City of Kenmore
City Council Meeting
Regular Meeting Minutes
Tuesday, May 27, 2025

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O'Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: Interim City Manager Stephanie Lucash
Interim Deputy City Manager Tambi Cork
City Attorney Dawn Reitan
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Public Works Operations Director Jennifer Gordon
Events & Volunteer Coordinator Alison Jenkins
Streets & Surface Water Supervisor Chase Walker
Maintenance Worker Brad Burlinson
Engineering Director John Vicente

Speaking Guests: Susan Vossler, Proclamation Recipient
Connections Health Crisis Center Medical Director Dr. Kyle Jasper
EvergreenHealth Chief Executive Officer Dr. Ettore Palazzo

Public Comments Speakers:
Steve Yoder, Kenmore Resident

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE
Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL
The agenda was approved as presented.

PROCLAMATIONS
Mayor Herbig proclaimed June 2025 to be Pride Month in the City of Kenmore; Eastside Pride Board Member Susan Vossler accepted the proclamation.
Pride Month - June 2025

Mayor Herbig proclaimed June 2025 to be Gun Violence Awareness Month in the City of Kenmore.
National Gun Violence Awareness Month - June 2025

WHERE'S THE FUN?
Interim City Manager Stephanie Lucash highlighted the Inglemoor Rowing Club. Inglemoor Rowing Club made history, winning both the U19 Women's Varsity 8+ and Coxed 4+ at Youth Regionals—earning spots at Nationals in Florida. Led by Coach Douglas van Gelder, the self-funded team saw record participation, seven A finals, and six athletes committed to top NCAA programs. It's their fourth Nationals trip—and the first with two boats.

PUBLIC COMMENTS
The City Council received comments from the public.
Timestamped link here:
https://www.youtube.com/live/uYNZCmMyTAI?si=GYlus4_eswYM0xDl&t=747.

CONSENT AGENDA
A. Approve City Council Special and Regular Meeting Minutes of Monday, April 21, 2025.
City Council Special and Regular Council Meeting of Monday, April 21, 2025 (added 5/23)

B. Approve the City Council Regular Meeting Minutes of Monday, April 28, 2025.
City Council Regular Meeting Minutes of Monday, April 28, 2025 (added 5/23)

C. Approve the City Council Special Meeting Minutes of Monday, May 5, 2025.
City Council Regular Meeting Minutes of Monday, May 5, 2025 (added 5/23)

D. Approve Total Check #s 56255 through 56321 totaling $458,358.11, Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 05/02/2025 in the amount totaling $301,370.58, and Total EFT Payments #s 1835 through 1837 totaling $50,127.12, and Total Wire Transfers totaling $2,017,228.34.
Voucher Certification & Approval 04/26/2025 - 05/09/2025

MOTION: Approve the consent agenda outlined above.
Moved by Srebnik; seconded by Loutsis.
VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

PRESENTATIONS

New Staff Introductions

- Public Works Operations Director Jennifer Gordon introduced Allison Jenkins, Events and Volunteer Coordinator.
- Streets & Surface Water Supervisor Chase Walker introduced Brad Burlison, Maintenance Worker.

Medical Director Dr. Kyle Jasper provided an update on the Connections Health Crisis Center.
Presentation - Kirkland Crisis Response Center Connections (added 5/27)

Chief Executive Officer Dr. Ettore Palazzo provided the EvergreenHealth 2025 State of Healthcare
Presentation - 2025 EvergreenHealth State Healthcare Update (added 5/23)

BUSINESS AGENDA

Ordinance No. 25-0628, Updating Title 12 and Title 18 of the Kenmore Municipal Code (KMC), presented by Engineering Director John Vicente, *for adoption*
Agenda Bill - Title 12 and Title 18 Amendments
Attachment A - Ordinance No. 25-0628
Attachment B - Title 12 Amendments, redlined (updated 5/21)
Attachment C - Title 18 Amendments, redlined
Attachment D - Title 12 Amendments, clean version (updated 5/21)
Presentation - KMC Title 12 and Title 18 Amendments

Engineering Director John Vicente explained that the following chapters in Title 12 and Title 18 have proposed amendments:

- 12.05 – General Provisions
- 12.70 – Sidewalk, Planting Strips, and Street Trees
- 18.35 – Development Standards, Landscaping

The purpose of the amendments is to update the City requirements for right of way maintenance, provide clarification on some items, consolidate landscape requirements to Title 12, and remove redundancies/conflicts. See Attachment B and C for the changes proposed (Attachment D provides a clean version of Title 12 with redlines shown as approved).

Landscape maintenance requirements for private property owners were evaluated for possible exemptions. After review by staff, it is recommended that no changes be made to the current language, which already provides the City Manager with the authority to waive maintenance requirements under 12.70.050 and 12.70.080. Staff will include within its internal right of way code compliance policies language to address the issues raised by Council. The current language in the code is as follows:

- Section 12.70.050 H – Right-of-way vegetation maintenance: "Certain planting strips, sidewalks, unimproved right-of-way, and other right-of-way areas may be maintained by the City at the city manager's discretion."

- Section 12.70.080 – Exemptions from KMC 12.70.030 and 12.70.050 permitted when: "Other exemptions based upon standards which shall be established by the department."

MOTION: Adopt Ordinance No. 25-0628, updating Title 12 and Title 18 of the Kenmore Municipal Code (KMC).
Moved by Culver; seconded by Deputy Mayor O'Cain.
VOTE: 7 Yes – Culver, Sasson, Marshall, Srebnik, Loutsis, O'Cain, Herbig; 0 No; 0 Abstain.
MOTION PASSES.

STAFF REPORTS

Interim City Manager Stephanie Lucash reported on the City Staff participating in an immersive work session on the 7 Habits of Highly Effective People. In addition, the State Auditor's Office is undergoing a lean audit focusing on front desk operations; results to be shared later.

COUNCILMEMBER REPORTS & COMMENTS

Council discussed having more information on a noise monitoring pilot program - Council agreed to wait for Chief Moen to come back to gather more information.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:15 PM.

Nigel Herbig (Jun 27, 2025 10:10 PDT)

Nigel Herbig, Mayor

Anastasiya Warhol (Jun 24, 2025 15:23 PDT)

Anastasiya Warhol, City Clerk

City Council Regular Meeting Minutes of Tuesday, May 27, 2025

Final Audit Report 2025-06-27

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