



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
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City of Kenmore
REVISED City Council Special Meeting Agenda

6:15 p.m., Monday, March 21, 2016

Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

City of Kenmore
City Council Regular Meeting Agenda

7:00 p.m., Monday, March 21, 2016

Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. 6:15 p.m. - CALL SPECIAL MEETING TO ORDER

II. EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), Potential Litigation and RCW 42.30.110(1)(c).

III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

IV. ADJOURN SPECIAL MEETING

V. 7:00 p.m. - CALL REGULAR MEETING TO ORDER

VI. ROLL CALL

VII. FLAG SALUTE

VIII. AGENDA APPROVAL

IX. PRESENTATION

A. Kenmore Flag Presentation - Kenmore Historical Society

X. CITIZEN COMMENTS

A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

XI. CONSENT AGENDA

- A. Adopt Minutes for the February 29, 2016 City Council Special Meeting
[DRAFT 02 29 2016 Minutes](#)

XII. BUSINESS AGENDA

- A. West Sammamish River Bridge Architectural Discussion - Kris Overleese, Public Works Director/City Engineer, and John Vicente, Capital Projects Manager
[Agenda Bill & Exhibits](#)
- B. Development Services 2015 Year-in-Review Report - Bryan Hampson, Development Services Director
[Agenda Bill & Attachments](#)
- C. December 2015 Financial Report for the City of Kenmore, Washington - Joanne Gregory, Finance & Administration Director
[Agenda Bill & Attachment](#)

XIII. STAFF REPORT

XIV. COUNCILMEMBER REPORTS & COMMENTS

XV. COUNCILMEMBER INITIATIVES

XVI. ADJOURNMENT

Upcoming Meetings:

Mon., March 28, 2016 7:00 p.m. City Council Regular Meeting
Tues., April 5, 2016 7:00 p.m. Planning Commission Regular Meeting
Mon., April 18, 2016 7:00 p.m. City Council Regular Meeting

**City of Kenmore, Washington
City Council Special Meeting
Minutes
February 29, 2016**

CALL TO ORDER – The Kenmore City Council special meeting was called to order by Mayor David Baker at 7:05 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Northshore School District Board Members and Staff present: Larry Francois, Superintendent; Amy Cast, Board President; Kimberley D'Angelo, Board Vice President; David Cogan, Board Member; Ryan Fujiwara, Executive Director of Support Services; and Karen Mooseker, Director of Capital Projects. Board Member Ken Smith was present by phone for the first part of the meeting, and in person from 8:15 p.m.

Northshore School District Board Members and Staff excused: Carolyn O'Keefe, Deputy Superintendent, and Sandy Hayes, Board Member

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; and Patty Safrin, City Clerk

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

CITIZEN COMMENTS

There were no citizens wishing to comment.

BUSINESS AGENDA

- **NORTHSHORE SCHOOL DISTRICT UPDATES**
 - School Boundary Changes and North Creek High School

Superintendent Francois stated that the recent boundary changes touch each of the District's 29 service areas to some degree. He detailed the service areas as defined in the color-coded maps, broken down into high school areas, middle school areas and elementary school areas. He noted that elementary cohorts will stay together in middle school and high school. Arrowhead, Moorlands, Woodmoor and Kenmore elementary schools will all feed into Inglemoor High School. Additional boundary adjustments are anticipated, to provide relief for overcrowded elementary schools by moving 6th graders into middle schools in 2017, and with the opening of a new school in 2020.

He gave a brief update on the new North Creek High School, which is projected to open in September of 2017. Karen Mooseker gave a short video of the inside of the school so far, with commentary on the design elements.

- All-Day Kindergarten and Class Size Mandates

Francois stated that Washington State has mandated full-day kindergarten in 2017, with the option to implement in September of 2016. Northshore School District is implementing a hybrid of half-day and full-day kindergarten programs for Lockwood, Moorlands and Shelton View in September 2016. Kenmore and Arrowhead will be able to offer full-day kindergartens in September of 2016. Parents of full-day kindergarten students will no longer have to pay a fee.

He stated that changes to kindergarten through third grade class size ratios are still in discussion at the State legislature.

- Upcoming Levy Renewals and Bond Measures

Francois noted that the District is currently working on selecting community members to serve on two task forces which will make recommendations to the School Board, the Capital Bond Planning task force and the Technology Levy Planning task force. As part of the task force work, the School District is updating assessments of building and technology infrastructure.

He stated that, traditionally, they have run levies and a bond every four years, which has worked out well by letting families see all the costs together. The 2018 bond will include funding for another north end school.

- School Impact Fees

Francois explained that, based on County code criteria for District-wide enrollment capacity at all grade levels, Northshore School District does not currently qualify to collect impact fees from developers. He stated that they continue to complete and submit annual capital facility plans to local jurisdictions as part of the impact fee eligibility process.

- **CITY OF KENMORE UPDATES**

- Upcoming City Park and Ball Field Improvements, including St. Edward Ball Fields

City Manager Karlinsey projected an aerial image of Bastyr University and St. Edward State Park and pointed out a 3-acre sports facility which has fallen into neglect and disrepair. He stated that in 2008 the State Parks Commission did not grant approval for the City to take those ball fields over, but we are once again in discussion with State Parks to renovate and take control of the field, and we are hoping for a 30-year term. The City will do a SEPA analysis and, if State Parks approves it, we are looking at a couple of funding options, so timing is not known at this time. With lighting and synthetic turf, the cost would be about \$3M, or about half that without lighting and with natural grass.

He also showed an aerial view of the City-owned portion of Moorlands Park. The arrangement through 2018 is that Moorlands Elementary School uses Moorlands Park in return for maintenance. However, the City has significant improvements planned for the park, so the level of maintenance will increase significantly, and changes will need to be made. The project is currently under design, and construction is expected to begin in 2017.

- Imagine Kenmore Potential Fall Ballot Measure

Karlinsey reported that the City Council has asked staff to work with the community on a potential ballot measure. He stated that we have done a pretty aggressive campaign to get input from citizens as to what they would like to see. Currently the Council is narrowing down the feedback into several possible ballot measure options.

- Downtown Developments

Karlinsey briefly mentioned downtown development projects, including Lakepointe development; the sale of property behind Kenmore Village and in Kenmore Village for development by Main Street Property Group, including approximately 250 apartments; the purchase of some of the Kenmore Village property in 2013 by Kenmore Camera for their new store location; and the Town Green property. He stated that the City is making strides towards having a downtown sense of place in Kenmore.

- Sound Transit 3

Karlinsey reported on the City's efforts to have a project, such as bus rapid transit, in the ST3 proposal going to voters in the next couple of years. He stated that congestion on Bothell Way has to do with what's going on regionally, and that we have a good 5-city coalition of cities advocating for our ST3 proposals. He noted that we are also proposing parking garages to go along with the bus rapid transit and proposing that a light rail study be conducted for the corridor.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Smith stated that the Northshore Senior Center, which is in the Northshore Parks Service Recreation Area, is no longer going to be run by Northshore Senior Services, and will be independently run.

Deputy Mayor Van Ness stated that he and Mayor Baker are going to the National League of Cities meeting in Washington, DC and plan to meet with some of our legislators.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 9:07 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: West Sammamish River
Bridge Architectural Discussion

For Council Meeting Agenda of: March 21, 2016

Department: Public Works/Engineering

Prepared by: John Vicente, P.E.

Proposed Council Action/Motion:
No Action required at this time

	<u>Initial & Date</u>
Approved by Department Head:	KMO 3/9/16
Approved by City Attorney:	NA
Approved by Finance Director:	[Signature] 3/9/16
Approved by City Manager:	[Signature]

Exhibits/Attachments:
Exhibit A-Q: Bridge Concept drawings

Expenditure Required \$2,460,054 **Amount Budgeted** \$2,570,000 **Appropriation Required** \$0

INFORMATION/BACKGROUND:

On October 17, 2015, a tour of local bridges was conducted with City Council and City staff. The tour's objective was 1) to give Council the opportunity to look at different types of architectural features incorporated into existing bridges and 2) to begin a dialogue as to what we are looking for in the new West Sammamish River bridge.

On November 9, 2015, Council was presented with an overview of the tour. Staff and our Consultant Team, Jacobs Engineering and Makers, presented options for the new bridge along with a discussion to receive comments from Council on the architectural elements they would like to see incorporated into the bridge design.

Several concept drawings have been created based upon the information gathered at the November 9th meeting. The concepts drawings represent different looks for the bridge.

Exhibit A-F provide a general structural shape the bridge could take. Exhibit A and B represent a more curvilinear approach with a rounded lookout and rounded columns/beams. Exhibit C and D have a more rectangular look at the lookout and the columns/beams. Exhibit E and F combine both a rounded and angular look to the bridge. The lookout has a rounded design while the columns and beams are more angular. These exhibits give a sense of what the bridge could look like from the different viewing angles at the boat launch/river.

Exhibits G-J show some options from the viewpoint under the bridge. Exhibit G shows painted murals on the columns. Exhibit H shows a more modern type of painting that can be done. These ideas can also be applied to the beams or bridge girders. Exhibit I uses form liners to imprint images into the concrete. As an example, a

heron and duck are imprinted on the columns. Imprints can be done on columns or on the beams or girders. The imprinted images can also be painted to enhance their image. Exhibit J is a reflective treatment that is applied to the columns. This treatment acts like a mirror and reflects the surrounding area.

Exhibits K-Q show some options for what the bridge could look like from the driver/pedestrian viewpoint. Taking ideas from Kenmore's past and present, different looks were created for this part of the bridge. Exhibit K carries a seaplane theme using the floats as a focal point for this option. Exhibit L carries a heron theme. The shape of the heron can be seen in the shape of the light poles. Exhibit M is a more traditional theme using rectangular elements throughout. In the 1950's, the Sammamish River was used for boat racing and to recognize that, Exhibit N has a boating theme using oars and the shape of racing boats to create some the lighting fixtures. Exhibit O also shows a racing boat theme using the shape of the racing boats to create some of the fixtures in this idea. Exhibit P and Q are other boat related ideas that could be incorporated into the bridge. Exhibit P utilizes paddles as shades for pedestrian lighting and Exhibit Q takes the oar shape creating a railing.

At this time, staff would like to receive input on the concept drawings and select one or more of the bridge ideas for the design team to expand upon.

FISCAL CONSIDERATION: The total budget for the Project is \$20,000,000 over the period of 2015 – 2020 (adopted CIP). The 2015-16 biennial budget for the Project is \$3,550,000.

In 2014, the City applied for \$2.5 million in federal dollars to design the bridge. The City was not awarded funding and was placed 3rd on a contingency wait list. Last year, over \$4.5 million dollars was returned to the granting agency from various agencies and the bridge was awarded an additional \$1,063,994. These funds will be used to pay for a portion of the design cost and an equal amount of Bridge Grant funds (currently being allocated for design) will be moved to the construction phase to offset the City's cost. These new funds have a lower match than the Bridge Grant funds we are currently using and this will save the City almost \$70,000 in matching funds.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Goal #1: To focus on and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.

EXHIBIT A

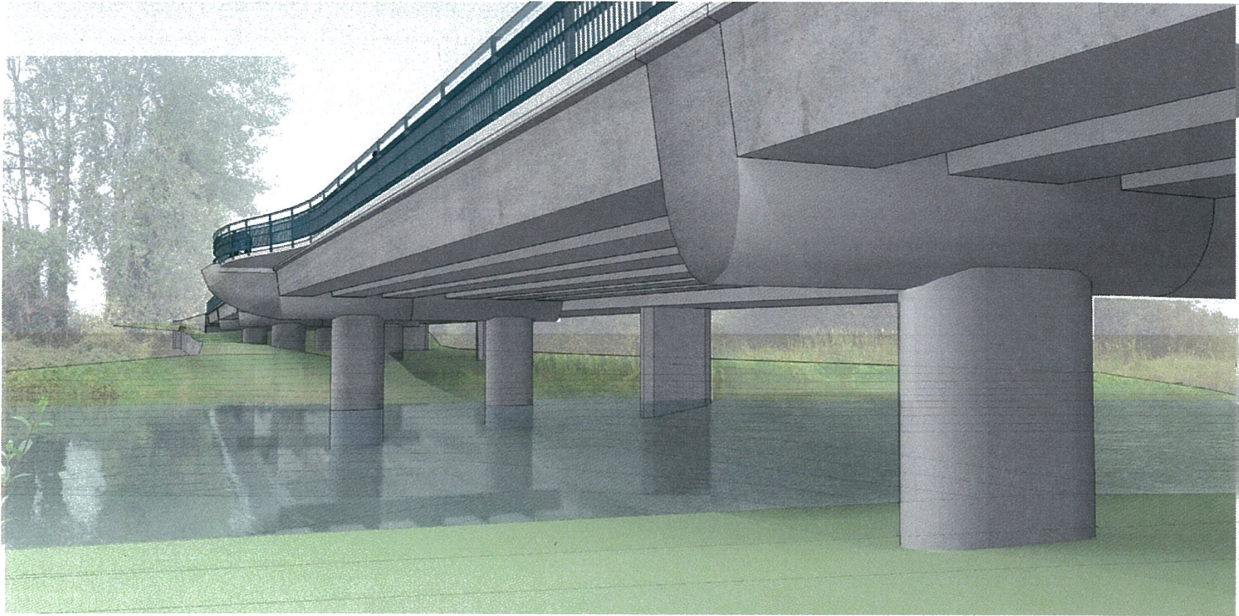


Exhibit A: Curvilinear - From Below

EXHIBIT B



Exhibit B: Curvilinear - From Boat Launch

EXHIBIT C

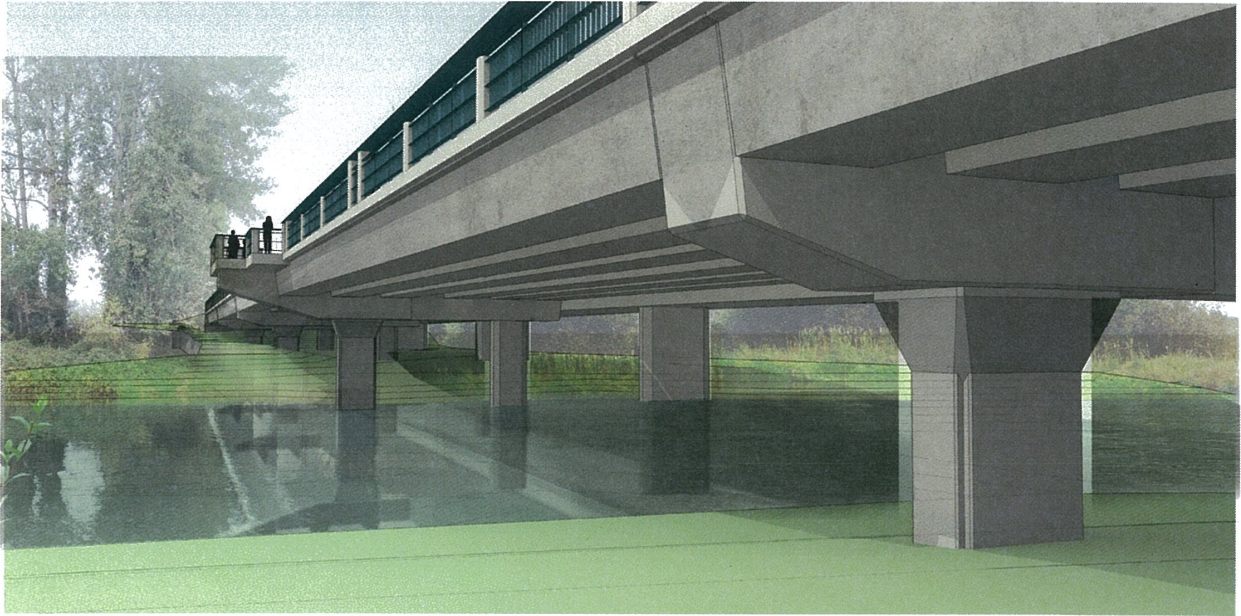


Exhibit C: Rectangular - From Below

EXHIBIT D

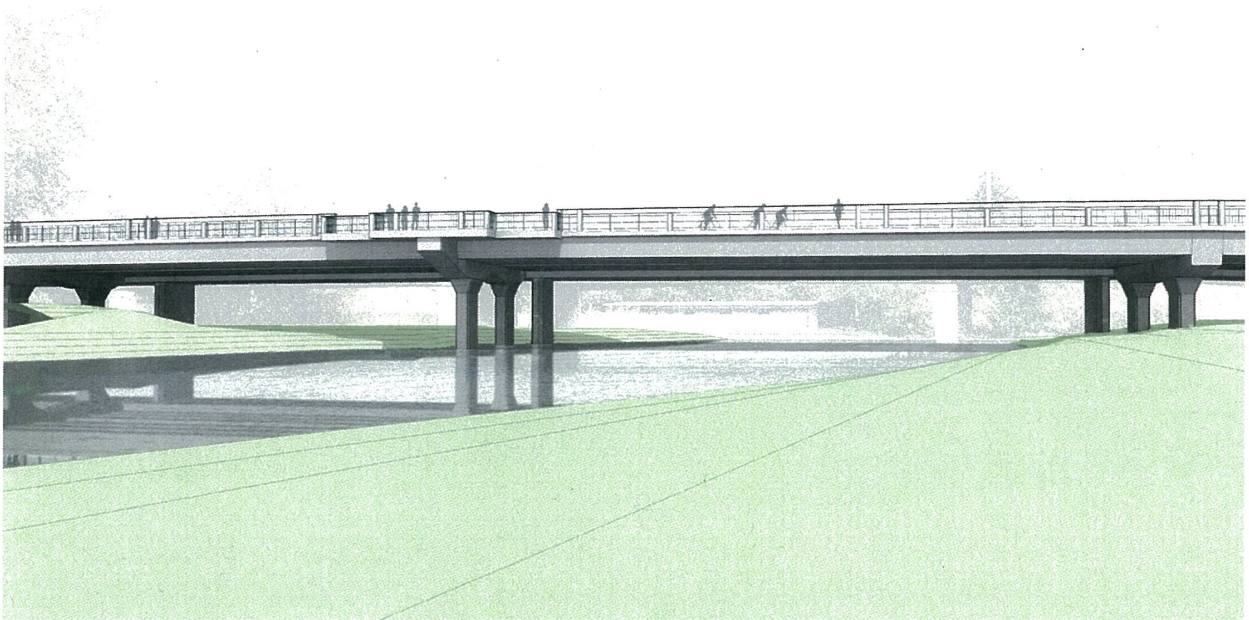


Exhibit D: Rectangular - From Boat Launch

EXHIBIT E

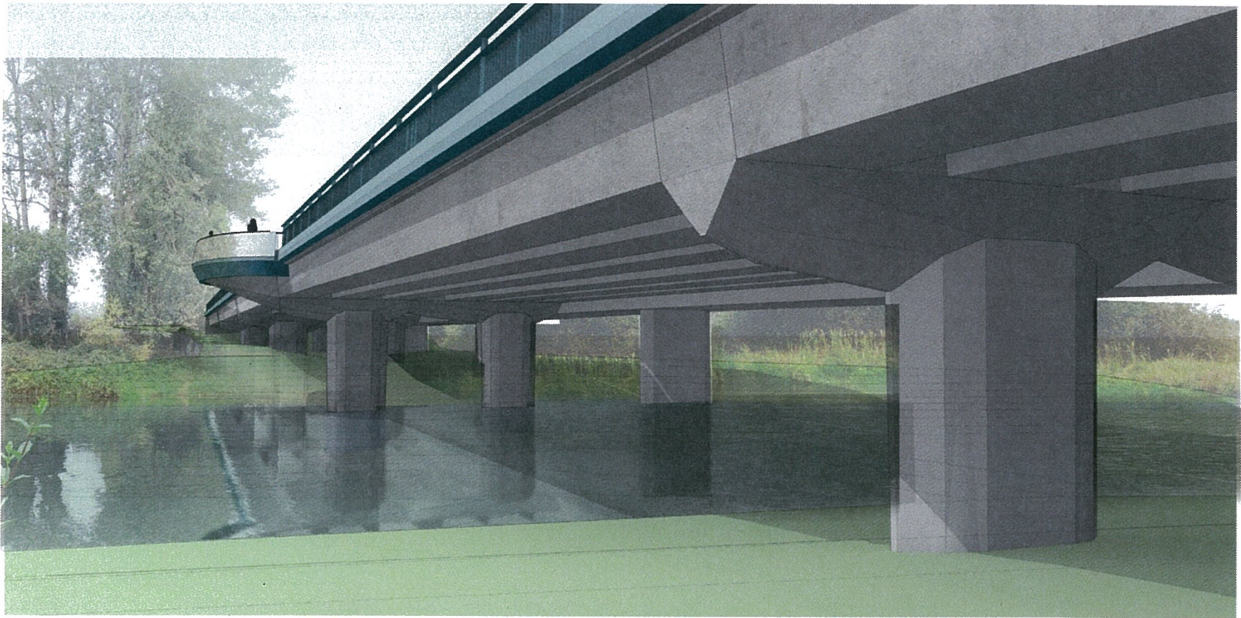


Exhibit E: Combination Rounded and Rectangular - From Below

EXHIBIT F

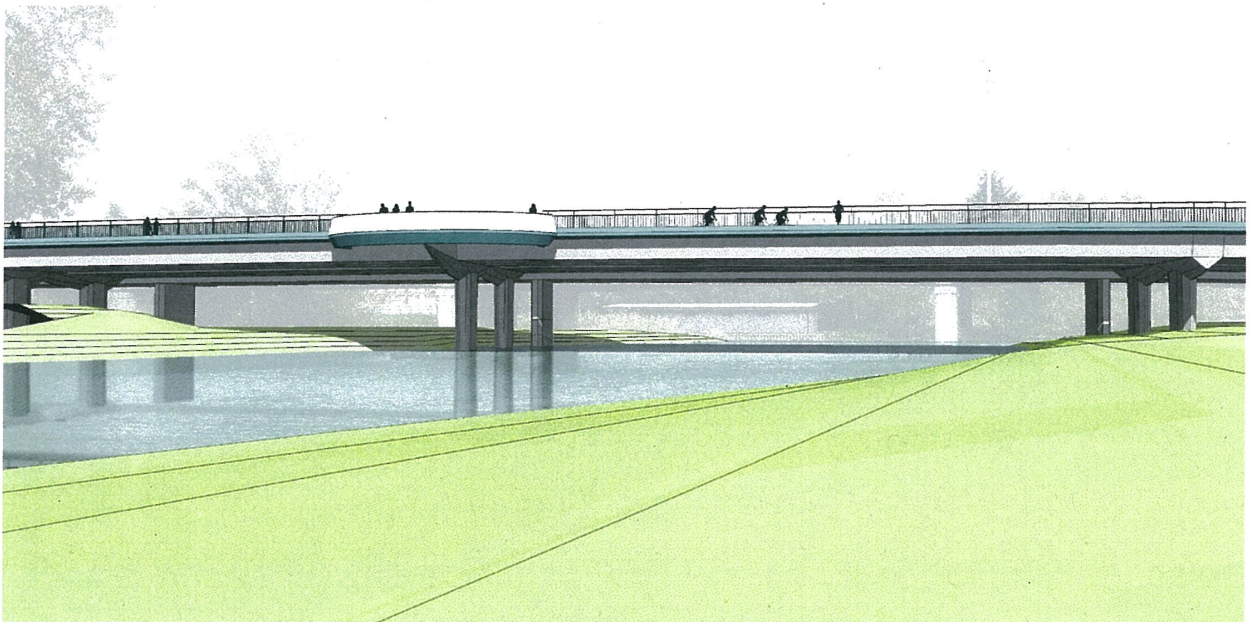


Exhibit F: Combination Rounded and Rectangular - From Boat Launch

EXHIBIT G

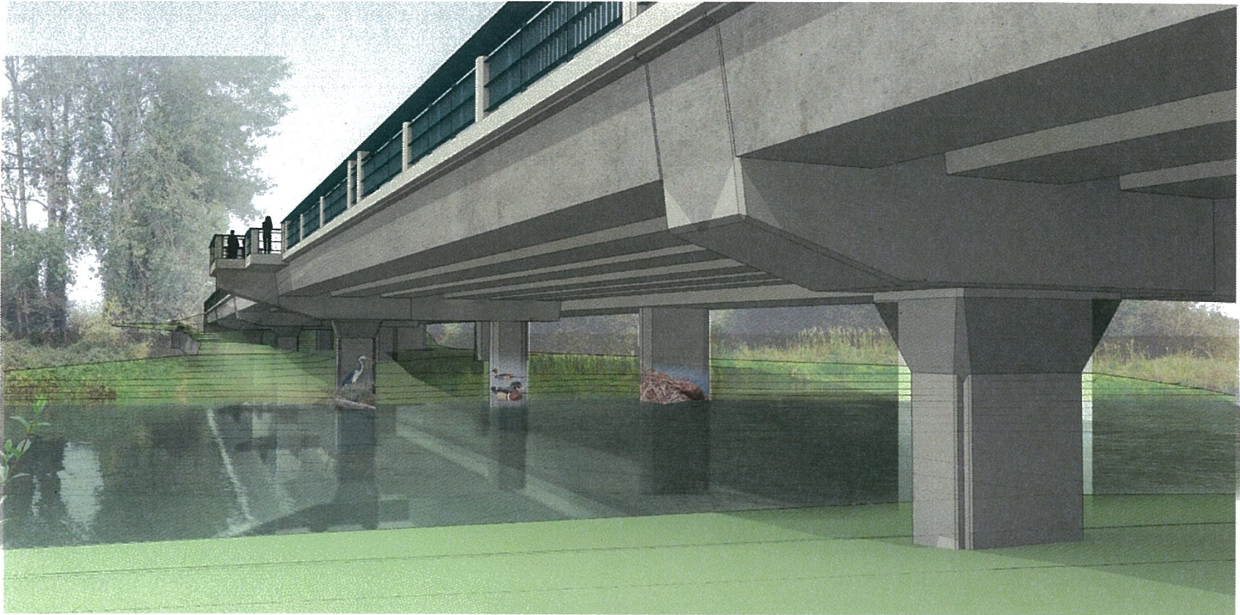


Exhibit G: Painting - Mural

EXHIBIT H

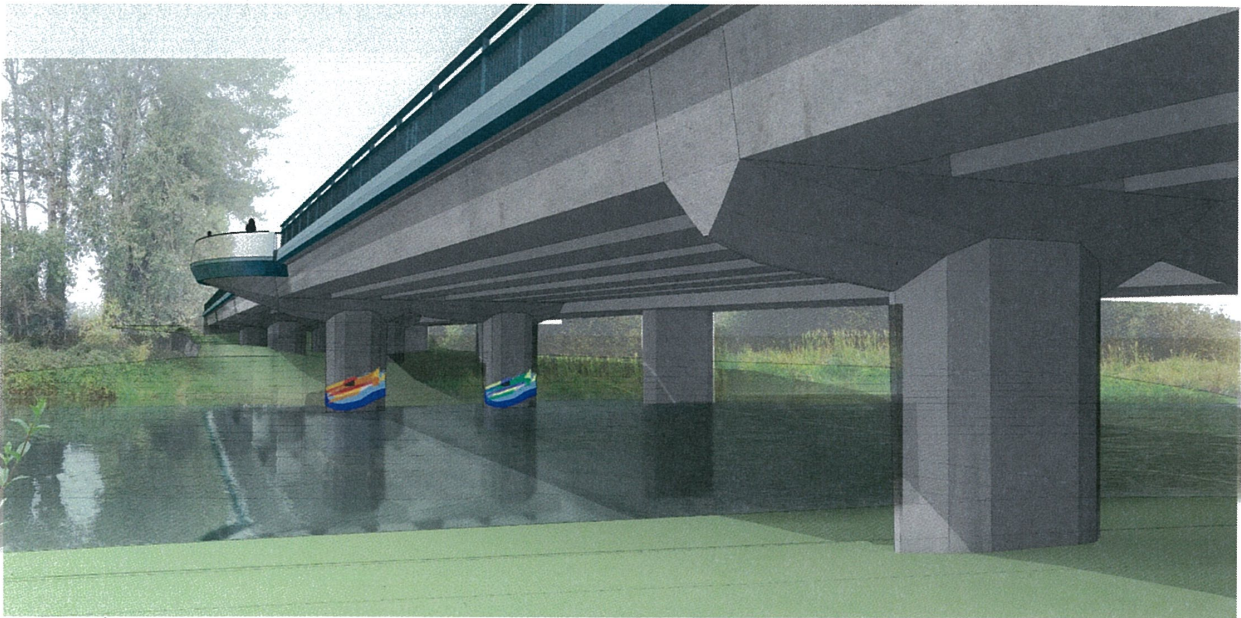


Exhibit H: Painting - Modern

EXHIBIT I

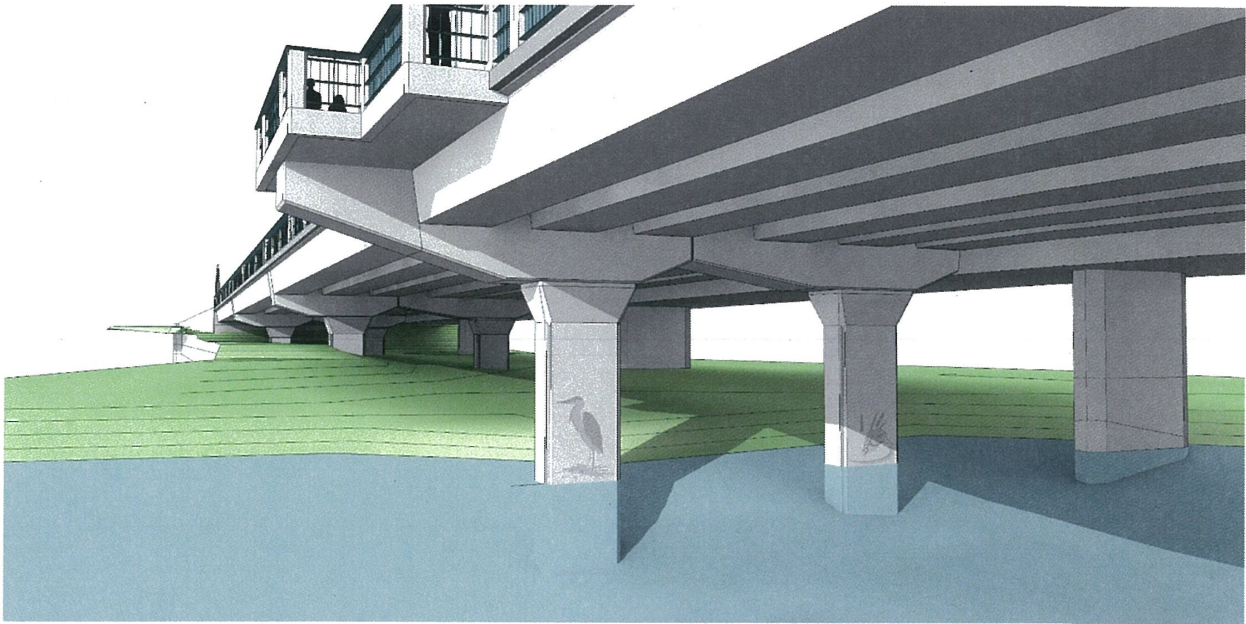


Exhibit I: Form Liner

EXHIBIT J

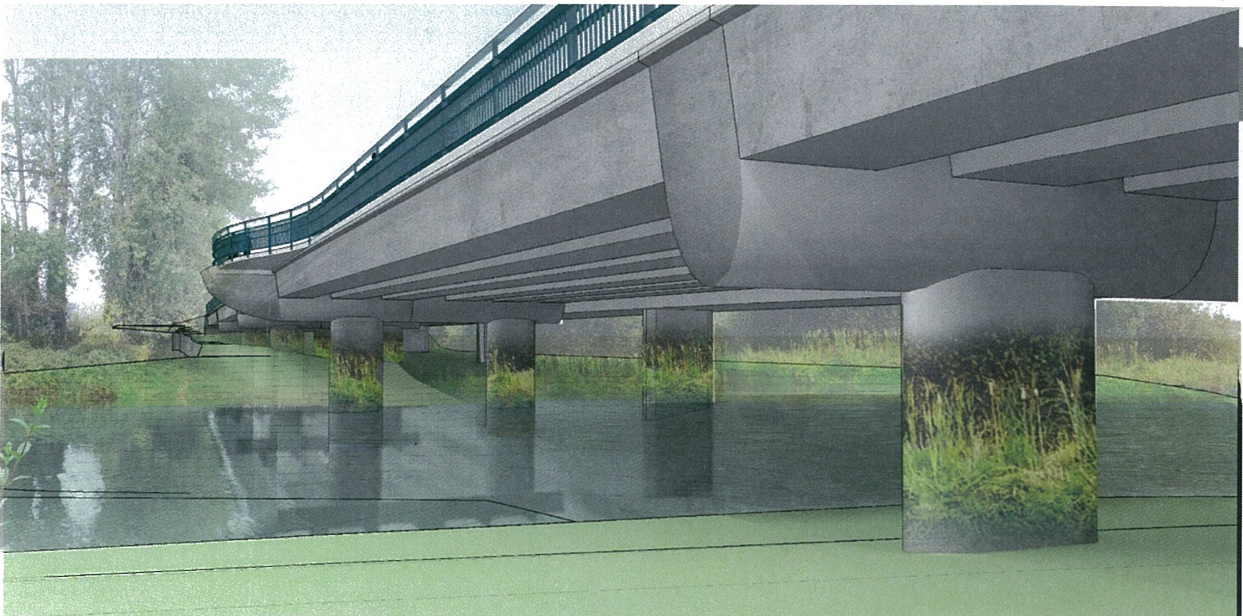


Exhibit J: Reflective

EXHIBIT K

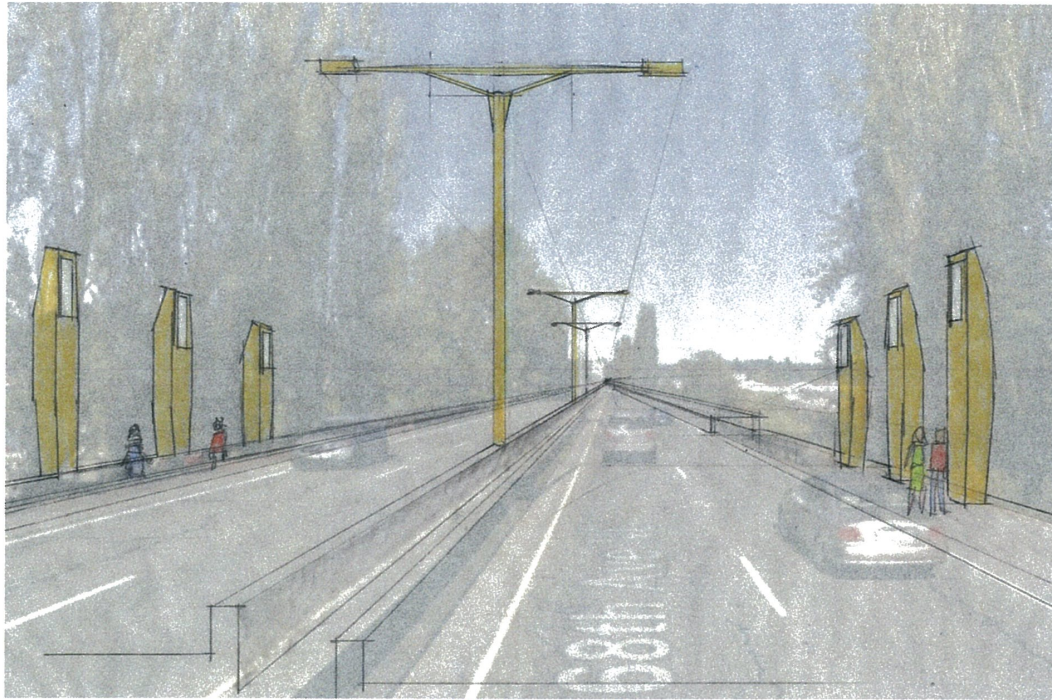


Exhibit K: Seaplane Theme

EXHIBIT L



Exhibit L: Heron Theme

EXHIBIT M



Exhibit M: Traditional Theme

EXHIBIT N

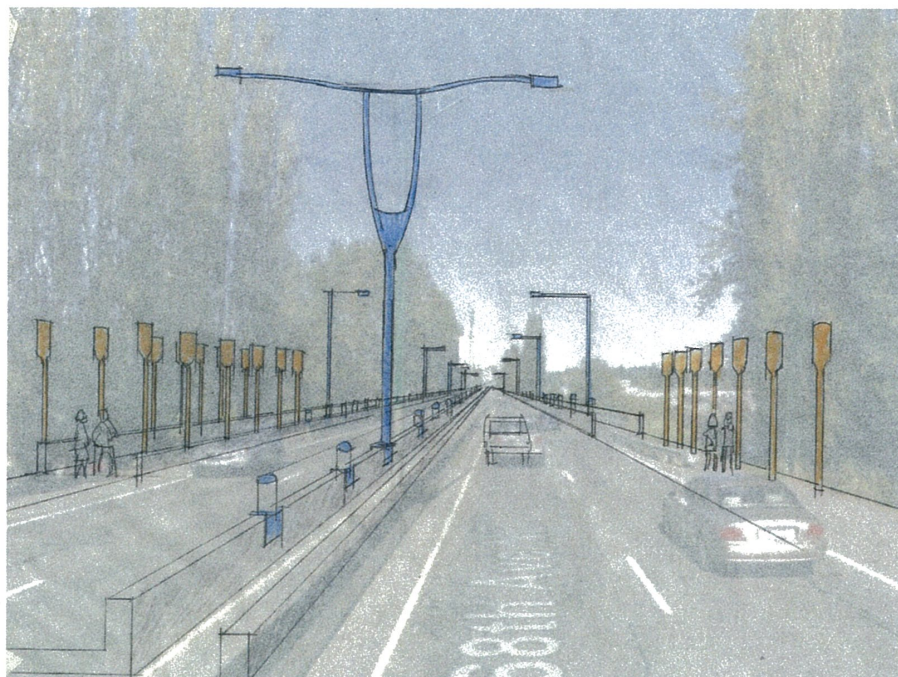


Exhibit N: Boating Theme

EXHIBIT O



Exhibit O: Racing Boat Theme

Exhibit P

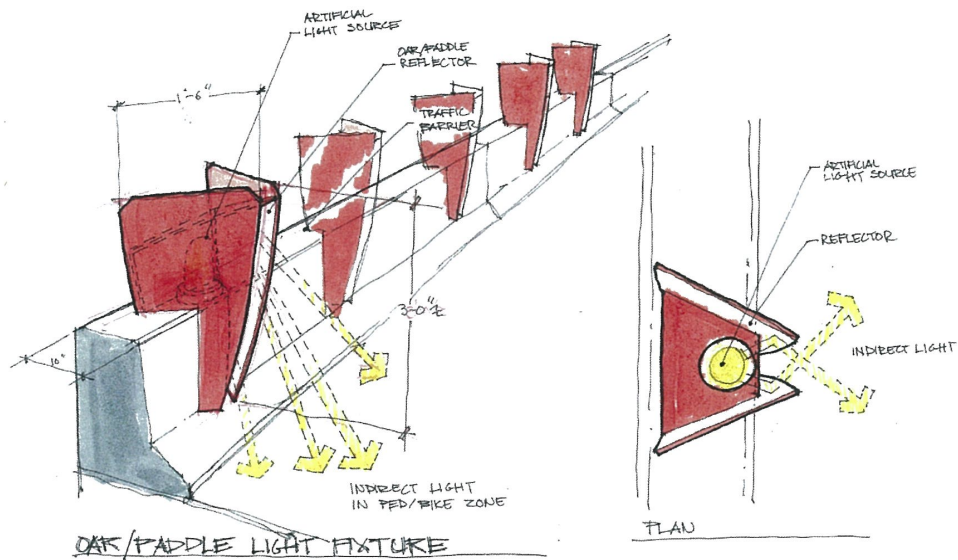


Exhibit P: Paddle Themed Lighting

Exhibit Q

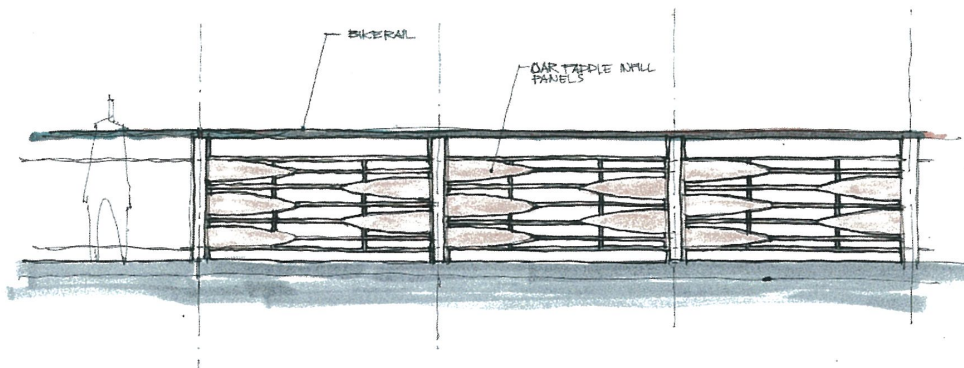


Exhibit Q: Oar Themed Hand Railing



City Of Kenmore, Washington

Memorandum

Date: March 8, 2016

To: Rob Karlinsey, City Manager

From: Bryan Hampson, Development Services Director 

Re: **Development Services Report – 2015 Year-in-Report**

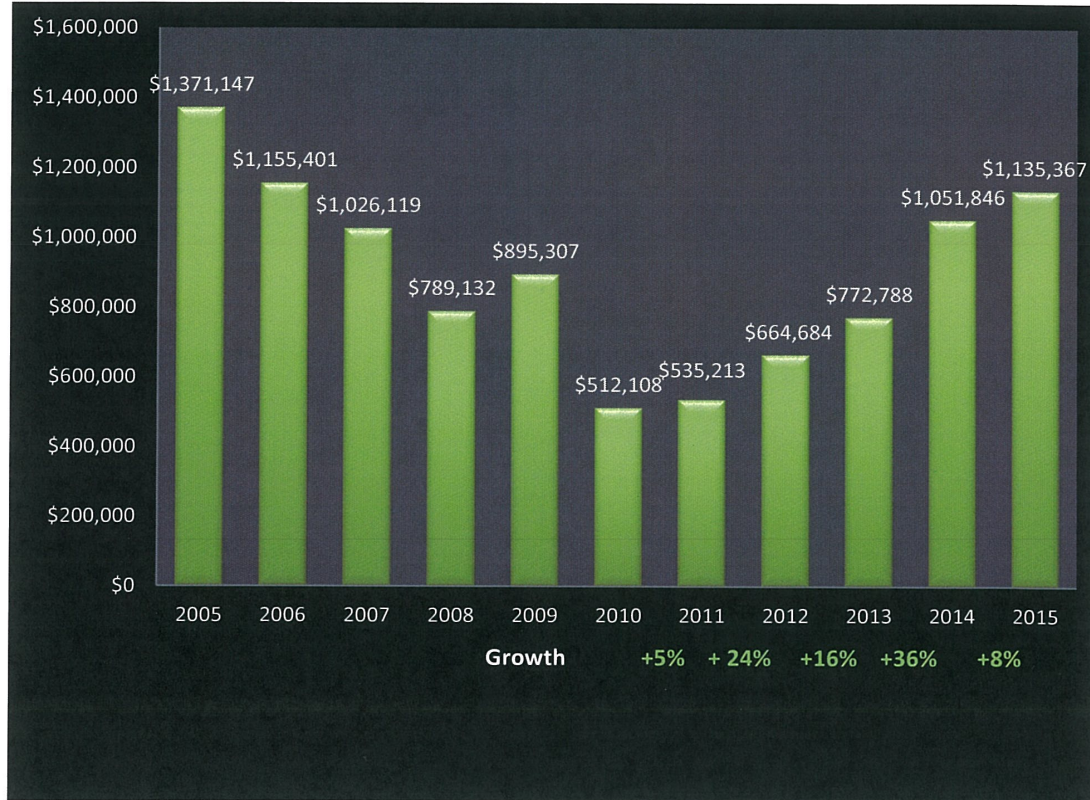
Executive Summary:

Development activities continued to slightly increase in 2015 compared to the previous four years. The rate of increase was the lowest it has been since 2011, which could be an indication the local economy is leveling off, or at least slowing down. However, permit revenues continue to increase. In 2015 development revenue is up 8% compared to last year and are exceeding the 2015 budgeted projections by approximately 30%. Permit applications are up across the board. Unfortunately, review times have extended as a result and some of our level of service has been affected.

Other key items in 2015:

- Although land-use applications have increased, up 22% compared to last year, the revenues have decreased 44%, probably because we processed more, less revenue generating applications.
- Park impact fees are about same as 2014 and transportation impact fees have almost doubled compared to 2014, mainly because of the Spencer68 project deferred transportation impact fees until certificate of occupancy.
- Building permit applications and revenues are substantially up compared to last year.
- As building applications increase so do inspections. Almost 4,000 inspections were conducted in 2015, roughly 1500 more than in 2014.
- New single-family applications are currently processed in approximately 4-5 weeks; the goal is 3-4 weeks.
- Only 9 Code Enforcement cases remained active at the end of 2015.

Summary of Total Revenues (Impact Fees not Included)

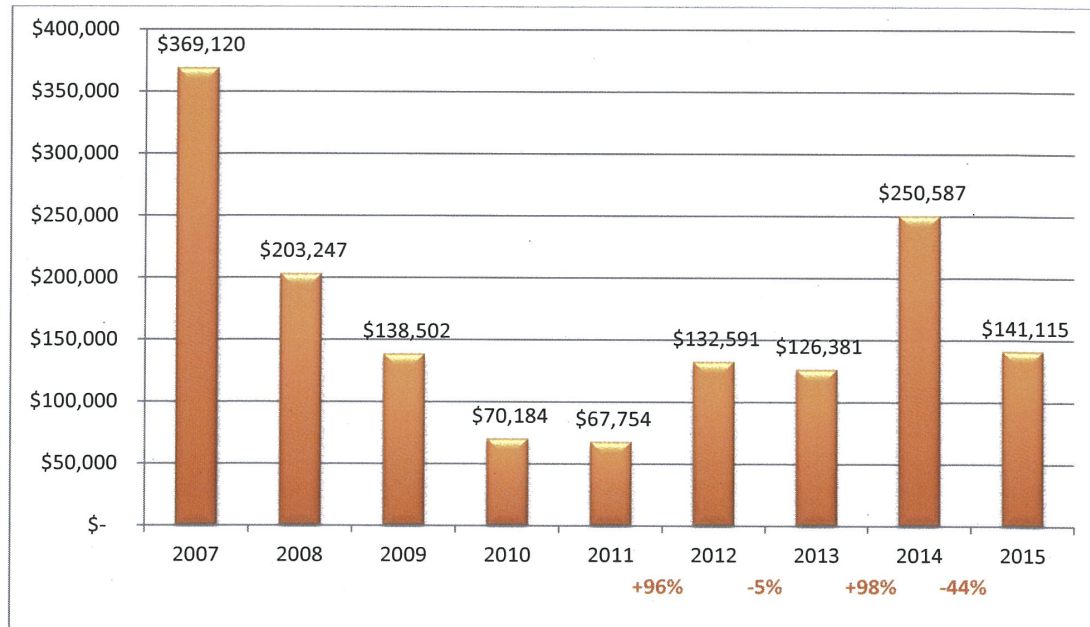


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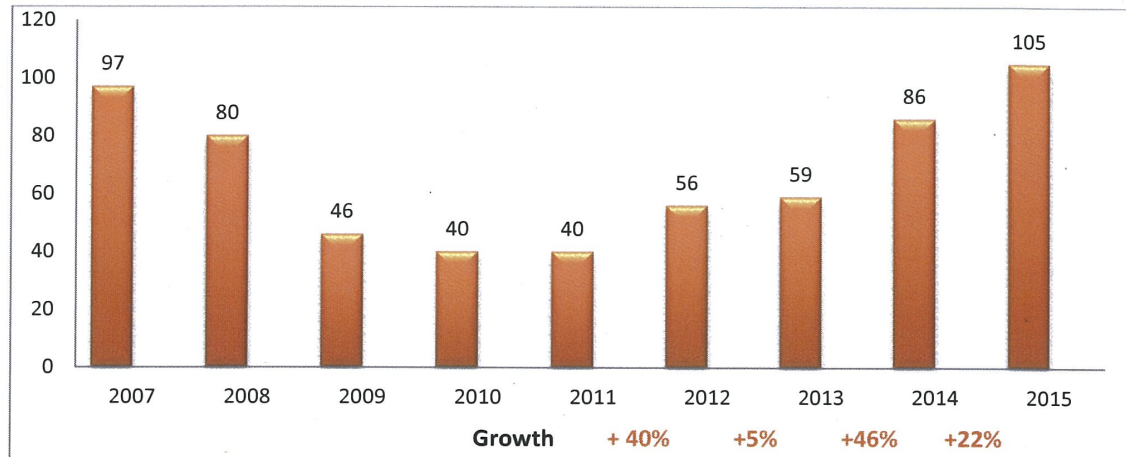
Land-Use Applications

Land-Use applications are used to review and determine if the proposed uses and redevelopment of the land are consistent with the Comprehensive Plan codes and regulations. Plats are subdivisions to create new single-family parcels. Currently there are 218 undeveloped lots available.

Land-Use Revenue



Comparison of Total New Land-Use Applications to Prior Years



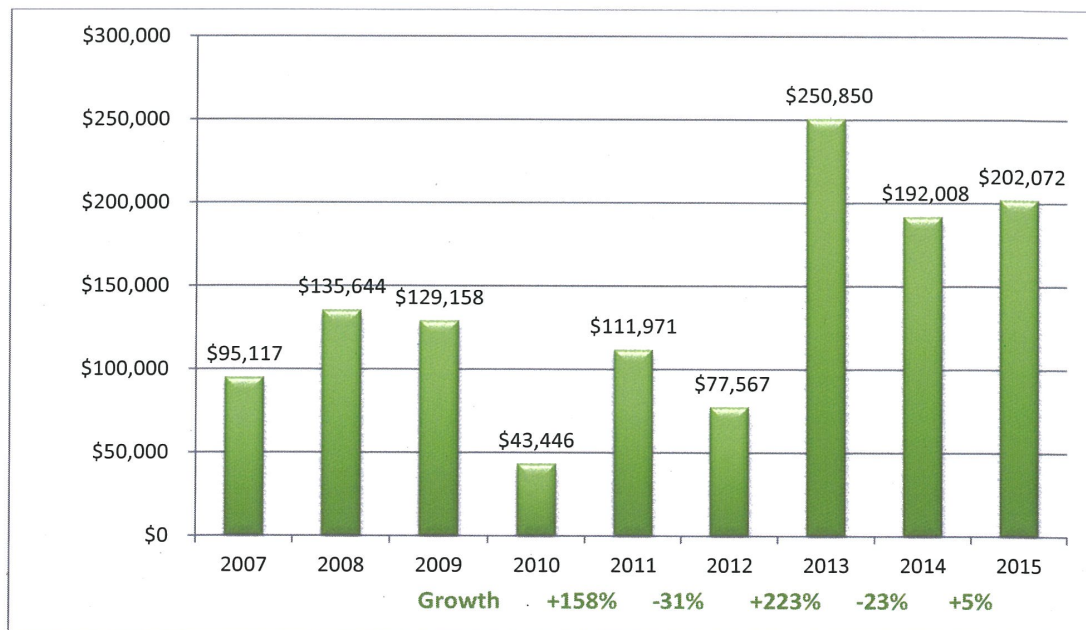
City of Kenmore, WA
Development Services 2015 Year in Review

New Land-Use Applications per Year:

	Total '07	Total '08	Total '09	Total '10	Total '11	Total '12	Total '13	Total '14	Total '15
Accessory Dwelling Unit	4	2	5	8	4	7	8	10	7
Binding Site Plan	0	0	0	0	0	0	0	0	2
Boundary Line Adjustment	5	6	3	4	2	7	5	4	5
Commercial Site Development	4	7	1	1	2	0	3	0	4
Communications Facilities	0	0	0	0	4	6	4	9	7
New Multi-Family Development	6	1	1	0	0	0	0	1	3
Long Plat	4	3	1	0	0	1	0	0	3
Short Plat	12	9	3	1	1	3	3	10	21
Shoreline Substantial Development	9	5	12	10	6	9	10	18	9
Variance/Modification	10	3	2	1	1	4	5	5	2
Notices of Applications Published	28	28	10	7	9	15	13	20	22
SEPA	15	16	8	8	15	10	8	9	20
Total	97	80	46	40	44	56	59	86	105

Engineering Permits

Engineering and Right-of-way permits are site improvements and infrastructure construction associated with a redevelopment.

Engineering and Right-of-way Revenue

City of Kenmore, WA
Development Services 2015 Year in Review

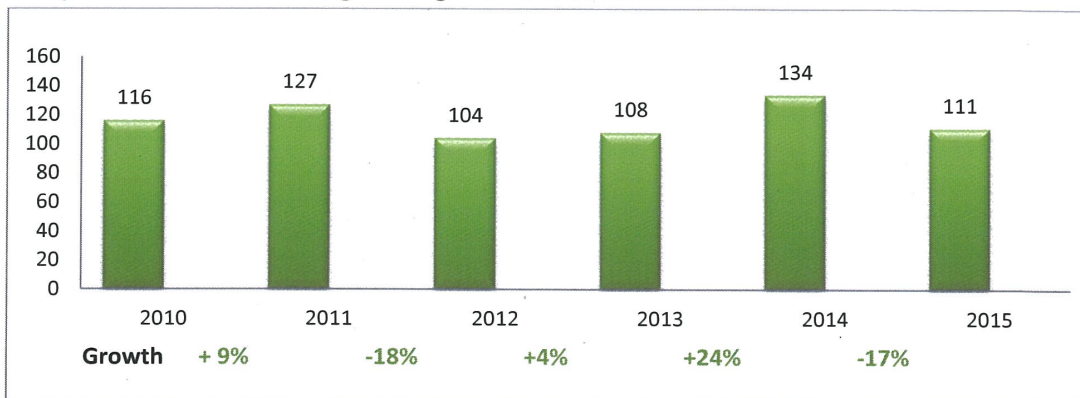
Engineering Permit Revenues Cont.

	Total '07	Total '08	Total '09	Total '10	Total '11	Total '12	Total '13	Total '14	Total '15
Clearing Permit	\$1,107	\$10,399	\$1,130	\$16,019	\$4,420	\$2,138	\$1,912	\$2,343	\$1,545
Grading Permit	\$28				\$11,675	\$4,800	\$0	\$937	\$2,729
Special Events	\$414	\$8,864			\$300	\$1,000	\$800	\$1,100	\$1,800
Insp/Inv Fee	\$39,475	\$70,962	\$66,426	\$11,056	\$2,461	\$1,095	\$13,919	\$7,571	\$17,928
Eng & Traff Rev	\$53,962	\$43,806	\$60,752	\$15,721	\$89,165	\$59,444	\$227,684	\$175,588	\$173,172
Right-of-Way	\$131	\$1,613	\$850	\$650	\$3,950	\$9,090	\$6,535	\$4,469	\$4,898
Total	\$95,117	\$135,644	\$129,158	\$43,446	\$111,971	\$77,567	\$250,850	\$192,008	\$202,072

Engineering and Right-of-way Permits Applications per Year:

	Total '10	Total '11	Total '12	Total '13	Total '14	Total '15
Engineering	1	13	9	19	26	14
Grading	27	10	4	1	4	1
Tree Removal	85	72	56	39	52	51
Right-of-Way	3	24	21	40	36	25
Special Events	0	8	14	9	16	20
Total	116	127	104	108	134	111

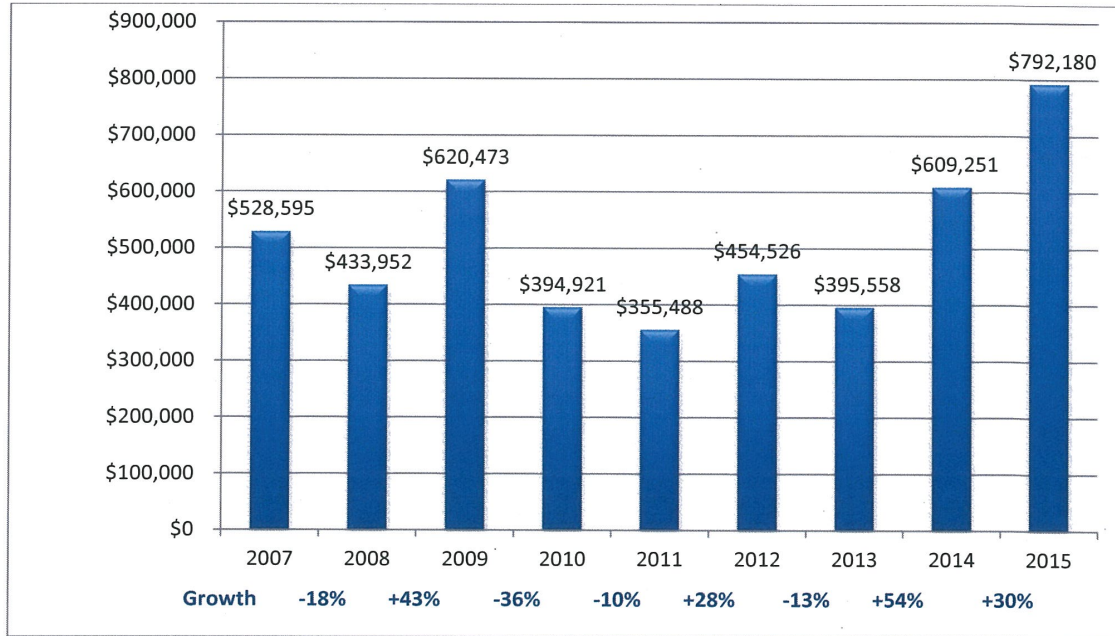
Comparison of Total New Engineering and ROW to Prior Years



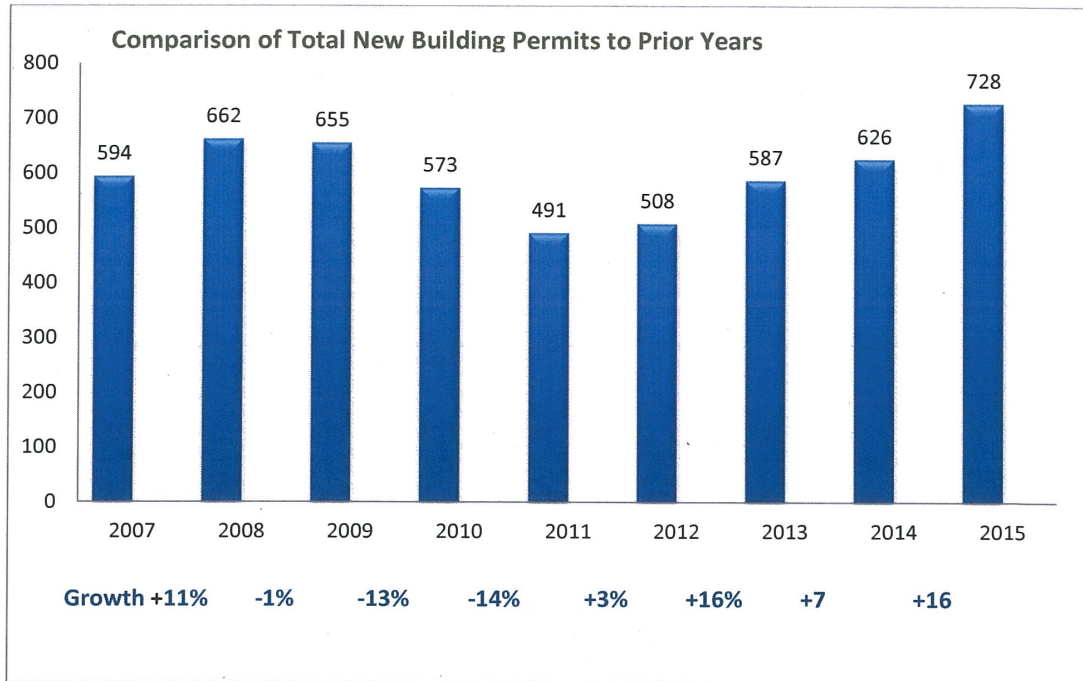
Building Permits

Building permits are the construction related permits associated with a building or structure.

Building Permit Revenue



	Total '07	Total '08	Total '09	Total '10	Total '11	Total '12	Total '13	Total '14	Total '15
Building Permit	\$310,358	\$227,619	\$378,720	\$218,483	\$172,527	\$265,106	\$194,063	\$285,730	\$436,786
Mechanical Permit	\$24,084	\$34,303	\$34,768	\$9,111	\$37,988	\$25,620	\$26,701	\$29,803	\$41,321
Plumbing Permit	\$21,925	\$25,490	\$30,817	\$25,225	\$17,019	\$22,481	\$17,576	\$23,186	\$31,283
Plan Review Building	\$161,229	\$143,239	\$162,633	\$120,494	\$100,836	\$118,082	\$134,104	\$239,295	\$249,442
Plan Review Mechanical	\$1,189	\$1,882	\$8,294	\$1,390	\$13,229	\$4,548	\$916	\$976	\$1,411
Plan Review Plumbing	\$9,810	\$1,419	\$5,241	\$218	\$3,477	\$1,047	\$518	\$1,287	\$437
Technology Fee 3%					\$10,412	\$17,642	\$21,680	\$28,974	\$31,500
Total	\$528,595	\$433,952	\$620,473	\$394,921	\$355,488	\$454,526	\$395,558	\$609,251	\$792,180



Building Permit Applications Per Year:

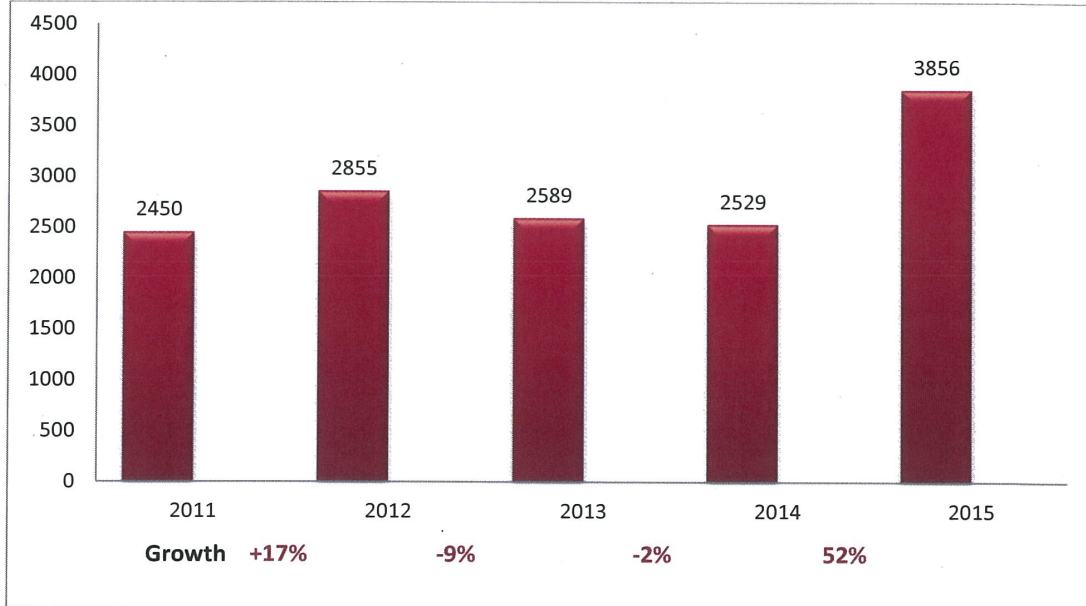
	2007	2008	2009	2010	2011	2012	2013	2014	2015
New Single-family Residence	76	69	67	79	46	71	58	93	97
Single-family addition	57	43	28	36	21	22	14	24	28
Single-family remodel	39	36	41	47	33	23	35	40	50
Single-family reroof	42	60	49	30	31	18	12	18	30
Mechanical	168	227	269	243	179	205	244	272	322
Plumbing	72	93	84	60	66	64	71	77	75
New Multi-family	5	12	0	0	0	0	8	11	8
Multi-family alteration	16	11	0	2	2	8	4	1	3
New Commercial	2	2	2	1	13	5	5	3	5
Commercial Tenant Imp	12	14	15	16	16	16	12	23	14
Communications Facility	1	3	2	1	5	4	1	5	8
Demolition	17	13	10	8	9	9	26	17	19
Sign	25	22	20	22	16	12	15	12	13
Other	62	57	68	28	54	51	82	30	56
Total	594	662	655	573	491	508	587	626	728

Inspections

The inspections include all inspections performed by the building inspector, planning inspector, engineering inspector, right-of-way inspector and code enforcement officer.

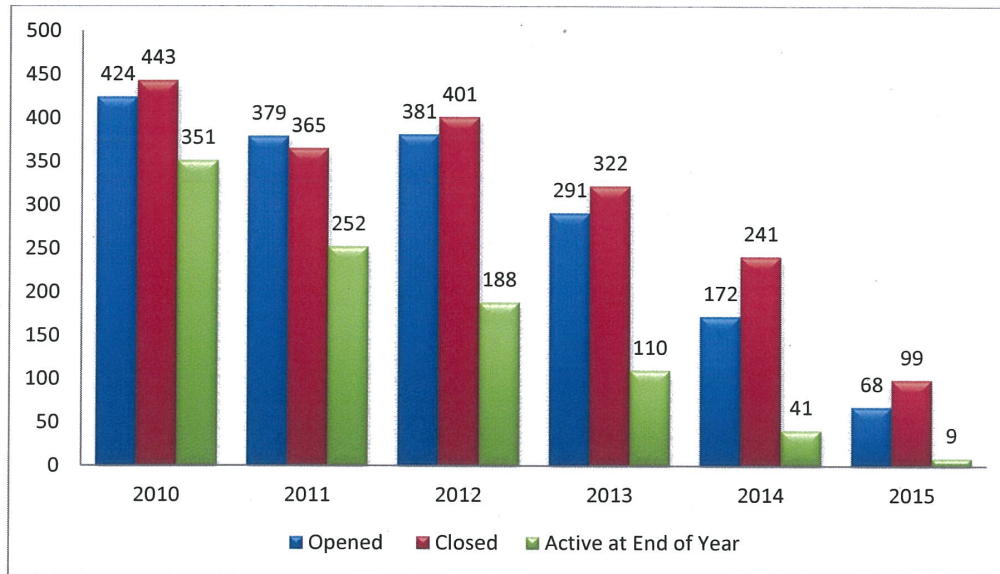
Inspections Performed per year:	2011	2012	2013	2014	2015
Residential Building	1026	1492	1309	1613	2364
Residential Plumbing	300	359	362	301	600
Residential Mechanical	457	419	507	263	666
Commercial Building	207	248	149	98	82
Commercial Plumbing	61	35	54	13	23
Commercial Mechanical	79	46	35	13	15
Re-roof	63	47	41	36	24
Sign	16	11	10	2	20
Other	26	35	62	43	0
Landscape	19	26	9	18	13
Engineering	176	122	18	128	37
Grading	20	15	1	1	12
Total	2450	2855	2589	2529	3856

Comparison of Inspections Performed

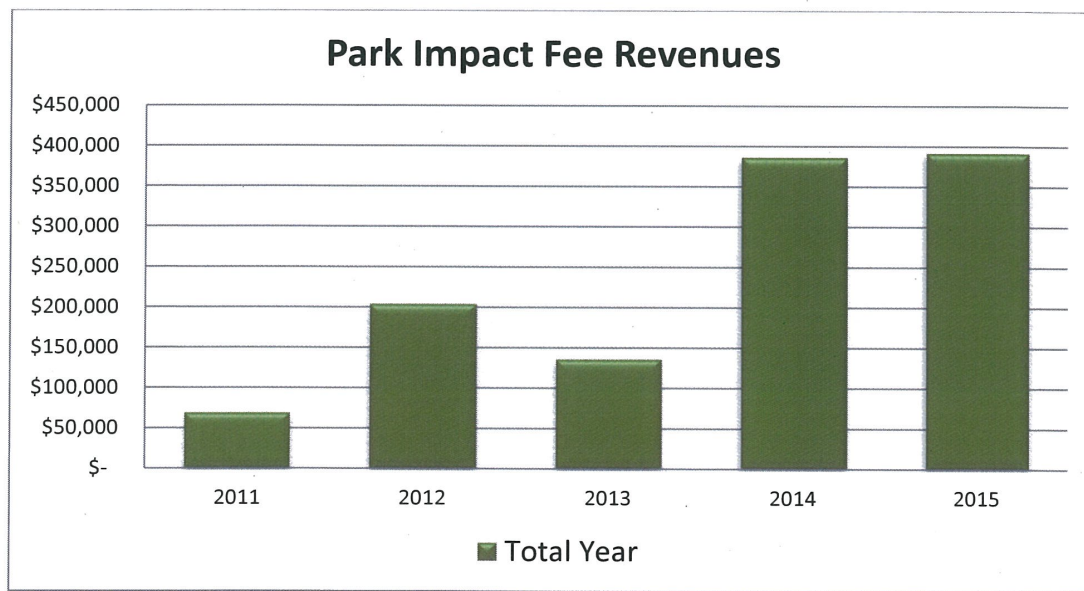


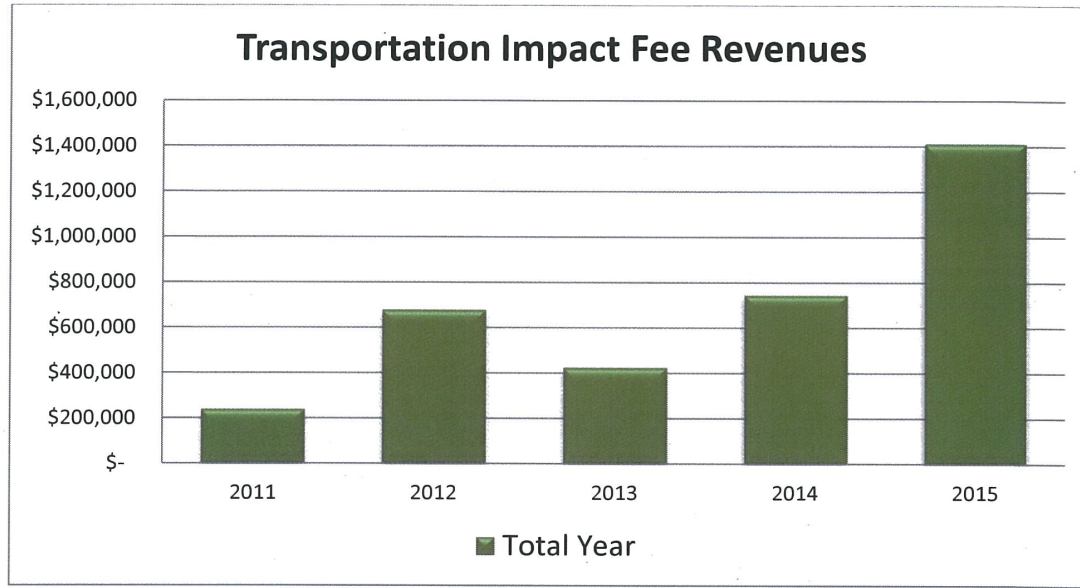
Code Compliance

Comparison of number of code compliance cases opened, closed and still active at the end of the year.



Impact Fees





Subject/Topic:
December 2015 Financial Report
Presentation

Jue 3/11/14
 RK

Exhibits/Attachments:
December 2015 Financial Report for the City of
Kenmore, Washington.

Appropriation Required N/A

Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.



The City of Kenmore

PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager
FROM: Joanne Gregory, Finance Director
DATE: March 9, 2016
RE: December 2015 Financial Reports for the City of Kenmore, Washington

December 2015 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- Street Fund Summary
- Other Funds Monthly Activity
- Schedule of Investments
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- Report for Transportation Benefit District
- Workload and Performance Measures Report for 2015

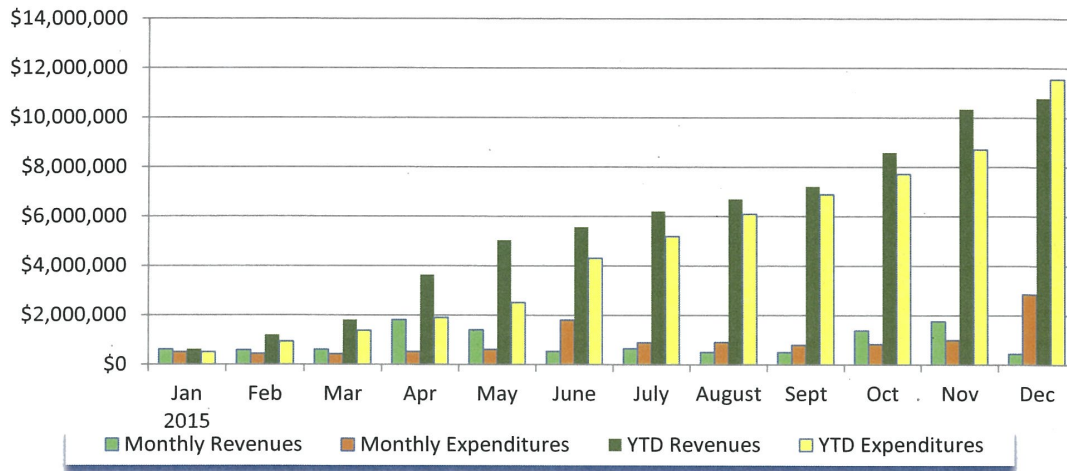
If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service. In the context of the biennial budget, December is the twelfth month (50%) of the 2015-2016 biennial budget period. For the month of December, expenditures exceeded revenues in the General Fund by \$2,403,276. Biennium expenditures exceed revenues by \$772,652. December expenditures included both the November and December invoices for the police services contract (\$518K) as well as \$1.6M of budgeted interfund transfers out to other funds.

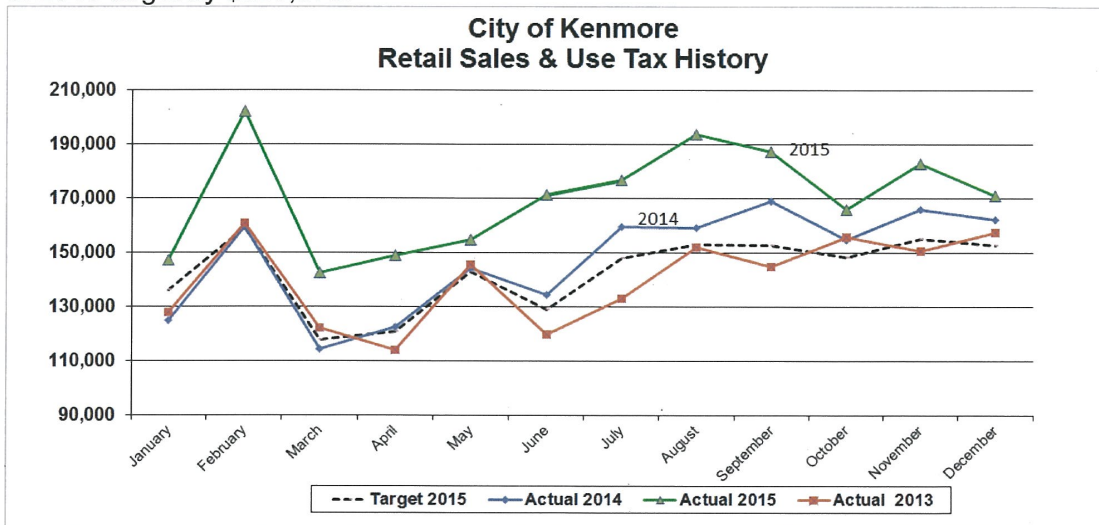
The following chart illustrates the monthly revenue and expenditure activity in the General Fund through December 2015.

City of Kenmore, Washington
Monthly Financial Report
December 2015



Total **revenues** for the month were **\$445,916**. Biennium to date revenues are \$10,781,172, which is 51% of the amended budgeted revenues of \$21,048,270. Primary sources of revenue for the month included property taxes in the amount of \$24,288, development fees & permits in the amount of \$91,254, retail sales and use taxes in the amount of \$171,029, and utility taxes in the amount of \$99,342.

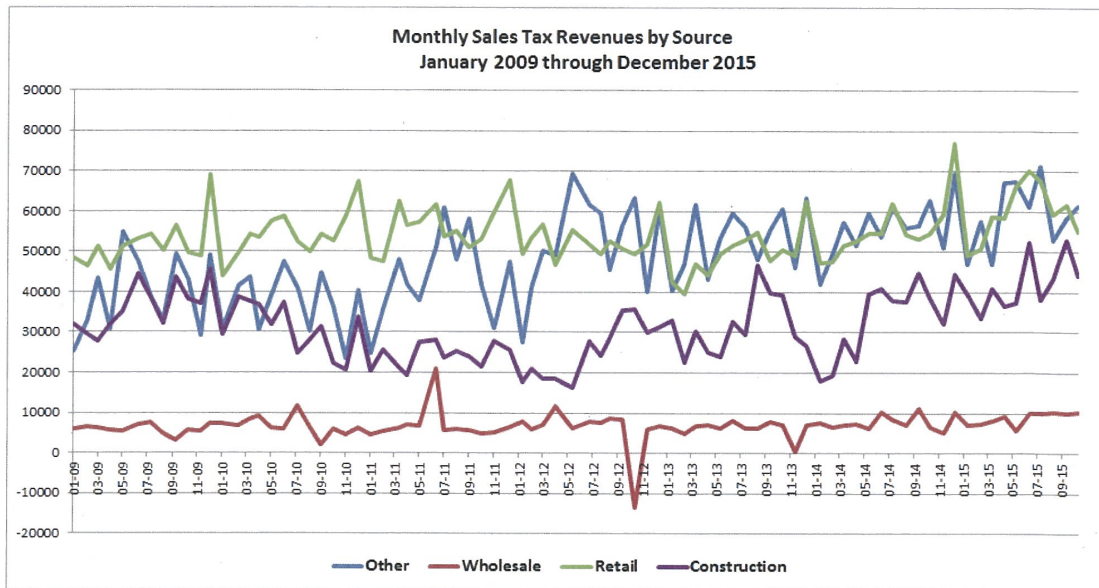
A summary of sales tax revenues received in December is attached. These receipts are based on October sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The black dotted Target 2015 line is a monthly average of actual receipts during 2012, 2013, and 2014. The green line (triangle) represents 2015 actual receipts, which are \$273,263 above 2014, and ahead of 2015 target by \$329,579.



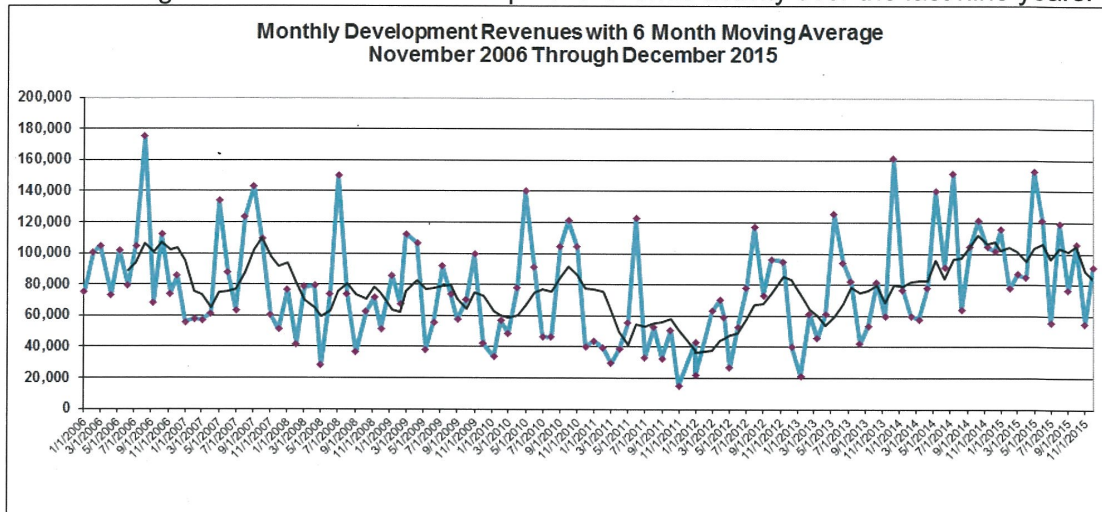
The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from January 2009 through December 2015.

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City of Kenmore, Washington
Monthly Financial Report
December 2015



The following chart illustrates the development revenue activity over the last nine years.



December 2015 expenditures were **\$2,849,192**. Of these expenditures, \$1,666,216 were Interfund Transfers from the General Fund to other City funds. Biennium to date expenditures are \$11,553,824, which is 50.7% of the amended biennial budget expenditures of \$22,772,720.

Total City cash (\$6,695,878) and long term investments (\$11,839,801), at the end of December, totaled \$18,535,679. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2015-2016 biennial budget.

City of Kenmore, Washington
Monthly Financial Report
December 2015

Total non-General Fund revenues were \$8,059,721 and total non-General Fund expenditures were \$8,701,861.

In the **Street Fund** revenue from gas tax distributions was \$38,954. \$138,740 was expended for maintenance and operations during the month. The fund also received \$717,430 in Interfund transfers from other City funds.

In the **Transportation Capital Fund** expenditures were \$1,721,990 for SR 522 West A construction. There was also \$75,336 in Sidewalk Program expenditures during the month. The fund also received \$299,473 in grant reimbursements related to SR 522 West A project, \$6,059 in reimbursements related to the Sammamish Bridge replacement project. The fund also received \$4,903,409 in Interfund transfers from other City funds.

The **Park Impact Fee** fund received \$20,184 in revenues during the month.

There was \$54,183 in revenues for the **Transportation Impact Fee** fund during the month.

The **Real Estate Excise Tax** Fund received \$96,566 of real estate excise taxes (REET) in December from sales activity that occurred in November. 37 transactions were reported this month. Biennial to date revenue exceeds the 2015-16 target by \$529,859.

The **Transportation Benefit District** Fund received \$22,255 in vehicle license fees during December bringing the total for the year to \$334,635.

SUMMARY

This concludes the financial report for the City of Kenmore as of **December 31, 2015**. I appreciate your feedback and encourage you to contact me if you have any questions prior to the City Council meeting.

City of Kenmore, Washington
General Fund Summary Report
December 31, 2015



	CURRENT PERIOD 2015-2016				PRIOR PERIOD 2013-2014			
	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	<u>December 2015</u>	<u>2015-2016</u>	<u>BUDGET</u>	<u>2015-2016</u>	<u>December 2013</u>	<u>2013-2014</u>	<u>BUDGET</u>	<u>2013-2014</u>
REVENUES								
Beginning Fund Balance		4,233,568		4,221,475				5,525,153
Property Taxes	24,288	4,511,047	50.4%	8,948,766	25,513	4,286,383	50.2%	8,542,053
Sales and Use Taxes	216,933	2,592,076	55.1%	4,700,532	197,562	2,151,641	54.3%	3,960,331
Utility Taxes	99,342	1,185,774	42.9%	2,763,390	118,561	1,352,891	46.0%	2,942,395
Other Taxes	206	56,893	50.5%	112,720	47	49,666	81.0%	61,300
Development Fees & Permits	91,254	1,142,955	58.6%	1,951,432	160,972	888,463	60.6%	1,465,185
Franchise Fees	0	802,881	56.5%	1,422,160	0	303,218	30.6%	992,405
Intergovernmental and Grants	62,391	387,283	54.7%	707,370	63,127	366,889	57.3%	639,866
Investment Interest	-65,715	30,653	60.5%	50,700	-68,376	34,765	59.5%	58,400
Fines and Forfeitures	-202	-4,360	0.0%	0	-160	-1,272	n/a	0
Transfers and Other Revenues	17,418	75,971	19.4%	391,200	261,136	389,833	68.1%	572,536
Total Revenues	445,916	10,781,172	51.2%	21,048,270	758,383	9,822,477	51.1%	19,234,471
Total Revenues & Beginning Fund Balance		15,014,740		25,269,745				24,759,624

	CURRENT PERIOD 2015-2016				PRIOR PERIOD 2013-2014			
	MONTH	BIENNIUM TO DATE	% of	BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	<u>December</u>	<u>2015-2016</u>	<u>BUDGET</u>	<u>2015-2016</u>	<u>December 2013</u>	<u>2013-2014</u>	<u>BUDGET</u>	<u>2013-2014</u>
EXPENDITURES								
Cost Center								
City Council	15,273	156,472	47.6%	328,435	9,666	105,395	48.4%	217,644
City Manager	178,971	1,482,207	46.7%	3,173,222	92,605	1,130,965	63.0%	1,796,600
City Clerk	47,051	176,509	63.6%	277,683	8,305	104,428	19.5%	536,261
Finance	52,231	732,671	54.6%	1,342,155	26,146	320,596	50.2%	639,213
Legal	41,334	189,956	43.2%	440,000	23,880	281,017	56.9%	494,285
Non-Departmental *	0	0	0.0%	0	59,647	788,765	51.5%	1,532,818
Interfund Transfers	1,666,216	1,666,216	52.0%	3,202,671	0	3,316,000	212.0%	1,564,000
Public Safety	642,338	4,152,022	51.4%	8,076,115	600,342	3,758,635	52.4%	7,179,563
Engineering & Environmental Services	23,184	937,886	61.4%	1,527,950	78,906	654,546	62.6%	1,045,741
Community Development	32,268	401,776	48.4%	830,030	34,563	477,890	67.1%	712,632
Developmental Services	67,358	855,249	52.8%	1,620,050	56,117	629,252	41.9%	1,501,147
Parks & Facility Maintenance	82,967	802,859	41.1%	1,954,409	90,022	671,352	39.6%	1,695,042
Total Expenditures	2,849,192	11,553,824	50.7%	22,772,720	1,080,199	12,238,843	64.7%	18,914,946
Ending Fund Balance		3,460,916		2,497,025			0.0%	5,844,678
Total Expenditures and Ending Fund Balance		15,014,740		25,269,745				24,759,624

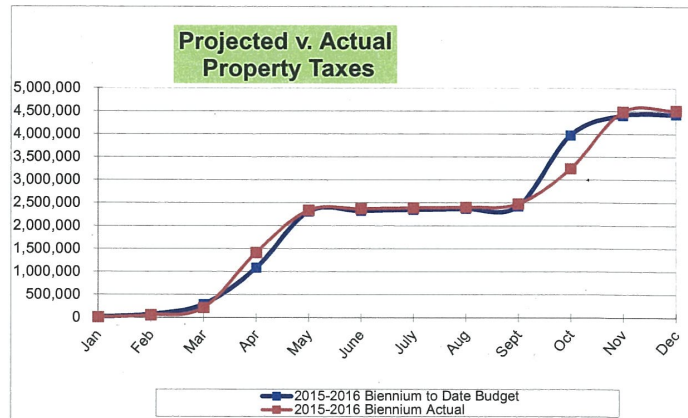
*Non-Departmental expenditures have been moved to other General Fund Cost Centers

**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2015**

PROPERTY TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	17,139	12,908
Feb	74,507	57,705
Mar	290,770	216,020
Apr	1,086,108	1,418,413
May	2,309,669	2,336,148
June	2,326,027	2,370,268
July	2,352,486	2,390,712
Aug	2,370,314	2,407,804
Sept	2,431,283	2,480,714
Oct	3,974,382	3,246,319
Nov	4,406,741	4,486,759
Dec	4,427,247	4,511,047

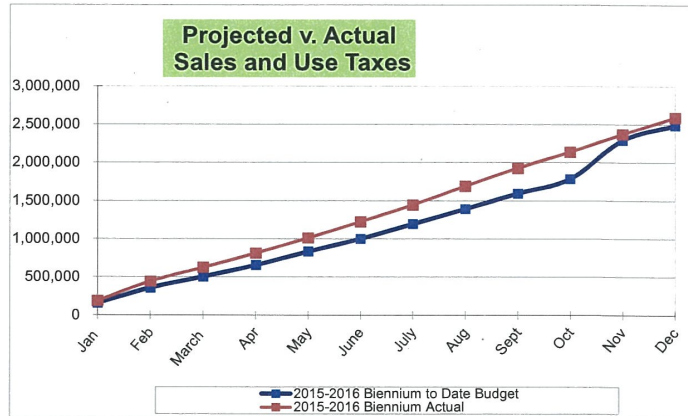
Year To Date
Actual v. Projected 102%



SALES, USE, CRIM JUSTICE TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	157,906	188,575
Feb	359,267	444,278
March	504,776	626,312
Apr	656,687	814,216
May	834,808	1,014,214
June	1,002,181	1,226,864
July	1,195,463	1,446,891
Aug	1,392,737	1,692,760
Sept	1,597,816	1,929,399
Oct	1,789,295	2,142,056
Nov	2,293,635	2,375,143
Dec	2,491,685	2,592,076

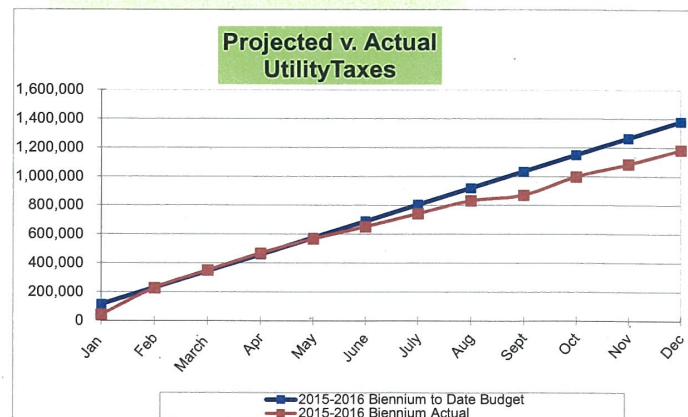
Year To Date
Actual v. Projected 104%



UTILITY TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	115,141	43,746
Feb	230,283	228,713
March	345,424	351,937
Apr	460,565	469,798
May	575,706	569,488
June	690,848	653,353
July	805,989	744,277
Aug	921,130	833,228
Sept	1,036,271	873,423
Oct	1,151,413	1,000,542
Nov	1,266,554	1,086,432
Dec	1,381,695	1,185,774

Year To Date
Actual v. Projected 86%

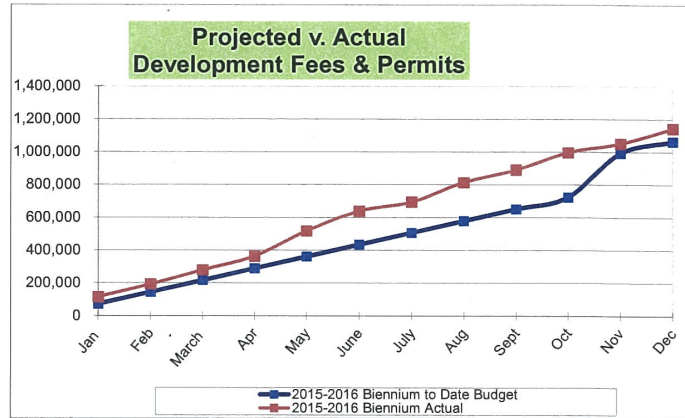


**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2015**

DEVELOPMENT FEES & PERMITS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	72,467	115,397
Feb	144,934	193,365
March	217,402	280,112
Apr	289,869	365,040
May	362,336	518,133
June	434,803	639,220
July	507,270	694,641
Aug	579,737	814,203
Sept	652,205	890,511
Oct	724,672	996,456
Nov	992,139	1,051,700
Dec	1,064,606	1,142,955

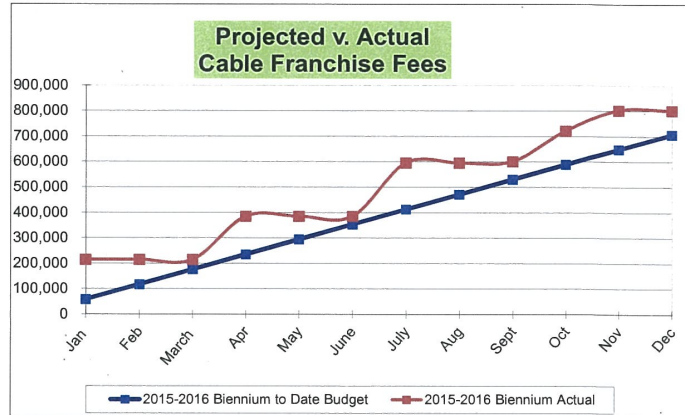
Year To Date
Actual v. Projected 107%



CABLE/WATER/SEWER FRANCHISE FEES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	59,000	215,597
Feb	118,000	215,597
March	177,000	215,597
Apr	236,000	386,005
May	295,000	386,005
June	354,000	386,005
July	413,000	595,889
Aug	472,000	595,889
Sept	531,000	602,189
Oct	590,000	722,453
Nov	649,000	802,881
Dec	708,000	802,881

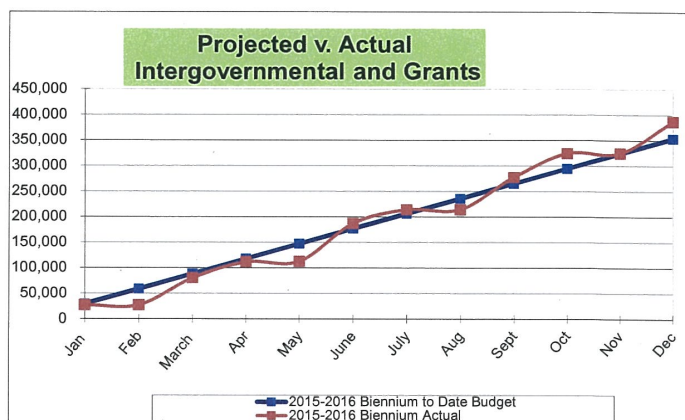
Year To Date
Actual v. Projected 113%



INTERGOVERNMENTAL & GRANTS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	29,474	27,218
Feb	58,948	27,436
March	88,421	80,262
Apr	117,895	111,592
May	147,369	112,807
June	176,843	187,122
July	206,316	214,100
Aug	235,790	214,470
Sept	265,264	277,673
Oct	294,738	324,628
Nov	324,211	324,892
Dec	353,685	387,283

Year To Date
Actual v. Projected 109%

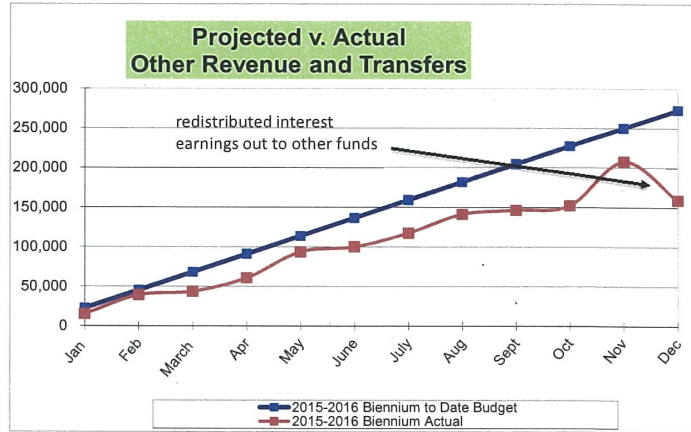


**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2015**

OTHER REVENUES AND TRANSFERS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	22,734	15,307
Feb	45,468	39,274
March	68,203	43,782
Apr	90,937	60,796
May	113,671	93,749
June	136,405	100,060
July	159,139	117,459
Aug	181,873	141,229
Sept	204,608	146,581
Oct	227,342	152,309
Nov	250,076	207,450
Dec	272,810	159,157

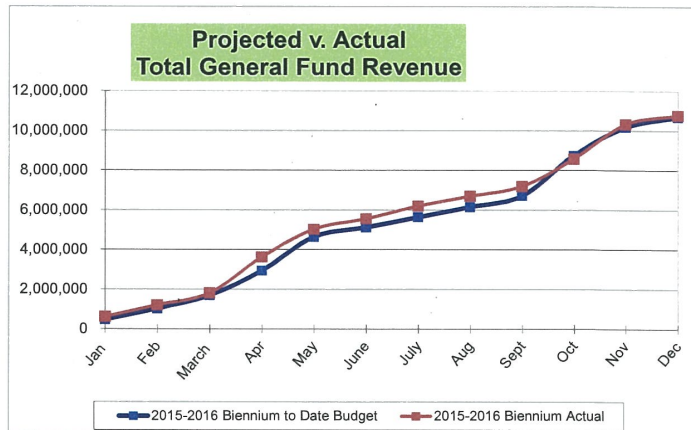
Year To Date
Actual v. Projected 58%



TOTAL GENERAL FUND REVENUE

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	473,861	618,747
Feb	1,031,406	1,206,368
March	1,691,995	1,814,022
Apr	2,938,060	3,625,860
May	4,638,558	5,030,544
June	5,121,106	5,562,892
July	5,639,663	6,203,968
Aug	6,153,582	6,699,583
Sept	6,718,446	7,200,491
Oct	8,751,840	8,584,762
Nov	10,182,356	10,335,257
Dec	10,699,728	10,781,172

Year To Date
Actual v. Projected 101%

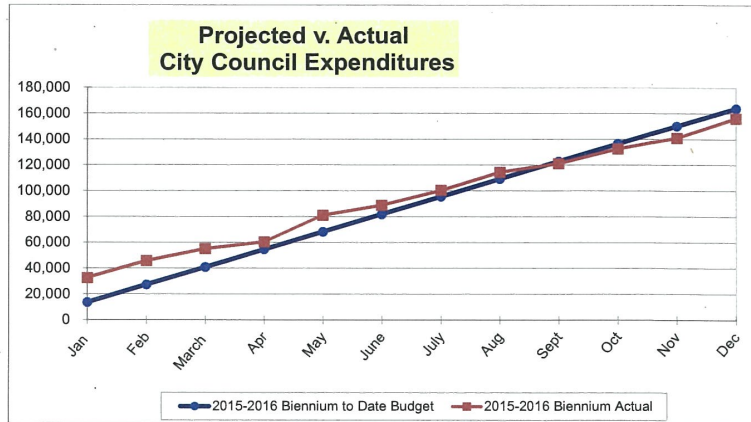


**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2015**

CITY COUNCIL

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	13,666	32,767
Feb	27,332	45,956
March	40,997	55,353
Apr	54,663	60,496
May	68,329	81,215
June	81,995	89,141
July	95,660	100,541
Aug	109,326	114,586
Sept	122,992	121,443
Oct	136,658	132,812
Nov	150,323	141,199
Dec	163,989	156,472

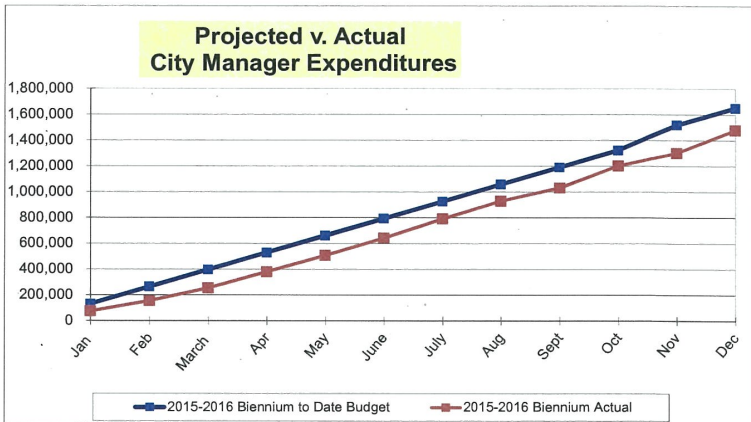
Year To Date
Actual v. Projected 95%



CITY MANAGER

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	132,317	76,658
Feb	264,635	155,562
March	396,952	255,138
Apr	529,269	381,774
May	661,587	507,284
June	793,904	643,231
July	926,221	791,641
Aug	1,058,539	929,913
Sept	1,190,856	1,032,215
Oct	1,323,173	1,203,383
Nov	1,520,491	1,303,236
Dec	1,652,808	1,482,207

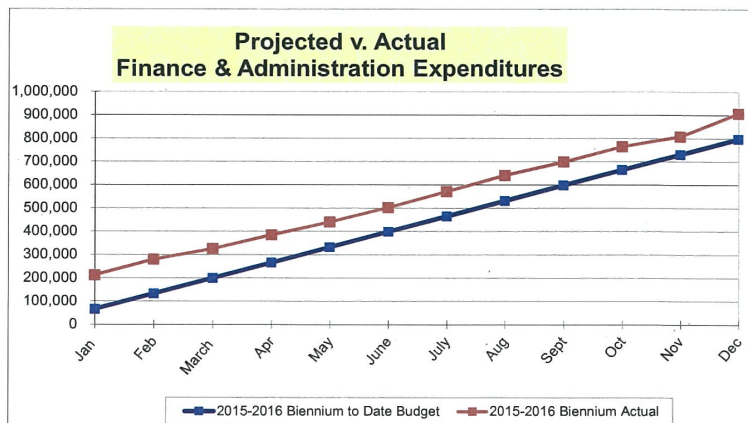
Year To Date
Actual v. Projected 90%



FINANCE & ADMINISTRATION

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	66,530	213,423
Feb	133,061	280,981
March	199,591	326,975
Apr	266,121	385,652
May	332,651	441,461
June	399,182	503,496
July	465,712	572,282
Aug	532,242	642,021
Sept	598,772	699,954
Oct	665,303	766,378
Nov	731,833	809,898
Dec	798,363	909,180

Year To Date
Actual v. Projected 114%



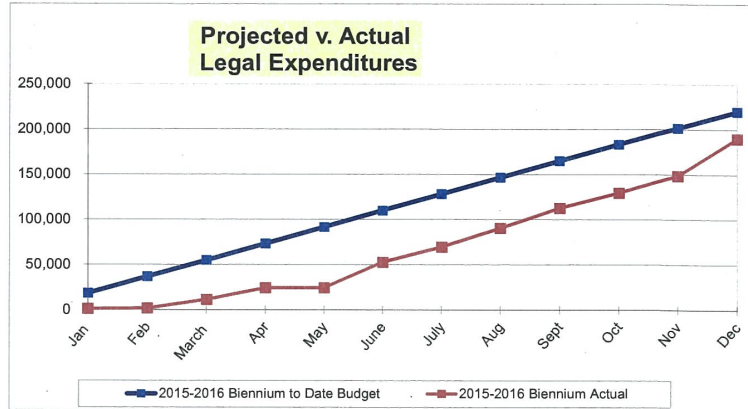
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**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2015**

LEGAL

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	18,333	1,163
Feb	36,667	1,695
March	55,000	11,466
Apr	73,333	24,461
May	91,667	24,461
June	110,000	52,727
July	128,333	69,593
Aug	146,667	90,404
Sept	165,000	112,760
Oct	183,333	129,607
Nov	201,667	148,621
Dec	220,000	189,956

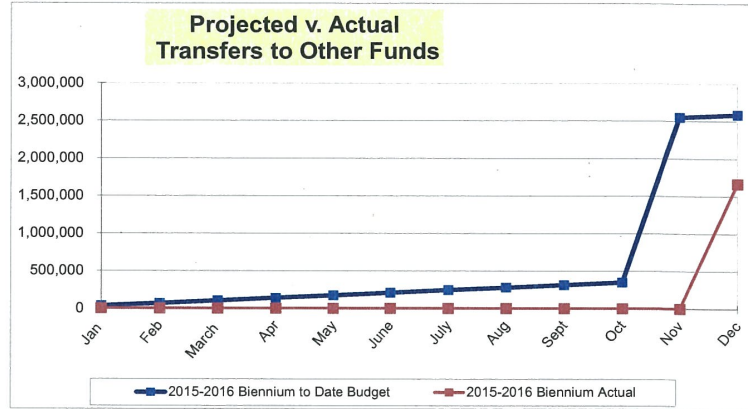
Year To Date
Actual v. Projected 86%



TRANSFERS TO OTHER FUNDS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	35,000	0
Feb	70,000	0
March	105,000	0
Apr	140,000	0
May	175,000	0
June	210,000	0
July	245,000	0
Aug	280,000	0
Sept	315,000	0
Oct	350,000	0
Nov	2,553,786	0
Dec	2,588,786	1,666,216

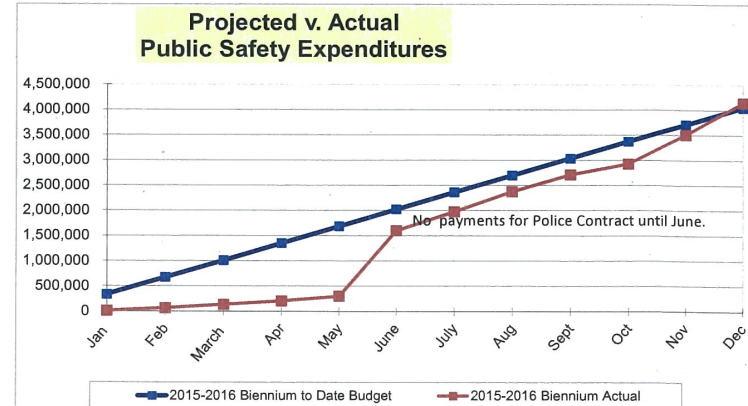
Year To Date
Actual v. Projected 64%



PUBLIC SAFETY

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	337,598	14,009
Feb	675,196	66,499
March	1,012,794	136,946
Apr	1,350,392	207,056
May	1,687,990	304,186
June	2,025,589	1,602,637
July	2,363,187	1,979,333
Aug	2,700,785	2,381,269
Sept	3,038,383	2,715,990
Oct	3,375,981	2,930,897
Nov	3,713,579	3,509,684
Dec	4,051,177	4,152,022

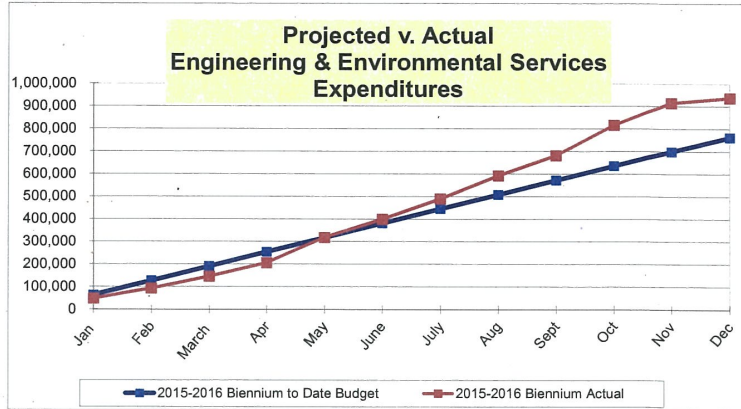
Year To Date
Actual v. Projected 102%



City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2015
ENGINEERING & ENVIRONMENTAL SERVICES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	63,594	47,876
Feb	127,188	93,035
March	190,782	146,499
Apr	254,376	206,113
May	317,970	318,451
June	381,565	399,375
July	445,159	489,945
Aug	508,753	592,453
Sept	572,347	681,511
Oct	635,941	817,045
Nov	699,535	914,702
Dec	763,129	937,886

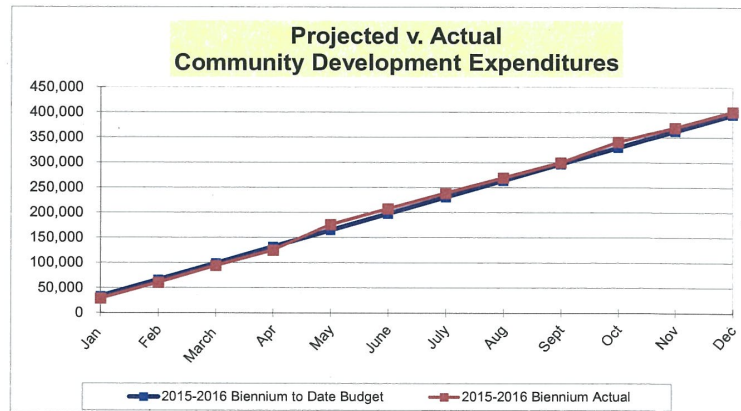
Year To Date
 Actual v. Projected 123%



COMMUNITY DEVELOPMENT

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	32,986	28,737
Feb	65,972	60,625
March	98,959	94,305
Apr	131,945	125,079
May	164,931	176,071
June	197,917	207,619
July	230,903	238,923
Aug	263,889	269,466
Sept	296,876	299,945
Oct	329,862	340,955
Nov	362,848	369,509
Dec	395,834	401,776

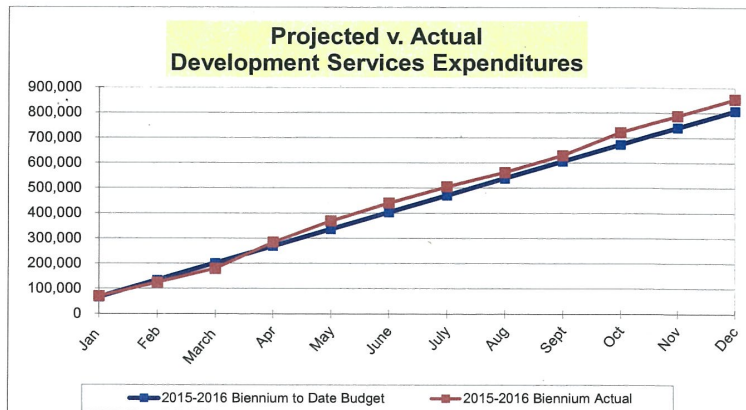
Year To Date
 Actual v. Projected 102%



DEVELOPMENT SERVICES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	67,375	70,605
Feb	134,749	125,016
March	202,124	180,184
Apr	269,499	285,010
May	336,873	369,779
June	404,248	441,217
July	471,623	506,447
Aug	538,997	563,323
Sept	606,372	630,059
Oct	673,747	723,101
Nov	741,121	787,891
Dec	808,496	855,249

Year To Date
 Actual v. Projected 106%

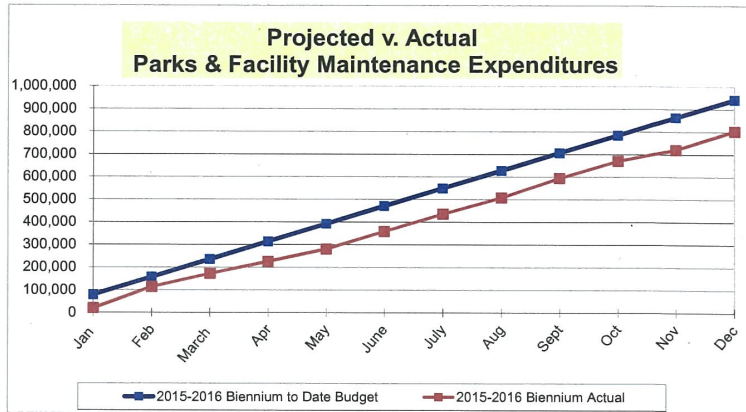


**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2015**

PARKS & FACILITY MAINTENANCE

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	78,452	18,648
Feb	156,905	113,289
March	235,357	172,433
Apr	313,809	225,225
May	392,261	280,628
June	470,714	358,840
July	549,166	435,270
Aug	627,618	508,093
Sept	706,070	594,233
Oct	784,523	670,464
Nov	862,975	719,892
Dec	941,427	802,859

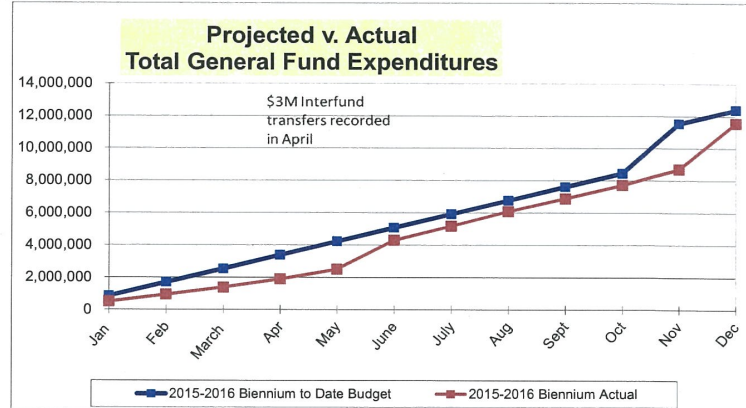
Year To Date
Actual v. Projected 85%



TOTAL GENERAL FUND EXPENDITURES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	845,852	503,885
Feb	1,691,704	942,657
March	2,537,556	1,379,298
Apr	3,383,408	1,900,866
May	4,229,260	2,503,536
June	5,075,112	4,298,282
July	5,920,963	5,183,974
Aug	6,766,815	6,091,527
Sept	7,612,667	6,888,111
Oct	8,458,519	7,714,642
Nov	11,538,157	8,704,632
Dec	12,384,009	11,553,824

Year To Date
Actual v. Projected 93%



**City of Kenmore, Washington
Street Fund Summary Report
December 31, 2015**



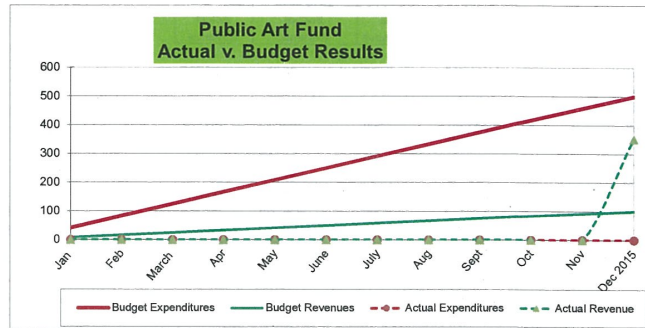
	MONTH <u>December 2015</u>	BIENNIUM TO DATE <u>2015-2016</u>	% of <u>BUDGET</u>	BUDGET <u>2015-2016</u>
<u>REVENUES</u>				
Beginning Fund Balance		901,073		
Fuel Tax	38,954	443,971	50.9%	871,531
Investment Interest	4,458	4,458	-	0
Miscellaneous	0	1,260	-	0
ROW Permit Fees/Inspections	30,510	142,040	78.9%	180,000
Transfer from General Fund	485,430	485,430	58.3%	833,000
Transfer from TBD	232,000	232,000	48.8%	475,000
Total Revenues	791,352	1,309,159	55.5%	2,359,531
Total Revenues & Beginning Fund Balance		2,210,232		2,359,531

	MONTH <u>December</u>	BIENNIUM TO DATE <u>2015-2016</u>	% of <u>BUDGET</u>	BUDGET <u>2015-2016</u>
<u>EXPENDITURES</u>				
Salary and Benefits	98,967	288,875	50.0%	577,783
Maintenance & Operations	138,740	748,998	42.5%	1,760,494
Capital	0	31,441	95.3%	33,000
Transfer to Transportation Capital	320,597	320,597	80.1%	400,000
Total Expenditures	558,305	1,389,911	50.2%	2,771,277
Ending Fund Balance		820,321		-411,746
Total Expenditures and Ending Fund Balance		2,210,232		2,359,531

City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2015

PUBLIC ART FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	42	0	8	0
Feb	83	0	17	0
March	125	0	25	0
Apr	167	0	33	0
May	208	0	42	0
June	250	0	50	0
July	292	0	58	0
Aug	333	0	67	0
Sept	375	0	75	0
Oct	417	0	83	0
Nov	458	0	92	0
Dec 2015	500	0	100	352
2015-16	1,000		200	
Total Actual to Date vs Total Budget		0%		176%

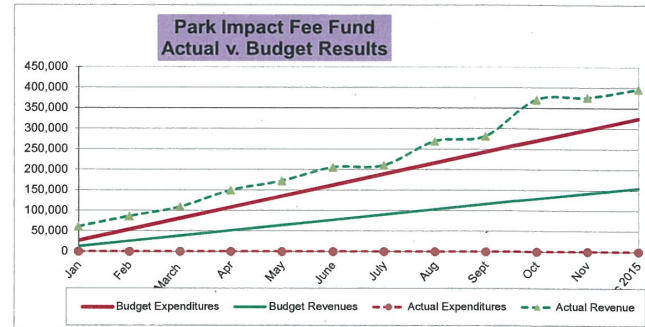


This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

0

PARK IMPACT FEE FUND

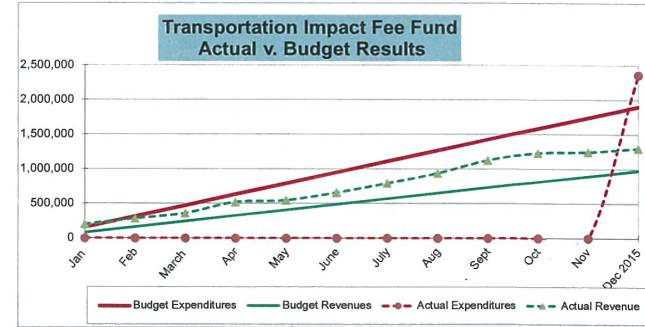
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	27,083	0	12,907	60,986
Feb	54,167	0	25,813	86,356
March	81,250	0	38,720	109,189
Apr	108,333	0	51,626	149,781
May	135,417	0	64,533	172,614
June	162,500	0	77,439	205,595
July	189,583	0	90,346	210,669
Aug	216,667	0	103,252	269,313
Sept	243,750	0	116,159	281,998
Oct	270,833	0	129,065	370,989
Nov	297,917	0	141,972	376,063
Dec 2015	325,000	0	154,878	396,247
2015-16	703,416		234,063	
Total Actual to Date vs Total Budget		0%		169%



This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements.

TRANSPORTATION IMPACT FEE FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	158,732	0	81,271	201,539
Feb	317,463	0	162,543	285,879
March	476,195	0	243,814	361,785
Apr	634,927	0	325,086	520,381
May	793,658	0	406,357	548,161
June	952,390	0	487,629	657,803
July	1,111,122	0	568,900	792,060
Aug	1,269,853	0	650,171	935,777
Sept	1,428,585	0	731,443	1,124,259
Oct	1,587,317	0	812,714	1,229,246
Nov	1,746,048	0	893,986	1,246,114
Dec 2015	1,904,780	2,360,000	975,257	1,300,297
2015-16	2,760,000		1,397,257	
Total Actual to Date vs Total Budget		86%		93%

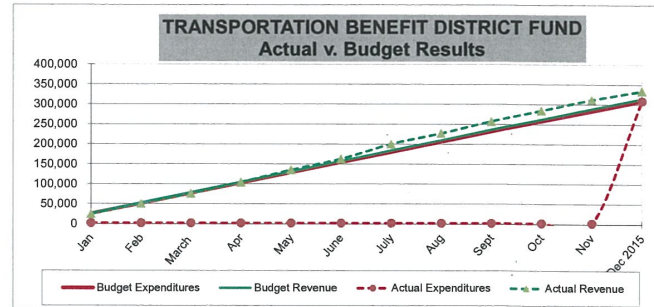


This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements.

City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2015

TRANSPORTATION BENEFIT DISTRICT FUND

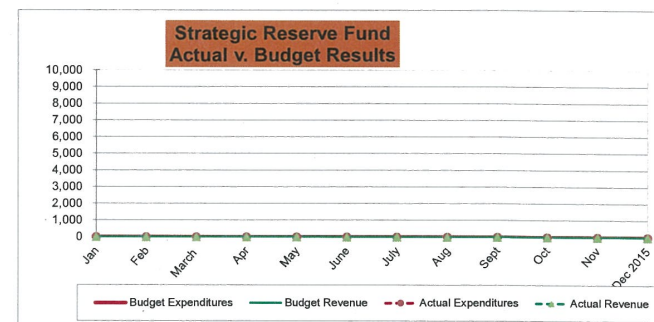
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	25,792	2,500	26,258	25,166
Feb	51,583	2,500	52,517	51,441
March	77,375	2,500	78,775	76,666
Apr	103,167	2,500	105,033	104,722
May	128,958	2,500	131,292	135,333
June	154,750	2,500	157,550	163,324
July	180,542	2,500	183,808	200,497
Aug	206,333	2,500	210,067	227,642
Sept	232,125	2,500	236,325	257,738
Oct	257,917	2,500	262,583	285,201
Nov	283,708	2,500	288,842	312,268
Dec 2015	309,500	309,500	315,100	334,634
2015-16	630,000		630,200	
Total Actual to Date vs Total Budget		49%		53%



The Transportation Benefit District fund accounts for the \$20 vehicle license tab fees levied on vehicles located in the Kenmore city limits. The revenue generated will be used in maintaining the City's transportation system.

STRATEGIC RESERVE FUND

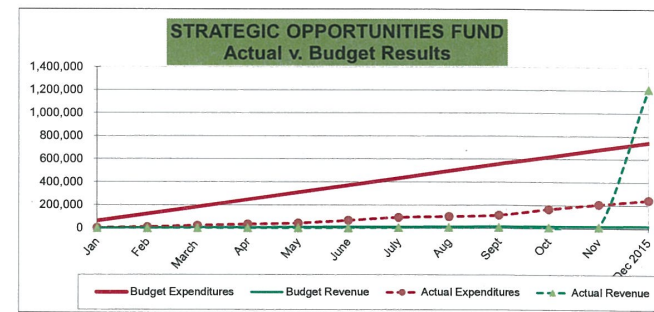
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
2015	0	0	0	0
Jan	0	0	0	0
Feb	0	0	0	0
March	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
Aug	0	0	0	0
Sept	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec 2015	0	0	0	0
2015-16	0		0	
Total Actual to Date vs Total Budget		0%		0%



This fund was created to serve as the City's emergency reserve fund. Per State Statute, the fund cannot exceed \$.375 per \$1,000 of the City's assessed value and is fully funded at \$1,264,464 for 2011. No expenditures are anticipated or have been budgeted at this time.

STRATEGIC OPPORTUNITIES FUND

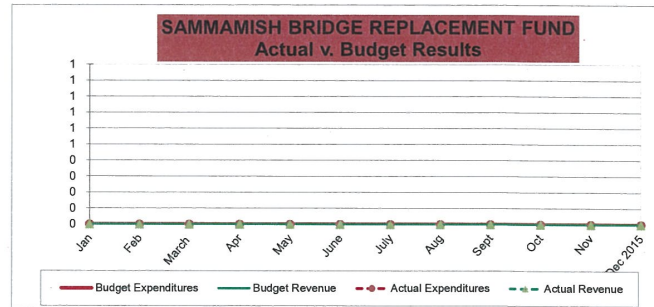
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	62,183	4,565	1,745	780
Feb	124,367	12,302	3,491	1,380
March	186,550	24,857	5,236	2,880
Apr	248,733	36,127	6,981	3,795
May	310,917	45,647	8,726	4,320
June	373,100	69,319	10,472	5,120
July	435,283	96,051	12,217	7,170
Aug	497,467	104,291	13,962	8,995
Sept	559,650	116,575	15,707	10,095
Oct	621,833	168,157	17,453	11,350
Nov	684,017	209,436	19,198	13,425
Dec 2015	746,200	247,741	20,943	1,211,827
2015-16	1,571,200		1,217,946	
Total Actual to Date vs Total Budget		16%		99%



The purpose of the Strategic Opportunities Fund is to have funds available for the City to make key investments or take advantage of strategic opportunities as they present themselves. For 2015-16, the Business Incubator expenditures are budgeted in this fund.

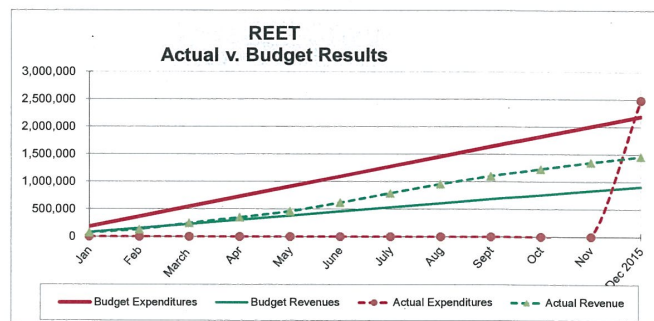
City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2015

SAMMAMISH BRIDGE REPLACEMENT FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	0	0	0	0
Feb	0	0	0	0
March	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
Aug	0	0	0	0
Sept	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec 2015	0	0	0	0
2015-16	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



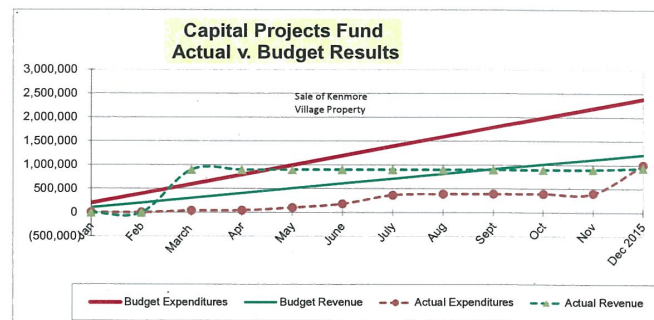
The Sammamish Bridge Replacement fund is a fund used to put money aside for the replacement of the West Sammamish bridge.

REAL ESTATE EXCISE TAX FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	182,604	0	76,167	74,259
Feb	365,208	0	152,333	135,329
March	547,813	0	228,500	246,666
Apr	730,417	0	304,667	350,945
May	913,021	0	380,833	463,873
June	1,095,625	0	457,000	620,211
July	1,278,229	0	533,167	793,306
Aug	1,460,833	0	609,333	959,957
Sept	1,643,438	0	685,500	1,107,625
Oct	1,826,042	0	761,667	1,237,303
Nov	2,008,646	0	837,833	1,358,210
Dec 2015	2,191,250	2,484,359	914,000	1,464,658
2015-16	3,987,306		1,827,000	
Total Actual to Date vs Total Budget		62%		80%



The Real Estate Excise Tax Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include transfers to the Park Capital Fund for park improvements and Transportation Capital Fund for transportation improvements.

KENMORE VILLAGE FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	199,125	8,042	101,600	0
Feb	398,250	8,042	203,200	0
March	597,375	43,717	304,800	901,302
Apr	796,500	49,778	406,400	901,861
May	995,625	108,500	508,000	901,861
June	1,194,750	187,343	609,600	902,407
July	1,393,875	369,776	711,200	902,407
Aug	1,593,000	393,205	812,800	902,407
Sept	1,792,125	394,667	914,400	902,407
Oct	1,991,250	401,957	1,016,000	902,548
Nov	2,190,375	405,852	1,117,600	907,590
Dec 2015	2,389,500	1,003,897	1,219,200	939,764
2015-16	4,631,169		2,246,900	
Total Actual to Date vs Total Budget		22%		42%

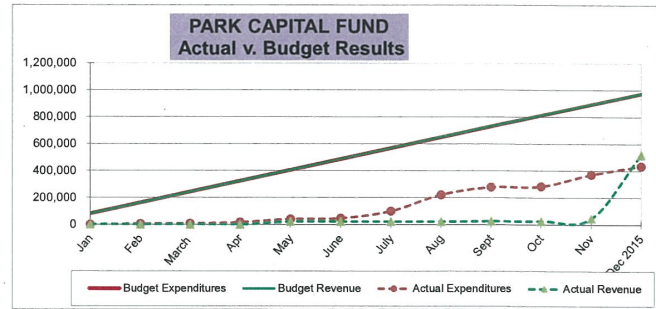


The Kenmore Village Fund accounts for leasing activity and property transactions within Kenmore Village

**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2015**

PARK CAPITAL FUND

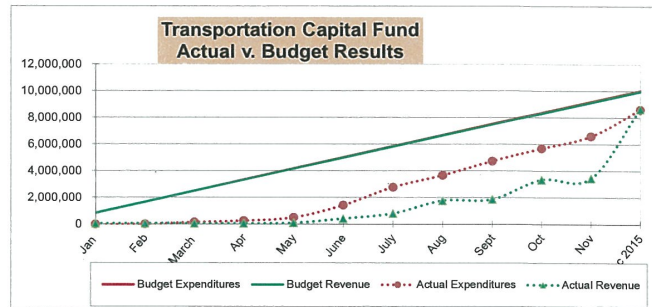
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	81,167	2,087	81,267	2,161
Feb	162,333	7,298	162,533	2,161
March	243,500	8,971	243,800	2,161
Apr	324,667	18,183	325,067	2,161
May	405,833	41,418	406,333	23,804
June	487,000	48,026	487,600	23,804
July	568,167	100,544	568,867	23,804
Aug	649,333	222,389	650,133	23,804
Sept	730,500	279,692	731,400	28,042
Oct	811,667	285,095	812,667	28,042
Nov	892,833	373,278	893,933	47,989
Dec 2015	974,000	437,373	975,200	521,437
2015-16	1,691,233		1,605,174	
Total Actual to Date vs Total Budget		26%		32%



The Park Capital fund will account for Park Capital Projects formerly included in the Municipal Capital fund. In addition, distributions from the King County Proposition 2 Parks Expansion Levy will be receipted into this fund

TRANSPORTATION CAPITAL FUND

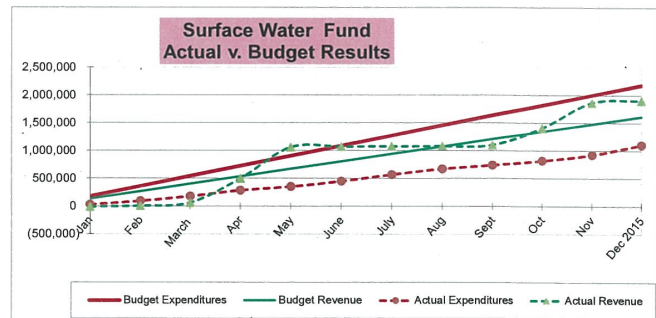
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	836,651	61	832,443	42,708
Feb	1,673,302	18,952	1,664,885	73,426
March	2,509,953	161,877	2,497,328	73,426
Apr	3,346,603	268,570	3,329,770	73,426
May	4,183,254	514,488	4,162,213	101,205
June	5,019,905	1,440,184	4,994,655	430,160
July	5,856,556	2,788,448	5,827,098	816,069
Aug	6,693,207	3,687,328	6,659,540	1,778,012
Sept	7,529,858	4,752,129	7,491,983	1,886,310
Oct	8,366,508	5,704,344	8,324,425	3,355,087
Nov	9,203,159	6,626,209	9,156,868	3,471,961
Dec 2015	10,039,810	8,637,374	9,989,310	8,681,369
2015-16	21,842,377		21,850,956	
Total Actual to Date vs Total Budget		40%		40%



The Transportation Capital Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

SURFACE WATER MANAGEMENT FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	182,359	33,733	135,000	(5,221)
Feb	364,718	99,852	270,000	10,469
March	547,077	183,818	405,000	69,011
Apr	729,436	291,141	540,000	502,497
May	911,795	357,577	675,000	1,067,343
June	1,094,154	454,447	810,000	1,077,973
July	1,276,513	574,968	945,000	1,083,462
Aug	1,458,872	678,641	1,080,000	1,088,143
Sept	1,641,231	747,457	1,215,000	1,109,207
Oct	1,823,590	826,352	1,350,000	1,413,101
Nov	2,005,949	933,752	1,485,000	1,872,672
Dec 2015	2,188,308	1,115,684	1,620,000	1,915,280
2015-16	3,965,776		3,540,000	
Total Actual to Date vs Total Budget		28%		54%

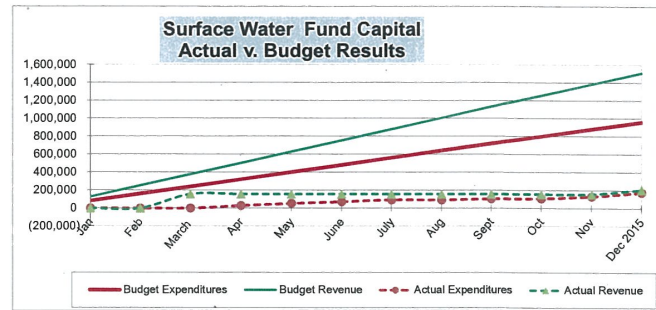


This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements.

City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2015

SURFACE WATER CAPITAL FUND

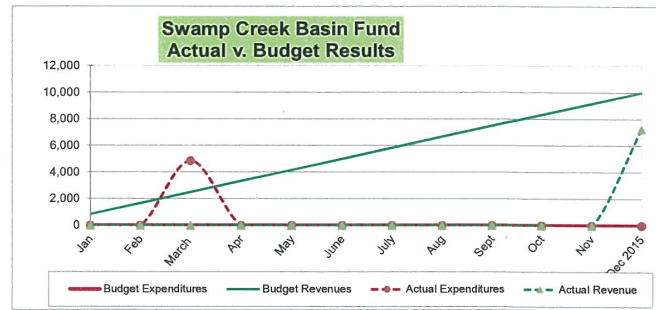
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	80,051	0	125,522	0
Feb	160,102	0	251,044	0
March	240,153	0	376,567	157,000
Apr	320,204	27,959	502,089	157,000
May	400,255	53,304	627,611	157,000
June	480,306	71,226	753,133	157,000
July	560,356	92,035	878,655	157,000
Aug	640,407	92,035	1,004,177	157,000
Sept	720,458	104,256	1,129,700	157,000
Oct	800,509	108,692	1,255,222	157,000
Nov	880,560	132,581	1,380,744	157,000
Dec 2015	960,611	176,312	1,506,266	204,826
2015-16	2,209,500		2,139,500	
Total Actual to Date vs Total Budget		8%		10%



This fund accounts for the expenditures for Surface Water Capital Improvements. Revenue sources for this fund include a variety of federal, state, or local grants, surface water management fees transferred from the Surface Water Management Fund and real estate excise taxes.

SWAMP CREEK BASIN FUND

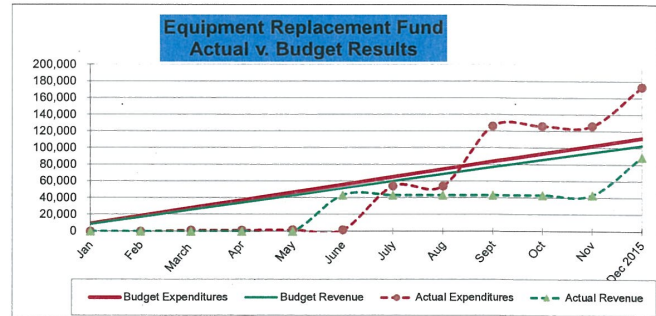
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	0	0	833	0
Feb	0	0	1,667	0
March	0	4,868	2,500	0
Apr	0	0	3,333	0
May	0	0	4,167	0
June	0	0	5,000	0
July	0	0	5,833	0
Aug	0	0	6,667	0
Sept	0	0	7,500	0
Oct	0	0	8,333	0
Nov	0	0	9,167	0
Dec 2015	0	0	10,000	7,271
2015-16	0		20,000	
Total Actual to Date vs Total Budget		0%		36%



This fund accounts for the Memorandum of Agreement with King County which provided funds reserved for surface water projects, improvements, and maintenance within the Swamp Creek Basin.

EQUIPMENT REPLACEMENT FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	9,333	0	8,583	0
Feb	18,667	0	17,167	0
March	28,000	1,347	25,750	0
Apr	37,333	1,347	34,333	0
May	46,667	1,904	42,917	0
June	56,000	1,904	51,500	43,543
July	65,333	54,292	60,083	43,543
Aug	74,667	54,292	68,667	43,543
Sept	84,000	126,403	77,250	43,543
Oct	93,333	126,403	85,833	43,543
Nov	102,667	126,546	94,417	43,543
Dec 2015	112,000	173,486	103,000	89,227
2015-16	358,375		206,000	
Total Actual to Date vs Total Budget		48%		43%



This fund is used to maintain a reserve for future replacement of equipment, including, but not limited to furniture, computers and vehicles. Payments are received from various operating departments and funds that benefit from or use the assets.

City of Kenmore, Washington
Cash and Investment Report
December 31, 2015



Fund	Beg. Cash & Inv. from Prev. Mo.	Monthly Revenues	Monthly Expenditures	End. Cash & Inv. Current Month
General	\$5,864,890	\$445,916	\$2,849,192	3,461,614
Street	585,798	791,352	558,305	818,846
Transportation Capital	-2,162,070	5,209,409	2,011,165	1,036,173
Public Art	67,301	352	0	67,652
Park Impact Fee	1,133,493	20,184	0	1,153,677
Transportation Impact Fee	2,522,213	54,183	2,360,000	216,396
Swamp Creek Basin	1,397,662	7,271	0	1,404,933
Transportation Benefit District	318,698	22,367	307,000	34,065
Sammamish Bridge Replacement	514	0	0	514
Real Estate Excise Tax	2,783,680	106,448	2,484,359	405,769
Kenmore Village	2,889,773	32,174	598,045	2,323,902
Park Capital	-324,722	473,449	64,095	84,631
Surface Water Management	2,423,086	42,608	181,932	2,283,762
Surface Water Capital	8,070	47,826	43,731	12,165
Strategic Reserve	1,264,465	0	0	1,264,465
Strategic Opportunities	1,950,876	1,198,402	38,305	3,110,973
Equipment Replacement	371,671	45,684	46,940	370,415
Trust & Agency	483,057	8,011	7,985	483,083
Totals	\$21,578,452	\$8,505,635	\$11,551,053	\$18,533,033

Fund	Cash, Savings, Local Govt Investment Pool	(> One Year) Fixed Investments	Total
General	-\$2,779,272	\$6,254,802	3,475,530
Street	-31,155	850,000	818,845
Transportation Capital	44,392	0	44,392
Public Art	52,652	15,000	67,652
Park Impact Fee	219,020	930,000	1,149,020
Transportation Impact Fee	186,398	30,000	216,398
Swamp Creek Basin	4,934	1,400,000	1,404,934
Transportation Benefit District	34,062	0	34,062
Sammamish Bridge Replacement	516	0	516
Real Estate Excise Tax	1,394,512	0	1,394,512
Kenmore Village	1,872,114	450,000	2,322,114
Park Capital	84,632	0	84,632
Surface Water Management	1,771,976	510,000	2,281,976
Surface Water Capital	12,164	0	12,164
Strategic Reserve	414,465	850,000	1,264,465
Strategic Opportunities	3,110,974	0	3,110,974
Equipment Replacement	-79,585	450,000	370,415
Trust & Agency	383,082	100,000	483,082
Totals	\$6,695,880	\$11,839,802	\$18,535,681

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City of Kenmore, Washington
Investment Schedule
December 31, 2015



Report by Security	Investment #	Type	Average Yield to Maturity-Securities				Possible Call Date	Overall Average Yield	0.70%
			Maturity Date	Purchase Date	Rate	Yield		Principal or Balance	Yield Equivalents
<u>Piper Jaffray</u>									
	31771J4M9	FICO	9/26/2017	8/14/2012	1.13%	1.13%	non callable	894,731.88	10,137.31
Total Piper Jaffrey Purchases								894,731.88	10,137.31
<u>Time Value Investments</u>									
	3135G0G23	FNMA	4/29/2019	11/24/2015	1.35%	1.35%	4/26/2016	998,326.00	13,477.40
	3135G0XK4	FNMA	5/25/2018	11/25/2013	1.38%	1.38%	2/25/2014	985,750.00	13,583.64
	3135G0XK4	FNMA	5/25/2018	2/27/2014	1.30%	1.30%	2/25/2014	989,691.00	12,865.98
	31771EAL5	FICO	2/8/2018	1/13/2015	1.15%	1.15%		999,114.48	11,489.82
	3134G43V8	FHLB	5/15/2018	7/23/2014	1.36%	1.36%	8/15/2014	988,450.00	13,462.69
	3133EA5T1	FFCB	1/23/2019	7/23/2014	1.59%	1.59%	7/28/2014	984,270.00	15,689.26
	31359MEL3	FNMA	4/22/2017	10/22/2012	0.86%	0.86%	no call	999,468.08	8,595.43
Total TVI Purchases								6,945,069.56	89,164.21
<u>Banner Bank CD's</u>									
	5740005425	CD	2/6/2016	2/6/2014	0.32%	0.32%		1,000,000.00	3,200.00
Total Banner Bank CD's								1,000,000.00	3,200.00
<u>Sound Community Bank CD's</u>									
	18299229	CD	2/11/2016	2/14/2014	0.80%	0.80%		1,000,000.00	8,000.00
Total Sound Community Bank CD's								1,000,000.00	8,000.00
<u>Opus Bank CD's</u>									
	11495975	CD	8/10/2015	2/10/2014	0.35%	0.35%		1,000,000.00	3,500.00
	11527322	CD		6/30/2015				1,000,000.00	-
Total Cascade Bank CD's								2,000,000.00	3,500.00
TOTAL ALL SECURITIES								\$ 11,839,801.44	\$ 114,001.53
Banner Checking and Savings						0.07% Banner	940,179.39	658.13	
Cash							1,005.00	-	
Local Government Investment Pool						0.25% LGIP	5,754,693.73	14,570.88	
Total Accounts							\$ 18,535,679.56	129,230.54	

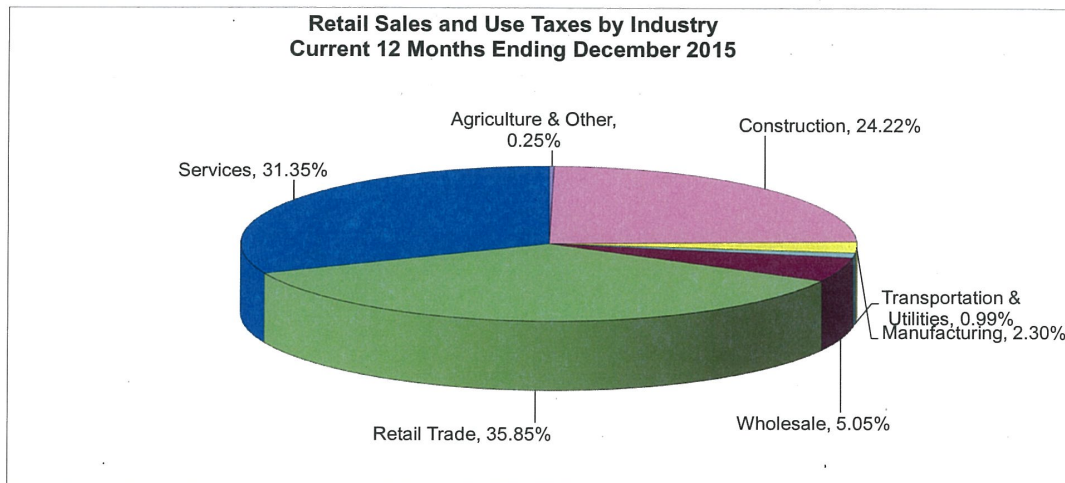
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 December 2015

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	127.55	0.00	127.55	0.1%
CONSTRUCTION	42,596.89	1,501.24	44,098.13	25.8%
MANUFACTURING	3,912.87	14.86	3,927.73	2.3%
TRANSPORTATION & UTILITIES	861.21	355.06	1,216.27	0.7%
WHOLESALE	10,259.35	56.57	10,315.92	6.0%
RETAIL TRADE	54,517.37	605.46	55,122.83	32.2%
SERVICES	44,588.34	727.83	45,316.17	26.5%
INFORMATION	7,970.43	92.64	8,063.07	4.7%
PUBLIC SERVICES	44.38	2,797.36	2,841.74	1.7%
	<u>164,878.39</u>	<u>6,151.02</u>	<u>171,029.41</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
December 31, 2015

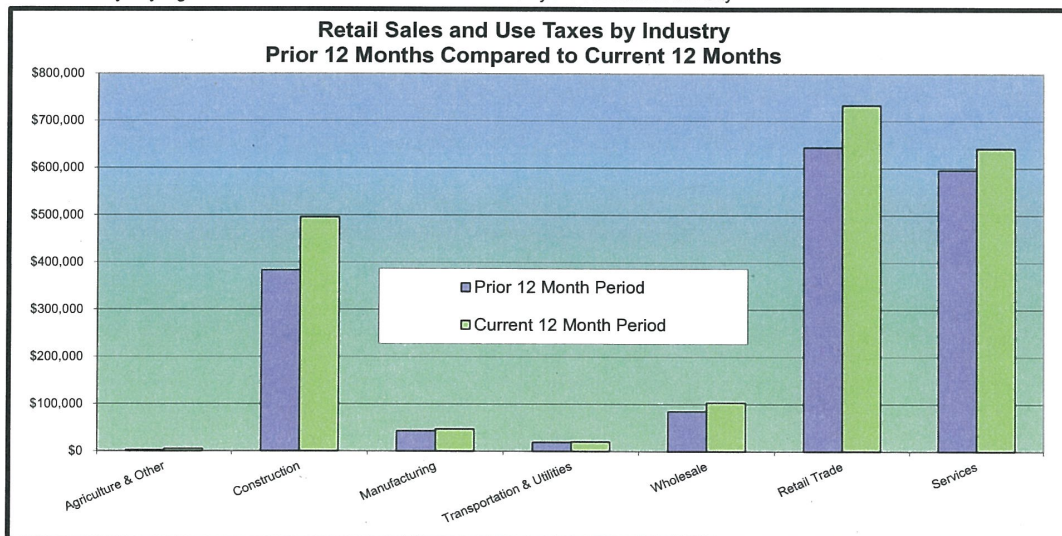


Industry	Prior 12 Months ending December 2014	Current 12 Months ending December 2015	% Increase/ (Decrease)	% of Total
Agriculture & Other (Landscaping, Animal Hospitals)	\$2,081	\$5,103	145.28%	0.25%
Construction	383,069	495,416 *	29.33%	24.22%
Manufacturing (Printing, Publishing, Other Manuf.)	43,136	46,992	8.94%	2.30%
Transp/Comm/Utilities (Telecomm., Air Transport.)	19,296	20,161	4.48%	0.99%
Wholesale (Lumber, Other Wholesale)	84,774	103,298	21.85%	5.05%
Retail Trade (Eating, Merchandise, Food Stores)	643,820	733,377	13.91%	35.85%
Services (Auction, Recreation, Auto Repair, Financial)	595,349	641,442	7.74%	31.35%
Totals	\$1,771,525	\$2,045,788	15.48%	100%
Increase/(Decrease)		\$274,264	15.48%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



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**City of Kenmore, Washington
Real Estate Excise Tax Report
December 31, 2015**

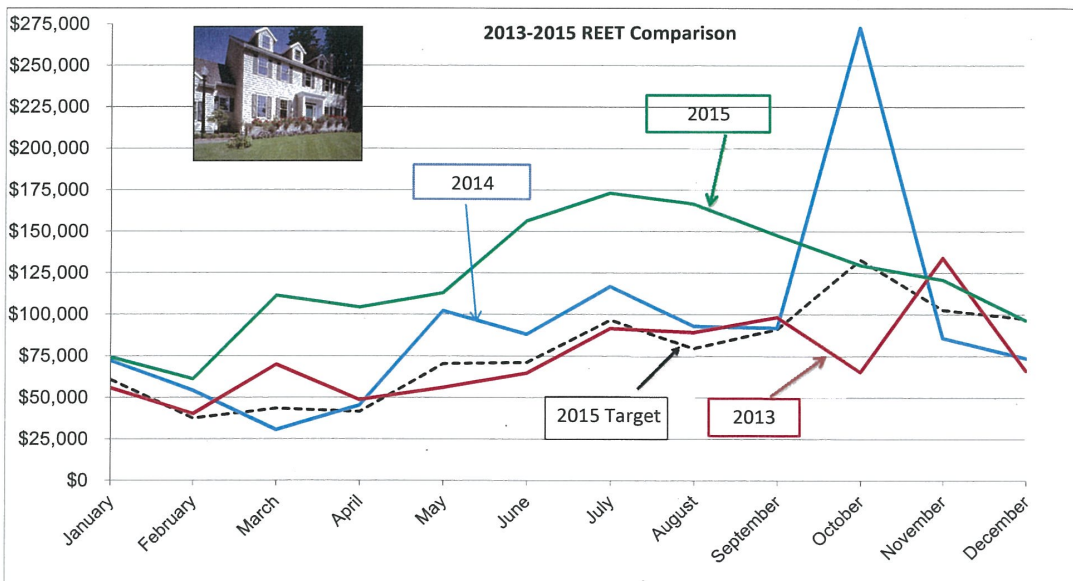


Real Estate Excise Taxes (REET) 2012 - 2015 Monthly Receipts					
	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Target 2015
January	54,359	55,801	72,106	74,259	60,756
February	18,064	40,281	54,038	61,070	37,461
March	29,691	69,946	30,426	111,337	43,354
April	30,662	48,671	45,118	104,280	41,484
May	52,575	56,178	102,257	112,927	70,337
June	60,408	64,938	88,070	156,338	71,139
July	81,316	91,779	116,858	173,095	96,651
August	56,626	89,496	92,932	166,651	79,685
September	82,785	98,573	91,812	147,668	91,057
October	60,265	65,596	272,842	129,678	132,901
November	88,057	134,286	85,748	120,907	102,697
December	152,262	66,342	73,582	96,566	97,395
	\$767,070	\$881,886	\$1,125,790	\$1,454,776	\$924,916

For 2015, REET is \$328,986 more than the same period last year and more than the 2015 target by \$529,859

* NOTE THE 2015 target is computed on a 3 year average (2012-2014) of actual receipts

Real Estate Excise Taxes (REET) 2012 - 2015 Property Sales > \$500,000								
The sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the revenue.								
	Taxes from > \$500,000 Sale Amounts							
	2012	2013	2014	2015	2012	2013	2014	2015
January	5,515,283	3,380,165	4,699,850	7,418,000	27,301	16,732	23,264	36,719
February	1,152,000	3,417,500	3,930,920	6,607,900	5,702	16,917	19,458	32,709
March	750,000	3,514,000	2,175,430	7,874,934	3,713	17,394	10,768	38,981
April	870,000	1,570,450	4,266,725	14,291,370	4,307	7,774	21,120	70,742
May	2,796,250	3,634,210	12,347,730	14,068,904	13,841	17,989	61,121	69,641
June	1,215,000	2,761,500	7,353,999	20,361,466	6,014	13,669	36,402	100,789
July	4,196,500	8,478,706	15,071,601	25,571,387	20,773	41,970	74,604	126,578
August	1,756,200	6,131,455	5,882,306	22,614,538	8,693	30,351	29,117	111,942
September	4,859,500	10,911,500	8,437,700	18,821,380	24,055	54,012	41,767	93,166
October	3,087,500	5,568,400	44,456,605	16,519,240	15,283	27,564	220,060	81,770
November	8,334,960	18,620,230	8,922,100	14,736,156	41,258	92,170	44,164	72,944
December	23,033,200	4,606,450	7,142,900	13,187,535	114,014	22,802	35,357	65,278
	\$57,566,393	\$72,594,566	\$124,687,866	\$182,072,810	284,954	359,344	617,202	901,259



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City of Kenmore, Washington
Monthly Report for Kenmore Village Fund
December 31, 2015



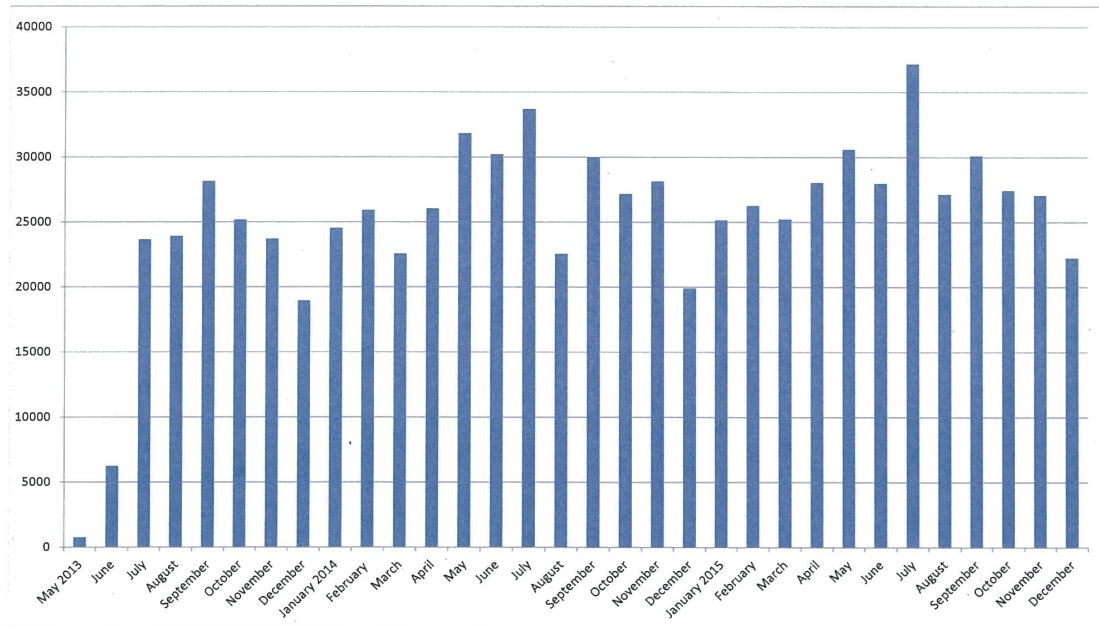
<u>Revenues</u>	<u>December 2015</u>	<u>Biennium-to- Date</u>	<u>Biennium Budget</u>
Lease Income (USPS & Kenmore Village)	19,958	25,000	67,000
Investment Interest	12,216	12,216	23,000
Sale of Property	0	901,302	903,000
Event Sponsorship	0	0	1,500
Grant for Public Square	0	0	270,000
Transfer From General Fund	0	0	60,000
Leasehold Excise Returned	0	1,246	2,400
Total Revenues	32,174	939,764	1,326,900
<u>Expenditures</u>			
6700 Building Improvements		72,028	0
Downtown Plan Services	1,715	52,001	0
Property Management		0	19,000
Utilities and Insurance - Kenmore Village		2,349	0
Repairs, Maintenance, Other Services		11,198	133,240
Surface Water and Fire Benefit Fees		4,896	0
Transfer to Park Capital Fund	134,929	134,929	134,929
Kenmore Village Public Square	461,401	726,497	3,365,000
Total Expenditures	598,045	1,003,898	3,652,169
 Net Income (Loss)	 -565,871	 -64,134	 -2,325,269

NOTE: This schedule only reflects activity occurring on the City books and does not include the lease revenue and expenditures accounted for by the property management firm.

**Kenmore Transportation Benefit District
Monthly Report
December 31, 2015**



Revenues	December 2015	Biennium-to- Date	Biennium Budget
Vehicle Fees	22,255	334,524	630,200
Investment Interest	112	112	
Total Revenues	\$22,367	\$334,636	\$630,200
Expenditures			
WCIA Insurance	0	2,500	5,000
Reimbursement to Street Fund	232,000	232,000	475,000
Overlay	75,000	75,000	150,000
Total Expenditures	307,000	309,500	630,000
Net Income (Loss)	-\$284,633	\$25,136	\$200





PO Box 82607
KENMORE, WASHINGTON 98028

City Manager Department

Workload Measure	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Population Served	21,170	21,370	21,500	21,500
Public Records Requests Processed	318	282	183	265
Inquiries to Front Desk (phone & in-person)	<u>Actual Sept:</u> Avg: 480/week: (332 phone 130 in person 18 Police)	Total: 11,430 Phone: 8,223 In Person: 2,796 Police: 261	Avg : 358/week	Avg: 306/week
Business Open Houses/Seminars	2	10	5	10
Animals sheltered by PAWS	53	41	28	31
Pet license revenue	\$61,575	\$58,515	\$30,405	\$73,943
Human Services contributions distributed	\$183,815	\$224,490	\$39,338	\$159,100

Performance Measure	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Positive Media Stories on Kenmore	150	190	75	150
Hits to City Website	85,759	66,827	21,000 through April	41,000
Facebook "Likes"	218	494	632	897
Public Records Requests responses provided on time	98.25%	100%	100%	100%
Event Sponsorship	\$15,775	\$13,775	\$17,250	\$20,975

City of Kenmore, Washington
 Monthly Financial Report
 December 2015

Finance and Administration Department

<u>Workload Measures</u>	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Ordinances processed, including codification	20	19	6	18
Council and Transportation Benefit District meetings supported	48	41	21	34
Number of invoices paid	3,219	3,369	1,516	1984
Number of checks processed	2,004	2109	925	1274
FTE positions recruited and filled	2.55	4	11	13
Contracts processed	192	96	87	135
Number of registered voters	13,655	10,946	13,766	14,110
Computer and servers maintained	58	65	67	71
Number of network users supported	45	51	53	53
Number of tort claims filed	6	8	3	13

<u>Performance Measures</u>	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
% of Council meeting minutes presented for approval at Council meeting within 30 days of meeting	100%	66%	84%	84%
% of Council meeting minutes posted to web within 48 hours of approval	90%	0%	89%	52%
% of Council meeting audio posted to web within 2 business days of meeting	90%	41%	78%	75%
Monthly financial reports to Council within 45 days	8% (1 report)	75% (9 reports)	0 (5 reports)	33% (4 reports)
Clean audit report received	Yes	Yes	Audit not yet completed	Audit not yet completed
Number of years City has received Distinguished budget awards received from GFOA	10	10	11	11
Received Well City Award	Yes	Yes	Yes	Yes

Public Safety

<u>Workload Measures</u>	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Dispatch calls for service	3,077	3,479	1,695	3,628
Jail booking	246	*	*	*
Jail housing days	4,441	4,064	3,256	5,959
Work release days	289	28	0	0
Arrests: Felonies	88	61	34	91
Arrests: Misdemeanors	365	491	209	576

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City of Kenmore, Washington
 Monthly Financial Report
 December 2015

*Using SCORE as the Jail provider during 2014 changed the way these measures are calculated; not enough data to report at this time.

<u>Performance Measures</u>	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Reduce traffic accidents in the city by 1% per year through education and enforcement	249 accidents	279 accidents	123 accidents	267 Accidents
Identify and lift 100% of latent prints at all burglaries	116 Lifted 100%	88 Lifted 100%	34 Lifted 100%	92 Lifted 100%
Close 60% of all assigned cases	64% average	66% average	55% average	94% average
Priority X response times, in minutes: "Priority X" designates critical dispatches. These are incidents that pose an obvious danger to life of an officer or citizen. It is used for felony crimes in-progress where the possibility of confrontation between a victim and suspect exists. Examples include shooting, stabbings, robberies or burglaries.	Not available	2.65 minutes	2.96 minutes	2.48 minutes

Public Works

Workload Measures	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Dollar Value of CIP Projects Managed	\$1.74M	\$858k	\$2.89M	\$2.89M
Number of Grant/Loan Applications Completed	8	8*	0	2
Performance Measures	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Amount of Grant funding Secured to Move Forward with SR 522 Project	\$475,000**	0 additional	0	\$12M

*includes support for Simonds Overlay grant

**\$475,000 was the DOE surface water grant for SR 522 West A: grant app accounted for in SWM.

Community Development Department

Workload Measures	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Number of park capital projects managed	10	11	8	9
Number of new initiatives identified (policies, programs, services, funding strategies)	0	2	1	1

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City of Kenmore, Washington
 Monthly Financial Report
 December 2015

Number of meetings with council and planning commission (related to department objectives/work program)	34	34	21	33
Number of grants identified/applications submitted	6	8	1	1
Number of work program projects managed	6	7	7	9

Performance Measures	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
% of park capital projects within scope, on time and within budget	70	80	90	90
Number of new initiatives brought forward for implementation	0	1	0	0
% of planning commission recommendations & council decisions consistent with options presented by staff	90	90	90	90
Number of grant applications awarded	1	3	2	3
% of work program projects meeting deadlines	90	90	90	90

Development Services Department

<u>Workload Measures</u>	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Land-use applications processed	59	86	42	105
Construction permits processed	658	744	441	819
Construction inspections performed	2597	2617	1854	2856
Number of code enforcement cases	479	282	63	109

<u>Performance Measures</u>				
% of customers rating review and development services as excellent or good	94%	99%	98%	99%
% of applications processed on time	95%	97%	98%	93%
% of inspections performed on the day requested	99%	99%	99%	99%
% of total applications applied for on-line	28%	65%	54%	46%

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City of Kenmore, Washington
 Monthly Financial Report
 December 2015

% of violations resolved through voluntary compliance methods	98%	99%	87%	99%
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Parks and Facility Maintenance Department

<u>Workload Measures</u>	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Number of Citizen Action Requests Logged	1009	1,335	608	1404
Special Events Applications	12	14	16	20
Facility Rental Applications	40	31	15	26
<u>Performance Measures</u>				
Citizen Action Requests (CAR) Response Time: investigation and response of findings/action plan within two weeks of receipt	95%	Unavailable*	Unavailable*	Unavailable*
Parks Volunteer Events	3	7	10	15

*Due to system changes we are no longer able to accurately track this performance measure.

Street Fund

<u>Workload Measures</u>	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Number of ROW* Franchise Utility Permits Applications processed	176	224	112	238
ROW Permit Applications (non franchise)	17	23	12	16
811 Utility Locate Calls Tickets	950	1290	862	1652
<u>Performance Measures</u>	2013 Actual	2014 Actual	2015 as of June 2015	Year End 2015 Actual
Citizen Action Requests (CAR) Response Time: investigation and response of findings/action plan within two weeks of receipt	95%	Unavailable*	Unavailable*	Unavailable*
	N/A		Do not have accurate	

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City of Kenmore, Washington
Monthly Financial Report
December 2015

Annual Pavement Rehabilitation Program		\$1,210,660	charges to date.	\$587,443
Process ROW Franchise Utility Permit Applications within 5 days of receipt	75%	71%	88%	82%

*Due to system changes we are no longer able to accurately track this performance measure.

**Including \$471,000 in grant funds for Simonds Road Overlay.

Surface Water Management

Workload Measures	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Number of Grant/Loan Applications Completed	1 *	0	0	0

*Another SWM grant was applied for and tracked separately for SR 522.

Workload Measures				
Number of Facilities	132	175	180	182
Performance Measures				
Number of Facilities Inspected	132	175	180	182
Facilities Requiring Maintenance	85	59	60	75
Facilities Receiving Maintenance	85	59	60	50

Workload Measures	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Number of Private Facilities	102	107	110	110
Performance Measures				
Number of Facilities Inspected	100	107	76	110
Facilities Requiring Maintenance	63	59	41	65
Facilities Re-inspected	63	50	4	65
Enforcement Actions	14	4	4	3

Workload Measures	2013 Actual	2014 Actual	June 2015	Year End 2015 Actual
Number of Catch Basins	4,328	4,273	4,337	4,337

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City of Kenmore, Washington
 Monthly Financial Report
 December 2015

Number of Manholes	52	306	318	318
Feet of Conveyance	476,500	464,031	469,573	469,573
Performance Measures				
Number of Catch Basins Inspected	5,221	4,209	734	4,775
Number of Manholes Inspected	50	123	28	158
Feet of Conveyance Inspected	69,794	-	-	-

n/a = not available or not applicable to this period