City of Kenmore

City of Kenmore - 18120 68th Avenue NE Kenmore, WA 98028 Phone: 425-398-8900
Agendas also available at www.kenmorewa.gov E-mail: cityhall@kenmorewa.gov

City Council Regular Meeting Agenda

July 12, 2021, 7 PM

VIA ZOOM - LINK: https://us02web.zoom.us/j/84273023314

Or iPhone one-tap :
US: +12532158782,,84273023314# or +13462487799,,84273023314#
Or Telephone: Dial US: +1 253 215 8782
Webinar ID: 842 7302 3314

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. PROCLAMATION

A. Americans with Disabilities Act
Americans with Disabilities Act - Proclamation 2021

VI. PRESENTATION

A. **Key to the City** presented to Kevin and Mary Daniels

B. Bothell Kenmore Chamber of Commerce Update by Executive Director Brittaney Caldwell
2021 State of the Chamber - City of Kenmore Update

VII. PUBLIC COMMENTS

A. We want to welcome our community members to the Council's meeting. In this forum, the Council cannot engage or dialogue with the public; the primary role of the Council is to listen. All comments must be addressed to the Mayor and City Council. Please use the "raise hand" feature if you wish to speak. The Clerk will acknowledge your request and call your name when it is your turn. Your time will start when we confirm that we can hear you. Please state your name, city of residence for the record and keep your comments to the allotted time. Your time cannot be granted to another and your clock time will not be reset unless there are extenuating circumstances *and* the Presiding Officer has expressly allowed it. Screen-sharing is not allowed; you can submit materials to the Council or Clerk in advance. This meeting is being recorded. Thank you for taking the time to express your comments.

VIII. CONSENT AGENDA

A. Approve Total Check #s 47515 through 47597 totaling $4,369,285.37 and payroll check #s 10167 & 10168 dated 06/18/2021 totaling $561.32 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 06/18/2021 totaling $168,408.78. Plus, an ACH Payment to Thomco Construction in the amount of $533,133.43
Voucher Approval Report Dated 6/25/21

B. Resolution No. 21-367, Approving and Interfund Loan from the Strategic Opportunities Fund to the Public Works Shop Fund
Agenda Bill - Interfund Loan 2021

C. Affirm and Adopt Ordinance 21-0526, amending the Capital Improvement Plan
Ordinance 21-0526, Amending the 2021-2026 CIP

D. Grant Easement to Puget Sound Energy (PSE) for Installation of Electric Service Connection to Squire's Landing Park (renamed ƛ' a Xw a d i s Park)
Agenda Bill - PSE Power Easement
Attachment 1 - Project Power Site Plan
Attachment 2 - PSE Handhole Site Plan
Attachment 3 - Draft Easement Agreement Exhibit AB

E. Grant Easement to Northshore Utility District (NUD) for future maintenance of Utility Service Connections to Squire's Landing Park (renamed ƛ' a Xw a d i s Park)
Agenda Bill - NUD Easement
Attachment 1 - NUD Easement Site Plan

IX. BUSINESS AGENDA

A. King County Countywide Growth Center, presented by Community Development Director Debbie Bent, and Principal Planner Lauri Anderson, *for Discussion and Direction*
Agenda Bill - Countywide Growth Center
Attachment 1-Proposed-2021-KCCPP
Attachment 2 - Candidate CW Centers
Attachment 3 - Downtown Center

B. Diversity, Equity, and Inclusion Consultant Selection, presented by Human Resources Manager Leanora Palaña, *for Approval*

Agenda Bill - DEI Consultant Selection

X. STAFF REPORT

XI. COUNCILMEMBER REPORTS & COMMENTS

XII. ADJOURNMENT

Upcoming Meetings:

A. July 19, 2021
July 26, 2021

City of Kenmore, Washington

Americans with Disabilities Awareness

PROCLAMATION

WHEREAS, the Americans with Disabilities Act (ADA) was passed on July 26, 1990 to ensure the civil rights of people with disabilities and usher in an era of independence, freedom of choice, control of their lives, and fair opportunity without barriers; and

WHEREAS, the Americans with Disabilities Act embraces the precept that disability is a natural and normal part of the human experience that should not diminish a person's right to fully participate in all aspects of society; and

WHEREAS, by providing equal access to education, employment, entertainment, facilities, and more, the ADA has been crucial in creating policies, practices, and views to foster a more inclusive environment; and

WHEREAS, the City actively partners with organizations that work with clients and communities to bring forth the promise of hope and freedom that is envisioned by the passage of the ADA; and

WHEREAS, on September 14, 2020, the City Council adopted Resolution No. 20-348, affirming the focus on Diversity, Equity, and Inclusion and providing a framework to develop DEI Policies; and

WHEREAS, in April 2021, the City embarked on the creation of an ADA Transition Plan, aiming to bring pedestrian facilities into compliance with federal guidelines; and

WHEREAS, in developing policies, the City will strive to engage diverse communities within Kenmore, including those impacted by disabilities; and

WHEREAS, the City reaffirms its commitment to being a safe, inclusive, and welcoming community for people with disabilities and will continue to implement policies and programs supportive of this commitment.

NOW, THEREFORE, I, David Baker, Mayor of the City of Kenmore, on behalf of the City Council, do hereby proclaim **July 26, 2021, as Americans with Disabilities Act Awareness Day** throughout the City of Kenmore. We encourage all Kenmore residents to celebrate the 31st anniversary of this civil rights law and the many contributions of individuals with disabilities to our community. **IN WITNESS WHEREOF, signed this 12th day of July 2021**.

Signed: _____ Attested: _____

Mayor David Baker Anastasiya Warhol, City Clerk

Bothell Kenmore CHAMBER

2021

Bothell Kenmore Chamber Update

July 12, 2021

Bothell Kenmore Chamber Update

1. About the Chamber
2. 2020 Highlights
3. Partnership between the Chamber & the City of Kenmore

Bothell Kenmore CHAMBER

2021 – 2022
BOARD OF DIRECTORS CHAIR

Carmin Dalziel

NORTHSHORE SCHOOLS FOUNDATION

Bothell Kenmore CHAMBER

2021 Chamber Board of Directors

Welcome New Board Members:

Jamyang Dorjee, Community Transit

Erik Moen, Corpore Sano Physical Therapy

Marne Garcia, 9Round Kickboxing

Brittany Thody, BECU Thrasher's Corner

Bothell Kenmore Chamber Board

Chair:
Carmin Dalziel, Northshore Schools Foundation

Immediate Past Chair:
Andrea Schafer, Edward Jones

Vice Chair:
Brooke Knight, Northshore Senior Center

Secretary:
Jen Boyd, Cairn Brewing

Treasurer:
Cheryl Bosh, Banner Bank

Second Vice Chair:
Ryan Mills, First Financial Northwest Bank

Marne Garcia, 9Round Kickboxing
Danica Cardin, Alexa's Café & Catering
Brittany Thody, BECU Thrasher's Corner
Dr. Eric Murray, Cascadia College
Matt Isenhower, Chick-fil-A Bothell
Jeanie Ashe, City of Bothell
Rob Karlinsey, City of Kenmore

Jamyang Dorjee, Community Transit
Erik Moen, Corpore Sano Physical Therapy
Shawna Pitts, Country Inn & Suites
Mia Wyatt, HR Kinections
Lisa Youngblood Hall, Northshore School Dist.
Sandy Lane, Sandy Lane Homes NW

Bothell Kenmore CHAMBER

Bothell Kenmore Chamber Staff

Brittany Caldwell

Executive Director

Maurita Colburn

Member & Community Relations Manager

Eve Livingston

Office Manager

Lynne Lynch

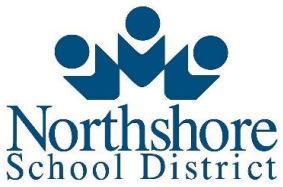
World's Best Volunteer

Elizabeth Tackett

Marketing Manager

Bothell Kenmore CHAMBER

Our Community Partners



Bothell Kenmore CHAMBER

Our Patron Members

LZL CONSTRUCTION, INC.

Crossroad SIGN

TEND HOME TEAM

AT&T

BizDiversity Multi-Cultural Business Community

BANNER BANK

SUNDANCE Energy Services, Inc.

COUNTRY INN & SUITES BY RADISSON

Chick-fil-A

ALEXA'S cafe + catering

What We Do

We represent nearly 400 members from throughout our community

For over 15 years we have been actively involved in:

- **Local economic prosperity**
- **Supporting and promoting businesses**
- **Fostering strategic partnerships for our members**
- **Serving as the official Bothell Visitor Center**
- **Developing an active and vibrant community**

We produce over 90 events and meetings each year for our members to connect with other business representatives and the community.

Bothell Kenmore
CHAMBER
2020
Highlights

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Thank You to Our Partners!

KENMORE BY THE LAKE

City of Bothell™

King County

Snohomish County

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Personal Protective Equipment (PPE) Distribution to the Business Community

Snohomish County SAFE START KIT

King County

KENMORE BY THE LAKE

We distributed over 675 PPE Kits to our businesses

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

PPE Distribution – Thank You City of Kenmore!

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

COVID-19 RESOURCES

Over 120 Helpful Links!

- WA State Business, Employer, and Employee Resources
- WA State Governor's News & Updates
- King & Snohomish Counties Departments of Health Tips & Guidelines
- Grants & Relief Programs
- SBA Resources
- Webinars, Tools, Checklists
- Unemployment Insurance Assistance
- Employment Security Program Guidelines
- Guides, Checklists & Communication Materials to Re-open Safely
- Human Resources Information
- Working Remotely Resources

BothellKenmoreChamber.org

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

New Member Promotions: Operation Take-Out

- RESTAURANTS & BAKERIES -

Aeipathy Patisserie – 425-375-3299
Menu or Website

Alexa's Cafe & Market on Main – 425-402-1754
Menu or Website

Amaro Bistro – 425-485-2300
Menu or Website

Beardslee Public House & Brewery – 425-286-1001
Menu or Website

PinkaBella Cupcakes – 425-877-1957
Menu or Website

Poquitos Bothell – 425-949-7680
Menu or Website

Revolve True Food & Wine Bar – 425-287-6420
Menu or Website

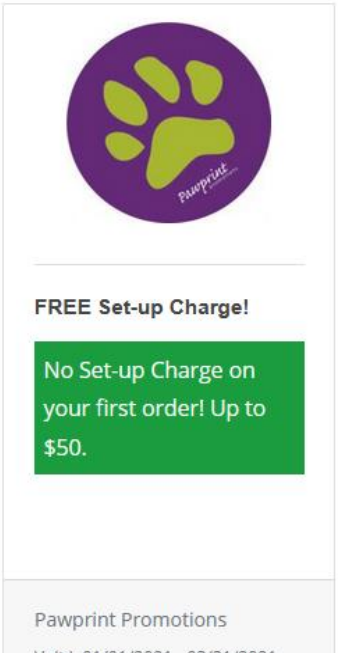
Russell's Restaurant – 425-892-8492
Menu or Website

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

New Programs for Members

- Local Discount Deals on our Website
- Job Postings on our Website



Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Advocacy Efforts

- Legislative Agenda & Priorities
- Business Relief Funding
- 15% Restaurant Delivery Fee Cap
- Human Resource Funding
- Transportation Funding

Bothell Kenmore CHAMBER

EAST KING CHAMBERS COALITION

2021 Chamber Coalition Delegates:

Ryan McIrvin, UW Bothell
Erik Moen, Corpore Sano Physical Therapy

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Virtual Events

Transitioned Existing Events & Meetings to Virtual Events

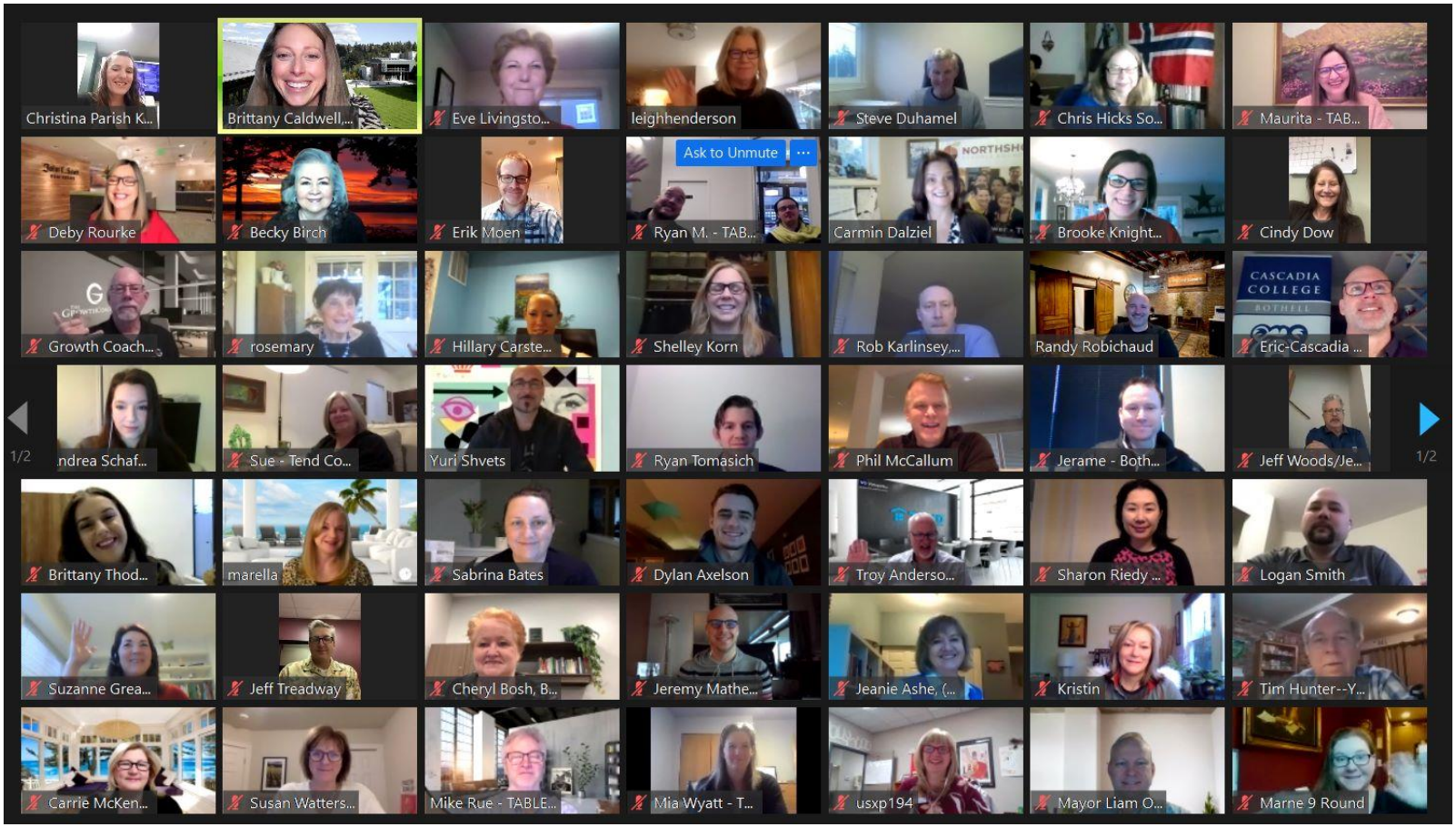
Add New Virtual Events

- Speaker Events
- Noon-Time Networking
- Fly Away 5K
- Holiday Window Decorating Tour and Contest

We hosted over 75 Virtual Chamber events to connect our community!

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:
Virtual Events



Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Virtual Events: Speaker Events

Professional Development

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Virtual Events: Noon-Time Networking

Join us for a friendly casual online event to grow your business and make new friends & connections.

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Virtual Events: Fly Away 5K

176 people **31** pets **4** different states including WA, WI, OR and TX!

BEST COSTUME/OUTFIT
Griffith/Rush Drake
Insurance Group Staff

BEST TRAIL/TREADMILL
Marella & Arnold
Alejandrino at Lake Chelan

BEST PET
Katie DiNello Gets
Kisses From Ellie

Thank You Fly Away 5K Sponsors!

KENMORE BY THE LAKE
Bothell Kenmore CHAMBER
KENMORE Pediatric DENTISTRY
B|E|C|U
BASTYR CENTER FOR NATURAL HEALTH
1380AM • 95.1FM KRKO.com EVERETT RADIO
CLASSIC COUNTRY KXA 101.1 FM 1520 AM ClassicCountryKXA.com
EVERETT POST.COM
EvergreenHealth
GRIFFITH/RUSH DRAKE Insurance Group
NORTHSHORE UTILITY DISTRICT WATER SEWER
UNIVERSITY of WASHINGTON BOTHELL
BYLER REAL ESTATE
FURTICIAN A PLACE FOR WELL GROOMED PETS
RealLiving Northwest, REALTORS®
corpore sano
RETGN FITNESS
NORTH LAKE MARINA
corner on wellness CHIROPRACTIC CENTER
arena SPORTS
Pawprint promotions
KENMORE AIR
THE LODGE AT ST. EDWARD PARK
CAIRN BREWING
F45 BOTHELL
ALEXA'S cafe + catering
JET CITY PRINTING, INC.
EVERMARK
northwest trophy & awards, inc.

Bothell Kenmore CHAMBER

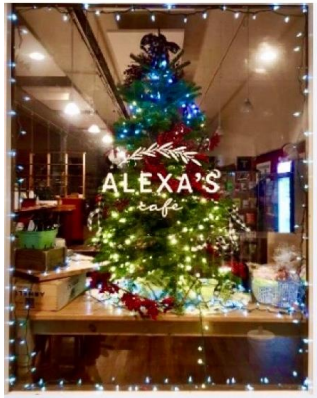
2020 HIGHLIGHTS:

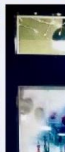
Virtual Events: Holiday Window Decorating Tour & Contest

28 Participating Businesses

Over **130** Shares on FB Photos & Album

Over **1,600** Votes Cast on Photos





2020 Bothell & Kenmore
HOLIDAY WINDOW DECORATING TOUR & CONTEST
UR & VOTING is OPEN!
Bothell Kenmore Chamber of Commerce
OLIDAY WINDOW
DECORATING
OUR & CONTEST
VOTE for your favorites
in our photo album:
Facebook.com/
BothellKenmoreChamber
ALEXA'S
cafe
WELCOME
Royal Tea

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

NEW Chamber Cultural Development Committee

The Bothell Kenmore Chamber's **Cultural Development Committee** works to continuously develop our organization to be more inclusive and welcoming while offering equitable and diverse programing to serve our members.

We also provide resources to our local businesses so they can better serve all members of our community.

Chamber Chairperson

Andrea Schafer

Immediate Past Chamber Board Chair

Edward Jones

425.337.9943

Bothell Kenmore CHAMBER

2020 HIGHLIGHTS:

Chamber Student Scholarship Award

Bothell Kenmore CHAMBER

SCHOLARSHIP FOUNDATION of NORTHSHORE

Congratulations to

Tate Erdman

Bothell Kenmore CHAMBER

KENMORE BY THE LAKE

Thank You for Your Partnership and Active Participation

Bothell Kenmore CHAMBER

We Are Proud to Partner with the City of Kenmore!

"City of Kenmore receives Municipal Excellence Award for Financial Sustainability Plan"

"City of Kenmore receives Municipal Champion Award for leadership on creating affordable housing"

Awards and Recognition for Development and Programs

- ASSOCIATION OF WASHINGTON CITIES STATEWIDE MUNICIPAL EXCELLENCE AWARD FOR THE HANGAR AT TOWN SQUARE 2020 +
- PUGET SOUND REGIONAL COUNCIL VISION 2040 AWARD FOR DOWNTOWN REDEVELOPMENT 2019 +
- NATIONAL ASSOCIATION OF OFFICE INDUSTRIAL AND OFFICE PARKS AWARD FOR DEVELOPER OF THE YEAR: MAIN STREET PROPERTY GROUP 2019 +

Bothell Kenmore CHAMBER

Our Partnership – Thank you!

- Support of Community Events
  Fly Away 5K
- State of the City of Kenmore Chamber Event
- Kenmore Business Alliance
- <u>You</u> are a Chamber member!
  Connect through us

State of the City of Kenmore

2019

2020

Bothell Kenmore CHAMBER

Kenmore Business Alliance

1. Provide promotional opportunities for Kenmore businesses and the community

2. Be the conduit for communication among Kenmore business leaders & the City of Kenmore

3. Discuss new issues impacting local business

Thank You!

Bothell Kenmore CHAMBER

Our Partnership – Thank you!

We want to support your endeavors

- Monthly General Meeting Updates
- Chamber Committees (like the Kenmore Business Alliance)
- Representation on our Board of Directors
  City Manager, Rob Karlinsey
- Grand Opening Ribbon Cuttings Events

Bothell Kenmore CHAMBER

Kenmore Business Grand Openings

Stoup Brewing

The Lodge at St. Edward Park

Thank You for Your Partnership

Thank you for connecting with the business community.

Together we can continue to build a collaborative, connected, vibrant community!

Bothell Kenmore CHAMBER

KENMORE BY THE LAKE

Voucher Certification and Approval

City of Kenmore
DATE RANGE:
06/12/2021 - 06/25/2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 47515 through 47597: $4,369,285.37

6/18/21 Payroll Cks #10167 & 10168 totaling: $ 561.32

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct Electronic Deposits Dated: 06/18/2021: $168,408.78

ACH Payment to: Thomco Construction: $ 533,133.43

Rob Karlinsey
Rob Karlinsey (Jul 7, 2021 17:29 PDT)
City Manager / Date

7/7/21
Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
THOMCO CONSTRUCTION, INC.	1003 ACH	06/25/2021	20-C2144 May Juanita Dr. Ped/Bike Const.	533,133.43
AFLAC	47515	06/18/2021	Employee Medical/Disability Plans	216.19
CITY OF KENMORE	47516	06/18/2021	Wages Overpayment Reimbursement	50.00
DEPARTMENT OF LABOR AND INDUSTRIES	47517	06/18/2021	City of Kenmore	3,645.43
DEPARTMENT OF LABOR AND INDUSTRIES	47518	06/18/2021	Void	-
EMPLOYMENT SECURITY DEPARTMENT	47519	06/18/2021	Paid Family & Medical Leave	1,338.53
ICMA RETIREMENT C/O ALLFIRST BANK / 109964	47520	06/18/2021	City of Kenmore 401a	18,915.57
ICMA RETIREMENT TRUST 457 / 304745	47521	06/18/2021	ICMA 457 Deferred Comp	8,579.89
LINCOLN NATIONAL LIFE INSURANCE	47522	06/18/2021	Life Ins/ADD & LTD	1,475.63
NATIONAL LIFE OF VERMONT	47523	06/18/2021	Life Insurance	123.17
STATE OF FLORIDA DISBURSEMENT UNIT	47524	06/18/2021	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	47525	06/18/2021	Employee Charitable Contribution	118.46
AWC EMPLOYEE BENEFIT TRUST	47526	06/21/2021	Employee Health Insurance	70,174.92
AWC EMPLOYEE BENEFIT TRUST	47527	06/21/2021	Void	-
TICOR TITLE	47528	06/23/2021	Elizabeth Court LLC/ 6450 NE 202nd St. Kenmore	250,000.00
AM TEST, INC	47529	06/25/2021	Swamp Creel Water Sample Testing	250.00
AM TEST, INC	47530	06/25/2021	Swamp Creek Water Sample Testing	50.00
AM TEST, INC	47531	06/25/2021	Swamp Creek Water Sample Testing	225.00

BANNER BANK BAKER	47532	06/25/2021	Zoom/St. Edward Lodge Mayor's Luncheon	388.19
BANNER BANK NO	47533	06/25/2021	Wix.com - Hangar Reservation	127.70
BCN TELECOM, INC.	47534	06/25/2021	6/15-7/14 City Hall Phone Lines	386.77
BOTHELL KENMORE CHAMBER OF COMMERCE	47535	06/25/2021	May KBA Support	300.00
BROWN, STEPHANIE	47536	06/25/2021	Expense Reimbursement/Drive In Movie	31.98
BULGER SAFE & LOCK, INC.	47537	06/25/2021	Boat Shellhouse Toilet Paper Keys	34.99
CECCANTI, INC.	47538	06/25/2021	19-C1977 May W. Sammamish Bridge Construction	1,097,275.42
COMCAST	47539	06/25/2021	City Hall & Hangar Internet	2,147.18
COMCAST BUSINESS	47540	06/25/2021	6/14-7/13 City Hall Cable & Internet	152.10
COMCAST BUSINESS	47541	06/25/2021	6/10-7/9 Squire's Landing Internet	69.95
DEERE & COMPANY	47542	06/25/2021	Sales Tax Difference Due	74.18
DEPARTMENT OF COMMERCE	47543	06/25/2021	61st/190th Culvert Replacement/Embankment	21,885.05
DEPARTMENT OF ECOLOGY	47544	06/25/2021	NPDES Permit 7/1/20-6/30/21	18,405.51
DILIGENT CORPORATION	47545	06/25/2021	iCompass Annual Software Renewal	17,220.25
ECONOMY FENCE CENTER	47546	06/25/2021	Iron Fence Repair 18707 73rd Ave NE	9,459.11
ENVIRONMENTAL SYSTEMS RESEARCH INST	47547	06/25/2021	GIS Annual Maintenance	6,017.79
FIX AUTO	47548	06/25/2021	Replace Back Window - Fleet Vehicle 330	958.42
GRANICUS LLC	47549	06/25/2021	Annual Website Hosting through GovAccess	5,250.00
HAULAWAY STORAGE CONTAINERS, INC.	47550	06/25/2021	5/14-6/10 Rhododendron Park Rental	286.26
HDR ENGINEERING, INC	47551	06/25/2021	16-C1625 4/25-5/22 Juanita Ped/Bike Proj.	105,474.45
HONEY BUCKET	47552	06/25/2021	6/12-7/9 Squire's Landing Rental	240.35
KBA INC.	47553	06/25/2021	18-C1846 May W. Samm. Bridge Proj. Mgmt	83,089.79
KING COUNTY SHERIFF	47554	06/25/2021	Jan. - May Police Svcs w/Credit for 2020	1,431,263.15
KLB CONSTRUCTION, INC.	47555	06/25/2021	20-C2143 May 68th Ave Ped/Bike Const.	1,026,693.82
KPFF CONSULTING ENGINEERS	47556	06/25/2021	19-C2098 MAy On-Call Engineering Consulting	48,926.08
LIGHTHOUSE CONSULTING INC	47557	06/25/2021	May IT Services	1,908.64
LIGHTHOUSE CONSULTING INC	47558	06/25/2021	May Web Hosting/Backup/Protection/Archiving	8,628.26
MACDONALD MILLER FACILITY SOLUTIONS	47559	06/25/2021	Senior Center Water Heater Assessment	676.01
MARINE FLOATS CORPORATION	47560	06/25/2021	Installation of Logboom Park Seasonal Floats	3,456.20
MINUTEMAN PRESS	47561	06/25/2021	ARPA Rental Assistance Mailers	3,893.23
NATIONAL BARRICADE CO., LLC	47562	06/25/2021	Traffic Control Sign Rental	441.00
NORTHSHORE UTILITY DIST	47563	06/25/2021	May Fleet Fuel & Maintenance	5,716.51
O'REILLY/FIRST CALL	47564	06/25/2021	Trailer Hitch Ball	17.60
OSBORN CONSULTING INC.	47565	06/25/2021	19-C2012 May 190th Culvert Ph 2 PS&E	20,631.02

OSBORN CONSULTING INC.	47566	06/25/2021	19-C2012 66th Ave Drainage Improvement	3,797.06
PROFFITT, QUINN	47567	06/25/2021	Boot Reimbursement	220.10
PUGET SOUND ENERGY	47568	06/25/2021	5/1-6/1 Street Lights/Signals/Electricity/Gas Chgs	1,005.12
QUANTUM HOMES	47569	06/25/2021	PRJ2005-058/ENG2014-0638 Deposit Refund	7,500.00
SCORE	47570	06/25/2021	May Inmate Housing/Medical	10,740.00
SEATOWN DEVELOPMENT GROUP	47571	06/25/2021	ENG19-0536 ROW Deposit Refund	7,500.00
SHANNON & WILSON, INC.	47572	06/25/2021	19-C2122 Geotechnical Engineering Svcs thru 6/5	2,675.00
SISKUN POWER EQUIPMENT	47573	06/25/2021	Drainage Maintenance Equipment	346.40
SNOHOMISH COUNTY	47574	06/25/2021	May Drainage Maintenance Disposal	208.00
SOUND SAFETY PRODUCTS CO.	47575	06/25/2021	Boots/Vests for Seasonal Employees	284.65
STAPLES ADVANTAGE	47576	06/25/2021	City Hall & Hangar Maintenance Supplies	274.68
STAPLES ADVANTAGE	47577	06/25/2021	City Hall & Hangar Maintenance Supplies	50.61
STAPLES ADVANTAGE	47578	06/25/2021	Hangar Maintenance Supplies	225.67
STAPLES ADVANTAGE	47579	06/25/2021	City Hall & Hangar Maintenance Supplies	245.91
STEWART MACNICHOLS HARMELL, INC.	47580	06/25/2021	May Public Defense Services	5,000.00
TRANSPO GROUP USA INC.	47581	06/25/2021	19-C2104 Road Safety Svcs through 5/28/21	705.73
U.S. BANK PURCHASE CARDS	47582	06/25/2021	Shutterstock/Vcita/BixJTixBusiness	111.89
U.S. BANK PURCHASE CARDS	47583	06/25/2021	Crelate/Amazon/Cedarbrook/CPR Cell/Paypal	856.70
U.S. BANK PURCHASE CARDS	47584	06/25/2021	ISA Renewal/Pacific NW ISA Training	286.32
U.S. BANK PURCHASE CARDS	47585	06/25/2021	Jet City Printing/Volgistics/Amazon	355.62
U.S. BANK PURCHASE CARDS	47586	06/25/2021	Zoom/AWC/Event Land Use/WPY	411.59
U.S. BANK PURCHASE CARDS	47587	06/25/2021	Amazon	1,952.58
U.S. BANK PURCHASE CARDS	47588	06/25/2021	CTX Inc./Amazon/Bluedogink/DOL/Learn.Trimble	3,970.94
U.S. BANK PURCHASE CARDS	47589	06/25/2021	Dell/Grammarly/Commandlink	5,510.67
U.S. BANK PURCHASE CARDS	47590	06/25/2021	Lowes/Home Depot/Minutekey/Amazon/Uhaul	1,693.66
U.S. BANK PURCHASE CARDS	47591	06/25/2021	CountingCars	36.54
VTO SCULPTURE	47592	06/25/2021	21-C2716 1st Half Pd./Hank Heron Bench	18,786.50
WA STATE DEPT OF TRANSPORTATION	47593	06/25/2021	May W. Sammamish Bridge Inspections	2,046.51
WASHINGTON CITY/COUNTY MGMT ASSOC	47594	06/25/2021	Stephanie Lucash 2021 Summer Conference	325.00
WILLIAMS, KASTNER & GIBBS PLLC	47595	06/25/2021	May Special Counsel - Ridout Matter	11,167.63
WM CORPORATE SVC-COLUMBIA RIDGE LANDFILL	47596	06/25/2021	6/9 Street Sweeper Debris Disposal	3,645.64
BLUEBEAM, INC.	47597	06/25/2021	Blue Beam Software License	383.90
DRS 457	DFT0001025-26	06/18/2021	DRS 457 Deferred Comp	1,100.99
AVIDIA HEALTH	DFT0001027	06/18/2021	Employee Health Savings Contribution	100.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0001028-33	06/18/2021	Public Employees Retirement	33,939.18

NAVIA	DFT0001034	06/18/2021	Employee Flexible Spending Account	516.54
BANK OF AMERICA 941	DFT0001035	06/18/2021	Federal Taxes	19,456.00
AUSTIN FISCHER	10168	06/18/2021	Payroll Check	397.86
GARRETT OPPENHEIM	10168	06/18/2021	Payroll Check	163.46
PAYROLL	Electronic Dep.	06/18/2021	Direct Deposit	113,296.07
				$ 5,071,388.90

City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2021 - 06/25/2021

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0014	AMERICAN PLANNING ASSOCIATION	1232
0037	BASTYR UNIVERSITY	50000
0054	BULGER SAFE & LOCK, INC.	77.98
0064	CASCADE PEST CONTROL	858.52
0067	CENTER FOR HUMAN SERVICES	9300
0076	CITY OF BELLEVUE	42995.67
0081	CITY OF KENMORE	500
0083	CITY OF LAKE FOREST PARK	49950
0099	CONSOLIDATED PRESS	8930.08
0106	CROWN PRODUCTS LLC	514.2
0109	DAILY JOURNAL OF COMMERCE	1496.55
0111	DEPARTMENT OF ECOLOGY	10561
0121	REPUBLIC SERVICES	4266.38
0130	EMPLOYMENT SECURITY DEPARTMENT	7960.75
0137	FERGUSON ENTERPRISES INC #3011	543
0145	FRUHLING SAND & TOPSOIL	766.79
0151	CALPORTLAND COMPANY	1584.91
0169	HERRERA ENVIRONMENTAL CONSULTANTS	4276.16
0173	HOME DEPOT CREDIT SERVICES	2301.05
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	113607.92
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	2765.48
0191	INTERNATIONAL INST OF MUNI CLERKS	210
0197	JET CITY PRINTING	1125.98
0205	KENMORE HERITAGE SOCIETY	75
0206	KENMORE MIDDLE SCHOOL	5400
0212	KING COUNTY FINANCE W.L.R.D.	3765.86
0218	KING COUNTY FINANCE	1687.01
0219	KING COUNTY FINANCE	52567.45
0230	KING COUNTY RADIO COMM SERVICES	601.14
0233	KING COUNTY SHERIFF	1431263.15
0235	KING COUNTY TREASURY	41217.28
0251	LIGHTHOUSE CONSULTING INC	67122.88
0261	PENDLETON CONSULTING LLC	3200
0267	MR. T'S TROPHIES & AWARDS LLC	105.84
0285	NORTHSHORE FIRE DEPT	1660
0286	NORTHSHORE SCHOOL DISTRICT	123213
0287	NORTHSHORE SENIOR CENTER	17900
0288	NORTHSHORE UTILITY DIST	75890.5
0292	HONEY BUCKET	2227.22
0300	OFFICE DEPOT	1951.41
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	2345
0310	PACIFIC TOPSOILS	3642.01
0327	PUGET SOUND CLEAN AIR AGENCY	19396
0328	PUGET SOUND ENERGY	132052.59
0345	SEATTLE TIMES	1666.13
0346	SECRETARY OF STATE	20
0355	STAPLES ADVANTAGE	7047.59
0356	STATE AUDITOR'S OFFICE	2318.55
0357	STEWART MACNICHOLS HARMELL, INC.	30000
0359	SOUND CITIES ASSOC	15539.29
0365	TOTAL LANDSCAPE CORP	42077.98
0371	UNITED STATES POSTMASTER	3653.82

Vendor Purchasing Report **For Date Range 01/01/2021 - 06/25/2021**

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0375	US POSTAL SERVICE (HASLER)	3688.02
0385	WA ASSOC OF BUILDING OFFICIALS	2000
0386	WA ASSOC OF CODE ENFORCEMENT	20
0387	WA CITIES INSURANCE AUTHORITY	382432
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	325
0390	WA FINANCE OFFICERS ASSOCIATION	75
0400	WASHINGTON STATE DEPT OF REVENUE	801.79
0401	WA STATE DEPT OF TRANSPORTATION	11995.34
0405	WASHINGTON STATE OFFICE CASH MGMT	547
0412	WM CORPORATE SVCS - COLUMBIA RIDGE LANDFILL	16271.25
0424	ICMA RETIREMENT TRUST 457 / 304745	95003.17
0425	DRS 457	12960.63
0426	AFLAC	1297.14
0428	BANK OF AMERICA 941	234937.34
0429	AWC EMPLOYEE BENEFIT TRUST	418511.02
0431	DEPARTMENT OF RETIREMENT SYSTEMS	399580.62
0432	DEPARTMENT OF LABOR AND INDUSTRIES	21813.86
0434	UNITED WAY OF KING COUNTY	710.76
0436	NATIONAL LIFE OF VERMONT	739.02
0448	UPS STORE KENMORE	62.8
0450	AURORA RENTS	2148.24
0484	CITY WIDE FENCE COMPANY, INC	825.75
0497	DAY WIRELESS SYSTEMS	153.72
0542	AMERICAN SOCIETY OF COMPOSERS	367
0558	SNOHOMISH COUNTY	1684
0586	QUADIENT LEASING USA, INC.	710.14
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	6017.79
0610	WA STATE DEPT OF TRANSPORTATION	27465.77
0617	KING COUNTY FINANCE	7241.78
0685	PACE ENGINEERS, INC.	8517
0689	DIGITAL REPROGRAPHICS SERVICES INC.	984.5
0690	BUILDERS EXCHANGE OF WASHINGTON INC	196.7
0692	HDR ENGINEERING, INC	446000.98
0696	AMERICAN GENERAL LIFE GPO/400S	1679.52
0743	BANNER BANK NO	950.21
0781	QUALITY BUSINESS SYSTEMS INC.	1407.09
0791	NORTHSHORE ROTARY CLUB	120
0817	GRAINGER	289.04
0831	NORTHSHORE PARK & REC SERVICE AREA	2720
0892	JACOBS ENGINEERING GROUP	82837.86
0898	ZONAR SYSTEMS	528.21
0899	SHRED IT, C/O STERICYCLE, INC>	688.51
0913	KENMORE ELEMENTARY	1250
0981	COMCAST BUSINESS	1589.5
0994	GORDON THOMAS HONEYWELL	15608.8
1003	iWORQ SYSTEMS	2800
1010	WESTLAKE HARDWARE WA-153	1040.8
1034	EMERALD FIRE LLC	517.47
1045	HORIZON DISTRIBUTORS INC	1782.47
1052	FIRE PROTECTION, INC	12183.34
1068	WA STATE DEPT OF LABOR & INDUSTRIES	147.2
1123	AM TEST, INC	1325
1148	AGORA REFRESHMENTS	252.84
1152	WASHINGTON ENERGY SERVICES CO. LLC	268.8
1168	SCHINDLER ELEVATOR CORPORATION	9513.58
1197	MILLER STEPHENS, MARY	5000
1215	STATE OF FLORIDA DISBURSEMENT UNIT	3300
1216	ADVANCE TESTING & SERVICE INC	1566

Vendor Purchasing Report **For Date Range 01/01/2021 - 06/25/2021**

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1222	OLSON BROTHERS PRO VAC	26247.17
1299	VERIZON WIRELESS	1216.82
1309	BANNER BANK BAKER	5665.48
1311	WASHINGTON STATE PATROL	1107.35
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	3300
1326	JOYCE ZIKER PARKINSON	1087.5
1331	KBA INC.	501291.76
1337	STATE OF WA DEPT. OF LICENSING	0.4
1339	STATE OF WA DEPARTMENT OF LICENSING	20
1345	SHERWIN WILLIAMS CO. #8099	391.95
1358	ALPHAGRAPHICS	333.31
1359	EVERGREEN FIRE AND SAFETY, INC.	466.95
1383	CHICAGO TITLE	250000
1385	CITYWORKS/ AZTECA SYSTEMS INC.	33030
1387	ST OF WA DEPT OF FISH & WILDLIFE	40
1390	UTILITIES UNDERGROUND LOCATION CTR	975.24
1403	OSBORN CONSULTING INC.	143112.18
1431	BRIEN, GAYLYNN	250
1452	CITY OF KENT	500
1456	HESTON VISUAL ARTS	358.15
1459	FLEMINGS HOLIDAY LIGHTING LLC	2547.71
1482	HIGHWIRE	543.12
1492	MACDONALD MILLER FACILITY SOLUTIONS	13728.96
1500	MARINE FLOATS CORPORATION	3456.2
1504	SCORE	39645.86
1524	GRANICUS LLC	20140.46
1544	METROPOLITAN TRANS. COMMISSION	1500
1555	LINCOLN NATIONAL LIFE INSURANCE	8780.04
1673	KPFF CONSULTING ENGINEERS	251577.89
1689	MOTT MACDONALD GROUP, INC.	161081.08
1701	THE SEATTLE TIMES NIE	256.45
1704	BANNER BANK RK	489.46
1708	APPLIED CONCEPTS, INC.	3512.19
1711	SOFTWAREONE, INC.	11925.63
1731	NORTHWEST ARBORICULTURE LLC	792.72
1739	FIX AUTO	1259.22
1763	REID, JAMES FALCONER	6772.5
1789	BLUEBEAM, INC.	349
1791	PROFFITT, QUINN	220.1
1800	NORTHWEST PRECISION BUILDERS	60004.22
1814	YSI INCORPORATED, A XYLEM BRAND	1403.12
1816	NAVIA	12698.48
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	3380.7
1829	SHI INTERNATIONAL CORP.	1400.87
1838	AVIDIA HEALTH	1200
1863	HAULAWAY STORAGE CONTAINERS, INC.	286.26
1884	CADMAN MATERIALS, INC.	750.12
1885	NATIONAL BARRICADE CO., LLC	1740.2
1889	WILLIAMS, KASTNER & GIBBS PLLC	39331.18
1900	ASPECT CONSULTING LLC	1912.75
1927	GAMETIME	2614.88
1930	T MOBILE USA, INC.	4064.43
1932	U.S. BANK N.A. / CUSTODY	164
1948	MULTICARE CENTERS OF OCCUPATIONAL MEDICINE	220
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	655.1
1964	EARTHWORKS	13360.72
1979	MSPT XXII, LLC C/O FLYWAY RETAIL + LIVING	3000
1980	HRA VEBA TRUST	18959.88

Vendor Purchasing Report **For Date Range 01/01/2021 - 06/25/2021**

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1993	HYAS GROUP, LLC	3750
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	1125
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50
2004	RED BARN ENGINEERING, INC.	66335.74
2007	HYDROPOINT DATA SYSTEMS, INC.	2072
2010	JUDHA OF LION LANDSCAPING AND SERVICES LLC	4734.3
2035	JURASSIC PARLIAMENT	1600
2047	PUGET SOUND PLANTS	2382.38
2048	SMS CLEANING, INC.	32475
2081	SHANNON & WILSON, INC.	7790.5
2095	TRANSPO GROUP USA INC.	11779.02
2096	TUPLING, SANDRA	146.5
2109	SEATOWN DEVELOPMENT GROUP	7500
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 109964	226760.77
2145	NORTHWEST ELECTRIC AND SOLAR	536.74
2157	SOUND SAFETY PRODUCTS CO.	741.67
2159	TRAILER BOSS	9032.1
2175	ELECTRONIC BUSINESS MACHINES	934.6
2176	CANON FINANCIAL SERVICES, INC.	1330.4
2183	SISKUN POWER EQUIPMENT	5234.37
2184	DIVERSIFICATION INC.	2855.55
2209	MORUP SIGNS, INC.	3616.79
2221	O'REILLY/FIRST CALL	86.63
2224	BROWN, STEPHANIE	31.98
2226	QUANTUM HOMES	7500
2227	EARTHCORPS	1838.67
2236	COMCAST	13959.6
2242	MARY'S PLACE	6250
2249	KING COUNTY BAR ASSOCIATION	250
2250	NAMI EASTSIDE	750
2252	TRUGREEN	1023.94
2254	U.S. BANK PURCHASE CARDS	71494.06
2259	MINUTEMAN PRESS	9551.83
2262	DILIGENT CORPORATION	17220.25
2270	LAKESIDE INDUSTRIES	914.1
2285	QUALITY WATER FINANCIAL	897.54
2298	WAPRO	145
2318	PIXELEYES GRAPHICS & DESIGN	780
2327	PACIFIC AIR CONTROL, INC.	5366.82
2340	MOJO STRATEGIES	1562.5
2353	NORTHSHORE SCHOOLS FOUNDATION	750
2362	CHASEWEST VENTURES, INC.	2175
2379	JENNIFER DIXON	8473
2382	FOCUS TOOLS & ENGINEERING, INC.	11723.4
2385	TACOMA SCREW PRODUCTS, INC.	47.75
2386	CECCANTI, INC.	9252859.2
2392	DEPARTMENT OF COMMERCE	21885.05
2393	SEATTLE PUMP & EQUIPMENT CO./JETTERS NORTHWEST	1304.69
2396	ZIPLY FIBER	4376.99
2402	PACIFIC OFFICE AUTOMATION	418.4
2403	AMERICALL	849.84
2411	STELL ENVIRONMENTAL ENTERPRISES, INC	6824.1
2413	ICLEI	1200
2416	KIERA CONDON	1600
2425	THOMCO CONSTRUCTION, INC.	2549159.32
2434	PSR MECHANICAL	24665.15

2459	NELSON ELECTRIC, INC.	12949.55

Vendor Purchasing Report **For Date Range 01/01/2021 - 06/25/2021**

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2468	DAVIDSON MACRI SWEEPING, INC.	10393.44
2473	THE ROOT OF US LLC	2000
2482	KIMLEY HORN AND ASSOCIATES, INC.	22410
2486	CASCADIA LAW GROUP	16962.75
2489	THE ORIGINAL POOP BAGS	2223.79
2508	SERENITY DILLAWAY	100
2511	SALCIDO, LETICIA	1016.68
2512	CARAHSOFT TECHNOLOGY CORPORATION	3630
2513	DGR DEVELOPMENT, INC.	7500
2514	STAN YAO	7804
2517	CLEARVIEW NURSERY, INC.	392.12
2518	CYSTIC FIBROSIS FOUNDATION	100
2519	HAMBELL	375
2520	KING COUNTY FINANCE	15
2521	UNITED PRINT SIGNS GRAPHICS	385.35
2522	TRC ENVIRONMENTAL CORPORATION	11299.9
2523	ALL AROUND FENCE COMPANY	990.9
2524	VARITECH INDUSTRIES INC.	3855.02
2525	SERVICE ELECTRIC CO. INC.	743.18
2526	CONVERGINT TECHNOLOGIES	5259.61
2527	SHOC NETWORKS	8222.78
2528	HIATT PARK LLC	16306.2
2529	FORCE AMERICA DISTRIBUTING LLC	440.4
2530	CASCADIA CONSULTING GROUP, INC.	20101.25
2531	BCN TELECOM, INC.	1829.57
2532	BIO CLEAN, INC.	1596.45
2533	JAMES R. WAGNER JR.	500
2535	BRASS MONKEY INVESTMENTS LLC	54.9
2536	JOHNSON ELECTRIC, INC.	7727.92
2537	HUNTINGTON TECHNOLOGY FINANCE	47388.75
2538	SHAWN PECKHAM	50.9
2539	C + C INC.	1000
2540	CHILD CARE RESOURCES	375
2541	TOWN CENTER HARDWARE	115.26
2542	DEERE & COMPANY	9074.74
2543	FOSTER GARVEY PC	5170
2544	ACTION SERVICES CORPORATION	363
2545	KLB CONSTRUCTION, INC.	1406191.7
2546	1901 WLD KENMORE 68TH LLC	31.5
2547	OSW EQUIPMENT & REPAIR, LLC	4980.85
2548	CAMP UNITY EASTSIDE	6400
2549	DAVID EVANS	192.33
2550	THOMAS & MARIANNE IVEY	7500
2551	MICHAEL O'LEARY	171.68
2552	WEINSTEIN AU LLC	3166.05
2553	TICOR TITLE	250000
2554	ECONOMY FENCE CENTER	9459.11
2555	VTO SCULPTURE	18786.5
	Vendor Set Vendor Set 01 Total:	**20684503.62**

AP voucher

Final Audit Report 2021-07-08

Created:	2021-07-07
By:	Leticia Salcido (lsalcido@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfOwLSc5FAOA4XGmbImS0MqoiKGy75H24

"AP voucher" History

Document created by Leticia Salcido (lsalcido@kenmorewa.gov)
2021-07-07 - 11:02:56 PM GMT- IP address: 50.235.209.34

Document emailed to Rob Karlinsey (rkarlinsey@kenmorewa.gov) for signature
2021-07-07 - 11:03:17 PM GMT

Email viewed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)
2021-07-08 - 0:28:19 AM GMT- IP address: 24.22.167.111

Document e-signed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)
Signature Date: 2021-07-08 - 0:29:16 AM GMT - Time Source: server- IP address: 24.22.167.111

Agreement completed.
2021-07-08 - 0:29:16 AM GMT

POWERED BY Adobe Sign

City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Approve Interfund Loan Resolution No. 21-367	For Council Meeting Agenda of: July 12, 2021 **Department**: Finance & Administration **Prepared by**: Leticia Salcido, Director of Finance & Administration
Proposed Council Action/Motion: Approve an interfund loans from the General Fund to the Public Works Shop Fund in an amount of up to $2 million, a loan from the Strategic Opportunities Fund to the Public Works Shop Fund in an amount of up to $2 million and a loan from the Surface Water Management Fund to the Public Works Ship fund in an amount of up to $2 million. The loans shall accrue interest at .08% Annual Interest.	Initial & Date Approved by Department Head: Approved by City Attorney: Approved by Finance Director: Approved by City Manager: RGK **Exhibits/Attachments**: Resolution No. 21-367

INFORMATION/BACKGROUND:
An interfund loan from the General Fund in an amount of up to $2 million, an interfund loan from the Strategic Opportunities Fund in an amount of $2 million, and an interfund loan from the Surface Water Management Fund in an amount of $2 million to the Public Works Shop Fund is requested to assist with land acquisition/development costs for the public work shop capital project. The City is securing permanent financing however the process will take approximately three months This loan will serve as interim financing until the transaction for permanent financing closes on or about September 2021.

Budgeting and Accounting Requirements (BARS) specify that Council must pass a resolution or ordinance approving the interfund loan. Kenmore Municipal Code requires City Countil to pass a resolution, therefore a proposed resolution 21-367 is attached.

FISCAL CONSIDERATION:
Kenmore Municipal Code Section 3.60 provides authority for an interfund loan from one city fund to another city fund for periods not to exceed three month. The code also provides that interfund loans may be authorized without interest however the City practice (in compliance with BARS) has been to include interest at a rate that coincides with the State Government Investment Pool earnings rate. At this time that rate is 0.08%. A loan of up to $2 million from the General Fund, $2 million from the Strategic Opportunities Fund and $2 million from the Surface Water Management Fund is recommended as a current need. It is anticipated that this interfund loan will be repaid by September 2021.

Fund Balance prior to loan:
General Fund Balance – approximately $4.9 million
Strategic Opportunities Fund – approx.. $2.5 million
Surface Water Management Fund – approx.. $3.6 million

Fund Balance after loan:
General Fund Balance – approximately $2.9 million
Strategic Opportunities Fund – approx.. $500,000
Surface Water Management Fund – approx.. $1.6 million

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Kenmore Municipal Code Section 3.60.010 provides Interfund loan authority

CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 21-367

A RESOLUTION OF THE CITY OF KENMORE, WASHINGTON, PROVIDING FOR AN INTERFUND LOAN FROM THE GENERAL FUND TO THE PUBLIC WORKS SHOP FUND IN THE AMOUNT OF $2,000,000, AN AN INTERFUND LOAN FROM THE STRATEGIC OPPORTUNITIES FUND TO THE PUBLIC WORKS SHOP FUND IN THE AMOUNT OF $2,000,000, AND AN INTERFUND LOAN FROM THE SURFACE WATER MANAGEMENT FUND TO THE PUBLIC WORKS SHOP FUND IN THE AMOUNT OF $2,000,000. ALL AT 0.08% ANNUAL INTEREST; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Public Works Shop Fund, as identified in the 2021-2022 City of Kenmore Biennial Budget, is temporarily in need of cash pending budgeted permanent financing; and

WHEREAS, the General Fund, Strategic Opportunities Fund and Surface Water Management Fund have excess cash sufficient to meet the needs of the Public Works Shop Fund; and

WHEREAS, interfund loans are authorized by Chapter 3.60 of the Kenmore Municipal Code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Interfund Loan Authorization. There is hereby authorized an interfund loan in the amount of $2,000,000 from the General Fund to the Public Works Shop Fund, an interfund loan in the amount of $2,000,000 from the Strategic Opportunities Fund to the Public Works Shop Fund, and an interfund loan from the Surface Water Management Fund to the Public Works Shop Fund. The term of the loan shall be from June 11, 2021 up to September 15, 2021. Interest shall accrue on the unpaid principal amount at the rate of .08 percent per annum. The principal amount, plus interest, shall be due and payable before September 30 2021. There shall be no penalty for prepayment of the loan.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT A

REGULAR MEETING THEREOF ON THE 12th DAY OF JULY, 2021.

David Baker, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol, City Clerk

Approved as to form:

Dawn Reitan, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

Signature: Rob Karlinsey
Rob Karlinsey (Jun 30, 2021 15:36 PDT)

Email: rkarlinsey@kenmorewa.gov

CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 21-0526

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, RELATING TO THE 2021-2026 SIX-YEAR CAPITAL IMPROVEMENT PROGRAM; AMENDING THE 2021-2026 SIX-YEAR CAPITAL IMPROVEMENT PROGRAM; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on October 12, 2020, the City Council adopted Ordinance No. 20-0512, which adopted the 2021-2026 Six-Year Capital Improvement Program ("CIP"); and

WHEREAS, on June 28, 2021, at a regularly scheduled meeting, the City Council was presented with information regarding the proposed amendments to the 2021-2026 Capital Improvement Program; and

WHEREAS, the City Council desires to amend the 2021-2026 CIP to reflect a change in project budgets and funding for Transportation Project T-27 Sidewalk Gaps, Project T-41 Juanita Dr. Pedestrian & Bicycle Safety; Project T-44 61st Ave. Sidewalk Replacement Project, Project, T-51 Burk Gilman Trail NE 175th St. wayfinding & connectivity,
P-27 Tlahwadees Landing Park Waterfront and Natural Open Space Access; P-28 Log Boom Park Waterfront Access and Viewing, F-1 Public Works Shop Land acquisition & Development, F-2 Debt Repayment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The 2021-2026 Capital Improvement Program is amended to reflect the adjustments set forth on Exhibit "A," entitled "City of Kenmore, Washington Capital Improvement Program for the Years 2021-2026," attached hereto and incorporated by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by State or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 28th DAY OF JUNE, 2021.

CITY OF KENMORE

_____
Mayor David Baker

ATTEST/AUTHENTICATED:

_____
Anastasiya Warhol, City Clerk

Approved as to form:

_____
Dawn Reitan, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:

City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Granting an Easement to Puget Sound Energy (PSE) for Installation of Electric Service Connection to Squire's Landing Park (renamed ƛ' a Xʷ a d i s Park). **Proposed Council Action/Motion**: Motion to grant an easement to PSE at Parcel # 416410-0200 to install a new power service to Squire's Landing Park (renamed ƛ' a Xʷ a d i s Park) for the Walkways and Waterways project and authorize the City Manager to sign the easement agreement in a form acceptable to the City Attorney.	**For Council Meeting Agenda of:** 7/12/2021 **Department:** Community Development **Prepared by** Maureen Colaizzi, Parks Project Manager **Initial & Date** **Approved by Department Head:** DB 6/24/21 **Approved by City Attorney:** easement agreement under review **Approved by Finance Director:** N/A **Approved by City Manager:** RK 6/28/21 **Exhibits/Attachments:** 1. Project Power Service Site Plan 2. PSE Handhole Site Plan Detail 3. Draft Easement Agreement and Exhibit

INFORMATION/BACKGROUND: At the July 12, 2021 Council meeting, staff recommends that council pass a motion giving authority to the City Manager to grant and execute an easement to PSE. The perpetual easement gives PSE the right to access a 10'x10' area at Parcel #416410-0200, 7515 N 175th Street, to install a handhole or underground pull box, a place where PSE can access the installed powerline for maintenance purposes.

Attachment #1 is the project site plan that depicts the power connection to the handhole within the easement. The power will be drawn from a pole on the north side of NE 175th Street and run under NE 175th Street to connect to the underground handhole located in the 10'x10' easement on park property.

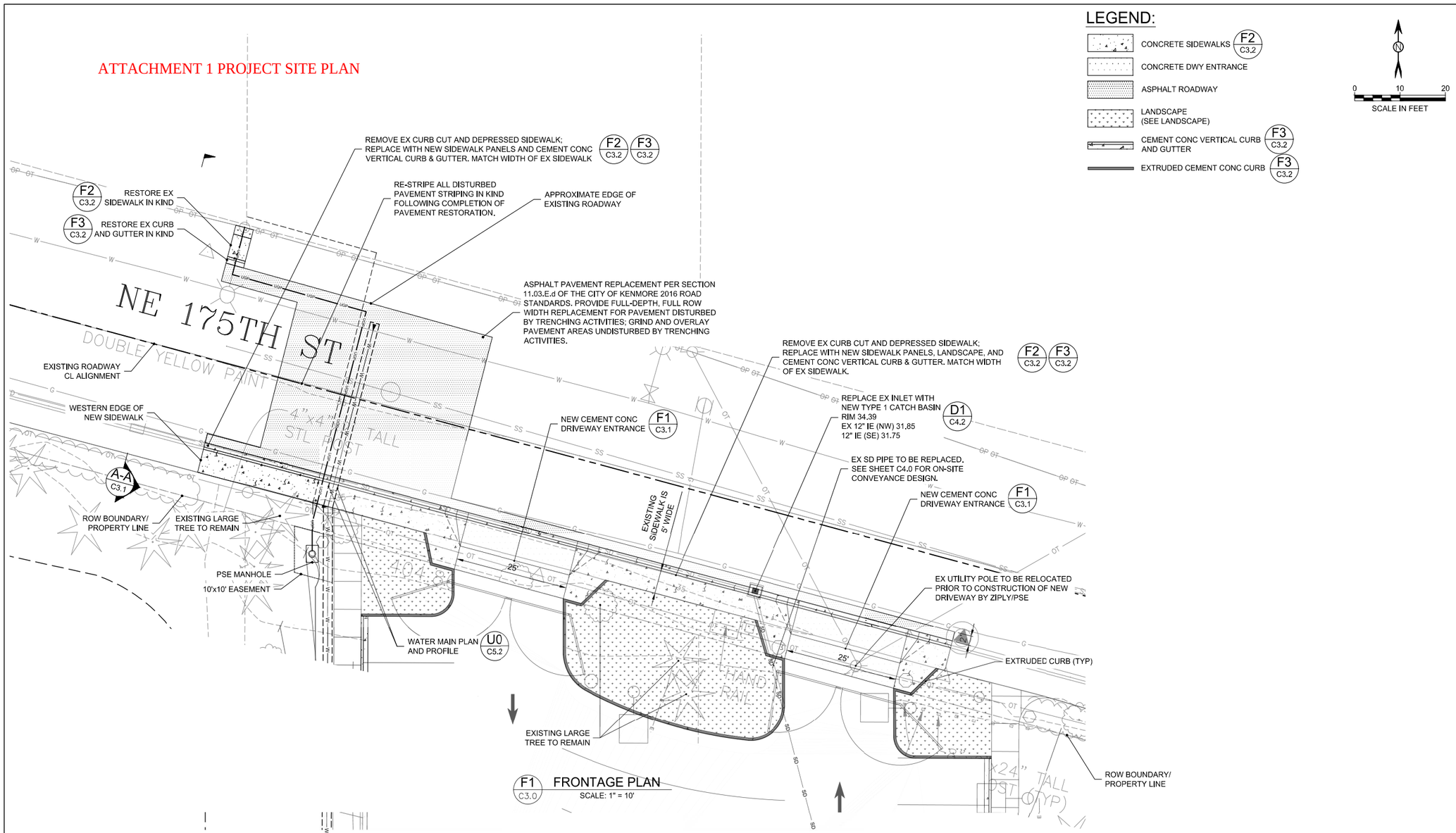
Attachment #2 is the PSE provided handhole detail, site plan and construction notes that outline installation responsibilities between PSE and the project contractor. PSE will install the handhole after the project contractor has excavated a channel and pit under NE 175th Street from the northside power pole to the location for the handhole. PSE will install conduit, power service and the underground handhole structure. The structure will contain a steel door and handle at the ground surface for PSE to access for maintenance purposes. Once installed, the project contractor will backfill and restore the site.

Attachment #3 is the draft Easement Agreement provided by PSE that will be reviewed by the City Attorney and an Easement Exhibit depicting the 10'x10' easement at the southwest corner of Parcel #416410-0200, 7515 NE 175th Street at Squire's Landing Park. The City Manager will sign the easement agreement once approved by the City Attorney. PSE requires that if there is equipment being installed on private/public property, versus public rights-of-way, the property owner provides an easement for the installation and perpetual maintenance of the equipment by PSE. If it is just a service connection directly to a customer's meter, then an easement is not necessary. Since a handhole is needing to be installed to provide new power service at the park, there is a need for the easement.

FISCAL CONSIDERATION: There is no budget considerations.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:
Council Priority # 5: Implement the Walkways and Waterways projects.

ATTACHMENT 1 PROJECT SITE PLAN



D|C|G civil structural
9706 4TH AVE NE
SUITE 300
SEATTLE, WA 98115
P: 206.523.0024
WWW.DCGENGR.COM

Client: KENMORE BY THE LAKE

Rev	Date	Drawn	Description	Ch'k'd	App'd
1	5/3/21	TM	Permit Revision 1		
0	10/22/20	GS	For Engineering Permit	WZ	SR

STEVEN MICHAEL ROBERT, STATE OF WASHINGTON, 47118, REGISTERED PROFESSIONAL ENGINEER

Project Number	B/O	Total
353381	25	110

Designed	W. Zweig		Eng check	S. Robert	
Drawn	G. Szoboszlai		Coordination	N. Alexander	
Dwg check	N. Alexander		Approved	S. Robert	
Scale at ANSI D	1" = 10'	Status	Rev	Security	

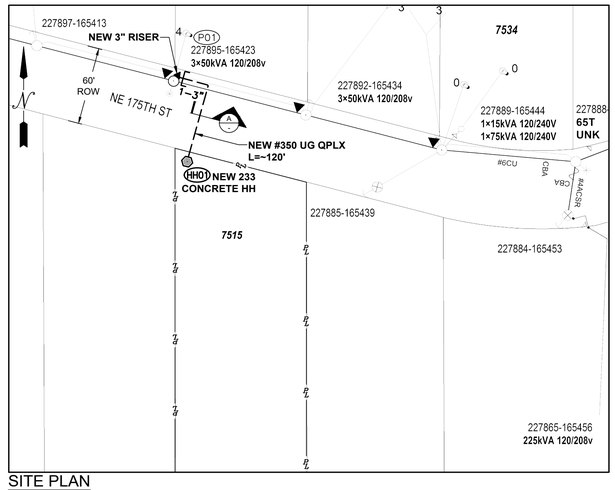
Drawing Number: C3.0

Title: City of Kenmore
Squire's Landing Park Waterfront and Natural Open Space Access Project

Frontage Plan

pw:\\mott-uso-pw.bentley.com:mott-use-pw-10\Documents\353381-CITY OF KENMORE WATERFRONT IMP\Drawings_Models\02_C_Civil\SQUIRES LANDING_DCG.dwg May 20, 2021 - 6:44PM MOR69830

VIII. D. Grant Easement to Puget Sound Energy (PSE) for Installation of ...



SITE PLAN
SCALE: 1" = 50'

ATTACHMENT 2: COMMERCIAL 233 CONCRETE HANDHOLE SITE PLAN AND DETAILS

SITE SPECIFIC NOTES

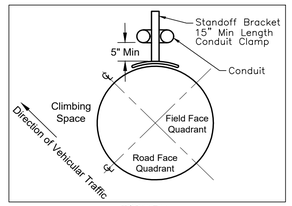
P01 227895-165423:
- EXISTING POLE TO REMAIN
- EXISTING 3x50kVA 120/208v OH XFMR BANK TO REMAIN
- INSTALL (1) NEW 3" DB120 CONDUIT RISER ON S/O BKTS [**RIS3CSS**] PER STD 6042.1000

HH01
- CUSTOMER TO EXCAVATE PIT FOR HANDHOLE PER DETAIL BELOW
- INSTALL NEW 1Ø SECONDARY **233** CONCRETE HANDHOLE [**HH36350SP**] W/ STD PLT DOOR PER STD 6050.2100
- INSTALL (4) 6-POS FARGOS (**MID 7651006**)
- CONNECT AND TAG CUSTOMER OWNED UG SVC

P01-HH01
- INSTALL (1) 3" DB120 CONDUIT, L =~80' (ACTUAL:____')
- INSTALL (1) RUN OF **#350** UG QPLX, L =~120' (ACTUAL:____')

*****CUSTOMER TO PROVIDE ALL TRENCHING, BACKFILL AND RESTORATION****

*****TRENCH IN ROW ~110' FROM P01 TO "7515" PROPERTY LINE: ~110'; CUT / FILL IN ROW: ~22.5 C.Y. (IN & OUT)**
TRENCH ON PRIVATE PROPERTY TO HANDHOLE: ~10'; CUT / FILL: ~3.0 C.Y. (IN & OUT)
TOTAL CU. YARDS (CUT / FILL): ~25.5 C.Y. (IN & OUT) ***



TOP VIEW

CONDUIT RISER PLACEMENT DETAIL @P01

SCALE: NONE

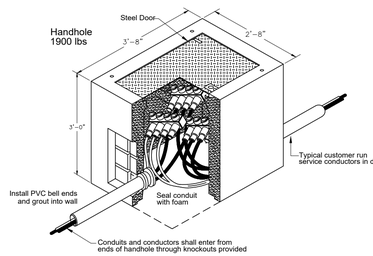
POWER GENERAL NOTES - COMMERCIAL PROJECT

1. All materials to be installed in accordance with Puget Sound Energy's (PSE) standards. Any deviation from this work sketch must be AUTHORIZED by PSE's Project Manager and NOTED on the Foremans' Copy.
2. All switching arrangements and/or outage arrangements are to be made with the Project Manager at least three (3) working days in advance.
3. Contact the Utilities Underground Location Center (1-800-424-5555) at least 48 hours prior to commencing work to get the underground facilities located.
4. STAKING: The customer will provide all staking (transformer, handhole, trench, grade, lot, pole, sidewalk, etc.). See sketch and details for locations. Equipment locations must be approved by the Project Manager.
5. SITE PREPARATION: The work area will be at or near finished grade, clear of trench spoils or construction materials which would restrict construction and/or equipment access, before work can begin.
6. Roads shall be paved or have a compacted , crushed rock base in place.
7. CLEARANCES: Transformers require a minimum of 6 feet from fire fighting equipment, 10 feet from combustible walls, overhangs, doors, and windows, and a minimum of 5 feet from the back of curb (or guard posts will be required per PSE standards). All conduits and vaults are to be at least 5 feet away from water, storm and sewer lines when paralleling them in the right of way, and at least 1 foot when crossing them.
8. All work is to be done in accordance with local municipal and county permit requirements as applicable.
9. Customer/Developer is responsible to provide, install and maintain all secondary service cables, conduits and crossings from the individual unit's meter base to the designated connection point.
10. Inclement weather conditions may cause delays in construction times and dates.
11. EXCAVATION: The customer is to provide all trenching, backfill, vault excavations, compaction and restoration per this sketch and per PSE standards. A minimum protective cover of 36" is required over PSE's primary voltage equipment and 24" is required of PSE's secondary voltage equipment. The customer will provide any and all shoring or they will side slope the trench to 1:1.

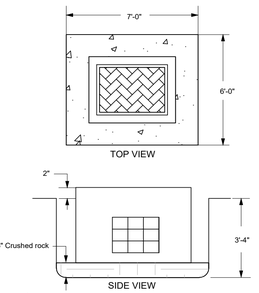
SECONDARY FAULT CURRENT TABLE				
(3) 1Ø OH & UG XFMR BANKS (208Y/120v)				
			208V Windings	
Location	Size	R/X	Min. %Z	Fault Current
P01	150kVA	0.3	1.55	26,900 Amps

150kVA 120/208v XFMR BANK @P01
Load: 48.04 kW
LRC: 65 AMPS
% V. Drop: 0.7%
% Flicker: 0.4%

P01-HH01
Conductor: #1/0 OH TPLX
Runs: 1
KW Load: 23.04 kW
SVC Length: 120'
%VDrop: 1.1%
%Flicker: 1.0%



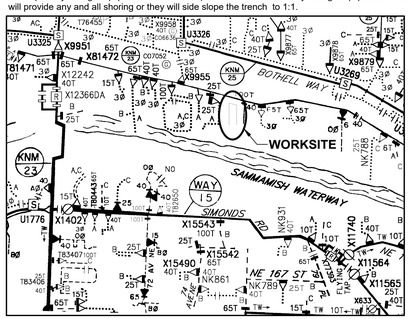
Customer-installed grounding wires (the "4th" wire on the single-phase systems and the "5th" wire on the three-phase systems) **shall not** be connected to PSE's ground or neutral bus. They shall be removed by customer or cut off at the vault wall.



EXCAVATION: 5-1/3 CUBIC YARDS

COMMERCIAL 233 CONCRETE HANDHOLE, 3'-8" x 2'-8" outside dimensions

Not to scale (incidental traffic) 6050.2100



OVERHEAD CIRCUIT MAP

SCALE: 6" = 1 MILE

FOREMAN (CHECK BOX WHEN COMPLETED)

- ☐ PSE Equipment LOCKED/SECURED & Work Area left in CLEAN/SAFE Condition.
- ☐ Grid, Cable, and Switch numbers INSTALLED & VERIFIED.
- ☐ Field Changes RED-LINED on As-built.
- ☐ Material VERIFIED and CHANGES noted on Paperwork.
- ☐ Total PRIMARY Cable noted on As-built.
- ☐ Company ID#'s RECORDED in correct location on As-built.
- ☐ Indicate correct FUSE SIZE on As-built & VERIFY proper PHASE.
- ☐ Deviations noted on the As-built and their reason.

☐ I certify that the work performed meets PSE's standards and procedures and that all quality requirements are met.

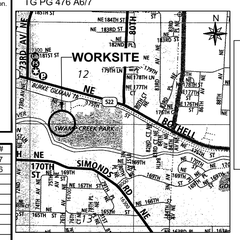
Foreman's Signature _____

Print Name _____ Date _____

PROJECT PHASE	NOTIF#	ORDER#
PWR Superior	509502789	105095977
Perm. Service	510228386	104330216

Project Manager Contact Information:
Manager: BRENDAN BAUGHN
Phone: 425-748-6318
E-Mail: brendan.baughn@pse.com

Vicinity Map
TG PG 476 A6/7



Owner / Developer Contact Info
CITY OF KENMORE
18120 68TH AVE. NE
KENMORE, WA 98028
ATTN: MAUREEN COLAIZZI 425-398-8900 cell

For contacts below dial 1-888-CALL PSE (225-5773)

CALL 811 TWO BUSINESS DAYS BEFORE YOU DIG

THIS SKETCH NOT TO BE RELIED UPON FOR EXACT LOCATION OF EXISTING FACILITIES

	Developer		PSE	
"Locates Required"	Yes	X	Yes	
	No		No	X
"Outages Required"	Yes		No	X
"Flagging Required"	Yes		No	X

REAL ESTATE/EASEMENT		PERMIT	
RW-119		KENMORE	
FUNCTION	CONTACT	PHONE NO	DATE
PROJECT MGR	B. BAUGHN	425-748-6318	07/16/20
ENGR - POWER	B. OKAZAKI	425-449-7432	07/16/20
REVISED			10/30/20
DRAWN BY	ALEKSEI K.	425-748-6304	07/16/20
CHECKED BY			
APPROVED BY			
FOREMAN #1			
FOREMAN #2			
MAPPING			

REV#	DATE	BY	DESCRIPTION

COUNTY	Emer Sect	Gas Wk Ctr	POWER WK CTR
KING	N/A	N/A	QCNOKE
1/4 SEC	OP MAP		PLAT MAP
NW12 T26N R04E	N/A		N/A
U-MAP NO (POWER)	OH CKT MAP	UG CKT MAP	CIRCUIT NO
2604E046	2605E028	2604E046	KNM-23

JOINT FACILITIES ARRANGEMENTS

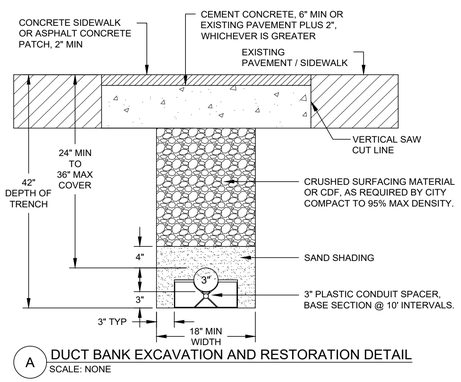
UTILITIES			
CONTACT	N/A	N/A	N/A
PHONE#	N/A	N/A	N/A
	N/A	N/A	N/A

PUGET SOUND ENERGY

SQUIRE'S LANDING PARK
1Ø SEC UG L/E, (1) NEW HH, SVC CONNECT
7515 NE 175TH ST, KENMORE WA, WA 98028

INCIDENT	MAOP
N/A	N/A
Gas Order	Elect Order
N/A	105095977
SCALE	PAGE
AS NOTED	1/1

105095977

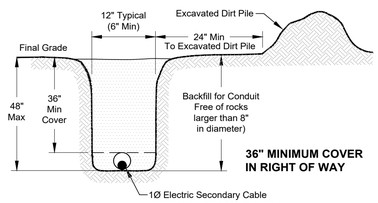


A DUCT BANK EXCAVATION AND RESTORATION DETAIL
SCALE: NONE

EROSION & SEDIMENT CONTROL REQUIREMENTS

EROSION & SEDIMENT CONTROL SHALL BE PER PSE STANDARD PRACTICE 0150.3200 TECHNIQUES FOR TEMPORARY EROSION & SEDIMENT CONTROL & ANY ADDITIONAL LOCAL JURISDICTION REQUIREMENTS. (LOCAL JURISDICTIONS MAY HAVE ADDITIONAL REQUIREMENTS INCLUDING NOTES DETAILING WHERE EROSION OR SEDIMENT CONTROL STRUCTURES ARE TO BE INSTALLED, CROSS SECTION DETAILS OF THE TYPICAL EROSION STRUCTURES, & SPECIAL REQUIREMENTS FOR WORK IN SENSITIVE AREAS.)

Backfill for In Conduit - The backfill layer shall be soil that is free from construction debris, glass, sharp rocks, frozen clods, and rocks larger than 8" in diameter.



TRENCH DETAIL

Electric Service Cable in Conduit (NTS)

CUSTOMER-SUPPLIED SECONDARY TRENCH: P01-HH01

Oct 30, 2020 - 11:39am C:\pwworking\projectwise\okrosn\dms61246\ 105095977 SQUIRE'S LANDING PARK.dwg

ATTACHMENT 3: Draft Easement Agreement

***RETURN ADDRESS*:**
Puget Sound Energy, Inc.
Attn: ROW Department
PO Box 97034 / EST-06W
Bellevue, WA 98009-9734
Attn: FA

PUGET SOUND ENERGY

EASEMENT

REFERENCE #:
GRANTOR (Owner): **CITY OF KENMORE**
GRANTEE (PSE): **PUGET SOUND ENERGY, INC.**
SHORT LEGAL: **A portion of the SW ¼ of Section 12, Township 26N, Range 4E, King County, WA**
ASSESSOR'S PROPERTY TAX PARCEL**: 416410-0200**

For and in consideration of good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **CITY OF KENMORE, a municipal corporation of the State of Washington** ("Owner" herein), hereby grants and conveys to **PUGET SOUND ENERGY, INC.,** a Washington corporation ("PSE" herein), for the purposes described below, a nonexclusive perpetual easement over, under, along across and through the following described real property (the "Property" herein) in King County, Washington:

LOT 13, BLOCK 3 OF LAKEWOOD VILLA TRACTS, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 29 OF PLATS, PAGE 32, RECORDS OF KING COUNTY, WASHINGTON.

Except as may be otherwise set forth herein PSE's rights shall be exercised upon that portion of the Property ("Easement Area" herein) described as follows:

AN EASEMENT AREA TEN (10) FEET IN WIDTH HAVING FIVE (5) FEET OF SUCH WIDTH ON EACH SIDE OF THE CENTERLINE OF PSE'S FACILITIES AS NOW CONSTRUCTED OR TO BE CONSTRUCTED, EXTENDED OR RELOCATED LYING WITHIN THE ABOVE DESCRIBED PROPERTY.

1. Purpose. PSE shall have the right to use the Easement Area to construct, operate, maintain, repair, replace, improve, remove, upgrade and extend one or more utility systems for purposes of transmission, distribution and sale of electricity. Such systems may include, but are not limited to:

Underground facilities. Conduits, lines, cables, vaults, switches and transformers for electricity; fiber optic cable and other lines, cables and facilities for communications; semi-buried or ground-mounted facilities and pads, manholes, meters, fixtures, attachments and any and all other facilities or appurtenances necessary or convenient to any or all of the foregoing.

Following the initial construction of all or a portion of its systems, PSE may, from time to time, construct such additional facilities as it may require for such systems. PSE shall have the right of access to the Easement Area over and across the Property to enable PSE to exercise its rights granted in this easement.

2. Easement Area Clearing and Maintenance. PSE shall have the right, but not the obligation to cut, remove and dispose of any and all brush, trees or other vegetation in the Easement Area. PSE shall also have the right, but

not the obligation, to control, on a continuing basis and by any prudent and reasonable means, the establishment and growth of brush, trees or other vegetation in the Easement Area.

3. Trees Outside Easement Area. PSE shall have the right to cut, trim remove and dispose of any trees located on the Property outside the Easement Area that could, in PSE's sole judgment, interfere with or create a hazard to PSE's systems. PSE shall, except in the event of an emergency, prior to the exercise of such right, identify such trees and make a reasonable effort to give Owner prior notice that such trees will be cut, trimmed, removed or disposed. Owner shall be entitled to compensation for the actual market value of merchantable timber (if any) cut and removed from the Property by PSE.

4. Restoration. Following initial installation, repair or extension of its facilities, PSE shall, to the extent reasonably practicable, restore landscaping and surfaces and portions of the Property affected by PSE's work to the condition existing immediately prior to such work, unless said work was done at the request of Owner, in which case Owner shall be responsible for such restoration. All restoration which is the responsibility of PSE shall be performed as soon as reasonably possible after the completion of PSE's work and shall be coordinated with Owner so as to cause the minimum amount of disruption to Owner's use of the Property.

5. Owner's Use of Easement Area. Owner reserves the right to use the Easement Area for any purpose not inconsistent with the rights herein granted, provided, however, Owner shall not excavate within or otherwise change the grade of the Easement Area or construct or maintain any buildings or structures on the Easement Area and Owner shall do no blasting within 300 feet of PSE's facilities without PSE's prior written consent.

6. Indemnity. PSE agrees to indemnify Owner from and against liability incurred by Owner as a result of the negligence of PSE or its contractors in the exercise of the rights herein granted to PSE, but nothing herein shall require PSE to indemnify Owner for that portion of any such liability attributable to the negligence of Owner or the negligence of others.

7. Termination. The rights herein granted shall continue until such time as PSE terminates such right by written instrument. If terminated, any improvements remaining in the Easement Area shall become the property of Owner. No termination shall be deemed to have occurred by PSE's failure to install its systems on the Easement Area.

8. Successors and Assigns. PSE shall have the right to assign, apportion or otherwise transfer any or all of its rights, benefits, privileges and interests arising in and under this easement. Without limiting the generality of the foregoing, the rights and obligations of the parties shall be binding upon their respective successors and assigns.

DATED this _____ day of _____, 20_____.

OWNER: **CITY OF KENMORE, a municipal corporation of the State of Washington**

By: _____
(Signature)

By: _____
(Printed Name)

Its: _____
(Title)

STATE OF WASHINGTON)
) SS
COUNTY OF _____)

On this _____ day of _____, 20_____, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____, to me known to be the person(s) who signed as _____, of **CITY OF KENMORE, a municipal corporation of the State of Washington** , the corporation that executed the within and foregoing instrument, and acknowledged said instrument to be his/her free and voluntary act and deed and the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned; and on oath stated that he/she was authorized to execute the said instrument on behalf of said corporation.

IN WITNESS WHEREOF I have hereunto set my hand and official seal the day and year first above written.

_____
(Signature of Notary)

_____
(Print or stamp name of Notary)

NOTARY PUBLIC in and for the State of Washington, residing at _____

My Appointment Expires:_____

Notary seal, text and all notations must be inside 1" margins

EXHIBIT "A"

Legal Description of PSE Easement

A PORTION OF THE FOLLOWING DESCRIBED PARCEL;

LOT 13 OF LAKEWOOD VILLA TRACTS, VOLUME 29 OF PLATS, PAGE 32, RECORDING NUMBER 2246197.

SAID EASEMENT DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 13;
THENCE SOUTH 75°10'31" EAST, ALONG THE SOUTHERLY RIGHT OF WAY MARGIN OF NORTHEAST 175TH STREET, A DISTANCE OF 9.99 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING SOUTH 75°10'31" EAST, ALONG SAID SOUTHERLY MARGIN, A DISTANCE OF 10.33 FEET;
THENCE SOUTH 00°14'35" WEST, A DISTANCE OF 10.00 FEET;
THENCE NORTH 75°10'31" WEST, PARALLEL WITH SAID SOUTHERLY MARGIN, A DISTANCE OF 10.33 FEET;
THEN NORTH 00°14'35" EAST, A DISTANCE OF 10.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 100 SQUARE FEET, MORE OR LESS.

3/16/2021

ROBERT L. BRAND
STATE OF WASHINGTON
46878
REGISTERED
PROFESSIONAL LAND SURVEYOR

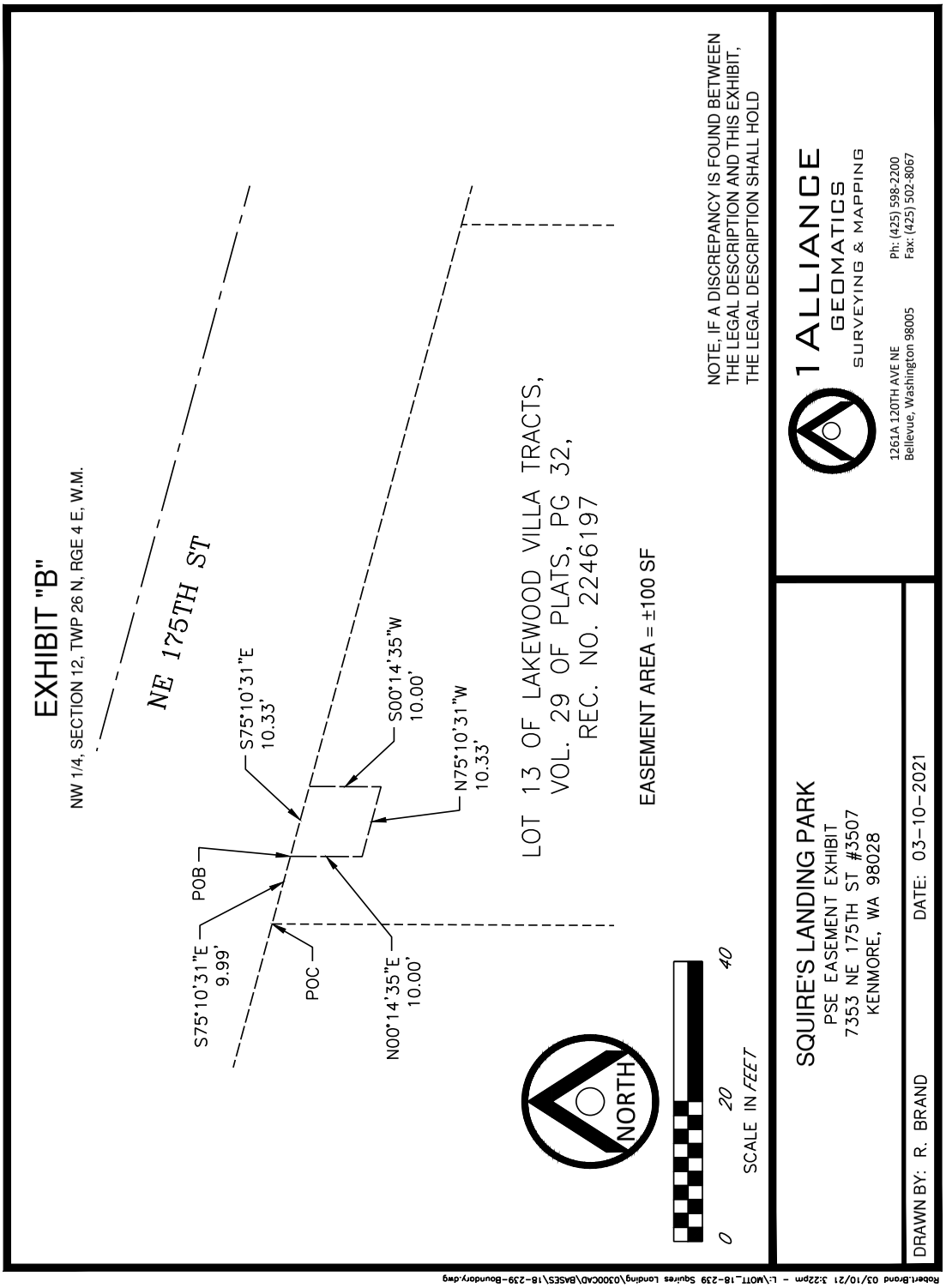


EXHIBIT "B"
NW 1/4, SECTION 12, TWP 26 N, RGE 4 E, W.M.
NE 175TH ST
S75°10'31"E
10.33'
S00°14'35"W
10.00'
N75°10'31"W
10.33'
POB
POC
S75°10'31"E
9.99'
N00°14'35"E
10.00'
LOT 13 OF LAKEWOOD VILLA TRACTS,
VOL. 29 OF PLATS, PG 32,
REC. NO. 2246197
EASEMENT AREA = ±100 SF
NOTE, IF A DISCREPANCY IS FOUND BETWEEN
THE LEGAL DESCRIPTION AND THIS EXHIBIT,
THE LEGAL DESCRIPTION SHALL HOLD
NORTH
0
20
40
SCALE IN FEET
SQUIRE'S LANDING PARK
PSE EASEMENT EXHIBIT
7353 NE 175TH ST #3507
KENMORE, WA 98028
DRAWN BY: R. BRAND
DATE: 03-10-2021
1 ALLIANCE
GEOMATICS
SURVEYING & MAPPING
1261A 120TH AVE NE
Bellevue, Washington 98005
Ph: (425) 598-2200
Fax: (425) 502-8067
Robert.Brand 03/10/21 3:22pm - I:\MOTT_18-239 Squires Landing\03DCAD\BASES\18-239-Boundary.dwg

City Council Business Agenda Item
City of Kenmore, WA

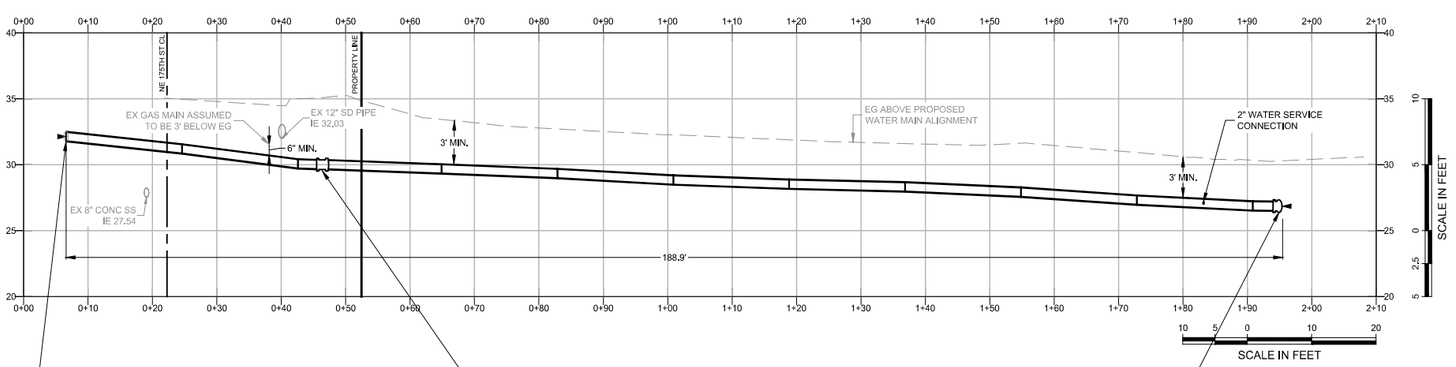
Subject/Topic: Granting an Easement to Northshore Utility District (NUD) for future maintenance of Utility Service Connections to Squires Landing Park (renamed ƛ' a Xʷ a d i s Park). **Proposed Council Action/Motion**: Motion granting an easement to NUD at Parcel # 416410-0200 for future maintenance of Utility Service Connections and authorizing the City Manager to execute an easement agreement in a form approved by the City Attorney	**For Council Meeting Agenda of:** 7/12/2021 **Department:** Community Development **Prepared by** Maureen Colaizzi, Parks Project Manager **Initial & Date** **Approved by Department Head:** DB 6/24/21 **Approved by City Attorney:** Easement agreement under review. **Approved by Finance Director:** N/A **Approved by City Manager:** RK 6/24/21 **Attachment:** 1) NUD Utility Easement Site Plan

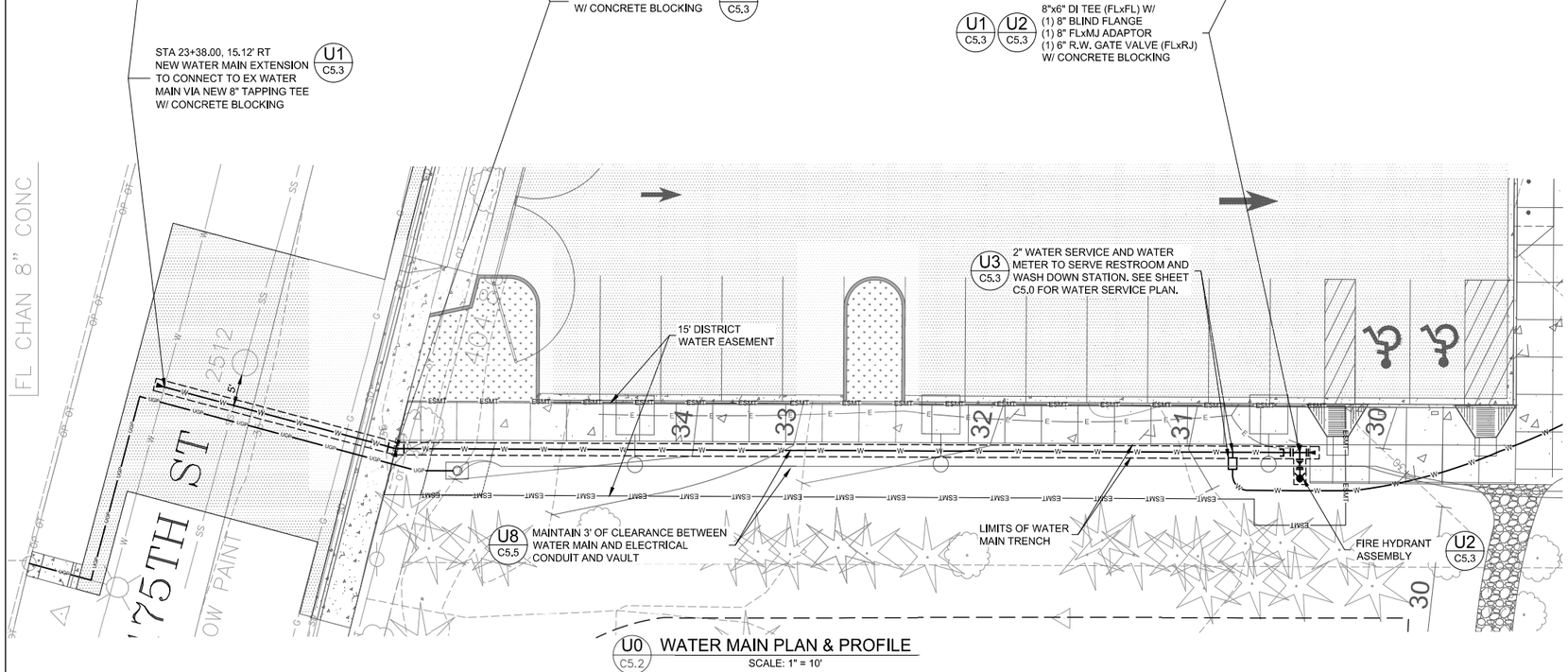
INFORMATION/BACKGROUND: At the July 12, 2021 Council meeting, staff recommends that Council pass a motion granting a utility easement to the Northshore Utility District (NUD) and giving authority to the City Manager to execute an easement agreement. The perpetual easement gives NUD the right to access the easement area at Parcel #416410-0200 (7515 NE 175th Street), for maintenance of utilities that will be installed to support the Walkways and Waterways park improvement project. The easement will be 15' wide beginning at the southwest corner of Parcel #416410-0200 and ending just south of a fire hydrant located 150 linear feet from the north parcel line as depicted in Attachment #1, the NUD Utility Easement Site Plan for the project. An Easement Agreement provided by NUD will be reviewed by the City Attorney. The City Manager will sign the easement agreement once approved by the City Attorney.

FISCAL CONSIDERATION: There is no budget consideration for granting the utility easement. The utility service installation will occur during construction of the Walkways and Waterways project. Utility connection costs are assumed within the project's construction budget.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:
Council Priority # 5: Implement the Walkways and Waterways projects.

ATTACHMENT 1 SITE PLAN





U0 C5.2 WATER MAIN PLAN & PROFILE
SCALE: 1" = 10'

0 10 20
SCALE IN FEET

LEGEND:

- W — 8" WATER MAIN W/ TRENCHING PER: U4 C5.3 OR U8 C5.5
- SD — STORM DRAIN PIPE (SEE DRAINAGE PLANS)
- E — ELECTRICAL CONDUIT (SEE ELECTRICAL)

CITY OF KENMORE _____ DATE _____

NORTHSHORE UTILITY DISTRICT _____ DATE _____

DCG civil structural
9706 4TH AVE NE
SUITE 300
SEATTLE, WA 98115
P: 206.523.0024
WWW.DCGENGR.COM

Client: KENMORE BY THE LAKE

Rev	Date	Drawn	Description	Ch'k'd	App'd
1	5/3/21	TM	Permit Revision 1		
0	10/22/20	GS	For Engineering Permit	WZ	SR

STEVEN MICHAEL ROBERT — STATE OF WASHINGTON — REGISTERED PROFESSIONAL ENGINEER

Project Number	B/O	Total
353381	35	110

Designed	W. Zweig		Eng check	S. Robert	
Drawn	G. Szoboszlai		Coordination	N. Alexander	
Dwg check	N. Alexander		Approved	S. Robert	
Scale at ANSI D: As Noted	Status		Rev		Security
Drawing Number: C5.2					

Title
City of Kenmore
Squire's Landing Park Waterfront and Natural Open Space Access Project

Water Main Extension
Plan and Profile

pw:\\mott-use-pw.bentley.com:mott-use-pw-10\Documents\353381-CITY OF KENMORE WATERFRONT IMP\Drawings_Models\02_C_Civil\SQUIRES LANDING_DCG.dwg May 20, 2021 - 6:46PM MOR69830

City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: King County Countywide Growth Center – Discussion and Direction	**For Council Meeting Agenda of:** July 12, 2021 **Department:** Community Development **Prepared by:** Debbie Bent, Community Development Director and Lauri Anderson, Principal Planner
Proposed Council Action/Motion: Nominate Kenmore as a Candidate Countywide Center and direct staff to prepare the application	**Initial & Date** **Approved by Department Head:** DB, 6/24/21 **Approved by City Attorney:** N/A **Approved by Finance Director:** N/A **Approved by City Manager:** NKO for RK 2 July 2021 **Exhibits/Attachments:** Attachment 1: King County Centers Designation Framework (draft) Attachment 2: Candidate Countywide Centers Criteria Attachment 3: Kenmore "Downtown" Map

INFORMATION/BACKGROUND:

As part of the April 26, 2021 discussion on the Countywide Planning Policies (CPPs), staff noted that Kenmore must decide by August 1 whether to preliminarily nominate itself as a "Candidate Countywide Center." The Planning Commission has reviewed the background materials and recommends that the City Council support this nomination as Kenmore now is identified as a High Capacity Transit Community on the bus rapid transit (BRT) line and as corollary investments (particularly for transportation improvements) would be beneficial. This designation will acknowledge the City's new role and increase its regional funding priority.

Countywide Centers are a new entity described in the King County Centers Designation Framework (Framework) established in the draft CPPs (see Attachment 1).

Countywide Centers are to:

> "serve important roles as places for equitably concentrating jobs, housing, shopping, and recreational opportunities. These are often smaller downtowns, high-capacity transit station areas, or neighborhood centers that are linked by transit, provide a mix of housing and services, and serve as focal points for local and county investment."

As the King County Growth Management Planning Council will not formally identify Countywide Centers until the next update of the CPPs in 2025-2026, and as the Puget Sound Regional Council will conduct transportation grant funding competitions in 2022 and 2024, and since VISION 2050 policies direct that the funding criteria focus on projects in areas such as Countywide Centers, an interim approach to designating Countywide Centers has been developed.

The County will rely on jurisdictions to first identify *Candidate* Countywide Centers within the upcoming 2024 Comprehensive Plan update, using an abbreviated set of criteria (see Attachment 2).

For Kenmore, the logical boundaries of a potential Countywide Center are shown with a black line on

Attachment 3 as "Downtown." This area includes property both north and south of SR-522 and is approximately 222 acres in size—within the acreage required by the Framework for a Countywide Center.

As a Candidate Countywide Center, the existing activity level would need to be approximately 18 activity units with an eventual goal of 30 activity units. Activity units are a combination of jobs and population that generally reflect density.

Research by the Puget Sound Regional Council shows that 2019 "activity units" in Kenmore's Downtown were at 15 activity units (1,402 covered employment and 1,934 population). This is an increase from a similar calculation done in 2014, when activity units were at 12.6. If the Lakepointe site were to redevelop under current standards, there is the capacity for an additional 1,530 jobs and 989 housing units. Converting housing units to population (using the 2019 American Community Survey metric of 2.29 for renter households) results in a population increase of 2,265. Using this population estimate, the additional jobs and population at Lakepointe could increase Kenmore's activity units to 32, not including other growth Downtown.

A Countywide Center is to have a mix of at least 20% residential and 20% employment. Using the numbers above, the activity unit percentages would be 41% jobs and 59% population. More guidance from the County will be needed in the future to determine how this analysis will be completed for built area (nonresidential square footages and housing units).

The Framework encourages completion of a market study to verify the potential to support the targeted densities. Although a market study of the entire downtown area has not recently been completed, a specific analysis of the Lakepointe site in early 2020 by the O'Connor Group concluded that development on the site at the estimated scale was feasible.

While a subarea plan may be completed for a Countywide Center, a chapter in the Comprehensive Plan is adequate. Kenmore currently has a Downtown Sub-Element in its Plan which could be adjusted to satisfy this Framework requirement.

The Planning Commission's discussion of the Candidate Countywide Center nomination can be found here: https://youtu.be/6x_QCgwuq3Q. The nomination recommendation was unanimous after a robust discussion that considered the feasibility of Lakepointe development and potential outcomes if activity units were not achieved. Other points made were that there appears to be no downside to this nomination, that it matches the vision for downtown, and that the nomination could be revisited in the future if conditions change. Commissioners acknowledged that the City would be setting expectations and that a good faith effort should be made to meet the Countywide Center criteria.

FISCAL CONSIDERATION:

None.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The Countywide Planning Policies, including a Candidate Countywide Center nomination, will guide the Comprehensive Plan update which will touch on all Council priorities. Council priorities more closely related to the Countywide Center nomination include: (1) Increase and preserve the options for affordable housing stock; (6) Focus on and emphasize multimodal transportation, including BRT on SR522 and a passenger ferry; (8) Continue to seek opportunities to complete a successful Lakepointe project; (9) Implement the Economic Development Plan; and (11) Engage and educate the community on growth and development in Kenmore.

APPENDIX 6 – King County Centers Designation Framework

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
1. Purpose of Center	Regional Metro Growth Centers have a primary regional role. They have dense existing jobs and housing, high quality transit service, and are planning for significant, equitable growth and opportunity. They serve as major transit hubs for the region and provide regional services and serve as major civic and cultural centers.	Regional Urban Growth Centers play an important regional role, with dense existing jobs and housing, high- quality transit service, and planning for significant, equitable growth and opportunity. These centers may represent areas where major investments – such as high-capacity transit –offer new opportunities for growth.	Countywide growth centers[1] serve important roles as places for equitably concentrating jobs, housing, shopping, and recreational opportunities. These are often smaller downtowns, high-capacity transit station areas, or neighborhood centers that are linked by transit, provide a mix of housing and services, and serve as focal points for local and county investment.	Regional Industrial Employment Centers are highly active industrial areas with significant existing jobs, core industrial activity, evidence of long-term demand, and regional role. They have a legacy of industrial employment and represent important long-term industrial areas, such as deep-water ports and major manufacturing and can be accessed by transit. Designation is to, at a minimum, preserve existing industrial jobs and land use and to continue to equitably grow industrial employment and opportunity in these centers where possible.	Regional Industrial Growth Centers are clusters of industrial lands that have significant value to the region and potential for future equitable job growth. These large areas of industrial land serve the region with international employers, industrial infrastructure, concentrations of industrial jobs, evidence of long-term potential, and can be accessed by transit. Designation will continue growth of industrial employment and preserve the region's industrial land base for long-term growth and retention.	Countywide industrial centers serve as important local industrial areas. These areas support equitable access to living wage jobs and serve a key role in the county's manufacturing/industrial economy.
2. Distribution of Centers	Centers are designated to achieve the countywide land use vision and are based on meeting the expectations of the framework. No arbitrary limit on the number of centers will be established.	Same	Same	Same	Same	Same
PART 1. DESIGNATION PROCESS AND SCHEDULE						
A. Designation Process						
1. jurisdiction ordinance, motion, or resolution authorizing submittal of application	Yes	Yes	Yes	Yes	Yes	Yes
2. Fill out Form	Yes	Yes	KC to have an application form and process.	Yes	Yes	KC to have an application form and process.
3. Submit for eligibility review. Staff review and report	Yes	Yes	IJT staff to review and present to GMPC.	Yes	Yes	IJT staff to review and present to GMPC.
4. GMPC recommendation to PSRC	Yes	Yes	KC to have an application form and process.	Yes	Yes	KC to have an application form and process.
B. Schedule						
1. Applications limited to major updates. Call for new application approx. every 5 years.	Yes	Yes	Yes. KC to have a 5 year cycle, or consider following PSRC major plan updates.	Yes	Yes	Yes. KC to have a 5 year cycle or consider following PSRC major plan updates.
C. Redesignation						
1. Follows PSRC re-designation process	Yes	Yes	Yes	Yes	Yes	Yes

[1] King County does not yet have designated countywide centers, although many jurisdictions have local centers that may be equivalent. Local centers are eligible for regional and countywide funding, and this funding is distributed based on criteria and formula.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
PART 2: CENTER ELIGIBILITY						
A. Local and Countywide Commitment						
1. center identified in Comprehensive Plan	Yes	Yes	Yes	Yes	Yes	Yes
2. demonstrate center is local priority for growth and investments	Yes	Yes	Yes	Yes	Yes. And, commitment to protecting and preserving industrial uses, strategies and incentives to encourage industrial uses in the center, and established partnerships with relevant parties to ensure success of manufacturing/industrial center.	Yes. And area has important county role and concentration of industrial land or jobs with evidence of long-term demand.
B. Planning						
1. completed center plan meeting Plan Review Manual specifications [2]	Yes	Yes	Yes[3]	Yes	Yes. And, in consultation with public ports and other affected government entities.	Yes [3]
2. environmental review shows area appropriate for density	Yes	Yes	Yes	Yes	Yes	Yes
3. assessment of housing need and cultural assets, including displacement of residents and businesses	Yes	Yes	Yes, as part of subarea plan or in dedicated Comprehensive Plan chapter	Not applicable	Not applicable	Not applicable
4. documentation of tools to provide range of affordable and fair housing	Yes	Yes	Yes, as part of subarea plan or in dedicated Comprehensive Plan chapter	Not applicable	Not applicable	Not applicable
5. documentation of community engagement, including with priority populations [4]	Yes	Yes	Yes, as part of subarea plan or in dedicated Comprehensive Plan chapter	Yes	Yes	Yes
C. Jurisdiction and Location						
1. new Centers should be in cities	Yes	Yes	Cities or Unincorporated Urban [5]	Yes	Yes	Cities or Unincorporated Urban [5]
2. if unincorporated area: a. it has link light rail and is affiliated for annexation	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged
b. joint planning is occurring	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged
c. plans for annexation or incorporation are required	Not applicable (center type does not exist in unincorporated area).	Not applicable (center type does not exist in unincorporated area).	Encouraged	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged

[2] The PSRC *Center Plan Checklist* defines key concepts and provisions jurisdictions should use in planning for the designated centers. This includes the following: establishing a vision, considering natural and built environment topics, establishing geographic boundaries and growth targets, planning for a mix of land uses, addressing design standards, planning for a variety of housing types including affordable housing in growth centers, addressing economic development, and providing for public services and facilities, including multimodal transportation, all as appropriate and tailored to the center type and function.

[3] For Countywide Centers the topics in the *Center Plan Checklist* should be addressed, except that growth targets are not required, and the can be met through inclusion of a dedicated chapter in the Comprehensive Plan that specifies how each required topic is addressed for each countywide center, rather than in stand-alone subarea plans.

[4] King County's "Fair and Just" Ordinance 16948, as amended, identifies four demographic groups, including: low-income, limited English proficiency, people of color, and immigrant populations.

[5] For multi-jurisdiction centers, please describe the manner and structure (e.g. interlocal agreement, memorandum of understanding) with which the jurisdictions will plan together over the long-term.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
D. Existing Conditions						
1. infrastructure and utilities can support growth	Yes	Yes	Yes	Yes. Must include presence of irreplaceable industrial infrastructure such as working maritime port facilities, air and rail freight facilities.	Yes. Access to relevant transportation infrastructure including freight.	Yes
2. center has mix of housing and employment	Yes	Yes	Yes	Same	The center has an economic impact.	Same
E. Boundaries						
1. justification for center boundaries	Yes	Yes	Yes	Yes	Yes	Yes
2. boundary generally round or square	Yes	Yes	Compact, walkable size	Not applicable	Not applicable	Not applicable
F. Transportation						
1. center has bicycle and pedestrian infrastructure and amenities	Yes	Yes	Yes. Supports multi-modal transportation, including pedestrian infrastructure and amenities, and bicycle infrastructure and amenities.	Defined transportation demand management strategies in place.	Defined transportation demand management strategies in place.	Defined transportation demand management strategies in place
2. center has street pattern supporting walkability	Yes	Yes	Yes. Supports multi-modal transportation, including street pattern that supports walkability.	Not applicable	Not applicable	Not applicable
3. freight access	Yes	To be addressed in subarea plan	To be addressed in subarea plan	Access to relevant transportation infrastructure including freight.	Same	To be addressed in subarea plan
PART 3: CENTER CRITERIA						
A. Purpose						
1. Compatibility with VISION centers concept, Regional Growth Strategy and Multicounty Planning Policies	Yes	Yes	Yes	Yes	Yes	Yes
B. Activity level/Zoning [6]						
1. existing activity [7]	60 activity unit density	30 activity unit density (AUs refer to combined jobs and population)	18 activity unit density	10,000 jobs	4,000 jobs	1,000 existing jobs and/or 500 acres of industrial land
2. planned activity	Above 120 activity unit density	60 activity unit density	30 activity unit density	20,000 jobs	10,000 jobs	4,000 jobs
3. sufficient zoned capacity	Yes. Should be higher than target and supports a compact, complete and mature urban form.	Yes. ~~Can~~ Should be higher than target.	Should have capacity and be planning for additional growth	Yes. Should be higher than target.	Yes. Should be higher than target.	Should have capacity and be planning for additional growth.
4. planning mix of housing types and employment types	Planning for at least 15% residential and 15% employment activity	Planning for at least 15% residential and 15% employment activity	Planning for at least 20% residential and 20% employment, unless unique circumstances make these percentages not possible to achieve.	At least 50% of the employment must be industrial employment. Strategies to retain industrial uses are in place.	At least 50% of the employment must be industrial employment. Strategies to retain industrial uses are in place.	At least 50% of the employment must be industrial employment. Strategies to retain industrial uses are in place.
C. Geographic Size						
1. minimum size	320 acres	200 acres	160	No set threshold; size based on justification for the boundary.	2000 acres	1,000 existing jobs and/or 500 acres of industrial land
2. maximum size	640 acres (larger if internal HCT)	640 acres (larger if internal HCT)	500 acres	No set threshold; size based on justification for the boundary.	No set threshold; size based on justification for the boundary.	No set threshold; size based on justification for the boundary.

[6] PSRC's 2015 guidance on *Transit Supportive Densities and Land Uses* cites an optimal level of 56-116 activity units per acre to support light rail, dependent on transit costs per mile. The guidance indicates an optimal threshold of at least 17 activity units per acre to support bus rapid transit. Note: the existing threshold in the CPPs is roughly equivalent to 85 AUs existing activity for King County Urban Centers.

[7] For existing centers, not meeting existing activity unit thresholds is not grounds for de-designation or re-designation by the Growth Management Planning Council.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
D. Transit						
1. existing or planned transit service levels	Major transit hub, has high quality/high capacity existing or planned service including existing or planned light rail, commuter rail, ferry, or other high capacity transit with similar frequent service as light rail. (18 hours, 15-minute headways)	Fixed route bus, regional bus, Bus Rapid Transit or frequent all-day bus service (16 hours, 15 minute headways). High-capacity transit may substitute for fixed route bus.	Yes, has frequent, all-day, fixed-route bus service (16 hours, 15-minute headways).	Must have existing or planned frequent, local, express, or flexible transit service. Should have documented strategies to reduce commute impacts through transportation demand management that are consistent with the Regional TDM Action Plan.	Same.	Should have local fixed-route or flexible transit service.
2. transit supportive infrastructure	Provides transit priority (bus lanes, queue jumps, signal priority, etc.) within the right-of-way to maintain speed and reliability of transit service. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Provides transit priority (bus lanes, queue jumps, signal priority, etc.) within the right-of-way to maintain speed and reliability of transit service. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Supports connection/transfers between routes and other modes. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Provides transit priority (bus lanes, queue jumps, signal priority, etc.) within the right-of-way to maintain speed and reliability of transit service. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Supports connection/transfers between routes and other modes, and increases amenities to make transit an inviting option.	Supports connection/transfers between routes and other modes, and increases amenities to make transit an inviting option.
E. Market Potential						
1. Evidence of future market potential to support target and planned densities	Yes, with Market Study required	Yes, with Market Study required	Market Study encouraged	Yes, with Market Study required	Yes, with Market Study required	Market Study encouraged
2. Market data will inform adoption of land use, housing, economic development, and investment strategies, including equitable development strategies.[8]	Required within Market Study	Required within Market Study	Encouraged within Market Study	Required within Market Study, tailored for industrial employment.	Required within Market Study, tailored for industrial employment.	Encouraged within Market Study, tailored for industrial employment.
F. Role						
1. Evidence of regional or countywide role by serving as important destination	Yes	Yes	Yes	Yes	Yes	Yes
2. Planning for long-term, significant, and equitable growth	Yes	Yes	Yes	Yes	Yes	Yes
G. Zoning						
1. specific zones required	No	No	No	At least 75% land area zoned for core industrial uses. This includes manufacturing, transportation, warehousing and freight terminals.	Same	At least 75% of land area zoned for core industrial uses.
2. specific zones prohibited	No	No	No	Commercial uses within core industrial zones shall be strictly limited.	Same	Same

[8] For residential development, strategies and tools could include mandatory inclusionary housing, multifamily tax exemption, or others. For commercial and industrial development, strategies and tools could include priority hire policies, incentives for affordable commercial space, or others.

ATTACHMENT 1 – GMPC Approved Process
December 15, 2020

King County Candidate Countywide Center Identification Process

Approved by the King County Growth Management Planning Council on 12/02/2020

Issue

With the Puget Sound Regional Council (PSRC) adoption of the Regional Centers Framework Update in March 2018, and adoption of VISION 2050 in November 2020, the process of identifying multiple center types in King County is now required (see https://www.psrc.org/centers).

The current Countywide Planning Policies (CPPs) identify two types – Regional Urban Centers and Regional Industrial Centers. PSRC provisions expand this to six types. Regional Urban Centers is separated into Urban Growth Centers and Metro Growth Centers. Regional Industrial Centers is separated into Industrial Employment Center and Industrial Growth Center. Two new types are added – Countywide Growth Center and Countywide Industrial Center.

As part of the 2021 update to the CPPs, King County will establish a Designation Framework for all six of these types of centers. The Framework is complex and extensive, consistent with PSRC's Designation Procedures and Framework.

However, the timing of designation of Countywide Centers in King County does not align with near-term transportation funding competitions. This is less of an issue for the regional centers as they are comprised of the existing regional centers in King County. For Countywide Centers, they would be identified in the 2024 statutory comprehensive plan updates, and then designated in 2025-26 by the Growth Management Planning Council (GMPC) through a CPP amendment. However, the next transportation funding competition will occur in 2022.

To address this timing issue, described below is the process to identify *Candidate* Countywide Centers in 2021. This will allow *Candidate* Countywide Centers to inform upcoming transportation funding competitions and allow jurisdictions and the GMPC to amend and finalize the designation of Countywide Centers in 2025-26.

Identification of a *Candidate* Countywide Center is not intended to ensure that the center will be included in the final list in the 2025-26 CPP update. Rather, identification **only signals the local jurisdiction's intent to plan for the center** in their 2024 Comprehensive Plan update in a manner that is consistent with the King County Centers Framework such that they could submit for designation in the 2025-26 process.

Approach

Consistent with the discussion above, the following summarizes the approach.

✓ 1. GMPC concurrence on approach December 2, 2020.

2. GMPC action on King County Centers Designation Framework mid-2021 as part of 2021 CPP Update.

3. Jurisdictions identify and propose *Candidate* Countywide Centers in August 2021.

4. IJT review and recommendation to GMPC in September to October 2021.

5. GMPC action on list of *Candidate* Countywide Centers November or December 2021.

6. *Candidate* Countywide Centers used in PSRC countywide transportation funding

competitive processes, which will occur in 2022.

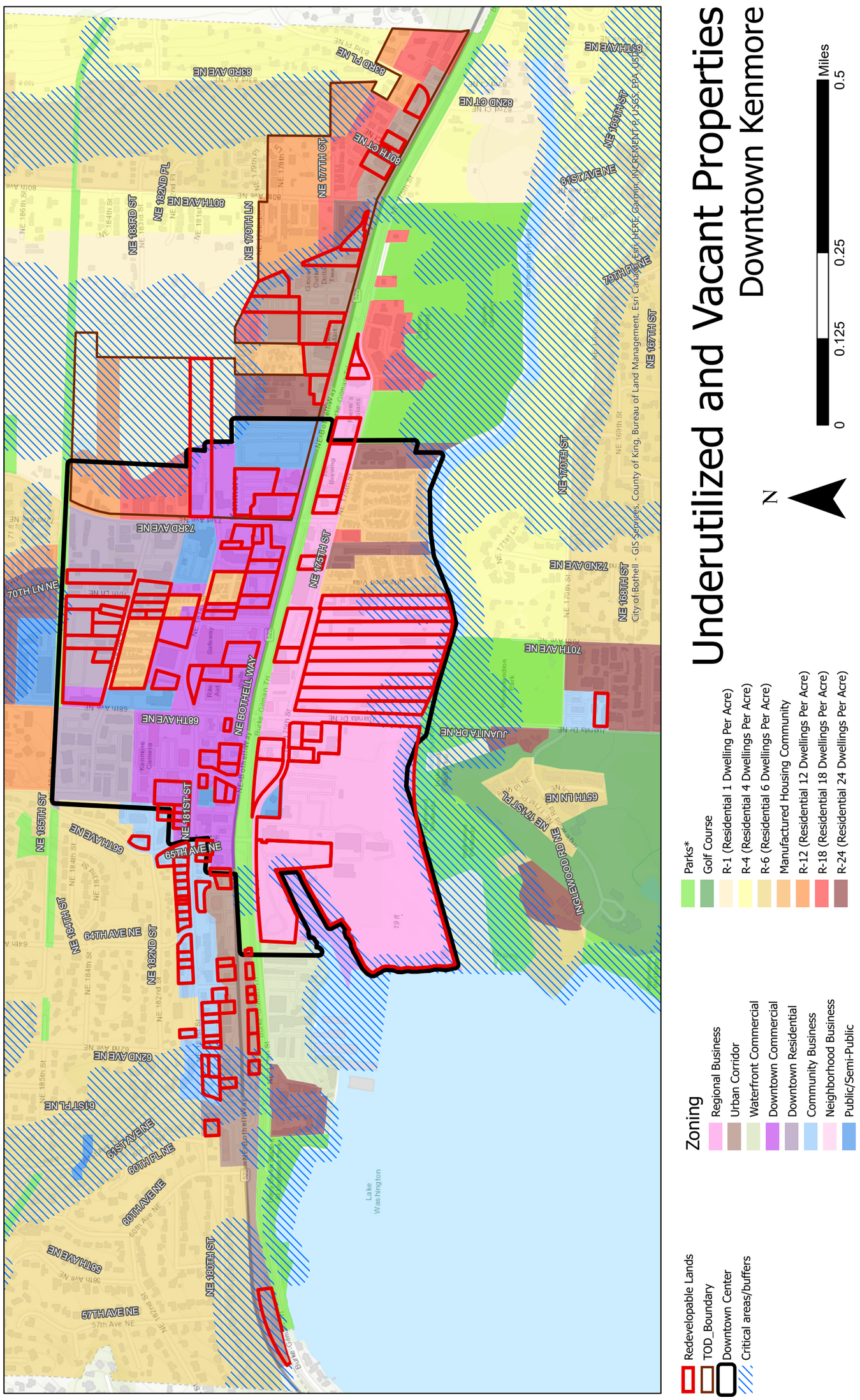
7. Jurisdictions complete local planning for centers as a part of the 2024 Comprehensive Plan updates, consistent with expectations in King County Centers Designation Framework.
8. Jurisdictions submit Comprehensive Plan identified Countywide Centers to GMPC in 2025.
9. IJT review and recommendation to GMPC in 2025-26.
10. GMPC adoption of final list of Countywide Centers in 2025-26 as amendment to CPPs.

Criteria

As noted previously, the King County Centers Designation Framework is complex and extensive, consistent with the PSRC Designation Framework. To allow *Candidate* Countywide Centers to be identified and approved in time for the 2022 transportation funding competition and, given that the planning for these centers in the 2024 Comprehensive Plan update has not yet occurred, a streamlined set of evaluation criteria are proposed. These are structured similarly to the Designation Framework although the expected level of detail is reduced.

Jurisdictions are to address each of the following criteria and discuss how they would be dealt with in the 2024 Comprehensive Plan update, consistent with in King County Centers Framework. Submissions should be between 3-5 pages in length, excluding maps and supporting documents. As part of the response, jurisdictions should describe how the Candidate Countywide Center is consistent with the expectations in the PSRC 2018 Centers Framework Update and VISION 2050.

Criteria	Description
Letter of Intent	*Provide correspondence stating the jurisdiction's intent to plan for the center in their 2024 Comprehensive Plan update in a manner that is consistent with the King County Centers Framework.*
Boundaries	*Provide a map with the general location and boundaries. Discuss if any changes might be considered in the 2024 Comprehensive Plan update.*
Existing Land Use Conditions	*Describe existing population levels, employment types and density, zoning classifications, housing types and housing affordability, and mix of land uses. Discuss if any land use or zoning changes might be considered in the 2024 Comprehensive Plan update.*
Existing Services and Infrastructure Conditions	*Describe existing and planned services such as transit, infrastructure, and amenities. Discuss if any investment changes might be considered in the 2024 Comprehensive Plan update.*
Subarea Planning	*Describe any area-specific planning that has been conducted or adopted. Discuss the key planning issues that might be considered in the 2024 Comprehensive Plan update.*
Planning for Social Equity	*Discuss tools and strategies to provide access to opportunity and address housing, cultural and business displacement. Discuss any changes to these provisions that might be considered in the 2024 Comprehensive Plan update.*
Future Land Use Conditions	*Discuss plans, market potential, housing and employment capacity, and growth potential for the area to meet the expectations in the Framework. Discuss if any changes might be considered in the 2024 Comprehensive Plan update.*


Underutilized and Vacant Properties
Downtown Kenmore
N
0
0.125
0.25
0.5
Miles
Zoning
Regional Business
Urban Corridor
Waterfront Commercial
Downtown Commercial
Downtown Residential
Community Business
Neighborhood Business
Public/Semi-Public
Parks*
Golf Course
R-1 (Residential 1 Dwelling Per Acre)
R-4 (Residential 4 Dwellings Per Acre)
R-6 (Residential 6 Dwellings Per Acre)
Manufactured Housing Community
R-12 (Residential 12 Dwellings Per Acre)
R-18 (Residential 18 Dwellings Per Acre)
R-24 (Residential 24 Dwellings Per Acre)
Redevelopable Lands
TOD_Boundary
Downtown Center
Critical areas/buffers
NE BOTHELL WAY
68TH AVE NE
65TH AVE NE
64TH AVE NE
NE 181ST ST
NE 182ND ST
NE 165TH ST
NE 167TH ST
NE 169TH ST
NE 170TH ST
NE 177TH CT
NE 183RD ST
NE 180TH ST
NE 182ND PL
NE 179TH LN
80TH CT NE
82ND CT NE
83RD PL NE
83RD AVE NE
80TH AVE NE
73RD AVE NE
72ND AVE NE
70TH AVE NE
70TH LN NE
75TH PL NE
69TH AVE NE
65TH LN NE
JUANITA DR NE
NORTHWOOD WAY NE
62ND AVE NE
61ST PL NE
61ST AVE NE
60TH PL NE
60TH AVE NE
63RD AVE NE
57TH AVE NE
Lake Washington
City of Bothell - GIS Services, County of King, Bureau of Land Management, Esri Canada, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USFS

City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Authorization of Consultant Contract 21-2713 with Chanin Kelly-Rae Consulting for Assistance with the Diversity, Equity, and Inclusion (DEI) Policy, policy implementation, monitoring tools/toolkit, community engagement and Task Force. **Proposed Council Action/Motion:** Authorize the City Manager to execute Contract 21-2713 with Chanin Kelly-Rae Consulting in an amount not to exceed $100,000	**For Council Meeting Agenda of:** July 12, 2021 **Department:** Human Resources **Prepared by:** Leonora Palaña, Human Resources Manager **Initial & Date** **Approved by Department Head: LP 6/24/21** **Approved by City Attorney: N/A** **Approved by Finance Director:** **Approved by Assistant City Manager: NO 7/2/21** **Exhibits/Attachments:** None

INFORMATION/BACKGROUND:

On April 12, 2021, staff advertised a Request for Proposals (RFP) in the Daily Journal of Commerce and The Seattle Times for qualified consulting firms to assist with the Diversity, Equity, and Inclusion (DEI) policy and toolkit development, implementation, community engagement and Task Force.

For many years, the City Council and staff have maintained and continue their strong commitment to making Kenmore an open, inclusive, and welcoming place for all.

One of the City Council priorities is to develop and implement a Diversity, Equity, and Inclusion (DEI) policy and program, that will honor the diversity within our community. Aware of what the data and statistics have reflected in Kenmore with regard to systemic and institutional racism, City Council is taking a proactive approach to dissect the City's own programs and systems in order to dismantle systemic racism.

The City has dedicated more than a year in proactively identifying and procuring resources, for the development and implementation of equity tools, policies, and programs, that will help guide service delivery and decision-making processes, as they are viewed through an equity lense.

The intention is not to wait for "something to happen" or have to respond to "something that happened." The intention is to ensure that we are caring for the community, anticipating its needs, and not just reacting to its needs. City Council and staff have taken active steps through Resolution No. 20-348, and through participating in racial equity training delivered in 2020, by The Root of Us.

Though a competitive selection process, Chanin Kelly-Rae Consulting has been identified and selected to provide consultant expertise to assist the City Manager throughout the process of DEI Policy and Implementation Strategy development.

The 1st interview team (Leonora Palaña, Debbie Bent, Brandon Moen and Dinah Wilson) identified Chanin Kelly-Rae Consulting as 1 of the 2 finalists and the 2nd interview team (Leonora Palaña, Debbie Bent and Nancy Ousley) unanimously selected Chanin Kelly-Rae Consulting for the project. Chanin Kelly-Rae Consulting demonstrated the desired experience, interpersonal skills, community engagement, data assessment, analysis, and commitment necessary to successfully complete the project.

Staff has negotiated a scope and fee with Chanin Kelly-Rae Consulting for the project in the amount of $100,000. Specific tasks include policy, task force, toolkit development, community engagement and comparisons.

FISCAL CONSIDERATION:
$150,000 was allocated (Strategic Opportunity Funds) for consultant assistance to develop the DEI policy and training

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED: #3 of 2020 – 2021 City Council Priorities: Develop and Implement a Diversity, Equity and Inclusion Policy and Program.