



City of Kenmore - 18120 68th Avenue NE - Kenmore, WA 98028
Phone: 425-398-8900 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Special Meeting Agenda
5:15 p.m., Monday, August 12, 2019
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. 5:15 p.m. - CALL SPECIAL MEETING TO ORDER

II. EXECUTIVE SESSION

(Confidential Session of the Council)

Pursuant to RCW 42.30.110(1)(i), Potential Litigation

III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

A. Consider and Take Possible Final Action on Property Settlement Agreement

IV. ROLL CALL

V. FLAG SALUTE

VI. CONSENT AGENDA

A. Total Checks 42867 through 42998 in the amount of \$699,830.26.
Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account
Electronic Deposits Dated: 7/19/19 in the Amount of \$163,386.51.
7/5/19 Payroll Checks 10144-10145 in the amount of \$2,256.40.
7/12/19 Bank Wire: \$1,000,000.00.

[Checks](#)

B. City Council Meeting Minutes of July 8, 2019 and July 15, 2019

[7-8-19 Minutes](#)

[7-15-19 Minutes](#)

VII. COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

VIII. ADJOURNMENT



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

07/12/2019-07/26/2019

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 42867 through 42998: \$699,830.26

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct. Electronic Deposits Dated: 07/19/2019: \$163,386.51

07/05/2019 Payroll Checks # 10144-10145: \$ 2,256.40

07/12/2019 Bank Wire: \$1,000,000.00

RD Kos 7/29/19
City Manager / Date

Joanne M. Jurek 7/29/19
Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
DANNY BARNES INC.	42867	07/18/2019	7/18 Concert Barnes, Gordy, Walsh Trio	1,500.00
AFLAC	42868	07/19/2019	Employee Medical/Disability Plans	327.10
AMERICAN GENERAL LIFE GPO-400S	42869	07/19/2019	Life Insurance	279.92
AWC EMPLOYEE BENEFITS	42870	07/19/2019	Employee Health Insurance	57,913.17
AWC EMPLOYEE BENEFITS	42871	07/19/2019	Void	-
AWC EMPLOYEE BENEFITS	42872	07/19/2019	Void	-
DEPARTMENT OF LABOR AND INDUSTRIES	42873	07/19/2019	City of Kenmore Worker's Comp	5,015.72
DEPARTMENT OF LABOR AND INDUSTRIES	42874	07/19/2019	Void	-
EMPLOYMENT SECURITY DEPT	42875	07/19/2019	Paid Family & Medical Leave	817.38
ICMA RETIREMENT C/O ALLFIRST BANK-109964	42876	07/19/2019	City of Kenmore 401a	17,036.18
ICMA RETIREMENT TRUST 457 - 304745	42877	07/19/2019	ICMA 457 Deferred Comp	5,141.09
LINCOLN NATIONAL LIFE INSURANCE	42878	07/19/2019	Life Ins/ADD & LTD	1,346.74
NATIONAL LIFE OF VERMONT	42879	07/19/2019	Life Insurance	123.17
STATE OF FLORIDA DISBURSEMENT UNIT	42880	07/19/2019	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	42881	07/19/2019	Employee Charitable Contribution	68.50
DEPARTMENT OF LABOR AND INDUSTRIES	42882	07/24/2019	2nd Qtr Volunteer Hours	11.09
GARY HALEAMAU	42883	07/24/2019	19-C2039 Kawaii Concert 7/25/19	2,425.00
HEARTH MUSIC	42884	07/24/2019	19-C1984 7/25/19 Concert Booking Agent	1,925.00
J&K ASSOCIATES	42885	07/26/2019	De-Icing Storage Tank and Transfer Pump	21,984.60
CGINI	42886	07/26/2019	Public Works Storage Container	5,643.00
AURORA RENTS	42887	07/26/2019	Compactor Rental for Surface Water Work	96.89
AURORA RENTS	42888	07/26/2019	Snake Rental for Rhododendron Park Restroom	49.54
AURORA RENTS	42889	07/26/2019	Snake Rental for Rhododendron Park Restroom	60.56
AURORA RENTS	42890	07/26/2019	Compactor/Compressor/Jack Hammer Rental	407.69
AUTOMATED CONTROLS	42891	07/26/2019	HVAC Controls Maintenance	2,088.68
BANNER BANK BAKER	42892	07/26/2019	Natl League of Cities/Marriott/Outback/Dollar Rent	1,476.11
BANNER BANK DB	42893	07/26/2019	MRSC Affordable Housing/Homelessness Webinar	35.00
BANNER BANK JG	42894	07/26/2019	Kittrich Corp, Amazon, LinkedIn/Shutterstock	1,936.51
BANNER BANK JGORDON	42895	07/26/2019	Amazon/Costco/Logoproduct/Peoples Storage	1,375.33
BANNER BANK KENMORE	42896	07/26/2019	Amazon/USCutter Inc/Conference Solutions/Safeway	2,171.48
BANNER BANK KENMORE	42897	07/26/2019	Void	-
BANNER BANK NO	42898	07/26/2019	Cort/Amazon/Chambermaster/Jimmy Johns/Signs.com	1,097.04
BANNER BANK RK	42899	07/26/2019	Amazon/AWC/Ingallinas Box Lunch	824.29
BANNER BANK SKROGH	42900	07/26/2019	SurveyMonkey/Wix.Com	45.70
BEST PARKING LOT CLEANING INC.	42901	07/26/2019	Vacuum Truck 7/8 #11548 & 7/10 #11542	1,416.80

BEST PARKING LOT CLEANING INC.	42902	07/26/2019	Vacuum Truck 7/12 #11497	607.20
BEST PARKING LOT CLEANING INC.	42903	07/26/2019	18-C1957 Vacuum Truck 7/1 #11480 & 7/2 #16189	1,720.40
BEST PARKING LOT CLEANING INC.	42904	07/26/2019	18-C1957 Vacuum Truck 7/3/19 #11550	1,113.20
BEST PARKING LOT CLEANING INC.	42905	07/26/2019	Vacuum Truck 7/9/19 #11544	860.20
BEST PARKING LOT CLEANING INC.	42906	07/26/2019	Vacuum Truck 7/16 #11534	961.40
BRETT BENTON	42907	07/26/2019	8/1 Concert Band Opener	250.00
BROWN, STEPHANIE	42908	07/26/2019	Reimbursement/Volunteer Meals @ 4th of July Event	255.83
CEDRIC BURNSIDE	42909	07/26/2019	Aug. 1st Summer Concert Performer	2,100.00
COMCAST	42910	07/26/2019	City Hall, Incubator & Hangar Bldg. Internet	2,238.59
COMCAST	42911	07/26/2019	City Hall Phone Svcs	372.79
COMCAST BUSINESS	42912	07/26/2019	7/10-8/9/19 Squire's Landing Internet	69.95
COMCAST BUSINESS	42913	07/26/2019	7/14-8/13/19 City Hall Internet/Cable	152.20
CONTRACT LAND STAFF LLC	42914	07/26/2019	17-C1795 4/28-5/25 Squires Landing Land Conversion	1,288.75
CORT PARTY RENTAL	42915	07/26/2019	4th of July Rentals	55.00
CREATIVE HOUSE BRANDING	42916	07/26/2019	Kenmore Volunteer T-Shirts	1,031.17
DAILY JOURNAL OF COMMERCE	42917	07/26/2019	RFQ Public Works Shop Architect	60.00
DANSOUND INC	42918	07/26/2019	Concert Series Sound Company & Tech.	8,400.00
DFR LAW GROUP, LLC	42919	07/26/2019	April-July Kenmore Conflict Counsel	600.00
ELECTRONIC BUSINESS MACHINES	42920	07/26/2019	June 2nd Floor Copy Charges	371.78
EVENT EXPERIENCE	42921	07/26/2019	Entertainer for Aug. 7th Movie	500.00
EVER-MARK, LLC	42922	07/26/2019	Employee Logowear	652.03
EVER-MARK, LLC	42923	07/26/2019	Employee Logowear	1,010.32
FIRE PROTECTION, INC	42924	07/26/2019	Fire Alarm Service @ Hangar Bldg.	484.00
FUN RENTALS	42925	07/26/2019	Balance Due from 4th of July Rentals	300.00
GRAINGER	42926	07/26/2019	Chain Wrench	87.70
GRAINGER	42927	07/26/2019	Ear Plugs	70.33
GRAINGER	42928	07/26/2019	Brackets/Park Materials	194.30
GRAINGER	42929	07/26/2019	Eye Wash Stations	208.79
GRAINGER	42930	07/26/2019	Hard Hats	67.33
GRAINGER	42931	07/26/2019	Ear Plugs	77.32
GRAND EVENT RENTALS	42932	07/26/2019	Tent for 7/11 Concert	1,580.01
GRAND EVENT RENTALS	42933	07/26/2019	Tent for 7/18 Concert	1,459.01
HEARTH MUSIC	42934	07/26/2019	Summer Concert Series Booking Agent - 2nd Half	1,925.00
HERBIG, NIGEL	42935	07/26/2019	Kenmore e-mail Cell Phone App Reimbursement	16.48
HONEY BUCKET	42936	07/26/2019	PW Yard & 4th of July Toilet Rentals	871.48
INDEPENDENT STATIONERS	42937	07/26/2019	Plotter Supplies	261.24
JULIET HOWARD	42938	07/26/2019	Aug. 15th Summer Concert Performer	1,250.00
KBA INC.	42939	07/26/2019	June 2019 W. Sammamish Bridge Consulting	1,625.65
KENMORE COMMERCIAL LLC	42940	07/26/2019	August 2019 KBI Rental Space	3,367.04
KENMORE HERITAGE SOCIETY	42941	07/26/2019	Q2 2019 Kenmore History Book Sales	50.00
KING COUNTY FINANCE	42942	07/26/2019	King County Road Services	2,380.92
KING COUNTY FINANCE	42943	07/26/2019	June 2019 DPD Small Cities Screening	251.00
KING COUNTY FINANCE	42944	07/26/2019	King County Road Services	8,577.02
KING COUNTY FINANCE	42945	07/26/2019	King County Jail Inmate Housing	4,390.30
KING COUNTY RECORDER'S OFFICE	42946	07/26/2019	Lakepointe Quit Claim Deed/Temp. Const. Easement	214.00
KING COUNTY SHERIFF	42947	07/26/2019	June Police Services	294,993.00
KPFF CONSULTING ENGINEERS	42948	07/26/2019	15-C1484 May Professional Consulting Svcs	57,481.28
KPFF CONSULTING ENGINEERS	42949	07/26/2019	3/30-4/26 Professional Consulting Svcs	12,579.10
LIGHTHOUSE CONSULTING INC	42950	07/26/2019	Gateway Security Suite	5,095.20
LYDIA RAMSEY	42951	07/26/2019	Aug. 15th Summer Concert Opener	250.00
MARY'S PLACE	42952	07/26/2019	Human Svcs Funding	7,333.00
MORGAN SOUND INC	42953	07/26/2019	4th of July Sound Services	2,146.10
MUMMA, RYAN	42954	07/26/2019	ICC Legal Module Exam Fee Reimbursement	139.00
NGSSA	42955	07/26/2019	Refund for Missed Field Time @ Moorlands	132.00
NORTHSHORE SENIOR CENTER	42956	07/26/2019	2nd Qtr 19-C2007 Human Svcs Funding	6,250.00
NORTHSHORE SENIOR CENTER	42957	07/26/2019	2nd Qtr Senior Center Transportation Funding	500.00
NORTHSHORE UTILITY DIST	42958	07/26/2019	5/15-7/15 City Hall/Hangar/Parks/PW/Irrigation Mtrs	5,912.13
NORTHSHORE UTILITY DIST	42959	07/26/2019	5/15-7/15 Public Works Shop Site Water	209.15
NORTHSHORE YMCA	42960	07/26/2019	2nd Qtr Human Svcs Funding	1,250.00
OFFICE DEPOT	42961	07/26/2019	Document Holders	33.40
OFFICE DEPOT	42962	07/26/2019	Staple Gun & Water Cooler	90.29
OFFICE DEPOT	42963	07/26/2019	Staples	7.14
OFFICE DEPOT	42964	07/26/2019	Office Supplies	358.50
OFFICE DEPOT	42965	07/26/2019	Office Supplies	828.22
OFFICE DEPOT	42966	07/26/2019	Cardboard Mailers	5.19
OFFICE TEAM	42967	07/26/2019	Temp. Svcs for D.S. & C.D. Week Ending 7/5/19	933.19
OFFICE TEAM	42968	07/26/2019	Temp Svcs for D.S. & C.D. Week Ending 7/12/19	1,483.47
O'REILLY/FIRST CALL	42969	07/26/2019	Trailer Hitch Supplies	35.19
OSBORN CONSULTING INC.	42970	07/26/2019	June 2019 Rhododendron Park Consulting	3,975.50
OUSLEY, NANCY	42971	07/26/2019	Events & Volunteer Team Lunch Meeting Food Reimbui	709.25
PAWS	42972	07/26/2019	June 2019 Animal Sheltering	384.00
PUGET SOUND ENERGY	42973	07/26/2019	Street Lighting	9,137.55
QUALITY BUSINESS SYSTEMS - WELLS FARGO	42974	07/26/2019	July 2019 First Floor Copier Lease	675.53

QUALITY BUSINESS SYSTEMS INC.	42975	07/26/2019	First Floor Photocopier Copy Charges	2,890.03
RED BARN ENGINEERING, INC.	42976	07/26/2019	July 2-19, 2019 Consulting	4,810.50
SARAH ROBERTS	42977	07/26/2019	June 2019 Prosecution Services	11,562.97
SCORE	42978	07/26/2019	June 2019 Inmate Housing	33,480.00
SCORE	42979	07/26/2019	May 2019 Inmate Medical Charges	90.00
SEATTLE TIMES	42980	07/26/2019	Public Hearing Notice	276.52
SHANNON & WILSON, INC.	42981	07/26/2019	18-C1850 June CAR/SMP Update Consulting	15,278.45
STAPLES ADVANTAGE	42982	07/26/2019	Parks Maintenance Supplies	186.99
STAPLES ADVANTAGE	42983	07/26/2019	City Hall & Hangar Supplies/Towels	218.62
STAPLES ADVANTAGE	42984	07/26/2019	Parks Maintenance Supplies	252.10
STAPLES ADVANTAGE	42985	07/26/2019	PW Operations Office Maintenance Supplies	13.54
STAPLES ADVANTAGE	42986	07/26/2019	Hangar Maintenance Supplies	69.26
STAPLES ADVANTAGE	42987	07/26/2019	PW Operations Office Supplies	43.03
STEWART MACNICHOLS HARMELL, INC.	42988	07/26/2019	June 2019 Public Defense Services	5,000.00
TAMAR LLANA & VENTANAS	42989	07/26/2019	8/8/19 Summer Concert Performer	1,900.00
THE EVP GROUP	42990	07/26/2019	May 2019 Incubator Consultant & Business Training	4,830.00
THE STORYMAKERS	42991	07/26/2019	Aerial Images Project Initiation Retainer Fee	250.00
TOTAL LANDSCAPE CORP	42992	07/26/2019	June 2019 Parks Landscape Maintenance	4,510.00
U.S. BANK	42993	07/26/2019	GO Bonds Bank Fees	300.00
UNITED RENTALS NW, INC	42994	07/26/2019	4th of July Event Light Tower Rental	1,115.05
VIBE INC.	42995	07/26/2019	Electronic Whiteboard	3,517.94
WA STATE DEPT OF TRANSPORTATION	42996	07/26/2019	Traffic Signal Maintenance	5,043.37
WASHINGTON STATE OFFICE CASH MGMT	42997	07/26/2019	Q2 2019 State Building Permit Fees	646.00
WETLANDS & WOODLANDS INC	42998	07/26/2019	PW Shop Site & SW Facility Landscaping	1,325.50
DRS 457	DFT0000438	07/19/2019	DRS 457 Deferred Comp	241.11
DRS 457	DFT0000439	07/19/2019	DRS 457 Deferred Comp	650.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000440	07/19/2019	Public Employees Retirement	2,221.06
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000441	07/19/2019	Public Employees Retirement	23,615.44
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000442	07/19/2019	Public Employees Retirement	1,067.53
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000443	07/19/2019	Public Employees Retirement	264.13
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000444	07/19/2019	Public Employees Retirement	930.72
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000445	07/19/2019	Public Employees Retirement	2,514.94
NAVIA	DFT0000446	07/19/2019	Employee Flexible Spending Account	368.15
BANK OF AMERICA 941	DFT0000447	07/19/2019	Federal Taxes	19,551.08
STEPHANIE BROWN	10144	07/19/2019	Payroll Check	1,546.46
JORDAN WOLTJER	10145	07/19/2019	Payroll Check	709.94
PAYROLL	Direct Deposit	07/19/2019	Payroll	111,962.35
				<u>\$ 865,473.17</u>



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2019 - 07/26/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	550.00
0014	AMERICAN PLANNING ASSOCIATION	1,818.00
0022	ASSOCIATION OF WA CITIES	22,400.00
0024	BAKER, DAVID	2,027.76
0037	BASTYR UNIVERSITY	50,000.00
0050	BRUCE C ALLEN & ASSOC INC	9,250.00
0054	BULGER SAFE & LOCK, INC.	7,303.37
0064	CASCADE PEST CONTROL	858.00
0067	CENTER FOR HUMAN SERVICES	5,250.00
0076	CITY OF BELLEVUE	63,280.25
0081	CITY OF KENMORE	600.00
0083	CITY OF LAKE FOREST PARK	120,373.83
0092	CODE PUBLISHING COMPANY	1,503.77
0099	CONSOLIDATED PRESS	8,688.74
0106	CROWN PRODUCTS LLC	985.25
0109	DAILY JOURNAL OF COMMERCE	1,998.90
0111	DEPARTMENT OF ECOLOGY	10,561.00
0121	REPUBLIC SERVICES	10,208.22
0130	EMPLOYMENT SECURITY DEPT	5,395.25
0134	EVERGREEN PRINT SOLUTIONS	215.06
0137	FERGUSON ENTERPRISES INC #3011	3,183.92
0145	FRUHLING SAND & TOPSOIL	380.62
0147	FUN RENTALS	902.25
0151	CALPORTLAND COMPANY	2,700.77
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0173	HOME DEPOT CREDIT SERVICES	9,475.43
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	145,766.12
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1,400.00
0197	JET CITY PRINTING	2,083.68
0201	KCDA PURCHASING COOP	2,377.06
0205	KENMORE HERITAGE SOCIETY	125.00
0206	KENMORE MIDDLE SCHOOL	8,000.00
0212	KING COUNTY FINANCE W.L.R.D.	7,936.00
0213	KING COUNTY ANIMAL SVCS	2,198.00
0216	KING COUNTY REAL ESTATE SVCS	2,500.00
0218	KING COUNTY FINANCE	3,125.84
0219	KING COUNTY FINANCE	157,952.42
0224	SOUND PUBLISHING, INC.	2,574.10
0229	KING COUNTY OFFICE OF FINANCE	6,096.61
0230	KING COUNTY RADIO COMM SERVICES	600.60
0233	KING COUNTY SHERIFF	1,758,782.25
0235	KING COUNTY TREASURY	31,017.97
0251	LIGHTHOUSE CONSULTING INC	44,242.04
0260	MEEHAN, NANCY	576.83
0261	PENDLETON CONSULTING LLC	4,046.80
0265	MORGAN SOUND INC	2,146.10
0267	MR. T'S TROPHIES	117.32
0280	NEOPOST USA INC.	197.99
0285	NORTHSHORE FIRE DEPT	1,580.00
0286	NORTHSHORE SCHOOL DISTRICT	42,292.00
0287	NORTHSHORE SENIOR CENTER	21,400.00
0288	NORTHSHORE UTILITY DIST	128,275.64

Vendor Purchasing Report

For Date Range 01/01/2019 - 07/26/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0289	NORTHSHORE YMCA	4,125.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	8,000.00
0292	HONEY BUCKET	2,147.95
0299	PERSONAL BEST	118.27
0300	OFFICE DEPOT	6,183.53
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	20,162.00
0310	PACIFIC TOPSOILS	5,685.45
0314	PETTY CASH CUSTODIAN	401.94
0327	PUGET SOUND CLEAN AIR AGENCY	18,505.00
0328	PUGET SOUND ENERGY	101,196.16
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0345	SEATTLE TIMES	9,079.33
0350	SIGN UP, SIGN CO, INC	1,342.00
0355	STAPLES ADVANTAGE	10,838.21
0357	STEWART MACNICHOLS HARMELL, INC.	35,000.00
0359	SOUND CITIES ASSOC	15,017.45
0365	TOTAL LANDSCAPE CORP	52,702.70
0370	UNITED RENTALS NW, INC	1,115.05
0371	UNITED STATES POSTMASTER	3,612.24
0375	US POSTAL SERVICE (HASLER)	3,779.16
0385	WA ASSOC OF BUILDING OFFICIALS	125.00
0386	WA ASSOC OF CODE ENFORCEMENT	40.00
0387	WA CITIES INSURANCE AUTHORITY	290,060.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	315.00
0401	WA STATE DEPT OF TRANSPORTATION	12,395.80
0405	WASHINGTON STATE OFFICE CASH MGMT	1,719.50
0412	COLUMBIA RIDGE LANDFILL	11,426.93
0416	WETLANDS & WOODLANDS INC	5,073.20
0419	WONDERLAND DEVELOPMENT	750.00
0424	ICMA RETIREMENT TRUST 457 - 304745	73,224.51
0425	DRS 457	13,853.40
0426	AFLAC	2,289.70
0428	BANK OF AMERICA 941	259,261.12
0429	AWC EMPLOYEE BENEFITS	395,885.93
0431	DEPARTMENT OF RETIREMENT SYSTEMS	415,955.64
0432	DEPARTMENT OF LABOR AND INDUSTRIES	28,902.77
0434	UNITED WAY OF KING COUNTY	1,117.50
0436	NATIONAL LIFE OF VERMONT	862.19
0441	DANSOUND INC	8,400.00
0448	UPS STORE	120.29
0450	AURORA RENTS	4,971.39
0473	ARTS OF KENMORE	1,132.54
0484	CITY WIDE FENCE COMPANY, INC	28,765.00
0501	MACLEOD RECKORD	4,135.80
0510	AA ASPHALTING, INC	8,343.52
0515	NATIONAL LEAGUE OF CITIES	1,533.67
0550	KING COUNTY RECORDER'S OFFICE	214.00
0575	FUNRENT	250.00
0586	MAIL FINANCE	1,419.00
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,720.00
0594	RANDALL, BRIAN	1,209.99
0610	WA STATE DEPT OF TRANSPORTATION	5,591.58
0617	KING COUNTY FINANCE	750.00
0639	KONICA MINOLTA BUSINESS SOLUTIONS	659.38
0685	PACE ENGINEERS, INC.	125,298.03
0689	DIGITAL REPROGRAPHICS SERVICES INC.	109.90
0690	BUILDERS EXCHANGE OF WASHINGTON INC	681.60
0692	HDR ENGINEERING, INC	421,732.52

Vendor Purchasing Report

For Date Range 01/01/2019 - 07/26/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0696	AMERICAN GENERAL LIFE GPO-4005	2,484.80
0699	BANNER BANK DB	5,765.63
0743	BANNER BANK NO	6,348.68
0764	OUSLEY, NANCY	1,298.90
0781	QUALITY BUSINESS SYSTEMS INC.	8,148.96
0788	CURTIS, DR. MILTON	193.68
0791	NORTHSHORE ROTARY CLUB	498.00
0800	BANNER BANK JG	11,426.78
0817	GRAINGER	11,010.45
0831	NORTHSHORE PARK & REC SERVICE AREA	2,567.00
0834	BANNER BANK KENMORE	22,647.91
0837	INGLEWOOD GOLF COURSE	5.20
0851	EVER-MARK, LLC	1,662.35
0852	GREGORY, JOANNE	385.18
0858	A+ CONFERENCING	228.10
0864	COLUMBIA FORD	130,979.72
0868	JAYMARC - AV	646.25
0869	BANNER BANK JGORDON	20,938.39
0892	JACOBS ENGINEERING GROUP	146,768.52
0898	ZONAR SYSTEMS	527.73
0899	SHRED-IT USA LLC	607.52
0912	ALCALDE & FAY	30,296.15
0913	KENMORE ELEMENTARY PTA	1,250.00
0937	ZUMAR	10,759.78
0964	J&K ASSOCIATES	28,263.40
0981	COMCAST BUSINESS	17,638.06
0994	GORDON THOMAS HONEYWELL	24,158.62
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	2,415.05
1032	SAWYER, RICHARD	217.80
1045	HORIZON DISTRIBUTORS INC	1,048.79
1047	SARAH ROBERTS	80,538.99
1052	FIRE PROTECTION, INC	5,574.85
1068	WA STATE DEPT OF LABOR & INDUSTRIES	147.20
1114	PHSI PURE HEALTH SOLUTIONS INC.	606.54
1116	FRONTIER	7,052.33
1123	AM TEST, INC	1,350.00
1140	PAWS	1,908.00
1148	QUALITY WATER FINANCIAL LLC	909.64
1161	INDEPENDENT STATIONERS	261.24
1168	SCHINDLER ELEVATOR CORPORATION	2,407.09
1177	WELLS FARGO FINANCIAL	1,859.19
1192	HOPKINS, CRAIG	307.98
1197	MILLER STEPHENS, MARY	7,500.00
1212	MCALLISTER, TERESA	19.62
1215	STATE OF FLORIDA DISBURSEMENT UNIT	4,125.00
1216	ADVANCE TESTING & SERVICE INC	1,512.00
1248	KENMORE AIR	3,037.40
1258	SESAC	470.85
1267	AUTOMATED CONTROLS	3,639.68
1299	VERIZON WIRELESS	1,620.74
1304	HAMPSON, BRYAN	103.67
1309	BANNER BANK BAKER	7,352.31
1311	WASHINGTON STATE PATROL	4,104.90
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	3,300.00
1331	KBA INC.	26,341.71
1333	WELWEST CONSTRUCTION INC.	291,865.80
1339	STATE OF WA DEPARTMENT OF LICENSING	30.00

Vendor Purchasing Report

For Date Range 01/01/2019 - 07/26/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1342	PETERSON, JANET	750.00
1345	SHERWIN-WILLIAMS CO. #8099	112.14
1356	KARLINSEY, ROB	994.00
1357	KENMORE COMMERCIAL LLC	26,936.32
1358	ALPHAGRAPHS	1,003.34
1359	EVERGREEN FIRE AND SAFETY, INC.	96.80
1363	INNOVAC	4,182.65
1372	AAA PRINTING	1,398.72
1385	CITYWORKS/ AZTECA SYSTEMS INC.	22,000.00
1390	UTILITIES UNDERGROUND LOCATION CTR	1,175.19
1402	NORTHWEST MARINE TRADE ASSOCIATION	460.00
1403	OSBORN CONSULTING INC.	38,484.83
1412	SKAGIT GARDENS	2,920.28
1420	SAUVE, GAYLEN	400.00
1425	FASTSIGNS	910.80
1431	BRIEN, GAYLYNN	300.00
1437	VOLGISTICS, INC	540.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	506.00
1457	LANGUAGE LINE SERVICES, INC.	9.85
1459	FLEMINGS HOLIDAY LIGHTING LLC	5,739.02
1478	HERBIG, NIGEL	86.66
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	200.00
1500	MARINE FLOATS CORPORATION	2,422.73
1504	SCORE	236,044.98
1544	METROPOLITAN TRANS. COMMISSION	1,500.00
1550	THE EVP GROUP	39,251.31
1555	LINCOLN NATIONAL LIFE INSURANCE	8,680.68
1577	MUMMA, RYAN	197.58
1581	STARDOM SERVICES, INC.	3,330.00
1584	STUDIO 3 SIGNS	165.15
1590	HERMANSON COMPANY, LLP	401.59
1591	ULINE	2,642.59
1596	NW ENVIRONMENTAL TRAINING CENTER	3,225.00
1605	ALL CITY FENCE CO.	14,412.20
1606	GALLATIN PUBLIC AFFAIRS	21,000.00
1629	WESTERN DISPLAY FIREWORKS, LTD.	18,000.00
1647	MASTEC NETWORK SOLUTIONS	1,523.55
1661	WHITEMAN, TELA	395.67
1673	KPFF CONSULTING ENGINEERS	248,664.12
1678	VICENTE, JOHN	2,434.00
1689	MOTT MACDONALD GROUP, INC.	193,004.49
1690	SITTS & HILL ENGINEERS, INC.	5,730.00
1693	SKYWARD CONSTRUCTION	33,000.00
1698	WRIGHT, MARCI	1,000.00
1704	BANNER BANK RK	7,526.06
1711	SOFTWAREONE, INC.	11,052.93
1718	RESOURCE EXPLORATION, LLC	20,000.00
1738	MUNIMANAGE, LLC	71,775.00
1759	CORT PARTY RENTAL	55.00
1762	BAKER, BRIDGIT	452.36
1774	OWEN EQUIPMENT COMPANY	1,305.30
1782	SWANK MOTION PICTURES, INC.	2,213.20
1787	M M COMFORT SYSTEMS	36.75
1789	BLUEBEAM, INC.	493.90
1798	OLBRECHTS & ASSOCIATES, PLLC	2,255.50
1811	CAMPBELL SCIENTIFIC	624.00
1814	YSI INCORPORATED, A XYLEM BRAND	1,738.55

Vendor Purchasing Report

For Date Range 01/01/2019 - 07/26/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1816	NAVIA	19,272.25
1828	QUALITY BUSINESS SYSTEMS - WELLS FARGO	5,325.32
1829	SHI INTERNATIONAL CORP.	882.20
1832	EASTSIDE HOMES, INC.	1,670.10
1835	INC4INC, INC.	11,500.00
1846	AWCPD	100.00
1863	HAULAWAY STORAGE CONTAINERS, INC.	741.40
1879	HOLMBERG COMPANY	3,628.70
1885	NATIONAL BARRICADE CO., LLC	1,650.12
1889	WILLIAMS, KASTNER & GIBBS PLLC	26,221.19
1892	HEARTH MUSIC	3,850.00
1900	ASPECT CONSULTING LLC	1,447.42
1901	NORTH COAST ELECTRIC COMPANY	157.91
1913	GRAND EVENT RENTALS	3,039.02
1914	MCNAMARA SIGNS	440.40
1930	T-MOBILE USA, INC.	4,387.60
1932	U.S. BANK N.A. - CUSTODY	268.00
1933	VALLEY, CHRIS & BETH	7,500.00
1944	OHNO CONSTRUCTION	5,454.03
1945	GLASS MASTERS LLC	3,415.00
1946	FALL PROZ INC	896.50
1947	MCMILLAN, RANDY	500.00
1948	MULTICARE CENTERS OF OCCUPATIONAL MEDICINE	1,190.00
1960	WALTER E. NELSON CO.	1,233.87
1962	BANNER BANK SKROGH	2,359.98
1964	EARTHWORKS	33,057.85
1970	CROSSROAD SIGN	2,074.60
1978	GOVDELIVERY, LLC	33,005.91
1979	MSPT XXII, LLC	10,954.00
1980	HRA VEBB TRUST	32,640.87
1981	U.S. BANK	300.00
1985	CONTRACT LAND STAFF LLC	11,479.81
1993	HYAS GROUP, LLC	7,500.00
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	2,000.00
1995	REY TRANSLATIONS	220.00
1998	JOHNSTON GROUP, LLC	20,405.00
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50.00
2004	RED BARN ENGINEERING, INC.	40,771.50
2007	HYDROPOINT DATA SYSTEMS, INC.	705.00
2019	EMERALD CITY STATEWIDE	727.10
2021	GEOTERRA, INC.	9,220.00
2024	DFR LAW GROUP, LLC	900.00
2028	PRIDE ELECTRIC INC.	1,287.00
2048	SMS CLEANING, INC.	34,577.75
2054	BLUE FLAME HEATING, AIR & ELECTRIC	264.60
2063	French Touchup LLC	5,929.00
2064	Bud Clary Dodge/Chevrolet	66,956.52
2065	AMY LUCK	200.00
2073	HOOPSMILES	275.00
2078	WA RECREATION & PARK ASSOC.	85.00
2081	SHANNON & WILSON, INC.	56,484.20
2095	TRANSPOR GROUP USA INC.	85.00
2097	ROBINSON AND NOBLE, INC.	2,850.00
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180.00
2114	NC Machinery	109,120.85
2126	SCHWARZWALTER, MARK	54.68
2128	SUNDANCE ENERGY SERVICES	619.27
2129	CHELIN, KELLY	84.87

Vendor Purchasing Report

For Date Range 01/01/2019 - 07/26/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2130	CGINI	4,925.00
2132	FUELCARE	660.00
2138	HORVATH, PETER	185.25
2142	ICMA RETIREMENT C/O ALLFIRST BANK - 109964	239,595.81
2144	MODUS TECHNOLOGY, INC.	2,996.58
2147	SOD SPOT LLC	17,700.00
2148	Town and Country Fence Inc.	2,337.51
2157	SOUND SAFETY PRODUCTS CO.	2,025.74
2159	TRAILER BOSS	8,181.90
2160	ALLWEST UNDERGROUND INC.	1,980.60
2161	BENNETT-GOLD, TOBIN	282.17
2162	ESWO, LLC	15,000.00
2163	CORNERSTONE ARCHITECTUAL GROUP	13,106.00
2164	RANKIN, BRUCE	418.95
2166	BARKER MARTIN, P.S.	9,505.50
2167	APWA-WA CHAPTER	1,500.00
2168	FRED PRYOR SEMINARS	149.00
2169	ETC INSTITUTE	18,750.00
2171	BELRED ENERGY SOLUTIONS	329.28
2172	TCF ARCHITECTURE	2,500.00
2173	TRI-COUNTY LAND SURVEYING	3,800.00
2174	TUCKER, NATHAN	300.00
2175	ELECTRONIC BUSINESS MACHINES	1,336.81
2176	CANON FINANCIAL SERVICES, INC.	1,329.20
2177	ELYSIUM DEVELOPMENT, LLC	7,500.00
2178	STRIPE-A-LOT	2,822.88
2179	NC CAT RENTAL	3,553.00
2180	BUNTTING INC.	131,302.62
2181	CONNER HOMES AT SOLIRE LLC	187,241.00
2182	CUZ CONCRETE PRODUCTS	909.13
2183	SISKUN POWER EQUIPMENT	8,691.19
2184	DIVERSIFICATION INC.	1,866.70
2185	CRIMINAL JUSTICE TRAINING COMMISSION	1,450.00
2187	CORAL SALES CO.	9,553.50
2188	DIJULIO DISPLAYS, INC	5,174.98
2189	OFFICE TEAM	23,305.17
2190	PACIFIC INDUSTRIAL SUPPLY	984.39
2192	STEWART TITLE	103,308.00
2193	FENCING COMPANY, LLC	1,265.00
2194	CONFLUENCE ENVIRONMENTAL COMPANY	10,470.00
2195	CITY SOURCED	3,600.00
2196	Engaged Public	6,500.00
2197	BEST PARKING LOT CLEANING INC.	11,840.40
2198	CITY OF BOTHELL	50,000.00
2199	HALALILO, PAULA	34.56
2200	CHASE WALKER	209.75
2201	WA CHAPTER AMERICAN SOCIETY OF LANDSCAPE ARC	75.00
2202	ROGER WIGGINS	7,500.00
2203	KENMORE CLEANERS	36.30
2204	KING COUNTY	200.00
2205	MUNICIPAL MANAGEMENT SERVICES	5,000.00
2206	CHECK RIDE	3,450.00
2207	APA Washington	100.00
2208	FLUENT LANGUAGE SOLUTIONS	395.59
2209	MORUP SIGNS, INC.	913.02
2210	PACWEST MACHINERY	300.00
2211	PRECISION FUEL SOLUTIONS	1,452.00
2212	WEDENIG, MARK	7,500.00

Vendor Purchasing Report

For Date Range 01/01/2019 - 07/26/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2213	HELEN C. FORBES FAMILY TRUST	1,623.30
2215	INTERSECTION MEDIA, LLC	1,000.00
2216	SEVERSON, ROBERT	13,732.35
2217	TOURNESOL SITEWORKS, LLC	473.02
2218	NORTH CREEK ROOFING, INC.	215.45
2219	C.R. CONTRACTING	100,510.00
2220	SAFETY-SOURCE LLC	2,765.00
2221	O'REILLY/FIRST CALL	136.33
2222	GRADE, INC.	32,547.00
2223	JAIN, VAIBHAV	250.00
2224	BROWN, STEPHANIE	385.85
2225	THE COLOR GROUP, INC.	563.31
2226	QUANTUM HOMES	47,510.50
2227	EARTHCORPS	2,112.00
2229	ALIA PRODUCTIONS	2,000.00
2230	COMPASS NORTHWEST, INC	30,800.00
2231	A WORKSAFE SERVICE, INC	55.00
2232	DANNY BARNES INC.	1,500.00
2233	GARY HALEAMAU	2,425.00
2234	BRETT BENTON	250.00
2235	CEDRIC BURNSIDE	2,100.00
2236	COMCAST	2,611.38
2237	CREATIVE HOUSE BRANDING	1,031.17
2238	EVENT EXPERIENCE	500.00
2239	THE STORYMAKERS	250.00
2240	TAMAR LLANA & VENTANAS	1,900.00
2241	VIBE INC.	3,517.94
2242	MARY'S PLACE	7,333.00
2244	NGSSA	132.00
2245	JULIET HOWARD	1,250.00
2246	LYDIA RAMSEY	250.00
Vendor Set Vendor Set 01 Total:		8,970,388.99

**City of Kenmore
City Council Regular Meeting
Minutes
July 8, 2019**

Note: At 6:00 p.m., the Council and Staff met at the waterfront at Rhododendron Park for a presentation to Senator Frockt.

CALL TO ORDER - Mayor David Baker called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

FLAG SALUTE

AGENDA APPROVAL

The agenda was approved as submitted.

CITIZEN COMMENTS

There were no comments from the audience.

CONSENT AGENDA

MOTION: Councilmember Denuski made a motion to approve the consent agenda, Mayor Baker seconded the motion. The motion passed unanimously.

The consent agenda included the following:

Total Checks #42498 through #42598 in the Amount of \$1,868,840.68. Total Payroll/Taxes/Flexible Spending/Retirement and Health Savings Account Electronic Deposits Dated: 6/7/19 in the amount of \$144,390.50.

Authorize the City Manager to Execute Contract 15-C1484 Amendment No. 3 with KPFF Consulting Engineers

City of Kenmore - City Council Meeting Minutes
July 8, 2019

PUBLIC HEARING

Ordinance 19-0493 Authorizing the Acquisition by Negotiation or Condemnation of Certain Real Property Interests Needed for the Juanita Drive NE Pedestrian and Bicycle Safety Improvement Project - Kent Vaughn, Senior Civil Engineer

Engineer Vaughn explained that the Juanita Drive NE Pedestrian & Bicycle Safety Improvements Project (Project) is one of the projects included in the City of Kenmore Walkways & Waterways Public Bond Measure approved by voters in November 2016. The project consists of continuous ADA accessible sidewalk (east side) and buffered bike lanes (both sides) along Juanita Drive NE between NE 143rd Street and NE 170th Street with additional turning lanes, pedestrian crossing treatments, storm drainage, landscaping, irrigation, street lighting, in-line bus stops and paving. The total project length is approximately 7,700 feet (1.46 miles). The design is currently at 90% completion.

The City has initiated right of way acquisition where necessary on the Project. The Project will be acquiring property rights from 24 individual parcels (See Exhibit 1) at an estimated cost of \$1M. Parcel acquisitions areas and locations have been identified based on design drawings. Administrative Offer Summaries (for acquisitions under \$25k) and appraisals (for acquisitions over \$25k) are being prepared and formal offer letters will be presented soon. The right of way phase includes the acquisition of fee simple land (7*), permanent slope easements (2) and temporary construction easements (19). *City staff is pursuing a quit claim deed for the Northshore School District owned parcels to donate portions of the property where existing Juanita roadway and sidewalk encroach onto school property. Discussions with the school district staff are ongoing.

To date, all property owners have received invitations to meet with City Staff and our right of way consultant, HDR. Every property owner has also been sent a certified letter notifying them of the requested Council action and Council meeting information. The scheduled adoption of the Ordinance has also been advertised in the Seattle Times.

Staff will work closely with all property owners; however, in the unlikelihood that agreements cannot be reached, use of eminent domain will be necessary to meet our construction schedule. The attached condemnation ordinance (Exhibit 2) authorizes the City Manager to pursue condemnation if negotiations reach an impasse. Note that condemnation is a tool that the City will utilize if needed as a last resort.

Other effective tools/strategies that will be utilized include: in-person property owner meetings, formal offer letters, utilization of Possession and Use (P&U) Agreements, and negotiation. The Possession and Use Agreement (P&U) is a powerful tool and staff will encourage property owners to enter into this agreement. P&U's are signed when the property owner agrees to the property rights sale but does not agree to the price. Signing the P&U allows the City to pay what has been offered (appraised value) and allows the City to go to construction. Negotiations would then continue until a settlement is reached. It is typical to

City of Kenmore - City Council Meeting Minutes
July 8, 2019

file condemnation if the property owner will not sign a P&U Agreement, but much success can be achieved through mediation.

The right of way process for this project complies with State regulations. Right of Way acquisition generally follows the same steps for all properties:

- Meeting with property owners and tenants when appropriate to discuss project schedule, acquisition needs, and right of way acquisition process;
- Administrative Offer Summaries prepared (for property acquisitions less than \$25,000);
- Appraisals prepared (for property acquisitions estimated to exceed \$25,000);
- Independent 3rd party review of all appraisals;
- Offers presented to property owners;
- Negotiations (includes Possession and Use Agreements);
- Condemnation (as needed);
- Settlement.

During negotiations, the project team will make every reasonable effort to reach agreement on acquisition. Our right of way consultant understands the right of way acquisition process and the need to provide property owners with the time to consider offers and ask questions. We will also share appraisal information with property owners upon request.

Through Ordinance 19-0493, Council would authorize the use of eminent domain for all project needs at the same time. This strategy makes sense for several reasons: efficiency of process, fairness to all property owners, and protection of privacy for property owners. It also avoids delays to the project and demonstrates the City's intent to acquire land and proceed with the project. Without the condemnation ordinance at this time, the City would wait until an impasse is reached with a property owner and then schedule consideration of a condemnation ordinance for the specific property. This process would interject several months into the project schedule and would also single out a specific property owner that has elected to go through condemnation proceedings.

Mayor Baker opened the public hearing at 7:05 p.m.

There were no comments from the audience.

Mayor Baker closed the public hearing at 7:06 p.m.

BUSINESS AGENDA

Ordinance 19-0493 Authorizing the Acquisition by Negotiation or Condemnation of Certain Real Property Interests Needed for the Juanita Drive NE Pedestrian and Bicycle Safety Improvement Project - Kent Vaughn, Senior Civil Engineer

City of Kenmore - City Council Meeting Minutes
July 8, 2019

MOTION: Councilmember Curtis made a motion to adopt Ordinance 19-0493 Authorizing the Acquisition by Negotiation or Condemnation of Certain Real Property Interests Needed for the Juanita Drive NE Pedestrian and Bicycle Safety Improvement Project, Deputy Mayor Herbig seconded the motion. The motion passed unanimously.

Authorize the City Manager to Enter into a Contract with O'Connor Consulting Group, LLC to Conduct a Feasibility Study on an Alternate Lakepointe Project - Bryan Hampson, Development Services Director

Director Hampson explained that for approximately 5 years, Weidner analyzed the Lakepointe site in an effort to develop a mixed use, (residential, office, retail, and a 150-room hotel) project. In February 2019, Weidner notified the City they were halting their proposed Lakepointe project, due to the infeasibility or financial gap.

In 2018, the City contracted with HR&A Advisors (HR &A) to conduct the Feasibility & Benefits Study that analyzed three development scenarios:

1. The existing Commercial Site Development Permit (CSDP) project with 1,200 residential units, 175,000 sf of office, 277,000 sf of retail, 150 room hotel, marina and 3,532 parking spaces;
2. Weidner's proposed project with 2,000 residential units, 600,000 sf office, 126,000 sf of retail, 150 room hotel, and 5,003 parking spaces, includes three 25 story high rise buildings;
3. HR&A Alternative with 1,650 residential units, 357,000 sf of office, 126,000 retail, no hotel, and 3,284 parking spaces, with one 25 story high rise building for office.

The study demonstrated all three of the projects had a substantial financial gap. Both the developer's and the HR&A projects had a financial gap that ranged from \$130,000,000 \$160,000,000. The original CSDP gap was too big to calculate.

Numerous developers have analyzed the Lakepointe property over the past 20-30 years, none of which went beyond the planning stage. All had one thing in common, massive scale.

Given all the developers that have attempted to develop a Lakepointe project, perhaps it is time to look at this differently.

Brian O'Connor with O'Connor Consulting Group, LLC assisted the City through the HR&A Feasibility & Benefits Study. His firm is familiar with the Lakepointe site, having been involved since the original Caffison, CSDP project and also conducted a market study back in 2000. Mr. O'Connor believes that perhaps other alternatives, including a less dense development option might work.

City of Kenmore - City Council Meeting Minutes
July 8, 2019

City staff would like to explore this “less is more” idea and consult with the O’Connor Consulting Group, LLC to perform a feasibility study, focusing on the highest and best use that considers alternative development options.

The O’Connor study would need to generate multiple development options in order to test what works best. This could be up to 5-6 options to test. The options will include a variety of size and mix of open space, parks, residential, office, retail, and perhaps a hotel.

Staff also plans to use some limited consulting time of SkipStone Consulting, currently under contract, for advice on office/commercial aspects of the assessment.

MOTION: Councilmember Srebnik made a motion to authorize the City Manager to Enter into a Contract with O'Connor Consulting Group, LLC to Conduct a Feasibility Study on an Alternate Lakepointe Project, Councilmember Denuski seconded the motion. The motion passed unanimously.

Resolution 19-324 Approving the 2019 King County Comprehensive Solid Waste Management Plan for the King County Solid Waste System - Nancy Ousley, Assistant City Manager; Dorian Waller, Government Relations Administrator and Division Director Pat D. McLaughlin with King County Solid Waste Division

The King County Council approved the 2019 King County Comprehensive Solid Waste Management Plan in April, 2019. Under State law and interlocal agreements, approval of the 2019 Plan requires action by King County, partner cities and the WA Department of Ecology. The 37 cities who are parties to the Solid Waste System Interlocal Agreement (all King County cities except Seattle and Milton) have the opportunity to review and act on the Plan by resolution by September 16, 2019. With approval by 75% of the population of cities who have acted on the on the plan review by the deadline, King County will forward the plan to the WA Department of Ecology for a 45 day review period, as required by State law. Final approval of the Plan is expected by November 2019.

The Plan focuses on: Disposal, Transfer and Processing, and Recycling.

Disposal: The Plan calls for using the existing Cedar Hills Landfill footprint and maximize the capacity within the footprint, which should be sufficient until the late 2030’s. A work plan is due in 2021 to update the plan by 2026 to identify methods for disposal when Cedar Hills full capacity is reached. Potential options could include: waste to energy, export by rail, or other emerging technologies.

Transfer: A new transfer station for the Northeast area of King County is recommended, to replace the existing Houghton Transfer station in Kirkland. The new station would be completed by 2025 and a siting process beginning in 2019 is outlined.

City of Kenmore - City Council Meeting Minutes
July 8, 2019

Recycling: Strategies to improve recycling practices and deal with markets for recycled materials are identified.

The full plan document can be accessed at: <https://your.kingcounty.gov/dnrp/library/solid-waste/about/planning/2019-comp-plan.pdf>

MOTION: Councilmember Smith made a motion to approve Resolution 19-324 Approving the 2019 King County Comprehensive Solid Waste Management Plan for the King County Solid Waste System, Councilmember Curtis seconded the motion. The motion passed unanimously.

STAFF REPORT

Northshore Park and Recreation Services Area Proposed Ballot Measure - Ryan Lancaster, Graduate Intern

Potential Lodging Tax - Ryan Lancaster, Graduate Intern

RECESS TO EXECUTIVE SESSION (Confidential Session of the Council)

The meeting recessed to executive session at 8:35 p.m. for up to 30 minutes pursuant to RCW 42.30.110(1)(i), litigation. There will be no action.

ADJOURNMENT

The meeting adjourned at 9:04 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

**City of Kenmore
City Council Regular Meeting
Minutes
July 15, 2019**

CALL SPECIAL MEETING TO ORDER - Mayor David Baker called the meeting to order at 6:15 p.m.

EXECUTIVE SESSION

The meeting recessed to executive session pursuant to RCW 42.30.110(1)(i), Potential Litigation for up to 45 minutes. There was no action.

RECONVENE TO REGULAR SESSION

The meeting reconvened to regular session at 7:00p.m.

ROLL CALL

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

FLAG SALUTE

AGENDA APPROVAL

Mayor Baker noted that after the proclamation there would be a short presentation added to the agenda for the Senior Vice President of Operations for Puget Sound Energy to speak to the Council.

PROCLAMATION

Inglewood Golf Club - 100 Year Anniversary

PRESENTATION

Booga Gilbertson, Senior Vice President of Operations, Puget Sound Energy presented to the Council. She thanked the City and Council for the Puget Sound Energy Franchise. She promised to come back to the Council with another report in 2020.

City of Kenmore - City Council Meeting Minutes
July 15, 2019

CITIZEN COMMENTS

Chris Buchanan
Downtown Action to Save Housing
Bellevue, Washington 98004

Mr. Buchanan submitted a letter in support of HB 1406 – Local Sales Tax Options for Affordable Housing.

Dan Engstrom
8700 Bothell Way NE
Bothell, Washington 98011

Mr. Engstrom spoke in support in favor of HB 1406 and stated the deadline is fast approaching.

CONSENT AGENDA

MOTION: Councilmember Denuski made a motion to approve the consent agenda, Mayor Baker seconded the motion. The motion passed unanimously.

The consent agenda included the following:

Total Check #s 42599 through 42706 in the amount of \$606,637.07.
Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic
Deposits Dated: 6/21/2019 in the amount of \$146,843.12.
6/21/2019 Payroll Checks #10133-10138 in the amount of \$2,486.87.

Authorize the City Manager to Execute Agreement 19-C2060 with Grade, Inc. for Stormwater System Repairs at Three Locations

City Council Meeting Minutes of June 10, 2019 and June 17, 2019

BUSINESS AGENDA

Local Sales Tax Options for Affordable Housing HB 1406 - Debbie Bent, Community Development Director and Joanne Gregory, Finance and Administration Director

Director Bent and Director Gregory explained that staff is seeking Council direction on whether the City wants to participate and act on the recently adopted sales tax options provided through legislation HB 1406. ARCH is recommending that member Cities participate and adopt a qualifying local tax authorizing the maximum capacity of the tax. ARCH also notes that the ARCH interlocal agreement would allow member cities to pool the tax receipts for

City of Kenmore - City Council Meeting Minutes
July 15, 2019

administration through ARCH's Housing Trust Fund Account. Staff is recommending that Council pass a motion providing direction on whether to participate and direction on whether to pursue legislation adopting a qualifying tax.

Attachment #1 prepared by ARCH provides background on the recently adopted legislation HB 1406. The legislation provides a new funding tool for local jurisdictions to increase investment in affordable housing. HB 1406 allows cities to retain a portion of the state's share of sales tax for investment in affordable or supportive housing to assist persons whose income is at or below 60% of median income. This portion is offset by a reduction in the state's portion and therefore does not result in an increased tax on consumers. Cities have a choice of whether to be a participating or non-participating city, and a choice of whether to adopt a qualifying tax to increase the portion they may retain.

If Kenmore chooses to participate, by January 28, 2020, the City Council should adopt a resolution declaring their intent. 0.0073% now or if 0.0146%, then the City has twelve months to act on legislation (by July 30, 2020). The maximum amount Kenmore may collect is limited by the amount of taxable retail sales in fiscal year 2019 times the appropriate rate. Based on the 2018 taxable retail sales in Kenmore of \$270,571,011, for the first 12 months at a rate of .0073%, \$19,752 could be available for affordable housing. To access the full 0.0146% after 12 months, the City would need to adopt legislation for a qualifying tax by July 30, 2020 which would require voter approval. Based on the 2018 taxable retail sales in Kenmore at a rate of 0.0146%, \$39,503 would be available for affordable housing. The tax expires 20 years after the jurisdiction first imposes the tax.

Based on limited staff resources and also the limited time to prepare to go out to the voters, staff recommends that the Council participates, adopts appropriate legislation but at the 0.0073% share of sales tax only. If Council concurs with the staff recommendation, staff would bring back appropriate legislation in September for Council consideration.

Council and staff discussed the options. This item will come back to the Council for consideration after the break.

Receive and File the March, 2019 Financial Report for the City of Kenmore - Joanne Gregory, Finance and Administration Director

Finance Director Gregory presented that the March 2019 monthly financial report to the Council for review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2019-2020 adopted biennial budget. The budget was adopted on November 19, 2018.

March is the third month of the 2019-2020, 24-month biennium. As of March, expenditures exceeded revenues in the General Fund by \$154,652. With real property taxes due in April, the revenue balances will improve.

City of Kenmore - City Council Meeting Minutes
July 15, 2019

MOTION: Councilmember Smith made a motion to receive and file the March, 2019 Financial Report for the City of Kenmore, Councilmember Curtis seconded the motion. The motion passed unanimously.

Resolution 19-325 Superseding Resolution 01-043 Establishing New Travel Policies for City Employees and Officials - Ryan Lancaster, Graduate Intern

Intern Lancaster explained that City employees and officials occasionally travel overnight to conferences and other events that are official City business. In the course of these travels employees and officials incur expenses that the City reimburses. Overtime City policies regarding compensation, the process through which reimbursements are obtained, and what type of expenses are reimbursable have become confusing and inefficient.

Most of the changes in this policy seek to minimize the effort of finance department staff in processing reimbursement requests and protect traveling employees from being denied reimbursement for expenses they thought would be reimbursed. Other changes have been made to the policy in accordance with the Fair Labor and Standards Act. Most of these changes only affect hourly or non-exempt employees. Some changes are to avoid liability and taxable fringe benefits as defined by the IRS. Importantly, the new policy also defines a strict process through which travel must be approved before any plans are made. This should also help reduce any chances of an employee being denied reimbursement.

As part of the process of developing this revised travel policy, Staff sent out a survey and collected frequently asked questions about the policy. Hopefully, the document that resulted from this survey can be used as a reference in the future to avoid any confusion regarding the policy and travel.

Council and staff discussed the draft policy. There were some concerns about the IRS mileage rate and the recommendation for only half of the reimbursement rate when traveling overnight. Council agreed to the policy with two changes: Keep the full IRS mileage rate and make an effort when booking flights to see if the ticket can be re-used if need be.

MOTION: Councilmember Curtis made a motion to approve Resolution 19-325 Superseding Resolution 01-043 Establishing New Travel Policies for City Employees and Officials with the two changes, Councilmember Denuski seconded the motion. The motion passed unanimously.

Ordinance 19-0494 Providing for Additional Parking Restrictions and Exemptions in Bike Lanes, Travel Lanes, and Downtown Kenmore - Ryan Lancaster, Graduate Intern

Intern Lancaster explained that staff recommends that Council adopt the amendments to chapter 10 of KMC "Vehicles and Traffic" allowing police to enforce additional restrictions on

City of Kenmore - City Council Meeting Minutes
July 15, 2019

parking within the City and the City Manager to better allocate parking in the downtown Kenmore area. Recently, Chief Horvath and City Staff have become concerned that the current restrictions and fines on parking are not a sufficient deterrent to the behavior. So, Chief Horvath suggested that Staff research and suggest an increase to fines for parking violations outside of the downtown core.

Currently, underneath state statute and monetary penalty schedule a parking violation not specifically stipulated in Kenmore's code comes with a \$20 fine. Most parking violations stated in KMC chapter 10 are a maximum of \$350 with the exception of two-hour parking violations in downtown Kenmore with a maximum \$50 fine.

The proposed changes in this ordinance would adopt by reference RCW sections 46.61.570 and 46.61.575 and attach a monetary penalty on par with other violations in the City of a maximum \$350 instead of the \$20 required by the state. The activities outlined in these sections include parking, stopping, or standing in dangerous areas like a crosswalk, sidewalk, or railroad tracks which are not currently covered by City ordinance. Staff believes this change would sufficiently deter hazardous parking. The municipal court normally does not charge the full allowed maximum fine and normally sets it lower around \$50 or at the discretion of the police officer, which is comparable with the two-hour parking violation.

The changes would also cover parking, standing, or stopping in bike and travel lanes. City Ordinance already restricts these activities in bike lanes with a maximum fine of \$350 but does not cover travel lanes of roads. Exemptions for this restriction are also included for following police instructions, disabled drivers, public transit and utility vehicles, and emergency vehicles. Additionally, the proposed ordinance authorizes the City Manager to provide additional parking permits in the downtown Kenmore area. With the additional downtown development underway staff recommends employees of the businesses in the downtown area should be offered two-hour parking exemption permits like City Staff to increase parking efficiency. A current literal reading of existing code only allows the City Manager to grant permits on the basis of City business purposes. Meaning, that permits are to alleviate parking requirements in the City Hall parking lot for customers by allowing employees to park on the street. The proposed change would add language that would extend that authority from just business purposes to the efficient allocation of parking in the area. This would in effect allow the City Manager to grant permits to employees of downtown businesses if he saw fit for the efficient allocation of parking.

The main fiscal consideration is the increase in fines for parking. This would not create any additional financial burden for police officers or the City because they already issue tickets for the proposed violations. An increase in funds received from parking tickets is to be expected but negligible. The City contracts with King County for municipal court services and they keep the revenue from tickets to offset Kenmore's court expense.

City of Kenmore - City Council Meeting Minutes
July 15, 2019

City	Time Violation	Maximum Fine for Hazardous Parking*
Kirkland	\$35	\$45
Bothell	N/A	\$150
Lake Forest Park	\$45	\$250
Mountlake Terrace	\$50	\$50
Mukilteo	\$30	\$30
Mill Creek	\$30	\$250
Kenmore Current	\$50	\$20
Kenmore Proposed	\$50	\$350**

*This pertains to parking as defined in RCW 46.61.570, 46.61.575, and parking in bicycle lanes and travel lanes.

**Normally pursued at a lower fine at the discretion of the police officer (around \$50)

Council discussed the Ordinance. There were concerns from the Council about issuing parking permits to business owners or employees.

MOTION: Councilmember Smith made a motion to approve Ordinance 19-0494 providing for Additional Parking Restrictions and Exemptions in Bike Lanes, Travel Lanes, and Downtown Kenmore, Councilmember Denuski seconded the motion.

1st AMENDMENT: Deputy Mayor Herbig made a motion to strike the newly added language in the first section of 10.20.050, Councilmember Curtis seconded the motion. The motion failed 0-7.

2nd AMENDMENT: Deputy Mayor Herbig made a motion to remove Section 3 of the Ordinance, Councilmember Curtis seconded the motion. The motion passed unanimously.

ORIGINAL MOTION VOTE: The motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 8:22 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk