

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, May 15, 2023**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Angela Kugler
Councilmember Debra Srebnik
Councilmember Corina Pfeil

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan – Virtual
Acting City Clerk Michelle Kang
Co-Clerk Brian Randall
Development Services Director Samantha Loyuk
Building Official Tom Phillips – Virtual
Code Enforcement Officer Bridgit Baker
Building Inspector Plans Examiner Lukasz Lisowski
Engineering Director John Vicente
Traffic Engineer Tobin Bennett-Gold
Interim Volunteer and Events Supervisor Maurita Colburn

Speaking Guests: Sheriff Patti Cole-Tindall, Proclamation Recipient
Dale Vodicka, U.S. Coast Guard Auxiliary, Proclamation Recipient
Reed Hockstedler, U.S. Coast Guard Auxiliary, Proclamation Recipient
Kathleen Petrie, King County Green Building Communitywide Program Manager – Virtual
Kinley Deller, King County C&D Program Manager – Virtual
Chanin Kelly-Rae, DEIA Consultant – Virtual

Public Comments Speaking Guests:

Alice Darnton, King County Library Systems Regional Manager

David McLean, Kenmore Resident

Jennifer Anderson LaRue, Kenmore Resident – Virtual

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATIONS

- A. Mayor Herbig proclaimed May 15, 2023, as Peace Officers Memorial Day. Sheriff Patti Cole-Tindall accepted the proclamation and provided some remarks. A photo was taken with the Council.

[Proclamation - Peace Officers Memorial Day](#)

- B. Mayor Herbig proclaimed May 20-26, 2023, as Safe Boating and Paddling Week. Dale Vodicka and Reed Hockstedler of the U.S. Coast Guard Auxiliary accepted the proclamation. Dale Vodicka provided some remarks. A photo was taken with the Council.

[Proclamation - Safe Boating and Paddling Week](#)

- C. Mayor Herbig proclaimed May 20, 2023, as Kids to Parks Day.

[Proclamation - Kids to Parks Day](#)

WHERE'S THE FUN?

City Manager Rob Karlinsey presented a photo courtesy of Civil Engineer Terri Bielenberg of water bottles provided to staff and inspectors by a kind resident out on 73rd Avenue while working on the 2023 Pavement Overlay and Sidewalk Repair Project. The resident told staff that she appreciates the project.

City Manager Rob Karlinsey presented photos from Saint Edward State Park of bleeding hearts, swamp lanterns, symbiotic relationship between a big leaf maple and a Douglas fir, and a trillium.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here:

<https://www.youtube.com/live/i0q4dtryTOA?feature=share&t=791>

CONSENT AGENDA

- A. Cancel the City Council Regular Meeting of June 19, 2023 in observance of Juneteenth.
- B. Approve the City Council Regular Meeting Minutes from April 17, 2023.
[City Council Regular Meeting Minutes from April 17, 2023](#)
- C. Approve the City Council Special Meeting Minutes from April 24, 2023.
[City Council Special Meeting Minutes from April 24, 2023](#)
- D. Approve Total Check #s 51926 through 52010 totaling \$418,968.82 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 04/21/2023 in the amount totaling \$209,554.44 and ACH Payment to Thomco Construction, Inc. in the amount of \$8,975.86, and ACH Payment to US Bank Purchase Cards in the amount of \$26,368.52, and Payroll Checks #10212 through 10213 in the amount of \$195.25.
[Voucher Certification and Approval 04/15/23 - 04/28/23](#)
- E. Authorize the City Manager to sign the 2023 Pride Parade Vehicle Hold Harmless Agreement for Kenmore's participation in the Parade in a form substantially similar to Exhibit 1, and to take all actions necessary to implement the City's participation in the 2023 Seattle Pride Parade consistent with Council's direction on the event budget.
[Agenda Bill - Pride Parade Participation](#)
[Exhibit 1 - Vehicle Hold Harmless Agreement](#)
[Exhibit 2 - Estimate of Total Cost](#)

MOTION: Councilmember Pfeil moved to approve the consent agenda outlined above. Councilmember Kugler seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

BUSINESS AGENDA

Property Maintenance Draft Code and Building and Energy Draft Code, presented by Development Services Director Samantha Loyuk, Building Official Tom Phillips, Code Enforcement Officer Bridgit Baker, Building Inspector Plans Examiner Lukasz Lisowski, King County Green Building Communitywide Program Manager Kathleen Petrie, and King County C&D Program Manager Kinley Deller, *for discussion and direction*

[Agenda Bill - Draft Building Code and Draft Property Maintenance Code](#)

[Attachment 1 - Draft Ordinance No. 23-0576](#)

[Attachment 1 Exhibit A - Draft KMC 15.05 Building Codes](#)

[Attachment 1 Exhibit B - Draft KMC 15.10 Fire Codes](#)
[Attachment 1 Exhibit C - Draft KMC 15.20 Building Codes](#)
[Attachment 1 Exhibit D - Draft KMC 15.30 Construction Admin Codes](#)
[Attachment 2 - Follow-up Email to City Council](#)
[Attachment 3 - Draft Ordinance No. 23-0577](#)
[Attachment 3 Exhibit A - Draft KPMC 15.40](#)
[Attachment 4 - Property Maintenance Survey](#)
[Attachment 5 - Presentation](#)

Staff is returning to continue discussion from the March 20th Council Meeting. This presentation was split into two parts: 1) construction codes and 2) property maintenance code.

Part I: Construction Codes

There is a long list of required code changes, collectively known as building code or construction code. 11 different codes are being updated and one new code is being added. Each jurisdiction is required by the State of Washington to adopt the changes.

Councilmembers provided questions and comments about discouraging natural gas, encouraging electric use, what new homes will be required to have, and concerns about affordability.

The mandatory code changes will add an estimated \$14,150 to the price of new single-family residence in Kenmore.

Proposed amendments that support the City's Climate Action Plan:

Appendix T: solar-ready provisions for detached one- and two-family dwellings and townhomes.

Appendix Y: construction and demolition materials

Appendix P: construction and demolition materials

Appendix Z: must be deconstruction in lieu of demolition

These changes are not required but are for Council consideration based on Councilmember comments and suggestions from previous meetings as well as public feedback.

Part II: Property Maintenance Code

Changes were to the draft property maintenance code based off previous Council comments and direction as well as community feedback. The City's approach to code enforcement emphasizes compassion, safety, and education to achieve compliance to help all people love where they live.

The proposed changes to the Kenmore Property Maintenance Code (KPMC) include:

- Specifically addresses rodent harborage
- Disallows accumulation of garbage, sometimes referred to as hoarding
- Requires areas damaged by graffiti to be restored
- Requires vacant land and buildings to be secured in a clean, safe, and sanitary condition
- Establishes safety requirements for securing vacant structures
- Limits boarding to six months so that we don't have dilapidated structures that are boarded

Councilmembers appreciated the changes made to reflect community comments. There were questions about requiring garbage services and what would be required. Staff responded that it would be a separate ordinance from the current discussion. Discussion between Staff and Republic Services have already taken place about the topic.

Next steps for these items:

- Final edits
- Public hearing and Adoption scheduled for June
- Effective date to comply is July 1st

STUDY SESSION AGENDA

Traffic Calming Policy and Traffic Calming Treatment Types, presented by Engineering Director John Vicente and Traffic Engineer Tobin Bennett-Gold, *for discussion and direction*

[Agenda Bill - Traffic Calming Policy and Treatment Types](#)
[Attachment A - Draft Traffic Calming Policy](#)

Engineering Director John Vicente and Traffic Engineer Tobin Bennett-Gold presented to the Council the City's policy and elements of design the City has implemented over the last few years for traffic calming. People want slower speeds for safety, but some disagree on the methods of traffic calming the City chooses to implement.

The process of traffic calming policies includes:

1. Discovering the speed concerns.
2. Determining what the appropriate speed might be.
3. Comparing actual travel speeds to what we think speeds ought to be.
4. If there is a problem, resolving it with a plan.

The traffic calming toolbox of techniques includes:

- Horizontal deflection – stuff that makes you move your car back and forth.

- Vertical deflection – stuff that makes your car move up and down.
- Environment – cues that make you feel like driving slower.

Councilmembers appreciate the informative and tight presentation. Councilmembers hope that staff is working on public outreach for traffic calming techniques.

STAFF REPORTS

A. Land Acknowledgement Update, presented by DEIA Consultant Chanin Kelly-Rae

DEIA Consultant Chanin Kelly-Rae provided a status update on the research, collaboration, and alignment process in the development of the City's land acknowledgment statement. More time is needed to make sure the City does its due diligence and research to speak to and collaborate with tribal elders, tribal community members, liaisons, and professionals on the subject matter.

B. Updates from Interim Volunteer and Events Supervisor Maurita Colburn

Interim Volunteer and Events Supervisor Maurita Colburn updated the Council on the following:

- Kenmore Farmers Market begins in June 7th.
- Kenmore Farmers Market will now allow SNAP benefits to be used at qualifying vendors.
- King County offers an additional Senior Farmers Market program. Applications close on Friday, May 19th.
- A life jacket kiosk is now available at ʔaḥʔadis (Tl' awh-ah-dees) Park, thanks to Eagle Scout Troop 582.
- The Pride Flag raising will take place on June 1st at 7:30 AM.

C. Other – City Manager Rob Karlinsey.

City Manager Rob Karlinsey had no additional staff reports.

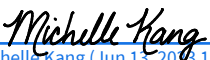
COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:57 PM.


Nigel G. Herbig (Jun 13, 2023 18:30 PDT)

Nigel Herbig, Mayor


Michelle Kang (Jun 13, 2023 13:17 PDT)

Michelle Kang, Acting City Clerk

City Council Regular Meeting Minutes from May 15, 2023

Final Audit Report

2023-06-14

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