

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, June 16, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig (*excused*)
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: Interim City Manager Stephanie Lucash
Interim Deputy City Manager Tambi Cork
City Attorney Dawn Reitan
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Finance & Administration Director Melinda Merrell
Assistant City Manager/Community Development Director Debbie Bent
Senior Planner Brittany Chue
Environmental Services Director Richard Sawyer

Speaking Guests: Deanna Dawson, Association of Washington Cities (AWC) CEO

Public Comments Speaking Guests:
Wael Othman, Edmonds Resident
Hussam Othman, Kenmore Resident
Joyce Shui, Bellevue Resident
Jamie Cho, Bellevue Resident
Zhen Jin, Kenmore/Seattle Resident
Patrick O’Brien, Kenmore Resident
Stacey Valenzuela, Kenmore Resident (*virtual*)

CALL REGULAR MEETING TO ORDER

Deputy Mayor O’Cain called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Deputy Mayor O’Cain read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Deputy Mayor O’Cain led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATION

The Kenmore City Council proclaimed June 19, 2025 as Juneteenth throughout the City of Kenmore (Councilmember Culver read the proclamation).

[Proclamation - Juneteenth](#)

WHERE’S THE FUN?

Interim City Manager highlighted the Inglemoor Rowers and their recent performance and the Pancake Breakfast at the Northshore Fire Department.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here:

https://www.youtube.com/live/xbehjfVJOvs?si=E3RbYz2ArkX_hQQa&t=526

CONSENT AGENDA

- A. Approve the City Council Special Meeting Minutes of Monday, June 2, 2025.
[City Council Special Meeting Minutes of Monday, June 2, 2025 \(added 6/13\)](#)
- B. Approve Total Check #s 56322 through 56398 totaling \$886,725.33, Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 05/16/2025 in the amount totaling \$302,513.82, and Total EFT Payments #s 1838 through 1853 totaling \$76,211.12, and Total Wire Transfers totaling \$923,519.86.
[Voucher Certification & Approval 5/10/2025 - 5/23/2025](#)

MOTION: Approve the consent agenda outlined above.

Moved by Marshall; seconded by Culver.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATION

Association of Washington Cities (AWC) CEO Deanna Dawson presented an AWC Update presentation to the Council.

[Presentation - The Association of Washington Cities \(AWC\) \(added 6/9\)](#)

BUSINESS AGENDA

- A. First Quarter 2025 Financial Report, presented by Finance & Administration Director Melinda Merrell, *to receive and file*

[Agenda Bill - 1st Quarter 2025 Financial Report](#)

[Attachment - 1st Quarter 2025 Financial Reports](#)

[Presentation - 1 Quarter 2025 General & Other Revenue Funds \(added 6/16\)](#)

The City of Kenmore's 1st Quarter 2025 Financial Report (through March 31, 2025) reflects that General Fund revenues totaled \$3.5 million (10% of budget) and expenditures totaled \$3.7 million (9.8% of budget), resulting in a shortfall of \$198,924 for the quarter. Revenues were below target primarily due to the timing of property tax receipts (typically received in April), and expenditures came in low because police contract invoices for February and March were processed in April. Development fees and permits exceeded projections at 21.2% of budget, and investment interest earned \$99,581, or 22.1% of budget. The General Fund reserve balance was strong at \$9.9 million. Other key funds, such as Street, KAPE, Public Works Operations Center (PWOC), Surface Water Management, and Impact Fee funds, were performing within expected ranges, with no significant variances.

- B. Zoning Regulation Amendments for Parcels Adjacent to Swamp Creek near SR 522/80th Avenue NE where Interim Regulations Currently Apply, presented by Assistant City Manager/Community Development Director Debbie Bent and Senior Planner Brittany Chue, *for discussion and direction*

[Agenda Bill - Zoning Regulation Amendments](#)

[Attachment 1 - Staff Memo](#)

[Attachment 2 - Presentation \(updated 6/16\)](#)

Debbie Bent and Brittany Chue provided a presentation and background on potential zoning regulation amendments for 13 parcels adjacent to Swamp Creek near SR 522/80th Ave NE, where interim zoning currently applies. The goal is to develop permanent zoning that encourages pedestrian-oriented, mixed-use, and affordable housing development supported by transit, while also promoting environmental protection informed by a recent Swamp Creek study. The history of transit-oriented development (TOD) zoning and interim regulations was reviewed, along with existing zoning, shoreline standards, and recent environmental findings. Staff posed key policy questions for Council discussion regarding whether to retain or amend existing zoning

(R12, R18, R24, Urban Residential, UC East) or modify regulations based on the Swamp Creek assessment.

Community Development Director Debbie Bent will return to the Council with draft recommendation reflective of Council's limited directions.

- C. Chinook Salmon Conservation Planning in Water Resource Inventory Area (WRIA 8) Interlocal Agreement Renewal, presented by Environmental Services Director Richard Sawyer, *for discussion and approval*
[Agenda Bill - WRIA 8 Interlocal Agreement](#)
[Attachment 1 - WRIA 8 Interlocal Agreement](#)
[Presentation - WRIA 8 Interlocal Agreement Briefing \(added 6/16\)](#)

Richard Sawyer, Environmental Services Director, presented the WRIA 8 Interlocal Agreement renewal. The agreement supports the regional Chinook Salmon Conservation Plan in WRIA 8 (Lake Washington, Sammamish River, Cedar River areas), active since 2001. The partnership has secured \$38M in grants and implemented over 200 habitat projects. The renewed agreement will guide recovery efforts through 2035. Kenmore's estimated contribution is ~\$100,000 over 10 years, funded through the Surface Water Management budget. The request is to authorize the Interim City Manager to sign the agreement.

MOTION: Authorize interim City Manager to execute interlocal agreement for Chinook Salmon Conservation Planning for the Watershed Basins within Water Resource Inventory Area (WRIA) 8

Moved by Culver; seconded by Loutsis.

VOTE: 6 Yes – Culver, Marshall, Sasson, Srebnik, Loutsis, O'Cain; 0 No; 0 Abstain.

MOTION PASSES.

STAFF REPORTS

- A. Environmental Services Director Richard Sawyer provided an update on aquatic weed management.

COUNCILMEMBER REPORTS & COMMENTS

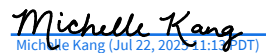
ADJOURNMENT

Deputy Mayor O'Cain adjourned the meeting at approximately 10:04 PM.



Nigel Herbig (Jul 23, 2025 14:30:50 PDT)

Nigel Herbig, Mayor



Michelle Kang (Jul 22, 2025 11:11:11 PDT)

Michelle Kang, Acting City Clerk

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Final Audit Report

2025-07-23

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