

**City of Kenmore
City Council Regular Meeting
Minutes
May 13, 2019**

CALL TO ORDER - Mayor David Baker called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

FLAG SALUTE

AGENDA APPROVAL

The agenda was approved as submitted.

PROCLAMATION

Affordable Housing Week - May 13-17, 2019

Kids to Parks Day - May 18, 2019

Safe Boating Week - May 18-24, 2019

CITIZEN COMMENTS

Aditi Jain
4126 222nd Place SE
Bothell, Washington 98011

Ms. Jain spoke about an upcoming sustainability summit on June 12. She invited Council and anyone who would like to attend.

Lori Jenson
7301 NE 175th Street, #140
Kenmore, Washington 98028

Ms. Jenson thanked the Council for their work with the mobile home parks. She asked the Council for continued help with rent increases.

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Corina Pfeil
Address on file

Ms. Pfeil spoke about multi-generational families in the community. Some families are faced with work demands and need for childcare.

PRESENTATION

Retirement Presentation to Rod Kaseguma, City Attorney

7:35 p.m. The Council took a 15-minute break for refreshments.

CONSENT AGENDA

MOTION: Councilmember Denuski made a motion to approve the consent agenda, Deputy Mayor Herbig seconded the motion. The motion passed unanimously.

The consent agenda included the following:

Total Check #s 42101 through 42223 in the amount of \$485,463.68.

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated: 4/12/2019 in the amount of \$147,035.61.

Authorize the City Manager to Dedicate an Easement for Existing Utility Poles Located Along the North Boundary of Wallace Swamp Creek Park

BUSINESS AGENDA

Joint Meeting with the Planning Commission on Policy Recommendations for the Critical Area Regulations (CAR) and Shoreline Master Program - Debbie Bent, Community Development Director and Lauri Anderson, Principal Planner

Director Bent and Principal Planner Anderson explained that the Planning Commission has been reviewing CAR and SMP amendments since June 2018.

As a first step in the project, the City's consultant, Shannon & Wilson, prepared a "gap analysis" to identify issues that should be addressed to ensure compliance with best available science and State standards. Following that review, the Commission recommended and the City Council adopted related Comprehensive Plan amendments in November 2018.

The Commission has now developed code amendments and proposed changes to the Shoreline Sub-Element. (Review of the Shoreline Sub-Element is exempt from the typical

once-per-year Comprehensive Plan amendment requirement.) On March 26, 2019, the Commission held a public hearing on the preliminary code amendments and Shoreline Sub-Element and, on April 16, they finalized their recommendations.

In the Council packet, Attachment A is a generalized summary of the most significant amendments. Attachment B contains the recommendations, divided into topic for ease of review. Attachment C is a "Frequently Asked Questions" paper to provide more detail on some of the amendments, including the proposed public agency and utility exception or PAUE. Attachment D is the "best available science" paper prepared to support the PAUE amendments.

The City Council, Planning Commission and staff engaged in a discussion. The State requires an update to these regulations by June 30, 2019. This discussion will come back to the Council for further review.

Community Survey Results for the Park Recreation and Open Space (PROS) Plan Update - Debbie Bent, Community Development Director and Maureen Colaizzi, Parks Project Manager

Director Bent, Parks Project Manager Colaizzi and Ryan Murray with ETC Institute (City Consultant) presented a PowerPoint presentation summarizing the findings from the 2019 park and recreation community survey (Survey).

Attachment A, the Findings Report includes the following five sections:

1. Charts showing the overall results of the survey
2. Priority Investment Rating (PIR) that identifies priorities for facilities and programs
3. Benchmarking analysis comparing the City's results to national results
4. Tabular data showing the overall results for all questions on the survey, and
5. A copy of the survey instrument (Survey Questions).

The City hired ETC Institute to administer the survey, analyze the data and synthesize the results. Given the extent of their survey work with parks and recreation agencies across the country they were able to report how Kenmore's responses compare to other agencies in the United States. Included in these agencies is: Sequim, King County, Edmonds, Shoreline, Issaquah, Redmond, Mercer Island, Vancouver, Camas and Washougal from Washington. The results of these surveys have provided a data base of information to compare responses from household residents in client communities to "National Averages" and therefore provide a unique tool to assist organizations in better understanding their community. A summary of all tabular comparisons is provided in Section 3 of the Findings Report.

Survey Administration

ETC Institute mailed a survey packet to a sample (3,000) of randomly selected households in the City of Kenmore in January. Each survey packet contained a cover letter, a copy of the survey, and a postage-paid return envelope. Residents who received the survey were given

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the option of returning the survey by mail or completing it online at www.KenmoreParkSurvey.org. Ten days after the surveys were mailed, ETC Institute sent emails and placed phone calls to the households that received the survey to encourage participation. The emails contained a link to the online version of the survey to make it easy for residents to complete. To prevent people who were not residents of the City of Kenmore from participating, everyone who completed the survey online was required to enter their home address prior to submitting the survey. ETC Institute then matched the addresses that were entered online with the addresses that were originally selected for the random sample. If the address from a survey completed online did not match one of the addresses selected for the sample, the online survey was not counted. The survey was open from January 18 through February 25th. The goal to obtain completed surveys from at least 400 residents was exceeded – ETC received 578. The overall results for the sample of 578 households have a precision of at least +/-4.02% at the 95% level of confidence.

Survey Instrument Design and Priority Investment Rating

The survey was designed to incorporate questions from the 2013 PROS Plan survey and Imagine Kenmore surveys conducted in 2015 and 2016. Work done later in 2019 will analyze results from 2019 with previous surveys to determine if community need or interest has significantly changed. Also, the 2019 survey includes Priority Investment Rating (PIR) questions designed by ETC Institute to help identify the facilities and programs residents think should receive the highest priority for investment. Since decisions related to future investments should consider both the level of unmet need and the importance of facilities and programs, the PIR weights each of these components equally. ETC Institute will review the PIR charts in their presentation.

PROS Plan Update

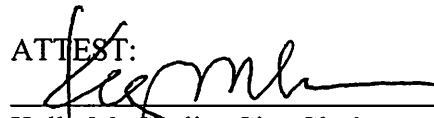
The Survey was conducted to provide statistically valid background information (the Findings Report) as Staff engages the community to update the Parks, Recreation and Open Space (PROS) Plan, last updated in 2013. The PROS Plan is a required element in the City's Comprehensive Plan and it is required to be updated every six years, so the City maintains eligibility to apply for grants offered through the Washington State Recreation and Conservation Office (RCO). Update of the PROS plan is one of the 2019 Planning Commission docket work program items.

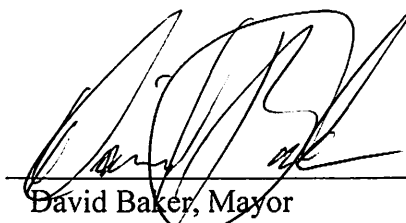
Staff and Council reviewed the survey results.

ADJOURNMENT

The meeting adjourned at 9:39 p.m.

ATTEST:


Kelly M. Cholin, City Clerk


David Baker, Mayor