

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, September 23, 2024**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik – virtual
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis – virtual

Staff: City Manager Rob Karlinsey
City Attorney Dawn Reitan – virtual
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Development Services Director Samantha Loyuk
Senior Development Review Engineer Doug van Gelder
Communications and Tourism Manager Lauren Chomiak
Housing and Human Services Manager Tambi Cork
Community Development Director Debbie Bent
Assistant to the City Manager Garrett Oppenheim

Speaking Guests: Helen Banks Routon, Proclamation Recipient
Christian Anderson, Inglemoor High School Crew Volunteer
Doug van Gelder, Inglemoor High School Head Crew Coach
Tiffany McCullough, Department of Revenue
Shelly Helder, Gordon Thomas Honeywell State Lobbyist
Mallory van Abbema, KCRHA
Abby Anderson, KCRHA

Public Comments Speaking Guests:
Elizabeth Mooney, Kenmore Resident
Stacey Valenzuela, Kenmore Resident – virtual

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Former Councilmember Allan Van Ness led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PRESENTATIONS

- A. Development Services Director Samantha Loyuk introduced Kenmore's new Senior Development Review Engineer, Doug van Gelder.
- B. The Inglemoor High School Women's Crew Team was celebrated by the Council this evening, after placing fifth at the U.S. Rowing Youth National Championship. Coach Doug van Gelder introduced the following team members:
 - Neve Gelatt - senior, class of '25
 - Ariana Sutter - senior, class of '25
 - Kristina Alyakin - junior, class of '26
 - Karly Vince - junior, class of '26

PROCLAMATIONS

- A. Mayor Herbig proclaimed September 23-29, 2024, as Diaper Need Awareness Week throughout the City of Kenmore. Helen Banks Routon, Director of Development & Community Relations at KidVantage accepted the proclamation.
[Diaper Need Awareness Week - September 23-29, 2024](#)
- B. Mayor Herbig proclaimed September as National Month for Renters throughout the City of Kenmore.
[National Month for Renters - September 2024 \(added 9/16\)](#)

WHERE'S THE FUN?

Communications and Tourism Manager Lauren Chomiak highlighted this past weekend's Oktoberfest that took place throughout Kenmore, hosted by local businesses and organizations. The City collaborated and supported the event. The weekend involved beer gardens, games, local bands, a 5K, a wiener dog race, a fall market, a root beer garden, and more.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here:

<https://www.youtube.com/live/FP49hxvc6b0?si=g5Hofst9AF1az5Ud&t=1264>

CONSENT AGENDA

- A. Approve the City Council Special and Regular Meeting Minutes from Monday, September 9, 2024.
[City Council Special and Regular Meeting Minutes from September 9, 2024 \(added 9/18\)](#)
- B. Approve the City Council Special Meeting Minutes from Wednesday, September 11, 2024.
[City Council Special Meeting Minutes from September 11, 2024](#)
- C. Authorize the City Manager to execute Amendment No. 1 to Contract No. 23-C2930 with Center for Human Services (CHS) for Mental and Behavioral Health Counseling to adjust the scope of work and service period.
[Agenda Bill - Center for Human Services Contract Amendment No. 1](#)
[Attachment 1 - Contract No. 23-C2930](#)
[Attachment 2 - Proposed Amendment No. 2 to Contract No. 23-C2930](#)

MOTION: Councilmember Marshall moved to approve the consent agenda outlined above. Mayor Herbig seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATIONS (continued)

- C. Lodging Tax Update, presented by Department of Revenue representative Tiffany McCullough and State Lobbyist Shelly Helder
[Presentation - Lodging Taxes \(added 9/20\)](#)

Department of Revenue guest Tiffany McCullough discussed lodging taxes. According to the Department of Revenue, the City is unable to recoup lodging tax collected in Kenmore because of a variety of limiting factors, including the year of incorporation and being in King County. State Lobbyist Shelly Helder explained that there are options for the Council to consider, including lobbying for a law change.

STAFF REPORTS

Traffic Engineer Tobin Bennett-Gold made a statement about a traffic incident that occurred on the evening of September 20, 2024, where a pedestrian who was laying in the roadway was struck by a vehicle on NE Bothell Way and later passed away at a local hospital. Mr. Bennett-Gold reiterated the City's continued commitment to traffic and pedestrian safety.

City Manager Rob Karlinsey announced that Deputy City Manager Stephanie Lucash won the International City/County Management Association (ICMA) League of Women in Leadership 2024 Trailblazer Award today in Pittsburgh, Pennsylvania.

COUNCILMEMBER REPORTS & COMMENTS

The Council agreed to discuss the rule of supermajority approval on development agreements in the future, likely in conjunction with the setting of the 2025 Planning Commission docket.

Councilmembers were encouraged to discuss other new initiatives and items the Council retreat facilitator.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss potential litigation at 8:11 PM. It was announced that the executive session is slated to last approximately 30 minutes until 8:41 PM. The Council exited executive session at approximately 8:41 PM. No final action took place.

PRESENTATIONS (continued)

- D. King County Regional Homelessness Authority (KCRHA) Update, presented by Subregional Planning Specialist Mallory Van Abbema
[Agenda Bill - KCRHA Update \(added 9/18\)](#)
[Attachment 1 - North King County ILA Progress Report, September 2024 \(added 9/18\)](#)
[Presentation - KCRHA \(added 9/18\)](#)

Mayor Herbig recused himself from this presentation, due to his day job being at King County Regional Homelessness Authority.

Subregional Planning Specialists Mallory Van Abbema and Abby Anderson presented on key accomplishments and current challenges.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:18 PM.


[Nigel C. Herbig \(Oct 9, 2024 16:07 PDT\)](#)

Nigel Herbig, Mayor


[Anastasiya Warhol \(Oct 8, 2024 14:47 PDT\)](#)

Anastasiya Warhol, City Clerk

City Council Regular Meeting Minutes from September 23, 2024

Final Audit Report

2024-10-09

Created:	2024-10-08
By:	Michelle Kang (mkang@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOTCJozoYmi3egG1ZJ6rJhHNLSNP_rjF7

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2024-10-08 - 7:01:17 PM GMT
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