



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Regular Meeting Agenda
7:00 p.m., Monday, October 9, 2017
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. PRESENTATION

- A. Introduction of Brooke Knight, New Chief Executive Officer, Northshore Senior Center - Rob Karlinsey, City Manager
- B. Distinguished Budget Presentation Award from the Government Finance Officers Association to the City of Kenmore - Rob Karlinsey, City Manager
[Presentation](#)

VI. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VII. CONSENT AGENDA

- A. The Following Checks and Electronic Payments are Approved for Payment::
Total Check #37860 through #37972 in the amount of \$1,660,709.91.
Payroll Check #10079 in the amount of \$11,710.55.
Total Payroll/Taxes/Flexible Spending & Health Savings Account Electronic Deposits Dated 9/15/17 in the amount of \$102,028.94.
[Vouchers](#)

- B. City Council Meeting Minutes of September 11, 2017
[Minutes](#)
- C. Authorize the City Manager to Execute a Contract with HDR, Inc. in an Amount not to Exceed \$132,000 to Complete Project Design NE 153rd Place Sidewalk Project
[Agenda Item](#)

VIII. BUSINESS AGENDA

- A. Consider Options/Revisions to the Zoning Code Addressing "Small Cells" - Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner
[Agenda Item](#)

IX. STAFF REPORT

- A. Recreational Marijuana Home Grows: Response to Request for Input from the Washington State Liquor and Cannabis Board - Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner
[Memorandum](#)

X. COUNCILMEMBER REPORTS & COMMENTS & INITIATIVES

XI. ADJOURNMENT

Upcoming Meetings:

Monday, October 16, 2017 Regular City Council Meeting

Monday, October 23, 2017 Regular City Council Meeting

Tuesday, October 24, 2017 Special City Council Meeting - Personnel

Monday, November 6, 2017 Special City Council Meeting (Joint meeting with the City of Shoreline City Council)



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806



RECEIVED
CITY OF KENMORE

September 1, 2017

Rob Karlinsey
City Manager
City of Kenmore
18120 68th Avenue, NE
PO Box 82607
Kenmore, WA 98028

Dear Mr. Karlinsey:

We are pleased to notify you that City of Kenmore, Washington, has received the Distinguished Budget Presentation Award for the current budget from Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Joanne M. Gregory, Finance and Administration Director

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program, and we sincerely hope that your example will encourage others to achieve and maintain excellence in governmental budgeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Buikema'.

Todd Buikema
Acting Director, Technical Services Center

Enclosure

Washington, DC Office
Federal Liaison Center, 660 North Capitol Street, NW, Suite 410 • Washington, DC 20001 • 202.393.8020 fax: 202.393.0780
www.gfoa.org



City of Kenmore

Voucher Certification and Approval

Payment Dates 09/09/2017 - 09/22/2017

Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check	#	37860	through	37972	\$	1,660,709.91
Payroll Check	#	10079	in the	amount of	\$	11,710.55

Total Payroll/Taxes/Flexible Spending & Health Savings Acct. Electronic Deposits Dated: 9/15/2017 \$ 102,028.94


City Manager / Date


Finance Director / Date

Vendor Name	Check Number	Payment Date	Description (Payable)	Amount
PEOPLEREADY	37860	09/11/2017	8/14-8/18 Two Temporary Maintenance Workers	1,928.10
AFLAC	37861	09/15/2017	Employee Medical/Disability Plans	172.38
AFLAC	37861	09/15/2017	Employee Medical/Disability Plans	308.11
AMERICAN GENERAL LIFE GPO-400S	37862	09/15/2017	Life Insurance	293.39
AMERICAN GENERAL LIFE GPO-400S	37862	09/15/2017	Life Insurance	67.37
AMERICAN GENERAL LIFE GPO-400S	37862	09/15/2017	Life Insurance	37.63
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	154.53
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	25.58
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	52.93
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	601.15
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	99.52
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	205.90
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	84.41
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	1.98

INDUSTRIES				
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	0.73
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	152.90
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	3.58
DEPARTMENT OF LABOR AND INDUSTRIES	37863	09/15/2017	Worker's Comp	1.33
DEPARTMENT OF RETIREMENT SYSTEMS	37864	09/15/2017	Public Employees Retirement	1,565.65
DEPARTMENT OF RETIREMENT SYSTEMS	37864	09/15/2017	Public Employees Retirement	15,639.04
DEPARTMENT OF RETIREMENT SYSTEMS	37864	09/15/2017	Public Employees Retirement	1,587.80
DEPARTMENT OF RETIREMENT SYSTEMS	37864	09/15/2017	Public Employees Retirement	1,371.74
DEPARTMENT OF RETIREMENT SYSTEMS	37864	09/15/2017	Public Employees Retirement	473.03
DEPARTMENT OF RETIREMENT SYSTEMS	37864	09/15/2017	Public Employees Retirement	804.63
DEPARTMENT OF RETIREMENT SYSTEMS	37864	09/15/2017	Public Employees Retirement	598.98
DRS 457	37865	09/15/2017	DRS 457 Deferred Comp	535.00
ICMA RETIREMENT TRUST 457 - 304745	37866	09/15/2017	ICMA 457 Deferred Comp	3,223.07
ICMA RETIREMENT TRUST 457 - 304745	37866	09/15/2017	ICMA 457 Deferred Comp	662.26
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Adjustments to October Coverage	28.20
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Adjustments to October Coverage	50.20
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Life Ins/ADD & LTD	312.80
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Life Ins/ADD & LTD	28.95
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Life Ins/ADD & LTD	25.00
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Life Ins/ADD & LTD	478.89
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Life Ins/ADD & LTD	42.83
LINCOLN NATIONAL LIFE INSURANCE	37867	09/15/2017	Life Ins/ADD & LTD	37.01
NATIONAL LIFE OF VERMONT	37868	09/15/2017	Life Insurance	123.17
NATIONWIDE FINANCIAL 401a	37869	09/15/2017	City of Kenmore 401a Loan	240.68
NATIONWIDE FINANCIAL 401a	37869	09/15/2017	City of Kenmore 401a Loan	219.19
NATIONWIDE FINANCIAL 401a	37869	09/15/2017	City of Kenmore 401a	10,509.06
NATIONWIDE FINANCIAL 401a	37869	09/15/2017	City of Kenmore 401a	902.91
NATIONWIDE FINANCIAL 401a	37869	09/15/2017	City of Kenmore 401a	779.61
NATIONWIDE FINANCIAL 401a	37869	09/15/2017	City of Kenmore 401a	1,977.04
NATIONWIDE RETIREMENT SOLUTIONS 457	37870	09/15/2017	Nationwide 457 Deferred Comp	250.00
NATIONWIDE RETIREMENT SOLUTIONS	37870	09/15/2017	Nationwide 457 Deferred Comp	45.00

457

STATE OF FLORIDA DISBURSEMENT UNIT	37871	09/15/2017	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	37872	09/15/2017	Employee Charitable Contribution	252.00
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	(802.93)
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	3,492.34
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	436.96
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	319.08
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Ins Contributions	720.11
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Ins Contributions	111.34
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Ins Contributions	65.54
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	3,630.27
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	30,804.72
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	3,774.35
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	2,625.58
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	40.79
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	4.63
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	3.92
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	452.93
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	54.13
AWC EMPLOYEE BENEFITS	37873	09/19/2017	Employee Health Insurance	42.18
A+ CONFERENCING	37875	09/22/2017	9/6/17 State Parks Conference Call	18.12
BAKER, DAVID	37876	09/22/2017	Mileage Reimbursement	75.97
BAKER, DAVID	37877	09/22/2017	Mileage Reimbursement	112.35
BAKER, DAVID	37877	09/22/2017	Mileage Reimbursement	31.03
BANCHERO, ALISON	37878	09/22/2017	#WhyILoveKenmore Musical Performance	150.00
BANNER BANK BH	37879	09/22/2017	Registrations/Subscription	135.00
BANNER BANK BH	37879	09/22/2017	Registrations/Subscription	200.00
BANNER BANK BH	37879	09/22/2017	Registrations/Subscription	60.00
BANNER BANK CS	37880	09/22/2017	Police Supplies/Equipment	83.70
BANNER BANK CS	37880	09/22/2017	Police Supplies/Equipment	165.00
BANNER BANK JG	37881	09/22/2017	Notary Bond/Insurance/Stamp/Wellness	41.95
BANNER BANK JG	37881	09/22/2017	Notary Bond/Insurance/Stamp/Wellness	80.00
BANNER BANK JG	37881	09/22/2017	Notary Bond/Insurance/Stamp/Wellness	32.20
BANNER BANK JG	37881	09/22/2017	Notary Bond/Insurance/Stamp/Wellness	10.00
BANNER BANK JGORDON	37882	09/22/2017	Safety Gear/Tools/Signs/Maintenance	160.92
BANNER BANK JGORDON	37882	09/22/2017	Safety Gear/Tools/Signs/Maintenance	101.11
BANNER BANK JGORDON	37882	09/22/2017	Safety Gear/Tools/Signs/Maintenance	37.20
BANNER BANK JGORDON	37882	09/22/2017	Safety Gear/Tools/Signs/Maintenance	205.70
BANNER BANK NO	37883	09/22/2017	Supplies/Lodging/Business Directory	395.95

BANNER BANK	NO	37883	09/22/2017	Supplies/Lodging/Business Directory	75.56
BANNER BANK	NO	37883	09/22/2017	Supplies/Lodging/Business Directory	159.34
BANNER BANK	NO	37883	09/22/2017	Supplies/Lodging/Business Directory	140.43
BANNER BANK	NO	37883	09/22/2017	Supplies/Lodging/Business Directory	15.40
BANNER BANK	RK	37884	09/22/2017	Business Meetings/Furniture/Supplies	90.00
BANNER BANK	RK	37884	09/22/2017	Business Meetings/Furniture/Supplies	184.79
BANNER BANK	RK	37884	09/22/2017	Business Meetings/Furniture/Supplies	737.80
BANNER BANK	RK	37884	09/22/2017	Business Meetings/Furniture/Supplies	100.60
BLUEBEAM, INC.		37885	09/22/2017	Bluebeam Revu Standard Ann. Maint. 9/23/17-9/22/18	801.00
BRAVO ENVIRONMENTAL , NW INC.		37886	09/22/2017	8/25 Vactor Services	1,587.00
BRAVO ENVIRONMENTAL , NW INC.		37886	09/22/2017	Vactor Services	3,127.50
BUILDERS EXCHANGE OF WASHINGTON		37887	09/22/2017	Online Projects Publishing	25.00
BUILDERS EXCHANGE OF WASHINGTON		37887	09/22/2017	Online Projects Publishing	25.00
CITY OF LAKE FOREST PARK		37888	09/22/2017	August Public Works Crew Services	18,387.00
CITY OF LAKE FOREST PARK		37888	09/22/2017	August Public Works Crew Services	19,122.48
CITY OF LAKE FOREST PARK		37888	09/22/2017	August Public Works Crew Services	39.47
CITY OF LAKE FOREST PARK		37888	09/22/2017	August Public Works Crew Services	36,038.52
CITY OF LAKE FOREST PARK		37889	09/22/2017	Can YouID.me website user fee	100.00
CODE PUBLISHING COMPANY		37890	09/22/2017	Kenmore Municipal Code Web Update	2,897.24
COMCAST BUSINESS		37891	09/22/2017	Squire's Landing Internet	79.45
COMCAST BUSINESS		37892	09/22/2017	City Hall/Incubator & Hangar Internet	768.79
COMCAST BUSINESS		37892	09/22/2017	City Hall/Incubator & Hangar Internet	463.52
COMCAST BUSINESS		37892	09/22/2017	City Hall/Incubator & Hangar Internet	563.41
COMCAST BUSINESS		37893	09/22/2017	City Hall Phones	368.38
ENGINEERING/REMEDIAATION RES. GROUP		37894	09/22/2017	17-C1653 192nd Culvert Work through 8/25/17	441,264.19
FRUHLING SAND & TOPSOIL		37895	09/22/2017	August Debris Disposal	330.00
GORDON THOMAS HONEYWELL		37896	09/22/2017	August Government Relations Consulting	3,970.20
HALO BRANDED SOLUTIONS		37897	09/22/2017	#WhyILoveKenmore Giveaway Item	462.00
HEARTH MUSIC		37898	09/22/2017	Invoice for 2nd half of Summer Concert	1,750.00

			Booking	
HWA GEOSCIENCES INC.	37899	09/22/2017	17-C1730 Moorlands Park Geotechnical Svcs	4,821.28
INGALLINAS BOX LUNCH	37900	09/22/2017	ED Strategy Update Panel Lunches	52.69
IRON CREEK CONSTRUCTION LLC	37901	09/22/2017	17-C1654 NTPP 62nd Ave Roundabouts	34,591.87
JET CITY PRINTING	37902	09/22/2017	October Open House Postcards	173.25
JOYCE ZIKER PARKINSON	37903	09/22/2017	August Kenmore Village Legal Consulting	867.50
KAMINS CONSTRUCTION INC.	37904	09/22/2017	17-C1635 Aug. 62nd Ave Corridor Improvements	176,790.87
KENMORE COMMERCIAL LLC	37905	09/22/2017	October Incubator Bldg. Lease Payment	3,213.25
KENMORE COMMUNITY CLUB	37906	09/22/2017	Oct. 25th Staff Appreciation	250.00
KING COUNTY ANIMAL SVCS	37907	09/22/2017	Pet Licensing Fees	615.00
KING COUNTY FINANCE	37908	09/22/2017	Adult/Juvenile Detention Maintenance	543.93
KING COUNTY FINANCE	37909	09/22/2017	2016 Regional Animal Svcs Final Reconciliation	8,634.00
KING COUNTY SHERIFF	37910	09/22/2017	August Police Services	276,220.17
KONICA MINOLTA BUSINESS SOLUTIONS	37911	09/22/2017	8/3-9/2 Incubator Copy Charges	7.56
KONICA MINOLTA BUSINESS SOLUTIONS	37911	09/22/2017	9/3-10/2 Incubator Copier Lease	212.74
KPFF CONSULTING ENGINEERS	37912	09/22/2017	15-C1484 July 68th Ave Ped/Bike Design	8,075.15
KUSTOM SIGNALS, INC.	37913	09/22/2017	Police Dept./Directional Talon	2,136.50
LAW OFFICE OF JOHN RONGERUDE, PS	37914	09/22/2017	August Conflict Defense Services	600.00
LIGHTHOUSE CONSULTING INC	37915	09/22/2017	August Backup/Protection Svcs/Archiving	1,940.13
LIGHTHOUSE CONSULTING INC	37915	09/22/2017	August Backup/Protection Svcs/Archiving	473.00
LIGHTHOUSE CONSULTING INC	37916	09/22/2017	August IT Services	2,817.16
LIGHTHOUSE CONSULTING INC	37916	09/22/2017	August IT Services	350.35
MILLER STEPHENS, MARY	37917	09/22/2017	August Public Defense Services @ SCORE	1,250.00
MORGAN SOUND INC	37918	09/22/2017	#WhyILoveKenmore Sound Services	2,138.95
MORGAN SOUND INC	37919	09/22/2017	Play Day Sound Services	595.60
MUNIMANAGE, LLC	37920	09/22/2017	16-C1668 August LakePoint Consulting	4,950.00
NATIONAL LEAGUE OF CITIES	37921	09/22/2017	Annual Dues	1,489.00
NINE YARDS BREWING, CORP.	37922	09/22/2017	Beverage Service @ #WhyILoveKenmore	180.00
NORTHSHORE UTILITY DIST	37924	09/22/2017	August Vehicle Fuel & Maintenance	49.69
NORTHSHORE UTILITY DIST	37924	09/22/2017	August Vehicle Fuel & Maintenance	229.38
NORTHSHORE UTILITY DIST	37924	09/22/2017	August Vehicle Fuel & Maintenance	772.30
NORTHSHORE UTILITY DIST	37924	09/22/2017	August Vehicle Fuel & Maintenance	370.14

NORTHSHORE UTILITY DIST	37924	09/22/2017	August Vehicle Fuel & Maintenance	447.52
NORTHSHORE UTILITY DIST	37924	09/22/2017	August Vehicle Fuel & Maintenance	1,608.31
NORTHSHORE UTILITY DIST	37924	09/22/2017	August Vehicle Fuel & Maintenance	252.06
NORTHWEST ARBORICULTURE LLC	37925	09/22/2017	16-C1591 Tree Removal @ Boat Launch	6,415.86
NORTHWEST LANDSCAPE SERVICES	37926	09/22/2017	Sept. SR522 ROW Landscaping	1,753.09
OFFICE DEPOT	37927	09/22/2017	Office Supplies	10.36
OFFICE DEPOT	37927	09/22/2017	Office Supplies	7.79
OFFICE DEPOT	37927	09/22/2017	Office Supplies	54.55
OFFICE DEPOT	37927	09/22/2017	Office Supplies	3.21
OFFICE DEPOT	37927	09/22/2017	Office Supplies	23.38
OFFICE DEPOT	37927	09/22/2017	Office Supplies	10.39
OFFICE DEPOT	37927	09/22/2017	Office Supplies	36.37
OFFICE DEPOT	37927	09/22/2017	Office Supplies	20.78
OFFICE DEPOT	37927	09/22/2017	Office Supplies	54.98
OFFICE DEPOT	37927	09/22/2017	Office Supplies	44.16
OFFICE DEPOT	37927	09/22/2017	Office Supplies	15.59
OFFICE DEPOT	37927	09/22/2017	Office Supplies	20.78
OFFICE DEPOT	37927	09/22/2017	Office Supplies	15.60
PAWS	37928	09/22/2017	August Animal Sheltering Services	900.00
PEOPLEREADY	37929	09/22/2017	8/21-8/25 Temporary Maintenance Svcs	1,928.10
PEOPLEREADY	37930	09/22/2017	8/28-9/1 Temporary Maintenance Svcs	1,446.07
PERTEET INC.	37931	09/22/2017	7/27-8/27 12-C1082 St. Edward & 202nd On-Call Svcs	258.49
PERTEET INC.	37931	09/22/2017	7/27-8/27 12-C1082 St. Edward & 202nd On-Call Svcs	15,117.12
PERTEET INC.	37932	09/22/2017	17-C1688 7/31-8/27 202nd & 62nd On-Call Svcs	21,860.12
PERTEET INC.	37932	09/22/2017	17-C1688 7/31-8/27 202nd & 62nd On-Call Svcs	17,710.69
PUGET SOUND ENERGY	37933	09/22/2017	8/2 - 8/30 Multiple Street Lights	9,424.38
PUGET SOUND ENERGY	37934	09/22/2017	August Spencer Square Street Lights	113.80
QUALITY BUSINESS SYSTEMS	37935	09/22/2017	9/5-10/4 1st Floor Xerox Copier Lease	675.53
QUALITY BUSINESS SYSTEMS INC.	37936	09/22/2017	8/2-9/1 2nd Floor Copier Charges	337.64
RANDALL, BRIAN	37937	09/22/2017	WFOA Conference Expense Reimbursement	328.55
REPUBLIC SERVICES	37938	09/22/2017	August City Hall Solid Waste Services	306.64
REPUBLIC SERVICES	37939	09/22/2017	August Town Square/Hangar Solid Waste Svc	754.10
REPUBLIC SERVICES	37940	09/22/2017	August Rhododendron Park Solid Waste	649.51

			Svcs	
RFI ENTERPRISES INC.	37941	09/22/2017	Repairs to City Hall Doors	774.40
SARAH ROBERTS	37942	09/22/2017	August Prosecution Services	10,836.09
SCORE	37943	09/22/2017	August Inmate Housing Services	30,349.62
SNOHOMISH COUNTY	37944	09/22/2017	August Vector Disposal Charges	1,905.00
SOUND PUBLISHING, INC.	37945	09/22/2017	August Ads for Summer Events	425.00
STAPLES ADVANTAGE	37946	09/22/2017	Hangar Building Maintenance Supplies	59.05
STAPLES ADVANTAGE	37946	09/22/2017	City Hall Janitorial Supplies	90.95
STAPLES ADVANTAGE	37946	09/22/2017	Parks Maintenance Supplies	94.51
STAPLES ADVANTAGE	37946	09/22/2017	Parks Maintenance Supplies	90.79
STAPLES ADVANTAGE	37946	09/22/2017	Parks Maintenance Supplies	64.46
STAPLES ADVANTAGE	37946	09/22/2017	Parks Maintenance Supplies	59.05
STARDOM SERVICES, INC.	37947	09/22/2017	Incubator Bldg. Garbage Liners	59.80
STATE AUDITOR'S OFFICE	37948	09/22/2017	2015-2016 Audit Services	1,256.85
STEWART MACNICHOLS HARMELL, INC.	37949	09/22/2017	August Public Defender Services	5,000.00
TACK PHOTOGRAPHY	37950	09/22/2017	#WhyILoveKenmore Event Photography	600.00
T-MOBILE USA, INC.	37951	09/22/2017	Refund for Difference in Bldg. & ROW Permit Fees	13.31
T-MOBILE USA, INC.	37951	09/22/2017	Refund for Difference in Bldg. & ROW Permit Fees	220.60
T-MOBILE USA, INC.	37951	09/22/2017	Refund for Difference in Bldg. & ROW Permit Fees	11.03
TOP TO BOTTOM JANITORIAL, INC.	37952	09/22/2017	September City Hall Janitorial Service	3,500.00
TOP TO BOTTOM JANITORIAL, INC.	37953	09/22/2017	August Hangar Bldg. Janitorial Service	1,417.00
TOWN CENTER HARDWARE	37954	09/22/2017	Public Works & Hangar Bldg. Supplies & Materials	39.76
TOWN CENTER HARDWARE	37954	09/22/2017	Public Works & Hangar Bldg. Supplies & Materials	67.05
TOWN CENTER HARDWARE	37954	09/22/2017	Public Works & Hangar Bldg. Supplies & Materials	9.87
TOWN CENTER HARDWARE	37954	09/22/2017	Public Works & Hangar Bldg. Supplies & Materials	90.55
TOWN CENTER HARDWARE	37954	09/22/2017	Public Works & Hangar Bldg. Supplies & Materials	37.63
TOWN CENTER HARDWARE	37954	09/22/2017	Public Works & Hangar Bldg. Supplies & Materials	25.29
TROCANO, LAUREN	37955	09/22/2017	Room Rental Damage Deposit Refund	250.00
TYLER TECHNOLOGIES, INC.	37956	09/22/2017	New Financial Software Onsite Services	12,263.17
U.S. BANK N.A. - CUSTODY	37957	09/22/2017	Investment Banking Fees	78.00
U.S. BANK N.A. - CUSTODY	37957	09/22/2017	Investment Banking Fees	36.00
U.S. BANK N.A. - CUSTODY	37957	09/22/2017	Investment Banking Fees	38.00
UNITED RENTALS NW, INC	37958	09/22/2017	Tower Lights for 4th of July Fireworks	1,197.72
URBAN FORESTRY SERVICES, INC.	37959	09/22/2017	Moorlands Park Consulting Svcs	108.75
UTILITIES UNDERGROUND LOCATION	37960	09/22/2017	August Utility Locate Requests	242.52

VALLEY, CHRIS & BETH	37961	09/22/2017	Variance Refund VAR17-0106 (PRJ16-0048)	2,467.00
VALLEY, CHRIS & BETH	37961	09/22/2017	Variance Refund VAR17-0106 (PRJ16-0048)	126.35
WA ASSOC OF PUBLIC RECORDS OFFICERS	37962	09/22/2017	Training Registration	175.00
WASHINGTON ASPHALT SEALERS, INC.	37963	09/22/2017	Post Office Lot Seal Coat/Re-striping 17-C1710	23,636.28
WELWEST CONSTRUCTION INC.	37964	09/22/2017	17-C1636 Aug. 202nd Safe Routes to School	274,640.81
YUMMY BOX FOOD TRUCK LLC	37965	09/22/2017	#WhyILove Kenmore Event Volunteer Meals	120.00
YUMMY BOX FOOD TRUCK LLC	37965	09/22/2017	Summer Concert #5 Volunteer Meals	132.00
ZUMAR	37966	09/22/2017	Parking Signs	111.30
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Retainer Fee	3,100.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Executive	7,202.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Admin. & Finance	577.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Public Works	138.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Public Works	439.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Community Development	949.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Records Requests	107.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - LakePointe	299.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Robert Daniels	67.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Development Svcs	3,928.50
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - St. Edward Seminary	46.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees - Kenmore Town Green	364.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	37967	09/22/2017	July Attorney Fees	430.00
BERGER PARTNERSHIP	37968	09/22/2017	17-C1732 Twin Springs Aug. Professional Svcs	2,413.80
COMCAST BUSINESS	37969	09/22/2017	City Hall Cable/Internet 9/14-10/13/17	159.45
MACLEOD RECKORD	37970	09/22/2017	16-C1502 Moorlands Park Aug. Construction Support	15,565.56
NORTHSHORE FIRE DEPT	37971	09/22/2017	August Fire Marshal Plan Review	620.00
PUGET SOUND ENERGY	37972	09/22/2017	6/14-7/14 City Hall Electricity	4,789.09
AVIDIA HEALTH	DFT0000037	09/15/2017	Employee Health Savings Contribution	42.30
NAVIA	DFT0000038	09/15/2017	Employee Flexible Spending Account	313.45

NAVIA	DFT0000038	09/15/2017	Employee Flexible Spending Account	85.00
NAVIA	DFT0000038	09/15/2017	Employee Flexible Spending Account	96.15
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	681.72
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	10,806.31
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	2,930.94
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	241.88
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	741.46
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	52.08
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	240.06
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	178.56
BANK OF AMERICA 941	DFT0000039	09/15/2017	Federal Taxes	1,006.63
BANK OF AMERICA 941	DFT0000040	09/15/2017	Federal Taxes	502.94
PAYROLL		09/15/2017	Direct Deposit	79,804.26
OVERLEESE, KRIS	10079	09/15/2017	Vacation/Sick Leave Cash Outs	11,710.55
			Grand Total	<u>1,774,449.40</u>



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	500.00
0014	AMERICAN PLANNING ASSOCIATION	1,065.00
0022	ASSOCIATION OF WA CITIES	20,245.00
0024	BAKER, DAVID	2,729.08
0037	BASTYR UNIVERSITY	50,200.00
0047	BRAVO ENVIRONMENTAL , NW INC.	85,632.44
0050	BRUCE C ALLEN & ASSOC INC	8,750.00
0051	BRUCE DEES & ASSOCIATES	1,419.08
0054	BULGER SAFE & LOCK, INC.	492.57
0064	CASCADE PEST CONTROL	1,142.05
0067	CENTER FOR HUMAN SERVICES	10,500.00
0076	CITY OF BELLEVUE	111,002.50
0083	CITY OF LAKE FOREST PARK	707,659.62
0086	CITY OF SHORELINE	3,617.23
0092	CODE PUBLISHING COMPANY	8,129.66
0099	CONSOLIDATED PRESS	9,490.09
0102	CAPITAL ONE COMMERCIAL/ COSTCO	561.95
0106	CROWN PRODUCTS LLC	1,023.15
0109	DAILY JOURNAL OF COMMERCE	2,837.60
0111	DEPARTMENT OF ECOLOGY	14,289.32
0117	DUNN LUMBER COMPANY	58.08
0121	REPUBLIC SERVICES	7,156.88
0130	EMPLOYMENT SECURITY DEPT	249.00
0134	EVERGREEN PRINT SOLUTIONS	811.59
0137	FERGUSON ENTERPRISES INC #1539	7,212.89
0145	FRUHLING SAND & TOPSOIL	3,111.09
0147	FUN RENTALS	710.66
0151	CALPORTLAND COMPANY	614.44
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0169	HERRERA ENVIRONMENTAL CONSULTANTS	18,559.00
0173	HOME DEPOT CREDIT SERVICES	644.83
0182	INGLEMOOR HIGH SCHOOL MUSIC BOOSTER	100.00
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	170,428.38
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1,400.00
0191	INTERNATIONAL INST OF MUNI CLERKS	225.00
0197	JET CITY PRINTING	3,154.32
0204	KENMORE COMMUNITY CLUB	250.00
0205	KENMORE HERITAGE SOCIETY	585.00
0212	KING COUNTY FINANCE W.L.R.D.	14,836.00
0213	KING COUNTY ANIMAL SVCS	2,888.00
0218	KING COUNTY FINANCE	2,959.56
0219	KING COUNTY FINANCE	319,997.07
0221	KING COUNTY FLEET ADMIN	464.31
0224	SOUND PUBLISHING, INC.	5,422.10
0229	KING COUNTY OFFICE OF FINANCE	5,853.63
0230	KING COUNTY RADIO COMM SERVICES	899.54
0233	KING COUNTY SHERIFF	2,186,610.38
0235	KING COUNTY TREASURY	25,340.41
0238	BLACKBAUD	7,304.24
0243	KUSTOM SIGNALS, INC.	2,628.76
0251	LIGHTHOUSE CONSULTING INC	49,451.22
0260	MEEHAN, NANCY	62.60

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0261	PENDLETON, MICHAEL	3,745.50
0265	MORGAN SOUND INC	4,828.40
0267	MR. T'S TROPHIES	228.99
0280	NEOPOST USA INC.	247.66
0285	NORTHSHORE FIRE DEPT	2,780.00
0287	NORTHSHORE SENIOR CENTER	15,800.00
0288	NORTHSHORE UTILITY DIST	103,988.42
0289	NORTHSHORE YMCA	3,250.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	8,000.00
0292	HONEY BUCKET	5,113.77
0299	PERSONAL BEST/ TOPHEALTH	117.74
0300	OFFICE DEPOT	11,500.59
0302	OFFICE TEAM	2,756.64
0303	OGDEN, MURPHY, WALLACE	97.50
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	19,701.46
0310	PACIFIC TOPSOILS	1,339.63
0311	PARAMETRIX INC	593.75
0314	PETTY CASH CUSTODIAN	797.04
0327	PUGET SOUND CLEAN AIR AGENCY	17,756.00
0328	PUGET SOUND ENERGY	132,066.61
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0331	PUGET SOUND REGIONAL COUNCIL	8,502.00
0336	CEMEX	2,827.66
0345	SEATTLE TIMES	8,116.73
0350	SIGN UP, SIGN CO, INC	2,468.35
0355	STAPLES ADVANTAGE	6,910.09
0356	STATE AUDITOR'S OFFICE	17,970.49
0357	STEWART MACNICHOLS HARMELL, INC.	45,250.00
0359	SOUND CITIES ASSOC	14,189.83
0365	TOTAL LANDSCAPE CORP	71,136.13
0370	UNITED RENTALS NW, INC	1,197.72
0371	UNITED STATES POSTMASTER	4,823.79
0375	US POSTAL SERVICE (HASLER)	10,362.80
0382	W.S.S.O. Advanced Training	780.00
0385	WA ASSOC OF BUILDING OFFICIALS	2,450.00
0386	WA ASSOC OF CODE ENFORCEMENT	275.00
0387	WA CITIES INSURANCE AUTHORITY	265,101.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
0390	WA FINANCE OFFICERS ASSOCIATION	150.00
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	100.00
0401	WA STATE DEPT OF TRANSPORTATION	4,934.06
0404	WASHINGTON STATE O.M.W.B.E.	150.00
0412	COLUMBIA RIDGE LANDFILL	5,639.37
0416	WETLANDS & WOODLANDS INC	9,677.06
0419	WONDERLAND DEVELOPMENT	2,500.00
0422	NATIONWIDE FINANCIAL 401a	253,489.83
0423	NATIONWIDE RETIREMENT SOLUTIONS 457	5,155.00
0424	ICMA RETIREMENT TRUST 457 - 304745	66,219.75
0425	DRS 457	9,280.00
0426	AFLAC	4,324.41
0428	BANK OF AMERICA 941	342,631.64
0429	AWC EMPLOYEE BENEFITS	445,724.10
0431	DEPARTMENT OF RETIREMENT SYSTEMS	386,807.09
0432	DEPARTMENT OF LABOR AND INDUSTRIES	26,413.01
0434	UNITED WAY OF KING COUNTY	4,788.00
0436	NATIONAL LIFE OF VERMONT	1,108.53
0441	DANSOUND INC	7,834.20
0448	UPS STORE	2,587.11

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0449	ACF WEST INC	1,253.23
0450	AURORA RENTS	634.87
0466	BERK CONSULTING	86.86
0473	ARTS OF KENMORE	950.00
0480	WASHINGTON TREE SERVICE INC	1,540.00
0484	CITY WIDE FENCE COMPANY, INC	1,209.98
0497	DAY WIRELESS SYSTEMS	1,150.04
0501	MACLEOD RECKORD	157,177.32
0515	NATIONAL LEAGUE OF CITIES	1,489.00
0517	VAN NESS, ALLAN	112.37
0542	AMERICAN SOCIETY OF COMPOSERS	344.13
0550	KING COUNTY RECORDER'S OFFICE	388.00
0558	SNOHOMISH COUNTY	6,371.00
0565	SPERRY, LAURIE	1,266.76
0575	FUNRENT	1,171.50
0584	WASHINGTON STATE PATROL	479.23
0586	MAIL FINANCE	2,115.40
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,694.00
0594	RANDALL, BRIAN	1,332.70
0596	H.B. JAEGER COMPANY, LLC	1,116.34
0597	ALL TRAFFIC DATA SERVICES, INC.	1,500.00
0600	HARRIS, LESLIE	189.82
0608	OLD ADDRESS KONICA MINOLTA	179.42
0610	WA STATE DEPT OF TRANSPORTATION	657.28
0639	KONICA MINOLTA BUSINESS SOLUTIONS	2,146.88
0641	TELESYSTEMS WEST	351.20
0668	BANNER BANK LD	10,180.97
0675	BANNER BANK CS	5,518.35
0685	PACE ENGINEERS, INC.	144,861.26
0689	DIGITAL REPROGRAPHICS SERVICES INC.	144.32
0690	BUILDERS EXCHANGE OF WASHINGTON INC	1,291.65
0692	HDR ENGINEERING, INC	259,786.46
0696	AMERICAN GENERAL LIFE GPO-400S	3,677.91
0699	BANNER BANK DB	2,355.15
0721	INGALLINAS BOX LUNCH	52.69
0743	BANNER BANK NO	11,884.85
0764	OUSLEY, NANCY	1,371.18
0772	GROUP FOUR INC.	3,722.20
0781	QUALITY BUSINESS SYSTEMS INC.	7,490.92
0791	NORTHSHORE ROTARY CLUB	624.00
0800	BANNER BANK JG	8,845.27
0817	GRAINGER	1,226.32
0833	VAUGHAN, KENT	7,500.00
0834	BANNER BANK KENMORE	24,166.17
0851	EVER-MARK, LLC	3,904.68
0852	GREGORY, JOANNE	2,094.54
0857	EAST JORDAN IRON WORKS	17,405.02
0858	A+ CONFERENCING	375.88
0868	JAYMARC - AV	6,476.41
0869	BANNER BANK JGORDON	8,049.43
0871	GORDON, JENNIFER	150.00
0881	EVERGREEN SAFETY COUNCIL	299.00
0892	JACOBS ENGINEERING GROUP	171,055.03
0898	ZONAR SYSTEMS	525.33
0899	SHRED-IT USA LLC	605.87
0912	ALCALDE & FAY	41,085.71
0913	KENMORE ELEMENTARY PTA	2,500.00
0924	MAACO	383.25

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0928	REDFIELD PROPERTIES LLC	2,500.00
0937	ZUMAR	3,821.17
0968	KOMPAN, INC	2,928.20
0981	COMCAST BUSINESS	21,359.78
0983	PASSPORT TRAVEL AND TOURS	184.40
0992	CSAT, LLC	1,200.00
0993	KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
0994	GORDON THOMAS HONEYWELL	32,389.43
0996	ANDERSON, LAURI	203.83
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	1,185.68
1012	VERSATILE MOBILE SYSTEMS	260.88
1045	HORIZON DISTRIBUTORS INC	1,419.17
1047	SARAH ROBERTS	86,688.72
1052	FIRE PROTECTION, INC	3,994.83
1053	INTERNATIONAL CODE COUNCIL, INC	114.40
1063	MPH INDUSTRIES, INC	100.15
1068	WA STATE DEPT OF LABOR & INDUSTRIES	141.60
1079	INTEGRA TELECOM	1,799.53
1114	PHSI PURE HEALTH SOLUTIONS INC.	807.34
1116	FRONTIER	8,403.68
1118	FAZZARI MARKETING	166.69
1123	AM TEST, INC	1,400.00
1132	LAW OFFICE OF JOHN RONGERUDE, PS	1,200.00
1140	PAWS	2,880.00
1148	AGORA NW LLC	336.39
1152	WASHINGTON ENERGY SERVICES CO. LLC	28.00
1161	INDEPENDENT STATIONERS	473.78
1168	SCHINDLER ELEVATOR CORPORATION	1,717.85
1177	WELLS FARGO FINANCIAL	5,121.34
1181	BANNER BANK BH	3,699.64
1186	NICK MINZGHOR	4,650.00
1192	HOPKINS, CRAIG	536.61
1193	DEVRIES, DENIS	289.46
1197	MILLER STEPHENS, MARY	10,000.00
1212	MCALLISTER, TERESA	132.77
1215	STATE OF FLORIDA DISBURSEMENT UNIT	5,225.00
1216	ADVANCE TESTING & SERVICE INC	918.00
1259	PERTEET INC.	165,819.61
1267	AUTOMATED CONTROLS	3,087.90
1269	KAMINS CONSTRUCTION INC.	630,527.67
1291	SCHNEE, CARLA	193.57
1293	THE WATERSHED COMPANY	3,493.56
1299	VERIZON WIRELESS	4,309.51
1308	BANNER BANK VAN NESS	3,610.64
1309	BANNER BANK BAKER	8,735.60
1311	WASHINGTON STATE PATROL	2,141.50
1313	GREATER BOTHELL CHAMBER OF COMMERCE	4,413.11
1322	AABCO BARRICADE COMPANY INC.	3,183.05
1326	JOYCE ZIKER PARKINSON	6,502.00
1327	HWA GEOSCIENCES INC.	8,506.00
1328	ANCHOR QEA, LLC	1,970.50
1333	WELWEST CONSTRUCTION INC.	393,147.61
1334	BANNER BANK PS	617.09
1337	STATE OF WA DEPT. OF LICENSING	30.00
1339	STATE OF WA DEPARTMENT OF LICENSING	450.00
1342	PETERSON, JANET	800.00
1344	OVERLEESE, KRISTEN	87.40

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1353	WAGE WORKS	238.00
1357	KENMORE COMMERCIAL LLC	28,919.25
1358	ALPHAGRAPHS	956.97
1360	GOODSELL POWER EQUIPMENT #2 INC.	55.82
1370	WINTERBOURNE LANDSCAPE	1,729.90
1372	AAA PRINTING	605.11
1377	D.R. HORTON	11,885.43
1378	JSH PROPERTIES, INC.	4,872.24
1383	CHICAGO TITLE	2,697.45
1384	FRONTIER	64,421.28
1385	CITYWORKS/ AZTECA SYSTEMS INC.	21,900.00
1390	UTILITIES UNDERGROUND LOCATION CTR	2,114.31
1402	NORTHWEST MARINE TRADE ASSOCIATION	440.00
1403	OSBORN CONSULTING INC.	121,877.92
1407	CONTOUR FENCE CO. INC.	3,087.90
1412	SKAGIT GARDENS	3,321.32
1416	MOBILE MINI, INC.	1,018.65
1419	NORTHWEST LANDSCAPE SERVICES	19,148.40
1420	SAUVE, GAYLEN	400.00
1425	FASTSIGNS	2,502.25
1429	PLANNING ASSOCIATION OF WASHINGTON	160.00
1431	BRIEN, GAYLYNN	400.00
1450	ECONOMIC DEV COUNCIL OF SEATTLE/KC	5,000.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	657.88
1457	LANGUAGE LINE SERVICES, INC.	381.67
1459	FLEMINGS HOLIDAY LIGHTING LLC	3,241.27
1471	TRINITY CONTRACTORS, INC.	96,048.01
1476	NEW PIG	1,397.04
1478	HERBIG, NIGEL	532.10
1479	A V CAPTURE ALL	4,718.57
1480	VERTICAL VISUAL SOLUTIONS INC.	12,658.20
1482	HIGHWIRE	1,885.59
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	525.00
1500	MARINE FLOATS CORPORATION	2,194.51
1504	SCORE	262,375.85
1509	MICRONET, INC.	151.12
1521	SPOT HOT DOG & BRATS	90.00
1524	GOVDelivery, INC.	11,576.25
1533	314 PIE	90.00
1540	A-1 LANDSCAPING & CONSTRUCTION, INC	546,461.69
1544	METROPOLITAN TRANS. COMMISSION	1,500.00
1547	LOYUK, SAMANTHA	396.90
1550	HANSEN, COREY	43,034.00
1552	DENUSKI, STACEY	422.09
1555	LINCOLN NATIONAL LIFE INSURANCE	8,713.18
1577	MUMMA, RYAN	461.02
1581	STARDOM SERVICES, INC.	4,139.80
1586	APPLIED TECHNOLOGIES NW INC.	5,047.51
1590	HERMANSON COMPANY, LLP	4,473.55
1592	EVERETT INDUSTRIAL PACIFIC REHABILI	1,900.00
1593	A & A LIMOUSINE & BUS SERVICE	480.00
1594	SEXTANT MARKETING GROUP	8,209.22
1606	GALLATIN PUBLIC AFFAIRS	33,840.00
1609	MARSHBANK CONSTRUCTION	241,206.71
1612	ALEXANDER, JEFF	250.00
1628	HSA BANK	42.30
1629	WESTERN DISPLAY FIREWORKS, LTD.	17,000.00

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1644	PASIFIKA ARTIST NETWORK LLC	2,000.00
1657	STEWART TITLE COMPANY	49,253.55
1666	LANDSCAPE FORMS, INC.	503.70
1673	KPFF CONSULTING ENGINEERS	212,712.45
1674	PHSI PURE WATER FINANCE	301.86
1689	MOTT MACDONALD GROUP, INC.	144,360.23
1690	SITTS & HILL ENGINEERS, INC.	9,121.36
1692	STATEWIDE RENT-A-FENCE INC.	3,791.76
1693	SKYWARD CONSTRUCTION	58,921.18
1701	THE SEATTLE TIMES NIE	950.00
1704	BANNER BANK RK	14,250.63
1711	SOFTWAREONE, INC.	10,157.42
1714	KRAZAN & ASSOCIATES, INC.	8,937.50
1719	SALTER, JON	685.98
1721	GOOD TO GO	35.50
1731	NORTHWEST ARBORICULTURE LLC	20,249.06
1734	TOP TO BOTTOM JANITORIAL, INC.	29,417.00
1738	MUNIMANAGE, LLC	35,535.00
1749	DEPPA, DOUG	669.02
1754	RFI ENTERPRISES INC.	11,651.20
1758	FUJII, GLORIA	500.00
1759	CORT PARTY RENTAL	708.25
1762	BAKER, BRIDGIT	238.50
1764	REIQUAM, PETER	12,500.00
1772	ARTSITELTD, LLC	3,038.75
1774	OWEN EQUIPMENT COMPANY	1,246.98
1777	EA ENGINEERING SCIENCE & TECHNOLOGY	34,029.79
1778	FINANCIAL CONSULTING SOLUTIONS GROU	41,603.08
1782	SWANK MOTION PICTURES, INC.	1,914.00
1785	ECOSS	1,941.26
1786	TYLER TECHNOLOGIES, INC.	89,593.73
1789	BLUEBEAM, INC.	801.00
1793	QUINN, JANET	74.68
1795	CABOT DOW ASSOCIATES, INC.	412.50
1798	OLBRECHTS & ASSOCIATES, PLLC	27,089.50
1806	RYCO EQUIPMENT, INC.	630.44
1814	YSI INCORPORATED, A XYLEM BRAND	2,038.57
1816	NAVIA	9,850.90
1817	UFF DA LOGISTICS	283.59
1818	GORLIN, LARRY N.	330.00
1823	JET CITY IMPROV	600.00
1824	URBAN FORESTRY SERVICES, INC.	2,532.12
1825	CANYON VIEW ESTATES	7,561.70
1826	MCCLURE AND SONS, INC.	95,511.90
1827	LENTZ, FLORENCE K.	7,275.00
1828	QUALITY BUSINESS SYSTEMS	5,398.10
1829	SHI INTERNATIONAL CORP.	375.59
1830	CLARK & SONS EXCAVATING INC.	18,260.00
1831	VELLAT, MARC H.	32,050.00
1832	EASTSIDE HOMES, INC.	106,645.57
1833	NAZARIYA, ANATOLI	1,566.46
1834	SUMMIT TREE AND LAND, INC.	4,489.50
1835	INC4INC, INC.	7,500.00
1836	BEST HARBOUR DEVELOPMENT LLC	7,500.00
1837	DACO ENTERPRISES, LLC	2,500.00
1838	AVIDIA HEALTH	549.90
1839	PLANTS NORTHWEST, INC.	3,269.30
1840	BERGMANN, SEAN & LINETTE	9,500.00

Vendor Purchasing Report

For Date Range 01/01/2017 - 12/31/2017

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1841	SEATTLE PHOTO BOOTHS	565.02
1842	SIMONDS COURT LLC	8.36
1843	TUFF SHED, INC	1,872.83
1844	YOM: FULL SERVICE COURT REPORTING	9,055.00
1845	WETHERHOLT & ASSOCIATES, INC	7,855.00
1846	AWCPD	100.00
1847	THE GREENBUSCH GROUP, INC.	8,929.91
1848	STANLEY PATRICK STRIPING COMPANY	38,747.76
1849	TIM HUNTER CREATIVE SERVICES	1,250.00
1850	GOPALAKRISHNAN, ANUSHA	250.00
1851	BLESSINGTON, DEBBIE	611.67
1852	STANTON, ANN	241.18
1853	HALO BRANDED SOLUTIONS	6,269.86
1854	LUTRON SERVICES CO., INC.	487.50
1855	OFFICE DEPOT	1,145.08
1856	ARCADIA HOMES LLC	20.00
1857	NORTHSHORE CHURCH	210.00
1858	SCHARBACH, WAYNE	106.05
1859	IRON CREEK CONSTRUCTION LLC	112,154.37
1860	CASCADE BICYCLE CLUB	40.00
1861	DIVA II LLC	154,266.10
1862	ASHEIA BIAS	1,750.00
1863	HAULAWAY STORAGE CONTAINERS, INC.	844.80
1864	INTERNATIONAL SOC. OF ARBORICULTURE	135.00
1865	BENJOEMUSIC, LLC	1,000.00
1866	JEFF SCROGGINS & COLORADO, LLC	1,500.00
1867	TACK PHOTOGRAPHY	8,100.00
1868	FLYNN, ASHLEIGH	1,250.00
1869	LAMBERT-RYAN, SHANNON	1,500.00
1870	CRISP CREPERIE FOOD TRUCK	36.00
1871	ADELMAN, ASHLEY	71.55
1872	BAKKER, DREW	117.48
1873	ENGINEERING/REMEDIATION RES. GROUP	708,628.64
1874	LEGER, DEJAH	600.00
1875	STEWART, THOMAS	212.10
1876	BUSCHKE, ALEXANDRA	200.00
1877	SARREAL, JORDANI	250.00
1878	LWD, LLC	3,944.60
1879	HOLMBERG COMPANY	425.70
1880	TRIMAXX CONSTRUCTION, INC.	115,204.43
1881	MUSIC CENTER OF THE NORTHWEST	250.00
1882	SIGNCO	1,202.30
1884	CADMAN MATERIALS, INC.	635.10
1885	NATIONAL BARRICADE CO., LLC	1,475.10
1886	WSAPT	200.00
1887	HIGHCOM SECURITY, INC.	286.40
1888	PEOPLEREADY	10,682.68
1889	WILLIAMS, KASTNER & GIBBS PLLC	20,520.18
1890	PACIFIC HOMES CONSTRUCTION	7,500.00
1891	ETS	194.62
1892	HEARTH MUSIC	3,500.00
1893	YUNUSOV, SURIYA	36.00
1894	KEARNEY, AMANDA	3,387.00
1897	FAVORITE STUDIOS, INC.	546.88
1898	INTEGRITY FURNITURE	2,747.00
1899	KONTAGIOUS PERFORMING CO.	300.00
1900	ASPECT CONSULTING LLC	3,769.22
1901	NORTH COAST ELECTRIC COMPANY	507.78

Vendor Purchasing Report**For Date Range 01/01/2017 - 12/31/2017****Vendor Set: Vendor Set 01**

Vendor	Name	Volume
1902	PHOTOTAINMENT	710.00
1903	PERRONE CONSULTING, INC., P.S.	8,412.98
1904	SHARP, GARY C	212.10
1905	GILLY, DONNA	212.10
1906	COOLEY SMILES	100.00
1907	CHRISTOPHER, MARINA	1,250.00
1908	MIXED BROOD COMICS	450.00
1909	GOHEEN, JOSEPH W.	200.00
1910	BORROMEO, GABRIELLE	800.00
1911	SEATTLE BALLOON DECORATIONS	331.40
1912	TONY LIND PAVING	28,555.00
1914	MCNAMARA SIGNS	647.40
1918	CAIRN BREWING	140.00
1920	BERGER PARTNERSHIP	5,833.35
1921	CITY OF MARYSVILLE PARKS, CULTURE & RECREATION	4,200.00
1922	INNOVATIVE DATA ACQUISITIONS LLC	2,550.00
1923	BRIZO, CARLOS A.	604.00
1924	WHIRLWIND SERVICES, INC.	18,268.35
1926	GUARDIAN SECURITY SYSTEMS, INC.	648.00
1928	BANCHERO, ALISON	150.00
1929	NINE YARDS BREWING, CORP.	180.00
1930	T-MOBILE USA, INC.	244.94
1931	TROCANO, LAUREN	250.00
1932	U.S. BANK N.A. - CUSTODY	152.00
1933	VALLEY, CHRIS & BETH	2,593.35
1934	WASHINGTON ASPHALT SEALERS, INC.	23,636.28
1935	YUMMY BOX FOOD TRUCK LLC	252.00
Vendor Set Vendor Set 01 Total:		12,771,024.35

**City of Kenmore, Washington
City Council Regular Meeting Minutes
September 11, 2017**

CALL SPECIAL MEETING TO ORDER — The Kenmore City Council special meeting was called to order by Mayor Baker at 6:00 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:00 p.m. to discuss Litigation and Potential Litigation with legal counsel, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 60 minutes.

At 7:00 p.m., the Mayor extended the executive session for 20 minutes.

The meeting reconvened to regular session at 7:22 p.m.

CALL MEETING TO ORDER — The Kenmore City Council meeting was called to order by Mayor Baker at 7:22 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Allan Van Ness
Councilmember Brent Smith
Councilmember Laurie Sperry
Councilmember Milton Curtis
Councilmember Nigel Herbig
Councilmember Stacey Denuski

Staff present:

Rob Karlinsey, City Manager
Nancy Ousley, Assistant City Manager
Joanne Gregory, Finance and Administration Director
Debbie Bent, Community Development Director
Bryan Hampson, Development Services Director
John Vicente, City Engineer
Rod Kaseguma City Attorney
Lauri Anderson, Senior Planner
Kelly Chelin, City Clerk

FLAG SALUTE

The Council led the flag salute.

AGENDA APPROVAL

The agenda was approved as submitted.

The Mayor read a few words aloud about the anniversary of 9/11/11. There was a moment of silence in observance of all of the lives lost and the first responders.

PRESENTATIONS

Outgoing Community Relations Manager Leslie Harris - Rob Karlinsey, City Manager

City Manager Karlinsey presented outgoing Community Relations Manager Leslie Harris with a few gifts from the City. He stated that she will be missed after 11 years of service to the City.

CITIZEN COMMENTS

Phyllis Finley
5962 NE Arrowhead Drive
Kenmore, Washington 98028

Ms. Finley asked the Council about the City's emergency fund after watching the news on Hurricane Irma. She also asked the Council how much St Edward ballfield study is costing the City.

Robert Luke
6365 NE 193rd Place
Kenmore, Washington 98028

Mr. Luke is from the Kenmore Bothell Interfaith group. He submitted a letter to the Council asking for \$2,000 to fund an emergency shelter for the month of October in the City.

Karen Prince
15122 65th Avenue NE
Kenmore, Washington 98028

Ms. Prince spoke to the ballfield proposal at St. Edwards. She urged the Council to find a different location for many environmentally sound reasons. She submitted a letter for the record.

Kim Allen
113 Cherry Street
Seattle, Washington 98124

Ms. Allen is from Wireless Policy Group LLC and she submitted a letter for the record regarding the small cell definition discussion on the agenda later in the meeting.

Vicki Grayland
20308 73rd Avenue NE
Kenmore, Washington 98028

Ms. Grayland spoke to the Council regarding the St. Edward ballfields. She asked the Council to look at a different location and maybe partner with the school district.

Corina Pfeil
Kenmore, Washington 98028

Ms. Pfeil asked the Council to consider an ordinance that would require landlords to give more notice before increasing the rent on tenants.

CONSENT AGENDA

Councilmember Sperry moved to approve the consent agenda as submitted, Councilmember Denuski seconded the motion. The motion passed 7-0.

The consent agenda included the following:

The following checks and electronic payments are approved for payment:
Total check numbers: 37541 through 37626 in the amount of \$635,902.04.

The following checks and electronic payments are approved for payment:
Total check numbers 37627 through 37753 in the amount of \$1,403,433.22.
Payroll check numbers: 10075-10076 in the amount of \$1,200.65.
Total payroll and health savings account electronic deposits dated 8/18/17 in the amount of \$107,981.00.

City Council Meeting Minutes of July 17, 2017 and July 24, 2017

Adoption of the Revised City Information Technology Policy

Authorize the City Manager to Execute Contract Agreements with all Agencies within the West Sammamish River Project Limits for the Undergrounding Design and Construction of the West Sammamish River Project not to Exceed \$625,000.

Approve the Bill of Sale Agreement with One Reel Accepting the Donation of the Lakeside Upright Piano

BUSINESS AGENDA

Discussion/Update on 2017 and 2018 Sessions of the Washington State Legislature - Nancy Ousley, Assistant City Manager and Consultants from Gordon Thomas Honeywell

The following topics were discussion with the Council:

Reconnecting Kenmore's Downtown to Lake Washington

Kenmore requests that the State alleviate the impacts of the state transportation system on the local community by reconnecting the city's downtown with the Lake Washington waterfront. Despite recent improvements to State Route 522 to increase transit and vehicle capacity and improve pedestrian safety, congestion on State Route 522 continues to worsen, making it increasingly difficult for city residents to access local businesses, and generally move within the city. Regional decisions regarding the State's transportation system, including imposing tolls on SR 520, and the failure of the state system to handle daily commuter traffic, has resulted in more drivers opting to travel on State Route 522 through Kenmore.

State Route 522 divides Kenmore's downtown from its waterfront. The City asks that the State invest \$1million for preliminary project development of a multimodal grade-separated route, above or below SR 522, to allow Kenmore residents to more easily move within the city and to connect the city's downtown to the Lake Washington waterfront. The total anticipated project cost is \$25-\$30 million.

Propel Lakepointe Development

Lakepointe is the last remaining undeveloped property of its size on Lake Washington - a 47-acre site poised to become a dynamic mixed-used transit-oriented development with housing, office and retail space, hotel, marina and nearly a mile of public shoreline public access. A longstanding barrier to redeveloping the Lakepointe property stems from site conditions that are the result of a State transportation project - when Interstate-5 was built in Seattle, WSDOT used the Lakepointe site as a landfill for construction and demolition debris. As a result, deep foundation systems featuring several thousand pilings are required for the property to be developed, adding substantial costs of potentially over \$105 million to any redevelopment project.

To alleviate these extraordinary costs related to the site's prior use by the State, the City of Kenmore requests that the State provide the economic development tools and incentives necessary to allow this property to overcome this hurdle and be developed. Without these incentives, the steep infrastructure and other project costs will continue to cause this vital waterfront site to languish and not redevelop. Even with the proposed incentives, the redevelopment of this site has the potential to offer a significant financial return on investment at both the state and local levels.

Pass a 2017-19 Capital Budget that includes the following projects which were included in the version that was released on July 20, 2017:

Boathouse on Sammamish River/Lake Washington - \$250,000

The boathouse will be constructed in partnership with the Northshore School District and will result in youth recreation programming, public high school rowing programs and other waterfront opportunities for the public. Moorlands Park Improvements - \$250,000
Improvements at Moorlands Park include a new ballfield, a new play structure, trails, restrooms, and picnic facilities.

Public Works Assistance Account - \$1.5 million

The City supports passage of a capital budget that allocates \$97 million toward the PWAA current loan list which includes a \$1.5 million loan for culvert replacement & embankment repair at 6151 Ave NE and NE 190th Street Saint Edward State Park Investments
\$500,000 for Saint Edward Park Ballfield Improvements from WWRP and \$250,000 from YAF
\$75,000 for a strategic plan for an Environmental Learning and Research Center at Saint Edward State Park

Local Control on Asphalt Plant Regulations

An asphalt plant is located in the City of Kenmore, near downtown, SR 522 and residential areas. The asphalt plant has been operating for decades and is a legal nonconforming use. The City asks that the State give local cities additional, local option regulatory authority over asphalt plants to ensure that the plant operates in a manner that is mindful of the surrounding urban neighborhoods.

Clarification of Zoning Code Section 18.20.2765 Definition of Small Cell - Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner

Senior Planner Anderson explained that in October 2016, as part of the code amendments related to wireless communications facilities, the City Council adopted a reduced permit review process for "small cells." At the time, a definition of "small cell" was added to the Zoning Code that

paralleled the definition used in State law. The language was not, however, identical. Kenmore's adopted small cell definition mandates that all antennas in a facility occupy a space no larger than 3 cubic feet. The State's small cell definition would allow each antenna in a small cell facility to be up to 3 cubic feet in size, with no limitation on the number of antennas.

Staff presented examples of "small cells" at the July 11, 2016 joint City Council/Planning Commission meeting on the wireless topic. On September 12, 2016, prior to ordinance adoption, staff sent an email to the City Council in response to the carriers' request to make small cells an outright permitted use in all zones stating, "The small cell request came late to the Planning Commission and they did not discuss specific recommendations. Staff is concerned that the definition of small cell as proposed [by the carriers] could allow a fairly substantial facility on a utility pole without public comment if permitted outright." In the draft code amendments presented to the City Council, Staff adjusted the State definition to reflect local expectations of the size of "small cells."

Verizon recently proposed a series of facilities along 61st Avenue NE that would place two antennas on multiple utility poles. The combined size of the two antennas would exceed the 3-cubic foot limitation of the City's definition. For this reason, Verizon and the other carriers are asking that the City revise its definition to exactly match the dimensional standards in State law. It should be noted that there is no State mandate to make the definitions match.

Given prior descriptions of small cells as "suitcase-sized" and given the illustrations provided to the City Council last year, the 3 cubic feet allowance for a facility should be adequate. According to CTIA, the organization representing the U.S. wireless communications industry (which submitted a comment letter during the City's original review process), "Small cells are low-powered wireless base stations that function like traditional cells in a mobile wireless network, but are a fraction of the size of macrocells (**often, the size of a ream of paper or smaller**) ..." In a report by Accenture (2017) promoted by CTIA: "Complementing the existing macro cell sites, these small cells **can be the size of a shoe box** and discretely deployed nearly anywhere – from street lamps and utility poles to the sides of buildings." In material provided to the Association of Washington Cities during the State legislature's discussion of small cells this year, AT&T provided additional examples of small cells (see Attachment 6). Apparently, the verbal descriptions and small cell photos provided during discussion of the small cell issue do not accurately reflect the range of small cell sizes the carriers actually anticipate.

Staff recommends that if the City Council wishes to entertain a Zoning Code amendment to adjust the allowable size for small cell wireless communication facilities, the allowable size not match that allowed in State law, but be more carefully crafted to match the maximum size of the actual small cells used by the carriers.

Council and staff engaged in a discussion. Council asked staff to provide options addressing the size of "small cells" in the code. Staff will bring back this topic for further discussion at a future meeting.

2018-2023 Six-Year Transportation Improvement Program - John Vicente, Acting City Engineer

Engineer Vicente stated that in accordance with RCW (35.77.010), the legislative body of each city in Washington State must prepare and adopt a six-year comprehensive transportation improvement program (TIP) annually. The purpose of the TIP is to assure that each city "perpetually have available advanced plans looking to the future for not less than six years as a

guide in carrying out a coordinated transportation program”. The 6-year TIP has been prepared and is attached to Resolution 17-299.

The TIP provides a summary of potential transportation projects and funding for each project. The projects listed in the TIP are consistent with the Transportation element of the City’s adopted Comprehensive Plan. The revenue sources are categorized into three groups: Local funds, secured Federal and State Funds; and funding not secured. The TIP is a planning document that is not fiscally constrained, meaning all funds identified do not need to be “in hand” to include a project in the TIP.

The recommended TIP continues the City’s emphasis on multimodal transportation safety including improvements to SR 22, Juanita Drive and 68th Avenue sidewalks and bike lanes, sidewalk projects located near Arrowhead Elementary and downtown, and the West Sammamish River Bridge replacement. It is acceptable to modify the project list, scopes and budget annually. The TIP may also be modified at any time during the year as needed.

The Mayor opened the public hearing at 8:56 p.m.

There were no public comments.

The Mayor closed the public hearing at 8:57 p.m.

MOTION: Councilmember Curtis made a motion to approve Resolution #17-299 Adopting the 2018-2023 Six-Year Transportation Improvement Program, Councilmember Herbig seconded the motion. The motion passed unanimously.

STAFF REPORT

Assistant City Manager Ousley reported that the open house for Mary’s Place will be happening soon. There have been a few work parties and several volunteers working hard to help Mary’s Place open in Kenmore.

COUNCIL REPORTS

Councilmember Herbig asked the Council to consider the request that was made earlier from the Kenmore Bothell Interfaith Group for \$2,000. He urged the Council to support the request. Council discussed the request.

MOTION: Councilmember Herbig made a motion to bring the back the \$2,000 request from Kenmore Bothell Interfaith Group, Deputy Mayor Van Ness seconded the motion. The motion passed unanimously.

ADJOURNMENT

Mayor Baker adjourned the meeting at 9:13 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: NE 153rd Place Sidewalk Project - Authorization of Design Contract with HDR

For Council Meeting Agenda of: October 9, 2017

Department: Public Works

Prepared by: Kent Vaughan

To Be Presented By: NA

Proposed Council Action/Motion:

Authorize the City Manager to execute a contract with HDR, Inc. in an amount not to exceed \$132,000 to complete project design (contract authorization amount includes a 10% contingency).

Approved by Department Head:

Approved by City Attorney:

Approved by Finance Director:

Approved by City Manager:

Initial & Date

CV for JV

N/A

Qmg 9/22/17

AKR

Exhibits/Attachments:

None

Expenditure Required \$132,000

Amount Budgeted \$143,500

Appropriation Required \$0

INFORMATION/BACKGROUND:

On June 28, 2017, staff advertised a Request for Qualifications (RFQ) for qualified engineering firms to complete the NE 153rd Street Safe Route to School project in the Daily Journal of Commerce and Seattle Times. The City received 7 Statements of Qualifications (SOQ) from the following engineering firms: SCJ Alliance, CM Design, HDR, Reid Middleton, DOWL, Blueline and Otak. Upon reviewing the submittals, staff short-listed the highest ranked consultant (HDR) for an interview. The interview was conducted on July 27, 2017. The City's interview panel consisted of Kris Overleese and Kent Vaughan. Upon completing the interview, staff unanimously selected HDR to complete the project. HDR demonstrated the desired design experience, local knowledge, availability, passion and commitment necessary to complete the project. Staff have successfully negotiated a scope and fee with HDR to complete the design for the NE 153rd Street Safe Route to Schools project in the amount of \$119, 070.

PROJECT STATUS: Design work for the NE 153rd Street SRTS project is expected to begin in October 2017 and is scheduled for completion in the fall of 2018.

RECOMMENDATION: Staff recommends that City Council authorize the City Manager to execute a contract with HDR, Inc. in an amount not to exceed \$132,000 to complete the project design.

FISCAL CONSIDERATION:

This project is funded by WSDOT Safe Route to School grant funds in the amount of \$673,594 and \$74,844 in City funds. The total estimated budget for the NE 153rd Street SRTS project is \$748,438.

The 2017-18 biennium budget includes \$143,500 in City funds to complete design and right-of-way phases of this project.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel.



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Revisions to the Zoning Code addressing “small cells.”

Proposed Council Action/Motion:
Consider options to address “small cells.”
Direct staff to prepare an ordinance for public hearing and potential adoption.

For Council Meeting Agenda of: 10/09/17

Department: Community Development

Prepared by: Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner

Initial & Date

Approved by Department Head: DA 9/25/17

Approved by City Attorney: _____

Approved by Finance Director: _____

Approved by City Manager: RJK

Exhibits/Attachments:

1. State definition of “small cell”
2. Small cell examples
3. Explanation of T-Mobile shroud
4. Letter from Wireless Policy Group

Expenditure Required \$0 Amount Budgeted: \$0 Appropriation Required \$0

INFORMATION/BACKGROUND: At your September 11 meeting, you asked staff to provide options for addressing the size of “small cells” in the Zoning Code. As you recall, the wireless carriers—primarily Verizon—have expressed concern about the current small cell definition which mandates that all antennas in a small cell facility occupy a space no larger than 3 cubic feet. Being defined as a “small cell” is important to the carriers as it allows a facility to locate on a utility or light pole in the City’s single-family zoning districts as an outright permitted use. If not a “small cell,” a wireless facility must obtain a conditional use permit in these zones, requiring a public comment period and conformance to review criteria. (Antennas on utility or light poles in the multifamily and most non-residential zones are already an outright permitted use.)

The small cell facilities currently proposed by Verizon for Kenmore occupy a space approximately 2.98 cubic feet per antenna. Given that two or more antennas may be proposed for a facility, the 3 cubic foot limitation prevents these facilities from consideration as small cells. Instead, as described above, they must be considered as regular wireless communication facilities with attendant review processes (typically, a conditional use permit in the City’s single-family residential zones). The carriers have requested that the City’s definition be amended to reflect the State’s small cell definition which would allow each antenna in a small cell facility to be up to 3 cubic feet in size, with no limitation on the number of antennas (see Attachment 1).

Attachment 2 includes examples of 2-antenna small cell facilities provided by the Verizon representative, as well as a depiction of a T-Mobile small cell shroud provided by that carrier. The size of the T-Mobile shroud is 3.16 cubic feet, but it meets the 3-cubic-foot State definition as it includes both the antenna and some primary equipment (see Attachment 3).

Verizon has stated that their facilities may contain up to 3 antennas, although they have not yet constructed a 3-antenna small cell facility so they could not provide photos. Attachment 4 is a letter from the Wireless

I:/City Clerk/Agenda Items/Templates

Policy Group on behalf of Verizon, AT&T and T-Mobile presenting additional information on the small cell issue.

Staff has contacted Puget Sound Energy (PSE) about small cell facilities on their poles. PSE representatives clarified that they might consider allowing more than one carrier on the same utility pole.

Options for Council consideration include:

1. Adopt the State small cell definition with no limitation on the number of antennas on a pole. Staff strongly recommends against this approach given the potential impact to the single-family neighborhoods. With no limitation, the neighbors would have no opportunity to provide public comment on a multiple-antenna facility.
2. Adopt the State small cell definition, but add a limitation on the total number of antennas on a pole. Staff recommends this approach with a 3-antenna limitation. This would allow 3 antennas around a pole or a single antenna on top of the pole and 2 antennas around the pole. Reviewing the photos provided by the carriers, staff believes that the single-family residential neighborhoods should have a voice in the review process for poles with more than 3 antennas.
3. Amend the existing Kenmore definition to establish a total allowable size greater than 3 cubic feet for all antennas. For two antennas, a facility total of 6 cubic feet should meet Verizon's requirements. For three antennas, 9 cubic feet would be needed. Staff recommends against this measurement approach because of the complexity of determining how many square feet are in an "imaginary enclosure" housing more than a single antenna (the Zoning Code standard). Assessing 3 cubic feet per antenna, as in options 1 and 2, would be far easier for permit applicants and permit review staff.

FISCAL CONSIDERATION:

None at this time.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Comprehensive Plan Policy U-3.1.7, "Encourage state of the art telecommunication services to mitigate the transportation impacts of development and growth through such means as telecommuting and videoconferencing.

Comprehensive Plan Policy U-3.4.5, "Minimize impacts of personal wireless services, telecommunication facilities, and towers on adjacent land uses through careful siting and design."

ATTACHMENT 1

STATE OF WASHINGTON "SMALL CELL" DEFINITION

RCW 80.36.375

**Personal wireless services—Siting microcells, minor facilities, or a small cell network—
Definitions.**

(2) For the purposes of this section:

(d) "Small cell facility" means a personal wireless services facility that meets both of the following qualifications:

(i) Each antenna is located inside an antenna enclosure of no more than three cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three cubic feet; and

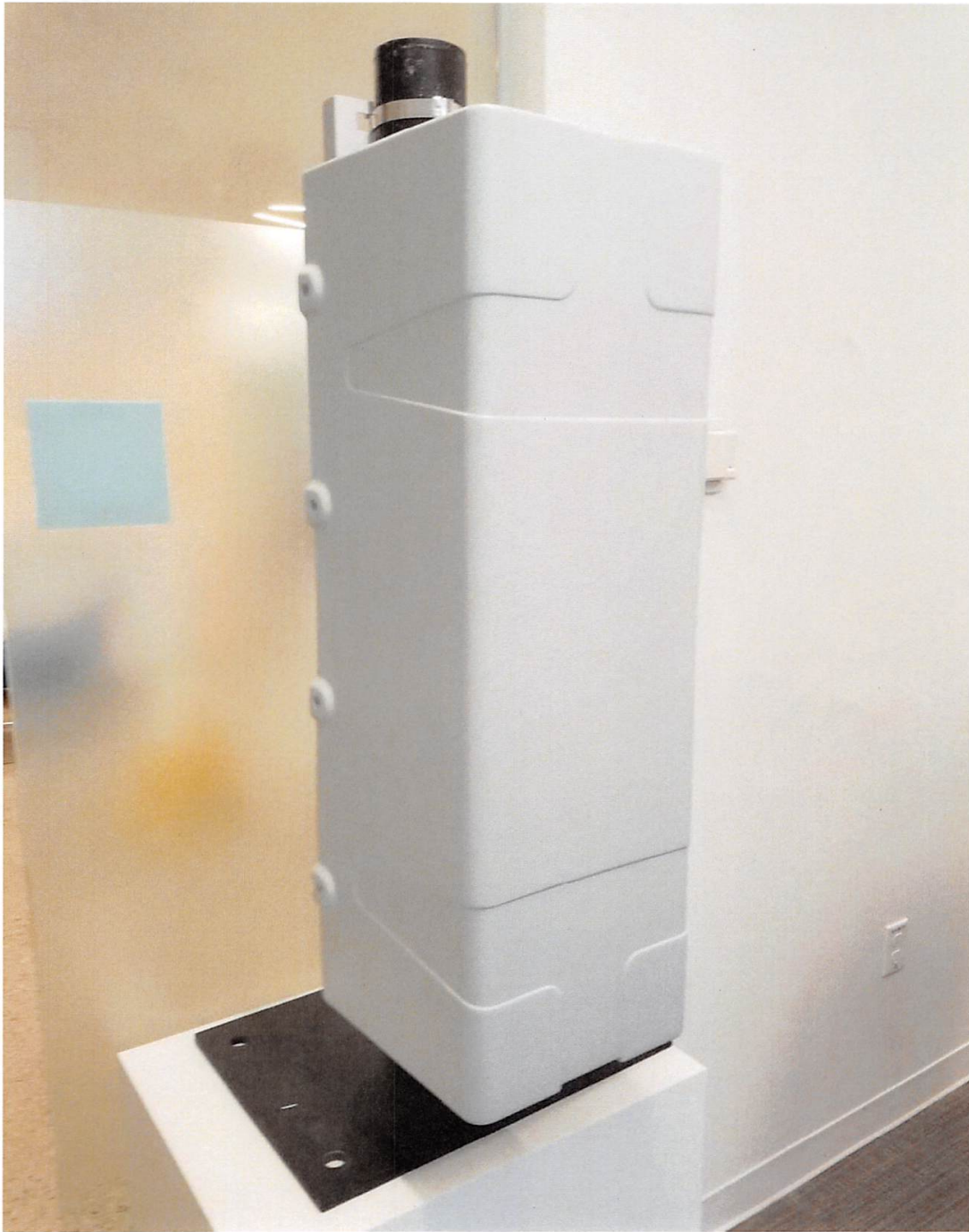
(ii) Primary equipment enclosures are no larger than seventeen cubic feet in volume. The following associated equipment may be located outside the primary equipment enclosure and if so located, are not included in the calculation of equipment volume: Electric meter, concealment, telecomm demarcation box, ground-based enclosures, battery back-up power systems, grounding equipment, power transfer switch, and cut-off switch.

Attachment 2





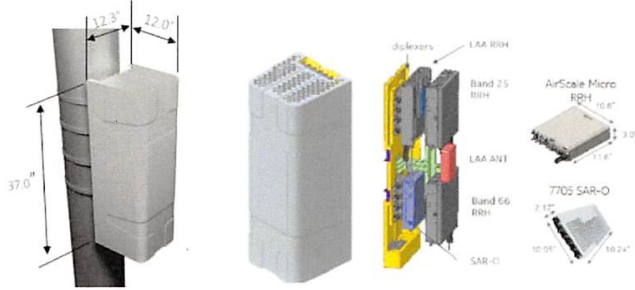




Small Cells: Form Factor is Important



T-Mobile has been working with our vendors to create an enclosure that holds all of our technology. These pictures depict our updated design. We believe it is important to create uniformity and a sleek design that blends with infrastructure.



35 | 9/11/2017

Attachment 3



September 22, 2017

Re: T-Mobile Small Cell Shroud Size

City of Kenmore:

The purpose of this letter is to provide more details about the size of T-Mobile's small cell shroud. This shroud is designed to enclose *both* the small cell antennas and the primary equipment associated with the antennas. Thus, the rough exterior dimensions of this shroud (37" x 12" x 12.3") are well below the volumetric thresholds established under Washington State law. RCW 80.36.375(2)(d).

With this shroud design, the antennas are at the very front of the shroud (farthest away from the side where the shroud would attach to a pole). The antennas have a slim profile and are attached in front of the radios. The antennas only occupy about 20% of the form factor. The remainder of the shroud contains primary equipment.

Under the definition of a "small cell facility" in the Washington State statutes, the antenna enclosure (whether real or imaginary) and the primary equipment enclosure are subject to separate size limitations. *See Id.* The statutory antenna enclosure size limitation is 3 cubic feet, while the primary equipment size limitation is 17 cubic feet. *Id.* The total volume of the T-Mobile shroud complies with these limits based on the proportion devoted to antennas (roughly 0.6 cubic feet) and the proportion devoted to primary equipment (roughly 2.4 cubic feet).¹

In addition, although the shroud appears to be an even rectangular prism, there are various indentations around the box. These indentations are part of the design and mean the actual volume is smaller than the volume calculated using the rough exterior dimensions.

If you have any questions, please feel free to contact Maria Emig in our local Seattle Market, at 425-398-7614 or Maria.Emig@T-Mobile.com.

¹ As contemplated under the statute, the antenna enclosure can be actual or imaginary.

Attachment 4

From: Kim Allen [mailto:kim.allen@wirelesspolicy.com]

Sent: Friday, September 22, 2017 6:15 PM

To: David Baker <dbaker@kenmorewa.gov>; Allan Van Ness <avanness@kenmorewa.gov>; Nigel Herbig <nherbig@kenmorewa.gov>; Milton Curtis <mcurtis@kenmorewa.gov>; Laurie Sperry <lsperry@kenmorewa.gov>; Brent Smith <bsmith@kenmorewa.gov>; Stacey Denuski <sdenuski@kenmorewa.gov>

Cc: Lauri Anderson <landerson@kenmorewa.gov>

Subject: Kenmore wireless ordinance--small cell definition--joint wireless industry comment letter

Dear Mayor Baker and Councilmembers-

I am writing to transmit the attached letter on behalf of Verizon, AT&T and T-Mobile addressing the questions raised at the 9/11/2017 meeting regarding the small cell definition in the Kenmore wireless code and the challenges it has created for the carriers. I also attach a set of photographs of actual small cells that have been built locally and across the country. We also provided these to staff earlier this week.

We hope this data helps to inform your discussion when the matter returns on your 10/9 council agenda. Industry representatives will be on hand at that meeting to address any questions the council may have.

If you have questions in the interim, please feel free to contact me and I will reach out to the industry to provide you with answers.

Thank you-

Kim

Kimberly Allen
Senior Vice President, Land Use Entitlements and Strategic Planning
Wireless Policy Group LLC
Box 34628, #75604
Seattle WA 98124

425-628-2666 Office

kim.allen@wirelesspolicy.com

This message and any attachments to it may contain PRIVILEGED AND CONFIDENTIAL ATTORNEY CLIENT INFORMATION AND/OR ATTORNEY WORK PRODUCT exclusively for intended recipients. Please DO NOT FORWARD OR DISTRIBUTE to anyone else. If you receive this message in error, please contact Kim Allen at 425-628-2666 or kim.allen@wirelesspolicy.com



September 22, 2017

Sent Via Email to:

Mayor David Baker--- dbaker@kenmorewa.gov
 Vice Mayor Allan Van Ness-- avanness@kenmorewa.gov
 Councilmember Nigel Herbig-- nherbig@kenmorewa.gov
 Councilmember Milton Curtis-- mcurtis@kenmorewa.gov
 Councilmember Laurie Sperry-- lsperry@kenmorewa.gov
 Councilmember Brent Smith-- bsmith@kenmorewa.gov
 Councilmember Stacey Denuski-- sdenuski@kenmorewa.gov

Re: Additional Information On Small Cell Dimensions and Definitions

Mayor Baker and Councilmembers:

I am writing on behalf of Verizon, AT&T and T-Mobile to provide additional information about small cell definitions, locally and across the country. As you will recall from your September 11th meeting, during the last code update, the Council chose to allow small cell wireless facilities in all zones. Small cell facilities are very different from the existing macro facilities in Kenmore, with greatly reduced visual impact.

PROPERTIES	SMALL CELLS	MACRO FACILITIES
Support Structure	Existing utility poles and light standards	New towers or taller transmission poles
Antennas needed per pole/tower	1 to 3	Approximately between 6-12
Height	25-50 feet	Approximately 80-150 feet

Each carrier's antenna and radio design is different, due to the difference in spectrum allotted to them. The antenna dimensions may vary slightly from carrier to carrier, and will change over time as designs are refined and 5G is added to these small cell facilities.

September 22, 2017
Page 2

The difference between a small cell antenna and a macro antenna is illustrated by this photograph:



September 22, 2017
Page 3

On a typical small cell facility on a utility pole, there will be 1-3 of the smaller antennas, instead of 6-12 of the larger ones.

SMALL CELL DEFINITIONS-LOCAL AND NATIONAL

As discussed at the 9/11 Council meeting, the wireless industry is ready to invest in Kenmore and in cities across the state. Many cities throughout the Puget Sound region are adopting small cell codes today. Some of those cities, like Kirkland, do not place any volumetric limit on small cell antenna size. The rest are generally adopting the Washington state definition found in RCW 80.36.375, which provides: "Each antenna is located inside an antenna enclosure of no more than three cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three cubic feet."

No jurisdiction in Washington is reducing the allowed small cell antenna size below the state definition. As a result, small cells have been designed around that state size limitation. The definition allows the one to three antennas per pole needed for small cell functionality.

As you can see by the following comparison of recently passed state small cell definitions from across the country, the Washington state limitation is the most restrictive.

Arizona:

HB 2365 (<http://www.azleg.gov/legtext/53leg/1R/laws/0124.htm>)

19. "Small wireless facility" means a wireless facility that meets both of the following qualifications:

(a) All antennas are located inside an enclosure of not more **than six cubic feet** in volume or, in the case of an antenna that has exposed elements, the antenna and all of the antenna's exposed elements could fit within an imaginary enclosure of not more than **six cubic feet** in volume.

Delaware:

HB 189

<http://legis.delaware.gov/json/BillDetail/GenerateHtmlDocument?legislationId=25823&legislationTypeId=1&docTypeId=2&legislationName=HB189>

§1603(18) "Small wireless facility" means a wireless facility that meets both of the following qualifications: (i) each antenna is located inside an enclosure of no more than **six cubic feet** in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than **six cubic feet**;

September 22, 2017
Page 4

Florida:

HB 687

http://www.myfloridahouse.gov/Sections/Documents/loadaddoc.aspx?FileName=_h0687er.docx&DocumentType=Bill&BillNumber=0687&Session=2017

Florida Statutes 337.401(7)(b)(10)

10. “Small wireless facility” means a wireless facility that meets the following qualifications: a. Each antenna associated with the facility is located inside an enclosure of no more than **6 cubic feet** in volume or, in the case of antennas that have exposed elements, each antenna and all of its exposed elements could fit within an enclosure of no more than **6 cubic feet** in volume;

Iowa:

Senate File 431

https://www.legis.iowa.gov/docs/publications/LGE/87/Attachments/SF431_GovLetter.pdf

NEW SUBSECTION . 10A. a. “Small wireless facility” means a wireless facility that meets the following requirements: (1) Each antenna is no more than **six cubic feet in volume**.

Indiana:

S 213

<https://iga.in.gov/legislative/2017/bills/senate/213#document-2d60bd03>

Section 3. IC 8-1-32.3-9

Sec. 9. (a) As used in this chapter, “small cell facility” means: (1) a personal wireless service facility (as defined by the Federal Communications Act of 1996 as in effect on July 1, 2015); or (2) a wireless facility that satisfies the following requirements: (A) Each antenna, including exposed elements, has a volume of **six (6) cubic feet or less**;

North Carolina:

H 310

<http://www.ncga.state.nc.us/Sessions/2017/Bills/House/PDF/H310v7.pdf>

§ 160A-400.51. Definitions

(7a) Small wireless facility. – A wireless facility that meets both of the following qualifications:

a. Each antenna is located inside an enclosure of no more than **six cubic feet** in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements, if enclosed, could fit within an enclosure of no more than **six cubic feet**.

September 22, 2017
Page 5

Conclusion

When Kenmore adopted its new wireless code last year, the industry understood that the Washington state definition of small cell would be used. At the sizes prescribed in the Washington state definition, small cells have far less visual impact than towers like the one in front of City Hall. The Washington state definition is already more prescriptive than legislation being passed in most states across the country, but the small changes made to that definition by the city just before adoption and the restrictive interpretation being employed, has made it unnecessarily difficult to provide this needed infrastructure to Kenmore.

Kenmore's residents and businesses expect reliable, efficient and fast wireless service, with many depending on it as their only source for calls and data. We ask that the Council help to insure that Kenmore is well positioned for small cell investment by adopting the Washington state definition and directing staff to apply the existing definition in the interim in a manner consistent with the state definition.

Industry representatives will be present at your next meeting to answer any questions the Council may have. In the interim, please feel free to call or email so we can provide you with any additional information you might need.

Sincerely,



Kim Allen, Wireless Policy Group, LLC
On behalf of Verizon Wireless, T-Mobile and AT&T

Design Options: Utility Poles

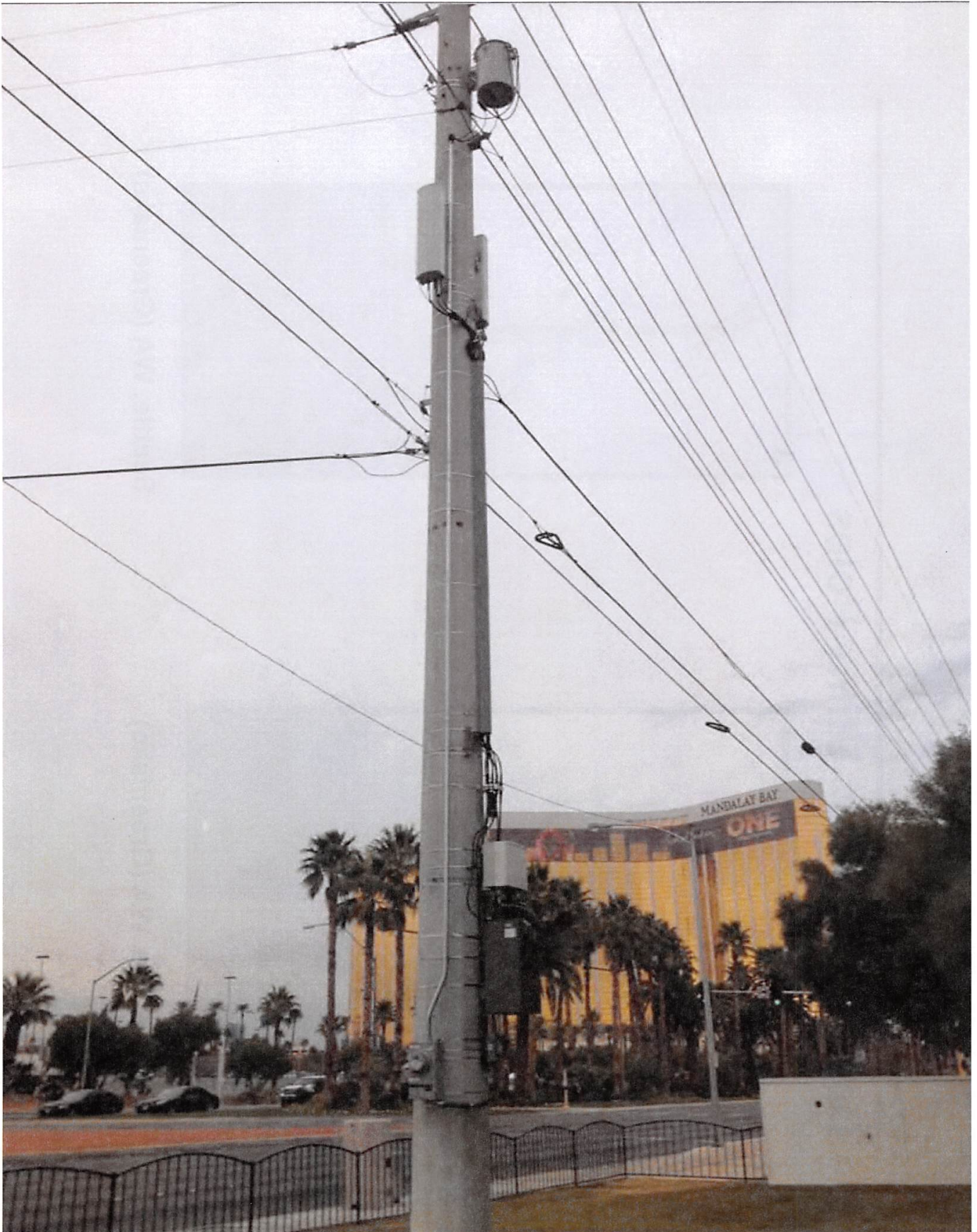


Seattle, WA (Greenlake)

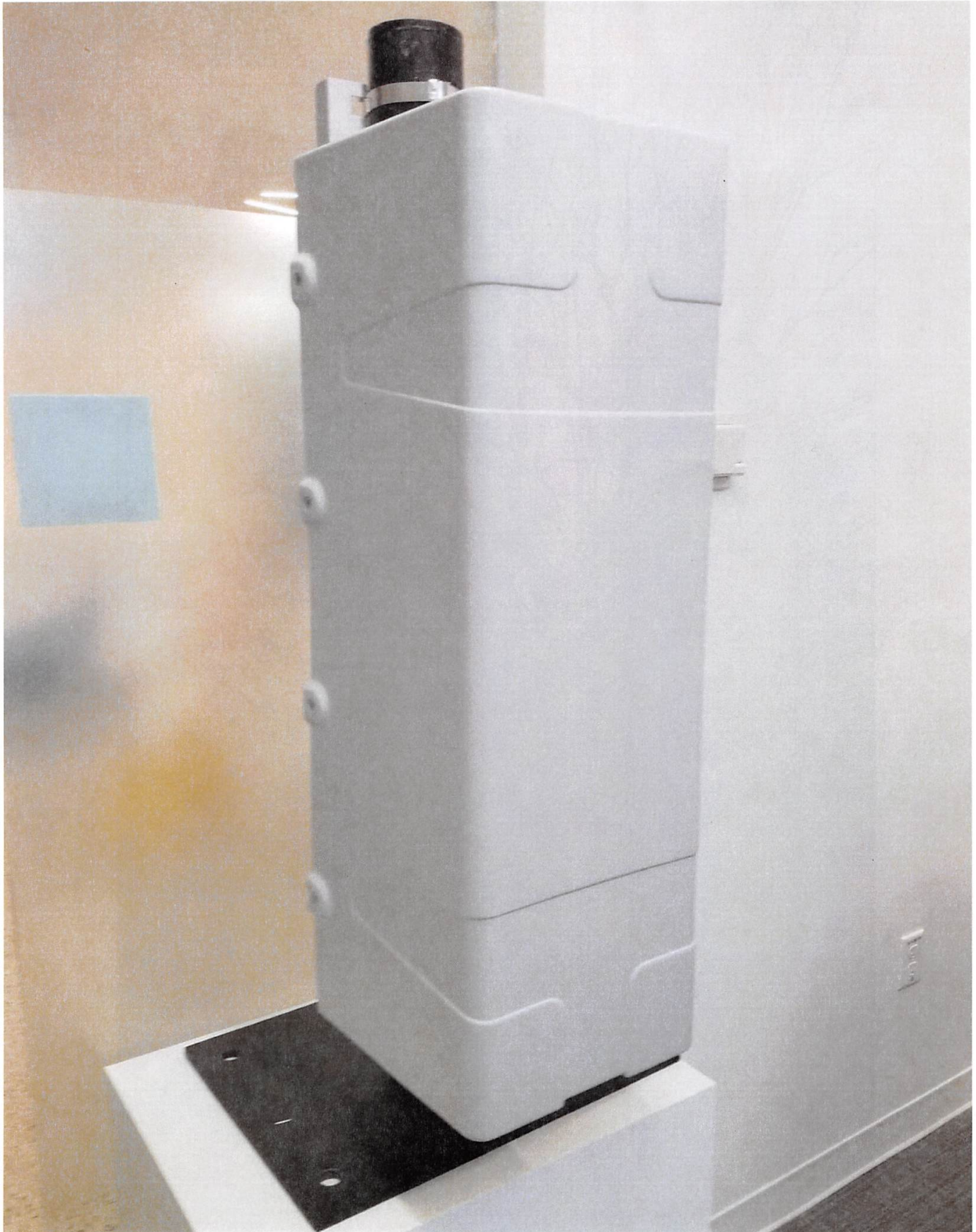


Seattle, WA (Greenlake)

verizon✓



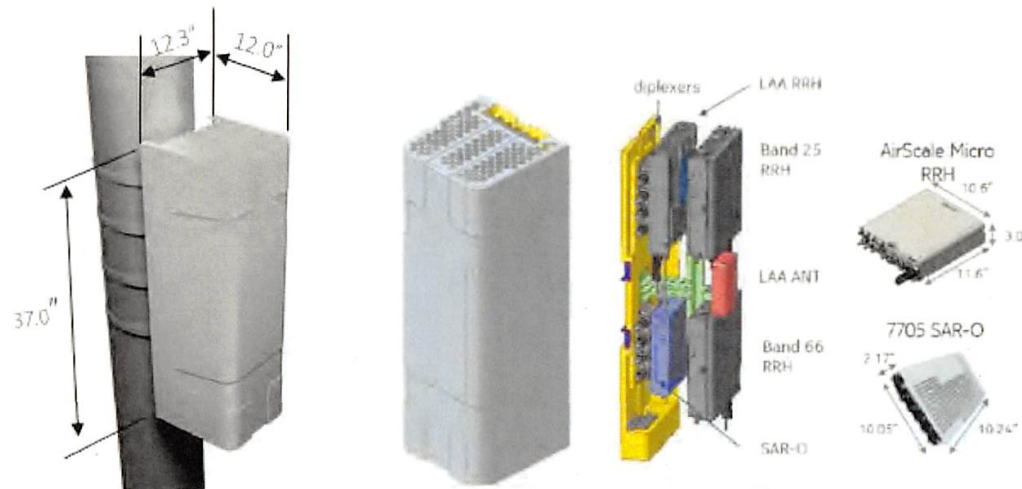




Small Cells: Form Factor is Important

T-Mobile
NATIONAL DEVELOPMENT

T-Mobile has been working with our vendors to create an enclosure that holds all of our technology. These pictures depict our updated design. We believe it is important to create uniformity and a sleek design that blends with infrastructure.





18120 68TH AVENUE NE PO Box 82607
KENMORE, WASHINGTON 98028

MEMO

TO: City Council

FROM: Debbie Bent, Community Development Director *DB*
Lauri Anderson, Senior Planner *WAK*

DATE: October 6, 2017

SUBJECT: Recreational Marijuana Home Grows: Response to Request for Input from the Washington State Liquor and Cannabis Board

Legislation enacted by the State in 2017 directs the Washington State Liquor and Cannabis Board (WSLCB) to "conduct a study of regulatory options for the legalization of marijuana plant possession and cultivation by recreational marijuana users." The study and recommendations are due to the legislature by December 1, 2017.

Among the eight states that have legalized recreational marijuana, Washington is the only state that does not allow marijuana home grows. Washington allows authorized patients to have limited grows for medical purposes or to be part of a four-member medical marijuana cooperative if the cooperative registers with the WSLCB and the local jurisdiction does not object.

The WSLCB is currently seeking input on three options they have developed to address recreational marijuana home grows, and initial comments from stakeholders are due on Wednesday, October 11. Staff recommends submitting a letter (draft attached) to the Board supporting Option 3.

The three options are:

Option 1: Tightly Regulated Recreational Marijuana Home Grows

This option allows recreational home grows under a strict state regulatory framework:

- Requires a permit;
- Four plants maximum per household;
- All plants must be entered into the state traceability system;
- Requirements for security, preventing youth access, preventing diversion, etc.;
- Jurisdiction is shared between WSLCB and local authorities

- Statutory provision that allows law enforcement to seize and destroy all plants if beyond limit;
- Allows recreational growers to purchase plants from licensed businesses as long as growers have a permit;
- Same restrictions on processing marijuana that apply to medical marijuana (no combustible processing).

This option would require the City to share in jurisdiction of the new regulations—presumably requiring local law enforcement to seize and destroy plants if beyond the allowable limit. It is unclear whether other responsibilities (ensuring that security requirements are met, for example) would fall to the City or to the State. Staff is concerned about this option because of the unknown local responsibilities it may entail, particularly for Kenmore police.

Option 2: Local Control of Recreational Marijuana Home Grows

This option is based on statewide standards including requirements for security, preventing youth access, preventing diversion, etc.:

- Limits plants to 4 per household;
- Allows recreational growers to purchase plants from licensed businesses as long as growers have a permit.
- Requires a permit to possess plants.

Differences from Option 1

- Does not require plants to be entered into traceability
- State sets minimum requirements. Local jurisdictions can be more restrictive.
- Authorized, controlled, and enforced by local jurisdictions;
- Home grows are prohibited without local permission.

This option would require the City to take action to either permit or deny home grows, and, if home grows are permitted, to consider implementing more restrictive rules than those set by the State. All permitting and enforcement actions would fall to the City. Staff strongly recommends against this option as it could entail development of a new local marijuana home grow permitting and enforcement system. Too, if allowed, the City would be responsible for addressing federal concerns about recreational marijuana, instead of relying on State procedures.

Option 3. Recreational Home Grows are Prohibited

This option preserves the status quo. Recreational home grows continue to be prohibited:

- A regulated market exists today with statewide access;
- Recreational home grows may provide a cover for diversion;

- The Cole Memo (federal guidance) is concerned with diversion, youth access, and the criminal element;
- Home grows for medical marijuana are allowed as well as cooperatives.

To reduce workload impact on the City, particularly the police, staff supports this approach. Recreational users in Kenmore have a local marijuana retailer (Theorem) and medical marijuana patients already have home grow authority.

Attachments

Attachment: Draft letter supporting Option 3



City Of Kenmore, Washington

October 10, 2017

Washington State Liquor and Cannabis Board
P.O. Box 43080
Olympia, WA 98504
Sent via email to: rules@lcb.wa.gov

Dear Board Members:

Thank you for the opportunity to comment on the three options you are considering in your study of regulatory options for recreational marijuana home grows. The City of Kenmore prefers Option 3 that would prohibit this activity and maintain the status quo. Our city has a recreational marijuana retailer that serves our citizenry, and we share the concerns you have outlined in your published evaluation of this option.

If the Board were to continue in the direction of allowing recreational marijuana home grows, we prefer Option 1 to Option 2. Option 2 would require us to undertake Municipal Code amendments and potentially to set up a new local control system for recreational marijuana home grows—no small undertaking! We assume it would then become our responsibility to address federal concerns. Our police department has expressed serious reservations about both Options 1 and 2.

If you would like to further discuss our concerns, please contact Lauri Anderson, Senior Planner, at 425-398-8900.

Sincerely,

David Baker
Mayor

18120 68th Ave NE · PO Box 82607 · Kenmore, WA 98028
Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov
www.kenmorewa.gov