



City of Kenmore - 18120 68th Avenue NE - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Regular and Special Meeting Agenda
6:00 p.m., Monday, September 10, 2018
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

- I. 6:00 p.m. CALL SPECIAL MEETING TO ORDER**
- II. EXECUTIVE SESSION**
Pursuant to RCW 42.30.110(1)(i), Potential Litigation and Litigation
(*Confidential Session of the Council - Not open to the public per RCW 42.30.110*)
- III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION**
- IV. 7:00 p.m. - CALL REGULAR MEETING TO ORDER**
- V. ADJOURN SPECIAL MEETING**
- VI. ROLL CALL**
- VII. FLAG SALUTE**
- VIII. AGENDA APPROVAL**
- IX. PRESENTATION**
 - A. Introduction of our new part-time receptionists: Sandy Tupling and Stephanie Bond
 - B. Recognition of Police Volunteer Denis H. Devris - Police Chief Horvath
- X. PROCLAMATION**
 - A. Diaper Awareness Week - September 24-September 30, 2018
[Proclamation](#)
 - B. National Recovery Month - September 2018

[Proclamation](#)

XI. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

XII. CONSENT AGENDA

- A. Total Check #s 40387 through 40495 in the amount of \$348,995.90.
Total Payroll/Taxes/Flexible Spending & Health Savings Account Electronic Deposits Dated: 8/3/18 in the amount of \$107,126.34.
Payroll Check #s 10104-10105 totaling \$333.48.

[Checks](#)

- B. Total Check #s 40496 through 40606 in the amount of \$947,977.30.
Total Payroll/Taxes/Flexible Spending & Health Savings Account Electronic Deposits Dated: 8/17/18 in the amount of \$109,144.96.
Payroll Check #10106 totaling \$85.03.

[Checks](#)

- C. City Council Meeting Minutes of June 25, 2018, July 9, 2018, July 16, 2018 and July 23, 2018

[City Council 6-25-18 Minutes](#)

[City Council 7-9-18 Minutes](#)

[City Council 7-16-18 Minutes](#)

[City Council 7-23-18 Minutes](#)

- D. Resolution No. 18-310 Granting Final Plat Approval for Plat of Cortesa

[Agenda Item](#)

- E. Authorize the City Manager to Execute the Partnering Agreement Between Sound Transit and the City of Kenmore for the Bus Rapid Transit Program

[Agenda Item](#)

- F. Receive and File May 2018 Financial Report for the City of Kenmore, Washington

[Agenda Item](#)

- G. Authorize Positions and Salary Ranges for Public Works Positions

[Agenda Item](#)

- H. Authorize the City Manager to Purchase Equipment and Capital Improvements Necessary to Start Up an In-House Public Works Operation Not to Exceed \$854,15

[Agenda Item](#)

- I. Authorize the City Manager to Execute Amendment No. 2 to Contract No. 17-C1810 with Community Attributes, Inc.

[Agenda Item](#)

XIII. PUBLIC HEARING

- A. 2019-2024 Capital Improvement Plan (CIP) for Parks, Transportation, Surface Water and City Facilities

[Agenda Item](#)

XIV. BUSINESS AGENDA

- A. Ordinance 18-0467 Amending the Capital Facilities Element of the Comprehensive Plan - Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner

[Agenda Item](#)

- B. Approve 2019-2024 CIP for Parks, Transportation, Surface Water and City Facilities

[Agenda Item](#)

- C. Receive and File June, 2018 Financial Report for the City of Kenmore, Washington

[Agenda Item](#)

XV. STAFF REPORT

XVI. COUNCILMEMBER REPORTS & COMMENTS & INITIATIVES

XVII. ADJOURNMENT

Upcoming Meetings:

Tuesday, September 11, 2018 - Special Council Meeting (6:00 p.m. Executive Session and 7:00 p.m. Lakepointe Study Session)

Monday, September 17, 2018 - Regular Council Meeting

Monday, September 24, 2018 - Regular Council Meeting

Monday, October 8, 2018 - Regular Council Meeting

Monday, October 15, 2018 - Regular Council Meeting

Monday, October 22, 2018 - Regular Council Meeting

City of Kenmore, Washington Proclamation

WHEREAS, Diaper Need, the condition of not having a sufficient supply of clean diapers to ensure that infants and toddlers are clean, healthy and dry, can adversely affect the health and welfare of infants, toddlers and their families; and

WHEREAS, national surveys report that one in three mothers experiencing diaper need at some time while their children are less than three years of age and forty-eight percent of families delay changing a diaper to extend their supply; and

WHEREAS, the average infant or toddler requires an average of at least 50 diaper changes per week over three years; and

WHEREAS, there are no government assistance programs for the purchase or provision of diapers, and a monthly supply of diapers can cost as much as six percent of a full-time minimum wage worker's salary, therefore obtaining a sufficient supply of diapers can cause economic hardship to families; and

WHEREAS, a supply of diapers is generally an eligibility requirement for infant and toddlers to participate in childcare programs and quality early education programs; and

WHEREAS, the people of Kenmore recognize that addressing Diaper Need can lead to economic opportunity for the state's low-income families and can lead to improved health for families and their communities; and

WHEREAS, the City of Kenmore is proud to be home to various community organizations that recognize the importance of diapers in helping provide economic stability for families and distribute diapers to poor families through various channels; now

Therefore, I, David Baker, Mayor of the City of Kenmore do hereby proclaim the week of September 24 through September 30, 2018 as

DIAPER NEED AWARENESS WEEK

in the City of Kenmore and encourage the citizens of the City of Kenmore to donate generously to diaper banks, diaper drives, and those organizations that distribute diapers to families in need to help alleviate diaper need in the City of Kenmore and environs.

IN WITNESS WHEREOF, signed this 10th day of September, 2018.



Signed: _____
David Baker, Mayor

Attested: _____
Kelly Chelin, City Clerk

City of Kenmore, Washington
Proclamation

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, an estimated 400,000 people in King County are affected by these conditions; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and the City of Kenmore, Washington, invite all residents of Kenmore to participate in *National Recovery Month*,

NOW, THEREFORE, I, David Baker, Mayor of the City of Kenmore in the State of Washington, on behalf of the City Council, do hereby proclaim the month of September 2018 as

National Recovery Month

in the City of Kenmore and call upon the citizens to observe this month with appropriate programs, activities, and ceremonies to support this year's Recover Month theme "Join the Voices of Recovery: Invest in Health, Home, Purpose and Community."

IN WITNESS WHEREOF, signed this 10th day of September, 2018.

Signed: _____
David Baker, Mayor

Attested: _____
Kelly M. Chelin, City Clerk

National
Recovery Month
Prevention Works • Treatment is Effective • People Recover
september 2018



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

07/28/2018 - 08/10/2018

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 40387 through 40495: \$348,995.90

Total Payroll/Taxes/Flexible Spending & Health Savings Acct. Electronic Deposits Dated: 08/03/2018: \$ 107,126.34

Payroll Check #s 10104-10105 totaling: \$333.48

8-16-18

City Manager / Date

Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
BANNER BANK JG	40387	07/30/2018	Computer Monitor/Advertising/Supplies	181.16
BANNER BANK JG	40387	07/30/2018	Computer Monitor/Advertising/Supplies	219.99
BANNER BANK JG	40387	07/30/2018	Computer Monitor/Advertising/Supplies	678.91
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	1,679.64
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	15,432.22
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	1,662.62
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	1,436.48
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	374.48
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	169.20
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	985.41
DEPARTMENT OF RETIREMENT SYSTEMS	40388	08/03/2018	Public Employees Retirement	1,470.76
DRS 457	40389	08/03/2018	DRS 457 Deferred Comp	755.00
ICMA RETIREMENT TRUST 457 - 304745	40390	08/03/2018	ICMA 457 Deferred Comp	3,428.80
ICMA RETIREMENT TRUST 457 - 304745	40390	08/03/2018	ICMA 457 Deferred Comp	692.08
NATIONWIDE FINANCIAL 401a	40391	08/03/2018	City of Kenmore 401a Loan	240.68
NATIONWIDE FINANCIAL 401a	40391	08/03/2018	City of Kenmore 401a Loan	219.19
NATIONWIDE FINANCIAL 401a	40391	08/03/2018	City of Kenmore 401a	10,946.60
NATIONWIDE FINANCIAL 401a	40391	08/03/2018	City of Kenmore 401a	945.80
NATIONWIDE FINANCIAL 401a	40391	08/03/2018	City of Kenmore 401a	1,057.59
NATIONWIDE RETIREMENT SOLUTIONS 457	40392	08/03/2018	Nationwide 457 Deferred Comp	250.00
NATIONWIDE RETIREMENT SOLUTIONS 457	40392	08/03/2018	Nationwide 457 Deferred Comp	75.00
STATE OF FLORIDA DISBURSEMENT UNIT	40393	08/03/2018	Employee Deduction	275.00
A+ CONFERENCING	40394	08/10/2018	07/23 St. Edwards Ballfields Conference Call	6.03
A+ CONFERENCING	40394	08/10/2018	7/31 Squire's Landing Conference Call	12.47
A-1 LANDSCAPING AND CONSTRUCTION, INC	40395	08/10/2018	Moorlands Park Ballfield Mowing	3,641.20
AGORA NW LLC	40396	08/10/2018	City Hall Water Filter Repair	112.64
AM TEST, INC	40397	08/10/2018	July Swamp Creek Water Sample Testing	250.00
BOTHELL KENMORE CHAMBER OF COMMERCE	40398	08/10/2018	August Business Alliance Monthly Admin. Support	300.00

XII. A. Total Check #s 40387 through 40495 in the amount of \$348,995.90....

BRIEN, GAYLYNN	40399	08/10/2018	May Sales Tax Data Conversion Svcs	50.00
CASCADE PEST CONTROL	40400	08/10/2018	Rhododendron Park Pest Control	143.00
CATHOUSE PIZZA	40401	08/10/2018	Refund Vendor Fee for 8/22	30.00
CHRISTOPHER, MARINA	40402	08/10/2018	18-C1884 August 16th Concert Performer	1,300.00
CITY OF SHORELINE	40403	08/10/2018	July-Dec. 2017 SET Cases	8,035.00
CITY OF SHORELINE	40404	08/10/2018	Aug.-Sept. 2017 Jail Van Usage	492.10
CITY OF SHORELINE	40405	08/10/2018	November Jail Van Usage & Facility Rental	761.90
CURTIS, DR. MILTON	40406	08/10/2018	Mileage Reimbursement	116.09
DEPARTMENT OF ECOLOGY	40407	08/10/2018	2018 Stormwater Action Monitoring	8,401.00
DEPARTMENT OF ECOLOGY	40407	08/10/2018	2018 Stormwater Action Monitoring	779.00
DEPARTMENT OF ECOLOGY	40407	08/10/2018	2018 Stormwater Action Monitoring	5,042.00
DEVON LEGER	40408	08/10/2018	18-C1838 2018 Summer Concert Booking Svcs	3,600.00
EARTHWORKS	40409	08/10/2018	Monthly ROW Landscaping	4,722.55
ECOSS	40410	08/10/2018	Surface Water Mgmt. Education & Outreach	1,220.44
EVER-MARK, LLC	40411	08/10/2018	Staff Logo Wear	77.99
EVER-MARK, LLC	40411	08/10/2018	Staff Logo Wear	442.57
EVER-MARK, LLC	40411	08/10/2018	Staff Logo Wear	294.64
FINANCIAL CONSULTANTS INT'L INC	40412	08/10/2018	Police Car #E18709 Front & Rear Radar	196.02
FIRE PROTECTION, INC	40413	08/10/2018	Annual Fire/Sprinkler Inspection	4,135.50
FRELARD TAMALES	40414	08/10/2018	7/26 Concert Volunteer Meals	48.00
FRONTIER	40415	08/10/2018	City Hall Phones	610.34
FRONTIER	40415	08/10/2018	City Hall Phones	444.98
FUNRENT	40416	08/10/2018	Play Day Supplies & Inflatable Rentals	712.80
GEOTERRA, INC.	40417	08/10/2018	18-C1825 Aerial Mapping	2,097.14
GOODSELL POWER EQUIPMENT #2 INC.	40418	08/10/2018	Parks & Town Green Tools/Blower	638.43
GRAINGER	40419	08/10/2018	Janitorial Key Box	91.87
GRAINGER	40419	08/10/2018	Bandit Tool for Signs	538.78
GRAINGER	40419	08/10/2018	Measuring Wheel	38.48
GRAINGER	40419	08/10/2018	ROW Material/Reflective Tape	43.39
GRAND EVENT RENTALS	40420	08/10/2018	Tent Rental for Aug. 2nd Concert	1,603.47
HAULAWAY STORAGE CONTAINERS, INC.	40421	08/10/2018	6/26-7/23 Log Boom Park Storage Container Rent	191.40
HERMANSON COMPANY, LLP	40422	08/10/2018	City Hall HVAC Maintenance	1,422.85
HOME DEPOT CREDIT SERVICES	40423	08/10/2018	City Hall & Public Works Supplies/Materials	60.98
HOME DEPOT CREDIT SERVICES	40423	08/10/2018	City Hall & Public Works Supplies/Materials	36.49
HOME DEPOT CREDIT SERVICES	40423	08/10/2018	City Hall & Public Works Supplies/Materials	163.90
HOME DEPOT CREDIT SERVICES	40423	08/10/2018	City Hall & Public Works Supplies/Materials	38.44
HONEY BUCKET	40424	08/10/2018	7/14-8/10 Squire's Landing Rental	215.05
HOPKINS, CRAIG	40425	08/10/2018	Police Volunteer Mileage Reimbursement	76.85
HORIZON DISTRIBUTORS INC	40426	08/10/2018	ROW & Parks Irrigation Parts	99.70
HORIZON DISTRIBUTORS INC	40426	08/10/2018	ROW & Parks Irrigation Parts	99.69

XII. A. Total Check #s 40387 through 40495 in the amount of \$348,995.90....

INNOVAC	40427	08/10/2018	IDDE Cleanup	1,087.63
INNOVAC	40427	08/10/2018	Vactor Services	2,233.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - General	3,100.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - Executive	2,258.29
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - Public Works	1,876.38
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - Community Development	2,267.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - Lakepointe	713.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - El-Sharawy	391.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - Development Services	1,841.49
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - Town Green	156.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	40428	08/10/2018	June Legal Services - David Thompson IV	684.50
JET CITY PRINTING	40429	08/10/2018	Kenmore Play Day Flyers	158.95
KING COUNTY FINANCE	40430	08/10/2018	Adult/Juvenile Detention June Community Work Prog.	9,642.50
KING COUNTY FINANCE	40431	08/10/2018	June Road Svcs - Bridge Inspection	423.39
KING COUNTY FINANCE	40432	08/10/2018	June Svcs - ROW Inspector Coverage	365.09
KING COUNTY FINANCE	40433	08/10/2018	June Road Svcs/Signs/Signal Maintenance	3,412.39
KING COUNTY FINANCE	40433	08/10/2018	June Road Svcs/Signs/Signal Maintenance	1,271.65
KING COUNTY FINANCE	40434	08/10/2018	June Road Svcs/Signs/Street Maintenance	1,587.82
KING COUNTY FINANCE	40434	08/10/2018	June Road Svcs/Signs/Street Maintenance	745.72
KING COUNTY RECORDER'S OFFICE	40435	08/10/2018	King County Recording Fees	107.00
KING COUNTY RECORDER'S OFFICE	40435	08/10/2018	Sidewalk/Utility Easement SR522 W. A	115.00
KING COUNTY SHERIFF	40436	08/10/2018	May 2018 School District Overtime	7,304.01
KING COUNTY SHERIFF	40436	08/10/2018	June 2018 School District Overtime	7,493.64
KPFF CONSULTING ENGINEERS	40437	08/10/2018	15-C1484 June On-Call Consulting Svcs	1,205.34
KPFF CONSULTING ENGINEERS	40437	08/10/2018	15-C1484 June On-Call Consulting Svcs	125.14
KPFF CONSULTING ENGINEERS	40437	08/10/2018	15-C1484 June On-Call Consulting Svcs	11,213.61
KPFF CONSULTING ENGINEERS	40437	08/10/2018	15-C1484 June On-Call Consulting Svcs	2,379.57
Lakeland Restoration Services, LLC	40438	08/10/2018	Aquatic Weed Control	29,177.50
Lakeland Restoration Services, LLC	40438	08/10/2018	Aquatic Weed Control	22,715.00
LIGHTHOUSE CONSULTING INC	40439	08/10/2018	July IT Services	2,579.34
LIGHTHOUSE CONSULTING INC	40439	08/10/2018	July Backup/Protection/Archiving/Web Hosting	2,525.60
MUNIMANAGE, LLC	40440	08/10/2018	July 2018 Public Works Consulting	8,415.00
MUNIMANAGE, LLC	40440	08/10/2018	July 2018 Lakepoint Consulting	11,025.00
NORTHSHORE FIRE DEPT	40441	08/10/2018	July 2018 Fire Marshal Plan Review	1,180.00
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Log Boom Park Irrigation	2,524.40
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 77th/SR522 Irrigation	2,322.70
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Rhododendron Park Restroom	246.08
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Twedt/Squire/s Landing	148.79
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Moorlands Park Restroom	194.28
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 73rd/SR522 Irrigation	138.50
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Log Boom Park Restroom	560.56
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Rhododendron Park Irrigation	742.75
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Rhododendron Park Irrigation	2,496.80
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Boat Launch Restroom	189.73
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 61st/SR522 Irrigation	2,961.20
NORTHSHORE UTILITY DIST	40442	08/10/2018	5/31-7/31 Moorlands Park Irrigation	9,903.80
NORTHSHORE YMCA	40443	08/10/2018	Q2 2018 Human Services Contract	1,625.00
OFFICE DEPOT	40444	08/10/2018	Supplies	1.32
OFFICE DEPOT	40444	08/10/2018	Supplies	0.99
OFFICE DEPOT	40444	08/10/2018	Supplies	6.93
OFFICE DEPOT	40444	08/10/2018	Supplies	2.97
OFFICE DEPOT	40444	08/10/2018	Supplies	1.32
OFFICE DEPOT	40444	08/10/2018	Supplies	4.62
OFFICE DEPOT	40444	08/10/2018	Supplies	2.64

OFFICE DEPOT	40444	08/10/2018	Supplies	5.61
OFFICE DEPOT	40444	08/10/2018	Supplies	1.98
OFFICE DEPOT	40444	08/10/2018	Supplies	2.63
OFFICE DEPOT	40444	08/10/2018	Supplies	1.97
OFFICE DEPOT	40445	08/10/2018	Office Supplies	13.19
OFFICE DEPOT	40446	08/10/2018	Office Supplies	3.40
OFFICE DEPOT	40446	08/10/2018	Office Supplies	2.55
OFFICE DEPOT	40446	08/10/2018	Office Supplies	24.50
OFFICE DEPOT	40446	08/10/2018	Office Supplies	22.96
OFFICE DEPOT	40446	08/10/2018	Office Supplies	3.40
OFFICE DEPOT	40446	08/10/2018	Office Supplies	52.16
OFFICE DEPOT	40446	08/10/2018	Office Supplies	6.80
OFFICE DEPOT	40446	08/10/2018	Office Supplies	73.31
OFFICE DEPOT	40446	08/10/2018	Office Supplies	5.10
OFFICE DEPOT	40446	08/10/2018	Office Supplies	6.80
OFFICE DEPOT	40446	08/10/2018	Office Supplies	5.11
OFFICE DEPOT	40447	08/10/2018	Office Supplies	2.41
OFFICE DEPOT	40447	08/10/2018	Office Supplies	57.18
OFFICE DEPOT	40448	08/10/2018	Supplies	8.12
OFFICE DEPOT	40448	08/10/2018	Supplies	8.12
OFFICE DEPOT	40449	08/10/2018	Office Supplies	6.94
OFFICE DEPOT	40449	08/10/2018	Office Supplies	5.20
OFFICE DEPOT	40449	08/10/2018	Office Supplies	36.41
OFFICE DEPOT	40449	08/10/2018	Office Supplies	15.61
OFFICE DEPOT	40449	08/10/2018	Office Supplies	6.94
OFFICE DEPOT	40449	08/10/2018	Office Supplies	24.28
OFFICE DEPOT	40449	08/10/2018	Office Supplies	13.87
OFFICE DEPOT	40449	08/10/2018	Office Supplies	65.67
OFFICE DEPOT	40449	08/10/2018	Office Supplies	25.02
OFFICE DEPOT	40449	08/10/2018	Office Supplies	55.33
OFFICE DEPOT	40449	08/10/2018	Office Supplies	10.40
OFFICE DEPOT	40450	08/10/2018	Office Supplies	16.70
OFFICE DEPOT	40451	08/10/2018	Office Supplies	40.83
OLYMPIC ENVIRONMENTAL RESOURCES INC	40452	08/10/2018	18-C1827 Fall Recycling Event Administration	1,886.61
PACIFIC TOPSOILS	40453	08/10/2018	Vegetation Disposal	278.25
PLAN TO PERMIT, LLC	40454	08/10/2018	Squire's Landing Shoreline Permit Svcs.	302.50
PLAYOUT FOUNDATION	40455	08/10/2018	Garden Soil for PlayOUT Garden	1,886.50
PRIDE ELECTRIC INC.	40456	08/10/2018	City Hall Electrical Work/Ballast Replacement	272.80
PUGET SOUND ENERGY	40457	08/10/2018	City Hall Electricity	2,324.11
QUALITY BUSINESS SYSTEMS INC.	40458	08/10/2018	City Hall Photocopier Usage-2nd Floor	215.50
RANDALL, BRIAN	40459	08/10/2018	WFOA Conference Reimbursement	400.00
REPUBLIC SERVICES	40460	08/10/2018	July Rhododendron Park Solid Waste	633.31
REPUBLIC SERVICES	40461	08/10/2018	July City Hall Solid Waste	318.05
RFI ENTERPRISES INC.	40462	08/10/2018	City Hall Maintenance	618.75
SARAH ROBERTS	40463	08/10/2018	July Prosecution Services	11,161.17
SCORE	40464	08/10/2018	June Outside Health Services	9.50
SEATTLE TIMES	40465	08/10/2018	Legal Notice	53.52
SEATTLE TIMES	40465	08/10/2018	Legal Notice	353.33
SHANNON & WILSON, INC.	40466	08/10/2018	18-C1850 SMP Critical Areas Update	27,477.71

XII. A. Total Check #s 40387 through 40495 in the amount of \$348,995.90....

SMS CLEANING, INC.	40467	08/10/2018	July City Hall & Hangar Bldg. Janitorial Svcs	3,900.00
SMS CLEANING, INC.	40467	08/10/2018	July City Hall & Hangar Bldg. Janitorial Svcs	1,800.00
STAPLES ADVANTAGE	40468	08/10/2018	Rubber Gloves	35.42
STAPLES ADVANTAGE	40469	08/10/2018	Incubator Bldg. Paper Towels	57.42
STAPLES ADVANTAGE	40470	08/10/2018	Parks Maintenance Supplies	117.17
STAPLES ADVANTAGE	40471	08/10/2018	Parks Maintenance Supplies	94.51
STAPLES ADVANTAGE	40472	08/10/2018	Parks Maintenance Supplies	111.52
STAPLES ADVANTAGE	40473	08/10/2018	Batteries	29.80
STAPLES ADVANTAGE	40474	08/10/2018	Parks Maintenance Supplies	64.46
STAPLES ADVANTAGE	40475	08/10/2018	City Hall Maintenance Supplies	285.69
STAPLES ADVANTAGE	40476	08/10/2018	Incubator Bldg. Maintenance Supplies	29.52
STARDOM SERVICES, INC.	40477	08/10/2018	July Incubator Bldg. Janitorial Svcs.	510.00
STEWART MACNICHOLS HARMELL, INC.	40478	08/10/2018	July 2018 Public Defender Services	5,000.00
THE 12TH DAWG MOBILE FOOD TRUCK	40479	08/10/2018	Aug. 2nd Concert Volunteer Meals	24.00
THE 12TH DAWG MOBILE FOOD TRUCK	40480	08/10/2018	Aug. 8th Vendor Food Truck Refund	30.00
THE CHEESE PIT	40481	08/10/2018	Refund 7/25 Vendor Truck Fee	30.00
T-MOBILE USA, INC.	40482	08/10/2018	Staff Cell Phones and Wireless Hot Spots	53.29
T-MOBILE USA, INC.	40482	08/10/2018	Staff Cell Phones and Wireless Hot Spots	55.03
T-MOBILE USA, INC.	40482	08/10/2018	Staff Cell Phones and Wireless Hot Spots	82.27
T-MOBILE USA, INC.	40482	08/10/2018	Staff Cell Phones and Wireless Hot Spots	45.37
TOTAL LANDSCAPE CORP	40483	08/10/2018	July Landscape Services & Noxious Weed Treatment	3,168.00
TYLER TECHNOLOGIES, INC.	40484	08/10/2018	9/1/18-8/31/19 Annual Software License	17,204.00
ULINE	40485	08/10/2018	Tent Replacement for Events	352.45
UNITED RENTALS NW, INC	40486	08/10/2018	Light Rental for 4th of July	28.60
UPS STORE	40487	08/10/2018	7/10/18 Public Records Request Copy Charges	10.30
UTILITIES UNDERGROUND LOCATION CTR	40488	08/10/2018	July Utility Locates	263.16
VERIZON WIRELESS	40489	08/10/2018	7/27-8/26 Cell Phones/I-Pads	79.86
VERIZON WIRELESS	40489	08/10/2018	7/27-8/26 Cell Phones/I-Pads	20.69
VERIZON WIRELESS	40489	08/10/2018	7/27-8/26 Cell Phones/I-Pads	20.69
VERIZON WIRELESS	40489	08/10/2018	7/27-8/26 Cell Phones/I-Pads	120.78
VERIZON WIRELESS	40489	08/10/2018	7/27-8/26 Cell Phones/I-Pads	40.01
VERIZON WIRELESS	40489	08/10/2018	7/27-8/26 Cell Phones/I-Pads	235.19
WASHINGTON STATE PATROL	40490	08/10/2018	W. Sammish Bridge Weight Enforcement	433.13
WELLS FARGO FINANCIAL	40491	08/10/2018	City Hall Photocopier Lease - 2nd Floor	619.73
WINTERBOURNE LANDSCAPE	40492	08/10/2018	City Hall Green Roof Maintenance	629.48
YUMMY BOX FOOD TRUCK LLC	40493	08/10/2018	7/26 Concert Volunteer Meals	96.00
YUMMY BOX FOOD TRUCK LLC	40493	08/10/2018	Aug. 2nd Concert Volunteer Meals	108.00
ZESBAUGH, INC.	40494	08/10/2018	Hangar Building Door Service Call	275.00
UNITED STATES POSTMASTER	40495	08/10/2018	Quarterly Newsletter Postage	1,649.54
NAVIA	DFT0000165	08/03/2018	Employee Flexible Spending Account	153.85
NAVIA	DFT0000165	08/03/2018	Employee Flexible Spending Account	173.50

XII. A. Total Check #s 40387 through 40495 in the amount of \$348,995.90....

NAVIA	DFT0000165	08/03/2018	Employee Flexible Spending Account	85.38
NAVIA	DFT0000165	08/03/2018	Employee Flexible Spending Account	96.15
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	3,145.10
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	1,469.68
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	9,594.67
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	628.35
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	255.16
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	62.26
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	812.02
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	340.00
BANK OF AMERICA 941	DFT0000166	08/03/2018	Federal Taxes	232.14
VOID	10104	08/03/2018	Void	-
STEPHANIE BOND	10104	08/03/2018	Payroll Check	333.48
PAYROLL	ACH Transaction	08/03/2018	Direct Deposit	90,078.08
				<u><u>\$ 456,455.72</u></u>



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/10/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	500.00
0014	AMERICAN PLANNING ASSOCIATION	1,778.00
0022	ASSOCIATION OF WA CITIES	16,590.00
0024	BAKER, DAVID	3,122.69
0025	BAKER, SHERI	12,000.00
0037	BASTYR UNIVERSITY	200.00
0047	BRAVO ENVIRONMENTAL , NW INC.	96.00
0054	BULGER SAFE & LOCK, INC.	748.96
0064	CASCADE PEST CONTROL	1,001.00
0067	CENTER FOR HUMAN SERVICES	15,750.00
0076	CITY OF BELLEVUE	104,979.75
0083	CITY OF LAKE FOREST PARK	563,738.53
0086	CITY OF SHORELINE	8,796.90
0092	CODE PUBLISHING COMPANY	2,767.69
0099	CONSOLIDATED PRESS	11,406.74
0106	CROWN PRODUCTS LLC	2,106.12
0111	DEPARTMENT OF ECOLOGY	14,412.00
0121	REPUBLIC SERVICES	8,431.55
0137	FERGUSON ENTERPRISES INC #1539	1,946.93
0145	FRUHLING SAND & TOPSOIL	3,682.50
0151	CALPORTLAND COMPANY	1,002.93
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0173	HOME DEPOT CREDIT SERVICES	1,177.36
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	121,692.47
0197	JET CITY PRINTING	2,558.61
0201	KCDA PURCHASING COOP	16,919.77
0206	KENMORE MIDDLE SCHOOL	7,463.62
0212	KING COUNTY FINANCE W.L.R.D.	22,283.75
0213	KING COUNTY ANIMAL SVCS	1,945.00
0218	KING COUNTY FINANCE	3,019.71
0219	KING COUNTY FINANCE	166,357.26
0224	SOUND PUBLISHING, INC.	4,261.90
0229	KING COUNTY OFFICE OF FINANCE	2,370.19
0230	KING COUNTY RADIO COMM SERVICES	600.60
0233	KING COUNTY SHERIFF	1,777,860.32
0235	KING COUNTY TREASURY	24,269.72
0237	FEDEX OFFICE	71.47
0246	LAKE CITY PICTURE FRAMING	257.85
0251	LIGHTHOUSE CONSULTING INC	42,693.14
0261	MICHAEL PENDLETON	6,038.50
0265	MORGAN SOUND INC	1,741.85
0267	MR. T'S TROPHIES	278.92
0285	NORTHSHORE FIRE DEPT	6,494.96
0287	NORTHSHORE SENIOR CENTER	22,050.00
0288	NORTHSHORE UTILITY DIST	98,080.68
0289	NORTHSHORE YMCA	4,875.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	12,000.00
0292	HONEY BUCKET	3,175.35
0299	EBIX, INC./ TOPHEALTH	118.27
0300	OFFICE DEPOT	5,456.10
0302	OFFICE TEAM	15,274.47
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	15,680.08

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/10/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0310	PACIFIC TOPSOILS	2,409.46
0314	PETTY CASH CUSTODIAN	766.98
0327	PUGET SOUND CLEAN AIR AGENCY	18,341.00
0328	PUGET SOUND ENERGY	110,781.65
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0345	SEATTLE TIMES	5,159.19
0355	STAPLES ADVANTAGE	5,944.23
0356	STATE AUDITOR'S OFFICE	673.20
0357	STEWART MACNICHOLS HARMELL, INC.	40,000.00
0359	SOUND CITIES ASSOC	45.00
0365	TOTAL LANDSCAPE CORP	65,532.65
0370	UNITED RENTALS NW, INC	905.61
0371	UNITED STATES POSTMASTER	8,233.79
0374	URBAN LAND INSTITUTE	440.00
0375	US POSTAL SERVICE (HASLER)	5,008.86
0386	WA ASSOC OF CODE ENFORCEMENT	280.00
0387	WA CITIES INSURANCE AUTHORITY	274,278.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
0390	WA FINANCE OFFICERS ASSOCIATION	150.00
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	75.00
0401	WA STATE DEPT OF TRANSPORTATION	2,363.95
0412	COLUMBIA RIDGE LANDFILL	3,201.15
0419	WONDERLAND DEVELOPMENT	3,750.00
0422	NATIONWIDE FINANCIAL 401a	213,997.09
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	5,200.00
0424	ICMA RETIREMENT TRUST 457 - 304745	67,304.26
0425	DRS 457	9,265.00
0426	AFLAC	2,289.70
0428	BANK OF AMERICA 941	253,328.62
0429	AWC EMPLOYEE BENEFITS	322,572.02
0431	DEPARTMENT OF RETIREMENT SYSTEMS	365,467.98
0432	DEPARTMENT OF LABOR AND INDUSTRIES	22,285.75
0434	UNITED WAY OF KING COUNTY	1,119.15
0436	NATIONAL LIFE OF VERMONT	862.19
0448	UPS STORE	177.64
0449	ACF WEST INC	1,113.75
0450	AURORA RENTS	259.35
0473	ARTS OF KENMORE	5,900.00
0484	CITY WIDE FENCE COMPANY, INC	3,724.60
0494	SECRETARY OF STATE	3,818.83
0497	DAY WIRELESS SYSTEMS	76.79
0501	MACLEOD RECKORD	12,332.49
0542	AMERICAN SOCIETY OF COMPOSERS	352.38
0550	KING COUNTY RECORDER'S OFFICE	261.00
0558	SNOHOMISH COUNTY	4,179.00
0564	AMERICAN PUBLIC WORKS ASSOCIATION	120.00
0575	FUNRENT	712.80
0586	MAIL FINANCE	1,412.40
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,720.00
0594	RANDALL, BRIAN	2,441.11
0617	KING COUNTY FINANCE	210.82
0639	KONICA MINOLTA BUSINESS SOLUTIONS	1,581.31
0641	TELESYSTEMS WEST	137.51
0675	BANNER BANK CS	612.44
0685	PACE ENGINEERS, INC.	243,486.41
0689	DIGITAL REPROGRAPHICS SERVICES INC.	267.25
0690	BUILDERS EXCHANGE OF WASHINGTON INC	90.00
0692	HDR ENGINEERING, INC	438,974.65

XII. A. Total Check #s 40387 through 40495 in the amount of \$348,995.90....

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/10/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0696	AMERICAN GENERAL LIFE GPO-400S	2,339.53
0699	BANNER BANK DB	716.03
0743	BANNER BANK NO	7,974.59
0764	OUSLEY, NANCY	1,676.18
0781	QUALITY BUSINESS SYSTEMS INC.	9,140.21
0785	FINANCIAL CONSULTANTS INT'L INC	196.02
0788	CURTIS, DR. MILTON	175.52
0791	NORTHSHORE ROTARY CLUB	220.00
0800	BANNER BANK JG	11,406.45
0817	GRAINGER	1,596.99
0833	VAUGHAN, KENT	34.88
0834	BANNER BANK KENMORE	21,252.61
0851	EVER-MARK, LLC	815.20
0852	GREGORY, JOANNE	404.60
0858	A+ CONFERENCING	346.80
0868	JAYMARC - AV	11,485.16
0869	BANNER BANK JGORDON	5,989.13
0892	JACOBS ENGINEERING GROUP	607,996.73
0898	ZONAR SYSTEMS	527.73
0899	SHRED-IT USA LLC	765.87
0912	ALCALDE & FAY	25,387.11
0913	KENMORE ELEMENTARY PTA	2,500.00
0937	ZUMAR	508.99
0981	COMCAST BUSINESS	17,402.79
0983	PASSPORT TRAVEL AND TOURS	1,832.60
0994	GORDON THOMAS HONEYWELL	23,866.74
1000	JRW ENTERPRISES	3,017.43
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	884.78
1032	SAWYER, RICHARD	614.30
1034	EMERALD FIRE LLC	393.80
1045	HORIZON DISTRIBUTORS INC	1,370.17
1047	SARAH ROBERTS	78,128.19
1052	FIRE PROTECTION, INC	9,950.78
1068	WA STATE DEPT OF LABOR & INDUSTRIES	141.60
1114	PHSI PURE HEALTH SOLUTIONS INC.	716.82
1116	FRONTIER	7,418.84
1123	AM TEST, INC	1,550.00
1131	SUSSMAN/PREJZA & CO, INC	1,350.00
1140	PAWS	2,418.00
1148	AGORA NW LLC	225.28
1152	WASHINGTON ENERGY SERVICES CO. LLC	36.75
1161	INDEPENDENT STATIONERS	166.01
1168	SCHINDLER ELEVATOR CORPORATION	3,715.82
1177	WELLS FARGO FINANCIAL	4,465.35
1181	BANNER BANK BH	4,026.62
1192	HOPKINS, CRAIG	404.42
1193	DEVRIES, DENIS	226.20
1197	MILLER STEPHENS, MARY	7,500.00
1215	STATE OF FLORIDA DISBURSEMENT UNIT	4,400.00
1216	ADVANCE TESTING & SERVICE INC	1,188.00
1222	OLSON BROTHERS PRO-VAC	9,681.10
1259	PERTEET INC.	69,750.28
1266	AAA FLAG & BANNER MFG. CO., INC.	3,022.34
1269	KAMINS CONSTRUCTION INC.	8,802.72
1291	SCHNEE, CARLA	661.96
1299	VERIZON WIRELESS	3,720.83
1309	BANNER BANK BAKER	9,883.66

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/10/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1311	WASHINGTON STATE PATROL	1,961.38
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	4,100.00
1322	AABCO BARRICADE COMPANY INC.	1,848.00
1326	JOYCE ZIKER PARKINSON	692.50
1327	HWA GEOSCIENCES INC.	1,120.44
1331	KBA INC.	12,687.03
1333	WELWEST CONSTRUCTION INC.	2,148.81
1337	STATE OF WA DEPT. OF LICENSING	7.56
1339	STATE OF WA DEPARTMENT OF LICENSING	30.00
1342	PETERSON, JANET	350.00
1357	KENMORE COMMERCIAL LLC	23,120.03
1358	ALPHAGRAPHS	1,149.78
1360	GOODSELL POWER EQUIPMENT #2 INC.	1,656.82
1363	INNOVAC	25,750.04
1370	WINTERBOURNE LANDSCAPE	1,836.47
1377	D.R. HORTON	7,500.00
1383	CHICAGO TITLE	50,000.00
1385	CITYWORKS/ AZTECA SYSTEMS INC.	22,000.00
1390	UTILITIES UNDERGROUND LOCATION CTR	1,598.31
1402	NORTHWEST MARINE TRADE ASSOCIATION	450.00
1403	OSBORN CONSULTING INC.	23,206.58
1411	INTERNATIONAL BUSINESS INNOVATION	525.00
1412	SKAGIT GARDENS	3,159.97
1416	MOBILE MINI, INC.	959.75
1420	SAUVE, GAYLEN	400.00
1431	BRIEN, GAYLYNN	400.00
1437	VOLGISTICS, INC	540.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	863.50
1457	LANGUAGE LINE SERVICES, INC.	22.61
1459	FLEMINGS HOLIDAY LIGHTING LLC	5,768.62
1478	HERBIG, NIGEL	64.25
1479	A V CAPTURE ALL	4,740.12
1480	VERTICAL VISUAL SOLUTIONS INC.	11,811.25
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	175.00
1500	MARINE FLOATS CORPORATION	4,074.40
1504	SCORE	170,292.61
1521	SPOT HOT DOG & BRATS	12.00
1533	314 PIE	48.00
1540	A-1 LANDSCAPING AND CONSTRUCTION, INC	137,299.73
1541	HEWITT	2,255.00
1544	METROPOLITAN TRANS. COMMISSION	1,500.00
1550	HANSEN, COREY	36,960.00
1552	DENUSKI, STACEY	46.70
1555	LINCOLN NATIONAL LIFE INSURANCE	7,241.50
1577	MUMMA, RYAN	459.15
1580	NORTHWEST TROPHY	361.59
1581	STARDOM SERVICES, INC.	3,570.00
1590	HERMANSON COMPANY, LLP	7,339.75
1591	ULINE	545.03
1596	NW ENVIRONMENTAL TRAINING CENTER	700.00
1598	HELMETS R US INC	208.97
1606	GALLATIN PUBLIC AFFAIRS	23,160.00
1607	SCHOCK, BRETT	829.47
1609	MARSHBANK CONSTRUCTION	31,952.47
1634	SREBNIK, DEBRA	314.42
1655	CATHOUSE PIZZA	30.00
1657	STEWART TITLE COMPANY	8,405.10

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/10/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1661	WHITEMAN, TELA	400.43
1673	KPFF CONSULTING ENGINEERS	206,199.46
1678	VICENTE, JOHN	522.07
1689	MOTT MACDONALD GROUP, INC.	261,269.86
1690	SITTS & HILL ENGINEERS, INC.	5,756.47
1704	BANNER BANK RK	7,436.22
1711	SOFTWAREONE, INC.	8,925.18
1715	THE WIDE FORMAT COMPANY	770.00
1718	RESOURCE EXPLORATION, LLC	20,000.00
1719	SALTER, JON	333.50
1721	GOOD TO GO	50.80
1726	UNITED STATES TREASURY	30.30
1731	NORTHWEST ARBORICULTURE LLC	17,221.01
1732	PERFORMANCE SYSTEMS INTEGRATION LLC	407.00
1733	BELMARK, LLC	7,832.80
1734	TOP TO BOTTOM JANITORIAL, INC.	21,447.00
1738	MUNIMANAGE, LLC	113,550.00
1739	FIX AUTO	2,875.38
1754	RFI ENTERPRISES INC.	9,603.00
1759	CORT PARTY RENTAL	541.87
1762	BAKER, BRIDGIT	149.16
1774	OWEN EQUIPMENT COMPANY	1,591.70
1782	SWANK MOTION PICTURES, INC.	1,128.60
1785	ECOSS	7,183.50
1786	TYLER TECHNOLOGIES, INC.	17,341.50
1795	CABOT DOW ASSOCIATES, INC.	1,691.25
1796	EXPONENT, INC.	6,027.50
1798	OLBRECHTS & ASSOCIATES, PLLC	1,072.50
1806	RYCO EQUIPMENT, INC.	1,155.00
1810	ABBEEY PARTY RENTS OF WA, INC.	885.49
1814	YSI INCORPORATED, A XYLEM BRAND	1,417.82
1816	NAVIA	13,567.08
1819	COSTTREE, LLC	3,000.00
1822	ECO-COUNTER	840.00
1824	URBAN FORESTRY SERVICES, INC.	842.47
1826	MCCLURE AND SONS, INC.	5,794.00
1828	QUALITY BUSINESS SYSTEMS - WELLS FARGO	4,237.91
1829	SHI INTERNATIONAL CORP.	351.81
1843	TUFF SHED, INC	6,046.70
1848	STANLEY PATRICK STRIPING COMPANY	23,417.50
1852	STANTON, ANN	57.77
1859	IRON CREEK CONSTRUCTION LLC	1,820.63
1863	HAULAWAY STORAGE CONTAINERS, INC.	844.80
1864	INTERNATIONAL SOC. OF ARBORICULTURE	185.00
1873	ENGINEERING/REMEDIATION RES. GROUP	12,276.05
1879	HOLMBERG COMPANY	12,575.10
1884	CADMAN MATERIALS, INC.	2,192.32
1889	WILLIAMS, KASTNER & GIBBS PLLC	13,457.89
1892	DEVON LEGER	3,600.00
1900	ASPECT CONSULTING LLC	3,619.57
1901	NORTH COAST ELECTRIC COMPANY	1,119.15
1907	CHRISTOPHER, MARINA	1,300.00
1908	VAUGHAN, KENT	300.00
1913	GRAND EVENT RENTALS	1,603.47
1914	MCNAMARA SIGNS	220.20
1920	BERGER PARTNERSHIP	12,270.82
1926	GUARDIAN SECURITY SYSTEMS, INC.	339.91
1930	T-MOBILE USA, INC.	707.81

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/10/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1932	U.S. BANK N.A. - CUSTODY	272.00
1935	YUMMY BOX FOOD TRUCK LLC	552.00
1936	SUPERION, LLC	2,249.21
1942	THE VET CHEF LLC	48.00
1944	OHNO CONSTRUCTION	18,305.98
1946	FALL PROZ INC	3,886.00
1960	WALTER E. NELSON CO.	554.75
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	605.00
1962	BANNER BANK SKROGH	6,428.90
1964	EARTHWORKS	37,780.40
1969	CAPITOL ASSET & PAVEMENT SERVICES INC.	3,460.00
1970	CROSSROAD SIGN	1,516.90
1975	COMMUNITY ATTRIBUTES INC.	32,645.12
1979	MSPT VI, LLC	7,500.00
1980	HRA VEBA TRUST	27,675.00
1982	CRAWFORD ELECTRIC	366.55
1985	CONTRACT LAND STAFF LLC	4,511.23
1987	KITSAP CONFERENCE CENTER	124.69
1989	WA TRAFFIC SAFETY COMMISSION	103.49
1990	GLOCK PROFESSIONAL, INC.	500.00
1991	WASHINGTON STATE TREASURER	6,570.28
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	2,000.00
1995	REY TRANSLATIONS	4,752.79
1996	SEQUOYAH ELECTRIC LLC	7,477.80
1997	BARCLAY DEAN ARCHITECTURAL PRODUCTS, LLC	115.50
1998	JOHNSTON GROUP, LLC	15,717.50
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	20.00
2000	WILLIAMS MECHANICAL, INC.	2,931.50
2001	PETERSEN BROTHERS, INC.	1,994.16
2002	GHORBANI, FARIBA	472.00
2003	INNOVATIVE COMFORT SYSTEMS, INC.	255.15
2004	RED BARN ENGINEERING, INC.	291.77
2005	VAN DYK, JOE	850.00
2006	SOMOL HAMASAKI, KRIS	36.75
2007	HYDROPOINT DATA SYSTEMS, INC.	517.01
2008	MEAD GILMAN & ASSOCIATES	40.00
2009	O'CONNOR CONSULTING GROUP, LLC	22,500.00
2010	JUDHA OF LION LANDSCAPING	356,378.27
2011	PLAN TO PERMIT, LLC	4,235.00
2012	DDK DESIGNS, LLC	35.38
2013	THE POTTING SHED	1,787.50
2015	INGLEWOOD VILLAGE III CONDOMINIUMS	3,047.20
2017	DARRELL THOMSON	5,781.00
2018	LAKE HARRISON ESTATES	7,500.00
2019	EMERALD CITY STATEWIDE	2,046.00
2020	KELLY ATKINSON	1,180.00
2021	GEOTERRA, INC.	4,121.14
2022	JA BRENNAN ASSOCIATES, PLLC	2,274.00
2023	HR&A ADVISORS, INC	129,925.00
2024	DFR LAW GROUP, LLC	3,600.00
2025	LOCAL PROS PAINTING	8,789.00
2026	HEAT FLOW MECHANICAL LLC	113.40
2027	MERIT HOMES, INC.	7,747.90
2028	PRIDE ELECTRIC INC.	4,565.28
2029	HAWTHORNE GLEN 12, LLC	7,500.00
2030	ZEP SALES & SERVICE	869.44
2031	ANDREW POGUE PHOTOGRAPHY LLC	2,050.00
2032	DOOR PROS INC.	971.85

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/10/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2033	DUGAN, GERALD & GAIL	3,000.00
2034	GEO GROUP NORTHWEST INC.	10.60
2035	JURASSIC PARLIAMENT	1,458.35
2037	PRO-LONG ROOF CARE & GUTTERS	1,097.80
2038	SKEFFINGTON, ELAINE	300.00
2039	ATTORNEY & NOTARY SUPPLY, INC.	80.30
2040	SEAPLANE LLC	96.25
2041	LAKE UNION SEA RAY	14,740.15
2042	CRITERION PICTURES USA	940.00
2043	LIGHTING GROUP NORTHWEST	2,431.19
2044	THE PART WORKS, INC.	67.12
2045	PERFORMANCE JOURNEYS, INC.	9,000.00
2047	PUGET SOUND PLANTS	34,832.05
2048	SMS CLEANING, INC.	17,100.00
2049	SUNBELT RENTALS	952.39
2050	NORCAN-OSINT	280.00
2051	PANTAC, LLC	128.57
2052	J. A. BRENNAN ASSOCIATES, PLLC	18,098.75
2053	WINDOW COVERINGS USA	1,463.00
2054	BLUE FLAME HEATING, AIR & ELECTRIC	255.15
2055	WESTERN CENTURIES	1,250.00
2056	J3 ARCHITECTS LLC	850.00
2057	WIRTHLIN CONSULTING GROUP LLC	4,489.00
2058	FLAMENCO SEATTLE LLC	500.00
2059	JARRETT, WINSTON	1,300.00
2060	LEVA, VIVIAN	1,750.00
2061	SQUIRREL BUTTER LLC	250.00
2062	YOGOMAN	1,000.00
2065	AMY'S ARTISTIC EXPRESSIONS	200.00
2066	COUSINEAU, NICK	131.63
2067	CRAWFORD, KRISTIN	121.21
2068	DITCH MAINTENANCE SERVICES	18,743.70
2069	EMERSON, DEVIN	76.99
2070	GREEN SOLUTIONS HEATING & COOLING	255.15
2071	GRETTE ASSOCIATES LLC	2,177.64
2072	GRAPPONE, RAYMOND	1,750.00
2073	HOOPSMILES	237.00
2074	KATO, CATHERINE	142.60
2075	LANDEZA, PATRICK	2,200.00
2076	THE CHEESE PIT	78.00
2077	THEO'S GYROS	72.00
2078	WA RECREATION & PARK ASSOC.	580.00
2079	ZESBAUGH, INC.	275.00
2080	PLAYOUT FOUNDATION	1,886.50
2081	SHANNON & WILSON, INC.	27,477.71
2082	FRELARD TAMALES	48.00
2083	THE 12TH DAWG MOBILE FOOD TRUCK	54.00
2084	Lakeland Restoration Services, LLC	51,892.50
Vendor Set Vendor Set 01 Total:		9,200,598.86

XII. A. Total Check #s 40387 through 40495 in the amount of \$348,995.90....



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

08/11/2018 - 08/24/2018

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 40496 through 40606: \$947,977.30

Total Payroll/Taxes/Flexible Spending & Health Savings Acct. Electronic Deposits Dated: 08/17/2018: \$ 109,144.96

Payroll Check # 10106 totaling: \$85.03

RL Kos 8/27/18
City Manager / Date

Joanne H. Hering 8/27/18
Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
COMCAST BUSINESS	40496	08/14/2018	June10th - Sept. 9th Squire's Landing Internet	229.85
SALTER, JON	40497	08/16/2018	Conference/Lodging/Meals	608.90
SALTER, JON	40497	08/16/2018	Conference/Lodging/Meals	260.00
AFLAC	40498	08/17/2018	Employee Medical/Disability Plans	172.38
AFLAC	40498	08/17/2018	Employee Medical/Disability Plans	154.72
AMERICAN GENERAL LIFE GPO-400S	40499	08/17/2018	Life Insurance	203.27
AMERICAN GENERAL LIFE GPO-400S	40499	08/17/2018	Life Insurance	67.37
AMERICAN GENERAL LIFE GPO-400S	40499	08/17/2018	Life Insurance	37.63
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	248.52
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	42.64
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	74.41
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	957.68
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	164.33
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	286.80
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	104.47
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	2.22
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	0.82
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	190.31
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	4.05
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	1.52
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	262.03
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	38.91
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	70.13
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	1,009.77
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	149.95
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	270.22
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	100.28
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	2.32
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	0.88
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	182.72
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	4.23
DEPARTMENT OF LABOR AND INDUSTRIES	40500	08/17/2018	City of Kenmore	1.59
DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	1,964.25

DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	15,676.14
DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	1,662.63
DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	1,436.47
DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	374.48
DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	135.36
DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	857.77
DEPARTMENT OF RETIREMENT SYSTEMS	40502	08/17/2018	Public Employees Retirement	1,435.84
DRS 457	40503	08/17/2018	DRS 457 Deferred Comp	755.00
ICMA RETIREMENT TRUST 457 - 304745	40504	08/17/2018	ICMA 457 Deferred Comp	3,428.80
ICMA RETIREMENT TRUST 457 - 304745	40504	08/17/2018	ICMA 457 Deferred Comp	692.08
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	341.78
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	32.46
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	36.47
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	(20.94)
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	1.33
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	0.81
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	522.11
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	47.18
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	0.45
LINCOLN NATIONAL LIFE INSURANCE	40505	08/17/2018	Life Ins/ADD & LTD	52.82
NATIONAL LIFE OF VERMONT	40506	08/17/2018	Life Insurance	123.17
NATIONWIDE FINANCIAL 401a	40507	08/17/2018	City of Kenmore 401a Loan	240.68
NATIONWIDE FINANCIAL 401a	40507	08/17/2018	City of Kenmore 401a Loan	219.19
NATIONWIDE FINANCIAL 401a	40507	08/17/2018	City of Kenmore 401a	10,938.13
NATIONWIDE FINANCIAL 401a	40507	08/17/2018	City of Kenmore 401a	945.80
NATIONWIDE FINANCIAL 401a	40507	08/17/2018	City of Kenmore 401a	1,057.60
NATIONWIDE RETIREMENT SOLUTIONS 457	40508	08/17/2018	Nationwide 457 Deferred Comp	250.00
NATIONWIDE RETIREMENT SOLUTIONS 457	40508	08/17/2018	Nationwide 457 Deferred Comp	75.00
STATE OF FLORIDA DISBURSEMENT UNIT	40509	08/17/2018	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	40510	08/17/2018	Employee Charitable Contribution	74.61
UNITED WAY OF KING COUNTY	40510	08/17/2018	Employee Charitable Contribution	74.61
ALCALDE & FAY	40511	08/24/2018	July Government Affairs Consulting	5,019.41
BANNER BANK BAKER	40512	08/24/2018	Parking 7/17 & 7/24	25.00
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	5.16
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	3.87
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	27.08
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	29.00
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	219.98
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	11.61
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	359.14
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	5.16
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	40.05
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	218.91
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	219.99
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	1,062.55
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	10.32
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	626.96
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	21.92
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	7.74
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	10.32
BANNER BANK JG	40513	08/24/2018	Computers/Monitor/Patio Furniture/Recruiting	7.73
BANNER BANK JGORDON	40515	08/24/2018	Refrigerator/Fountain Supplies/Storage Rent	814.84
BANNER BANK JGORDON	40515	08/24/2018	Refrigerator/Fountain Supplies/Storage Rent	947.26
BANNER BANK JGORDON	40515	08/24/2018	Refrigerator/Fountain Supplies/Storage Rent	24.19
BANNER BANK JGORDON	40515	08/24/2018	Refrigerator/Fountain Supplies/Storage Rent	1,347.06
BANNER BANK JGORDON	40515	08/24/2018	Refrigerator/Fountain Supplies/Storage Rent	343.29
BANNER BANK JGORDON	40515	08/24/2018	Refrigerator/Fountain Supplies/Storage Rent	505.44

BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	7.14
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	25.00
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	2.79
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	59.17
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	50.00
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	1,460.10
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	93.76
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	20.00
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	77.32
BANNER BANK	KENMORE	40516	08/24/2018	Software/Supplies/Advertising/Exit Lights	544.50
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	232.14
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	12.09
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	78.00
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	18.68
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	78.00
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	98.42
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	626.96
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	28.70
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	1,116.19
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	115.44
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	69.90
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	54.76
BANNER BANK	KENMORE	40517	08/24/2018	SWM Tools/Supplies/iPad/Meals	1,484.51
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	20.00
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	101.31
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	79.20
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	207.31
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	723.72
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	28.00
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	14.72
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	84.76
BANNER BANK	NO	40518	08/24/2018	Meals/Rental Van/Incubator Supplies	141.10
BANNER BANK	RK	40519	08/24/2018	Training/Registration/Subscription/Postage Ink	196.90
BANNER BANK	RK	40519	08/24/2018	Training/Registration/Subscription/Postage Ink	118.66
BANNER BANK	RK	40519	08/24/2018	Training/Registration/Subscription/Postage Ink	95.00
BANNER BANK	RK	40519	08/24/2018	Training/Registration/Subscription/Postage Ink	198.00
BOND, STEPHANIE		40520	08/24/2018	Mileage Reimbursement	59.95
BOYER, ANDREW		40521	08/24/2018	Reimbursement for Boots Damaged in Overlay	170.64
BULGER SAFE & LOCK, INC.		40522	08/24/2018	Moorlands Park Padlocks	248.70
CABOT DOW ASSOCIATES, INC.		40523	08/24/2018	July Salary Study Services	1,238.00
CADMAN MATERIALS, INC.		40524	08/24/2018	Asphalt for Catch Basin Frame	83.89
CITY OF LAKE FOREST PARK		40525	08/24/2018	July Public Works Crew & Equipment	18,387.00
CITY OF LAKE FOREST PARK		40525	08/24/2018	July Public Works Crew & Equipment	19,122.48
CITY OF LAKE FOREST PARK		40525	08/24/2018	July Public Works Crew & Equipment	224.51
CITY OF LAKE FOREST PARK		40525	08/24/2018	July Public Works Crew & Equipment	36,038.52
CITY OF LAKE FOREST PARK		40525	08/24/2018	July Public Works Crew & Equipment	69.08
CITY OF LAKE FOREST PARK		40525	08/24/2018	July Public Works Crew & Equipment	69.08
CITY OF MARYSVILLE PARKS, CULTURE & REC		40526	08/24/2018	Outdoor Summer Movies Screen Rental	2,800.00
COMCAST BUSINESS		40527	08/24/2018	8/19-9/18 Hangar Building Cable	94.15
COMCAST BUSINESS		40528	08/24/2018	8/14-9/13 City Hall Cable & Internet	152.13
DCI PLUMBING		40529	08/24/2018	Refund PLU18-0452 & 0454, MEC18-0452 & 0453	959.00
DCI PLUMBING		40529	08/24/2018	Refund PLU18-0452 & 0454, MEC18-0452 & 0453	695.00
DCI PLUMBING		40529	08/24/2018	Refund PLU18-0452 & 0454, MEC18-0452 & 0453	82.70
DRUMMOND, NICHOLAS D.		40530	08/24/2018	#WhyILoveKenmore Party Performance	1,000.00
FEDEX OFFICE		40531	08/24/2018	Skate Camp Signs	17.37

FIRE PROTECTION, INC	40532	08/24/2018	Hangar Bldg. Fire Alarm Service	115.50
FIRE PROTECTION, INC	40532	08/24/2018	City Hall Fire Alarm Service	57.75
FRUHLING SAND & TOPSOIL	40533	08/24/2018	Vegetation Disposal	80.00
FRUHLING SAND & TOPSOIL	40533	08/24/2018	Vegetation Disposal	170.00
FUNRENT	40534	08/24/2018	Bouncy House/Game Rentals for Summer Party	819.50
GALLATIN PUBLIC AFFAIRS	40535	08/24/2018	Play Day & #WhyILoveKenmore Posters	1,920.00
GALLATIN PUBLIC AFFAIRS	40536	08/24/2018	July Media Relations & Marketing Svcs	3,500.00
GORDON THOMAS HONEYWELL	40537	08/24/2018	July Government Relations Consulting	4,092.55
GORLIN, LARRY N.	40538	08/24/2018	Digitizing of Artwork for Utility Wrap	82.50
HDR ENGINEERING, INC	40539	08/24/2018	16-C1625 5/27-6/30 Juanita Drive Ped/Bike	58,743.76
HDR ENGINEERING, INC	40540	08/24/2018	17-C1743 5/27-6/30 Safe Routes to School	16,767.15
HDR ENGINEERING, INC	40541	08/24/2018	13-C1214 4/29-6/30 SR522 West A Construction	797.22
HONEY BUCKET	40542	08/24/2018	8/11-9/7 Squire's Landing Rental	215.05
HORIZON DISTRIBUTORS INC	40543	08/24/2018	SR522 ROW Irrigation Parts	414.70
HUIZENGA ENTERPRISES, LLC	40544	08/24/2018	18-C1855 Crack Sealing Work 8/13/18	2,609.69
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 7/30 Crack Sealing Work	14,485.84
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 7/31 Crack Sealing Work	12,893.00
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 8/1 Crack Sealing Work	3,296.99
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 8/6 Crack Sealing Work	856.37
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 8/7 Crack Sealing Work	17,020.20
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 8/8 Crack Sealing Work	13,644.43
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 8/9 Crack Sealing Work	17,044.37
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 8/10 Crack Sealing Work	8,687.37
HUIZENGA ENTERPRISES, LLC	40545	08/24/2018	18-C1852 8/13 Crack Sealing Work	12,101.44
HUIZENGA ENTERPRISES, LLC	40546	08/24/2018	18-C1855 8/14 Crack Sealing Work	13,264.43
INGLEWOOD VILLAGE III CONDOMINIUMS	40547	08/24/2018	Reimbursement of Legal Fees	10,064.00
JACOBS ENGINEERING GROUP	40548	08/24/2018	15-C1411 5/26-6/29 W. Sammamish Bridge Proj.	14,362.30
JACOBS ENGINEERING GROUP	40548	08/24/2018	15-C1411 5/26-6/29 W. Sammamish Bridge Proj.	115,010.07
JOHNSTON GROUP, LLC	40549	08/24/2018	July Government Relations Consulting	2,915.00
KARLINSEY, ROB	40550	08/24/2018	Conference Per Diem & Expense Reimbursement	172.74
KARLINSEY, ROB	40550	08/24/2018	Conference Per Diem & Expense Reimbursement	695.90
KBA INC.	40551	08/24/2018	18-C1846 July W. Sammamish Bridge Review	1,967.96
KENMORE COMMERCIAL LLC	40552	08/24/2018	Sept. Incubator Bldg. Lease Payment	3,291.66
KING COUNTY FINANCE	40553	08/24/2018	July Adult/Juvenile Detention Maint. Fees	1,134.66
KING COUNTY FINANCE	40554	08/24/2018	2017 Animal Services Final Reconciliation	24,683.00
KING COUNTY FINANCE	40555	08/24/2018	July ROW/Roadway Dump Fees	103.90
KING COUNTY FINANCE	40556	08/24/2018	Qtr 2 Liquor Profits/Excise Tax-Mental Health Prog	1,456.58
KING COUNTY RECORDER'S OFFICE	40557	08/24/2018	Amend & Reinstate Interlocal Agreement	125.00
KING COUNTY SHERIFF	40558	08/24/2018	July Police Services	282,581.33
KONICA MINOLTA BUSINESS SOLUTIONS	40559	08/24/2018	7/3-8/2 Incubator Bldg. Copy Charges	6.55
KONICA MINOLTA BUSINESS SOLUTIONS	40559	08/24/2018	8/3-9/2 Incubator Bldg. Copier Lease	212.74
MCDONALD, DON & BEVERLY	40560	08/24/2018	Refund Cancelled Permit BLD16-0667	257.60
MCDONALD, DON & BEVERLY	40560	08/24/2018	Refund Cancelled Permit BLD16-0667	7.73

MCNAMARA SIGNS	40561	08/24/2018	Signage for Summer Party	220.20
MILLER STEPHENS, MARY	40562	08/24/2018	July Public Defense Services @ SCORE	1,250.00
NORTHSHORE UTILITY DIST	40563	08/24/2018	July Vehicle Fuel & Maintenance	29.53
NORTHSHORE UTILITY DIST	40563	08/24/2018	July Vehicle Fuel & Maintenance	25.27
NORTHSHORE UTILITY DIST	40563	08/24/2018	July Vehicle Fuel & Maintenance	377.55
NORTHSHORE UTILITY DIST	40563	08/24/2018	July Vehicle Fuel & Maintenance	784.48
NORTHSHORE UTILITY DIST	40563	08/24/2018	July Vehicle Fuel & Maintenance	160.20
NORTHSHORE UTILITY DIST	40563	08/24/2018	July Vehicle Fuel & Maintenance	755.54
NORTHSHORE UTILITY DIST	40563	08/24/2018	July Vehicle Fuel & Maintenance	2,005.32
NORTHWEST ARBORICULTURE LLC	40564	08/24/2018	Cut Dead Pine Tree @ Squire's Landing	588.41
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	5.55
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	4.17
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	29.16
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	12.50
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	5.55
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	19.44
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	11.11
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	23.60
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	8.33
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	11.11
OFFICE DEPOT	40565	08/24/2018	Office/Breakroom Supplies	8.33
OFFICE DEPOT	40566	08/24/2018	Office Supplies	2.13
OFFICE DEPOT	40566	08/24/2018	Office Supplies	1.60
OFFICE DEPOT	40566	08/24/2018	Office Supplies	11.18
OFFICE DEPOT	40566	08/24/2018	Office Supplies	4.79
OFFICE DEPOT	40566	08/24/2018	Office Supplies	2.13
OFFICE DEPOT	40566	08/24/2018	Office Supplies	7.45
OFFICE DEPOT	40566	08/24/2018	Office Supplies	4.26
OFFICE DEPOT	40566	08/24/2018	Office Supplies	9.05
OFFICE DEPOT	40566	08/24/2018	Office Supplies	3.19
OFFICE DEPOT	40566	08/24/2018	Office Supplies	4.26
OFFICE DEPOT	40566	08/24/2018	Office Supplies	3.18
OFFICE DEPOT	40567	08/24/2018	Office Supplies	3.69
OFFICE DEPOT	40567	08/24/2018	Office Supplies	2.77
OFFICE DEPOT	40567	08/24/2018	Office Supplies	19.37
OFFICE DEPOT	40567	08/24/2018	Office Supplies	8.30
OFFICE DEPOT	40567	08/24/2018	Office Supplies	3.69
OFFICE DEPOT	40567	08/24/2018	Office Supplies	12.92
OFFICE DEPOT	40567	08/24/2018	Office Supplies	7.38
OFFICE DEPOT	40567	08/24/2018	Office Supplies	15.68
OFFICE DEPOT	40567	08/24/2018	Office Supplies	5.54
OFFICE DEPOT	40567	08/24/2018	Office Supplies	7.38
OFFICE DEPOT	40567	08/24/2018	Office Supplies	5.54
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	2.55
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	1.91
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	13.40
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	5.74
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	2.55
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	8.93
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	5.10
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	10.86
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	3.83
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	5.10
OFFICE DEPOT	40568	08/24/2018	Office/Breakroom Supplies	3.84
OFFICE DEPOT	40569	08/24/2018	Return Address Stamp	24.19
OSBORN CONSULTING INC.	40570	08/24/2018	12-C1081 May - July On-Call Consulting Svcs	12,984.50
OSBORN CONSULTING INC.	40570	08/24/2018	12-C1081 May - July On-Call Consulting Svcs	8,255.51
PASSPORT TRAVEL AND TOURS	40571	08/24/2018	Airfare to WA Trust Board Mtg/Walla Walla	311.99
PASSPORT TRAVEL AND TOURS	40572	08/24/2018	Airfare/Intern to Present @ 9/24 Council Mtg.	343.40

PERFORMANCE SYSTEMS INTEGRATION LLC	40573	08/24/2018	City Hall Smoke Detector Repairs	566.50
PERTEET INC.	40574	08/24/2018	12-C1082 4/30-7/29 On-Call Engineering Svcs.	2,463.39
PETERSON, DAVID A.	40575	08/24/2018	Professional Photo Usage	300.00
PHSI PURE HEALTH SOLUTIONS INC.	40576	08/24/2018	Monthly City Hall Filtered Water Systems	101.09
PRINTWEST	40577	08/24/2018	Inspection Notice Forms	545.60
PUGET SOUND ENERGY	40578	08/24/2018	7/13-8/14 City Hall Gas Charges	62.60
PUGET SOUND ENERGY	40578	08/24/2018	7/13-8/14 Incubator Bldg. Electricity	583.35
PUGET SOUND ENERGY	40578	08/24/2018	7/13-8/14 Hangar/Town Square Electricity	638.42
PUGET SOUND ENERGY	40578	08/24/2018	7/13-8/14 Hangar/Town Square Gas Chgs	33.55
REPUBLIC SERVICES	40579	08/24/2018	July Hangar Bldg. Solid Waste	485.27
ROBINSON NOBLE	40580	08/24/2018	18-C1898	7,166.22
ROBINSON NOBLE	40580	08/24/2018	18-C1898	7,166.22
SARA SOLUM HAYASHI	40581	08/24/2018	2 Paintings/ Artwork for Utility Cabinets	1,500.00
SCORE	40582	08/24/2018	July Inmate Housing	33,480.00
SEATTLE TIMES	40583	08/24/2018	8/13 SEPA Notice for Capital Facilities	107.04
SEATTLE TIMES	40584	08/24/2018	8/17 Legal Notice of Appl. for Gaines Dev.	393.03
SECRETARY OF STATE	40585	08/24/2018	Scanning Services	5,115.40
STAPLES ADVANTAGE	40586	08/24/2018	Parks Maintenance Supplies	136.18
STAPLES ADVANTAGE	40586	08/24/2018	Parks Maintenance Supplies	111.17
STAPLES ADVANTAGE	40586	08/24/2018	Parks Maintenance Supplies/Tape	17.20
STAPLES ADVANTAGE	40586	08/24/2018	Brooms for Parks	119.26
STAPLES ADVANTAGE	40586	08/24/2018	Parks Supplies/Spray Bottles	16.39
STATE AUDITOR'S OFFICE	40587	08/24/2018	July Audit Svcs for 2017	1,666.06
STUDIO 3 SIGNS	40588	08/24/2018	Moorlands Park Signs	990.90
THE 12TH DAWG MOBILE FOOD TRUCK	40589	08/24/2018	8/16 Volunteer Meal Ticket Reimbursement	60.00
THE VET CHEF LLC	40590	08/24/2018	8/9 Summer Concert Volunteer Meals	72.00
THE WARREN G. HARDINGS	40591	08/24/2018	#WhyILoveKenmore Party Performance	1,500.00
THEO'S GYROS	40592	08/24/2018	8/16 Concert Volunteer Meals	144.00
THORSON BARNETT & MCDONALD, P.C.	40593	08/24/2018	7/11-7/12 Retirement Plan Professional Svcs	712.50
TOTAL LANDSCAPE CORP	40594	08/24/2018	Aug. City Hall & Parks Landscaping	880.00
TOTAL LANDSCAPE CORP	40594	08/24/2018	Aug. City Hall & Parks Landscaping	4,145.45
TOTAL LANDSCAPE CORP	40595	08/24/2018	July Northshore Summit/Squire's/Moorlands Parks	4,251.50
TOWN CENTER HARDWARE	40596	08/24/2018	Tools & Equipment	87.83
TOWN CENTER HARDWARE	40596	08/24/2018	Tools & Equipment	18.78
TOWN CENTER HARDWARE	40596	08/24/2018	Tools & Equipment	13.90
TOWN CENTER HARDWARE	40596	08/24/2018	Tools & Equipment	259.77
TOWN CENTER HARDWARE	40596	08/24/2018	Tools & Equipment	7.29
TOWN CENTER HARDWARE	40596	08/24/2018	Tools & Equipment	5.49
TRANSCO GROUP USA INC.	40597	08/24/2018	18-C1885	1,733.75
TUPLING, SANDRA	40598	08/24/2018	Mileage Reimbursement	56.90
U.S. BANK N.A. - CUSTODY	40599	08/24/2018	April - June Custody Charges	192.00
VAUGHAN, KENT	40600	08/24/2018	Artwork for Utility Cabinet	400.00
WA ASSOC OF PUBLIC RECORDS OFFICERS	40601	08/24/2018	T. McAllister Training Registration	175.00

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

WA STATE DEPT OF TRANSPORTATION	40602	08/24/2018	July Traffic Signal Maint.	759.80
WESTERN DISPLAY FIREWORKS, LTD.	40603	08/24/2018	4th Of July Fireworks Main Billing	12,000.00
WESTERN DISPLAY FIREWORKS, LTD.	40603	08/24/2018	4th of July Fireworks Chg. for Sponsored Portion	6,000.00
WILLIAMS, KASTNER & GIBBS PLLC	40604	08/24/2018	17- C1736 Svcs/EI-Sharawy through 6/30/18	8,095.31
YUMMY BOX FOOD TRUCK LLC	40605	08/24/2018	8/19 Concert Volunteer Meals	12.00
YUNUSOV, SURIYA	40606	08/24/2018	Aug. 9th Concert Volunteer Meals	36.00
STEPHANIE BOND	10106	08/17/2018	Payroll Check	85.03
NAVIA	DFT0000168	08/17/2018	Employee Flexible Spending Account	173.50
NAVIA	DFT0000168	08/17/2018	Employee Flexible Spending Account	153.85
NAVIA	DFT0000168	08/17/2018	Employee Flexible Spending Account	85.38
NAVIA	DFT0000168	08/17/2018	Employee Flexible Spending Account	96.15
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	9,657.56
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	3,202.14
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	1,714.90
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	258.52
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	642.25
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	76.62
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	806.26
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	338.62
BANK OF AMERICA 941	DFT0000169	08/17/2018	Federal Taxes	218.24
PAYROLL	ACH Transactor 08/17/2018		Direct Deposit	91,720.97
				<u>\$ 1,057,207.29</u>



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	500.00
0014	AMERICAN PLANNING ASSOCIATION	1,778.00
0022	ASSOCIATION OF WA CITIES	16,590.00
0024	BAKER, DAVID	3,122.69
0025	BAKER, SHERI	12,000.00
0037	BASTYR UNIVERSITY	200.00
0047	BRAVO ENVIRONMENTAL , NW INC.	96.00
0054	BULGER SAFE & LOCK, INC.	997.66
0064	CASCADE PEST CONTROL	1,001.00
0067	CENTER FOR HUMAN SERVICES	15,750.00
0076	CITY OF BELLEVUE	104,979.75
0083	CITY OF LAKE FOREST PARK	637,649.20
0086	CITY OF SHORELINE	8,796.90
0092	CODE PUBLISHING COMPANY	2,767.69
0099	CONSOLIDATED PRESS	11,406.74
0106	CROWN PRODUCTS LLC	2,106.12
0111	DEPARTMENT OF ECOLOGY	14,412.00
0121	REPUBLIC SERVICES	8,916.82
0137	FERGUSON ENTERPRISES INC #1539	1,946.93
0145	FRUHLING SAND & TOPSOIL	3,932.50
0151	CALPORTLAND COMPANY	1,002.93
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0173	HOME DEPOT CREDIT SERVICES	1,177.36
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	121,692.47
0197	JET CITY PRINTING	2,558.61
0201	KCDA PURCHASING COOP	16,919.77
0206	KENMORE MIDDLE SCHOOL	7,463.62
0212	KING COUNTY FINANCE W.L.R.D.	22,283.75
0213	KING COUNTY ANIMAL SVCS	1,945.00
0218	KING COUNTY FINANCE	3,019.71
0219	KING COUNTY FINANCE	193,735.40
0224	SOUND PUBLISHING, INC.	4,261.90
0229	KING COUNTY OFFICE OF FINANCE	2,370.19
0230	KING COUNTY RADIO COMM SERVICES	600.60
0233	KING COUNTY SHERIFF	2,060,441.65
0235	KING COUNTY TREASURY	24,269.72
0237	FEDEX OFFICE	88.84
0246	LAKE CITY PICTURE FRAMING	257.85
0251	LIGHTHOUSE CONSULTING INC	42,693.14
0261	MICHAEL PENDLETON	6,038.50
0265	MORGAN SOUND INC	1,741.85
0267	MR. T'S TROPHIES	278.92
0285	NORTHSHORE FIRE DEPT	6,494.96
0287	NORTHSHORE SENIOR CENTER	22,050.00
0288	NORTHSHORE UTILITY DIST	102,218.57
0289	NORTHSHORE YMCA	4,875.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	12,000.00
0292	HONEY BUCKET	3,390.40
0299	EBIX, INC./ TOPHEALTH	118.27
0300	OFFICE DEPOT	5,828.43
0302	OFFICE TEAM	15,274.47
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	15,680.08

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0310	PACIFIC TOPSOILS	2,409.46
0314	PETTY CASH CUSTODIAN	766.98
0327	PUGET SOUND CLEAN AIR AGENCY	18,341.00
0328	PUGET SOUND ENERGY	112,099.57
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0345	SEATTLE TIMES	5,659.26
0346	SECRETARY OF STATE	5,115.40
0355	STAPLES ADVANTAGE	6,344.43
0356	STATE AUDITOR'S OFFICE	2,339.26
0357	STEWART MACNICHOLS HARMELL, INC.	40,000.00
0359	SOUND CITIES ASSOC	45.00
0365	TOTAL LANDSCAPE CORP	74,809.60
0370	UNITED RENTALS NW, INC	905.61
0371	UNITED STATES POSTMASTER	9,883.33
0374	URBAN LAND INSTITUTE	440.00
0375	US POSTAL SERVICE (HASLER)	5,008.86
0386	WA ASSOC OF CODE ENFORCEMENT	280.00
0387	WA CITIES INSURANCE AUTHORITY	274,278.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
0390	WA FINANCE OFFICERS ASSOCIATION	150.00
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	75.00
0401	WA STATE DEPT OF TRANSPORTATION	3,123.75
0412	COLUMBIA RIDGE LANDFILL	3,201.15
0419	WONDERLAND DEVELOPMENT	3,750.00
0422	NATIONWIDE FINANCIAL 401a	227,398.49
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	5,525.00
0424	ICMA RETIREMENT TRUST 457 - 304745	71,425.14
0425	DRS 457	10,020.00
0426	AFLAC	2,616.80
0428	BANK OF AMERICA 941	270,243.73
0429	AWC EMPLOYEE BENEFITS	322,572.02
0431	DEPARTMENT OF RETIREMENT SYSTEMS	389,010.92
0432	DEPARTMENT OF LABOR AND INDUSTRIES	26,456.55
0434	UNITED WAY OF KING COUNTY	1,268.37
0436	NATIONAL LIFE OF VERMONT	985.36
0448	UPS STORE	177.64
0449	ACF WEST INC	1,113.75
0450	AURORA RENTS	259.35
0473	ARTS OF KENMORE	5,900.00
0484	CITY WIDE FENCE COMPANY, INC	3,724.60
0494	SECRETARY OF STATE	3,818.83
0497	DAY WIRELESS SYSTEMS	76.79
0501	MACLEOD RECKORD	12,332.49
0542	AMERICAN SOCIETY OF COMPOSERS	352.38
0550	KING COUNTY RECORDER'S OFFICE	386.00
0558	SNOHOMISH COUNTY	4,179.00
0564	AMERICAN PUBLIC WORKS ASSOCIATION	120.00
0575	FUNRENT	1,532.30
0586	MAIL FINANCE	1,412.40
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,720.00
0594	RANDALL, BRIAN	2,441.11
0617	KING COUNTY FINANCE	210.82
0639	KONICA MINOLTA BUSINESS SOLUTIONS	1,800.60
0641	TELESYSTEMS WEST	137.51
0675	BANNER BANK CS	612.44
0685	PACE ENGINEERS, INC.	243,486.41
0689	DIGITAL REPROGRAPHICS SERVICES INC.	267.25
0690	BUILDERS EXCHANGE OF WASHINGTON INC	90.00

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0692	HDR ENGINEERING, INC	515,282.78
0696	AMERICAN GENERAL LIFE GPO-400S	2,647.80
0699	BANNER BANK DB	716.03
0743	BANNER BANK NO	9,374.71
0764	OUSLEY, NANCY	1,676.18
0781	QUALITY BUSINESS SYSTEMS INC.	9,140.21
0785	FINANCIAL CONSULTANTS INT'L INC	196.02
0788	CURTIS, DR. MILTON	175.52
0791	NORTHSHORE ROTARY CLUB	220.00
0800	BANNER BANK JG	14,293.94
0817	GRAINGER	1,596.99
0833	VAUGHAN, KENT	34.88
0834	BANNER BANK KENMORE	27,606.18
0851	EVER-MARK, LLC	815.20
0852	GREGORY, JOANNE	404.60
0858	A+ CONFERENCING	346.80
0868	JAYMARC - AV	11,485.16
0869	BANNER BANK JGORDON	9,971.21
0892	JACOBS ENGINEERING GROUP	737,369.10
0898	ZONAR SYSTEMS	527.73
0899	SHRED-IT USA LLC	765.87
0912	ALCALDE & FAY	30,406.52
0913	KENMORE ELEMENTARY PTA	2,500.00
0937	ZUMAR	508.99
0981	COMCAST BUSINESS	17,878.92
0983	PASSPORT TRAVEL AND TOURS	2,487.99
0994	GORDON THOMAS HONEYWELL	27,959.29
1000	JRW ENTERPRISES	3,017.43
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	1,277.84
1032	SAWYER, RICHARD	614.30
1034	EMERALD FIRE LLC	393.80
1045	HORIZON DISTRIBUTORS INC	1,784.87
1047	SARAH ROBERTS	78,128.19
1052	FIRE PROTECTION, INC	10,124.03
1068	WA STATE DEPT OF LABOR & INDUSTRIES	141.60
1114	PHSI PURE HEALTH SOLUTIONS INC.	817.91
1116	FRONTIER	7,418.84
1123	AM TEST, INC	1,550.00
1131	SUSSMAN/PREJZA & CO, INC	1,350.00
1140	PAWS	2,418.00
1148	AGORA NW LLC	225.28
1152	WASHINGTON ENERGY SERVICES CO. LLC	36.75
1161	INDEPENDENT STATIONERS	166.01
1168	SCHINDLER ELEVATOR CORPORATION	3,715.82
1177	WELLS FARGO FINANCIAL	4,465.35
1181	BANNER BANK BH	4,026.62
1192	HOPKINS, CRAIG	404.42
1193	DEVRIES, DENIS	226.20
1197	MILLER STEPHENS, MARY	8,750.00
1215	STATE OF FLORIDA DISBURSEMENT UNIT	4,675.00
1216	ADVANCE TESTING & SERVICE INC	1,188.00
1222	OLSON BROTHERS PRO-VAC	9,681.10
1259	PERTEET INC.	72,213.67
1266	AAA FLAG & BANNER MFG. CO., INC.	3,022.34
1269	KAMINS CONSTRUCTION INC.	8,802.72
1291	SCHNEE, CARLA	661.96
1299	VERIZON WIRELESS	3,720.83

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1309	BANNER BANK BAKER	9,908.66
1311	WASHINGTON STATE PATROL	1,961.38
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	4,100.00
1322	AABCO BARRICADE COMPANY INC.	1,848.00
1326	JOYCE ZIKER PARKINSON	692.50
1327	HWA GEOSCIENCES INC.	1,120.44
1331	KBA INC.	14,654.99
1333	WELWEST CONSTRUCTION INC.	2,148.81
1337	STATE OF WA DEPT. OF LICENSING	7.56
1339	STATE OF WA DEPARTMENT OF LICENSING	30.00
1342	PETERSON, JANET	350.00
1356	KARLINSEY, ROB	868.64
1357	KENMORE COMMERCIAL LLC	23,120.03
1358	ALPHAGRAPHS	1,149.78
1360	GOODSELL POWER EQUIPMENT #2 INC.	1,656.82
1363	INNOVAC	25,750.04
1370	WINTERBOURNE LANDSCAPE	1,836.47
1377	D.R. HORTON	7,500.00
1383	CHICAGO TITLE	50,000.00
1385	CITYWORKS/ AZTECA SYSTEMS INC.	22,000.00
1390	UTILITIES UNDERGROUND LOCATION CTR	1,598.31
1402	NORTHWEST MARINE TRADE ASSOCIATION	450.00
1403	OSBORN CONSULTING INC.	44,446.59
1411	INTERNATIONAL BUSINESS INNOVATION	525.00
1412	SKAGIT GARDENS	3,159.97
1416	MOBILE MINI, INC.	959.75
1420	SAUVE, GAYLEN	400.00
1431	BRIEN, GAYLYNN	400.00
1437	VOLGISTICS, INC	540.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	863.50
1457	LANGUAGE LINE SERVICES, INC.	22.61
1459	FLEMINGS HOLIDAY LIGHTING LLC	5,768.62
1478	HERBIG, NIGEL	64.25
1479	A V CAPTURE ALL	4,740.12
1480	VERTICAL VISUAL SOLUTIONS INC.	11,811.25
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	350.00
1500	MARINE FLOATS CORPORATION	4,074.40
1504	SCORE	203,772.61
1521	SPOT HOT DOG & BRATS	12.00
1533	314 PIE	48.00
1540	A-1 LANDSCAPING AND CONSTRUCTION, INC	137,299.73
1541	HEWITT	2,255.00
1544	METROPOLITAN TRANS. COMMISSION	1,500.00
1550	HANSEN, COREY	36,960.00
1552	DENUSKI, STACEY	46.70
1555	LINCOLN NATIONAL LIFE INSURANCE	8,255.97
1577	MUMMA, RYAN	459.15
1580	NORTHWEST TROPHY	361.59
1581	STARDOM SERVICES, INC.	3,570.00
1584	STUDIO 3 SIGNS	990.90
1590	HERMANSON COMPANY, LLP	7,339.75
1591	ULINE	545.03
1596	NW ENVIRONMENTAL TRAINING CENTER	700.00
1598	HELMETS R US INC	208.97
1606	GALLATIN PUBLIC AFFAIRS	28,580.00
1607	SCHOCK, BRETT	829.47
1609	MARSHBANK CONSTRUCTION	31,952.47

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1629	WESTERN DISPLAY FIREWORKS, LTD.	18,000.00
1634	SREBNIK, DEBRA	314.42
1655	CATHOUSE PIZZA	30.00
1657	STEWART TITLE COMPANY	8,405.10
1661	WHITEMAN, TELA	400.43
1667	PRINTWEST	545.60
1673	KPFF CONSULTING ENGINEERS	206,199.46
1678	VICENTE, JOHN	522.07
1689	MOTT MACDONALD GROUP, INC.	261,269.86
1690	SITTS & HILL ENGINEERS, INC.	5,756.47
1704	BANNER BANK RK	8,044.78
1711	SOFTWAREONE, INC.	8,925.18
1715	THE WIDE FORMAT COMPANY	770.00
1718	RESOURCE EXPLORATION, LLC	20,000.00
1719	SALTER, JON	1,202.40
1721	GOOD TO GO	50.80
1726	UNITED STATES TREASURY	30.30
1731	NORTHWEST ARBORICULTURE LLC	17,809.42
1732	PERFORMANCE SYSTEMS INTEGRATION LLC	973.50
1733	BELMARK, LLC	7,832.80
1734	TOP TO BOTTOM JANITORIAL, INC.	21,447.00
1738	MUNIMANAGE, LLC	113,550.00
1739	FIX AUTO	2,875.38
1754	RFI ENTERPRISES INC.	9,603.00
1759	CORT PARTY RENTAL	541.87
1762	BAKER, BRIDGIT	149.16
1774	OWEN EQUIPMENT COMPANY	1,591.70
1782	SWANK MOTION PICTURES, INC.	1,128.60
1785	ECOSS	7,183.50
1786	TYLER TECHNOLOGIES, INC.	17,341.50
1795	CABOT DOW ASSOCIATES, INC.	2,929.25
1796	EXPONENT, INC.	6,027.50
1798	OLBRECHTS & ASSOCIATES, PLLC	1,072.50
1806	RYCO EQUIPMENT, INC.	1,155.00
1810	ABBNEY PARTY RENTS OF WA, INC.	885.49
1814	YSI INCORPORATED, A XYLEM BRAND	1,417.82
1816	NAVIA	14,075.96
1818	GORLIN, LARRY N.	82.50
1819	COSTTREE, LLC	3,000.00
1822	ECO-COUNTER	840.00
1824	URBAN FORESTRY SERVICES, INC.	842.47
1826	MCCLURE AND SONS, INC.	5,794.00
1828	QUALITY BUSINESS SYSTEMS - WELLS FARGO	4,237.91
1829	SHI INTERNATIONAL CORP.	351.81
1843	TUFF SHED, INC	6,046.70
1848	STANLEY PATRICK STRIPING COMPANY	23,417.50
1852	STANTON, ANN	57.77
1859	IRON CREEK CONSTRUCTION LLC	1,820.63
1863	HAULAWAY STORAGE CONTAINERS, INC.	844.80
1864	INTERNATIONAL SOC. OF ARBORICULTURE	185.00
1873	ENGINEERING/REMEDIATION RES. GROUP	12,276.05
1879	HOLMBERG COMPANY	12,575.10
1884	CADMAN MATERIALS, INC.	2,276.21
1889	WILLIAMS, KASTNER & GIBBS PLLC	21,553.20
1892	DEVON LEGER	3,600.00
1893	YUNUSOV, SURIYA	36.00
1900	ASPECT CONSULTING LLC	3,619.57
1901	NORTH COAST ELECTRIC COMPANY	1,119.15

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1907	CHRISTOPHER, MARINA	1,300.00
1908	VAUGHAN, KENT	700.00
1913	GRAND EVENT RENTALS	1,603.47
1914	MCNAMARA SIGNS	440.40
1920	BERGER PARTNERSHIP	12,270.82
1921	CITY OF MARYSVILLE PARKS, CULTURE & RECREATION	2,800.00
1926	GUARDIAN SECURITY SYSTEMS, INC.	339.91
1930	T-MOBILE USA, INC.	707.81
1932	U.S. BANK N.A. - CUSTODY	464.00
1935	YUMMY BOX FOOD TRUCK LLC	564.00
1936	SUPERION, LLC	2,249.21
1942	THE VET CHEF LLC	120.00
1944	OHNO CONSTRUCTION	18,305.98
1946	FALL PROZ INC	3,886.00
1955	HUIZENG ENTERPRISES, LLC	115,904.13
1960	WALTER E. NELSON CO.	554.75
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	605.00
1962	BANNER BANK SKROGH	6,428.90
1964	EARTHWORKS	37,780.40
1969	CAPITOL ASSET & PAVEMENT SERVICES INC.	3,460.00
1970	CROSSROAD SIGN	1,516.90
1975	COMMUNITY ATTRIBUTES INC.	32,645.12
1979	MSPT VI, LLC	7,500.00
1980	HRA VEB TRUST	27,675.00
1982	CRAWFORD ELECTRIC	366.55
1985	CONTRACT LAND STAFF LLC	4,511.23
1987	KITSAP CONFERENCE CENTER	124.69
1989	WA TRAFFIC SAFETY COMMISION	103.49
1990	GLOCK PROFESSIONAL, INC.	500.00
1991	WASHINGTON STATE TREASURER	6,570.28
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	2,000.00
1995	REY TRANSLATIONS	4,752.79
1996	SEQUOYAH ELECTRIC LLC	7,477.80
1997	BARCLAY DEAN ARCHITECTURAL PRODUCTS, LLC	115.50
1998	JOHNSTON GROUP, LLC	15,717.50
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	20.00
2000	WILLIAMS MECHANICAL, INC.	2,931.50
2001	PETERSEN BROTHERS, INC.	1,994.16
2002	GHORBANI, FARIBA	472.00
2003	INNOVATIVE COMFORT SYSTEMS, INC.	255.15
2004	RED BARN ENGINEERING, INC.	291.77
2005	VAN DYK, JOE	850.00
2006	SOMOL HAMASAKI, KRIS	36.75
2007	HYDROPOINT DATA SYSTEMS, INC.	517.01
2008	MEAD GILMAN & ASSOCIATES	40.00
2009	O'CONNOR CONSULTING GROUP, LLC	22,500.00
2010	JUDHA OF LION LANDSCAPING	356,378.27
2011	PLAN TO PERMIT, LLC	4,235.00
2012	DDK DESIGNS, LLC	35.38
2013	THE POTTING SHED	1,787.50
2015	INGLEWOOD VILLAGE III CONDOMINIUMS	13,111.20
2017	DARRELL THOMSON	5,781.00
2018	LAKE HARRISON ESTATES	7,500.00
2019	EMERALD CITY STATEWIDE	2,046.00
2020	KELLY ATKINSON	1,180.00
2021	GEOTERRA, INC.	4,121.14
2022	JA BRENNAN ASSOCIATES, PLLC	2,274.00
2023	HR&A ADVISORS, INC	129,925.00

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2024	DFR LAW GROUP, LLC	3,600.00
2025	LOCAL PROS PAINTING	8,789.00
2026	HEAT FLOW MECHANICAL LLC	113.40
2027	MERIT HOMES, INC.	7,747.90
2028	PRIDE ELECTRIC INC.	4,565.28
2029	HAWTHORNE GLEN 12, LLC	7,500.00
2030	ZEP SALES & SERVICE	869.44
2031	ANDREW POGUE PHOTOGRAPHY LLC	2,050.00
2032	DOOR PROS INC.	971.85
2033	DUGAN, GERALD & GAIL	3,000.00
2034	GEO GROUP NORTHWEST INC.	10.60
2035	JURASSIC PARLIAMENT	1,458.35
2037	PRO-LONG ROOF CARE & GUTTERS	1,097.80
2038	SKEFFINGTON, ELAINE	300.00
2039	ATTORNEY & NOTARY SUPPLY, INC.	80.30
2040	SEAPLANE LLC	96.25
2041	LAKE UNION SEA RAY	14,740.15
2042	CRITERION PICTURES USA	940.00
2043	LIGHTING GROUP NORTHWEST	2,431.19
2044	THE PART WORKS, INC.	67.12
2045	PERFORMANCE JOURNEYS, INC.	9,000.00
2047	PUGET SOUND PLANTS	34,832.05
2048	SMS CLEANING, INC.	17,100.00
2049	SUNBELT RENTALS	952.39
2050	NORCAN-OSINT	280.00
2051	PANTAC, LLC	128.57
2052	J. A. BRENNAN ASSOCIATES, PLLC	18,098.75
2053	WINDOW COVERINGS USA	1,463.00
2054	BLUE FLAME HEATING, AIR & ELECTRIC	255.15
2055	WESTERN CENTURIES	1,250.00
2056	J3 ARCHITECTS LLC	850.00
2057	WIRTHLIN CONSULTING GROUP LLC	4,489.00
2058	FLAMENCO SEATTLE LLC	500.00
2059	JARRETT, WINSTON	1,300.00
2060	LEVA, VIVIAN	1,750.00
2061	SQUIRREL BUTTER LLC	250.00
2062	YOGOMAN	1,000.00
2065	AMY'S ARTISTIC EXPRESSIONS	200.00
2066	COUSINEAU, NICK	131.63
2067	CRAWFORD, KRISTIN	121.21
2068	DITCH MAINTENANCE SERVICES	18,743.70
2069	EMERSON, DEVIN	76.99
2070	GREEN SOLUTIONS HEATING & COOLING	255.15
2071	GRETTE ASSOCIATES LLC	2,177.64
2072	GRAPPONE, RAYMOND	1,750.00
2073	HOOPSMILES	237.00
2074	KATO, CATHERINE	142.60
2075	LANDEZA, PATRICK	2,200.00
2076	THE CHEESE PIT	78.00
2077	THEO'S GYROS	216.00
2078	WA RECREATION & PARK ASSOC.	580.00
2079	ZESBAUGH, INC.	275.00
2080	PLAYOUT FOUNDATION	1,886.50
2081	SHANNON & WILSON, INC.	27,477.71
2082	FRELARD TAMALES	48.00
2083	THE 12TH DAWG MOBILE FOOD TRUCK	114.00
2084	Lakeland Restoration Services, LLC	51,892.50
2086	BOND, STEPHANIE	59.95

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

Vendor Purchasing Report

For Date Range 01/01/2018 - 08/24/2018

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2087	BOYER, ANDREW	170.64
2088	DCI PLUMBING	1,736.70
2089	DRUMMOND, NICHOLAS D.	1,000.00
2090	SARA SOLUM HAYASHI	1,500.00
2091	MCDONALD, DON & BEVERLY	265.33
2092	PETERSON, DAVID A.	300.00
2093	THE WARREN G. HARDINGS	1,500.00
2094	THORSON BARNETT & MCDONALD, P.C.	712.50
2095	TRANSCO GROUP USA INC.	1,733.75
2096	TUPLING, SANDRA	56.90
Vendor Set Vendor Set 01 Total:		10,147,110.59

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....



City of Kenmore

Check Report

By Check Number

Date Range: 08/11/2018 - 08/24/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Operating Account						
0981	COMCAST BUSINESS	08/14/2018	Regular	0.00	229.85	40496
1719	SALTER, JON	08/16/2018	Regular	0.00	868.90	40497
0426	AFLAC	08/17/2018	Regular	0.00	327.10	40498
0696	AMERICAN GENERAL LIFE GPO-400S	08/17/2018	Regular	0.00	308.27	40499
0432	DEPARTMENT OF LABOR AND INDUSTRIES	08/17/2018	Regular	0.00	4,170.80	40500
	Void	08/17/2018	Regular	0.00	0.00	40501
0431	DEPARTMENT OF RETIREMENT SYSTEMS	08/17/2018	Regular	0.00	23,542.94	40502
0425	DRS 457	08/17/2018	Regular	0.00	755.00	40503
0424	ICMA RETIREMENT TRUST 457 - 304745	08/17/2018	Regular	0.00	4,120.88	40504
1555	LINCOLN NATIONAL LIFE INSURANCE	08/17/2018	Regular	0.00	1,014.47	40505
0436	NATIONAL LIFE OF VERMONT	08/17/2018	Regular	0.00	123.17	40506
0422	NATIONWIDE FINANCIAL 401a	08/17/2018	Regular	0.00	13,401.40	40507
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	08/17/2018	Regular	0.00	325.00	40508
1215	STATE OF FLORIDA DISBURSEMENT UNIT	08/17/2018	Regular	0.00	275.00	40509
0434	UNITED WAY OF KING COUNTY	08/17/2018	Regular	0.00	149.22	40510
0912	ALCALDE & FAY	08/24/2018	Regular	0.00	5,019.41	40511
1309	BANNER BANK BAKER	08/24/2018	Regular	0.00	25.00	40512
0800	BANNER BANK JG	08/24/2018	Regular	0.00	2,887.49	40513
	Void	08/24/2018	Regular	0.00	0.00	40514
0869	BANNER BANK JGORDON	08/24/2018	Regular	0.00	3,982.08	40515
0834	BANNER BANK KENMORE	08/24/2018	Regular	0.00	2,339.78	40516
0834	BANNER BANK KENMORE	08/24/2018	Regular	0.00	4,013.79	40517
0743	BANNER BANK NO	08/24/2018	Regular	0.00	1,400.12	40518
1704	BANNER BANK RK	08/24/2018	Regular	0.00	608.56	40519
2086	BOND, STEPHANIE	08/24/2018	Regular	0.00	59.95	40520
2087	BOYER, ANDREW	08/24/2018	Regular	0.00	170.64	40521
0054	BULGER SAFE & LOCK, INC.	08/24/2018	Regular	0.00	248.70	40522
1795	CABOT DOW ASSOCIATES, INC.	08/24/2018	Regular	0.00	1,238.00	40523
1884	CADMAN MATERIALS, INC.	08/24/2018	Regular	0.00	83.89	40524
0083	CITY OF LAKE FOREST PARK	08/24/2018	Regular	0.00	73,910.67	40525
1921	CITY OF MARYSVILLE PARKS, CULTURE & RECREATION	08/24/2018	Regular	0.00	2,800.00	40526
0981	COMCAST BUSINESS	08/24/2018	Regular	0.00	94.15	40527
0981	COMCAST BUSINESS	08/24/2018	Regular	0.00	152.13	40528
2088	DCI PLUMBING	08/24/2018	Regular	0.00	1,736.70	40529
2089	DRUMMOND, NICHOLAS D.	08/24/2018	Regular	0.00	1,000.00	40530
0237	FEDEX OFFICE	08/24/2018	Regular	0.00	17.37	40531
1052	FIRE PROTECTION, INC	08/24/2018	Regular	0.00	173.25	40532
0145	FRUHLING SAND & TOPSOIL	08/24/2018	Regular	0.00	250.00	40533
0575	FUNRENT	08/24/2018	Regular	0.00	819.50	40534
1606	GALLATIN PUBLIC AFFAIRS	08/24/2018	Regular	0.00	1,920.00	40535
1606	GALLATIN PUBLIC AFFAIRS	08/24/2018	Regular	0.00	3,500.00	40536
0994	GORDON THOMAS HONEYWELL	08/24/2018	Regular	0.00	4,092.55	40537
1818	GORLIN, LARRY N.	08/24/2018	Regular	0.00	82.50	40538
0692	HDR ENGINEERING, INC	08/24/2018	Regular	0.00	58,743.76	40539
0692	HDR ENGINEERING, INC	08/24/2018	Regular	0.00	16,767.15	40540
0692	HDR ENGINEERING, INC	08/24/2018	Regular	0.00	797.22	40541
0292	HONEY BUCKET	08/24/2018	Regular	0.00	215.05	40542
1045	HORIZON DISTRIBUTORS INC	08/24/2018	Regular	0.00	414.70	40543
1955	HUIZENGA ENTERPRISES, LLC	08/24/2018	Regular	0.00	2,609.69	40544
1955	HUIZENGA ENTERPRISES, LLC	08/24/2018	Regular	0.00	100,030.01	40545
1955	HUIZENGA ENTERPRISES, LLC	08/24/2018	Regular	0.00	13,264.43	40546
2015	INGLEWOOD VILLAGE III CONDOMINIUMS	08/24/2018	Regular	0.00	10,064.00	40547
0892	JACOBS ENGINEERING GROUP	08/24/2018	Regular	0.00	129,372.37	40548
1998	JOHNSTON GROUP, LLC	08/24/2018	Regular	0.00	2,915.00	40549

Check Report

Date Range: 08/11/2018 - 08/24/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1356	KARLINSEY, ROB	08/24/2018	Regular	0.00	868.64	40550
1331	KBA INC.	08/24/2018	Regular	0.00	1,967.96	40551
1357	KENMORE COMMERCIAL LLC	08/24/2018	Regular	0.00	3,291.66	40552
0219	KING COUNTY FINANCE	08/24/2018	Regular	0.00	1,134.66	40553
0219	KING COUNTY FINANCE	08/24/2018	Regular	0.00	24,683.00	40554
0219	KING COUNTY FINANCE	08/24/2018	Regular	0.00	103.90	40555
0219	KING COUNTY FINANCE	08/24/2018	Regular	0.00	1,456.58	40556
0550	KING COUNTY RECORDER'S OFFICE	08/24/2018	Regular	0.00	125.00	40557
0233	KING COUNTY SHERIFF	08/24/2018	Regular	0.00	282,581.33	40558
0639	KONICA MINOLTA BUSINESS SOLUTIONS	08/24/2018	Regular	0.00	219.29	40559
2091	MCDONALD, DON & BEVERLY	08/24/2018	Regular	0.00	265.33	40560
1914	MCNAMARA SIGNS	08/24/2018	Regular	0.00	220.20	40561
1197	MILLER STEPHENS, MARY	08/24/2018	Regular	0.00	1,250.00	40562
0288	NORTHSHORE UTILITY DIST	08/24/2018	Regular	0.00	4,137.89	40563
1731	NORTHWEST ARBORICULTURE LLC	08/24/2018	Regular	0.00	588.41	40564
0300	OFFICE DEPOT	08/24/2018	Regular	0.00	138.85	40565
0300	OFFICE DEPOT	08/24/2018	Regular	0.00	53.22	40566
0300	OFFICE DEPOT	08/24/2018	Regular	0.00	92.26	40567
0300	OFFICE DEPOT	08/24/2018	Regular	0.00	63.81	40568
0300	OFFICE DEPOT	08/24/2018	Regular	0.00	24.19	40569
1403	OSBORN CONSULTING INC.	08/24/2018	Regular	0.00	21,240.01	40570
0983	PASSPORT TRAVEL AND TOURS	08/24/2018	Regular	0.00	311.99	40571
0983	PASSPORT TRAVEL AND TOURS	08/24/2018	Regular	0.00	343.40	40572
1732	PERFORMANCE SYSTEMS INTEGRATION LLC	08/24/2018	Regular	0.00	566.50	40573
1259	PERTEET INC.	08/24/2018	Regular	0.00	2,463.39	40574
2092	PETERSON, DAVID A.	08/24/2018	Regular	0.00	300.00	40575
1114	PHSI PURE HEALTH SOLUTIONS INC.	08/24/2018	Regular	0.00	101.09	40576
1667	PRINTWEST	08/24/2018	Regular	0.00	545.60	40577
0328	PUGET SOUND ENERGY	08/24/2018	Regular	0.00	1,317.92	40578
0121	REPUBLIC SERVICES	08/24/2018	Regular	0.00	485.27	40579
2097	ROBINSON NOBLE	08/24/2018	Regular	0.00	14,332.44	40580
2090	SARA SOLUM HAYASHI	08/24/2018	Regular	0.00	1,500.00	40581
1504	SCORE	08/24/2018	Regular	0.00	33,480.00	40582
0345	SEATTLE TIMES	08/24/2018	Regular	0.00	107.04	40583
0345	SEATTLE TIMES	08/24/2018	Regular	0.00	393.03	40584
0346	SECRETARY OF STATE	08/24/2018	Regular	0.00	5,115.40	40585
0355	STAPLES ADVANTAGE	08/24/2018	Regular	0.00	400.20	40586
0356	STATE AUDITOR'S OFFICE	08/24/2018	Regular	0.00	1,666.06	40587
1584	STUDIO 3 SIGNS	08/24/2018	Regular	0.00	990.90	40588
2083	THE 12TH DAWG MOBILE FOOD TRUCK	08/24/2018	Regular	0.00	60.00	40589
1942	THE VET CHEF LLC	08/24/2018	Regular	0.00	72.00	40590
2093	THE WARREN G. HARDINGS	08/24/2018	Regular	0.00	1,500.00	40591
2077	THEO'S GYROS	08/24/2018	Regular	0.00	144.00	40592
2094	THORSON BARNETT & MCDONALD, P.C.	08/24/2018	Regular	0.00	712.50	40593
0365	TOTAL LANDSCAPE CORP	08/24/2018	Regular	0.00	5,025.45	40594
0365	TOTAL LANDSCAPE CORP	08/24/2018	Regular	0.00	4,251.50	40595
1010	TOWN CENTER HARDWARE	08/24/2018	Regular	0.00	393.06	40596
2095	TRANSCO GROUP USA INC.	08/24/2018	Regular	0.00	1,733.75	40597
2096	TUPLING, SANDRA	08/24/2018	Regular	0.00	56.90	40598
1932	U.S. BANK N.A. - CUSTODY	08/24/2018	Regular	0.00	192.00	40599
1908	VAUGHAN, KENT	08/24/2018	Regular	0.00	400.00	40600
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	08/24/2018	Regular	0.00	175.00	40601
0401	WA STATE DEPT OF TRANSPORTATION	08/24/2018	Regular	0.00	759.80	40602
1629	WESTERN DISPLAY FIREWORKS, LTD.	08/24/2018	Regular	0.00	18,000.00	40603
1889	WILLIAMS, KASTNER & GIBBS PLLC	08/24/2018	Regular	0.00	8,095.31	40604
1935	YUMMY BOX FOOD TRUCK LLC	08/24/2018	Regular	0.00	12.00	40605

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....



City of Kenmore

Check Report

By Check Number

Date Range: 08/11/2018 - 08/24/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Operating Account						
1816	NAVIA	08/17/2018	Bank Draft	0.00	508.88	DFT0000168
0428	BANK OF AMERICA 941	08/17/2018	Bank Draft	0.00	16,915.11	DFT0000169

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	17,423.99
EFT's	0	0	0.00	0.00
	2	2	0.00	17,423.99

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

Check Report

Date Range: 08/11/2018 - 08/24/2018

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	17,423.99
EFT's	0	0	0.00	0.00
	<u>2</u>	<u>2</u>	<u>0.00</u>	<u>17,423.99</u>

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	8/2018	17,423.99
			<u>17,423.99</u>

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

Check Report

Date Range: 08/11/2018 - 08/24/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1893	YUNUSOV, SURIYA	08/24/2018	Regular	0.00	36.00	40606

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	144	109	0.00	947,977.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	144	111	0.00	947,977.30

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

Check Report

Date Range: 08/11/2018 - 08/24/2018

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	144	109	0.00	947,977.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	144	111	0.00	947,977.30

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	8/2018	947,977.30
			<u>947,977.30</u>

XII. B. Total Check #s 40496 through 40606 in the amount of \$947,977.30....

**City of Kenmore
City Council Special and Regular Meeting
Minutes
June 25, 2018**

CALL TO ORDER - Mayor David Baker called the special meeting to order at 6:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis (Absent)
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

6:00 p.m. CALL SPECIAL MEETING TO ORDER

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

Discussion of Potential Litigation and Litigation per RCW 42.30.110 (1) (i)

RECONVENE BACK TO REGULAR SESSION

The meeting reconvened to regular session at 7:00 p.m.

ROLL CALL

FLAG SALUTE

AGENDA APPROVAL

PRESENTATION

King County Climate Collaboration - Rachel Brombaugh, King County Energy Policy and Partnership Specialist

North Eastside Mobility Project Update - Grace A. Carlson, MBA, Transit Service Planner

City of Kenmore - City Council Meeting Minutes
June 25, 2018

CITIZEN COMMENTS

Matthew Bustad
8028 NE 178th Lane
Kenmore, Washington 98028

Mr. Bustad spoke against the plastic bag ban.

John Adamski
5906 NE Arrowhead
Kenmore, Washington 98028

Mr. Adamski spoke about a future water taxi in the City.

Elizabeth Berg
6730 NE 202nd Street
Kenmore, Washington 98028

Ms. Berg spoke about her displeasure of a potential public works facility in her neighborhood.

Court Olsen
15817 SE 26th Street
Bellevue, Washington 98008

Ms. Olsen said he was speaking on behalf of Vicki Grayland for People 4 Climate Action.

Jennifer Keller
115 – 146th Avenue SE
Bellevue, Washington 98007

Ms. Keller spoke in support of People 4 Climate Action.

Richard Lipsky
6121 NE 175th Street #A-306
Kenmore, Washington 98028

Mr. Lipsky stated he would like to see the City participate in People 4 Climate Action.

Chris Eastland
5613 NE 200th Place
Kenmore, Washington 98028

City of Kenmore - City Council Meeting Minutes
June 25, 2018

Mr. Eastland spoke about the need for an electric charging station in the City.

CONSENT AGENDA

MOTION: Councilmember Denuski made a motion to approve the consent agenda, Mayor Baker seconded the motion. The motion passed unanimously.

The consent agenda included the following:

Total Check #s 39972 through 40069 in the Amount of \$2,011,697.76.

Total Payroll/Taxes/Flexible Spending & Health Savings Account Electronic Deposits

Dated: 6/8/18 in the Amount of \$96,177.17.

Payroll Check #10092 in the Amount of \$1,029.24.

Council Meeting Minutes for May 21 & 22, 2018, May 29, 2018, June 4, 2018, June 5, 2018 and June 7, 2018

Receive and File the Financial Report for the City of Kenmore for March, 2018

BUSINESS AGENDA

Economic Development Strategy Update: Proposed Goals, Strategies and Actions – Nancy Ousley, Assistant City Manager

Assistant City Manager Ousley explained that the City of Kenmore adopted its first Economic Development Strategy in 2009 and the City Council has included implementing this plan in its top annual City Council Goals each succeeding year. This is a good point to update the Strategy, since many of the recommended actions have been or continue to be addressed, and economic conditions have changed.

Community Attributes Inc. has worked with community members and City officials in preparing an updated Strategy and briefed the Council on May 29 on current market conditions and demographics of the city and surrounding region. The consultant team prepared a profile report and an updated commercial development capacity analysis as part of this project. The proposed Goals, Strategies and Actions are meant to be a guidebook for efforts to be considered over the next five to ten years to enhance the City's economic vitality. The City Council, in its future actions on budgets and priorities, will determine how the Strategy will be implemented.

MOTION: Councilmember Smith made a motion to approve the Economic Development Strategy Update Proposed Goals, Strategies and Actions as discussed tonight, Councilmember Srebnik seconded the motion. The

City of Kenmore - City Council Meeting Minutes
June 25, 2018

motion passed 4-2-0 with Councilmember Marshall and Deputy Mayor Herbig opposed.

Staff will come back for final action on July 9.

Heavy Manufacturing Business Regulations - Bryan Hampson, Development Services Director

KMC 18.20.1676 defines “heavy manufacturing” as “an establishment engaged in the mechanical, physical, or chemical transformation of materials, substances, or components into new products that is likely to generate levels of truck traffic, noise, pollution, vibration, dust, fumes, odors, radiation, poisons, pesticides, or other hazardous materials, fire or explosion hazards, or other undesirable conditions that would be injurious to health or offensive to the senses, or would be an obstruction to the free use of surrounding property and essentially interfere with the comfortable enjoyment of life and property. Heavy manufacturing facilities use larger quantities of raw materials and may require significant outdoor storage. Examples include concrete manufacture, asphalt batch plants, mass production of commercial or recreational vehicles or large machinery, production of industrial organic and inorganic chemicals, animal slaughtering, and refining, extruding, rolling, or drawing of ferrous or nonferrous metals. May include NAICS Sectors 31 – 33 (Manufacturing). Also may include NAICS 54171 (Research and Development in the Physical, Engineering and Life Sciences)”.

In 2014, Council passed Ordinance No. 14-0391 which revised the zoning regulations to minimize the uses of land that impose negative externalities on persons or properties outside the property on which the negative externalities are generated. Ordinance No. 14-0391, amended the Regional Business Zone to eliminate Existing Legal Uses, prohibit new heavy manufacturing uses, and classify existing heavy manufacturing uses as Nonconforming. Prior to Ordinance No. 14-0391, Heavy Manufacturing uses were prohibited in every other zone except Regional Business. As of today, only approximately 2 – 3 nonconforming heavy manufacturing uses operate in the City. Heavy manufacturing uses have impacts on surrounding properties that are greater in scope and different in type than the impacts of other types of uses. The zoning of properties that are in the vicinity of the existing heavy manufacturing uses include residential.

In 2015, Council passed Ordinance No. 15-0403, which controlled the noise level of heavy manufacturing uses and required heavy manufacturing businesses and activities to comply with the maximum noise levels of WAC Chapter 173-60.

City Council may determine that it is in the best interests of the residents, property owners, businesses and general public to require that nonconforming heavy manufacturing uses not be permitted to continue indefinitely, and that such uses should be terminated, discontinued and removed after a reasonable amortization period.

City of Kenmore - City Council Meeting Minutes
June 25, 2018

Washington courts hold that local governments have the authority to enact regulations that preserve, limit, regulate or terminate nonconforming uses within constitutional limits (see e.g., *Rhod-A-Zalea v. Snohomish County*, 136 Wn.2d 1, 8 (1998)).

If the City Council desires to terminate, discontinue and remove existing Heavy Manufacturing uses, Staff recommends amending the KMC to allow a 20-year amortization period and during the amortization period the nonconforming heavy manufacturing uses cannot be intensified or expanded in any way.

New Section of the KMC could read as follows:

A. Notwithstanding any other provision of this chapter, a nonconforming heavy manufacturing use shall be terminated, discontinued and removed by no later than twenty (20) years from the effective date of this section, which is _____, 2018, in order to allow the owner to amortize the value of the heavy manufacturing use over the twenty year period. Upon the expiration of this twenty-year amortization period, the heavy manufacturing use shall cease and be removed immediately.

B. The owner of property on which a nonconforming heavy manufacturing use is located may apply to the city manager for a single extension of the amortization period, for a period of time not to exceed ten (10) years that the property owner demonstrates is necessary in order to amortize the heavy manufacturing use.

1. The property owner submitting an application for an amortization extension period shall pay an application fee to the City in the amount established by the city council by resolution, which shall be paid to the City prior to the city manager's review of the application.

2. The application shall be submitted on or before the expiration of the twenty-year amortization period established in subsection A above.

3. The application must include evidence and information to establish that the heavy manufacturing use requires the requested extension period in order to be fully amortized. The property owner shall bear the burden of proof that the amortization extension period is necessary. The city manager shall consider the evidence and information submitted by the property owner but is not required to accept such evidence and information which the city manager reasonably deems to be inaccurate or not reliable, and may, in the alternative, require the property owner to submit additional or different information for consideration, at the property owner's expense.

4. The city manager shall grant the application if the city manager determines that the extension period is necessary to fully amortize the nonconforming heavy manufacturing use. If the city manager grants the application, the city manager may impose conditions on the continued operation of the heavy manufacturing use as necessary to mitigate the impacts of the heavy manufacturing use. The city manager's decision shall be in writing.

5. The city manager's decision issued pursuant to this section shall be a Type 2 decision that may be appealed to the hearing examiner as set forth in KMC 19.25.092.

C. Notwithstanding any other provision of this chapter, including but not limited to KMC 18.100.070, during the nonconforming heavy manufacturing use amortization period or any extension amortization period: (1) the nonconforming heavy manufacturing use shall not be

City of Kenmore - City Council Meeting Minutes
June 25, 2018

intensified or expanded in any manner whatsoever; and (2) no modification or alteration of the nonconforming heavy manufacturing use shall occur that creates a new nonconformance.

After discussion among the Council and staff, this item will come back to Council at a future meeting.

ADJOURNMENT

The meeting adjourned at 9:02 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

**City of Kenmore
City Council Special and Regular Meeting
Minutes
July 9, 2018**

CALL TO ORDER - Mayor David Baker called the meeting to order at 6:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski (Absent)
Councilmember Brent Smith

ROLL CALL

FLAG SALUTE

AGENDA APPROVAL

**CITIZEN COMMENTS RELATED TO RECOMMENDATIONS ON MOBILE
HOME PARKS ONLY**

Sam Green
2205 9th Avenue
Olympia, Washington 98501

Fred Olson
7031 NE 175th #37
Kenmore, Washington 98028

Kylin Parks
4515 176th Street SW #3
Lynnwood, Washington

Ishbel Dickens
3306 East John Street
Seattle, Washington 98112

City of Kenmore - City Council Meeting Minutes
July 9, 2018

Nickole Dixon
7614 NE Bothell Way #17
Kenmore, Washington 98028

Stacey Valenzuela
Lakewood Villa
Kenmore, Washington 98028

Clifford Braden
7002 NE 181st #6
Kenmore, Washington 98028

Harry Derfatev
7002 NE 181st #4
Kenmore, Washington 98028

Joanna Crocker
7301 NE 175th #324
Kenmore, Washington 98028

Carole Kuhnle-Myers
7031 NE 175th #27
Kenmore, Washington 98028

Connie M. Jones
7031 NE 175th #4
Kenmore, Washington 98028

Russ (Last name not confirmed)
201 Union Avenue SE
Renton, Washington

Dan Holmes
7301 NE 175th Street #110
Kenmore, Washington 98028

Guadalupe Ceniceros
7301 NE 175th Street #1
Kenmore, Washington 98028

City of Kenmore - City Council Meeting Minutes
July 9, 2018

Mike Dee
4518 NE 171st
Lake Forest Park, Washington 98155

Noel P. (Last name not confirmed)
7021 NE 181st
Kenmore, Washington 98028

The Mayor explained that the Council has heard all of the comments this evening. There are no plans by the City to sell the properties or parks.

JOINT SESSION WITH CITY COUNCIL AND PLANNING COMMISSION

Policy Recommendations for Mobile Home Parks - Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner

The Planning Commission has been reviewing the issues surrounding preservation of affordable housing in the City's mobile home parks (MHPs) since October 2017. On June 5, they made their final recommendations.

The Commission is recommending land use strategies that would result in long-term preservation of two of the parks (Lakewood Villa and Inglewood East), both located on NE 175th Street near the Sammamish River. For the four remaining parks (Lake Terrace, unnamed park on NE 181st Street, Kenmore Village, and Lakewood), the Planning Commission is recommending that the properties be upzoned with a requirement that replacement affordable housing be included in any redevelopment. Existing qualified MHP residents would be given the first opportunity to rent the new units.

Along with land use approaches, the Planning Commission is referring to the City Council for consideration of some direct financial assistance strategies. These strategies could work in tandem with the land use options.

For the Lakewood MHP on NE 182nd Street, the Planning Commission is recommending that financial incentives (infrastructure loans, reduced fees, etc.) be offered to the property owner in exchange for keeping the MHP in its existing use for some period of time.

Staff has prepared a background memo describing (1) the history of the MHP project, (2) existing conditions, (3) options considered but not recommended by the Commission, (4) the public involvement process, and (5) questions asked by the Planning Commission that provide useful information.

City of Kenmore - City Council Meeting Minutes
July 9, 2018

A Spanish interpreter was available. Spanish translations of the recommendations and the evaluation criteria are posted on the City's website and will be available at your meeting.

Unlike previous projects, the Planning Commission is not presenting specific Zoning Code amendments for the MHPs. Instead, once the City Council settles on a preferred approach to the MHPs, staff will prepare any amendments, conduct State Environmental Policy Act (SEPA) review, and provide the required notice to the Washington State Department of Commerce. The City Council would then hold a public hearing on potential amendments and make the final decisions.

The current moratorium on redevelopment of the MHPs is set to expire at the end of October.

The meeting returned to the regular meeting at 7:46 p.m.

CITIZEN COMMENTS

Mike Lee
4518 NE 171st
Lake Forest Park, Washington

Mr. Dee spoke about the mobile home park discussion and the plastic bag ordinance.

Lynne Longpre
6643 NE 202nd Street
Kenmore, Washington 98028

Ms. Longpre spoke against the rezone on NE 202nd for the potential public works facility.

Estee Longpre
6643 NE 202nd Street
Kenmore, Washington 98028

Ms. Longpre urged the Council to reconsider the site on NE 202nd.

Brian Hawley
6710 NE 202nd Street
Kenmore, Washington 98028

Mr. Hawley also spoke against the rezone of the same property.

Todd Prince
6706 NE 185th
Kenmore, Washington 98028

City of Kenmore - City Council Meeting Minutes
July 9, 2018

Mr. Prince spoke about concerns he had with the shelter policy.

Nancy Bowen-Pope
16024 NE 198th Place
Kenmore, Washington 98028

Ms. Bowen spoke in favor of the plastic bag ban.

Pastor Anya Helmon
7427 NE 198th Place
Kenmore, Washington 98028

Pastor Helmon spoke about the shelter policy.

Linette Bergmann
6612 NE 202nd Street
Kenmore, Washington 98028

Ms. Bergmann stated that she opposes the possible public works facility at NE 202nd.

CONSENT AGENDA

MOTION: Deputy Mayor Herbig made a motion to approve the consent agenda, Mayor Baker seconded the motion. The motion passed unanimously.

The consent agenda included the following:

Total Check #s 40070 through #40160 in the amount of \$411,220.57.
Total Payroll/Taxes/Flexible Spending & Health Savings Account Electronic Deposits Dated 6/22/18 in the Amount of \$95,717.77.
Payroll Check #s 10093-10095 Totaling \$2,062.78.

PUBLIC HEARING

Ordinance #18-0465 Plastic Bag Policy - Jack Urquhart, Management Intern
(Action is scheduled for July 23, 2018)

Management Intern Urquhart explained that due to concerns of plastic waste, the City Council directed staff to write a policy memo and present at the Council meeting on June 11. In response to the presentation, the Council directed staff to write an ordinance.

City of Kenmore - City Council Meeting Minutes
July 9, 2018

The ordinance, prohibiting retailers from providing plastic bags and requiring a 5-cent charge for recycled paper bags, would be the 19th of its kind in Washington jurisdictions. Zero Waste Washington, a nonprofit focused on responsible production and consumption, provided insight into current best practices for encouraging reusable bag use.

The ordinance as proposed would go into effect on January 1, 2019. City staff will send out a letter to retailers to notify them of the public hearing, and if adopted, materials will be provided by staff to inform retailers and customers of the regulations and compliance date.

MOTION: Councilmember Curtis made a motion to remove Section 8.50.030 Exemptions, Section A, (Page 5) of the Ordinance, Councilmember Smith seconded the motion. The motion failed 3-3-0 with Councilmember Smith, Councilmember Curtis and Mayor Baker in favor.

Mayor Baker opened the public hearing at 8:38 p.m.

Mike Dee
(Address given earlier)

Mr. Dee spoke about the environmental impact of plastic bags.

Nancy Bowen-Pope
(Address given earlier)

Ms. Bowen-Pope spoke in support of the plastic bag ban.

Mayor Baker closed the public hearing at 8:41 p.m.

This Ordinance will come back for final action at the July 23, 2018 Council Meeting.

Ordinance #18-0466 Temporary Shelters Land Use - Jack Urquhart, Management Intern
(Action is scheduled for July 23, 2018)

Over the last year, Kenmore has received multiple requests to use sites as temporary shelters. The City has appropriately conditioned applications through its Temporary Use Permit process. However, the question has been raised as to whether Kenmore should have specific code provisions for temporary shelters to address concerns of safety and security, and establish expectations for temporary shelter permit applicants. At the January 2018 retreat, the City Council directed staff to produce a policy memo in summer 2018 with research and recommendations for a temporary shelter ordinance.

On June 18, staff presented a recommendation for temporary homeless shelter regulations and low-barrier temporary shelter regulations. The City Council determined to revisit low-

City of Kenmore - City Council Meeting Minutes
July 9, 2018

barrier shelters at another time and directed staff to draft an ordinance for temporary homeless shelters with direction on adjustments to the proposed ordinance.

Mayor Baker opened the public hearing at 9:02 p.m.

Mike Dee
(Address given earlier)

Mr. Dee suggested to the Council to extend some of the temporary shelters for longer.

Pastor Anya Helmon
(Address given earlier)

Ms. Helmon suggested some comments about the temporary shelter policy.

Kristen Joyner
8409 NE 177th Street
Bothell, Washington 98011

Ms. Joyner thanked the Council for considering this shelter policy.

The Council and staff discussed bringing this policy forward when all of the Council were present. They also discussed waiting until Spring.

MOTION: Councilmember Smith made a motion to bring back the policy to the full Council at the July 23, 2018 Council Meeting, Councilmember Curtis seconded the motion. The motion failed 3-3-0 with Councilmember Srebnik, Councilmember Marshall and Deputy Mayor Herbig opposed.

MOTION: Deputy Mayor Herbig made a motion to bring back the policy with the low barrier shelters in September or October. Motion failed due to lack of second.

MOTION: Councilmember Curtis made a motion to reconsider bringing back the policy on July 23, 2018, Mayor Baker seconded the motion. The motion passed unanimously.

MOTION: Councilmember Smith made a motion to bring forward an Ordinance on July 23, 2018 to include a provision or verbiage including outdoor and indoor temporary shelters, Councilmember Marshall seconded the motion. The motion passed 4-2-0 with Councilmember Srebnik and Deputy Mayor Herbig opposed.

City of Kenmore - City Council Meeting Minutes
July 9, 2018

ADJOURNMENT

The meeting adjourned at 9:43 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

**City of Kenmore
City Council Regular Meeting
Minutes
July 16, 2018**

CALL TO ORDER - Mayor David Baker called the meeting to order at 7:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

CALL MEETING TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA APPROVAL

CITIZEN COMMENTS

Vicki Grayland
20308 73rd Avenue NE
Kenmore, Washington 98028

Nickole Dixon
7614 NE Bothell Way
Kenmore, Washington 98028

Paul O.
18255 73rd Avenue NE #C302
Kenmore, Washington 98028

BUSINESS AGENDA

Kenmore Business Incubator Report - Nancy Ousley, Assistant City Manager

City of Kenmore - City Council Meeting Minutes
July 16, 2018

Assistant City Manager Ousley provided an update on the activities of the Kenmore Business Incubator, accompanied by the Program Consultant and the heads of two Kenmore Business Incubator client companies. The most recent Council briefing on the program was in June 2017.

The Council approved initiating the program in 2013. The Incubator provides low cost office space and business development consultation to companies to grow their businesses. The City added the Virtual Incubator program for companies who don't need office space but can benefit from business development training and consultation.

The Kenmore Business Incubator has worked with a total of 34 companies since the program began in 2013. Over 300 jobs are associated with client companies. We are currently working with 20 companies as Incubator clients; six are located at the Incubator and fourteen are Virtual Incubator clients. In addition to this ongoing effort, the Kenmore Business Incubator has provided Business Acceleration Training in 2016 and 2018 with funding from the Port of Seattle's Economic Development Partnership Grant.

Financial Assistance Strategies for the Mobile Home Parks (MHPs) - Arthur Sullivan, ARCH; Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner
Staff explained that on July 9, the Planning Commission presented their recommendations on treatment options for the City's six mobile home parks (MHPs). Accompanying the land use approaches are several direct financial assistance strategies for Council consideration. These approaches include:

- Transfer of development rights (TDR)
- Fee-in-lieu
- Reduced property-owner operating costs
- Relocation assistance

Arthur Sullivan with ARCH was present to offer a primer on these strategies in advance of your continuing MHP discussion on July 23.

Property Acquisition - Rob Karlinsey, City Manager

On June 11, 2018, the City Council authorized the City Manager to enter into a purchase and sale agreement for the City of Kenmore to potentially acquire the property located at 6646 NE 202nd Street in Kenmore. The city manager subsequently sent adjacent neighbors a letter notifying them that the purpose of the potential property purchase may be for a public works facility. In response, the neighbors have been very vocal in their opposition to the city purchasing the property for this purpose.

Given the neighborhood response, the city manager recommends that the city no longer consider purchasing the property for the purpose of a public works facility. The City may still wish to:

City of Kenmore - City Council Meeting Minutes
July 16, 2018

- Purchase the property for open space purposes.
- Purchase the property, hold it for a while to determine future open space needs, and then sell all or a portion of the property back to the private sector for residential uses.
- Not purchase the property at all.

The City is still in the 90-day feasibility period for the property and therefore has not closed on the sale. This feasibility period will end in mid-September. Prior to the end of the feasibility period, the city manager will report the property due diligence findings to the City Council, and the City Council will then decide whether to move forward with the purchase.

MOTION: Councilmember Curtis made a motion to authorize the City Manager to enter into a Purchase and Sale Agreement for the Property Located at 6646 NE 202nd Street for potential open space and not for a Public Works facility, and to be able to dispose of any residual property back to the private sector, Councilmember Smith seconded the motion. The motion passed 6-1-0 with Councilmember Marshall opposed.

Willamette Dental Employee Benefit Option - Joanne Gregory, Finance and Administration Director

The Employee Benefit Review Team has been meeting on a regular basis since its formation in January 2017 in an ongoing effort to explore and evaluate health care plan options.

During that process staff noted that the AWC Trust offers two dental provider choices for employers and employees. The City has historically offered a Delta Dental plan and the Trust allows cities to also offer a Willamette Dental plan; employees would be allowed to choose one or the other.

The greatest advantage to the Willamette plan is the orthodontia benefit. Delta Dental has a \$2,000 lifetime cap on orthodontia services and a \$1,500 cap on other dental coverage. Willamette has no cap for comprehensive orthodontia services and only requires \$1,000 copay. There is also no annual maximum on other dental coverage and \$10 copays apply.

The most restrictive aspect of Willamette is that services must be provided at Willamette Dental clinics; there are 22 in Washington State with the closest being in Everett, Lynnwood, Bellevue and Northgate. Delta Dental has a much larger network of providers across the region and generally great benefits with no copay. Overall, employees tend to choose Delta Dental because of the greater choice of providers, per AWC.

The Willamette \$10 copay plan is recommended by the Employee Benefit Review Team. Premium differences between Willamette and Delta Dental are as follows:

	Delta Premium	Willamette Premium
Employee	\$55.22 per month	\$60.79 per month

City of Kenmore - City Council Meeting Minutes
July 16, 2018

Employee + one	\$105.90	\$113.87
Full Family	\$197.31	\$181.43 (yes, less than Delta)

Based on the current elections for the City's 30 covered employees, if everyone were to switch to Willamette, the monthly savings would be about \$116.00. However, it is not expected that many employees will switch from Delta to Willamette, except when needing the more generous orthodontia coverage, since it would also require the whole family to receive dental care at a Willamette clinic. It is difficult to predict what plan employees will choose, but no significant financial impact is expected either way.

With City Council approval, the Willamette Dental benefit could be offered as soon as September or October 2018 which would allow a special enrollment period for those employees who might wish to change. Thereafter changing between Delta Dental and Willamette Dental will generally only be an option during open enrollment which is once a year.

The consensus of the Council was to approve the benefit and add it to the employee benefit package.

STAFF REPORT

Rent Increase Notification Requirements - Lauri Anderson, Senior Planner

ADJOURNMENT

The meeting adjourned at 9:43 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

**City of Kenmore
City Council Regular Meeting
Minutes
July 23, 2018**

CALL TO ORDER - Mayor David Baker called the meeting to order at 7:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis (Absent)
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

CALL MEETING TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA APPROVAL

CITIZEN COMMENTS

Alex Zimmerman (spelling of name not confirmed)
(Did not provide address)

Mr. Zimmerman spoke about Stand-up America.

Matthew Bustad
8028 NE 178th Lane
Kenmore, Washington 98028

Mr. Bustad spoke against the plastic bag ban.

Pastor Anya Helmon
7427 NE 198th Place

City of Kenmore - City Council Meeting Minutes
July 23, 2018

Kenmore, Washington 98028

Ms. Helmon spoke about the temporary shelters. She requested a conversation about low barrier shelters.

Kyla Wilson
Zero Waste Washington

Ms. Wilson spoke in favor of the plastic bag ban.

Sean Marshall
6210 NE 198th Street
Kenmore, Washington 98028

Mr. Marshall spoke about his ideas to address affordable housing.

Ann Hurst
6302 NE 151st Street
Kenmore, Washington 98028

Ms. Hurst spoke about active playfields.

Vicki Grayland
20308 73rd Avenue NE
Kenmore, Washington 98028

Ms. Grayland spoke about the ballfields.

Ann Anderson
16304 81st Place NE
Kenmore, Washington 98012

Ms. Anderson spoke against artificial turf.

Brent Anderson
16304 81st Place NE
Kenmore, Washington 98012

Mr. Anderson spoke about the ballfields.

Marissa Lu
8416 NE 150th Place

City of Kenmore - City Council Meeting Minutes
July 23, 2018

Kenmore, Washington 98012

Ms. Lu spoke about her complaint of an RV on the side yard of her neighbor's house.

Mike Dee
Lake Forest Park, Washington

Mr. Dee spoke on a variety of agenda items.

Patrick O Brien
6330 NE 181st
Kenmore, Washington 98028

Mr. O Brien spoke about the playfields.

Phyllis Finley
5962 NE Arrowhead Drive
Kenmore, Washington 98028

Ms. Finley spoke about finances and playfields.

Nickole Dixon
7614 NE Bothell Way
Kenmore, Washington 98028

Ms. Dixon talked about how her mobile home cannot be moved.

John Hendrickson
5919 NE 212nd Lane
Kenmore, Washington 98028

Mr. Hendrickson spoke about playfields.

CONSENT AGENDA

MOTION: Councilmember Denuski made a motion to approve the consent agenda, Mayor Baker seconded the motion. The motion passed unanimously. The consent agenda included:

Total Check #s 40161 through 40266 in the amount of \$927,848.60.
Total Payroll/Taxes/Flexible Spending & Health Savings Account Electronic Deposits
Dated: 7/6/18 in the Amount of \$105,013.74.

City of Kenmore - City Council Meeting Minutes
July 23, 2018

Payroll Check #s 10096-10097 totaling \$1,546.32.

Regular City Council Meeting Minutes of June 11, 2018 and Regular City Council Meeting Minutes of June 18, 2018

Cancel all Regular Council Meetings in the Month of August 2018

Approve 2018 Economic Development Strategy Update Goals, Strategies and Actions

Authorize the City Manager to Accept \$500,000 of LEAP Funding for the SR522 Crossing Project

Receive and File South Correctional Entity (SCORE) Amendment to Contract 14-C1267 and 2017 Annual Report

Extend MuniManage, LLC Contract to December 31, 2018

Approve the SR 522 Irrigation Project Construction Contract

Approve and File the April 2018 Financial Report

Extend Muni Manage, LLC Contract to December 31, 2018

BUSINESS AGENDA

Provide Preliminary Direction to Staff on Preferred Land Use and Financial Assistance Strategies for the City's Six Mobile Home Parks - Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner

Staff explained that on July 9, the Planning Commission presented their recommendations on treatment options for the City's six mobile home parks (MHPs).

On July 16, Arthur Sullivan with ARCH provided a primer on possible direct financial assistance strategies related to the MHP options.

Staff is requesting to receive preliminary direction from the City Council on the land use and financial assistance strategies to be pursued for the MHPs. With this information, staff will craft code amendments and/or prepare budget amendments for Council consideration.

City of Kenmore - City Council Meeting Minutes
July 23, 2018

MOTION: Deputy Mayor Herbig made a motion to go with Option 5, an overlay on all existing parks in Kenmore, Councilmember Marshall seconded the motion. The motion failed 2-4-0 with Councilmember Marshall and Deputy Mayor Herbig voting yes.

MOTION: Councilmember Marshall made a motion to direct staff to work on an overlay option with a sunset clause with variation of lengths, and TDR options and incentives in addition to the existing options, Deputy Mayor Herbig seconded the motion. The motion passed 5-1-0 with Councilmember Smith voting no.

Ordinance #18-0465 Plastic Bag Policy - Jack Urquhart, Management Intern

Management Intern Urquhart explained that due to concerns of plastic waste, the City Council directed staff to write a policy memo and present at the Council meeting on June 11. In response to the presentation, the Council directed staff to write an ordinance.

The ordinance, prohibiting retailers from providing plastic bags and requiring a 5-cent charge for recycled paper bags, would be the 19th of its kind in Washington jurisdictions. Zero Waste Washington, a nonprofit focused on responsible production and consumption, provided insight into current best practices for encouraging reusable bag use.

All retailers (direct sellers of goods) citywide, except food banks, would be subject to the new ordinance. However, many bag types would be exempted, such as in-store bags for bulk goods, meat, and produce; restaurant takeout bags, laundry bags, newspaper bags, tire bags, door-hanger bags, bags containing prescription drugs, and bags containing items where dampness could be an issue.

The ordinance as proposed would go into effect on January 1, 2019. City staff sent out a letter to retailers to notify them of the public hearing, and if adopted, materials will be provided by staff to inform retailers and customers of the regulations and compliance date.

At the July 9 public hearing, Council directed staff to present Ordinance #18-0465 as presented for the public hearing for consideration and potential adoption.

MOTION: Deputy Mayor Herbig made a motion to approve Ordinance 18-0465 Plastic Bag Policy, Councilmember Denuski seconded the motion.

AMENDMENT TO THE MOTION: Councilmember Smith made an amendment to the motion to remove Section 8.50.030 Exemptions, Section A, (Page 5) of the Ordinance, Mayor Baker seconded the motion.

City of Kenmore - City Council Meeting Minutes
July 23, 2018

2nd AMENDMENT TO THE MOTION: Councilmember Marshall made a motion remove the paper bag fee requirement from the Ordinance, Mayor Baker seconded the motion. The motion failed 2-4-0 with Councilmember Marshall and Mayor Baker voting yes.

1st AMENDMENT TO THE MOTION VOTE: The motion failed 2-4-0 with Mayor Baker and Councilmember Smith voting yes.

ORIGINAL MOTION VOTE: The motion passed 5-1-0 with Mayor Baker opposed.

Ordinance #18-0466 Temporary Homeless Shelters - Jack Urquhart, Management Intern
Management Intern Urquhart explained that over the last year, Kenmore has received multiple requests to use sites as temporary shelters. The City has appropriately conditioned applications through its Temporary Use Permit process. However, the question has been raised as to whether Kenmore should have specific code provisions for temporary shelters to address concerns of safety and security, and establish expectations for temporary shelter permit applicants. At the January 2018 retreat, the City Council directed staff to produce a policy memo in summer 2018 with research and recommendations for a temporary shelter ordinance.

On June 18, staff presented a recommendation for temporary homeless shelter regulations and low-barrier temporary shelter regulations. The City Council determined to revisit low-barrier shelters at another time and directed staff to draft an ordinance for temporary homeless shelters in accordance with what was presented.

Staff prepared an ordinance for public hearing and Council review on July 9. As a result, staff made the following changes to the draft ordinance:

1. “Indoor and outdoor” was added in the ordinance title (Title) and definitions section (KMC 18.100.200 A) to make it clear that the regulations in the ordinance would apply to indoor and outdoor shelters.
2. Clarification on the Code of Conduct requirement (KMC 18.100.200 B.2.g.) to clarify which activities/items are prohibited and which are required.
3. A change of 500 ft. to 1000 ft. for neighbor notice of the public informational meeting (KMC 18.100.200 B.4.b.).
4. Other non-substantive revisions to make the ordinance read more clearly.

Additionally, the Council directed staff to prepare for discussions and determinations on low-barrier shelter policy in the fall.

City of Kenmore - City Council Meeting Minutes
July 23, 2018

The Council directed staff to present Ordinance #18-0466 for Council consideration on July 23. Both low-barrier homeless shelters and other indoor and outdoor homeless shelters/encampments will likely be discussed at the July 23 Council meeting.

MOTION: Councilmember Smith made a motion to approve Ordinance #18-0466 Temporary Homeless Shelters, Councilmember Srebnik seconded the motion.

AMENDMENT TO THE MOTION: Councilmember Srebnik made an amendment to the motion to put the discussion of the low barrier shelters on the Council agenda no later than November 1, Deputy Mayor Herbig seconded the motion.

2nd AMENDMENT TO THE MOTION: Councilmember Denuski made a motion to limit it to one temporary shelter in the City every calendar year, Mayor Baker seconded the motion. The motion failed 3-3-0 with Councilmember Marshall, Deputy Mayor Herbig and Councilmember Srebnik voting no.

1st AMENDMENT VOTE: The motion passed 6-0.

ORIGINAL MOTION VOTE: The motion failed 3-3-0 with Councilmember Denuski, Mayor Baker and Deputy Mayor Herbig voting no.

City Manager Karlinsey stated that this ordinance will come back to the Council at the meeting when all 7 Councilmember members are present.

Discussion of St. Edward Ballfield Project Costs and Project Elements

Staff presented updated project cost estimates. Staff is requesting Council confirm and give direction on project elements to assist in development of the six-year (2019-2024) Park Capital Improvement Project (CIP) budget.

\$7,071,910 Project Cost Estimate for Turf Fields (includes synthetic turf, field lighting, parking lot illumination, bleachers, dugouts):

Construction costs have been trending upwards over the last few years, and the construction estimate reflects changes in unit prices (See attachment #2, numbers highlighted in pink). The construction cost estimate was also revised to include items that have been added or amended to reflect design changes (see attachment #2, highlighted in purple). The total cost

City of Kenmore - City Council Meeting Minutes
July 23, 2018

estimate (see attachment #3) also includes consultant costs and other project costs such as sales tax and project contingency.

The following bullets show that estimated costs to complete the project have significantly increased:

- \$4,869,106 (see attachment #1): staff presented cost estimates to Council 6/12/17 with costs based on 2016 data.
- \$5,818,603 (see attachment #4) staff presented a draft Park Capital Improvement Program (CIP) to Council. Staff are in the process of updating the CIP.
- \$7,071,910 (see attachment #3). The total project cost estimate July 2018 includes construction cost estimates based on a projected 2019 project construction (see attachment #2). The total cost includes: field lighting at approximately \$483,000, parking lot illumination \$41,000 and bleachers and dugouts \$25,000.

\$5,450,510 Project Cost Estimate for Grass Fields (no field lighting, no parking lot illumination, no bleachers or dugouts):

Costs assumed using the same kind of drainage system for the synthetic turf field. There may be some cost savings for a conventional underdrainage system. However, given site conditions and to meet stormwater requirements, water quality, detention and subsurface collection are required whether the surface is turf or grass. Construction cost estimate provided (see attachment #2) and total project cost estimate (see attachment #3).

Project Status Update Since February 2018: The variance permit and SEPA application (submitted 7/28/17) remain under review pending the outcome of the SEPA Environmental Impact Statement (EIS). The EIS schedule has not yet been determined. Project updates are available on the City's website at <http://www.kenmorewa.gov/athletic-field-saint-edward>.

- 2/9/18: Staff submitted a response to the 10/16/17 project comments and requested corrections.
- 2/12/18: Staff gave a project update to Council at the 2/12/18 Council meeting (see attachment #5).
- 3/28/18: Staff met with State Parks Staff. State Parks staff have ongoing questions/concerns about the project.
- 5/21/18: Council directs staff to proceed with an Environmental Impact Statement (EIS) to identify and analyze environmental impacts, reasonable alternatives and possible mitigation. Estimated consultant costs for completing the EIS is \$300,000.
- 5/29/18: Staff notified State Parks staff about Council direction to pursue an EIS. Based on State Parks staff schedule they are tentatively available to discuss process and next steps in July.

Council and staff discussed the project.

City of Kenmore - City Council Meeting Minutes
July 23, 2018

COUNCILMEMBER REPORTS & COMMENTS & INITIATIVES

MOTION: Deputy Mayor Herbig made a motion for staff to prepare an Ordinance requiring a 90-day notice on any rent increases over 10%, Councilmembers Marshall seconded the motion. The motion passed 5-1-0 with Councilmember Smith opposed.

ADJOURNMENT

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

Subject/Topic: The Cortesa Final Plat – Resolution No. 18-310 Proposed Council Action/Motion: Adopt Resolution No. 18-310 Granting Final Plat Approval for Plat of Cortesa	For Council Meeting Agenda of: September 10, 2018 Department: Development Services Prepared by: Samantha Loyuk, Associate Planner <u>Initial & Date</u> BH 8/29/18 Approved by Department Head: Approved by City Attorney: Approved by Finance Director: ✓ Approved by City Manager: Exhibits/Attachments: 1. Vicinity Map 2. Resolution 18-310 and Exhibit A (Cortesa Final Plat Map)
<u>INFORMATION/BACKGROUND:</u> The Cortesa Final Plat is ready to record. Cortesa is an eight (8) lot subdivision located at 80th Avenue NE and NE 200th Street. The project is sometimes referred to by its previous plat names, “Malia Estates” and/or “Meridian Terrace.” In March of 2018, the applicant finalized the plat name (“Cortesa”). The Cortesa preliminary plat application was filed with the City on January 11, 2006 and was determined complete, in terms of KMC 19.25, on February 6, 2006. Following the 21-day Notice of Application (NOA) and SEPA public comment period, the City issued a SEPA Determination of Nonsignificance (DNS). The SEPA threshold determination was not appealed. On April 3, 2007, the City presented its recommendations to the Hearing Examiner (“Findings, Conclusions and Recommended Conditions of Approval” or “staff report”) and a public hearing was held. On April 17, 2007, the Hearing Examiner issued the Findings, Conclusions and Decision; the decision approved the project, subject to conditions. Soon thereafter, the severe economic downturn of the Great Recession resulted in a delay of many development projects, including Cortesa. Cortesa sold numerous times as developers in the region struggled to stay afloat. In response, the State of Washington extended the expiration date of subdivisions; the City of Kenmore adopted the extensions. As a result, preliminary approval was effective for a period of 10 years (4/17/2007 – 4/17/2017). The project was required to apply for the Final Plat no later than 4/17/2017. The project met this deadline by applying for Final Plat on 2/22/2017. Cortesa is an 8-lot single-family residential development located at 80th Avenue NE and NE 200th Street (Parcel #012604-9031). The subject property is 2.07 acres in size, and zoned R-6. From the time of preliminary approval, the zoning has not changed. The property contains on-site and off-site wetlands. On-site wetlands and buffers are contained within unbuildable areas intended for preservation (Tracts A & B). The applicant was required to provide critical area enhancement measures as mitigation.	

Mitigation is included but is not limited planting native trees and shrubs, removal of invasive vegetation, and a 5-year monitoring period. The project includes right-of-way dedication and approximately 300 linear feet of sidewalk improvements along 80th Avenue NE. Access is provided to each lot via a new public cul-de-sac (NE 201st Place) accessing 80th Avenue NE. The project includes an area dedicated to stormwater retention/drainage (Tract D) and recreation space (Tract E). All Tracts are private and maintained by the Cortesa Homeowners Association (HOA).

Improvements were inspected by the City and the project received substantial engineering inspection approval on 8/1/2018. Traffic, parks, and school impact fees will be assessed at the time of building permit, for each lot.

To obtain final plat approval, the Council needs to pass a resolution approving the final plat. The final plat then needs to be signed by the City prior to being recorded with King County. The Development Services Department respectfully requests that the City Council approve the resolution.

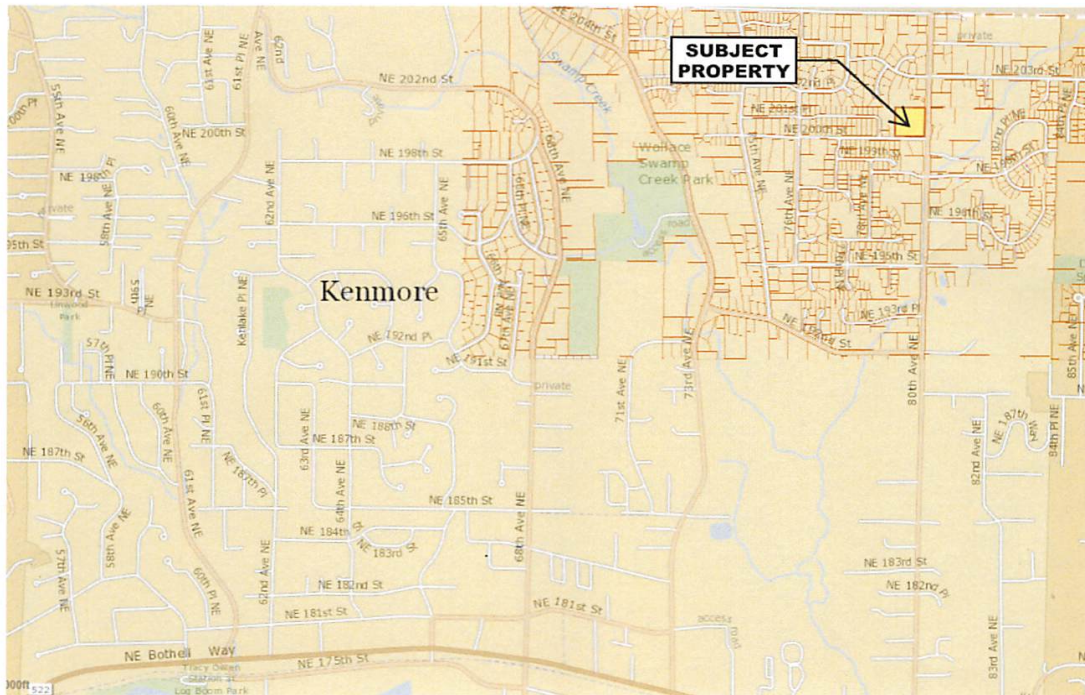
FISCAL CONSIDERATION:

Permit fees will be collected upon approval of the plat and issuance of building permits. Subsequent expansion of single-family property tax base.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

To provide clear, accurate, and predictable permitting services in a timely and efficient manner.

Cortesa Final Long Plat Vicinity Map



ATTACHMENT 2

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 18-310**

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, GRANTING FINAL PLAT APPROVAL
FOR THE PLAT OF CORTESA (FILE NO. FLP2006-003)**

WHEREAS, the City Council desires to grant final plat approval for the plat of Cortesa;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE,
WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Plat Approval. Pursuant to RCW 58.17.170, the City Council of the City of Kenmore finds that all conditions of preliminary plat approval for the plat of Cortesa have been satisfied, and hereby grants final plat approval. Pursuant to RCW 58.17.195, the City Council further finds that the plat of Cortesa, as approved, conforms with all applicable City of Kenmore zoning and other land use regulations. See attached Exhibit A for plat layout.

Section 2. Authorization. The City Manager and/or his designee(s) are hereby authorized by the City Council to sign the face of the plat for the plat of Cortesa and to cause the plat to be recorded with King County.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT
A REGULAR MEETING THEREOF THIS 10TH DAY OF SEPTEMBER 2018.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Kelly Chelin, City Clerk

Approved as to form:

Rod Kaseguma, City Attorney

EXHIBIT A

CORTESA PLAT

A PORTION OF NW 1/4 OF THE NE 1/4 OF
SECTION 1, TOWNSHIP 26 N., RANGE 4 E., W.M.,
CITY OF KENMORE, KING COUNTY, WASHINGTON

VOL./PG

DEDICATION

KNOW ALL PEOPLE BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF INTEREST IN THE LAND HEREBY SUBDIVIDED, HEREBY DECLARE THIS PLAT TO BE THE GRAPHIC REPRESENTATION OF THE SUBDIVISION MADE HEREBY, AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS AND AVENUES NOT SHOWN AS PRIVATE HEREON AND DEDICATE THE USE THEREOF FOR ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USE THEREOF FOR PUBLIC HIGHWAY PURPOSES, AND ALSO THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON THE LOTS SHOWN THEREON IN THE ORIGINAL REASONABLE GRADING OF SAID STREETS AND AVENUES, AND FURTHER DEDICATE TO THE USE OF THE PUBLIC ALL THE EASEMENTS AND TRACTS SHOWN ON THIS PLAT FOR ALL PUBLIC PURPOSES AS INDICATED THEREON, INCLUDING BUT NOT LIMITED TO PARKS, OPEN SPACE, UTILITIES AND DRAINAGE UNLESS SUCH EASEMENTS OR TRACTS ARE SPECIFICALLY IDENTIFIED ON THIS PLAT AS BEING DEDICATED OR CONVEYED TO A PERSON OR ENTITY OTHER THAN THE PUBLIC, IN WHICH CASE WE DO HEREBY DEDICATE SUCH STREETS, EASEMENTS, OR TRACTS TO THE PERSON OR ENTITY IDENTIFIED AND FOR THE PURPOSE STATED.

FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, WAIVE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS ANY PERSON OR ENTITY DERIVING TITLE FROM THE UNDERSIGNED, ANY AND ALL CLAIMS FOR DAMAGES AGAINST THE CITY OF KENMORE, ITS SUCCESSORS AND ASSIGNS WHICH MAY BE OCCASIONED BY THE ESTABLISHMENT, CONSTRUCTION, OR MAINTENANCE OF ROADS AND/OR DRAINAGE SYSTEMS WITHIN THIS SUBDIVISION OTHER THAN CLAIMS RESULTING FROM INADEQUATE MAINTENANCE BY CITY OF KENMORE.

FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, AGREE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS TO INDEMNIFY AND HOLD THE CITY OF KENMORE, ITS SUCCESSORS AND ASSIGNS, HARMLESS FROM ANY DAMAGE, INCLUDING ANY COSTS OF DEFENSE, CLAIMED BY PERSONS WITHIN OR WITHOUT THIS SUBDIVISION TO HAVE BEEN CAUSED BY ALTERATIONS OF THE GROUND SURFACE, VEGETATION, DRAINAGE OR SURFACE OR SUB-SURFACE WATER FLOWS WITHIN THIS SUBDIVISION OR BY ESTABLISHMENT, CONSTRUCTION OR MAINTENANCE OF THE ROADS WITHIN THIS SUBDIVISION, PROVIDED, THIS WAIVER AND INDEMNIFICATION SHALL NOT BE CONSTRUED AS RELEASING THE CITY OF KENMORE, ITS SUCCESSORS OR ASSIGNS, FROM LIABILITY FOR DAMAGES, INCLUDING THE COST OF DEFENSE, RESULTING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF THE CITY OF KENMORE, ITS SUCCESSORS OR ASSIGNS.

THIS SUBDIVISION, DEDICATION, WAIVER OF CLAIMS AND AGREEMENT TO HOLD HARMLESS IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF SAID OWNERS.

IN WITNESS WHEREOF WE SET OUR HANDS AND SEALS:


PHOENIX UNITED INVESTMENT, LLC (MANAGER)


CHG SF, LLC (MANAGER) Alan J. Booker

ACKNOWLEDGMENTS

STATE OF WASHINGTON }
COUNTY OF KING }

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT ZHEN LUAN
SIGNED THIS INSTRUMENT, ON OATH STATED
THAT HE/SHE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS THE
Manager of Phoenix United Investment, LLC
TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED
IN THE INSTRUMENT.



DATED 8/28/2018
SIGNATURE OF Zhen Luan
NOTARY PUBLIC
PRINTED NAME Zhen Luan
RESIDING AT Edmonds WA
MY APPOINTMENT EXPIRES 10-12-2018

STATE OF WASHINGTON }
COUNTY OF KING }

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT Alan J. Booker
SIGNED THIS INSTRUMENT, ON OATH STATED
THAT HE/SHE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS THE
Authorized Agent of CHG SF, LLC
TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED
IN THE INSTRUMENT.



DATED 8/28/2018
SIGNATURE OF Alan J. Booker
NOTARY PUBLIC
PRINTED NAME Alan J. Booker
RESIDING AT Edmonds WA
MY APPOINTMENT EXPIRES 10-12-18

LEGAL DESCRIPTION

THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 26 NORTH, RANGE 4 EAST, W.M., EXCEPT THE WEST 2 1/2 ACRES THEREOF; ALSO EXCEPT THE SOUTH 35 FEET THEREOF; ALSO EXCEPT THE EAST 30 FEET THEREOF FOR ROAD, SITUATE IN KING COUNTY, WASHINGTON

APPROVALS

CITY OF KENMORE APPROVALS
DEVELOPMENT SERVICES

EXAMINED AND APPROVED THIS _____ DAY OF _____ 20__

DEVELOPMENT SERVICES DIRECTOR

EXAMINED AND APPROVED THIS _____ DAY OF _____ 20__

CITY MANAGER

EXAMINED AND APPROVED THIS _____ DAY OF _____ 20__

CITY CLERK

KING COUNTY DEPARTMENT OF ASSESSMENTS

EXAMINED AND APPROVED THIS _____ DAY OF _____ 20__

KING COUNTY ASSESSOR

DEPUTY KING COUNTY ASSESSOR

ACCOUNT NUMBER 012604-9031

FINANCE DIVISION CERTIFICATE

I HEREBY CERTIFY THAT ALL PROPERTY TAXES ARE PAID, THAT THERE ARE NO DELINQUENT SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION, AND THAT ALL SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION ON ANY OF THE PROPERTY HEREIN CONTAINED DEDICATED AS STREETS, ALLEYS, OR FOR ANY OTHER PUBLIC USE, ARE PAID IN FULL.
THIS _____ DAY OF _____ 20__

MANAGER, FINANCE DIVISION

DEPUTY

RECORDING CERTIFICATE

RECORDING NO. _____

FILED FOR RECORD AT THE REQUEST OF THE KING COUNTY COUNCIL THIS _____
DAY OF _____ A.D. 2011, AT _____ MINUTES PAST _____ M. AND RECORDED
IN VOLUME _____ OF PLATS, PAGES _____ THROUGH _____ RECORDS OF KING COUNTY, WASHINGTON.

DIVISION OF RECORDS AND ELECTIONS

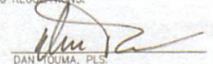
MANAGER

SUPERINTENDENT OF RECORDS

LAND SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT OF CORTESA, IS BASED UPON AN ACTUAL SURVEY AND SUBDIVISION OF SECTION 1, TOWNSHIP 26 NORTH, RANGE 4 EAST, W.M., THAT THE COURSES AND DISTANCES ARE SHOWN CORRECTLY THEREON, THAT THE MONUMENTS WILL BE SET AND THE LOT AND BLOCK CORNERS WILL BE STAKED CORRECTLY ON THE GROUND AS CONSTRUCTION IS COMPLETED AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF THE PLATTING REGULATIONS.




DAN TOUMA, PLS
CERTIFICATE NO 38992
TOUMA ENGINEERS & LAND SURVEYORS
255 SW 41st STREET
RENTON, WASHINGTON 98057
PHONE: 425-251-0665

REVISED 8-17-18
REVISED 10-10-17
REVISED 5-10-17

FLP 2006-003

SHEET 1 OF 3

CORTESA PLAT

A PORTION OF NW 1/4 OF THE NE 1/4 OF
SECTION 1, TOWNSHIP 26 N., RANGE 4 E., W.M.,
CITY OF KENMORE, KING COUNTY, WASHINGTON

VOL/P6

PLAT NOTES

- The articles of incorporation for the Cortesa homeowners association are on file with the State of Washington in Olympia.
- The applicant is responsible for payment of park impact, traffic impact and school impact fees at the time a building permit application for new single-family dwellings based on the impact fee ordinance in effect at the time of application.
- Pursuant to KMC 17.10.330, a "Tract" means land reserved for specified uses including, but not limited to reserved tracts, recreation, open spaces, critical areas, surface water retention, utility facilities and access. Tract are not considered lots or building sites for purposes of residential dwelling construction.
- Tract A is a "Sensitive Area Tract" and is hereby conveyed to Cortesa Homeowners association upon recording of this plat. The Cortesa Homeowners Association shall be responsible for the maintenance of the Tract. Should the homeowners association fail to properly maintain Tract "A" or should the homeowners association cease to exist, then the lot owners of all the lots shall have an equal and undivided interest in, and full responsibility for the maintenance of said Tract. An easement is hereby granted to the City of Kenmore over the entirety of Tract A for the maintenance of the drainage facilities contained therein. Only storm facilities formally accepted by the City of Kenmore will be maintained by the City.
- Tract B is a "Sensitive Area Tract" and is hereby conveyed to Cortesa Homeowners association upon recording of this plat. The Cortesa Homeowners Association shall be responsible for the maintenance of the Tract. Should the homeowners association fail to properly maintain Tract "B" or should the homeowners association cease to exist, then the lot owners of all the lots shall have an equal and undivided interest in, and full responsibility for the maintenance of said Tract.
- Tract C is an Access and Utilities Tract and is hereby conveyed to Cortesa Homeowners association upon recording of this plat. The Cortesa Homeowners Association shall be responsible for the maintenance of the Tract. Should the homeowners association fail to properly maintain Tract "C" or should the homeowners association cease to exist, then the lot owners of all the lots shall have an equal and undivided interest in, and full responsibility for the maintenance of said Tract, including the storm drain facilities contained herein. An easement is hereby granted to the City of Kenmore over the entirety of Tract C for the right, but not necessarily the responsibility, to inspect the storm drain system contained within.
- Tract "D" is a storm drainage Tract and is hereby conveyed to the Cortesa Homeowners association upon recording of this plat. The Cortesa Homeowners Association shall be responsible for the maintenance of the improvements and surface improvements as noted in the public drainage easement recording number _____ and covenant. A public drainage easement over the entire Tract "D" is granted to the city of Kenmore to provide for access and maintenance of surface water facilities.
- Tract "E" is an open space and "Tot lot" recreation Tract and is hereby conveyed to Cortesa Homeowners association upon recording of this plat. The Cortesa Homeowners Association shall be responsible for the maintenance of the Tract. Should the homeowners association fail to properly maintain Tract "E" or should the homeowners association cease to exist, then the lot owners of all the lots shall have an equal and undivided interest in, and full responsibility for the maintenance of said Tract.
- All private storm drainage easements shown hereon, unless noted otherwise, are hereby conveyed to the lot owner who benefits from the easement. Details regarding the location of the drainage facility within the easement are shown on the engineering plans #ENG2011-0371 identified in the down spout note.
- New structures within the Plat are subject to the applicable development standards for the zone in which the site is located, including, but not limited to, building setbacks, height, and impervious surface limitations. These requirements will be verified at the time of building permit application.
- All lots within this Plat shall comply with the approved Tree management and protection Plan ("tree plan") on file with the City of Kenmore (File No. ENG2011-0371), unless otherwise approved by the City. Any deviation from the tree plan shall be approved by the City. Owners shall be responsible for maintenance, retention and replacement of trees located on individual lots.
- The road and storm drainage systems shall be constructed according to the approved plan and profile on file #ENG2011-0371 with City of Kenmore. Any deviation from the approved plans will require written approval from the City of Kenmore.
- Street trees shall be maintained by lot owners of the lots to which the street tree is abutting. Any street trees within the Cortesa plat that are not abutting an individual lot shall be maintained by the homeowners association. Should a homeowners association cease to exist, street trees not abutting any individual lot shall be jointly maintained by the property owners of lots 1 through 8.
- This plat is subject to covenants conditions and restrictions CC&R'S as recorded under King County recording number _____.
- Compliance with Road standards for driveways to individual lots will be reviewed at the time of building permit application. New residential driveways shall conform to adopted city code and road standards.
- Retaining walls located on lots or in Tracts shall be maintained by the owner of the lot or Tract.
- An easement is hereby granted and conveyed to the Cortesa Homeowners association for access and maintenance of the retaining walls, drainage and landscape which lie within the easement areas.

RESTRICTION FOR SENSITIVE AREA TRACTS AND BUFFERS

Dedication of a sensitive area Tract/Sensitive area and buffer conveys to the public and beneficial interest in the land within the Tract/Sensitive area and buffer. This interest includes the preservation of natural vegetation for all purposes that benefit the public health, safety and welfare, including control of surface water and erosion, maintenance of slope stability, and protection of plant and animal habitat. The Sensitive area Tract/Sensitive area and buffer imposes upon all present and future owners and occupants of the land subject to the Tract/Sensitive area and buffer the obligation, enforceable on behalf of the public by the City of Kenmore to leave undisturbed all trees and other vegetation within the Tract/Sensitive area and buffer. The vegetation within the Tract/Sensitive area and buffer may not be cut, pruned, covered by fill, removed or damaged without approval in writing from the City of Kenmore or its successor agency, unless otherwise provided by law. No building foundations are allowed within the required 15 foot building setback line. Unless otherwise provided by law.

FLP 2006-003**PUBLIC DRAINAGE EASEMENT AND COVENANT**

All drainage easements within this Plat, not shown as "Private", are hereby granted and conveyed to City of Kenmore, a political subdivision of the State of Washington, for the purpose of conveying, storing, managing and facilitating storm and surface water per the engineering plans approved for this Plat by City of Kenmore, together with the right of reasonable access (ingress and egress), to enter said drainage easement for the purpose of inspecting, operating, maintaining, repairing and improving the drainage facilities contained therein. Note that except for the facilities which have been formally accepted for maintenance by the City of Kenmore, maintenance of drainage facilities on private property is the responsibility of the property owner.

The owners of said private property are required to obtain prior written approval from the City of Kenmore, and any required permits for activities such as clearing and grading, prior to filling, piping, cutting or removing vegetation (except for routine landscape maintenance such as lawn mowing) in open vegetated drainage facilities (such as swales, channels, ditches, ponds, etc.), or placing any permanent structure within said easement (including permanent fencing and retaining walls), or performing any alterations or modifications to the drainage facilities, contained within said drainage easement.

This easement is intended to facilitate reasonable access to the drainage facilities. This easement and covenant shall run with the land and is binding upon the owners of said private property, their heirs, successors and assigns, of said private property, their heirs, successors and assigns.

DOWNSPOUT NOTES

"All building downspouts, footing drains, and drains from all impervious surfaces such as patios and driveways shall be connected to the permanent storm drain outlet as shown on the approved City of Kenmore construction drawings No. ENG2011-0371 on file with the City of Kenmore. This plan shall be submitted with the application for any building permit. All connections of the drains must be constructed and approved prior to the final building inspection approval. For those lots that are designated for individual lot infiltration systems, the systems shall be constructed at the time of the building permit and shall comply with said plans. All individual sub-outs and infiltration systems shall be privately owned and maintained by the lot owner."

EASEMENT AND RESERVATIONS

An easement is hereby reserved for and granted to the City of Kenmore, US West Telephone Co., AT&T Cable TV and for Puget Sound Energy, and other service providers that may become available, and their respective successors and assigns, under and upon the exterior 10 feet, parties with and adjoining the street frontage of all lots and tracts, in which to install, lay, construct, renew, operate and maintain underground conduits, mains, cables and wires with necessary facilities and other equipment for the purpose of serving this subdivision and other property with electric, telephone, TV, and gas service, together with the right to enter upon the lots at all times for the purpose herein stated. These easements entered upon for these purposes shall be restored as near as possible to their original condition by the utility. No lines or wires for the transmission of electric current, telephone or cable TV shall be placed or be permitted to be placed upon any lot unless the same shall be underground or in conduit attached to a building.

BUILDING SETBACK NOTE

Lots abutting a NQPA/Sensitive area tract shall meet the sensitive area building setback requirements per Kenmore municipal code 18.55, unless otherwise approved by the City of Kenmore.

NORTHSHORE FIRE DEPARTMENT NOTE

- All new dwelling units constructed within the plat shall be equipped with the approved fire sprinkler system designed in accordance with NFPA 135 and the Northshore Fire Department.
- Dwelling unit addresses shall be visible and legible from the road fronting the property. A permanent address sign shall be installed at the connection of Tract "C" and NE 201st Place for the purpose of identifying lots 4 and 5.

SCHEDULE "B" SECTION NOTES

SCHEDULE "B" IS BASED ON CHICAGO TITLE INSURANCE COMPANY ORDER NUMBER 133499-16, WITH AN EFFECTIVE DATE OF AUGUST 14TH, 2018.

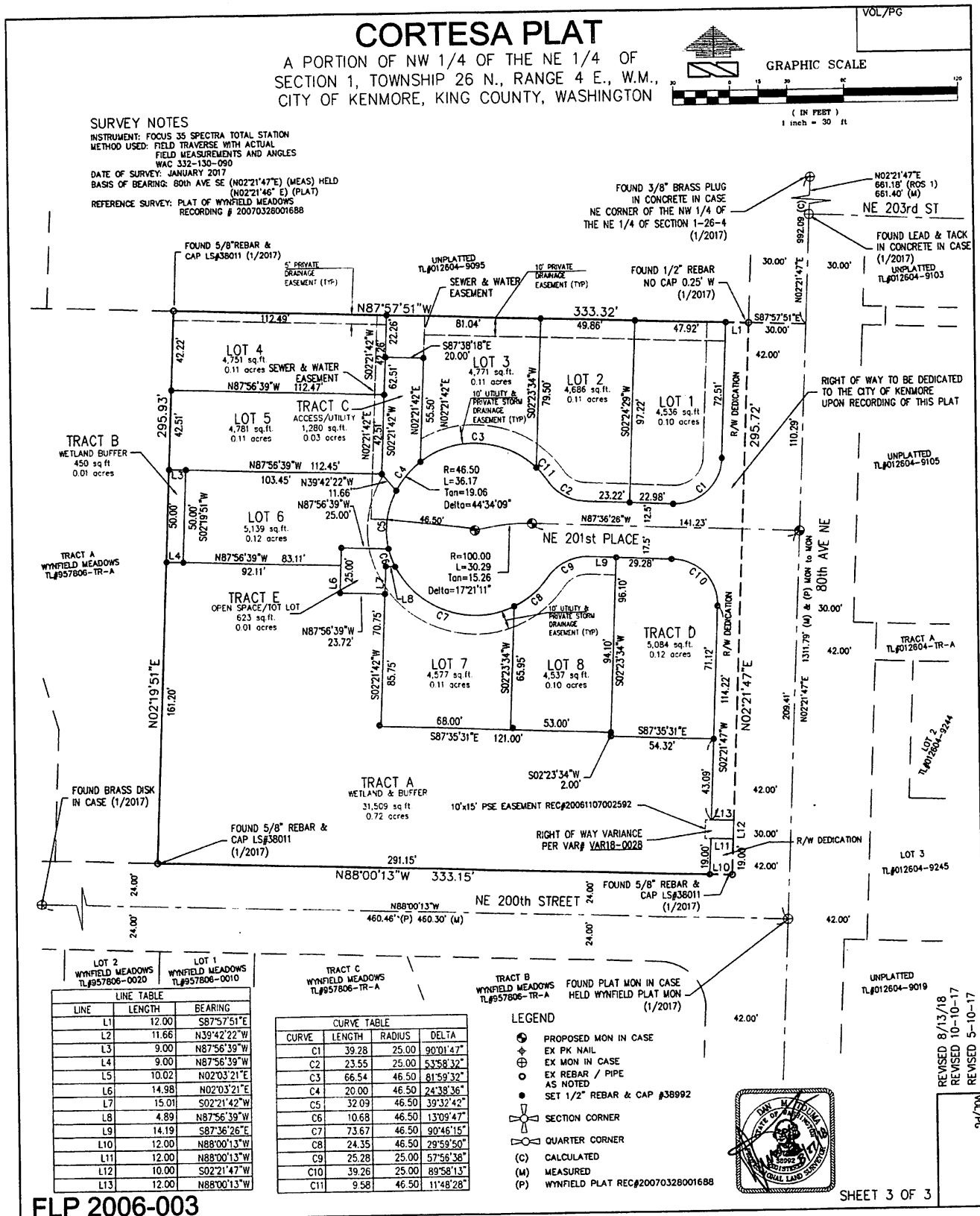
- EASEMENT, INCLUDING TERMS AND PROVISIONS FOR ELECTRIC TRANSMISSION FOR PUGET SOUND ENERGY, INC. A WASHINGTON CORPORATION RECORDED UNDER KING COUNTY RECORDING NUMBER 2006107002592. (AS SHOWN)
- CONDITIONS, NOTES, EASEMENTS, PROVISIONS AND/OR ENCROACHMENTS CONTAINED OR DELINEATED ON THE FACE OF SURVEY RECORD UNDER KING COUNTY RECORDING NO. B107029002.
- EASEMENT, INCLUDING TERMS AND PROVISIONS FOR SANITARY SEWERS WITH NECESSARY APPURTENANCES RECORDED UNDER KING COUNTY RECORDING NUMBER 20170322000861.
- EASEMENT, INCLUDING TERMS AND PROVISIONS FOR WATER LINE WITH NECESSARY APPURTENANCES RECORDED UNDER KING COUNTY RECORDING NUMBER 20170322000862.
- EASEMENT, INCLUDING TERMS AND PROVISIONS FOR UTILITY SYSTEMS FOR PURPOSES OF TRANSMISSION, DISTRIBUTION, AND SALE OF GAS AND ELECTRICITY FOR PUGET SOUND ENERGY, INC. A WASHINGTON CORPORATION RECORDED UNDER KING COUNTY RECORDING NUMBER 2017061900478.



SHEET 2 OF 3

REVISED 8-17-18
REVISED 10-10-17
REVISED 5-10-17

Sd/TA





City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Partnering Agreement Between Sound Transit and the City of Kenmore for the Bus Rapid Transit (BRT) Program Proposed Council Action/Motion: Motion to Authorize the City Manager to Execute the Partnering Agreement Between Sound Transit and the City of Kenmore for the Bus Rapid Transit Program	For Council Meeting Agenda of: 10 September 2018 Department: Executive Prepared by: Nancy Ousley, Assistant City Manager <table style="width: 100%;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: center;">NKO 24 AUG 2018</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: center;">[Signature]</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: center;">[Signature]</td> </tr> </table> Exhibits/Attachments: Proposed Partnering Agreement with Exhibits		<u>Initial & Date</u>	Approved by Department Head:	NKO 24 AUG 2018	Approved by City Attorney:	✓	Approved by Finance Director:	[Signature]	Approved by City Manager:	[Signature]
	<u>Initial & Date</u>										
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Approved by City Attorney:	✓										
Approved by Finance Director:	[Signature]										
Approved by City Manager:	[Signature]										

The Sound Transit 3 ballot measure as approved by the voters in 2016 includes Bus Rapid Transit service along the SR 522 Corridor and SR 523 (NE 145th Street) connecting to Link Light Rail service near Interstate 5. Sound Transit is working with the cities on the route (Shoreline, Seattle, Lake Forest Park, Kenmore, Bothell and Woodinville), King County and Washington Department of Transportation on station and parking facility locations, among other issues. The plan calls for two station pairs, non-motorized access improvements and a 300 stall parking structure in Kenmore. Two options for the location of the Kenmore parking structure have been identified: the existing Park & Ride area, and the area near the intersection of 68th Avenue NE and SR 522. The recommended location will be proposed to the Sound Transit Board in late 2018. Service on the route will commence in 2024.

The Partnering Agreement addresses roles of the partners on the project, how the parties will work together to maintain the project schedule by making timely decisions, and other topics such as community engagement, permitting, and environmental review.

Earlier this year, the cities, King County and the WA Department of Transportation signed a Concurrence Agreement that provided the foundation for the more detailed Partnership Agreement. The Concurrence Agreement is included as an Exhibit to the Partnership Agreement.

Sound Transit has convened and staffs several intergovernmental project groups: City staff participate in the Inter Agency Group and the City Managers Group. Mayor Baker and Deputy Mayor Herbig serve on an Elected Officials Group. Project Open Houses along the project corridor are planned for September.

FISCAL CONSIDERATION:

The capital budget for the SR 522/SR 523 Bus Rapid Transit project is \$364-\$389 million (in 2014 \$). The proposed agreement identifies actions and processes designed to keep the project on schedule and on budget.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

2018-2019 City Council Goal 4: Actively ensure the implementation of Sound Transit 3 Projects for SR 522.

PARTNERING AGREEMENT BETWEEN
THE CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY ("SOUND TRANSIT")
AND
THE CITY OF KENMORE
FOR THE BUS RAPID TRANSIT ("BRT") PROGRAM

GA 0103-18

This Partnering Agreement ("Agreement") is between the Central Puget Sound Regional Transit Authority ("Sound Transit"), a regional transit authority organized under RCW 81.112, and the City of Kenmore ("City"), a Washington municipal corporation, for the purposes set forth below. Sound Transit and the City are collectively referred to hereafter as "the Parties" or individually as a "Party."

RECITALS

WHEREAS, in November 2016, the voters approved the Sound Transit 3 Plan ("ST3 Plan"), which is a high capacity transit system expansion plan that includes a wide variety of projects to be implemented over the next 25 years, including the SR 522/NE 145th Bus Rapid Transit ("SR 522 BRT") project;

WHEREAS, to meet the challenges of delivering the projects in the ST3 Plan, Sound Transit developed a System Expansion Implementation Plan ("SEIP") that identifies new methods of project development and delivery;

WHEREAS, Sound Transit has refined processes, policies, and organizational structures to support this streamlined project delivery model, and developed new approaches for working with project partners, stakeholders, and local jurisdictions;

WHEREAS, the overall development approach, including phases and key decisions, for the BRT Program is depicted in **Exhibit A**;

WHEREAS, the ST3 Plan and the BRT Program include the representative SR 522 BRT project ("Project"), which provides for the construction of two BRT station pairs, non-motorized access improvements, and a parking garage within City limits;

WHEREAS, the ST3 Plan information for the Project is attached in **Exhibit B**;

WHEREAS, the principles agreed to in the Partners' Concurrence Document (attached as **Exhibit C**) will apply to the BRT Program in general and the Project in particular;

WHEREAS, the Sound Transit Board of Directors has the sole authority to identify a proposed action for environmental study and subsequently select the project to be built after conclusion of the review phase;

WHEREAS, the City has authority to perform environmental review of the Project under the State Environmental Policy Act ("SEPA") prior to issuing City permits; and

WHEREAS, the timely delivery of the Project is dependent upon close cooperation between the agencies and the Parties wish to memorialize specific commitments from Sound Transit and from the City for the Project.

NOW THEREFORE, in consideration of the mutual promises and covenants herein, it is mutually agreed as follows.

1. PROJECT MANAGEMENT

- 1.1. Purpose.** With this Agreement, Sound Transit and the City are establishing a common understanding of roles, responsibilities, and schedule and budget imperatives necessary for the timely delivery of the Project within the City.
- 1.2. Designated Representatives.** Each Party's Designated Representative is identified in Exhibit D. Exhibit D also describes the duties to be performed by the City's Designated Representative. Either Party may change its Designated Representative after consultation with the other Party, provided that the new Designated Representative has appropriate qualifications and level of authority to fulfill the expectations of the role.
- 1.3. Process for Project Reviews.** Project reviews will involve strategies, such as "over the shoulder" reviews, task forces, page-turn meetings, workshops, charrettes, or other forms of engagement that encourage the Parties to engage in early and thorough discussion of Project opportunities, risks, and issues. The Parties will engage in these strategies and engagements and seek to resolve issues before Sound Transit provides formal submittals to the City for review. Unless the Parties otherwise agree to an alternate review schedule in cases of multiple or concurrent reviews, Sound Transit will notify the City twenty-one (21) days in advance of providing a Project review package including draft SEPA documents to the City. Upon receipt of the Project review package, the City will review and return consolidated comments to Sound Transit from all relevant City reviewers within thirty (30) days, but preferably within twenty-one (21) days. Sound Transit will provide the City with a minimum three (3)-month look-ahead schedule of review package submittals, updated regularly; and if there are changes to the schedule, Sound Transit will notify the City promptly, to help the City identify and plan for resources needed to conduct its reviews.

1.4. Decision Making. The Parties will be transparent in their respective decision-making processes and agree to avoid postponing difficult decisions until a critical deadline. The Parties will discuss upcoming decisions by either Party that may affect Project scope, schedule, or budget, and will strive to reach concurrence before decisions are made.

1.5. Commitment to Project Schedule and Budget

1.5.1. Schedule. The Parties are mutually committed to meeting key Project milestones. The Parties will regularly review staffing plans and levels of effort to support delivery of the project within the agreed-upon schedule. Accordingly, the Parties will work in good faith toward the target dates identified in the schedule attached as **Exhibit E**.

1.5.2. Budget. The Parties will facilitate the Project being completed within adopted budget.

2. PROJECT DEVELOPMENT

2.1. Overall Approach to Project Development and Delivery

2.1.1. The Sound Transit Board has the sole authority to identify proposed actions for environmental study and subsequently select the Project to be built after conclusion of the environmental review phase. Section VII of the Partners' Concurrence Document (**Exhibit C**) describes generally how the Sound Transit Board will engage the City and other stakeholders in their decision-making process. The overall development approach for the BRT Program is described in **Exhibit A** and indicates key decision points.

2.1.2. During Phase 1, identified in **Exhibit A**, Sound Transit will consider Project refinements, which may include alternative sites or site development options for the Project. Upon completion of Phase 1, Sound Transit and the City will develop an agreement or other document to be signed by executive leadership of each Party that memorializes the proposed action, as it pertains to the City, and establishes a commitment to streamline the permitting process.

2.1.3. During Phase 2, identified in **Exhibit A**, Sound Transit will complete environmental review of the Project, and the Parties will review development regulations and processes that will likely apply to the Project and identify and document any actions necessary to streamline the permit review process or resolve code conflicts, as further described in Section 5. The Parties will strive to identify the changes and actions that require City Council actions, and the City will provide Sound Transit with schedule information to allow sufficient lead time to implement

each change or action before permitting begins. At the conclusion of Phase 2, the Sound Transit Board will identify the Project to be built.

- 2.1.4. After the Sound Transit Board identifies the Project to be built, Sound Transit will begin the Implementation Phase. If appropriate, the Parties may negotiate and execute agreements necessary to complete right-of-way acquisition, permitting, construction, and/or ownership and maintenance of infrastructure constructed with the Project.

2.2. Addressing Access and Transit Integration, Land Use, Transit-oriented Development, Art, and Sustainability

- 2.2.1. The BRT station, parking facility, and non-motorized improvements, and design decisions will be informed by a balanced commitment to improving customer access from all modes (especially connecting local transit, pedestrian, bicycle, carpools and rideshare services) and facilitating transit-supportive land use and urban form.
- 2.2.2. The Parties will identify priorities for improving customer access to the BRT system, and will identify opportunities to maximize and leverage project transit access-related funding by coordinating with City plans and other funding sources.
- 2.2.3. The Parties will coordinate content and sequencing of their planning activities with regard to the BRT Stations, parking facility, land use, and non-motorized access improvements. This should be done in such a way that both Parties preserve their interests while avoiding duplication of effort or sudden change in direction.
- 2.2.4. The Parties will work together to identify and evaluate opportunities for transit-oriented development near the parking facility or stations, including direct integration of transit facilities with development done by others. The Parties further agree to consider strategies for advancing equitable development outcomes in their planning activities, including but not limited to opportunities for development of affordable housing consistent with Sound Transit's statutory direction on surplus property.
- 2.2.5. Sound Transit and the City recognize that each agency has an art program and budget associated with each respective agency's projects. Both agencies agree to work together to document a process for development, funding, fabrication, and installation of artwork associated with Sound Transit's BRT Program. The process will describe community outreach and provide a design-review path for the artwork. This process may be documented in a future agreement.

- 2.2.6. The Parties will identify and evaluate opportunities for implementing green building and infrastructure, including certification to third-party standards such as LEED and Greenroads.

3. PROJECT DEFINITION

- 3.1. **Representative Project.** The representative Project attached as **Exhibit B** was developed for the ST3 Plan for the purpose of establishing scope, cost estimates, and ridership forecasts. The representative Project will be used to establish the transit mode, corridor, number of stations, and general station locations, non-motorized access, and size of parking facility during the Project's environmental review phase as well as during development of the detailed budgets and schedules. Project development will start with the representative Project as the basis from which to investigate whether and what type of reasonable options should be evaluated. The Parties will identify refinements to the representative Project to be evaluated during Phase 1 to support the goal of early consensus on the proposed action.
- 3.2. **Scope Control.** The Parties will follow Sound Transit Board Resolution No. R2009-24 (the "Scope Control Policy") to address requests to enhance the Project scope. Any decisions on scope changes will be memorialized in agreements as mutually determined by the Parties.

4. ENGAGEMENT AND COMMUNICATIONS

- 4.1. **Community Engagement and Communication Plan.** The Partners' Concurrence Document (**Exhibit C**), provides a description of the Community Engagement and Communications Plan with regard to the Project.
- 4.2. **Public Communication.** The Parties intend to provide information to the community in an accurate and timely manner and will strive to notify and coordinate with each other in advance of formal press releases, news conferences, or similar public statements concerning the Project. Coordination may include identifying opportunities for joint public statements.

5. STREAMLINED PERMITTING

- 5.1. **Code Review.** Sound Transit will coordinate with the City to complete a code review as part of project development to assess compatibility of the Project with the City's Development Code. The City and Sound Transit will identify appropriate actions that could facilitate Project delivery.
- 5.2. **Draft Permitting Plan.** Before completion of Phase 1, the Parties will develop a draft Permitting Plan that supports the proposed action and Project schedule.

- 5.2.1. The draft Permitting Plan will describe the processes intended to facilitate the timely preparation, filing and processing of any required permits, identify City departments with permitting responsibilities, and address the overall strategy for completing land use and/or discretionary approvals, environmental permits to be issued by the City, and building/trade/ministerial permits.
 - 5.2.2. The draft Permitting Plan will also address the potential or selected delivery method(s) for Project construction and related implications for the permitting process as well as a strategy for closing out permits upon completion of construction and the issuance of necessary certificates of occupancy.
 - 5.2.3. The Parties will develop timelines in the draft Permitting Plan that support the ST3 Plan goals of issuing land use decisions within one hundred twenty (120) days of City acceptance of a complete application and approvals of construction permit decisions within sooner timeframes that includes a “time-clock” process to account for turn-around times for Sound Transit to address comments, clarifications, or necessary revisions.
- 5.3. **Final Permitting Plan.** Upon completion of the environmental review phase and selection of the Project to be built, the Parties will develop a final Permitting Plan and implement the processes identified in the final Permitting Plan. Implementation actions identified in the final Permitting Plan may be formalized in permitting agreements, development agreements, or other agreements as mutually agreed by the Parties.
- 5.4. Nothing in this Agreement shall be deemed a waiver of the City’s regulatory authority, review fees, nor a predetermination of Project compliance with applicable codes and regulations.

6. ENVIRONMENTAL REVIEW

- 6.1. Sound Transit is the lead agency for compliance with the State Environmental Policy Act (“SEPA”). In coordination with the City and other agencies with jurisdiction, Sound Transit will complete the environmental review for the Project in accordance with SEPA. The City, including all relevant departments and divisions, will participate in the environmental review process to ensure that the scope of review, environmental impacts, and appropriate mitigation measures are identified and agreed to during the environmental review process. The goal is for the Parties to work together to ensure that there are no surprises later in the Project permitting process regarding environmental impacts or mitigation measures.
- 6.2. The City commits to participate in the environmental review process as a Cooperating Agency under the National Environmental Policy Act (“NEPA”) and as a Consulted

Agency under SEPA, as appropriate. The City will contribute to the scope, analysis, and review of environmental documents for the Project. The environmental review will cover the City's issuance of all permits for the Project as well as agreed upon environmental mitigation for Project impacts. The City will use and rely on the Project's environmental documents and agreed upon mitigation measures to satisfy its SEPA responsibilities, consistent with WAC 197-11-600.

7. ESSENTIAL PUBLIC FACILITIES

7.1. The Project is an essential public facility ("EPF") and that the requirements of RCW 36.70A.200 apply. The siting and location of the Project will be consistent with Chapter 36.70A RCW.

8. PLANNING AND MANAGING CONSTRUCTION

8.1. Sound Transit will consider project delivery methods early in Project development and will identify the appropriate project delivery method prior to the Sound Transit Board's identification of the Project to be built. Sound Transit will evaluate alternative delivery methods for consistency with Project goals and communicate with the City regarding implications of the delivery method on the Project. Multiple Project delivery methods may be deployed depending on construction sequencing needs and differing Project facility requirements. Project delivery methods to be used by Sound Transit may include design-bid-build, general contractor/construction manager, design-build, public private partnerships, partner-led design or construction, or other methods.

9. PROPERTY ACQUISITION

9.1. Temporary and Permanent Property Acquisitions

- 9.1.1. Sound Transit will require use of City rights-of-way to build and operate transit service envisioned in this Project. Sound Transit may also acquire permanent and temporary property rights from private individuals and commercial interests to implement the Project.
- 9.1.2. Sound Transit will consider property acquisition needs, including construction staging and temporary construction easements, early in the project development phase. Sound Transit will assess the risk of potential loss of critical parcels due to imminent property sale or development pressure in the corridor. Parcels at risk of imminent development may be subject to further evaluation and potential suitability for early protective acquisition by Sound Transit.
- 9.1.3. The City's Designated Representative will notify Sound Transit's Designated Representative of potential development activities (pre-

application or permit requests, etc.) on parcels along the proposed route, once identified.

9.2. Utility Relocation. The City has agreements and franchises with third-party utilities that describe processes and notice requirements associated with requests for relocation of such facilities for City projects. The Parties will collaboratively develop procedures for ensuring that notices and required plans and specifications are prepared and provided to third party utility providers consistent with all applicable codes and regulations. Likewise, the Parties will collaboratively develop similar procedures and protocols for developing plans for the necessary relocation of utilities owned by the City. The Parties agree that they will discuss and consider Sound Transit payments to the City for the cost of relocation of utilities owned by the City as part of the development of such procedures and protocols. The schedule and timeline for utility relocation is critical to the overall Project schedule.

10. DISPUTE RESOLUTION

10.1. The Parties will work cooperatively and in good faith to resolve issues as they arise. Neither Party shall take or join any action in any judicial or administrative forum to challenge the action of the other party associated with this Agreement or the Project, except as set forth herein. The Parties will use their best efforts to prevent and resolve potential sources of conflict at the lowest level possible. Any disputes or questions of interpretation of this Agreement or the performance of either Party under this Agreement that may arise between Sound Transit and the City shall be governed under the dispute resolution provisions in this Section. Cooperation and communication are essential to resolving issues efficiently.

10.2. Either Party may refer a dispute to the dispute resolution process by providing written notice of such referral to the other Party's Designated Representative, as shown in **Exhibit D**. The parties will use their best efforts to resolve disputes arising out of or related to this Agreement or the Project using good faith negotiations by engaging in the following dispute resolution process should any such disputes arise:

10.2.1. Level One: Sound Transit's Designated Representative and the City's Designated Representative will meet to discuss and attempt to resolve the dispute in a timely manner. If they cannot resolve the dispute within fourteen days after referral of that dispute to Level One, either Party may refer the dispute to Level Two.

10.2.2 Level Two: Sound Transit's Project HCT Development Director and the City Manager will meet to discuss and attempt to resolve the dispute in a timely manner.

- 10.3. Except as otherwise specified in this Agreement, in the event the dispute is not resolved at Level Two, the Parties are free to seek additional mediation methods at higher levels within Sound Transit and the City, or seek any available legal remedy, up to and including filing suit. At all times prior to resolving the dispute, the Parties will continue to perform any undisputed obligations and make any undisputed required payments under this Agreement in the same manner and under the same terms as existed prior to the dispute. Notwithstanding anything in this Agreement to the contrary, neither Party has an obligation to agree to refer the dispute to mediation nor other form of dispute resolution following completion of Level Two of the process described herein. Such agreement may be withheld for any reason or no reason.

11. GENERAL PROVISIONS

- 11.1. **Duration of Agreement.** This Agreement shall take effect on the last date of signature by the Parties as set forth below. This Agreement shall remain in effect until the Project contemplated by this Agreement is completed and open to the public, unless this Agreement is extended by mutual agreement of the Parties pursuant to Section 11.9 or superseded by a future agreement.
- 11.2. **Warranties**
- 11.2.1. By execution of this Agreement, the City warrants that the City has the full right and authority to enter into and perform this Agreement, and that by entering into or performing this Agreement the City is not in violation of any law, regulation, or agreement; and that the execution, delivery and performance of this Agreement by the City has been duly authorized by all requisite corporate action, that the signatory for the City hereto is authorized to sign this Agreement.
- 11.2.2. By execution of this Agreement, Sound Transit warrants that Sound Transit has the full right and authority to enter into and perform this Agreement, and that by entering into or performing this Agreement Sound Transit is not in violation of any law, regulation or agreement; and that the execution, delivery and performance of this Agreement by Sound Transit has been duly authorized by all requisite corporate action, that the signatory for Sound Transit hereto is authorized to sign this Agreement.
- 11.3. **Administration of Agreement.** This Agreement will be jointly administered by Sound Transit's Designated Representative and the City's Designated Representative. Each Party shall be responsible for its own public records and public records requests.

- 11.4. **Assignment and Beneficiaries.** Neither Party may assign all or any portion of this Agreement without the express written consent of the other Party. This Agreement is made and entered into for the sole protection and benefit of the Parties hereto and their successors and assigns. No other person shall have any right of action based upon any provision of this Agreement.
- 11.5. **Notices.** Unless otherwise provided herein, all notices and communications concerning this Agreement shall be in writing and addressed to the Designated Representative. All notices shall be either: (i) delivered in person, (ii) deposited postage prepaid in the certified mails of the United States, return receipt requested, (iii) delivered by a nationally recognized overnight or same-day courier service that obtains receipts, or (iv) delivered electronically to the other Party's Designated Representative as listed herein.
- 11.6. **Federal Provisions.** Sound Transit's design and construction of the Project may become subject to a financial assistance contract between Sound Transit and the Federal Transit Administration ("FTA") and/or the Federal Highway Administration ("FHWA"). Both Parties recognize that the FTA/FHWA may request a change to this Agreement to comply with its funding requirements.
- 11.7. **No Joint Venture.** No joint venture or partnership is formed as a result of this Agreement. No employees, agents or subcontractors of one Party shall be deemed, or represent themselves to be, employees of any other Party.
- 11.8. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all counterparts together shall constitute but one and the same instrument.
- 11.9. **Amendments.** This Agreement may be amended only by a written instrument executed by both Parties. The Designated Representatives may, by mutual agreement, revise or replace the Exhibits as necessary.
- 11.10. **Severability.** In case any term of this Agreement shall be held invalid, illegal, or unenforceable in whole or in part, neither the validity of the remaining part of such term nor the validity of the remaining terms of this Agreement shall in any way be affected thereby.

Each of the Parties has executed this Agreement by having its authorized representative affix his/her name in the appropriate space below and the effective date shall be the last date written below:

SOUND TRANSIT

CITY OF KENMORE

By: _____
Peter M. Rogoff, Chief Executive Officer

By: _____
Rob Karlinsey, City Manager

Date: _____

Date: _____

Authorized by Motion No. _____

Authorized by City Council on _____, 2018

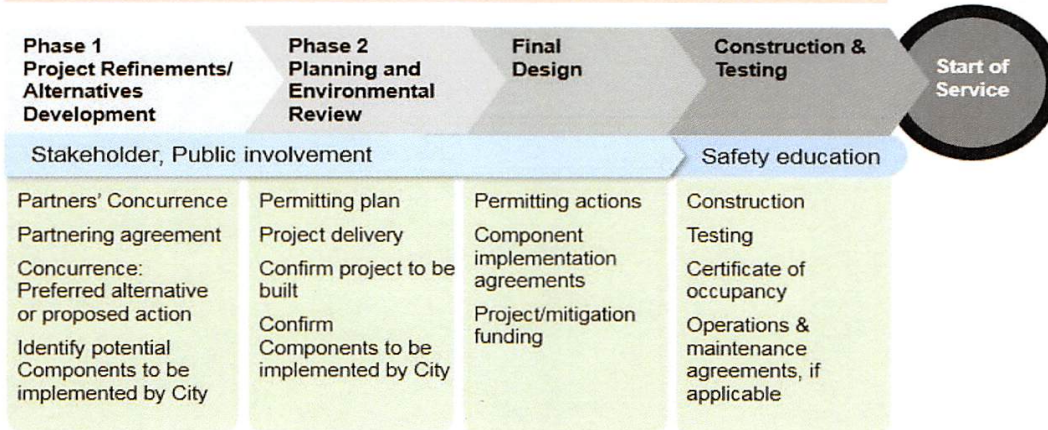
EXHIBIT LIST

- Exhibit A: Overall Approach to Project Development and Delivery
- Exhibit B: ST3 Plan Representative Project Template
- Exhibit C: SR 522/SR 523 Partners' Concurrence Document
- Exhibit D: Designated Representatives and Description of Role
- Exhibit E: Schedule Milestones

EXHIBIT A

BRT PROGRAM OVERALL APPROACH TO PROJECT DEVELOPMENT AND KEY DECISIONS

Exhibit A: BRT Overall Approach to Project Development and Key Decisions



Phase 1: Project Refinement

- Community Engagement and Communications Plan Activities
- Proposed action concurrence document

CONCLUSION: BOARD Approves proceeding with conceptual design and environmental review for PROPOSED ACTION

Phase 2: Complete Conceptual Engineering and Environmental Review

- Continued Community Engagement and Communications Plan Activities
- Select project delivery method
- Draft Permitting Plan

CONCLUSION: BOARD SELECTS PROJECT TO BUILD

Implementation Phase

- Permitting actions
- Construction begins
- Pre-Operations testing

Operations

- Facilities open to public/revenue service begins

EXHIBIT B

ST3 PLAN REPRESENTATIVE PROJECT TEMPLATE

- SR 522 Bus Rapid Transit

SOUND TRANSIT 3

145th and SR 522 Bus Rapid Transit

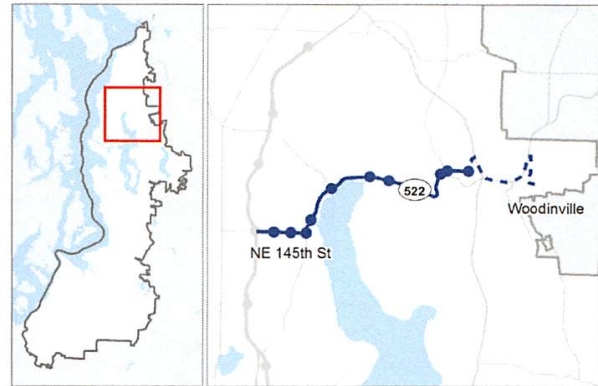
Subarea	North King
Primary Mode	BRT
Facility Type	Corridor
Length	8 miles
Date Last Modified	July 1, 2016

SHORT PROJECT DESCRIPTION

This 8-mile BRT project would design and implement BRT on NE 145th Street/SR 523 from the Link station at I-5 to SR 522, with BRT treatments continuing on SR 522 to UW Bothell, and with connecting service at lower frequencies to Woodinville. On NE 145th Street, this project would include transit priority spot treatments, with two stations. On SR 522, the majority of the corridor through Lake Forest Park, Kenmore and Bothell will feature BAT lanes to downtown Bothell, and transit priority treatments on arterials to UW Bothell.

Note: The elements included in this representative project will be refined during future phases of project development and are subject to change.

PROJECT AREA AND REPRESENTATIVE ALIGNMENT



KEY ATTRIBUTES

REGIONAL LIGHT RAIL SPINE <i>Does this project help complete the light rail spine?</i>	No
CAPITAL COST <i>Cost in Millions of 2014 \$</i>	\$364 — \$389
RIDERSHIP <i>2040 daily project riders</i>	8,000 — 10,000
PROJECT ELEMENTS	- Approximately 8 miles of Bus Rapid Transit (BRT) with 9 pairs of stations and an expanded transit center at UW Bothell - Along NE 145th between I-5 and SR 522 (Lake City Way/Bothell Way), sections of the corridor will have bus lanes or queue jumps to reduce transit delays due to traffic, with BRT serving two station pairs on NE 145th Street, as well as a station pair where NE 145th and SR 522 intersect. - On SR 522, BRT will use business access transit (BAT) lanes on SR 522 from NE 145th Street to Bothell, then run on arterials to UW Bothell. Service continues to connect to I-405 BRT service and to Woodinville. The BAT lanes fill in existing "gaps" along SR 522 between NE 145th Street and 96th Avenue NE in Bothell, and add a westbound BAT lane between 98th and 96th Avenues NE - On SR 522, there will be seven pairs of stations, including where SR 522/NE 145th Street intersect, with the other station pairs serving Lake Forest Park, Kenmore, and Bothell - On-street bus transfer point at downtown Bothell, and at an expanded transit center at the UW Bothell - Three 300-space parking garages, located in Lake Forest Park, Kenmore and Bothell - BRT vehicle fleet purchase of 14 coaches (3-door articulated coaches with ST BRT livery) - Peak and off-peak headways from NE 145th Street to UW Bothell: 10 minutes - Peak and off-peak headways between UW Bothell and Woodinville: 20 minutes - Non-motorized access facilities (bicycle/pedestrian) and transit-oriented development (TOD)/planning due diligence (see separate document titled "Common Project Elements")

SOUND TRANSIT 3**145th and SR 522 Bus Rapid Transit**

KEY ATTRIBUTES	
NOT INCLUDED	• BRT service west beyond the Lynnwood Link station at NE 145th Street • Capital improvements east of transit center at UW Bothell • Reconstruction of locally funded or completed sections of BAT lane/SR 522 projects in Kenmore and Bothell, as well as right-of-way acquisitions for Bothell's improvements from Kenmore to 96th Avenue NE • See separate document titled "Common Project Elements" • On-going maintenance and repair of BAT lanes, sidewalks, and signalization improvements
ISSUES & RISKS	• The SR 523/NE 145th Street and SR 522 rights-of-way are constrained, and widening would affect adjacent properties in some areas • Maintaining speed and reliability in areas with high levels of congestion and frequent driveways and cross-streets • To minimize travel time, SR 522 BRT assumes fewer stations than local and existing ST Express service • Leverages prior investments in SR 522 as a major transit corridor • ST2 included a \$5 million (in \$2007) capital contribution toward a transit center and parking garage in the City of Bothell

SOUND TRANSIT 3**145th and SR 522 Bus Rapid Transit**

Sound Transit developed a conceptual scope of work for this project for the purpose of generating a representative range of costs, both capital and operating; and benefits, including ridership forecasts, TOD potential, multi-modal access and others. This information was developed to assist the Sound Transit Board as it developed the ST3 system plan, including phasing of investments and financial plan, for voter consideration. Final decisions on project elements (e.g., alignment, profile, station locations, and number of parking stalls) will be determined after completion of system planning, project level environmental review, and preliminary engineering during which additional opportunities for public participation will be provided. Therefore, this scope definition should not be construed as a commitment that all representative features will be included in the final developed project.

Long Description:

This project would develop a BRT corridor on NE 145th Street between the Link station at I-5 and SR 522, and continuing on SR 522 to Bothell, on local streets to UW Bothell, with transit service continuing at lower frequencies to Woodinville.

On NE 145th Street (SR 523), BRT features transit priority spot treatments at SR 522/Lake City Way, 15th Avenue NE, and 5th Avenue NE, with BRT serving two station pairs and the NE 145th Street light rail station. On SR 522, the project features capital and service improvements to build on existing and planned local agency improvements to develop outside business access and transit (BAT) lanes along the corridor. Other improvements along SR 522 and downtown Bothell include transit signal priority at intersections, 7 pairs of BRT stations, and an expanded transit center at UW Bothell. Access improvements include 300-space parking garages near Lake Forest Park (1), Kenmore (1) and Bothell (1). There are also improvements to bring sidewalks to current standards where BAT lanes or other street modifications are being added, and there is an allowance for pedestrian and bicycle access improvements in the vicinity of each station.

Assumptions:

- The 145th Street Link Station will accommodate BRT vehicles
- Service span: up to 19 hours of service Monday – Saturday, 17 hours on Sunday
- Operating and Maintenance costs includes service along the NE 145th St/SR 522 corridor as well as connecting service east of the UW Bothell transit center to Woodinville
- For non-motorized station access allowances, the BRT stations are categorized as Suburban stations
- Some or all of the project elements could be implemented by local jurisdictions on behalf of Sound Transit
- The SR 522 section does not presume changes to King County Metro service for this corridor, where several peak period routes currently run
- City of Bothell has funding in place for right-of-way acquisitions needed between Kenmore city line and 96th Avenue NE
- Sections of SR 522 with bus lanes already in place or under construction (Kenmore, Bothell) would not need to be replaced

Environmental:

Sound Transit will complete project-level state and federal environmental reviews as necessary; provide mitigation for significant impacts; obtain and meet the conditions of all required permits and approvals; and strive to exceed compliance and continually improve its environmental performance.

Utilities:

Utility relocation as needed to complete the project, including fiber optics, sewer, water, overhead electric/communications, etc.

Right-of-Way and Property Acquisition:

Property acquisitions at stations and intersections where protected turns or lanes are to be maintained.

Potential Permits/Approvals Needed:

- WSDOT approvals for modifications to state routes
- Agreements with King County Metro for use of Kenmore park-and-ride for structured parking
- Agreements with UW Bothell for modifications within campus area
- Building permits: Electrical, Mechanical, Plumbing
- Utility connection permits
- Construction-related permits (clearing and grading, stormwater management, street use, haul routes, use of city right-of-way)
- Land use approvals (Conditional use, design review, site plans, Comprehensive Plan or development code consistency, Special Use Permits)
- All required local, state, and federal environmental permits
- NEPA/SEPA and related regulations

SOUND TRANSIT 3

145th and SR 522 Bus Rapid Transit

Project Dependencies:

- Completion of Lynnwood Link Extension station at NE 145th Street
- New bus operations and maintenance facility (cost included in separate project template)

Potential Project Partners:

- WSDOT
- Cities of Seattle, Shoreline, Lake Forest Park, Kenmore, Bothell, and Woodinville
- FHWA
- King County
- FTA
- UW Bothell
- Transit partners serving project corridor: King County Metro, Community Transit

SOUND TRANSIT 3**145th and SR 522 Bus Rapid Transit****Cost:**

Sound Transit developed a conceptual scope of work for this project for the purpose of generating a representative range of costs, both capital and operating; and benefits, including ridership forecasts, TOD potential, multi-modal access and others. This information was developed to assist the Sound Transit Board as it developed the ST3 system plan, including phasing of investments and financial plan, for voter consideration. Final decisions on project elements (e.g., alignment, profile, station locations, and number of parking stalls) will be determined after completion of system planning, project level environmental review, and preliminary engineering during which additional opportunities for public participation will be provided. Therefore, this scope definition should not be construed as a commitment that all representative features will be included in the final developed project.

In Millions of 2014\$

ITEM	COST	COST WITH RESERVE
Agency Administration	\$19.50	\$20.87
Preliminary Engineering & Environmental Review	\$10.31	\$11.03
Final Design & Specifications	\$19.13	\$20.46
Property Acquisition & Permits	\$54.78	\$58.62
Construction	\$195.09	\$208.74
Construction Management	\$17.21	\$18.42
Third Parties	\$4.63	\$4.95
Vehicles	\$23.87	\$25.54
Contingency	\$19.13	\$20.46
Total	\$363.64	\$389.10

Design Basis:

Conceptual

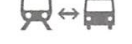
The costs expressed above include allowances for TOD planning and due diligence, Sustainability, Bus/rail integration facilities, and Non-Motorized Access. These allowances, as well as the costs for Parking Access included above, are reflected in the following table. Property acquisition costs are not included in the table below, but are included within the total project cost above. For cost allowances that are not applicable for this project, "N/A" is indicated.

ITEM	COST	COST WITH RESERVE
TOD planning and due diligence	\$1.55	\$1.66
Sustainability	N/A	N/A
Parking access	\$47.00	\$50.29
Non-motorized (bicycle/pedestrian) access	\$4.72	\$5.05
Bus/rail integration facilities	N/A	N/A

SOUND TRANSIT 3

145th and SR 522 Bus Rapid Transit

Evaluation Measures:

MEASURE	MEASUREMENT/RATING	NOTES
 Regional Light Rail Spine <i>Does project help complete regional light rail spine?</i>	No	
 Ridership <i>2040 daily project riders</i>	8,000 — 10,000	
 Capital Cost <i>Cost in Millions of 2014 \$</i>	\$364 — \$389	
 Annual O&M Cost <i>Cost in Millions of 2014 \$</i>	\$15	
 Travel Time <i>In-vehicle travel time along the project (segment)</i>	28 min to/from Bothell 45 min to/from Woodinville	
 Reliability <i>Quantitative/qualitative assessment of alignment/route in exclusive right-of-way</i>	Medium	
 System Integration <i>Qualitative assessment of issues and effects related to connections to existing local bus service and potential future integration opportunities</i>	Medium	Low to medium number of existing daily transit connections
 Ease of Non-motorized Access <i>Qualitative assessment of issues and effects related to non-motorized modes</i>	Medium-Low	Medium to low intersection density providing non-motorized access with large parcels as barriers
 Percent of Non-motorized Access <i>Percentage of daily boardings</i>	25-35%	
 Connections to PSRC-designated Regional Centers <i>Number of PSRC-designated regional growth and manufacturing/industrial centers served</i>	None	
 Land Use and Development/TOD Potential <i>Quantitative/qualitative assessment of adopted Plans & Policies and zoning compatible with transit-supportive development within 0.5 mile of potential stations</i> <i>Qualitative assessment of real estate market support for development within 1 mile of potential corridor</i> <i>Density of activity units (population and employment for 2014 and 2040) within 0.5 mile of potential stations</i>	Medium-Low Medium Pop/acre: 2014: 7; 2040: 9 Emp/acre: 2014: 2; 2040: 4 Pop+Emp/acre: 2014: 9; 2040: 12	Three city centers, but areas with limited support in local and regional plans; 35% land compatibly zoned Moderate Market Support Higher densities in the northern side of SR 522 near Kenmore and Bothell city centers
 Socioeconomic Benefits <i>Existing minority / low-income populations within 0.5 mile of potential stations</i> <i>2014 and 2040 population within 0.5 mile of potential stations</i> <i>2014 and 2040 employment within 0.5 mile of potential stations</i>	33% Minority; 12% Low-Income Pop: 2014: 23,800; 2040: 29,700 Emp: 2014: 7,700; 2040: 12,300	

For additional information on evaluation measures, see <http://soundtransit3.org/document-library>

EXHIBIT C

SR 522/SR 523 BRT PARTNERS' CONCURRENCE DOCUMENT

**Sound Transit SR 522/523 Bus Rapid Transit (BRT) Project
Partners' Concurrence Document
GA 0176-17**

I. INTRODUCTION

- A. The Sound Transit 3 (ST3) high capacity transit system expansion approved by the voters in November 2016 includes a wide variety of projects to be implemented over the next 25 years. Implementing ST3 consistent with the scope, budget, and schedule approved by the voters will require coordination and collaboration by Sound Transit and by its federal, state, and local partners.
- B. To meet the challenges of delivering the ST3 projects, Sound Transit developed a System Expansion Implementation Plan (SEIP) that embraces new alternative methods of working. Sound Transit has refined processes, policies, and organizational structures to support this streamlined project delivery model, and developed new approaches for working with project partners, stakeholders, and local jurisdictions. Additionally, Sound Transit will conduct a robust city and public outreach and stakeholder engagement effort to reach early and durable agreement on project definition, including station locations, access, branding, transit integration, and other project components. The public partner and stakeholder involvement process will be designed to reach key milestones earlier in the project development process, including early identification of the preferred alternative, to achieve the accelerated project delivery schedule.
- C. While the ST3 Plan adds Bus Rapid Transit (BRT) service in two corridors, Interstate 405 (I-405) and SR 522/SR 523, this Partners' Concurrence Document is applicable to the SR522/523 BRT Project only. BRT benefits to Sound Transit riders include:
 - Reliable and frequent: Service every 10 minutes in the peak and off-peak periods from NE 145th Street to UW Bothell and every 20 minutes in the peak and off-peak between UW Bothell and Woodinville.
 - Dependable: Reliable headways with bidirectional service with up to 19 hours of service Monday through Saturday, and up to 17 hours on Sunday.
 - Accessible: Stations accessible for all persons including those with disabilities, providing shelter and information on schedules and routes with direct connections to local and regional destinations.
 - Easily identifiable: Distinct and consistent branding for stations and vehicles.
- D. This Concurrence Document has been developed to help facilitate the delivery of SR 522/523 BRT. It is intended to broadly describe roles, responsibilities, goals, and expectations for the public agencies participating in the Project. This document and subsequent agreements will help the Parties cooperate effectively, so that revenue service begins on schedule by the end of 2024. Specific roles and responsibilities will be defined in partnership agreements with individual agencies (see section VIII.B.).

II. PARTIES

The Parties are Sound Transit, the Washington State Department of Transportation (WSDOT), King County, and the cities of Bothell, Kenmore, Lake Forest Park, Seattle, Shoreline, and Woodinville.

III. PROJECT INFORMATION

- A. Sound Transit's BRT program development for the I-405 and SR522/523 BRT Projects will involve coordinated planning, design, and implementation of BRT elements, including routes, stations, a bus operations and maintenance facility, vehicle fleet, rider information/technology integration, and branding. The two Projects share several common elements including a bus operation and maintenance facility, BRT station design and functional elements, vehicles purchases, and branding. Other documents and agreements may be developed to separately address the I-405 BRT Project and common elements shared between the two Projects.
- B. The SR 522/523 BRT Project will be developed along the SR 522 and SR 523 corridors, with a western terminus at the future Shoreline South/145th Link station (serving the SR 523/I-5 interchange), then east along SR 523 to the intersection with SR 522 (Bothell Way NE) and continuing along SR 522, 98th Ave. NE, NE 185th St, and Beardslee Blvd to the University of Washington (UW) Bothell campus. BRT service, with limited capital improvements, will be provided from UW Bothell to Woodinville. The cities along this corridor, WSDOT, and Sound Transit have each undertaken previous efforts to develop transit and BRT infrastructure such as Business Access and Transit (BAT) lanes in Kenmore and Bothell and the 145th Multi-modal Corridor Study led by the City of Shoreline in partnership with the parties to this document. Also, in 2016 the cities formed a coalition to promote adding the 522 BRT Project to the ST3 project list.
- C. The ST3 Plan included a "representative alignment" for SR 522/523 BRT, which is a conceptual scope of work and estimated costs for the Project for the purpose of generating preliminary cost and planning data. The representative alignment is attached as Exhibit A. The Project will use general purpose lanes, queue jumps, and existing and new BAT lanes and bus only lanes as well as operational improvements. There are nine station pairs, three 300-stall parking garages, and a transit center planned at UW Bothell/Cascadia College. Depending on location, improvements to rights-of-way will be owned and maintained by WSDOT or the applicable city. Sound Transit will be responsible for ownership and maintenance of transit facility elements (shelters, benches, garages, etc.).

IV. KEY ROLES AND RESPONSIBILITIES

- A. Sound Transit: Serves as the Project lead and is the lead agency for compliance with the State Environmental Policy Act. Sound Transit and its partners will collaborate to identify a preferred alternative prior to initiation of the environmental review process, and to refine it throughout the project development process. The Sound Transit Board of Directors makes final decisions regarding the Project based on environmental review and input from project partners, stakeholders, local jurisdictions, and other public comment. Sound Transit is responsible to fund the design and construction of the SR 522/523 BRT Project and ensure operation and maintenance of SR 522/523 BRT service.

- B. WSDOT: Will have design approval as appropriate for State Routes and may serve as potential construction agent¹.
- C. Cities: Local agencies have in some cases already made significant capital improvements to this corridor to accommodate BRT service. They also have regulatory authority for permitting decisions and design authority for city streets, will collaborate with Sound Transit on design, or may have design approval under agreement with Sound Transit, and may serve as potential design and construction agents. Specific roles and responsibilities will be described in subsequent partnership agreements.
- D. King County: A portion of SR 523 (NE 145th St.) is in unincorporated King County. As a state highway, WSDOT has regulatory authority and maintenance responsibility over King County's portion of the roadway. King County will provide input to design. King County Metro provides transit service along the corridor and will work with Sound Transit to integrate capital and service needs and improvements with the SR 522/523 BRT Project along the corridor.

V. GENERAL GOALS AND EXPECTATIONS

- A. Sound Transit plans to develop, build, and operate BRT in the SR 522/523 corridor.
- B. Sound Transit recognizes that transit facilities and services play an important role in helping communities achieve long-term land use and transportation goals including place-making and downtown planning.
 - 1. For example, Sound Transit recognizes that cities have an interest in the function and design of parking facilities to be developed in this Project in Lake Forest Park, Kenmore, and Bothell. All members of the Project team should collaborate and seek to achieve the best possible architectural and operational solutions.
- C. Sound Transit's services implemented for this Project will be of high quality, consistent with Sound Transit financial plans, and open for service on schedule.
- D. The SEIP establishes timelines for project delivery consistent with the ST3 Plan. To deliver projects within the established timelines, Sound Transit is embracing new ways of organizing internally, as well as new approaches for working with stakeholders, partners, jurisdictions, and the planning, design, and construction contracting communities. It is in the mutual interests of the Parties to meet timelines and deliver quality transit expansion projects on schedule and within budget.
- E. Transparent processes with clear goals, objectives, and decision-making milestones will help ensure success. The Parties will develop a schedule outlining key decision-making milestones, working collaboratively to develop the Project within scope, schedule, and budget.

¹ Guidelines Reached by the Washington State Department of Transportation and the Association of Washington Cities on the Interpretation of Selected Topics of RCW 47.24 and Figures of WAC 468-18-050 for the Construction, Operations and Maintenance Responsibilities of WSDOT and Cities for Such Streets is available at: <http://www.wsdot.wa.gov/NR/rdonlyres/56224677-B5BE-41F4-96C1-01BC88B052C8/0/CityStreets.pdf>

- F. The Parties agree to work cooperatively and in good faith toward resolution of issues in a timely manner.
- G. The Sound Transit financial plan includes funding for the Project representative alignments, including identified costs for preliminary engineering and environmental review, staffing, final design and specifications, planning for transit-oriented development, transit integration, sustainability, station access, property acquisition and relocation, permits, construction, mitigation, and contingencies. Future federal or other grant funding may also be secured.
- H. To ensure effective intergovernmental cooperation and efficient Project review, Sound Transit and the Parties shall each designate staff representative(s) responsible for communication and coordination regarding the Project and to review the work of assigned staff within their organization.
- I. The Parties will strive to ensure that all applicable local, state, and federal requirements are met. The Parties will review development regulations and permit review processes to identify potential code and process changes necessary to streamline the permit review process or resolve code conflicts as mutually agreed. The Parties will strive to identify the changes and actions requiring Executive or Council actions with sufficient lead time to implement the changes or actions before permitting begins.
- J. Recognizing the above principles and the complexities of the tasks involved, the Parties will take steps to provide efficient processes, including but not necessarily limited to:
 - 1. Organize functions to ensure effective communication between team representatives and between teams and the respective organizations.
 - 2. Provide executive oversight and direction to the assigned teams to ensure the performance of assigned elements.
 - 3. Give priority to the reviews and approvals related to the Project, as appropriate and mutually agreed by respective agencies.
 - 4. Evaluate task completion on an ongoing basis to minimize time required to design and construct Project elements.
 - 5. Monitor Project status and tasks on an ongoing basis to keep Project on-track.
 - 6. Identify and implement opportunities for conducting concurrent and streamlined activities to support efficient design and construction phases.
 - 7. Conduct meetings to follow timeline and encourage meaningful input by the Parties.
- K. Specific commitments by each Party may be identified in future agreements and plans (see section VIII.B.).
- L. The performance of the system as a whole depends on the performance of individual components such as travel lanes, stations, intersections, etc. Each jurisdiction has an interest in helping to individually and collectively ensure the system can meet performance goals.

VI. PROJECT SCHEDULE AND DELIVERY DATE

- A. The Project is scheduled to begin revenue service along the corridor before the end of 2024. An 18-month look ahead is attached to this document as Exhibit B. As project development proceeds, updated schedules will be developed by Sound Transit and shared among the parties for review and input.
- B. The Parties acknowledge the importance of meeting Project schedule milestones and objectives in order to begin BRT revenue service on time. Accordingly, the parties will work in good faith toward the target dates identified in the schedule by raising any concerns, potential conflicts, or other issues as early as possible, and by working collaboratively to solve problems.
- C. The Parties will coordinate their respective planning, capital development, and service programs to take advantage of opportunities to reduce costs and increase benefit for all partners.
- D. The Parties will coordinate to manage construction schedules in such a way to minimize public disruption whenever possible.

VII. COMMUNITY ENGAGEMENT AND COMMUNICATIONS

- A. Sound Transit will consult with the partners to develop a Community Engagement and Communications Plan that describes the process for convening and managing three community engagement groups as envisioned in the SEIP - an Elected Leadership Group, a Stakeholder Group, and an Interagency Group – as well as engaging with the public and the media. The Parties agree that the purpose of engaging with these groups is to offer opportunities for greater and sustained collaboration early in Project development. The Community Engagement and Communications Plan will further describe the roles and responsibilities of the groups generally comprised as follows:
 - 1. The Elected Leadership Group will be comprised of Sound Transit Board members and other local elected officials in the corridor.
 - 2. The Stakeholder Group will be comprised of transit riders, residents, business owners, major institutional representatives, community organizations and other members of the public.
 - 3. The Interagency Group will be comprised of senior staff from Sound Transit and the city, county, state, and federal permitting agencies empowered with technical decision-making authority.
 - i. As of the date of this writing, Sound Transit, City Managers, and senior agency staff along this corridor have already started meeting regularly. This group has helped to serve the collaboration goal of the SEIP and there is support for it to continue these regular meetings. Such a 'city managers' group could serve as the inter-agency group.
 - 4. These groups will be tailored to the needs of the Project, and will help advise and guide the Project as alternatives are analyzed, a preferred alternative is identified, and final decisions are made by the ST Board.

5. Sound Transit recognizes that:

- i. The groups described in this section will help to ensure the SR 522/523 BRT Project is designed and built to operate as a well-integrated system along the corridor. Such multi-jurisdictional groups are not a substitute for community-specific decision-making.
- ii. There will be issues and opportunities that are specific to individual cities or locations and that the relevant partner agencies should collaborate to address those issues.

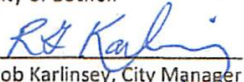
- B. Each partner is encouraged to use their own communication and outreach infrastructure in support of the Project. For example, a city could use a planned event or its website to help notify and engage community members.**

VIII. ADDITIONAL AGREEMENTS

- A. This Concurrence Document is the first of multiple agreements and concurrence actions that may be necessary to document shared understanding and commitments between Sound Transit and the other Parties over the life of the Project. This document may be signed in counterparts, and it is effective between Sound Transit and each of the signing Parties once signed. The Parties anticipate entering into future agreements as the Project advances through subsequent design and delivery phases. Future agreements may include a partnering agreement, preferred alternative concurrence document, permitting plan, permitting and development agreements, or other agreements as mutually determined by the Parties.**
- B. Sound Transit will collaborate with its partners to propose to develop, negotiate, and execute future agreements on a case-by-case basis, consistent with the SEIP and this Concurrence Document. The parties acknowledge that timely consideration of those agreements will help facilitate the Project. The Partnering Matrix, included as an appendix in the SEIP (see Exhibit C), lists and describes the types of agreements that may be required to deliver the Project.**

IX. SIGNATURE PAGE

Jennifer Phillips, City Manager
City of Bothell



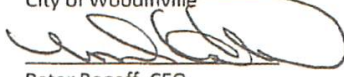
Rob Karlinsey, City Manager
City of Kenmore

Pete Rose, City Manager
City of Lake Forest Park

Scott Kubly, SDOT Director
City of Seattle

Debbie Tarry, City Manager
City of Shoreline

Brandon Buchanan, City Manager
City of Woodinville



Peter Rogoff, CEO
Sound Transit

Harold Taniguchi, Director, King County DOT
King County

Patty Rubstello, Assistant Secretary, Urban Mobility and Access
WSDOT

EXHIBITS:

Exhibit A: SR 522 BRT Project Template

Exhibit B: 18-month Project look-ahead

Exhibit C: System Expansion Implementation Plan including Partnering Matrix

EXHIBIT D

DESIGNATED REPRESENTATIVES

SOUND TRANSIT:

Kathy Leotta
Project Manager
Sound Transit
401 S Jackson St
Seattle, WA 98104
(206) 903-7028
kathy.leotta@soundtransit.org

CITY OF KENMORE:

Nancy K. Ousley
Assistant City Manager
City of Kenmore
18120 68th Ave NE
Kenmore, WA 98028
Phone 425-984-6171
nousley@kenmorewa.gov

CITY DESIGNATED REPRESENTATIVE ROLE

In order to proactively work through planning and design issues, and facilitate expedited project delivery, key City staff will need to coordinate on a regular basis with Sound Transit. Regular coordination meetings with the City Designated Representative as well as periodic coordination meetings with key technical staff at various City departments (including Public Works, Community Development, etc.) are anticipated from the outset of project development. The Designated Representative, in conjunction with Sound Transit, will also identify appropriate check-in points with City Council. Participation by key technical staff in regular interagency meetings as well as occasional stakeholder workshops focused on alternatives development, station area planning, system access, TOD or other technical areas would also be anticipated.

Key responsibilities of the Designated Representative would include:

Serve as City's point of contact and coordinate involvement of other City staff

- Serve as City's single point of contact facilitating Sound Transit coordination efforts with the various City departments, Council, and Mayor.
- Manage internal coordination efforts between various City departments.
- Attend management coordination meetings with Sound Transit.
- Coordinate City staff involvement in periodic technical coordination meetings with Sound Transit staff and consultants.

- Participate in interagency meetings and coordinate involvement by other City staff as necessary.
- Coordinate City involvement in stakeholder workshops focused on alternatives development, station area planning, system access, TOD or other issues.

Respond to requests for technical input and facilitate resolving issues

- Respond to Sound Transit and consultant staff requests for technical input related to project development. These could include: land use/zoning, traffic/parking, sensitive areas, hazmat, historic/archeological, parks/open space, other environmental concerns, utility, roadway/traffic, drainage, structural/building, fire/life safety, construction staging, property acquisition/right-of-way vacation, maintenance, or similar design and permitting issues.
- Identify City and private projects or proposals (e.g. utility projects, transportation projects, private development projects) that have the potential to interfere with the expeditious design and construction of the Project, facilitate conflict resolution, and identify opportunities for coordinated delivery or joint development.

Coordinate City review of technical work and resolve potential inconsistencies

- Coordinate City staff review of alternatives development and environmental related documents and resolve inconsistencies among review comments between departments.
- Coordinate City staff review of design submittals for BRT stations, parking, and other BRT elements and associated facilities and resolve inconsistencies among review comments between departments.

Facilitate development of agreements

- Facilitate development of staff level agreements documenting City concurrence on analysis/design approaches and proposed solutions.
- Facilitate development of partnering, preferred alternative, and permitting agreements with Sound Transit at key milestones in project development.
- Facilitate administration of interagency agreements, including City budget process, legislation, and ongoing reporting and financial management.

EXHIBIT E
SCHEDULE MILESTONES
WORKING SCHEDULE DATED MAY 2018

Schedule Objective	Target Date
Project Development Team Initiated	Q3 2017
Project Development Begins	Q1 2018
Proposed Action Concurrence	Q4 2018
ST Board Approves Proceeding with Conceptual Engineering and Environmental Review of a Proposed Action	Q1 2019
Draft Permitting Plan Developed	Q4 2019
Project Delivery Method Selected	Q1 2020
Environmental Review Complete & ST Board Selects Project to be Built	Q1 2020
Permitting Plan Finalized	Q1 2020
Implementation Actions	Q1 2020
Land Use/Discretionary Approvals Complete	Q4 2022
Construction Begins	Q1 2023
Revenue Service	2024



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic:
May 2018 Financial Report

For Council Meeting Agenda of: September 10, 2018

Department: Finance and Administration

Prepared by: Joanne Gregory

	<u>Initial & Date</u>
Approved by Department Head:	Jrg 8/20/18
Approved by City Attorney:	
Approved by Finance Director:	Jrg 8/20/18
Approved by City Manager:	RJK

Proposed Council Action/Motion:
Receive and File May 2018 Financial Report for the City of Kenmore, Washington

Exhibits/Attachments:
May 2018 Financial Report for the City of Kenmore, Washington.

INFORMATION/BACKGROUND:

The May 2018 monthly financial report is presented for Council review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2017-2018 adopted biennial budget. The budget was adopted on December 12, 2016 and amended July 24, 2017 and November 27, 2017. This review also provides an opportunity to identify any additional potential variances or fluctuations from the budget.

FISCAL CONSIDERATION:

May is the 17th month of the 2017-2018 biennium. As of May, revenues for the biennium exceeded expenditures in the General Fund by \$3,072,655; this gap is primarily due to the unbilled police services contract for the period of January through May. The invoice for these services will be paid in June as happens every year. At this point, revenues are 73% of the biennial budget and expenditures are at 61%.

Nationally the unemployment rate reached a new low of 3.8%, which was the lowest in over 17 years. The Dow Jones posted a small gain in May, closing at 24,416 which was up 253 points from April's close.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.

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PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager
FROM: Joanne Gregory, Finance Director
DATE: August 14, 2018
RE: May 2018 Financial Reports for the City of Kenmore, Washington

May 2018 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- Street Fund Summary
- Cash and Investment Report
- Investment Schedule
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- Report for Transportation Benefit District

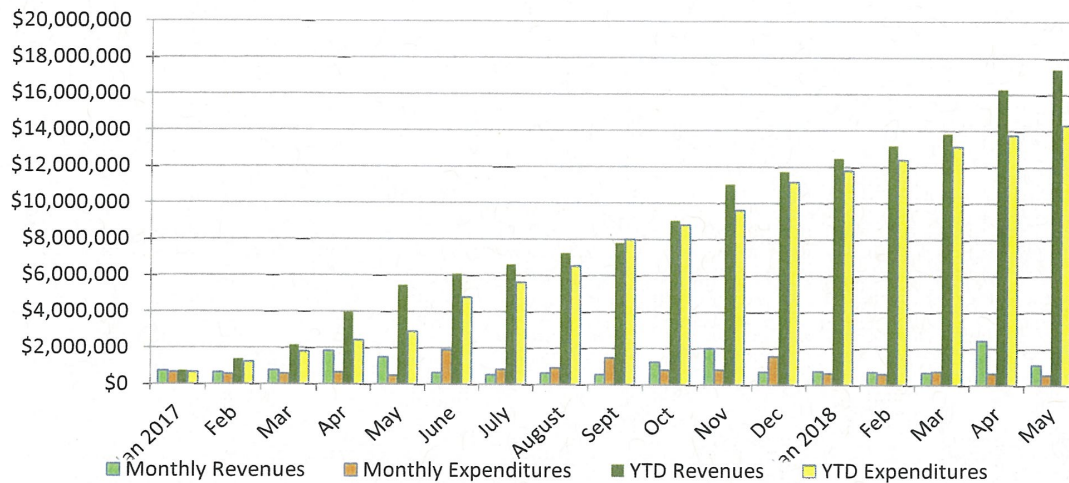
If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service. In the context of the biennial budget, May is the seventeenth month (71%) of the 2017-2018 biennial budget period. For the month of May, revenues exceeded expenditures in the General Fund by \$555,431. Biennium to date revenues exceed expenditures by \$3,072,655.

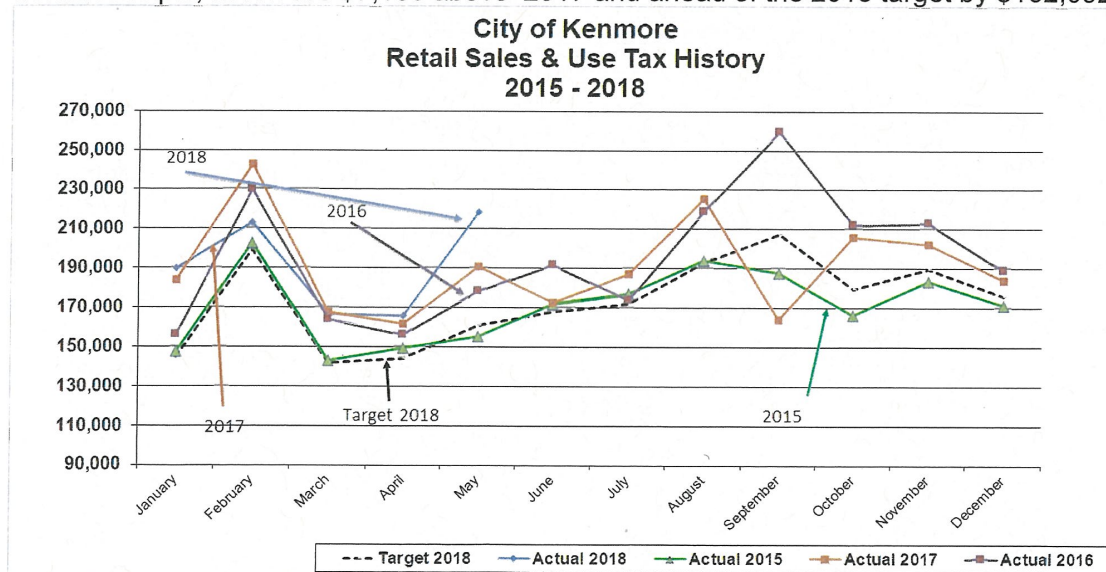
The following chart illustrates the monthly revenue and expenditure activity in the General Fund through May 2018.

City of Kenmore, Washington
Monthly Financial Report
May 2018



Total **revenues** for the month were **\$1,102,719**. Biennium to date revenues are \$17,375,336, which is 74% of the budgeted revenues of \$23,533,174. Primary sources of revenue for the month included property taxes in the amount of \$484,065, development fees & permits in the amount of \$64,448, retail sales and use taxes in the amount of \$218,195, franchise fees in the amount of \$118,332 and utility taxes in the amount of \$26,303. The monthly utility tax amount is lower than normal since the May PSE electric & gas utility tax remittance of \$69,248 was not received until June.

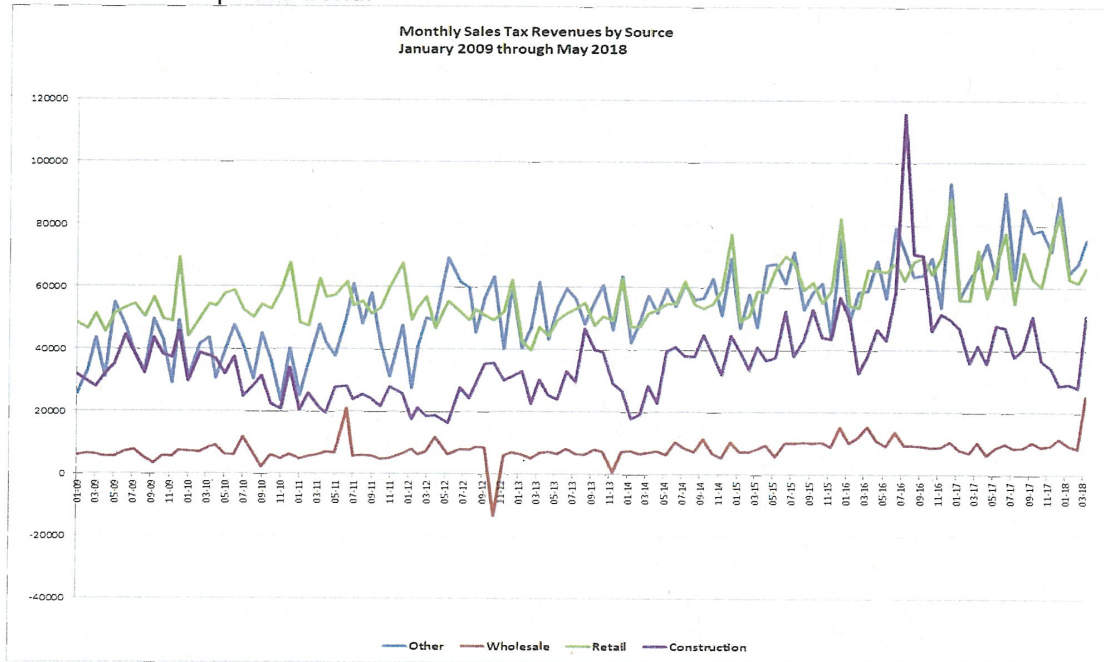
A summary of sales tax revenues received in May is attached. These receipts are based on March sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The black dotted Target 2018 line is a monthly average of actual receipts during 2015, 2016, and 2017. The blue line represents 2018 actual receipts, which are \$7,130 above 2017 and ahead of the 2018 target by \$162,092.



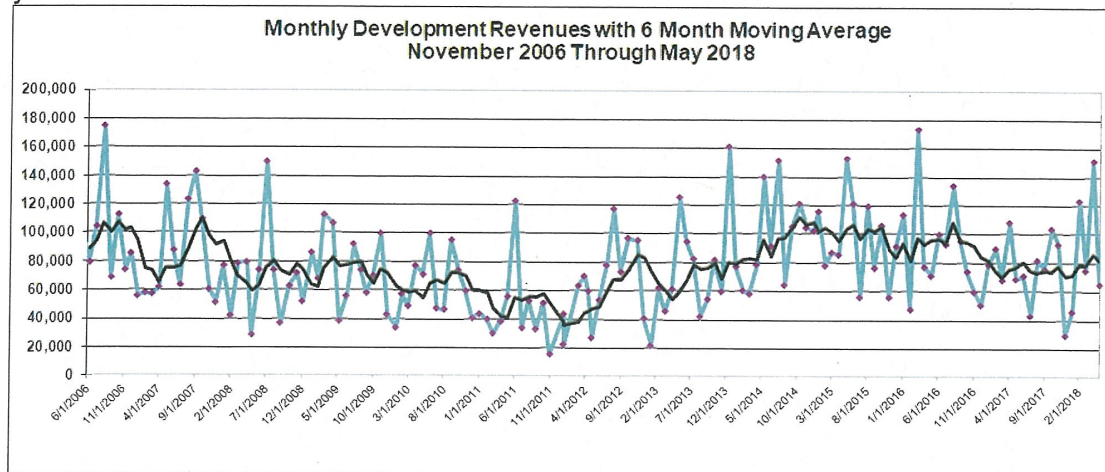
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City of Kenmore, Washington
 Monthly Financial Report
 May 2018

The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from January 2009 through May 2018. Retail and Other are on a favorable upward trend.



The following chart illustrates the development revenue activity over the last twelve years.



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City of Kenmore, Washington
Monthly Financial Report
May 2018

May 2018 expenditures were **\$547,288**. Biennium to date expenditures are \$14,302,681, which is 61% of the amended biennial budget expenditures of \$23,535,546.

Total City cash (\$19,846,273) and long-term investments (\$9,984,420), at the end of May, totaled \$29,830,693. Proposition 1 levy funds of \$7.9M are included in this cash balance. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2017-2018 biennial budget.

Total non-General Fund revenues were \$804,839 and total non-General Fund expenditures were \$582,318.

In the **Street Fund** revenue from gas tax distributions was \$40,167. \$38,982 was expended for maintenance and operations during the month.

In the **Transportation Capital Fund**, there were expenditures in the amount of \$104,141 on pedestrian & bike safety projects. The fund received \$117,231 in project grant reimbursements.

The **Park Impact Fee** fund received \$5,130 in revenues during the month.

There was \$18,641 in revenues for the **Transportation Impact Fee** fund during the month.

The **Real Estate Excise Tax** Fund received \$144,906 of real estate excise taxes (REET) in May from sales activity that occurred in April. 42 transactions were reported during the month. The 2018 year to date revenue is lower than the 2017 revenue by \$141,958 and the 2018 target by \$14,149.

The **Park Capital** fund had expenditures in the amount of \$58,223 on park improvement projects.

The **Kenmore Village** Fund had \$7,827 in maintenance and operations expenditures during the month.

The **Walkways & Waterways Debt Service** Fund collected \$123,742 in property taxes related to the Prop 1 Bond for a biennium to date total revenue of \$1,952,149.

The **Transportation Benefit District** Fund received \$31,423 in vehicle license fees during the month.

SUMMARY

This concludes the financial report for the City of Kenmore as of **May 31, 2018**. I appreciate your feedback and encourage you to contact me if you have any questions prior to the City Council meeting.

City of Kenmore, Washington
General Fund Summary Report
May 31, 2018



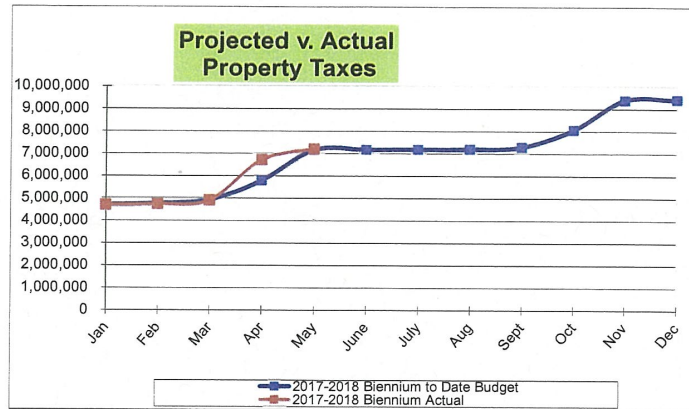
	CURRENT PERIOD 2017-2018				PRIOR PERIOD 2015-2016			
	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	May 2018	2017-2018	BUDGET	2017-2018	May 2016	2015-2016	BUDGET	2015-2016
REVENUES								
Beginning Fund Balance		2,981,035		3,131,687				
Property Taxes	484,065	7,182,523	76.3%	9,408,704	1,324,209	6,891,038	75.9%	9,075,766
Sales and Use Taxes	276,274	4,125,405	76.7%	5,376,291	227,975	3,712,579	74.2%	5,000,532
Utility Taxes	26,303	1,757,374	64.7%	2,717,485	95,960	1,780,172	64.4%	2,763,390
Other Taxes	14,252	125,069	57.3%	218,113	19,440	126,174	111.9%	112,720
Development Fees & Permits	64,448	1,367,787	77.5%	1,764,518	70,778	1,624,466	75.5%	2,151,432
Franchise Fees	118,332	1,306,033	78.3%	1,668,476	108,521	1,224,236	75.5%	1,622,160
Intergovernmental and Grants	0	629,627	74.8%	841,615	804	566,793	80.1%	707,370
Investment Interest	40,133	171,898	330.6%	52,000	19,809	82,433	162.6%	50,700
Fines and Forfeitures	-540	13,900	0.0%	0	-295	-5,730	n/a	0
Transfers and Other Revenues	79,452	695,720	46.8%	1,485,972	2,460	90,740	16.8%	541,200
Total Revenues	1,102,719	17,375,336	73.8%	23,533,174	1,869,660	16,092,902	73.1%	22,025,270
Total Revenues & Beginning Fund Balance		20,356,371		26,664,861				22,025,270

	CURRENT PERIOD 2017-2018				PRIOR PERIOD 2015-2016			
	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	May	2017-2018	BUDGET	2017-2018	May 2016	2015-2016	BUDGET	2015-2016
EXPENDITURES								
Cost Center								
City Council	7,997	255,093	77.4%	329,426	8,573	237,389	72.3%	328,435
City Manager	167,164	2,232,051	67.1%	3,328,297	97,806	2,011,137	62.2%	3,233,222
City Clerk	11,840	373,374	87.8%	425,368	8,711	239,827	86.4%	277,683
Finance	40,824	1,370,652	81.9%	1,672,775	38,812	1,145,030	76.8%	1,490,155
Legal	29,349	354,313	70.9%	500,000	36,373	304,364	43.5%	700,000
Interfund Transfers	0	650,220	49.0%	1,328,228	0	1,666,216	46.9%	3,552,671
Public Safety	51,974	4,269,134	48.5%	8,806,304	69,021	4,426,196	54.2%	8,160,115
Engineering & Environmental Services	49,022	875,015	61.8%	1,415,011	68,963	1,300,931	74.6%	1,743,950
Community Development	50,328	887,496	51.7%	1,715,510	37,206	589,485	71.0%	830,030
Developmental Services	80,019	1,672,844	80.8%	2,071,288	65,110	1,289,631	73.5%	1,755,050
Parks & Facility Maintenance	58,771	1,362,490	70.1%	1,943,339	75,775	1,116,715	55.0%	2,029,409
Total Expenditures	547,288	14,302,681	60.8%	23,535,546	506,349	14,326,920	59.4%	24,100,720
Ending Fund Balance		6,053,690		3,129,315			0.0%	-2,075,450
Total Expenditures and Ending Fund Balance		20,356,371		26,664,861				22,025,270

*Non-Departmental expenditures have been moved to other General Fund Cost Centers

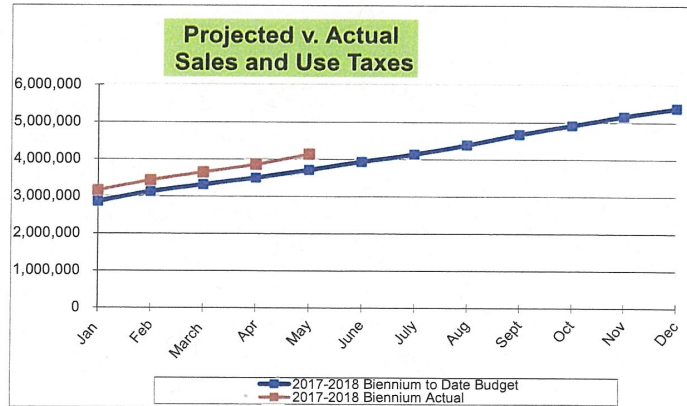
City of Kenmore, Washington
General Fund Revenue Graphs
May 31, 2018
PROPERTY TAXES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	4,668,509	4,656,328
Jan	4,683,738	4,673,846
Feb	4,742,392	4,720,413
Mar	4,916,568	4,888,629
Apr	5,765,778	6,698,458
May	7,142,021	7,182,523
June	7,155,271	
July	7,168,409	
Aug	7,182,371	
Sept	7,277,730	
Oct	8,047,191	
Nov	9,381,763	
Dec	9,408,704	
2017-18	9,408,704	
Year To Date		
Actual v. Projected		101%



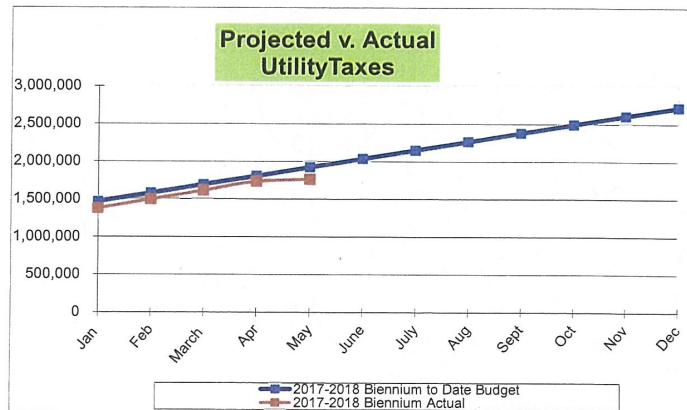
SALES, USE, CRIM JUSTICE TAXES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	2,661,530	2,903,337
Jan	2,847,158	3,143,844
Feb	3,114,522	3,422,078
March	3,304,812	3,637,316
Apr	3,488,513	3,849,131
May	3,699,746	4,125,405
June	3,919,794	
July	4,124,717	
Aug	4,378,444	
Sept	4,664,890	
Oct	4,909,348	
Nov	5,156,649	
Dec	5,376,291	
2017-18	5,376,291	
Year To Date		
Actual v. Projected		112%



UTILITY TAXES

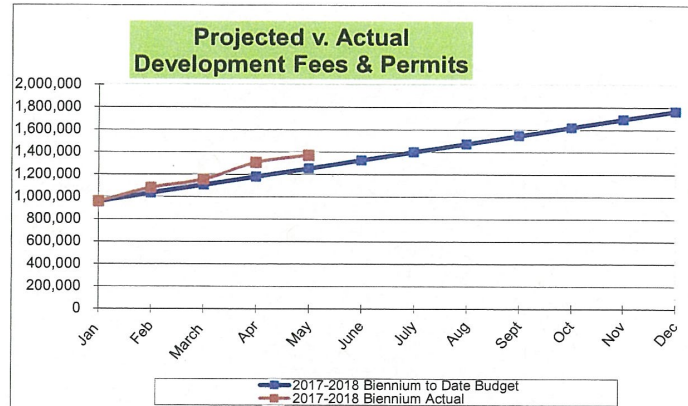
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,345,290	1,242,051
Jan	1,459,640	1,370,760
Feb	1,573,989	1,490,618
March	1,688,339	1,610,638
Apr	1,802,688	1,731,071
May	1,917,038	1,757,374
June	2,031,388	
July	2,145,737	
Aug	2,260,087	
Sept	2,374,436	
Oct	2,488,786	
Nov	2,603,135	
Dec	2,717,485	
2017-18	2,717,485	
Year To Date		
Actual v. Projected		92%



**City of Kenmore, Washington
General Fund Revenue Graphs
May 31, 2018**

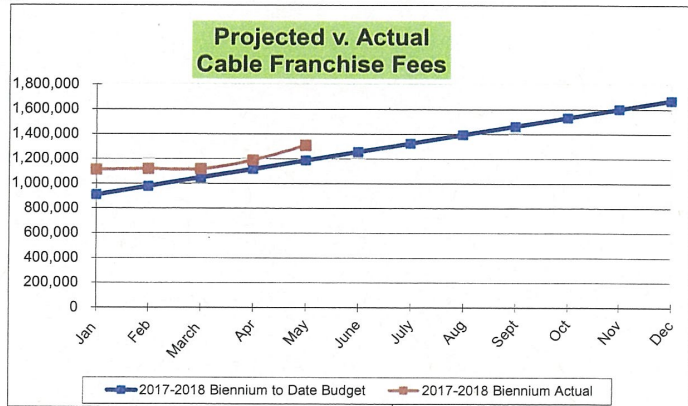
DEVELOPMENT FEES & PERMITS

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	882,259	907,838
Jan	955,781	953,639
Feb	1,029,302	1,077,107
March	1,102,824	1,151,836
Apr	1,176,345	1,303,338
May	1,249,867	1,367,787
June	1,323,389	
July	1,396,910	
Aug	1,470,432	
Sept	1,543,953	
Oct	1,617,475	
Nov	1,690,996	
Dec	1,764,518	
'2017-18 Year To Date	1,764,518	
Actual v. Projected		109%



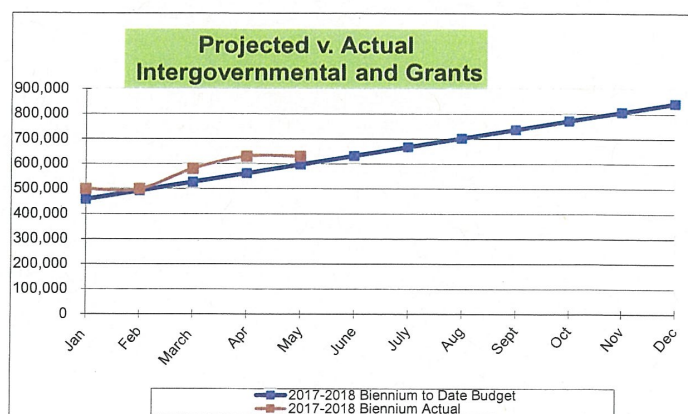
CABLE/WATER/SEWER FRANCHISE FEES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	837,494	861,559
Jan	906,743	1,109,316
Feb	975,991	1,115,749
March	1,045,240	1,115,749
Apr	1,114,488	1,187,700
May	1,183,737	1,306,033
June	1,252,985	
July	1,322,234	
Aug	1,391,482	
Sept	1,460,731	
Oct	1,529,979	
Nov	1,599,228	
Dec	1,668,476	
'2017-18 Year To Date	1,668,476	
Actual v. Projected		110%



INTERGOVERNMENTAL & GRANTS

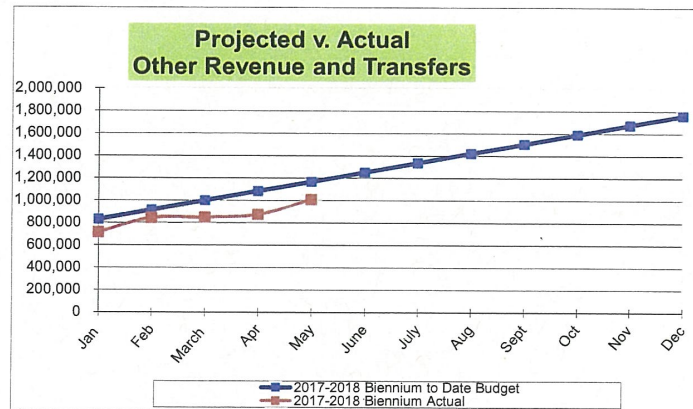
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	420,808	448,132
Jan	455,875	497,763
Feb	490,943	498,463
March	526,010	579,878
Apr	561,077	629,627
May	596,145	629,627
June	631,212	
July	666,279	
Aug	701,347	
Sept	736,414	
Oct	771,481	
Nov	806,549	
Dec	841,615	
'2017-18 Year To Date	841,615	
Actual v. Projected		106%



**City of Kenmore, Washington
General Fund Revenue Graphs
May 31, 2018**

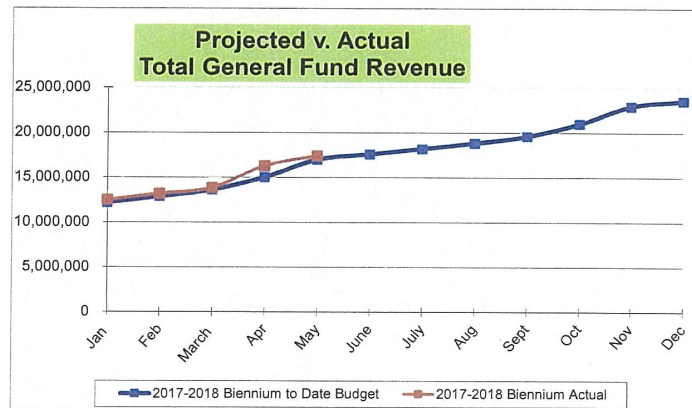
OTHER REVENUES AND TRANSFERS

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	742,986	701,874
Jan	827,411	712,400
Feb	911,836	840,519
March	996,261	847,291
Apr	1,080,686	873,291
May	1,165,111	1,006,588
June	1,249,536	
July	1,333,960	
Aug	1,418,385	
Sept	1,502,810	
Oct	1,587,235	
Nov	1,671,660	
Dec	1,756,085	
2017-18 Year To Date	1,756,085	
Actual v. Projected		86%



TOTAL GENERAL FUND REVENUE

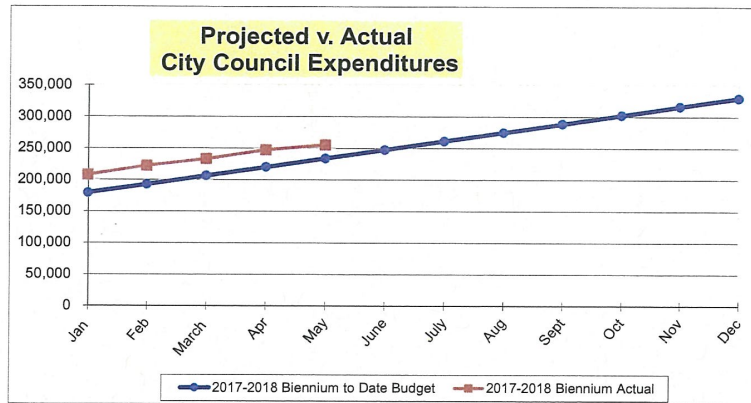
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
Jan	12,136,345	12,461,569
Feb	12,838,975	13,164,947
March	13,580,053	13,831,338
Apr	14,989,576	16,272,617
May	16,953,663	17,375,336
June	17,563,574	
July	18,158,246	
Aug	18,802,547	
Sept	19,560,964	
Oct	20,951,495	
Nov	22,909,980	
Dec	23,533,174	
Year To Date		
Actual v. Projected		102%



**City of Kenmore, Washington
General Fund Expenditure Graphs
May 31, 2018**

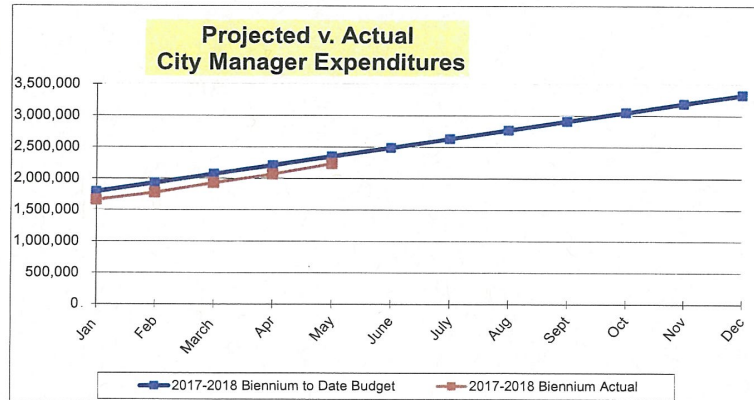
CITY COUNCIL

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	164,713	167,354
Jan	178,439	207,017
Feb	192,165	221,839
March	205,891	232,673
Apr	219,617	247,095
May	233,343	255,093
June	247,070	
July	260,796	
Aug	274,522	
Sept	288,248	
Oct	301,974	
Nov	315,700	
Dec	329,426	
2017-18	329,426	
Year To Date		
Actual v. Projected		109%



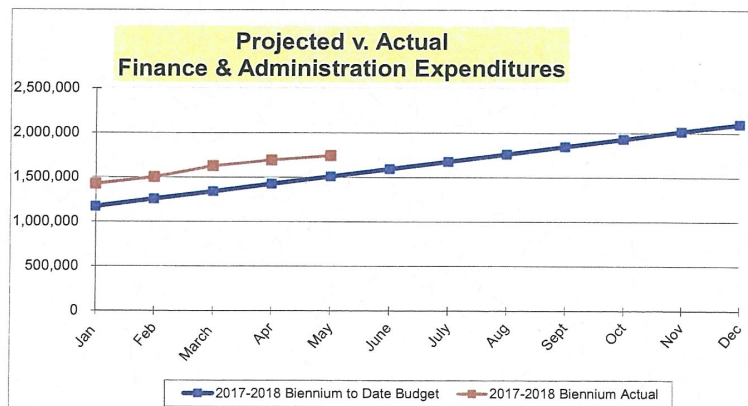
CITY MANAGER

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,643,289	1,563,222
Jan	1,783,706	1,654,331
Feb	1,924,124	1,770,648
March	2,064,541	1,924,823
Apr	2,204,958	2,064,887
May	2,345,376	2,232,051
June	2,485,793	
July	2,626,210	
Aug	2,766,628	
Sept	2,907,045	
Oct	3,047,462	
Nov	3,187,880	
Dec	3,328,297	
2017-18	3,328,297	
Year To Date		
Actual v. Projected		95%



FINANCE & ADMINISTRATION

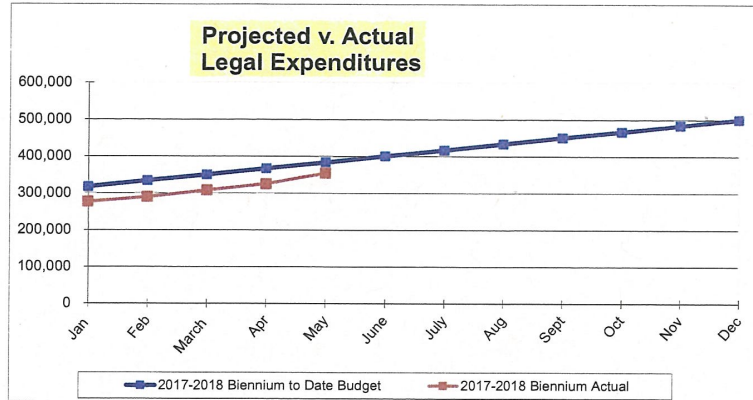
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,083,885	1,129,357
Jan	1,168,407	1,424,099
Feb	1,252,928	1,501,280
March	1,337,450	1,627,809
Apr	1,421,971	1,691,362
May	1,506,493	1,744,026
June	1,591,014	
July	1,675,536	
Aug	1,760,057	
Sept	1,844,579	
Oct	1,929,100	
Nov	2,013,622	
Dec	2,098,143	
2017-18	2,098,143	
Year To Date		
Actual v. Projected		116%



**City of Kenmore, Washington
General Fund Expenditure Graphs
May 31, 2018**

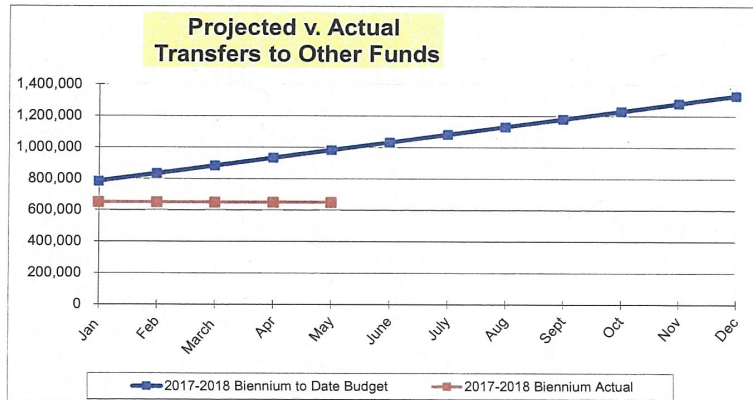
LEGAL

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	300,000	274,954
Jan	316,667	275,802
Feb	333,333	289,096
March	350,000	307,549
Apr	366,667	324,964
May	383,333	354,313
June	400,000	
July	416,667	
Aug	433,333	
Sept	450,000	
Oct	466,667	
Nov	483,333	
Dec	500,000	
2017-18 Year To Date	500,000	
Actual v. Projected		92%



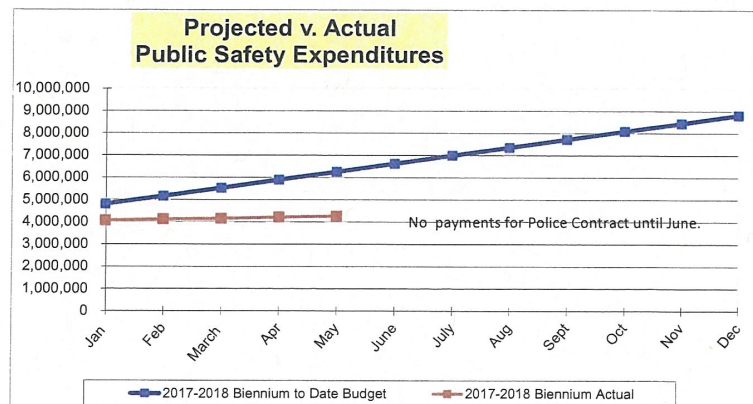
TRANSFERS TO OTHER FUNDS

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	733,151	650,220
Jan	782,741	650,220
Feb	832,331	650,220
March	881,920	650,220
Apr	931,510	650,220
May	981,100	650,220
June	1,030,690	
July	1,080,279	
Aug	1,129,869	
Sept	1,179,459	
Oct	1,229,049	
Nov	1,278,638	
Dec	1,328,228	
2017-18 Year To Date	1,328,228	
Actual v. Projected		66%



PUBLIC SAFETY

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	4,428,152	4,055,650
Jan	4,792,998	4,062,008
Feb	5,157,844	4,126,878
March	5,522,690	4,151,656
Apr	5,887,536	4,217,160
May	6,252,382	4,269,134
June	6,617,228	
July	6,982,074	
Aug	7,346,920	
Sept	7,711,766	
Oct	8,076,612	
Nov	8,441,458	
Dec	8,806,304	
2017-18 Year To Date	8,806,304	
Actual v. Projected		68%

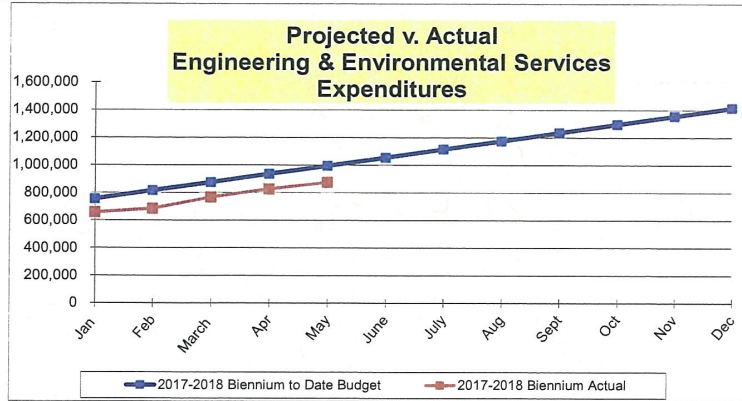


**City of Kenmore, Washington
General Fund Expenditure Graphs**

May 31, 2018

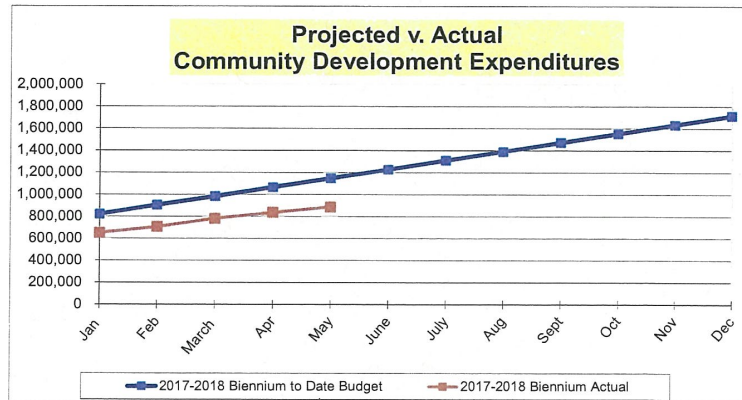
ENGINEERING & ENVIRONMENTAL SERVICES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	694,010	629,990
Jan	754,093	657,935
Feb	814,177	684,399
March	874,260	765,832
Apr	934,344	825,992
May	994,427	875,015
June	1,054,511	
July	1,114,594	
Aug	1,174,677	
Sept	1,234,761	
Oct	1,294,844	
Nov	1,354,928	
Dec	1,415,011	
2017-18	1,415,011	
Year To Date		
Actual v. Projected		88%



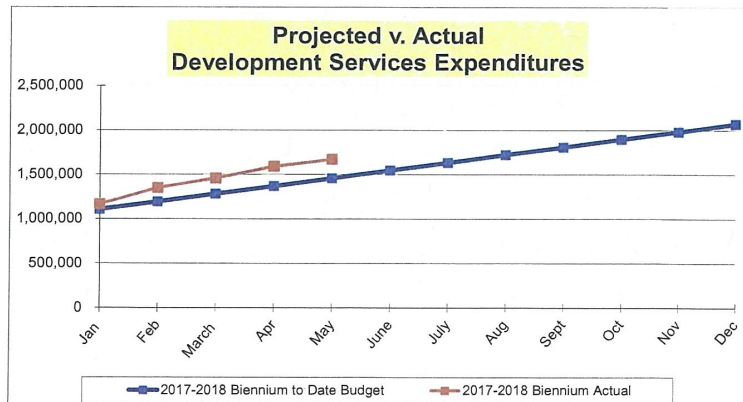
COMMUNITY DEVELOPMENT

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	737,951	599,620
Jan	819,414	650,702
Feb	900,878	705,878
March	982,341	780,880
Apr	1,063,804	837,168
May	1,145,267	887,496
June	1,226,731	
July	1,308,194	
Aug	1,389,657	
Sept	1,471,120	
Oct	1,552,584	
Nov	1,634,047	
Dec	1,715,510	
2017-18	1,715,510	
Year To Date		
Actual v. Projected		77%



DEVELOPMENT SERVICES

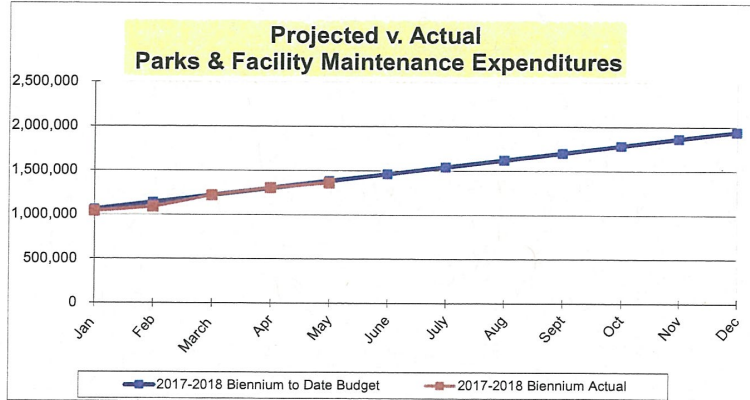
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,017,664	1,087,784
Jan	1,105,466	1,165,099
Feb	1,193,268	1,351,077
March	1,281,070	1,458,554
Apr	1,368,872	1,592,825
May	1,456,674	1,672,844
June	1,544,476	
July	1,632,278	
Aug	1,720,080	
Sept	1,807,882	
Oct	1,895,684	
Nov	1,983,486	
Dec	2,071,288	
2017-18	2,071,288	
Year To Date		
Actual v. Projected		115%



**City of Kenmore, Washington
General Fund Expenditure Graphs
May 31, 2018**

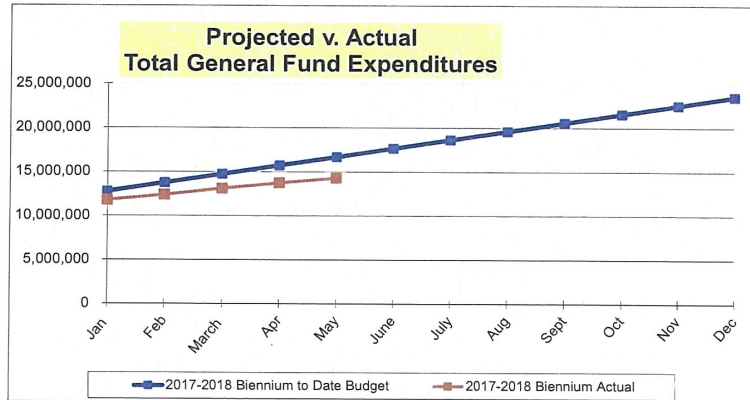
PARKS & FACILITY MAINTENANCE

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	978,706	1,002,290
Jan	1,059,092	1,040,692
Feb	1,139,478	1,090,051
March	1,219,864	1,219,391
Apr	1,300,250	1,303,719
May	1,380,636	1,362,490
June	1,461,023	
July	1,541,409	
Aug	1,621,795	
Sept	1,702,181	
Oct	1,782,567	
Nov	1,862,953	
Dec	1,943,339	
2017-18 Year To Date	1,943,339	
Actual v. Projected		99%



TOTAL GENERAL FUND EXPENDITURES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
Jan	12,761,023	11,787,903
Feb	13,740,525	12,391,367
March	14,720,027	13,119,388
Apr	15,699,529	13,755,393
May	16,679,031	14,302,681
June	17,658,534	
July	18,638,036	
Aug	19,617,538	
Sept	20,597,040	
Oct	21,576,542	
Nov	22,556,044	
Dec	23,535,546	
Year To Date		
Actual v. Projected		86%



**City of Kenmore, Washington
Street Fund Summary Report
May 31, 2018**



	MONTH <u>May 2018</u>	BIENNIUM TO DATE <u>2017-2018</u>	% of <u>BUDGET</u>	BUDGET <u>2017-2018</u>
<u>REVENUES</u>				
Beginning Fund Balance		790,989		861,602
Fuel Tax	40,167	674,033	69.5%	969,604
Investment Interest	160	4,672	-	6,000
Miscellaneous	4,512	10,279	-	1,500
ROW Permit Fees/Inspections	20,671	189,315	86.1%	220,000
Multimodal Transportation	0	31,410	68.0%	46,200
Transfer from General Fund	0	527,135	52.7%	1,000,000
Transfer from TBD	0	334,500	50.0%	669,000
Total Revenues	65,510	1,771,344	60.8%	2,912,304
Total Revenues & Beginning Fund Balance		2,562,333		3,773,906

		BIENNIUM TO DATE <u>2017-2018</u>	% of <u>BUDGET</u>	BUDGET <u>2017-2018</u>
<u>EXPENDITURES</u>				
Salary and Benefits	31,203	646,071	68.9%	938,209
Maintenance & Operations	38,982	1,308,625	67.8%	1,930,800
Capital	0	132,250	330.6%	40,000
Total Expenditures	70,185	2,086,947	71.7%	2,909,009
Ending Fund Balance		475,385		864,897
Total Expenditures and Ending Fund Balance		2,562,333		3,773,906

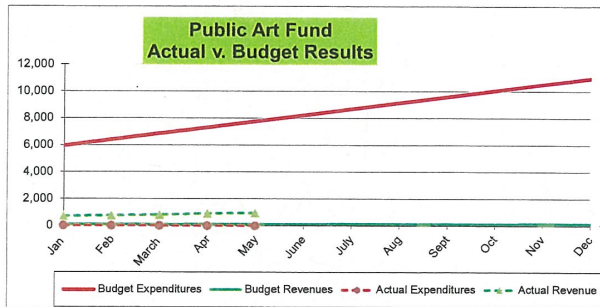
City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2018

PUBLIC ART FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	5,500	0	75	680
Jan	5,958	0	81	697
Feb	6,417	0	88	748
March	6,875	0	94	805
Apr	7,333	0	100	911
May	7,792	0	106	937
June	8,250		113	
July	8,708		119	
Aug	9,167		125	
Sept	9,625		131	
Oct	10,083		138	
Nov	10,542		144	
Dec	11,000		150	
2017-18	11,000		150	
Total Actual to Date vs Total Budget		0%		625%

This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

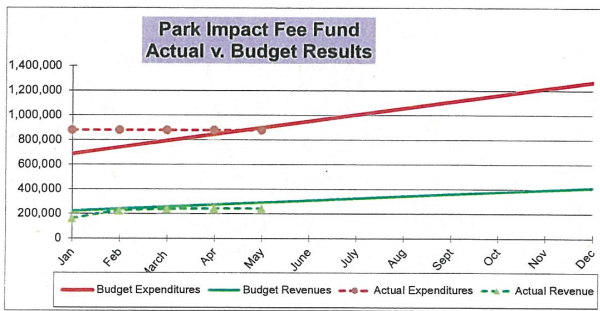
0



PARK IMPACT FEE FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	635,938	881,377	206,000	157,195
Jan	688,933	881,377	223,167	162,442
Feb	741,928	881,377	240,333	223,793
March	794,923	881,377	257,500	238,635
Apr	847,917	881,377	274,667	243,108
May	900,912	881,377	291,833	243,135
June	953,907		309,000	
July	1,006,902		326,167	
Aug	1,059,897		343,333	
Sept	1,112,892		360,500	
Oct	1,165,886		377,667	
Nov	1,218,881		394,833	
Dec	1,271,876		412,000	
2017-18	1,271,876		412,000	
Total Actual to Date vs Total Budget		69%		59%

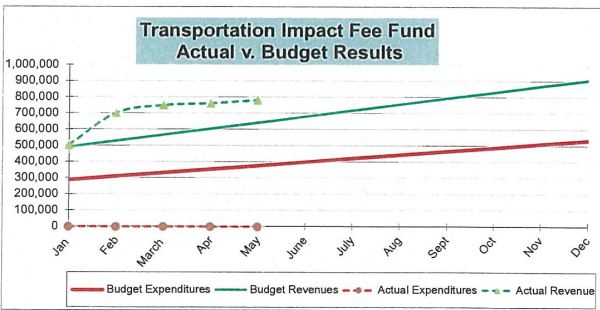
This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements.



TRANSPORTATION IMPACT FEE FUND

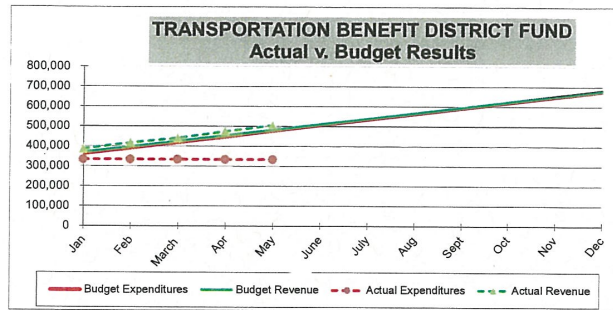
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	266,892	350,000	452,750	482,822
Jan	289,133	0	490,479	501,882
Feb	311,374	0	528,208	700,717
March	333,615	0	565,938	748,915
Apr	355,856	0	603,667	761,446
May	378,097	0	641,396	780,847
June	400,338		679,125	
July	422,579		716,854	
Aug	444,820		754,583	
Sept	467,061		792,313	
Oct	489,302		830,042	
Nov	511,543		867,771	
Dec	533,784		905,500	
2017-18	533,783		905,500	
Total Actual to Date vs Total Budget		0%		86%

This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements.



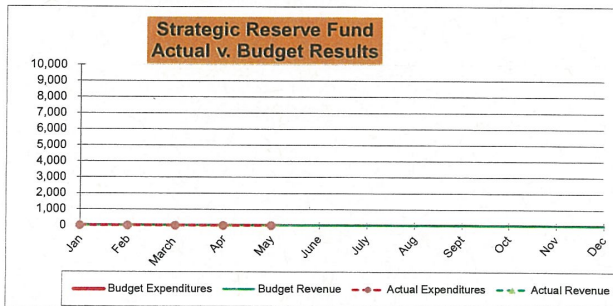
City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2018

TRANSPORTATION BENEFIT DISTRICT FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	334,500	334,500	340,400	357,603
Jan	363,250	334,500	368,767	385,946
Feb	392,000	334,500	397,133	416,835
March	420,750	334,500	425,500	441,451
Apr	449,500	334,500	453,867	474,142
May	478,250	334,500	482,233	505,633
June	507,000		510,600	
July	535,750		538,967	
Aug	564,500		567,333	
Sept	593,250		595,700	
Oct	622,000		624,067	
Nov	650,750		652,433	
Dec	679,500		680,800	
2017-18	669,000		680,800	
Total Actual to Date vs Total Budget		50%		74%



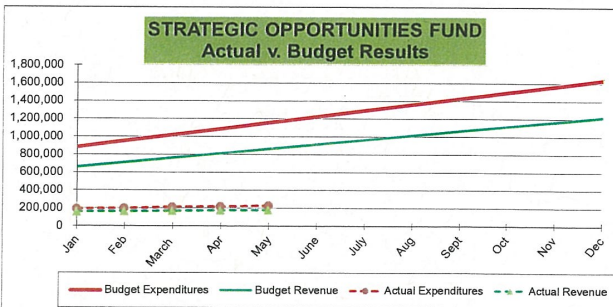
The Transportation Benefit District fund accounts for the \$20 vehicle license tab fees levied on vehicles located in the Kenmore city limits. The revenue generated will be used in maintaining the City's transportation system.

STRATEGIC RESERVE FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	0	0	0	12,814
Jan	0	0	0	13,141
Feb	0	0	0	14,091
March	0	0	0	15,175
Apr	0	0	0	17,157
May	0	0	0	17,665
June	0		0	
July	0		0	
Aug	0		0	
Sept	0		0	
Oct	0		0	
Nov	0		0	
Dec	0		0	
2017-18	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



This fund was created to serve as the City's emergency reserve fund. Per State Statute, the fund cannot exceed \$.375 per \$1,000 of the City's assessed value and is fully funded at \$1,264,464 for 2011. No expenditures are anticipated or have been budgeted at this time.

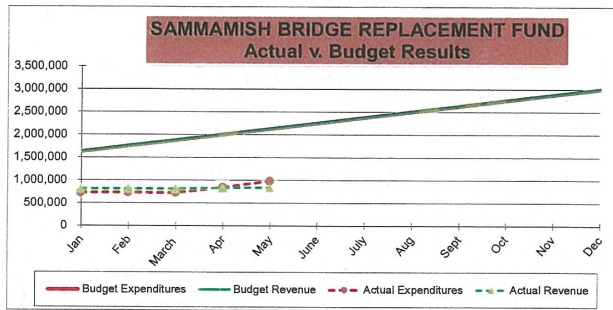
STRATEGIC OPPORTUNITIES FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	817,450	191,649	608,973	157,176
Jan	885,571	196,367	659,721	160,994
Feb	953,692	202,543	710,469	165,166
March	1,021,813	216,010	761,216	169,459
Apr	1,089,933	222,006	811,964	176,299
May	1,158,054	231,520	862,712	180,209
June	1,226,175		913,460	
July	1,294,296		964,207	
Aug	1,362,417		1,014,955	
Sept	1,430,538		1,065,703	
Oct	1,498,658		1,116,451	
Nov	1,566,779		1,167,198	
Dec	1,634,900		1,217,946	
2017-18	1,634,900		1,217,946	
Total Actual to Date vs Total Budget		14%		15%



The purpose of the Strategic Opportunities Fund is to have funds available for the City to make key investments or take advantage of strategic opportunities as they present themselves. For 2015-16, the Business Incubator expenditures are budgeted in this fund.

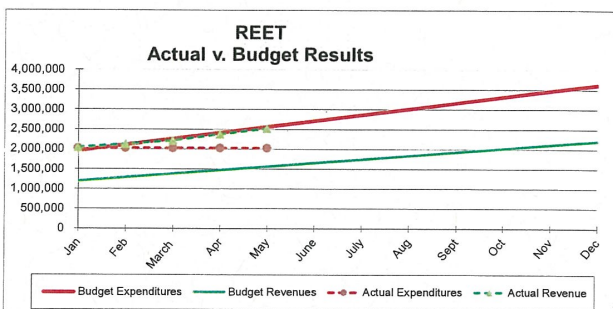
City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2018

SAMMAMISH BRIDGE REPLACEMENT FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,504,981	730,007	1,504,981	748,320
Jan	1,630,396	730,007	1,630,396	809,241
Feb	1,755,811	731,822	1,755,811	809,241
March	1,881,226	731,822	1,881,226	809,241
Apr	2,006,641	846,253	2,006,641	826,740
May	2,132,056	983,671	2,132,056	835,010
June	2,257,471		2,257,471	
July	2,382,886		2,382,886	
Aug	2,508,301		2,508,301	
Sept	2,633,716		2,633,716	
Oct	2,759,131		2,759,131	
Nov	2,884,546		2,884,546	
Dec	3,009,961		3,009,961	
2017-18	3,009,961		3,009,961	
Total Actual to Date vs Total Budget		33%		28%



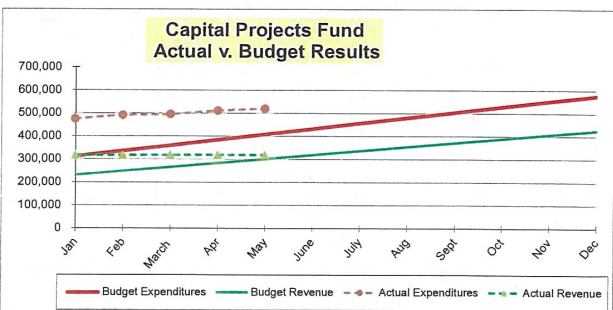
The Sammamish Bridge Replacement fund is a fund used to put money aside for the replacement of the West Sammamish bridge.

REAL ESTATE EXCISE TAX FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,811,413	2,027,786	1,101,500	1,943,691
Jan	1,962,364	2,027,786	1,193,292	2,043,535
Feb	2,113,315	2,027,786	1,285,083	2,127,696
March	2,264,266	2,027,786	1,376,875	2,219,631
Apr	2,415,217	2,027,786	1,468,667	2,372,457
May	2,566,168	2,027,786	1,560,458	2,518,431
June	2,717,119		1,652,250	
July	2,868,070		1,744,042	
Aug	3,019,021		1,835,833	
Sept	3,169,972		1,927,625	
Oct	3,320,923		2,019,417	
Nov	3,471,874		2,111,208	
Dec	3,622,826		2,203,000	
2017-18	3,622,826		2,203,000	
Total Actual to Date vs Total Budget		56%		114%



The Real Estate Excise Tax Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include transfers to the Park Capital Fund for park improvements and Transportation Capital Fund for transportation improvements.

KENMORE VILLAGE FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	288,397	462,039	212,314	317,063
Jan	312,430	475,427	230,007	317,143
Feb	336,463	491,040	247,700	317,366
March	360,496	495,848	265,393	317,616
Apr	384,529	511,742	283,085	318,492
May	408,562	520,341	300,778	318,600
June	432,596		318,471	
July	456,629		336,164	
Aug	480,662		353,857	
Sept	504,695		371,550	
Oct	528,728		389,242	
Nov	552,761		406,935	
Dec	576,794		424,628	
2017-18	576,794		424,628	
Total Actual to Date vs Total Budget		90%		75%

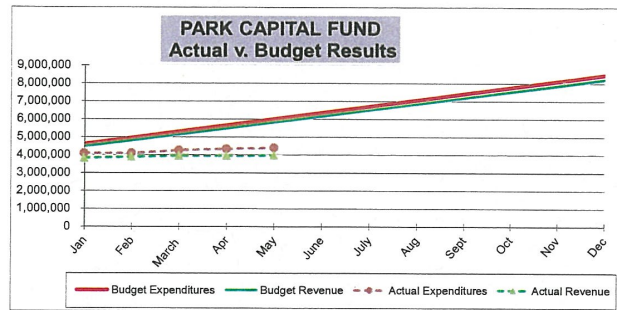


The Kenmore Village Fund accounts for leasing activity and property transactions within Kenmore Village

**City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2018**

PARK CAPITAL FUND

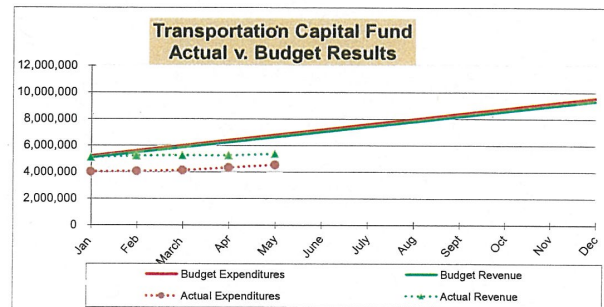
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	4,223,416	4,014,258	4,095,448	3,788,172
Jan	4,575,367	4,055,630	4,436,735	3,788,172
Feb	4,927,319	4,071,533	4,778,023	3,854,834
March	5,279,270	4,233,590	5,119,310	3,918,586
Apr	5,631,221	4,314,168	5,460,597	3,918,586
May	5,983,173	4,372,391	5,801,885	3,946,565
June	6,335,124		6,143,172	
July	6,687,075		6,484,459	
Aug	7,039,027		6,825,747	
Sept	7,390,978		7,167,034	
Oct	7,742,929		7,508,321	
Nov	8,094,881		7,849,609	
Dec	8,446,832		8,190,896	
2017-18	8,446,832		8,190,896	
Total Actual to Date vs Total Budget		52%		48%



The Park Capital fund will account for Park Capital Projects formerly included in the Municipal Capital fund. In addition, distributions from the King County Proposition 2 Parks Expansion Levy will be receipted into this fund

TRANSPORTATION CAPITAL FUND

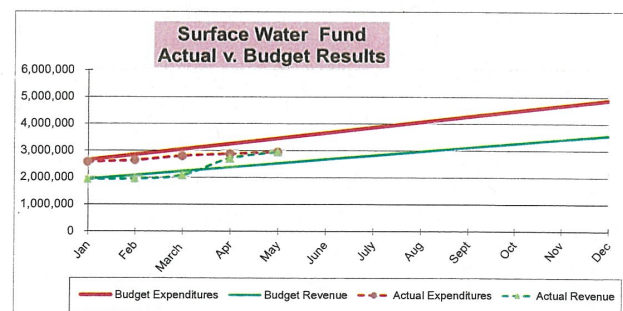
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	4,784,503	3,962,031	4,658,163	4,812,485
Jan	5,161,544	3,981,389	5,046,343	5,074,873
Feb	5,558,586	4,025,853	5,434,524	5,186,452
March	5,955,628	4,099,114	5,822,704	5,218,404
Apr	6,352,670	4,304,767	6,210,884	5,222,191
May	6,749,712	4,512,272	6,599,064	5,339,422
June	7,146,754		6,987,245	
July	7,543,796		7,375,425	
Aug	7,940,838		7,763,605	
Sept	8,337,880		8,151,785	
Oct	8,734,922		8,539,966	
Nov	9,131,964		8,928,146	
Dec	9,529,005		9,316,326	
2017-18	9,529,005		9,316,326	
Total Actual to Date vs Total Budget		47%		57%



The Transportation Capital Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

SURFACE WATER MANAGEMENT FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	2,427,244	2,456,063	1,771,700	1,904,373
Jan	2,629,514	2,556,873	1,919,342	1,918,065
Feb	2,831,784	2,620,689	2,066,983	1,935,188
March	3,034,055	2,780,437	2,214,625	2,064,654
Apr	3,236,325	2,858,715	2,362,267	2,692,904
May	3,438,595	2,933,581	2,509,908	2,925,625
June	3,640,866		2,657,550	
July	3,843,136		2,805,192	
Aug	4,045,406		2,952,833	
Sept	4,247,677		3,100,475	
Oct	4,449,947		3,248,117	
Nov	4,652,217		3,395,758	
Dec	4,854,487		3,543,400	
2017-18	4,854,487		3,543,400	
Total Actual to Date vs Total Budget		60%		83%

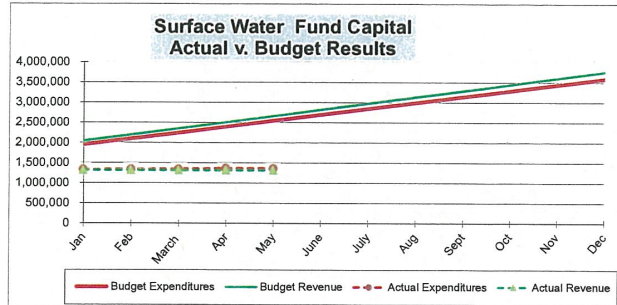


This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements.

City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2018

SURFACE WATER CAPITAL FUND

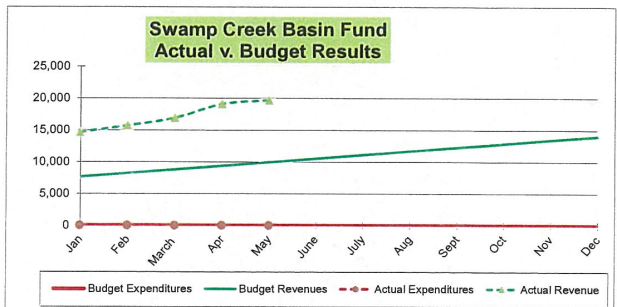
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,791,817	1,310,242	1,875,317	1,306,617
Jan	1,941,135	1,322,751	2,031,593	1,306,617
Feb	2,090,453	1,329,855	2,187,870	1,306,617
March	2,239,771	1,337,042	2,344,146	1,306,617
Apr	2,389,089	1,352,499	2,500,423	1,306,617
May	2,538,407	1,352,499	2,656,699	1,306,617
June	2,687,726		2,812,976	
July	2,837,044		2,969,252	
Aug	2,986,362		3,125,528	
Sept	3,135,680		3,281,805	
Oct	3,284,998		3,438,081	
Nov	3,434,316		3,594,358	
Dec	3,583,634		3,750,634	
2017-18	3,583,634		3,750,634	
Total Actual to Date vs Total Budget		38%		35%



This fund accounts for the expenditures for Surface Water Capital Improvements. Revenue sources for this fund include a variety of federal, state, or local grants, surface water management fees transferred from the Surface Water Management Fund and real estate excise taxes.

SWAMP CREEK BASIN FUND

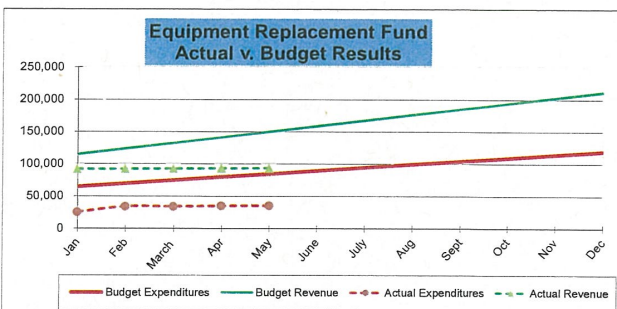
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	0	0	7,000	14,238
Jan	0	0	7,583	14,601
Feb	0	0	8,167	15,657
March	0	0	8,750	16,862
Apr	0	0	9,333	19,064
May	0	0	9,917	19,628
June	0		10,500	
July	0		11,083	
Aug	0		11,667	
Sept	0		12,250	
Oct	0		12,833	
Nov	0		13,417	
Dec	0		14,000	
2017-18	0		14,000	
Total Actual to Date vs Total Budget		0%		140%



This fund accounts for the Memorandum of Agreement with King County which provided funds reserved for surface water projects, improvements, and maintenance within the Swamp Creek Basin.

EQUIPMENT REPLACEMENT FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	59,500	24,882	105,493	91,288
Jan	64,458	24,882	114,284	91,403
Feb	69,417	33,807	123,075	91,730
March	74,375	33,807	131,866	92,103
Apr	79,333	34,729	140,657	92,784
May	84,292	34,949	149,448	92,958
June	89,250		158,240	
July	94,208		167,031	
Aug	99,167		175,822	
Sept	104,125		184,613	
Oct	109,083		193,404	
Nov	114,042		202,195	
Dec	119,000		210,986	
2017-18	119,000		210,986	
Total Actual to Date vs Total Budget		29%		44%

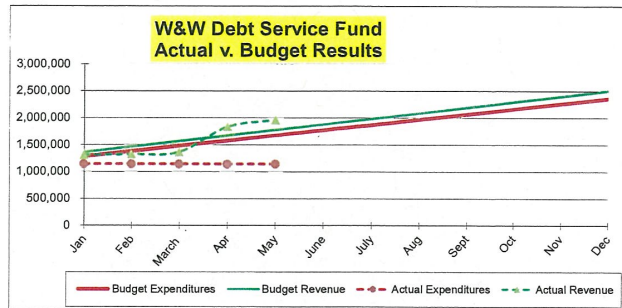


This fund is used to maintain a reserve for future replacement of equipment, including, but not limited to furniture, computers and vehicles. Payments are received from various operating departments and funds that benefit from or use the assets.

City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2018

W & W DEBT SERVICE FUND

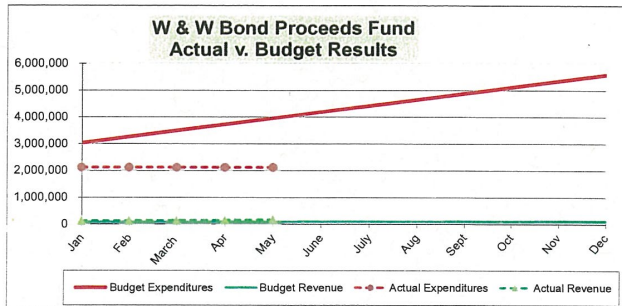
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,179,127	1,136,503	1,250,000	1,301,272
Jan	1,277,387	1,136,503	1,354,167	1,305,442
Feb	1,375,648	1,136,503	1,458,333	1,317,370
March	1,473,908	1,136,503	1,562,500	1,360,265
Apr	1,572,169	1,136,503	1,666,667	1,828,406
May	1,670,429	1,136,503	1,770,833	1,952,148
June	1,768,690		1,875,000	
July	1,866,951		1,979,167	
Aug	1,965,211		2,083,333	
Sept	2,063,472		2,187,500	
Oct	2,161,732		2,291,667	
Nov	2,259,993		2,395,833	
Dec	2,358,253		2,500,000	
2017-18	2,358,253		2,500,000	
Total Actual to Date vs Total Budget		48%		78%



This fund accumulates the voted property tax levy receipts for the Walkways and Waterways Bonds which are used to make the principal and interest repayments on the bonded debt.

W & W BOND PROCEEDS FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	2,787,500	2,111,671	50,000	94,180
Jan	3,019,792	2,111,671	54,167	105,598
Feb	3,252,083	2,111,671	58,333	114,572
March	3,484,375	2,111,671	62,500	125,211
Apr	3,716,667	2,111,671	66,667	136,432
May	3,948,958	2,111,671	70,833	148,586
June	4,181,250		75,000	
July	4,413,542		79,167	
Aug	4,645,833		83,333	
Sept	4,878,125		87,500	
Oct	5,110,417		91,667	
Nov	5,342,708		95,833	
Dec	5,575,000		100,000	
2017-18	5,575,000		100,000	
Total Actual to Date vs Total Budget		38%		149%



This fund holds the receipts from the December 2016 sale of the Walkways and Waterways Bonds and transfers money to the Transportation and Park Capital Funds to pay for the specific Walkways and Waterways projects.

City of Kenmore, Washington
Cash and Investment Report
May 31, 2018



Fund	Beg. Cash & Inv.	Monthly	Monthly	End. Cash & Inv.
	from Prev. Mo.	Revenues	Expenditures	Current Month
General	\$5,666,199	\$1,102,719	\$547,288	6,221,629
Street	480,063	65,510	70,185	475,387
Transportation Capital	985,148	117,231	207,505	894,874
Public Art	68,519	27	0	68,545
Park Impact Fee	541,263	5,345	0	546,609
Transportation Impact Fee	1,909,788	19,400	0	1,929,189
Swamp Creek Basin	1,434,423	565	0	1,434,988
Transportation Benefit District	202,227	31,491	0	233,718
Sammamish Bridge Replacement	-18,993	8,270	137,418	(148,140)
Walkways & Waterways Debt Service	691,904	123,742	0	815,646
Real Estate Excise Tax	2,842,749	145,974	0	2,988,723
Kenmore Village	281,989	107	8,599	273,498
Park Capital	-136,010	27,980	58,223	(166,253)
Walkways & Waterways Bond	7,886,041	12,154	0	7,898,195
Surface Water Management	1,753,401	232,722	74,866	1,911,256
Surface Water Capital	-81,258	0	0	(81,258)
Strategic Reserve	1,291,006	508	0	1,291,514
Strategic Opportunities	2,126,974	3,910	9,515	2,121,369
Equipment Replacement	443,408	175	220	443,362
Trust & Agency	684,210	9,729	15,788	678,151
Totals	\$29,053,051	\$1,907,558	\$1,129,606	\$29,831,004

Fund	Cash, Savings, Local Govt Investment Pool	(> One Year) Fixed Investments	Total
General	\$1,822,022	\$4,399,420	6,221,442
Street	-374,613	850,000	475,387
Transportation Capital	894,755	0	894,755
Public Art	53,545	15,000	68,545
Park Impact Fee	-383,389	930,000	546,611
Transportation Impact Fee	1,899,191	30,000	1,929,191
Swamp Creek Basin	34,989	1,400,000	1,434,989
Transportation Benefit District	233,717	0	233,717
Sammamish Bridge Replacement	-148,140	0	(148,140)
Walkways & Waterways Debt Service	815,645	0	815,645
Real Estate Excise Tax	2,988,721	0	2,988,721
Kenmore Village	-176,505	450,000	273,495
Park Capital	-166,253	0	(166,253)
Walkways & Waterways Bond	7,898,195	0	7,898,195
Surface Water Management	1,401,257	510,000	1,911,257
Surface Water Capital	-81,258	0	(81,258)
Strategic Reserve	441,515	850,000	1,291,515
Strategic Opportunities	2,121,370	0	2,121,370
Equipment Replacement	-6,638	450,000	443,362
Trust & Agency	578,147	100,000	678,147
Totals	\$19,846,273	\$9,984,420	\$29,830,693

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City of Kenmore, Washington
Investment Schedule
May 31, 2018



Average Yield to Maturity-Securities							Overall Average Yield		1.28%
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Principal or Balance	Yield Equivalents	
Morgan Stanley									
	3134G9GR2	FHLMC	8/18/2020	8/7/2017	1.60%	1.62%	999,500.00	16,191.90	
	3130ACTL8	FHLB	11/25/2020	12/22/2017	1.95%	1.95%	997,650.00	19,454.18	
	3134GSEU5	FHLB	2/24/2021	5/23/2018	2.62%	2.62%	996,714.35	26,153.78	
	3133EHXL2	FHLB	3/5/2020	9/19/2017	1.54%	1.54%	999,000.00	15,384.60	
	3130AB3N4	FHLB	10/29/2019	4/28/2017	1.55%	1.55%	1,000,750.00	15,511.63	
Total Morgan Stanley Purchases							4,993,614.35	92,696.08	
Time Value Investments									
	31771EAQ4	FHLB	11/2/2018	11/23/2016	1.08%	1.08%	999,868.36	10,798.58	
	3130A7RL1	FHLB	4/19/2021	1/26/2017	1.80%	1.80%	992,893.00	17,872.07	
	76116FAG2	RFCSP	1/15/2021	5/31/2018	2.50%	2.50%	999,718.18	24,992.95	
	3135G0G23	FNMA	4/29/2019	11/24/2015	1.35%	1.35%	998,326.00	13,477.40	
Total TVI Purchases							3,990,805.54	67,141.01	
Sound Community Bank CD's									
Total Sound Community Bank CD's							0.00	0.00	
Opus Bank CD's									
	11495975	CD	2/10/18	6/10/15	0.35%	0.35%	1,000,000.00	3,500.00	
Total Cascade Bank CD's							1,000,000.00	3,500.00	
TOTAL ALL SECURITIES							\$ 9,984,419.89	\$ 163,337.09	
Banner Checking and Savings						0.07% Banner	8,048,193.51	5,633.74	
Opus Savings						1.82% Opus	3,020,392.49	54,971.14	
Cash								-	
LGIP - Primary Account						1.79% LGIP	793,364.36	14,201.22	
LGIP - Bond Proceeds Account						1.79% LGIP	7,984,322.52	142,919.37	
Total Accounts							\$ 29,830,692.77	381,062.57	

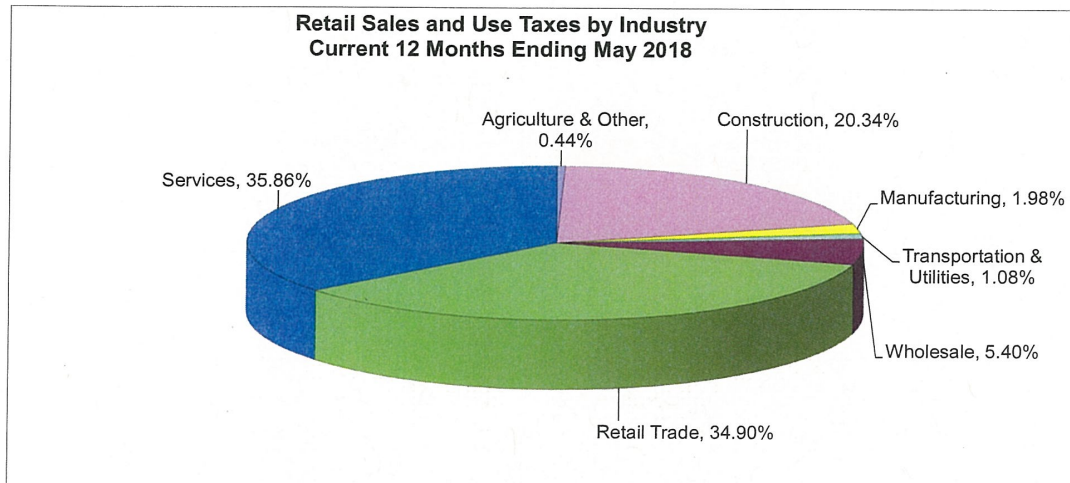
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 May 2018

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	49.42	0.00	49.42	0.0%
OTHER	0.64	6,241.30	6,241.94	2.9%
CONSTRUCTION	50,655.50	400.18	51,055.68	23.4%
MANUFACTURING	4,466.13	18.99	4,485.12	2.1%
TRANSPORTATION & UTILITIES	2,015.17	999.07	3,014.23	1.4%
WHOLESALE	24,987.12	161.06	25,148.18	11.5%
RETAIL TRADE	66,357.24	172.19	66,529.43	30.5%
SERVICES	52,726.18	371.58	53,097.76	24.3%
INFORMATION	8,480.77	74.19	8,554.96	3.9%
PUBLIC SERVICES	18.51	0.00	18.51	0.0%
	<u>209,756.67</u>	<u>8,438.55</u>	<u>218,195.22</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
May 31, 2018

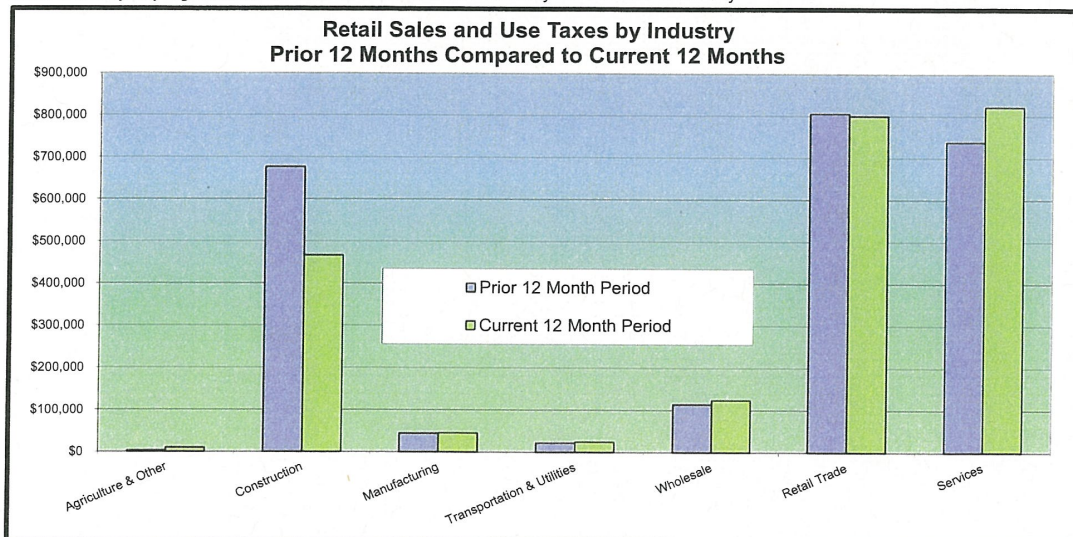


<u>Industry</u>	<u>Prior 12 Months ending May 2017</u>	<u>Current 12 Months ending May 2018</u>	<u>% Increase/ (Decrease)</u>	<u>% of Total</u>
Agriculture & Other (Landscaping, Animal Hospitals)	\$3,035	\$10,173	235.14%	0.44%
Construction	676,202	466,155 *	-31.06%	20.34%
Manufacturing (Printing, Publishing, Other Manuf.)	44,439	45,332	2.01%	1.98%
Transp/Comm/Utilities (Telecomm., Air Transport.)	21,837	24,642	12.85%	1.08%
Wholesale (Lumber, Other Wholesale)	113,958	123,846	8.68%	5.40%
Retail Trade (Eating, Merchandise, Food Stores)	805,343	799,727	-0.70%	34.90%
Services (Auction, Recreation, Auto Repair, Financial)	<u>737,405</u>	<u>821,737</u>	11.44%	35.86%
Totals	<u>\$2,402,218</u>	<u>\$2,291,611</u>	<u>-4.60%</u>	100%
Increase/(Decrease)		<u>(\$110,607)</u>	<u>-4.60%</u>	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



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**City of Kenmore, Washington
Real Estate Excise Tax Report
May 31, 2018**

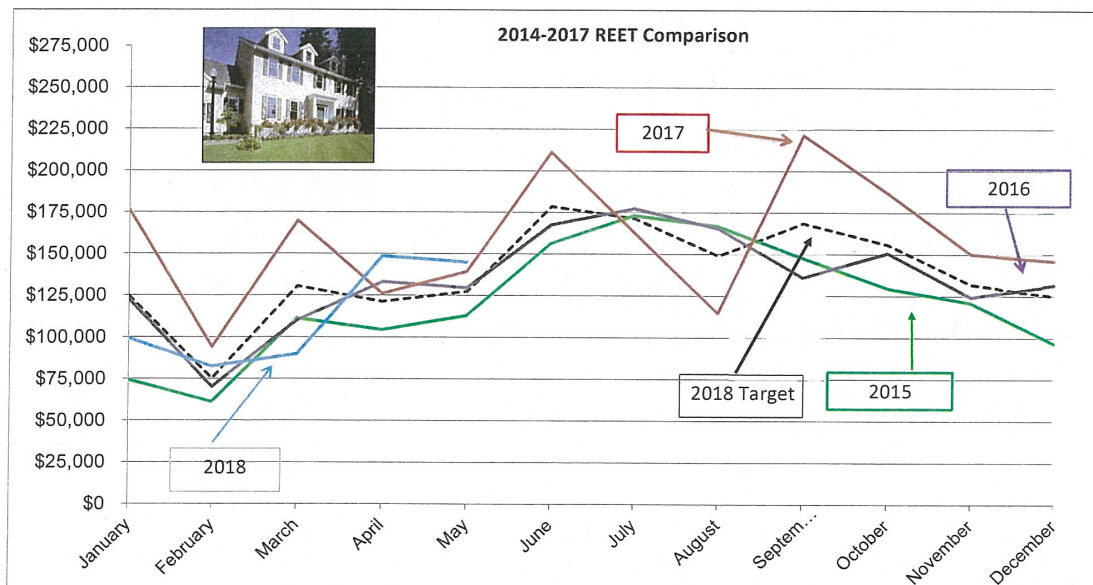


Real Estate Excise Taxes (REET) 2015 - 2018 Monthly Receipts					
	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Target 2018
January	74,259	122,819	176,657	99,205	124,578
February	61,070	70,146	94,134	82,263	75,117
March	111,337	110,066	170,086	89,698	130,496
April	104,280	133,161	126,245	148,514	121,228
May	112,927	129,599	139,422	144,906	127,316
June	156,338	167,575	211,430		178,448
July	173,095	177,426	163,138		171,219
August	166,651	165,397	114,754		148,934
September	147,668	136,176	221,719		168,521
October	129,678	150,786	186,805		155,756
November	120,907	124,437	150,187		131,844
December	96,566	131,651	146,159		124,792
	\$1,454,776	\$1,619,239	\$1,900,736	\$564,586	\$1,658,250

For 2018, REET is \$141,958 less than the same period last year and less than the 2018 target by \$14,149

* NOTE THE 2018 target is computed on a 3 year average (2015-2017) of actual receipts

Real Estate Excise Taxes (REET) 2015 - 2018 Property Sales > \$500,000 (The sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the revenue)								
	2015	2016	2017	2018	2014	2015	2016	2017
January	7,418,000	18,590,517	27,548,430	17,379,581	23,264	36,719	92,023	136,365
February	6,607,900	9,701,034	19,017,050	15,277,640	19,458	32,709	48,020	94,134
March	7,874,934	15,147,174	29,692,641	13,818,387	10,768	38,981	74,979	146,979
April	14,291,370	21,160,913	19,953,544	23,896,450	21,120	70,742	104,747	98,770
May	14,068,904	19,813,122	24,277,456	25,710,632	61,121	69,641	98,075	120,173
June	20,361,466	26,065,161	36,414,050		36,402	100,789	129,023	180,250
July	25,571,387	24,020,546	28,779,145		74,604	126,578	118,902	142,457
August	22,614,538	21,648,781	18,859,991		29,117	111,942	107,161	93,357
September	18,821,380	16,950,242	38,431,272		41,767	93,166	83,904	190,235
October	16,519,240	21,157,409	31,278,148		220,060	81,770	104,729	154,827
November	14,736,156	16,916,011			44,164	72,944	83,734	0
December	13,187,535	20,607,695	25,603,889		35,357	65,278	102,008	126,739
	\$182,072,810	\$231,778,605	\$299,855,616		617,202	901,259	1,147,305	\$1,484,286



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City of Kenmore, Washington
Monthly Report for Kenmore Village Fund
May 31, 2018



<u>Revenues</u>	<u>May 2018</u>	<u>Biennium-to- Date</u>	<u>Biennium Budget</u>
Lease Income (USPS & Kenmore Village)		20,120	89,000
Investment Interest	107	4,025	5,000
Transfer From General Fund	0	123,085	328,228
Misc. Revenues	0	170,282	0
Leasehold Excise Returned	0	1,087	2,400
Total Revenues	107	318,600	424,628
<u>Expenditures</u>			
Salaries/Wages/Benefits	0	761	60,000
Downtown Plan Services	150	8,382	0
Events & Misc.	2,063	30,515	44,000
Utilities and Insurance - Kenmore Village	1,931	45,721	64,200
Repairs, Maintenance, Other Services	3,612	70,874	84,600
Surface Water and Fire Benefit Fees	0	5,423	0
Computer Software	70	350	20,000
Improvements	0	0	8,000
Kenmore Village Public Square	772	353,762	0
Total Expenditures	8,599	515,788	292,228
Net Income (Loss)	-8,491	-197,188	132,400

NOTE: This schedule only reflects activity occurring on the City books and does not include the lease revenue and expenditures accounted for by the property management firm.

**Kenmore Transportation Benefit District
Monthly Report
May 31, 2018**

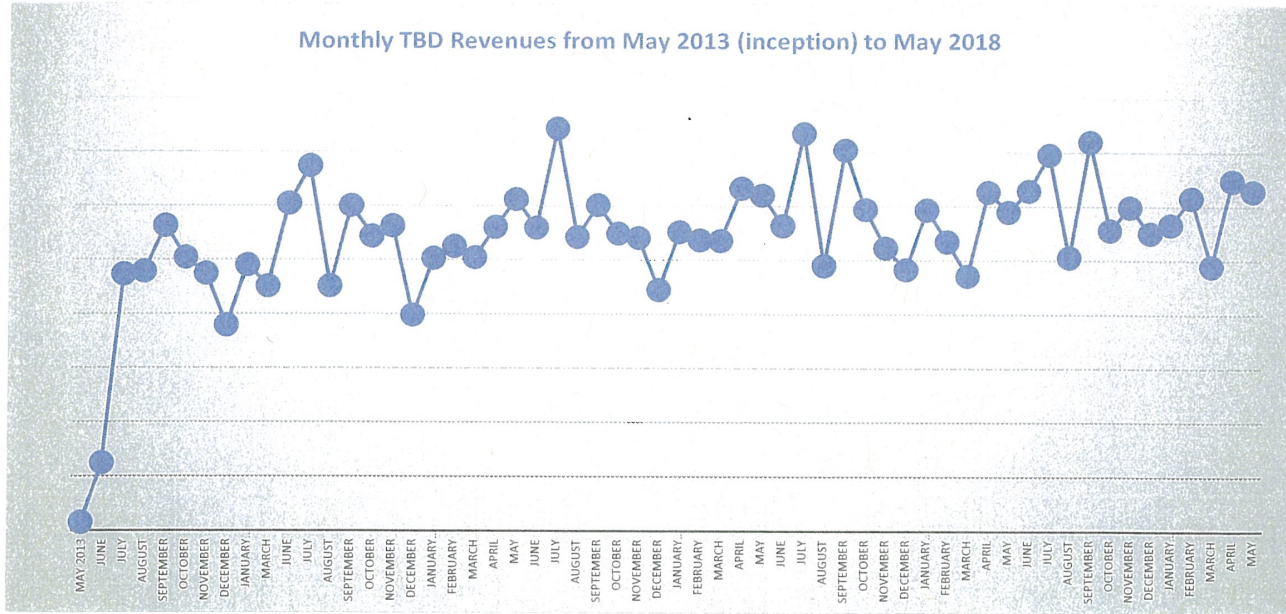
**Revenues**

	<u>May 2018</u>	<u>Biennium-to- Date</u>	<u>Percent of Budget</u>	<u>Biennium Budget</u>
Vehicle Fees	31,423	501,045	73.68%	680,000
Investment Interest	68	4,588	573.52%	800
Total Revenues	<u>\$31,491</u>	<u>\$505,633</u>	74.27%	<u>\$680,800</u>

Expenditures

Reimbursement to Street Fund	0	334,500	50.00%	669,000
Total Expenditures	<u>0</u>	<u>334,500</u>	50.00%	<u>669,000</u>
Net Income (Loss)	<u>\$31,491</u>	<u>\$171,133</u>		<u>\$11,800</u>

Monthly TBD Revenues from May 2013 (inception) to May 2018





City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Public Works Positions Authorization Proposed Council Action/Motion: Authorize positions and salary ranges as proposed in this agenda bill.	For Council Meeting Agenda of: Sept. 10, 2018 Department: City Manager's Office Prepared by: Rob Karlinsey <table style="width: 100%;"> <thead> <tr> <th style="text-align: left; width: 80%;"></th> <th style="text-align: right; width: 20%;"><u>Initial & Date</u></th> </tr> </thead> <tbody> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;">_____ <i>RJK</i></td> </tr> </tbody> </table>		<u>Initial & Date</u>	Approved by Department Head:	_____	Approved by City Attorney:	_____	Approved by Finance Director:	_____	Approved by City Manager:	_____ <i>RJK</i>
	<u>Initial & Date</u>										
Approved by Department Head:	_____										
Approved by City Attorney:	_____										
Approved by Finance Director:	_____										
Approved by City Manager:	_____ <i>RJK</i>										
<u>INFORMATION/BACKGROUND:</u> Last May, the City of Kenmore received notice that the City of Lake Forest Park will no longer be providing public works operations services to the City of Kenmore after 2018. As a result, the City of Kenmore will need to provide "in-house" public works operations services in 2019. At its August 13, 2018 meeting, the City Council discussed bringing public works operations "in-house" and reviewed our plan to do so. The public works partnership with Lake Forest Park worked well while Kenmore was a new city. However, as workload needs and demands changed over the years and as competing priorities for shared resources increased, it made sense for Kenmore to begin transitioning from contracting for public works services to providing those services "in-house." We are optimistic about this change and believe it will result in improved local control of public works services for the same or less cost, especially over the long term. To be ready to provide in-house public works service by January 1, 2018, positions need to be approved and recruitment needs to begin as soon as possible. The new positions will be funded from savings realized by no longer contracting with Lake Forest Park and are proposed as follows: • Streets & Surface Water Maintenance Supervisor • Permit & Administrative Specialist • Maintenance Worker (4) In addition to the six new positions above, the City Manager recommends two existing positions be reclassified as follows: <table style="width: 100%;"> <thead> <tr> <th style="text-align: left; width: 40%;"><u>Current Position</u></th> <th style="text-align: left; width: 60%;"><u>Proposed Classification</u></th> </tr> </thead> <tbody> <tr> <td>Maintenance Worker (Parks)</td> <td>Parks Lead Maintenance Worker</td> </tr> <tr> <td>Facilities Maintenance Technician</td> <td>Senior Facility Maintenance Technician</td> </tr> </tbody> </table>		<u>Current Position</u>	<u>Proposed Classification</u>	Maintenance Worker (Parks)	Parks Lead Maintenance Worker	Facilities Maintenance Technician	Senior Facility Maintenance Technician				
<u>Current Position</u>	<u>Proposed Classification</u>										
Maintenance Worker (Parks)	Parks Lead Maintenance Worker										
Facilities Maintenance Technician	Senior Facility Maintenance Technician										

These two positions would be reclassified to take on lead worker roles for parks and facilities and will allow the Public Works operations manager to focus on planning and management of the overall public works functions.

Based on a salary survey of the comparable cities in the area, the proposed new 2018 monthly salary ranges for the above changes are as follows:

	<u>Low</u>	<u>High</u>
Streets & Surface Water Maintenance Supervisor	\$5,700	\$7,080
Parks Lead Maintenance Worker	\$5,450	\$6,560
Senior Facility Maintenance Technician	\$4,800	\$5,950

The maintenance worker and permit & administrative specialist positions already have salary ranges established in the city's adopted salary plan.

FISCAL CONSIDERATION:

As shown and discussed at the August 13, 2018 City Council meeting, annual operating costs with the new in-house positions are expected to be lower than the cost of the Lake Forest Park contract.



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Public Works In-House Startup Costs Proposed Council Action/Motion: Authorize the city manager to purchase equipment and capital improvements necessary to start up an in-house public works operation, not to exceed \$854,150.	For Council Meeting Agenda of: Sept. 10, 2018 Department: City Manager's Office Prepared by: Rob Karlinsey <table style="width: 100%;"> <tr> <th style="text-align: left; width: 70%;"></th> <th style="text-align: left; width: 30%;"><u>Initial & Date</u></th> </tr> <tr> <td>Approved by Department Head:</td> <td>_____</td> </tr> <tr> <td>Approved by City Attorney:</td> <td>_____</td> </tr> <tr> <td>Approved by Finance Director:</td> <td>___JMG_</td> </tr> <tr> <td>Approved by City Manager:</td> <td>___RGK__</td> </tr> </table> Exhibits/Attachments: N/A		<u>Initial & Date</u>	Approved by Department Head:	_____	Approved by City Attorney:	_____	Approved by Finance Director:	___JMG_	Approved by City Manager:	___RGK__
	<u>Initial & Date</u>										
Approved by Department Head:	_____										
Approved by City Attorney:	_____										
Approved by Finance Director:	___JMG_										
Approved by City Manager:	___RGK__										
<u>INFORMATION/BACKGROUND:</u> The City of Kenmore recently received notice that the City of Lake Forest Park will no longer be providing public works operations services to the City of Kenmore after 2018. As a result, the City of Kenmore will need to provide "in-house" public works operations services in 2019. The public works partnership with Lake Forest Park worked well while Kenmore was a new city. However, as workload needs and demands changed over the years and as competing priorities for shared resources increased, it made sense for Kenmore to begin transitioning from contracting for public works services to providing those services "in-house." We are optimistic about this change and believe it will result in improved local control of public works services for the same or less cost, especially over the long term. At its August 13, 2018 meeting, the City Council discussed bringing public works operations "in-house" and the plan to do so. Equipment needs and site improvement costs were proposed and discussed at this meeting.											
<u>FISCAL CONSIDERATION:</u> Startup costs in 2018 are estimated to be approximately \$854,150, as shown in the August 13 presentation and as follows: Back of post office and SR522 site improvement costs: \$235,000 New equipment costs: \$534,750 Office equipment and supplies: \$30,000 Staffing overlap: \$54,400 Total startup costs: \$854,150 Funding sources for the startup costs will come from budget savings in the current biennium. The General Fund expenditures are projected to be approximately \$800,000 lower than budgeted for the 2017-2018 biennium. Surface Water Management (SWM) Fund expenditures are expected to be \$160,000 lower than budgeted for											

this year, and approximately \$200,000 can be used from the \$500,000 projected balance in the Equipment Replacement Fund. The combined budget savings of the General, SWM, and Equipment Replacement funds will more than cover the startup costs needed for public works in-house operations. If approved, appropriations for the public works start up costs will be included in a budget amendment later in 2018.

Subject/Topic: Amendment No. 2 to Contract No. 17-CI810 with Community Attributes, Inc.	For Council Meeting Agenda of: 10 September 2018 Department: Executive Prepared by: Nancy Ousley, Assistant City Manager <u>Initial & Date</u> Approved by Department Head: <u>NKO 31 AUG 2018</u> Approved by City Attorney: Approved by Finance Director: <u>[Signature] 21/18</u> Approved by City Manager: <u>RJK</u>
Proposed Council Action/Motion: Motion to Authorize the City Manager to Execute Amendment No.2 to Contract No. 17-CI810 with Community Attributes, Inc.	Exhibits/Attachments: 1. Proposed Contract Amendment No. 2 2. Contract No. 17-CI810
<u>INFORMATION/BACKGROUND:</u> The City has worked with Community Attributes, Inc. on the Economic Development Strategy Update, which was approved by the City Council in July 2018. The proposed contract amendment is for producing a summary document that will be useful for marketing contacts and outreach to media organizations. This amendment is presented for Council consideration because the total contract amount, including the \$6900 maximum amount of the amendment, exceeds the City Manager signature authority.	
<u>FISCAL CONSIDERATION:</u> The cost associated with the contract amendment can be accommodated in the current Economic Development budget, and the document that will be produced will be relevant and useful for at least five years.	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> 5. Update and continue to implement the Economic Development Plan, with an emphasis on the following key points: - Advance public access to water - Create a vibrant, walkable downtown - Attract new businesses and support existing businesses - Promote the image of Kenmore	

**CITY OF KENMORE CONTRACT NO. 17-C1810
AMENDMENT NO. 2**

The following sections of the Consultant contract dated November 17, 2017 between the City of Kenmore and Community Attributes, Inc. are amended to read in its entirety as set forth (i.e. below or in attachment). All other terms and conditions of the underlying contract shall remain in full force and effect.

Section 1. Scope of Services to be Performed by Consultant.

The Scope of Services is modified as attached.

Section 2. Compensation and Method of Payment

The contract agreement amount is modified from \$49,050 to the amount of \$55,950, based on the scope of services modifications as attached.

3. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing on November 15, 2017 and ending on December 31, 2018 unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

DATED this ____ day of _____, 20__.

CONSULTANT:

CITY OF KENMORE:

BY: _____

BY: _____

Title: _____

Rob Karlinsey

Title: City Manager

Address: _____

Phone No.: _____



500 Union Street, Suite 200
Seattle, Washington 98101
tel: 206.523.6683 fax: 866.726.5717

MEMORANDUM

To: Nancy Ousley, Assistant City Manager, City of Kenmore, Washington

From: Chris Mefford, President and CEO, Community Attributes Inc. and Maeve Rogers Edstrom, Information Design Manager, Community Attributes Inc.

Date: August 14, 2018

RE: Kenmore Economic Development Strategy: Summary Brochure Proposal

BACKGROUND & PURPOSE

Community Attributes Inc (CAI) recently partnered with the City of Kenmore (the City) to develop an Economic Development Strategy. The City has asked CAI to provide an estimate for creating a summary brochure highlighting notable actions implemented from the 2009 Strategy and actions that will be pursued with the Strategy update.

APPROACH

CAI will work with the City and the City's media consultant Gallatin to develop and design a brochure using content from both the 2009 Strategy and the recent Strategy update. The final deliverable will be an electronic brochure file that is formatted and ready for print production. The brochure will be developed over a series of tasks CAI will help manage: content development, design and production.

Task 1. Content Development & User Requirements

In this task, CAI will consult with the City to understand requirements for the brochure and target audience profiles. The requirements will help determine visual specifications for the brochure and drive messaging of content development. CAI will design and host two phone calls with the City's media consultant Gallatin to plan and develop content for the brochure. The City may also sit in on these calls to plan content if desired. CAI's content area expertise paired with Gallatin's media expertise will ensure the brochure reflects the messaging the City wishes to communicate with its audience.

Meetings: Two conference calls to discuss content for the brochure

Cost: \$2,200 (approximately 20 hours)

Kenmore Strategy Brochure
August 14, 2018
Page 2

Task 2. Design

CAI will develop two design options for a brochure that meets specification requirements and incorporates content developed in Task 1. These designs can incorporate City branding standards or a custom look and feel can be developed. The drafts will be sent electronically for review and CAI will provide up to two iterations of revisions. Once the final draft has been approved, CAI will begin preparing the file for production.

Deliverables: Two draft concepts for review

Costs: \$3,500 (32 hours)

Task 3. Production

The final design will be formatted to meet print-ready specifications and will be delivered electronically to the City's printer of choice. The document can also be provided in a format suitable for posting online.

Deliverables: Printer-ready design files, optional digital output

Costs: \$1,200 (10 hours)

Cost Estimate

CAI can accomplish the above scope of work for \$6,900, reflecting approximately 62 hours of work in total at an average staff rate of \$110 per hour.

ATTACHMENT
2CITY OF KENMORE CONTRACT NO. 17-C1810
AMENDMENT NO. 1

The following section of the Consultant contract dated November 17, 2017 between the City of Kenmore and Community Attributes, Inc. is amended to read in its entirety as set forth (i.e. below or in attachment). All other terms and conditions of the underlying contract shall remain in full force and effect.

Section 1. Scope of Services to be Performed by Consultant.

The Scope of Services is modified as attached.

Section 2. Compensation and Method of Payment

The contract agreement amount is modified from \$44,000 to the amount of \$49,050, based on the scope of services modifications as attached.

DATED this 29th day of May, 2017.

CONSULTANT:

BY: [Signature]Title: PresidentAddress: 500 Union StSuite 200Seattle, WA 98101Phone No.: 206 523 6683

CITY OF KENMORE:

BY: [Signature]

Rob Karlinsey

Title: City Manager



1411 Fourth Ave, Suite 1401
 Seattle, Washington 98101
 tel: 206.523.6683 fax: 866.726.5717

Memorandum

To: Nancy Ousley, Assistant City Manager
 City of Kenmore

From: Mark Goodman

Date: May 11, 2018

Re: Kenmore EDSP Update – Revised Budget Addendum

The following represents additional task/budget options based on our check-in call held on Wednesday, May 2nd. This includes options for additional City Council meetings as well as a summary graphic/flyer illustrating findings from the commercial lands capacity analysis completed by the CAI. We appreciate the opportunity to serve the project in this additional capacity and believe these tasks will serve the City and project well.

Task	Hours	Cost
Additional City Council Work Session (per Meeting) <i>Additional Council meeting, preparation and follow up</i>	12	\$1,800
Commercial Land Capacity Flyer/Summary Document <i>1 to 2 page summary/flyer with details and graphics on the City's commercial capacity leveraging existing analysis; 1 Round of edits with city staff</i>	24	\$3,250

City of Kenmore Contract No. 17-C1810

CONSULTANT CONTRACT

This Agreement is entered into by and between the City of Kenmore, Washington, a municipal corporation ("City") and Community Attributes, Inc., ("Consultant") whose principal office is located at 1411 Fourth Avenue Suite 1401, Seattle, WA 98101.

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties agree as follows:

1. Scope of Services to be Performed by Consultant. The Consultant shall perform the services described in Exhibit "A" of this Agreement. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit "C."

The City shall pay Consultant:

[Check applicable method of payment]

☒ According to the rates set forth in Exhibit "B."

☐ A sum not to exceed \$ _____

☐ Other (describe): _____

The Consultant shall complete and return to the City Exhibit "D," federal tax Form W-9, prior to or along with the first billing invoice. The City shall pay the Consultant for services rendered within ten (10) days after City Council voucher approval.

3. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing on November 15, 2017 and ending September 30, 2018 unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. Ownership and Use of Documents. Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not.

5. Independent Consultant. The Consultant and the City agree that the Consultant is an independent Consultant with respect to the services provided pursuant to this Agreement. The Consultant will be solely responsible for its acts and for the acts of its agents, employees, subconsultants or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties.

6. Indemnification.

A. Consultant shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

C. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

D. The provisions of this section shall survive the expiration or termination of this Agreement.

7. Insurance. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent Consultants and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

B. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. Other Insurance Provision. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A-VII.

E. Verification of Coverage. The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

F. Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

G. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

H. No Limitation. Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven (7) years after termination of this Agreement, unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW and by the City.

9. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by the City during the performance of this Agreement. All work products, data, studies, worksheets, models, reports and other materials in support of the performance of the service, work products, or outcomes fulfilling the contractual obligations are the products of the City.

10. Termination.

A. The City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven (7) days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City.

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be canceled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen (14) days written notice, or in the event that outstanding invoices are not paid within sixty (60) days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Discrimination Prohibited. The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, sexual orientation, age, national origin, marital status, presence of any sensory, mental or physical disability, or other circumstance prohibited by federal, State or local law or ordinance, except for a bona fide occupational qualification.

12. Assignment and Subcontract. The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. Conflict of Interest. The Consultant represents to the City that it has no conflict of interest in performing any of the services set forth in Exhibit "A." In the event that the Consultant is asked to perform services for a project with which it may have a conflict, Consultant will immediately disclose such conflict to the City.

14. Confidentiality. All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. Non-appropriation of Funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which

funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. Entire Agreement. This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. If there is a conflict between the terms and conditions of this Agreement and the attached exhibits, then the terms and conditions of this Agreement shall prevail over the exhibits. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. Notices. Notices to the City of Kenmore shall be sent to the following address:

City Clerk
City of Kenmore
P.O. Box 82607
Kenmore, Washington 98028-0607

Notices to the Consultant shall be sent to the following address:

Chris Mefford, President and CEO
Community Attribrutes, Inc.
1411 Fourth Avenue Suite 1401
Seattle, WA 98101
Phone No.: 206-523-6683

18. Applicable Law; Venue; Attorneys' Fees. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee shall be included in the judgment.

19. Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CONSULTANT

By: [Signature]
Title: President & CEO
Date: 11/15/17

CITY OF KENMORE

By: [Signature]
Title: City Manager
Date: 11-17-17

EXHIBIT A

Scope of Services to be Provided by Consultant. The Consultant shall furnish services including, but not limited to, the following: See Attached

Kenmore Economic Development Strategy Scope of Work

November 9, 2017

Work Plan

Task 1. Project Kick-Off

- **Review Background Materials.** CAI will review background materials to obtain project context. Documents will be compiled by city staff and delivered to CAI prior to the project kick-off meeting.
- **Kick-off Meeting and Project Coordination.** CAI will attend an in-person project kick-off meeting. With the client, CAI will clarify relevant processes and project objectives. We will also discuss relevant goals and priorities for the project to inform later tasks.

Meetings: One kick-off meeting (to be scheduled after contract initiation)

Task 2. Update and Expand Data Profile and Background Report

- **Update Kenmore's Demographic and Economic Profile and Evaluate Key Trends.** CAI will update local and regional economic and demographic data and will assess relevant economic development trends at national, state, regional and city scales. This task will include an inventory of businesses and industry clusters.

Information on demographic profile will be coordinated and compatible with the City's typical data sources. Growth projections will match those used in the City's Comprehensive Plan, and sources of demographic data will be the same as those the City uses.

- **Assess Commercial Redevelopment Capacity.** Apply appropriate buildable lands methodologies to estimate and inventory available employment lands by category in the City of Kenmore. Commercial land capacity information will be in a format that easily converted into the countywide buildable lands analysis with key maps and exhibits produced for use in future marketing materials

Identify issues from the capacity analysis that constrain commercial/office development, and identify regulatory actions and/or potential incentives that

would encourage commercial development.

- **Evaluate Market and Development Potential.** Using available forecasts, as well as new and updated real estate market data and CAI's advanced understanding of the regional real estate market, CAI will assess the economic development implications of the current and expected market conditions.
- **Assess Kenmore's revenue considerations or goals, as desired** CAI will assess Kenmore's fiscal revenue drivers and draw connections between Kenmore's fiscal status and local economic and market conditions.
- **Contextual Assessment of Kenmore's Role in the Regional Economy.** CAI will assess internal strengths and weaknesses and evaluate external opportunities and challenges for economic development in Kenmore and the immediate region.

Time: November - January 2018

Deliverables: CAI will produce one technical memorandum or data deck that incorporates key findings from Task 2.

Meetings: One to review draft findings.

Task 3. Public and Stakeholder Engagement

- **Stakeholder Outreach.** CAI, in conjunction with the City of Kenmore, will reach out to stakeholders either in the form of interviews (by phone or in person) or group interviews. The outreach will identify challenges, opportunities and strategies for Kenmore. CAI work with the City on selection of stakeholders.
- **Project Website with Public Comment Tool.** CAI will develop and deploy a project website to host basic project information, increase interest and awareness of the project among Kenmore residents and workers, and to provide opportunities for those individuals to comment on process and content. The public comment tool will use a map-based interface so that stakeholders can geolocate comments and suggests as they pertain to different parts of the city. CAI will work with City technology staff to link the website to the City's website.

Time: November - January 2018

Deliverables: Deliverables include a fully-functional website and an engagement summary (to be included in the final report)

Meetings: To be determined based on outreach design.

Task 4. Strategies, Actions and Implementing Measures

- **Develop and Refine Economic Development Strategies & Actions.** CAI will distill recommended priorities for Kenmore, and will develop economic development strategies to fit those priorities based on findings from Task 2, as well as the results of the public engagement process and consultation with the client. The strategies will be organized in a coherent framework for ease of use, and will focus on actionable items in the short and intermediate timeframes.
- **Develop Implementation Matrix and Performance Benchmarks.** CAI will develop an implementation matrix to be used in conjunction with the strategies and actions. The implementation matrix will provide critical information for each strategy related to order of magnitude importance, cost OR other criteria (TBD). The implementation matrix will include performance measures tied to benchmarks and available data, where possible.

Time: January – March, 2018

Deliverables: CAI will produce and deliver a strategy document and implementation matrix (in Microsoft Excel or similar) for inclusion in the Economic Development Strategy (Task 5).

Meetings: Two conference calls are anticipated to discuss the economic development strategies and implementation matrix.

Task 5. Economic Development Strategy Draft and Final Report

- Draft and Final Economic Development Strategy Reports
- Briefing for Council on the Strategy Recommendations and Profile at the conclusion of the project—for Council approval

Time: April – June 2018

Deliverables: CAI will produce and deliver a Draft and Final Economic Development Strategy

Meetings: One meeting to present and discuss the Draft and Final Economic Development Strategy

EXHIBIT B

Rates for Services to be Provided by Consultant. The Consultant shall furnish the services in accordance with the following rates:

Budget

The budget below presents an estimated allocation of contract dollars to execute the anticipated scope of work. CAI reserves the right to re-allocate contract dollars among tasks without exceeding the total amount while meeting all deliverables. CAI will not exceed budget or work on tasks out of scope without written consent from client.

Task	Cost
Task 1. Project Kick-Off	\$2,500
Task 2. Update and Expand Data Profile and Background Report	\$16,000
Task 3. Public and Stakeholder Engagement	\$10,000
Task 4. Strategies, Actions and Implementing Measures	\$10,000
Task 5. Economic Development Strategy Draft and Final Report	\$5,500
Total	\$44,000

EXHIBIT C
City of Kenmore
Billing Invoice

To: City of Kenmore
PO Box 82607
Kenmore, Washington 98028
Phone: (425) 398-8900
Fax: (425) 481-3236

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: () _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Attach itemized description of services provided.

Specific Program: _____

Authorized signature

For Department Use Only

BUDGET SUMMARY

Total contract amount	\$ _____
Previous payments	\$ _____
Current request	\$ _____
Balance remaining	\$ _____

Approved for Payment by: _____ Date: _____

Authorized Signature (Required)

EXHIBIT D

Form W-9 (Rev. December 2014) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give Form to the requester. Do not send to the IRS.																				
Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.																					
	2 Business name/disregarded entity name, if different from above																					
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from FATCA reporting code (if any) <i>(Applies to accounts maintained outside the U.S.)</i>																				
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)																				
	6 City, state, and ZIP code																					
7 List account number(s) here (optional)																						
Part I Taxpayer Identification Number (TIN)																						
		Social security number <table border="1" style="margin: auto; border-collapse: collapse; width: 150px;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																				

This additional significant capital project required Planning Commission consideration of a Comprehensive Plan amendment to add the Public Works shop to the Capital Facilities Element. The Juanita Drive project expansion (to NE 170th St.) was also a significant change necessitating an amendment. The Commission held a public hearing on these matters on July 24, 2018 and unanimously recommends approval the amendments by the City Council.

The complete proposed Park, Transportation, Surface Water, and Facilities Capital Improvement Program is illustrated with cash flow projections for Park Impact Fees, Transportation Impact Fees, and Real Estate Excise Tax and includes the following projects.

TRANSPORTATION

- **T8 SR 522 West B.** This project will widen Highway SR522 to the south between west City limits and 61st Avenue NE to provide dual eastbound to northbound left turn lanes and U-turn capability at the 61st Avenue NE intersection (0.28 miles). Other project improvements include sidewalk (both sides between 60th and 61st Avenues NE, then south side only), retaining walls, utility conversion to underground, street lighting, landscaping, drainage, utility relocations, asphalt pavement overlay and striping. Design is approximately 60% complete and is scheduled to resume in 2019-20. Construction is anticipated for 2021-22. \$12M in funding is provided by Washington State Department of Transportation Connecting Washington funds.
- **T27 Sidewalk Gap-Replacement Program.** This program fills short gaps in the City's sidewalk network, replaces sidewalk panels that restrict access or improves accessibility at curb ramps. The City currently allocates \$100,000 of Real Estate Excise Tax annually to fund this program.
- **T47 Arrowhead Sidewalk.** This project will add sidewalk on west/south side of NE Arrowhead drive from NE 151st Street to 64th Avenue NE (1,000 feet). Other project improvements include storm drainage, landscaping, retaining walls, utility relocations and striping. Preliminary design layouts have been developed however design is 0% complete. The City has requested 2018 WSDOT Safe Routes to School program grant funds to complete this project. The total project cost is estimated at \$1.1 Million. If funded, design and construction would occur in 2020 and 2021 respectively. City Impact Fees of \$118,000 are included.
- **T45 NE 153rd Place Safe Routes to School Sidewalk Project.** This project will add sidewalk along the south side of NE 153rd Place between Juanita Drive NE and 70th Avenue NE (800 feet). Other project improvements include storm drainage, angled street parking, landscaping, utility relocations and striping. Design is currently 60% complete. Construction is anticipated to begin in the first quarter of 2019. The total project cost is estimated at \$748,000. Funding is provided by a Washington State Department of Transportation Safe Routes to School grant and City Impact Fees of \$74,844.
- **T46 NE 181st Street Sidewalks (65th – 67th Avenues NE).** This project will add sidewalk along the north side of NE 181st Street between 65th Avenue NE and 67th Avenue NE (500 feet). Other project improvements include storm drainage, street and pedestrian lighting, parallel parking, landscaping, retaining walls, utility relocations and striping. Design is currently 45-60% complete. Construction is anticipated to begin in the second quarter of 2019. The total project cost is estimated to be \$805,000. Funding is provided by Washington State Transportation Improvement Board grant and City Impact fees of \$270,073.
- **T35 Pavement Preservation Program.** This program includes all grind and overlay and crack and seal projects within the City. Typically grind and overlay projects are completed on roadways with pavement ratings between 60 and 70, while crack and seal operations are completed on roadways with ratings between 70 and 80. This program also upgrades curb ramps within project limits to comply with the

American's with Disabilities Act (ADA) and includes major pavement repairs, utility adjustments and pavement markings. The City currently allocates \$450,000 of Real Estate Excise Tax annually to fund this program, increasing to \$550,000 in 2021.

- **T37 West Sammamish River Bridge.** This project replaces the West Sammamish River Bridge (southbound traffic) on 68th Avenue NE and includes 68th Avenue NE corridor improvements between NE 170th Street and NE 175th Street (0.43 miles). Other project improvements include new sidewalk (both sides), shared use path across the bridge, storm drainage, traffic signal upgrades, utility conversion to underground, street lighting, landscaping, retaining walls, asphalt pavement overlay and striping. Design is currently complete and final permitting is being secured. Construction is anticipated to begin in the second quarter (Q2) of 2019. The total project cost is estimated at \$33 Million. Funding is provided by the Federal Highways Bridge Program, Federal Surface Transportation Program, WSDOT Connecting Washington, Transportation Improvement Board (TIB) and City funds.
- **T41 Juanita Drive Pedestrian & Bicycle Safety.** This project will add sidewalk (one side) and buffered bike lanes (both sides) along Juanita Drive NE between NE 143rd Street and NE 170th Street (1.46 miles). Other project improvements include addition or extension of left turn pockets at side streets, new storm drainage system, improved street lighting, landscaping, retaining walls, utility relocations, asphalt pavement overlay and striping. Design is currently 60% complete. The project is grant dependent and is estimated to be construction ready by 2020. The total project cost is estimated at \$15.8 Million. Funding is provided by Walkways and Waterways Bonds, WSDOT Grant, DOE Grant (agreement pending), TIB Grant (requested), City funds (Interfund Loan) and pending additional grant requests.
- **T42 68th Ave Pedestrian & Bicycle Safety.** This project will add sidewalk (one side) and bike lanes (both sides) along 68th Avenue NE between NE 185th Street and 61st Place NE (1.32 miles). Other project improvements include filling existing sidewalk gaps between NE 182nd Street and NE 187th Street, new storm drainage system, improved street lighting, landscaping, retaining walls, utility relocations and striping. Design is currently 60% complete. Construction is anticipated to begin in the second quarter (Q2) of 2019. The total project cost is estimated at \$9.6 Million. Funding is provided by Walkways and Waterways Bonds, DOE Grant (agreement pending), City Real Estate Excise Taxes, Transportation Impact Fees and pending additional grant requests.
- **T43 SR522 Crossing Study.** This project will evaluate potential Highway SR 522 crossing options (type, size and location) between 61st and 68th Avenues NE. The alternatives will include both grade-separation and at-grade crossing improvements. All facilities analyzed will consider walking and biking as priority modes. Consultant selection is scheduled for the fall of 2018 and the study will be completed in 2019-20. This \$500,000 project is funded by the State of Washington supplemental transportation budget.

PARKS

- **P 1 Twin Spring Interim Use.** On 5/14/18, Council adopted the Twin Springs Park master plan which included a phasing plan and cost estimate for a Phase I trail project. \$100,000 is allocated in the 2019 budget for a first phase project funded by Park Impact Fees.. The first phase of the project will explore options and the feasibility of improving drainage to improve the usability of the open grass field area. An additional \$20,000 is allocated in the City's park operation budget for park opening expenses (including park rules signage, trash cans, and improving the NE 192nd entrance/access).
- **P 6 Moorlands Park Improvements.** In July of 2018 park improvements were complete including new playground, renovated athletic field, picnic shelter, restroom, landscaping and pathways. In 2019 \$50,000 of Real Estate Excise Tax funds are allocated to complete additional items including 81st Ave storm drain repair, athletic field net poles/warning track/pipes and truncated domes at the 84th Ave crosswalk.

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- **P18 Rhododendron Park Waterfront & Open Space.** In 2017 construction completed of a new boardwalk connecting the existing park improvements through the wetland to the Sammamish River. Improvements to the access driveway, parking and environmental enhancements were also part of this project. In 2019 \$72,000 is allocated to complete park signage and related mitigation plantings. \$8,000 of the \$72,000 is for monitoring/maintenance of the plantings as well as \$8,000 per year until 2022 (total \$24,000). Project funding includes \$21,053 of in lieu fees received by the City, \$40,000 of RCO ALEA grant funds and \$34,947 of bond funds.
- **P18a Rhododendron Park Float Mitigation.** In 2017 construction of a new float/dock for hand carry watercraft access to the Sammamish River was completed. \$2,000 each year is allocated between 2019-2022 (total of \$8,000) of Park Impact Fee funds for monitoring/maintenance of required mitigation plantings.
- **P26 Squires Landing Float Mitigation.** In 2017 construction completed of a replacement dock for hand carry watercraft access to the Sammamish River. \$4,000 is allocated each year between 2019-2022 (total of \$16,000) of Park Impact Fee funds for monitoring/maintenance of required mitigation plantings.
- **P27 Squires Landing Park Waterfront and Mitigation.** A refined conceptual design and cost estimates were presented to Council and at a public open house in March 2018. Waterfront and park improvements include new boardwalks/trails, new boating facilities for hand carry watercraft, new parking lot, restroom and environmental enhancements. \$720,000 of bond funds are allocated in the 2019-2020 budget for costs associated with permit applications and review. \$4.63 million is allocated in the 2021-2022 biennium for project construction including \$500,000 of RCO funds and \$4.13 million bond funds. \$400,000 of bond funds are allocated for ten years of monitoring/maintenance of required mitigation plantings (\$40,000 assumed each year beginning in 2023 and continuing for 9 more years through 2033).
- **P28 Log Boom Park Waterfront Access and Mitigation.** A refined conceptual design and cost estimate were presented to Council and at a public open house in March 2018. Waterfront and park improvements include beach expansion, new trails, picnic shelter, boating facilities, and environmental enhancements. \$420,000 of bond funds are allocated in the 2019-2020 budget for costs associated with permit applications and review. \$1.92 million is allocated in the 2020-2021 biennium for project construction including \$500,000 of RCO funds (City applied for RCO funds in 2018, funding award not yet known) and \$1.42 million bond funds. \$400,000 of bond funds are allocated for ten years of monitoring/maintenance of required mitigation plantings (\$40,000 assumed each year beginning in 2023 and continuing for 9 more years through 2033).
- **P29 St Edward Ballfield Improvement.** In July 2017 a critical area buffer variance permit application and SEPA application were submitted. In May 2018 Council direction was to proceed with an Environmental Impact Statement (EIS). SEPA, permit review and lease negotiations with Washington State Parks anticipated to be ongoing in 2019 and beyond. Improvements may include field renovation, field lighting, perimeter pathways, dugouts and covered bleachers, parking and wetland/buffer enhancement. Construction timing is dependent on obtaining a long-term lease with the Washington State Park Commission and required permits. \$300,000 is allocated in the 2019 budget for costs to complete an EIS, including \$75,000 of RCO grant funds and \$225,000 of Impact Fee funds. \$500,000 of Real Estate Excise Tax funds are allocated in the 2024 budget as a placeholder for future design and permitting.
- **P30 Rhododendron Park Boathouse Pavilion.** A preliminary design and cost estimate were presented to council in fall 2018 for a boatshed to serve hand carry watercraft needs including adult and Northshore School District high school rowing programs. \$474,000 is allocated in 2019 for costs to complete design,

permitting and construction. \$255,000 of the total project cost is assumed to be Northshore School District funds, \$222,000 is State budget funding and \$10,000 would be Park Impact Fees (a required match).

- **P31 Squires Landing Park Land Acquisition.** \$1.7 million is allocated in the 2019 budget for property acquisition. Several Squire's Landing Park parcels east of the lagoon were originally acquired with Recreation Conservation Office (RCO) funding that restricts active recreation use. To allow for more active uses associated with the Walkways and Waterways project (See project P27 Squires Landing Park Waterfront & Natural Open Space project), the City will be acquiring land to replace the converted areas of the Park. The RCO land conversion process requires replacing land based on current appraised value. The conversion process began in 2017 and is expected to be complete before the end of 2019. An appraisal of the area of Squire's Landing that is being converted out of the Deed Restriction is being conducted. An estimate of between \$750,000 to \$1.3 million is anticipated for property acquisition costs plus other associated costs such as Escrow, closing and recording costs, land brokerage, appraisal, survey, wetland delineation and environmental assessment fees. Up to \$850,000 assumed King Conservation Funds (City applied for funds in 2018, award not yet known) and \$850,000 of City funds such as Real Estate Excise Tax.

SURFACE WATER

- **SW8 Surface Water Project 190th Culvert at 61st.** This \$1.6 Million project will install new box culvert and related improvements near 61st Ave NE and NE 190th and will be funded with a Public Works Trust Fund (PWTF) Loan. The City was notified that the loan application had been approved. Design is planned to commence in 2018 with construction in 2019-2020. Annual repayments of approximately \$81,650 are anticipated and will be included in the Surface Water Management Fund beginning in 2020.
- **SW29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St.** Design is underway with construction in 2019, estimated at \$500,000 funded by Surface Water Management fees.
- **SW30 Drainage Improvements at 153rd/NE Arrowhead Dr.** Design is complete and construction is anticipated in 2019, estimated at \$175,000 funded by Surface Water Management fees.
- **SW31 Drainage Improvements and Street Repair at 66th Ave NE/195th Pl.** This project is still under design with construction anticipated for 2019 in the amount of \$115,000 funded by Surface Water Management fees.
- **SW32 61st Ave Stabilization.** This new project is at 5% design stage with an anticipated budget of \$150,000 programmed for 2021 funded by Surface Water Management fees.
- **SW 33 Drainage Improvement and Facility Retrofit** Design for this project will begin in 2020, estimated at \$100,000 with construction anticipated in 2021 and estimated to be \$500,000. Prioritization and selection of the specific facility will occur after 2019 inspections are complete in order to select the facility with the highest need for retrofit at that time.

Completion of a Surface Water Fee Analysis in 2018 may result in additions or amendments to the CIP at a later date. Included in the Fee Analysis is review and consideration of a potential Surface Water General Facilities Charge for new construction (similar to an impact fee). Revenue from this potential (not adopted) revenue source is assumed as a funding source in this CIP.

FISCAL CONSIDERATION:

The City's goal is to adopt and maintain a fiscally balanced Capital Improvement Program that can be used by staff to prioritize and pursue projects. The CIP balances City resources including Park and Transportation Impact Fees, Real Estate Excise Tax, General Fund revenues, Surface Water Utility fees, Strategic Opportunity Fund balances, and grant funds. While a project may show need in future years for grant funds to complete, the project and budget is considered "balanced" and provides a tool to pursue outside funding. The CIP should be considered a programming document with the City of Kenmore adopted budget being the document that actually appropriates funds for project expenditures.

The updated and proposed 2019-2024 Capital Improvement Program includes 29 individual projects which total \$95,490,470 over the six- year planning horizon. \$53,635,137 would be programmed for the upcoming 2019-2020 biennium and, if later adopted, would be incorporated into the biennial budget. The project costs and funding sources are displayed in Exhibits A through E. Also attached are projections of Impact Fees and Real Estate Excise Tax which are Exhibits F, G and H.

At the conclusion of the Public Hearing, an Ordinance 18-0467, amending the Capital Facilities Element of the Comprehensive Plan will be presented for Council approval. If approved, an ordinance to adopt the proposed 2019-2024 Capital Improvement Program for Parks, Transportation, Surface Water, and City Facilities will be presented to the City Council for adoption at a subsequent meeting in September.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The proposed Capital Improvement Program is consistent with Council Goals, specifically:

To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.

Implement the Sidewalk Plan

To implement the Walkways and Waterways projects.

To update and continue to implement the Economic Development Plan, with an emphasis on the following key points:

Advance public access to water

Create a vibrant, walkable downtown

To continue to implement a Parks Improvement Plan.

To protect and enhance the water, air and forest environment.

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024**

EXPENDITURES	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
<u>PARKS</u>							
P 1 Twin Springs Interim Use Plan	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
P 6 Moorlands Park Improvements	50,000	0	0	0	0	0	50,000
P 18 Rhododendron Park Waterfront Mitigation	72,000	8,000	8,000	8,000	0	0	96,000
P18a Rhododendron Park Float Mitigation	2,000	2,000	2,000	2,000	0	0	8,000
P18c Rhododendron Park Float Modifications	0	0	0	0	0	0	0
P 26 Squire Landing Float Mitigation	4,000	4,000	4,000	4,000	0	0	16,000
P 26a Squire Landing Float Modifications	0	0	0	0	0	0	0
P 27 Squires Landing Park Waterfront & Open Space	500,000	220,000	690,000	3,940,000	40,000	360,000	5,750,000
P 28 Log Boom Park Waterfront Access and Viewing	300,000	120,000	590,000	1,330,000	40,000	360,000	2,740,000
P 29 St Edward Ballfield Improvements	300,000	0	0	0	0	500,000	800,000
P 30 Rhododendron Park Boathouse Pavilion	474,000	3,000	3,000	3,000	3,000	1,000	487,000
P 31 Squires Landing Park Land Acquisition	1,700,000	0	0	0	0	0	1,700,000
Total Parks	\$3,502,000	\$357,000	\$1,297,000	\$5,287,000	\$83,000	\$1,221,000	\$11,747,000
<u>TRANSPORTATION</u>							
T 8 SR 522 West B 57th to 61st	\$0	\$0	\$600,000	\$7,400,000	\$4,000,000	\$0	\$12,000,000
T 27 Sidewalk Program:							
Sidewalk Gaps	100,000	100,000	100,000	100,000	100,000	100,000	600,000
T 47 Arrowhead Dr	11,100	132,800	1,038,281	0	0	0	1,182,181
T 45 NE 153rd Pl	612,500	0	0	0	0	0	612,500
T 46 NE 181st (65th -67th)	681,413	0	0	0	0	0	681,413
T 35 Pavement Preservation	805,351	450,000	550,000	550,000	550,000	550,000	3,455,351
T 37 West Samm Bridge	11,539,791	10,083,265	7,160,152	229,290	20,923	20,923	29,054,344
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	1,510,431	9,663,492	3,221,164	0	0	0	14,395,087
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	6,701,494	2,180,400	0	0	0	0	8,881,894
T 43 SR 522 Pedestrian Crossing Study	250,000	250,000	0	0	0	0	500,000
Total Transportation	\$22,212,080	\$22,859,957	\$12,669,597	\$8,279,290	\$4,670,923	\$670,923	\$71,362,770
<u>SURFACE WATER</u>							
SW 8 190th Culvert at 61st	\$1,632,450	\$0	\$0	\$0	\$0	\$0	\$1,632,450
SW 8 Trust Fund Loan Repayment	0	81,650	81,650	81,650	81,650	81,650	408,250
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000
SW 25 Strawberry Hills SW Tank Retrofit	0	0	0	0	0	0	0
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	500,000	0	0	0	0	0	500,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	175,000	0	0	0	0	0	175,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th	115,000	0	0	0	0	0	115,000
SW 32 61st Ave Stabilization	0	0	150,000	0	0	0	150,000
SW 33 Drainage Improvement & Facility Retrofit	0	100,000	500,000	0	0	0	600,000
Total Surface Water	\$2,472,450	\$231,650	\$781,650	\$131,650	\$131,650	\$131,650	\$3,880,700
<u>CITY FACILITIES</u>							
F 1 Public Works Shop Land Acquisition & Development	\$0	\$2,000,000	\$4,500,000	\$0	\$0	\$0	\$6,500,000
F 2 Debt Repayment	0	0	500,000	500,000	500,000	500,000	2,000,000
Total City Facilities	\$0	\$2,000,000	\$5,000,000	\$500,000	\$500,000	\$500,000	\$8,500,000
TOTAL EXPENDITURES	\$28,186,530	\$25,448,607	\$19,748,247	\$14,197,940	\$5,385,573	\$2,523,573	\$95,490,470

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024**

REVENUES	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Real Estate Excise Tax (Transportation)	\$1,464,650	\$2,980,400	\$1,750,000	\$650,000	\$650,000	\$650,000	\$8,145,050
Real Estate Excise Tax (Parks)	900,000	0	0	0	0	500,000	1,400,000
Transportation Impact Fee Revenue	1,152,913	63,750	1,979,522	229,290	20,923	20,923	3,467,321
Park Impact Fee Revenue	341,000	6,000	6,000	246,000	40,000	360,000	999,000
General Fund	21,053	0	125,000	125,000	125,000	125,000	521,053
Street Fund	0	0	130,000	130,000	130,000	130,000	520,000
Surface Water Utility Funds	672,450	0	1,212,400	245,000	245,000	245,000	2,619,850
Surface Water General Utility Charges	300,000	231,650	300,000	131,650	131,650	131,650	1,226,600
Federal Preservation Grants	355,351	0	0	0	0	0	355,351
TIB Grant - Sidewalks	435,410	0	0	0	0	0	435,410
WSDOT Safe Routes to School - Sidewalks	581,846	99,670	959,293	0	0	0	1,640,809
BRAC Grant West Samm Bridge Replacement	6,413,800	2,122,336	1,194,493	0	0	0	9,730,629
TIB Grant: West Samm Bridge Replacement	4,113,903	2,786,097	0	0	0	0	6,900,000
Connecting WA Funds West Samm Bridge Replacement	646,932	5,144,212	1,443,125	0	0	0	7,234,269
Walkways & Waterways Bonds: Juanita and 68th Ave	5,992,325	1,539,569	537,487	0	0	0	8,069,381
WSDOT Grant: Juanita Drive	0	525,600	0	0	0	0	525,600
TIB Grant: Juanita Drive	0	6,141,073	197,927	0	0	0	6,339,000
Interfund Loan: Juanita Drive	0	0	2,000,000	0	0	0	2,000,000
Washington State LEAP Transportation Bill	0	0	600,000	7,400,000	4,000,000	0	12,000,000
DOE Grant: Juanita and 68th Ave	1,054,950	1,457,250	0	0	0	0	2,512,200
RCO Park Grants	115,000	0	0	1,000,000	0	0	1,115,000
State Capital Budget	209,000	3,000	3,000	3,000	3,000	1,000	222,000
King County Conservation Futures Trust Grant	850,000	0	0	0	0	0	850,000
Public Works Trust Fund Loan	1,500,000	0	0	0	0	0	1,500,000
Walkways & Waterways Bonds: Log Boom, Squires	810,947	348,000	1,288,000	4,038,000	40,000	360,000	6,884,947
Utility Reimbursement: West Samm Bridge Replacement	0	0	1,522,000	0	0	0	1,522,000
Private Funding for Boathouse	255,000	0	0	0	0	0	255,000
10 year Note Public Works Shop	0	6,500,000	0	0	0	0	6,500,000
TOTAL REVENUES	\$28,186,530	\$29,948,607	\$15,248,247	\$14,197,940	\$5,385,573	\$2,523,573	\$95,490,470

CITY OF KENMORE, WASHINGTON
PROPOSED PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals	Project Total 2013-2024
P 1 Twin Springs Interim Use	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$153,269
P 6 Moorlands Park Improvements	50,000	0	0	0	0	0	\$50,000	\$2,176,341
P 18 Rhododendron Park Waterfront & Open Space Mitigation	72,000	8,000	8,000	8,000	0	0	96,000	1,215,419
P 18a Rhododendron Park Float Mitigation	2,000	2,000	2,000	2,000	0	0	8,000	444,209
P 26 Squires Landing Float Mitigation	4,000	4,000	4,000	4,000	0	0	16,000	177,054
P 27 Squires Landing Park Waterfront & Mitigation	500,000	220,000	690,000	3,940,000	40,000	360,000 (1)	5,750,000	6,635,672
P 28 Log Boom Park Waterfront Access and Mitigation	300,000	120,000	590,000	1,330,000	40,000	360,000 (1)	2,740,000	3,353,660
P 29 St Edward Ballfield Improvements EIS	300,000	0	0	0	0	500,000	800,000	1,218,603
P 30 Rhododendron Park Boathouse Pavilion	474,000	3,000	3,000	3,000	3,000	1,000	487,000	505,000
P 31 Squires Landing Park Land Acquisition	1,700,000	0	0	0	0	0	1,700,000	1,700,000
Total Project Costs	\$3,502,000	\$357,000	\$1,297,000	\$5,287,000	\$83,000	\$1,221,000	\$11,747,000	\$17,579,227

	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Funding As Proposed:							
Park Impact Fees	\$341,000	\$6,000	\$6,000	\$246,000	\$40,000	\$360,000 (1)	\$999,000
Real Estate Excise Taxes : Squires Land Acquisition, Moorlands	900,000	0	0	0	0	500,000	1,400,000
In Lieu Fees: Rhododendron Park Waterfront	21,053	0	0	0	0	0	21,053
Private Funding: Rhododendron Park Boathouse	255,000	0	0	0	0	0	255,000
RCO Grants: Rhododendron, Squires, Log Boom, Ballfields	115,000	0	0	1,000,000	0	0	1,115,000
King County CFT Grant: Squires Land Acquisition	850,000	0	0	0	0	0	850,000
State Capital Budget: Rhododendron Park Boathouse	209,000	3,000	3,000	3,000	3,000	1,000	222,000
Walkways & Waterways Bonds: Log Boom, Squires	810,947	348,000	1,288,000	4,038,000	40,000	360,000 (1)	6,884,947
Total Project Funding	\$3,502,000	\$357,000	\$1,297,000	\$5,287,000	\$83,000	\$1,221,000	\$11,747,000

This program update assumes a St Edward Ballfield EIS in 2019 and project start in 2024

(1) Includes various years of ongoing mitigation at \$40,000 per year

CITY OF KENMORE, WASHINGTON
PROPOSED TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals	Project Total 2013-2024
T 8 SR 522 West B 57th to 61st	\$0	\$0	\$600,000	\$7,400,000	\$4,000,000	\$0	\$12,000,000	\$12,000,000
T 27 Sidewalk Program								
Sidewalk Gaps	100,000	100,000	100,000	100,000	100,000	100,000	600,000	907,564
T47 Arrowhead Dr	11,100	132,800	1,038,281	0	0	0	1,182,181	1,182,181
T45 NE 153rd Pl	612,500	0	0	0	0	0	612,500	749,865
T46 NE 181st (65th -67th)	681,413	0	0	0	0	0	681,413	805,205
Subtotal	1,405,013	232,800	1,138,281	100,000	100,000	100,000	3,076,094	3,644,815
T 35 Pavement Preservation	805,351	450,000	550,000	550,000	550,000	550,000	3,455,351	6,323,906
T 37 West Samm Bridge	11,539,791	10,083,265	7,160,152	229,290	20,923	20,923	29,054,344	33,246,611
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	1,510,431	9,663,492	3,221,164	0	0	0	14,395,087	15,807,600
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	6,701,494	2,180,400	0	0	0	0	8,881,894	9,500,175
T 43 SR 522 Pedestrian Crossing Study	250,000	250,000	0	0	0	0	500,000	500,000
Total Project Costs	\$22,212,080	\$22,859,957	\$12,669,597	\$8,279,290	\$4,670,923	\$670,923	\$71,362,770	\$81,023,107

	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Funding as Proposed:							
Real Estate Excise Taxes	\$1,464,650	\$2,980,400	\$1,750,000	\$650,000	\$650,000	\$650,000	\$8,145,050
Transportation Impact Fees	1,152,913	63,750	1,979,522	229,290	20,923	20,923	3,467,321
Federal Preservation Grant: Simonds Road	355,351	0	0	0	0	0	355,351
TIB Grant: Sidewalks	435,410	0	0	0	0	0	435,410
WSDOT Safe Routes to School Grant: Sidewalks	581,846	99,670	959,293	0	0	0	1,640,809
BRAC Grant: West Samm Bridge Replacement	6,413,800	2,122,336	1,194,493	0	0	0	9,730,629
Connecting WA Funds: West Samm Bridge Replacement	646,932	5,144,212	1,443,125	0	0	0	7,234,269
TIB Grant: West Samm Bridge Replacement	4,113,903	2,786,097	0	0	0	0	6,900,000
Walkways & Waterways Bonds: Juanita and 68th Ave	5,992,325	1,539,569	537,487	0	0	0	8,069,381
TIB Grant: Juanita Drive	0	6,141,073	197,927	0	0	0	6,339,000
WSDOT: Juanita Drive	0	525,600	0	0	0	0	525,600
Interfund Loan: Juanita Drive	0	0	2,000,000	0	0	0	2,000,000
DOE Grant: Juanita and 68th Ave	1,054,950	1,457,250	0	0	0	0	2,512,200
Surface Water Management Fees			485,750				485,750
Washington State LEAP Transportation Bill: West B	0	0	600,000	7,400,000	4,000,000	0	12,000,000
Utility Reimbursement: West Samm Bridge Replacement	0	0	1,522,000	0	0	0	1,522,000
Total Project Funding	\$22,212,080	\$22,859,957	\$12,669,597	\$8,279,290	\$4,670,923	\$670,923	\$71,362,770

CITY OF KENMORE, WASHINGTON
PROPOSED SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019	2020	2021	2022	2023	2024	2019-2024	Project Total
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Totals	2013-2024
SW 8 190th Culvert at 61st	\$1,632,450	\$0	\$0	\$0	\$0	\$0	\$1,632,450	\$1,636,965
SW 8 Public Works Trust Fund Loan 20 year Repayment	0	81,650	81,650	81,650	81,650	81,650	\$408,250	408,250
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000	679,359
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	500,000	0	0	0	0	0	500,000	500,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	175,000	0	0	0	0	0	175,000	175,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th Pl	115,000	0	0	0	0	0	115,000	115,000
SW 32 61st Ave Stabilization	0	0	150,000	0	0	0	150,000	150,000
SW 33 Drainage Improvement & Facility Retrofit	0	100,000	500,000	0	0	0	600,000	600,000
T 41 Juanita Dr Pedestrian & Bicycle Safety (SWM Component)	0	0	485,750	0	0	0	485,750	485,750
Total Project Costs	\$2,472,450	\$231,650	\$1,267,400	\$131,650	\$131,650	\$131,650	\$4,366,450	\$4,414,574

	2019	2020	2021	2022	2023	2024	2019-2024
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Totals
Funding As Proposed:							
Public Works Trust Fund 20 Year 1.66% Loan (SW8)	1,500,000	0	0	0	0	0	1,500,000
General Facility Charge (Proposed)	300,000	231,650	300,000	131,650	131,650	131,650	1,226,600
Surface Water Utility Funds	672,450	0	967,400	0	0	0	1,639,850
Total Project Funding	\$2,472,450	\$231,650	\$1,267,400	\$131,650	\$131,650	\$131,650	\$4,366,450

CITY OF KENMORE, WASHINGTON
PROPOSED CITY FACILITY CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals	Project Total 2013-2024
F 1 Public Works Shop Land Acquisition & Development	\$0	\$2,000,000	\$4,500,000	\$0	\$0	\$0	\$6,500,000	\$6,500,000
F 2 Debt Repayment	0	0	500,000	500,000	500,000	500,000	\$2,000,000	2,000,000
Total Project Costs	\$0	\$2,000,000	\$5,000,000	\$500,000	\$500,000	\$500,000	\$8,500,000	\$8,500,000

	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Bank Note, 20 Years, 4.5% Interest	0	6,500,000	0	0	0	0	6,500,000
Transfer from SWM Fund	0	0	245,000	245,000	245,000	245,000	980,000
Transfer from Street Fund	0	0	130,000	130,000	130,000	130,000	520,000
Transfer from General Fund	0	0	125,000	125,000	125,000	125,000	500,000
Total Project Funding	\$0	\$6,500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$8,500,000

CITY OF KENMORE, WASHINGTON

Transportation Impact Fee Fund Projection Worksheet

For The Years 2017-2022

DESCRIPTION	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Beginning Cash	\$1,034,121	\$491,549	\$1,032,715	(\$436,480)	(\$165,770)	\$313,307
Revenues:						
Interest Earnings	10,341	4,915	10,327	0	0	0
Transp. Impact Fees	600,000	600,000	500,000	500,000	500,000	500,000
Total Revenues	\$610,341	\$604,915	\$510,327	\$500,000	\$500,000	\$500,000
Transfers Out for Roads:						
T 37 West Samm Bridge	365,156	30,620	1,900,534	229,290	20,923	20,923
Arrowhead Sidewalk	6,100	33,130	78,988	0	0	0
NE 153rd Sidewalk	35,654	0	0	0	0	0
T 42 68th Ave Ped & Bicycle Safety	500,000	0	0	0	0	0
NE 181st 65-67 Sidewalk	246,003	0	0	0	0	0
Subtotal - Transfers for Roads	\$1,152,913	\$63,750	\$1,979,522	\$229,290	\$20,923	\$20,923
Net Income/(Loss)	(\$542,572)	\$541,165	(\$1,469,195)	\$270,710	\$479,077	\$479,077
Ending Cash Unreserved	\$491,549	\$1,032,715	(\$436,480)	(\$165,770)	\$313,307	\$792,384
Ending Cash Reserved from Complete Streets	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Total Ending Cash	\$991,549	\$1,532,715	\$63,520	\$334,230	\$813,307	\$1,292,384

CITY OF KENMORE, WASHINGTON
REET Fund Projection Worksheet
For The Years 2019-2024

Exhibit G

DESCRIPTION	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Beginning Cash	\$3,584,200	\$2,462,392	\$552,616	\$14,142	\$570,283	\$1,131,986
Revenues:						
REET 1	700,000	600,000	600,000	600,000	600,000	600,000
REET 2	700,000	600,000	600,000	600,000	600,000	600,000
Interest Earnings	42,842	30,624	11,526	6,141	11,703	17,320
Total Revenues	\$1,442,842	\$1,230,624	\$1,211,526	\$1,206,141	\$1,211,703	\$1,217,320
Transfers Out for Parks :						
P 6 Moorlands Park Imp	50,000	0	0	0	0	0
P 29 St Edward Ballfield	0	0	0	0	0	500,000
P 31 Squires Landing Waterfront Land Acq	850,000		0	0	0	0
Subtotal - Transfers for Parks	900,000	0	0	0	0	500,000
Transfers Out for Roads:						
T27 Sidewalks						
Sidewalk Gaps	100,000	100,000	100,000	100,000	100,000	100,000
T 42 68th Ave Ped & Bicycle Safety	664,650	2,180,400	0	0	0	0
T 37 West Samm Bridge	0	0	1,100,000	0	0	0
T 43 SR522 Pedestrian Crossing	250,000	250,000	0	0	0	0
			0	0	0	0
Preservation	450,000	450,000	550,000	550,000	550,000	550,000
Subtotal - Transfers for Roads	1,464,650	2,980,400	1,750,000	650,000	650,000	650,000
Repayment to Strategic Opps Fund 2015/16 sid	200,000	160,000	0	0	0	0
Net Income/(Loss)	(1,121,808)	(1,909,776)	(538,474)	556,141	561,703	67,320
Ending Cash	\$2,462,392	\$552,616	\$14,142	\$570,283	\$1,131,986	\$1,199,306

CITY OF KENMORE, WASHINGTON
Park Impact Fee Fund Projection Worksheet
For the Years 2019-2024

DESCRIPTION	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Beginning Cash	\$290,213	\$101,115	\$248,126	\$394,608	\$292,554	\$395,479
Revenues:						
Interest Earnings	2,902	1,011	2,481	3,946	2,926	3,955
Park Impact Fees	149,000	152,000	150,000	140,000	140,000	140,000
Total Revenues	151,902	153,011	152,481	143,946	142,926	143,955
To be Transferred Out for Parks :						
P 1 Twin Springs Interim Use	100,000	0	0	0	0	0
P 18a Rhododendron Park Float Project Mitigation	2,000	2,000	2,000	2,000	0	0
P 26 Twedt/Squires Float Improvement Project Mitigation	4,000	4,000	4,000	4,000	0	0
P 26 Twedt/Squires Float Modifications	0	0	0	0	0	0
P 29 St Edward Ballfields & Lighting EIS	225,000	0	0	0	0	0
P 30 Rhododendron Park Boathouse	10,000	0	0	0	0	0 0
P 27 Squires Landing and Mitigation	0	0	0	240,000	40,000	40,000 (1)
Subtotal - Transfers to Park Capital	341,000	6,000	6,000	246,000	40,000	40,000
Net Income/(Loss)	(\$189,098)	\$147,011	\$146,481	(\$102,054)	\$102,926	\$103,955
Ending Cash Balance	\$101,115	\$248,126	\$394,608	\$292,554	\$395,479	\$499,434

(1) Ongoing project mitigation commitments include \$40,000 annually for 8 additional years



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Ordinance 18-0467, amending the Capital Facilities Element of the Comprehensive Plan Proposed Council Action/Motion: Adopt Ordinance 18-0467.	For Council Meeting Agenda of: 09/10/18 Department: <u>Community Development</u> Prepared by: <u>Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner</u> Initial & Date Approved by Department Head: <u>DD 8/14/18</u> Approved by City Attorney: <u>RK email 8/13/18</u> Approved by Finance Director: <u>JWG 8/27/18</u> Approved by City Manager: <u>PHK</u> Exhibits/Attachments: 1. Draft Ordinance 18-0467 2. Approval criteria for Comprehensive Plan amendments
The Planning Commission is recommending approval of amendments to the Capital Facilities Element of the Comprehensive Plan (see Attachment 1). These amendments would add a Public Works shop and an extension of the Juanita Drive NE improvements resulting from the Walkways and Waterways bond measure to the Element. INFORMATION/BACKGROUND: The Comprehensive Plan Capital Facilities Element identifies the capital projects needed for the City to realize its long-term vision. Projects, historically, have been outcomes of the goals, objectives and policies of the Transportation Element, the Parks Element and the Surface Water Element. Amendment of the Capital Facilities Element is not required if monies are adjusted or reallocated between identified projects. However, adding or removing significant capital projects requires Planning Commission consideration of a Comprehensive Plan amendment. The Commission holds the public hearing and makes a recommendation to the City Council. State law and Kenmore's Municipal Code allow Comprehensive Plan amendments outside the annual cycle of amendments in connection with budgetary approval of the Capital Improvement Program. <u>Public Works Shop</u> In 2018, the City of Lake Forest Park ended their contract with the City of Kenmore for provision of public works services (street, park and surface water facility maintenance, primarily). As a result, the City will need to develop its own public works shop—housing maintenance workers and their equipment. It is anticipated that an approximately 1.5-acre site will be needed to house an administrative building and an enclosed garage to store large equipment, such as a street sweeper. The project would provide storage space for other equipment and materials needed for the maintenance of streets, storm drainage, parks and facilities. Based on a level-of-service analysis of existing services, 12 employees are estimated (5 maintenance workers, an administrative employee, and 6 seasonal employees). The preliminary budget for the facility is estimated at \$6.5 million for land acquisition and development. The City has not yet identified a property for the shop and will not be ready to do so for several months. Additional Comprehensive Plan amendments may be necessary once a site is chosen.	

I:/City Clerk/Agenda Items/Templates

Juanita Drive

The current Capital Facilities Element describes the Juanita Drive project as extending from NE 143rd St. to NE 155th Place. The Walkways and Waterways bond measure expanded this project to NE 170th St. and the project cost increased by an additional \$6.5 million.

The Planning Commission held a public hearing on the Capital Facilities Element amendments on July 24. No one testified during the hearing. The Commission then unanimously recommended approval of the amendments.

Criteria to be considered before recommending amendments are included as Attachment 2.

FISCAL CONSIDERATION:

The Comprehensive Plan amendments support the Capital Improvement Program being considered by the City Council.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Comprehensive Plan Goal PS-2: "Provide efficient municipal services that meet the needs of the community."

City Council Goal 2: "To implement the Walkways and Waterways project."

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 18-0467**

**AN ORDINANCE OF THE CITY OF KENMORE,
WASHINGTON, RELATING TO THE COMPREHENSIVE
PLAN; AMENDING THE CAPITAL FACILITIES
ELEMENT; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City's Planning Commission has reviewed and recommended updates to the Capital Facilities Element of the City of Kenmore Comprehensive Plan; and

WHEREAS, the Planning Commission held a public hearing on the proposed amendments on July 24, 2018; and

WHEREAS, on September 10, 2018, the Planning Commission's recommendations for the proposed Comprehensive Plan amendments were presented to the City Council; and

WHEREAS, the City's Responsible Official under the State Environmental Policy Act has issued a determination of non-significance for the amendments; and

WHEREAS, the Washington State Department of Commerce was notified of the proposed amendments pursuant to RCW 36.70A.106; and

WHEREAS, the City Council finds that the proposed amendments meet the criteria found in KMC Section 19.20.090; and

WHEREAS, the City Council desires to amend the Capital Facilities Element of the Comprehensive Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings Adopted. The City Council adopts the foregoing recitals as findings, which are incorporated herein as if set forth in full.

Section 2. Adoption of Revised Capital Facilities Element. The City Council adopts a revised Capital Facilities Element of the City of Kenmore Comprehensive Plan as set forth in Exhibit 1, attached hereto and incorporated by reference.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
____TH DAY OF _____, 2018.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Kelly Chelin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.:
Date of Publication:
Effective Date:

CAPITAL FACILITIES ELEMENT

INTRODUCTION

Purpose

The Capital Facilities Element is intended to assist the City of Kenmore and its officials make the financial decisions to ensure that the public facilities and services City residents rely on will continue to adequately support City residents today and into the future. The Capital Facilities Element places particular focus on those facilities that the City is responsible for funding. This Element contains a six-year plan for capital improvements that support the City of Kenmore's current and future population and economy. The six-year capital improvements described here must be fully funded.

Another purpose of the Capital Facilities Element is to respond to Growth Management Act requirements to provide a process to review the potential siting of uses typically difficult to locate in most communities due to environmental, economic, or social costs. This Element provides policies that would guide local permit and public review of essential public facilities.

Growth Management Act Requirements

The Growth Management Act (GMA) establishes many of the requirements of the capital facilities element. It establishes an overall goal to "ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards." The GMA requires that the capital facilities element include an inventory of existing publicly owned capital facilities, a forecast of the future needs for new or expanded facilities, and a six-year plan to indicate from what sources the identified future facilities will be financed. The GMA defines public facilities to include roadways, street lighting, traffic signals, sidewalks, domestic water systems, storm and sanitary sewer systems, parks and recreational facilities, and schools. Public services are defined to include fire protection, law enforcement, public health, education, recreation, environmental protection, and other government services. The Capital Facilities Element is intended to provide a general assessment of major public services which impact land use issues, rather than a detailed analysis of every service provided by government.

Another key GMA requirement is to include a process for identifying and siting essential public facilities. Essential public facilities include "those facilities that are typically difficult to site, such as airports, state education facilities and state or regional transportation facilities as defined in RCW 47.06.140, regional transit authority facilities as defined in RCW 81.112.020, state and local correctional facilities, solid waste handling facilities, and in-patient facilities including substance abuse facilities, mental health facilities, group homes, and secure community transition facilities as defined in RCW 71.09.020." No local comprehensive plan or development regulation may preclude the siting of essential public facilities.

Countywide Planning Policies

The King County Countywide Planning Policies include general policies regarding adequate infrastructure for planned development for those areas within the Urban Growth Area. Growth is to be directed to centers and urbanized areas with existing infrastructure capacity. Policies also include several policy statements regarding water and wastewater. In summary, the policies address regional coordination of water supplies, water conservation, alternate sewer treatment technologies and systems, and preference for urban water and sewer systems to serve new construction in the areas identified for growth.

The King County Countywide Planning Policies indicate that public capital facilities of a regional or statewide nature should be sited in a way that equitably disperses impacts and benefits and supports the Countywide Planning Policies.

Concurrency, Level of Service and Impact Fees

Concurrency refers to the timely provision of public facilities and services relative to the need for them, especially for transportation improvements. WAC 365-196-210 states, "Concurrency means that adequate public facilities are available when the impacts of development occur, or within a specified time thereafter." The City maintains a 6-year capital improvement program that identifies needed improvements and the funds to pay for them. Longer-term facilities plans are described in individual Comprehensive Plan elements and summarized in this element, along with estimates of future costs.

Level of service standards provide the baseline by which the impacts of new development are measured. WAC 365-196-210 states, "Level of service means an established minimum capacity of public facilities or services that must be provided per unit of demand or other appropriate measure of need. Level of service standards are synonymous with locally established minimum standards." For transportation facilities, if growth will reduce the level of service below the City's adopted standards, development permits cannot be issued until facilities are provided. The Transportation Element discusses level of service standards for multimodal transportation facilities.

The City's impact fee requirements are in place to maintain desired levels of service by providing funding from new development for needed improvements. Impact fees are available as a funding mechanism for transportation facilities, parks, fire protection facilities, and schools. The City requires impact fees for transportation facilities and parks. If the Northshore School District determines that impact fees for schools are needed, they may request that the City collect school impact fees on their behalf. The need for additional fire protection facilities was not identified in the Public Services Element.

Sound Fiscal Management

Planning for major capital facilities and their costs enables the City of Kenmore to demonstrate the need for facilities and the need for revenues to pay for them. It also allows the City to estimate the future operation/maintenance costs of new facilities that will impact the annual budget. Additionally, it helps the City take advantage of sources of revenue (i.e., grants, fees, real estate excise taxes) that require a Capital Facilities Plan to qualify for the revenue. Lastly, it may help the City get better ratings on bond issues when the City borrows money for capital facilities.

Eligibility for Grants and Loans

The State Department of Community Development's Public Works Trust Fund requires that local governments have a Capital Facilities Plan in order to be eligible for grants and loans. Some other grants and loans have similar requirements (i.e., Washington State Recreation and Conservation Office grants, or the Department of Ecology's Centennial Clean Water Fund), or give preference to jurisdictions that have a Plan.

INVENTORY/FORECAST OF FUTURE NEEDS

General

The inventory and forecast of needs required in the Capital Facility Element have been met in other Elements as follows:

- Existing and future needs for transportation facilities, **Chapter 6, Transportation Element**
- Domestic water systems, storm and sanitary sewer systems, **Chapter 10, Utilities Element**
- Parks and recreational facilities, **Chapter 7, Parks, Recreation and Open Space Element**
- Government services including City, fire, police, human, library, and school services, **Chapter 9, Public Services Element**

Levels of service analyses, where appropriate, also are discussed in these other Elements.

In 2018, the City of Lake Forest ended their contract with the City of Kenmore to provide public works services. The existing public works shop in Lake Forest Park will no longer be used by the City of Kenmore. This shop provides services needed to support the Transportation; Parks, Recreation and Open Space; Surface Water, and Public Services Elements of this Plan. Based on a level-of-service analysis of Kenmore's participation in the Lake Forest Park shop, the City estimates that a shop capable of housing twelve employees (five maintenance workers, an Administrative Assistant and six seasonal employees) will be required. This shop would maintain existing shop capacity and would continue to serve the City for the foreseeable future.

The focus of the Capital Facilities Element is to identify the capital facility costs and timeframes for at least 6 years to support the Comprehensive Plan.

Essential Public Facilities

Existing Essential Public Facilities

Within Kenmore today, there are several existing facilities that would qualify as “essential public facilities” including, but not limited to:

- SR-522 – Bothell Way, a state transportation facility (classified as a Highway of Statewide Significance)
- Kenmore Air Harbor, a private seaplane base, which is considered a “public use airport” by the Washington State Aviation System Plan
- Several adult family homes and group homes as described in **Chapter 5, Housing Element**.

Although not specifically listed in the definition of essential public facilities, regional wastewater facilities could be considered essential public facilities, since the definition lists examples and is not a definitive list. Examples of regional wastewater facilities include:

- King County Department of Natural Resources, Wastewater Treatment Division, regional facilities within Kenmore. These include the Kenmore Pump Station/Logboom Regulator System, Swamp Creek Trunk, and Kenmore Interceptor. The Kenmore Pump Station/Logboom Regulator System controls flows in the Kenmore Lakeline, a 48-inch diameter, five-mile long pipeline constructed in Lake Washington between Kenmore and Matthew's Beach. This system conveys sewage from King County's North Service Area to Matthews Beach Pump Station and from there to the West Point Treatment Plant. The Kenmore Interceptor is a 72-inch diameter sewer within Kenmore that enters the City from the east.

Planned Essential Public Facilities

The State of Washington Office of Financial Management (OFM) is required to maintain a list of those essential state public facilities that are required or likely to be built within the next six years. The OFM 2015-2021 Six-Year Facilities Plan includes no planned facilities in Kenmore.

CAPITAL FACILITIES PLANNING

This section addresses short and long-term improvement plans for City facilities including parks and recreation, surface water and transportation. **Tables CF-A through CF-CD** are the Capital Facilities Plans through 2035 ~~from the Parks, Recreation and Open Space Element, the Surface Water Element and the Transportation Element.~~ **Table CF-DE** is the City's current Capital Improvement Program, showing the 6-year plans for capital facilities with forecasts of expenditures and revenues. Cost estimates and revenue projections are most accurate for the current biennium and least accurate for the long-term assessments. Projects and schedules in the Capital Facilities Element of the Comprehensive Plan will be updated annually as part of the City's budget process.

The Element also incorporates by reference the 6-year capital facility plans for the special districts that provide water, wastewater services, fire protection and school services: the Northshore Utility District, the Northshore Fire Department and the Northshore School District. Agencies or special districts, in accordance with the provisions of the Growth Management Act, may need to update their Comprehensive Plans and/or 6-year capital improvement plans in order to be consistent with the City's Comprehensive Plan.

TABLE CF-A
PARKS CAPITAL IMPROVEMENTS
CITY OF KENMORE
2015-2035 FISCALLY UNCONSTRAINED LIST

PROJECT DETAIL	TOTAL DOLLAR AMOUNT
ACQUISITION	
Kenmore Water Walk and Waterfront Master Plan (Acquisition & Development)	Planning 200,000 (Acquisition and Development Unknown)
Waterfront at Lake Washington	Unknown
Natural Areas/Open Space and Waterfront at Sammamish River	3,300,000
Swamp Creek Natural Areas/Open Space	1,060,000
Sheriff Precinct Property (heron rookery)	0
Community Park Land	10,000,000-15,000,000
Moorlands Park Expansion	624,000-1,000,000
Indoor Recreation Space--Partnership Community Center (Acquisition & Development)	2,799,000
DEVELOPMENT	
Log Boom Park	2,640,000
Rhododendron Park	385,000
Wallace Swamp Creek Park	721,000
Kenmore Village Public Square/"Town Green"	1,092,000
Entry Gateways	287,500
City Hall Park	476,400
Twin Springs Park	1,265,000-2,430,000
Athletic Fields	2,700,000
Picnic Facilities	Unknown
Swamp Creek Nature Trail	1,150,000
Sport Courts	Unknown
Off-Leash Area	739,000
Skate Park	287,500
Tolt Pipeline Trail Phase 1	36,200-136,700
Tolt Pipeline Trail Phase 2	399,000
Natural Areas and Waterfront at Squire's Landing Park	15,305,000
RENOVATION	
Moorlands Park	929,000
Linwood Park	587,000
TOTAL	\$46,982,600-\$53,624,100

TABLE CF-B
SURFACE WATER FACILITIES CAPITAL IMPROVEMENTS
CITY OF KENMORE
2015-2035 FISCALLY UNCONSTRAINED LIST

PROJECT DETAIL	TOTAL DOLLAR AMOUNT
Little Swamp Creek Culvert Replacement at 192 ND Street	395,000
0056 Culvert Replacement and Repairs at 190 TH Street	1,111,000
Surface Water Component of SR 522 Corridor Improvement Project – West A	634,000
Tributary 0056 Evaluation	100,000
Ditch Rehabilitation	68,000
Tributary 0057 Evaluation	25,000
Sammamish Tributary 02 Evaluation	25,000
Small Works Projects	1,000,000
Strawberry Hills Surface Water Facility Retrofit	460,000
Wallace Swamp Creek Park Pond Beaver Management	96,000
Little Swamp Creek Relocation	1,274,000
Northlake Heights LID Retrofit	1,588,000
Juanita Drive Surface Water Facility Retrofit	698,000
TOTAL	\$7,474,000

TABLE CF-C
TRANSPORTATION CAPITAL IMPROVEMENTS
CITY OF KENMORE
2015-2035 AND BEYOND FISCALLY UNCONSTRAINED LIST

PROJECT DETAIL	TOTAL DOLLAR AMOUNT
West Sammamish River Bridge	20,000,000
SR-522 Improvements (61st-65 th)	9,800,000
SR-522 Improvements (Lake Forest Park-61 st)	9,000,000
Sidewalk and Crossing Program	900,000
Downtown Parking Feasibility Study	75,000
61 st Ave. Sidewalk Replacement (East Side)	2,100,000
Neighborhood Transportation Plans	1,500,000
Arterial Restriping to add Bike Lanes on 73 rd Ave. (south of 192 nd), 80 th Ave. and Simonds Road	360,000
Juanita Drive (NE 143 rd St. to NE 155 th 170 th Place St.)	6,500,000 13,000,000
Feasibility Study for Grade-Separated Crossing of SR 522	250,000
68 th Ave. Northbound Right Turn Pocket Extension	2,600,000
175 th Swamp Creek Bridge	810,000
Yellow Standard Pedestrian Facilities	18,900,000
Yellow Standard Bicycle Facilities	18,800,000
Improved Pedestrian Crossings	650,000
Grade Separated SR522 Crossing	17,100,000
Intersection Treatments at 67 th Ave./181 st St. and 67 th Ave./175 th St.	6,000,000
Intersection Treatments at 73 rd Ave./192 nd St., 80 th Ave./192 nd St., and 84 th Ave./Simonds Rd.	3,800,000
Lakepointe Drive West (SR522 to 68 th Ave.), including new intersection at 68 th Ave.	7,500,000
175 th Signal Removal	20,000
Lake Pointe Dr. East (68 th Ave. to SR 522)	7,500,000
TOTAL	\$134,165,000 140,665,000

TABLE CF-D
OTHER CAPITAL IMPROVEMENTS
CITY OF KENMORE

2015-2035 AND BEYOND FISCALLY UNCONSTRAINED LIST

PROJECT DETAIL	TOTAL DOLLAR AMOUNT
Public Works Shop Land Acquisition and Development	\$6,500,000
TOTAL	\$6,500,000

TABLE CF-**DE**

Replace existing table with information on the following pages

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024**

EXPENDITURES	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
PARKS							
P 1 Twin Springs Interim Use Plan	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
P 18 Rhododendron Park Waterfront Mitigation	5,000	5,000	5,000	5,000	5,000	0	25,000
P18a Rhododendron Park Float & Mitigation	5,000	5,000	5,000	5,000	5,000	0	25,000
P 26 Squire Landing Float Mitigation	5,000	5,000	5,000	5,000	5,000	0	25,000
P 27 Squires Landing Park Waterfront & Open Space	500,000	220,000	690,000	3,940,000	40,000	360,000	5,750,000
P 28 Log Boom Park Waterfront Access and Viewing	300,000	120,000	590,000	1,330,000	40,000	360,000	2,740,000
P 29 St Edward Ballfield Improvements	300,000	0	0	0	0	500,000	800,000
P 30 Rhododendron Park Boathouse Pavilion	455,000	0	0	0	0	0	455,000
P 31 Squires Landing Park Land Acquisition	1,000,000	0	0	0	0	0	1,000,000
Total Parks	\$2,670,000	\$355,000	\$1,295,000	\$5,285,000	\$95,000	\$1,220,000	\$10,920,000
TRANSPORTATION							
T 8 SR 522 West B 57th to 61st	\$0	\$0	\$600,000	\$7,400,000	\$4,000,000	\$0	\$12,000,000
T 27 Sidewalk Program:							
Sidewalk Gaps	100,000	100,000	100,000	100,000	100,000	100,000	600,000
T 47 Arrowhead Dr	11,100	132,800	726,133	0	0	0	870,033
T 45 NE 153rd Pl	612,500	0	0	0	0	0	612,500
T 46 NE 181st (65th -67th)	681,413	0	0	0	0	0	681,413
T 35 Pavement Preservation	805,351	450,000	450,000	450,000	450,000	450,000	3,055,351
T 37 West Samm Bridge	10,288,614	10,292,286	7,164,859	249,951	20,923	20,923	28,037,556
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	8,896,910	2,267,090	0	0	0	0	11,164,000
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	5,453,300	1,807,080	0	0	0	0	7,260,380
T 43 SR 522 Pedestrian Crossing Study	500,000	0	0	0	0	0	500,000
Total Transportation	\$27,349,188	\$15,049,256	\$9,040,992	\$8,199,951	\$4,570,923	\$570,923	\$64,781,233
SURFACE WATER							
SW 8 190th Culvert at 61st	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
SW 8 Trust Fund Loan Repayment	0	81,650	81,650	81,650	81,650	81,650	408,250
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000
SW 25 Strawberry Hills SW Tank Retrofit	360,000	0	0	0	0	0	360,000
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	500,000	0	0	0	0	0	500,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	100,000	0	0	0	0	0	100,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th	115,000	0	0	0	0	0	115,000
SW 32 61st Ave Stabilization	150,000	0	0	0	0	0	150,000
Total Surface Water	\$2,775,000	\$131,650	\$131,650	\$131,650	\$131,650	\$131,650	\$3,433,250
CITY FACILITIES							
F 1 Public Works Shop Land Acquisition & Development	\$0	\$2,000,000	\$4,500,000	\$0	\$0	\$0	\$6,500,000
F 2 Debt Repayment	0	0	500,000	500,000	500,000	500,000	2,000,000
Total City Facilities	\$0	\$2,000,000	\$5,000,000	\$500,000	\$500,000	\$500,000	\$8,500,000
TOTAL EXPENDITURES	\$32,794,188	\$17,535,906	\$15,467,642	\$14,116,601	\$5,297,573	\$2,422,573	\$87,634,483
REVENUES							
Real Estate Excise Tax (Transportation)	\$1,640,300	\$2,357,080	\$2,550,000	\$550,000	\$550,000	\$550,000	\$8,197,380
Real Estate Excise Tax (Parks)	500,000	0	0	0	0	500,000	1,000,000
Transportation Impact Fee Revenue	811,547	63,750	1,560,309	249,951	20,923	20,923	2,727,403
Park Impact Fee Revenue	260,000	10,000	10,000	250,000	50,000	360,000	940,000
General Fund	10,000	0	125,000	125,000	125,000	125,000	510,000
Federal Preservation Grants	355,351	0	0	0	0	0	355,351
TIB Grant - Sidewalks	435,410	0	0	0	0	0	435,410
WSDOT Safe Routes to School - Sidewalks	581,846	99,670	678,360	0	0	0	1,359,876
BRAC Grant West Samm Bridge Replacement	6,413,800	2,122,336	1,167,042	0	0	0	9,703,178
TIB Grant: West Samm Bridge Replacement	2,862,726	4,037,274	0	0	0	0	6,900,000
Connecting WA Funds West Samm Bridge Replacement	988,298	4,102,056	2,485,281	0	0	0	7,575,635
Walkways & Waterways Bonds: Juanita and 68th Ave	6,763,000	0	0	0	0	0	6,763,000
WSDOT Grant: Juanita Drive	225,000	0	0	0	0	0	225,000
TIB Grant: Juanita Drive	3,771,910	2,267,090	0	0	0	0	6,039,000
Interfund Loan: Juanita Drive	2,000,000	0	0	0	0	0	2,000,000
Washington State Ped & Bicycle Safety Grant: Ped Crossing	500,000	0	0	0	0	0	500,000
Washington State LEAP Transportation Bill	0	0	600,000	7,400,000	4,000,000	0	12,000,000
Surface Water Utility Funds	1,275,000	131,650	376,650	376,650	376,650	376,650	2,913,250
RCO Park Grants	402,500	0	0	1,000,000	0	0	1,402,500
State Capital Budget	192,500	0	0	0	0	0	192,500
King County Conservation Futures Trust Grant	500,000	0	0	0	0	0	500,000

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024**

Public Works Trust Fund Loan	1,500,000	0	0	0	0	0	1,500,000
Walkways & Waterways Bonds: Log Boom, Squires	805,000	345,000	1,285,000	4,035,000	45,000	360,000	6,875,000
Street Fund	0	0	130,000	130,000	130,000	130,000	520,000
10 year Note Public Works Shop	0	6,500,000	0	0	0	0	6,500,000
TOTAL REVENUES	\$32,794,188	\$22,035,906	\$10,967,642	\$14,116,601	\$5,297,573	\$2,422,573	\$87,634,483

GOALS, OBJECTIVES, AND POLICIES

Following are the goals, objectives and policies addressing capital facility planning and financing. These are applicable to Kenmore as well as to other agencies planning public capital facilities and services in Kenmore.

GOAL CF-1. ESTABLISH APPROPRIATE LEVELS OF SERVICE FOR PUBLIC FACILITIES TO ADEQUATELY SERVE EXISTING AND FUTURE DEVELOPMENT.

Objective CF-1.1 Identify and define types of public facilities.

Policy CF-1.1.1 Maintain an inventory of existing public facilities owned or operated by the City, and reference those of the County, State, special districts, or other public entities within Kenmore. Include in the inventory the locations and capacities of such facilities and systems.

Objective CF-1.2 Review standards for levels of service, where appropriate, for each public facility, and determine what additional public facilities are needed in order to achieve and maintain the desired quality of life and vision for the City of Kenmore.

Policy CF-1.2.1 Level of service standards should 1) measure the quality of life based on the City's vision of its future and values, 2) be achievable for existing development and growth anticipated in the land use plan, and 3) be achievable with existing and proposed financing plans.

Policy CF-1.2.2 If appropriate, use the level of service standards to 1) determine the need for public facilities and 2) test the adequacy of such facilities to serve proposed development. In addition, use the level of service standards for city-owned public facilities to develop the City's annual budget and 6-year Capital Improvement Program.

Policy CF-1.2.3 Reassess the Capital Facility Element annually to ensure that public facilities needs, financing, and level of service are consistent with the land use plan. The annual update should be coordinated with the annual budget process, and the annual amendment of the Comprehensive Plan.

GOAL CF-2. PROVIDE ADEQUATE PUBLIC FACILITIES CONCURRENT WITH THE IMPACT OF NEW DEVELOPMENT.

Objective CF-2.1 Provide a variety of responses to the demands of growth on capital facilities.

Policy CF-2.1.1 Ensure City public facilities and services are provided concurrent with the impact of new development or redevelopment, including stormwater, roads, and local parks. Require that non-City public facilities are provided concurrent with the impact of new development or redevelopment including, water and sewer. Consistent with the Growth Management Act, road improvements may be provided at the time of, or within 6-years of, development. Local parkland to serve new development may be in place at the time of, or within 6-years of, development.

City of Kenmore
Comprehensive Plan

- Policy CF-2.1.2 Make the most efficient use of existing public facilities, including techniques such as:
- Conservation
 - Demand management
 - Improved scheduling
 - Encourage development that uses existing facilities
 - Contracting for services
 - Other methods of improved efficiency.
- Policy CF-2.1.3 Provide additional public facility capacity when existing facilities are used to their maximum level of efficiency consistent with adopted standards for levels of service.
- Policy CF-2.1.4 Encourage development where adequate public facilities and services exist or can be provided in an efficient manner.

GOAL CF-3. COORDINATE CAPITAL FACILITY PLANS WITH STATE, COUNTY, AND LOCAL AGENCIES AND DISTRICTS.

- Objective CF-3.1 Coordinate the land use planning and decisions with plans for public facility capital improvements.**
- Policy CF-3.1.1 Coordinate with non-City providers of public facilities about maintaining adopted levels of service standards, funding, and construction of capital improvements. Work in partnership with non-City public facility providers to prepare functional plans consistent with the City of Kenmore Comprehensive Plan as provided in Objective 2.7 and associated policies in the Land Use Element.
- Policy CF-3.1.2 Establish interagency planning mechanisms to assure coordinated and mutually supportive capital facility plans from non-City providers of public facilities.
- a. Establish priority areas for infrastructure improvements consistent with the City's vision as provided in Policy LU-2.4.1.
 - b. Annually assess development trends and infrastructure provision to identify and remedy deficiencies or need to reassess the land use plan as provided in Policy LU-2.4.2.

GOAL CF-4. MAINTAIN A SIX-YEAR CAPITAL IMPROVEMENT PROGRAM TO IMPLEMENT THE COMPREHENSIVE PLAN.

Objective CF-4.1 Annually develop a six-year Capital Improvement Program to implement the Comprehensive Plan.

Policy CF-4.1.1 Prepare and utilize the six-year Capital Improvement Program to identify City capital projects necessary to respond to the planned growth of the community and maintain desired levels of service.

Policy CF-4.1.2 Prepare and utilize the six-year Capital Improvement Program to integrate all of the community's capital project resources such as grants, bonds, city funds, donations, impact fees and other available funding.

Policy CF-4.1.3 Maintain the Capital Improvement Program as follows:

- a. Provide for annual review of the Capital Improvement Program contained in this Capital Facilities Element by the City Council and incorporate a citizen participation process.
- b. Ensure that the Capital Improvement Program:
 - Is consistent with the overall Comprehensive Plan
 - Defines the projects' need and links to levels of service and facility plans
 - Includes construction costs, timing, and funding sources, and considers operations and maintenance impacts where appropriate
 - Establishes priorities for capital project development
 - Adopts by reference annual updates of the Northshore School District Capital Facilities Plan, Lake Washington School District Capital Facilities Plan if appropriate, Northshore Utility District water and sewer plans, and Northshore Fire District 16 (Northshore Fire Department) facility plans if any.

GOAL CF-5. PREPARE AND MAINTAIN A CAPITAL IMPROVEMENT PROGRAM THAT IS FULLY FUNDED AND FINANCIALLY FEASIBLE.

Objective CF-5.1 Establish mechanisms to ensure that the required public facilities are financially feasible.

Policy CF-5.1.1 Base the financing plan for public facilities on realistic estimates of current local revenues and external revenues that are reasonably anticipated to be received by the City.

Policy CF-5.1.2 Finance the six-year Capital Improvement Program within the City's financial capacity to achieve a balance between available revenue and needed public facilities. If the projected funding is inadequate to finance needed public facilities based on adopted level of service standards and forecasted growth, the City could do one or more of the following:

- Lower the level of service standard
- Change the Land Use Plan
- Increase the amount of revenue from existing sources
- Adopt new sources of revenue

Objective CF-5.2 Establish mechanisms to ensure that the required public facilities are fully funded.

Policy CF-5.2.1 Match revenue sources to capital improvements on the basis of sound fiscal policies.

Policy CF-5.2.2 Revise the financing plan in the event that revenue sources for capital improvements, which require voter approval in a local referendum, are not approved.

Policy CF-5.2.3 Ensure that the ongoing operating and maintenance costs of a public facility are financially feasible prior to constructing the facility.

GOAL CF-6. ENSURE GROWTH PAYS PROPORTIONATE COSTS OF CAPITAL FACILITIES REQUIRED TO SERVE THE GROWTH

Objective CF-6.1 Ensure existing and future development pay for the costs of needed capital improvements.

Policy CF-6.1.1 Ensure that existing development pays for capital improvements that reduce or eliminate existing deficiencies, and pays for some or all of the cost to replace obsolete or worn out facilities. Existing development may also pay a portion of the cost of capital improvements needed by future development. Existing development's payments may take the form of user fees, charges for services, special assessments, and taxes.

Policy CF-6.1.2 Ensure that future development pays a proportionate share of the cost of new facilities that it requires. Future development may also pay a portion of the cost to replace obsolete or worn-out facilities. Future development's payments may take the form of voluntary contributions for the benefit of any public facility, impact fees, mitigation payments, capacity fees, dedications of land, provision of public facilities, and future payments of users' fees, charges for services, special assessments, and taxes.

GOAL CF-7. LOCATE AND DESIGN CAPITAL FACILITIES TO REALIZE THE VISION STATEMENT, AND TO BE COMPATIBLE WITH SURROUNDING LAND USES AND THE ENVIRONMENT.

Objective CF-7.1 **Promote capital facilities that protect the public health, safety and welfare, and that serve as models for function, design, and environmental protection.**

- Policy CF-7.1.1 Consider the quality of public facilities in planning for capital improvements.
- Ensure that public facilities' design meets appropriate policies in the Community Design Sub-Element, complies with City design standards, and is compatible with the surrounding areas.
 - Maintain public spaces and enhance their appearance.
- Policy CF-7.1.2 Encourage public amenities and facilities which serve as catalysts for beneficial development.
- Policy CF-7.1.3 Protect public health and environmental quality through the appropriate design and installation of public facilities.
- Promote conservation of energy, water, and other natural resources in the location and design of public facilities.
 - Practice efficient and environmentally responsible maintenance and operating procedures for public facilities.
 - Preserve existing significant natural vegetation and features in the development of public facilities.

GOAL CF-8. ALLOW FOR THE APPROPRIATE SITING OF ESSENTIAL PUBLIC CAPITAL FACILITIES OF A STATE-WIDE OR COUNTY-WIDE NATURE.

OBJECTIVE CF-8.1 **Participate in a cooperative inter-jurisdictional approach to the siting of essential public facilities in accordance with the King County Countywide Planning Policies. The approach should address definitions, inventories, incentives, compensation, public involvement, environmental protection, and alternative sites analysis.**

- Policy CF-8.1.1 Identify essential public facilities based upon the Growth Management Act, State Office of Financial Management list of essential public facilities required or likely to be built, King County Countywide Planning Policies, and any City lists which may be developed.
- Policy CF-8.1.2 Classify a facility as an essential public facility if it has one or more of the following characteristics:
- a. The facility meets the Growth Management Act definition of an essential public facility;
 - b. The facility is on a State, County or City list of essential public facilities;

- c. The facility serves a significant portion of the County or metropolitan region or is part of a Countywide service system; or
- d. The facility is the sole existing facility in the County for providing that essential public service.

OBJECTIVE CF-8.2 Establish a local public review and permit process for essential public facilities.

Policy CF-8.2.1 Require a siting analysis for proposed new or expansions to existing essential public facilities consisting of the following:

- a. An inventory of similar existing essential public facilities in King County and neighboring counties, including their locations and capacities;
- b. A forecast of the future needs for the essential public facility, and definition of a logical service area;
- c. An analysis of the potential social and economic benefits to jurisdictions receiving or surrounding the facilities;
- d. An analysis of environmental, social, and economic impacts, including mitigation, of any existing essential public facility, as well as of any new site(s) under consideration as an alternative to expansion of an existing facility;
- e. An analysis of alternatives to the facility, including decentralization, conservation, demand management and other strategies;
- f. Consideration of any applicable prior review conducted by a public agency, local government, or citizen's group;
- g. An analysis of the consistency with Comprehensive Plan policies and designations; and,
- h. Consideration of other standards and criteria as outlined in the King County Countywide Planning Policies and other locally defined plans and ordinances.

Policy CF-8.2.2 Require a public process by which citizens have a reasonable opportunity to participate in the site selection process.

Policy CF-8.2.3 Siting criteria for essential public facilities which are not difficult to site should provide for site design and buffering techniques to ensure compatibility with surrounding uses, and enable the facility to be permitted outright in appropriate zoning classifications whenever feasible.

Policy CF-8.2.4 Work with King County and other municipalities to standardize review procedures and criteria for the siting of Statewide and Countywide essential public facilities and incorporate these procedures within interlocal agreements.

OBJECTIVE CF-8.3 Cooperate regionally to ensure appropriate and equitable siting of essential public facilities.

- Policy CF-8.3.1 Encourage the State and County to site essential public facilities equitably among communities. No single community should absorb an inequitable share of these facilities and their impacts. Siting should consider environmental equity and environmental, economic, technical, and service area factors. The net impact of siting new essential public facilities should be weighted against the net impact of expansion of existing essential public facilities, with appropriate buffering and mitigation.
- Policy CF-8.3.2 Participate in a cooperative interjurisdictional approach to the siting of essential public facilities in accordance with the King County Countywide Planning Policies. Joint planning agreements should be sought where appropriate.
- OBJECTIVE CF-8.4 Seek to mitigate disproportionate financial burdens to the City due to the siting of essential public facilities.**
- Policy CF-8.4.1 Through joint planning or interlocal agreements, the City should seek to mitigate disproportionate financial burdens due to the siting of essential public facilities
- Policy CF-8.4.2 Seek amenities or incentives for neighborhoods in which the facilities are located, and require compensation for adverse impacts.

IMPLEMENTATION STRATEGIES

The Capital Facilities Element policies would require new or increased commitments of City resources to prepare new regulations, review/amend existing regulations, or coordinate with agencies and other service providers.

New programs, rules, or regulations would be needed to address:

- A concurrency review and implementation system addressing multimodal transportation facilities
- Evaluation reports monitoring implementation of the goals and policies of the Capital Facilities Element.

A review of existing programs, rules and regulations would be needed to ensure they meet the policies. Rules, regulations and programs that should be reviewed include:

- Impact fee approaches, given revised facilities lists
- Levels of service for non-City-owned facilities.

REFERENCES

King County Growth Management Planning Council (December 2012). Countywide Planning Policies. Seattle, WA.

State of Washington Office of Financial Management (January 2015). 2015-21 Six-Year Facilities Plan. Olympia, WA.

Attachment 2

19.20.080

1. One fee waiver is allowed per *applicant* per year.

2. The fee waiver request shall only be granted in the following cases: requests involving a topic of a *city-wide* nature; or a neighborhood-wide request; or a request made by a nonprofit organization when involving more than one property. Fee waivers are not allowed for *site-specific comprehensive plan land use map amendments*.

3. *City-Sponsored Proposals Exempt*. *City-sponsored proposals* are exempt from application fees.

G. Unless one or more of the submittal requirements outlined in this section is waived by the *city manager*, then an application that does not contain all of the submittal requirements so enumerated by the deadline set forth in KMC 19.20.060(B) shall be considered incomplete and ineligible for consideration in the annual amendment cycle. [Ord. 11-0329 § 3 (Exh. 1).]

19.20.080 Threshold review criteria.

The *city* shall use the following criteria in selecting proposals for further consideration in the annual *docketing* process. Proposals shall meet subsections A and B of this section, and either subsection C or D of this section:

A. The *city* has the resources, including staff and budget, necessary to review the proposal; and

B. It has been more than two years since the proposed amendment has been considered unless a compelling reason for changed circumstances can be made; and

C. The proposal would correct an inconsistency within or make a clarification to a provision of the *comprehensive plan*; or

D. All of the following:

1. The proposal demonstrates a strong potential to serve the public interest by implementing specifically identified goals and policies of the *comprehensive plan*; and

2. The public interest would best be served by considering the proposal in the current year, rather than delaying consideration to a later *sub-area plan* review or plan amendment process. [Ord. 11-0329 § 3 (Exh. 1).]

19.20.090 Amendment decision criteria.

All proposed amendments, whether or not considered through the annual amendment process, must meet the decision criteria in subsection A of this section. If the proposal is a *site-specific comprehensive plan land use map amendment*, then it

must meet the decision criteria of subsections A and B of this section. If the proposal is an amendment to *development regulations*, then it must meet the decision criteria of subsections A and C of this section.

A. *Review Criteria Applicable to All Proposed Amendments*. All proposed amendments must meet the following criteria:

1. The proposed amendment is consistent with the Growth Management Act and the countywide planning policies; and

2. The proposed amendment eliminates an inconsistency or does not create an inconsistency within the *comprehensive plan*; and

3. The proposed amendment meets at least one of the following criteria:

a. The proposed amendment is beneficial to the *city* as a whole and will not adversely affect public health, safety, and welfare; or

b. The proposed amendment addresses changed circumstances within the *city* as a whole; or

c. The proposed amendment accommodates new policy direction from the city council.

B. *Additional Review Criteria Applicable to Site-Specific Amendments*. All *site-specific comprehensive plan land use map amendments* must meet the following additional decision criteria:

1. The proposed amendment is consistent with the policies, objectives and goals of the *comprehensive plan* (including any applicable *subarea plans*), the countywide planning policies and the State Growth Management Act; and

2. The subject property is suitable for development in conformance with the standards under the classification being proposed; and

3. The proposed amendment is compatible with adjacent and nearby existing and permitted land uses; and

4. The proposed amendment is compatible with the surrounding development pattern; and

5. The proposed amendment meets the zoning map decision criteria of KMC 19.30.210 and 19.30.220.

C. *Additional Review Criteria for Development Regulations*.

1. The proposed amendment is consistent with the policies, objectives, and goals of the *comprehensive plan*; and

2. The proposed amendment does not duplicate or conflict with other portions of the Kenmore Municipal Code. [Ord. 11-0329 § 3 (Exh. 1).]

This additional significant capital project required Planning Commission consideration of a Comprehensive Plan amendment to add the Public Works shop to the Capital Facilities Element. The Juanita Drive project expansion (to NE 170th St.) was also a significant change necessitating an amendment. The Commission held a public hearing on these matters on July 24, 2018 and unanimously recommends approval the amendments by the City Council.

The complete proposed Park, Transportation, Surface Water, and Facilities Capital Improvement Program is illustrated with cash flow projections for Park Impact Fees, Transportation Impact Fees, and Real Estate Excise Tax and includes the following projects.

TRANSPORTATION

- **T8 SR 522 West B.** This project will widen Highway SR522 to the south between west City limits and 61st Avenue NE to provide dual eastbound to northbound left turn lanes and U-turn capability at the 61st Avenue NE intersection (0.28 miles). Other project improvements include sidewalk (both sides between 60th and 61st Avenues NE, then south side only), retaining walls, utility conversion to underground, street lighting, landscaping, drainage, utility relocations, asphalt pavement overlay and striping. Design is approximately 60% complete and is scheduled to resume in 2019-20. Construction is anticipated for 2021-22. \$12M in funding is provided by Washington State Department of Transportation Connecting Washington funds.
- **T27 Sidewalk Gap-Replacement Program.** This program fills short gaps in the City's sidewalk network, replaces sidewalk panels that restrict access or improves accessibility at curb ramps. The City currently allocates \$100,000 of Real Estate Excise Tax annually to fund this program.
- **T47 Arrowhead Sidewalk.** This project will add sidewalk on west/south side of NE Arrowhead drive from NE 151st Street to 64th Avenue NE (1,000 feet). Other project improvements include storm drainage, landscaping, retaining walls, utility relocations and striping. Preliminary design layouts have been developed however design is 0% complete. The City has requested 2018 WSDOT Safe Routes to School program grant funds to complete this project. The total project cost is estimated at \$1.1 Million. If funded, design and construction would occur in 2020 and 2021 respectively. City Impact Fees of \$118,000 are included.
- **T45 NE 153rd Place Safe Routes to School Sidewalk Project.** This project will add sidewalk along the south side of NE 153rd Place between Juanita Drive NE and 70th Avenue NE (800 feet). Other project improvements include storm drainage, angled street parking, landscaping, utility relocations and striping. Design is currently 60% complete. Construction is anticipated to begin in the first quarter of 2019. The total project cost is estimated at \$748,000. Funding is provided by a Washington State Department of Transportation Safe Routes to School grant and City Impact Fees of \$74,844.
- **T46 NE 181st Street Sidewalks (65th – 67th Avenues NE).** This project will add sidewalk along the north side of NE 181st Street between 65th Avenue NE and 67th Avenue NE (500 feet). Other project improvements include storm drainage, street and pedestrian lighting, parallel parking, landscaping, retaining walls, utility relocations and striping. Design is currently 45-60% complete. Construction is anticipated to begin in the second quarter of 2019. The total project cost is estimated to be \$805,000. Funding is provided by Washington State Transportation Improvement Board grant and City Impact fees of \$270,073.
- **T35 Pavement Preservation Program.** This program includes all grind and overlay and crack and seal projects within the City. Typically grind and overlay projects are completed on roadways with pavement ratings between 60 and 70, while crack and seal operations are completed on roadways with ratings between 70 and 80. This program also upgrades curb ramps within project limits to comply with the

American's with Disabilities Act (ADA) and includes major pavement repairs, utility adjustments and pavement markings. The City currently allocates \$450,000 of Real Estate Excise Tax annually to fund this program, increasing to \$550,000 in 2021.

- **T37 West Sammamish River Bridge.** This project replaces the West Sammamish River Bridge (southbound traffic) on 68th Avenue NE and includes 68th Avenue NE corridor improvements between NE 170th Street and NE 175th Street (0.43 miles). Other project improvements include new sidewalk (both sides), shared use path across the bridge, storm drainage, traffic signal upgrades, utility conversion to underground, street lighting, landscaping, retaining walls, asphalt pavement overlay and striping. Design is currently complete and final permitting is being secured. Construction is anticipated to begin in the second quarter (Q2) of 2019. The total project cost is estimated at \$33 Million. Funding is provided by the Federal Highways Bridge Program, Federal Surface Transportation Program, WSDOT Connecting Washington, Transportation Improvement Board (TIB) and City funds.
- **T41 Juanita Drive Pedestrian & Bicycle Safety.** This project will add sidewalk (one side) and buffered bike lanes (both sides) along Juanita Drive NE between NE 143rd Street and NE 170th Street (1.46 miles). Other project improvements include addition or extension of left turn pockets at side streets, new storm drainage system, improved street lighting, landscaping, retaining walls, utility relocations, asphalt pavement overlay and striping. Design is currently 60% complete. The project is grant dependent and is estimated to be construction ready by 2020. The total project cost is estimated at \$15.8 Million. Funding is provided by Walkways and Waterways Bonds, WSDOT Grant, DOE Grant (agreement pending), TIB Grant (requested), City funds (Interfund Loan) and pending additional grant requests.
- **T42 68th Ave Pedestrian & Bicycle Safety.** This project will add sidewalk (one side) and bike lanes (both sides) along 68th Avenue NE between NE 185th Street and 61st Place NE (1.32 miles). Other project improvements include filling existing sidewalk gaps between NE 182nd Street and NE 187th Street, new storm drainage system, improved street lighting, landscaping, retaining walls, utility relocations and striping. Design is currently 60% complete. Construction is anticipated to begin in the second quarter (Q2) of 2019. The total project cost is estimated at \$9.6 Million. Funding is provided by Walkways and Waterways Bonds, DOE Grant (agreement pending), City Real Estate Excise Taxes, Transportation Impact Fees and pending additional grant requests.
- **T43 SR522 Crossing Study.** This project will evaluate potential Highway SR 522 crossing options (type, size and location) between 61st and 68th Avenues NE. The alternatives will include both grade-separation and at-grade crossing improvements. All facilities analyzed will consider walking and biking as priority modes. Consultant selection is scheduled for the fall of 2018 and the study will be completed in 2019-20. This \$500,000 project is funded by the State of Washington supplemental transportation budget.

PARKS

- **P 1 Twin Spring Interim Use.** On 5/14/18, Council adopted the Twin Springs Park master plan which included a phasing plan and cost estimate for a Phase 1 trail project. \$100,000 is allocated in the 2019 budget for a first phase project funded by Park Impact Fees.. The first phase of the project will explore options and the feasibility of improving drainage to improve the usability of the open grass field area. An additional \$20,000 is allocated in the City's park operation budget for park opening expenses (including park rules signage, trash cans, and improving the NE 192nd entrance/access).
- **P 6 Moorlands Park Improvements.** In July of 2018 park improvements were complete including new playground, renovated athletic field, picnic shelter, restroom, landscaping and pathways. In 2019 \$50,000 of Real Estate Excise Tax funds are allocated to complete additional items including 81st Ave storm drain repair, athletic field net poles/warning track/pipes and truncated domes at the 84th Ave crosswalk.

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- **P18 Rhododendron Park Waterfront & Open Space.** In 2017 construction completed of a new boardwalk connecting the existing park improvements through the wetland to the Sammamish River. Improvements to the access driveway, parking and environmental enhancements were also part of this project. In 2019 \$72,000 is allocated to complete park signage and related mitigation plantings. \$8,000 of the \$72,000 is for monitoring/maintenance of the plantings as well as \$8,000 per year until 2022 (total \$24,000). Project funding includes \$21,053 of in lieu fees received by the City, \$40,000 of RCO ALEA grant funds and \$34,947 of bond funds.
- **P18a Rhododendron Park Float Mitigation.** In 2017 construction of a new float/dock for hand carry watercraft access to the Sammamish River was completed. \$2,000 each year is allocated between 2019-2022 (total of \$8,000) of Park Impact Fee funds for monitoring/maintenance of required mitigation plantings.
- **P26 Squires Landing Float Mitigation.** In 2017 construction completed of a replacement dock for hand carry watercraft access to the Sammamish River. \$4,000 is allocated each year between 2019-2022 (total of \$16,000) of Park Impact Fee funds for monitoring/maintenance of required mitigation plantings.
- **P27 Squires Landing Park Waterfront and Mitigation.** A refined conceptual design and cost estimates were presented to Council and at a public open house in March 2018. Waterfront and park improvements include new boardwalks/trails, new boating facilities for hand carry watercraft, new parking lot, restroom and environmental enhancements. \$720,000 of bond funds are allocated in the 2019-2020 budget for costs associated with permit applications and review. \$4.63 million is allocated in the 2021-2022 biennium for project construction including \$500,000 of RCO funds and \$4.13 million bond funds. \$400,000 of bond funds are allocated for ten years of monitoring/maintenance of required mitigation plantings (\$40,000 assumed each year beginning in 2023 and continuing for 9 more years through 2033).
- **P28 Log Boom Park Waterfront Access and Mitigation.** A refined conceptual design and cost estimate were presented to Council and at a public open house in March 2018. Waterfront and park improvements include beach expansion, new trails, picnic shelter, boating facilities, and environmental enhancements. \$420,000 of bond funds are allocated in the 2019-2020 budget for costs associated with permit applications and review. \$1.92 million is allocated in the 2020-2021 biennium for project construction including \$500,000 of RCO funds (City applied for RCO funds in 2018, funding award not yet known) and \$1.42 million bond funds. \$400,000 of bond funds are allocated for ten years of monitoring/maintenance of required mitigation plantings (\$40,000 assumed each year beginning in 2023 and continuing for 9 more years through 2033).
- **P29 St Edward Ballfield Improvement.** In July 2017 a critical area buffer variance permit application and SEPA application were submitted. In May 2018 Council direction was to proceed with an Environmental Impact Statement (EIS). SEPA, permit review and lease negotiations with Washington State Parks anticipated to be ongoing in 2019 and beyond. Improvements may include field renovation, field lighting, perimeter pathways, dugouts and covered bleachers, parking and wetland/buffer enhancement. Construction timing is dependent on obtaining a long-term lease with the Washington State Park Commission and required permits. \$300,000 is allocated in the 2019 budget for costs to complete an EIS, including \$75,000 of RCO grant funds and \$225,000 of Impact Fee funds. \$500,000 of Real Estate Excise Tax funds are allocated in the 2024 budget as a placeholder for future design and permitting.
- **P30 Rhododendron Park Boathouse Pavilion.** A preliminary design and cost estimate were presented to council in fall 2018 for a boatshed to serve hand carry watercraft needs including adult and Northshore School District high school rowing programs. \$474,000 is allocated in 2019 for costs to complete design,

permitting and construction. \$255,000 of the total project cost is assumed to be Northshore School District funds, \$222,000 is State budget funding and \$10,000 would be Park Impact Fees (a required match).

- **P31 Squires Landing Park Land Acquisition.** \$1.7 million is allocated in the 2019 budget for property acquisition. Several Squire's Landing Park parcels east of the lagoon were originally acquired with Recreation Conservation Office (RCO) funding that restricts active recreation use. To allow for more active uses associated with the Walkways and Waterways project (See project P27 Squires Landing Park Waterfront & Natural Open Space project), the City will be acquiring land to replace the converted areas of the Park. The RCO land conversion process requires replacing land based on current appraised value. The conversion process began in 2017 and is expected to be complete before the end of 2019. An appraisal of the area of Squire's Landing that is being converted out of the Deed Restriction is being conducted. An estimate of between \$750,000 to \$1.3 million is anticipated for property acquisition costs plus other associated costs such as Escrow, closing and recording costs, land brokerage, appraisal, survey, wetland delineation and environmental assessment fees. Up to \$850,000 assumed King Conservation Funds (City applied for funds in 2018, award not yet known) and \$850,000 of City funds such as Real Estate Excise Tax.

SURFACE WATER

- **SW8 Surface Water Project 190th Culvert at 61st.** This \$1.6 Million project will install new box culvert and related improvements near 61st Ave NE and NE 190th and will be funded with a Public Works Trust Fund (PWTF) Loan. The City was notified that the loan application had been approved. Design is planned to commence in 2018 with construction in 2019-2020. Annual repayments of approximately \$81,650 are anticipated and will be included in the Surface Water Management Fund beginning in 2020.
- **SW29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St.** Design is underway with construction in 2019, estimated at \$500,000 funded by Surface Water Management fees.
- **SW30 Drainage Improvements at 153rd/NE Arrowhead Dr.** Design is complete and construction is anticipated in 2019, estimated at \$175,000 funded by Surface Water Management fees.
- **SW31 Drainage Improvements and Street Repair at 66th Ave NE/195th Pl.** This project is still under design with construction anticipated for 2019 in the amount of \$115,000 funded by Surface Water Management fees.
- **SW32 61st Ave Stabilization.** This new project is at 5% design stage with an anticipated budget of \$150,000 programmed for 2021 funded by Surface Water Management fees.
- **SW 33 Drainage Improvement and Facility Retrofit** Design for this project will begin in 2020, estimated at \$100,000 with construction anticipated in 2021 and estimated to be \$500,000. Prioritization and selection of the specific facility will occur after 2019 inspections are complete in order to select the facility with the highest need for retrofit at that time.

Completion of a Surface Water Fee Analysis in 2018 may result in additions or amendments to the CIP at a later date. Included in the Fee Analysis is review and consideration of a potential Surface Water General Facilities Charge for new construction (similar to an impact fee). Revenue from this potential (not adopted) revenue source is assumed as a funding source in this CIP.

FISCAL CONSIDERATION:

The City's goal is to adopt and maintain a fiscally balanced Capital Improvement Program that can be used by staff to prioritize and pursue projects. The CIP balances City resources including Park and Transportation Impact Fees, Real Estate Excise Tax, General Fund revenues, Surface Water Utility fees, Strategic Opportunity Fund balances, and grant funds. While a project may show need in future years for grant funds to complete, the project and budget is considered "balanced" and provides a tool to pursue outside funding. The CIP should be considered a programming document with the City of Kenmore adopted budget being the document that actually appropriates funds for project expenditures.

The updated and proposed 2019-2024 Capital Improvement Program includes 29 individual projects which total \$95,490,470 over the six- year planning horizon. \$53,635,137 would be programmed for the upcoming 2019-2020 biennium and, if later adopted, would be incorporated into the biennial budget. The project costs and funding sources are displayed in Exhibits A through E. Also attached are projections of Impact Fees and Real Estate Excise Tax which are Exhibits F, G and H.

At the conclusion of the Public Hearing, an Ordinance 18-0467, amending the Capital Facilities Element of the Comprehensive Plan will be presented for Council approval. If approved, an ordinance to adopt the proposed 2019-2024 Capital Improvement Program for Parks, Transportation, Surface Water, and City Facilities will be presented to the City Council for adoption at a subsequent meeting in September.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The proposed Capital Improvement Program is consistent with Council Goals, specifically:

- To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.

- Implement the Sidewalk Plan

- To implement the Walkways and Waterways projects.

- To update and continue to implement the Economic Development Plan, with an emphasis on the following key points:

- Advance public access to water

- Create a vibrant, walkable downtown

- To continue to implement a Parks Improvement Plan.

- To protect and enhance the water, air and forest environment.

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024**

EXPENDITURES	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
<u>PARKS</u>							
P 1 Twin Springs Interim Use Plan	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
P 6 Moorlands Park Improvements	50,000	0	0	0	0	0	50,000
P 18 Rhododendron Park Waterfront Mitigation	72,000	8,000	8,000	8,000	0	0	96,000
P18a Rhododendron Park Float Mitigation	2,000	2,000	2,000	2,000	0	0	8,000
P18c Rhododendron Park Float Modifications	0	0	0	0	0	0	0
P 26 Squire Landing Float Mitigation	4,000	4,000	4,000	4,000	0	0	16,000
P 26a Squire Landing Float Modifications	0	0	0	0	0	0	0
P 27 Squires Landing Park Waterfront & Open Space	500,000	220,000	690,000	3,940,000	40,000	360,000	5,750,000
P 28 Log Boom Park Waterfront Access and Viewing	300,000	120,000	590,000	1,330,000	40,000	360,000	2,740,000
P 29 St Edward Ballfield Improvements	300,000	0	0	0	0	500,000	800,000
P 30 Rhododendron Park Boathouse Pavilion	474,000	3,000	3,000	3,000	3,000	1,000	487,000
P 31 Squires Landing Park Land Acquisition	1,700,000	0	0	0	0	0	1,700,000
Total Parks	\$3,502,000	\$357,000	\$1,297,000	\$5,287,000	\$83,000	\$1,221,000	\$11,747,000
<u>TRANSPORTATION</u>							
T 8 SR 522 West B 57th to 61st	\$0	\$0	\$600,000	\$7,400,000	\$4,000,000	\$0	\$12,000,000
T 27 Sidewalk Program:							
Sidewalk Gaps	100,000	100,000	100,000	100,000	100,000	100,000	600,000
T 47 Arrowhead Dr	11,100	132,800	1,038,281	0	0	0	1,182,181
T 45 NE 153rd Pl	612,500	0	0	0	0	0	612,500
T 46 NE 181st (65th -67th)	681,413	0	0	0	0	0	681,413
T 35 Pavement Preservation	805,351	450,000	550,000	550,000	550,000	550,000	3,455,351
T 37 West Samm Bridge	11,539,791	10,083,265	7,160,152	229,290	20,923	20,923	29,054,344
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	1,510,431	9,663,492	3,221,164	0	0	0	14,395,087
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	6,701,494	2,180,400	0	0	0	0	8,881,894
T 43 SR 522 Pedestrian Crossing Study	250,000	250,000	0	0	0	0	500,000
Total Transportation	\$22,212,080	\$22,859,957	\$12,669,597	\$8,279,290	\$4,670,923	\$670,923	\$71,362,770
<u>SURFACE WATER</u>							
SW 8 190th Culvert at 61st	\$1,632,450	\$0	\$0	\$0	\$0	\$0	\$1,632,450
SW 8 Trust Fund Loan Repayment	0	81,650	81,650	81,650	81,650	81,650	408,250
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000
SW 25 Strawberry Hills SW Tank Retrofit	0	0	0	0	0	0	0
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	500,000	0	0	0	0	0	500,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	175,000	0	0	0	0	0	175,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th	115,000	0	0	0	0	0	115,000
SW 32 61st Ave Stabilization	0	0	150,000	0	0	0	150,000
SW 33 Drainage Improvement & Facility Retrofit	0	100,000	500,000	0	0	0	600,000
Total Surface Water	\$2,472,450	\$231,650	\$781,650	\$131,650	\$131,650	\$131,650	\$3,880,700
<u>CITY FACILITIES</u>							
F 1 Public Works Shop Land Acquisition & Development	\$0	\$2,000,000	\$4,500,000	\$0	\$0	\$0	\$6,500,000
F 2 Debt Repayment	0	0	500,000	500,000	500,000	500,000	2,000,000
Total City Facilities	\$0	\$2,000,000	\$5,000,000	\$500,000	\$500,000	\$500,000	\$8,500,000
TOTAL EXPENDITURES	\$28,186,530	\$25,448,607	\$19,748,247	\$14,197,940	\$5,385,573	\$2,523,573	\$95,490,470

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024**

REVENUES	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Real Estate Excise Tax (Transportation)	\$1,464,650	\$2,980,400	\$1,750,000	\$650,000	\$650,000	\$650,000	\$8,145,050
Real Estate Excise Tax (Parks)	900,000	0	0	0	0	500,000	1,400,000
Transportation Impact Fee Revenue	1,152,913	63,750	1,979,522	229,290	20,923	20,923	3,467,321
Park Impact Fee Revenue	341,000	6,000	6,000	246,000	40,000	360,000	999,000
General Fund	21,053	0	125,000	125,000	125,000	125,000	521,053
Street Fund	0	0	130,000	130,000	130,000	130,000	520,000
Surface Water Utility Funds	672,450	0	1,212,400	245,000	245,000	245,000	2,619,850
Surface Water General Utility Charges	300,000	231,650	300,000	131,650	131,650	131,650	1,226,600
Federal Preservation Grants	355,351	0	0	0	0	0	355,351
TIB Grant - Sidewalks	435,410	0	0	0	0	0	435,410
WSDOT Safe Routes to School - Sidewalks	581,846	99,670	959,293	0	0	0	1,640,809
BRAC Grant West Samm Bridge Replacement	6,413,800	2,122,336	1,194,493	0	0	0	9,730,629
TIB Grant: West Samm Bridge Replacement	4,113,903	2,786,097	0	0	0	0	6,900,000
Connecting WA Funds West Samm Bridge Replacement	646,932	5,144,212	1,443,125	0	0	0	7,234,269
Walkways & Waterways Bonds: Juanita and 68th Ave	5,992,325	1,539,569	537,487	0	0	0	8,069,381
WSDOT Grant: Juanita Drive	0	525,600	0	0	0	0	525,600
TIB Grant: Juanita Drive	0	6,141,073	197,927	0	0	0	6,339,000
Interfund Loan: Juanita Drive	0	0	2,000,000	0	0	0	2,000,000
Washington State LEAP Transportation Bill	0	0	600,000	7,400,000	4,000,000	0	12,000,000
DOE Grant: Juanita and 68th Ave	1,054,950	1,457,250	0	0	0	0	2,512,200
RCO Park Grants	115,000	0	0	1,000,000	0	0	1,115,000
State Capital Budget	209,000	3,000	3,000	3,000	3,000	1,000	222,000
King County Conservation Futures Trust Grant	850,000	0	0	0	0	0	850,000
Public Works Trust Fund Loan	1,500,000	0	0	0	0	0	1,500,000
Walkways & Waterways Bonds: Log Boom, Squires	810,947	348,000	1,288,000	4,038,000	40,000	360,000	6,884,947
Utility Reimbursement: West Samm Bridge Replacement	0	0	1,522,000	0	0	0	1,522,000
Private Funding for Boathouse	255,000	0	0	0	0	0	255,000
10 year Note Public Works Shop	0	6,500,000	0	0	0	0	6,500,000
TOTAL REVENUES	\$28,186,530	\$29,948,607	\$15,248,247	\$14,197,940	\$5,385,573	\$2,523,573	\$95,490,470

CITY OF KENMORE, WASHINGTON
PROPOSED PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals	Project Total 2013-2024
P 1 Twin Springs Interim Use	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$153,269
P 6 Moorlands Park Improvements	50,000	0	0	0	0	0	\$50,000	\$2,176,341
P 18 Rhododendron Park Waterfront & Open Space Mitigation	72,000	8,000	8,000	8,000	0	0	96,000	1,215,419
P 18a Rhododendron Park Float Mitigation	2,000	2,000	2,000	2,000	0	0	8,000	444,209
P 26 Squires Landing Float Mitigation	4,000	4,000	4,000	4,000	0	0	16,000	177,054
P 27 Squires Landing Park Waterfront & Mitigation	500,000	220,000	690,000	3,940,000	40,000	360,000 (1)	5,750,000	6,635,672
P 28 Log Boom Park Waterfront Access and Mitigation	300,000	120,000	590,000	1,330,000	40,000	360,000 (1)	2,740,000	3,353,660
P 29 St Edward Ballfield Improvements EIS	300,000	0	0	0	0	500,000	800,000	1,218,603
P 30 Rhododendron Park Boathouse Pavilion	474,000	3,000	3,000	3,000	3,000	1,000	487,000	505,000
P 31 Squires Landing Park Land Acquisition	1,700,000	0	0	0	0	0	1,700,000	1,700,000
Total Project Costs	\$3,502,000	\$357,000	\$1,297,000	\$5,287,000	\$83,000	\$1,221,000	\$11,747,000	\$17,579,227

	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Funding As Proposed:							
Park Impact Fees	\$341,000	\$6,000	\$6,000	\$246,000	\$40,000	\$360,000 (1)	\$999,000
Real Estate Excise Taxes : Squires Land Acquisition, Moorlands	900,000	0	0	0	0	500,000	1,400,000
In Lieu Fees: Rhododendron Park Waterfront	21,053	0	0	0	0	0	21,053
Private Funding: Rhododendron Park Boathouse	255,000	0	0	0	0	0	255,000
RCO Grants: Rhododendron, Squires, Log Boom, Ballfields	115,000	0	0	1,000,000	0	0	1,115,000
King County CFT Grant: Squires Land Acquisition	850,000	0	0	0	0	0	850,000
State Capital Budget: Rhododendron Park Boathouse	209,000	3,000	3,000	3,000	3,000	1,000	222,000
Walkways & Waterways Bonds: Log Boom, Squires	810,947	348,000	1,288,000	4,038,000	40,000	360,000 (1)	6,884,947
Total Project Funding	\$3,502,000	\$357,000	\$1,297,000	\$5,287,000	\$83,000	\$1,221,000	\$11,747,000

This program update assumes a St Edward Ballfield EIS in 2019 and project start in 2024

(1) Includes various years of ongoing mitigation at \$40,000 per year

CITY OF KENMORE, WASHINGTON
PROPOSED TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals	Project Total 2013-2024
T 8 SR 522 West B 57th to 61st	\$0	\$0	\$600,000	\$7,400,000	\$4,000,000	\$0	\$12,000,000	\$12,000,000
T 27 Sidewalk Program								
Sidewalk Gaps	100,000	100,000	100,000	100,000	100,000	100,000	600,000	907,564
T47 Arrowhead Dr	11,100	132,800	1,038,281	0	0	0	1,182,181	1,182,181
T45 NE 153rd Pl	612,500	0	0	0	0	0	612,500	749,865
T46 NE 181st (65th -67th)	681,413	0	0	0	0	0	681,413	805,205
Subtotal	1,405,013	232,800	1,138,281	100,000	100,000	100,000	3,076,094	3,644,815
T 35 Pavement Preservation	805,351	450,000	550,000	550,000	550,000	550,000	3,455,351	6,323,906
T 37 West Samm Bridge	11,539,791	10,083,265	7,160,152	229,290	20,923	20,923	29,054,344	33,246,611
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	1,510,431	9,663,492	3,221,164	0	0	0	14,395,087	15,807,600
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	6,701,494	2,180,400	0	0	0	0	8,881,894	9,500,175
T 43 SR 522 Pedestrian Crossing Study	250,000	250,000	0	0	0	0	500,000	500,000
Total Project Costs	\$22,212,080	\$22,859,957	\$12,669,597	\$8,279,290	\$4,670,923	\$670,923	\$71,362,770	\$81,023,107

	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Funding as Proposed:							
Real Estate Excise Taxes	\$1,464,650	\$2,980,400	\$1,750,000	\$650,000	\$650,000	\$650,000	\$8,145,050
Transportation Impact Fees	1,152,913	63,750	1,979,522	229,290	20,923	20,923	3,467,321
Federal Preservation Grant: Simonds Road	355,351	0	0	0	0	0	355,351
TIB Grant: Sidewalks	435,410	0	0	0	0	0	435,410
WSDOT Safe Routes to School Grant: Sidewalks	581,846	99,670	959,293	0	0	0	1,640,809
BRAC Grant: West Samm Bridge Replacement	6,413,800	2,122,336	1,194,493	0	0	0	9,730,629
Connecting WA Funds: West Samm Bridge Replacement	646,932	5,144,212	1,443,125	0	0	0	7,234,269
TIB Grant: West Samm Bridge Replacement	4,113,903	2,786,097	0	0	0	0	6,900,000
Walkways & Waterways Bonds: Juanita and 68th Ave	5,992,325	1,539,569	537,487	0	0	0	8,069,381
TIB Grant: Juanita Drive	0	6,141,073	197,927	0	0	0	6,339,000
WSDOT: Juanita Drive	0	525,600	0	0	0	0	525,600
Interfund Loan: Juanita Drive	0	0	2,000,000	0	0	0	2,000,000
DOE Grant: Juanita and 68th Ave	1,054,950	1,457,250	0	0	0	0	2,512,200
Surface Water Management Fees			485,750				485,750
Washington State LEAP Transportation Bill: West B	0	0	600,000	7,400,000	4,000,000	0	12,000,000
Utility Reimbursement: West Samm Bridge Replacement	0	0	1,522,000	0	0	0	1,522,000
Total Project Funding	\$22,212,080	\$22,859,957	\$12,669,597	\$8,279,290	\$4,670,923	\$670,923	\$71,362,770

CITY OF KENMORE, WASHINGTON
PROPOSED SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019	2020	2021	2022	2023	2024	2019-2024	Project Total
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Totals	2013-2024
SW 8 190th Culvert at 61st	\$1,632,450	\$0	\$0	\$0	\$0	\$0	\$1,632,450	\$1,636,965
SW 8 Public Works Trust Fund Loan 20 year Repayment	0	81,650	81,650	81,650	81,650	81,650	\$408,250	408,250
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000	679,359
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	500,000	0	0	0	0	0	500,000	500,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	175,000	0	0	0	0	0	175,000	175,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th Pl	115,000	0	0	0	0	0	115,000	115,000
SW 32 61st Ave Stabilization	0	0	150,000	0	0	0	150,000	150,000
SW 33 Drainage Improvement & Facility Retrofit	0	100,000	500,000	0	0	0	600,000	600,000
T 41 Juanita Dr Pedestrian & Bicycle Safety (SWM Component)	0	0	485,750	0	0	0	485,750	485,750
Total Project Costs	\$2,472,450	\$231,650	\$1,267,400	\$131,650	\$131,650	\$131,650	\$4,366,450	\$4,414,574

	2019	2020	2021	2022	2023	2024	2019-2024
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Totals
Funding As Proposed:							
Public Works Trust Fund 20 Year 1.66% Loan (SW8)	1,500,000	0	0	0	0	0	1,500,000
General Facility Charge (Proposed)	300,000	231,650	300,000	131,650	131,650	131,650	1,226,600
Surface Water Utility Funds	672,450	0	967,400	0	0	0	1,639,850
Total Project Funding	\$2,472,450	\$231,650	\$1,267,400	\$131,650	\$131,650	\$131,650	\$4,366,450

CITY OF KENMORE, WASHINGTON
PROPOSED CITY FACILITY CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2019-2024

Project Description	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals	Project Total 2013-2024
F 1 Public Works Shop Land Acquisition & Development	\$0	\$2,000,000	\$4,500,000	\$0	\$0	\$0	\$6,500,000	\$6,500,000
F 2 Debt Repayment	0	0	500,000	500,000	500,000	500,000	\$2,000,000	2,000,000
Total Project Costs	\$0	\$2,000,000	\$5,000,000	\$500,000	\$500,000	\$500,000	\$8,500,000	\$8,500,000

	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	2024 Proposed	2019-2024 Totals
Bank Note, 20 Years, 4.5% Interest	0	6,500,000	0	0	0	0	6,500,000
Transfer from SWM Fund	0	0	245,000	245,000	245,000	245,000	980,000
Transfer from Street Fund	0	0	130,000	130,000	130,000	130,000	520,000
Transfer from General Fund	0	0	125,000	125,000	125,000	125,000	500,000
Total Project Funding	\$0	\$6,500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$8,500,000

CITY OF KENMORE, WASHINGTON
Transportation Impact Fee Fund Projection Worksheet
For The Years 2017-2022

DESCRIPTION	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Beginning Cash	\$1,034,121	\$491,549	\$1,032,715	(\$436,480)	(\$165,770)	\$313,307
Revenues:						
Interest Earnings	10,341	4,915	10,327	0	0	0
Transp. Impact Fees	600,000	600,000	500,000	500,000	500,000	500,000
Total Revenues	\$610,341	\$604,915	\$510,327	\$500,000	\$500,000	\$500,000
Transfers Out for Roads:						
T 37 West Samm Bridge	365,156	30,620	1,900,534	229,290	20,923	20,923
Arrowhead Sidewalk	6,100	33,130	78,988	0	0	0
NE 153rd Sidewalk	35,654	0	0	0	0	0
T 42 68th Ave Ped & Bicycle Safety	500,000	0	0	0	0	0
NE 181st 65-67 Sidewalk	246,003	0	0	0	0	0
Subtotal - Transfers for Roads	\$1,152,913	\$63,750	\$1,979,522	\$229,290	\$20,923	\$20,923
Net Income/(Loss)	(\$542,572)	\$541,165	(\$1,469,195)	\$270,710	\$479,077	\$479,077
Ending Cash Unreserved	\$491,549	\$1,032,715	(\$436,480)	(\$165,770)	\$313,307	\$792,384
Ending Cash Reserved from Complete Streets	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Total Ending Cash	\$991,549	\$1,532,715	\$63,520	\$334,230	\$813,307	\$1,292,384

CITY OF KENMORE, WASHINGTON
REET Fund Projection Worksheet
For The Years 2019-2024

Exhibit G

DESCRIPTION	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Beginning Cash	\$3,584,200	\$2,462,392	\$552,616	\$14,142	\$570,283	\$1,131,986
Revenues:						
REET 1	700,000	600,000	600,000	600,000	600,000	600,000
REET 2	700,000	600,000	600,000	600,000	600,000	600,000
Interest Earnings	42,842	30,624	11,526	6,141	11,703	17,320
Total Revenues	\$1,442,842	\$1,230,624	\$1,211,526	\$1,206,141	\$1,211,703	\$1,217,320
Transfers Out for Parks :						
P 6 Moorlands Park Imp	50,000	0	0	0	0	0
P 29 St Edward Ballfield	0	0	0	0	0	500,000
P 31 Squires Landing Waterfront Land Acq	850,000		0	0	0	0
Subtotal - Transfers for Parks	900,000	0	0	0	0	500,000
Transfers Out for Roads:						
T27 Sidewalks						
Sidewalk Gaps	100,000	100,000	100,000	100,000	100,000	100,000
T 42 68th Ave Ped & Bicycle Safety	664,650	2,180,400	0	0	0	0
T 37 West Samm Bridge	0	0	1,100,000	0	0	0
T 43 SR522 Pedestrian Crossing	250,000	250,000	0	0	0	0
			0	0	0	0
Preservation	450,000	450,000	550,000	550,000	550,000	550,000
Subtotal - Transfers for Roads	1,464,650	2,980,400	1,750,000	650,000	650,000	650,000
Repayment to Strategic Opps Fund 2015/16 sid	200,000	160,000	0	0	0	0
Net Income/(Loss)	(1,121,808)	(1,909,776)	(538,474)	556,141	561,703	67,320
Ending Cash	\$2,462,392	\$552,616	\$14,142	\$570,283	\$1,131,986	\$1,199,306

CITY OF KENMORE, WASHINGTON

Park Impact Fee Fund Projection Worksheet

For the Years 2019-2024

DESCRIPTION	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Beginning Cash	\$290,213	\$101,115	\$248,126	\$394,608	\$292,554	\$395,479
Revenues:						
Interest Earnings	2,902	1,011	2,481	3,946	2,926	3,955
Park Impact Fees	149,000	152,000	150,000	140,000	140,000	140,000
Total Revenues	151,902	153,011	152,481	143,946	142,926	143,955
To be Transferred Out for Parks :						
P 1 Twin Springs Interim Use	100,000	0	0	0	0	0
P 18a Rhododendron Park Float Project Mitigation	2,000	2,000	2,000	2,000	0	0
P 26 Twedt/Squires Float Improvement Project Mitigation	4,000	4,000	4,000	4,000	0	0
P 26 Twedt/Squires Float Modifications	0	0	0	0	0	0
P 29 St Edward Ballfields & Lighting EIS	225,000	0	0	0	0	0
P 30 Rhododendron Park Boathouse	10,000	0	0	0	0	0 0
P 27 Squires Landing and Mitigation	0	0	0	240,000	40,000	40,000 (1)
Subtotal - Transfers to Park Capital	341,000	6,000	6,000	246,000	40,000	40,000
Net Income/(Loss)	(\$189,098)	\$147,011	\$146,481	(\$102,054)	\$102,926	\$103,955
Ending Cash Balance	\$101,115	\$248,126	\$394,608	\$292,554	\$395,479	\$499,434

(1) Ongoing project mitigation commitments include \$40,000 annually for 8 additional years



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic:
June 2018 Financial Report Presentation

For Council Meeting Agenda of: September 10, 2018

Department: Finance and Administration

Prepared by: Joanne Gregory

Initial & Date

Approved by Department Head: Joanne 9-30-18

Approved by City Attorney:

Approved by Finance Director: Joanne 9-30-18

Approved by City Manager: POK

Proposed Council Action/Motion:
Receive and File June 2018 Financial Report for the City of Kenmore, Washington

Exhibits/Attachments:
June 2018 Financial Report for the City of Kenmore, Washington.

INFORMATION/BACKGROUND:

The June 2018 monthly financial report is presented for Council review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2017-2018 adopted biennial budget. The budget was adopted on December 12, 2016 and amended July 24, 2017 and November 27, 2017. This review also provides an opportunity to identify any additional potential variances or fluctuations from the budget.

FISCAL CONSIDERATION:

June is the 18th month of the 2017-2018 biennium. As of June, revenues for the biennium exceeded expenditures in the General Fund by \$1,519,283. Also, revenues were 76% of the biennial budget and expenditures were 70%.

Nationally the unemployment rate bumped up to 4.0% after being at its lowest point in over 17 years. The Dow Jones posted a small loss in June, closing at 24,271 which was 145 points lower than April's close.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.



PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager
FROM: Joanne Gregory, Finance Director
DATE: August 23, 2018
RE: June 2018 Financial Reports for the City of Kenmore, Washington

June 2018 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- Street Fund Summary
- Cash and Investment Report
- Investment Schedule
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- Report for Transportation Benefit District

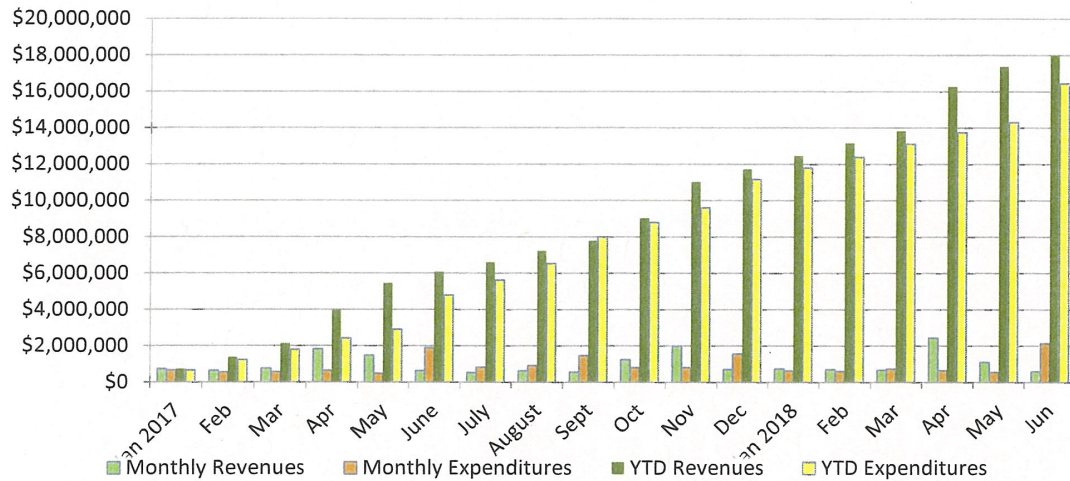
If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service. In the context of the biennial budget, June is the eighteenth month (75%) of the 2017-2018 biennial budget period. For the month of June, expenditures exceeded revenues in the General Fund by \$1,553,372. This is primarily due to the King County Sheriff's Jan. – May 2018 police services contract invoices being paid in June. Biennium to date revenues exceed expenditures by \$1,519,283.

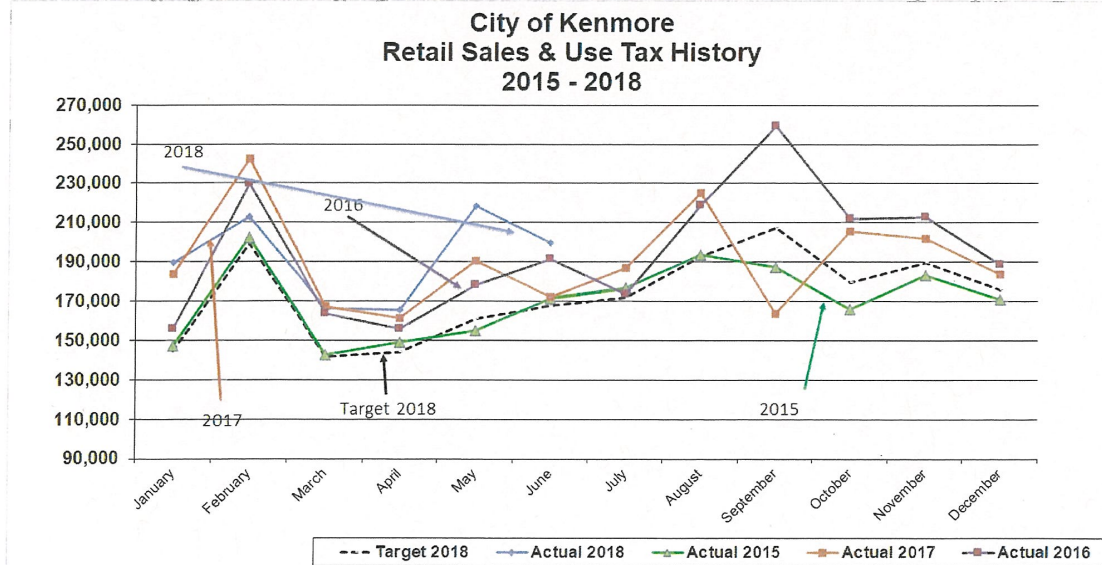
The following chart illustrates the monthly revenue and expenditure activity in the General Fund through June 2018.

City of Kenmore, Washington
Monthly Financial Report
June 2018



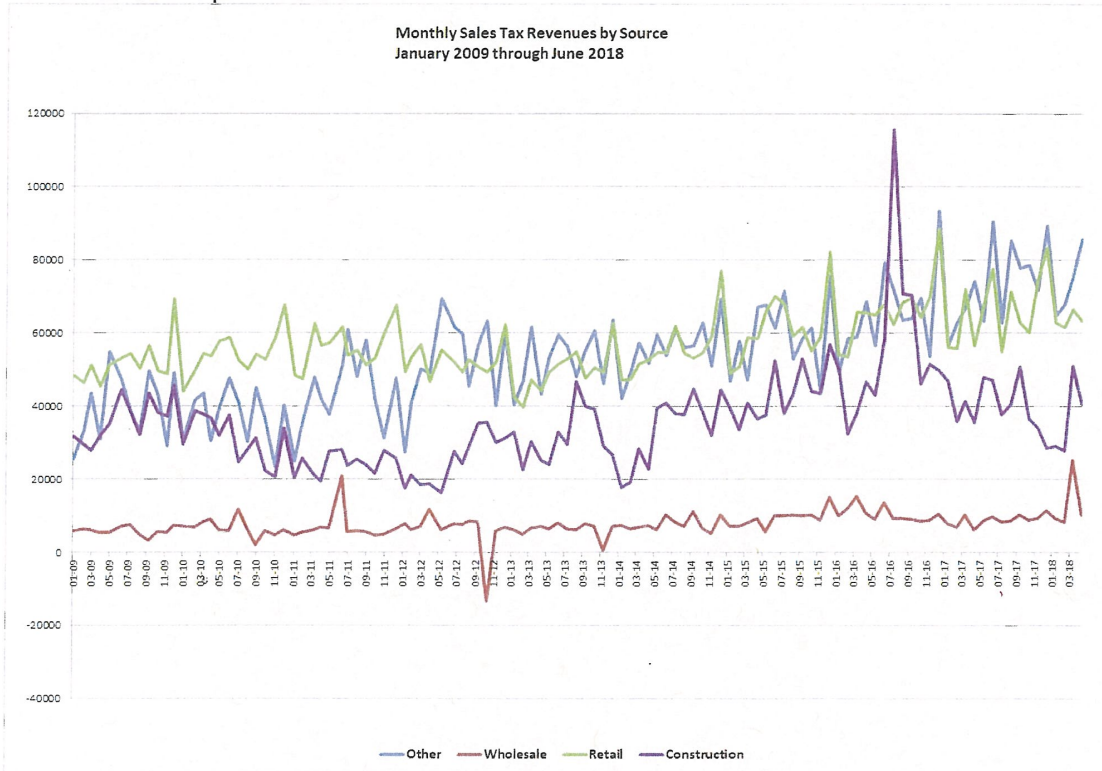
Total **revenues** for the month were **\$594,210**. Biennium to date revenues are \$17,969,546, which is 76% of the budgeted revenues of \$23,533,174. Primary sources of revenue for the month included property taxes in the amount of \$27,916, development fees & permits in the amount of \$106,634, retail sales and use taxes in the amount of \$199,727, and utility taxes in the amount of \$100,931.

A summary of sales tax revenues received in June is attached. These receipts are based on April sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The black dotted Target 2018 line is a monthly average of actual receipts during 2015, 2016, and 2017. The blue line represents 2018 actual receipts, which are \$34,680 above 2017 and ahead of the 2018 target by \$194,244.

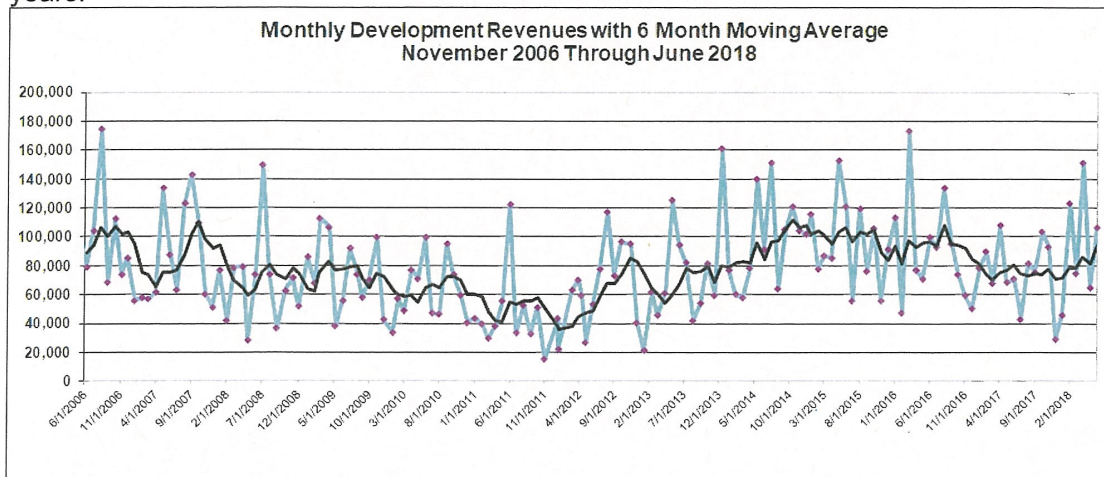


City of Kenmore, Washington
Monthly Financial Report
June 2018

The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from January 2009 through June 2018. Retail and Other are on a favorable upward trend.



The following chart illustrates the development revenue activity over the last twelve years.



I:\Admin & Finance\Monthly Reports\2018\June.docx

City of Kenmore, Washington
Monthly Financial Report
June 2018

June 2018 expenditures were **\$2,147,582**. Biennium to date expenditures are \$16,450,263, which is 70% of the amended biennial budget expenditures of \$23,535,546.

Total City cash (\$17,781,795) and long-term investments (\$9,984,420), at the end of June, totaled \$27,766,215. Proposition 1 levy funds of \$7.9M are included in this cash balance. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2017-2018 biennial budget.

Total non-General Fund revenues were \$455,439 and total non-General Fund expenditures were \$987,264.

In the **Street Fund** revenue from gas tax distributions was \$46,161. \$71,583 was expended for maintenance and operations during the month.

In the **Transportation Capital Fund**, there were expenditures in the amount of \$179,961 for SR522 Projects and \$113,150 on pedestrian & bike safety projects. The fund received \$2,392 in project grant reimbursements.

The **Park Impact Fee** fund received \$5,284 in revenues during the month.

There was \$19,200 in revenues for the **Transportation Impact Fee** fund during the month.

The **Real Estate Excise Tax** Fund received \$181,182 of real estate excise taxes (REET) in June from sales activity that occurred in May. 48 transactions were reported during the month. The 2018 year to date revenue is lower than the 2017 revenue by \$172,206 and the 2018 target by \$11,415.

The **Park Capital** fund had expenditures in the amount of \$103,308 on park improvement projects.

The **Kenmore Village** Fund had \$9,134 in maintenance and operations expenditures during the month.

The **Walkways & Waterways Debt Service** Fund collected \$6,618 in property taxes related to the Prop 1 Bond for a biennium to date total revenue of \$1,958,766. On June 1 interest on the outstanding bonds was paid in the amount of \$145,875.

The **Transportation Benefit District** Fund received \$33,106 in vehicle license fees during the month.

SUMMARY

This concludes the financial report for the City of Kenmore as of **June 30, 2018**. I appreciate your feedback and encourage you to contact me if you have any questions prior to the City Council meeting.

City of Kenmore, Washington
General Fund Summary Report
June 30, 2018



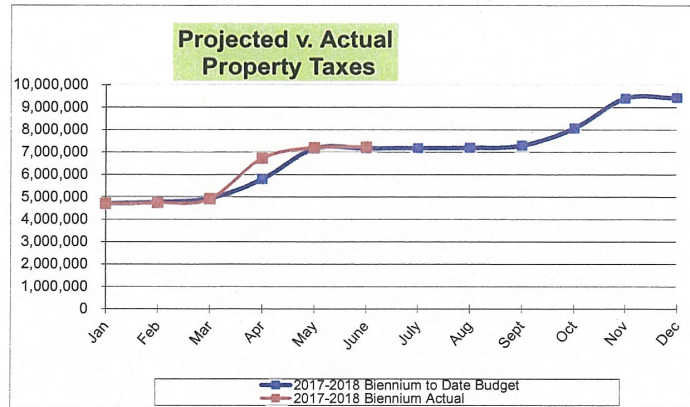
	CURRENT PERIOD 2017-2018				PRIOR PERIOD 2015-2016			
	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	June 2018	2017-2018	BUDGET	2017-2018	June 2016	2015-2016	BUDGET	2015-2016
REVENUES								
Beginning Fund Balance		2,981,035		3,131,687				
Property Taxes	27,916	7,210,439	76.6%	9,408,704	12,749	6,903,788	76.1%	9,075,766
Sales and Use Taxes	251,385	4,376,790	81.4%	5,376,291	237,490	3,950,069	79.0%	5,000,532
Utility Taxes	100,931	1,858,304	68.4%	2,717,485	86,641	1,866,813	67.6%	2,763,390
Other Taxes	1,525	126,595	58.0%	218,113	0	126,174	111.9%	112,720
Development Fees & Permits	106,634	1,474,421	83.6%	1,764,518	99,548	1,724,014	80.1%	2,151,432
Franchise Fees	0	1,306,033	78.3%	1,668,476	0	1,224,236	75.5%	1,622,160
Intergovernmental and Grants	89,864	719,491	85.5%	841,615	60,464	627,257	88.7%	707,370
Investment Interest	1,827	173,725	334.1%	52,000	5,165	87,599	172.8%	50,700
Fines and Forfeitures	-545	13,356	0.0%	0	-158	-5,888	n/a	0
Transfers and Other Revenues	14,673	710,393	47.8%	1,485,972	1,074	91,814	17.0%	541,200
Total Revenues	594,210	17,969,546	76.4%	23,533,174	502,973	16,595,876	75.3%	22,025,270
Total Revenues & Beginning Fund Balance		20,950,581		26,664,861				22,025,270

	CURRENT PERIOD 2017-2018				PRIOR PERIOD 2015-2016			
	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	June	2017-2018	BUDGET	2017-2018	June 2016	2015-2016	BUDGET	2015-2016
EXPENDITURES								
Cost Center								
City Council	11,758	266,851	81.0%	329,426	7,846	245,235	74.7%	328,435
City Manager	129,260	2,361,311	70.9%	3,328,297	112,548	2,123,685	65.7%	3,233,222
City Clerk	10,917	384,291	90.3%	425,368	9,757	249,585	89.9%	277,683
Finance	50,234	1,420,886	84.9%	1,672,775	35,499	1,180,529	79.2%	1,490,155
Legal	24,593	378,906	75.8%	500,000	64,144	368,507	52.6%	700,000
Interfund Transfers	0	650,220	49.0%	1,328,228	0	1,666,216	46.9%	3,552,671
Public Safety	1,480,184	5,749,318	65.3%	8,806,304	1,321,649	5,747,844	70.4%	8,160,115
Engineering & Environmental Services	83,637	958,652	67.7%	1,415,011	57,223	1,358,154	77.9%	1,743,950
Community Development	69,682	957,178	55.8%	1,715,510	37,430	626,916	75.5%	830,030
Developmental Services	166,863	1,839,707	88.8%	2,071,288	56,914	1,346,545	76.7%	1,755,050
Parks & Facility Maintenance	120,453	1,482,943	76.3%	1,943,339	68,493	1,185,208	58.4%	2,029,409
Total Expenditures	2,147,582	16,450,263	69.9%	23,535,546	1,771,504	16,098,424	66.8%	24,100,720
Ending Fund Balance		4,500,318		3,129,315			0.0%	-2,075,450
Total Expenditures and Ending Fund Balance		20,950,581		26,664,861				22,025,270

*Non-Departmental expenditures have been moved to other General Fund Cost Centers

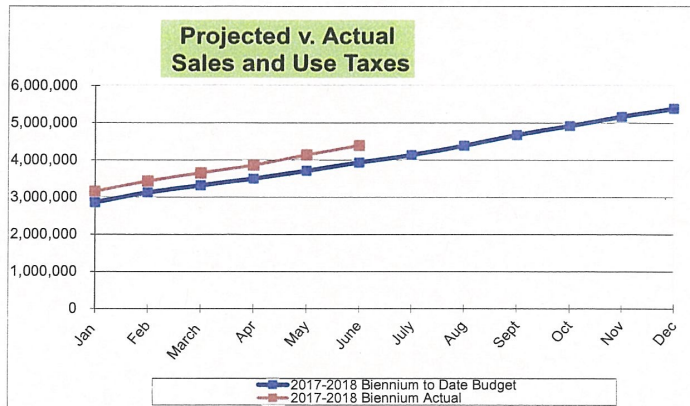
City of Kenmore, Washington
General Fund Revenue Graphs
June 30, 2018
PROPERTY TAXES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	4,668,509	4,656,328
Jan	4,683,738	4,673,846
Feb	4,742,392	4,720,413
Mar	4,916,568	4,888,629
Apr	5,765,778	6,698,458
May	7,142,021	7,182,523
June	7,155,271	7,210,439
July	7,168,409	
Aug	7,182,371	
Sept	7,277,730	
Oct	8,047,191	
Nov	9,381,763	
Dec	9,408,704	
2017-18	9,408,704	
Year To Date		
Actual v. Projected		101%



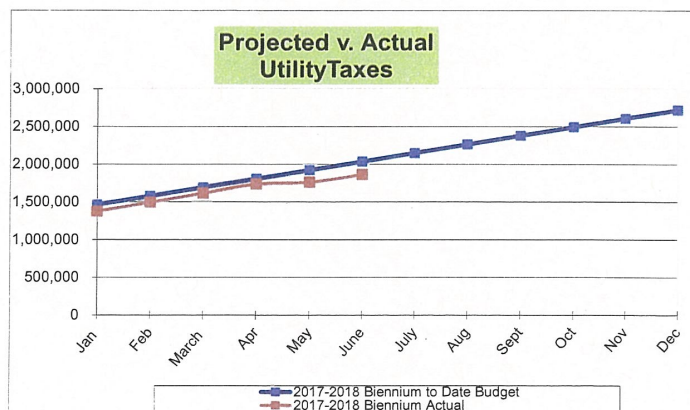
SALES, USE, CRIM JUSTICE TAXES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	2,661,530	2,903,337
Jan	2,847,158	3,143,844
Feb	3,114,522	3,422,078
March	3,304,812	3,637,316
Apr	3,488,513	3,849,131
May	3,699,746	4,125,405
June	3,919,794	4,376,790
July	4,124,717	
Aug	4,378,444	
Sept	4,664,890	
Oct	4,909,348	
Nov	5,156,649	
Dec	5,376,291	
2017-18	5,376,291	
Year To Date		
Actual v. Projected		112%



UTILITY TAXES

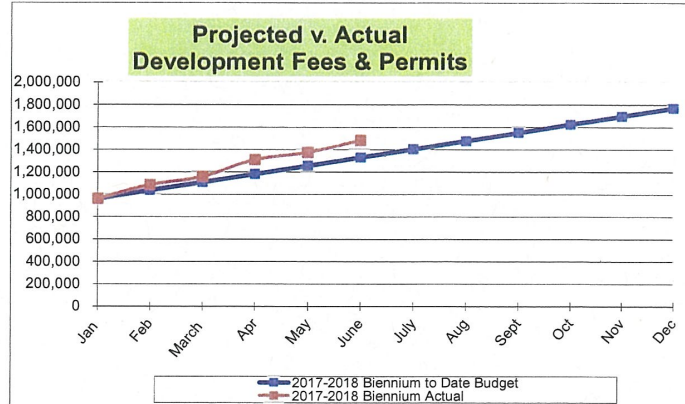
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,345,290	1,242,051
Jan	1,459,640	1,370,760
Feb	1,573,989	1,490,618
March	1,688,339	1,610,638
Apr	1,802,688	1,731,071
May	1,917,038	1,757,374
June	2,031,388	1,858,304
July	2,145,737	
Aug	2,260,087	
Sept	2,374,436	
Oct	2,488,786	
Nov	2,603,135	
Dec	2,717,485	
2017-18	2,717,485	
Year To Date		
Actual v. Projected		91%



**City of Kenmore, Washington
General Fund Revenue Graphs
June 30, 2018**

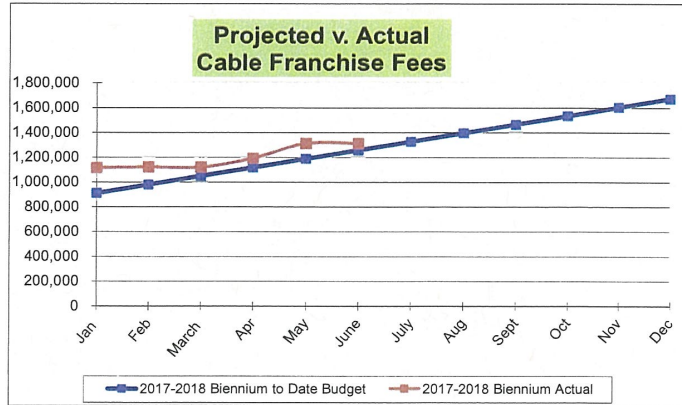
DEVELOPMENT FEES & PERMITS

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	882,259	907,838
Jan	955,781	953,639
Feb	1,029,302	1,077,107
March	1,102,824	1,151,836
Apr	1,176,345	1,303,338
May	1,249,867	1,367,787
June	1,323,389	1,474,421
July	1,396,910	
Aug	1,470,432	
Sept	1,543,953	
Oct	1,617,475	
Nov	1,690,996	
Dec	1,764,518	
'2017-18	1,764,518	
Year To Date		
Actual v. Projected		111%



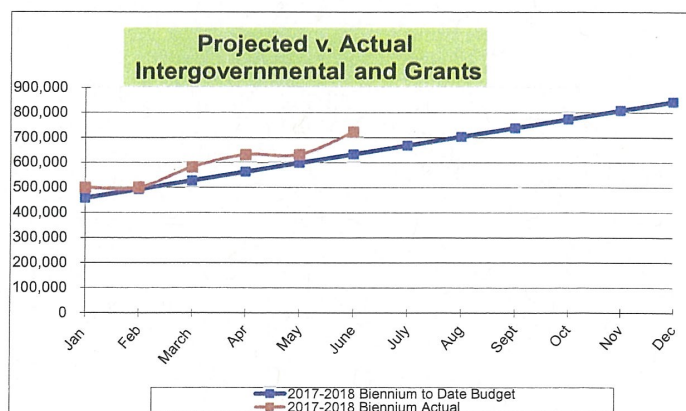
CABLE/WATER/SEWER FRANCHISE FEES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	837,494	861,559
Jan	906,743	1,109,316
Feb	975,991	1,115,749
March	1,045,240	1,115,749
Apr	1,114,488	1,187,700
May	1,183,737	1,306,033
June	1,252,985	1,306,033
July	1,322,234	
Aug	1,391,482	
Sept	1,460,731	
Oct	1,529,979	
Nov	1,599,228	
Dec	1,668,476	
'2017-18	1,668,476	
Year To Date		
Actual v. Projected		104%



INTERGOVERNMENTAL & GRANTS

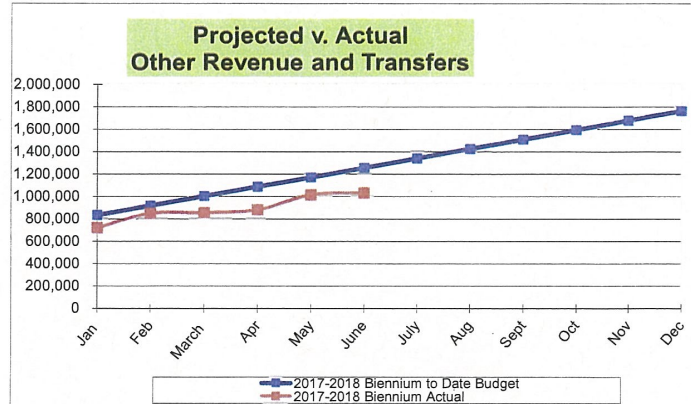
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	420,808	448,132
Jan	455,875	497,763
Feb	490,943	498,463
March	526,010	579,878
Apr	561,077	629,627
May	596,145	629,627
June	631,212	719,491
July	666,279	
Aug	701,347	
Sept	736,414	
Oct	771,481	
Nov	806,549	
Dec	841,615	
'2017-18	841,615	
Year To Date		
Actual v. Projected		114%



City of Kenmore, Washington
General Fund Revenue Graphs
June 30, 2018

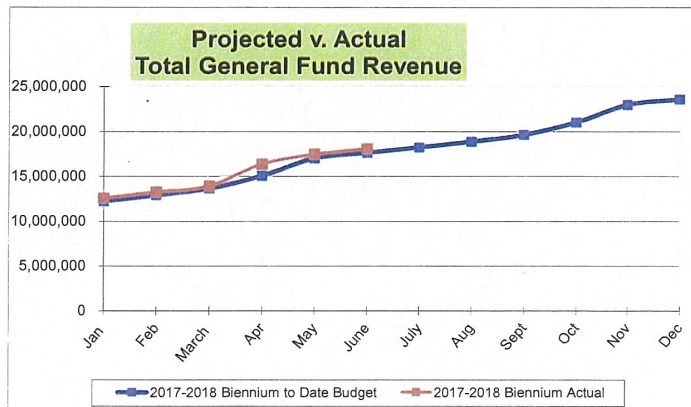
OTHER REVENUES AND TRANSFERS

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	742,986	701,874
Jan	827,411	712,400
Feb	911,836	840,519
March	996,261	847,291
Apr	1,080,686	873,291
May	1,165,111	1,006,588
June	1,249,536	1,024,068
July	1,333,960	
Aug	1,418,385	
Sept	1,502,810	
Oct	1,587,235	
Nov	1,671,660	
Dec	1,756,085	
2017-18 Year To Date	1,756,085	
Actual v. Projected		82%



TOTAL GENERAL FUND REVENUE

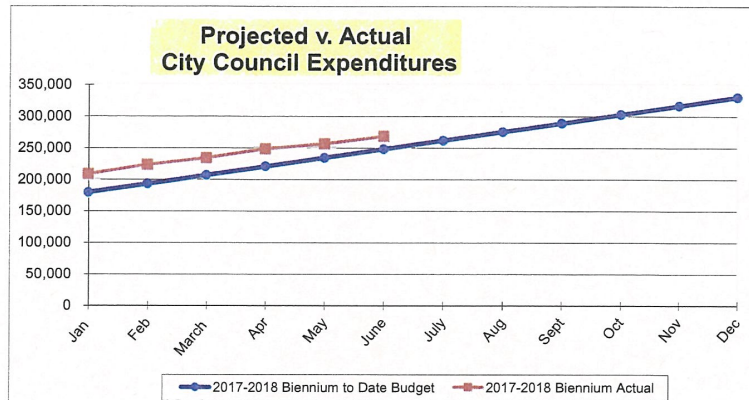
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
Jan	12,136,345	12,461,569
Feb	12,838,975	13,164,947
March	13,580,053	13,831,338
Apr	14,989,576	16,272,617
May	16,953,663	17,375,336
June	17,563,574	17,969,546
July	18,158,246	
Aug	18,802,547	
Sept	19,560,964	
Oct	20,951,495	
Nov	22,909,980	
Dec	23,533,174	
Year To Date		
Actual v. Projected		102%



**City of Kenmore, Washington
General Fund Expenditure Graphs
June 30, 2018**

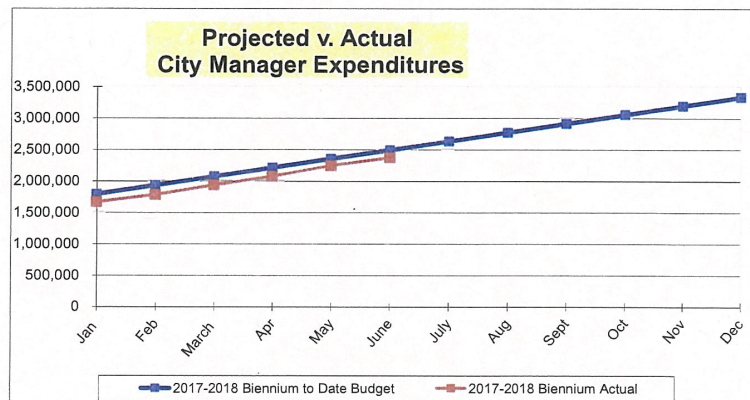
CITY COUNCIL

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	164,713	167,354
Jan	178,439	207,017
Feb	192,165	221,839
March	205,891	232,673
Apr	219,617	247,095
May	233,343	255,093
June	247,070	266,851
July	260,796	
Aug	274,522	
Sept	288,248	
Oct	301,974	
Nov	315,700	
Dec	329,426	
2017-18	329,426	
Year To Date		
Actual v. Projected		108%



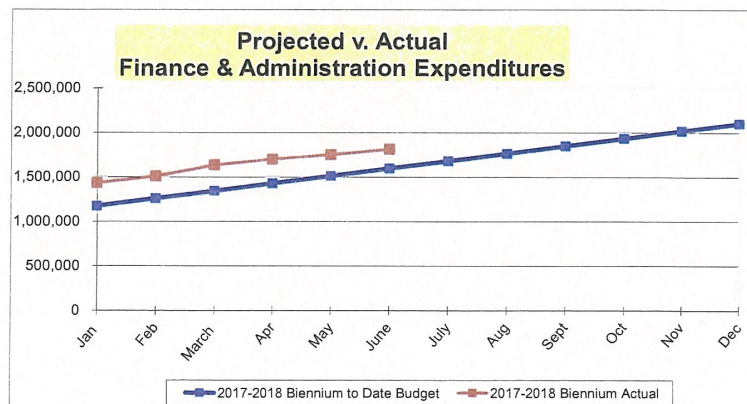
CITY MANAGER

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,643,289	1,563,222
Jan	1,783,706	1,654,331
Feb	1,924,124	1,770,648
March	2,064,541	1,924,823
Apr	2,204,958	2,064,887
May	2,345,376	2,232,051
June	2,485,793	2,361,311
July	2,626,210	
Aug	2,766,628	
Sept	2,907,045	
Oct	3,047,462	
Nov	3,187,880	
Dec	3,328,297	
2017-18	3,328,297	
Year To Date		
Actual v. Projected		95%



FINANCE & ADMINISTRATION

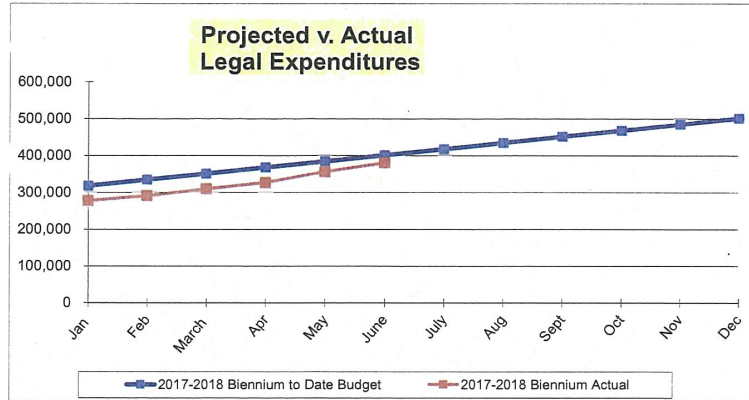
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,083,885	1,129,357
Jan	1,168,407	1,424,099
Feb	1,252,928	1,501,280
March	1,337,450	1,627,809
Apr	1,421,971	1,691,362
May	1,506,493	1,744,026
June	1,591,014	1,805,177
July	1,675,536	
Aug	1,760,057	
Sept	1,844,579	
Oct	1,929,100	
Nov	2,013,622	
Dec	2,098,143	
2017-18	2,098,143	
Year To Date		
Actual v. Projected		113%



City of Kenmore, Washington
General Fund Expenditure Graphs
June 30, 2018

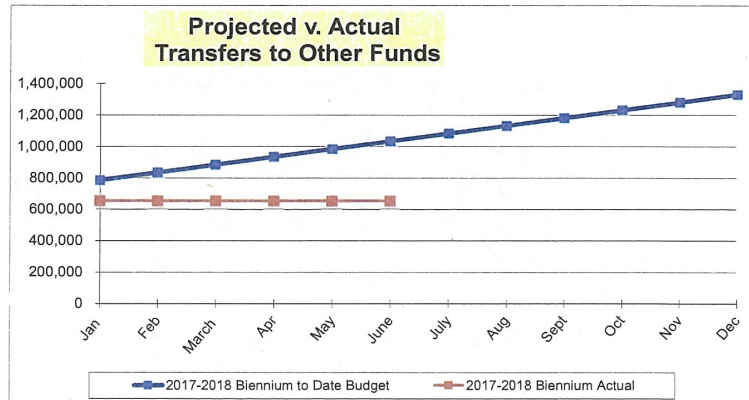
LEGAL

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	300,000	274,954
Jan	316,667	275,802
Feb	333,333	289,096
March	350,000	307,549
Apr	366,667	324,964
May	383,333	354,313
June	400,000	378,906
July	416,667	
Aug	433,333	
Sept	450,000	
Oct	466,667	
Nov	483,333	
Dec	500,000	
2017-18	500,000	
Year To Date		
Actual v. Projected		95%



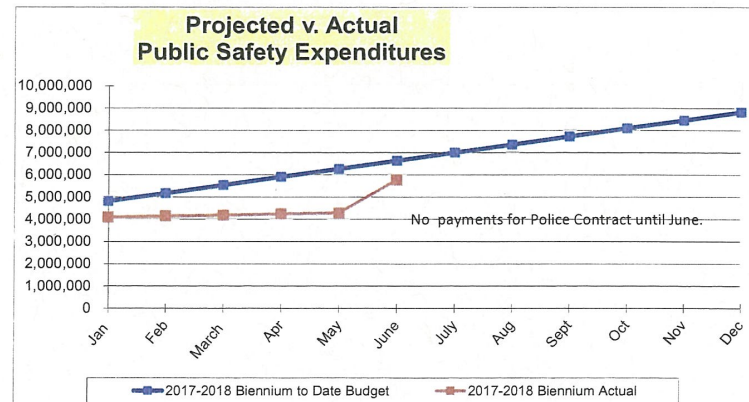
TRANSFERS TO OTHER FUNDS

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	733,151	650,220
Jan	782,741	650,220
Feb	832,331	650,220
March	881,920	650,220
Apr	931,510	650,220
May	981,100	650,220
June	1,030,690	650,220
July	1,080,279	
Aug	1,129,869	
Sept	1,179,459	
Oct	1,229,049	
Nov	1,278,638	
Dec	1,328,228	
2017-18	1,328,228	
Year To Date		
Actual v. Projected		63%



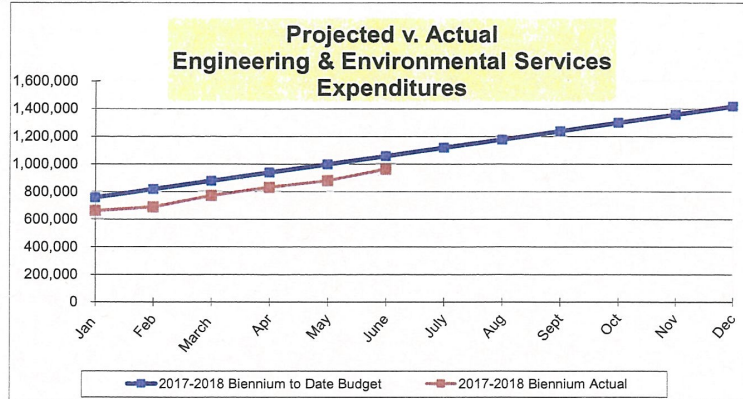
PUBLIC SAFETY

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	4,428,152	4,055,650
Jan	4,792,998	4,062,008
Feb	5,157,844	4,126,878
March	5,522,690	4,151,656
Apr	5,887,536	4,217,160
May	6,252,382	4,269,134
June	6,617,228	5,749,318
July	6,982,074	
Aug	7,346,920	
Sept	7,711,766	
Oct	8,076,612	
Nov	8,441,458	
Dec	8,806,304	
2017-18	8,806,304	
Year To Date		
Actual v. Projected		87%



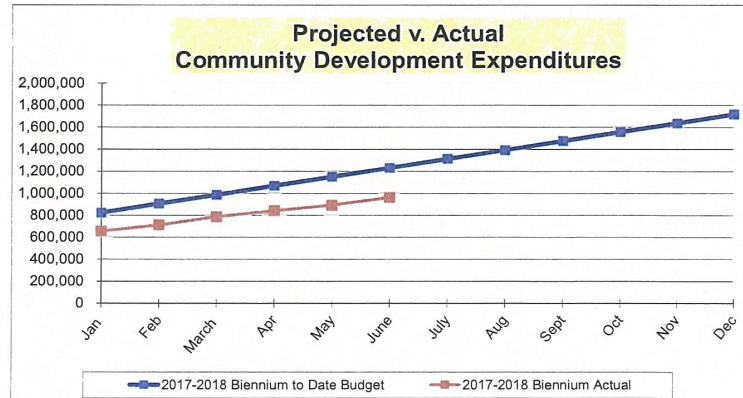
City of Kenmore, Washington
General Fund Expenditure Graphs
June 30, 2018
ENGINEERING & ENVIRONMENTAL SERVICES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	694,010	629,990
Jan	754,093	657,935
Feb	814,177	684,399
March	874,260	765,832
Apr	934,344	825,992
May	994,427	875,015
June	1,054,511	958,652
July	1,114,594	
Aug	1,174,677	
Sept	1,234,761	
Oct	1,294,844	
Nov	1,354,928	
Dec	1,415,011	
2017-18	1,415,011	
Year To Date		
Actual v. Projected		91%



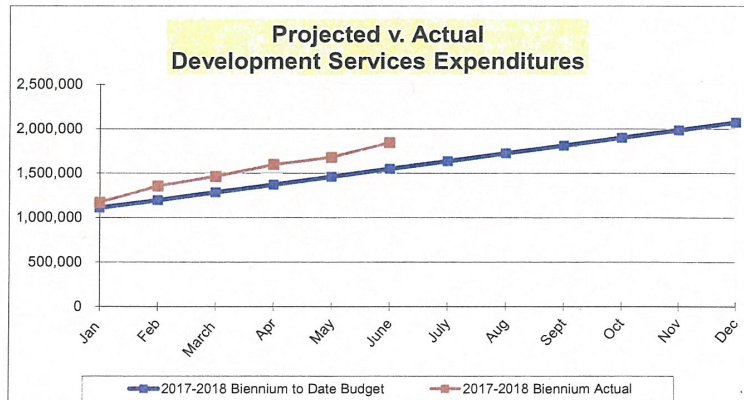
COMMUNITY DEVELOPMENT

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	737,951	599,620
Jan	819,414	650,702
Feb	900,878	705,878
March	982,341	780,880
Apr	1,063,804	837,168
May	1,145,267	887,496
June	1,226,731	957,178
July	1,308,194	
Aug	1,389,657	
Sept	1,471,120	
Oct	1,552,584	
Nov	1,634,047	
Dec	1,715,510	
2017-18	1,715,510	
Year To Date		
Actual v. Projected		78%



DEVELOPMENT SERVICES

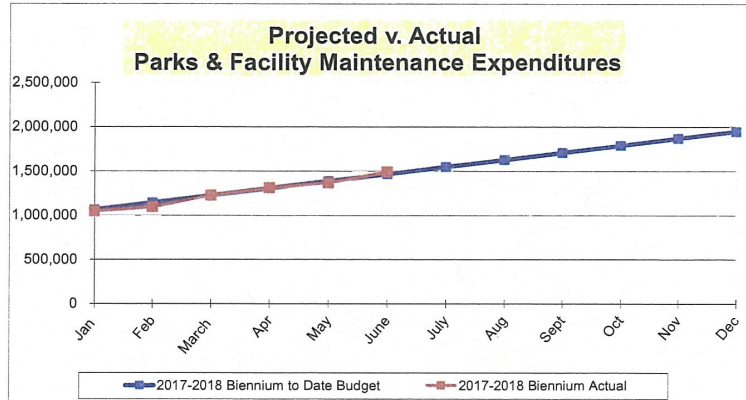
	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	1,017,664	1,087,784
Jan	1,105,466	1,165,099
Feb	1,193,268	1,351,077
March	1,281,070	1,458,554
Apr	1,368,872	1,592,825
May	1,456,674	1,672,844
June	1,544,476	1,839,707
July	1,632,278	
Aug	1,720,080	
Sept	1,807,882	
Oct	1,895,684	
Nov	1,983,486	
Dec	2,071,288	
2017-18	2,071,288	
Year To Date		
Actual v. Projected		119%



City of Kenmore, Washington
General Fund Expenditure Graphs
June 30, 2018

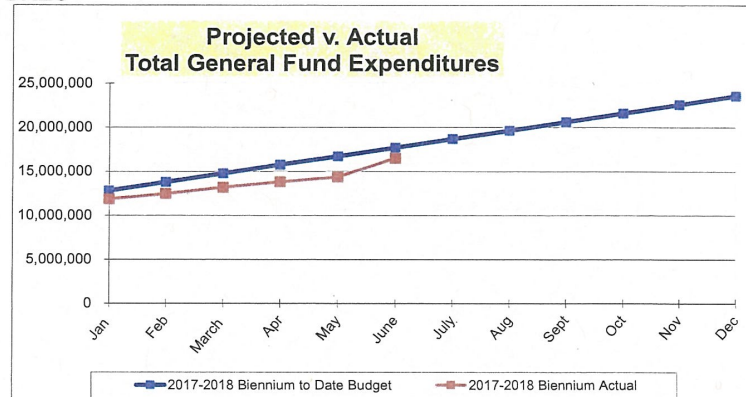
PARKS & FACILITY MAINTENANCE

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
2017	978,706	1,002,290
Jan	1,059,092	1,040,692
Feb	1,139,478	1,090,051
March	1,219,864	1,219,391
Apr	1,300,250	1,303,719
May	1,380,636	1,362,490
June	1,461,023	1,482,943
July	1,541,409	
Aug	1,621,795	
Sept	1,702,181	
Oct	1,782,567	
Nov	1,862,953	
Dec	1,943,339	
2017-18	1,943,339	
Year To Date		
Actual v. Projected		102%



TOTAL GENERAL FUND EXPENDITURES

	2017-2018 Biennium to Date Budget	2017-2018 Biennium Actual
Jan	12,761,023	11,787,903
Feb	13,740,525	12,391,367
March	14,720,027	13,119,388
Apr	15,699,529	13,755,393
May	16,679,031	14,302,681
June	17,658,534	16,450,263
July	18,638,036	
Aug	19,617,538	
Sept	20,597,040	
Oct	21,576,542	
Nov	22,556,044	
Dec	23,535,546	
Year To Date		
Actual v. Projected		93%



**City of Kenmore, Washington
Street Fund Summary Report
June 30, 2018**



	<u>MONTH</u> <u>June 2018</u>	<u>BIENNIUM TO DATE</u> <u>2017-2018</u>	<u>% of</u> <u>BUDGET</u>	<u>BUDGET</u> <u>2017-2018</u>
<u>REVENUES</u>				
Beginning Fund Balance		790,989		861,602
Fuel Tax	46,161	720,193	74.3%	969,604
Investment Interest	141	4,812	-	6,000
Miscellaneous	0	10,279	-	1,500
ROW Permit Fees/Inspections	-1,017	188,298	85.6%	220,000
Multimodal Transportation	7,944	39,354	85.2%	46,200
Transfer from General Fund	0	527,135	52.7%	1,000,000
Transfer from TBD	0	334,500	50.0%	669,000
Total Revenues	53,228	1,824,572	62.7%	2,912,304

Total Revenues & Beginning Fund Balance		2,615,561		3,773,906
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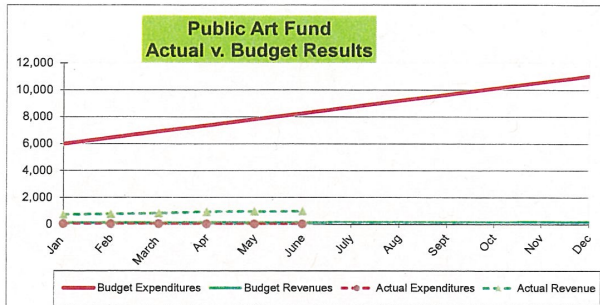
		<u>BIENNIUM TO DATE</u> <u>2017-2018</u>	<u>% of</u> <u>BUDGET</u>	<u>BUDGET</u> <u>2017-2018</u>
<u>EXPENDITURES</u>				
Salary and Benefits	24,310	670,382	71.5%	938,209
Maintenance & Operations	71,583	1,380,208	71.5%	1,930,800
Capital	0	132,250	330.6%	40,000
Total Expenditures	95,893	2,182,840	75.0%	2,909,009

Ending Fund Balance		432,721		864,897
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Total Expenditures and Ending Fund Balance		2,615,561		3,773,906
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City of Kenmore, Washington
Other Funds Monthly Activity
June 30, 2018

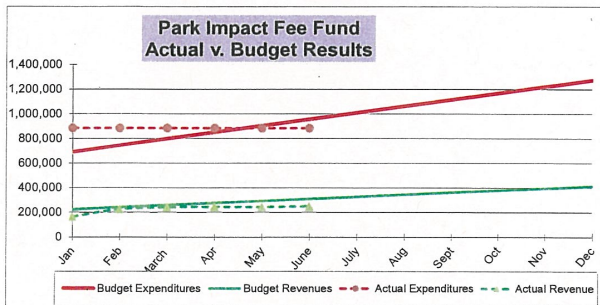
PUBLIC ART FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	5,500	0	75	680
Jan	5,958	0	81	697
Feb	6,417	0	88	748
March	6,875	0	94	805
Apr	7,333	0	100	911
May	7,792	0	106	937
June	8,250	0	113	960
July	8,708		119	
Aug	9,167		125	
Sept	9,625		131	
Oct	10,083		138	
Nov	10,542		144	
Dec	11,000		150	
2017-18	11,000		150	
Total Actual to Date vs Total Budget		0%		640%



This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

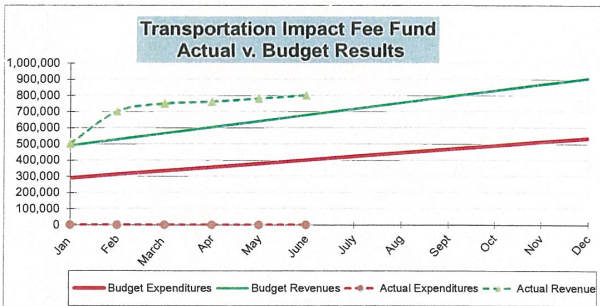
0

PARK IMPACT FEE FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	635,938	881,377	206,000	157,195
Jan	688,933	881,377	223,167	162,442
Feb	741,928	881,377	240,333	223,793
March	794,923	881,377	257,500	239,635
Apr	847,917	881,377	274,667	243,108
May	900,912	881,377	291,833	243,135
June	953,907	881,377	309,000	248,598
July	1,006,902		326,167	
Aug	1,059,897		343,333	
Sept	1,112,892		360,500	
Oct	1,165,886		377,667	
Nov	1,218,881		394,833	
Dec	1,271,876		412,000	
2017-18	1,271,876		412,000	
Total Actual to Date vs Total Budget		69%		60%



This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements.

TRANSPORTATION IMPACT FEE FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	266,892	350,000	452,750	482,822
Jan	289,133	0	490,479	501,882
Feb	311,374	0	528,208	700,717
March	333,615	0	565,938	748,915
Apr	355,856	0	603,667	761,446
May	378,097	0	641,396	780,847
June	400,338	0	679,125	800,678
July	422,579		716,854	
Aug	444,820		754,583	
Sept	467,061		792,313	
Oct	489,302		830,042	
Nov	511,543		867,771	
Dec	533,784		905,500	
2017-18	533,783		905,500	
Total Actual to Date vs Total Budget		0%		88%

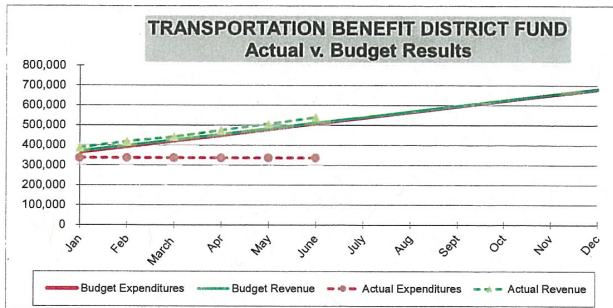


This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements.

City of Kenmore, Washington
Other Funds Monthly Activity
June 30, 2018

TRANSPORTATION BENEFIT DISTRICT FUND

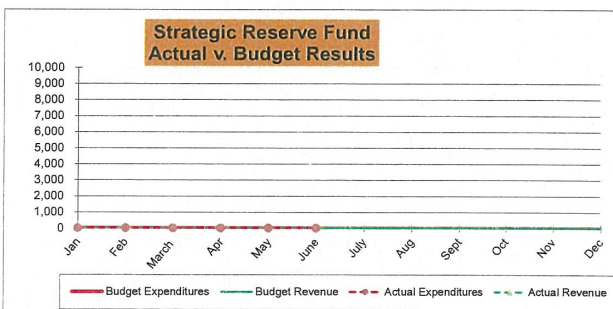
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	334,500	334,500	340,400	357,603
Jan	363,250	334,500	368,767	385,946
Feb	392,000	334,500	397,133	416,835
March	420,750	334,500	425,500	441,451
Apr	449,500	334,500	453,867	474,142
May	478,250	334,500	482,233	505,633
June	507,000	334,500	510,600	538,825
July	535,750		538,967	
Aug	564,500		567,333	
Sept	593,250		595,700	
Oct	622,000		624,067	
Nov	650,750		652,433	
Dec	679,500		680,800	
2017-18	669,000		680,800	
Total Actual to Date vs Total Budget		50%		79%



The Transportation Benefit District fund accounts for the \$20 vehicle license tab fees levied on vehicles located in the Kenmore city limits. The revenue generated will be used in maintaining the City's transportation system.

STRATEGIC RESERVE FUND

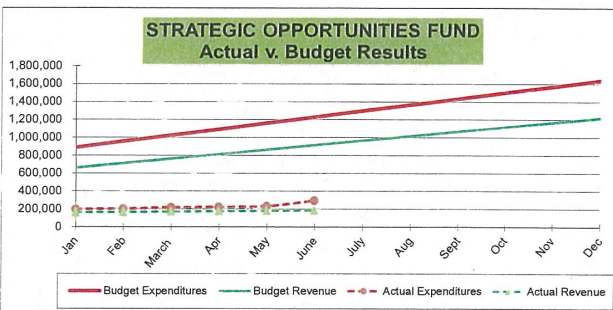
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	0	0	0	12,814
Jan	0	0	0	13,141
Feb	0	0	0	14,091
March	0	0	0	15,175
Apr	0	0	0	17,157
May	0	0	0	17,685
June	0	0	0	18,084
July	0		0	
Aug	0		0	
Sept	0		0	
Oct	0		0	
Nov	0		0	
Dec	0		0	
2017-18	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



This fund was created to serve as the City's emergency reserve fund. Per State Statute, the fund cannot exceed \$.375 per \$1,000 of the City's assessed value and is fully funded at \$1,264,464 for 2011. No expenditures are anticipated or have been budgeted at this time.

STRATEGIC OPPORTUNITIES FUND

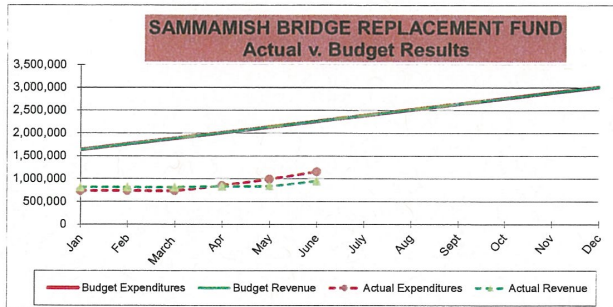
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	817,450	191,649	608,973	157,176
Jan	885,571	196,367	659,721	160,994
Feb	953,692	202,543	710,469	165,166
March	1,021,813	216,010	761,216	169,459
Apr	1,089,933	222,006	811,964	176,299
May	1,158,054	231,520	862,712	180,209
June	1,226,175	294,517	913,460	184,053
July	1,294,296		964,207	
Aug	1,362,417		1,014,955	
Sept	1,430,538		1,065,703	
Oct	1,498,658		1,116,451	
Nov	1,566,779		1,167,198	
Dec	1,634,900		1,217,946	
2017-18	1,634,900		1,217,946	
Total Actual to Date vs Total Budget		18%		15%



The purpose of the Strategic Opportunities Fund is to have funds available for the City to make key investments or take advantage of strategic opportunities as they present themselves. For 2015-16, the Business Incubator expenditures are budgeted in this fund.

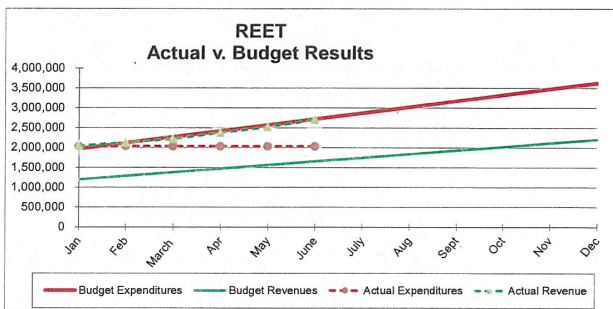
City of Kenmore, Washington
Other Funds Monthly Activity
June 30, 2018

SAMMAMISH BRIDGE REPLACEMENT FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,504,981	730,007	1,504,981	748,320
Jan	1,630,396	730,007	1,630,396	809,241
Feb	1,755,811	731,822	1,755,811	809,241
March	1,881,226	731,822	1,881,226	809,241
Apr	2,006,641	846,253	2,006,641	826,740
May	2,132,056	983,671	2,132,056	835,010
June	2,257,471	1,148,708	2,257,471	941,081
July	2,382,886		2,382,886	
Aug	2,508,301		2,508,301	
Sept	2,633,716		2,633,716	
Oct	2,759,131		2,759,131	
Nov	2,884,546		2,884,546	
Dec	3,009,961		3,009,961	
2017-18	3,009,961		3,009,961	
Total Actual to Date vs Total Budget		38%		31%



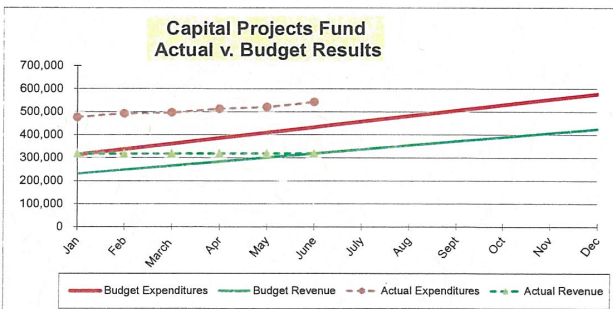
The Sammamish Bridge Replacement fund is a fund used to put money aside for the replacement of the West Sammamish bridge.

REAL ESTATE EXCISE TAX FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,811,413	2,027,786	1,101,500	1,943,681
Jan	1,962,364	2,027,786	1,193,292	2,043,535
Feb	2,113,315	2,027,786	1,285,083	2,127,696
March	2,264,266	2,027,786	1,376,875	2,219,631
Apr	2,415,217	2,027,786	1,468,667	2,372,457
May	2,566,168	2,027,786	1,560,458	2,518,431
June	2,717,119	2,027,786	1,652,250	2,700,640
July	2,868,070		1,744,042	
Aug	3,019,021		1,835,833	
Sept	3,169,972		1,927,625	
Oct	3,320,923		2,019,417	
Nov	3,471,874		2,111,208	
Dec	3,622,826		2,203,000	
2017-18	3,622,826		2,203,000	
Total Actual to Date vs Total Budget		56%		123%



The Real Estate Excise Tax Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include transfers to the Park Capital Fund for park improvements and Transportation Capital Fund for transportation improvements.

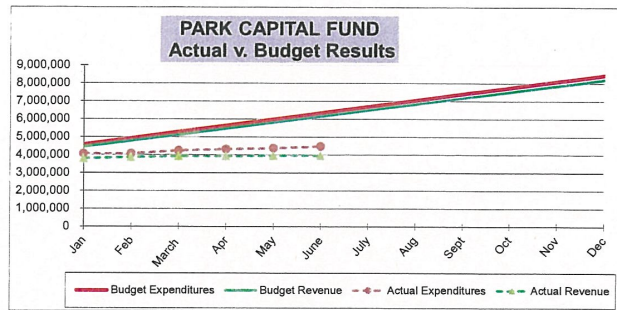
KENMORE VILLAGE FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	288,397	462,039	212,314	317,063
Jan	312,430	475,427	230,007	317,143
Feb	336,463	491,040	247,700	317,366
March	360,496	495,848	265,393	317,616
Apr	384,529	511,742	283,085	318,492
May	408,562	520,341	300,778	318,600
June	432,596	541,774	318,471	318,681
July	456,629		336,164	
Aug	480,662		353,857	
Sept	504,695		371,550	
Oct	528,728		389,242	
Nov	552,761		406,935	
Dec	576,794		424,628	
2017-18	576,794		424,628	
Total Actual to Date vs Total Budget		94%		75%



The Kenmore Village Fund accounts for leasing activity and property transactions within Kenmore Village

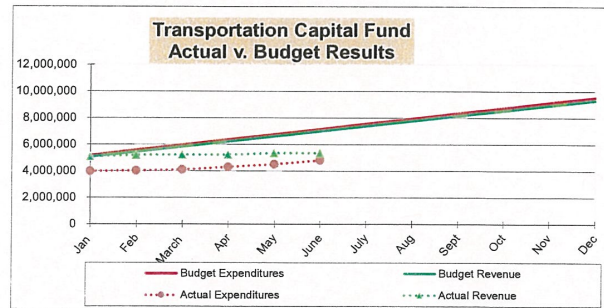
City of Kenmore, Washington
Other Funds Monthly Activity
June 30, 2018

PARK CAPITAL FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	4,223,416	4,014,258	4,095,448	3,788,172
Jan	4,575,367	4,055,630	4,436,735	3,788,172
Feb	4,927,319	4,071,533	4,778,023	3,854,834
March	5,279,270	4,233,590	5,119,310	3,918,586
Apr	5,631,221	4,314,168	5,460,597	3,918,586
May	5,983,173	4,372,391	5,801,885	3,946,565
June	6,335,124	4,475,698	6,143,172	3,946,565
July	6,687,075		6,484,459	
Aug	7,039,027		6,825,747	
Sept	7,390,978		7,167,034	
Oct	7,742,929		7,508,321	
Nov	8,094,881		7,849,609	
Dec	8,446,832		8,190,896	
2017-18	8,446,832		8,190,896	
Total Actual to Date vs Total Budget		53%		48%



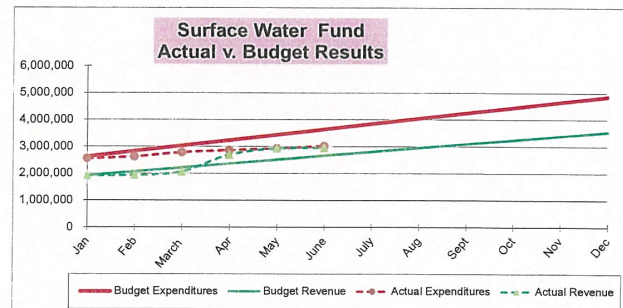
The Park Capital fund will account for Park Capital Projects formerly included in the Municipal Capital fund. In addition, distributions from the King County Proposition 2 Parks Expansion Levy will be receipted into this fund

TRANSPORTATION CAPITAL FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	4,764,503	3,962,031	4,658,163	4,812,485
Jan	5,161,544	3,981,389	5,046,343	5,074,873
Feb	5,558,586	4,025,853	5,434,524	5,186,452
March	5,955,628	4,099,114	5,822,704	5,218,404
Apr	6,352,670	4,304,767	6,210,884	5,222,191
May	6,749,712	4,512,272	6,599,064	5,339,422
June	7,146,754	4,807,188	6,987,245	5,341,814
July	7,543,796		7,375,425	
Aug	7,940,838		7,763,605	
Sept	8,337,880		8,151,785	
Oct	8,734,922		8,539,966	
Nov	9,131,964		8,928,146	
Dec	9,529,005		9,316,326	
2017-18	9,529,005		9,316,326	
Total Actual to Date vs Total Budget		50%		57%



The Transportation Capital Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

SURFACE WATER MANAGEMENT FUND				
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	2,427,244	2,456,063	1,771,700	1,904,373
Jan	2,629,514	2,556,873	1,919,342	1,918,065
Feb	2,831,784	2,620,689	2,066,983	1,935,188
March	3,034,055	2,780,437	2,214,625	2,064,654
Apr	3,236,325	2,858,715	2,362,267	2,692,904
May	3,438,595	2,933,581	2,509,908	2,925,625
June	3,640,866	3,017,163	2,657,550	2,948,990
July	3,843,136		2,805,192	
Aug	4,045,406		2,952,833	
Sept	4,247,677		3,100,475	
Oct	4,449,947		3,248,117	
Nov	4,652,217		3,395,758	
Dec	4,854,487		3,543,400	
2017-18	4,854,487		3,543,400	
Total Actual to Date vs Total Budget		62%		83%

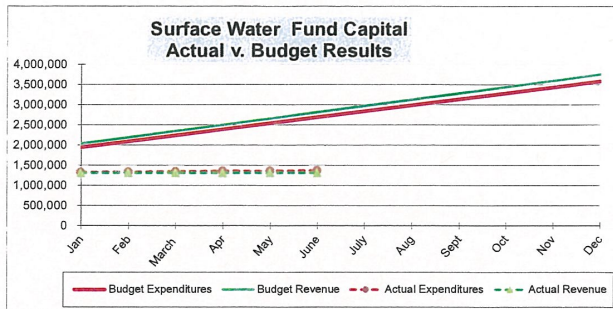


This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements.

City of Kenmore, Washington
Other Funds Monthly Activity
June 30, 2018

SURFACE WATER CAPITAL FUND

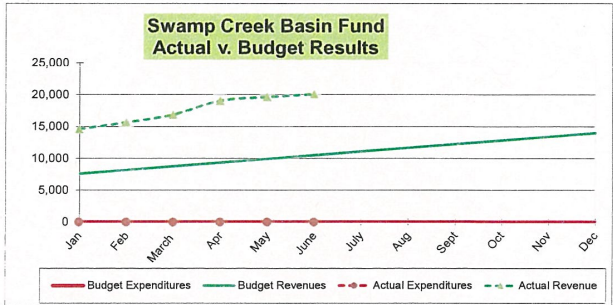
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,791,817	1,310,242	1,875,317	1,306,617
Jan	1,941,135	1,322,751	2,031,593	1,306,617
Feb	2,090,453	1,329,855	2,187,870	1,306,617
March	2,239,771	1,337,042	2,344,146	1,306,617
Apr	2,389,089	1,352,499	2,500,423	1,306,617
May	2,538,407	1,352,499	2,656,699	1,306,617
June	2,687,726	1,364,953	2,812,976	1,306,617
July	2,837,044		2,969,252	
Aug	2,986,362		3,125,528	
Sept	3,135,680		3,281,805	
Oct	3,284,998		3,438,081	
Nov	3,434,316		3,594,358	
Dec	3,583,634		3,750,634	
2017-18	3,583,634		3,750,634	
Total Actual to Date vs Total Budget		38%		35%



This fund accounts for the expenditures for Surface Water Capital Improvements. Revenue sources for this fund include a variety of federal, state, or local grants, surface water management fees transferred from the Surface Water Management Fund and real estate excise taxes.

SWAMP CREEK BASIN FUND

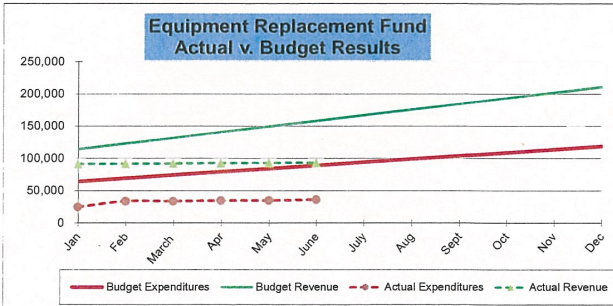
	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	0	0	7,000	14,238
Jan	0	0	7,583	14,601
Feb	0	0	8,167	15,657
March	0	0	8,750	16,862
Apr	0	0	9,333	19,064
May	0	0	9,917	19,628
June	0	0	10,500	20,093
July	0		11,083	
Aug	0		11,667	
Sept	0		12,250	
Oct	0		12,833	
Nov	0		13,417	
Dec	0		14,000	
2017-18	0		14,000	
Total Actual to Date vs Total Budget		0%		144%



This fund accounts for the Memorandum of Agreement with King County which provided funds reserved for surface water projects, improvements, and maintenance within the Swamp Creek Basin.

EQUIPMENT REPLACEMENT FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	59,500	24,882	105,493	91,288
Jan	64,458	24,882	114,284	91,403
Feb	69,417	33,807	123,075	91,730
March	74,375	33,807	131,866	92,103
Apr	79,333	34,729	140,657	92,784
May	84,292	34,949	149,448	92,958
June	89,250	36,277	158,240	93,102
July	94,208		167,031	
Aug	99,167		175,822	
Sept	104,125		184,613	
Oct	109,083		193,404	
Nov	114,042		202,195	
Dec	119,000		210,986	
2017-18	119,000		210,986	
Total Actual to Date vs Total Budget		30%		44%



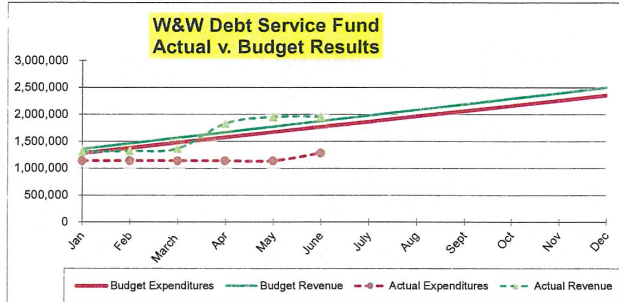
This fund is used to maintain a reserve for future replacement of equipment, including, but not limited to furniture, computers and vehicles. Payments are received from various operating departments and funds that benefit from or use the assets.

City of Kenmore, Washington
Other Funds Monthly Activity
June 30, 2018

W & W DEBT SERVICE FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	1,179,127	1,136,503	1,250,000	1,301,272
Jan	1,277,387	1,136,503	1,354,167	1,305,442
Feb	1,375,648	1,136,503	1,458,333	1,317,370
March	1,473,908	1,136,503	1,562,500	1,360,265
Apr	1,572,169	1,136,503	1,666,667	1,828,406
May	1,670,429	1,136,503	1,770,833	1,952,148
June	1,768,690	1,282,378	1,875,000	1,958,766
July	1,866,951		1,979,167	
Aug	1,965,211		2,083,333	
Sept	2,063,472		2,187,500	
Oct	2,161,732		2,291,667	
Nov	2,259,993		2,395,833	
Dec	2,358,253		2,500,000	
2017-18	2,358,253		2,500,000	
Total Actual to Date vs Total Budget		54%		78%

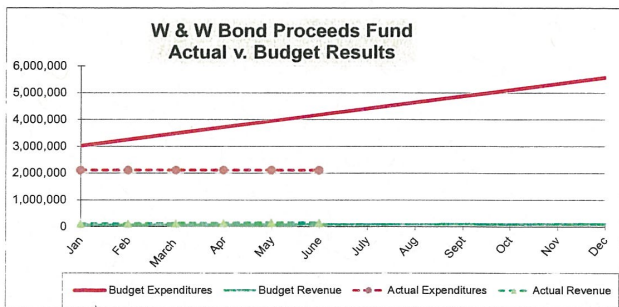
This fund accumulates the voted property tax levy receipts for the Walkways and Waterways Bonds which are used to make the principal and interest repayments on the bonded debt.



W & W BOND PROCEEDS FUND

	2017-2018 Budget Expenditures	2017-2018 Actual Expenditures	2017-2018 Budget Revenue	2017-2018 Actual Revenue
2017	2,787,500	2,111,671	50,000	94,180
Jan	3,019,792	2,111,671	54,167	105,598
Feb	3,252,083	2,111,671	58,333	114,572
March	3,484,375	2,111,671	62,500	125,211
Apr	3,716,667	2,111,671	66,667	136,432
May	3,948,958	2,111,671	70,833	148,586
June	4,181,250	2,111,671	75,000	148,586
July	4,413,542		79,167	
Aug	4,645,833		83,333	
Sept	4,878,125		87,500	
Oct	5,110,417		91,667	
Nov	5,342,708		95,833	
Dec	5,575,000		100,000	
2017-18	5,575,000		100,000	149%
Total Actual to Date vs Total Budget		38%		

This fund holds the receipts from the December 2016 sale of the Walkways and Waterways Bonds and transfers money to the Transportation and Park Capital Funds to pay for the specific Walkways and Waterways projects.



City of Kenmore, Washington
Cash and Investment Report
June 30, 2018



<u>Fund</u>	<u>Beg. Cash & Inv.</u> <u>from Prev. Mo.</u>	<u>Monthly</u> <u>Revenues</u>	<u>Monthly</u> <u>Expenditures</u>	<u>End. Cash & Inv.</u> <u>Current Month</u>
General	\$6,221,629	\$594,210	\$2,147,582	4,668,257
Street	475,387	53,228	95,893	432,723
Transportation Capital	894,874	2,392	294,916	602,350
Public Art	68,545	22	0	68,568
Park Impact Fee	546,609	5,463	0	552,071
Transportation Impact Fee	1,929,189	19,832	0	1,949,020
Swamp Creek Basin	1,434,988	465	0	1,435,453
Transportation Benefit District	233,718	33,192	0	266,910
Sammamish Bridge Replacement	-148,140	106,070	165,037	(207,107)
Walkways & Waterways Debt Service	815,646	6,618	145,875	676,389
Real Estate Excise Tax	2,988,723	182,209	0	3,170,932
Kenmore Village	273,498	82	21,434	252,146
Park Capital	-166,253	0	103,308	(269,561)
Walkways & Waterways Bond	7,898,195	0	0	7,898,195
Surface Water Management	1,911,256	23,365	83,582	1,851,038
Surface Water Capital	-81,258	0	12,454	(93,712)
Strategic Reserve	1,291,514	419	0	1,291,933
Strategic Opportunities	2,121,369	3,843	62,996	2,062,216
Equipment Replacement	443,362	143	1,328	442,178
Trust & Agency	678,151	18,096	440	695,808
Totals	\$29,831,004	\$1,049,649	\$3,134,846	\$27,745,807

<u>Fund</u>	<u>Cash, Savings,</u> <u>Local Govt Investment Pool</u>	<u>(> One Year)</u> <u>Fixed</u> <u>Investments</u>	<u>Total</u>
General	\$268,968	\$4,399,420	4,668,388
Street	-417,248	850,000	432,752
Transportation Capital	609,331	0	609,331
Public Art	53,572	15,000	68,572
Park Impact Fee	-377,889	930,000	552,111
Transportation Impact Fee	1,919,153	30,000	1,949,153
Swamp Creek Basin	35,550	1,400,000	1,435,550
Transportation Benefit District	266,927	0	266,927
Sammamish Bridge Replacement	-207,107	0	(207,107)
Walkways & Waterways Debt Service	676,389	0	676,389
Real Estate Excise Tax	3,171,142	0	3,171,142
Kenmore Village	-197,840	450,000	252,160
Park Capital	-269,561	0	(269,561)
Walkways & Waterways Bond	7,910,576	0	7,910,576
Surface Water Management	1,341,163	510,000	1,851,163
Surface Water Capital	-93,712	0	(93,712)
Strategic Reserve	442,020	850,000	1,292,020
Strategic Opportunities	2,062,354	0	2,062,354
Equipment Replacement	-7,793	450,000	442,207
Trust & Agency	595,803	100,000	695,803
Totals	\$17,781,795	\$9,984,420	\$27,766,216

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City of Kenmore, Washington
Investment Schedule
June 30, 2018



Average Yield to Maturity-Securities							Overall Average Yield	1.42%
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Principal or Balance	Yield Equivalents
Morgan Stanley								
	3134G9GR2	FHLMC	8/18/2020	8/7/2017	1.60%	1.62%	999,500.00	16,191.90
	3130ACTL8	FHLB	11/25/2020	12/22/2017	1.95%	1.95%	997,650.00	19,454.18
	3134GSEU5	FHLB	2/24/2021	5/23/2018	2.62%	2.62%	996,714.35	26,153.78
	3133EHXL2	FHLB	3/5/2020	9/19/2017	1.54%	1.54%	999,000.00	15,384.60
	3130AB3N4	FHLB	10/29/2019	4/28/2017	1.55%	1.55%	1,000,750.00	15,511.63
Total Morgan Stanley Purchases							4,993,614.35	92,696.08
Time Value Investments								
	31771EAQ4	FHLB	11/2/2018	11/23/2016	1.08%	1.08%	999,868.36	10,798.58
	3130A7RL1	FHLB	4/19/2021	1/26/2017	1.80%	1.80%	992,893.00	17,872.07
	76116FAG2	RFCSP	1/15/2021	5/31/2018	2.50%	2.50%	999,718.18	24,992.95
	3135G0G23	FNMA	4/29/2019	11/24/2015	1.35%	1.35%	998,326.00	13,477.40
Total TVI Purchases							3,990,805.54	67,141.01
Sound Community Bank CD's								
Total Sound Community Bank CD's							0.00	0.00
Opus Bank CD's								
	11495975	CD	2/10/18	6/10/15	0.35%	0.35%	1,000,000.00	3,500.00
Total Cascade Bank CD's							1,000,000.00	3,500.00
TOTAL ALL SECURITIES							\$ 9,984,419.89	\$ 163,337.09
Banner Checking and Savings						0.07% Banner	5,965,445.87	4,175.81
Opus Savings						1.96% Opus	3,025,051.26	59,291.00
Cash								-
LGIP - Primary Account						1.89% LGIP	794,594.60	15,017.84
LGIP - Bond Proceeds Account						1.89% LGIP	7,996,703.52	151,137.70
Total Accounts							\$ 27,766,215.14	392,959.44

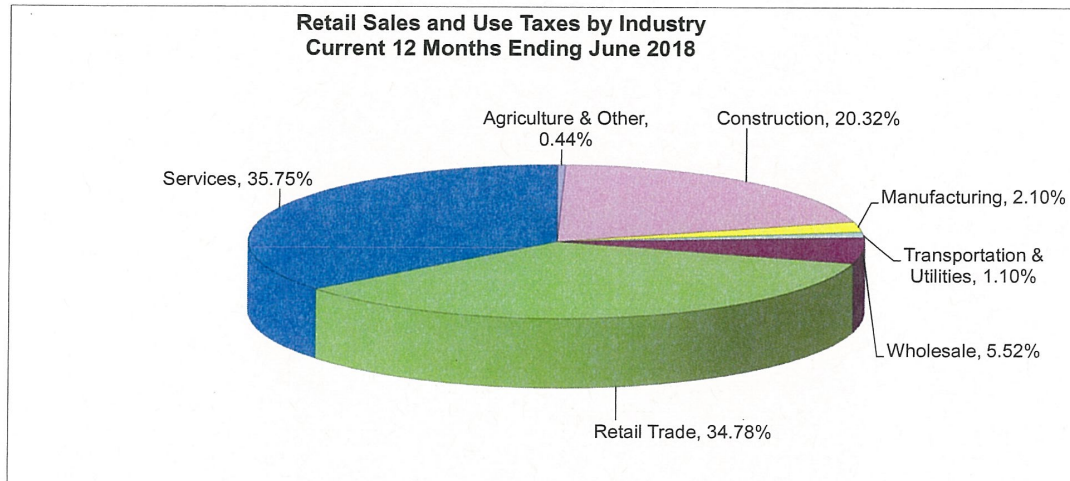
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 June 2018

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	32.00	0.00	32.00	0.0%
CONSTRUCTION	40,518.34	129.78	40,648.12	20.4%
MANUFACTURING	6,318.40	10.98	6,329.38	3.2%
TRANSPORTATION & UTILITIES	1,752.98	621.93	2,374.92	1.2%
WHOLESALE	10,142.95	50.48	10,193.42	5.1%
RETAIL TRADE	63,063.56	149.23	63,212.79	31.6%
SERVICES	64,981.80	515.94	65,497.74	32.8%
INFORMATION	7,898.43	85.65	7,984.08	4.0%
PUBLIC SERVICES	17.03	3,437.37	3,454.40	1.7%
	<u>194,725.49</u>	<u>5,001.36</u>	<u>199,726.85</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
June 30, 2018

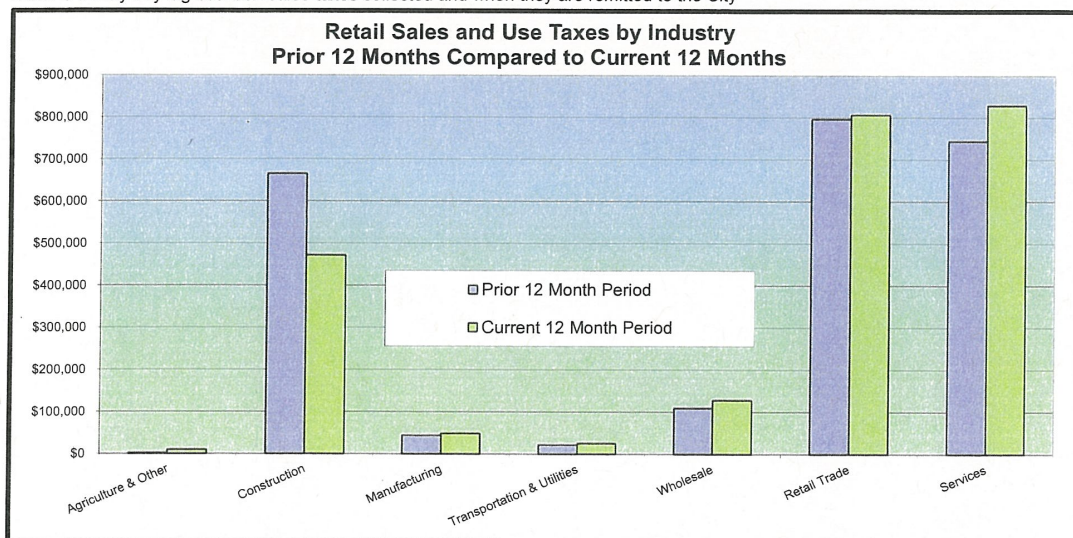


Industry	Prior 12 Months ending June 2017	Current 12 Months ending June 2018	% Increase/ (Decrease)	% of Total
Agriculture & Other (Landscaping, Animal Hospitals)	\$2,672	\$10,200	281.70%	0.44%
Construction	665,041	471,337 *	-29.13%	20.32%
Manufacturing (Printing, Publishing, Other Manuf.)	44,251	48,756	10.18%	2.10%
Transp/Comm/Utilities (Telecomm., Air Transport.)	21,727	25,410	16.95%	1.10%
Wholesale (Lumber, Other Wholesale)	109,337	127,964	17.04%	5.52%
Retail Trade (Eating, Merchandise, Food Stores)	796,400	806,495	1.27%	34.78%
Services (Auction, Recreation, Auto Repair, Financial)	743,623	828,999	11.48%	35.75%
Totals	\$2,383,053	\$2,319,161	-2.68%	100%
Increase/(Decrease)		(\$63,891)	-2.68%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



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City of Kenmore, Washington
Real Estate Excise Tax Report
June 30, 2018



Real Estate Excise Taxes (REET)
2015 - 2018 Monthly Receipts

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Target 2018
January	74,259	122,819	176,657	99,205	124,578
February	61,070	70,146	94,134	82,263	75,117
March	111,337	110,066	170,086	89,698	130,496
April	104,280	133,161	126,245	148,514	121,228
May	112,927	129,599	139,422	144,906	127,316
June	156,338	167,575	211,430	181,182	178,448
July	173,095	177,426	163,138		171,219
August	166,651	165,397	114,754		148,934
September	147,668	136,176	221,719		168,521
October	129,678	150,786	186,805		155,756
November	120,907	124,437	150,187		131,844
December	96,566	131,651	146,159		124,792
	\$1,454,776	\$1,619,239	\$1,900,736	\$745,768	\$1,658,250

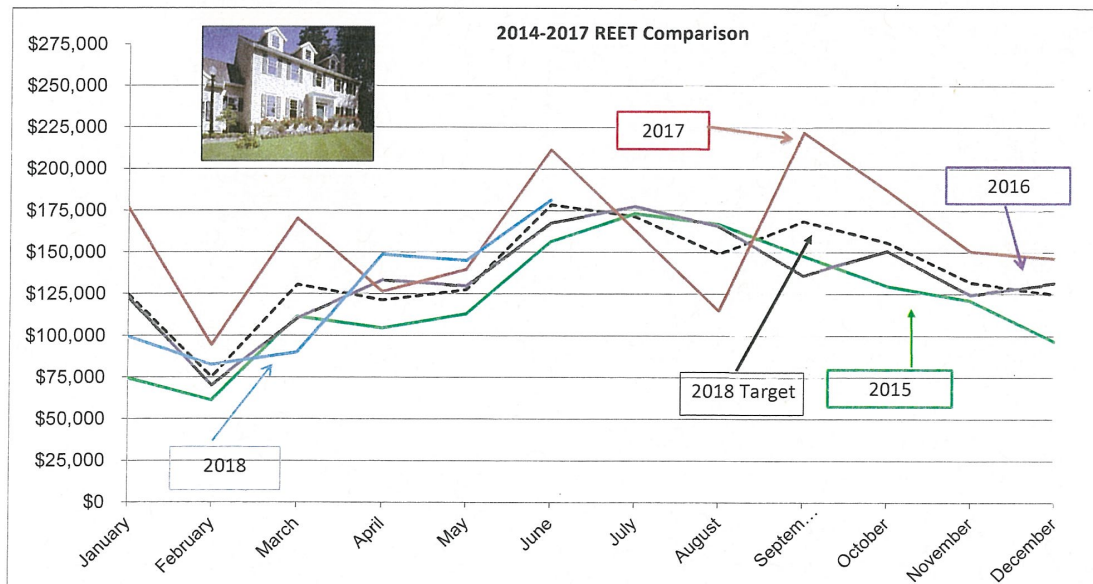
For 2018, REET is \$172,206 less than the same period last year and less than the 2018 target by \$11,415

* NOTE THE 2018 target is computed on a 3 year average (2015-2017) of actual receipts

Real Estate Excise Taxes (REET)
2015 - 2018 Property Sales > \$500,000

(The sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the revenue)

	2015	2016	2017	2018	2014	2015	2016	2017
January	7,418,000	18,590,517	27,548,430	17,379,581	23,264	36,719	92,023	136,365
February	6,607,900	9,701,034	19,017,050	15,277,640	19,458	32,709	48,020	94,134
March	7,874,934	15,147,174	29,692,641	13,818,387	10,768	38,981	74,979	146,979
April	14,291,370	21,160,913	19,953,544	23,896,450	21,120	70,742	104,747	98,770
May	14,068,904	19,813,122	24,277,456	25,710,632	61,121	69,641	98,075	120,173
June	20,361,466	26,065,161	36,414,050	31,816,871	36,402	100,789	129,023	180,250
July	25,571,387	24,020,546	28,779,145		74,604	126,578	118,902	142,457
August	22,614,538	21,648,781	18,859,991		29,117	111,942	107,161	93,357
September	18,821,380	16,950,242	38,431,272		41,767	93,166	83,904	190,235
October	16,519,240	21,157,409	31,278,148		220,060	81,770	104,729	154,827
November	14,736,156	16,916,011			44,164	72,944	83,734	0
December	13,187,535	20,607,695	25,603,889		35,357	65,278	102,008	126,739
	\$182,072,810	\$231,778,605	\$299,855,616	\$127,899,561	617,202	901,259	1,147,305	\$1,484,286



City of Kenmore, Washington
Monthly Report for Kenmore Village Fund
June 30, 2018



<u>Revenues</u>	<u>June 2018</u>	<u>Biennium-to- Date</u>	<u>Biennium Budget</u>
Lease Income (USPS & Kenmore Village)	0	20,120	89,000
Investment Interest	82	4,107	5,000
Transfer From General Fund	0	123,085	328,228
Misc. Revenues	0	170,282	0
Leasehold Excise Returned	0	1,087	2,400
Total Revenues	82	318,681	424,628
<u>Expenditures</u>			
Salaries/Wages/Benefits	0	761	60,000
Downtown Plan Services	0	8,382	0
Events & Misc.	2,069	32,583	44,000
Utilities and Insurance - Kenmore Village	4,239	49,960	64,200
Repairs, Maintenance, Other Services	9,134	80,008	84,600
Surface Water and Fire Benefit Fees	3,519	8,942	0
Computer Software	70	419	20,000
Improvements	0	0	8,000
Kenmore Village Public Square	2,404	356,165	0
Total Expenditures	21,434	537,222	292,228
Net Income (Loss)	-21,352	-218,540	132,400

NOTE: This schedule only reflects activity occurring on the City books and does not include the lease revenue and expenditures accounted for by the property management firm.

**Kenmore Transportation Benefit District
Monthly Report
June 30, 2018**



Revenues	June 2018	Biennium-to-Date	Percent of Budget	Biennium Budget
Vehicle Fees	33,106	534,150	78.55%	680,000
Investment Interest	86	4,675	584.33%	800
Total Revenues	\$33,192	\$538,825	79.15%	\$680,800
Expenditures				
Reimbursement to Street Fund	0	334,500	50.00%	669,000
Total Expenditures	0	334,500	50.00%	669,000
Net Income (Loss)	\$33,192	\$204,325		\$11,800

