

City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
July 20, 2015

CALL SPECIAL MEETING TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:30 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:30 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 30 minutes and that action may be taken when the meeting is reconvened.

ADJOURNMENT – Mayor Baker adjourned the special meeting at 7:00 p.m.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:00 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Nigel Herbig and Stacey Denuski

Councilmembers excused: Councilmember Milton Curtis

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Jennifer Gordon, Public Works Operations Manager; Zack Richardson, Capital Projects Manager; Brett Schock, Traffic Engineer; Lauri Anderson, Senior Planner; Andrew Bauer, Associate Planner; Kathi Beckett, Graduate Intern; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to move “Action Resulting from Executive Session” to after the Consent Agenda and to reverse the order of the Business Agenda items to accommodate consultants who were present.

It was Council consensus to approve the agenda as modified.

PROCLAMATION

National Recovery Month, September 2015 – Mayor Baker read the proclamation into the record.

CITIZEN COMMENTS

John Kropf, 350 N 190th Street, Kenmore, was present to talk about bus and light rail congestion and alternative solutions. He submitted a handout to Council.

Jennifer Modak, 19418 77th Place NE, Kenmore, was present was present to state her concerns regarding the safety of children on NE195th Street near 77th Place NE.

Elizabeth Mooney, 5934 NE 201st Street, Kenmore, was present to state her concerns regarding possible toxins in Lake Washington.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Deputy Mayor Van Ness moved to approve the consent agenda as submitted. Councilmember Smith seconded the motion to Adopt the Minutes for the June 29, 2015 City Council Meeting; Approve Check Nos. 32385 - 32465 Totaling \$376,354.70 and Electronically Transferred Payroll Funds in the Amount of \$80,826.44 and Payroll Check No. 7631 in the Amount of \$418.06 for the Period Ending July 2, 2015; Cancel All Regular Council Meetings for the Month of August 2015; Receive and File the April 2015 Financial Report for the City of Kenmore, Washington; and Approve Contract No. 15-C1451 with Berk & Associates for the Parks & Transportation Community Conversation Project. The motion passed unanimously.

ACTION RESULTING FROM EXECUTIVE SESSION

Assistant City Manager Nancy Ousley and City Attorney Dawn Reitan were present to give a brief summary and to request Council direction.

Councilmember Smith moved to Authorize and Direct the City Attorney's Office to perform all acts necessary to implement the enforcement of Section 3.1 of the Frontier Franchise Agreement. Mayor Baker seconded the motion. The motion passed 6-0.

PUBLIC HEARING

Public Hearing to Receive Public Testimony Regarding a Development Agreement with MSPT XI, LLC for the Commercial Portion of Kenmore Village, "Spencer Square" – Bryan Hampson, Development Services Director; Rob Karlinsey, City Manager; and Andrew Bauer, Associate Planner, were present to give an update and PowerPoint presentation. They were also available to answer any questions. A Revised Recommendation of Approval of the Development Agreement was distributed to Council at the meeting. City Manager Karlinsey noted that this is number one of two public hearings on this topic. Associate Planner Bauer spoke about the site plan and State Environmental Policy Act (SEPA) review. Director Hampson detailed the proposed agreement points. Zack Richardson, Capital Projects Manager, was also present to answer questions. Karlinsey stated that staff would provide Council with pictures of MSPT's signs at other projects to give them a better idea of what the requested Spencer Square signage would look like.

Mayor Baker opened the public hearing to receive public testimony on this issue at 8:05 p.m.

The following citizen spoke:

William Leak, 15102 64th Court, Kenmore, was present to state his opinion that larger signs may be necessary for the businesses to be seen properly.

As there were no other citizens wishing to testify, Mayor Baker closed the public hearing at 8:07 p.m.

BUSINESS AGENDA

Review of the Transit-Oriented Development (TOD) District Overlay - Debbie Bent, Director of Community Development, and Lauri Anderson, Senior Planner, were present to give a PowerPoint presentation defining the TOD district overlay, giving a background of the planning thus far, stating the purpose of the TOD district overlay and the basic elements of the draft proposal, summarizing the zoning code proposal, and detailing how the proposed district boundaries were chosen. Director Bent stated that they are looking for Council direction regarding the Planning Commission recommendation on the boundaries of the TOD, and the next steps are a public hearing and adoption. They were also available to answer any questions. Arthur Sullivan, Program Manager of A Regional Coalition for Housing (ARCH), was also present to answer any questions regarding affordable housing.

It was Council direction for staff to bring back a consolidated list of proposed potential amendments to the TOD regulations, with as much information on each as possible, to Council at another meeting prior to the public hearing.

Business Incubator Update - Nancy Ousley, Assistant City Manager, was present to give a PowerPoint presentation, detailing what is new since the last update and some business incubator metrics. She reviewed current participants, pending applications, and companies who have graduated or moved on. She stated that another business seminar series will begin this fall. She was also available to answer any questions.

Neighborhood Transportation Plans - Kris Overleese, Director of Public Works/City Engineer, and Brett Schock, Traffic Engineer, were present to give a PowerPoint presentation and report. Traffic Engineer Schock stated that the program is modeled on the best practices from work that some neighboring cities have done as well as some other programs around the country. Director Overleese stated that at the same time, the City is not doing away with the current program in which we respond to individuals or groups who come forward with suggestions or requests. City Manager Karlinsey stated that the neighborhood meetings will begin in the fall. They were also available to answer any questions.

Road Standards Discussion - Kris Overleese, Director of Public Works/City Engineer, and Zack Richardson, Capital Projects Manager, were present to give a PowerPoint presentation and report detailing the purpose of having road standards, the plan for a standards update and next steps, and the policy discussion format. Capital Projects Manager Richardson detailed each of the five policies and asked for specific Council guidance on each policy. They were also available to answer any questions.

It was Council consensus on Policy No. 1 to require frontage improvements on 2-lot short plats and new homes, but not on single-family additions or rebuilds.

It was Council consensus to proceed as proposed on Policy Nos. 2, 3 and 5, frontage definition on flag lots, sidewalks, and utility undergrounding.

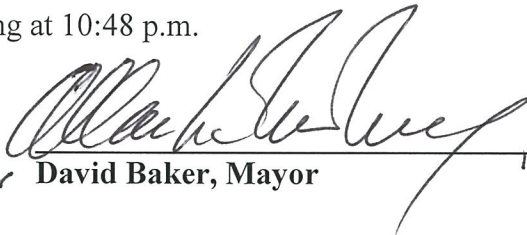
It was Council consensus to do some more work on amenity zones, Policy No. 4, and bring it back next week for direction.

STAFF REPORT

City Manager Karlinsey stated that there will be a Sound Transit 3 (ST3) meeting this Thursday, and that 522 Transit Now! will give a t-shirt to any Kenmore attendees. He stated that our contingent needs to be present at the meeting for at least 45 minutes in order to make an impact. He also stated that he and Public Works Director Kris Overleese met with King County Metro staff. They have money for alternative services and are trying 2-year pilot programs. The City is interested in applying for a pilot program to provide "town-around" shuttles. He stated that all regular City Council meetings for August have been canceled.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 10:48 p.m.


for **David Baker, Mayor** Deputy Mayor

ATTEST:



Patty Safrin, City Clerk