDERATION: See Attachment #4.

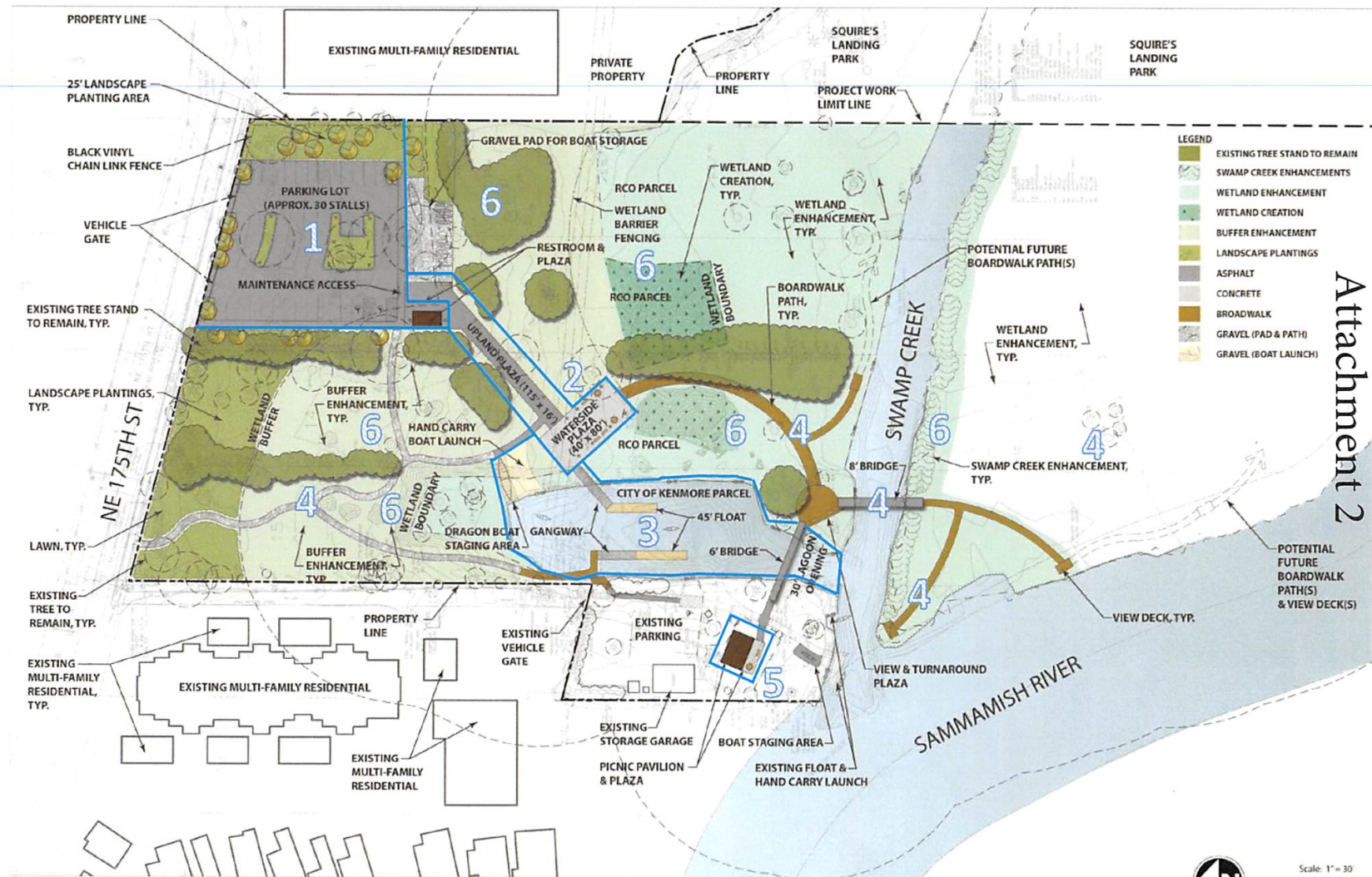
COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED: 2018-19 City Council Goals: Goal 2. To implement the Walkways and Waterways projects. Goal 5. To update and continue to implement the Economic Development Plan, advance public access to the water.



Attachment 1

Squire's Landing Park Concept Plan





Squire's Landing Park

Draft 30% Site Plan

03/09/2018



M
MOTT
MACDONALD

CONFLUENCE
ENVIRONMENTAL COMPANY

j.a. brendan
ASSOCIATES PLLC

Attachment 3



SQUIRE'S LANDING CONCEPT PLAN



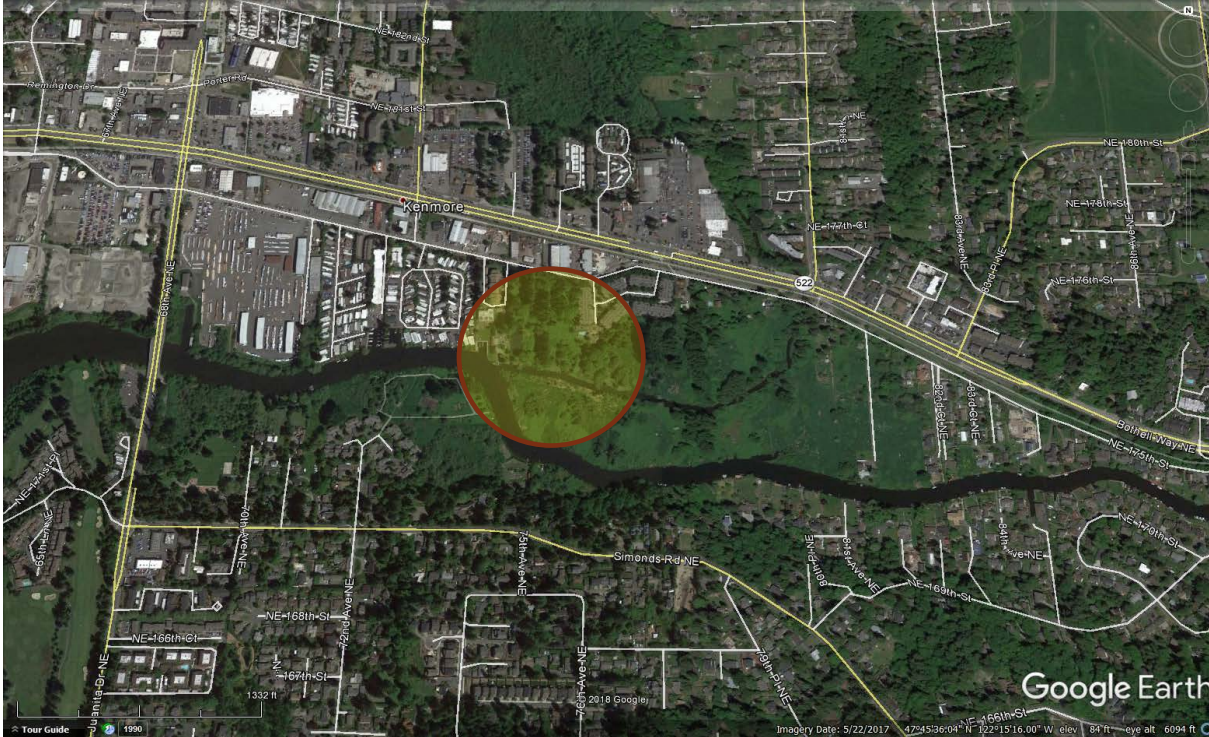
SQUIRE'S LANDING PARK WALKWAYS WATERWAYS PROJECT BUDGET ANALYSIS

Construction Project Expenditures	
Walkways & Waterways (W&W) Squire's Landing Park Project	
Engineer's Estimate (Draft 30% Site Plan)	\$2,919,096
1% for the Arts	\$29,191
10% WSST	\$291,910
Administrative Staff Costs (.25 FTE x 4 yrs)	\$200,000
Design & Permitting	\$890,216
Construction Management (10%)	\$291,910
Project Cost Subtotal	\$4,622,322
Inflation Contingency (6% for four years)	\$700,583
Construction Contingency (30%)	\$875,729
Contingency Subtotal	\$1,576,312
Total Estimated Project Cost w/ Contingency	\$6,198,634

Total Project Funding Plan	
USES	
30% Design Cost Estimate (Design, Permitting, Construction)	\$6,198,634
10-year Mitigation & Monitoring	\$400,000
Land Acquisition	\$1,000,000
TOTAL FUNDS NEEDED	\$7,598,634
SOURCES	
2017 Walkways & Waterways Bond	\$5,100,000
Potential RCO Grant Award	\$500,000
Potential CFT Grant Award	\$500,000
Other Available City Funding	\$1,498,634
TOTAL SOURCES NEEDED	\$7,598,634



SQUIRES LANDING PARK WATERFRONT IMPROVEMENTS



VICINITY MAP



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SQUIRES LANDING PARK WATERFRONT IMPROVEMENTS

PROJECT GOALS

- IMPROVING PUBLIC ACCESS TO THE SHORELINE & WATER
- PROVIDE IMPROVED CIRCULATION WITHIN THE PARK
- PROVIDING PUBLIC HAND CARRY LAUNCHING OPPORTUNITIES
- PROVIDE PUBLIC GATHERING PLAZA
- ENHANCE ECOLOGICAL VALUE

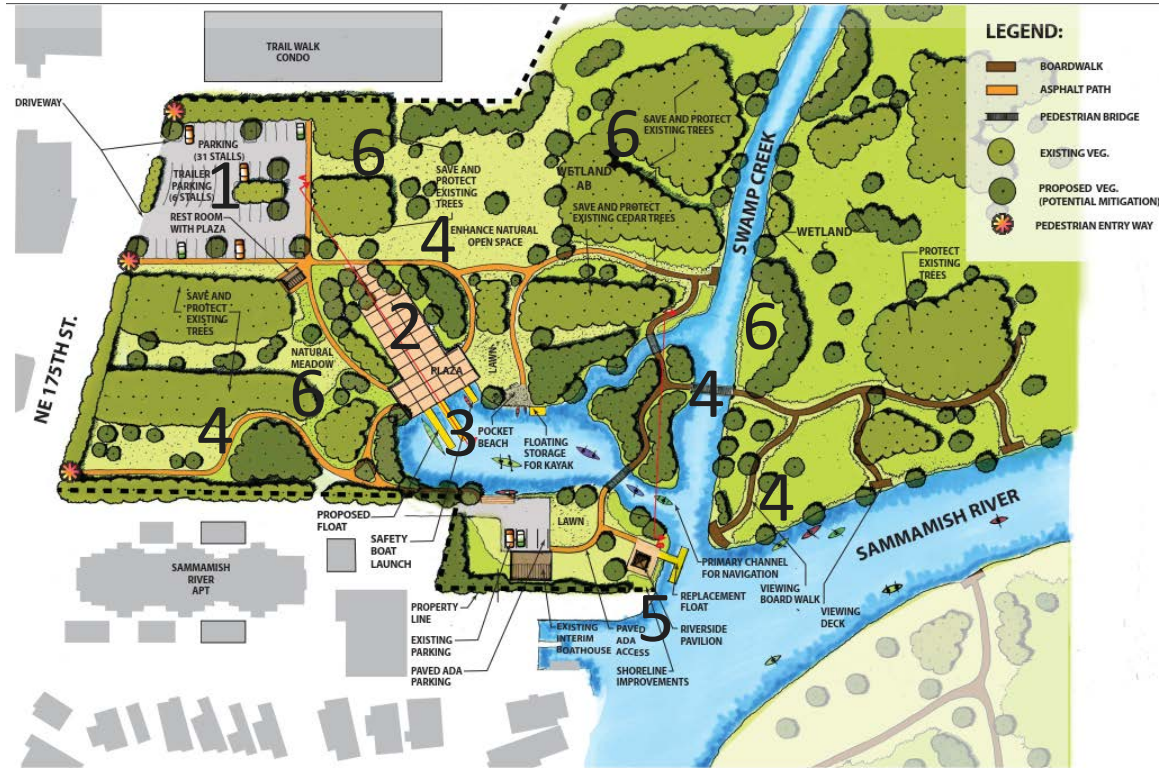


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SQUIRES LANDING PARK WATERFRONT 2015 CONCEPT



Squire's Landing Park
Concept Plan

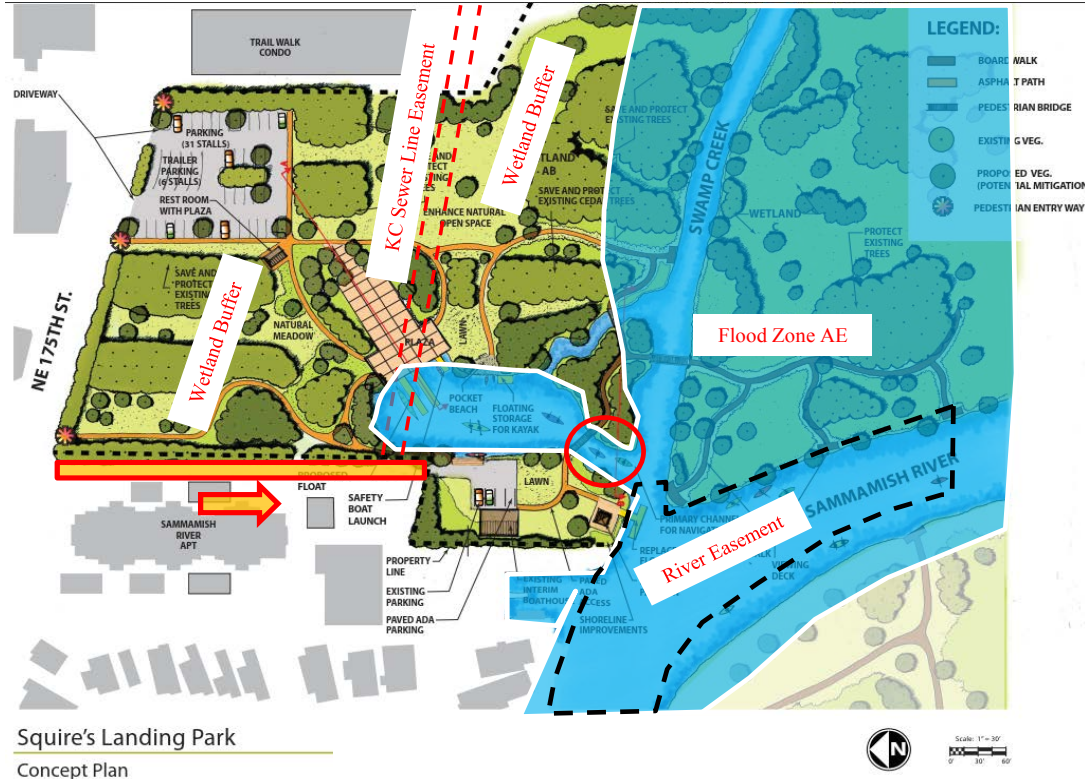


Scale: 1" = 30'





SITE CONSTRAINTS



Squire's Landing Park
Concept Plan



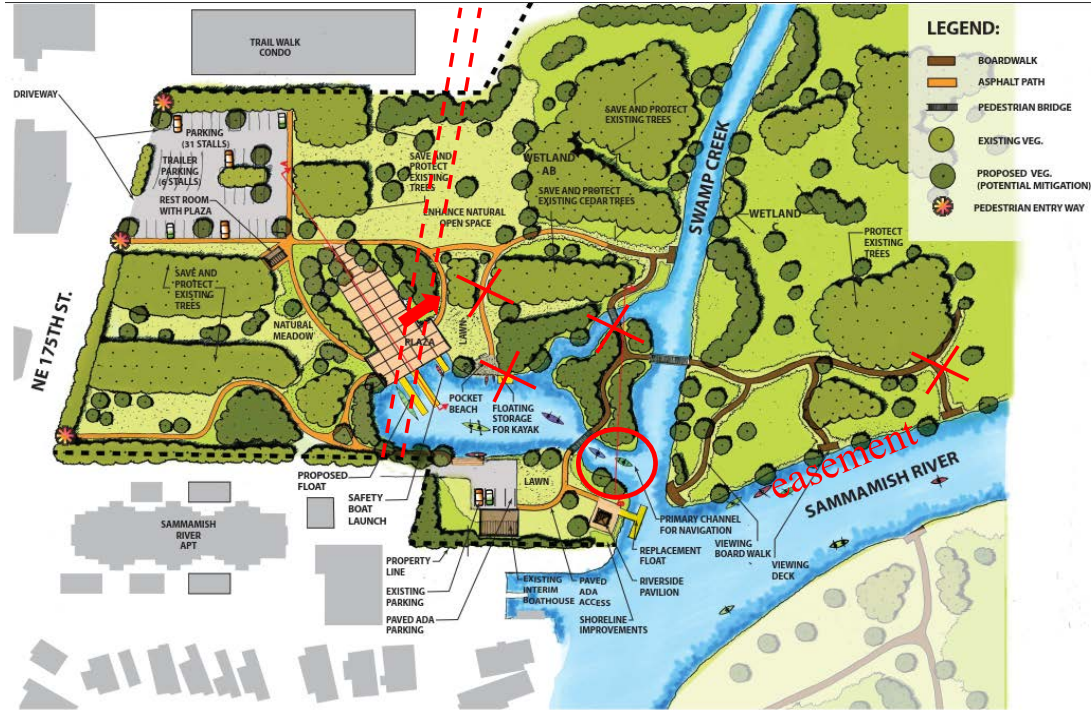
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- Existing King County Sewer Line: **No structures/no excavation within the 15 foot wide easement**
- Flood Zone AE: **any reductions in flood capacity should be replaced with equal capacity elsewhere**
- Sammamish River Easement: **any structures/change to vegetation/planting within the easement triggers 408 process**
- Wetlands, Habitat & Buffers: **Reduce footprint of structures within critical areas**
- Limited Access: **Existing entrance and parking lot not idea for boat trailers / limited lagoon opening**



DESIGN CHANGES



- Removed the side channel and bridge for improvement of water quality
- Removed the floating storage - relocated outside of critical areas
- Identified the Sammamish River easement & 408 (CORPS/KC) jurisdictions accurately
- Relocated waterside plaza and reduced size of upper plaza
- Refined alignment of trails & pathways and reduced number of viewing decks
- Enlarge lagoon opening

Squire's Landing Park

Concept Plan



Scale: 1" = 30'



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SCHEDULE

Project Status & Schedule

Squires

- Completed Site Concept Design Updates – Jan 2018
 - Completed Regulatory Pre-App Consultation – Dec 2017
 - Initiate 30% Design – March 2018
 - Critical Path for Schedule
 - City Council Update - March 19th
 - Open House – March 22nd
 - Permit Application Submission ~ Sept/Oct 2018
 - Grant application process ~ Feb - October
 - Construction ~ 2023
-





PROJECT COSTS

Project Costs

Construction Project Expenditures	
Walkways & Waterways (W&W) Squire's Landing Park Project	
Engineer's Estimate (Draft 30% Site Plan)	\$2,919,096
1% for the Arts	\$29,191
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THANK YOU



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City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Agreement with Kenmore Waterfront Activities Center (aka KWAC) for waterfront programming services at waterfront parks in Kenmore Move to: Authorize the City Manager to enter into an agreement for waterfront programming services according to the terms as generally described in this agenda bill.	For Council Meeting Agenda of: March 19, 2018 Department: City Manager's Office Prepared by: Rob Karlinsey, city manager Initial & Date Approved by Department Head: _____ Approved by City Attorney: _____ Approved by Finance Director: _____ Approved by City Manager: <u>ROK</u> Exhibits/Attachments: Attachment A: KWAC request for equipment and other supporting materials.
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INFORMATION/BACKGROUND:

Over the years, the City Council has made waterfront access and recreation a high priority. Since 2014, Kenmore Waterfront Activities Center (KWAC) and its affiliate organizations have provided waterfront recreational programs at Squire's Landing Park and other waterfront parks in the City. KWAC is run by volunteers and has provided these services under an agreement whereby KWAC may use City storage facilities and other areas at waterfront parks in return for the recreational programming.

Now that almost four years has transpired since the agreement began, both the City and KWAC desire to enter into a new agreement that expands KWAC's programming services to the community and provides for a City financial contribution to KWAC vessels and equipment.

The proposed terms of and conditions of a new agreement are proposed and summarized as follows:

Term: On or around April 1, 2018 and ending on Decemeber 31, 2020.

Termination: Either party may terminate the agreement if it finds the other party in breach of the agreement. The City Manager or designee may order KWAC to cease operations immediately at any time should the City Manager or designee determine such operations are detrimental to public safety, health or welfare.

Grant of Use: KWAC is granted the non-exclusive right to operate hand-powered watercraft activities, classes, and programs for the public at Squires Landing Park, Rhododendron Park, and Log Boom Park. KWAC may use the three-car garage at Squire's Landing Park and portions of Squire's Landing, Rhododendron and Log Boom Parks for storage of hand-powered watercraft and related equipment.

Consideration: In return for KWAC providing hand-powered watercraft programming at City Parks and for the many volunteer hours associated with these services, the City shall allow storage of equipment as described in grant of use above, non-exclusive use of park docks and facilities, and a one-time City financial contribution to KWAC of up to \$40,100 for acquisition, maintenance, and repair of KWAC vessels and related equipment (further described below). The City Council approved \$36,100 in the biennium budget update last fall, but the city manager inadvertently used an older request proposal from KWAC. The more recent and accurate request from KWAC is \$40,100, and the document detailing that request is included as Attachment A to this Agenda Bill.

KWAC Programs and Affiliated Programs: While this agenda bill refers to KWAC as the entity with which the City will be contracting, the official agreement will refer to “Northshore Canoe and Kayak Club” (NCKC) because NCKC was the original founding name back in 2014 and is the official name of the non-profit corporation on record with the state and federal governments. KWAC is a “doing business as” (dba) of NCKC, and KWAC manages agreements with affiliate organizations under the KWAC umbrella. These affiliate programs and the recreational programming they will deliver are described as follows; additions to the following list may be added with city manager approval:

Kenmore Waterfront Activities Center (KWAC). As a dba of NCKC, KWAC will provide the coordination of the programs and activities at the Park. KWAC (i.e. NCKC) will coordinate boat and equipment storage in the garage, moorage, and other designated storage areas as well as scheduling and coordination of various classes and activities.

Kenmore Canoe and Kayak Club. From June 1 through August 30 of each year of this agreement, Kenmore Canoe and Kayak Club will provide weekly instruction to students on how to paddle kayaks and canoes, which may also include competitive coaching and racing opportunities. The Club may also provide such opportunities for adults.

Seattle Flying Dragon Boat Club. The Seattle Flying Dragons shall provide weekly Dragon Boat paddling opportunities in the City for at least 30 weeks per year of each year of this agreement. Any City-based Dragon Boat racing team(s) shall prominently bear the “Kenmore” name.

Kenmore Rowing Club. Kenmore Rowing Club will provide weekly instruction to students and adults between June 1 and August 30 of each year of this agreement. KRC may promote rowing with summer student camps.

WhatsUP Stand Up Paddle and Kayak. WhatsUP may provide instruction for learn to stand up paddle to students and adults. The program may also include yoga SUP as well as competitive instruction.

Hui Wa’a O Puget Sound Outrigger Canoe Club. Hui Wa’a O Puget Sound Outrigger Canoe Club may provide instruction as well as introduce and promote Hawaiian heritage by providing members an opportunity to perpetuate the water sport and competitive spirit of Hawaiian outrigger canoe racing.

Prices and Membership Fees: KWAC’s prices and fees for memberships, classes, events, and programs must be comparable with or lower than those charged in the area for similar activities and memberships.

Low Income Scholarships: KWAC will provide scholarships to any student (18 and younger) who expresses the desire to participate but is financially unable to do so. KWAC shall advertise this opportunity in its brochures, website, and other promotional materials.

Community Service: KWAC shall organize two clean up events at Squire's Landing per year. Park cleanup activities may include such tasks as weeding, edging, raking, trimming, spreading mulch or topsoil, picking up litter, and other maintenance tasks.

One-Time Contribution for Equipment:

As additional consideration for the additional services to be provided by KWAC as described in the agreement, the City will contribute up to \$40,100 for acquisition, repair, and maintenance of the following boats and related equipment:

- Safety launch(es) and motor(s)
- Dragon Boat(s)
- Canoes & Kayaks

Before expending funds for boats and equipment, KWAC shall propose specific items and costs to the city manager. Upon approval of the request by the city manager, KWAC can either incur the costs and then seek reimbursement from the City or request that the City pay the vendor(s) directly.

Because a canoe and kayak program is not substantially established at this time, the City will not pay for or reimburse KWAC for canoe and kayak equipment until the following conditions have been met:

1. A canoe and kayak head coach (either paid or volunteer) has been appointed by KWAC and has committed to coach students weekly June 1 through September 30 of each year. The coach shall also commit to recruiting students and accompanying students on at least one regional competition per season.
2. At least 12 students are enrolled in the canoe and kayak program under the direction of the coach.

If at any time during the agreement, both of the above conditions are met and City funds were used to acquire canoes, kayaks, and related canoe and kayak equipment; and then either of the above two conditions later fails to be met for more than sixty days (either cumulative or consecutive) during any June 1-September 30 season during the term of the agreement, KWAC will reimburse the City for the canoes, kayaks, and/or related equipment, prorated based on an expected life (no more than 10 years) of the equipment from the date KWAC acquired it (regardless of whether KWAC purchased the equipment new or used).

If during the term of the agreement, any of the programs dissolve and City funds were used to purchase boats or equipment for any KWAC programs, KWAC will reimburse the City for the affected boats or equipment, prorated based on an expected life (no more than 10 years) of the equipment from the date KWAC acquired it (regardless of whether KWAC purchased the equipment new or used).

KWAC may not sell, trade, surplus, donate, or dispose of any boats or equipment purchased with City funds without prior written approval of the city manager. If KWAC makes such a request, the City may request and be entitled to a prorated reimbursement from KWAC based on an expected life of the equipment as described above.

Advertising and Promotion: The City shall promote KWAC programs in its various media channels. KWAC shall also promote the City of Kenmore in its various media materials. The City may also allow KWAC signage on park property, subject to the City's sign code and park operational needs.

Events: KWAC is encouraged to organize special events in coordination with the City. At a minimum, KWAC shall organize an annual waterfront activities fair.

Reporting: By the March 31, KWAC shall submit to the City an annual report, which shall provide relevant information about the prior calendar year, including but not limited to data on number of student participants and members, number of adult participants and members, volunteer hours, number and types of classes and

programs, enrollment in each of the classes and programs, fees, and number of discounted memberships and classes for low income students and families.

Parks Available to the Public: KWAC's use of park facilities is not exclusive, and KWAC activities shall not inhibit the public from freely using and access the City's waterfront parks. Exceptions to this rule may be special events approved in advance and properly permitted by the City.

Safety Procedures: KWAC shall operate its programs according to water sports standards, including the use of personal floatation devices, adequate adult supervision, training, written procedures, background checks, etc.

Insurance/Indemnification/NonDiscrimination/Independent Contractor/Etc.: The agreement will include legal protection and standards as approved by the City Attorney.

ATTACHMENT A:
KWAC Request for equipment and other
supporting materials

Request for Financial Support from City of Kenmore

Kenmore Waterfront Activities Center

August 2017

Executive Summary

To better support the mutually-aligned goal of KWAC and City of Kenmore, to connect people to the water, we respectfully submit a request for financial assistance for equipment procurement in 2017.

The total request is for \$40,100 of equipment funding to help connect more people to the water.

Any such purchased equipment would be dedicated for primary use within Kenmore, with occasional temporary use at event sites (e.g., races) as reasonably warranted.

Background

Development of the sub-organizations ("club") within KWAC presents a series of unique challenges. Each club is aligned with KWAC's overall goal, and pursue it in their own way with their unique paddling sport needs. In keeping with KWAC's non-profit status and the City's commitment to public-access, Clubs are not profit centers, and raise few funds (which might suffice only to pay for contracted coaches). Annual dues are minimal, and not sufficient to purchase equipment. KWAC does provide "scholarships" to help at-need families or members participate in the various clubs and pay such dues. KWAC's fund-raising capabilities are limited and insufficient to provide the equipment necessary for the individual Clubs.

In short, in order to grow, KWAC must rely largely on donations.

Kenmore Rowing Club

KRC requests funds to purchase a safety launch:

Equipment	Est. Cost	Qty	Total
16' safety launch	\$10,500	1	\$10,500
Motor	\$4,000	1	\$4,000
Maintenance	\$1,000		\$1,000
Subtotal			\$15,500

Safety launch - There are a number of concerns with our current safety launch that have motivated KRC to prioritize the purchase of a new safety launch over and above other needs. Foremost, it is imperative that a rowing program have a reliable safety launch to rescue rowers if a shell overturns and our current launch has not been reliable. It should be noted that the safety launch holds the PFDs – rowers do not wear them while rowing. Our current launch has had an unreliable motor – which has caused practices to be cancelled a number of times and has cost considerable time of the many people attempting to maintain it. In addition, the current launch cannot hold a full boat of 8 plus a coxswain. KRC now has a bi-directional equipment sharing agreement with the Northshore School District's program at Inglesmoor which has meant that: (1) both the KRC and NSD programs are using full 8s and (2) the KRC launch boat will serve as a backup boat for the NSD program. As such, it is important that the safety launch work for the NSD program as well for KRC. Our request as detailed above is for a safety launch of the type in the link below, motor and funds to help maintain it (e.g., motor repairs, gas, parts, etc)
<http://wintechracing.com/equipment/launches/16-launch/>

Seattle Flying Dragon Boats Club – Kenmore

SFDBCK request a single, 10-person racing dragon boat, to be matched with a similar boat provided to the Kenmore club by.

Equipment	Est. Cost	Qty	Total
10-Person dragon boat ("Champion")	\$7,500	1	\$7,500
Subtotal			\$7,500

SFDBCK is obtaining a new large (40') dragon boat for use by the Kenmore branch, and is also willing to commit a 10-person racing dragon boat. This will obviously support more people for training concurrently, and allow for internal competitions.

Due to their size and weight, dragon boats themselves are not usually transported to intra-regional races, and host-clubs usually provide them for multiple teams. Consequently, having a second matching 10-person boat (funded by Kenmore) would allow the Kenmore club to host dragon boat races. With proper development and marketing, this can have a positive impact and "put Kenmore on the map" for dragon boat racing over future years.

Canoe & Kayak Club

To support a reasonable number of new students, a minimum number of boats is needed, in at least two different configurations (beginner and intermediate).

Equipment	Est. Cost	Qty	Total
"Trainer" kayaks	\$2,000	2	\$4,000
Racing kayaks	\$2,500	3	\$7,500
"K2" kayak	\$3,500	1	\$3,500
Racing paddles	\$300	7	\$2,100
Subtotal			\$17,100

Standard racing kayaks are individual equipment, matching one-per-athlete. Further, they are size-dependent, and skill-level dependent – beginning "trainer" kayaks are substantially different than actual competitive racing kayaks. KWAC does have an inventory currently of some kayaks; in fact, KWAC recently purchased a trainer kayak and paddle. However, to take a student-athlete through a training regimen to the point of being competitive, several kayaks are required. Further, to make efficient use of a coach's time, a minimum of four trainer kayaks are needed; it is simply not a productive use of time to support only two students at once. This equipment plan will support up to twelve athletes of different ages – four in trainers, eight in competitive sprint kayaks.

Finally, the remaining equipment requests include a two-person "K2" kayak, which is needed to train teamed athletes competitively (K2 style races are standard sprint races), and winged racing paddles which are required for racing (alternatives simply are not competitive).

Conclusion

KWAC and the City of Kenmore continue to mutually support each other in many ways, in time and talent. We at KWAC believe we have been good stewards of the equipment we have, which is placed at the services of citizens of Kenmore; more is needed to help provide even more services to more people.

We sincerely appreciate your consideration of our request.

Paul Flynn

President, Northshore Canoe & Kayak Club (dba KWAC)

January 29, 2018

Rob,

KWAC is committed to providing opportunities for multiple hand-powered water sports via recreational and competitive member clubs. The financial support to purchase two dragon boats and a safety launch will enable continued growth and visibility for several of its affiliate clubs.

With this grant from the city the Seattle Flying Dragon Boat Club-Kenmore will purchase a 10-person as well as a 20-person dragon boat which would be a tremendous addition to the current fleet. Presently SFDBC-Kenmore has one 10-person and two 20-person boats, one of which is the original used boat that began the dragon boat experience at Squires.

Some of the key advantages are:

- More boats increase the capacity of those able to paddle during a practice. The paddle hours over the last several years have increased steadily.
 - In 2015-Member Paddle Hours Total-816 +, Guest Paddle Hours Total-153
 - In 2016-Member Paddle Hours Total-998, Guest Paddle Hours Total-139
 - In 2017-Member Paddle Hours Total-1296, Guest Paddle Hours Total-145
- Two boats of the same capacity allow for competitive practices as well as being able to host events.
- A new youth program is scheduled for 2018 and having additional boats will facilitate this endeavor. Youth 18 and under are free with a paying adult family member. A special scholarship has been set aside from SFDBC as well as the ongoing scholarship fund available from KWAC; these will provide those youth who wish to participate but are financially challenged.
- SFDBC in collaboration with Club Sake will conduct a one-week youth summer camp in July. Again, more boats will make this possible.
- SFDBC is working closely with SKSCA (Seattle Kaohsiung Sister City Association) to send a team to Kaohsiung, Taiwan to participate in the three-day Kaohsiung Dragon Boat Festival and International Dragon Boat Races in mid-June. SKSCA is providing an endowment of \$5000 to help defray travel expenses.
- SFDBC will work with KWAC and the other clubs to conduct races as a summer series event beginning in April. Have a bigger fleet of boats will allow these to take place and boost marketing the great facilities we enjoy in Kenmore; those being Squires Landing Park along with Log Boom Park and Lake Washington.

SFDBC is committed and works closely with KWAC to grow the sport of dragon boating. We are grateful for the opportunities the City has given us and we look forward to a continuing relationship.

Respectfully,

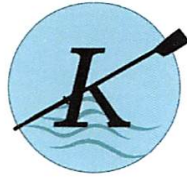
Sheri Baker and Fong NG

KWAC President and SFDBC Director

Attachment:

To make this happen the proposed purchase of two additional dragon boats with the complement of competitive accessories is most important and for that we thank the City of Kenmore. The recent quotes listed below have been received from one of the world's leading manufacturer of dragon boats, Champion. A representative has visited Squires and looks forward to creating a relationship in the future.

20-person dragon boat	\$ 6,325.00
10-person dragon boat	5,750.00
2 steering oars	460.00
2 dragon boat heads	598.00
2 dragon boat tails	575.00
2 drums	<u>460.00</u>
	\$14,168.00
Shipping to Port of Seattle	<u>2,530.00</u>
Total	\$16,698.00
Covers for 4 dragon boats	\$ 3,910.00
Shipping	<u>375.00</u>
Total	\$ 4,285.00
Grand Total	\$20,983.00



Bringing rowing to the Northshore community.

Dear Kenmore City Council,

We are writing on behalf of the Kenmore Rowing Club to request the funds to procure a new safety launch. Our current launch is still seaworthy but has an unreliable, undersized motor. We feel this boat could be a reliable backup emergency launch for all KWAC programs if the launch were fitted with a new motor.

- Currently, our safety launch is temperamental and unreliable. Last season, we estimate the launch was unusable for approximately 1/3 of practices. Once underway, problems have continued to plague the launch. More than a few practices were halted because of engine trouble. Problems have ranged from water in the engine to torn rip cords. According to US Rowing, "Under no circumstances should athletes who are minors be allowed or left unsupervised on the water." To comply with this requirement, we need a reliable launch.
- The recoil start has also been an issue. Coaches and volunteers have been injured attempting to start the motor.
- The boat also provides a coaching platform.
- In an on-water emergency, our current launch is not able to carry more than 3-4 adults.
- A coach to rower ratio is very important in rowing and depends on the size and capacity of the safety launch (US Rowing). One coach (and launch) can safely manage up to three 8+. Our current launch can only safely carry 3 to 4 adults. A larger, more reliable launch allows our program to manage more athletes on the water during practice.

We have found a suitable boat here:

<http://www.boattrader.com/listing/2018-tracker-grizzly-1754-sc-103224112/>

A suitable engine for the current launch was also located:

<https://seattle.craigslist.org/sno/bpd/d/new-yamaha-outboards/6440644101.html>

We believe the city can help our program be safer and avoid injuries and incidents while on the water. With your help, our program has the capability to grow and become an important reflection of our community.

Thank you,

Kenmore Rowing Club