

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, May 20, 2024**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
City Clerk Anastasiya Warhol
Communication and Tourism Manager Lauren Chomiak (Co-Clerk)
Community Development Director Debbie Bent
Principal Planner Todd Hall
Kenmore Police Chief Brandon Moen

Speaking Guests: Sheri Baker, Kenmore Waterfront Activities Center
Karol Osusky’s daughter, Eva Osusky Croasdale
Maureen Colaizzi, former Parks Project Manager

Public Comments Speaking Guests:
Patrick O’Brien, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
Stacey Valenzuela, Kenmore Resident
Jim Myers, Kenmore Resident
Tracy Banaszynski, Kenmore Resident

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATIONS

- A. Mayor Herbig proclaimed May 15, 2024 as Peace Officers Memorial Day. This proclamation was accepted by Kenmore Police Chief Brandon Moen.
[Peace Officers Memorial Day - May 15, 2024](#)
- B. Mayor Herbig proclaimed May 18, 2024 as Kids to Parks Day.
[Kids to Parks Day - May 18 2024](#)
- C. Mayor Herbig proclaimed June 2024 as Pride Month in the City.
[Pride Month - June 2024](#)
- D. Mayor Herbig proclaimed June 7, 2024 as National Gun Violence Awareness Day.
[National Gun Violence Awareness Day - June 7, 2024](#)

WHERE'S THE FUN?

City Manager Rob Karlinsey introduced guest Sheri Baker. Ms. Baker highlighted the recent Kenmore Waterfront Activity Fair hosted by the Kenmore Waterfront Activities Center (KWAC). In addition, Ms. Baker highlighted the dedication honoring Coach Karol Osusky. Osusky's daughter, Eva Osusky Croasdale was present.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here: <https://www.youtube.com/live/xL4Y-ffUHaI?si=DV0zZAmqByaqsyQU&t=1087>

CONSENT AGENDA

- A. Approve the City Council Regular Meeting Minutes from Monday, April 16, 2024.
[City Council Regular Meeting Minutes from April 15, 2024](#)
- B. Approve the City Council Regular Meeting Minutes from Monday, April 22, 2024.
[City Council Regular Meeting Minutes from April 22, 2024 \(Added 5/17\)](#)

- C. Approve the City Council Special Meeting Minutes from Monday, May 6, 2024.
[City Council Special Meeting Minutes from May 6, 2024 \(Added 5/16\)](#)
- D. Adopt Ordinance No. 24-0610, repealing the 2021 International Wildland-Urban Interface Code.
[Agenda Bill - Proposed Ordinance No. 24-0610](#)
[Attachment 1 - Proposed Ordinance No. 24-0610](#)
[Attachment 2 - Exhibit A to Proposed Ordinance No. 24-0610](#)
[Attachment 3 - Ordinance No. 24-0602](#)
- E. Authorize the City Manager to execute Contract No. 24-C3028 with Always Active Services, LLC for an amount up to \$813,915.85, which includes 10% construction contingency, for the 68th/Simonds restriping and NE 170th Sidewalk Improvements project.
[Agenda Bill - Contract No. 24-C3028](#)
- F. Authorize the City Manager to execute Interlocal Agreement 24-C3062 with Washington State Department of Transportation to share costs and coordinate a joint grant application for funds to replace fish passage barrier culverts on Tributary 0056 using the City's current on-call water engineering consultant and authorize the City Manager to increase existing on-call Agreement 19-C2012 by \$200,000.
[Agenda Bill - Interlocal Agreement 24-C3062](#)

MOTION: Councilmember Culver moved to approve the consent agenda items A-F outlined above. Councilmember Marshall seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATIONS

Introduction of New Employees: City Directors introduced Senior Permit Coordinator Andy Torres, Accountant Julie Yinger, and Project Manager Chuck Worek.

Recognition of Parks Project Manager Maureen Colaizzi: Community Development Director Debbie Bent highlighted the exceptional service of outgoing Parks Project Manager Maureen Colaizzi.

Demonstration of Kenmore Business Directory: Deputy City Manager Stephanie Lucash, Communications and Tourism Manager Lauren Chomiak, and Management Analyst Janet Quinn provided a demonstration of the Kenmore Business Directory which is found at <https://www.findkenmore.org/>.

BUSINESS AGENDA

- A. Comprehensive Plan Economic Development Element, presented by Community Development Director Debbie Bent and Principal Planner Todd Hall, *follow up discussion and review*

[Agenda Bill - Economic Development Element](#)

[Exhibit A - Revised Draft of Economic Development Element](#)

Ms. Bent and Mr. Hall revisited the recommendations made by the City Council following the March 18 joint Council/Planning Commission meeting. The suggestions and staff responses are captured in the agenda bill. The Council had no additional substantive edits.

- B. Northshore School District Comprehensive Plan Amendment and Rezone, presented by Community Development Director Debbie Bent and Principal Todd Hall, *for discussion and review only*

[Agenda Bill - NSD Comprehensive Plan Amendment and Rezone](#)

[Attachment 1 - Staff Report](#)

[Presentation - NSD Comprehensive Plan Amendment and Rezone](#)

Principal Planner Hall discussed a Comprehensive Plan Amendment and Rezone proposed by the Northshore School District (NSD). The proposal seeks to amend Kenmore's Comprehensive Land Use Map from Low Density Residential to Public/Private Facilities and rezone the City's Zoning Map from R4 Residential to Public/Semi-Public for a newly acquired property at 15226 Simonds Road NE. This 0.74-acre property, previously a private single-family residence, is adjacent to Inglemoor High School and is slated for inclusion in a future phased modernization project. Classified as a Type 5 (Council not Hearing Examiner) land use decision. The Planning Commission held a public hearing on the matter and offered a recommendation on April 2, 2024. The City Council must review the proposal and take action by December 31, 2024, as part of the Comprehensive Plan amendments identified in the Planning Commission's 2024 Work Plan Docket.

- C. Potential 2024 Ballot Measures to Address Operational Funding Needs: Metropolitan Park District (MPD) Ballot Measure for Parks Maintenance or a Public Safety Levy-Lid Lift Ballot Measure for Police Costs, presented by Deputy City Manager Stephanie Lucash, Finance & Administration Director Melinda Merrell, Community Development Director Debbie Bent, and Public Works Operations Director Jennifer Gordon, *for discussion and direction*

[Agenda Bill - Ballot Measure Options \(Added 5/17\)](#)

[Attachment 1 - 2019-2030 Public Works Parks & Facilities Maintenance Expenses Graph \(Added 5/17\)](#)

[Attachment 2 - 2019-2030 Public Safety Contract Costs Graph \(Added 5/17\)](#)

[Presentation - Funding Strategies \(Added 5/20\)](#)

City staff presented options to address Kenmore's operational funding needs through potential ballot measures, with the urgency stemming from the need for long-term financial stability. Staff recommendations were informed by the findings and suggestions of the Financial Sustainability Task Force, mobilized in January 2024. The goal of the presentation was to provide the Council with information to help them decide whether to pursue a ballot measure in 2024. Staff recommended either an MPD levy or a public safety tax levy if there was strong councilmanic support. Without strong Council support, staff suggested using one-time fund balance to sustain costs temporarily. The following specific ballot options were discussed:

1. **MPD and Park Levy:** Based on Attachment #1 (Council packet), staff recommended following the FSPTF recommendation for forming an MPD but increasing the initial levy to 20 cents. If the MPD were formed, there would be the potential for implementing a second higher levy for new park facilities, which would be implemented no sooner than 2027, only if all the elements for a park proposal on Lakepointe came together.
2. **Police and Public Safety Levy Lid Lift:** Based on Attachment #2 (Council packet), staff recommended following the FSPTF proposals for a six-year levy lid lift at 16 cents for police and public safety.

Individual Councilmembers expressed varying interests in both options. Hearing no consensus on the matter, a motion to end the discussion was made. City staff were given no direction to proceed at this time.

MOTION: Councilmember Culver moved to set aside the conversation for the time being. Councilmember Srebnik seconded the motion.
VOTE: 5 Yes – Culver, Loutsis, Srebnik, Sasson, Herbig. 2 No – Marshall, O’Cain. 0 Abstain. **MOTION CARRIED.**

STAFF REPORTS

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 10:34 PM.


Anastasiya Warhol (Jun 14, 2024 10:20 PDT)

Anastasiya Warhol, City Clerk


Nigel G. Herbig (Jun 14, 2024 08:17 PDT)

Nigel Herbig, Mayor