City of Kenmore
City Council Meeting
Regular Meeting Minutes
May 23, 2022

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Deputy Mayor Melanie O'Cain

Staff: City Manager Rob Karlinsey
Assistant City Manager Stephanie Lucash
City Attorney Dawn Reitan
Acting Clerk Sammie Roeun
City Engineer John Vicente
Environmental Services Manager Richard Sawyer
Development Services Director Bryan Hampson
Community Development Director Debbie Bent

Speaking Guests: Jenny Sayward, Northshore Pride Group
Patrick O'Brien, Kenmore Resident
Nadia Silver, Kenmore Resident
Carrie Bergstrom-Halls, Kenmore Resident
Janet Hays, Kenmore Resident
Kay Fontaine, Kenmore Resident
Katherine Pines, Kenmore Resident
Paul Lee, Kenmore Resident
Stacey Valenzuela, Kenmore Resident
Elizabeth Cox, Kenmore Resident
Jacquelyn Roumalis, Kenmore Resident
Marilyn K, Kenmore Resident
Karen Peterson, Plymouth Housing
Elsa Kings, ARCH
Rod Stevens, Business Street LLC

CALL MEETING TO ORDER – 7:00 PM

Mayor Herbig called the regular meeting to order.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

The agenda was approved as published.

PUBLIC COMMENT
The Council took comments from the public from approximately 7:15 p.m. to 7:49 p.m. Timestamped link included here: https://youtu.be/BChQQGFR4mg?t=1612

PROCLAMATIONS
Mayor Herbig issued the Pride Month Proclamation; it was accepted by Jenny Sayward of Northshore Pride Group.
Pride Proclamation - 2022

Mayor Herbig issued the National Gun Violence Awareness Day Proclamation
Gun Violence Awareness Day Proclamation - 2022

CONSENT AGENDA

A. Approve Total Check #s 49605 through 49685 totaling $618,162.56 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 5/06/22 in the amount totaling $178,930.64, and an ACH Payment to Road Construction NW in the amount of $157,058.65, and an ACH Payment to Thomco Construction in the amount of $117,877.52, and ACH Payment to WA Federal Bank in the amount of $110,910.47.
Voucher Approval Report Dated 5/13/22

B. Receive and File March 2022 Financial Report
Monthly Financial Report - March 2022

C. Authorize the City Manager to execute Contract 22-C2767 with Verra Mobility in the amount of $562,500 over 5 years to provide traffic safety camera services and equipment for the KAPE program
Agenda Bill- Verra Mobility Award KAPE Program

D. Adopt Resolution 22-382, Approving the 2022 Pedestrian Facilities Plan
Agenda Bill - 2022 Pedestrian Facility Plan
Resolution 22- 382 Adopting the 2022 Pedestrian Facilities Plan
2022 Pedestrian Facilities Plan - FINAL

The Council agreed to pull item D from the consent agenda: Adopt Resolution 22-382, Approving the 2022 Pedestrian Facilities Plan off the consent agenda.

MOTION: Councilmember Baker moved to approve the consent agenda including items A-C outlined above. Councilmember Marshall seconded the motion.
VOTE: 6 For, 1 Against, 0 Abstain, MOTION CARRIED.

D. Adopt Resolution 22-382, Approving the 2022 Pedestrian Facilities Plan
Agenda Bill - 2022 Pedestrian Facility Plan
Resolution 22- 382 Adopting the 2022 Pedestrian Facilities Plan
2022 Pedestrian Facilities Plan - FINAL

MOTION: Councilmember Kugler moved to approve Resolution 22-382 as amended, removing the NE 185th Tolt Trail 73rd-80th Project #92. Councilmember Pfeil seconded the motion.
VOTE: 7 For, 0 Against, 0 Abstain, MOTION CARRIED.

BUSINESS AGENDA

A. **Affordable Housing Development Proposal Update, presented by Assistant City Manager/ ARPA Administrator Stephanie Lucash, *for Discussion***
City Council Agenda Bill - Affordable Housing Update for Council - May 2022
Affordable Housing Council Presentation - May 23, 2022

Assistant City Manager Stephanie Lucash gave the council an update on the Affordable Housing Development Proposal (RFP 22-C2789, 6532 Bothell Way NE). Ms. Lucash announced that the City has selected Plymouth Housing as the City partner based on the proposal submitted as part of the RFP process. Karen Peterson, Chief Real Estate Officer at Plymouth Housing also joined the meeting. The Plymouth Housing proposal unveils a "Kenmore Senior Housing" plan, seeking to create 100 units of affordable housing with a mix of studios and one-bedroom units. The focus of the project is seniors, veterans, and individuals with disabilities. All units will serve those residents with an average median income of 30% or less.

The Council expressed shock, excitement, and overwhelming support for the proposal and the project.

STUDY SESSION AGENDA

A. **Downtown Revitalization with guest Rod Stevens of Business Street, LLC**
Agenda Bill - Downtown Revitalization

Rod Stevens advised that the central question is: 'How do we get good development in downtown Kenmore?' Rod explained that revitalization, housing, equity, and jobs, all work together to create a thriving community. The City has incredible assets, including its proximity to other urban hubs, and the beautiful lakefront. One challenge to confront is the overall condition of the streets which may detract investors - streets which favor cars and not pedestrians. One strategy to revitalize downtown Kenmore would be to move the City Center "bullseye" and focus on creating offerings for youth. An example of this is, during the course of future development, create mixed use buildings serving younger people, such as a 'maker space' or a Boys and Girls Club location. Mr. Stevens also briefly touched on the following elements that could possibly be beneficial for Kenmore:

- Create a Downtown Plan
- Develop City-Owned Sites
- Consider Air-Rights
- Invest in Head-of-the-Lake Branding
- Invite Cutting-edge Industry
- Develop a regional waterfront park

The Council was appreciative of the presentation and looks forward to discussing any next steps in the future.

BUSINESS AGENDA - CONTINUED

B. National Pollutant Discharge Elimination System (NPDES) Surface Water Permit Update, presented by Environmental Services Manager Richard Sawyer*, for Information*

Agenda Bill - NPDES and Storm Water Management
Presentation - Surface Water Management & NPDES

Environmental Services Manager Richard Sawyer explained that Federal Clean Water Act is maintained through the monitoring of pollutants from a human generated source into U.S. waters, explicitly authorized under a National Pollutant Discharge Elimination System (NPDES) permit. There are a multitude of conditions, standards, reporting requirements, monitoring and assessment requirements and responsibilities outlined in the permit; however, the core of the permit is the Stormwater Management Program (SWMP). The City's Stormwater Management Plan includes the following components:

- Stormwater Planning
- Public Education and Outreach
- Public Involvement and Participation
- MS4 Mapping and Documentation
- Illicit Discharge Detection and Elimination
- Controlling Runoff from New Development, Redevelopment and Construction Sites
- Operations and Maintenance
- Source Control Program for Existing Development
- Total Maximum Daily Load (TMDL)
- Structural Stormwater Controls

Continued compliance and support of the Clean Water Act will require financial resources. Mr. Sawyer noted that new sources, identified in the city's 2018 SWM rate study and supported by rate increases implemented in 2019, will be proposed in the 2023-2024 biennium budget. Stormwater utility rates should continue being reviewed periodically and adjusted accordingly to provide a sustainable revenue source for NPDES requirements. The City foresees the hiring of additional staff to complete this ongoing work.

STAFF REPORTS

In-Person Hybrid Meetings Discussion and Action - Anastasiya Warhol, City Clerk
Resuming In-Person Meetings Staff Memorandum - May 2022

In the absence of the City Clerk, City Manager Rob Karlinsey mentioned that the City recently ran a successful mock hybrid meeting. Hybrid meetings will require two staff persons to manage both the physical space, as well as the virtual zoom webinar. A rough estimate for the additional staffing is between $12,000-17,000 annually. Attorney Dawn Reitan also noted that the Council Rules and Procedures might need to be amended to address remote participation. The Council agreed to continue investments in the hybrid Council meeting model.

Intersection Widths/Curb Bulbs on Juanita Drive - John Vicente, City Engineer
Intersection Widths-Curb Bulbs Staff Report - May 2022

MOTION: Councilmember Pfeil moved to widen crossing distance at 163rd by two feet. Deputy Mayor O'Cain seconded the motion.
VOTE: 5 For, 2 Against, 0 Abstain, MOTION CARRIED.

State Planning Grant Opportunity - Debbie Bent, Community Development Director Planner Lauri Anderson unveiled a grant opportunity provided by the Department of Commerce. Preliminary, the Planning Commission is in support of duplexes and triplexes being allowed in the quarter mile of the City's two main transit corridors (a form of missing middle housing). The grant deadline is June 9. Grant funds will likely go toward consultant work to analyze missing middle types and proposals in Kenmore. Council consensus was gathered in support of the Mayor signing the grant letter.

COUNCILMEMBER REPORTS & COMMENTS

The City Council agreed to discuss an amended coffee with council format in July.

ADJOURNMENT

Mayor Herbig adjourned the meeting at 11:15 p.m.

Nigel Herbig (Jun 14, 2022 12:05 PDT)

Nigel Herbig, Mayor

ATTEST:

Anastasiya Warhol (Jun 14, 2022 13:37 PDT)

Anastasiya Warhol, City Clerk

City Council May 23, 2022 Regular Meeting

Final Audit Report 2022-06-14

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