



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Special and Regular Meeting Agenda
6:00 p.m., Monday, September 11, 2017
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. 6:00 p.m. CALL SPECIAL MEETING TO ORDER

II. EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i) Potential Litigation

III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

IV. ADJOURN SPECIAL MEETING

V. 7:00 p.m. - CALL REGULAR MEETING TO ORDER

VI. ROLL CALL

VII. FLAG SALUTE

VIII. AGENDA APPROVAL

IX. PRESENTATION

- A. Outgoing Community Relations Manager Leslie Harris - Rob Karlinsey, City Manager

X. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

XI. CONSENT AGENDA

- A. The following checks and electronic payments are approved for payment:

Total check numbers: 37541 through 37626 in the amount of \$635,902.04.

[Checks](#)

- B. The following checks and electronic payments are approved for payment:
Total check numbers 37627 through 37753 in the amount of \$1,403,433.22.
Payroll check numbers: 10075-10076 in the amount of \$1,200.65.
Total payroll and health savings account electronic deposits dated 8/18/17 in the amount of \$107,981.00.
[Checks](#)
- C. City Council Meeting Minutes of July 17, 2017 and July 24, 2017
[Minutes](#)
[Minutes](#)
- D. Adoption of the Revised City Information Technology Policy
[Agenda Item](#)
- E. Authorize the City Manager to Execute Contract Agreements with all Agencies within the West Sammamish River Project Limits for the Undergrounding Design and Construction of the West Sammamish River Project not to Exceed \$625,000
[Agenda Item](#)
- F. Approve the Bill of Sale Agreement with One Reel Accepting the Donation of the Lakeside Upright Piano
[Agenda Item](#)
- G. Authorize the City Manager to Sign the Interlocal Agreement for Indigency Screening Services with King County
[Agenda Item](#)

XII. BUSINESS AGENDA

- A. Discussion/Update on 2017 and 2018 Sessions of the Washington State Legislature - Nancy Ousley, Assistant City Manager and Consultants from Gordon Thomas Honeywell
[Agenda Item](#)
- B. Clarification of Zoning Code Section 18.20.2765 Definition of Small Cell - Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner
[Agenda Item](#)

XIII. PUBLIC HEARING

- A. 2018-2023 Six-Year Transportation Improvement Program - John Vicente, Capital Projects Manager
[Agenda Item](#)

XIV. BUSINESS AGENDA

- A. Resolution #17-299 Adopting the 2018-2023 Six-Year Transportation Improvement Program - John Vicente, Capital Projects Manager
[Agenda Item](#)

XV. STAFF REPORT

- A. Game Night at the Hangar with Peter Kageyama on September 14, 2017

XVI. COUNCILMEMBER REPORTS & COMMENTS & INITIATIVES

XVII. ADJOURNMENT

Upcoming Meetings:

Monday, September 18, 2017 Regular Council Meeting
Monday, September 25, 2017 Regular Council Meeting
Monday, October 9, 2017 Regular Council Meeting



City of Kenmore

Voucher Certification and Approval

By (None)

Payment Dates 08/11/2017 - 08/11/2017

Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim.

The following checks and electronic payments are approved for payment:

Total Check numbers: 37541 through 37626 \$ 635,902.04

Payroll Check numbers: NA in the amount of \$ -

Total Payroll & Health Savings Account electronic deposits dated NA \$ -

Total Wires and other electronic transfers: \$

Joanne M. Gregory for Rob Karlinsky
City Manager / Date

Joanne M. Gregory 8-10-17
Finance Director / Date

Vendor Name	Payment Number	Payment Date	Description (Payable)	Amount
ETS	37541	08/11/2017	Credit Card Reader	194.62
FRONTIER	37542	08/11/2017	City Hall Phone Service (425) 489-8570	443.57
FRONTIER	37543	08/11/2017	City Hall Phone Service (425) 481-5638	608.57
FRUHLING SAND & TOPSOIL	37544	08/11/2017	Vegetation/Log Disposal	60.00
HAULAWAY STORAGE	37545	08/11/2017	Log Boom Park Storage	191.40
CONTAINERS, INC.			Container Rental	
HEARTH MUSIC	37546	08/11/2017	Summer Concert Promotion/Booking	1,750.00
HIGHCOM SECURITY, INC.	37547	08/11/2017	Guardian Rifle Armor/Police Equipment	286.40
HONEY BUCKET	37548	08/11/2017	7/15-8/11 Squire's Landing Rental	218.35
HOPKINS, CRAIG	37549	08/11/2017	Police Volunteer July Mileage Reimbursement	48.15
HWA GEOSCIENCES INC.	37550	08/11/2017	17-C1730 Moorlands Park Prof. Svcs through 7/23/17	3,399.72
JACOBS ENGINEERING GROUP	37551	08/11/2017	15-C1411 5/27-6/30 West Sammamish Bridge Project	35,546.03
JET CITY PRINTING	37552	08/11/2017	"Why I Love Kenmore" Psters & Flyers	173.25
KAMINS CONSTRUCTION INC.	37553	08/11/2017	17-C1635 62nd Ave Corridor Improvements	156,196.18
KEARNEY, AMANDA	37554	08/11/2017	Refund Cash Deposit Overpayment	3,387.00
KING COUNTY FINANCE	37555	08/11/2017	June Community Work Program - ROW	5,320.00
KING COUNTY FINANCE	37556	08/11/2017	192nd Culvert Dewatering	800.00
KING COUNTY FINANCE	37557	08/11/2017	SWM Fee Administration Jan- June 2017	6,923.36
W.L.R.D.			June IT Services	2,754.20
LIGHTHOUSE CONSULTING IN	37558	08/11/2017	June IT Services	200.20
LIGHTHOUSE CONSULTING IN	37558	08/11/2017	June Protection/Web Hosting/Backup/Archiving Svc	1,953.33
LIGHTHOUSE CONSULTING IN	37559	08/11/2017	June Protection/Web Hosting/Backup/Archiving Svc	473.00
MILLER STEPHENS, MARY	37560	08/11/2017	July Public Defense Services @ SCORE	1,250.00

Voucher Certification and Approval

Payment Dates: 08/11/2017 - 08/11/2017

Vendor Name	Payment Number	Payment Date	Description (Payable)	Amount
MOBILE MINI, INC.	37561	08/11/2017	7/21-8/17 Rhododendron Park Storage Container Rent	130.57
MORGAN SOUND INC	37562	08/11/2017	Pianos in the Park 7/26	352.00
MR. T'S TROPHIES	37563	08/11/2017	Name Tag for New Employee	11.83
MUNIMANAGE, LLC	37564	08/11/2017	July LakePointe Project Professional Services	4,785.00
MUSIC CENTER OF THE NORTHWEST	37565	08/11/2017	7/24 Instrument Petting Zoo	250.00
NATIONAL BARRICADE CO., LL	37566	08/11/2017	Cones & Candlesticks	980.65
NATIONAL BARRICADE CO., LL	37566	08/11/2017	Cones & Candlesticks	494.45
NORTHWEST ARBORICULTURE LLC	37567	08/11/2017	Remediation for Overlay Trimming	134.04
OFFICE DEPOT	37568	08/11/2017	Ergonomic Mouse	57.74
OFFICE DEPOT	37569	08/11/2017	Office Supplies	17.26
OFFICE DEPOT	37569	08/11/2017	Office Supplies	12.95
OFFICE DEPOT	37569	08/11/2017	Office Supplies	90.62
OFFICE DEPOT	37569	08/11/2017	Office Supplies	38.84
OFFICE DEPOT	37569	08/11/2017	Office Supplies	142.99
OFFICE DEPOT	37569	08/11/2017	Office Supplies	17.26
OFFICE DEPOT	37569	08/11/2017	Office Supplies	60.41
OFFICE DEPOT	37569	08/11/2017	Office Supplies	34.52
OFFICE DEPOT	37569	08/11/2017	Office Supplies	73.36
OFFICE DEPOT	37569	08/11/2017	Office Supplies	25.89
OFFICE DEPOT	37569	08/11/2017	Office Supplies	34.52
OFFICE DEPOT	37569	08/11/2017	Office Supplies	25.90
OFFICE DEPOT	37570	08/11/2017	Tape Measure	13.41
OFFICE DEPOT	37571	08/11/2017	Office Supplies	1.96
OFFICE DEPOT	37571	08/11/2017	Office Supplies	1.47
OFFICE DEPOT	37571	08/11/2017	Office Supplies	10.29
OFFICE DEPOT	37571	08/11/2017	Office Supplies	13.75
OFFICE DEPOT	37571	08/11/2017	Office Supplies	4.41
OFFICE DEPOT	37571	08/11/2017	Office Supplies	1.96
OFFICE DEPOT	37571	08/11/2017	Office Supplies	6.86
OFFICE DEPOT	37571	08/11/2017	Office Supplies	3.92
OFFICE DEPOT	37571	08/11/2017	Office Supplies	8.33
OFFICE DEPOT	37571	08/11/2017	Office Supplies	2.94
OFFICE DEPOT	37571	08/11/2017	Office Supplies	3.92
OFFICE DEPOT	37571	08/11/2017	Office Supplies	2.93
PACIFIC HOMES CONSTRUCTION	37572	08/11/2017	Refund Cash Deposit PRJ2007 -044/ENG2014-0425	7,500.00
PACIFIC TOPSOILS	37573	08/11/2017	7/7-7/25 Brush Dumping & Topsoil Purchase	131.25
PACIFIC TOPSOILS	37573	08/11/2017	7/7-7/25 Brush Dumping & Topsoil Purchase	14.03
PARAMETRIX INC	37574	08/11/2017	15-C1471 Lakepointe Proj 4/2 -7/1 Professional Svcs	201.25
PEOPLEREADY	37575	08/11/2017	Temporary Maintenance Services	385.62
PEOPLEREADY	37576	08/11/2017	Temporary Maintenance Services	939.95
PERTEET INC.	37578	08/11/2017	17-C1688 5/29-7/2 202nd/62nd Construction Mgmt	22,593.98
PERTEET INC.	37578	08/11/2017	17-C1688 5/29-7/2 202nd/62nd Construction Mgmt	3,564.24
PERTEET INC.	37579	08/11/2017	12-C1082 5/29-7/2 St. Ed Ballfields & 202nd Proj.	1,663.91
PERTEET INC.	37579	08/11/2017	12-C1082 5/29-7/2 St. Ed Ballfields & 202nd Proj.	7,264.93
QUALITY BUSINESS SYSTEMS INC.	37580	08/11/2017	7/2-8/1 2nd Floor Copy Charges	327.10

Voucher Certification and Approval

Payment Dates: 08/11/2017 - 08/11/2017

Vendor Name	Payment Number	Payment Date	Description (Payable)	Amount
REPUBLIC SERVICES	37581	08/11/2017	July City Hall Solid Waste	306.64
REPUBLIC SERVICES	37582	08/11/2017	July Rhododendron Park Solid Waste	637.69
SARAH ROBERTS	37583	08/11/2017	July City Hall Solid Waste	10,836.09
SEATTLE TIMES	37584	08/11/2017	RFQ for Economic Dev. Strategy Update	178.40
SEATTLE TIMES	37584	08/11/2017	Notice of Application/SEPA Jerry Owen	432.73
SEATTLE TIMES	37584	08/11/2017	Ad for Ordinance Summary #17-0441	62.44
SEATTLE TIMES	37584	08/11/2017	Ad for Ordinance Summary 17-0443	55.75
SEATTLE TIMES	37584	08/11/2017	Ad for Ordinance Summary #17-0440	64.67
SEATTLE TIMES	37584	08/11/2017	Ad for Cancellation of August Council Mtgs	26.76
SIGN UP, SIGN CO, INC	37585	08/11/2017	Ad Signs for Skate Camp & Summer Camp	198.00
SIGN UP, SIGN CO, INC	37585	08/11/2017	Banner Edits for 4th of July	55.00
SIGNCO	37586	08/11/2017	Moorlands Park Signs	1,202.30
STANTON, ANN	37587	08/11/2017	Reimbursement for Parks Materials	147.68
STAPLES ADVANTAGE	37588	08/11/2017	Park Materials	207.94
STAPLES ADVANTAGE	37589	08/11/2017	Town Square Maint. Supplies	125.38
STAPLES ADVANTAGE	37590	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	157.26
STAPLES ADVANTAGE	37591	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	624.06
STAPLES ADVANTAGE	37592	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	133.89
STAPLES ADVANTAGE	37593	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	516.00
STAPLES ADVANTAGE	37594	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	106.51
STAPLES ADVANTAGE	37595	08/11/2017	Parks Maintenance Supplies	57.59
STAPLES ADVANTAGE	37596	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	109.14
STAPLES ADVANTAGE	37597	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	558.21
STAPLES ADVANTAGE	37598	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	37.39
STAPLES ADVANTAGE	37599	08/11/2017	Parks Maintenance Supplies	224.58
STAPLES ADVANTAGE	37600	08/11/2017	Town Square/Hangar Bldg. Maint. Supplies	19.84
STARDOM SERVICES, INC.	37601	08/11/2017	July Incubator Bldg. Janitorial Service	510.00
TOTAL LANDSCAPE CORP	37602	08/11/2017	July Parks Landscape Maintenance	1,738.00
TYLER TECHNOLOGIES, INC.	37603	08/11/2017	New Financial Software Chart of Accts.	562.50
UPS STORE	37604	08/11/2017	Envelope for Book Mailing	1.93
URBAN FORESTRY SERVICES, INC.	37605	08/11/2017	Moorlands Park Consulting	298.56
VERIZON WIRELESS	37606	08/11/2017	7/27-8/26 Cell Phones/Jet Packs/I-Pad	-6.29
VERIZON WIRELESS	37606	08/11/2017	7/27-8/26 Cell Phones/Jet Packs/I-Pad	20.71
VERIZON WIRELESS	37606	08/11/2017	7/27-8/26 Cell Phones/Jet Packs/I-Pad	58.53
VERIZON WIRELESS	37606	08/11/2017	7/27-8/26 Cell Phones/Jet Packs/I-Pad	40.26
VERIZON WIRELESS	37606	08/11/2017	7/27-8/26 Cell Phones/Jet Packs/I-Pad	120.74

XI. A. The following checks and electronic payments are appr...

Voucher Certification and Approval

Payment Dates: 08/11/2017 - 08/11/2017

Vendor Name	Payment Number	Payment Date	Description (Payable)	Amount
VERIZON WIRELESS	37606	08/11/2017	7/27-8/26 Cell Phones/Jet Packs/I-Pad	77.83
VERIZON WIRELESS	37606	08/11/2017	7/27-8/26 Cell Phones/Jet Packs/I-Pad	132.76
WA ASSOC OF CODE ENFORCEMENT	37607	08/11/2017	2017 Fall Conference & Membership Renewal	40.00
WA ASSOC OF CODE ENFORCEMENT	37607	08/11/2017	2017 Fall Conference & Membership Renewal	200.00
WELLS FARGO FINANCIAL	37608	08/11/2017	7/21-8/20 2nd Floor Copier Lease Payment	619.73
WILLIAMS, KASTNER & GIBBS PLLC	37609	08/11/2017	El-Sharawy Special Legal Counsel	5,132.50
WINTERBOURNE LANDSCAPE	37610	08/11/2017	15-C1379 City Hall Green Roof Landscape Maint.	577.51
WSAPT	37611	08/11/2017	Fall Conference Registration/Tela Whiteman	200.00
YSI INCORPORATED, A XYLEM BRAND	37612	08/11/2017	Stream Monitoring	2,038.57
YUNUSOV, SURIYA	37613	08/11/2017	Concert Volunteer/Band Member Meals	36.00
A-1 LANDSCAPING & CONSTRUCTION, INC	37614	08/11/2017	17-C1650 6/27-7/25 Moorlands Park Improvement	260,384.19
ALPHAGRAPHS	37615	08/11/2017	Business Cards for Police & Public Works Dept.	66.63
ALPHAGRAPHS	37615	08/11/2017	Business Cards for Police & Public Works Dept.	33.31
ALPHAGRAPHS	37615	08/11/2017	Business Cards for Police & Public Works Dept.	33.31
BANNER BANK BH	37616	08/11/2017	July 7th Mastercard Statemen	48.98
BANNER BANK BH	37616	08/11/2017	July 7th Mastercard Statemen	280.00
BANNER BANK BH	37616	08/11/2017	July 7th Mastercard Statemen	62.50
BULGER SAFE & LOCK, INC.	37617	08/11/2017	Keys for Volunteer Trailer	166.20
CADMAN MATERIALS, INC.	37618	08/11/2017	Asphalt for Berm Installation	43.12
CADMAN MATERIALS, INC.	37618	08/11/2017	Asphalt for Catch Basin Repair	55.28
CASCADE PEST CONTROL	37619	08/11/2017	Rhododendron Park Pest Control	143.00
CITY OF BELLEVUE	37620	08/11/2017	2nd Qtr 2017 "My Building Permit" Surcharge	4,075.25
COLUMBIA RIDGE LANDFILL	37621	08/11/2017	July Street Sweeper Debris Disposal	1,177.55
DAILY JOURNAL OF COMMERCE	37622	08/11/2017	Advertising/RFQ Economic Dev. Strategy Update	208.00
DEVRIES, DENIS	37623	08/11/2017	July Police Volunteer Mileage Reimbursement	41.20
DIVA II LLC	37624	08/11/2017	Tenant Improvements/Change Order	60,758.08
EA ENGINEERING SCIENCE & TECHNOLOGY	37625	08/11/2017	16-C1582 Lodge @ St. Edward Environmental Svcs	3,070.43
PEOPLEREADY	37626	08/11/2017	Temporary Maintenance Services	1,162.69
Grand Total:				635,902.04

XI. A. The following checks and electronic payments are appr...



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	500.00
0014	AMERICAN PLANNING ASSOCIATION	1,065.00
0024	BAKER, DAVID	2,509.73
0037	BASTYR UNIVERSITY	50,200.00
0047	BRAVO ENVIRONMENTAL SERVICE	52,712.88
0050	BRUCE C ALLEN & ASSOC INC	8,750.00
0051	BRUCE DEES & ASSOCIATES	1,419.08
0054	BULGER SAFE & LOCK, INC.	492.57
0064	CASCADE PEST CONTROL	999.05
0067	CENTER FOR HUMAN SERVICES	10,500.00
0076	CITY OF BELLEVUE	56,210.25
0083	CITY OF LAKE FOREST PARK	559,773.45
0086	CITY OF SHORELINE	3,617.23
0092	CODE PUBLISHING COMPANY	5,232.42
0099	CONSOLIDATED PRESS	9,490.09
0102	CAPITAL ONE COMMERCIAL/ COSTCO	561.95
0106	CROWN PRODUCTS LLC	1,023.15
0109	DAILY JOURNAL OF COMMERCE	2,837.60
0111	DEPARTMENT OF ECOLOGY	14,289.32
0117	DUNN LUMBER COMPANY	58.08
0121	REPUBLIC SERVICES	5,313.69
0130	EMPLOYMENT SECURITY DEPT	249.00
0134	EVERGREEN PRINT SOLUTIONS	811.59
0137	FERGUSON ENTERPRISES INC #1539	6,717.74
0145	FRUHLING SAND & TOPSOIL	1,998.15
0147	FUN RENTALS	710.66
0151	CALPORTLAND COMPANY	414.21
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0169	HERRERA ENVIRONMENTAL CONSULTANTS	18,559.00
0173	HOME DEPOT CREDIT SERVICES	607.68
0182	INGLEMOOR HIGH SCHOOL MUSIC BOOSTER	100.00
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	133,662.36
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1,400.00
0191	INTERNATIONAL INST OF MUNI CLERKS	225.00
0197	JET CITY PRINTING	2,479.47
0205	KENMORE HERITAGE SOCIETY	585.00
0212	KING COUNTY FINANCE W.L.R.D.	14,836.00
0213	KING COUNTY ANIMAL SVCS	2,273.00
0218	KING COUNTY FINANCE	2,959.56
0219	KING COUNTY FINANCE	262,932.35
0221	KING COUNTY FLEET ADMIN	464.31
0224	SOUND PUBLISHING, INC.	4,997.10
0229	KING COUNTY OFFICE OF FINANCE	5,853.63
0230	KING COUNTY RADIO COMM SERVICES	599.24
0233	KING COUNTY SHERIFF	1,615,794.71
0235	KING COUNTY TREASURY	25,340.41
0238	BLACKBAUD	7,304.24
0243	KUSTOM SIGNALS, INC.	492.26
0251	LIGHTHOUSE CONSULTING INC	37,258.58
0261	PENDLETON, MICHAEL	3,745.50
0265	MORGAN SOUND INC	2,093.85
0267	MR. T'S TROPHIES	205.33

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0280	NEOPOST USA INC.	247.66
0285	NORTHSHORE FIRE DEPT	1,940.00
0287	NORTHSHORE SENIOR CENTER	15,800.00
0288	NORTHSHORE UTILITY DIST	86,656.92
0289	NORTHSHORE YMCA	3,250.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	4,000.00
0292	HONEY BUCKET	1,528.46
0299	PERSONAL BEST/ TOPHEALTH	117.74
0300	OFFICE DEPOT	10,378.15
0302	OFFICE TEAM	2,327.46
0303	OGDEN, MURPHY, WALLACE	97.50
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	18,563.96
0310	PACIFIC TOPSOILS	788.10
0311	PARAMETRIX INC	593.75
0314	PETTY CASH CUSTODIAN	797.04
0327	PUGET SOUND CLEAN AIR AGENCY	17,756.00
0328	PUGET SOUND ENERGY	105,359.50
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0336	CEMEX	2,827.66
0345	SEATTLE TIMES	7,277.74
0350	SIGN UP, SIGN CO, INC	2,050.35
0355	STAPLES ADVANTAGE	6,225.36
0357	STEWART MACNICHOLS HARMELL, INC.	35,250.00
0359	SOUND CITIES ASSOC	14,189.83
0365	TOTAL LANDSCAPE CORP	63,938.18
0371	UNITED STATES POSTMASTER	4,823.79
0375	US POSTAL SERVICE (HASLER)	10,362.80
0382	W.S.S.O. Advanced Training	780.00
0385	WA ASSOC OF BUILDING OFFICIALS	2,450.00
0386	WA ASSOC OF CODE ENFORCEMENT	275.00
0387	WA CITIES INSURANCE AUTHORITY	265,101.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
0390	WA FINANCE OFFICERS ASSOCIATION	150.00
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	100.00
0401	WA STATE DEPT OF TRANSPORTATION	3,131.82
0412	COLUMBIA RIDGE LANDFILL	5,639.37
0416	WETLANDS & WOODLANDS INC	9,677.06
0419	WONDERLAND DEVELOPMENT	2,500.00
0422	NATIONWIDE FINANCIAL 401a	209,984.04
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	4,270.00
0424	ICMA RETIREMENT TRUST 457 - 304745	54,563.76
0425	DRS 457	7,675.00
0426	AFLAC	3,363.43
0428	BANK OF AMERICA 941	279,553.46
0429	AWC EMPLOYEE BENEFITS	349,837.28
0431	DEPARTMENT OF RETIREMENT SYSTEMS	317,574.02
0432	DEPARTMENT OF LABOR AND INDUSTRIES	21,550.47
0434	UNITED WAY OF KING COUNTY	4,032.00
0436	NATIONAL LIFE OF VERMONT	862.19
0448	UPS STORE	2,414.45
0449	ACF WEST INC	1,253.23
0450	AURORA RENTS	634.87
0466	BERK CONSULTING	86.86
0473	ARTS OF KENMORE	950.00
0480	WASHINGTON TREE SERVICE INC	1,540.00
0484	CITY WIDE FENCE COMPANY, INC	1,209.98
0497	DAY WIRELESS SYSTEMS	76.44
0501	MACLEOD RECKORD	136,250.64

XI. A. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0517	VAN NESS, ALLAN	112.37
0550	KING COUNTY RECORDER'S OFFICE	314.00
0558	SNOHOMISH COUNTY	3,809.00
0565	SPERRY, LAURIE	1,266.76
0584	WASHINGTON STATE PATROL	479.23
0586	MAIL FINANCE	1,409.20
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,694.00
0594	RANDALL, BRIAN	1,004.15
0596	H.B. JAEGER COMPANY, LLC	568.92
0597	ALL TRAFFIC DATA SERVICES, INC.	1,500.00
0608	OLD ADDRESS KONICA MINOLTA	179.42
0610	WA STATE DEPT OF TRANSPORTATION	657.28
0639	KONICA MINOLTA BUSINESS SOLUTIONS	1,708.34
0641	TELESYSTEMS WEST	351.20
0668	BANNER BANK LD	8,311.24
0675	BANNER BANK CS	4,707.50
0685	PACE ENGINEERS, INC.	90,852.81
0689	DIGITAL REPROGRAPHICS SERVICES INC.	144.32
0690	BUILDERS EXCHANGE OF WASHINGTON INC	1,056.65
0692	HDR ENGINEERING, INC	79,512.73
0696	AMERICAN GENERAL LIFE GPO-400S	2,869.58
0699	BANNER BANK DB	2,047.46
0743	BANNER BANK NO	10,228.34
0764	OUSLEY, NANCY	1,332.19
0772	GROUP FOUR INC.	3,722.20
0781	QUALITY BUSINESS SYSTEMS INC.	7,153.28
0791	NORTHSHORE ROTARY CLUB	404.00
0800	BANNER BANK JG	8,354.12
0817	GRAINGER	1,044.78
0833	VAUGHAN, KENT	7,500.00
0834	BANNER BANK KENMORE	17,571.74
0851	EVER-MARK, LLC	2,604.40
0852	GREGORY, JOANNE	2,094.54
0857	EAST JORDAN IRON WORKS	17,405.02
0858	A+ CONFERENCING	336.27
0868	JAYMARC - AV	6,476.41
0869	BANNER BANK JGORDON	6,180.06
0871	GORDON, JENNIFER	150.00
0881	EVERGREEN SAFETY COUNCIL	299.00
0892	JACOBS ENGINEERING GROUP	171,055.03
0898	ZONAR SYSTEMS	525.33
0899	SHRED-IT USA LLC	544.65
0912	ALCALDE & FAY	36,068.14
0913	KENMORE ELEMENTARY PTA	2,500.00
0924	MAACO	383.25
0928	REDFIELD PROPERTIES LLC	2,500.00
0937	ZUMAR	3,709.87
0968	KOMPAN, INC	2,340.80
0981	COMCAST BUSINESS	16,553.78
0983	PASSPORT TRAVEL AND TOURS	184.40
0992	CSAT, LLC	1,200.00
0993	KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
0994	GORDON THOMAS HONEYWELL	24,439.52
0996	ANDERSON, LAURI	203.83
1003	iWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	668.40
1012	VERSATILE MOBILE SYSTEMS	260.88
1045	HORIZON DISTRIBUTORS INC	1,153.15

XI. A. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1047	SARAH ROBERTS	75,852.63
1052	FIRE PROTECTION, INC	3,994.83
1053	INTERNATIONAL CODE COUNCIL, INC	114.40
1063	MPH INDUSTRIES, INC	100.15
1068	WA STATE DEPT OF LABOR & INDUSTRIES	141.60
1079	INTEGRA TELECOM	1,799.53
1114	PHSI PURE HEALTH SOLUTIONS INC.	706.25
1116	FRONTIER	7,351.54
1118	FAZZARI MARKETING	166.69
1123	AM TEST, INC	1,125.00
1132	LAW OFFICE OF JOHN RONGERUDE, PS	600.00
1140	PAWS	1,980.00
1148	AGORA NW LLC	336.39
1152	WASHINGTON ENERGY SERVICES CO. LLC	28.00
1161	INDEPENDENT STATIONERS	473.78
1168	SCHINDLER ELEVATOR CORPORATION	1,717.85
1177	WELLS FARGO FINANCIAL	4,501.61
1181	BANNER BANK BH	1,386.51
1186	NICK MINZGHOR	4,650.00
1192	HOPKINS, CRAIG	442.98
1193	DEVRIES, DENIS	248.26
1197	MILLER STEPHENS, MARY	8,750.00
1212	MCALLISTER, TERESA	132.77
1215	STATE OF FLORIDA DISBURSEMENT UNIT	4,400.00
1216	ADVANCE TESTING & SERVICE INC	702.00
1259	PERTEET INC.	73,421.87
1267	AUTOMATED CONTROLS	3,087.90
1269	KAMINS CONSTRUCTION INC.	453,736.80
1291	SCHNEE, CARLA	193.57
1293	THE WATERSHED COMPANY	3,493.56
1299	VERIZON WIRELESS	3,624.52
1308	BANNER BANK VAN NESS	3,610.64
1309	BANNER BANK BAKER	8,434.62
1311	WASHINGTON STATE PATROL	1,553.25
1313	GREATER BOTHELL CHAMBER OF COMMERCE	3,931.63
1322	AABCO BARRICADE COMPANY INC.	3,183.05
1326	JOYCE ZIKER PARKINSON	5,159.50
1327	HWA GEOSCIENCES INC.	3,684.72
1328	ANCHOR QEA, LLC	1,970.50
1334	BANNER BANK PS	617.09
1337	STATE OF WA DEPT. OF LICENSING	30.00
1339	STATE OF WA DEPARTMENT OF LICENSING	450.00
1342	PETERSON, JANET	800.00
1344	OVERLEESE, KRISTEN	87.40
1353	WAGE WORKS	238.00
1357	KENMORE COMMERCIAL LLC	22,492.75
1358	ALPHAGRAPHS	956.97
1360	GOODSELL POWER EQUIPMENT #2 INC.	55.82
1370	WINTERBOURNE LANDSCAPE	1,729.90
1372	AAA PRINTING	605.11
1377	D.R. HORTON	11,885.43
1378	JSH PROPERTIES, INC.	420.12
1383	CHICAGO TITLE	2,697.45
1384	FRONTIER	64,421.28
1385	CITYWORKS/ AZTECA SYSTEMS INC.	21,900.00
1390	UTILITIES UNDERGROUND LOCATION CTR	1,647.33
1402	NORTHWEST MARINE TRADE ASSOCIATION	440.00
1403	OSBORN CONSULTING INC.	93,061.72

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1407	CONTOUR FENCE CO. INC.	3,087.90
1412	SKAGIT GARDENS	3,321.32
1416	MOBILE MINI, INC.	981.35
1419	NORTHWEST LANDSCAPE SERVICES	15,642.22
1420	SAUVE, GAYLEN	400.00
1425	FASTSIGNS	2,502.25
1429	PLANNING ASSOCIATION OF WASHINGTON	160.00
1431	BRIEN, GAYLYNN	300.00
1450	ECONOMIC DEV COUNCIL OF SEATTLE/KC	5,000.00
1456	HESTON VISUAL ARTS	465.38
1457	LANGUAGE LINE SERVICES, INC.	381.67
1459	FLEMINGS HOLIDAY LIGHTING LLC	3,241.27
1471	TRINITY CONTRACTORS, INC.	96,048.01
1476	NEW PIG	1,397.04
1478	HERBIG, NIGEL	532.10
1479	A V CAPTURE ALL	4,718.57
1480	VERTICAL VISUAL SOLUTIONS INC.	12,658.20
1482	HIGHWIRE	1,885.59
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	350.00
1500	MARINE FLOATS CORPORATION	2,194.51
1504	SCORE	201,325.53
1509	MICRONET, INC.	151.12
1521	SPOT HOT DOG & BRATS	90.00
1524	GOVDELIVERY, INC.	11,576.25
1533	314 PIE	90.00
1540	A-1 LANDSCAPING & CONSTRUCTION, INC	260,384.19
1544	METROPOLITAN TRANS. COMMISSION	1,500.00
1547	LOYUK, SAMANTHA	396.90
1550	HANSEN, COREY	38,854.00
1552	DENUSKI, STACEY	422.09
1555	LINCOLN NATIONAL LIFE INSURANCE	6,687.23
1577	MUMMA, RYAN	461.02
1581	STARDOM SERVICES, INC.	3,570.00
1586	APPLIED TECHNOLOGIES NW INC.	5,047.51
1590	HERMANSON COMPANY, LLP	4,473.55
1592	EVERETT INDUSTRIAL PACIFIC REHABILI	1,900.00
1594	SEXTANT MARKETING GROUP	8,209.22
1606	GALLATIN PUBLIC AFFAIRS	25,160.00
1609	MARSHBANK CONSTRUCTION	230,413.89
1612	ALEXANDER, JEFF	250.00
1628	HSA BANK	42.30
1629	WESTERN DISPLAY FIREWORKS, LTD.	17,000.00
1644	PASIFIKA ARTIST NETWORK LLC	2,000.00
1657	STEWART TITLE COMPANY	49,253.55
1666	LANDSCAPE FORMS, INC.	503.70
1673	KPFF CONSULTING ENGINEERS	111,978.73
1674	PHSI PURE WATER FINANCE	301.86
1689	MOTT MACDONALD GROUP, INC.	144,360.23
1690	SITTS & HILL ENGINEERS, INC.	9,121.36
1692	STATEWIDE RENT-A-FENCE INC.	3,791.76
1693	SKYWARD CONSTRUCTION	58,921.18
1701	THE SEATTLE TIMES NIE	950.00
1704	BANNER BANK RK	12,247.66
1711	SOFTWAREONE, INC.	10,157.42
1714	KRAZAN & ASSOCIATES, INC.	5,407.50
1719	SALTER, JON	685.98
1721	GOOD TO GO	35.50
1731	NORTHWEST ARBORICULTURE LLC	13,833.20

XI. A. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1734	TOP TO BOTTOM JANITORIAL, INC.	21,000.00
1738	MUNIMANAGE, LLC	30,585.00
1749	DEPPA, DOUG	669.02
1754	RFI ENTERPRISES INC.	10,876.80
1758	FUJII, GLORIA	500.00
1759	CORT PARTY RENTAL	708.25
1762	BAKER, BRIDGIT	238.50
1764	REIQUAM, PETER	12,500.00
1774	OWEN EQUIPMENT COMPANY	1,246.98
1777	EA ENGINEERING SCIENCE & TECHNOLOGY	34,029.79
1778	FINANCIAL CONSULTING SOLUTIONS GROU	32,370.58
1782	SWANK MOTION PICTURES, INC.	1,914.00
1785	ECOSS	1,941.26
1786	TYLER TECHNOLOGIES, INC.	42,902.37
1793	QUINN, JANET	74.68
1795	CABOT DOW ASSOCIATES, INC.	412.50
1798	OLBRECHTS & ASSOCIATES, PLLC	27,089.50
1806	RYCO EQUIPMENT, INC.	630.44
1814	YSI INCORPORATED, A XYLEM BRAND	2,038.57
1816	NAVIA	8,367.10
1817	UFF DA LOGISTICS	283.59
1818	GORLIN, LARRY N.	330.00
1823	JET CITY IMPROV	600.00
1824	URBAN FORESTRY SERVICES, INC.	1,798.56
1825	CANYON VIEW ESTATES	7,561.70
1826	MCCLURE AND SONS, INC.	95,511.90
1827	LENTZ, FLORENCE K.	7,275.00
1828	QUALITY BUSINESS SYSTEMS	4,047.04
1829	SHI INTERNATIONAL CORP.	375.59
1830	CLARK & SONS EXCAVATING INC.	18,260.00
1831	VELLAT, MARC H.	32,050.00
1832	EASTSIDE HOMES, INC.	106,645.57
1833	NAZARIYA, ANATOLI	1,566.46
1834	SUMMIT TREE AND LAND, INC.	4,489.50
1835	INC4INC, INC.	7,500.00
1836	BEST HARBOUR DEVELOPMENT LLC	7,500.00
1837	DACO ENTERPRISES, LLC	2,500.00
1838	AVIDIA HEALTH	423.00
1839	PLANTS NORTHWEST, INC.	3,269.30
1840	BERGMANN, SEAN & LINETTE	9,500.00
1841	SEATTLE PHOTO BOOTHS	565.02
1842	SIMONDS COURT LLC	8.36
1843	TUFF SHED, INC	1,872.83
1844	YOM: FULL SERVICE COURT REPORTING	9,055.00
1845	WETHERHOLT & ASSOCIATES, INC	7,855.00
1846	AWCPD	100.00
1847	THE GREENBUSCH GROUP, INC.	8,929.91
1848	STANLEY PATRICK STRIPING COMPANY	29,251.51
1849	TIM HUNTER CREATIVE SERVICES	1,250.00
1850	GOPALAKRISHNAN, ANUSHA	250.00
1851	BLESSINGTON, DEBBIE	611.67
1852	STANTON, ANN	241.18
1853	HALO BRANDED SOLUTIONS	1,200.66
1854	LUTRON SERVICES CO., INC.	487.50
1855	OFFICE DEPOT	1,145.08
1856	ARCADIA HOMES LLC	20.00
1857	NORTHSHORE CHURCH	210.00
1858	SCHARBACH, WAYNE	106.05

XI. A. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1859	IRON CREEK CONSTRUCTION LLC	77,562.50
1860	CASCADE BICYCLE CLUB	40.00
1861	DIVA II LLC	154,266.10
1862	ASHEIA BIAS	1,750.00
1863	HAULAWAY STORAGE CONTAINERS, INC.	653.40
1864	INTERNATIONAL SOC. OF ARBORICULTURE	135.00
1865	BENJOEMUSIC, LLC	1,000.00
1866	JEFF SCROGGINS & COLORADO, LLC	1,500.00
1867	TACK PHOTOGRAPHY	7,500.00
1868	FLYNN, ASHLEIGH	1,250.00
1869	LAMBERT-RYAN, SHANNON	1,500.00
1870	CRISP CREPERIE FOOD TRUCK	36.00
1871	ADELMAN, ASHLEY	71.55
1872	BAKKER, DREW	117.48
1873	ENGINEERING/REMEDIATION RES. GROUP	33,376.63
1874	LEGER, DEJAH	600.00
1875	STEWART, THOMAS	212.10
1876	BUSCHKE, ALEXANDRA	200.00
1877	SARREAL, JORDANI	250.00
1878	LWD, LLC	3,944.60
1879	HOLMBERG COMPANY	425.70
1880	TRIMAXX CONSTRUCTION, INC.	115,204.43
1881	MUSIC CENTER OF THE NORTHWEST	250.00
1882	SIGNCO	1,202.30
1884	CADMAN MATERIALS, INC.	98.40
1885	NATIONAL BARRICADE CO., LLC	1,475.10
1886	WSAPT	200.00
1887	HIGHCOM SECURITY, INC.	286.40
1888	PEOPLEREADY	2,488.26
1889	WILLIAMS, KASTNER & GIBBS PLLC	5,132.50
1890	PACIFIC HOMES CONSTRUCTION	7,500.00
1891	ETS	194.62
1892	HEARTH MUSIC	1,750.00
1893	YUNUSOV, SURIYA	36.00
1894	KEARNEY, AMANDA	3,387.00
Vendor Set Vendor Set 01 Total:		8,959,743.80

XI. A. The following checks and electronic payments are appr...



City of Kenmore

Voucher Certification and Approval

Payment Dates 08/12/2017 - 08/25/2017

Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim.

The following checks and electronic payments are approved for payment:

Total Check numbers: 37627 through 37753 \$ 1,403,433.22

Payroll Check numbers: 10075-10076 in the amount of \$ 1,200.65

Total Payroll & Health Savings Account electronic deposits dated 8/18/17 \$ 107,981.00

Total Wires and other electronic transfers: \$ 0

RJH 8-31-17
City Manager / Date

Joanne Jurgens 8/31/17
Finance Director / Date

Vendor Name	Check #	Payment Date	Description (Payable)	Account #	Amount
AFLAC	37627	08/18/2017	Employee Private Med/Disability	001.23150	172.38
AFLAC	37627	08/18/2017	Employee Private Med/Disability	001.23150	308.11
AMERICAN GENERAL LIFE GPO-400S	37628	08/18/2017	Life Insurance	001.23150	304.94
AMERICAN GENERAL LIFE GPO-400S	37628	08/18/2017	Life Insurance	101.23150	67.37
AMERICAN GENERAL LIFE GPO-400S	37628	08/18/2017	Life Insurance	401.23150	37.63
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	001.23150	195.59
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	101.23150	51.87
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	401.23150	63.06
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	001.23150	760.93
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	101.23150	201.80
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	401.23150	245.34
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	001.23150	87.67
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	101.23150	2.19
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	401.23150	0.83
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	001.23150	158.86
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	101.23150	3.97
DEPARTMENT OF LABOR AND INDUSTRIES	37629	08/18/2017	Worker's Compensation	401.23150	1.48

INDUSTRIES					
DEPARTMENT OF RETIREMENT SYSTEMS	37630	08/18/2017	WA State Retirement	001.23150	1,699.08
DEPARTMENT OF RETIREMENT SYSTEMS	37630	08/18/2017	WA State Retirement	001.23150	16,302.13
DEPARTMENT OF RETIREMENT SYSTEMS	37630	08/18/2017	WA State Retirement	101.23150	1,587.81
DEPARTMENT OF RETIREMENT SYSTEMS	37630	08/18/2017	WA State Retirement	401.23150	1,371.75
DEPARTMENT OF RETIREMENT SYSTEMS	37630	08/18/2017	WA State Retirement	001.23150	1,408.00
DEPARTMENT OF RETIREMENT SYSTEMS	37630	08/18/2017	WA State Retirement	001.23150	804.63
DEPARTMENT OF RETIREMENT SYSTEMS	37630	08/18/2017	WA State Retirement	001.23150	678.10
DRS 457	37631	08/18/2017	WA State Deferred Comp 457	001.23151	535.00
ICMA RETIREMENT TRUST 457 - 304745	37632	08/18/2017	ICMA Deferred Comp 457	001.23151	3,223.07
ICMA RETIREMENT TRUST 457 - 304745	37632	08/18/2017	ICMA Deferred Comp 457	001.23151	662.26
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	001.23150	341.62
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	101.23150	28.39
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	401.23150	24.58
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	001.014.51420.2001	3.30
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	001.032.54420.2001	3.34
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	001.076.51830.2001	15.68
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	001.23150	521.85
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	101.000.54290.2001	2.68
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	101.23150	42.05
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	401.000.53100.2001	2.30
LINCOLN NATIONAL LIFE INSURANCE	37633	08/18/2017	Life/ADD/Disability	401.23150	36.28
NATIONAL LIFE OF VERMONT	37634	08/18/2017	Life Insurance	001.23150	123.17
NATIONWIDE FINANCIAL 401a	37635	08/18/2017	City of Kenmore 401a Loan	001.23151	240.68
NATIONWIDE FINANCIAL 401a	37635	08/18/2017	City of Kenmore 401a Loan	101.23151	219.19
NATIONWIDE FINANCIAL 401a	37635	08/18/2017	City of Kenmore 401a	001.23150	11,897.86
NATIONWIDE FINANCIAL 401a	37635	08/18/2017	City of Kenmore 401a	101.23150	902.93
NATIONWIDE FINANCIAL 401a	37635	08/18/2017	City of Kenmore 401a	401.23150	779.59
NATIONWIDE RETIREMENT SOLUTIONS 457	37636	08/18/2017	Nationwide 457 Deferred Comp	001.23151	250.00
NATIONWIDE RETIREMENT SOLUTIONS 457	37636	08/18/2017	Nationwide 457 Deferred Comp	101.23151	45.00
STATE OF FLORIDA DISBURSEMENT UNIT	37637	08/18/2017	Employee Payroll Deduction	101.23151	275.00
UNITED WAY OF KING COUNTY	37638	08/18/2017	Employee Charitable Contribution	001.23150	252.00
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	001.23150	3,717.79
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	101.23150	363.84
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	401.23150	291.67
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	001.23150	861.30

AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	101.23150	111.35
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	401.23150	65.52
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	001.23150	3,630.27
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	001.013.51310.2001	(0.15)
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	001.23150	33,686.26
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	101.23150	3,239.25
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	401.23150	2,424.92
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	001.23150	45.73
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	101.23150	4.62
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	401.23150	3.94
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	001.23150	485.56
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	101.23150	47.76
AWC EMPLOYEE BENEFITS	37639	08/18/2017	Employee Health Insurance	401.23150	39.80
A & A LIMOUSINE & BUS SERVICE	37641	08/25/2017	Shuttle for Kenmore Play Day	001.013.57390.3303	480.00
ADVANCE TESTING & SERVICE INC	37642	08/25/2017	ROW Irrigation Backflow Assembly Testing	101.000.54263.4202	216.00
ALCALDE & FAY	37643	08/25/2017	August Consulting Services	001.013.51310.4300	5,017.57
ASPECT CONSULTING	37644	08/25/2017	Boyd's Dry Cleaner Site Remediation Review	032.000.51830.4608	3,769.22
ASSOCIATION OF WA CITIES	37645	08/25/2017	2017 Mayors Exchange Registration Fee	001.011.51160.4002	45.00
BANNER BANK BH	37646	08/25/2017	Hangar Bldg Furniture/Training/Parking	001.013.59413.6001	1,645.51
BANNER BANK BH	37646	08/25/2017	Hangar Bldg Furniture/Training/Parking	001.059.55850.4101	223.00
BANNER BANK BH	37646	08/25/2017	Hangar Bldg Furniture/Training/Parking	001.059.55850.4101	30.00
BANNER BANK BH	37646	08/25/2017	Hangar Bldg Furniture/Training/Parking	001.059.55850.4105	19.62
BANNER BANK CS	37647	08/25/2017	Safeway Supplies National Night Out	001.021.52110.3000	555.01
BANNER BANK CS	37647	08/25/2017	Safeway Supplies National Night Out	001.021.59421.6005	7.14
BANNER BANK DB	37648	08/25/2017	Supplies/Workshop Registration	001.058.55860.4101	275.00
BANNER BANK DB	37648	08/25/2017	Supplies/Workshop Registration	300.000.59561.9938	32.69
BANNER BANK JG	37649	08/25/2017	MRSC Class/Keyboard Tray/Driving Record	001.014.51420.4101	35.00
BANNER BANK JG	37649	08/25/2017	MRSC Class/Keyboard Tray/Driving Record	001.014.51790.4015	13.00
BANNER BANK JG	37649	08/25/2017	MRSC Class/Keyboard Tray/Driving Record	001.058.55860.3000	279.00
BANNER BANK JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3001	13.13
BANNER BANK JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3001	56.03
BANNER BANK JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3001	27.47
BANNER BANK JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3001	21.97
BANNER BANK JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3001	6.86
BANNER BANK JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3001	9.88
BANNER BANK JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3001	198.00

XI. B. The following checks and electronic payments are appr...

BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3101	214.45
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3101	39.96
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3101	287.06
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3101	24.09
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3101	72.97
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3101	166.34
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	001.076.51830.3101	21.98
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	101.000.54330.3001	79.13
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	401.000.53100.3001	80.96
BANNER BANK	JGORDON	37650	08/25/2017	Tools/Equipment/Maintenance Supplies	401.000.53100.4635	44.16
BANNER BANK	KENMORE	37651		VOID		
BANNER BANK	KENMORE	37652	08/25/2017	Hangar Furniture, Tent Rental, & New Employee	001.013.57390.4030	1,079.51
BANNER BANK	KENMORE	37652	08/25/2017	Hangar Furniture, Tent Rental, & New Employee	001.014.51790.4015	13.00
BANNER BANK	KENMORE	37652	08/25/2017	Hangar Furniture, Tent Rental, & New Employee	001.076.51830.6001	2,191.20
BANNER BANK	KENMORE	37652	08/25/2017	Hangar Furniture, Tent Rental, & New Employee	001.076.51830.6001	308.44
BANNER BANK	KENMORE	37652	08/25/2017	Hangar Furniture, Tent Rental, & New Employee	001.076.51830.6001	173.77
BANNER BANK	KENMORE	37652	08/25/2017	Hangar Furniture, Tent Rental, & New Employee	032.000.57390.3312	500.00
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.011.51160.3307	111.27
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.011.51160.3307	26.85
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.011.51160.3307	7.65
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.013.51310.4020	75.56
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.013.51310.4021	159.70
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.013.51310.4021	22.96
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.013.51310.4021	140.84
BANNER BANK	NO	37653	08/25/2017	Incubator Furniture/Conf. Registration/Bus. Dir.	001.013.51310.4101	325.00
BANNER BANK	RK	37654	08/25/2017	Haulaway Sorage Container	001.013.51310.3006	107.77
BANNER BANK	RK	37654	08/25/2017	Haulaway Sorage Container	001.013.51310.4101	250.00
BANNER BANK	RK	37654	08/25/2017	Haulaway Sorage Container	001.076.57680.4603	288.54
BANNER BANK	RK	37654	08/25/2017	Haulaway Sorage Container	001.076.57680.4802	191.40
BANNER BANK	RK	37654	08/25/2017	Haulaway Sorage Container	101.000.54270.3111	52.07
BORROMEO, GABRIELLE		37655	08/25/2017	Why I Love Kenmore Musical Performance	032.000.57390.3312	800.00
BRAVO ENVIRONMENTAL , NW INC.		37656	08/25/2017	Vactor ServicesVideo Inspection	401.000.53100.4630	8,118.59

BRAVO ENVIRONMENTAL , NW INC.	37656	08/25/2017	Vactor ServicesVideo Inspection	401.000.53100.4631	3,312.00
BRAVO ENVIRONMENTAL , NW INC.	37656	08/25/2017	Vactor Services/Video Inspection	401.000.53100.4630	7,851.47
BRAVO ENVIRONMENTAL , NW INC.	37656	08/25/2017	Vactor Services/Video Inspection	401.000.53100.4631	1,104.00
BRAVO ENVIRONMENTAL , NW INC.	37656	08/25/2017	Vactor Services/Video Inspection	401.000.53100.4630	4,219.75
BRAVO ENVIRONMENTAL , NW INC.	37656	08/25/2017	Vactor Services/Video Inspection	401.000.53100.4631	2,160.00
BRIEN, GAYLYNN	37657	08/25/2017	May Sales Tax Data Conversion Svcs	001.014.51420.4011	50.00
BUILDERS EXCHANGE OF WASHINGTON INC	37658	08/25/2017	Online Projects Publishing	101.000.54269.4707	45.00
BUILDERS EXCHANGE OF WASHINGTON INC	37658	08/25/2017	Online Projects Publishing	101.000.54270.4704	45.00
BUILDERS EXCHANGE OF WASHINGTON INC	37658	08/25/2017	Online Projects Publishing	300.000.59561.9902	25.00
BUILDERS EXCHANGE OF WASHINGTON INC	37658	08/25/2017	Online Projects Publishing	300.000.59561.9926	25.00
BUILDERS EXCHANGE OF WASHINGTON INC	37658	08/25/2017	Online Projects Publishing	300.000.59569.6713	45.00
CADMAN MATERIALS, INC.	37659	08/25/2017	Drainage Materials	401.000.53100.3105	36.85
CADMAN MATERIALS, INC.	37659	08/25/2017	Asphalt	401.000.53100.3105	341.23
CALPORTLAND COMPANY	37660	08/25/2017	ROW Materials/Crushed Rock	101.000.54270.3111	40.01
CALPORTLAND COMPANY	37660	08/25/2017	Drainage Rock for 190th/65th	401.000.53100.3105	160.22
CHRISTOPHER, MARINA	37661	08/25/2017	Why I Love Kenmore Musical Performance	032.000.57390.3312	1,250.00
CITY OF BELLEVUE	37662	08/25/2017	2017 ARCH HTF Contributions	001.013.51310.5101	30,000.00
CITY OF LAKE FOREST PARK	37663	08/25/2017	July Public Works	001.076.57680.4610	18,387.00
CITY OF LAKE FOREST PARK	37663	08/25/2017	Crew/Materials/Dump Fees	101.000.54230.4609	19,122.48
CITY OF LAKE FOREST PARK	37663	08/25/2017	Crew/Materials/Dump Fees	101.000.54270.3111	87.96
CITY OF LAKE FOREST PARK	37663	08/25/2017	Crew/Materials/Dump Fees	101.000.54270.4704	86.35
CITY OF LAKE FOREST PARK	37663	08/25/2017	Crew/Materials/Dump Fees	401.000.53100.3105	(137.92)
CITY OF LAKE FOREST PARK	37663	08/25/2017	July Public Works	401.000.53100.4609	36,038.52
CITY OF LAKE FOREST PARK	37663	08/25/2017	Crew/Materials/Dump Fees	401.000.53100.4612	562.50
CITY OF LAKE FOREST PARK	37663	08/25/2017	July Public Works	401.000.53100.4634	51.81
COMCAST BUSINESS	37664	08/25/2017	Crew/Materials/Dump Fees	001.076.51830.4008	89.50
COMCAST BUSINESS	37665	08/25/2017	City Hall Cable/Internet	001.076.51830.4008	368.38
COMCAST BUSINESS	37666	08/25/2017	City Hall Phones - July	001.076.51830.4008	768.79
COMCAST BUSINESS	37666	08/25/2017	City Hall/Incubator/Hangar Bldg. Internet	032.000.51810.4200	463.52
COMCAST BUSINESS	37666	08/25/2017	City Hall/Incubator/Hangar Bldg. Internet	046.000.51310.4021	563.41
COOLEY SMILES	37667	08/25/2017	City Hall/Incubator/Hangar Bldg. Internet	001.059.32290000	100.00
DANSOUND INC	37668	08/25/2017	Special Event Permit Refund	001.013.57390.4030	7,834.20
ENGINEERING/REMEDIATION RES. GROUP	37669	08/25/2017	Audio Services for 6 Summer Concerts	402.000.59431.6406	233,987.82
			17-C1653 6/25-7/25 NE 192nd St. Culvert		

XI. B. The following checks and electronic payments are appr...

FAVORITE STUDIOS, INC.	37670	08/25/2017	Safe Kids Road Safety Activity Books	001.013.51310.3304	546.88
FERGUSON ENTERPRISES INC #1539	37671	08/25/2017	SR522/Schnitzelbank Catch Basin Repair	401.000.53100.3105	495.15
FRUHLING SAND & TOPSOIL	37672	08/25/2017	Debris Disposal & Materials Purchased	101.000.54230.4612	150.00
FRUHLING SAND & TOPSOIL	37672	08/25/2017	Debris Disposal & Materials Purchased	401.000.53100.3105	481.44
FRUHLING SAND & TOPSOIL	37672	08/25/2017	Debris Disposal & Materials Purchased	401.000.53100.4612	151.50
GALLATIN PUBLIC AFFAIRS	37673	08/25/2017	July Media Relations/Marketing	001.013.51890.4033	3,500.00
GILLY, DONNA	37674	08/25/2017	Road Standard Variance Refund	001.059.34583004	202.00
GILLY, DONNA	37674	08/25/2017	Road Standard Variance Refund	001.059.34589001	10.10
GOHEEN, JOSEPH W.	37675	08/25/2017	Piano Tuning	032.000.51830.4608	200.00
GORDON THOMAS HONEYWELL	37676	08/25/2017	July Government Affairs Consulting	001.013.51310.4300	3,979.71
GRAINGER	37677	08/25/2017	Hangar Bldg. Maintenance Supplies	032.000.51830.3101	77.10
GRAINGER	37677	08/25/2017	Hangar Bldg. Maintenance Supplies	032.000.51830.3101	104.44
GREATER BOTHELL CHAMBER OF COMMERCE	37678	08/25/2017	July Kenmore Business Alliance Support	001.013.51481.4916	200.00
HALO BRANDED SOLUTIONS	37679	08/25/2017	Target Zero Kid's Bike Decorating Items	001.013.51310.3304	496.65
HDR ENGINEERING, INC	37680	08/25/2017	16-C1625 5/28-7/1 Juanita Ped/Bike T-41	300.000.59530.9946	157,411.24
HDR ENGINEERING, INC	37681	08/25/2017	SR522 West B 17-C1690 5/19-7/1	001.032.54420.4300	8,448.54
HDR ENGINEERING, INC	37682	08/25/2017	5/28-7/1 13-C1214 SR522 W A Const.	300.000.59530.6700	7,807.65
HDR ENGINEERING, INC	37682	08/25/2017	17-C1690 SR522 West B Value Energy Analysis	001.032.54420.4300	6,606.30
HESTON VISUAL ARTS	37683	08/25/2017	Kenmore Staff Photo Portrait Svcs	001.013.51310.4006	192.50
HOME DEPOT CREDIT SERVICES	37684	08/25/2017	ROW Materials/Twine	101.000.54270.3111	37.15
HONEY BUCKET	37685	08/25/2017	Restrooms for Summer Concerts	001.013.57390.4030	497.00
HONEY BUCKET	37685	08/25/2017	4th of July Restrooms	001.013.57390.3301	1,126.00
HONEY BUCKET	37685	08/25/2017	Restrooms for Movies @ the Square 6/27-7/31	032.000.57390.4029	855.00
HONEY BUCKET	37685	08/25/2017	8/9-9/8 Squire's Landing Rental	001.076.57680.4802	457.31
HONEY BUCKET	37685	08/25/2017	Restrooms for Movies @ the Square 8/8-8/31	032.000.57390.4029	650.00
HORIZON DISTRIBUTORS INC	37686	08/25/2017	Sprinkler Parts for Parks	001.076.57680.3102	83.16
HORIZON DISTRIBUTORS INC	37686	08/25/2017	Hangar Bldg. Irrigation Parts	032.000.51830.3101	131.38
HORIZON DISTRIBUTORS INC	37686	08/25/2017	SR522 Irrigation Parts	101.000.54270.3111	51.48
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Services	001.015.51530.4501	3,100.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Executive	001.015.51530.4501	6,730.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Public Works	001.015.51530.4501	1,594.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Community Development	001.015.51530.4501	2,971.52
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Records Requests	001.015.51530.4501	580.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Robert Daniels	001.015.51530.4501	282.00

XI. B. The following checks and electronic payments are appr...

INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Development Svcs	001.015.51530.4501	1,504.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Town Green	001.015.51530.4501	437.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Sarawy NOV	001.015.51530.4501	520.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37687	08/25/2017	June Legal Svcs - Hendrickson Appeal	001.015.51530.4501	1,397.50
INTEGRITY FURNITURE	37688	08/25/2017	GMHB Appeal Hangar Bldg Plastic Chairs/Folding Tables	001.076.51830.6001	2,747.00
JET CITY PRINTING	37689	08/25/2017	City Logo Envelopes	001.014.51420.3000	138.60
JET CITY PRINTING	37689	08/25/2017	City Logo Envelopes	001.059.55850.3000	363.00
JOYCE ZIKER PARKINSON	37690	08/25/2017	July Legal Consulting Services	001.015.51530.4501	475.00
KENMORE COMMERCIAL LLC	37691	08/25/2017	September Incubator Bldg. Lease Payment	001.013.51310.4021	3,213.25
KING COUNTY FINANCE	37692	08/25/2017	July Adult/Juvenile Detention Maint. Chgs	001.021.52360.5303	362.62
KING COUNTY FINANCE	37693	08/25/2017	Qtr 2 Mental Health Svcs/Liquor Profits/Excise Tax	001.014.51810.5004	1,420.38
KING COUNTY RECORDER'S OFFICE	37694	08/25/2017	Filing Fee for Title Notice/Violation Case	001.059.55850.4037	74.00
KING COUNTY SHERIFF	37695	08/25/2017	July Police Services	001.021.52120.5302	276,220.17
KING COUNTY SHERIFF	37696	08/25/2017	May Police OT Svcs for School District	001.021.52120.5305	8,605.31
KING COUNTY SHERIFF	37697	08/25/2017	June Police OT Services for School District	001.021.52120.5305	9,770.02
KOMPAN, INC	37698	08/25/2017	Rhododendron Park Playground Equipment Parts	001.076.57680.3102	587.40
KONICA MINOLTA BUSINESS SOLUTIONS	37699	08/25/2017	Incubator Bldg. Copier Lease 8/3- 9/2/17	046.000.51310.4021	212.74
KONICA MINOLTA BUSINESS SOLUTIONS	37700	08/25/2017	Incubator Bldg. Copier Chgs 7/3- 8/2/17	046.000.51310.4021	5.50
KONTAGIOUS PERFORMING CO.	37701	08/25/2017	Play Day Performance	001.013.57390.3303	300.00
KPFF CONSULTING ENGINEERS	37702	08/25/2017	15-C1484 Task Order #18 June 68th Ped/Bike	300.000.59530.9946	40,548.81
KPFF CONSULTING ENGINEERS	37703	08/25/2017	15-C1484 Transportation On-Call Services thru 4/28	001.032.54420.4300	1,641.89
KPFF CONSULTING ENGINEERS	37703	08/25/2017	15-C1484 Transportation On-Call Services thru 4/28	300.000.59530.9944	6,923.54
KPFF CONSULTING ENGINEERS	37703	08/25/2017	15-C1484 Transportation On-Call Services thru 4/28	300.000.59561.9937	3,963.42
KRAZAN & ASSOCIATES, INC.	37704	08/25/2017	17-C1686 July Inspection/Testing Svcs	300.000.59561.9927	1,235.00
KRAZAN & ASSOCIATES, INC.	37705	08/25/2017	17-C1687 July Testing/Inspection Services	300.000.59561.9903	2,295.00
LIGHTHOUSE CONSULTING INC	37706	08/25/2017	July IT Services	001.014.51810.4401	3,983.27
LIGHTHOUSE CONSULTING INC	37706	08/25/2017	July IT Services	046.000.51310.4021	200.20
LIGHTHOUSE CONSULTING INC	37707	08/25/2017	July Backup/Web Hosting/Site Protection	001.014.51810.4401	1,955.53
LIGHTHOUSE CONSULTING INC	37707	08/25/2017	July Backup/Web Hosting/Site Protection	401.000.59431.4401	473.00
MACLEOD RECKORD	37708	08/25/2017	July 16-C1502 Moorlands Park Prof. Svcs	303.000.59476.6103	5,361.12
MARSHBANK CONSTRUCTION	37709	08/25/2017	14-C1328 SR522 West A	300.000.59530.6700	10,792.82
MCNAMARA SIGNS	37710	08/25/2017	Summer Party Banner	032.000.57390.3312	346.82
MCNAMARA SIGNS	37710	08/25/2017	Activity & Event Signs for "Why I Love Kenmore"	032.000.57390.3312	247.73
MEEHAN, NANCY	37711	08/25/2017	Reimburse N. Meehan - Home	032.000.51810.3313	62.60

XI. B. The following checks and electronic payments are appr...

MIXED BROOD COMICS	37712	08/25/2017	Depot Cables for Hangar	001.013.51890.4033	450.00
NORTH COAST ELECTRIC COMPANY	37713	08/25/2017	Hank Heron Images & Design	001.076.51830.3101	36.09
			City Hall Maintenance Supplies		
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	001.059.55850.3002	42.19
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	001.076.57680.3002	293.25
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	101.000.54263.3002	363.91
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	101.000.54330.4600	179.54
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	401.000.53100.3002	35.24
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	401.000.53100.3002	182.62
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	401.000.53100.4600	905.78
NORTHSHORE UTILITY DIST	37714	08/25/2017	July Vehicle Fuel & Maintenance	401.000.53100.4600	91.64
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Twedt/Squire's Landing	001.076.57680.4202	148.79
			Water/Sewer		
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Log Boom Park Irrigation	001.076.57680.4202	1,247.60
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 SR522/77th ROW	101.000.54263.4202	3,746.50
			Irrigation		
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Rhododendron Park	001.076.57680.4202	524.23
			Restroom		
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Moorlands Park	001.076.57680.4202	65.79
			Restroom		
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 SR522/73rd ROW	101.000.54263.4202	138.50
			Irrigation		
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Log Boom Park Restroom	001.076.57680.4202	663.10
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Rhododendron Park	001.076.57680.4202	1,976.00
			Irrigation		
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Boat Launch Restroom	001.076.57680.4202	178.63
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 61st/SR522 ROW	101.000.54263.4202	2,726.00
			/Irrigation		
NORTHSHORE UTILITY DIST	37715	08/25/2017	5/31-7/31 Moorlands Park	001.076.57680.4202	59.03
			Irrigation		
NORTHSHORE YMCA	37716	08/25/2017	2nd Qtr Human Services Funding	001.013.55720.5005	1,625.00
NORTHWEST LANDSCAPE SERVICES	37717	08/25/2017	August SR522 ROW Landscaping	101.000.54270.3111	1,753.09
OFFICE DEPOT	37718	08/25/2017	Office Supplies	001.013.51310.3000	17.59
OFFICE DEPOT	37719	08/25/2017	Tape Measure	001.076.51830.3000	13.41
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.011.51160.3000	2.72
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.012.51420.3000	2.04
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.013.51310.3000	14.30
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.013.51310.3000	107.37
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.014.51420.3000	6.13
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.021.52110.3000	2.72
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.032.54420.3000	9.54
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.058.55860.3000	5.45
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.059.55850.3000	87.67
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.059.55850.3000	11.58
OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.076.51830.3000	4.09

OFFICE DEPOT	37720	08/25/2017	Office Supplies	001.076.51830.3000	16.78
OFFICE DEPOT	37720	08/25/2017	Office Supplies	101.000.54330.3000	5.45
OFFICE DEPOT	37720	08/25/2017	Office Supplies	401.000.53100.3000	4.09
OFFICE DEPOT	37721	08/25/2017	Office Supplies	001.013.51310.3000	27.27
OFFICE TEAM	37722	08/25/2017	Temporary Reception Services	001.013.51310.4009	429.18
OLYMPIC ENVIRONMENTAL RESOURCES INC	37723	08/25/2017	Residential Recycling Event Coordination	001.076.55490.4905	1,137.50
PEOPLEREADY	37724	08/25/2017	Temporary Maint. Dept. Staffing	101.000.54330.4009	964.05
PERRONE CONSULTING, INC., P.S.	37725	08/25/2017	7123 NE 165TH ST Geotech Testing & Evaluation	101.000.54270.4704	8,412.98
PHOTOTAINMENT	37726	08/25/2017	Photo Booth Bal. Due for "Why I Love Kenmore"	032.000.57390.3312	710.00
PHSI PURE HEALTH SOLUTIONS INC.	37727	08/25/2017	City Hall Filtered Water Systems	001.076.51830.4202	101.09
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 18149 68th Street Lights	101.000.54263.4200	167.60
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 64th & Bothell Wy Street Lights	101.000.54263.4200	13.58
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 6270 Bothell Wy Street Lights	101.000.54263.4200	13.58
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 60th & Bothell Way Street Lights	101.000.54263.4200	11.60
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 Town Square & Hangar Bldg. Gas	032.000.51810.4200	34.70
PUGET SOUND ENERGY	37728	08/25/2017	7/1-8/1 61st/181st Street Lights	101.000.54263.4200	117.42
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 6728 181st Electricity	032.000.51810.4200	190.52
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 6970 181st Sidewalk Street Lights	101.000.54263.4200	12.88
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 19016 73rd School Zone Signs	101.000.54263.4200	10.60
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 Incubator Gas/Electric	046.000.51310.4021	573.39
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 Log Boom Park Restroom	001.076.57680.4200	27.49
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 145th & Juanita Traffic Signal	101.000.54263.4200	45.88
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 6100 181st Traffic Signal	101.000.54263.4200	49.35
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 7125 170th Radar Sign	101.000.54263.4200	10.70
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 14944 Juanita School Zone	101.000.54263.4200	21.20
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 18060 68th Traffic Signal	101.000.54263.4200	84.12
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 18048 68th Street Lighting	101.000.54263.4200	12.58
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 6744 Bothell Wy Tree Receptacles	101.000.54263.4200	28.91
PUGET SOUND ENERGY	37728	08/25/2017	7/1-8/1 Traffic Signals & Street Lights	101.000.54263.4200	8.61
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 7016 Bothell Wy Tree Receptacles	101.000.54263.4200	26.93
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 18120 68th Tree Illumination	101.000.54263.4200	11.60
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 7232 Bothell Wy Tree Receptacles	101.000.54263.4200	10.60

PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 7211 181st Traffic Signal	101.000.54263.4200	92.07
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 16450 Juanita Radar Sign	101.000.54263.4200	11.49
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 16644 Simonds Rd. Radar	101.000.54263.4200	11.00
PUGET SOUND ENERGY	37728	08/25/2017	Sign 7/14-8/14 19030 61st Radar Sign	101.000.54263.4200	10.80
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 18906 61st Radar Sign	101.000.54263.4200	11.00
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 6656 Arrowhead Radar	101.000.54263.4200	10.60
PUGET SOUND ENERGY	37728	08/25/2017	Sign 7/14-8/14 7504 155th Radar Sign	101.000.54263.4200	10.70
PUGET SOUND ENERGY	37728	08/25/2017	6625 Arrowhead Radar Sign 7/14-	101.000.54263.4200	10.60
PUGET SOUND ENERGY	37728	08/25/2017	8/14 July Street Lights - Multiple	101.000.54263.4200	9,424.38
PUGET SOUND ENERGY	37728	08/25/2017	Locations 7/14-8/14 15252 Simonds Flashing	101.000.54263.4200	10.60
PUGET SOUND ENERGY	37728	08/25/2017	Crosswalk 7/14-8/14 Boat Launch Restroom	001.076.57680.4200	17.54
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 Squires's Landing (Twedt)	001.076.57680.4200	16.97
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 City Hall Gas Charges	001.076.51830.4200	70.81
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 15000 84th School Zone	101.000.54263.4200	21.20
PUGET SOUND ENERGY	37728	08/25/2017	7/14-8/14 155th/Simonds Traffic	101.000.54263.4200	75.96
PUGET SOUND ENERGY	37728	08/25/2017	Signal 7/1-8/1 Juanita/173rd Street Lights	101.000.54263.4200	382.35
PUGET SOUND ENERGY	37729		VOID		
PUGET SOUND ENERGY	37730		VOID		
PUGET SOUND REGIONAL COUNCIL	37731	08/25/2017	FY2018 Dues	001.013.51310.4003	8,502.00
QUALITY BUSINESS SYSTEMS	37732	08/25/2017	Photocopier Lease Payment	001.014.51420.4006	675.53
REPUBLIC SERVICES	37733	08/25/2017	Hangar Bldg. Trash Services	032.000.51810.4200	132.94
SCORE	37734	08/25/2017	June 2017 Outside Health Services	001.021.52360.5303	351.08
SCORE	37735	08/25/2017	July 2017 Jail Services	001.021.52360.5303	30,349.62
SEATTLE BALLOON DECORATIONS	37736	08/25/2017	Why I Love Kenmore Decorations	032.000.57390.3312	331.40
SHARP, GARY C	37737	08/25/2017	ROW Permit Refund	001.059.34581001	202.00
SHARP, GARY C	37737	08/25/2017	ROW Permit Refund	001.059.34589001	10.10
SIGN UP, SIGN CO, INC	37738	08/25/2017	Swamp Creek Park Signs	001.076.57680.3103	418.00
SNOHOMISH COUNTY	37739	08/25/2017	July 2017 Vactor Disposal	401.000.53100.4630	657.00
STANLEY PATRICK STRIPING	37740	08/25/2017	Residential Traffic Calming Striping	101.000.59569.6010	9,400.00
COMPANY					
STAPLES ADVANTAGE	37741	08/25/2017	Hangar Building Supplies	032.000.51830.3101	15.94
STAPLES ADVANTAGE	37741	08/25/2017	Hangar Maint. Supplies	032.000.51830.3101	64.55
STAPLES ADVANTAGE	37741	08/25/2017	Hangar Maint. Supplies	032.000.51830.3101	36.29
STATE AUDITOR'S OFFICE	37742	08/25/2017	Federal & Financial Audit	001.014.51420.4010	16,713.64
STEWART MACNICHOLS HARMELL,	37743	08/25/2017	July 2017 Public Defender	001.021.51592.4503	5,000.00
INC.					
TONY LIND PAVING	37744	08/25/2017	NTPP Traffic Calming Adjustments	101.000.59569.6012	28,555.00
TOP TO BOTTOM JANITORIAL, INC.	37745	08/25/2017	Aug. 2017 Janitorial Services	001.076.51830.4606	3,500.00

XI. B. The following checks and electronic payments are appr...

TOTAL LANDSCAPE CORP	37746	08/25/2017	City Hall & Parks Landscaping	001.076.51830.4605	880.00
TOTAL LANDSCAPE CORP	37746	08/25/2017	City Hall & Parks Landscaping	001.076.57680.4611	4,145.45
TOTAL LANDSCAPE CORP	37746	08/25/2017	Parks Landscape Maintenance	001.076.57680.4611	2,172.50
TOWN CENTER HARDWARE	37747	08/25/2017	July Public Work Supplies	001.013.57390.3305	6.58
TOWN CENTER HARDWARE	37747	08/25/2017	July Public Work Supplies	001.076.57680.3102	27.63
TOWN CENTER HARDWARE	37747	08/25/2017	July Public Work Supplies	032.000.51830.3101	27.84
TOWN CENTER HARDWARE	37747	08/25/2017	July Public Work Supplies	101.000.54270.3111	128.58
TOWN CENTER HARDWARE	37747	08/25/2017	July Public Work Supplies	401.000.53100.3105	56.50
TYLER TECHNOLOGIES, INC.	37748	08/25/2017	Software License Fees	001.014.59414.6003	16,456.00
TYLER TECHNOLOGIES, INC.	37748	08/25/2017	Software Training/Conversion	001.014.59414.6003	1,250.00
TYLER TECHNOLOGIES, INC.	37748	08/25/2017	Software Core Financial Conversion	001.014.59414.6003	3,031.25
URBAN FORESTRY SERVICES, INC.	37749	08/25/2017	Moorlands Park Consulting	303.000.59476.6103	624.81
UTILITIES UNDERGROUND	37750	08/25/2017	July 2017 Utility Locates	101.000.54270.4708	224.46
LOCATION CTR					
WA STATE DEPT OF	37751	08/25/2017	July Traffic Signal Maintenance	101.000.54264.4711	1,802.24
TRANSPORTATION					
WELWEST CONSTRUCTION INC.	37752	08/25/2017	202nd SRTS Construction	300.000.59561.9927	118,506.80
WILLIAMS, KASTNER & GIBBS PLLC	37753	08/25/2017	Attorney Fees	001.015.51530.4505	15,387.68
AVIDIA HEALTH	DFT000002	08/18/2017	Employee Health Savings Acct.	001.23150	42.30
NAVIA	DFT000002	08/18/2017	Employee Flexible Spending Plan	001.23150	85.00
NAVIA	DFT000002	08/18/2017	Employee Flexible Spending Plan	001.23150	313.45
NAVIA	DFT000002	08/18/2017	Employee Flexible Spending Plan	401.23150	96.15
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	001.23170	980.08
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	001.23170	3,179.28
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	001.23170	12,557.53
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	101.23170	787.49
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	101.23170	265.02
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	101.23170	151.12
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	401.23170	271.82
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	401.23170	314.36
BANK OF AMERICA 941	DFT000002	08/18/2017	Federal Taxes	401.23170	1,158.73
PAYROLL		08/18/2017	Direct Deposit		87,778.67
FISHER, AKSEL	10075	08/18/2017	Payroll Check		891.13
MOEN, ETTA	10076	08/18/2017	Payroll Check		309.52
Grand Total:					1,512,614.87



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	500.00
0014	AMERICAN PLANNING ASSOCIATION	1,065.00
0022	ASSOCIATION OF WA CITIES	45.00
0024	BAKER, DAVID	2,509.73
0037	BASTYR UNIVERSITY	50,200.00
0047	BRAVO ENVIRONMENTAL , NW INC.	79,478.69
0050	BRUCE C ALLEN & ASSOC INC	8,750.00
0051	BRUCE DEES & ASSOCIATES	1,419.08
0054	BULGER SAFE & LOCK, INC.	492.57
0064	CASCADE PEST CONTROL	999.05
0067	CENTER FOR HUMAN SERVICES	10,500.00
0076	CITY OF BELLEVUE	86,210.25
0083	CITY OF LAKE FOREST PARK	633,972.15
0086	CITY OF SHORELINE	3,617.23
0092	CODE PUBLISHING COMPANY	5,232.42
0099	CONSOLIDATED PRESS	9,490.09
0102	CAPITAL ONE COMMERCIAL/ COSTCO	561.95
0106	CROWN PRODUCTS LLC	1,023.15
0109	DAILY JOURNAL OF COMMERCE	2,837.60
0111	DEPARTMENT OF ECOLOGY	14,289.32
0117	DUNN LUMBER COMPANY	58.08
0121	REPUBLIC SERVICES	5,446.63
0130	EMPLOYMENT SECURITY DEPT	249.00
0134	EVERGREEN PRINT SOLUTIONS	811.59
0137	FERGUSON ENTERPRISES INC #1539	7,212.89
0145	FRUHLING SAND & TOPSOIL	2,781.09
0147	FUN RENTALS	710.66
0151	CALPORTLAND COMPANY	614.44
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0169	HERRERA ENVIRONMENTAL CONSULTANTS	18,559.00
0173	HOME DEPOT CREDIT SERVICES	644.83
0182	INGLEMOOR HIGH SCHOOL MUSIC BOOSTER	100.00
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	152,780.38
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1,400.00
0191	INTERNATIONAL INST OF MUNI CLERKS	225.00
0197	JET CITY PRINTING	2,981.07
0205	KENMORE HERITAGE SOCIETY	585.00
0212	KING COUNTY FINANCE W.L.R.D.	14,836.00
0213	KING COUNTY ANIMAL SVCS	2,273.00
0218	KING COUNTY FINANCE	2,959.56
0219	KING COUNTY FINANCE	264,715.35
0221	KING COUNTY FLEET ADMIN	464.31
0224	SOUND PUBLISHING, INC.	4,997.10
0229	KING COUNTY OFFICE OF FINANCE	5,853.63
0230	KING COUNTY RADIO COMM SERVICES	599.24
0233	KING COUNTY SHERIFF	1,910,390.21
0235	KING COUNTY TREASURY	25,340.41
0238	BLACKBAUD	7,304.24
0243	KUSTOM SIGNALS, INC.	492.26
0251	LIGHTHOUSE CONSULTING INC	43,870.58
0260	MEEHAN, NANCY	62.60
0261	PENDLETON, MICHAEL	3,745.50

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0265	MORGAN SOUND INC	2,093.85
0267	MR. T'S TROPHIES	205.33
0280	NEOPOST USA INC.	247.66
0285	NORTHSHORE FIRE DEPT	1,940.00
0287	NORTHSHORE SENIOR CENTER	15,800.00
0288	NORTHSHORE UTILITY DIST	100,259.02
0289	NORTHSHORE YMCA	3,250.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	4,000.00
0292	HONEY BUCKET	5,113.77
0299	PERSONAL BEST/ TOPHEALTH	117.74
0300	OFFICE DEPOT	10,716.35
0302	OFFICE TEAM	2,756.64
0303	OGDEN, MURPHY, WALLACE	97.50
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	19,701.46
0310	PACIFIC TOPSOILS	788.10
0311	PARAMETRIX INC	593.75
0314	PETTY CASH CUSTODIAN	797.04
0327	PUGET SOUND CLEAN AIR AGENCY	17,756.00
0328	PUGET SOUND ENERGY	117,020.01
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0331	PUGET SOUND REGIONAL COUNCIL	8,502.00
0336	CEMEX	2,827.66
0345	SEATTLE TIMES	7,277.74
0350	SIGN UP, SIGN CO, INC	2,468.35
0355	STAPLES ADVANTAGE	6,342.14
0356	STATE AUDITOR'S OFFICE	16,713.64
0357	STEWART MACNICHOLS HARMELL, INC.	40,250.00
0359	SOUND CITIES ASSOC	14,189.83
0365	TOTAL LANDSCAPE CORP	71,136.13
0371	UNITED STATES POSTMASTER	4,823.79
0375	US POSTAL SERVICE (HASLER)	10,362.80
0382	W.S.S.O. Advanced Training	780.00
0385	WA ASSOC OF BUILDING OFFICIALS	2,450.00
0386	WA ASSOC OF CODE ENFORCEMENT	275.00
0387	WA CITIES INSURANCE AUTHORITY	265,101.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
0390	WA FINANCE OFFICERS ASSOCIATION	150.00
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	100.00
0401	WA STATE DEPT OF TRANSPORTATION	4,934.06
0412	COLUMBIA RIDGE LANDFILL	5,639.37
0416	WETLANDS & WOODLANDS INC	9,677.06
0419	WONDERLAND DEVELOPMENT	2,500.00
0422	NATIONWIDE FINANCIAL 401a	224,024.29
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	4,565.00
0424	ICMA RETIREMENT TRUST 457 - 304745	58,449.09
0425	DRS 457	8,210.00
0426	AFLAC	3,843.92
0428	BANK OF AMERICA 941	299,218.89
0429	AWC EMPLOYEE BENEFITS	398,856.71
0431	DEPARTMENT OF RETIREMENT SYSTEMS	341,425.52
0432	DEPARTMENT OF LABOR AND INDUSTRIES	23,324.06
0434	UNITED WAY OF KING COUNTY	4,284.00
0436	NATIONAL LIFE OF VERMONT	985.36
0441	DANSOUND INC	7,834.20
0448	UPS STORE	2,414.45
0449	ACF WEST INC	1,253.23
0450	AURORA RENTS	634.87
0466	BERK CONSULTING	86.86

XI. B. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0473	ARTS OF KENMORE	950.00
0480	WASHINGTON TREE SERVICE INC	1,540.00
0484	CITY WIDE FENCE COMPANY, INC	1,209.98
0497	DAY WIRELESS SYSTEMS	76.44
0501	MACLEOD RECKORD	141,611.76
0517	VAN NESS, ALLAN	112.37
0550	KING COUNTY RECORDER'S OFFICE	388.00
0558	SNOHOMISH COUNTY	4,466.00
0565	SPERRY, LAURIE	1,266.76
0584	WASHINGTON STATE PATROL	479.23
0586	MAIL FINANCE	1,409.20
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,694.00
0594	RANDALL, BRIAN	1,004.15
0596	H.B. JAEGER COMPANY, LLC	568.92
0597	ALL TRAFFIC DATA SERVICES, INC.	1,500.00
0608	OLD ADDRESS KONICA MINOLTA	179.42
0610	WA STATE DEPT OF TRANSPORTATION	657.28
0639	KONICA MINOLTA BUSINESS SOLUTIONS	1,926.58
0641	TELESYSTEMS WEST	351.20
0668	BANNER BANK LD	10,180.97
0675	BANNER BANK CS	5,269.65
0685	PACE ENGINEERS, INC.	90,852.81
0689	DIGITAL REPROGRAPHICS SERVICES INC.	144.32
0690	BUILDERS EXCHANGE OF WASHINGTON INC	1,241.65
0692	HDR ENGINEERING, INC	259,786.46
0696	AMERICAN GENERAL LIFE GPO-400S	3,279.52
0699	BANNER BANK DB	2,355.15
0743	BANNER BANK NO	11,098.17
0764	OUSLEY, NANCY	1,332.19
0772	GROUP FOUR INC.	3,722.20
0781	QUALITY BUSINESS SYSTEMS INC.	7,153.28
0791	NORTHSHORE ROTARY CLUB	404.00
0800	BANNER BANK JG	8,681.12
0817	GRAINGER	1,226.32
0833	VAUGHAN, KENT	7,500.00
0834	BANNER BANK KENMORE	21,837.66
0851	EVER-MARK, LLC	3,904.68
0852	GREGORY, JOANNE	2,094.54
0857	EAST JORDAN IRON WORKS	17,405.02
0858	A+ CONFERENCING	336.27
0868	JAYMARC - AV	6,476.41
0869	BANNER BANK JGORDON	7,544.50
0871	GORDON, JENNIFER	150.00
0881	EVERGREEN SAFETY COUNCIL	299.00
0892	JACOBS ENGINEERING GROUP	171,055.03
0898	ZONAR SYSTEMS	525.33
0899	SHRED-IT USA LLC	544.65
0912	ALCALDE & FAY	36,068.14
0913	KENMORE ELEMENTARY PTA	2,500.00
0924	MAACO	383.25
0928	REDFIELD PROPERTIES LLC	2,500.00
0937	ZUMAR	3,709.87
0968	KOMPAN, INC	2,928.20
0981	COMCAST BUSINESS	18,956.78
0983	PASSPORT TRAVEL AND TOURS	184.40
0992	CSAT, LLC	1,200.00
0993	KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
0994	GORDON THOMAS HONEYWELL	28,419.23

XI. B. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0996	ANDERSON, LAURI	203.83
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	915.53
1012	VERSATILE MOBILE SYSTEMS	260.88
1045	HORIZON DISTRIBUTORS INC	1,419.17
1047	SARAH ROBERTS	75,852.63
1052	FIRE PROTECTION, INC	3,994.83
1053	INTERNATIONAL CODE COUNCIL, INC	114.40
1063	MPH INDUSTRIES, INC	100.15
1068	WA STATE DEPT OF LABOR & INDUSTRIES	141.60
1079	INTEGRA TELECOM	1,799.53
1114	PHSI PURE HEALTH SOLUTIONS INC.	807.34
1116	FRONTIER	7,351.54
1118	FAZZARI MARKETING	166.69
1123	AM TEST, INC	1,125.00
1132	LAW OFFICE OF JOHN RONGERUDE, PS	600.00
1140	PAWS	1,980.00
1148	AGORA NW LLC	336.39
1152	WASHINGTON ENERGY SERVICES CO. LLC	28.00
1161	INDEPENDENT STATIONERS	473.78
1168	SCHINDLER ELEVATOR CORPORATION	1,717.85
1177	WELLS FARGO FINANCIAL	4,501.61
1181	BANNER BANK BH	3,304.64
1186	NICK MINZGHOR	4,650.00
1192	HOPKINS, CRAIG	442.98
1193	DEVRIES, DENIS	248.26
1197	MILLER STEPHENS, MARY	8,750.00
1212	MCALLISTER, TERESA	132.77
1215	STATE OF FLORIDA DISBURSEMENT UNIT	4,675.00
1216	ADVANCE TESTING & SERVICE INC	918.00
1259	PERTEET INC.	73,421.87
1267	AUTOMATED CONTROLS	3,087.90
1269	KAMINS CONSTRUCTION INC.	453,736.80
1291	SCHNEE, CARLA	193.57
1293	THE WATERSHED COMPANY	3,493.56
1299	VERIZON WIRELESS	3,624.52
1308	BANNER BANK VAN NESS	3,610.64
1309	BANNER BANK BAKER	8,434.62
1311	WASHINGTON STATE PATROL	1,553.25
1313	GREATER BOTHELL CHAMBER OF COMMERCE	4,131.63
1322	AABCO BARRICADE COMPANY INC.	3,183.05
1326	JOYCE ZIKER PARKINSON	5,634.50
1327	HWA GEOSCIENCES INC.	3,684.72
1328	ANCHOR QEA, LLC	1,970.50
1333	WELWEST CONSTRUCTION INC.	118,506.80
1334	BANNER BANK PS	617.09
1337	STATE OF WA DEPT. OF LICENSING	30.00
1339	STATE OF WA DEPARTMENT OF LICENSING	450.00
1342	PETERSON, JANET	800.00
1344	OVERLEESE, KRISTEN	87.40
1353	WAGE WORKS	238.00
1357	KENMORE COMMERCIAL LLC	22,492.75
1358	ALPHAGRAPHS	956.97
1360	GOODSELL POWER EQUIPMENT #2 INC.	55.82
1370	WINTERBOURNE LANDSCAPE	1,729.90
1372	AAA PRINTING	605.11
1377	D.R. HORTON	11,885.43
1378	JSH PROPERTIES, INC.	420.12

XI. B. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1383	CHICAGO TITLE	2,697.45
1384	FRONTIER	64,421.28
1385	CITYWORKS/ AZTECA SYSTEMS INC.	21,900.00
1390	UTILITIES UNDERGROUND LOCATION CTR	1,871.79
1402	NORTHWEST MARINE TRADE ASSOCIATION	440.00
1403	OSBORN CONSULTING INC.	93,061.72
1407	CONTOUR FENCE CO. INC.	3,087.90
1412	SKAGIT GARDENS	3,321.32
1416	MOBILE MINI, INC.	981.35
1419	NORTHWEST LANDSCAPE SERVICES	17,395.31
1420	SAUVE, GAYLEN	400.00
1425	FASTSIGNS	2,502.25
1429	PLANNING ASSOCIATION OF WASHINGTON	160.00
1431	BRIEN, GAYLYNN	350.00
1450	ECONOMIC DEV COUNCIL OF SEATTLE/KC	5,000.00
1456	HESTON VISUAL ARTS	657.88
1457	LANGUAGE LINE SERVICES, INC.	381.67
1459	FLEMINGS HOLIDAY LIGHTING LLC	3,241.27
1471	TRINITY CONTRACTORS, INC.	96,048.01
1476	NEW PIG	1,397.04
1478	HERBIG, NIGEL	532.10
1479	A V CAPTURE ALL	4,718.57
1480	VERTICAL VISUAL SOLUTIONS INC.	12,658.20
1482	HIGHWIRE	1,885.59
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	350.00
1500	MARINE FLOATS CORPORATION	2,194.51
1504	SCORE	232,026.23
1509	MICRONET, INC.	151.12
1521	SPOT HOT DOG & BRATS	90.00
1524	GOVDELIVERY, INC.	11,576.25
1533	314 PIE	90.00
1540	A-1 LANDSCAPING & CONSTRUCTION, INC	260,384.19
1544	METROPOLITAN TRANS. COMMISSION	1,500.00
1547	LOYUK, SAMANTHA	396.90
1550	HANSEN, COREY	38,854.00
1552	DENUSKI, STACEY	422.09
1555	LINCOLN NATIONAL LIFE INSURANCE	7,709.30
1577	MUMMA, RYAN	461.02
1581	STARDOM SERVICES, INC.	3,570.00
1586	APPLIED TECHNOLOGIES NW INC.	5,047.51
1590	HERMANSON COMPANY, LLP	4,473.55
1592	EVERETT INDUSTRIAL PACIFIC REHABILI	1,900.00
1593	A & A LIMOUSINE & BUS SERVICE	480.00
1594	SEXTANT MARKETING GROUP	8,209.22
1606	GALLATIN PUBLIC AFFAIRS	28,660.00
1609	MARSHBANK CONSTRUCTION	241,206.71
1612	ALEXANDER, JEFF	250.00
1628	HSA BANK	42.30
1629	WESTERN DISPLAY FIREWORKS, LTD.	17,000.00
1644	PASIFIKA ARTIST NETWORK LLC	2,000.00
1657	STEWART TITLE COMPANY	49,253.55
1666	LANDSCAPE FORMS, INC.	503.70
1673	KPFF CONSULTING ENGINEERS	165,056.39
1674	PHSI PURE WATER FINANCE	301.86
1689	MOTT MACDONALD GROUP, INC.	144,360.23
1690	SITTS & HILL ENGINEERS, INC.	9,121.36
1692	STATEWIDE RENT-A-FENCE INC.	3,791.76
1693	SKYWARD CONSTRUCTION	58,921.18

XI. B. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1701	THE SEATTLE TIMES NIE	950.00
1704	BANNER BANK RK	13,137.44
1711	SOFTWAREONE, INC.	10,157.42
1714	KRAZAN & ASSOCIATES, INC.	8,937.50
1719	SALTER, JON	685.98
1721	GOOD TO GO	35.50
1731	NORTHWEST ARBORICULTURE LLC	13,833.20
1734	TOP TO BOTTOM JANITORIAL, INC.	24,500.00
1738	MUNIMANAGE, LLC	30,585.00
1749	DEPPA, DOUG	669.02
1754	RFI ENTERPRISES INC.	10,876.80
1758	FUJII, GLORIA	500.00
1759	CORT PARTY RENTAL	708.25
1762	BAKER, BRIDGIT	238.50
1764	REQUAM, PETER	12,500.00
1774	OWEN EQUIPMENT COMPANY	1,246.98
1777	EA ENGINEERING SCIENCE & TECHNOLOGY	34,029.79
1778	FINANCIAL CONSULTING SOLUTIONS GROU	32,370.58
1782	SWANK MOTION PICTURES, INC.	1,914.00
1785	ECOSS	1,941.26
1786	TYLER TECHNOLOGIES, INC.	63,639.62
1793	QUINN, JANET	74.68
1795	CABOT DOW ASSOCIATES, INC.	412.50
1798	OLBRECHTS & ASSOCIATES, PLLC	27,089.50
1806	RYCO EQUIPMENT, INC.	630.44
1814	YSI INCORPORATED, A XYLEM BRAND	2,038.57
1816	NAVIA	8,861.70
1817	UFF DA LOGISTICS	283.59
1818	GORLIN, LARRY N.	330.00
1823	JET CITY IMPROV	600.00
1824	URBAN FORESTRY SERVICES, INC.	2,423.37
1825	CANYON VIEW ESTATES	7,561.70
1826	MCCLURE AND SONS, INC.	95,511.90
1827	LENTZ, FLORENCE K.	7,275.00
1828	QUALITY BUSINESS SYSTEMS	4,722.57
1829	SHI INTERNATIONAL CORP.	375.59
1830	CLARK & SONS EXCAVATING INC.	18,260.00
1831	VELLAT, MARC H.	32,050.00
1832	EASTSIDE HOMES, INC.	106,645.57
1833	NAZARIYA, ANATOLI	1,566.46
1834	SUMMIT TREE AND LAND, INC.	4,489.50
1835	INC4INC, INC.	7,500.00
1836	BEST HARBOUR DEVELOPMENT LLC	7,500.00
1837	DACO ENTERPRISES, LLC	2,500.00
1838	AVIDIA HEALTH	465.30
1839	PLANTS NORTHWEST, INC.	3,269.30
1840	BERGMANN, SEAN & LINETTE	9,500.00
1841	SEATTLE PHOTO BOOTHS	565.02
1842	SIMONDS COURT LLC	8.36
1843	TUFF SHED, INC	1,872.83
1844	YOM: FULL SERVICE COURT REPORTING	9,055.00
1845	WETHERHOLT & ASSOCIATES, INC	7,855.00
1846	AWCPD	100.00
1847	THE GREENBUSCH GROUP, INC.	8,929.91
1848	STANLEY PATRICK STRIPING COMPANY	38,747.76
1849	TIM HUNTER CREATIVE SERVICES	1,250.00
1850	GOPALAKRISHNAN, ANUSHA	250.00
1851	BLESSINGTON, DEBBIE	611.67

XI. B. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1852	STANTON, ANN	241.18
1853	HALO BRANDED SOLUTIONS	1,697.31
1854	LUTRON SERVICES CO., INC.	487.50
1855	OFFICE DEPOT	1,145.08
1856	ARCADIA HOMES LLC	20.00
1857	NORTHSHORE CHURCH	210.00
1858	SCHARBACH, WAYNE	106.05
1859	IRON CREEK CONSTRUCTION LLC	77,562.50
1860	CASCADE BICYCLE CLUB	40.00
1861	DIVA II LLC	154,266.10
1862	ASHEIA BIAS	1,750.00
1863	HAULAWAY STORAGE CONTAINERS, INC.	653.40
1864	INTERNATIONAL SOC. OF ARBORICULTURE	135.00
1865	BENJOEMUSIC, LLC	1,000.00
1866	JEFF SCROGGINS & COLORADO, LLC	1,500.00
1867	TACK PHOTOGRAPHY	7,500.00
1868	FLYNN, ASHLEIGH	1,250.00
1869	LAMBERT-RYAN, SHANNON	1,500.00
1870	CRISP CREPERIE FOOD TRUCK	36.00
1871	ADELMAN, ASHLEY	71.55
1872	BAKKER, DREW	117.48
1873	ENGINEERING/REMEDIATION RES. GROUP	267,364.45
1874	LEGER, DEJAH	600.00
1875	STEWART, THOMAS	212.10
1876	BUSCHKE, ALEXANDRA	200.00
1877	SARREAL, JORDANI	250.00
1878	LWD, LLC	3,944.60
1879	HOLMBERG COMPANY	425.70
1880	TRIMAXX CONSTRUCTION, INC.	115,204.43
1881	MUSIC CENTER OF THE NORTHWEST	250.00
1882	SIGNCO	1,202.30
1884	CADMAN MATERIALS, INC.	635.10
1885	NATIONAL BARRICADE CO., LLC	1,475.10
1886	WSAPT	200.00
1887	HIGHCOM SECURITY, INC.	286.40
1888	PEOPLEREADY	3,452.31
1889	WILLIAMS, KASTNER & GIBBS PLLC	20,520.18
1890	PACIFIC HOMES CONSTRUCTION	7,500.00
1891	ETS	194.62
1892	HEARTH MUSIC	1,750.00
1893	YUNUSOV, SURIYA	36.00
1894	KEARNEY, AMANDA	3,387.00
1897	FAVORITE STUDIOS, INC.	546.88
1898	INTEGRITY FURNITURE	2,747.00
1899	KONTAGIOUS PERFORMING CO.	300.00
1900	ASPECT CONSULTING LLC	3,769.22
1901	NORTH COAST ELECTRIC COMPANY	36.09
1902	PHOTOTAINMENT	710.00
1903	PERRONE CONSULTING, INC., P.S.	8,412.98
1904	SHARP, GARY C	212.10
1905	GILLY, DONNA	212.10
1906	COOLEY SMILES	100.00
1907	CHRISTOPHER, MARINA	1,250.00
1908	MIXED BROOD COMICS	450.00
1909	GOHEEN, JOSEPH W.	200.00
1910	BORROMEO, GABRIELLE	800.00
1911	SEATTLE BALLOON DECORATIONS	331.40
1912	TONY LIND PAVING	28,555.00

XI. B. The following checks and electronic payments are appr...

Vendor Purchasing Report

For Date Range 01/01/2017 - 08/25/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1914	MCNAMARA SIGNS	594.55
Vendor Set Vendor Set 01 Total:		10,377,120.17

XI. B. The following checks and electronic payments are appr...

**City of Kenmore, Washington
City Council Regular Meeting Minutes
July 17, 2017**

CALL MEETING TO ORDER — The Kenmore City Council meeting was called to order by Mayor Baker at 7:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Allan Van Ness
Councilmember Brent Smith
Councilmember Laurie Sperry
Councilmember Milton Curtis
Councilmember Nigel Herbig
Councilmember Stacey Denuski

Staff present:

Rob Karlinsey, City Manager
Nancy Ousley, Assistant City Manager
Joanne Gregory, Finance and Administration Director
Debbie Bent, Community Development Director
Bryan Hampson, Development Services Director
Kris Overleese, Public Works Director
Rod Kaseguma City Attorney
Leslie Harris, Community Relations Manager
Debbie Blessington, Code and Building Inspector
John Vicente, Capital Projects Manager
Kelly Chelin, City Clerk

FLAG SALUTE

The Council led the flag salute.

AGENDA APPROVAL

The agenda was approved as submitted.

CITIZEN COMMENTS

Corina Pfeil
Kenmore, Washington

Ms. Pfeil spoke about the special event wording in Ordinance 17-0442 Relating to Health and Safety, Amending Title 8 of the Kenmore Municipal Code.

John Hendrickson
Kenmore, Washington

Mr. Hendrickson spoke about violations of the Council.

CONSENT AGENDA

With no objections, the consent agenda was approved as submitted:

Receive and File April 2017 Financial Report for the City of Kenmore, Washington

Receive and File May 2017 Financial Report for the City of Kenmore, Washington

Authorize the City Manager to Execute Contract No. 17-1662 with Ohno Construction for Construction of the Rhododendron Park Waterfront and Open Space Access for an Amount up to \$1,350,000

BUSINESS AGENDA

MCImetro Access Transmission Services Corp., D/B/A Verizon Access Transmission Services Franchise Agreement Presentation - Jennifer Gordon, Public Works Operation Manager

Alan Bar, Engineer with MCImetro and Manager Gordon explained that MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services (“MCImetro”) is planning a fiber-optic upgrade project within the City of Kenmore. MCImetro plans to extend back-haul fiber transport from our existing network access points to one (1) active current cell in the City Kenmore, located at: 7534 NE 175TH KENMORE, WA.

MCImetro will not be providing wireless communications services. MCImetro does not offer residential wireline services such as home phone or cable television services.

Fiber-optic cable will be deployed to provide wireline high speed telecommunications services to existing large business (enterprise) customers, as well as, to new medium and small business customers.

Existing Verizon Wireless cell sites will be overlaid with MCImetro owned fiber-optic cable.

In this build, fiber will only be deployed to existing cell sites structures such as existing cell towers, building, water towers, or utility poles. Fiber-optic cable will be installed within the public right-of-way (underground within conduit or aerial on poles). Overhead fiber-optic lines will be placed within encased cable that will protect the cable from weather, sun, wind and other factors. Underground fiber optic lines will be placed within one or two-inch diameter conduit for underground protection. Underground construction will include a metal tracer that will allow for underground identification of the line in compliance with the state underground utility damage prevention statute.

No new cell towers, antennas, or wireless facilities will be constructed or installed by MCImetro. Industry standard construction of overhead and underground utility lines will be performed. Minimal impact from bucket trucks to install overhead lines. A small trench machine or underground directional drilling machine may be used for underground conduit installation.

Verizon Wireless will comply with local regulations whenever new antennas are installed at a cell site (the planned fiber-optic cable upgrade does not trigger the need for new antennas).

This fiber-optic upgrade will provide increased and improved cell phone coverage for voice, video, and data services for residents and users in the City of Kenmore.

Franchise agreement highlights of the draft Ordinance 17-0440:

- The franchise term is for a period of ten (10) years, and may be extended for one additional five (5) year period.
- If the franchisee fails to comply with the provisions of the franchise, the City may serve upon the franchisee a written order to comply within thirty (30) days. If the franchisee is not in compliance with the franchise after the thirty (30) day period, the City may with an additional ten (10) day notice, by ordinance, declare a termination of the franchise.
- The franchisee will comply with that City's lawful policies and regulations concerning the undergrounding of facilities within the Franchise Area to the extent such policies and regulations apply to the Franchise.
- The Franchisee shall apply for all necessary City permits and authorizations to do such work

State law requires the City Council to consider the franchise at two public meetings prior to adoption. Therefore, the franchise agreement will be brought to Council a second time at the July 24, 2017 Council Meeting for adoption.

West Sammamish River Bridge Project Update and Budget Discussion - John Vicente, Capital Projects Manager

Manager Vicente, Director Overleese and Project Manager Kevin Kim with Jacobs presented a project update on the West Sammamish River Bridge.

The West Sammamish River Bridge Replacement design phase has been underway for approximately 18 months. Most of the environmental work is complete and the team has been working diligently on securing the necessary permits for the project. Staff has reached a few milestones since our last Council update on September 19, 2016:

- Public open house meeting- January 26th
- 30% design completed in March
- Environmental documentation completed and submitted to the State for approval
- SEPA and Shoreline Exemption submitted to Kenmore permitting for review and public noticing
- 30% cost estimate completed

The right of way acquisition phase is expected to begin in the fall of 2017. An open house was held on January 26th. Approximately 40 community members attended the open house. Staff presented an overview of the project and artist renderings were displayed as well as a project schedule. Staff also discussed recreational impacts to both the Kenmore Boat Launch and Rhododendron Park as a result of construction. In general, public comments were centered on current traffic congestion concerns and traffic impacts during construction. There was a general satisfaction with the proposed architectural elements and the cross section of the bridge.

Below is the latest project schedule. Dates below are approximate and will change depending upon circumstances:

Environmental/Permitting Complete 2nd quarter 2018

Design: Complete 3rd Quarter 2018

Right of Way Acquisition 4th Quarter 2017 - 3rd Quarter 2018

Construction Advertisement 4th Quarter 2018

Construction Start 1st Quarter 2019

Construction Completed 4th Quarter 2021

Council and staff discussed the project update.

Review and Discussion of Amendments to the 2017-2018 Biennial Budget - Joanne Gregory, Finance and Administration Director

On December 12, 2016, the City of Kenmore adopted the 2017-2018 biennial budget. The city-wide budget includes revenue (\$54,396,768) and expenditure (\$56,711,949) estimates for both years which support the City Council priorities, departmental work programs, various municipal obligations, as well as Federal and State mandates. This will be the first budget amendment for the current biennium. The majority of the recommended amendments pertain to the budgets for capital projects and related funding sources for those projects that result from the recent update and recommended amendments to the 2017-2022 (CIP) Capital Improvement Program. Funds affected include the General Fund, the Kenmore Village Fund, the Strategic Opportunities Fund, the UTGO 2016 Bond Fund (new), the Walkways & Waterways Bond Fund (new), the Real Estate Excise Tax Fund, the Transportation Impact Fee Fund, the Park Impact Fee Fund, the Transportation Capital Fund, the Park Capital Fund, the Surface Water Management Fund and the Surface Water Capital Fund. If approved and adopted by the City Council, Ordinance No. 17 0443 will establish the budget amendments proposed in the attachment Memorandum.

This ordinance and the Capital Facilities Program Ordinance will be brought back to a future meeting.

Ordinance No. 17-0442 Relating to Health and Safety, Amending Title 8 of the Kenmore Municipal Code - Bryan Hampson, Development Services Director

To continue to improve the effectiveness and efficiency of the City's practices and policies the following amendments are proposed to the Kenmore Municipal Code:

8.05.030- New section requiring construction sites to post the construction hours. This may help with enforcing the noise hours. Construction workers, neighbors and citizens will have a better understanding of the acceptable noise hours.

8.05.040- New section allowing noise variances for special circumstances.

8.25.020 and 8.35.010- Amendments to these sections allow the City to enforce public nuisances visible from Lake Washington or public access easements, not considered public right-of-way.

8.40 - Minor edits to the special events chapter to align with our policies and practices and also to align with our insurance company's insurance and indemnity requirements.

Council and staff discussed the amendments. Based on the feedback from the Council, staff will come back in September with another draft of the amendments.

Town Square & Hangar Internal Guidebook - Leslie Harris, Community Relations Manager

Manager Harris explained that in preparation for the opening to the new Town Square and Hangar community building, an internal team comprised of members from the City Manager's Office, Community Development, and Public Works has developed a Town Square & Hangar

Internal Guidebook. The guidebook will help create a framework for how City staff manages the facility through operations and programming, and how the space is marketed.

The new Town Square and Hangar community building will serve as a year-round public gathering space in the heart of Kenmore's downtown. The 4,600 square-foot Hangar will include space for a coffee shop retail tenant. The mission of the Town Square and Hangar is to mold signature downtown public spaces where Kenmore area residents, visitors, and business people can gather, interact, meet some of their daily needs, and have an authentic local sense of place. By achieving this mission, the Town Square and Hangar will build a sense of community and can serve to catalyze economic vitality and investment in Kenmore s downtown.

Council and staff engaged in a discussion.

STAFF REPORT

City Manager Karlinsey reported on a few project updates and answered questions from the Council.

ADJOURNMENT

Mayor Baker adjourned the meeting at 9:33 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

**City of Kenmore, Washington
City Council Regular Meeting Minutes
July 24, 2017**

CALL SPECIAL MEETING TO ORDER — The Kenmore City Council special meeting was called to order by Mayor Baker at 6:00 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:00 p.m. to discuss Litigation and Potential Litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 60 minutes.

Mayor Baker adjourned the special meeting at 6:45 p.m. There was no action.

The Council took a break from 6:45 p.m. to 7:00 p.m.

CALL MEETING TO ORDER — The Kenmore City Council meeting was called to order by Mayor Baker at 7:00 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Allan Van Ness
Councilmember Brent Smith
Councilmember Laurie Sperry
Councilmember Milton Curtis
Councilmember Nigel Herbig

Councilmembers absent:

Councilmember Stacey Denuski

Staff present:

Rob Karlinsey, City Manager
Nancy Ousley, Assistant City Manager
Joanne Gregory, Finance and Administration Director
Debbie Bent, Community Development Director
Kris Overleese, Public Works Director
Rod Kaseguma City Attorney
Brian Randall, Accountant
Janet Quinn, Special Projects Manager
Kelly Chelin, City Clerk

FLAG SALUTE

The Council led the flag salute.

AGENDA APPROVAL

The agenda was approved as submitted.

PRESENTATIONS

Professional Finance Officer Awards for Joanne Gregory, Finance and Administration Director and Brian Randall, Accountant - Rob Karlinsey, City Manager

CITIZEN COMMENTS

Vicki Grayland
20308 73rd Avenue NE
Kenmore, Washington 98028

John Koudela III
6626 NE 182nd Street #304
Kenmore, Washington 98028

Patrick O'Brien
6330 NE 181st Street
Kenmore, Washington 98028

David Lane
15827 61st Lane NE
Kenmore, Washington 98028

John Hendrickson
5919 NE 202nd Lane
Kenmore, Washington 98028

Elizabeth Mooney
5934 NE 201st
Kenmore, Washington 98028

CONSENT AGENDA

Councilmember Sperry moved to approve the consent agenda as submitted, Mayor Baker seconded the motion. The motion passed 7-0.

The consent agenda included the following:

Regular City Council Meeting Minutes of June 19, 2017, June 26, 2017 and July 10, 2017

The Following Checks and Electronic Payments are Approved for Payment:

Total Check Numbers: 37288 through 37399 in the amount of \$1,009,529.43.

Payroll Check Numbers: 10022 & 10023 in the Amounts of \$486.48 and \$509.70.

Total Payroll Electronic Deposits Dated: \$82,849.66

Cancel all Regular Council Meetings in the Month of August, 2017

Authorize the City Manager to Execute Agreement 17-C1744 for an Amount Not to Exceed \$120,000 for the Dredging of Wallace Swamp Creek Park Sediment Pond

Resolution 17-298 Authorizing the City Manager to Enter into a Multifamily Housing Property Tax Exemption Agreement with MSPT LLC for Phase III of the Kenmore Village Residential Project

Authorize the City Manager to Execute Amendment No. 6 with Osborn Consulting (Contract 12-C1081) to Increase the Contract by an Additional \$150,000 to a Total Contract Amount of \$1,156,000

Ordinance No. 17-0440 Granting MCImetro Access Transmission Services Corp., D/B/A Verizon Access Transmission Services a Franchise Agreement to Install and Maintain a Telecommunication System Within the City Owned Right-of-Way

Authorize the City Manager to Execute Contract No. 17-C1748, an Interlocal Agreement Regarding Park Improvements to be Completed by Northshore Utility District

Approve Hangar Building Facility Use Policies

BUSINESS AGENDA

Review and Approval of Changes to 2018 Health Insurance Plan and Creation of City Funded Employee HRA VEBA Plan (Health Reimbursement Arrangements Voluntary Employees' Beneficiary Association)

Director Gregory explained that City employees currently have the option to be insured under one of four AWC Employee Benefit Trust plans which included two zero deductible plans and two high deductible plans. At the end of 2017, the two zero deductible plans will be eliminated by AWC. An employee committee was formed to consider alternative plans for 2018. The committee's directive was to find plans that offered benefits as close as possible to those in the expiring plans and to stay within the budgeted amount, including the 6% budgeted premium increase for 2018, for City healthcare overall.

After extensive research, the Committee's recommendation for 2018 is to offer employees a choice of one of the Regence BlueShield or Kaiser Permanente (formerly Group Health) \$250 deductible plans and continue to offer the Regence and Kaiser high deductible plans that are currently being offered. The new plan deductibles are \$250 for a single employee and up to \$750 for a covered family; the potential annual out of pocket increases from \$2,200 to up to \$6,000 for a covered family on the Regence plan and increase from \$4,200 to \$5,000 for a covered family on the Kaiser plan.

In consideration of the higher deductibles and potentially significant higher out of pocket costs for employees, the committee proposes that the City use the 6% budgeted increase in healthcare costs to establish and fund a Health Reimbursement Arrangement Voluntary Employees' Beneficiary Association (HRA VEBA) using a three, tiered structure: \$450 for each employee covering only the employee; \$900 for each employee covering the employee plus one other family member; \$1,350 for each employee covering the employee plus two or more other family members. An HRA VEBA provides for medical benefits to members under Internal Revenue Code 501(c)(9) and is a benefit offered to more than 50,000 participants from over 500 governmental employers (including 158 cities) in the Northwest. Such medical benefits can be used to reimburse qualified out-of-pocket medical expenses; contributions, interest earned, and withdrawals for claims that are tax exempt.

These contributions would not apply to employees choosing High Deductible Health Plans with Health Savings Accounts.

This recommendation is effective for 2018 only. The employee committee favors continuing the research already begun, exploring new options that may arise during the coming year, and developing a recommendation for 2019 during the next 12+ months.

The creation of the HRA VEBA may require a Resolution by the City Council which would be presented for approval at a meeting in September.

MOTION: Councilmember Curtis made a motion to approve the 2018 AWC Healthfirst 250 and Kaiser Access PPO 250 Insurance Plans and Creation of City Funded Employee Health Reimbursement Arrangement, Mayor Baker seconded the motion. The motion passed 5-1-0 with Councilmember Smith voting no.

Review and Discussion of Updated Information Technology Policy and Procedure - Rob Karlinsey, City Manager and Janet Quinn, Project Coordinator

Project Coordinator Quinn explained that technology changes rapidly and this updated policy was revised to be more comprehensive than the old policy. Its goal is to allow for reasonable use of technology without compromising the City's compliance with Washington's Public Records Act (PRA) (Chapter 42.56 RCW) and other laws. Key changes: Includes text messaging and relationship to the PRA; augmented security and confidentiality sections; expanded guidelines for internet use - both appropriate and inappropriate; added guidelines for complexity of passwords; added stipend for personal devices, if authorized to use personal device in lieu of City-issued device.

The policy has been reviewed by Management team and input has been solicited and incorporated from all employees.

Staff and Council engaged in a discussion. This item will be brought back for a vote in September.

Ordinance No. 17-0441 Amending the 2017-2022 Capital Improvement Plan - Joanne Gregory, Finance and Administration Director

Director Gregory explained that the six-year Capital improvement Program for the period 2017-2022, was presented for the City Council's review and discussion on July 10, 2017. The 2017-2022 Capital Improvement Program was adopted on October 24, 2016 and the years 2017 and 2018 were incorporated into the Biennial Budget. The recommended updates and amendments provide for carryover of unspent funds from 2016 as well as adjustments to project budgets based on bids, change orders, and other factors impacting the projects.

Two changes were made based on the discussion at the July 10, 2017 City Council meeting: 1) The Arrowhead Sidewalk Project was moved out one more year (to 2019) due to grant application cycles and 2) the Strategic Opportunity Fund contribution of \$640,000 to the St. Edward Ballfield Project was replaced with \$210,000 additional Park Impact Fees and \$430,000 additional Real Estate Excise Tax. On July 17, 2017, the City Council received an update to the West Sammamish River Bridge Replacement Project budget. Based on that discussion, the recommendation is to decrease the amount of the Unsecured Grant for the West Sammamish Bridge Replacement from \$7,000,000 (placeholder estimate) to \$6,900,000 in 2020. This adjusts

for the added cost of sidewalk in front of Rhododendron Park with an increased funding request for TIB or other grants. The project budget was also adjusted for the \$100,000 decrease.

The projects affected by the final recommended amendments include:

- Transportation Project T 27 Sidewalks: NE 202nd St. This project, funded by a Safe Routes to School Grant, a Complete Streets Grant, and City Impact Fees, provides for a new sidewalk along the south side of NE 202nd Street from NE 201st Place to 66th Ave NE and new sidewalk along both sides of 66th Ave NE from NE 202nd Street to Kenmore Junior High School. The City Council authorized the execution of the construction contract on April 24, 2017 at which time Council was advised that a budget amendment of \$78,954 would be needed. The most current estimate for additional funds has increased from \$78,954 to \$90,915 of Transportation Impact Fees and is due to bids higher than the Engineer's estimate, additional design costs, and carryover of \$1,731 of unspent funds from 2016.
- Transportation Project T 27 Sidewalks: 62nd Ave NE. The project, funded by the Highway Safety Improvement Program Grant and City Real Estate Excise Taxes, provides for a new sidewalk along the east side of 62nd Ave NE from just south of NE 181st St to NE 185th St. The City Council authorized the execution of the construction contract on April 24, 2017 at which time Council was advised that a budget amendment of \$124,215 would be needed. The most current estimate for additional funds has increased from \$124,215 to \$140,430 of Real Estate Excise Taxes and is due to unanticipated replacement of a retaining wall, redesign efforts to address concerns of residents, and carryover of \$9,950 of unspent funds from 2016.
- Transportation Project T 27 Sidewalks: Arrowhead Drive. The project would build new sidewalks on the west side of NE Arrowhead Drive from Arrowhead Elementary to approximately 1000 feet north. The project was not selected for a Safe Routes to School Grant this year but will be resubmitted during the next cycle and it is recommended to move the project schedule out two years.
- Transportation Project T 37 West Sammamish Bridge Replacement: This project replaces the southbound structure of the bridge which is considered structurally obsolete. The project cost to complete is currently estimated to be \$30.5M. An additional \$8.9M in funding is programmed for the years 2020 and 2021 and may come from a combination of grants (\$6.9M) and/or debt (\$2M 10 year note to be repaid with REET).
- Transportation Project T 39 Neighborhood Transportation Improvements. This project implements and/or constructs traffic calming measures and bicycle/pedestrian improvements identified through the citizen engagement process that occurred in the prior biennium. The City Council received an update on this project on April 24, 2017. Current cost estimates indicate that an additional \$15,000 is needed, in addition to the current budget of \$110,000, in order to complete the improvements. This project is funded with Real Estate Excise Tax.
- Park Project P I Twin Springs Interim Use Plan. \$40,000 is budgeted for an interim use plan for this property and an additional \$25,000 is requested for staff and consulting efforts to seek grant funding for improvements. This portion of the project would be funded with King County park levy funds. In 2020, \$1,100,000 is proposed to be added to the CIP for construction of the park improvements utilize a combination of potential grants (\$500K) and City funds {REET \$300K and Impact Fees (\$300K).

- Park Project P 2 Tait Pipeline Trail Ph 1. This project improved the trail entrances at 68th Ave NE and 71st Ave NE and connections to existing paved sidewalk trail. This project is complete except for signage and was completed under budget by \$80,000.

- Park Project P 6 Moorlands Park Improvements. This project includes ballfield renovation, restroom, pathways, play equipment, and landscaping. On February 13, 2017, the City Council approved a budget increase of \$412,980 to improve underdrainage of the outfield. On June 12, 2017, the City Council authorized the execution of the construction contract and were advised that a budget amendment would be necessary to cover an additional \$161,000 due to bids exceeding the Engineer's estimate. In rechecking the costs of the project, it was discovered that the shortfall was actually \$210,000. These additional costs are offset by a \$250,000 (less 10% admin) award in the State's Capital Budget. The additional City resources needed are 398,000 of Real Estate Excise Tax. The revised budget would be \$2,190,020.

- Park Project P 11 Log Boom Park Pedestrian Bridge. This project constructed a bridge over the outfall of Stream 0056 providing public access from Log Boom Park to the public portion of the adjoining marina property. The CIP amendment and budget request of \$203,376 is to carryover unspent funds from 2016.

- Park Project P 18 Rhododendron Park Waterfront & Open Space. This is a bond funded project which provides for a connection between the existing park, through the wetlands, to the Sammamish River, with additional parking. Construction bids were opened on June 19, 2017 (the bid included this project as well as the Rhododendron Float and the Squires Landing Dock and Float). Bids exceeded Engineer's estimates by \$248,000 for this project and would utilize additional bond funds.

- Park Project P 18a Rhododendron Park Float. This project completes the construction of a float at the Park. It was included in the bid with Project P 18. The bids exceeded Engineer's estimates by \$149,000 which would be funded by King County Park Levy revenues. Other funding sources are Park Impact Fees and Strategic Opportunity Fund.

- Park Project P 29 St. Edward Ballfield Improvements and Lighting. This project renovates two existing ballfields and adds turf, a perimeter walkway, bleachers, dugouts, landscaping, parking improvements, and field lighting. The proposed project budget for the period 2017,2019 is \$4,915,000. Funding sources would include an RCO grant (\$750,000), King County Recreation Grant (\$611,000), Real Estate Excise Taxes (\$2,530,000), Park Impact Fees (\$524,000) and General Fund (\$500,000). On June 12, 2017, the City Council received a status update on the project which included costs and potential funding sources.

- Park Project P 30 Rhododendron Park Boathouse Pavilion. This project is proposed to erect an interim boathouse and is dependent on funding from the State budget in the amount of \$225,000 (\$250,000 less 10%).

- Surface Water Project SW 8 190th Culvert at 61st. This project would install new box culvert and related improvements near 61st Ave NE and NE 190th. Funding would be from a Public Works Trust Fund (PWTF) Loan. Application has been made but the status of the PWTF is uncertain so it is proposed to move this project out another year along with the scheduled annual repayments of approximately \$153,000.

•Surface Water Project SW 19 NE 192nd St. Culvert Replacement. This project removes and replaces the existing culvert for the Little Swamp Creek crossing at NE 192nd St. On April 24, 2017, the City Council authorized the execution of the construction contract and were advised that a budget amendment may be necessary to cover costs of construction management and contingencies. A potential budget amendment of \$117,581 was noted at that time. Due to increases in construction management and some additional materials testing, the budget amendment requested has increased to \$125,000 which maintains a 10% contingency. This project is funded with Surface Water fees.

MOTION: Councilmember Sperry made a motion to approve Ordinance No. 17-0441 Amending the 2017-2022 Capital Improvement Plan, Councilmember Smith seconded the motion. The motion passed 6-0.

MOTION: Councilmember Curtis made a motion to revisit Ordinance No. 17-0441 after the State Capital Budget, Mayor Baker seconded the motion. The motion passed 6-0.

Ordinance 17-0443 Amending the 2017-2018 Biennial Budget - Joanne Gregory, Finance and Administration Director

On December 12, 2016, the City of Kenmore adopted the 2017-2018 biennial budget. The city-wide budget includes revenue (\$54,396,768) and expenditures (\$56,711,949) estimates for both years which support the City Council priorities, departmental work programs, various municipal obligations, as well as Federal and State mandates.

Director Gregory explained that this will be the first budget amendment for the current biennium. The majority of the recommended amendments pertain to the budgets for capital projects and related funding sources for those projects that results from the recent update and recommended updates to the 2017-2022 (CIP) Capital Improvement Program. Funds affected include the General Fund, the Kenmore Village Fund, the Strategic Opportunities Fund, the UTGO 2016 Bond Fund (new), the Walkways & Waterways Bond Fund (new), the Real Estate Excise Tax Fund, the Transportation Impact Fee Fund, the Park Impact Fee Fund, the Transportation Capital Fund, the Park Capital Fund, the Surface Water Management Fund and the Surface Water Capital Fund. The proposed amendments were introduced and reviewed by the City Council at the July 17, 2017 Council meeting.

MOTION: Councilmember Herbig made a motion to approve Ordinance No. 17-0443 Amending the 2017-2018 Biennial Budget, Councilmember Curtis seconded the motion. The motion passed 6-0.

Love Your City Microgrant Program - Leslie Harris, Community Relations Manager

Manager Harris explained that at the March 27, 2017 City Council meeting, Council approved a pilot microgrant program that encourages community members to design and implement "Love Notes" in Kenmore. The Love Your City microgrant would invite community groups and residents to submit a proposal that may request up to \$500 to help support a new event or project within Kenmore. City Council requested reviewing the application guidelines prior to launching the pilot microgrant program.

The draft Love Your City microgrant program application guidelines is included in the packet. City staff is seeking feedback and approval of the Love Your City microgrant program application guidelines. If approved, City staff will begin marketing the program in anticipation of accepting applications this fall.

At the For the Love of Kenmore workshop in 2015, Kenmore businesses and individuals donated money to support a \$500 grant for the project that received the most votes. There were several great ideas presented at the workshop, including various community events, neighborhood block party, public art projects, Hank Heron stencil, t shirt design, and others. While a few of the ideas came to fruition, additional projects may have been implemented if there was encouragement along with monetary support.

At the For the Love of Kenmore: To the Next Level workshop on April 3, 2017, instead of awarding a \$500 grant to a single project, the City announced that City Council approved the idea of a pilot microgrant program that encourages community members to design and implement a "Love Note" in Kenmore. A microgrant is a small, one time only, cash awards given to community groups or others for short--term community projects. The microgrant projects (Love Notes) are designed and implemented by the community groups (co-creators) themselves.

This pilot program can be funded by the Community Event Sponsorship budget. Kenmore City Council allocated \$20,000 in the 2017-2018 biennial budget to support community organized events. The 2015-2016 biennial budget supported events such as the Kenmore Hydroplane Cup, Kenmore Air Seaplane Fly-In, Kenmore Waterfront Activities Fair, and others that brought the community together. City staff recommendation would be to allocate \$5,000 toward a pilot microgrant program for 2017-2018. The pilot program will be evaluated in 2018 as part of the biennial budget development.

The Community Tool Box website outlines some benefits of a successful microgrant program:

- They inspire creative and innovative thinking
- They are an excellent way to reach "hard to reach" or "yet to be reached" people, because they are awarded to groups (like parent teacher associations, scouts, neighborhood organizations) that have access to many more citizens than traditional health and human service organizations
- Many grass--roots groups are not eligible for traditional grant funding. For example, they may not have federal tax--exempt status (a common grant requirement), or, they may not have another organization to act as a fiscal conduit for them. Thus, microgrants give them a chance to get hold of resources that would otherwise go only to bigger fish.
- The small amounts of money tend to discourage large agencies from applying, while encouraging smaller, innovative groups who might not otherwise respond
- Microgrant money tends to buy products, not staff. In--kind contributions of staff time increase with microgrant use. And having to make money go a long way forces people to bring other resources into play, thus increasing the amount of matching and volunteer projects receive.
- They can bring new partners into your efforts
- They can build political and community support

MOTION: Councilmember Smith made a motion to approve the Love Your City Microgrant Program, Councilmember Sperry seconded the motion. The motion passed unanimously.

Presentation of June 2017 Financial Report for the City of Kenmore, Washington

The June 2017 monthly financial report was presented for Council review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2017-2018 adopted biennial budget. The budget was adopted on December 12, 2016. It also provides an opportunity to identify any potential variances or fluctuations from the budget.

Director Gregory explained that generally departmental workload and performance measures are included with the June financial report. These measures are not yet complete and the information will be attached to the July report. Due to the summer break, staff felt it was important to publish the June financial report as soon as possible.

ADJOURNMENT

Mayor Baker adjourned the meeting at 9:24 p.m.

David Baker, Mayor

ATTEST:

Tela Whiteman, Acting City Clerk

5. INFORMATION TECHNOLOGY POLICY/PROCEDURE

This policy supersedes and replaces Administrative Policy and Directive 5 (Using the Internet During Working Hours); and Personnel Policies 8.5 (Internet) 8.6 (Email) and 8.7 (Cell Phone).

PURPOSE

To facilitate the effective and efficient conduct of City business, including encouraging and facilitating the free exchange of business-related communication, ideas and information; to ensure that the City complies with all legally-mandated requirements in order to provide appropriate and reliable information to the public and other agencies to serve the public interest; and, to outline appropriate and inappropriate uses of technology. **This policy applies to all users of the City's computer and electronic systems, including employees, elected officials, consultants, volunteers who serve in an administrative capacity, have been appointed to a city position, or exercise supervisory or delegated city authority, and members of commissions serving on behalf of Council (hereinafter collectively referred to as "users") except where a paragraph specifically identifies employees as the intended subjects or the paragraph is asterisked. Regardless of the record holder, the City shall keep all records it is required to retain under local, state, and federal law.**

*These paragraphs refer exclusively to employees.

The City Manager has the authority to modify this policy as he/she deems necessary for the effective and efficient conduct of City business.

POLICY

5.1 No Expectation of Privacy

By using the City's computer and other electronic systems (including but not limited to smart phone, email, internet and hosted applications), users acknowledge and agree that they have no expectation of privacy or confidentiality in their use of the systems or in any data that they create, store, or transmit on or over the systems, including any data created, stored or transmitted during the user's incidental personal use of the computer system as permitted under this policy. All usage of, and data stored on, the City's systems is subject to inspection by the City. Users of the City's systems should assume that email and text messages and other documents created on the systems are public records and may be subject to public disclosure pursuant to the Washington Public Records Act, Chapter 42.56 RCW (the "PRA").

5.2 Enforcement of Policy

Failure to follow this policy may result in a revocation or restriction of use of the City's electronic systems and equipment and/or other disciplinary action, up to and including termination of employment, if applicable.

5.3 Ownership of Data

All City electronic communications and network equipment and services, including the messages transmitted or stored by the City, are the property of the City.

5.4 Stewardship and Shared Responsibility

- A. Stewardship of City resources is a responsibility that all users share.
- B. The City is responsible for keeping its equipment in good working order, and for establishing protocols and procedures for the use and maintenance of such equipment.
- C. All users of City-provided or City-utilized electronic devices and equipment are responsible for using technology in an effective, ethical, safe, and lawful manner. All usage should be consistent with the City's Vision and Values and used for City business, except as provided for in this policy.
- D. Responsibility and accountability for the appropriate use of City resources ultimately rests with the individual user, or with the City official or City employee who authorizes such use.
- E. When using City devices and equipment, the same rules apply whether on City property or off-site.
- F. It is the responsibility of individual users to protect personal, sensitive or confidential information and to take care not to leave information exposed to view while unattended (whether paper or electronic device).

5.5 Security and Confidentiality

- A. There is no expectation of privacy in the use of City technology tools. Internet usage on the City's devices and/or systems (including details regarding accessed content and use practices) is accessible information that may be monitored by the City and may also be subject to disclosure under the PRA.
- B. Both the individual user and the City are identified as the "sender" or "recipient" when the City's systems are used for email communications and/or Internet activities. There is no "confidentiality" with respect to the use of the City's systems and users should conduct themselves as "representatives" of the City in this regard.
- C. The City of Kenmore will take those steps it deems necessary to protect the confidentiality, integrity, security and availability of all of its critical information. Critical information is defined as information which if released could damage the City financially; put employees at risk; put facilities at risk; or could cause legal liability. Examples of critical data include: employee health information, social security numbers, credit card holder information, banking information, police crime investigation information, etc.
- D. Password Protection: Usernames and passwords are one of the most basic and critical lines of defense against unauthorized activity on the City's network and computer

equipment. A strong password helps mitigate risk against unauthorized activity and attacks, such as dictionary password and brute force password hacks. As a government agency, the City is also required to abide by applicable policies related to regional, state, and federal networks.

- E. Users will be required to change their passwords every 120 days, and new passwords must meet complexity requirements of 7 or more characters from at least 3 of the following 4 categories: upper case letter, lower case letter, numeric, and symbol (#,*,&, etc.). (Dinopass.com is a good resource for strong, easy-to-remember passwords.)
- F. Users are responsible for keeping passwords confidential and not sharing them with other users.
- G. Users may not log in as another user or use another user's password.
- H. Users are prohibited from using "loopholes" or knowledge of a special password to damage computer systems, obtain extra resources, or to gain access to systems for which proper authorization has not been granted.
- I. In order to prevent unauthorized access, City devices and computer equipment must be password protected and logged off from (computers) and/or locked (personal devices) when left unattended. Damage to or theft of City devices should be promptly reported to your supervisor and/or the Finance & Administration Department.
- J. Users should only use technology equipment and software purchased and/or licensed through the City unless written permission is obtained from Department Director and the Finance & Administration Department.
- K. If using file sharing or similar cloud services (i.e., Dropbox, OneDrive or other file transfer protocol "FTP" site), download all received files and save them to the City network so that they are discoverable in case of public records requests.
- L. Consider before uploading or sending documents whether they should be in Word format or PDF to preserve integrity of information.
- M. There is an expectation that all users of the City's technology will exercise their best judgement and discretion, in a manner consistent with City standards and this policy.
- N. USB ports on City equipment should not be used to charge personal devices. Anything plugged into City computers could give the City access to your information, as well as transfer viruses or harmful files to the City network. There are wall chargers for both iPhone and android/other devices available to borrow from the Finance and Administration Department.

5.6 Acceptable Electronic/Internet Use

- A. The City's computer systems are provided to assist users in the performance of job responsibilities, to share information, and to communicate with each other and with outside individuals and organizations on City business.
- B. There is an expectation that users will be professional and utilize common sense when accessing and using the Internet, and that users will recognize that representatives of government agencies are held to a high ethical standard.
- C. Internet use and communication outside of City business should be conducted, as a first choice and whenever possible, on a personal device rather than City computers.
- D. The City's computer systems, including email and Internet, may be utilized by employees during breaks for occasional, incidental, limited personal use that, in the

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judgment of a supervisor or department director, does not interfere with individual or department productivity or otherwise compromise the City's interests and operations or violate other City policies or general workplace standards and expectations.

- E. *Examples of acceptable use by employees include:
- i. Accessing the Internet to learn about City-provided benefits;
 - ii. Using the Internet to investigate issues surrounding a commute;
 - iii. Using a City computer to take online job-related training courses pre-approved by supervisor or City Manager (in lieu of attending similar class off site).
 - iv. Reading news online during breaks.
- F. Users will consider bandwidth demands and potential impact on City network performance when determining appropriateness of occasional, incidental personal use (for instance, streaming internet radio).

5.7 Unacceptable Electronic/Internet Use

Usage for any activity that could adversely affect the City's image or reputation is expressly prohibited.

The following are examples, but not an exhaustive list, of unacceptable uses of the City's systems:

- A. *Employees' personal use of computer or internet outside of designated breaks, or which is otherwise excessive or interferes with productivity or City business. As noted above, first choice for personal use should be to use a personal device and only during breaks.
- B. Conducting any outside business endeavors or activities, regardless of whether such endeavors or activities are "profit" or "nonprofit" in nature.
- C. Any campaign or political activities, whether related to candidates, parties or ballot measures. Users must understand that absolutely no City resources may be used to support or defeat any political campaign, or political activities, as this is a violation of state ethics laws.
- D. Commercial activities, such as advertising or selling, whether for personal or business purposes, other than City-sponsored charitable or community-based promotions.
- E. Any use for private benefit or gain, including use of City contracts with vendors for the purchase of personal goods or services (such as office supplies).
- F. Any illegal activity, including any use of the Internet, software, or any other property or resource that infringes upon patents or violates copyright or other laws.
- G. Violation of software license agreements.
- H. Obscene, vulgar, profane, pornographic or otherwise offensive language, portrayals or displays, whether by transmission via email or by accessing nude, sexually explicit or offensive or inappropriate materials on Internet sites.
- I. Transmitting or otherwise communicating harassing, retaliatory, threatening or demeaning language, or any other expression of bias or malice toward individuals or groups.
- J. Usurping name, position or authority of another individual or misrepresenting one's own position or authority or sending anonymous messages.

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- K. Use of aliases while using the Internet.
- L. Disclosure of passwords to anyone.
- M. Unauthorized access to systems or programs.
- N. Intentional disruption of the network.
- O. Downloading of software, data, and graphics without authorization.
- P. Downloading or installing non-business-related software applications or programs without authorization, such as games or screen savers that have the potential to undermine the security of City information and systems.
- Q. Accessing or disclosing Protected Health Information (PHI per HIPAA) without authorization.
- R. Deletion of electronic files unless specifically authorized in the Office of the Secretary of State Washington State Archives Local Government Common Records Retention Schedule (CORE) and authorized by the City.
- S. Fraudulent offers of services or products under City of Kenmore name.
- T. Gambling, Fantasy Sports, E-Bay or other bidding sites.
- U. Any use that would be a violation of any law, City policy or workplace standards.

5.8 E-Mail Communications

- A. Privileged Attorney-Client Communication –
Electronic mail to or from lawyers working on the City's behalf should be marked both in the subject header and in the body of the message as "Privileged Attorney-Client Communication." Communication to or from the city's lawyers for the purposes of obtaining legal advice or handling threatened or actual lawsuits is usually privileged and exempt from public disclosure. If privileged electronic communications are printed, they should be clearly marked and identifiable as privileged and filed separately from regular communications to prevent inadvertent disclosure for public records requests.
- B. The City utilizes software for spam detection, but users should be attentive to emails that have unusual or questionable subject lines to mitigate spam, phishing and script-borne viruses that come into the network through email attachments or by clicking on links that lead to hostile web sites. **Users should immediately contact the Finance & Administration Director upon encountering any suspicious email or attachments.**
- C. City business should only be conducted on a user's City-provided email account, not on personal email accounts. Users who do not follow this policy should understand that electronic records involving City business, whether created and/or stored on the user's personal equipment and/or account, nonetheless constitute "public records," and the user's personal equipment and/or account potentially becomes subject to inspection, download and/or disclosure under the PRA.
- D. When using City email, users are representing the City and should be professional and reflect the policies of the City.
- E. Management and retention of emails by individual user doesn't impact public records requests because emails and attachments are automatically archived in a separate database when received or created through the City email system.

- i. An exception to this is the receipt of files using a file transfer protocol (FTP) site. Files received via this method should be downloaded & retained per CORE retention requirements.
- F. ~~*Employees' occasional~~, incidental personal use of City email that does not interfere with individual or department productivity is allowable, although first choice should be to use a personal device for personal email or messaging during breaks. An example of this would be communicating logistical details with children/spouse during breaks.

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5.9 Cell Phone Usage

- A. City-owned cell phone devices are to be used primarily for City business. All City business should be transacted through the City's cloud-based service (currently Office 365), whether using a City-owned or (with authorization) personal device. Users should understand that emails, voice mail and text messages on both City cell phones and personal devices used for or relating to City business or the conduct of government or the performance of any governmental or proprietary function are subject to the PRA and Records Retention laws (and, in the case of City elected officials, the Open Public Meetings Act).
 - i. Email messages transmitted via the City's cloud-based service (whether using cell phone or City computer) are automatically captured in the City's archiving email system.
 - ii. Voice mail and text messages originating from or sent to the device are subject to disclosure through public records requests, and all non-transitory records should therefore be preserved/retained for the period of time required by retention rules. These records should be forwarded to a City email address, deleted from the phone, and retained in City email for the period of time required by records retention rules.
- B. ~~*Personal devices may only be used~~ by employees for City business if authorized through the City Manager or the appropriate Department Director, and shall be subject to the terms and conditions in Appendix A, "Personal Device Use Agreement."

5.10 Text Messaging

- ~~A. Text messages are subject to the Public Records Act (PRA).~~
- ~~B. The use of text messaging for City business is prohibited for most employees and generally discouraged due to the difficulty of consistently capturing messages for potential disclosure under the Public Records Act.~~
- C. ~~*Only authorized~~ employees may utilize text messaging for City business, whether on City-issued or personal devices.
- D. The use of texting by Councilmembers and authorized personnel for City business carries with it responsibility to ensure that the City and the user are protected.
- E. Each time a text message is utilized for City business or relates to the conduct of government or the performance of any governmental or proprietary function, the user must forward the text message to the City email account set up for this purpose.
- F. Users who have any question as to whether a text relates to City business or the conduct of government or any governmental function should refer the text to their Department

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Head or City Clerk for review. When in doubt, users should treat the text as relating to City business or the conduct of government and forward the text pursuant to this policy.

- G. **Failure to forward business-related text messages puts the user at risk for having his/her phone confiscated by the courts in case of a lawsuit or allegation of a PRA violation.**

5.11 City-Owned Cell Phones

- A. When the City, in its discretion, determines to issue a cell phone to a City employee or Councilmember, the City shall be responsible for the purchase of the device and the monthly bill amounts.
- B. All City-issued devices are owned by the City and remain the exclusive property of the City.
- C. City-owned devices are intended primarily for business use. Limited incidental personal use is acceptable; however, it should not significantly impact work nor result in any additional expense or liability to the City. (Due to the diverse workgroups within the City, Department Directors are responsible for developing and communicating department-specific policy regarding appropriate personal use of City-owned devices by employees.)
- D. Where no other policy, contract, or agreement exists, this Policy should be followed.
- E. City-issued devices will be replaced in accordance with a schedule established by Department Directors and/or the IT Committee.
- F. If negligence results in a City-issued device being lost, destroyed, or rendered unusable for reasons other than typical "wear and tear," then the user may be responsible for replacement cost.
- G. All electronic use rules apply to City-issued devices.

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5.12 ***Personal Electronic Devices for Authorized Personnel and Stipend for use of Personal Device in Lieu of City-Owned Device (* 5.12 A-H for Employees Only)**

- A. All users authorized to utilize their own personal devices for City business must complete a "Personal Device Use Agreement" (See Appendix A) to be submitted to the City Manager for approval.
- B. Because use of a personal device for City Business may make information on the device subject to the PRA, one express condition shall be the user's consent to the City's search of the personal device in the case of a relevant internal/external investigation, the City's response to PRA request(s), and any other legal obligation of the City.
- C. If an employee uses a personal device (with authorization), the employee is responsible for the purchase of the device and the monthly bill amounts.
- D. All devices must have a Personal Identification Number (PIN) and time-out setting to prevent unauthorized access to City information.
- E. All wireless phone devices that have the capability to connect to City data must be approved by the Finance and Administration Department prior to use. These devices

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must support remote wiping of data and passwords and encryption to protect against unauthorized access to City data in case of a lost or stolen device.

- F. The City Manager may authorize the issuance of a stipend for use of personal electronic devices such as smart phones or tablets, depending upon the needs of the City and the employee's position. If stipend is authorized, in addition to "Personal Mobile Device Agreement," the employee must also complete a "Personal Mobile Device Stipend Agreement" (See Appendix B).
- G. Maximum monthly stipend amount shall not exceed the amount the City would pay for a data plan on a City-issued device. The monthly stipend amount may be changed at any time with City Council approval.
- H. This Stipend program may be terminated by the City at any time.

5.13 Public Records Act (PRA) Considerations

- A. Use of your personal mobile device for City business may make information on your device subject to the PRA. This includes all email messages, text messages and other forms of communication. To minimize (but not eliminate completely) the risk of information on your device being subject to the PRA:
 - i. All City email, contacts and calendar items should only be accessed using the Microsoft Outlook app that is available from your phone's App Store. Do not set up the default email, contact or calendar application on your phone to access City systems as it will be very difficult to differentiate between what is personal and what is work related on your device.
 - ii. The Microsoft Outlook app should only be configured to access the City email system and no other non-city personal or business accounts.
 - iii. While it is strongly recommended that you do not use your personal device for conducting any City business via text messaging (SMS, MMS or otherwise), should it be necessary (and only with prior authorization and as outlined in Text Messaging section above), the messages should be forwarded to the City's email system for retention and potential disclosure.
- B. All email messages and attachments received at City email addresses are automatically archived, with the exception of documents received through FTP sites. These documents should be downloaded, saved on the City network and retained per CORE retention requirements.
- C. As a public agency, all City business records, even if located on personal equipment or devices, are public records subject to disclosure unless a specific exemption in the PRA exempts the record from disclosure. As a result, emails and text messages, phone and text messaging logs, and all other documents related to City business or the conduct of government or the performance of any governmental or proprietary function located either on City equipment or on personal equipment or personal accounts are subject to public disclosure, if requested. Records that mix City business and personal business are nonetheless still considered public records that may be subject to disclosure. Users should not expect any right to privacy in the public records located on their city equipment or on their personal equipment.
- D. Personal records, ones that are entirely unrelated to City business or the performance of duties, located on City equipment or on personal equipment are not considered public

Moved down [2]: <#>Use of your personal mobile device for City business may make information on your device subject to the PRA. This includes all email messages, text messages and other forms of communication. To minimize (but not eliminate completely) the risk of information on your device being subject to the PRA.¶

All City email, contacts and calendar items should only be accessed using the Microsoft Outlook app that is available from your phone's App Store. Do not set up the default email, contact or calendar application on your phone to access City systems as it will be very difficult to differentiate between what is personal and what is work related on your device.¶

The Microsoft Outlook app should only be configured to access the City email system and no other non-city personal or business accounts.¶

While it is strongly recommended that you do not use your personal device for conducting any City business via text messaging (SMS, MMS or otherwise), should it be necessary (and only with prior authorization and as outlined in Text Messaging section above), the messages should be forwarded to the City's email system for retention and potential disclosure. ¶

Commented [JQ2]: This section was moved down from section 5.12 because it applies to all users.

Moved (insertion) [2]

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records and are not subject to disclosure. The City retains the discretion to determine which records do not qualify as "public records" under the PRA.

- E. No City funds may be used to purchase applications, City-approved or otherwise, on personal mobile computing devices.
- F. Except with authorization and as outlined in section titled, "Personal Electronic Devices for Authorized Personnel", personal phones and personal computers should not be used for City business.
- G. In order to be in compliance with the PRA and Public Records Retention laws, all users bear responsibility for ensuring that:
 - i. All City-business-related phone records associated with personal phones are retained for a minimum of one year from the date the call was made or received;
 - ii. Records are locatable and will be readily accessible in the event of a public records request. Toward this end, a user may be requested to provide his or her phone to the City for purposes of identifying and downloading public records; anyone who uses his/her personal phone for City business other than use of City email through the City's cloud-based service shall comply with any such requests.
 - iii. No City business may be conducted on private social media (tweets, blogs, web posts, etc.). City business may be conducted on a City-sponsored social media site, under the guidelines outlined in Social Media Administrative Policy.
 - iv. Records and/or messages that are transitory in function/content should be deleted from computers and other devices as soon as is practicable, provided that they are not material to the business of the City. However, if they have not been deleted and a public records request has been received, transitory messages must be retained and included in the response to the public records request. "Transitory" is specifically defined in the Office of the Secretary of State Washington State Archives Local Government Common Records Retention Schedule (CORE) but is generally understood as messages for short-term, temporary informational use.

Deleted: If specifically authorized by the City Manager or designee for use of personal devices, in

Deleted: such

APPENDIX A
PERSONAL DEVICE USE AGREEMENT

I, _____, do hereby acknowledge and understand the following:

1. I will promptly report lost or stolen devices to the Finance and Administration Department as soon as the loss is noticed.
2. I have reviewed the City's Information Technology Policy and Social Media Administrative Policy and understand the appropriate usage of my personal device while doing City business.
3. I will download the Microsoft Outlook app from the App Store and set up only my City email, calendar and contacts through this application.
4. I understand that using a personal device for City business may result in personal records and/or device being subject to public disclosure, and/or disclosure during litigation (see Cell Phone Usage in this policy). I will fully cooperate with the City in responding to any public records request and/or litigation obligation, including turning my phone over to the City for inspection and download, if so requested by the City.
5. I will not store any protected City of Kenmore data (SSNs, Credit Card numbers, Health information, etc.) on my personal smart device.
6. I consent to having my personal device set up with a Personal Identification Number (PIN) and time-out setting. I understand that the PIN settings will be set to 5 consecutive tries and that if this is exceeded the device will be reset to factory defaults.
7. I agree the device will be set for "remote wipe" capability if lost or stolen.
8. I understand that my personally stored data may be lost while the device is being serviced for troubleshooting.
9. Upon separation from service with the City of Kenmore, I will request the Finance and Administration Department to delete my access to the server and delete all City email and data from my personal device.

I, the undersigned, agree to the guidelines as outlined above:

Employee Name (printed)

Employee Signature Date

Office/Department

Department Director Signature and Date

Personal Device brand, model and
phone no. (if applic)

IT Technical Officer Signature and Date

**APPENDIX B
PERSONAL MOBILE DEVICE STIPEND AGREEMENT**

I, _____, do hereby acknowledge and understand:

1. I will be responsible for the purchase, maintenance, and replacement of a mobile device in lieu of a City-provided device.
2. I will establish a service contract with a provider of my choice and make all payments to the service provider. I am responsible for payment of all expenses incurred (including long distance, roaming fees, data fees, and taxes). I will accept all liability for claims, charges, or disputes with the service provider.
3. It is my responsibility to work directly with the service provider for any technical problems associated with its use.
4. Upon request, I will provide my Department Director a copy of the monthly access plan charges and business-related use.
5. I will notify my Department Director immediately of a phone number change or plan change.
6. The use of my personal cellular telephone for City business is a voluntary choice.
7. I agree to have my personal cellular telephone accessible and available at all times during my scheduled work hours and while on call or standby and other times that I may be required to be available for City business.
8. In consideration of my willingness to use my personal cellular device for official City of Kenmore matters, the City will reimburse me with a monthly payment of _____ (not to exceed \$50) per month (the "Stipend"), to be included in my regular paycheck. The Stipend is considered W-2 wages for federal income tax purposes and will be subject to all required employment and income tax withholdings.
9. The Stipend for the use of my cellular device for City business shall not be considered a right or obligation on the part of the City despite past payments, and shall not be considered an ongoing benefit to be included in my overall compensation package.
10. The City may terminate this Stipend program at any time.
11. I have fully read and agree to the terms of this agreement as presented above.

Employee Signature

Date

Name of Provider and Mobile Phone No.

Department Director Signature

Date



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: W Sammamish River Bridge Utility Undergrounding Proposed Council Action/Motion: Authorize the City Manager to execute contract agreements with all agencies within the West Sammamish River Project limits for the undergrounding design and construction of the West Sammamish River Project not to exceed \$625,000	For Council Meeting Agenda of: September 11, 2017 Department: Public Works/Engineering Prepared by: John Vicente, P.E. <u>Initial & Date</u> Approved by Department Head: <u>MO 8/29/17</u> Approved by City Attorney: <u>N/A</u> Approved by Finance Director: <u>✓ [Signature] 8/29/17</u> Approved by City Manager: <u>[Signature] ROK</u> Exhibits/Attachments: N/A
Expenditure Required: \$625,000 Amount Budgeted: \$625,000 Appropriation Required: \$0	
<u>INFORMATION/BACKGROUND:</u> <u>Project Update</u> The West Sammamish River Bridge Project (Project) design phase has been underway for approximately 18 months. At the July 17, 2017 Council Meeting, options for cost saving measures were presented for discussion. During that discussion, it was decided that undergrounding of the existing utilities was a priority. Utilities are currently above ground on the west side of 68th Ave NE from NE 170th Street to the bridge and from the bridge to NE 175th Street. Communication utilities are on the east side of 68th Ave NE between NE 170th Street and NE 175th Street. At the river crossing, utilities on the west side of 68th Ave NE are underground, under the river. Utilities on the east side of 68th Ave NE are attached to the bridge. Proposed utility undergrounding would be from NE 170th Street to NE 175th Street and will include both sides of the street. <u>Utility Agreements:</u> Jacobs Engineering's contract will be amended to incorporate the undergrounding design into the Project plans. Prior to starting that work, agreements need to be prepared with each utility and agency that has facilities within the Project limits. The project agreements with each respective utility/agency will assign project responsibilities between the utility owners and the City in accordance with adopted franchise agreements, tariffs and State law, and provide pre-construction assessments of cost for each utility. <u>The agreements would cover both design and construction of the improvements.</u> The respective utilities would provide their design and the City will incorporate that design into the Project plans. Construction of the improvements would be incorporated into the Project plans. Requirements for undergrounding will vary from each agency. Below is a list of the utilities/agencies within the project limits and their requirements for relocation. <u>Frontier:</u> The City's franchise agreement with Frontier (2009 transfer from Verizon) pertains to their fiber system and is silent on the conversion of underground service. The City has no franchise for Frontier's telephone system; any relocation is subject to RCW 35.99.060. RCW 35.99.060 states that where aerial to underground relocation is required by the City, the additional incremental cost of underground compared to aerial relocation will be paid by the City requiring relocation.	

Puget Sound Energy (PSE): PSE Electric Tariff G Schedule 74 governs the conversion of underground service for Government entities. Shared costs are allocated 60% to PSE and 40% Government Entity. Shared costs include design, materials, conduit and vault placement, and inspection. 100% Government Entity costs include private conversions, government required upgrades, temporary services, trenching, restoration, surveying, and prior relocations/conversions within 5 years.

Comcast: The City's franchise agreement with Comcast states that where aerial to underground relocation is required by the City, Comcast shall pay the direct cost of labor and materials required to place the utility infrastructure but not including traffic control, trenching, backfill and restoration. The City would incorporate their design and construct the improvements for Comcast.

Northshore School District: The school district does not have a franchise agreement with the City. The school district would be responsible for all costs associated with the design and relocation of their facilities.

MCI: The City's franchise agreement with MCI states that where aerial to underground relocation is required by the City, MCI shall bear all of the required expenses to place the utility infrastructure underground.

WSDOT: The Washington State Department of Transportation (WSDOT) does not have a franchise agreement with the City for their facilities with the City. It is uncertain how cost will be distributed. Staff will negotiate with WSDOT on sharing of cost.

University of Washington: The university does not have a franchise agreement with the City. The university would be responsible for all costs associated with the design and relocation of their facilities.

Zayo Communication: The City's franchise agreement with Zayo states that where utility relocation is required by the City, Zayo shall bear all of the required expenses to relocate their facilities. The franchise is not clear on who is responsible for costs related to undergrounding. Staff will pursue full reimbursement for all costs associated with the undergrounding.

City of Seattle: The City of Seattle does not have a franchise agreement with the City for their facilities with the City. The City of Seattle would be responsible for all costs associated with the design and relocation of their facilities.

Staff Recommendation:

Staff recommends authorizing the City Manager to execute agreements with the above listed utilities/agencies for undergrounding design and construction of their respective utilities.

FISCAL CONSIDERATION:

Estimated costs for the design and construction of the underground facilities is approximately \$625,000. Utility costs for design will be negotiated with each utility. Final costs and reimbursements will be determined once construction is complete and actual costs are known.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Goal #1: To focus on and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.

Subject/Topic:

For Council Meeting Agenda of: 11 September 2017

Prepared by: Shelby Krogh, Volunteer & Events Supervisor

Initial & Date

Approved by Department Head:

Approved by City Attorney:

Approved by Finance Director: ✓ June 8/31/17

Approved by City Manager:

Please see attached.

Amount Budgeted \$0

Appropriation Required \$0

The City of Kenmore would like to enter into a Bill of Sale-Donation agreement with One Reel accepting the donation of the Lakeside Upright piano which was on display in the Town Square as part of the Pianos in the Parks program from July 15 through July 31. The piano was painted by local artist Emma Russell, who graduated from Inglemoor High School in June, making it a particularly special piece to the Kenmore community. The bill of sale would transfer ownership of the piano from One Reel to the City of Kenmore. Upon entering into the agreement, the City of Kenmore would accept the piano in "as-is" condition from One Reel and the City of Kenmore would be responsible for any and all damage to persons or property resulting from use of the piano.

Pianos in the Parks is a public art and event series that uses the power of music to get people out to discover parks, connect with others, and have fun. The mission of Pianos in the Park is in line with the mission of the Town Square and Hangar in that it aims to connect people in the community and inspire joy through creativity and local artistry. The piano has been on display in the Town Square and available for use to the public since July 15. The piano has attracted local talent and residents, both young and old, throughout the summer and has been used frequently to enhance programming in the Town Square since its arrival. Ownership of the piano would allow the City to activate musical programming throughout the year, both indoors and outdoors.

A proposed Bill of Sale-Donation will be presented at a Council meeting this September for review and possible adoption.

City staff is seeking City Council to approve a motion to affirm the City of Kenmore's final intent to enter into a Bill of Sale-Donation agreement with One Reel for the property listed above.

FISCAL CONSIDERATION:

As part of the bill of sale, the City of Kenmore will accept the donation of the Lakeside Upright piano from One Reel free-of-charge.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Vision Statement: has its own sense of place and an identifiable, walkable downtown offering commercial, civic, cultural and park spaces, integrated with multifamily housing;

is inclusive and family friendly, with a small town feeling, that fosters a sense of belonging and pride.

BILL OF SALE - DONATION

KNOW ALL PERSONS BY THESE PRESENTS:

That ONE REEL, a Washington Public Benefit Corporation [DONOR], for and in consideration of a donation, in support of the Recipient, which is hereby acknowledged, does now grant, transfer, and convey lawful title of the following described personal property unto RECIPIENT:

City of Kenmore

PROPERTY DESCRIPTION:

Lakeside Upright piano painted by Emma Russell

SUCH TRANSFER SHALL BE FINAL, AND RECIPIENT SHALL BE SOLELY LIABLE FOR THE PROPERTY AT ALL TIMES HEREAFTER. RECIPIENT HAS INSPECTED THE ABOVE DESCRIBED ITEM(S) OF PERSONAL PROPERTY, AND ACCEPTS ALL SUCH PROPERTY IN "**AS-IS**" CONDITION, WITHOUT ANY EXPRESS, IMPLIED OR OTHER WARRANTY FROM DONOR OF ANY KIND. RECIPIENT EXPRESSLY INDEMNIFIES DONOR FROM ANY AND ALL DAMAGE TO PERSONS OR PROPERTY RESULTING FROM USE OF SAID PROPERTY AFTER DATE OF THIS SALE.

DONOR herein covenants, agrees and warrants that it has legal authority to donate said property, and that the same is free from all liens and encumbrances, and that it will defend the RECIPIENT against all and every person or persons whomsoever, lawfully claiming the same or any part thereof.

IN WITNESS WHEREOF, The Seller and Buyer execute this Bill of Sale - Donation on this ____ day of _____, 20____. ("DATE OF SALE")

ONE REEL [DONOR]

RECIPIENT:

[PRINTED NAME]

[PRINTED NAME]

TITLE:

TITLE:



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic:	For Council Meeting Agenda of: September 11, 2017
King County Indigency screening services for misdemeanor defendants	Department: City Manager's Office
	Prepared by: Rob Karlinsey
	<u>Initial & Date</u> Approved by Department Head: _____ Approved by City Attorney: _____ Approved by Finance Director: _____ Approved by City Manager: <u>ROK</u>
Proposed Council Action/Motion:	
Approve interlocal agreement for indigency screening services with King County	Exhibits/Attachments: Proposed interlocal agreement with King County
Expenditure Required: \$689 per month	
<u>INFORMATION/BACKGROUND:</u> King County provides financial screening services to determine whether misdemeanor defendants qualify for indigent services, including assigned counsel. The attached interlocal agreement reestablishes this service and clarifies the County's ability to provide these services via telephone. The proposed term of the attached agreement goes through the end of 2018. The monthly fee is in line with the County's previous charges for this service and within budget.	

**Memorandum of Agreement Between
King County and the City of Kenmore
Relating to Indigency Screening Services**

This AGREEMENT entered into this 1st day of July 2017 between King County, State of Washington, hereinafter referred to as the "County", and the municipal corporation of *Kenmore* hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the City, pursuant to RCW 10.101.020 and RCW 10.101.030, is authorized to and desirous of reaching agreement with the County for the performance of Indigency Screening Services; and,

WHEREAS, the County is authorized by King County Code 2.60.060 to render such services and is agreeable to rendering such services on the terms and conditions hereinafter set forth and in consideration of payments, mutual covenants and agreements herein contained.

IT IS, THEREFORE, covenanted and agreed as follows:

I. OBLIGATIONS

- A. In consideration of the promise of the City and payment of the sum hereinafter set forth, the County promises to:
 - 1. Perform consistent with available resources all services relating to screening for financial indigency as set forth in the most recent Washington State Office of Public Defense screening criteria and King County procedures.
 - 2. No rescreening for indigency will occur within one year unless a new case is filed.
 - 3. Except as set forth in section VII.A. below, services to be provided by the County pursuant to this agreement do not include legal services, which shall be provided by the City at its own expense.
 - 4. Routinely provide telephone indigency screening services via a trained screener Monday through Friday, 8:00 a.m. - 4:30 p.m. excluding holidays.
 - 5. Provide screening documentation to the City upon request.
- B. In consideration of the promises of the County herein before set forth, the City promises to:
 - 1. Make available a telephone in a private space for the client to contact the screening staff. Post appropriate signage directing clients to indigency screening services and if applicable, provide similar information on the City's official website.
 - 2. Follow the King County District Court, Kenmore Courthouse (KCDC) system for notification of any temporary cancellations. If the KCDC is closed due to

adverse conditions, the Department of Public Defense will be notified by calling 206-477-9727 so the screening staff may be notified.

3. Develop and transmit to the County the rate that the City will charge those defendants who are found indigent but able to contribute to the cost of their defense. This rate will be charged based on the Department of Public Defense's procedure for calculating ability to contribute to the cost of defense. Collection of fees and communication to defendants regarding collections is the responsibility of the City.
4. Provide the County with a current, updated list of contracted Public Defense Attorneys.

II. COMPENSATION AND METHOD OF PAYMENT

The City shall reimburse the County for the services as delineated in this agreement in the following manner:

- A. The County shall generate a monthly invoice within ten working days after the end of the month. The invoice will include the number of phone calls received from clients for the City, listed by date. For 2017-2018, the rate for indigency screening services provided will be \$689 per month. The rate includes salary and benefits of one screener based on the percentage of calls handled during the 2016 calendar year for the City.
- B. The City shall remit payment to the County within thirty calendar days of receipt of the invoice.

III. TIME OF PERFORMANCE

This agreement shall be effective the 1st day of July 17 through the 31st day of December 2018. The rate and continuation of services will be reviewed within the period of 90 days prior to December 31, 2018.

IV. MODIFICATIONS

The parties agree that this agreement is the complete expression of the terms hereto and any oral representation or understanding not incorporated herein is excluded. The parties reserve the right to modify this agreement. Any modifications of this agreement shall be in writing, signed by both parties, and affixed to this original agreement.

V. TERMINATION

This agreement may be terminated without cause only after ninety (90) days written notice received by one party given by the other. Failure to comply with any of the provisions stated herein shall constitute material breach of agreement and cause for immediate termination upon notice received by one party given by the other. Any termination of this agreement shall not terminate any obligation of either party incurred prior to such termination.

VI. MUTUAL COVENANTS

Both parties understand and agree that the County is acting hereunder as an independent contractor, with the intended following results:

- A. Control of personnel, standards of performance, discipline, and all other aspects of performance shall be governed entirely by the County.
- B. All persons rendering Indigency Screening Services hereunder shall be for all purposes employees of the County.
- C. The contact for the City regarding citizen complaints about the indigency screening process is the Department of Public Defense at 206-477-9727. The Department of Public Defense will institute its complaint investigation process immediately. The City contact regarding citizen complaints about the defense attorney performance is the City Manager's Office, who can be reached at 425-398-8900.
- D. Any controversy or claim arising out of or relating to this agreement shall be referred to a mediator selected by the parties. Demand for mediation may be made by either party by providing written notice to the other party setting forth the controversy or claim. If the parties cannot mutually agree upon selection of a mediator within seven days of notice of the demand, then the mediator shall be selected by the presiding judge of the King County Superior Court. Once selected, the mediator shall conduct a mediation session with the parties within ten days from the date of his/her selection or at such other time as the parties may mutually agree. The cost of the mediator, if any, shall be shared equally by the parties. Such mediation shall precede any court action.

Nothing in this section shall affect the parties' right to terminate this agreement for cause, as per Section V.

VII. INDEMNIFICATION

- A. The County shall indemnify and hold harmless the City and its officers, agents and employees or any of them from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent action or omission of the County, its officers, agents, and employees, or any of them, in performing services pursuant to this agreement. In the event that any suit based upon such a claim, action, loss, or damage is brought against the City, the County shall defend the same at its sole cost and expense; provided, that, the City retains the right to participate in said suit if any principle of governmental or public law is involved; and if final judgment be rendered against the City and its officers, agents, employees, or any of them, or jointly against the City and County and their respective officers, agents, and employees, or any of them, the County shall satisfy the same.
- B. The City shall indemnify and hold harmless the County and its officers, agents, and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the City, its officers, agents, and employees, or any of them. In the event that any suit based upon such a claim, action, loss or damage is brought against the County, the City shall defend the same at its sole cost and expense; provided that the County retains the right to participate in said suit if any principle of governmental or public laws is involved; and if final judgment be rendered against the County, and its officers, agents, and employees, or any of them, or jointly against the County and City and their respective officers, agents and employees, or any of them, the City shall satisfy the same.
- C. In executing this agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility which arises in whole or in part from the existence or effect of city ordinances, rules or regulations. If any

cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, rule or regulation is at issue, the City shall defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, include all chargeable costs and attorney's fees.

VIII. AUDITS AND INSPECTION

The records and documents with respect to all matters covered by this agreement shall be subject to inspection, review or audit by the County or City during the term of this agreement and six years after termination hereof.

IX. NON-DISCRIMINATION

The County certifies that it is an Equal Opportunity Employer and has developed and implemented an Affirmative Action Program in accordance with federal regulations including but not limited to 41 CFR Part 60-2.

IN WITNESS HEREOF, the parties hereto have caused this amendment to be executed and instituted on the date first above written.

KING COUNTY

CITY OF

FOR

King County Executive

Date

NAME (Please type or print)

Date

ATTEST:

Approved as to Form:

City Clerk

Date



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Discussion/Update on 2017 and 2018 Sessions of the Washington State Legislature Proposed Council Action/Motion: Discussion and Possible Direction	For Council Meeting Agenda of: 11 September 2017 Department: Executive Prepared by: Nancy Ousley, Assistant City Manager Initial & Date Approved by Department Head: <u>NKO 31 Aug 2017</u> Approved by City Attorney: _____ Approved by Finance Director: <u>Opmer 8/30/17</u> Approved by City Manager: <u>ROK</u> Exhibits/Attachments: 1. Proposed Updated City Legislative Agenda 2. 2017-2019 City of Kenmore Legislative Agenda Approved 2017	
Expenditure Required \$ n/a	Amount Budgeted \$	Appropriation Required \$0
<u>INFORMATION/BACKGROUND:</u> The City's government relations consultants from Gordon Thomas Honeywell will brief the Council on the 2017 Legislative Session and the status of policy and funding priorities outlined in the City's 2017-2019 Legislative Agenda which was approved prior to the 2017 Legislative Session. They will also provide a forecast of the 2018 Legislative Session and discuss proposed updates to the City Legislative Agenda.		
<u>FISCAL CONSIDERATION:</u> Effective work with our Legislative Delegation has resulted in funding for transportation, parks and other City priorities.		
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> • Focus on multimodal transportation safety • Update and continue to implement the Economic Development Plan: public access to the water, vibrant, walkable Downtown, attract new business and support existing businesses • Seek opportunities to complete a successful Lakepointe project • Implement a Parks Improvement and Financial Plan		



City Of Kenmore, Washington

City of Kenmore Proposed 2017-19 Legislative Agenda *Amended for the 2018 Session*

Reconnecting Kenmore's Downtown to Lake Washington

Kenmore requests that the State alleviate the impacts of the state transportation system on the local community by reconnecting the city's downtown with the Lake Washington waterfront. Despite recent improvements to State Route 522 to increase transit and vehicle capacity and improve pedestrian safety, congestion on State Route 522 continues to worsen, making it increasingly difficult for city residents to access local businesses, and generally move within the city. Regional decisions regarding the State's transportation system, including imposing tolls on SR 520, and the failure of the state system to handle daily commuter traffic, has resulted in more drivers opting to travel on State Route 522 through Kenmore.

State Route 522 divides Kenmore's downtown from its waterfront. The City asks that the State invest **\$1 million** for preliminary project development of a multimodal grade-separated route, above or below SR 522, to allow Kenmore residents to more easily move within the city and to connect the city's downtown to the Lake Washington waterfront. The total anticipated project cost is \$25-\$30 million.

Propel Lakepointe Development

Lakepointe is the last remaining undeveloped property of its size on Lake Washington - a 47-acre site poised to become a dynamic mixed-used transit-oriented development with housing, office and retail space, hotel, marina and nearly a mile of public shoreline public access. A longstanding barrier to redeveloping the Lakepointe property stems from site conditions that are the result of a State transportation project - when Interstate-5 was built in Seattle, WSDOT used the Lakepointe site as a landfill for construction and demolition debris. As a result, deep foundation systems featuring several thousand pilings are required for the property to be developed, adding substantial costs of potentially over **\$105 million** to any redevelopment project.

To alleviate these extraordinary costs related to the site's prior use by the State, the City of Kenmore requests that the State provide the economic development tools and incentives necessary to allow this property to overcome this hurdle and be developed. Without these incentives, the steep infrastructure and other project costs will continue to cause this vital waterfront site to languish and not redevelop. Even with the proposed incentives, the redevelopment of this site has the potential to offer a significant financial return on investment at both the state and local levels.

Pass a 2017-19 Capital Budget that includes the following projects which were included in the version that was released on July 20, 2017:

Boathouse on Sammamish River/Lake Washington - \$250,000

The boathouse will be constructed in partnership with the Northshore School District and will result in youth recreation programming, public high school rowing programs and other waterfront opportunities for the public.

Moorlands Park Improvements - \$250,000

Improvements at Moorlands Park include a new ballfield, a new play structure, trails, restrooms, and picnic facilities.

Public Works Assistance Account - \$1.5 million

The City supports passage of a capital budget that allocates \$97 million toward the PWAA current loan list which includes a \$1.5 million loan for culvert replacement & embankment repair at 61st Ave NE and NE 190th Street

Saint Edward State Park Investments

- \$500,000 for Saint Edward Park Ballfield Improvements from WWRP and \$250,000 from YAF
- \$75,000 for a strategic plan for an Environmental Learning and Research Center at Saint Edward State Park

18120 68th Ave NE · PO Box 82607 · Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

City of Kenmore

Legislative Agenda for 2017-19 Legislative Biennia (amended for 2018)

Local Control on Asphalt Plant Regulations

An asphalt plant is located in the City of Kenmore, near downtown, SR 522 and residential areas. The asphalt plant has been operating for decades and is a legal nonconforming use. The City asks that the State give local cities additional, local option regulatory authority over asphalt plants to ensure that the plant operates in a manner that is mindful of the surrounding urban neighborhoods.

18120 68th Ave NE · PO Box 82607 · Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

City of Kenmore Proposed 2018 Policy Statements

This document is an internal document designed to provide guidance to city staff and the city's lobbyist. The policy statements in this document allow the city to quickly take positions on legislation. It is not all inclusive of all policy positions that the city may take throughout a session, and the following items are not listed in order of priority.

Sediment in North East Lake Washington

The city of Kenmore respectfully requests approval of funding in the Department of Ecology Budget for Phase 2 additional sampling and analysis of sediment in selected areas of North East Lake Washington and near-shore areas identified in screening level sampling and analysis performed in 2012-2013.

Toxic Algae in North Lake Washington and Sammamish River

The city of Kenmore respectfully requests funding of toxic algae sampling and testing in North Lake Washington and the Sammamish River, and funding to identify the sources and causes of toxic algae blooms.

Support for WWRP & ALEA Grant Programs

The city of Kenmore supports fully funding the Washington Wildlife Recreation Program (WWRP) and the Aquatic Lands Enhancement Account (ALEA). Many city parks have benefitted from funding through these programs.

Product Stewardship

The city of Kenmore supports legislation creating a statewide product stewardship program, including paint, medicine, and mercury-containing fluorescent light take-back programs. This legislation would require manufacturers that sell products in Washington to develop, fund, and implement a take-back system for unwanted, unused, or left over products across these categories. King County has developed a local medicine program and the State of Washington is in the process of developing a mercury-containing fluorescent light program.

Prevent Human Trafficking

The city of Kenmore recognizes that human trafficking is a problem in all communities, and supports legislation that provides tools and solutions to prevent and intervene in human trafficking.

Local Infrastructure Funding

The city of Kenmore supports the development of a statewide local infrastructure program to help cities fund increasing infrastructure needs, since the Legislature discontinued the Public Works Assistance Account program.

Affordable Housing

The city of Kenmore supports legislation that provides tools and funding options that promote affordable housing.

Small Cell Infrastructure

Small cell technology requires more devices that each have a smaller distance of wireless communications coverage. The equipment is smaller, and is frequently installed on existing utility poles or street lights in the public right of way. There is a push to standardize the permitting process of small cell technology across WA and require local governments to provide access to utility poles, street lights, and public facilities for use as small cell technology sites. The City opposes legislation that removes local control in the siting and regulation of small cell network facilities and supports legislation that provides for grandfathering of recently-adopted wireless communication facilities ordinances.



City Of Kenmore, Washington²

City of Kenmore 2017-19 Legislative Agenda

Reconnecting Kenmore's Downtown to Lake Washington

Kenmore requests that the State alleviate the impacts of the state transportation system on the local community by reconnecting the city's downtown with the Lake Washington waterfront. Despite recent improvements to State Route 522 to increase transit and vehicle capacity and improve pedestrian safety, congestion on State Route 522 continues to worsen. Regional decisions regarding the State's transportation system, including imposing tolls on SR 520, and the failure of the state system to handle daily commuter traffic, has resulted in more drivers opting to travel on State Route 522 through Kenmore. The resulting congestion makes it increasingly difficult for city residents to access local businesses, and generally move within the city.

State Route 522 divides Kenmore's downtown from its waterfront. The City asks that the State invest **\$4 million** to design a multimodal grade-separated route, above or below SR 522, to allow Kenmore residents to more easily move within the city and to connect the city's downtown to the Lake Washington waterfront.

Propel Lakepointe Development

Lakepointe is the last remaining undeveloped property of its size on Lake Washington - a 47-acre site poised to become a dynamic mixed-used transit-oriented development with housing, office and retail space, hotel, marina and nearly a mile of public shoreline public access. To make this vision a reality, the State's partnership is needed. A longstanding barrier to redeveloping the Lakepointe property stems from site conditions that are the result of a State transportation project - when Interstate-5 was built in Seattle, WSDOT used the Lakepointe site as a landfill for construction and demolition debris. As a result, deep foundation systems featuring several thousand pilings will be required in order for the property to be developed, adding substantial costs of potentially over \$90 million to any redevelopment project.

To alleviate these extraordinary costs related to the site's prior use by the State, the City of Kenmore requests that the State provide the economic development tools and incentives necessary to allow this property to overcome this hurdle and be developed. Without these incentives, the steep infrastructure and other project costs will continue to cause this vital waterfront site to languish and not redevelop. Even with the proposed incentives, the redevelopment of this site has the potential to offer a significant financial return on investment at both the state and local levels.

Boathouse on Sammamish River/Lake Washington

The City of Kenmore requests \$250,000 to construct or acquire a waterfront boathouse in partnership with local public schools. This project will result in a building that will provide for youth recreation programming and boat storage for public high school rowing programs and other waterfront programs for the public.

Local Control on Asphalt Plant Regulations

An asphalt plant is located in the City of Kenmore, near downtown, SR 522 and residential areas. The asphalt plant has been operating for decades and is a legal nonconforming use. The City asks that the State give local cities additional, local option regulatory authority over asphalt plants to ensure that the plant operates in a manner that is mindful of the surrounding urban neighborhoods.

Saint Edward Seminary Building Rehabilitation

The City of Kenmore supports the efforts of the Washington State Parks and Recreation Commission to rehabilitate the historic Saint Edward Seminary Building in Saint Edward Park in Kenmore.

City of Kenmore 2017 Policy Statements

This document is an internal document designed to provide guidance to city staff and the city's lobbyist. The policy statements in this document allow the city to quickly take positions on legislation. It is not all inclusive of all policy positions that the city may take throughout a session, and the following items are not listed in order of priority.

Sediment in North East Lake Washington

The city of Kenmore respectfully requests approval of funding in the Department of Ecology Budget for Phase 2 additional sampling and analysis of sediment in selected areas of North East Lake Washington and near-shore areas identified in screening level sampling and analysis performed in 2012-2013.

Toxic Algae in North Lake Washington and Sammamish River

The city of Kenmore respectfully requests funding of toxic algae sampling and testing in North Lake Washington and the Sammamish River, as well as funding to identify the sources and causes of toxic algae blooms.

Affordable Housing

The city of Kenmore supports legislation that provides tools and funding options that promote affordable housing.

Support for WWRP & ALEA Grant Programs

The city of Kenmore supports fully funding the Washington Wildlife Recreation Program (WWRP) and the Aquatic Lands Enhancement Account (ALEA). Many city parks have benefitted from funding through these programs.

Product Stewardship

The city of Kenmore supports legislation creating a statewide product stewardship program, including paint, medicine, and mercury-containing fluorescent light take-back programs. This legislation would require manufacturers that sell products in Washington to develop, fund, and implement a take-back system for unwanted, unused, or left over products across these categories. King County has developed a local medicine program and the State of Washington is in the process of developing a mercury-containing fluorescent light program.

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The city of Kenmore recognizes that human trafficking is a problem in all communities, and supports legislation that provides tools and solutions to prevent and intervene in human trafficking.

Local Infrastructure Funding

The city of Kenmore supports the development of a statewide local infrastructure program to help cities fund increasing infrastructure needs, since the Legislature discontinued the Public Works Assistance Account program.



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Clarification of Zoning Code Section 18.20.2765, definition of "small cell."

Proposed Council Action/Motion:

Consider request by wireless carriers to clarify the definition of "small cells." Direct staff to prepare a Zoning Code amendment if so desired.

For Council Meeting Agenda of: 9/11/17

Department: Community Development

Prepared by: Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner

Initial & Date

Approved by Department Head: LA on DB, 8/11/17

Approved by City Attorney: —

Approved by Finance Director: ✓ [Signature]

Approved by City Manager: [Signature]

Exhibits/Attachments:

1. Small cell definition in Zoning Code
2. State small cell definition
3. Small cell examples from 2016 review
4. Proposed "small cells"
5. Illustration of 3 cubic feet
6. Small cell examples provided to State legislature

Expenditure Required \$0

Amount Budgeted: \$0

Appropriation Required \$0

INFORMATION/BACKGROUND: In October 2016, as part of the code amendments related to wireless communications facilities, the City Council adopted a reduced permit review process for "small cells." At the time, a definition of "small cell" was added to the Zoning Code (see Attachment 1) that paralleled the definition used in State law (see Attachment 2). The language was not, however, identical. Kenmore's adopted small cell definition mandates that all antennas in a facility occupy a space no larger than 3 cubic feet. The State's small cell definition would allow each antenna in a small cell facility to be up to 3 cubic feet in size, with no limitation on the number of antennas.

Staff presented examples of "small cells" at the July 11, 2016 joint City Council/Planning Commission meeting on the wireless topic (see Attachment 3). On September 12, 2016, prior to ordinance adoption, staff sent an email to the City Council in response to the carriers' request to make small cells an outright permitted use in all zones stating, "The small cell request came late to the Planning Commission and they did not discuss specific recommendations. Staff is concerned that the definition of small cell as proposed [by the carriers] could allow a fairly substantial facility on a utility pole without public comment if permitted outright." In the draft code amendments presented to the City Council, Staff adjusted the State definition to reflect local expectations of the size of "small cells."

Verizon recently proposed a series of facilities along 61st Avenue NE that would place two antennas on multiple utility poles (see Attachment 4 for an example). The combined size of the two antennas would exceed the 3 cubic foot limitation of the City's definition. For this reason, Verizon and the other carriers are asking that the City revise its definition to exactly match the dimensional standards in State law. It should be noted that there is no State mandate to make the definitions match.

I:/City Clerk/Agenda Items/Templates

Attachment 5 illustrates (using a moving box) the approximate size of 3 cubic feet. Given prior descriptions of small cells as “suitcase-sized” and given the illustrations provided to the City Council last year, the 3 cubic feet allowance for a facility should be adequate. According to CTIA, the organization representing the U.S. wireless communications industry (which submitted a comment letter during the City’s original review process), “Small cells are low-powered wireless base stations that function like traditional cells in a mobile wireless network, but are a fraction of the size of macrocells (often, the size of a ream of paper or smaller)...” In a report by Accenture (2017) promoted by CTIA: “Complementing the existing macro cell sites, these small cells can be the size of a shoe box and discretely deployed nearly anywhere – from street lamps and utility poles to the sides of buildings.” In material provided to the Association of Washington Cities during the State legislature’s discussion of small cells this year, AT&T provided additional examples of small cells (see Attachment 6). Apparently, the verbal descriptions and small cell photos provided during discussion of the small cell issue do not accurately reflect the range of small cell sizes the carriers actually anticipate.

Staff recommends that if the City Council wishes to entertain a Zoning Code amendment to adjust the allowable size for small cell wireless communication facilities, the allowable size not match that allowed in State law, but be more carefully crafted to match the maximum size of the actual small cells used by the carriers.

FISCAL CONSIDERATION:

None at this time.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Comprehensive Plan Policy U-3.1.7, “Encourage state of the art telecommunication services to mitigate the transportation impacts of development and growth through such means as telecommuting and videoconferencing.

Comprehensive Plan Policy U-3.4.5, “Minimize impacts of personal wireless services, telecommunication facilities, and towers on adjacent land uses through careful siting and design.”

ATTACHMENT 1

KENMORE "SMALL CELL" DEFINITION

18.20.2765 Small cell.

"Small cell" means a wireless communication facility that meets both of the following qualifications:

A. Antennas are located inside an antenna enclosure of no more than three cubic feet in volume or, in the case of a facility that has exposed elements, the antennas and all exposed elements could fit within an imaginary enclosure of no more than three cubic feet; and

B. Primary equipment enclosures are no larger than 17 cubic feet in volume. The following associated equipment may be located outside the primary equipment enclosure and if so located, is not included in the calculation of equipment volume: electric meter, concealment, telecomm demarcation box, ground-based enclosures, battery back-up power systems, grounding equipment, power transfer switch, and cut-off switch. [Ord. 16-0426 § 4 (Att. B).]

ATTACHMENT 2

STATE OF WASHINGTON "SMALL CELL" DEFINITION

RCW 80.36.375

**Personal wireless services—Siting microcells, minor facilities, or a small cell network—
Definitions.**

(2) For the purposes of this section:

(d) "Small cell facility" means a personal wireless services facility that meets both of the following qualifications:

(i) Each antenna is located inside an antenna enclosure of no more than three cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three cubic feet; and

(ii) Primary equipment enclosures are no larger than seventeen cubic feet in volume. The following associated equipment may be located outside the primary equipment enclosure and if so located, are not included in the calculation of equipment volume: Electric meter, concealment, telecomm demarcation box, ground-based enclosures, battery back-up power systems, grounding equipment, power transfer switch, and cut-off switch.

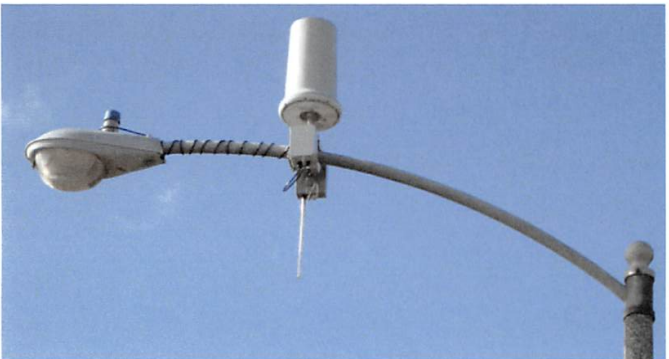
Attachment 3

Wireless Communication Facilities

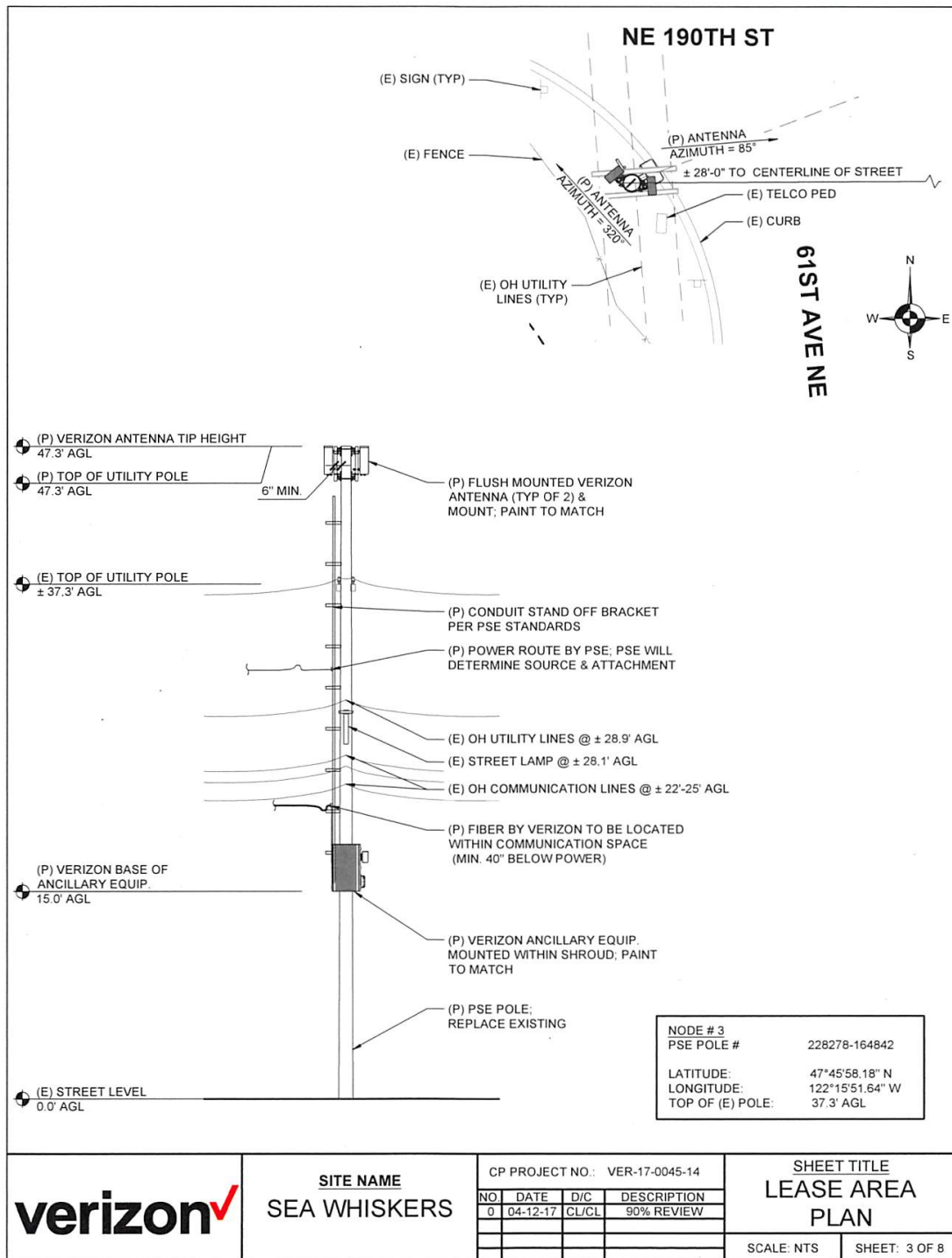
Photos of Representative Facilities

July 11, 2016

Small cells/DAS



Attachment 4



Attachment 5

Lauri Anderson

From: Lauri Anderson
Sent: Thursday, August 17, 2017 1:29 PM
To: Lauri Anderson
Subject: 3 cubic foot moving box



[The Packaging Wholesalers 3 Cubic Feet
18-1/8 x 18 x 16 Inches Medium Moving
Box with 32 ECT Room Locator Check-Off
Box \(BS181816MMB\),20 Pack](#)
by The Packaging Wholesalers

[Learn more](#)

 **amazon.com**

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Please note that this message was sent to the following e-mail address: landerson@kenmorewa.gov

Attachment 6

Lauri Anderson

From: Lauri Anderson
Sent: Thursday, August 17, 2017 1:38 PM
To: Lauri Anderson
Subject: FW: Small cell Battery Street, SF

From: Steve Gano [<mailto:steve@stevegano.com>]
Sent: Monday, February 6, 2017 12:35 PM
To: Dave Williams <davew@awcnet.org>
Subject: Fwd: Small cell Battery Street, SF

Per our conversation today

Sent from my iPhone

Begin forwarded message:

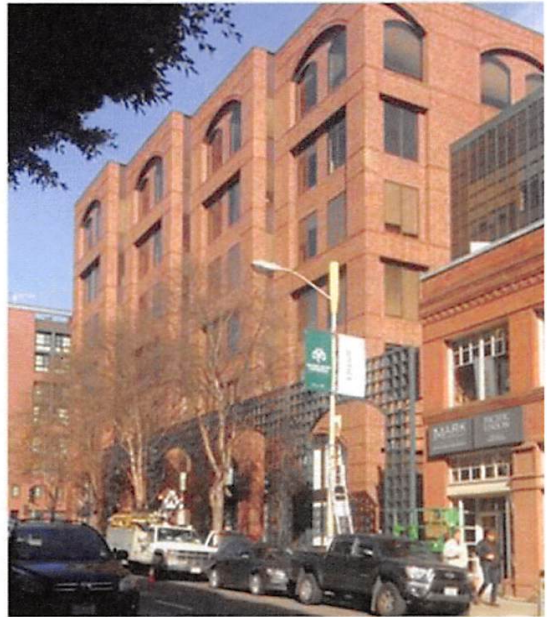
From: "BASS, ROBERT" <rb3794@att.com>
Date: February 3, 2017 at 1:32:06 PM PST
To: Steve Gano <steve@stevegano.com>, "Jim Justin (jim@jimjustingov.com)" <jim@jimjustingov.com>, Brent Ludeman <brent@stevegano.com>
Subject: FW: Small cell Battery Street, SF

All,
Below are pictures of actual, AT&T small cells in San Francisco.

Bob

From: VRIHEAS, THEADORA K
Sent: Friday, February 03, 2017 12:32 PM
To: BASS, ROBERT <rb3794@att.com>
Subject: Small cell Battery Street, SF

Here you go! Let me know if you need anything else!





Subject/Topic: Public Hearing and Resolution Adopting the 2018-2023 Six-Year Transportation Improvement Program	For Council Meeting Agenda of: September 11, 2017 Department: Engineering Prepared by: John Vicente, PE
Proposed Council Action/Motion: Public Hearing and Adoption of Resolution No. 17-299 for the 2018-2023 Six-Year Transportation Improvement Program	Approved by Department Head: <u>Initial & Date</u> Approved by City Attorney: <u>VIA Email</u> Approved by Finance Director: ✓ <u>One 8/28/17</u> Approved by City Manager: <u>PJR</u> Exhibits/Attachments: A: Resolution No. 17-299

Expenditure Required NA	Amount Budgeted NA	Appropriation Required NA
-------------------------	--------------------	---------------------------

FISCAL CONSIDERATION:

Funding secured for projects are noted on the attached TIP. For projects with unsecured funding, additional local funds will be needed and/or Federal or State funding would be required to complete the projects. Staff will continue to actively pursue funding for those projects currently not fully funded.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Goal #1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel (Implement the Sidewalk Plan).

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 17-299**

**A RESOLUTION OF THE CITY COUNCIL OF KENMORE,
WASHINGTON, ADOPTING THE 2018-2023 SIX-YEAR
TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, RCW 35.77.010 requires the City to review and adopt annually a revised and extended six-year comprehensive transportation program; and

WHEREAS, on September 11, 2017, the City Council held a public hearing and took public comment on the proposed 2018-2023 Six-Year Transportation Improvement Program; and

WHEREAS, the City Council finds that the proposed 2018-2023 Six-Year Transportation Improvement Program is consistent with the Transportation Element of the City of Kenmore Comprehensive Plan, and includes the facilities, projects, programs and information required by RCW 35.77.010;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Program Adopted. The 2018-2023 Six-Year Transportation Improvement Program for the City of Kenmore, attached as an Exhibit and incorporated by this reference, is approved and adopted.

Section 2. Filing of Program. As required by RCW 35.77.010, the City Manager or designee is authorized and directed to file a copy of this resolution, together with the attached Exhibit, with the Secretary of the Washington Department of Transportation within thirty (30) days of adoption of this resolution.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 11TH DAY OF SEPTEMBER 2017.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Rod Kaseguma, City Attorney

EXHIBIT A



CITY OF KENMORE
6-Year TRANSPORTATION IMPROVEMENT
PROGRAM (TIP)
2018-2023

September 11, 2017



CITY OF KENMORE

2018-2023 Transportation Improvement Program

Project name	Funding	Year							2018-2023 Totals	Project Totals
		Prior Years	2018	2019	2020	2021	2022	2023		
SR 522 West A (61st to 65th)	Local	\$ 5,323,400	\$ 59,900						\$ 59,900	\$ 5,383,300
	Federal/State	\$ 10,935,000	\$ 67,300						\$ 67,300	\$ 11,002,300
	Unsecured								\$ -	\$ -
	Subtotal	\$ 16,258,400	\$ 127,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,200	\$ 16,385,600
SR 522 West B (57th to 61st)	Local	\$ -							\$ -	\$ -
	Federal/State	\$ -			\$ 600,000	\$ 7,400,000	\$ 4,000,000		\$ 12,000,000	\$ 12,000,000
	Unsecured	\$ -							\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ 600,000	\$ 7,400,000	\$ 4,000,000	\$ -	\$ 12,000,000	\$ 12,000,000
62nd Ave NE Corridor Improvements NE 181st St - NE 187th Place	Local	\$ 238,019	\$ 6,985						\$ 6,985	\$ 245,004
	Federal/State	\$ 813,200							\$ -	\$ 813,200
	Unsecured	\$ -							\$ -	\$ -
	Subtotal	\$ 1,051,219	\$ 6,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,985	\$ 1,058,204
NE 202nd Street Sidewalk Improvements 66th Ave NE - NE 198th St	Local	\$ 110,893	\$ 10,640						\$ 10,640	\$ 121,533
	Federal/State	\$ 1,314,056							\$ -	\$ 1,314,056
	Unsecured								\$ -	\$ -
	Subtotal	\$ 1,424,949	\$ 10,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,640	\$ 1,435,589
NE 153rd Place Sidewalk Improvements (South Side) Juanita Drive NE - 70th Ave NE	Local	\$ 1,110	\$ 13,240	\$ 60,494					\$ 73,734	\$ 74,844
	Federal/State	\$ 9,990	\$ 119,160	\$ 544,444					\$ 663,604	\$ 673,594
	Unsecured								\$ -	\$ -
	Subtotal	\$ 11,100	\$ 132,400	\$ 604,938	\$ -	\$ -	\$ -	\$ -	\$ 737,338	\$ 748,438
181st Sidewalk 65th-67th Streets	Local	\$ 3,951	\$ 40,777	\$ 218,045	\$ 7,300				\$ 266,122	\$ 270,073
	Federal/State	\$ 15,804	\$ 81,368	\$ 437,960					\$ 519,328	\$ 535,132
	Unsecured								\$ -	\$ -
	Subtotal	\$ 19,755	\$ 122,145	\$ 656,005	\$ 7,300	\$ -	\$ -	\$ -	\$ 785,450	\$ 805,205
NE Arrowhead Drive Sidewalks Improvements	Local			\$ 6,100	\$ 33,130	\$ 47,773			\$ 87,003	\$ 87,003
	Federal/State								\$ -	\$ -
	Unsecured			\$ 5,000	\$ 99,670	\$ 678,360			\$ 783,030	\$ 783,030
	Subtotal	\$ -	\$ -	\$ 11,100	\$ 132,800	\$ 726,133	\$ -	\$ -	\$ 870,033	\$ 870,033
Overlay Program (Prior year Expenditures are as of 2016 only)	Local	\$ 900,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000	\$ 3,600,000
	Federal/State	\$ -	\$ 355,351						\$ 355,351	\$ 355,351
	Unsecured								\$ -	\$ -
	Subtotal	\$ 900,000	\$ 805,351	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 3,055,351	\$ 3,955,351
West Sammamish River Bridge Replacement	Local	\$ 281,828	\$ 9,114	\$ 7,122	\$ 5,250	\$ 3,284,273	\$ 181,413		\$ 3,487,172	\$ 3,769,000
	Federal/State	\$ 2,527,600	\$ 1,125,520	\$ 9,258,107	\$ 5,876,636	\$ 2,276,131			\$ 18,536,394	\$ 21,063,994
	Unsecured			\$ 1,955,128	\$ 4,944,872				\$ 6,900,000	\$ 6,900,000
	Subtotal	\$ 2,809,428	\$ 1,134,634	\$ 11,220,357	\$ 10,826,758	\$ 5,560,404	\$ 181,413	\$ -	\$ 28,923,566	\$ 31,732,994



CITY OF KENMORE

2018-2023 Transportation Improvement Program

Project name	Funding	Year							2018-2023 Totals	Project Totals
		Prior Years	2018	2019	2020	2021	2022	2023		
Juanita Drive Pedestrian and Bicycle Improvements	Local	\$ 600,000	\$ 1,500,000	\$ 1,450,000	\$ 1,450,000				\$ 4,400,000	\$ 5,000,000
	Federal/State								\$ -	\$ -
	Unsecured			\$ 3,866,000	\$ 3,866,000				\$ 7,732,000	\$ 7,732,000
	Subtotal	\$ 600,000	\$ 1,500,000	\$ 5,316,000	\$ 5,316,000	\$ -	\$ -	\$ -	\$ 12,132,000	\$ 12,732,000
68th Avenue NE Pedestrian and Bicycle Improvements	Local	\$ 350,000	\$ 887,000	\$ 3,863,000					\$ 4,750,000	\$ 5,100,000
	Federal/State								\$ -	\$ -
	Unsecured								\$ -	\$ -
	Subtotal	\$ 350,000	\$ 887,000	\$ 3,863,000	\$ -	\$ -	\$ -	\$ -	\$ 4,750,000	\$ 5,100,000
SR 522 Pedestrian Crossing Study	Local								\$ -	\$ -
	Federal/State								\$ -	\$ -
	Unsecured		\$ 282,500	\$ 272,500					\$ 555,000	\$ 555,000
	Subtotal	\$ -	\$ 282,500	\$ 272,500	\$ -	\$ -	\$ -	\$ -	\$ 555,000	\$ 555,000
61st Ave Survey and Conceptual Plan	Local		\$ 90,000						\$ 90,000	\$ 90,000
	Federal/State								\$ -	\$ -
	Unsecured								\$ -	\$ -
	Subtotal	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000
Sidewalk Gaps	Local			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 400,000	\$ 400,000
	Federal/State								\$ -	\$ -
	Unsecured								\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 400,000	\$ 400,000



City of Kenmore Capital Improvement Program

Project Name: SR 522 West A (61st to 65th Avenues NE
Including 61st Avenue NE approaches)
Project No. T- 6

Project Location: NE Bothell Way (SR 522) from 61st to 65th Avenues NE,
including SR 522 / 61st Avenue NE north and south legs.

Project Manager: Kent Vaughan

Project Description: SR 522 West A project limits include SR 522 from 61st Avenue NE to 65th Avenue NE (0.5 Miles), and 61st Avenue NE from NE 175th Street to NE 181st Street. The West A project includes sidewalks (both sides), raised center median, widened travel and Business Access and Transit (BAT) lanes, additional turning lanes and signal improvements at 61st Avenue intersection, street and pedestrian lighting, re-channelized left/u turns at 61st, 64th and 65th Avenues, storm drainage and water quality improvements, landscaping, and utility undergrounding.

Background: The SR 522 West project was previously known as the SR 522 Phase 1, Stage 2 Project. SR 522 West project limits are 57th Avenue NE to 65th Avenue NE (0.7 Miles) in the City of Kenmore. SR 522 West project is divided into two phases, West A and West B. SR 522 West improvements are intended to improve vehicle and pedestrian safety and mobility.

Funding Status:

The West A project was constructed in 2015-16. Plant establishment and project close-out and associated costs will extend into the 2017-18 budget cycle.





City of Kenmore Capital Improvement Program

Project Name: SR 522 West B (57th to 61st including Burke-Gilman Trail Wall)

Project No. T-8

Project Location: SR 522 from 57th Avenue NE to 61st Avenue NE.

Project Manager: Kent Vaughan

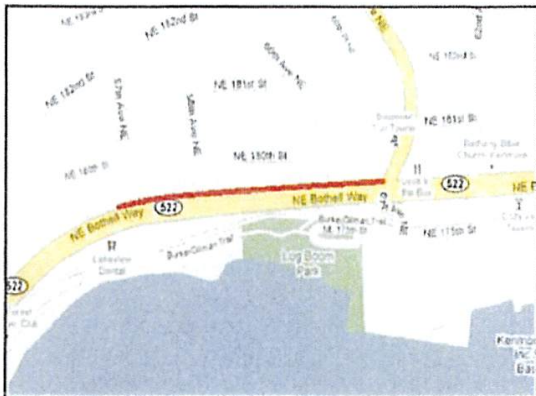
Project Description: This project would widen Highway 522 west of 61st Avenue NE to the south to provide dual eastbound to northbound left turn lanes at the 522/61st Avenue NE signal. The widening would require construction of a retaining wall along the north side of the Burke-Gilman Trail.

Background: This project is one of the components of the larger SR 522 West (a.k.a. Phase 1, Stage 2 Corridor Improvement) Project; now called West B. The addition of dual east to north turn lanes at the 522/61st Avenue NE signal would increase efficiency for all legs. West B improvements include sidewalk, roadway widening, drainage facilities, street lights, landscaping, and undergrounding utilities.

The West A Segment (NE 61st to 65th Streets including north and south approaches) was constructed in 2015-16. Right of way acquisition for West B generally consists of utility and temporary construction easements and will be conducted once the design is confirmed.

Funding Status:

This project is fully funded by the Washington State LEAP Transportation Bill (2016).





City of Kenmore Capital Improvement Program

Project Name: 62nd Ave NE Corridor Project

Project No. T- 27

Project Location(s):

62nd Avenue NE between SR522 (Bothell Way) and NE 187th Place

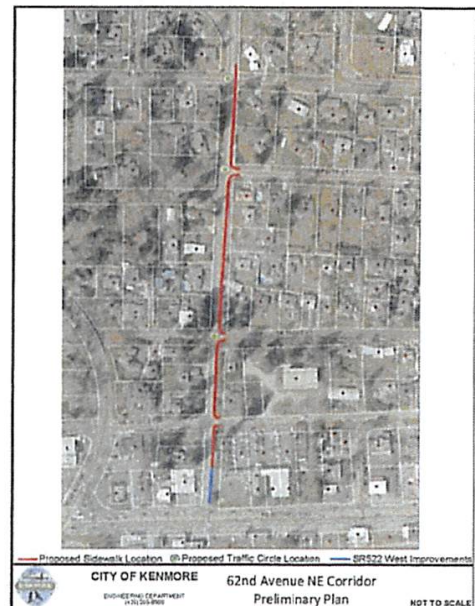
Project Manager: John Vicente

Project Description: This project will enhance mobility and safety by installing a 5-6 wide sidewalk (on the east side of the street) and up to three traffic circles on 62nd Avenue NE from SR 522 to NE 187th Place. Sharrows will be added to the roadway within project limits for an improved bicycle facility.

Background: The project is located on a local road that accesses highway 522. The street is posted for 25 MPH, but the 85th percentile speed is about 32 MPH. Average Daily traffic (ADT) on this roadway is approximately 1200 vehicles per day. This project is designed to enhancing pedestrian and bicycle safety and mobility along the 62nd Avenue NE Corridor, where a pedestrian was struck and killed by a vehicle in 2013.

Funding Status:

This project is largely funded through the State's Highway and Safety Improvement Program with matching fund contributions from the Sidewalk Program fund.





City of Kenmore Capital Improvement Program

Project Name: NE 202nd Street Sidewalk Project

Project No. T- 27

Project Location(s):

NE 202nd St between NE 198th Street and 66th Avenue NE

66th Avenue NE between NE 202nd Street and Kenmore Junior High School;

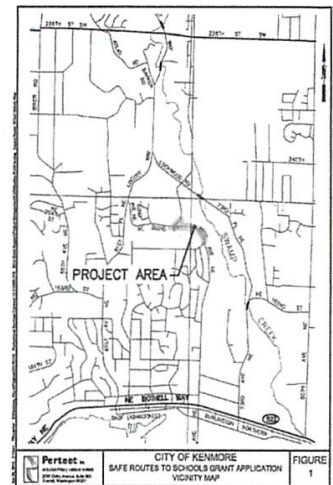
Project Manager: John Vicente

Project Description: Proposed improvements along NE 202nd St. between NE 198th St. and 66th Ave NE include the construction of sidewalk along the west side of the roadway providing a continuous pedestrian facility to Kenmore Junior High School. The proposed typical roadway section will consist of travel lanes, a bike lane/shoulder on the west side, and a sidewalk on the west side. There will be a new marked pedestrian crossing (north/south) at the NE 202nd St. & 66th Ave NE intersection bringing pedestrians to the NE corner of the intersection. There will also be a new marked pedestrian crossing (east/west) across 66th Ave NE at the intersection bringing pedestrians to/from the west side of 66th Ave NE. A bus pad will be installed approximately 50 feet east of the intersection to provide lift accessibility to the existing eastbound METRO stop. Improvements along 66th Ave NE include a new 5' sidewalk along the west side of the roadway extending from NE 202nd St. to Kenmore Junior High School. Both NE 202nd St. and 66th Ave NE will be restriped to accommodate the proposed channelization.

Background: The proposed improvements along the project corridor will help the City of Kenmore take another step towards completing the key pedestrian corridor linking the central business district, neighborhoods, and Kenmore Junior High School. The City of Kenmore conducted a study in 2008 of the 68th Avenue NE/202nd Street corridor, which extends both to the south and north of the proposed project area, and identified it as a key pedestrian safety corridor. Since that study was completed the City, with support of grant agencies, has systematically been completing the improvements required along the corridor. This section of 202nd St NE from NE 198th St. will significantly improve the pedestrian access and safety for all users, especially the students walking to/from Kenmore Junior High. The project will also add bike facilities along the roadway improving access to all users.

Funding Status:

This project will be funded using grant funds plus matching fund contributions from the Sidewalk Program Fund.





City of Kenmore Transportation Improvement Program

Project Name: NE 153rd Place Sidewalks

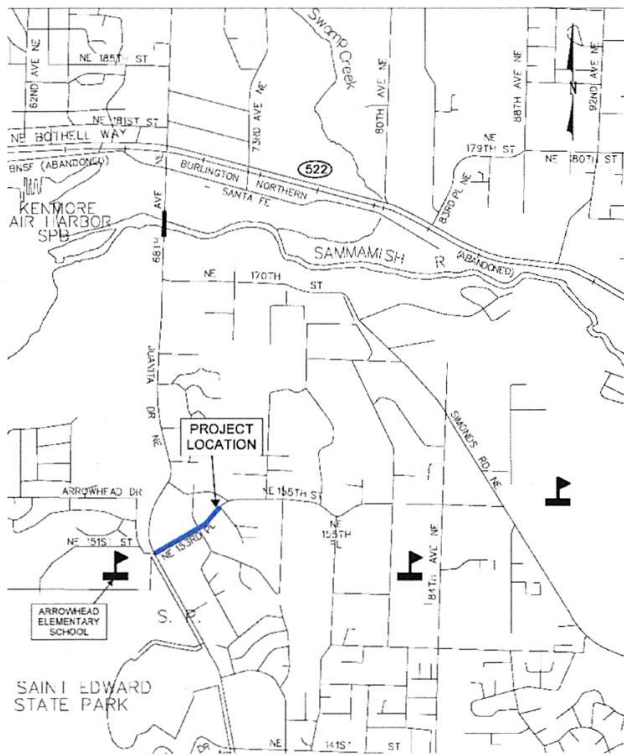
Project Location: NE 153rd Place between Juanita Drive and 70th Avenue NE

Project Manager: Kent Vaughan

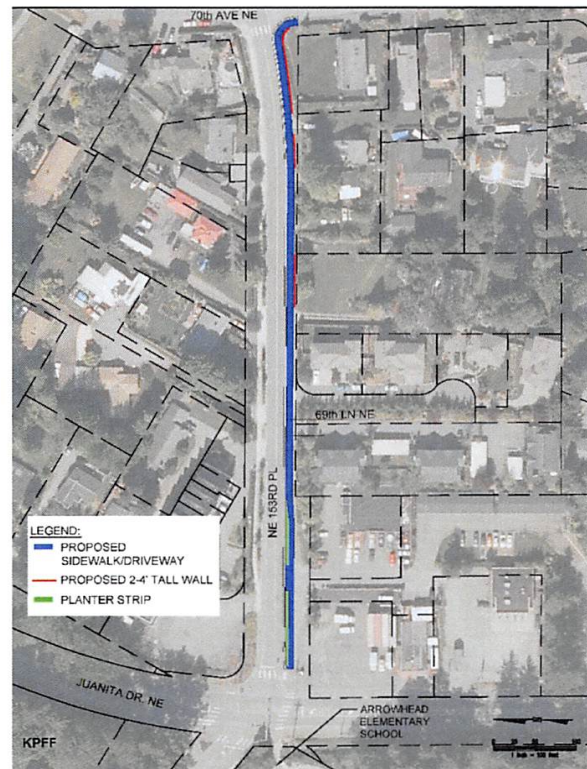
Project Description: This project builds new sidewalks on south side of NE 153rd Place from Juanita Drive to 70th Avenue NE.

Background: The south side of NE 153rd Place currently 2-foot to 6-foot+ wide shoulders for pedestrian use. NE 153rd Ave NE is a designated walking route for Arrowhead Elementary School students. Sidewalks along this road were identified as a priority during the neighborhood meetings held for this area as part of the Neighborhood Transportation Program Plan.

Funding Sources: This project was awarded a Safe Routes to Schools grant.



Project Location



Proposed Improvements



City of Kenmore Transportation Improvement Program

Project Name: 181st Street Sidewalks

Project Location: NE 181st Street between 65th Avenue NE and 67th Avenue NE

Project Manager: John Vicente

Project Description: This project builds new sidewalks on north side of NE 181st Street between 65th Avenue NE and 67th Avenue NE. Project may also include on-street parking, roadway and pedestrian lighting.

Background: NE 181st St. sidewalk varies from 5-foot wide to 3-foot wide and asphalt shoulder in some locations. Sidewalks have obstructions and curb ramps do not meet American's with Disabilities Act (ADA). This segment of sidewalk is the remaining portion on NE 181st Street within the City's downtown to need sidewalks/ADA upgrades.

Funding Sources: This project was awarded Transportation Improvement Board (TIB) funds.

Proposed Improvements:



Existing Conditions





City of Kenmore Transportation Improvement Program

Project Name: NE Arrowhead Drive Sidewalks

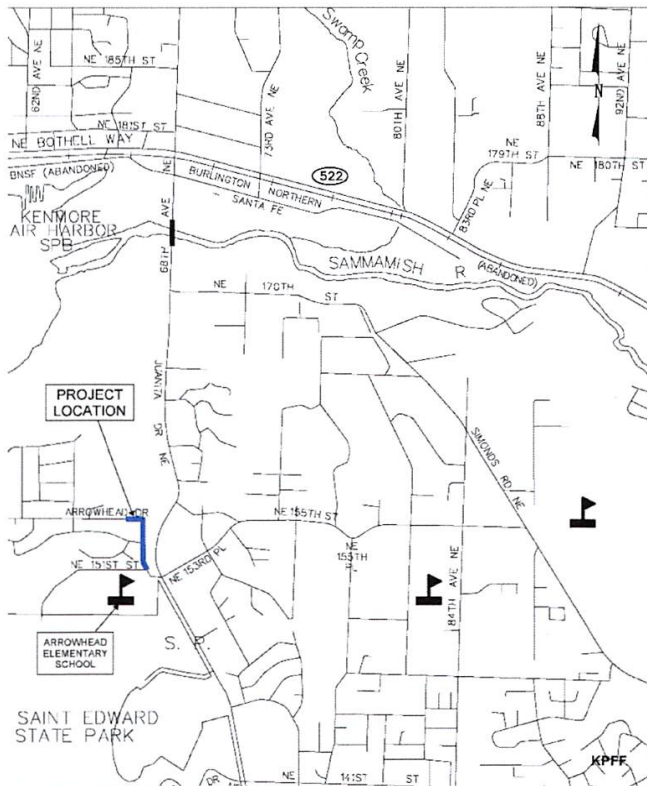
Project Location: NE Arrowhead Drive between NE 151st Street and approximately 1000 feet north.

Project Manager: To Be Determined

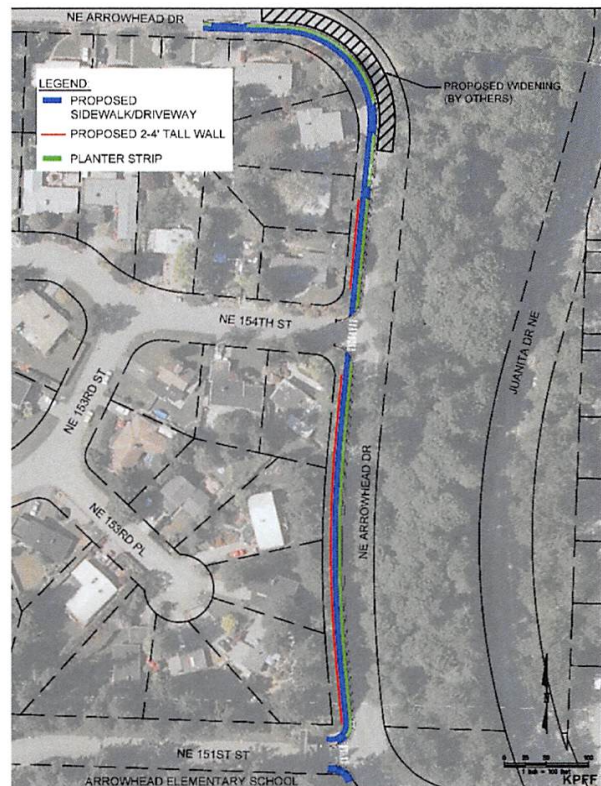
Project Description: This project builds new sidewalks on west side of NE Arrowhead drive from the Arrowhead Elementary to approximately 1000 feet north.

Background: NE Arrowhead Drive varies from 3-foot wide to 5-foot wide shoulder with two way traffic. NE Arrowhead Drive is a designated walking route for Arrowhead Elementary School students. Sidewalks along this road were identified as a high priority during the neighborhood meetings held for this area as part of the Neighborhood Transportation Program Plan.

Funding Sources: This project is currently unfunded. Grants will be sought to fund this project.



Project Location



Proposed Improvements

Project Name: West Sammamish River Bridge Replacement Project

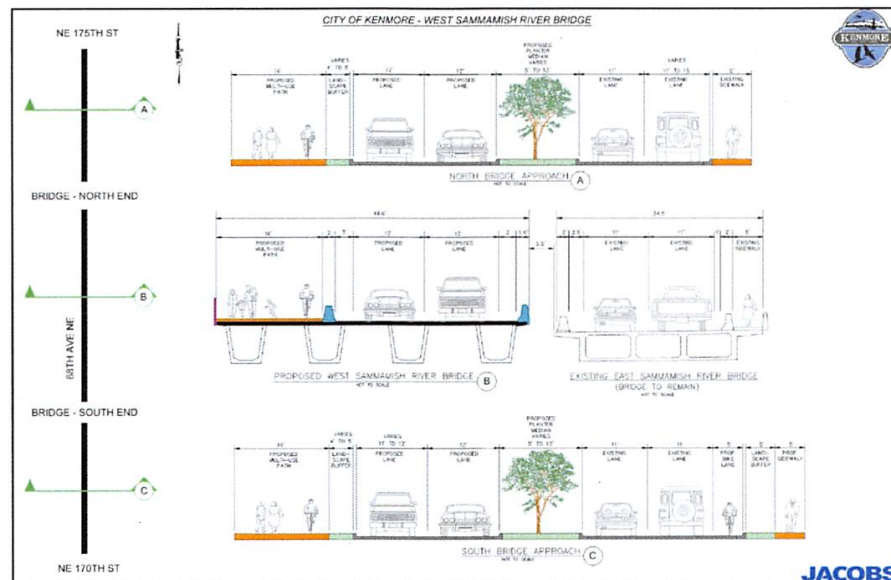
Project Manager: John Vicente

Background: The West Sammamish River Bridge was constructed in the 1930's and is at the end of its life. It is considered to be structurally obsolete. To date, the City has completed an alternatives analysis, a scour analysis, a load rating analysis, and has applied load restrictions on the bridge (weight limits went into effect in 2014). The bridge continues to be monitored during the design of the new bridge.

Funding Sources: The City has been awarded several grants for the project. The City was awarded \$12M in Bridge Program funds, \$1.06M in Surface Transportation Funds, and \$8M in Connecting Washington funds. Additional funding sources will be sought to complete the project funding.



Project Location



Proposed Improvements



City of Kenmore Transportation Improvement Program

Project Name: Juanita Drive Pedestrian and Bicycle Improvements

Project Location: Juanita Drive NE (143rd St to NE 170th St)

Project Manager: Kent Vaughan

Project Description: This project provides for continuous ADA accessible sidewalk and buffered bike lanes on Juanita Drive NE between NE 143rd Street and NE 170th Street. Specific project components include:

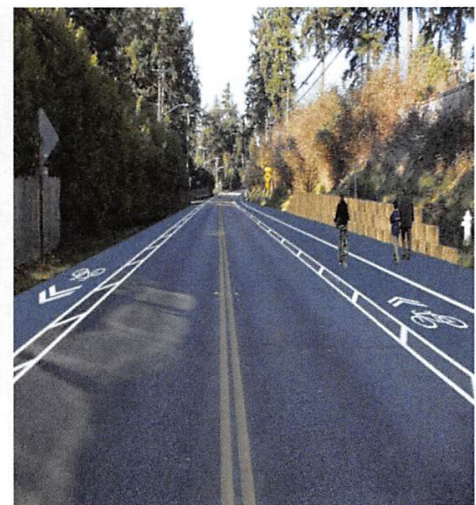
- Sidewalk along the east side of Juanita Drive where residential neighborhoods are located. Sidewalk improvements and pedestrian crossings on west side of street will be limited to bus stops only.
- Bike lanes with buffer on the east and west side of Juanita Drive;
- Adding or extending left turn lanes where warranted;
- Pedestrian crossing treatments to improve nonmotorized safety, connectivity, and comfort;
- Sidewalk improvements on side streets to connect to proposed improvements on Juanita Drive;
- Improved corridor drainage, street lighting and aesthetics and;
- Utility relocation and/or retaining structures, where necessary.

Background: Juanita Drive serves as a north-south critical link to the City's Downtown, SR 522 Corridor, Burke-Gilman Trail, Bastyr University, Kenmore Senior Center, Parks, and Arrowhead Elementary School for thousands of local residents and is part of the Lake Washington Loop, one of the region's most popular recreational cycling routes. Juanita Drive NE is an existing minor arterial roadway with mostly one travel lane in each direction and asphalt shoulders. The posted speed is 35 mph. This roadway experiences a high number of accidents per year and contains several geometric deficiencies including lack of continuous sidewalks and bicycle lanes, substandard horizontal and vertical curves, and excessive superelevation. Up to 250 bicycles and 15,000 vehicles use this corridor daily.

Funding Status: This project is partially funded. In November 2016, the citizens of Kenmore voted to pass a public bond measure to begin design work on Juanita Drive NE in 2017 and provide matching funds to pursue State and Federal grant opportunities to fund the right-of-way and construction phases of the project.



Existing Conditions on Juanita Drive



Rendering of cross section concept courtesy of the City of Kirkland



City of Kenmore Transportation Improvement Program

Project Name: 68th Avenue NE Pedestrian and Bicycle Improvements

Project Location: 68th Ave NE and NE 202nd St

Segment a: West side of 68th Ave NE from NE 182nd St to NE 185th St

Segment b: East side of 68th Ave NE from NE 185th St to existing sidewalk

Segment c: West side of 68th Ave NE from NE 185th St to NE 201st St

Segment d: North side of NE 202nd St from 66th Ave NE to 61st Ave NE

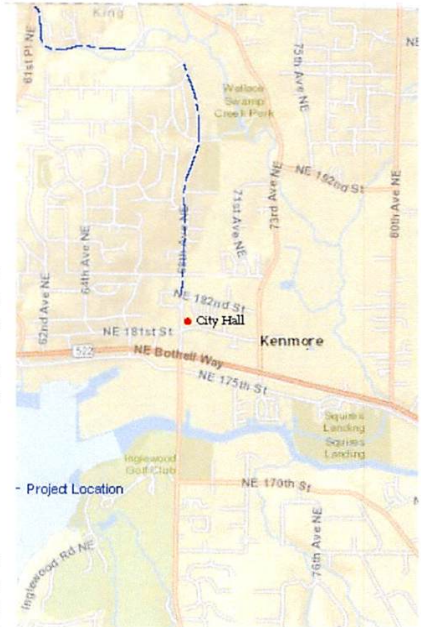
Project Manager: Kent Vaughan

Project Description: This project provides for continuous ADA accessible sidewalk and bike lanes on 68th Avenue NE and NE 202nd Streets respectively between NE 182nd Street and 61st Avenue NE. Specific project components include:

- Sidewalk along the west side of 68th Avenue NE / north side of NE 202nd Street. Sidewalk gap will also be completed on the east side of 68th Avenue NE from NE 185th Street to existing sidewalk.
- Bike lanes on the east and west side of 68th Avenue NE;
- Improved corridor drainage and street lighting and;
- Utility relocation and/or retaining structures, where necessary.

Background: 68th Ave NE is a collector arterial roadway that runs north/south through the City of Kenmore. 68th Avenue NE serves a primary connector to Downtown Kenmore and City Hall for residences to the north and Kenmore Junior High School. This roadway consists of one travel lane in each direction and intermittent asphalt shoulders. The posted speed is 35 mph.

Funding Sources: In November 2016, the citizens of Kenmore voted to pass a public bond measure to provide funding for this sidewalk/bicycle improvement project. Grants will also be sought to fund this project.



Existing Conditions:





City of Kenmore Transportation Improvement Program

Project Name: SR 522 Crossing Study

Project Location: State Route 522 between 61st Ave NE and 68th Ave NE.

Project Manager: To Be Determined

Project Description: Type, size, and location study to evaluate potential crossing locations of SR 522 between 61st and 68th Avenues. The alternatives will include both grade-separation and at-grade crossing improvements. All facilities analyzed will consider walking and biking as priority modes.

Background: SR 522 currently has signalized crossings located at 68th Ave NE and 61st Ave NE, and no other safe crossings are located between these two intersections, a distance of over 0.5 mile. The north side of SR 522 is composed of several commercial businesses, a mix of single and multi-family housing, the City's downtown and other community destinations (post office, public library, City Hall, parks, etc.). The south side of SR 522 has the Burke-Gilman trail (a regional trail serving several cities and connecting many communities), Kenmore Air, and the future Lakepointe Development (a multifamily/commercial development on 40 acres of lake front property). The proposed crossing would help to connect Downtown Kenmore, community destinations, and the many businesses and residences north of SR 522 with the proposed Lakepointe development, the Burke-Gilman Trail, and Kenmore's waterfront. SR 522 currently serves as a major barrier for north-south mobility in Kenmore, particularly for bicycle and pedestrian travel.

Funding Sources: This project is currently unfunded. Grants will be sought to fund this project.



Study Area



City of Kenmore Transportation Improvement Program

Project Name: 61st Avenue Survey and Conceptual Plan

Project Location: 61st Avenue NE (NE 190th Street north)

Project Manager: To Be Determined

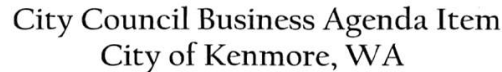
Project Description: This project would survey and evaluate NE 61st Avenue for improved sidewalks and intersection control at NE 193rd Street.

Background: 61st Avenue NE is an arterial that runs north to south (north of SR 522). The intersection with NE 193rd Street is a major intersection that could utilize additional control. The sidewalks north of NE 190th Street do not meet American with Disability Act (ADA) compliance and have suffered from street tree damage. This project would survey the corridor and prepare alternatives to improve mobility for all users.

Existing Conditions: Traffic volumes on 61st Avenue NE will continue to increase as regional traffic grows. The intersection at 61st Avenue and NE 193rd Street is to be evaluated for improved mobility as well as the 61st Avenue corridor, north to City limits.

Funding Sources: This project would be funded with City resources.





Subject/Topic: Public Hearing and Resolution Adopting the 2018-2023 Six-Year Transportation Improvement Program	For Council Meeting Agenda of: September 11, 2017 Department: Engineering Prepared by: John Vicente, PE
Proposed Council Action/Motion: Public Hearing and Adoption of Resolution No. 17-299 for the 2018-2023 Six-Year Transportation Improvement Program	Approved by Department Head: <u>Initial & Date</u> Approved by City Attorney: <u>VIA Email</u> Approved by Finance Director: ✓ <u>One 8/22/17</u> Approved by City Manager: <u>PJR</u> Exhibits/Attachments: A: Resolution No. 17-299

Expenditure Required NA	Amount Budgeted NA	Appropriation Required NA
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INFORMATION/BACKGROUND:

In accordance with RCW 35.77.010, the legislative body of each city in Washington State must prepare and adopt a six-year comprehensive transportation improvement program (TIP) annually. The purpose of the TIP is to assure that each city “perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program.” The 6-year TIP has been prepared and is attached to Resolution No 17-299.

A public hearing has been scheduled for September 11, 2017 to receive public comment and to consider adoption of the TIP.

The TIP provides a summary of potential transportation projects and funding for each project. The projects listed in the TIP are consistent with Transportation element of the City's adopted Comprehensive Plan. The revenue sources are categorized into three groups: Local funds; secured Federal and State Funds; and funding not secured. The TIP is a planning document that is not fiscally constrained, meaning all funds identified do not need to be "in hand" to include a project in the TIP.

The recommended TIP continues the City's emphasis on multimodal transportation safety including improvements to SR 522, Juanita Drive and 68th Ave NE sidewalks and bike lanes, sidewalk projects located near Arrowhead elementary and Downtown, and the West Sammamish River Bridge replacement. It is acceptable to modify the project list, scopes and budget annually. The TIP may also be modified at any time during the year as needed.

FISCAL CONSIDERATION:

Funding secured for projects are noted on the attached TIP. For projects with unsecured funding, additional local funds will be needed and/or Federal or State funding would be required to complete the projects. Staff will continue to actively pursue funding for those projects currently not fully funded.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Goal #1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel (Implement the Sidewalk Plan).

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 17-299**

**A RESOLUTION OF THE CITY COUNCIL OF KENMORE,
WASHINGTON, ADOPTING THE 2018-2023 SIX-YEAR
TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, RCW 35.77.010 requires the City to review and adopt annually a revised and extended six-year comprehensive transportation program; and

WHEREAS, on September 11, 2017, the City Council held a public hearing and took public comment on the proposed 2018-2023 Six-Year Transportation Improvement Program; and

WHEREAS, the City Council finds that the proposed 2018-2023 Six-Year Transportation Improvement Program is consistent with the Transportation Element of the City of Kenmore Comprehensive Plan, and includes the facilities, projects, programs and information required by RCW 35.77.010;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Program Adopted. The 2018-2023 Six-Year Transportation Improvement Program for the City of Kenmore, attached as an Exhibit and incorporated by this reference, is approved and adopted.

Section 2. Filing of Program. As required by RCW 35.77.010, the City Manager or designee is authorized and directed to file a copy of this resolution, together with the attached Exhibit, with the Secretary of the Washington Department of Transportation within thirty (30) days of adoption of this resolution.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 11TH DAY OF SEPTEMBER 2017.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Rod Kaseguma, City Attorney

EXHIBIT A



CITY OF KENMORE
6-Year TRANSPORTATION IMPROVEMENT
PROGRAM (TIP)
2018-2023

September 11, 2017



CITY OF KENMORE

2018-2023 Transportation Improvement Program

Project name	Funding	Year							2018-2023	Project Totals
		Prior Years	2018	2019	2020	2021	2022	2023	Totals	
SR 522 West A (61st to 65th)	Local	\$ 5,323,400	\$ 59,900						\$ 59,900	\$ 5,383,300
	Federal/State	\$ 10,935,000	\$ 67,300						\$ 67,300	\$ 11,002,300
	Unsecured								\$ -	\$ -
	Subtotal	\$ 16,258,400	\$ 127,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,200	\$ 16,385,600
SR 522 West B (57th to 61st)	Local	\$ -							\$ -	\$ -
	Federal/State	\$ -			\$ 600,000	\$ 7,400,000	\$ 4,000,000		\$ 12,000,000	\$ 12,000,000
	Unsecured	\$ -							\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ 600,000	\$ 7,400,000	\$ 4,000,000	\$ -	\$ 12,000,000	\$ 12,000,000
62nd Ave NE Corridor Improvements NE 181st St - NE 187th Place	Local	\$ 238,019	\$ 6,985						\$ 6,985	\$ 245,004
	Federal/State	\$ 813,200							\$ -	\$ 813,200
	Unsecured	\$ -							\$ -	\$ -
	Subtotal	\$ 1,051,219	\$ 6,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,985	\$ 1,058,204
NE 202nd Street Sidewalk Improvements 66th Ave NE - NE 198th St	Local	\$ 110,893	\$ 10,640						\$ 10,640	\$ 121,533
	Federal/State	\$ 1,314,056							\$ -	\$ 1,314,056
	Unsecured								\$ -	\$ -
	Subtotal	\$ 1,424,949	\$ 10,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,640	\$ 1,435,589
NE 153rd Place Sidewalk Improvements (South Side) Juanita Drive NE - 70th Ave NE	Local	\$ 1,110	\$ 13,240	\$ 60,494					\$ 73,734	\$ 74,844
	Federal/State	\$ 9,990	\$ 119,160	\$ 544,444					\$ 663,604	\$ 673,594
	Unsecured								\$ -	\$ -
	Subtotal	\$ 11,100	\$ 132,400	\$ 604,938	\$ -	\$ -	\$ -	\$ -	\$ 737,338	\$ 748,438
181st Sidewalk 65th-67th Streets	Local	\$ 3,951	\$ 40,777	\$ 218,045	\$ 7,300				\$ 266,122	\$ 270,073
	Federal/State	\$ 15,804	\$ 81,368	\$ 437,960					\$ 519,328	\$ 535,132
	Unsecured								\$ -	\$ -
	Subtotal	\$ 19,755	\$ 122,145	\$ 656,005	\$ 7,300	\$ -	\$ -	\$ -	\$ 785,450	\$ 805,205
NE Arrowhead Drive Sidewalks Improvements	Local			\$ 6,100	\$ 33,130	\$ 47,773			\$ 87,003	\$ 87,003
	Federal/State								\$ -	\$ -
	Unsecured			\$ 5,000	\$ 99,670	\$ 678,360			\$ 783,030	\$ 783,030
	Subtotal	\$ -	\$ -	\$ 11,100	\$ 132,800	\$ 726,133	\$ -	\$ -	\$ 870,033	\$ 870,033
Overlay Program (Prior year Expenditures are as of 2016 only)	Local	\$ 900,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000	\$ 3,600,000
	Federal/State	\$ -	\$ 355,351						\$ 355,351	\$ 355,351
	Unsecured								\$ -	\$ -
	Subtotal	\$ 900,000	\$ 805,351	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 3,055,351	\$ 3,955,351
West Sammamish River Bridge Replacement	Local	\$ 281,828	\$ 9,114	\$ 7,122	\$ 5,250	\$ 3,284,273	\$ 181,413		\$ 3,487,172	\$ 3,769,000
	Federal/State	\$ 2,527,600	\$ 1,125,520	\$ 9,258,107	\$ 5,876,636	\$ 2,276,131			\$ 18,536,394	\$ 21,063,994
	Unsecured			\$ 1,955,128	\$ 4,944,872				\$ 6,900,000	\$ 6,900,000
	Subtotal	\$ 2,809,428	\$ 1,134,634	\$ 11,220,357	\$ 10,826,758	\$ 5,560,404	\$ 181,413	\$ -	\$ 28,923,566	\$ 31,732,994



CITY OF KENMORE

2018-2023 Transportation Improvement Program

Project name	Funding	Year							2018-2023 Totals	Project Totals
		Prior Years	2018	2019	2020	2021	2022	2023		
Juanita Drive Pedestrian and Bicycle Improvements	Local	\$ 600,000	\$ 1,500,000	\$ 1,450,000	\$ 1,450,000				\$ 4,400,000	\$ 5,000,000
	Federal/State								\$ -	\$ -
	Unsecured			\$ 3,866,000	\$ 3,866,000				\$ 7,732,000	\$ 7,732,000
	Subtotal	\$ 600,000	\$ 1,500,000	\$ 5,316,000	\$ 5,316,000	\$ -	\$ -	\$ -	\$ 12,132,000	\$ 12,732,000
68th Avenue NE Pedestrian and Bicycle Improvements	Local	\$ 350,000	\$ 887,000	\$ 3,863,000					\$ 4,750,000	\$ 5,100,000
	Federal/State								\$ -	\$ -
	Unsecured								\$ -	\$ -
	Subtotal	\$ 350,000	\$ 887,000	\$ 3,863,000	\$ -	\$ -	\$ -	\$ -	\$ 4,750,000	\$ 5,100,000
SR 522 Pedestrian Crossing Study	Local								\$ -	\$ -
	Federal/State								\$ -	\$ -
	Unsecured		\$ 282,500	\$ 272,500					\$ 555,000	\$ 555,000
	Subtotal	\$ -	\$ 282,500	\$ 272,500	\$ -	\$ -	\$ -	\$ -	\$ 555,000	\$ 555,000
61st Ave Survey and Conceptual Plan	Local		\$ 90,000						\$ 90,000	\$ 90,000
	Federal/State								\$ -	\$ -
	Unsecured								\$ -	\$ -
	Subtotal	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000
Sidewalk Gaps	Local			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 400,000	\$ 400,000
	Federal/State								\$ -	\$ -
	Unsecured								\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 400,000	\$ 400,000



City of Kenmore Capital Improvement Program

Project Name: SR 522 West A (61st to 65th Avenues NE
Including 61st Avenue NE approaches)
Project No. T- 6

Project Location: NE Bothell Way (SR 522) from 61st to 65th Avenues NE,
including SR 522 / 61st Avenue NE north and south legs.

Project Manager: Kent Vaughan

Project Description: SR 522 West A project limits include SR 522 from 61st Avenue NE to 65th Avenue NE (0.5 Miles), and 61st Avenue NE from NE 175th Street to NE 181st Street. The West A project includes sidewalks (both sides), raised center median, widened travel and Business Access and Transit (BAT) lanes, additional turning lanes and signal improvements at 61st Avenue intersection, street and pedestrian lighting, re-channelized left/u turns at 61st, 64th and 65th Avenues, storm drainage and water quality improvements, landscaping, and utility undergrounding.

Background: The SR 522 West project was previously known as the SR 522 Phase 1, Stage 2 Project. SR 522 West project limits are 57th Avenue NE to 65th Avenue NE (0.7 Miles) in the City of Kenmore. SR 522 West project is divided into two phases, West A and West B. SR 522 West improvements are intended to improve vehicle and pedestrian safety and mobility.

Funding Status:

The West A project was constructed in 2015-16. Plant establishment and project close-out and associated costs will extend into the 2017-18 budget cycle.





City of Kenmore Capital Improvement Program

Project Name: SR 522 West B (57th to 61st including Burke-Gilman Trail Wall)

Project No. T-8

Project Location: SR 522 from 57th Avenue NE to 61st Avenue NE.

Project Manager: Kent Vaughan

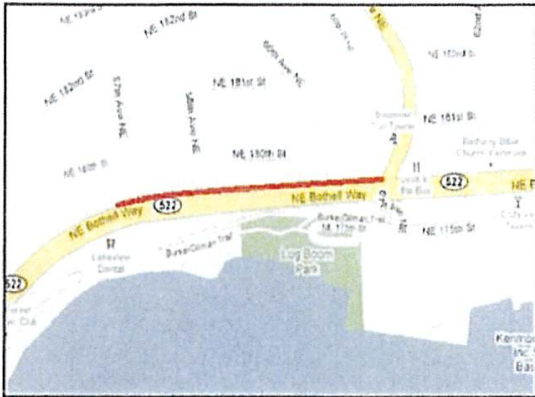
Project Description: This project would widen Highway 522 west of 61st Avenue NE to the south to provide dual eastbound to northbound left turn lanes at the 522/61st Avenue NE signal. The widening would require construction of a retaining wall along the north side of the Burke-Gilman Trail.

Background: This project is one of the components of the larger SR 522 West (a.k.a. Phase 1, Stage 2 Corridor Improvement) Project; now called West B. The addition of dual east to north turn lanes at the 522/61st Avenue NE signal would increase efficiency for all legs. West B improvements include sidewalk, roadway widening, drainage facilities, street lights, landscaping, and undergrounding utilities.

The West A Segment (NE 61st to 65th Streets including north and south approaches) was constructed in 2015-16. Right of way acquisition for West B generally consists of utility and temporary construction easements and will be conducted once the design is confirmed.

Funding Status:

This project is fully funded by the Washington State LEAP Transportation Bill (2016).





City of Kenmore Capital Improvement Program

Project Name: 62nd Ave NE Corridor Project

Project No. T- 27

Project Location(s):

62nd Avenue NE between SR522 (Bothell Way) and NE 187th Place

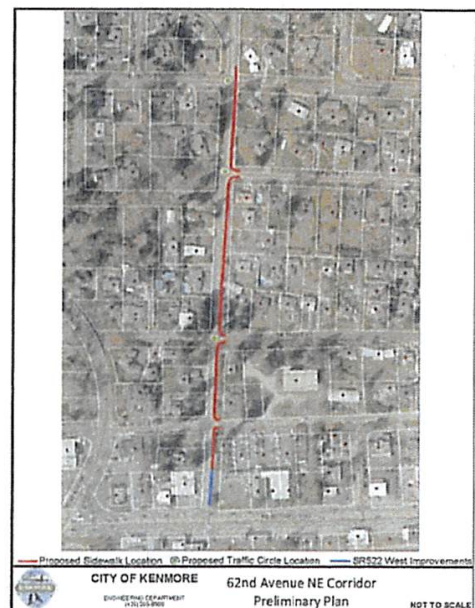
Project Manager: John Vicente

Project Description: This project will enhance mobility and safety by installing a 5-6 wide sidewalk (on the east side of the street) and up to three traffic circles on 62nd Avenue NE from SR 522 to NE 187th Place. Sharrows will be added to the roadway within project limits for an improved bicycle facility.

Background: The project is located on a local road that accesses highway 522. The street is posted for 25 MPH, but the 85th percentile speed is about 32 MPH. Average Daily traffic (ADT) on this roadway is approximately 1200 vehicles per day. This project is designed to enhancing pedestrian and bicycle safety and mobility along the 62nd Avenue NE Corridor, where a pedestrian was struck and killed by a vehicle in 2013.

Funding Status:

This project is largely funded through the State's Highway and Safety Improvement Program with matching fund contributions from the Sidewalk Program fund.





City of Kenmore Capital Improvement Program

Project Name: NE 202nd Street Sidewalk Project
Project No. T- 27

Project Location(s):

NE 202nd St between NE 198th Street and 66th Avenue NE
 66th Avenue NE between NE 202nd Street and Kenmore Junior High School;

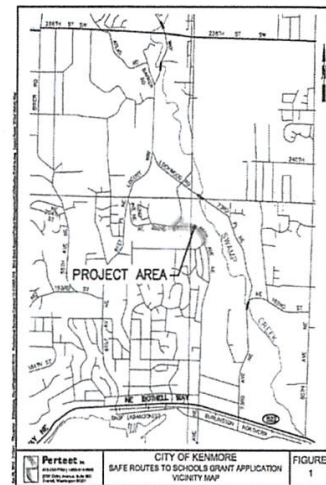
Project Manager: John Vicente

Project Description: Proposed improvements along NE 202nd St. between NE 198th St. and 66th Ave NE include the construction of sidewalk along the west side of the roadway providing a continuous pedestrian facility to Kenmore Junior High School. The proposed typical roadway section will consist of travel lanes, a bike lane/shoulder on the west side, and a sidewalk on the west side. There will be a new marked pedestrian crossing (north/south) at the NE 202nd St. & 66th Ave NE intersection bringing pedestrians to the NE corner of the intersection. There will also be a new marked pedestrian crossing (east/west) across 66th Ave NE at the intersection bringing pedestrians to/from the west side of 66th Ave NE. A bus pad will be installed approximately 50 feet east of the intersection to provide lift accessibility to the existing eastbound METRO stop. Improvements along 66th Ave NE include a new 5' sidewalk along the west side of the roadway extending from NE 202nd St. to Kenmore Junior High School. Both NE 202nd St. and 66th Ave NE will be restriped to accommodate the proposed channelization.

Background: The proposed improvements along the project corridor will help the City of Kenmore take another step towards completing the key pedestrian corridor linking the central business district, neighborhoods, and Kenmore Junior High School. The City of Kenmore conducted a study in 2008 of the 68th Avenue NE/202nd Street corridor, which extends both to the south and north of the proposed project area, and identified it as a key pedestrian safety corridor. Since that study was completed the City, with support of grant agencies, has systematically been completing the improvements required along the corridor. This section of 202nd St NE from NE 198th St. will significantly improve the pedestrian access and safety for all users, especially the students walking to/from Kenmore Junior High. The project will also add bike facilities along the roadway improving access to all users.

Funding Status:

This project will be funded using grant funds plus matching fund contributions from the Sidewalk Program Fund.





City of Kenmore Transportation Improvement Program

Project Name: NE 153rd Place Sidewalks

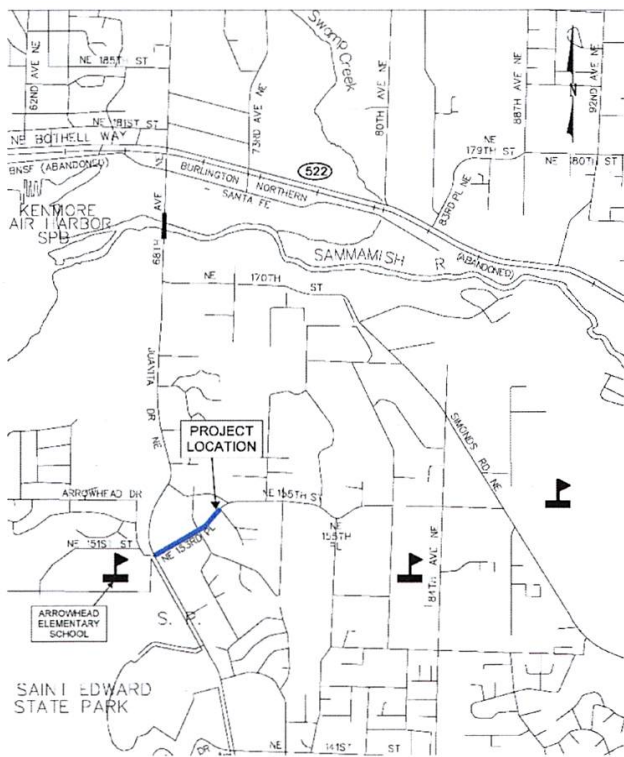
Project Location: NE 153rd Place between Juanita Drive and 70th Avenue NE

Project Manager: Kent Vaughan

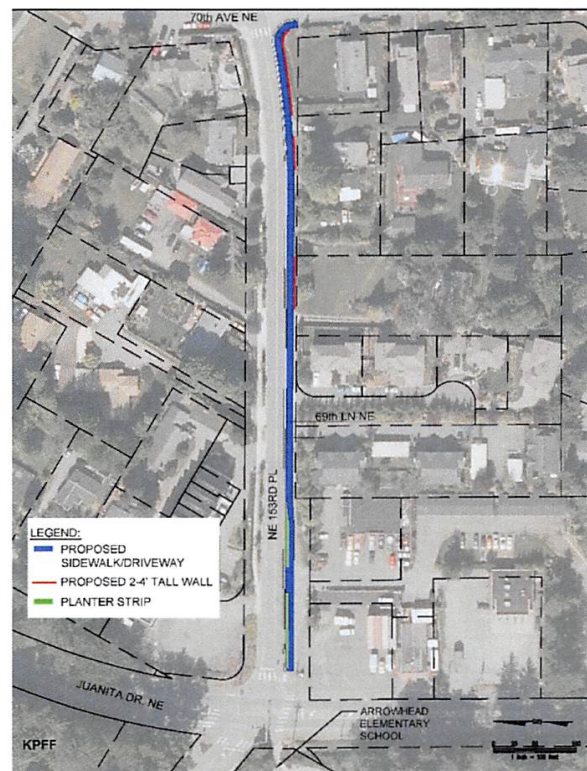
Project Description: This project builds new sidewalks on south side of NE 153rd Place from Juanita Drive to 70th Avenue NE.

Background: The south side of NE 153rd Place currently 2-foot to 6-foot+ wide shoulders for pedestrian use. NE 153rd Ave NE is a designated walking route for Arrowhead Elementary School students. Sidewalks along this road were identified as a priority during the neighborhood meetings held for this area as part of the Neighborhood Transportation Program Plan.

Funding Sources: This project was awarded a Safe Routes to Schools grant.



Project Location



Proposed Improvements



City of Kenmore Transportation Improvement Program

Project Name: 181st Street Sidewalks

Project Location: NE 181st Street between 65th Avenue NE and 67th Avenue NE

Project Manager: John Vicente

Project Description: This project builds new sidewalks on north side of NE 181st Street between 65th Avenue NE and 67th Avenue NE. Project may also include on-street parking, roadway and pedestrian lighting.

Background: NE 181st St. sidewalk varies from 5-foot wide to 3-foot wide and asphalt shoulder in some locations. Sidewalks have obstructions and curb ramps do not meet American's with Disabilities Act (ADA). This segment of sidewalk is the remaining portion on NE 181st Street within the City's downtown to need sidewalks/ADA upgrades.

Funding Sources: This project was awarded Transportation Improvement Board (TIB) funds.

Proposed Improvements:



Existing Conditions





City of Kenmore Transportation Improvement Program

Project Name: NE Arrowhead Drive Sidewalks

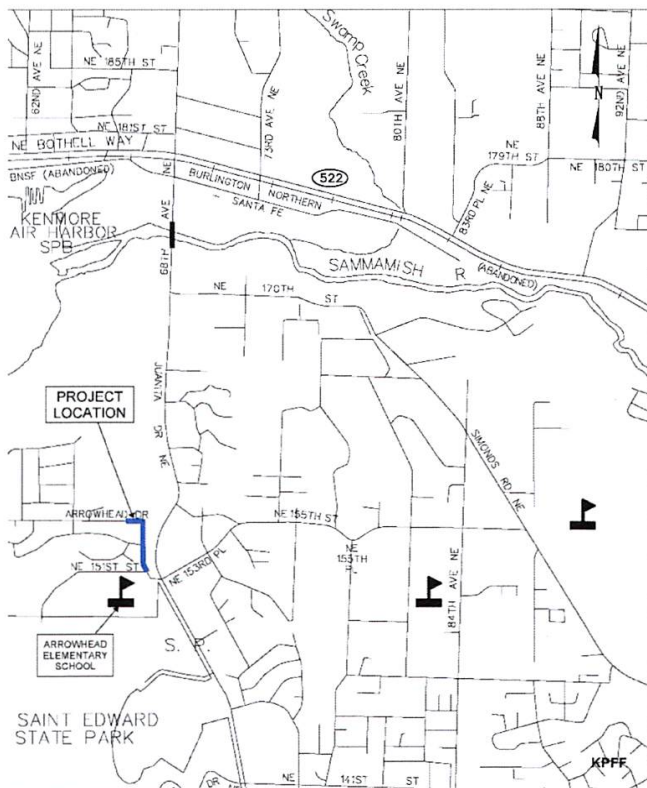
Project Location: NE Arrowhead Drive between NE 151st Street and approximately 1000 feet north.

Project Manager: To Be Determined

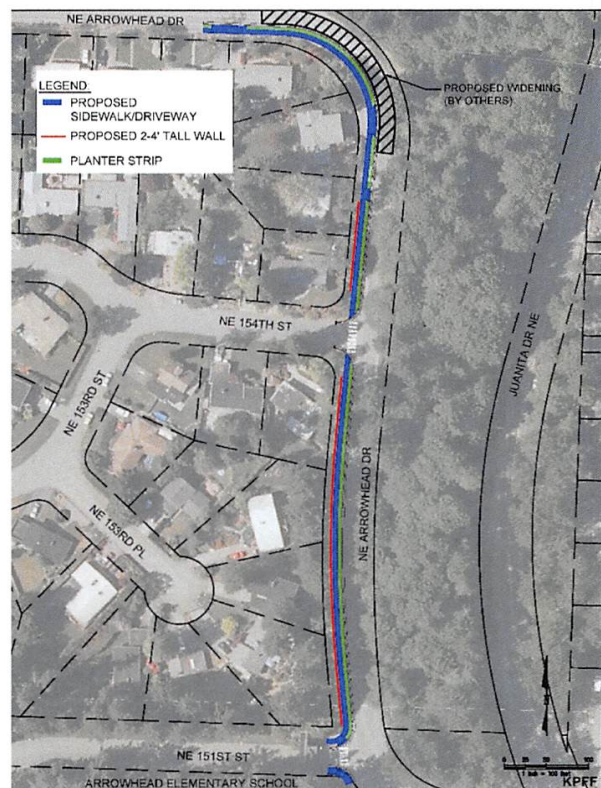
Project Description: This project builds new sidewalks on west side of NE Arrowhead drive from the Arrowhead Elementary to approximately 1000 feet north.

Background: NE Arrowhead Drive varies from 3-foot wide to 5-foot wide shoulder with two way traffic. NE Arrowhead Drive is a designated walking route for Arrowhead Elementary School students. Sidewalks along this road were identified as a high priority during the neighborhood meetings held for this area as part of the Neighborhood Transportation Program Plan.

Funding Sources: This project is currently unfunded. Grants will be sought to fund this project.



Project Location



Proposed Improvements



City of Kenmore Transportation Improvement Program

Project Name: West Sammamish River Bridge Replacement Project

Project Location: 68th Avenue NE between NE 170th Street and NE 175th Street.

Project Manager: John Vicente

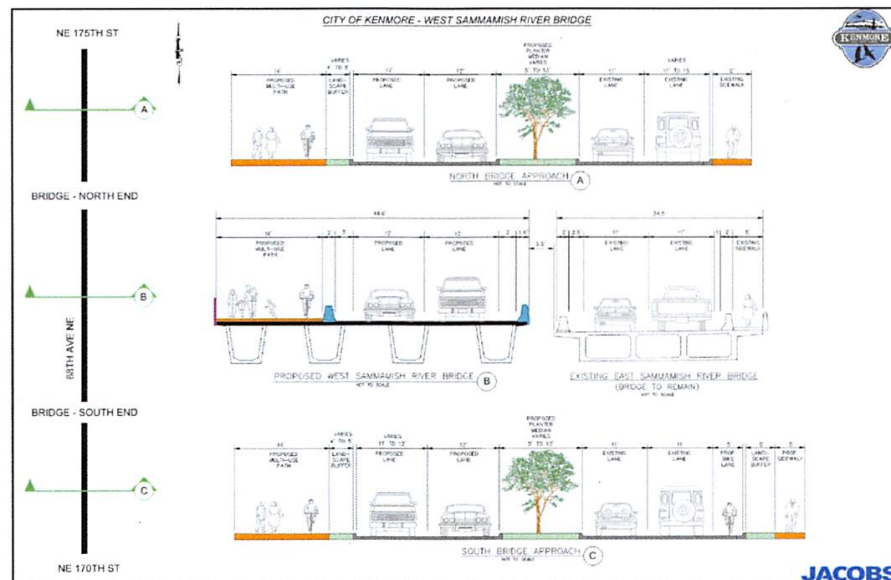
Project Description: Replace the West Sammamish River Bridge (southbound traffic) that crosses the Sammamish River on 68th Ave NE. The project will also include new sidewalk and bike path, landscaping, lighting, and utility undergrounding on 68th Ave NE between NE 170th St. and NE 175th St.

Background: The West Sammamish River Bridge was constructed in the 1930's and is at the end of its life. It is considered to be structurally obsolete. To date, the City has completed an alternatives analysis, a scour analysis, a load rating analysis, and has applied load restrictions on the bridge (weight limits went into effect in 2014). The bridge continues to be monitored during the design of the new bridge.

Funding Sources: The City has been awarded several grants for the project. The City was awarded \$12M in Bridge Program funds, \$1.06M in Surface Transportation Funds, and \$8M in Connecting Washington funds. Additional funding sources will be sought to complete the project funding.



Project Location



Proposed Improvements



City of Kenmore Transportation Improvement Program

Project Name: Juanita Drive Pedestrian and Bicycle Improvements

Project Location: Juanita Drive NE (143rd St to NE 170th St)

Project Manager: Kent Vaughan

Project Description: This project provides for continuous ADA accessible sidewalk and buffered bike lanes on Juanita Drive NE between NE 143rd Street and NE 170th Street. Specific project components include:

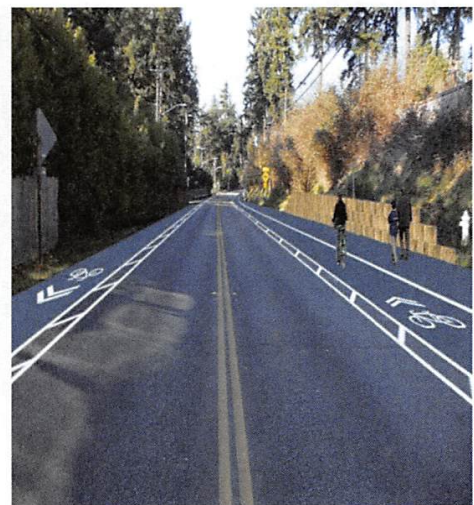
- Sidewalk along the east side of Juanita Drive where residential neighborhoods are located. Sidewalk improvements and pedestrian crossings on west side of street will be limited to bus stops only.
- Bike lanes with buffer on the east and west side of Juanita Drive;
- Adding or extending left turn lanes where warranted;
- Pedestrian crossing treatments to improve nonmotorized safety, connectivity, and comfort;
- Sidewalk improvements on side streets to connect to proposed improvements on Juanita Drive;
- Improved corridor drainage, street lighting and aesthetics and;
- Utility relocation and/or retaining structures, where necessary.

Background: Juanita Drive serves as a north-south critical link to the City's Downtown, SR 522 Corridor, Burke-Gilman Trail, Bastyr University, Kenmore Senior Center, Parks, and Arrowhead Elementary School for thousands of local residents and is part of the Lake Washington Loop, one of the region's most popular recreational cycling routes. Juanita Drive NE is an existing minor arterial roadway with mostly one travel lane in each direction and asphalt shoulders. The posted speed is 35 mph. This roadway experiences a high number of accidents per year and contains several geometric deficiencies including lack of continuous sidewalks and bicycle lanes, substandard horizontal and vertical curves, and excessive superelevation. Up to 250 bicycles and 15,000 vehicles use this corridor daily.

Funding Status: This project is partially funded. In November 2016, the citizens of Kenmore voted to pass a public bond measure to begin design work on Juanita Drive NE in 2017 and provide matching funds to pursue State and Federal grant opportunities to fund the right-of-way and construction phases of the project.



Existing Conditions on Juanita Drive



Rendering of cross section concept courtesy of the City of Kirkland



City of Kenmore Transportation Improvement Program

Project Name: 68th Avenue NE Pedestrian and Bicycle Improvements

Project Location: 68th Ave NE and NE 202nd St

Segment a: West side of 68th Ave NE from NE 182nd St to NE 185th St

Segment b: East side of 68th Ave NE from NE 185th St to existing sidewalk

Segment c: West side of 68th Ave NE from NE 185th St to NE 201st St

Segment d: North side of NE 202nd St from 66th Ave NE to 61st Ave NE

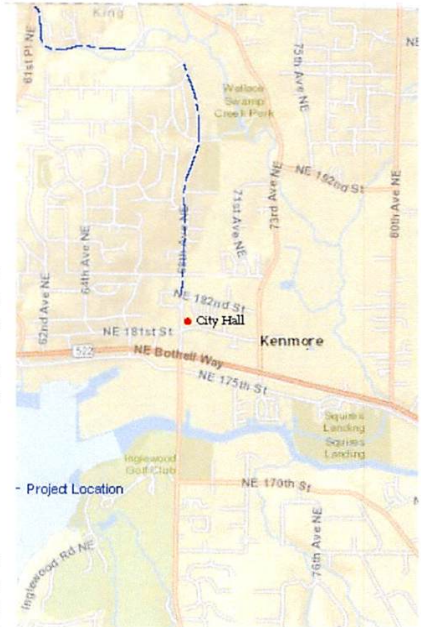
Project Manager: Kent Vaughan

Project Description: This project provides for continuous ADA accessible sidewalk and bike lanes on 68th Avenue NE and NE 202nd Streets respectively between NE 182nd Street and 61st Avenue NE. Specific project components include:

- Sidewalk along the west side of 68th Avenue NE / north side of NE 202nd Street. Sidewalk gap will also be completed on the east side of 68th Avenue NE from NE 185th Street to existing sidewalk.
- Bike lanes on the east and west side of 68th Avenue NE;
- Improved corridor drainage and street lighting and;
- Utility relocation and/or retaining structures, where necessary.

Background: 68th Ave NE is a collector arterial roadway that runs north/south through the City of Kenmore. 68th Avenue NE serves a primary connector to Downtown Kenmore and City Hall for residences to the north and Kenmore Junior High School. This roadway consists of one travel lane in each direction and intermittent asphalt shoulders. The posted speed is 35 mph.

Funding Sources: In November 2016, the citizens of Kenmore voted to pass a public bond measure to provide funding for this sidewalk/bicycle improvement project. Grants will also be sought to fund this project.



Existing Conditions:





City of Kenmore Transportation Improvement Program

Project Name: SR 522 Crossing Study

Project Location: State Route 522 between 61st Ave NE and 68th Ave NE.

Project Manager: To Be Determined

Project Description: Type, size, and location study to evaluate potential crossing locations of SR 522 between 61st and 68th Avenues. The alternatives will include both grade-separation and at-grade crossing improvements. All facilities analyzed will consider walking and biking as priority modes.

Background: SR 522 currently has signalized crossings located at 68th Ave NE and 61st Ave NE, and no other safe crossings are located between these two intersections, a distance of over 0.5 mile. The north side of SR 522 is composed of several commercial businesses, a mix of single and multi-family housing, the City's downtown and other community destinations (post office, public library, City Hall, parks, etc.). The south side of SR 522 has the Burke-Gilman trail (a regional trail serving several cities and connecting many communities), Kenmore Air, and the future Lakepointe Development (a multifamily/commercial development on 40 acres of lake front property). The proposed crossing would help to connect Downtown Kenmore, community destinations, and the many businesses and residences north of SR 522 with the proposed Lakepointe development, the Burke-Gilman Trail, and Kenmore's waterfront. SR 522 currently serves as a major barrier for north-south mobility in Kenmore, particularly for bicycle and pedestrian travel.

Funding Sources: This project is currently unfunded. Grants will be sought to fund this project.



Study Area



City of Kenmore Transportation Improvement Program

Project Name: 61st Avenue Survey and Conceptual Plan

Project Location: 61st Avenue NE (NE 190th Street north)

Project Manager: To Be Determined

Project Description: This project would survey and evaluate NE 61st Avenue for improved sidewalks and intersection control at NE 193rd Street.

Background: 61st Avenue NE is an arterial that runs north to south (north of SR 522). The intersection with NE 193rd Street is a major intersection that could utilize additional control. The sidewalks north of NE 190th Street do not meet American with Disability Act (ADA) compliance and have suffered from street tree damage. This project would survey the corridor and prepare alternatives to improve mobility for all users.

Existing Conditions: Traffic volumes on 61st Avenue NE will continue to increase as regional traffic grows. The intersection at 61st Avenue and NE 193rd Street is to be evaluated for improved mobility as well as the 61st Avenue corridor, north to City limits.

Funding Sources: This project would be funded with City resources.

