

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, July 8, 2024**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Rob Karlinsey
City Attorney Dawn Reitan – Virtual
Deputy City Clerk Michelle Kang
Communications and Tourism Manager/Acting Deputy City
Manager Lauren Chomiak
Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim

Speaking Guests: Betsy BeMiller, Anti-Bias Trainer
Juliana Pooley, DEIA Advisory Committee Member

Public Comments Speaking Guests:
Jennifer Anderson, Kenmore Resident
Stacey Valenzuela, Kenmore Resident
Patrick O’Brien, Kenmore Resident
Corina Pfeil, Kenmore Resident
Dakota Rash, Lake Forest Park Resident
Tracy Banaszynski, Kenmore Resident
Dwight Thompson, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
Nancy Hansen, Kenmore Resident – Virtual

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

WHERE'S THE FUN?

Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim highlighted Kenmore's participation in the Seattle Pride Parade on June 30, 2024 where residents of Kenmore joined in walking in the parade and reminding the community that Kenmore is a welcoming City where all people love where they live.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here:

https://www.youtube.com/live/V4mZWYb0_Es?si=rRkCZFgs47ty37Sc&t=201

CONSENT AGENDA

- A. Approve the City Council Special and Regular Meeting Minutes from June 17, 2024.
[City Council Special and Regular Meeting Minutes from June 17, 2024](#)
- B. Approve Total Check #s 54501 through 54572 totaling \$2,270,363.80, and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 6/14/2024 in the amount totaling \$292,336.19.
[Voucher Certification and Approval 6/8/2024 through 6/21/2024](#)

MOTION: Councilmember Srebnik moved to approve the consent agenda outlined above. Councilmember Loutsis seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

STUDY SESSION - TRAINING

Working with Our Biases - Anti-Bias Training, presented by Betsy BeMiller, Consultant and Principal of Workplace Resolutions, LLC

[Presentation - Working with Our Biases](#)

[Participant Packet](#)

Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim introduced this evening's trainer, Betsy BeMiller, to the Council. Ms. BeMiller engaged the Council in an anti-bias training.

BUSINESS AGENDA

Diversity, Equity, Inclusion, and Accessibility (DEIA) Strategic Action Plan and 5-Year Roadmap Annual Report, presented by Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim, *for discussion*

[Agenda Bill - DEIA Annual Report](#)

[Attachment 1 - DEIA Policy](#)

[Attachment 2 - DEIA Strategic Plan](#)

[Attachment 3 - DEIA 5-Year Roadmap](#)

[Attachment 4 - Resolution No. 20-348](#)

[Attachment 5 - Equity Framework Tool](#)

[Presentation - DEIA Annual Update 2024](#)

Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim presented to the Council the Diversity, Equity, Inclusion, and Accessibility (DEIA) Strategic Action Plan and 5-Year Roadmap annual report. An annual report was added to the requirements as part of the strategic plan. This report includes progress on each of the goals, including specific objectives, as well as updates on the DEIA advisory committee and multiple DEIA training courses for Staff and City Council.

STAFF REPORTS

- A. DEIA Equity Toolkit Training, presented by Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim and DEIA Advisory Committee Member Juliana Pooley

[DEIA Equity Framework Tool](#)

[Presentation - DEIA Equity Toolkit Training](#)

DEIA Advisory Committee Member Juliana Pooley presented to the Council the DEIA Equity Toolkit training. Using the City Council Rules and Procedure 2.4 Virtual Public Comment, Councilmembers practiced using the equity tool questions in discussion with Staff about the current procedures in place for virtual public comments.

- B. Website Accessibility Tool Demonstration, presented by Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim

Assistant to the City Manager/DEIA Coordinator Garrett Oppenheim demonstrated the website accessibility tool on the City's website, located on the bottom right corner.

COUNCILMEMBER REPORTS & COMMENTS

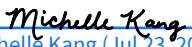
The Council agreed to add discussion on declaring a climate emergency to a future agenda meeting, prior to the budget season.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 10:17 PM.


Nigel G. Herbig (Jul 24, 2024 21:47 PDT)

Nigel Herbig, Mayor


Michelle Kang (Jul 23, 2024 07:54 PDT)

Michelle Kang, Deputy City Clerk

City Council Regular Meeting Minutes from July 8, 2024

Final Audit Report

2024-07-25

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