

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
May 9, 2022**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

CALL MEETING TO ORDER:

The virtual meeting was called to order at 7:00 p.m.

PRESENT:

Councilmembers:

Mayor Nigel Herbig
Deputy Mayor Melanie O'Cain
Councilmember David Baker
Councilmember Corina Pfeil
Councilmember Angela Kugler
Councilmember Joe Marshall
Councilmember Debra Srebnik - Excused

Staff:

City Manager Rob Karlinsey
Assistant City Manager/ARPA Administrator Stephanie Lucash
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
City Engineer John Vicente
Permit Coordinator Tela Gardner
Development Services Director Bryan Hampson
Community Development Director Debbie Bent

Speaking Guests:

Ed Sterner, North Urban Human Services Alliance
David Morton, Redmond Resident
Stacey Valenzuela, Kenmore Resident
John Peeples, Kenmore Resident
Patrick O'Brien, Kenmore Resident
Matthew Halls, Kenmore Homeowner
Janet Hays, Kenmore Resident
Carl Michelman, Kenmore Business Owner
John Paul Michel, Kenmore Resident
Vicki Grayland, Kenmore Resident
Kay Fontaine, Kenmore Resident
Paul Lee, Kenmore Resident
MariLynn Yin, Seattle Resident
Phyllis Finley, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
Dakota Rash, Lake Forest Park Resident
Laura O., Kenmore Resident

FLAG SALUTE

Mayor Herbig and the Council participated in the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATIONS

Mayor Herbig issued the Pedestrian and Bike Safety Month Proclamation.

[Pedestrian and Bike Safety Month 2022 Proclamation](#)

Mayor Herbig issued the Affordable Housing Proclamation, and it was accepted by Ed Sterner of the North Urban Human Services Alliance.

[Affordable Housing Week 2022 Proclamation](#)

Mayor Herbig issued the Kids to Parks Day Proclamation.

[Kids to Parks Proclamation](#)

PUBLIC COMMENT

The Council took comments from the public from approximately 7:10 pm to 8:02 pm.

Timestamped link included here: <https://youtu.be/aboUpZJTqy0?t=585>

CONSENT AGENDA

- A. Approve Minutes:
 - April 11, 2022, Special and Regular Meeting
 - April 18, 2022, Regular Meeting
 - [City Council April 11, 2022, Regular Meeting Minutes](#)
 - [City Council April 18, 2022, Regular Meeting Minutes](#)
- B. Approve Total Check #s 49406 through 49501 totaling \$1,370,173.37 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 4/08/22 in the amount totaling \$185,058.47, and an ACH Payment to WA Department of Revenue in the amount of \$53,103.73, ACH Payment to KBA Inc. in the amount of \$91,553.33, and ACH Payment to KBA Inc. in the amount of \$96,827.65.
[Voucher Approval Report Dated 4/15/22](#)
- C. Receive and file the February 2022 Financial Report
[February 2022 Financial Report](#)
- D. Authorize the City Manager to Execute Contract 22-C2758, Log Boom Park Boat Rental Concession and Building Use Agreement
[Agenda Bill- Log Boom Park Boat Rental Concession & Building Use 22-C2758 Concession Agreement - Equipment Rentals 4-28-2022](#)

Councilmember Pfeil moved to approve consent items A-D. Councilmember Baker seconded the motion.

VOTE: 6 For, 0 Against, 0 Abstain. MOTION CARRIED.

BUSINESS AGENDA

- A. **Ordinance No. 22-0544, relating to Providing Fee Discount Options for Lower-Income Homeowners, Amending Section 20.053.050 of the Kenmore Municipal Code and Establishing an Effective Date, presented by Permit Coordinator Tela Gardner and Development Services Director Bryan Hampson, for Adoption**

[Agenda Bill - Hardship Fee Discount - May 2022](#)

[Ordinance 22-0544](#)

[ARCH Income Limit Table \(2021\)](#)

[Jurisdiction Examples](#)

Permit Coordinator Tela Gardner explained that following the discussion with the Council on March 14, staff was able to determine that approximately 16% of homeowners in Kenmore have incomes at or below 80% annual median income (AMI). Based on this information, staff recommend that the ordinance be adopted as presented.

MOTION: Councilmember Baker moved to Adopt Ordinance No. 22-0544 Relating to Providing Fee Discount Options for Lower-Income Homeowners, Amending Section 20.05.050 of the Kenmore Municipal Code and Establishing an Effective Date. Deputy Mayor O’Cain seconded the motion.

VOTE: 6 For, 0 Against, 0 Abstain. MOTION CARRIED.

- B. **2022 Pedestrian Facilities Plan Update, presented by City Engineer John Vicente, for Discussion**

[Agenda Bill - 2022 Pedestrian Facility Plan Update](#)

[Exhibit A- Pedestrian Facilities Plan - DRAFT 20220509](#)

City Engineer John Vicente explained that the draft plan outlines 161 projects. It also adds guidance for project creation which emphasizes the following considerations:

- Integration with the 2015 Comprehensive Plan
- Use of the existing Network
- Corner to Corner
- Sidewalk end to Corner
- Closing Gaps

In addition, projects are prioritized based on a weighted score as follows:

- Pedestrian Safety (30 pts)
- Proximity to Schools (20 pts)
- Potential Population Served (20 pts)
- Connecting the Community (16 pts)
- Network Continuity Links (15 pts)

It was projected that the total cost of the program is \$181 million; the city will pursue all appropriate grant opportunities. Mr. Vicente noted that the next steps include continued public outreach through the month of May and moving forward with final adoption on May 23, 2022.

The Council asked some questions, including the following: What strategies does the City have in place to try to keep project costs down? With the proposed Tolt River trail connection, are there possible environmental impacts? After receiving additional feedback, Mr. Vicente agreed to bring the item back for adoption on May 23, 2022.

C. Americans with Disabilities Act Transition Plan Update, presented by City Engineer John Vicente, *for Discussion*
[Agenda Bill - ADA Transition Plan Update 20220509](#)
[Exhibit A - ADA Transition Plan DRAFT](#)

Mr. Vicente reiterated information presented to the Council originally on March 14, 2022. The ADA transition plan outlines what facilities we have, suggest improvements to existing standards for compliance, and provides a transition plan with a timeframe to reach compliance. In addition, the City identifies an individual responsible for ADA compliance, and creates a grievance policy. To date, the City has completed the following:

- An inventory of our facilities in the right of way; these were separated into three distinct areas:
 - Public Right of Way
 - Public Facilities
 - Communication and Participation
- How those facilities comply or did not comply with ADA guidelines,
- Criteria used to determine priorities for upgrading facilities that do not meet with the guidelines,
- Cost estimates to complete the transition to ADA compliance, and
- Public Outreach

The cost is projected to be approximately \$20 million dollars; the City will pursue all appropriate grant opportunities. Mr. Vicente noted that next steps include finalizing the ADA Transition Plan for adopted in June 2022.

D. Pride Month Activities, *for Discussion and Direction*

MOTION: Councilmember Pfeil moved to put aside \$2,000 (\$1,500 for event registration and \$500 for related materials) for participation in Seattle's Pride Parade. Councilmember Marshall seconded the motion.

VOTE: 6 For, 0 Against, 0 Abstain. MOTION CARRIED.

STAFF REPORTS

In-Person Public Meetings - City Attorney Dawn Reitan and City Clerk Anastasiya Warhol explained that the City will need to offer an in-person option starting June 1, 2022. The City Council reaffirmed their desire to vet a hybrid option allowing for both physical and virtual participation; staff agreed to test hybrid capabilities through mock meetings and report back.

Update on Next Steps for Renter Protections - Community Development Director Debbie Bent explained that recently City Council made a motion to revisit tenant protections to specifically discuss exempting landlords owning 4 or fewer units on May 23rd. Because the subject matter is complex, Staff need additional time to prepare materials and plan to bring this to the Council on June 13, 2022.

ADJOURNMENT

Mayor Herbig adjourned the meeting at 9:43 p.m.


Nigel Herbig (May 31, 2022 20:05 PDT)

Nigel Herbig, Mayor

ATTEST:


Anastasiya Warhol (May 31, 2022 19:37 PDT)

Anastasiya Warhol, City Clerk

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Final Audit Report

2022-06-01

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