



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Special & Regular Meeting Agenda

6:30 p.m., Monday, October 17, 2016

Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. 6:30 p.m. - CALL SPECIAL MEETING TO ORDER

II. EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), Potential Litigation and Litigation

III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

IV. ADJOURN SPECIAL MEETING

V. 7:00 p.m. - CALL REGULAR MEETING TO ORDER

VI. ROLL CALL

VII. FLAG SALUTE

VIII. AGENDA APPROVAL

IX. PRESENTATION

- A. Recognition of Nancy Ousley, Assistant City Manager, for Receipt of the 2016 Washington City Management Association Leadership Excellence Award - Presented by Bob Jean, Interim City Manager of Bothell, on behalf of WCMA

X. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

XI. CONSENT AGENDA

- A. Adopt Minutes for the September 19, 2016 City Council Meeting

[DRAFT 09 19 2016 Minutes](#)

- B. The Following Checks and Electronic Payments are Approved for Payment:
Total Check Numbers 35351 through 35432 in the amount of \$807,407.95
Payroll Check Number 9147 in the amount of \$429.03
Total Payroll Electronic Deposits Dated 9/30/2016 in the amount of \$81,276.85
[Checks & Electronic Payments](#)
- C. Authorize the City Manager to Execute Amendment No. 1 to Contract No. 16-C1502 with Macleod Reckord for the Moorlands Park Project
[Agenda Bill & Attachment](#)
- D. Authorize the City Manager to Execute Amendment No. 7 to Contract No. 12-C1082 with Perteet for Traffic Engineering, Transportation and Parks On-Call Services
[Agenda Bill](#)
- E. Authorize the City Manager to Execute Contract No. 16-C1614, Memorandum of Understanding with King County Parks & Recreation Division for Landscape Maintenance of the Burke Gilman Trail
[Agenda Bill & Attachment](#)

XII. BUSINESS AGENDA

- A. City of Kenmore 2017 State Legislative Agenda - Nancy Ousley, Assistant City Manager, and Briahna Murray, Gordon Thomas Honeywell
[Agenda Bill & Attachments](#)
- B. Review of Proposed 2017-2022 Capital Improvement Program (CIP) for Surface Water, Parks, and Transportation - Joanne Gregory, Finance & Administration Director
[Agenda Bill and Exhibits A-B](#)
[Exhibit C](#)
[Exhibits D-G](#)
[CIP PowerPoint Presentation](#)

XIII. STAFF REPORT

- A. Northshore Emergency Management Coalition (NEMCo) Update - Bryan Hampson, Development Services Director
[Memo](#)
- B. City Manager Comments

XIV. COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES**XV. ADJOURNMENT****Upcoming Meetings:**

Tues., October 18, 2016 7:00 p.m. Planning Commission Regular Meeting
Mon., October 24, 2016 7:00 p.m. City Council Regular Meeting
Tues., November 1, 2016 7:00 p.m. Planning Commission Regular Meeting
Mon., November 7, 2016 7:00 p.m. City Council Special Meeting

**City of Kenmore, Washington
City Council Regular Meeting
Minutes
September 19, 2016**

CALL MEETING TO ORDER – The Kenmore City Council meeting was called to order by Deputy Mayor Allan Van Ness at 7:00 p.m.

Councilmembers present: Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Councilmembers excused: Mayor David Baker

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Kris Overleese, Public Works Director/City Engineer; John Vicente, Capital Projects Manager; Richard Sawyer, Surface Water Program Manager; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Deputy Mayor Van Ness led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

PRESENTATION

King County District Court Judge Marcine Anderson, and Patrick Wells, West Division Director - Judge Anderson gave a PowerPoint presentation covering some of the new technology that they employ, including a live chat feature, video court for simple hearings, e-mitigation, electronic data repository, and multiple facilities linked together as one court through governance and technology. She stated that in 2015 the City of Kenmore filed 3,048 cases. Patrick Wells gave some information about their new case management system to be implemented between the last quarter of 2017 and the first quarter of 2018. Judge Anderson stated that they have interpreters available with 122 different languages. They were also available to answer any questions.

PROCLAMATION

National Recovery Month, September 2016 – Deputy Mayor Van Ness read the proclamation into the record. Frank Couch, Program Manager with King County Department of Community and Human Services, Behavioral Health and Recovery Division, was present to receive the proclamation.

Mr. Couch stated that he is a person in long-term recovery. He noted that since the Medicaid expansion, more people have been able to access recovery services, and a lot of good things are happening in the recovery community. He thanked the City for the proclamation.

Councilmember Curtis stated that the major message he would like people to take away is don't give up, because people can and do change.

CITIZEN COMMENTS

Michael Reading, 19736 75th Avenue NE, Kenmore, was present, representing Crisis Clinic, to thank the City for their support. He stated that the agency has a Crisis Line, the ability to link people to critical resources in the community, and Teen Link, which reaches out to teens across the State via phone calls and online chat. He provided a handout about Crisis Clinic.

Deputy Mayor Van Ness thanked him for his comments.

BUSINESS AGENDA

Integrating Low Impact Development (LID) Principles and Best Management Practices into the City's Development-Related Codes, Rules and Standards - Richard Sawyer, Surface Water Program Manager, and Kris Overleese, Public Works Director/City Engineer, were present to provide a brief report.

Program Manager Sawyer introduced Wayne Carlson, Principal and Project Manager with AHBL, and Alex Campbell, Project Planner with AHBL. He stated that we are doing this project because the NPDES requirements have been revised. Wayne Carlson described what LID is within the context of a Department of Ecology (DOE) NPDES Municipal Stormwater Permit. He reviewed key LID principles and the benefits of LID. He also detailed the requirements for LID, including requirements to review and amend local codes, and adoption of the Ecology design manual or an equivalent. He reviewed the City's project schedule and approach, including steps that have been completed and next steps. Alex Campbell detailed the work that has been done on amendments to the Kenmore Municipal Code (KMC). Sawyer covered the next steps in the process. They were all available to answer any questions.

West Sammamish River Bridge Project Update and Architectural Discussion - John Vicente, Capital Projects Manager, and Kris Overleese, Public Works Director/City Engineer, were present to provide a brief report.

Capital Projects Manager Vicente introduced Kevin Kim of Jacobs Engineering and John Owens of Makers Architecture & Urban Design. They gave a PowerPoint presentation, including a project update, the architectural look of the bridge, and next steps. Vicente stated that a total of 15 government agencies need to be involved in the approvals for this project. He reviewed some current hurdles, including fish windows and right-of-way acquisition, and detailed the projected schedule. John Owens reviewed the architectural character of the bridge, and showed some detailed drawings of the possible general look of the bridge, including lighting and decorative

elements. Vicente stated that the City will have an open house sometime this year to get citizen input on the design. He stated that the project needs to be built in three phases in order to manage traffic. He reviewed the current funding available for the project. They were all available to answer any questions.

STAFF REPORT

City Manager Karlinsey stated that there is a State Parks Commission meeting in Sequim this week at which they will talk about St. Edward State Park Seminary building options. He noted that the Daniels team will be there.

He stated that State Park staff would like to have the ball fields approval at their January meeting instead of earlier. The State Recreation and Conservation Office grant agency has stated that the City needs to have the lease approved by May.

CITY COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

Councilmember Herbig stated that he attended a meeting of the North Urban Services Alliance this afternoon, where there was a discussion of the growing homelessness throughout the County. He learned that there are no winter shelters in North King County at all.

ADJOURNMENT

Deputy Mayor Van Ness adjourned the regular meeting at 9:15 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk

Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim.

The following checks and electronic payments are approved for payment:

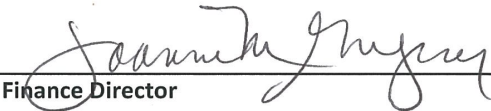
Total Check numbers: 35351 through 35432 ✓ \$ 807,407.95

Payroll check number: 9147 \$ 429.03

Total Payroll electronic deposits dated: 09/30/2016 \$ 81,276.85

 10-7-16

City Manager Date

 10/7/16

Finance Director Date

Check #	Vendor Name	Description	Check Amount
35351	KENMORE COMMUNITY CLUB	Rental Fee for Employee Recognition Event	490.00
35352	BANNER BANK LD	Target Zero Booklets/Supplies	941.53
35353	BANNER BANK NO	Business Directory/Registration/Supplies	222.53
35354	NATIONWIDE FINANCIAL 401a	Social Security Replacement Plan	11,710.30
35355	NATIONWIDE RETIREMENT SOLUTIONS 457	Deferred Comp Payroll Deduction	195.00
35356	ICMA RETIREMENT TRUST 457 - 304745	Deferred Comp Payroll Deduction	3,103.81
35357	CITY OF KENMORE FS	Flexible Spending Medical Plans	396.38
35358	BANK OF AMERICA 941	Payroll Taxes	17,454.02
35359	DEPARTMENT OF RETIREMENT SYSTEMS	WA State Retirement	18,723.75
35360	DEPARTMENT OF LABOR AND INDUSTRIES	Worker's Compensation	1,263.79
35361	UNITED WAY OF KING COUNTY	Employee Charitable Contribution	221.00
35362	STATE OF FLORIDA DISBURSEMENT UNIT	Payroll Deduction	275.00
35363	HSA BANK	Employee Health Savings Acct. Contribution	80.76
35364	UNCLE STINKY'S MAGIC	Employee Event Entertainment 10/3/16	273.75
35365	CASCADE PEST CONTROL	September Rhododendron Park Pest Control	142.35
35366	COASTWIDE LABORATORIES	City Hall & Parks Maintenance Supplies	372.41
35367	INSLEE, BEST, DOEZIE & RYDER, P.S.	August Legal Services	52,836.96
35368	JET CITY PRINTING	Postcards/Business Registration/Envelopes	685.48
35369	KENMORE CAMERA	Refund Deposit - Landscaping Agreement	2,994.70
35370	KING COUNTY FINANCE W.L.R.D.	WRIA 8 ILA Remainder of 2016	4,779.33
35371	KING COUNTY DISTRICT COURT	Reconciliation of 2015 District Court Services	121,748.00
35372	KING COUNTY FINANCE	August Road Svcs/Overlay/Signs/Signals/Bridge	23,517.51
35373	KING COUNTY FINANCE	Aug. Adult/Juv Detention/Maint/Work Release	2,895.71
35374	KING COUNTY FINANCE	Aug. Adult/Juv Detention Community Wrk Prog	7,095.00
35375	SOUND PUBLISHING, INC.	August Advertising - Play Day	425.00
35376	KING COUNTY SHERIFF	September Police Services	277,866.66

35377	MORGAN SOUND INC	SR522 Ribbon Cutting Sound Services	449.83
35378	MR. T'S TROPHIES	Planning Commission Name Plate	14.18
35379	MRSC ROSTERS	Purchasing/Contracting Workshop Registration	90.00
35380	NORTHSHORE UTILITY DIST	7/15-9/15 Water/Sewer/Irrigation Charges	9,373.00
35381	NORTHSHORE UTILITY DIST	Town Green Construction August Charges	94.60
35382	HONEY BUCKET	Squire's Landing Rental 9/10-10/7/16	218.35
35383	OFFICE DEPOT	Office Supplies	721.45
35384	OFFICE TEAM	Development Services Temporary Help	586.78
35385	PUGET SOUND ENERGY	7/14-8/15 City Hall & Rhod. Park Electric/Gas	2,676.33
35386	CEMEX	Drainage Materials/Asphalt	222.73
35387	SEATTLE TIMES	Public Hearings Advertising & Legal Notices	644.63
35388	SIGN UP, SIGN CO, INC	"Walk to School Day" & Public Notice Signs	415.04
35389	SOUND CITIES ASSOC	SCA Networking Registrations	335.00
35390	TOTAL LANDSCAPE CORP	Sept. Parks/City Hall Maint./SWM Facilities	25,928.07
35391	WA STATE DEPT OF TRANSPORTATION	Aug. Signal Maint. 68th/175th & 68th/181st	5,426.46
35392	BERK CONSULTING	August Imagine Kenmore Consulting	850.00
35393	HARRIS, LESLIE	Mileage/Per Diem Reimbursement	242.38
35394	PACE ENGINEERS, INC.	15-C1483 July/Aug. SWM/Parks On-Call Svcs	44,544.34
35395	OUSLEY, NANCY	Mileage/Toll/Meal Reimbursement	262.48
35396	QUALITY BUSINESS SYSTEMS INC.	9/2-10/1 1st & 2nd Floor Copier Charges	900.78
35397	CURTIS, DR. MILTON	Room Rental Damage Deposit Refund	250.00
35398	GRAINGER	Road - ROW Marking Paint	287.23
35399	A+ CONFERENCING	9/16 Conference Call	22.28
35400	JACOBS ENGINEERING GROUP	15-C1411 7/30-8/26 W. Samm Bridge Services	34,122.58
35401	SHRED-IT USA LLC	Records Shredding	657.90
35402	ALCALDE & FAY	Sept. Government Affairs Consulting	5,048.82
35403	COMCAST	9/30-10/29 Incubator Internet/Cable	161.89
35404	PASSPORT TRAVEL AND TOURS	Airfare/Houston Historic Preservation Conf.	328.20
35405	SARAH ROBERTS	September Prosecution Services	10,623.62
35406	PHSI PURE HEALTH SOLUTIONS INC.	City Hall Filtered Water Systems	100.63
35407	AM TEST, INC	Swamp Creek Water Testing	100.00
35408	INDEPENDENT STATIONERS	Office Supplies	95.03
35409	WELLS FARGO FINANCIAL	9/21-10/20 1st & 2nd Floor Xerox Leases	1,041.25
35410	HOPKINS, CRAIG	Police Volunteer Mileage Reimbursement	62.64
35411	DEVRIES, DENIS	Police Volunteer Mileage Reimbursement	29.70
35412	MILLER STEPHENS, MARY	Sept. Public Defense Svcs @ SCORE Facility	1,250.00
35413	SMITH, JARRETT	Boot Reimbursement	140.49
35414	PERTEET INC.	12-C1082 Aug Prof Svcs Safe Streets/Sidewalks	11,467.57
35415	KAMINS, CHAD	NE 181st Sidewalk Improvements	16,508.30
35416	HAMPSON, BRYAN	Supply Reimbursement/Employee Recognition	138.14
35417	JOYCE ZIKER PARKINSON	August Legal Advice/Kenmore Village	682.50
35418	MOBILE MINI, INC.	Log Boom & Rhod. Park Container Rental	192.31
35419	BRIEN, GAYLYNN	July Sales Tax Data Conversion	50.00
35420	WA ASSOC OF PUBLIC RECORDS OFFICERS	Registration Fall Conference/Teresa McAllister	175.00
35421	HANSEN, COREY	September Incubator Consulting Service	3,425.00
35422	STARDOM SERVICES, INC.	September Incubator Janitorial Service	510.00
35423	GALLATIN PUBLIC AFFAIRS	Sept. Media Relations & Marketing Services	3,500.00
35424	SUNGARD PUBLIC SECTOR INC.	TraKiT Software Maintenance & Licenses	13,300.00
35425	KPFF CONSULTING ENGINEERS	15-C1484 & 15-C1414 Transportation/62nd Ave	44,658.87
35426	JUSTIN BREWER WEB DESIGN	Halloween Poster & Ad Design	390.00

35427	FCS GROUP, INC.	16-C1547 Public Works Service Analysis	2,960.00
35428	M M COMFORT SYSTEMS	Refund 80% of Mechanical Permit	28.84
35429	LITTLE, ERIK	Refund Cash Deposit for ROW Work Agreement	7,500.00
35430	BLUEBEAM, INC.	9 Software Licenses & Annual Maintenance	2,592.00
35431	GRYPHON TRAINING GROUP, INC.	Police Trainig 11/3-11/4/16	150.00
35432	PROFFITT, QUINN	Boot Reimbursement	150.00
9147	BAUMAN, CALVIN	Payroll Check	429.03
9/30/2016	PAYROLL	Direct Deposit	81,276.85
			<u>\$ 889,113.83</u>

2016	PRIOR VENDOR ACTIVITY	TOTAL	FOR 2016
	A & A LIMOUSINE & BUS SERVICE		1,653.00
	A+ CONFERENCING		863.15
	AA ASPHALTING, INC		11,389.51
	AAA FLAG & BANNER MFG. CO., INC.		4,918.36
	AAA PRINTING		1,100.65
	AABCO BARRICADE COMPANY INC.		2,726.55
	ABIGANIA, ALBERT		300.00
	ACF WEST INC		3,533.01
	ACTION ENTERTAINMENT		395.00
	ACTIVE SHOOTER TRAINING LLC		1,425.00
	ADMAN, STACI		6,296.26
	ADVANCE TESTING & SERVICE INC		702.00
	AFLAC		3,140.46
	AGORA NW LLC		336.39
	ALCALDE & FAY		41,031.21
	ALEXANDER, JEFF		400.00
	ALL CLIMATE HEATING AND AIR		36.05
	ALL TRAFFIC SOLUTIONS		2,625.00
	ALLPLAY SYSTEMS LLC		58.04
	ALPHAGRAPHICS US718		946.78
	ALTA MAXINE MELVIN		14,674.00
	AM TEST, INC		1,550.00
	AMERICAN GENERAL LIFE GPO-400S		3,889.53
	AMERICAN PLANNING ASSOCIATION		2,124.00
	AMERICAN PUBLIC WORKS ASSOCIATION		1,225.00
	AMERICAN SOCIETY OF CIVIL ENGINEERS		225.00
	AMERICAN SOCIETY OF COMPOSERS		336.63
	ANCHOR QEA, LLC		7,611.50
	APPLIED CONCEPTS, INC.		2,979.50
	AQUATECHNEX LLC		27,287.40
	ARC - PACIFIC NORTHWEST		2,711.51
	ARTS OF KENMORE		4,344.76
	ARTSITE LTD, LLC		1,435.76
	ASPLUNDH		5,420.25
	ASSOCIATION OF WA CITIES		16,935.04
	ATHENAS		320.00
	AURORA RENTS		1,545.42
	AUTO BEE		150.00
	AV CAPTURE ALL		4,718.57
	AVCA HARDWARE		341.33
	AWC EMPLOYEE BENEFITS		408,250.27
	BAKER, BRIDGIT		138.62
	BAKER, DAVID		3,079.08
	BANK OF AMERICA 941		283,265.43
	BANNER BANK		3,774.45
	BANNER BANK DB		1,204.04
	BANNER BANK LD		2,264.98
	BANNER BANK BAKER		7,861.97
	BANNER BANK BH		3,850.49

BANNER BANK	CS	4,034.05
BANNER BANK	DB	1,681.46
BANNER BANK	JG	3,388.29
BANNER BANK	JGORDON	8,095.44
BANNER BANK	KENMORE	24,849.24
BANNER BANK	LD	3,071.35
BANNER BANK	NO	3,074.99
BANNER BANK	PS	2,189.67
BANNER BANK	RK	3,035.97
BANNER BANK	VAN NESS	4,381.46
BARTLETT TREE EXPERTS		394.20
BASTYR UNIVERSITY		50,200.00
BELLEVUE COLLEGE		219.12
BELMARK, LLC		7,776.05
BEN HOLT INDUSTRIES		6,050.00
BERK CONSULTING		76,376.03
BEST BUY BUSINESS ADVANTAGE ACCOUNT		21,943.51
BJELDE, LAUREN		1,750.00
BLACKBAUD		7,225.80
BRAVO ENVIRONMENTAL SERVICE		14,076.30
BRIEN, GAYLYNN		450.00
BRUCE DEES & ASSOCIATES		56,089.28
BUILDERS EXCHANGE OF WASHINGTON INC		451.95
BULGER SAFE & LOCK, INC.		363.54
CALPORTLAND COMPANY		1,282.25
CAPITAL ONE COMMERCIAL/ COSTCO		19.37
CAPPS, DAWNA		50.00
CARSTAR		1,793.19
CASCADE PEST CONTROL		996.45
CASCADE RECREATION, INC		301.13
CATHOUSE PIZZA		112.00
CEMEX		2,546.24
CENTER FOR HUMAN SERVICES		5,000.00
CHICAGO TITLE		1,099.78
CITY OF BELLEVUE		119,804.72
CITY OF KENMORE FS		5,134.84
CITY OF KENT		500.00
CITY OF LAKE FOREST PARK		692,443.72
CITY OF SHORELINE		1,357.68
CITY OF TACOMA		40.00
CITYWORKS/ AZTECA SYSTEMS INC.		21,900.00
CLOWNS UNLIMITED, INC.		897.90
COAST & HARBOR ENGINEERING		63,329.05
COASTAL WEAR PRODUCTS INC		1,356.71
COASTWIDE LABORATORIES		6,402.80
COBRA BEC, INC.		8,945.94
CODE PUBLISHING COMPANY		8,349.64
COLUMBIA RIDGE LANDFILL		8,019.72
COMCAST		4,307.37
CONSOLIDATED PRESS		9,239.49

CONTOUR FENCE CO. INC.	4,789.53
CORT PARTY RENTAL	582.98
COX PRINTING & SIGNS	766.40
CULLEY, AMBERLY	6,296.26
CURTIS, DR. MILTON	60.16
D.R. HORTON	15,000.00
DAILY JOURNAL OF COMMERCE	2,381.55
DANSOUND INC	8,830.08
DAY WIRELESS SYSTEMS	76.44
DEPARTMENT OF ECOLOGY	34,739.65
DEPARTMENT OF LABOR AND INDUSTRIES	21,515.01
DEPARTMENT OF RETIREMENT SYSTEMS	321,214.22
DEPPA, DOUG	127.50
DEVRIES, DENIS	394.23
DIGITAL REPROGRAPHICS SERVICES INC.	314.87
DRS 457	22,520.00
DURRANT, JEFF	178.50
EA ENGINEERING SCIENCE & TECHNOLOGY	3,160.00
ECONOMIC DEV COUNCIL OF SEATTLE/KC	5,000.00
ECOSS	1,300.78
EJ USA, INC.	2,868.72
EMERALD FIRE LLC	289.08
EMPLOYMENT SECURITY DEPT	13,988.75
ENVIRONMENTAL SYSTEMS RESEARCH INST	5,694.00
ESA ADOLFSON	34,929.05
EVERGREEN PRINT SOLUTIONS	715.24
EVERGREEN SAFETY COUNCIL	299.00
EVER-MARK, LLC	1,570.73
FAZZARI MARKETING	1,007.46
FCS GROUP, INC.	5,934.25
FEDEX OFFICE	941.05
FEENEY WIRELESS	1,195.81
FERGUSON ENTERPRISES INC #1539	5,963.73
FINANCIAL CONSULTANTS INT'L INC	495.50
FIRE PROTECTION, INC	5,002.92
FIRE SYSTEMS WEST, INC.	547.50
FIX AUTO	1,000.00
FLEMINGS HOLIDAY LIGHTING LLC	1,394.66
FLOW TECHNOLOGIES INC.	54,497.61
FOOTPRINT PROMOTIONS	1,912.53
FRONTIER	9,414.28
FRUHLING SAND & TOPSOIL	4,008.79
FUJII, GLORIA	1,700.00
G & H PRINTING	298.99
GALLATIN PUBLIC AFFAIRS	30,425.03
GOOD TO GO	18.75
GOODSELL POWER EQUIPMENT #2 INC.	49.13
GORDON THOMAS HONEYWELL	30,035.56
GOVDELIVERY, INC.	11,025.00
GOVERNMENT FINANCE OFFICERS ASSOC	190.00

GRAINGER	1,760.57
GREATER BOTHELL CHAMBER OF COMMERCE	4,600.00
GREGORY, JOANNE	459.50
GRINDLINE SKATEPARKS INC.	12,850.01
GROUP FOUR INC.	7,620.00
HANSEN, COREY	27,400.00
HATFIELD, CHRISTOPHER	75.00
HDR ENGINEERING, INC	532,940.33
HERBIG, NIGEL	61.56
HERMANSON COMPANY, LLP	5,352.94
HESTON VISUAL ARTS	1,051.75
HEWITT	114,314.14
HOME DEPOT CREDIT SERVICES	407.29
HONEY BUCKET	3,551.33
HOPELINK	7,500.00
HOPKINS, CRAIG	687.42
HORIZON DISTRIBUTORS INC	1,743.55
HSA BANK	1,453.68
IAP2 PUGET SOUND CHAPTER	1,550.00
ICMA RETIREMENT TRUST 457 - 304745	55,018.58
iCOMPASS TECHNOLOGIES, INC.	9,650.00
INDEPENDENT STATIONERS	1,265.05
INGLEWOOD GOLF COURSE	1,248.30
INSLEE, BEST, DOEZIE & RYDER, P.S.	315,041.27
INTEGRA TELECOM	8,177.01
INTERNATIONAL BUSINESS INNOVATION	525.00
INTERNATIONAL CITY/CNTY MGMT ASSOC	1,528.46
INTERNATIONAL CODE COUNCIL	135.00
INTERNATIONAL INST OF MUNI CLERKS	220.00
iWORQ SYSTEMS	2,800.00
JACOBS ENGINEERING GROUP	181,302.08
JD PLUMBING & FIRE PROTECTION INC.	214.03
JET CITY PRINTING	3,860.06
JOYCE ZIKER PARKINSON	9,325.00
JP HENNESSY	500.00
JUSTIN BREWER WEB DESIGN	555.00
KAMINS, CHAD	529,860.79
KARLINSEY, ROB	154.72
KBA INC.	101,767.91
KCDA PURCHASING COOP	1,693.69
KD CANOPY	771.00
KEEP POSTED INC	304.00
KENMORE COMMERCIAL LLC	29,953.19
KENMORE HERITAGE SOCIETY	475.00
KIMBERLY LANE 9, LLC	8,645.82
KING COUNTY ANIMAL SVCS	2,349.00
KING COUNTY FINANCE	275,618.69
KING COUNTY FINANCE W.L.R.D.	56,951.80
KING COUNTY FINANCE/ GIS	2,644.47
KING COUNTY FLEET ADMIN	882.17

KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
KING COUNTY OFFICE OF FINANCE	1,838.87
KING COUNTY RADIO COMM SERVICES	850.83
KING COUNTY RECORDER'S OFFICE	166.00
KING COUNTY SHERIFF	2,138,053.21
KING COUNTY TREASURY	12,024.01
KING'S DRYWALL REPAIR LLC	2,299.50
KINGS HEATING	28.84
KOMPAN, INC	169.73
KONICA MINOLTA BUSINESS SOLUTIONS	6,468.77
KORTE, BRENT	27.61
KPFF CONSULTING ENGINEERS	186,575.90
KRAZAN & ASSOCIATES, INC.	8,522.50
KVO INDUSTRIES, INC	1,245.00
LANEY JONES AND THE SPIRITS	1,000.00
LANGTON SPIETH, LLC	35,000.00
LANGUAGE LINE SERVICES, INC.	4.83
LAW OFFICE OF JOHN RUNGERUDE, PS	1,800.00
LENNAR NORTHWEST, INC.	13,334.10
LIGHTHOUSE CONSULTING INC	55,736.88
LINCOLN NATIONAL LIFE INSURANCE	8,240.09
LOVE BOMB GO-GO	1,500.00
LOYUK, SAMANTHA	52.92
MACDONALD MILLER FACILITY SOLUTIONS	2,079.05
MACLEOD RECKORD	12,356.30
MAGEE, STEVEN	49.44
MAIL FINANCE	2,109.00
MAINSTREET MASONRY RESTORATION LLC	1,228.25
MARINE FLOATS CORPORATION	2,222.85
MARSHBANK CONSTRUCTION	4,582,482.99
MARY BRABEC	3,500.00
MCALLISTER, TERESA	186.18
MCKINNEI, SHAHIN	102.35
METROPOLITAN TRANS. COMMISSION	1,500.00
MILLER STEPHENS, MARY	13,750.00
MIWONGTUM, RACHEL	120.99
MOBILE MINI, INC.	2,528.85
MOON CONSTRUCTION COMPANY	27,199.81
MORGAN SOUND INC	2,131.97
MOTT MACDONALD GROUP, INC.	945.00
MR. T'S TROPHIES	239.47
MUMMA, RYAN	58.32
MUNIMANAGE, LLC	18,125.00
NATIONAL LIFE OF VERMONT	1,108.53
NATIONWIDE FINANCIAL 401a	222,170.59
NATIONWIDE RETIREMENT SOLUTIONS 457	5,460.00
NEOPOST NORTHWEST	58.02
NORTHLAKE LUTHERAN CHURCH	100.00
NORTHSHORE FIRE DEPT	5,483.00
NORTHSHORE PARK & REC SERVICE AREA	1,360.00

NORTHSHORE ROTARY CLUB	714.00
NORTHSHORE SCHOOL DISTRICT	2,500.00
NORTHSHORE SENIOR CENTER	7,150.00
NORTHSHORE UTILITY DIST	111,845.12
NORTHSHORE YOUTH & FAMILY SERVICES	4,000.00
NORTHWEST ARBORICULTURE LLC	1,235.00
NORTHWEST LANDSCAPE SERVICES	30,456.83
NORTHWEST MARINE TRADE ASSOCIATION	425.00
NORTHWEST PLAYGROUND EQUIPMENT INC.	14.97
NORTHWEST TROPHY	2,433.28
NORTHWESTERN COLLECTION SERVICE INC	690.00
NRC ENVIRONMENTAL SERVICES, INC.	4,975.10
OAC SERVICES, INC	307.97
OFFICE DEPOT	8,732.05
OFFICE TEAM	13,372.05
OGDEN, MURPHY, WALLACE	14,820.00
OLYMPIC ENVIRONMENTAL RESOURCES INC	20,457.68
OSBORN CONSULTING INC.	44,365.79
OUSLEY, NANCY	758.38
OVERLEESE, KRISTEN	62.40
OWEN EQUIPMENT COMPANY	1,246.98
PACE ENGINEERS, INC.	18,381.48
PACIFIC TOPSOILS	4,430.15
PACIFICA LAW GROUP LLP	632.50
PAJEK, KELLY	22.00
PAMPLIN MEDIA GROUP	190.00
PARAMETRIX INC	26,969.40
PASSPORT TRAVEL AND TOURS	596.20
PAT'S TREES AND LANDSCAPE INC.	4,043.52
PAWS	1,925.00
PCS MOBILE	4,741.35
PEARSON ESTATES LLC	14,897.46
PEMBERTON, JIM	3,086.64
PENDLETON, MICHAEL	3,186.34
PEOPLES STORAGE	1,608.00
PERFORMANCE SYSTEMS INTEGRATION LLC	826.73
PERSONAL BEST/ TOPHEALTH	117.20
PERTEET INC.	145,394.35
PETERSON, JANET	2,250.00
PETTY CASH CUSTODIAN	838.59
PHSI PURE WATER FINANCE	1,424.11
PRINTWEST	492.75
PROTECTION TECHNOLOGIES, INC	1,224.63
PROTHMAN COMPANY	14,275.80
PRSA	307.00
PUBLIC HEALTH DEPT. OF KING COUNTY	430.00
PUGET SOUND BUSINESS JOURNAL	105.00
PUGET SOUND CLEAN AIR AGENCY	17,411.00
PUGET SOUND ENERGY	178,199.32
PUGET SOUND FINANCE OFFICERS ASSOC	50.00
QUALITY BUSINESS SYSTEMS INC.	8,219.00

R.C. PAINTING & SONS, INC.	1,314.00
RAMCO CONSULTING SERVICES, INC.	185.00
REID, JAMES FALCONER	5,400.00
REIQUAM, PETER	19,500.00
REPUBLIC SERVICES	5,929.58
RESOURCE EXPLORATION, LLC	12,000.00
RFI ENTERPRISES INC.	2,075.03
RICHARDSON, ZACK	116.00
RICHMOND AMERICAN HOMES OF WA	47.00
SALTER, JON	444.00
SAMYN, DR. JEFFREY	250.00
SANDRA OWEN DESIGN	260.00
SARAH ROBERTS	84,988.96
SAUVE, GAYLEN	350.00
SAWYER, RICHARD	124.11
SCHINDLER ELEVATOR CORPORATION	5,519.47
SCHOCK, BRETT	116.00
SCORE	264,093.73
SEATTLE TIMES	11,513.59
SELECT AIR SERVICES DBA GREENWOOD	32.14
SESAC	378.00
SHRED-IT USA LLC	512.80
SIGN UP, SIGN CO, INC	1,474.97
SITEIMPROVE, INC.	2,499.00
SITTS & HILL ENGINEERS, INC.	17,473.55
SKILLET	404.00
SKYWARD CONSTRUCTION	2,509,793.51
SMITH, BRENT	63.72
SNOHOMISH COUNTY	8,680.00
SNO-KING WATERSHED COUNCIL	3,000.00
SOFTRESOURCES LLC	4,243.75
SOFTWAREONE, INC.	10,353.38
SOLOMON ARTS & ENTERTAINMENT	300.00
SOLTERRA	298.65
SOUND CITIES ASSOC	13,018.25
SOUND LAW CENTER	17,948.00
SOUND OCEAN	188.96
SOUND PUBLISHING, INC.	6,338.02
SPERRY, LAURIE	64.80
ST EDWARD STATE PARK	7,410.40
STARDOM SERVICES, INC.	4,080.00
STATE AUDITOR'S OFFICE	25,146.68
STATE OF FLORIDA DISBURSEMENT UNIT	4,950.00
STEWART MACNICHOLS HARMELL, INC.	45,803.00
SUNGARD PUBLIC SECTOR INC.	37,796.00
SWANK MOTION PICTURES, INC.	386.55
TACOS LA FLACA	40.00
TECHNEX	24,768.90
TELESYSTEMS WEST	634.12
TERREBONNE LIMITED	301.83
THE DAVEY TREE EXPERT COMPANY	3,613.50

THE TILLERS, LLC	1,750.00
THE WIDE FORMAT COMPANY	1,045.73
THOMAS, MICHAEL	223.30
TOP TO BOTTOM JANITORIAL, INC.	21,400.00
TOPIA TECHNOLOGY/ BIS	1,300.00
TOTAL LANDSCAPE CORP	70,040.32
TOWN CENTER HARDWARE	948.46
TRAFFICALM SYSTEMS	4,515.00
TWO STORY ZORI	1,750.00
TYLER TECHNOLOGIES, INC.	13,770.99
UNITED RENTALS NW, INC	1,355.45
UNITED STATES POSTMASTER	4,660.83
UNITED STATES TREASURY	4.10
UNITED WAY OF KING COUNTY	4,199.00
UPS STORE	277.62
US POSTAL SERVICE (HASLER)	9,559.28
UTILITIES UNDERGROUND LOCATION CTR	1,355.79
V2WORKS	935.55
VAN NESS, ALLAN	2,340.75
VAUGHAN, KENT	198.00
VERIZON WIRELESS	8,977.54
VERTICAL VISUAL SOLUTIONS INC.	793.88
VICENTE, JOHN	47.00
VOLGISTICS, INC	540.00
W.S.S.O. Advanced Training	520.00
WA ASSOC OF BUILDING OFFICIALS	1,575.00
WA ASSOC OF PUBLIC RECORDS OFFICERS	175.00
WA CITIES INSURANCE AUTHORITY	229,194.00
WA FINANCE OFFICERS ASSOCIATION	475.00
WA STATE DEPARTMENT OF AGRICULTURE	25.00
WA STATE DEPT OF LABOR & INDUSTRIES	141.60
WA STATE DEPT OF TRANSPORTATION	29,913.70
WAGE WORKS	878.00
WALL, JOHN	187.83
WALTERS, GEORGE	7,500.00
WASHINGTON ARCHITECTURAL HARDWARE	1,664.41
WASHINGTON AWARDS	546.39
WASHINGTON CITY/COUNTY MGMT ASSOC	630.00
WASHINGTON STATE DEPT OF REVENUE	2,667.11
WASHINGTON STATE OFFICE CASH MGMT	2,847.50
WASHINGTON STATE PATROL	1,059.80
WASHINGTON TREE SERVICE INC	1,533.00
WATSON, ELIZABETH	500.00
WELLS FARGO FINANCIAL	8,743.77
WELWEST CONSTRUCTION INC.	36,050.00
WESTERN DISPLAY FIREWORKS, LTD.	17,000.00
WETLANDS & WOODLANDS INC	730.91
WHELFHAM, STEPHANIE	250.00
WINTERBOURNE LANDSCAPE	574.88
WONDERLAND DEVELOPMENT	1,250.00

WRIGHT, MARCI	1,500.00
WSU URBAN IPM & PESTICIDE SAFETY	58.00
YOURMEMBERSHIP.COM, INC	150.00
ZONAR SYSTEMS	525.33
ZONES	1,122.80
ZORNES, GARY	641.50
ZUMAR	554.28
	<u>16,949,121.10</u>



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Contract Amendment to Contract No. 16-C1502 with Macleod Reckord for the Moorlands Park Improvements project.		For Council Meeting Agenda of: October 17, 2017	
		Department: City Manager	
Proposed Council Action/Motion: Authorize the City Manager to execute amendment no. 1 to Contract No. 16-C1502 with Macleod Reckord for Professional Services in the amount of \$32,323.50.		Prepared by: Ann Stanton, Parks Project Manager	
		Initial & Date	
		Approved by Department Head: <u>AS 10/6/16.</u>	
		Approved by City Attorney: <u>N/A</u>	
		Approved by Finance Director: <u>10/6/16</u>	
		Approved by City Manager: <u>RJK</u>	
		Exhibits/Attachments:	
		1. Amendment #1 to Contract 16-C1502	
Expenditure Required \$32,323.50		Amount Budgeted \$1,424,000	Appropriation Required NA
<u>INFORMATION/BACKGROUND:</u> The City adopted the Moorlands Park master plan in 2006. The renovation project proposes improvements to the athletic field and other improvements consistent with the master plan including restroom, landscaping, and playground. MacLeod Record was the Landscape Architecture firm that prepared the 2006 master plan. On 2/11/16 Council authorized execution of Contract No. 16-C1502 for an amount not to exceed \$194,990.20 with MacLeod Record, Landscape Architects to provide services including support for public meetings, provision of materials and documents necessary for permitting, bidding, and construction administration and project close-out. The initial goal is construction start summer 2017, assuming design and permitting can be completed in 2016.			
The effort to progress the plans and specifications to completion requires additional services than initially anticipated. To provide the necessary services to complete construction documents, an amendment is needed to increase the total fees with Macleod Reckord. This increase in fees will provide for completion of an arborist report, engineering for storm water vault, and an updated cost estimate reflecting input from the pre-application review process. If approved, the total contract amount for Macleod Reckord will be \$227,303.70.			
Staff is requesting that Council authorize the City Manager to execute amendment no. 1 to Contract No. 16-C1502 with Macleod Reckord in the amount of \$32,323.50.			
<u>FISCAL CONSIDERATION:</u> There is sufficient budget to cover this amendment. Staff will be coming forward with a discussion of 2017-2022 CIP to City Council including a budget amendment for Moorlands Park Improvements.			
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Council Goal #8 To continue to implement a Parks Improvement and Financial Plan.			

Attachment 1

City of Kenmore
Contract No. 16-C1502
Amendment #1

The following sections of the contract for professional services dated 3/1/2016, between the City of Kenmore ("City") and Macleod Reckord PLLC ("Consultant") is amended to read in its entirety as set forth below or attached. All other terms and conditions of the underlying contract shall remain in full force and effect.

Section 1. Scope of Services to be performed by Consultant: The Consultant shall perform the additional services described in Attachment A. The Consultant shall comply with all federal, State and local laws and regulations applicable to the services. The consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

Section 2. Compensation and Method of Payment: The Consultant shall request payment for work performed using the billing invoice form at Exhibit "C" in the original contract. The City shall pay Consultant a sum not to exceed \$32,323.50 according to the fees and rates described in Attachment A.

Section 3. Duration of Agreement: This agreement shall be in full force and effect through December 31, 2017. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

Dated this _____.

CONSULTANT

CITY OF KENMORE

By: _____
Connie Reckord
Title: Principal

By: _____
Rob Karlinsey
Title: City Manager

Date: _____

Date: _____

ATTACHMENT A

**Moorlands Park
Contract No. 16-C1502
Amendment #1
October 3, 2016**

Scope of Work

1.0 Conceptual Level Design and Cost Estimate (30%)

- 1.1 Parking Lot Cost Estimate for 2 Options (MacLeod Reckord MR)
Provide concept level cost estimates for two parking lot arrangements as provided by the City. Parking lots are accessed from church property to the north, and parking lots located in the park consisting of (1) 16-stall and (2) 32-stall lot. Costs include allowance for storm drainage exclusive of any detention requirements.
- 1.2 TESC, Storm Drainage, and Utility Cost Estimate (PACE)
Provide 30% cost estimate for proposed civil improvements including storm, water, and sewer system based on current updated concept level plan. See attached scope of work from PACE.
- 1.3 Updated Park Plan Cost Estimate (MR)
Provide 30% cost estimate for entire park development plan based on current updated concept level plan. Incorporate civil cost estimate information.

2.0 Tree Assessment and Reporting

- 2.1 Code Evaluation and Mapping (MR)
Review and interpret code relating to tree disturbance; map protection areas; review options with City and arborist; consult with arborist for the required services to meet code requirements.
- 2.2 Onsite Tree Evaluation and Documentation (Urban Forestry Services UFS)
Evaluate 35 trees as mapped and provide recommendations per attached scope of work from Urban Forestry Services, Inc.
- 2.3 Finalize Tree Report (UFS)
Discuss results of evaluation with client and finalize tree report, suitable for submittal to City for project permit review.

3.0 Underdrainage Evaluation and Reporting

- 3.1 Conceptual Grading Plan with and without Underdrainage (MR)
Provide concept level grading plans for use by other team members in evaluation of drainage conditions and opportunities under 2 conditions: with and without underdrainage. Purpose of 2 alternative plans is to define the areas to be measured for flow calculations, which will differ depending on grading.
- 3.2 Geotechnical Field Testing and Evaluation (HWA)

Conduct field exploration, testing and analysis of soils to provide geotechnical engineering design recommendations for drainage or underdrainage conditions. See attached scope of work from HWA GeoSciences.

- 3.3 Storm Drainage Design Strategy and Updated Cost Estimate (PACE)
Conduct meeting with City Stormwater Engineer to confirm parameters from which to model stormdrainage, and resolve a potential stormwater strategy. Provide sizing and cost estimate of a recommended stormwater facility. See attached scope of work from PACE.
- 3.4 Underdrainage System Cost Estimate (MR)
Provide concept level cost estimate for underdrainage system for ballfield area, compatible with storm drainage system proposed by PACE. Provide one estimate for base bid condition (play area and infield only) and one estimate for the addition of outfield underdrainage.
- 3.5 Technical Memo Report and Recommendation (MR)
Provide summary memorandum outlining work performed, results, and recommendation to City for underdrainage and storm drainage design.

4.0 Underdrainage Design and Construction Administration (hourly, not to exceed)

- 4.1 Design of ballfield underdrainage system (MR)
Provide design of underdrainage system for ballfield infield and outfield at 60%, 90%, and 100% design. Incorporate work into overall documents for the park (no stand alone documentation). Include additional specifications for ballfield cross section and underdrainage that may be required for the document set.
- 4.2 Construction Administration services (MR)
Provide additional construction administration services to address ballfield infield and outfield underdrainage system, including additional submittals, RFI's and up to 3 additional site visits.

The scope noted above does not include any structural engineering that may be required for vault construction, or construction administration services for same. Also note the scope does not include on-site monitoring of tree protection during construction as recommended by UFS (see Task III of UFS attachment). These services may be included in the future at the direction of the City.

The scope of work is premised on a Notice-to-Proceed date of approximately October 17, 2016, and Tasks 1 through 3 will be completed by approximately November 15, 2016.

Please let me know if you have questions or require additional information.

Thank you,



Connie Reckord, Principal

Moorlands Park

Page 2 of 2

Moorlands Park**Amendment # 1**

Fee Summary (see attached derivations)

October 3, 2016

Task/Team	MacLeod Reckord	PACE	Urban Forestry Services Inc.	HWA GeoSciences	Subtotal
1.0 Conceptual Level Design and Cost Estimate (30%)					
1.1 Parking Lot Cost Estimate for 2 options	960.00				960.00
1.2 TESC, Storm Drainage, and Utility Cost Estimate		2,500.00			2,500.00
1.3 Updated Park Plan Cost Estimate	1,735.00				1,735.00
Project Management	80.00				
2.0 Tree Assessment and Reporting					
2.1 Code Evaluation and mapping	460.00				460.00
2.2 Onsite Tree Evaluation and Documentation			1,270.00		1,270.00
2.3 Finalize Tree Report			2,160.00		2,160.00
3.0 Underdrainage Evaluation and Reporting					
3.1 Conceptual Grading Plan w/ and w/o underdrainage	1,320.00				1,320.00
3.2 Geotechnical field testing and evaluation	80.00				4,485.00
3.3 Storm Drainage design strategy and updated estimate	520.00	3,000.00		4,405.00	3,520.00
3.4 Underdrainage system cost estimate	1,080.00				1,080.00
3.5 Technical Memo report and recommendation	1,535.00				1,535.00
Project Management	640.00				640.00
4.0 Underdrainage Design and Construction Admin.					
4.1 Design at 60%, 90%, and 100%	3,840.00				
4.2 Construction Admin services	4,320.00				
Project Management	320.00				
Subtotal	16,890.00	5,500.00	3,430.00	4,405.00	30,225.00
Direct Expenses	150.00			615.00	765.00
Admin. Mark-up (10%)					1,333.50
Total	17,040.00	5,500.00	3,430.00	5,020.00	32,323.50

Moorlands Park**Amendment #1**

MacLeod Reckord Fee Derivation
October 3, 2016

		MacLeod Reckord					
		PC	PM	PD	DR	AD	SUBTOTAL
Task	SCOPE OF WORK	\$160.00	\$130.00	\$100.00	\$100.00	\$95.00	
1.0	Conceptual Level Design and Cost Estimate (30%)						
1.1	Parking Lot Cost Estimate						\$0
	Quantity takeoffs and cost estimate for 2 options	3		3	1		\$880
	Project Management	0.5					\$80
1.2	Conceptual Level (30%) Cost Estimate						\$0
	Quantity takeoffs and cost estimate for concept plan	4		6	4	1	\$1,735
	Project Management	0.5					\$80
	Subtotal:	8	0	9	5	1	\$2,775
2.0	Tree Assessment and Reporting						
2.1	Code evaluation and mapping	1		3			\$460
	Subtotal:	1	0	3	0	0	\$460
3.0	Underdrainage Evaluation and Reporting						
3.1	Conceptual Grading Plan w/ and w/o underdrainage	2		8	2		\$1,320
3.2	Review draft and final geotech report and consult w/ geotech	0.5					\$80
3.3	Storm Drainage strategy meeting and consult w/civil	2		2			\$520
3.4	Underdrainage cost estimate (2 options)	3		6			\$1,080
3.5	Technical memo report and recommendation	4		8		1	\$1,535
	Project Management	4					\$640
	Subtotal:	15.5	0	24	2	1	\$5,175
4.0	Underdrainage Design and Construction						
4.1	Underdrainage design of ballfield (60%, 90%, and 100%)	4		16	16		\$3,840
4.2	Construction Administration of ballfield underdrainage	12		24			\$4,320
	Project Management	2					\$320
	Subtotal:	18	0	40	16	0	\$8,480
	Subtotal	27	0	52	21	1	\$16,890
Direct Expenses:							\$150
SUBTOTAL:							\$17,040



Engineers | Planners | Surveyors

ADDITIONAL SERVICES AGREEMENT # 1

TO: Connie Reckord
MacLeod Reckord
110 Prefontaine Place South #600
Seattle, WA 98104

PROJECT NAME: Moorlands Park

PROJECT #: 16440

FROM: Phil Cheesman/Scott Sherrow

DATE: August 24, 2016

SUBJECT: 30% Schematic Design and Cost Estimate

This Service Agreement is intended to advise that a request for services has been made which are not currently in our Scope of Services or Fee. The subject contract is herein amended to incorporate the following scope of services:

I. Scope of Services

Per our conversation, PACE understands that a construction costs opinion based on a 30% schematic plan set is needed for the Moorland Park proposed site civil improvements. PACE will provide a 30% cost estimate. Project tasks will include preparing a schematic storm, water and sewer system design with spot grading to be used in preparing an opinion of construction costs. **Deliverable:** Opinion of construction costs estimate in Excel spreadsheet format.

II. Fee

Client agrees to pay PACE for the above services on the basis of:

A fixed fee of \$2,500, plus reimbursable expenses as set forth in the prime contract.

All services provided within the scope of this ASA will be performed as per the terms and conditions approved under the above-mentioned base contract for the project, unless stated in the scope within this document. If you have any questions, require any additional information, or would like to discuss this project further, please do not hesitate to contact us at your earliest convenience.

ACCEPTED:

 Authorized Representative Signature

 Printed Name

 Title

 Date

P:\P16\16440 Moorlands Park\ENGINEERING\PROJECT MANAGEMENT\CONTRACT\Moorlands Park - ASA#1 30% Schematic Plans & Cost Estimate 2016-8-24.docx

PACE Engineers, Inc.
11255 Kirkland Way | Suite 300
Kirkland, Washington 98033-6715
p 425.827.2014 | f 425.827.5043

www.paceengrs.com



Engineers | Planners | Surveyors

ADDITIONAL SERVICES AGREEMENT # 2

TO: Connie Reckord
MacLeod Reckord
110 Prefontaine Place South #600
Seattle, WA 98104

PROJECT NAME: Moorlands Park

PROJECT #: 16440

FROM: Phil Cheesman

DATE: October 3, 2016

SUBJECT: Stormwater Management Opportunities for Field Underdrainage

This Service Agreement is intended to advise that a request for services has been made which are not currently in our Scope of Services or Fee. The subject contract is herein amended to incorporate the following scope of services:

I. Scope of Services

Per our conversation, PACE understands that the City of Kenmore wishes to explore the feasibility of adding an underdrainage system to the outfield area of the proposed park improvements project. Underdrainage of the infield and play area is anticipated to be a part of the base bid and will be calculated separately. This work would include a meeting with the City Stormwater Engineer to confirm parameters set from which to run flow control models, and to agree upon potential stormwater discharge methods and locations from which to move forward toward final design. Based upon this feasibility/strategy, sizing and costing of the stormwater facilities would be prepared to better inform the City of their options.

Deliverable: Opinion of construction costs estimate in Excel spreadsheet format for stormwater management facilities if the outfield area were to include underdrainage. The opinion of construction costs estimate will include two options - one for the base bid condition, and, one that addresses the addition of outfield underdrainage.

II. Fee

Client agrees to pay PACE for the above services on the basis of:

Hourly Cost per the attached PACE 2016 HOURLY RATE SCHEDULE not to exceed **\$3,000**, plus reimbursable expenses as set forth in the prime contract.

All services provided within the scope of this ASA will be performed as per the terms and conditions approved under the above-mentioned base contract for the project, unless stated in the scope within this document. If you have any questions, require any additional information, or would like to discuss this project further, please do not hesitate to contact us at your earliest convenience.

ACCEPTED:

Authorized Representative Signature

Printed Name

Title

Date

P:\P16\16440 Moorlands Park\ENGINEERING\PROJECT MANAGEMENT\PROPOSAL\Moorlands Park - ASA No. 2 - 2016-10-03.docx

PACE Engineers, Inc.
11255 Kirkland Way | Suite 300
Kirkland, Washington 98033-6715
p 425.827.2014 | f 425.827.5043

www.paceengrs.com

**2016 HOURLY RATE SCHEDULE**

<u>DESCRIPTION</u>	<u>HOURLY RATE</u>
1. Office Tech I, Expediter I	\$ 50.00
2. Office Tech II, Expediter II, CAD Technician	\$ 62.00
3. Office Tech III, Intern, Jr. CAD Drafter, Jr. Inspector, Engineer Tech	\$ 75.00
4. GPS Assistant, Jr. Planner, CAD Drafter, Sr. Office Tech, Inspector, Designer, Engineer Tech I, Survey Tech I	\$ 85.00
5. Jr. Engineer, Designer I, CAD Drafter I, Inspector I, Survey Tech II, Party Chief, GIS Tech, Project Administrator, Planner	\$ 97.00
6. Engineer I, Planner I, GIS Analyst I, Designer II, CAD Drafter II, Inspector II, Survey Tech III	\$ 107.00
7. Engineer II, Planner II, GIS Analyst II, Designer III, CAD Drafter III, Inspector III, Survey Tech IV	\$ 117.00
8. Engineer III, Project Designer, Planner III, GIS Analyst III, Sr. Survey Tech, Sr. CAD Drafter, Sr. Inspector	\$ 128.00
9. Sr. Engineer, Project Designer I, Sr. Planner, Project Surveyor, Robotic & Operator, Project CAD Drafter, Sr. GIS Analyst, Sr. Project Inspector	\$ 138.00
10. Project Engineer, Project Designer II, Project Planner, Sr. Project Surveyor, Sr. Project GIS Analyst, GIS/CAD Manager, Structural Engineer	\$ 148.00
11. Sr. Project Engineer, Sr. Structural Engineer, Sr. Project Designer, Sr. Project Planner, Survey Project Manager, GPS & Operator, IT Manager	\$ 158.00
12. Project Manager, Principal Surveyor, Planning Project Manager	\$ 169.00
13. Sr. Project Manager, Sr. Principal Surveyor, 3D Scanning & Operator, Two-Person Crew	\$ 180.00
14. Principal Engineer, Principal Planner, Sr. Two-Person Crew	\$ 192.00
15. Sr. Principal Engineer, Sr. Principal Planner	\$ 204.00

REIMBURSABLES

A. Subconsultants, Professional and Technical	Cost + 15%
B. Maps, reports, materials, permit fees, express delivery and messenger, pass-through bills, and similar items necessary for work in progress	Cost + 15%
C. Technology expenses associated with computers, software, electronic distance measuring devices, telephone, cell phone, photo copies, standard survey supplies and transportation and standard postage will be invoiced as a Technology Charge	2% of labor billing
D. Out-of-Town travel per diem and cost of commercial transportation	Cost + 10%
E. Transportation within 30 Mile Radius *	No Charge
Transportation beyond 30 Mile Radius – Automobile	\$ 0.60 per mile
* On job inspection mileage will be billed	\$ 0.60 per mile
F. Special Equipment/Software	
Special Software for Modeling/Analysis	\$ 10/hour
Large Format Blueprints and Reproduction – Bond	\$ 0.50/sq foot
Large Format Blueprints and Reproduction – Mylar	\$ 1.50/sq foot
Color Copies – In-house (8½ x 11)	\$ 0.25/page
G. Expert Witness	Rate x 1.5

- Notes: ¹ All payment is due within 30 days from date of invoice. A monthly service charge of 1% will be added on all accounts older than 30 days.
- ² The foregoing schedule of charges is incorporated into the agreement for the services provided effective January 1, 2016. After December 31, 2016, invoices will reflect the schedule of charges in effect at that time.

PACE Engineers, Inc.
 11255 Kirkland Way | Suite 300
 Kirkland, Washington 98033-6715
 p 425.827.2014 | f 425.827.5043

www.paceengrs.com



Urban Forestry Services, Inc.

Arboricultural Consulting | Wholesale Tree Nursery

Title: Moorlands Park, Kenmore, Washington
Tree Assessment in Relation to Future Improvements Impact
Scope of Work and Fee Not to Exceed

Prepared for: MacLeod Reckord PLLC
Attn: Ms. Connie Reckord
110 Prefontaine Place South
Seattle, Washington 98104

Prepared by: Urban Forestry Services, Inc.
James M. Barborinas
ASCA Registered Consulting Arborist #356
ISA Certified Arborist #PN-0135
Tree Risk Assessor Qualified

Date: September 15, 2016

Encl: Qualifications

As you requested, the following is a Scope of Work and Not to Exceed Fee Proposal for tree assessment services for up to 35 large trees located with Moorlands Park in Bellevue, Washington. It is my understanding that sidewalk work is proposed near these trees. The purpose of this work will be to provide a health assessment of the trees and help determine if and how the trees can be safely retained given the site disturbance that is proposed. We understand that we are to review and understand the City of Kenmore Municipal code for tree protection and comment on how close work can occur without significant impact to the trees.

Please consider the following Scope of Work and Not to Exceed Fee Proposal:

Scope of Work Task I – Onsite Tree Evaluation, and Documentation

1. On-site to evaluate 35 trees as shown on the map that you provided. Specifically, we will document:
 - Species
 - Size
 - Condition (Vigor and Structure)
 - Risk of Failure
 - Preservation Value (Suitability for retention)
 - Maintenance Recommendations (Removal, pruning, cabling and root zone enhancement)
3. Comments on character, structure, uniqueness, infrastructure damage, etc.
4. Trees will be red-line and confirmed on a site map provided by you for future reference.
5. Photos will be taken of the trees for special condition or character for later reference as needed.

15119 McLean Road
Mount Vernon, WA 98273
Office (360) 428-5810
Fax (360) 428-1822
Cell (360) 770-9921

Planning, Managing, & Restoring Urban Greenspaces

Email: jimb-ufsinc@wavecable.com
www.urbanforestryservices.com

Task I Fee Estimate	Not to Exceed	\$1,270.00
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Task II – Discussion Follow-up and Tree Report for up to 35 trees.

1. Email and phone calls to discuss method and means to avoid significant impact.
2. Written report of findings as required for the project, written summary with photos.
3. Report will include a detailed Tree Assessment Matrix with documented tree information and photos.
4. We will provide tree protection measures and alternatives to proposed construction to help retain and/or protect the trees.
5. We will provide General Tree Protection Guidelines to apply in most anticipated tree disturbance situations.
6. Site map with trees located.

Task II Fee Estimate	Not to Exceed	<u>\$2,160.00</u>
Task I and II Grand Total		<u>\$3,430.00</u>

Additional Recommended Services to Consider (Without Fee Estimates)

Additional services that are critical to the long-term preservation of the trees for this project include **Monitoring** work in progress for contract compliance. From our experience, our involvement throughout the process is critical for the long-term health and stability of the preserved trees. For your reference, these services may include but not be limited to:

Task III – On-site Monitoring

1. Attend pre-bid meeting to clarify tree maintenance and protection specifications.
2. Attend pre-construction meeting to ensure tree protection barriers are in place and contractor understands Tree Preservation Specifications.
3. Monitor tree protection specifications for contract compliance.
4. Attend final site meeting for punch list and post-maintenance recommendations, if needed.

Task III is additional services that have been implemented on similar projects and should be considered for the successful preservation of trees during and after construction.

Urban Forestry Services, Inc. will provide the above-described services in Tasks I and II only for a total not to exceed fee of \$3,430.00. This includes all travel, communications, materials, and on-site work, as described and as outlined in the preceding Scope of Work. We will only provide services requested by you and bill only for services completed. You will be notified if required services may exceed our estimate. Services authorized by you beyond this Scope will be billed at our hourly rate of:

\$135/Hr. – Principal
 \$135/Hr. - Consulting Associate
 \$85.00/Hr. – Technical

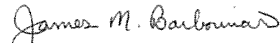
\$55/Hr. – Administrative
\$.54/mile – mileage
\$1.00/photo

If the above Scope of Work meets with your approval, please sign a copy of this proposal and return to our office at your earliest convenience. Urban Forestry Services, Inc. appreciates the opportunity to provide this Scope of Work and Not to Exceed Fee Proposal. We look forward to hearing from you.

Approved _____

Date _____

Respectfully submitted,
URBAN FORESTRY SERVICES, INC



James M. Barborinas
President
Registered Consulting Arborist #356
ISA Certified Arborist #PN-0135
Tree Risk Assessor Qualified

JMB/aeb
Moorland Park Site Tree Assessment Scope and Not to Exceed Fee Proposal

Geotechnical Engineering Services

The geotechnical work will include explorations and geotechnical evaluations in support of design of the proposed park facility.

Work Elements:

- 4.1 Conduct an Additional Day of Hand Explorations:** HWA's base scope of work includes conducting one day of hand explorations at the site to provide geotechnical recommendations associated with the proposed structural improvements. HWA proposes to conduct one additional days of hand explorations across the site to evaluate the drainage potential of the near surface soils. This additional day will result in a total of two days of hand explorations at the site.
- 4.2 Generate Hand Boring Logs:** All of the soil samples retrieved from our additional explorations will be sealed in plastic bags and taken to our Bothell, Washington office for further examination and testing. Soil information will be presented in summary boring logs that will be generated upon completion of our exploration program.
- 4.3 Conduct Geotechnical Engineering analysis:** HWA will evaluate the data obtained from the field exploration program to provide geotechnical engineering design recommendations. The additional engineering evaluations will be focused on methods of providing proper drainage for the proposed project.
- 4.4 Additional Report:** – HWA will provide additional reporting associated with the additional day of explorations and associated recommendations.
- 4.5 Additional Project and Contract Management:** HWA will prepare monthly invoices, and progress reports, if required. We will correspond with the City of Kenmore and MacLeod Reckord in the form of emails, fax, and telephone calls, as necessary. We will provide project management for the geotechnical engineering subtasks.

Assumptions:

- The hand boring locations will be determined by measuring from existing site features and will not be surveyed.
- The owner will provide permission to access the proposed exploration locations.
- Contaminated soils evaluation and testing is excluded from this scope of work.

Deliverables:

- Draft and Final Geotechnical Reports

Project Cost Estimate
 Additional Geotechnical Engineering Services
 Moorlands Park
 Kenmore, Washington



2016-P008-21
 28-Sep-16

DJH

Scope of Work: See Scope Document

ESTIMATED HWA LABOR:

WORK TASK DESCRIPTION	PERSONNEL & 2016 DIRECT RATES						TOTAL HOURS	TOTAL AMOUNT
	Principal \$170.00	Geotech Engr III \$125.00	Geotech Engr I \$105.00	Geologist I \$85.00	CAD \$75.00	Clerical \$72.00		
Conduct field explorations			8	8			16	\$1,520
Generate exploration logs				4			4	\$340
Complete engineering analysis	2	6	2				10	\$1,300
Additional Reporting	1	4			1		6	\$745
Project and contract management		4					4	\$500
TOTAL LABOR:	3	14	10	12	1	0	40	\$4,405

LABORATORY TEST SUMMARY:

Test	Est. No. Tests	Unit Cost	Total Cost
Grain Size Distribution	3	\$95	\$285
Atterberg Limits	2	\$155	\$310
LABORATORY TOTAL:			\$595

All permits required for explorations will be provided at no charge.
 All explorations will be conducted during daytime hours

ESTIMATED DIRECT EXPENSES:

Mileage @ \$0.56/mile	\$20
Laboratory Testing	\$595
TOTAL DIRECT EXPENSES:	\$615

PROJECT TOTALS AND SUMMARY:

Total Labor	\$4,405
Direct Expenses	\$615
ESTIMATED PROJECT TOTAL:	\$5,020



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Amendment 7 to Contract No. 12-C1082 with Pertect: On-Call Services for Traffic Engineering, Transportation, and Parks Proposed Council Action/Motion: Authorize the City Manager to execute Amendment 7 with Pertect for Contract 12-C1082 to increase the contract by an additional \$400,000 to \$1,872,500.	For Council Meeting Agenda of: October 17, 2016 Department: Public Works Prepared by: Kris Overleese, PE Approved by Department Head: <u>WJG KO</u> Approved by City Attorney: <u>NA</u> Approved by Finance Director: <u>me 10/6/16</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: NA
Expenditure Required \$1,872,500 Amount Budgeted \$1,872,500 Appropriation Required 0	
<u>INFORMATION/BACKGROUND:</u> Over the past four years, the City has utilized Pertect, Inc. for traffic engineering, transportation planning and capital projects, and parks planning and capital project work. The transportation and parks projects/tasks needing assistance include: design, survey, right of way acquisition, structural engineering, grant writing, geotechnical review, street standards review, permitting, environmental review, construction management services, and planning. Pertect is not our new on-call transportation and parks consultant, however, it is critical that they remain under contract to finish the work they have started. These projects include: • Design and Construction services for the NE 202nd St Safe Routes to School Project • Log Boom Park Pedestrian Bridge Project • St. Edward State Park Ballfield Renovation • NE 181st Street Sidewalk Projects (north and south side from 68th to 73rd Avenues NE)	
<u>FISCAL CONSIDERATION:</u> The amended contract value will be set at \$1,872,500 (original contract amount of \$675,000 + Amendment 1 amount of 67,500 + Amendment 2 amount of \$300,000 + Amendment 3 amount of \$230,000 + Amendment 6 amount of \$200,000). The funds to pay for the work in the agreement are within individual project budgets and line items. No retainer is paid for on-call consultants. Amendments 4 and 5 to the agreement were time extensions only.	

A “task order” is formally written and executed for any work given under this agreement. The City Engineer manages the overall agreement for compliance and parks, operations, and engineering staff manage “task orders” scopes of work. The City Engineer approves all task order assignments and task order amendments.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The Pertteet team will continue to work on Transportation Projects, traffic engineering, and elements of Parks projects. The work they do will support:

Council Goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel. Implement the Sidewalk Plan.

Council Goal 2: To continue to implement the Economic Development Plan, with an emphasis on creating a vibrant, walkable downtown.

Council Goal 6: To continue to implement a Parks Improvement and Financial Plan.

Subject/Topic:
Contract No. 16-C1614 Memorandum of
Understanding between King County Parks
and Recreation Division and City of
Kenmore for Landscape Maintenance of the
Burke Gilman Trail.

Prepared by: Jennifer Gordon, Public Works
Operations Manager

Initial & Date

Approved by Department Head: W. Ser KO

Approved by City Attorney: RK via email 10/7/11

Approved by Finance Director: July 12/6/16

Approved by City Manager: [Signature]

Contract No. 16-C1614

Appropriation Required \$0

Following the expansion of Washington State Route 522 (SR522), through portions of the City, the landscape buffer separating the King County Burke Gilman Trail (BGT) from SR 522 was reduced and replanted. It has been the City's desire to see that the BGT landscape buffer is maintained at a high level. The City not only desires improved aesthetics along the landscape buffer, it also desires enhanced safety for trail users, vehicular traffic and maintenance crews as well as improve the efficiencies to the landscape maintenance.

Contract No. 16-C1614 is a Memorandum of Understanding between the City and the County for shared responsibilities that allow us to meet our goals for the BGT landscape buffer. The scope of this MOU are limited to irrigation, maintenance, and operation of the landscaping along the north side of the BGT between 68th Ave NE and 80th Ave NE. Highlights of the agreement include:

- XI. E. Authorize the City Manager to Execute Contract No. 16...

- The County will be responsible for the following:
 - Initial clean up to remove dead/dying plants, prune overgrown vegetation, remove groundcovers and install grass, create gaps for mower access, and plant new trees and shrubs;
 - Ongoing mowing, vegetation, weed control and other frequent vegetation management activities;
 - Periodic brush control, tree trimming, hazard tree removal and other major vegetation maintenance activities including noxious weed control;
 - Ongoing trail blowing and debris removal, surface repairs to include potholes, sinkholes and root upheaving;
 - Irrigation maintenance and repair within the project area.

FISCAL CONSIDERATION:

The City's costs associated with this agreement shall be absorbed into the current Streets operating budget.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Kenmore's visions and mission statements:

- Effective and efficient services; and
- Public safety

Contract No. 16-C1614

**Memorandum of Understanding
Between King County Parks and Recreation Division and
City of Kenmore
for Landscape Maintenance on the Burke Gilman Trail**

This Memorandum of Understanding ("MOU") is made by and between King County, a home rule charter county, through the Parks and Recreation Division of its Department of Natural Resources and Parks ("County"), and the City of Kenmore, a municipal corporation in the State of Washington, ("City"), for the maintenance of a portion of the County's regional trail system located within City limits. The County and the City are collectively referred to as "the Parties."

RECITALS

- A. The County's Burke Gilman Trail ("BGT") is a popular multiuse recreation and active transportation facility in north King County that connects the cities of Lake Forest Park, Kenmore, Bothell, and Seattle. It spans more than 18-miles from Shilshole Bay in the City of Seattle to the City of Bothell where it intersects with the County's Sammamish River Trail. The BGT is managed by the County on the portion outside Seattle city limits, north of NE 145th Street.
- B. Following expansion of Washington State Route 522 ("SR 522") through portions of the City, the landscape buffer separating the BGT from SR 522 was diminished. The Parties long-term goals include improving the remaining landscaping in order to enhance safety for vehicular traffic, trail users, and maintenance crews, improve trail user experience and visual interest, eliminate maintenance-related lane closures, and provide for more efficient landscape maintenance.
- C. The Parties intend by this MOU to establish their respective rights, roles and responsibilities regarding irrigation and maintenance of landscaping along the County's BGT/SR 522 right-of-way within City limits.
- D. As a code city organized under RCW Title 35A, the City has all of the powers and authority afforded a municipal corporation under Washington State law, including the power to contract and the power to operate recreational programs and facilities for benefit of the public.
- F. King County Charter, Article 1, Section 120, authorizes the County, in the exercise of its powers and the performance of its functions and services, to agree by contract to participate jointly in or in cooperation with any one or more other governments, and to share the costs and responsibilities of such powers, functions, and services.

NOW THEREFORE, in consideration of the terms and conditions contained herein, the Parties mutually agree as follows:

Contract No. 16-C1614

TERMS AND CONDITIONS

1. **Effective Date; Term.** This MOU shall be effective upon signature by both Parties and shall continue until four (4) years after the date of this MOU unless otherwise terminated by either party after providing at least sixty (60) days written notice to the other party.
2. **Scope; Roles of each Party.** The scope of this MOU is limited to irrigation, maintenance, and operation of the landscaping along the north side of the BGT between 68th Avenue NE and 80th Avenue NE (the "Project Area") in Kenmore, King County, Washington. The Parties desire to improve the condition and design of landscaping in the Project Area to enhance public safety and usability for trail users, and maintenance efficiency for the Parties. The Parties shall be responsible for improvements and maintenance objectives described in **Exhibit A** attached hereto. Each party shall provide the staff, materials, plants and services that are necessary to perform the duties and obligations of this MOU, without charge to the other party.

3. **Liaisons.**

King County Parks – Capital Projects

Linda Frkuska, Capital Project Manager
201 S. Jackson Street, KSC 0700
Seattle, WA 98104
206-477-4484

King County Parks – Operations

Kirsten Chapman, Supervisor
3005 NE 4th Street, RPS-NR-0100
Renton, WA 98056
206-477-6147

City of Kenmore – Public Works

Jennifer Gordon, Operations Manager
18120 68th Ave NE
Kenmore, WA 98028
425-398-8900

4. **Indemnification and Hold Harmless; Release and Waiver.** The Parties agree to defend, indemnify and hold harmless each other, their respective officials, agents and employees, from and against any and all claims, damages, injuries, liabilities, actions, fines, penalties, costs and expenses (including reasonable attorney fees) that arise out of or are related to the negligent acts or omissions of the indemnifying party (and its officials, agents, employees acting within the course and scope of their employment), the performance of said party's obligations under this MOU or the exercise of a party's rights and privileges under this MOU. In the event any such liability arises from the concurrent negligence of the indemnifying party and the other party, the indemnity obligation of this Section shall apply only to the extent of the negligence of the indemnifying party and its actors.

The foregoing provisions specifically and expressly intend to constitute a waiver of each party's immunity under industrial insurance, Title 51 RCW, as respects the other party

Contract No. 16-C1614

only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the indemnitor's employees. This waiver has been mutually negotiated.

5. **Insurance.** Each Party shall maintain for the Term of each Party's liability exposures under this MOU insurance, as described below, against claims for injuries or damage to property which may arise from or in connection with performance of the work hereunder by each Party, their agents, representatives, employees, contractors, or subcontractors.
 - A. King County, a charter county government under the constitution of the State of Washington, maintains a fully funded Self-Insurance program for the protection and handling of the County's liabilities including injuries to persons and damage to property. The City acknowledges, agrees and understands that the County is self-funded for all of its liability exposures and that the County's self-insurance program meets the requirements of this section. The County agrees, at its own expense, to maintain, through its self-funded program, coverage for all of its liability exposures for this MOU. The County agrees to provide the City with at least 30 days prior written notice of any material change in the County's self-funded program and will provide the City with a certificate of self-insurance as adequate proof of coverage. The City further acknowledges, agrees, and understands that the County does not purchase Commercial General Liability insurance and is a self-insured governmental entity; therefore the County does not have the ability to add the City as an additional insured.
 - B. If the City is self-insured under the Washington Cities Insurance Authority, a certificate of self-insurance shall be attached hereto and be incorporated by reference and shall constitute compliance with this Section.
6. **King County Council Appropriation Contingency.** The County's performance under this MOU beyond the current appropriation year is contingent on the future appropriation by the King County Council of sufficient funds to carry out the performance contemplated herein.
7. **Entire Agreement; Amendments.** This MOU is the complete expression of the terms hereto and any oral representation or understanding not incorporated herein is excluded. Any modifications to this MOU shall be in writing and signed by both parties.
8. **Waiver.** Waiver of any breach of any term or condition of this MOU shall not be deemed a waiver of any prior or subsequent breach. No term or condition shall be waived, modified, or deleted except by an instrument, in writing, signed by the Parties hereto.
9. **Disputes.** In the event any dispute regarding this MOU cannot be resolved by informal methods, then prior to commencing litigation or taking any administrative action, the aggrieved party shall notify the other in writing of the particulars of the grievance, and the other party shall reply in writing within ten (10) working days, setting forth its position

Contract No. 16-C1614

and stating what, if any, action it will take with respect to the grievance. The aggrieved party shall respond in writing within seven (7) working days, indicating its satisfaction or dissatisfaction, as the case may be; in the event the aggrieved party is dissatisfied, the parties shall then meet in person and confer in good faith to resolve their differences before litigation is commenced.

10. **Relationship of the Parties.** The Parties execute and implement this MOU as separate entities. No partnership, joint venture, or joint undertaking shall be construed from this MOU. The employees and agents of each party engaged in the performance of this MOU shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.
11. **Compliance with all Law.** The Parties agree to comply with all applicable laws, ordinances and regulations from any and all authorities having jurisdiction over the activities contemplated in this MOU.

IN WITNESS WHEREOF, the Parties have entered into this MOU effective as of the date last written below.

KING COUNTY

CITY OF KENMORE

Kevin R. Brown, Director
Parks and Recreation Division

Robert Karlinsey, City Manager
City of Kenmore, Washington

Date

Date

EXHIBIT A – Scope of Work and Responsibilities of the Parties

County's Responsibilities

1. During the summer and fall of 2016, the County shall remove dead/dying plant material, prune overgrown areas, replace groundcovers with grass, remove and replace plants along the curb-line with grass, create gaps in long-running landscape beds to accommodate mower access, plant trees to increase visual interest and tree canopy, and amend soil where needed. During this time, the City-installed irrigation system shall be operational. New planting shall be installed in the fall 2016 during the planting season.
2. The County shall perform the following maintenance activities during the MOU Term:
 - A. Ongoing mowing, vegetation, weed control and other frequent vegetation management activities.
 - B. Periodic large brush control, tree trimming, hazard tree removal, clearing, and other major vegetation maintenance activities including noxious/invasive weed control.
 - C. Ongoing trail blowing/sweeping to remove debris, surface repairs to include sink holes, root upheaving, asphalt replacement due to age and other factors as warranted.
 - D. Irrigation maintenance and repair within the project area.

City's Responsibilities

The City warrants that its irrigation system shall be capable of sustaining the plantings, lawn, and landscape completed by the County in the Project Area throughout the Term of this MOU. The City shall be responsible for all cost and expense related to providing adequate water supply and programming the irrigation system.



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: City of Kenmore 2017 State Legislative Agenda Proposed Council Action/Motion: Motion to Approve the City of Kenmore 2017 State Legislative Agenda	For Council Meeting Agenda of: 17 October 2016 Department: Executive Prepared by: Nancy Ousley, Assistant City Manager <u>Initial & Date</u> Approved by Department Head: <u>NKO 6 OCT 2016</u> Approved by City Attorney: _____ Approved by Finance Director: <u>[Signature] 10/16/16</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: 1. Proposed 2017 Legislative Agenda and Policy Statement 2. 2016 Legislative Agenda and Policy Statement			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;">Expenditure Required \$0</td> <td style="width: 33%; border: none;">Amount Budgeted \$</td> <td style="width: 33%; border: none;">Appropriation Required \$n/a</td> </tr> </table>		Expenditure Required \$0	Amount Budgeted \$	Appropriation Required \$n/a
Expenditure Required \$0	Amount Budgeted \$	Appropriation Required \$n/a		
<u>INFORMATION/BACKGROUND:</u> The City Council affirms the priorities for advocacy in the upcoming session of the Washington State Legislature each year. Identifying the priorities provides a consistent message and focus for City officials, the 46th District Legislative Delegation and government relations consultant. The City has successfully secured funding in recent sessions for significant transportation investments for the SR 522 Corridor and West Sammamish Bridge, and the Town Green project received Capital Budget funds, thanks to the efforts of the Delegation and advocates. The proposed priorities for the 2017 requests the Legislature to recognize the effects of State transportation system decisions on the community: requests include funding to improve the community's connection between downtown and Lake Washington, which is disrupted by the State highway; and supporting incentives for the redevelopment of the Lakepointe property, which has played a key support role in major State highway projects from the 1960's to the present. Continuing the focus for connecting the community with the water, Capital Budget funding is requested again 2017 for a Boat House at Rhododendron Park. The Policy Statement provides further guidance to government relations consultants on areas of interest to the City. Gordon Thomas Honeywell represents the City of Kenmore on State Legislative issues.				

FISCAL CONSIDERATION:

The City's investment in effective Legislative advocacy has resulted in considerable success in funding for priority projects and policy initiatives.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

1. To focus on and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.
 - Implement the Sidewalk Plan
2. To continue to implement the Economic Development Plan, with an emphasis on the following key points:
 - Promote the image of Kenmore
 - Create a vibrant, walkable downtown
 - Support existing businesses
 - Advance the public's access and connection to the waterfront
3. To continue to seek funding and mitigation for State impacts on the City's transportation system.
4. To continue to seek opportunities to complete a successful LakePointe project.



City Of Kenmore, Washington

City of Kenmore 2017-19 Legislative Agenda

Reconnecting Kenmore's Downtown to Lake Washington

Kenmore requests that the state alleviate the impacts of the state transportation system on the local community by reconnecting the city's downtown with the Lake Washington waterfront. Despite recent improvements to State Route 522 to increase transit and vehicle capacity and improve pedestrian safety, congestion on State Route 522 continues to worsen. Regional decisions regarding the State's transportation system, including imposing tolls on SR 520, and the failure of the state system to handle daily commuter traffic, has resulted in more drivers opting to travel on State Route 522 through Kenmore. The resulting congestion makes it increasingly difficult for city residents to access local businesses, and generally move within the city.

State Route 522 divides Kenmore's downtown from its waterfront. The City asks that the state invest **\$18 million** to build a multimodal grade-separated route, above or below SR 522, to allow Kenmore residents to more easily move within the city and to connect the city's downtown to the Lake Washington waterfront.

Propel Lakepointe Development

Lakepointe is the last remaining undeveloped property on Lake Washington of its size--a 45-acre site poised to become a mixed-used transit-oriented development with affordable housing, and nearly a mile of shoreline public access. To make this vision a reality, the state's partnership is needed. The Lakepointe property is challenging for construction because of the site conditions that are the result of a State transportation project – when Interstate 5 was built in Seattle, WSDOT used the Lakepointe site as a landfill for building materials and soil. As a result, in order for the property to be developed, hundreds of pilings need to be drilled into the site, adding substantial cost of (potentially over \$70 million) to any development.

To alleviate these extraordinary costs caused by the site's use as a prior landfill for I-5 construction, the city of Kenmore requests that the state provide the economic development tools and incentives necessary, including tax rebates, to allow this property to overcome this hurdle and be developed. Without these incentives, the extraordinary development costs will continue to cause this waterfront site to languish and not redevelop. Even with the proposed incentives, the redevelopment of this site has the potential to offer a significant financial return on investment at both the state and local levels.

Rhododendron Boathouse

The City of Kenmore requests \$250,000 to construct a boathouse at Rhododendron Park. This project will result in a building that will provide for youth recreation programming and boat storage for rowing and other waterfront programs. With funding from the rowing community and local school district, more than half of the project will be funded, including significant city investments.

Local Control on Asphalt Plant Regulations

An asphalt plant is located in the City of Kenmore, near downtown, SR 522 and residential areas. While the asphalt plant has been operating for decades and is a legal nonconforming use, the areas near the plant and a neighboring concrete plant has become increasingly urbanized. The asks that the state give local cities additional, local option regulatory authority over asphalt plants to ensure that the plant operates in a manner that is mindful of the surrounding urban neighborhoods.

18120 68th Ave NE · PO Box 82607 · Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

City of Kenmore
Legislative Agenda for 2017-19 Legislative Biennia

Saint Edward Seminary Building Rehabilitation

The city of Kenmore supports the efforts of the Parks Commission and Kevin Daniels to rehabilitate the historic Saint Edward Seminary Building in Saint Edward Park in Kenmore.

18120 68th Ave NE · PO Box 82607 · Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

City of Kenmore 2017 Policy Statements

This document is an internal document designed to provide guidance to city staff and the city's lobbyist. The policy statements in this document allow the city to quickly take positions on legislation. It is not all inclusive of all policy positions that the city may take throughout a session, and the following items are not listed in order of priority.

Sediment in North East Lake Washington

The city of Kenmore respectfully requests approval of funding in the Department of Ecology Budget for Phase 2 additional sampling and analysis of sediment in selected areas of North East Lake Washington and near-shore areas identified in screening level sampling and analysis performed in 2012-2013.

Toxic Algae in North Lake Washington and Sammamish River

The city of Kenmore respectfully requests funding of toxic algae sampling and testing in North Lake Washington and the Sammamish River, as well as funding to identify the sources and causes of toxic algae blooms.

Support for WWRP & ALEA Grant Programs

The city of Kenmore supports fully funding the Washington Wildlife Recreation Program (WWRP) and the Aquatic Lands Enhancement Account (ALEA). Many city parks have benefitted from funding through these programs.

Affordable Housing

The city of Kenmore supports legislation that provides tools and funding options that promote affordable housing.

Product Stewardship

The city of Kenmore supports legislation creating a statewide product stewardship program, including paint, medicine, and mercury-containing fluorescent light take-back programs. This legislation would require manufacturers that sell products in Washington to develop, fund, and implement a take-back system for unwanted, unused, or left over products across these categories. King County has developed a local medicine program and the State of Washington is in the process of developing a mercury-containing fluorescent light program.

Prevent Human Trafficking

The city of Kenmore recognizes that human trafficking is a problem in all communities, and supports legislation that provides tools and solutions to prevent and intervene in human trafficking.

Local Infrastructure Funding

The city of Kenmore supports the development of a statewide local infrastructure program to help cities fund increasing infrastructure needs, since the Legislature discontinued the Public Works Assistance Account program.



City Of Kenmore, Washington

City of Kenmore 2016 Legislative Agenda

Transportation Funding Request: Adjust Cash Flow

The City of Kenmore is greatly appreciative of the state funding allocated to the West Sammamish Bridge and State Route 522. The City is committed to the efficient and timely delivery of both these projects. However, the funding that has been allocated to each project does not lend itself to an efficient project delivery. The City respectfully requests that the funds allocated to each project be adjusted accordingly:

<i>Project</i>	<i>2015-17</i>	<i>2017-19</i>	<i>2019-21</i>	<i>2021-23</i>
Current WS Bridge Allocations			\$4 million	\$4 million
Preferred WS Bridge Allocations	\$1 million	\$3 million	\$4 million	
Current SR 522 Allocations		\$4 million	\$4 million	\$4 million
Preferred SR 522 Allocations		\$4 million	\$8 million	

Boathouse at Rhododendron Park

Kenmore requests \$500,000 in capital funding to construct a boathouse at Rhododendron Park. Kenmore is committed to increasing the public's access to the City's waterfront, including the Sammamish River and Lake Washington. This project will result in a beautiful building (designed by a local architect) that will provide for youth recreation programming and boat storage for rowing and other waterfront programs. With funding from the rowing community, more than half of the project will be funded, including significant city investments. The boathouse is permitted and shovel-ready.

Cumulative Impacts of Regional Transportation Decisions

Kenmore, along with other North Lake Washington communities, is experiencing increased congestion on city-owned roads. Because of this increased congestion, it has become increasingly difficult for city residents to access local businesses, and generally move within the city. The congestion is linked to regional decisions, including tolling State Route 520. Kenmore and the other North Lake Washington communities look forward to working with the state to address these cumulative impacts throughout 2016, in preparation for the 2017 legislative session.

Saint Edward Seminary Building Rehabilitation

The city of Kenmore supports any legislative changes or funding requests that advance the rehabilitation of the historic Saint Edward Seminary Building in Saint Edward Park in Kenmore.

City of Kenmore 2016 Policy Statements

This document is an internal document designed to provide guidance to city staff and the city's lobbyist. The policy statements in this document allow the city to quickly take positions on legislation. It is not all inclusive of all policy positions that the city may take throughout a session, and the following items are not listed in order of priority.

Sediment in North East Lake Washington

The city of Kenmore respectfully requests approval of funding in the Department of Ecology Budget for Phase 2 additional sampling and analysis of sediment in selected areas of North East Lake Washington and near-shore areas identified in screening level sampling and analysis performed in 2012-2013.

Toxic Algae in North Lake Washington and Sammamish River

The city of Kenmore respectfully requests funding of toxic algae sampling and testing in North Lake Washington and the Sammamish River, as well as funding to identify the sources and causes of toxic algae blooms.

Support for WWRP & ALEA Grant Programs

The city of Kenmore supports fully funding the Washington Wildlife Recreation Program (WWRP) and the Aquatic Lands Enhancement Account (ALEA). Many city parks have benefitted from funding through these programs.

Product Stewardship

The city of Kenmore supports legislation creating a statewide product stewardship program, including paint, medicine, and mercury-containing fluorescent light take-back programs. This legislation would require manufacturers that sell products in Washington to develop, fund, and implement a take-back system for unwanted, unused, or left over products across these categories. King County has developed a local medicine program and the State of Washington is in the process of developing a mercury-containing fluorescent light program.

Prevent Human Trafficking

The city of Kenmore recognizes that human trafficking is a problem in all communities, and supports legislation that provides tools and solutions to prevent and intervene in human trafficking.

Local Infrastructure Funding

The city of Kenmore supports the development of a statewide local infrastructure program to help cities fund increasing infrastructure needs, since the Legislature discontinued the Public Works Assistance Account program.

Affordable Housing

The city of Kenmore supports legislation that provides tools and funding options that promote affordable housing.

year planning horizon. \$20,206,462 is programmed for the upcoming 2017-2018 biennium and, if adopted, will be appropriated in the biennial budget. The project costs and funding sources are displayed in Exhibits A through D. Also attached are projections of Impact Fees and Real Estate Excise Tax which are Exhibits E, F, and G.

FISCAL CONSIDERATION:

The City's goal is to adopt and maintain a fiscally balanced Capital Improvement Program that can be used by staff to prioritize and pursue projects. The CIP balances City resources including Park and Transportation Impact Fees, Real Estate Excise Tax, General Fund revenues, Surface Water Utility fees, and grant funds. While a project may show need in future years for grant funds to complete, the project and budget is considered "balanced" and provides a tool to pursue outside funding. The CIP should be considered a programming document with the City of Kenmore adopted budget being the document that actually appropriates funds for project expenditures. This Capital Improvement Program assumes voter approval of the Walkways & Waterways bond measure on November 8, 2016 which accounts for \$19,045,000 of the total project costs over the 2017-2022 period.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The proposed Capital Improvement Program is consistent with Council Goals, specifically:

1. To focus on and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.
 - Implement the Sidewalk Plan
2. To continue to implement the Economic Development Plan, with an emphasis on the following key points:
 - Promote the image of Kenmore
 - Create a vibrant, walkable downtown
 - Support existing businesses
 - Advance the public's access and connection to the waterfront
3. To continue to implement a Parks Improvement and Financial Plan.
4. To address watershed and water quality issues affecting the City.

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2017-2022**

EXPENDITURES	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2017-2022 Totals
<u>PARKS</u>							
P 1 Twin Springs Interim Use Plan	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
P 2 Tolt Pipeline Trail Phase One	206,936	0	0	0	0	0	206,936
P 6 Moorlands Park Improvements	1,000,095	566,925	0	0	0	0	1,567,020
P 18 Rhododendron Park Waterfront & Natural Open Space A	160,000	615,000	5,000	5,000	5,000	5,000	795,000
P18a Rhododendron Park Float	60,000	200,000	25,000	0	0	0	285,000
P 26 Squires Landing Dock/Float	195,000	0	0	0	0	0	195,000
P 27 Squires Landing Park Waterfront & Open Space Access	250,000	600,000	500,000	220,000	1,715,000	1,690,000	4,975,000
P 28 Log Boom Park Waterfront Access and Viewing	200,000	400,000	300,000	120,000	1,090,000	1,065,000	3,175,000
P 29 St Edward Ballfield Improvements & Lighting	TBD	TBD	0	0	0	0	0
Total Parks	\$2,112,031	\$2,381,925	\$830,000	\$345,000	\$2,810,000	\$2,760,000	\$11,238,956
<u>TRANSPORTATION</u>							
T 6 SR 522 West A 61st to 65th	\$667,400	\$127,200	\$0	\$0	\$0	\$0	\$794,600
T 8 SR 522 West B 57th to 61st	0	0	0	600,000	7,400,000	4,000,000	12,000,000
T 27 Sidewalk Program:							0
South side NE 181st ST Construction	123,600	0	0	0	0	0	123,600
North side NE 181st ST	181,800	0	0	0	0	0	181,800
NE 202nd ST (198th -66th)	1,180,310	10,640	0	0	0	0	1,190,950
62nd Ave NE	778,520	6,985	0	0	0	0	785,505
Arrowhead Dr	11,100	132,800	726,133	0	0	0	870,033
NE 153rd Pl	11,100	132,400	604,938	0	0	0	748,438
NE 181st (65th -67th)	136,730	668,475	0	0	0	0	805,205
Sidewalk Gaps	0	0	100,000	100,000	100,000	100,000	400,000
T 35 Overlay	450,000	805,351	450,000	450,000	450,000	450,000	3,055,351
T 37 West Samm Bridge	2,098,962	910,999	7,425,888	7,422,054	3,724,341	33,395	21,615,639
T 39 Neighborhood Traffic Calming Improvements	55,000	55,000	0	0	0	0	110,000
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	600,000	1,500,000	4,162,000	2,156,667	2,156,667	2,156,666	12,732,000
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	250,000	987,000	60,000	2,000,000	1,803,000	0	5,100,000
T 43 SR 522 Pedestrian Crossing Study	0	282,500	272,500	0	0	0	555,000
T 44 61st Ave Survey and Conceptual Plan	0	90,000	0	0	0	0	90,000
Total Transportation	\$6,544,522	\$5,709,350	\$13,801,459	\$12,728,721	\$15,634,008	\$6,740,061	\$61,158,121
<u>SURFACE WATER</u>							
SW 8 190th Culvert at 61st	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
SW 8 Trust Fund Loan Repayment	0	153,000	153,000	153,000	153,000	153,000	765,000
SW 19 NE 192nd St Culvert Replacement	885,634	0	0	0	0	0	885,634
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000
SW 25 Strawberry Hills SW Tank Retrofit	100,000	360,000	0	0	0	0	460,000
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	120,000	0	500,000	0	0	0	620,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	125,000	0	0	0	0	0	125,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th	115,000	0	0	0	0	0	115,000
Total Surface Water	\$2,895,634	\$563,000	\$703,000	\$203,000	\$203,000	\$203,000	\$4,770,634
TOTAL EXPENDITURES	\$11,552,187	\$8,654,275	\$15,334,459	\$13,276,721	\$18,647,008	\$9,703,061	\$77,167,711

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2017-2022**

REVENUES	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2017-2022 Totals
Real Estate Excise Tax (Transportation)	\$1,235,356	\$629,735	\$577,750	\$550,000	\$550,000	\$550,000	\$4,092,841
Real Estate Excise Tax (Parks)	0	380,000	0	0	0	0	380,000
Transportation Impact Fee Revenue	694,605	287,493	107,217	30,620	1,239,060	33,395	2,392,390
Park Impact Fee Revenue	639,500	115,000	25,000	0	0	0	779,500
General Fund	267,900	59,900	0	0	0	0	327,800
Strategic Opportunities Fund	0	235,000	0	0	0	0	235,000
Federal Allocation SR 522 West A ROW/Const	0	67,300	0	0	0	0	67,300
Federal Preservation Grant Simonds Road	0	355,351	0	0	0	0	355,351
TIB Grant - Sidewalks	97,330	478,572	0	0	0	0	575,902
WSDOT Safe Routes to School - Sidewalks	686,315	199,340	1,247,644	0	0	0	2,133,299
Federal Highway Safety Impr Program - Sidewalks	707,864	0	0	0	0	0	707,864
BRAC Grant West Samm Bridge Replacement	674,754	703,448	6,413,800	3,289,378	0	0	11,081,380
STP Funds West Samm Bridge Replacement	1,063,994	0	0	0	0	0	1,063,994
Connecting WA Funds West Samm Bridge Replacement	237,904	186,461	988,298	4,102,056	2,485,281	0	8,000,000
Washington State Pedestrian and Bicycle Safety	0	254,750	244,750	0	0	0	499,500
Washington State LEAP Transportation Bill	0	0	0	600,000	7,400,000	4,000,000	12,000,000
Surface Water Utility Funds	885,085	563,000	703,000	203,000	203,000	203,000	2,760,085
RCO Park Grants	600,595	36,925	0	0	0	0	637,520
King County Park and Trail Levies	261,936	0	0	0	0	0	261,936
King County Flood District Grant	379,915	0	0	0	0	0	379,915
Public Works Trust Fund Loan	1,500,000	0	0	0	0	0	1,500,000
Other Agencies Reimbursements	159,134	0	0	0	0	0	159,134
Walkways & Waterways Bond Measure	1,460,000	3,867,000	2,180,000	2,985,000	3,636,334	4,916,666	19,045,000
Unsecured Grant Match Juanita Drive	0	235,000	2,847,000	1,516,667	3,133,333	0	7,732,000
TOTAL REVENUES	\$11,552,187	\$8,654,275	\$15,334,459	\$13,276,721	\$18,647,008	\$9,703,061	\$77,167,711

EXHIBIT B

**CITY OF KENMORE, WASHINGTON
PROPOSED PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2017-2022**

Project Description	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2017-2022 Totals
P 1 Twin Springs Interim Use Plan	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
P 2 Tolt Pipeline Trail Phase One	206,936	0	0	0	0	0	206,936
P 6 Moorlands Park Improvements	1,000,095	566,925	0	0	0	0	1,567,020
P 18 Rhododendron Park Waterfront & Open Space Access	160,000	615,000	5,000	5,000	5,000	5,000	795,000
P 18a Rhododendron Park Float	60,000	200,000	25,000	0	0	0	285,000
P 26 Squires Landing Dock/Float	195,000		0	0	0	0	195,000
P 27 Squires Landing Park Waterfront & Open Space Access	250,000	600,000	500,000	220,000	1,715,000	1,690,000	4,975,000
P 28 Log Boom Park Waterfront Access and Viewing	200,000	400,000	300,000	120,000	1,090,000	1,065,000	3,175,000
P 29 St Edward Ballfield Improvements & Lighting	TBD	TBD	0	0	0	0	0
Total Project Costs	\$2,112,031	\$2,381,925	\$830,000	\$345,000	\$2,810,000	\$2,760,000	\$11,238,956

Funding As Proposed:							
Park Impact Fees	\$639,500	\$115,000	\$25,000	\$0	\$0	\$0	\$779,500
Real Estate Excise Tax	0	380,000	0	0	0	0	380,000
Strategic Opportunity Fund	0	235,000	0	0	0	0	235,000
RCO Grants	600,595	36,925	0	0	0	0	637,520
King County Trail Levy	181,936	0	0	0	0	0	181,936
King County Park Levy	80,000	0	0	0	0	0	80,000
Walkways & Waterways Bond Measure	610,000	1,615,000	805,000	345,000	2,810,000	2,760,000	8,945,000
Total Project Funding	\$2,112,031	\$2,381,925	\$830,000	\$345,000	\$2,810,000	\$2,760,000	\$11,238,956



City of Kenmore Capital Improvement Program

Twin Springs Park – Interim Use

Project P-1

Project Location: Brightwater Portal site east of 80th Ave NE just north of NE 192nd Street. 19228 80th Ave NE, Kenmore, WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: In 2017 prepare and implement an interim park use plan. Interim park uses are temporary uses that would remain until the City can fund a master plan to identify long-term park improvements in accordance with the adopted Park Recreation and Open Space (PROS) Plan. Interim use would allow public use of the site but the intent is to minimize the cost of improvements and maintenance.

Background: King County completed the Brightwater Portal 44 project year end 2015. On 5/23/16 the Twin Springs property (approx. 25 acres) was transferred to the City from King County. On 6/27/16 Council direction was to keep the park closed to the public pending development and implementation of an interim use plan. The 2013 adopted Park and Recreation Open Space (PROS) plan identified the site as a future Neighborhood Park which could include for example, parking, sports court, play equipment, open lawn area, trails, restroom, and site furniture. The PROS plan also identified this site as a potential Community Park (if feasible given site environmental constraints) which could include for example, a multi-purpose sports field, picnic shelter, or off-leash dog area. The site could also include Nature Park improvements, for example, interpretive trails, education, and habitat restoration. The PROS plan estimated \$165,000 to complete a master plan and design for a Neighborhood Park with an additional \$1.1m for permitting and construction. The PROS plan estimated \$330,000 to complete a master plan and design for a Community Park with an additional \$2.1 million for permitting and construction.

Environmental Review Status:

	Exempt	DNS	EIS
	☐	☒	☐

If impacts to wetlands or buffers can be avoided then the project could be exempt under SEPA depending on the quantity of grading work and/or drainage improvements.

Potential Project Issues: Site constrained by critical areas, providing parking on-site.

Operations: Addition of interim use in fall 2017 will require ongoing maintenance. Depending on the type of interim use improvements, maintenance costs could include: maintenance of a parking area, park access, trash collection, fencing, mowing and other landscape costs. Annual maintenance cost estimate of \$15,000.





City of Kenmore Capital Improvement Program
Twin Springs Park – Interim
Project P-1

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total 2017-2022
Expenses								
Interim Use Plan		\$40,000						\$40,000
Design								
Construction								
Total		\$ 40,000						\$ 40,000
Revenue								
Park Impact Fees								
KC levy		\$ 40,000						\$ 40,000
Total		\$40,000						\$40,000

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Interim Plan																								
Permitting																								
Final Design																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program
Tolt Pipeline Trail – Phase One
Project P-2

Project Location: Tolt pipeline between 68th Avenue NE to 73rd Avenue NE.

Project Manager: Community Development Director/Parks Project Manager

Project Description: Improve trail entrances at 68th Ave NE and 71st Ave NE and connections to existing paved sidewalk/trail.

Background: The 2013 Park Recreation and Open Space (PROS) Plan identifies Phase 1 as paved trail improvements between 68th and 73rd Ave NE. Permitting was completed in 2015-2016. Improvements are proposed between 68th Ave NE and 71st Ave NE as a first phase due to project cost increases. In 2016 an agreement was negotiated with the City of Seattle to allow trail development. On 6/27/16 Kenmore Council authorized execution of the agreement and the Seattle Council are expected to authorize execution prior to year end 2016.

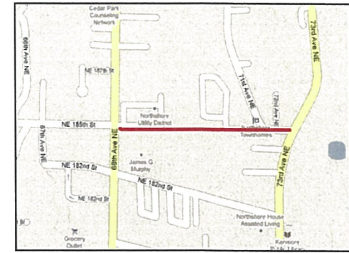
Environmental Review Status:
 SEPA DNS issued in 2015.

Exempt	DNS	EIS
☐	☒	☐

Potential Project Issues: If the City of Seattle does not authorize execution of the agreement to allow trail development prior to year-end, this could delay the 2017 bid process and construction schedule.

Operations: Maintenance required starting in fourth quarter of 2017 following completion of improvements. Maintenance includes: Maintenance of new paved surface at trail surfaces trash collection, weed control. Annual maintenance cost estimate of \$5,000.

68th Ave NE to 73rd Ave NE





City of Kenmore Capital Improvement Program
Tolt Pipeline Trail – Phase One
Project P-2

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Design	\$42,230							\$ 42,230
Permitting	\$27,358							\$ 27,358
Construction		\$206,936						\$ 206,936
Total	\$ 69,587	\$ 206,936						\$ 276,524
Revenue								
Park Impact Fees		\$25,000						\$ 25,000
Park Levy*	\$ 69,587	\$181,936						\$ 251,523
Total	\$ 69,587	\$ 206,936						\$ 276,523

*King County Proposition 2 Parks Expansion Levy Funds

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Pre-Design																								
Permitting																								
Final Design																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program

Moorlands Park Improvements

Project P-6

Project Location: Moorlands Park located to the south of the intersection of NE 155th St and 84th Ave NE. 15221 84th Ave NE, Kenmore, WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: Improvements include ballfield renovation, restroom, perimeter pathway, play equipment and landscaping

Background: The Moorlands Park master plan was adopted 3/27/06. Design and construction documents for Phase 1 improvements were almost completed in 2008 including renovation of the existing youth sport field, trail improvements, fencing and landscaping. The project was put on hold in 2009 to address maintenance issues with the Northshore School District and the priority for ballfield improvements was refocused to Bastyr University. The 2013 adopted Park Recreation and Open Space (PROS) identifies Moorlands as a Neighborhood Park and estimated \$929,000 to complete improvements. In 2014 the City applied for \$637,520 in grants through the State Recreation and Conservation Office (RCO) to assist with funding the completion of park improvements. The park design was refined in public outreach and permit submittal completed by year end 2016. Negotiations with the Northshore School District for a new interlocal agreement regarding park use and maintenance underway fall 2016. Construction start estimated summer 2017.



Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

Environmental review required based on likely quantity of grading work and drainage review and other proposed improvements.

Potential Project Issues: Negotiating an interlocal agreement with the Northshore School District.

Operations: Completing park improvements in 2018 will require maintenance costs starting in 2018 related to upkeep of a new public amenity and associated improvements. This will be a significant increase in maintenance costs if all maintenance is transferred to the City from the Northshore School District.



City of Kenmore Capital Improvement Program
Moorlands Park Improvements
Project P-6

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Grant prep								
Design	\$ 43,295							\$ 43,295
Permitting								
Construction		\$1,000,095	\$566,925					\$ 1,567,020
Total		\$ 1,000,095	\$ 566,925					\$ 1,610,315
Revenue								
REET			\$380,000					\$ 380,000
Strategic			\$ 150,000					\$ 150,000
KC Levy		\$ 40,000						\$ 40,000
RCO Grant		\$ 600,595	\$ 36,925					\$ 637,520
Park Impact Fees	\$ 43,295	\$ 359,500						\$ 402,795
Total	\$43,295	\$ 1,000,095	\$ 566,925					\$ 1,610,315

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
grant																								
materials/application																								
Permitting																								
Final Design																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program
Rhododendron Park Boardwalk
Project P-18

Project Location: Rhododendron Park, located at the northeast intersection of NE 170th St (Simonds Rd) and 68th Ave NE (Juanita Drive). 6910 NE 170th Street, Kenmore WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: A new boardwalk/trail connecting the existing park improvements through the wetland to the Sammamish River. The access driveway would be improved to provide additional parking.

Background: A Shoreline Permit application was submitted July 2014. April 2015 a Shoreline Variance Permit VAR2014-038 was issued for the boardwalk proposal. The City applied for two RCO grants totaling \$800,000 for the new boardwalk/trail improvements and a new dock. The boardwalk/trail is also a project on the November 2016 Walkways & Waterways ballot measure. If the bond measure passes, the City will move forward with obtaining other agency permits and finalizing the design with construction estimated in 2018. A park master plan was adopted 3/27/06. Improvements at the park completed to date include: 2008 Phase 1 improvements of parking lot and access improvements, new picnic shelter, great lawn renovation, relocation and new playground equipment, and landscaping; 2009 new restroom; and 2010 new basketball court.

Environmental Review Status:	Exempt	DNS	EIS
	☐	☒	☐

SEPA and shoreline permit obtained 2015.

Potential Project Issues: Obtaining other agency permits.

Operations: Addition of improvements in 2018 will result in the need for maintenance in 2019, estimate \$5,000 per year. Mitigation monitoring assumed 2019-2022, estimate \$5,000 per year.





City of Kenmore Capital Improvement Program
Rhododendron Park Boardwalk
Project P-18

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Pre-Design								
Design	\$ 99,024	\$160,000						\$ 259,024
ROW/ Acquisition								
Construction			\$615,000	\$ 5,000	\$5,000	\$ 5,000	\$ 5,000	\$ 635,000
Total	\$ 99,024	\$ 160,000	\$ 615,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 894,024
Revenue								
REET	\$ 99,024	\$ 160,000	\$ 615,000	\$5,000	\$5,000	\$ 5,000	\$ 5,000	\$ 894,024
Bond								
Strategic								
Federal								
Grant								
Park Impact Fees								
Total	\$ 99,024	\$ 160,000	\$ 615,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 894,024

SCHEDULE

	2017				2018				2019				2020				2021				2022		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Pre-Design																							
Permitting																							
Final Design																							
Construction																							
Closeout																							



City of Kenmore Capital Improvement Program
Rhododendron Park Dock/Float
Project P-18a

Project Location: Rhododendron Park, located at the northeast intersection of NE 170th St (Simonds Rd) and 68th Ave NE (Juanita Drive). 6910 NE 170th Street, Kenmore WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: In 2015 complete the final design, permitting and construction of a new dock.

Background: A Shoreline Permit application was submitted August 2014. On December 2015 a Shoreline Conditional Use Permit SCUP2013-086 was issued for a new dock/float serving handcarry watercraft on the southern shoreline of the Sammamish River on park property. Applications for other agency permits related to the new dock were submitted September 2016. The estimate is that remaining permits will be obtained in 2017 with construction in 2018. The City applied for two RCO grants totaling \$800,00 for the new dock and also a new boardwalk. A park master plan was adopted 3/27/06. Improvements at the park completed to date include: 2008 Phase 1 improvements of parking lot and access improvements, new picnic shelter, great lawn renovation, relocation and new playground equipment, and landscaping; 2009 new restroom; and 2010 new basketball court.

Environmental Review Status:	Exempt	DNS	EIS
SEPA and shoreline permit obtained 2015.	☐	☒	☐

Potential Project Issues: Obtaining other agency permits.

Operations: Addition of new dock in 2018 will require maintenance starting in 2019. \$2500 annual maintenance costs estimated that will increase as facility ages.





City of Kenmore Capital Improvement Program
Rhododendron Park Dock/Float
Project P-18a

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Pre-Design								
Design	\$ 17,957	\$60,000						\$ 77,957
ROW/ Acquisition								
Construction			\$200,000	\$ 25,000				\$ 225,000
Total	\$ 17,957	\$ 60,000	\$ 200,000	\$ 25,000				\$ 302,957
Revenue								
REET								
Strategic			\$ 85,000					\$ 85,000
Federal								
Grant								
Park Impact Fees	\$ 17,957	\$ 60,000	\$ 115,000	\$ 25,000				\$ 217,957
Total	\$ 17,957	\$ 60,000	\$ 200,000	\$ 25,000				\$ 302,957

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Pre-Design																								
Permitting																								
Final Design																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program
Squires Landing Dock/Float
Project P-26

Project Location: Squires Landing Park, located south of NE 175th Street. 7353 NE 175th Street, Kenmore WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: Replace the existing dock, to serve handcarry watercraft users and provide an ADA accessible trail from ADA parking stall to the dock.

Background: The City acquired the 0.65 acre Twedt property in June 2014 as an expansion to the adjoining Squires Landing park property (40 acres). The City obtained a 2014 RCO grant \$340,485 to assist with acquisition costs. A master plan for Squires Landing was prepared in 2009 but was not adopted by Council in 2010 due to concern about total park construction costs. A three acre restoration project of wetland habitat was completed 2010/2011 partly funded by a \$100,000 King County Conservation grant. In 2015 SnoKing Watershed Council received \$70,000 in grant funds from the Salmon Recovery Funding Board to restore two acres of shoreline including City funding of approximately \$12,000. A conceptual plan was developed for approximately 11 acres of Squires Landing in 2015 to enhance water access and this project is included on the November 2016 ballot measure for Walkways & Waterways. The City applied for an \$82,000 2016 RCO grant for the dock replacement. In September 2016 the City applied for SEPA and a Shoreline Substantial Development Permit.



Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

Environmental review due to critical area and shoreline issues. SEPA application submitted September 2016.

Potential Project Issues: Compliance with critical area and shoreline regulations. Obtaining other agency permits.

Operations: Maintenance costs related to upkeep of a new dock starting in 2016. Estimate \$2,500 annual cost that will increase as the facility ages.



City of Kenmore Capital Improvement Program
Squires Landing Dock/Float
Project P-26

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
design	\$ 31,483							\$ 31,483
Permitting	\$ 10,000							\$ 10,000
Construction		\$195,000						\$ 195,000
Total	\$ 41,483	\$ 195,000						\$ 236,483
Revenue								
REET								
TIB								
Federal								
Private								
Park Impact Fees		\$ 35,000	\$ 195,000					\$ 230,000
Total		\$ 35,000	\$ 195,000					\$ 230,000

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Permitting																								
Final Design																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program
Squires Landing Waterfront
Project P-27

Project Location: Squires Landing Park, located south of NE 175th Street.
 7353 NE 175th Street, Kenmore WA.

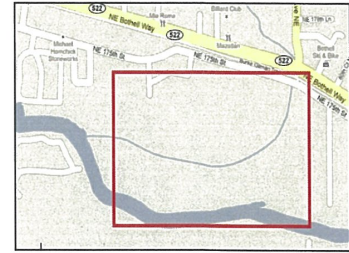
Project Manager: Community Development/Parks Project Manager

Project Description: Enhance water access to the Sammamish River. Enhancements include parking, restroom, pocket beach, plaza, new floats and boat facilities, trails and boardwalk and environmental enhancements.

Background: The City acquired the 0.65 acre Twedt property in June 2014 as an expansion to the adjoining Squires Landing park property (40 acres). The City obtained a 2014 RCO grant \$340,485 to assist with acquisition costs. The City applied for an \$82,000 2016 RCO grant for the dock replacement on the former Twedt property and in September 2016 the City applied for SEPA and a Shoreline Substantial Development Permit.

A master plan for Squires Landing was prepared in 2009 but was not adopted by Council in 2010 due to concern about total park construction costs. A three acre restoration project of wetland habitat was completed 2010/2011 partly funded by a \$100,000 King County Conservation grant. In 2015 SnoKing Watershed Council received \$70,000 in grant funds from the Salmon Recovery Funding Board to restore two acres of shoreline including City funding of approximately \$12,000.

A conceptual plan was developed for approximately 11 acres of Squires Landing in 2015 to enhance water access. This project is included on the November 2016 ballot measure for Walkways & Waterways.



Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

Environmental review due to critical area and shoreline issues.

Potential Project Issues: Compliance with critical area and shoreline regulations. Obtaining permits.

Operations: Maintenance costs related to upkeep of a new facilities begin 2023. Costs to be determined.



City of Kenmore Capital Improvement Program
Squires Landing Waterfront
Project P-27

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
design	\$ 57,300	\$250,000	\$ 600,000	\$ 500,000				\$ 1,407,300
Permitting					\$ 220,000			\$ 220,000
Construction						\$ 1,715,000	\$1,690,000	\$ 3,405,000
Total		\$ 250,000	\$ 600,000	\$ 500,000	\$ 220,000	\$ 1,715,000	\$ 1,690,000	\$ 5,032,300
Revenue								
REET								
Bond		\$250,000	\$600,000	\$500,000	\$220,000	\$1,715,000	\$1,690,000	\$ 3,175,000
TIB								
Federal								
Private								
Park Impact Fees	\$ 57,300							
Total	\$ 57,300	\$ 250,000	\$ 600,000	\$ 500,000	\$ 220,000	\$ 1,715,000	\$ 1,690,000	\$ 3,175,000

SCHEDULE

	2017				2018				2019				2020				2021				2022		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design																							
Permitting																							
Final Design																							
Construction																							
Closeout																							



Log Boom Park Waterfront Project P-28

Project Location: Log Boom Park (NE 175th St west of 61st Ave NE)
17415 61st Ave NE, Kenmore.

Project Manager: Community Development Director/Parks Project Manager

Project Description: The project will enhance water access to Lake Washington including beach expansion, new trails, overlook, boat facilities, picnic areas and environmental enhancement.

Background: In 2005 a master plan was approved. In 2006 Phase 1 improvements installed including playground equipment, landscaping and walkway. In 2008 a new restroom was installed. In 2011 the City completed shoreline and stream bank stabilization at the outfall of Stream 0056. In 2016 the City installed a pedestrian bridge over Stream 0057 to connect the park to the public boardwalk on the adjacent marina property. An updated conceptual master plan was developed in 2015 related to enhancing water access. This project is included on the November 2016 ballot measure for Walkways & Waterways.

Environmental Review Status:	Exempt	DNS	EIS
	☐	☒	☐

Project will require SEPA review and a Shoreline Permit.

Potential Project Issues: Compliance with critical area and shoreline regulations. Obtaining permits.

Operations: Maintenance costs related to upkeep of a new facilities begin 2023. Costs to be determined.





City of Kenmore Capital Improvement Program
Log Boom Park Waterfront
Project P-28

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Design	\$ 57,400	\$200,000	\$400,000	\$ 300,000				\$ 957,400
Permitting					\$ 120,000			\$ 120,000
Construction						\$ 1,090,000	\$ 1,065,000	\$ 2,155,000
Total	\$ 57,400	\$ 200,000	\$ 400,000	\$ 300,000	\$ 120,000	\$ 1,090,000	\$ 1,065,000	\$ 3,232,400
Revenue								
REET								
Bond		\$200,000	\$400,000	\$300,000	\$ 120,000	\$ 1,090,000	\$ 1,065,000	\$ 3,175,000
TIB								
Grant								
Private								
Park Impact Fees	\$ 57,400							\$ 57,400
Total	\$ 57,400	\$ 200,000	\$ 400,000	\$ 300,000	\$ 120,000	\$ 1,090,000	\$ 1,065,000	\$ 3,232,400

SCHEDULE

	2017				2018				2019				2020				2021				2022		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design																							
Permitting																							
Final Design																							
Construction																							
Closeout																							



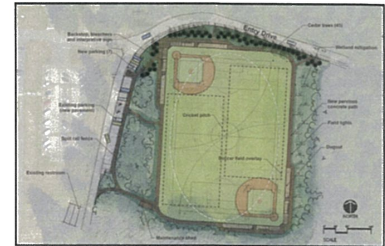
St Edward Park Ballfield Improvements Project P-29

Project Location: St. Edward State Park, 14445 Juanita Drive NE, Kenmore

Project Manager: Community Development Director/Parks Project Manager

Project Description: Renovation of two existing ballfields including: turf fields, perimeter walkway, bleachers, dugouts, landscaping, parking improvements and field lighting

Background: In 2008 the City proposed ballfield improvements including three grass fields. This project did not move forward as the City could not obtain a long-term lease with the Washington State Park Commission. In January 2016 the City executed a Memorandum of Understanding with State Parks to prepare a long term lease whereby the City would improve, manage and maintain the ballfields. State Park Commission action on a long-term lease is estimated early 2017. In 2016 the City applied for two RCO grants totaling \$750,000. In August the City applied for SEPA and a Public Agency Utility Exception (PAUE) land use permit.



Environmental Review Status: Exempt ☐ DNS ☒ EIS ☐
Project requires SEPA review. SEPA application submitted August 2016.

Potential Project Issues: Obtaining a long-term lease with the Washington State Park Commission, obtaining funding and permits.

Operations: Maintenance costs related to upkeep of the facility in 2019 assuming project constructed in 2018. Maintenance costs to be determined.



City of Kenmore Capital Improvement Program
St Edward Park Ballfield Improvements
Project P-29

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Design	\$ 151,000							\$ 151,000
Permitting								
Construction								
Total	\$ 151,000							\$ 151,000
Revenue								
REET	\$ 151,000							\$ 151,000
Bond								
TIB								
Grant								
Private								
Park Impact Fees								
Total	\$ 151,000							\$ 151,000

SCHEDULE

	2017				2018				2019				2020				2021				2022		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design																							
Permitting																							
Final Design																							
Construction																							
Closeout																							

EXHIBIT C

**PROPOSED TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2017-2022**

Project Description	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2017-2022 Totals
T 6 SR 522 West A 61st to 65th	\$667,400	\$127,200	\$0	\$0	\$0	\$0	\$794,600
T 8 SR 522 West B 57th to 61st	0	0	0	600,000	7,400,000	4,000,000	12,000,000
T 27 Sidewalk Program							
South side NE 181st ST Construction	123,600	0	0	0	0	0	123,600
North side NE 181st ST	181,800	0	0	0	0	0	181,800
NE 202nd ST (198th -66th)	1,180,310	10,640	0	0	0	0	1,190,950
62nd Ave NE	778,520	6,985	0	0	0	0	785,505
Sidewalk Gaps:	0	0	100,000	100,000	100,000	100,000	400,000
Arrowhead Dr	11,100	132,800	726,133	0	0	0	870,033
NE 153rd Pl	11,100	132,400	604,938	0	0	0	748,438
NE 181st (65th -67th)	136,730	668,475	0	0	0	0	805,205
Subtotal	2,423,160	951,300	1,431,071	100,000	100,000	100,000	5,105,531
T 35 Overlay	450,000	805,351	450,000	450,000	450,000	450,000	3,055,351
T 37 West Samm Bridge	2,098,962	910,999	7,425,888	7,422,054	3,724,341	33,395	21,615,639
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	600,000	1,500,000	4,162,000	2,156,667	2,156,667	2,156,666	12,732,000
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	250,000	987,000	60,000	2,000,000	1,803,000	0	5,100,000
T 43 SR 522 Pedestrian Crossing Study	0	282,500	272,500	0	0	0	555,000
T 44 61 Ave Survey and Conceptual Plan	0	90,000	0	0	0	0	90,000
T 39 Neighborhood Transportation Plans Program	55,000	55,000	0	0	0	0	110,000
Total Project Costs	\$6,544,522	\$5,709,350	\$13,801,459	\$12,728,721	\$15,634,008	\$6,740,061	\$61,158,121

Funding as Proposed:							
Real Estate Excise Tax	\$1,235,356	\$629,735	\$577,750	\$550,000	\$550,000	\$550,000	\$4,092,841
Transportation Impact Fee Revenue	572,295	266,403	83,427	0	0	0	922,125
Transportation Impact Fee Revenue - West Samm Bridge	122,310	21,090	23,790	30,620	1,239,060	33,395	1,470,265
Transportation Benefit District	0	0	0	0	0	0	0
General Fund	267,900	59,900	0	0	0	0	327,800
Federal Transportation Funds SR 522	0	67,300	0	0	0	0	67,300
Federal Preservation Grant - Simonds Road	0	355,351	0	0	0	0	355,351
TIB Grant - Sidewalks	97,330	478,572	0	0	0	0	575,902
WSDOT Safe Routes to School - Sidewalks	686,315	199,340	1,247,644	0	0	0	2,133,299
Federal Highway Safety Impr Program - Sidewalks	707,864	0	0	0	0	0	707,864
Reimbursements from Other Agencies	28,500	0	0	0	0	0	28,500
BRAC Grant West Samm Bridge Replacement	674,754	703,448	6,413,800	3,289,378	0	0	11,081,380
STP Funds West Samm Bridge Replacement	1,063,994	0	0	0	0	0	1,063,994
Connecting WA Funds West Samm Bridge Replacement	237,904	186,461	988,298	4,102,056	2,485,281	0	8,000,000
Walkways & Waterways Bond Measure	850,000	2,252,000	1,375,000	2,640,000	826,334	2,156,666	10,100,000
Washington State Pedestrian and Bicycle Safety	0	254,750	244,750	0	0	0	499,500
Washington State LEAP Transportation Bill	0	0	0	600,000	7,400,000	4,000,000	12,000,000
Unsecured Grant Match Juanita Drive	0	235,000	2,847,000	1,516,667	3,133,333	0	7,732,000
Total Project Funding	\$6,544,522	\$5,709,350	\$13,801,459	\$12,728,721	\$15,634,008	\$6,740,061	\$61,158,121



City of Kenmore Capital Improvement Program

Project Name: SR 522 West A (61st to 65th Avenues NE Including 61st Avenue NE approaches) Project No. T- 6

Project Location: NE Bothell Way (SR 522) from 61st to 65th Avenues NE, including SR 522 / 61st Avenue NE north and south legs.

Project Manager: Kent Vaughan

Project Description: SR 522 West A project limits include SR 522 from 61st Avenue NE to 65th Avenue NE (0.5 Miles), and 61st Avenue NE from NE 175th Street to NE 181st Street. The West A project includes sidewalks (both sides), raised center median, widened travel and Business Access and Transit (BAT) lanes, additional turning lanes and signal improvements at 61st Avenue intersection, street and pedestrian lighting, re-channelized left/u turns at 61st, 64th and 65th Avenues, storm drainage and water quality improvements, landscaping, and utility undergrounding.

Background: The SR 522 West project was previously known as the SR 522 Phase 1, Stage 2 Project. SR 522 West project limits are 57th Avenue NE to 65th Avenue NE (0.7 Miles) in the City of Kenmore. SR 522 West project is divided into two phases, West A and West B. SR 522 West improvements are intended to improve vehicle and pedestrian safety and mobility.

Funding Status:

The West A project was constructed in 2015-16. Plant establishment and project close-out and associated costs will extend into the 2017-18 budget cycle.

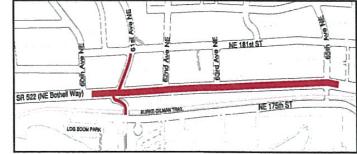
Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☐	☒

The SR 522 West NEPA document was updated and approved by FHWA in 2012. A SEPA addendum was completed and approved by the City in 2013.

Potential Project Issues: None at this time.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance, and water for irrigation.





City of Kenmore Capital Improvement Program
Project Name: SR 522 West A (61st to 65th Avenues NE
Including 61st Avenue NE approaches)

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Project Administration	\$ 224,000	\$ 7,700	\$ 7,700					\$ 239,400
Design	\$ 817,000							\$ 817,000
ROW/ Acquisition	\$ 1,978,800		\$ 77,800					\$ 2,056,600
Construction	\$ 12,444,000	\$ 659,700	\$ 41,700					\$ 13,145,400
Total	\$ 15,463,800	\$ 667,400	\$ 127,200					\$ 16,258,400
Revenue								
REET	\$ 1,602,600	\$ 399,500						\$ 2,002,100
General	\$ -	\$ 267,900	\$ 59,900					\$ 327,800
Impact Fees	\$ 2,360,000							\$ 2,360,000
State-DOE	\$ 539,000							\$ 539,000
TIB	\$ 5,702,000							\$ 5,702,000
SWM	\$ 633,500							\$ 633,500
Federal Discretionary	\$ 1,821,000							\$ 1,821,000
Federal STP(U) ROW	\$ 1,711,700		\$ 67,300					\$ 1,779,000
Franchise Utilities	\$ 1,044,000							\$ 1,044,000
WSDOT	\$ 50,000							\$ 50,000
Total	\$ 15,463,800	\$ 667,400	\$ 127,200	\$ -	\$ -		\$ -	\$ 16,258,400

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Right of Way																								
Final Design																								
Construction (Landscaping Establishment Period/ Maintenance)																								
Closeout																								



City of Kenmore Capital Improvement Program
Project Name: SR 522 West B (57th to 61st including Burke-Gilman Trail Wall)
Project No. T-8

Project Location: SR 522 from 57th Avenue NE to 61st Avenue NE.

Project Manager: Kent Vaughan

Project Description: This project would widen Highway 522 west of 61st Avenue NE to the south to provide dual eastbound to northbound left turn lanes at the 522/61st Avenue NE signal. The widening would require construction of a retaining wall along the north side of the Burke-Gilman Trail.

Background: This project is one of the components of the larger SR 522 West (a.k.a. Phase 1, Stage 2 Corridor Improvement) Project; now called West B. The addition of dual east to north turn lanes at the 522/61st Avenue NE signal would increase efficiency for all legs. West B improvements include sidewalk, roadway widening, drainage facilities, street lights, landscaping, and undergrounding utilities.

The West A Segment (NE 61st to 65th Streets including north and south approaches) was constructed in 2015-16. Right of way acquisition for West B generally consists of utility and temporary construction easements and will be conducted once the design is confirmed.

Funding Status:

This project is fully funded by the Washington State LEAP Transportation Bill (2016).

Environmental Review Status:

Exempt ☐ Mitigated DNS ☐ EIS ☒

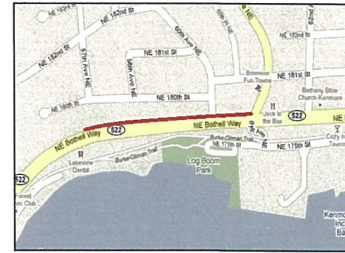
An environmental impact statement has been completed and approved by WSDOT and FHWA in 2012. It is likely that the NEPA document will need to be updated in 2020 when funds are programmed for this project.

Potential Project Issues:

NEPA and WSDOT channelization plans may need to be updated.

Operations:

This project will result in increased street lighting electrical and maintenance costs.





City of Kenmore Capital Improvement Program

Project Name: SR 522 West B (57th to 61st including Burke Gilman Trail Wall)

Project No. T-8

CURRENT DOLLARS

Year	2017	2018	2019	2020	2021	2022	Total
Expenses							
Project Administration				\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000
Design				\$ 450,000	\$ 300,000		\$ 750,000
ROW/ Acquisition				\$ 100,000			\$ 100,000
Construction					\$ 7,050,000	\$ 3,950,000	\$ 11,000,000
Total				\$ 600,000	\$ 7,400,000	\$ 4,000,000	\$ 12,000,000
Revenue							
State				\$ 600,000	\$ 7,400,000	\$ 4,000,000	\$ 12,000,000
Total				\$ 600,000	\$ 7,400,000	\$ 4,000,000	\$ 12,000,000

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program

Project Name: NE 181st Street Sidewalk

Project No. T- 27 Sidewalk Program

Project Location: NE 181st Street (south side) between 68th Avenue NE and 73rd Avenue NE.

Project Manager: Kent Vaughan

Project Description: This project completed the sidewalk gap (approx. 700 feet) between 68th Avenue NE and 73rd Avenue NE on the south side of the roadway. The project will include an 8 foot wide sidewalk, street and pedestrian illumination, drainage improvements, street trees, landscaping and utility conversion from aerial to underground.

Background: As the City's downtown grows, this corridor experiences increased pedestrian and non-motorized use. This project builds upon previously completed improvements to NE 181st Street and fills the existing gap in sidewalk on the south side of NE 181st Street between 68th and 73rd Avenues.

Funding Status:

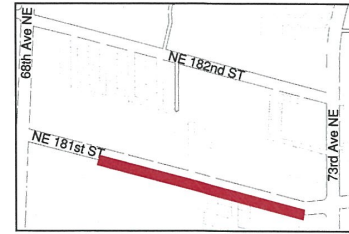
This project is fully funded and construction nears completion. Construction began in April 2016 and is expected to continue into 2017 to maintain street trees through 1-year establishment period. Funding partners include the City of Kenmore, Puget Sound Regional Council, King County (administrator of federal CDBG funds), and Franchise Utilities.

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐

NEPA was completed by WSDOT / King County on behalf of the City of Kenmore in 2015.

Potential Project Issues: It is anticipated that close-out of project agreements with franchise utilities may extend into 2017.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance, and water for irrigation.





City of Kenmore Capital Improvement Program

Project Name: NE 181st Street Sidewalk

Project No. T- 27 Sidewalk Program

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	Total
Expenses							
Project Administration	\$ 40,600	\$ 1,600					\$ 42,200
Design	\$ 102,100						\$ 102,100
ROW/ Acquisition							
Construction	\$ 810,000	\$ 122,000					\$ 932,000
Total	\$ 952,700	\$ 123,600	\$ -	\$ -	\$ -	\$ -	\$ 1,076,300
Revenue							
REET	\$ 510,470	\$ 123,600					\$ 634,070
PSRC	\$ 92,970						\$ 92,970
King County (CDBG)	\$ 254,960						\$ 254,960
Franchise Utilities	\$ 94,300						\$ 94,300
							\$ -
							\$ -
							\$ -
							\$ -
Total	\$ 952,700	\$ 123,600	\$ -	\$ -	\$ -	\$ -	\$ 1,076,300

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction (Landscaping Maintenance)																								
Closeout																								



City of Kenmore Capital Improvement Program

Project Name: NE 181st Street Sidewalk

Project No. T- 27 Sidewalk Program

Project Location: NE 181st Street (north side) between 68th Avenue NE and 73rd Avenue NE.

Project Manager: Kent Vaughan

Project Description: This project will construct approximately 400 feet of sidewalk along the north side of NE 181st St between 68th Ave NE and 73rd Ave NE. Proposed improvements also include new drainage, street and pedestrian lighting, street trees, irrigation, and asphalt concrete overlay.

Background: As the City's downtown grows, this corridor continues to see increased pedestrian and non-motorized use. This project builds upon previously completed improvements to NE 181st Street and fills the existing gap in sidewalk on the north side of NE 181st Street between 68th and 73rd Avenues.



Funding Status:

This project is fully funded. Construction began in October 2016 and is expected to continue into 2017. It is anticipated that street light poles and maintenance of street trees will occur into 2017. Funding partners include the City of Kenmore and the Washington State Transportation Improvement Board (TIB).

Environmental Review Status:

No environmental review required.

Exempt	Mitigated DNS	EIS
☒	☐	☐

Potential Project Issues: It is anticipated that the custom street light poles will not be ready for installation until 2017.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance, and water for irrigation.



City of Kenmore Capital Improvement Program

Project Name: NE 181st Street Sidewalk

Project No. T- 27 Sidewalk Program

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	Total
Expenses							
Project Administration	\$ 17,400	\$ 3,000					\$ 20,400
Design	\$ 53,000						\$ 53,000
ROW/ Acquisition	\$ 6,000						\$ 6,000
Construction	\$ 264,100	\$ 178,800					\$ 442,900
Total	\$ 340,500	\$ 181,800	\$ -	\$ -	\$ -	\$ -	\$ 522,300
Revenue							
REET	\$ 123,700	\$ 136,600					\$ 260,300
State TIB	\$ 216,800	\$ 16,700					\$ 233,500
Northshore Utility District		\$ 28,500					\$ 28,500
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total	\$ 340,500	\$ 181,800	\$ -	\$ -	\$ -	\$ -	\$ 522,300

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction (Landscaping Maintenance)																								
Closeout																								



City of Kenmore Capital Improvement Program

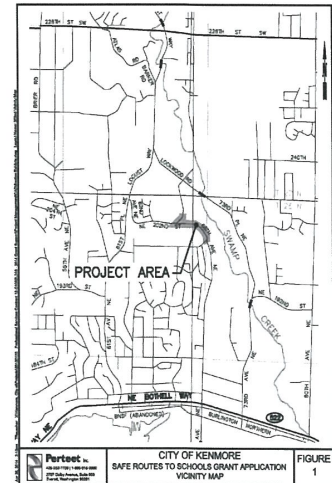
Project Name: NE 202nd Street Sidewalk Project Project No. T- 27

Project Location(s):

NE 202nd St between NE 198th Street and 66th Avenue NE
66th Avenue NE between NE 202nd Street and Kenmore Junior High School;

Project Manager: John Vicente

Project Description: Proposed improvements along NE 202nd St. between NE 198th St. and 66th Ave NE include the construction of sidewalk along the west side of the roadway providing a continuous pedestrian facility to Kenmore Junior High School. The proposed typical roadway section will consist of travel lanes, a bike lane/shoulder on the west side, and a sidewalk on the west side. There will be a new marked pedestrian crossing (north/south) at the NE 202nd St. & 66th Ave NE intersection bringing pedestrians to the NE corner of the intersection. There will also be a new marked pedestrian crossing (east/west) across 66th Ave NE at the intersection bringing pedestrians to/from the west side of 66th Ave NE. A bus pad will be installed approximately 50 feet east of the intersection to provide lift accessibility to the existing eastbound METRO stop. Improvements along 66th Ave NE include a new 5' sidewalk along the west side of the roadway extending from NE 202nd St. to Kenmore Junior High School. Both NE 202nd St. and 66th Ave NE will be restriped to accommodate the proposed channelization.



Background: The proposed improvements along the project corridor will help the City of Kenmore take another step towards completing the key pedestrian corridor linking the central business district, neighborhoods, and Kenmore Junior High School. The City of Kenmore conducted a study in 2008 of the 68th Avenue NE/202nd Street corridor, which extends both to the south and north of the proposed project area, and identified it as a key pedestrian safety corridor. Since that study was completed the City, with support of grant agencies, has systematically been completing the improvements required along the corridor. This section of 202nd St NE from NE 198th St. will significantly improve the pedestrian access and safety for all users, especially the students walking to/from Kenmore Junior High. The project will also add bike facilities along the roadway improving access to all users.

Funding Status:

This project will be funded using grant funds plus matching fund contributions from the Sidewalk Program Fund.

Environmental Review Status:

N/A

Exempt



Mitigated DNS



EIS



Potential Project Issues: Right of Way acquisition could delay construction start

Operations: These projects will require minimal maintenance upon completion.



City of Kenmore Capital Improvement Program

Project Name: NE 202nd Street Sidewalk Project

Project No. T- 27

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Project Administration	\$ 10,445	\$ 12,785	\$ 1,640					\$ 24,870
Design	\$ 132,695	\$ 27,715	\$ -					\$ 160,410
ROW/ Acquisition	\$ 12,315	\$ 67,690	\$ -					\$ 80,005
Construction		\$1,072,120	\$ 9,000					\$ 1,081,120
Total	\$ 155,455	\$1,180,310	\$ 10,640	\$ -				\$ 1,346,405
Revenue								
REET	\$ 17,714	\$ 503,995	\$ 10,640					\$ 532,349
SRTS	\$ 137,741	\$ 676,315	\$ -					\$ 814,056
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total	\$ 155,455	\$1,180,310	\$ 10,640	\$ -	\$ -	\$ -	\$ -	\$ 1,346,405

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction																								
Closeout/Plant Establishment																								



City of Kenmore Capital Improvement Program

Project Name: 62nd Ave NE Corridor Project
Project No. T- 27

Project Location(s):

62nd Avenue NE between SR522 (Bothell Way) and NE 187th Place

Project Manager: John Vicente

Project Description: This project will enhance mobility and safety by installing a 5-6 wide sidewalk (on the east side of the street) and up to three traffic circles on 62nd Avenue NE from SR 522 to NE 187th Place. Sharrows will be added to the roadway within project limits for an improved bicycle facility.

Background: The project is located on a local road that accesses highway 522. The street is posted for 25 MPH, but the 85th percentile speed is about 32 MPH. Average Daily traffic (ADT) on this roadway is approximately 1200 vehicles per day. This project is designed to enhancing pedestrian and bicycle safety and mobility along the 62nd Avenue NE Corridor, where a pedestrian was struck and killed by a vehicle in 2013.

Funding Status:

This project is largely funded through the State's Highway and Safety Improvement Program with matching fund contributions from the Sidewalk Program fund.

Environmental Review Status:

Exempt ☐ Mitigated DNS ☐ SEPA/NEPA ☒

Categorical Exclusion was approved for the NEPA process.

Potential Project Issues: None at this time.

Operations: New storm drainage facilities will be installed that will require periodic maintenance.





City of Kenmore Capital Improvement Program

Project Name: 62nd Ave NE Corridor Project

Project No. T- 27

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	220	2020	2021	2022	Total
Expenses									
Project Administration	\$ 11,380	\$ 8,630	\$ 650						\$ 20,660
Design	\$120,890								\$ 120,890
ROW/ Acquisition									
Construction		\$769,890	\$ 6,335						\$ 776,225
Total	\$132,270	\$778,520	\$ 6,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 917,775
Revenue									
HSIP	\$105,336	\$707,864							\$ 813,200
REET	\$ 26,934	\$ 70,656	\$ 6,985						\$ 104,575
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
Total	\$132,270	\$778,520	\$ 6,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 917,775

SCHEDULE

	2015				2016				2017				2018				2019				2020			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction																								
Closeout/Plant Establishment																								



City of Kenmore Capital Improvement Program

Project Name: Sidewalk Gaps

Project No. T- 27 Sidewalk Program

Project Location(s): To Be Determined

Project Manager: To Be Determined

Project Description: These projects are intended to complete gaps in existing sidewalk at the identified locations. Typical projects include 5-6 foot wide sidewalk and ADA ramp improvements.

Background: Filling sidewalk gaps is a cost effective way to improve mobility within the City. Staff will utilize the sidewalk inventory completed in 2015 to identify gaps to propose for projects.

Funding Status:

These projects are locally funded using REET funds set aside for the City's sidewalk program.

Environmental Review Status:	Exempt ☒	Mitigated DNS ☐	EIS ☐
N/A			

Potential Project Issues: None at this time.

Operations: These projects will require minimal maintenance upon completion.



City of Kenmore Capital Improvement Program

Project Name: Sidewalk Gaps

Project No. T- 27 Sidewalk Program

CURRENT DOLLARS

Year		2017	2018	2019	2020	2021	2022	Total
Expenses								
Project Administration								
Design				\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
ROW/ Acquisition				\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 300,000
Construction								
Total	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Revenue								
REET				\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
								\$ -
Total	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000

SCHEDULE

	2017				2018				2019				2020				2021				2022		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design - 2014																							
Construction																							



City of Kenmore Transportation Improvement Program

Project Name: NE Arrowhead Drive Sidewalks

Project No.: T-27 Sidewalk Program

Project Location: NE Arrowhead Drive between NE 151st Street and approximately 1000 feet north.

Project Manager: To Be Determined

Project Description:

This project builds new sidewalks on west side of NE Arrowhead drive from Arrowhead Elementary to approximately 1000 feet north.

Background: The west shoulder of NE Arrowhead Drive varies from 3-foot wide to 5-foot wide with a concrete extruded curb. There is no walkway on the east shoulder of Arrowhead Drive, so this walkway must support two-way pedestrian traffic. NE Arrowhead Drive is a designated walking route for Arrowhead Elementary School students from west of Juanita Drive. Sidewalks along this road were identified as a high priority during the neighborhood meetings held for this area as part of the Neighborhood Transportation Program Plan.

Funding Sources:

This project is currently unfunded. A Washington State Department of Transportation (WSDOT) Safe Routes to School (SRTS) grant application for this project was submitted in 2016. A decision on this grant is expected in 2017.

Environmental Review Status:

Exempt ☐ Mitigated DNS ☒ EIS ☐

The project may result in the expansion of impervious surface and drainage ditch modifications. Grant funding may be federally tied, requiring a NEPA/SEPA review.

Potential Project Issues: Because of topography, the project will require a number of retaining walls. There may be a need to acquire temporary construction easements outside of the existing right of way. Significant vegetation removal may be necessary in some locations along the length of the project.

Operations: New sidewalks have a long life. No annual maintenance costs are anticipated.

Schedule: The city has applied for grant funding for this project. The program applied to is the WSDOT SRTS program. The application for that grant included the following schedule;

- Design engineering, November 2017 – September 2018
- Advertise and award construction contract, January 2019
- Project open to the public, September 2019



Project Location



Proposed Improvements



City of Kenmore Transportation Improvement Program

Project Name: NE Arrowhead Drive Sidewalks

Project No.: T-27 Sidewalk Program

Current Dollars:

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Pre-Design/ Basin Plan								
Design		\$ 11,100	\$ 126,900					\$ 138,000
ROW/ Acquisition			\$ 5,900					\$ 5,900
Construction				\$ 726,133				\$ 726,133
Total		\$ 11,100	\$ 132,800	\$ 726,133				\$ 870,033
Revenue								
Impact Fees		\$ 6,100	\$ 33,130	\$ 47,773				\$ 87,003
TIB								
State		\$ 5,000	\$ 99,670	\$ 678,360				\$ 783,030
Private								
Other								
Total		\$ 11,100	\$ 132,800	\$ 726,133				\$ 870,033

Schedule:

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Permitting																								
Right of Way																								
Construction																								
Closeout																								



City of Kenmore Transportation Improvement Program

Project Name: NE 153rd Place Sidewalks

Project No.: T-27 Sidewalk Program

Project Location: NE 153rd Place between Juanita Drive and 70th Avenue NE.

Project Manager: To Be Determined

Project Description:

This project builds new sidewalks on south side of NE 153rd Place from Juanita Drive to 70th Avenue NE.

Background: The south side of NE 153rd Place currently has a variable 2-foot to 6-foot+ wide shoulder for pedestrian use. NE 153rd Place is a designated walking route for Arrowhead Elementary School students coming from east of Juanita Drive. Sidewalks along this road were identified as a priority during the neighborhood meetings as part of the Neighborhood Transportation Program Plan.

Funding Sources:

This project is currently unfunded. A Washington State Department of Transportation Safe Routes to School grant application for this project was submitted in 2016. A decision on this grant is expected in 2017.

Environmental Review Status:

Exempt ☐ Mitigated DNS ☒ EIS ☐

The project may result in the expansion of impervious surface and drainage ditch modifications. Grant funding may be federally tied, requiring a NEPA/SEPA review.

Potential Project Issues: The project will require short retaining walls to avoid modification to an existing drainage ditch. Existing driveway entrances would need to be modified. There may be a need to acquire temporary construction easements outside of the existing right of way.

Operations: New sidewalks have a long life. No annual maintenance costs are anticipated.

Schedule: The city has applied for grant funding for this project. The program applied to is the WSDOT SRTS program. The application for that grant included the following schedule;

- Design engineering, November 2017 – September 2018
- Advertise and award construction contract, January 2019
- Project open to the public, September 2019



Project Location



Proposed Improvements



City of Kenmore Transportation Improvement Program

Project Name: NE 153rd Place Sidewalks

Project No.: T-27 Sidewalk Program

Current Dollars:

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Pre-Design/ Basin Plan								
Design		\$ 11,100	\$ 126,900					\$ 138,000
ROW/ Acquisition			\$ 5,500					\$ 5,500
Construction				\$ 604,938				\$ 604,938
Total		\$ 11,100	\$ 132,400	\$ 604,938				\$ 748,438
Revenue								
Impact Fees		\$ 6,100	\$ 32,730	\$ 35,654				\$ 74,484
TIB								
State		\$ 5,000	\$ 99,670	\$ 569,284				\$ 673,954
Private								
Other								
Total		\$ 11,100	\$ 132,400	\$ 604,938				\$ 748,438

Schedule:

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Permitting																								
Right of Way																								
Construction																								
Closeout																								



City of Kenmore Transportation Improvement Program

Project Name: 181st Street Sidewalks (No. T-27)

Project Location: NE 181st Street between 65th Avenue NE and 67th Avenue NE

Project Manager: To Be Determined

Project Description:

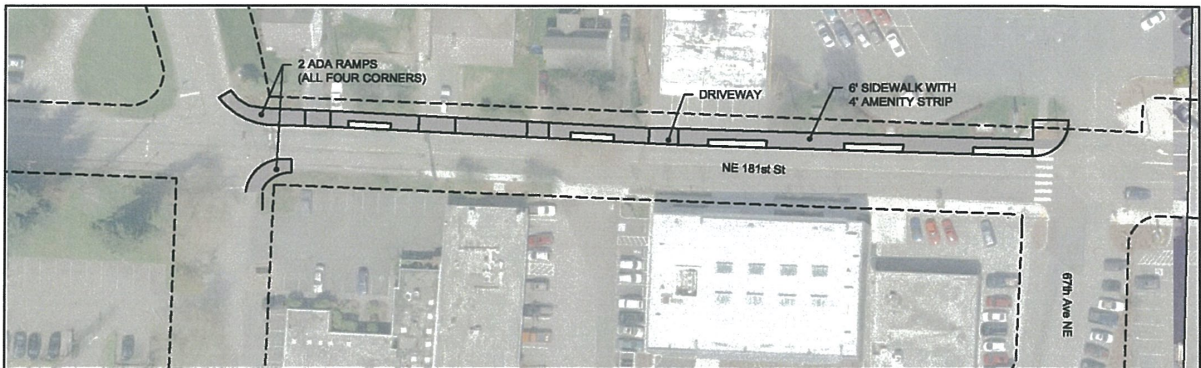
This project builds new sidewalks on north side of NE 181st Street between 65th Avenue NE and 67th Avenue NE. Project may also include on-street parking, roadway and pedestrian lighting and utility undergrounding.

Background: NE 181st St. sidewalk varies from 5-foot wide to 3-foot wide and asphalt shoulder in some locations. Sidewalks have obstructions and curb ramps do not meet American's with Disabilities Act (ADA). This segment of sidewalk is the remaining portion on NE 181st Street within the City's downtown to need sidewalks/ADA upgrades.

Funding Sources:

The City applied for a Transportation Improvement Board Project grant in 2016. If secured, design would start in 2017.

Proposed Improvements:



Existing Conditions





City of Kenmore Transportation Improvement Program

Project Name: NE 181st St Sidewalks (65th-67th)

Project No.: T-27 Sidewalk Program

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Project Management		\$ 1,000	\$ 15,900	\$ 9,400	\$ 1,000			\$ 27,300
Design		\$ 5,000	\$ 120,000					\$ 125,000
ROW/ Acquisition			\$ 10,000					\$ 10,000
Construction				\$ 622,850	\$ 6,300			\$ 629,150
Total		\$ 6,000	\$ 145,900	\$ 632,250	\$ 7,300			\$ 791,450
Revenue								
Impact Fees		\$ 1,200	\$ 53,528	\$ 194,290	\$ 7,300			\$ 256,318
TIB		\$ 4,800	\$ 92,372	\$ 437,960				\$ 535,132
State								
Private								
Future Grant								
Total		\$ 6,000	\$ 145,900	\$ 632,250	\$ 7,300			\$ 791,450

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Permitting																								
Right of Way																								
Construction																								
Closeout/Plant Establishment																								



City of Kenmore Capital Improvement Program
2017-2018 Overlay Program
Project No. T-35

Project Locations:

NE 182nd ST (68th Avenue NE to 73rd Avenue NE)
 62nd Avenue NE (NE 187th Street and 63rd Avenue NE)
 Simonds Road NE (NE 163rd Place to NE 155th Street)

Project Manager: Jennifer Gordon

Project Description: The project will reshape pavement by grinding and then overlaying with new HMA on Simonds Road (NE 163rd Place to NE 155th Street), on NE 182nd Street (68th Avenue NE to 73rd Avenue NE), and on 62nd Avenue NE (NE 187th Street to 63rd Avenue NE). The project will include protecting and resetting affected utility covers, lids and inlets and upgrading sidewalks where required to meet ADA requirements. The project will provide appropriate traffic control and field inspection during construction, and re-establish pavement markings when the paving is complete.



Environmental Review Status:

Exempt
☐

Mitigated DNS
☒

EIS
☐

Potential Project Issues: NA

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Project Administration								
Design		\$ 125,535						\$ 125,535
ROW								
Construction		\$ 324,465	\$ 805,351					\$ 1,129,816
Total		\$ 450,000	\$ 805,351					\$ 1,255,351
Revenue								
REET		\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,700,000
TBD								
Federal			\$ 355,351					\$ 355,351
Other								
Total		\$ 450,000	\$ 805,351	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 3,055,351



City of Kenmore Capital Improvement Program
2017-2018 Overlay Program
Project No. T-35

SCHEDULE

	2017				2018				2019				2020				2021				2022		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design																							
Construction																							



City of Kenmore Capital Improvement Program

Project Name: West Sammamish River Bridge Replacement Project No. T- 37

Project Location: 68th Avenue NE (NE 170th to NE 175th Street). Bridge replacement is for southbound structure only.

Project Manager: John Vicente

Project Description: Replace the West Sammamish River Bridge (southbound traffic) that crosses the Sammamish River on 68th Avenue NE. The project will also include improvements to the 68th/NE 170th Street and 68th/NE 175th Street intersections. Between the two intersections, pedestrian and bicycle safety will be improved with a wider facility.

Background: The West Sammamish River Bridge was constructed in the 1930s and is at the end of its life. It is considered to be structurally obsolete. To date, the City has completed a load rating analysis, geotechnical analysis, replace vs. rehabilitation review, and scour analysis on the bridge. The bridge weight limits went into effect in 2014. An enhanced monitoring plan is in place and the City completed an additional underwater inspection in 2014.

Funding Status:

In 2014, the City applied for four grants to begin design to replace the structure. The City was awarded \$12 Million in Bridge Program funds, \$1.06 Million in Surface Transportation Program funds, and \$8 Million in State Connection Washington Funds. The project budget will be evaluated in 2017 to determine if additional funds will be needed.

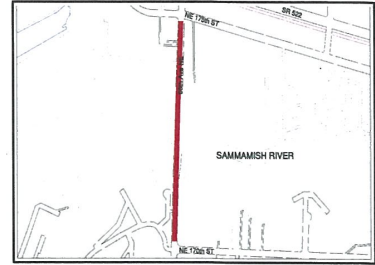
Environmental Review Status:

Exempt	Mitigated DNS	SEPA/NEPA
☐	☐	☒

SEPA and NEPA are required as federal funds have been secured. The project will also be reviewed by a number of other agencies given its river impact.

Potential Project Issues: Significant environmental and right of way issues need to be resolved prior to completing design. Efforts are underway to clear these hurdles to construction the project within the proposed timeline.

Operations: This project will result in lower maintenance and inspection costs for structure review and repair. Costs would increase if additional landscaping is added for irrigation and vegetation maintenance.





City of Kenmore Capital Improvement Program

Project Name: West Sammamish River Bridge Replacement

Project No. T- 37

CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Project Administration	\$ 170,000	\$ 137,630	\$ 134,825	\$ 129,725	\$ 121,395	\$ 124,155	\$ 40,000	\$ 857,730
Pre-Design	\$ 219,052							\$ 219,052
Design*	\$ 696,540	\$ 939,085	\$ 944,435					\$ 2,580,060
ROW/ Acquisition**		\$1,239,000	\$ 113,000					\$ 1,352,000
Construction				\$6,840,040	\$7,039,540	\$3,177,125	\$ 33,400	\$17,090,105
Contingency				\$ 683,605	\$ 683,605	\$ 341,800		\$ 1,709,010
Total	\$1,085,592	\$2,315,715	\$1,192,260	\$7,653,370	\$7,844,540	\$3,643,080	\$ 73,400	\$23,807,957
Revenue								
Impact Fees								\$ -
REET								\$ -
BRAC	\$ 646,661	\$ 805,075	\$ 703,448	\$5,689,483	\$4,155,333			\$12,000,000
STP		\$1,063,994						\$ 1,063,994
City Bridge	\$ 210,000							\$ 210,000
Connect. WA		\$ 237,904	\$ 186,461	\$1,345,592	\$3,099,704	\$3,130,339		\$ 8,000,000
Future Grant				\$ 330,000	\$ 330,000	\$ 104,963		\$ 764,963
Total	\$ 856,661	\$2,106,973	\$ 889,909	\$7,365,075	\$7,585,037	\$3,235,302	\$ -	\$22,038,957

*Does not include inspection/monitoring

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Permitting																								
Right of Way																								
Construction																								
Closeout/Plant Establishment																								



City of Kenmore Capital Improvement Program

Neighborhood Transportation Improvements

Project No. T-39

Project Location: Citywide in Residential Neighborhoods

Project Manager: Kris Overleese

Project Description: This project utilizes citizens within geographically defined areas of the City to develop pre-design documents and alternatives analysis for improvements in residential areas. The resulting improvements included: improved shoulders, traffic circles, chicanes, additional signage/stripping, parking and vegetation management.

Background: The City's current Neighborhood Traffic Safety Program has been in place for several years and is reactive to community concerns. The community desires additional traffic calming measures and bicycle/pedestrian improvements in residential neighborhoods. Staff has met with all neighborhoods and implementation/construction of improvements will continue through 2017 and 2018.

Funding Status:

The proposed resources would pay for design and construction.

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐

Potential Project Issues: King County is implementing projects for the City and we have overwhelmed their resources. Implementation continues.

Operations: Maintenance costs include striping and signage.



CURRENT DOLLARS

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Design								
ROW								
Construction	\$ 240,000	\$ 55,000	\$ 55,000					\$ 350,000
Total	\$ 240,000	\$ 55,000	\$ 55,000					\$ 350,000
Revenue								
REET	\$ 240,000	\$ 55,000	\$ 55,000					\$ 350,000
Other								
Total	\$ 240,000	\$ 55,000	\$ 55,000					\$ 350,000

SCHEDULE

	2017				2018				2019				2020				2021				2022			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Construction																								



City of Kenmore Transportation Improvement Program

Project Name: Juanita Drive Pedestrian and Bicycle Improvements

Project No. T-41

Project Location: Juanita Drive

Segment A: NE 170th St to NE 160th St

Segment B: NE 160th St to NE 1513rd Pl

Segment C: NE 153rd Pl to NE 143rd St

Project Manager: Kent Vaughan

Project Description:

This project adds sidewalks to the east side of Juanita Drive and bike lanes on both sides (with a buffer) from NE 170th Street (Simonds Road) to the southern city limit. The project involves roadway widening and right-of-way acquisition. The project includes evaluation and improvement of left turn opportunities.

Background: Juanita Drive is a principal arterial that becomes 68th Ave NE at NE 170th Street. Juanita Drive/68th Ave NE runs through the heart of downtown Kenmore and serves as the only roadway within city limits that crosses the Sammamish River, connecting the northern and southern halves of the city. Because of this, there is a considerable amount of vehicles and non-motorized individuals that use the road. The portion of Juanita Drive within the project limits is adjacent to Rhododendron Park, Inglewood Golf Course, Saint Edward State Park, neighborhood businesses, and several single family residences. Juanita Dr/68th Ave NE is a priority pedestrian and bicycle facility route in the City of Kenmore. It provides direct access to the Burke Gilman regional trail for Kenmore residents on the south side of the bridge, Bastyr University, and neighboring communities such as Kirkland and Bothell.

Funding Status:

This project is currently unfunded. Grants will be sought to fund this project. Funding is also pending within the Walkways and Waterways Bond measure.



Existing Conditions on Juanita Drive



Rendering of cross section concept courtesy of the City of Kirkland

**CURRENT DOLLARS**

Year	2017	2018	2019	2020	2021	2022	Total
Expenses							
Project Administration**							
Design	\$600,000	\$ 1,000,000	\$ 500,000				\$ 2,100,000
ROW/ Acquisition		\$ 500,000	\$ 3,662,000				\$ 4,162,000
Construction				\$ 2,156,667	\$4,313,333		\$ 6,470,000
Total	\$600,000	\$ 1,500,000	\$ 4,162,000	\$ 2,156,667	\$4,313,333		\$ 12,732,000
Revenue*							
Unsecured Grants		\$ 235,000	\$ 2,847,000	\$ 1,516,667	\$3,133,333		\$ 7,732,000
City Walkways & Waterways Bond Measure	\$600,000	\$ 1,265,000	\$ 1,315,000	\$ 640,000	\$1,180,000		\$ 5,000,000
Total	\$600,000	\$ 1,500,000	\$ 4,162,000	\$ 2,156,667	\$4,313,333		\$ 12,732,000

*Assumes 2016 WSDOT Ped Bike and future construction grants are secured.

**Project Administration costs are included in the respective phases.

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction																								
Closeout																								

Project Name: 68th Avenue NE/NE 202nd Street Sidewalk and Bike Lanes
Project No. T-42

Segment a: West side of 68th Ave NE from NE 181st Street to NE 185th St
Segment b: East side of 68th Ave NE from NE 185th Street to meet existing
Segment c: West side of 68th Ave NE from NE 185th Street to NE 201st St
Segment d: North side of NE 202nd Street from 66th Ave NE to 61st Ave NE

Project Description:

Map of the City of Kenmore showing the proposed location of the new City Hall. The map includes major roads like 52nd Ave NE, NE 182nd St, and NE 170th St. A red dot marks the 'City Hall' location at the intersection of NE 182nd St and NE 175th St. A blue dashed line indicates the 'Project Location' running north-south through the center of the map. Other landmarks include the Inglewood Golf Club and various schools like Wallace Swamp Creek Park and Squigles Landing.

Funding Sources:

Existing Conditions:



**CURRENT DOLLARS**

Year	2017	2018	2019	2020	2021	Total
Expenses						
Project Administration**						
Design	\$ 250,000	\$ 487,000	\$ 60,000			\$ 797,000
ROW/ Acquisition						
Construction		\$ 500,000		\$ 2,000,000	\$ 1,803,000	\$ 4,303,000
Total	\$ 250,000	\$ 987,000	\$ 60,000	\$ 2,000,000	\$ 1,803,000	\$ 5,100,000
Revenue*						
Unsecured Grants	\$ 53,700	\$ 340,360		\$ 753,081	\$ 376,540	\$ 1,523,681
City Walkways & Waterways Bond Measure	\$ 196,300	\$ 646,640	\$ 60,000	\$ 1,246,919	\$ 1,426,460	\$ 3,576,319
Total	\$ 250,000	\$ 987,000	\$ 60,000	\$ 2,000,000	\$ 1,803,000	\$ 5,100,000

*Assumes TIB and SRTS grants successful. Bond measure funds will be used if grants are not successful.

**Project Administration costs are included in the respective phases.

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Segment a & b																								
Design																								
Right-of-way																								
Construction																								
Closeout																								
Segment c & d																								
Design																								
Right-of-way																								
Construction																								
Closeout																								



City of Kenmore Transportation Improvement Program

Project Name: SR 522 Crossing Study

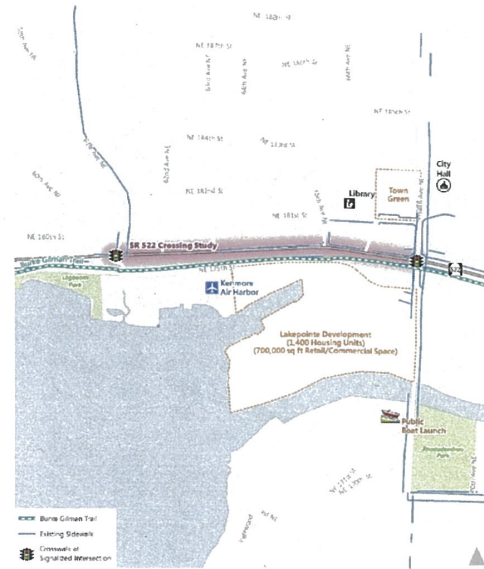
Project No.: T-43 SR 522 Pedestrian Crossing Study

Project Location: State Route 522 between 61st Ave NE and 68th Ave NE

Project Manager: To Be Determined

Project Description: Type, size, and location study to evaluate potential crossing locations of SR 522 between 61st and 68th Avenues. The alternatives will include both grade-separation and at-grade crossing improvements. All options analyzed will consider walking and biking as priority modes.

Background: SR 522 currently has signalized crossings located at 68th Ave NE and 61st Ave NE. No other safe crossings are located between these two intersections, a distance of over 0.5 mile. The north side of SR 522 is composed of several commercial businesses, a mix of single and multi-family housing, the City's downtown and other community destinations (post office, public library, City Hall, parks, etc.). The south side of SR 522 has the Burke-Gilman trail (a regional trail serving several cities and connecting many communities), Kenmore Air, and the future Lakepointe Development (a multifamily/commercial development on 40 acres of lake front property). The proposed crossing would help to connect Downtown Kenmore, community destinations, and the many businesses and residences north of SR 522 with the proposed Lakepointe development, the Burke-Gilman Trail, and Kenmore's waterfront. SR 522 currently serves as a major barrier for north-south mobility in Kenmore, particularly for bicycle and pedestrian travel.



Study Area

Funding Sources:

This project is currently unfunded. A Washington State Pedestrian and Bicycle Safety grant application for this project was submitted in 2016. A decision on this grant is expected in 2017 and funding would be available late 2017.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

N/A.

Potential Project Issues: No anticipated issues.

Operations: No annual maintenance costs.

Schedule: The city has applied for grant funding for this project. The program applied to is the Washington Pedestrian and Bicycle Safety program. The application for that grant included the following schedule;

- Design engineering and alternatives study, April 2018 – December 2019



City of Kenmore Transportation Improvement Program

Project Name: SR 522 Crossing Study

Project No.: T-43 SR 522 Pedestrian Crossing Study

Current Dollars:

Year	Prior Years	2017	2018	2019	2020	2021	2022	Total
Expenses								
Pre-Design/ Basin Plan								
Design			\$ 277,500	\$ 277,500				\$ 555,000
ROW/ Acquisition								
Construction								
Total			\$ 277,500	\$ 277,500				\$ 555,000
Revenue								
REET			\$ 22,750	\$ 32,750				\$ 55,500
TIB								
State			\$ 254,750	\$ 244,750				\$ 499,500
Private								
Other								
Total			\$ 277,500	\$ 277,500				\$ 555,000

Schedule:

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Permitting																								
Right of Way																								
Construction																								
Closeout																								



City of Kenmore Transportation Improvement Program

Project Name: 61st Avenue Survey and Conceptual Plan Project No. T-44

Project Location: 61st Avenue NE (NE 190th Street north)

Project Manager: To Be Determined

Project Description:

This project would survey and evaluate NE 61st Avenue for improved sidewalks and intersection control at NE 193rd Street.

Background: 61st Avenue NE is an arterial that runs north to south (north of SR 522). The intersection with NE 193rd Street is a major intersection that could utilize additional control. The sidewalks north of NE 190th Street do not meet American with Disability Act (ADA) compliance and have suffered from street tree damage. This project would survey the corridor and prepare alternatives to improve mobility for all users.

Funding Sources:

This project would be funded with City resources.

Existing Conditions: Traffic volumes on 61st Avenue NE will continue to increase as regional traffic grows. The intersection at 61st Avenue and NE 193rd Street is to be evaluated for improved mobility as well as the 61st Avenue corridor, north to City limits.



**CURRENT DOLLARS**

Year	2017	2018	2019	2020	2021	Total
Expenses						
Project Administration**		\$ 5,000				\$ 5,000
Design		\$ 85,000				\$ 85,000
ROW/ Acquisition						
Construction						
Total		\$ 90,000				\$ 90,000
Revenue						
REET		\$ 90,000				\$ 90,000
Total		\$ 90,000				\$ 90,000

SCHEDULE

	2017				2018				2019				2020				2021				2022			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction																								
Closeout																								

EXHIBIT D

**CITY OF KENMORE, WASHINGTON
PROPOSED SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2017-2022**

Project Description	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2017-2022 Totals
SW 8 190th Culvert at 61st	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
SW 8 Trust Fund Loan Repayment	0	153,000	153,000	153,000	153,000	153,000	765,000
SW 19 NE 192nd ST Culvert Replacement	885,634	0	0	0	0	0	885,634
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000
SW 25 Strawberry Hills SW Tank Retrofit	100,000	360,000	0	0	0	0	460,000
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	120,000	0	500,000	0	0	0	620,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	125,000	0	0	0	0	0	125,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th Pl	115,000	0	0	0	0	0	115,000
Total Project Costs	\$2,895,634	\$563,000	\$703,000	\$203,000	\$203,000	\$203,000	\$4,770,634
Funding As Proposed:							
KC Flood Control District Grant (SW30)	\$49,915	\$0	\$0	\$0	\$0	\$0	\$49,915
KC Flood Control District Grant (SW19) Secured	330,000	0	0	0	0	0	330,000
Reimbursement from Other Agencies	130,634	0	0	0	0	0	130,634
Public Works Trust Fund 10Year Loan (SW8)	1,500,000	0	0	0	0	0	1,500,000
Surface Water Utility Funds	885,085	563,000	703,000	203,000	203,000	203,000	2,760,085
Total Project Funding	\$2,895,634	\$563,000	\$703,000	\$203,000	\$203,000	\$203,000	\$4,770,634

Project:	TRIBUTARY 0056 BOX CULVERT AT NE 190 TH ST		ID:	SW-008
Location:	61 ST AVE NE and NE 190 TH ST		Basin	Tributary 0056
Project Type:	☐ Water Quality ☒ Fish Passage ☐ Flow Control ☒ Erosion ☐ Drainage ☐ Flooding		Preliminary Project Cost:	\$1,500,000
Problem:	Failing culvert, headwall and rockery causing erosion and safety concerns			
Narrative	Tributary 0056 flows from north to south along the east side 61st Ave NE. There are three primary problems beginning where Tributary 0056 crosses NE 190th St continuing approximately 155 feet south, including: • Rock wall headwalls are at the inlet and outlet of the culvert and protect 61st Ave NE from stream flow. Stream flows have eroded the existing slope and rock headwall north of NE 190th St. resulting in an unstable headwall. Stream flows have been observed bypassing the culvert. It is unknown where the bypassing water goes. • Sidewalk on the northeast side of NE 190th St. is being undermined by runoff from NE 190th St. Runoff concentrates where the sidewalk transitions to gravel, causing the sidewalk to be undermined. • Stream channel bank erosion along a 155 foot section on the west side of Tributary 0056 adjacent to 61st AVE NE. Erosion has caused some of the rockery to collapse into the stream and ground penetrating radar (GPR) indicates that the stream is penetrating the rockery and eroding material under the sidewalk and street. The City confirmed some of the void locations during emergency repairs along 61st in 2015.		 	
	Conceptual Design	• Removal of existing 60" diameter asphalt-lined pipe culvert (approximately 70 feet) and installation of new box culvert • Construction of new headwall at box culvert inlet • Re-grading of stream bed to match new culvert • Removal, repair and stabilization of adjacent rockeries along west side of Tributary 0056 south of the culvert for approximately 155 feet • Roadway and sidewalk repair/restoration		
Considerations for Implementation	• SEPA required • HPA (Fish and Wildlife) required • Army Corp of Engineer permit likely required • Stream bypass and fish exclusion required • Significant traffic control required • Significant erosion and sediment control required • Stream mitigation likely required			

2017-2022 Surface Water Capital Improvement Program
SW-008

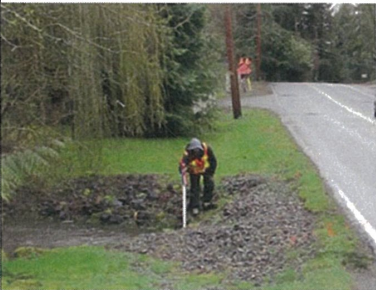


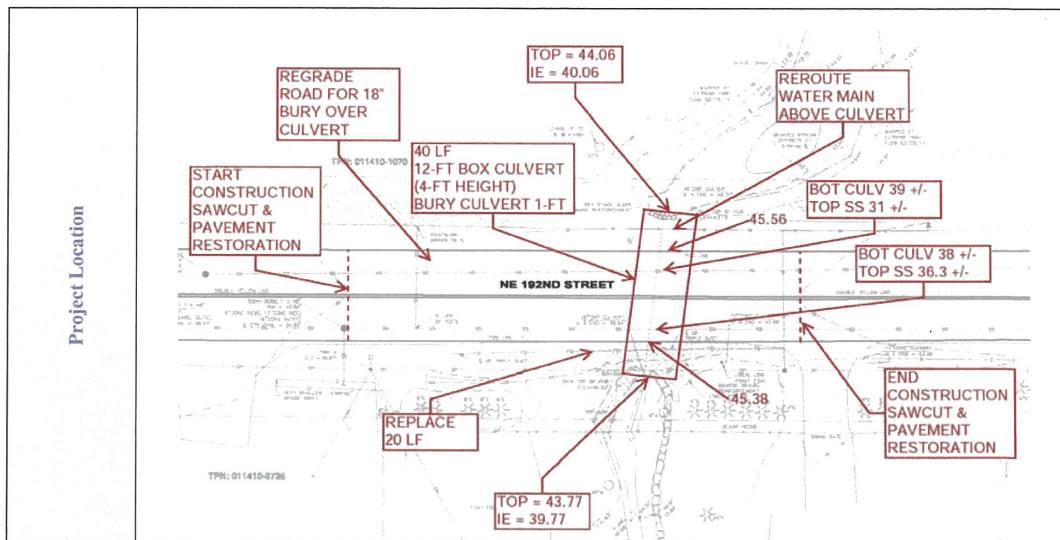
Project Cost Estimate	Item	Unit	Unit Cost	Quantity	Cost
	Design				\$375,000
	City Staff Time				\$100,000
	Permitting/Review				\$65,000
	ROW/Easement Acquisition				\$10,000
	Construction				\$950,000
	Total Cost				\$1,500,000

Schedule		2017												2018											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Preliminary Design																								
	Permitting																								
	Final Design and PS&E																								
	Advertise and Contractor Procurement																								
	Construction																								

Schedule		2019												2020											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Preliminary Design																								
	Permitting																								
	Final Design and PS&E																								
	Advertise and Contractor Procurement																								
	Construction																								

2017-2022 Surface Water Capital Improvement Program
SW-008

Project:	Little Swamp Creek Culvert Replacement at NE 192 nd St.		ID:	SW-019
Location:	NE 192 nd St., west of 80 th Ave NE		Basin	Little Swamp Creek
Project Type:	☒ Water Quality ☒ Fish Passage ☐ Flow Control ☒ Erosion ☐ Drainage ☒ Flooding		Preliminary Project Cost:	\$1,070,899
Problem:	Flooding at low point in road			
Narrative	Flooding occurs at the NE 192nd St. culvert carrying Little Swamp Creek at the low point in the road. Based on modeling results the road floods at the 25-year event because the culvert is undersized. Flooding was shown to be as high as 1-foot on the roadway in the models. This is the depth at which most cars and SUVs can float. This project was identified by the City in 2006. OCI was contracted in 2014 to develop an Options Analysis as part of the On-Call Contract with the City. (The report is titled “192nd Culvert Final Options Analysis Report, OCI, 2014.”) Several options were considered: high-flow bypass, culvert replacement with fish passable culvert, raise the street elevation, and no-build. The preferred solution is to replace the existing culvert with a 12-ft x 3-ft fish passable culvert. Project benefits include flood reduction and improved fish passage. Additional modeling or analysis may need to be performed to determine impacts to downstream Swamp Creek.			
Conceptual Design	Preferred Solution: - Install a 12-foot x 3-foot box culvert in place of the existing culvert. - This size conveys the 100-year event without flooding or overtopping. Other Solutions Considered: - High-flow bypass: - A 24-inch bypass culvert was considered in conjunction with a riser structure, which would convey flows in the 25-year event and higher. - This option will likely not be approved by WDFW because it does not meet code requirements for depth required in the culvert. - Raise road elevation by 1-foot: - This option is not feasible because the water levels rise more than 5-feet during large storm events. - No-build: - This option will allow flooding and debris blockage of the culvert to continue to occur.			
Considerations for Implementation	- Environmental permitting including SEPA checklist, WDFW HPA, and Army Corps permits are required. - A geomorphologic assessment is recommended. - A downstream analysis will be conducted to evaluate how or if downstream infrastructure or properties could be affected by improvements. - Temporary stream bypass and fish exclusion shall be used during construction. - Coordination with the upstream Little Swamp Creek Flooding CIP (included in the SWMP as CIP #7) will need to be conducted to ensure nothing is adversely affected. - No modeling or analysis has been performed to determine impacts of the preferred solution to the downstream system. - Traffic control will be needed. - Cost estimate is from the options analysis report discussed in the narrative above, with the addition of a geomorphologic analysis.			



Item	Unit	Unit Cost	Quantity	Cost
Project Design (Non-staff)				\$158,231
Project Design (NUD)				\$16,234
Project Design (Staff)				\$10,800
ROW/Easement Acquisition				\$0
Construction Support (Non-staff)				\$62,100
Construction Management (NUD)				\$10,400
Construction Management (Staff)				\$7,200
Culvert Construction				\$621,000
NUD Construction				\$104,000
Construction Contingency (10%)				\$80,934
Total Cost				\$1,070,899

Schedule	2016												2017											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Preliminary Design																								
Permitting																								
Final Design and PS&E																								
Advertise and Contractor Procurement																								
Construction																								

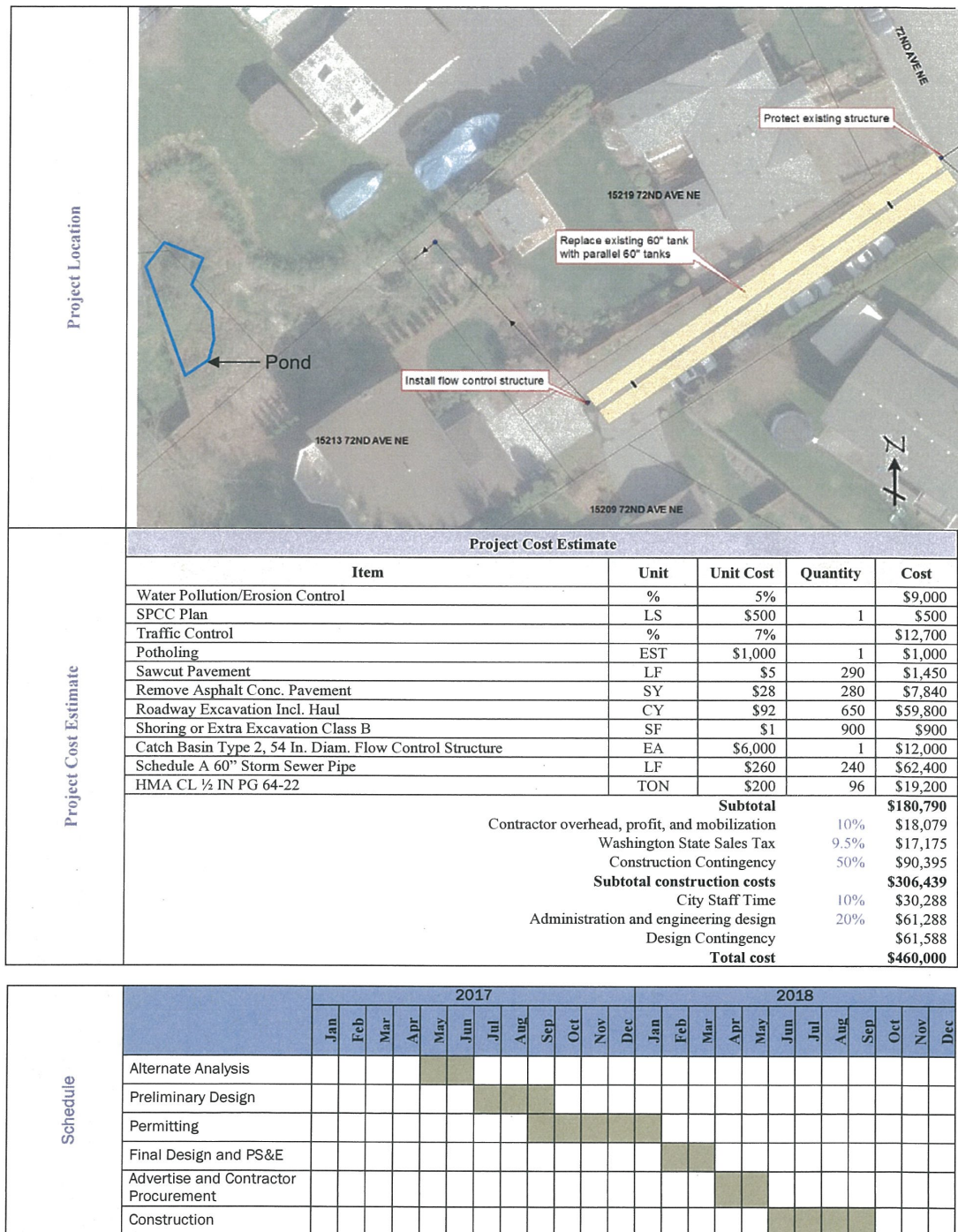
2017-2022 Surface Water Capital Improvement Program
SW-019

Project:	Small Works Projects		ID:	SW-020
Location:	VARIOUS	Basin:	VARIOUS	
Project Type:	☒ Water Quality ☐ Fish Passage ☒ Flow Control ☒ Erosion ☒ Drainage ☒ Flooding		Preliminary Project Cost:	\$50,000 per year
Problem:	Erosion and drainage problems at various locations			
Narrative	The annual small works projects will consist of an evolving list of projects. New problem areas will be identified each year and evaluated accordingly. Typical small works projects exceed the scope of basic maintenance, but don't meet the scope of a capital improvement project. City crews may occasionally be able to perform components of the work, but contracted crews may also be required. Small Works projects may also require design or technical evaluation by the City's on-call surface water consultants. The annual budget for these types of projects is \$50,000 per year.		Small Works Project Examples    	

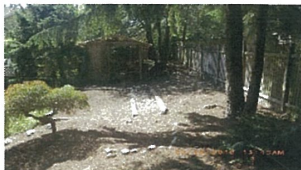
2017-2022 Surface Water Capital Improvement Program
SW-020

Project:	Strawberry Hills Surface Water Facility Retrofit		ID:	SW-025
Location:	72 nd Ave NE and NE 152 nd Pl		Basin:	Tributary 0222
Project Type:	☒ Water Quality ☐ Fish Passage ☒ Flow Control ☐ Erosion ☒ Drainage ☐ Flooding		Preliminary Project Cost:	\$460,000
Problem:	Failing tank requires replacement			
Narrative	A 120-LF, 60-inch detention tank was installed in 1978 underneath 71st Pl. NE, a private road. In 1980, maintenance of the facility fell to King County. The natural drainage channel which was previously the outfall for the tank was deemed inadequate by King County because of erosion. Therefore, the downstream system was tightlined with two 12-inch CMP pipes to a pond at NE 152nd Ct. CCTV inspection performed by the City showed that the tank is failing. It has collapsed beams and water marks at the top of the pipe. Surface settling has also been reported at the upstream and downstream catch basins. The existing tank does not comply with current (2005 Ecology) flow control standards. The City has received complaints of flooding at the downstream pond. This project was identified by the City through video inspections and maintenance evaluations in 2013. The preferred solution is to replace the failing detention tank with 240 LF of 60-inch detention tank and replace the existing catch basin and restrictor with control structures. Project benefits include improved stormwater flow control. Peak flows are reduced by 80% at the 2-yr storm and 75% at the 50-yr storm compared to the current, undetained condition.		 Detention tank underneath 71st Pl. NE.	
Conceptual Design	Preferred Solution:			
	• Replace 120-LF failing 60-inch CMP tank with two, 120-LF, 60-inch PVC detention tanks. • Install a new riser and flow control structure. Other Scenarios Considered in WWHM Models (See Appendix for results): • Remove detention. This option was used for comparison. • Replace existing detention tank with new tank of the same dimensions. Replace existing catch basin and restrictor with control structure. This option provides minimal detention. • Size pond or tank to pass 2005 Ecology flow control requirements. There is not enough space at the site for this option.			
Considerations for Implementation	• Protect existing homes, structures, and roadway during construction. • Restore driveway to pre-project condition. • CCTV the downstream conveyance system and evaluate the remaining life of those pipes. • Coordinate with homeowners for installation and restoration of tank under private drive. ◦ 15219 72nd Ave NE ◦ 15213 72nd Ave NE ◦ 15209 72nd Ave NE • The proposed solution will not provide a full retrofit for the existing basin due to the limited space available.			

Detention tank underneath 71st Pl. NE.



2017-2022 Surface Water Capital Improvement Program
SW-025

Project:	Drainage Facility Retrofit – Kenmore Lane		ID:	SW-029
Location:	61 st Ave NE and NE 190 th St.		Basin	Tributary 0056
Project Type:	☒ Water Quality ☐ Fish Passage ☒ Flow Control ☒ Erosion ☒ Drainage ☐ Flooding		Preliminary Project Cost:	\$620,000
Problem:	Failing infiltration tank, failed control structure, difficult location, erosion issues with adjacent conveyance system			
Narrative	Kenmore Lane was developed in the late 1970s and this is the City's oldest public drainage facility. The infiltration tank appears to be failing and needs a complete reconstruction. The control structure needs replacement. Adjacent conveyance systems carry runoff from NE 197th ST and NE 196th ST and erosion has been observed in the open portions of those systems. The existing drainage facility is located within an easement on private property and access from 61ST AVE NE is through a private road. Access for inspection and maintenance is difficult. The City is considering alternatives to replacing the system at its current location, which would make access for inspection and maintenance easier as well as enhance the performance of the existing facility to current standards. During the design phase of this project, staff will evaluate possibilities of moving this facility into the right-of-way and altering adjacent conveyance systems to minimize private property impacts and reduce erosion.		 Existing control structure  Facility located in private backyard	
	Conceptual Design	• Remove existing infiltration drainage facility located within easement on private property • Evaluate nearby right-of-way locations for opportunities for new facility installation • Modify adjacent conveyance systems to reduce private property impacts and erosion issues • Evaluate the use of low impact development to retrofit this facility		
Considerations for Implementation	• Temporary construction easements • Utilities • Traffic control • Erosion and sediment control			

Project Location

Project Cost Estimate

Item	Unit	Unit Cost	Quantity	Cost
Design				\$120,000
City Staff Time				\$0
Permitting				\$0
ROW/Easement Acquisition				\$0
Construction				\$500,000
Total Cost				\$620,000

Schedule

	2018												2019											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Preliminary Design																								
Permitting																								
Final Design and PS&E																								
Advertise and Contractor Procurement																								
Construction																								

2017-2022 Surface Water Capital Improvement Program
SW-029

Project:	ARROWHEAD AVE NE DRAINAGE IMPROVEMENT		ID:	SW-030
Location:	15300 BLOCK OF NE ARROWHEAD DR	Basin	Lake Washington	
Project Type:	☐ Water Quality ☐ Fish Passage ☐ Flow Control ☒ Erosion ☒ Drainage ☒ Flooding		Preliminary Project Cost:	\$150,000
Problem:	NE Arrowhead DR floods during peak rainfall events			
Narrative	The conveyance system along NE Arrowhead DR, starting at the 15300 block and continuing south to its outfall into Lake Washington at 5830 NE Arrowhead DR, overflows during heavy peak rainfall events. An analysis conducted by the City confirmed that the size of the conveyance system needs to be increased to handle larger event storms. When the system overflows, the majority of the flow still reaches the natural discharge location, but water also flows across NE Arrowhead DR and impacts adjacent properties, erodes the edge of roadway and deposits material along the road surface.		 Roadway flooding	
Conceptual Design	Preferred Solution • Increase the capacity of the existing conveyance system to handle up to a 100 year storm event by installing an 18" parallel system just west of the existing system. • Upgrade existing catchbasins to larger structures, if needed, to handle additional capacity. • Convey drainage to existing discharge location. Alternate Solution • Replace the existing system with a 24" system (location of utilities makes this option less appealing).			
Considerations for Implementation	• Existing utilities are focused along east side of road where existing drainage system is located • Excavation and haul of material will be needed • Traffic control will be needed • Erosion and sediment control will be needed • Coordination with homeowner at discharge location is needed			



Project Cost Estimate	Item	Unit	Unit Cost	Quantity	Cost
	Design				\$25,000
	Erosion Sediment Control				\$5,000
	Traffic Control				\$5,000
	Construction				\$115,000
	Total Cost				\$150,000

Schedule		2016												2017											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Preliminary Design																								
	Permitting																								
	Final Design and PS&E																								
	Advertise and Contractor Procurement																								
	Construction																								

2017-2022 Surface Water Capital Improvement Program
SW-030

Project:	66 TH AVE NE DRAINAGE IMPROVEMENT		ID:	SW-031
Location:	66 TH AVE NE & NE 196 TH PL		Basin	Swamp Creek
Project Type:	☐ Water Quality ☐ Fish Passage ☐ Flow Control ☒ Erosion ☒ Drainage ☐ Flooding		Preliminary Project Cost:	\$135,000
Problem:	Road settlement and groundwater seeps			
Narrative	Staff have observed settlement of 66TH AVE NE and several groundwater seeps at this location. Through interviews with longtime residents, it was determined that the street was likely constructed on poor subgrade material with inadequate controls in place for managing groundwater. Staff developed a plan, with the assistance of the City's on-call geotechnical engineer, to install a new drainage system that will collect and manage groundwater upstream of the curve and then reconstruct the curve. Monitoring of subsurface conditions and movement will occur before construction and likely continue after construction.		 Roadway cracking	
Conceptual Design	Preferred Solution • Monitor ground movement under direction of geotech through 2016/2017 winter. • Install two new 12" perforated pipe west of curve under NE 196TH PL to capture groundwater. • Install new conveyance system to carry water from new perforated system to existing outfall. • Replace existing pipes at curve with new solid 12" pipes and connect to new Type 2 catch basins. • Remove existing asphalt, subgrade, soils and debris at curve and provide compacted subgrade and base course as needed to match existing grade with new asphalt.			
Considerations for Implementation	Preferred Solution (EXAMPLES) • Subsurface monitoring by licensed geotechnical engineer will be needed • Excavation and haul of material will be needed • Traffic control will be needed • Erosion and sediment control will be needed • Continued monitoring will be needed			



Project Cost Estimate	Item	Unit	Unit Cost	Quantity	Cost
	Design				\$20,000
	Erosion Sediment Control				\$5,000
	Traffic Control				\$5,000
	Construction				\$105,000
	Total Cost				\$135,000

Schedule		2016												2017											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Preliminary Design																								
	Permitting																								
	Final Design and PS&E																								
	Advertise and Contractor Procurement																								
	Construction																								

2017-2022 Surface Water Capital Improvement Program
SW-031

CITY OF KENMORE, WASHINGTON

Park Impact Fee Fund Projection
For the Years 2017-2022

DESCRIPTION	Actual 2015	Estimated 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Beginning Cash	\$752,774	\$1,149,021	\$1,196,496	\$813,996	\$853,996	\$983,996	\$1,139,996	\$1,296,996
Revenues:								
Interest Earnings	4,934	0	7,000	5,000	5,000	6,000	7,000	7,000
Park Impact Fees	391,313	450,000	250,000	150,000	150,000	150,000	150,000	150,000
Total Revenues	396,247	450,000	257,000	155,000	155,000	156,000	157,000	157,000
To be Transferred Out for Parks :								
P 2 Tolt Pipeline Trail Phase One	0	0	25,000	0	0	0	0	0
P 6 Moorlands Park Improvements	231	99,769	359,500	0	0	0	0	0
P 18a Rhododendron Park Float	0	15,000	60,000	115,000	25,000	0	0	0
P 26 Twedt/Squires	10,958	1,038	195,000	0	0	0	0	0
P 29 St Edward Ballfields & Lighting TBD	0	0	0	0	0	0	0	0
Subtotal - Transfers to Park Capital	39,393	402,525	639,500	115,000	25,000	0	0	0
Net Income/(Loss)	\$396,247	\$47,475	(\$382,500)	\$40,000	\$130,000	\$156,000	\$157,000	\$157,000
Ending Cash Balance	\$1,149,021	\$1,196,496	\$813,996	\$853,996	\$983,996	\$1,139,996	\$1,296,996	\$1,453,996

CITY OF KENMORE, WASHINGTON

Transportation Impact Fee Fund Projection

For The Years 2017-2022

DESCRIPTION	Actual 2015	Estimated 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Beginning Cash	\$1,162,934	\$216,401	\$1,016,401	\$821,796	\$934,303	\$1,127,086	\$1,396,466	\$1,127,086
Revenues:								
Interest Earnings	3,579	0	0	0	0	0	0	0
Transp. Impact Fees	1,409,888	1,000,000	500,000	400,000	300,000	300,000	300,000	300,000
Total Revenues	\$1,413,467	\$1,000,000	\$500,000	\$400,000	\$300,000	\$300,000	\$300,000	\$300,000
Transfers Out for Roads:								
T 6 SR 522 West A 61st Ave NE	2,360,000	0	0	0	0	0	0	0
T 37 West Samm Bridge	0	200,000	122,310	21,090	23,790	30,620	1,239,060	33,395
NE 202nd Sidewalk	0	0	503,995	10,640	0	0	0	0
Arrowhead Sidewalk	0	0	6,100	33,130	47,773	0	0	0
NE 153rd Sidewalk	0	0	6,100	32,730	35,654	0	0	0
NE 181st 65-67 Sidewalk	0	0	56,100	189,903		0	0	0
Subtotal - Transfers for Roads	\$2,360,000	\$200,000	\$694,605	\$287,493	\$107,217	\$30,620	\$1,239,060	\$33,395
Net Income/(Loss)	(\$946,533)	\$800,000	(\$194,605)	\$112,507	\$192,783	\$269,380	(\$939,060)	\$266,605
Ending Cash	\$216,401	\$1,016,401	\$821,796	\$934,303	\$1,127,086	\$1,396,466	\$457,406	\$1,393,691

CITY OF KENMORE, WASHINGTON
REET Fund Projection-Preliminary
For The Years 2017-2022

DESCRIPTION	Actual 2015	Estimate 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Beginning Cash	\$2,414,214	\$1,394,512	\$1,611,952	\$1,337,796	\$829,061	\$652,311	\$543,311	\$594,311
Revenues:								
REET 1	727,388	600,000	400,000	300,000	300,000	300,000	300,000	300,000
REET 2	727,388	600,000	400,000	300,000	300,000	300,000	300,000	300,000
better than estimate								
Interest Earnings	9,881	4,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Revenues	\$1,464,657	\$1,204,000	\$801,000	\$601,000	\$601,000	\$601,000	\$601,000	\$601,000
Transfers Out for Parks :								
P 6 Moorlands Park Imp	0	0	0	380,000	0	0	0	0
P 13 Skate Park	336,640	20,591	0	0	0	0	0	0
P 29 St Edward Ballfield TBD	0	0	0	0	0	0	0	0
Transfer Levy to Park Improvement Fund P11	87,699	0	0	0	0	0	0	0
Subtotal - Transfers for Parks	424,339	20,591	0	380,000	0	0	0	0
Transfers Out for Roads:								
T6 SR 522 West A 61st to 65th	732,250	565,969	399,500	0	0	0	0	0
T27 Sidewalks								
Sidewalk Gaps	160,000	0	0	0	100,000	100,000	100,000	100,000
181st Sidewalks	16,510	0	0	0	0	0	0	0
62nd Ave NE	14,800	0	70,656	6,985	0	0	0	0
Sidewalk Undergrounding	63,690	0	0	0	0	0	0	0
175th St Swamp Creek Bridge	75,000	0	0	0	0	0	0	0
T 37 New West Samm Bridge	74,000	0	0	0	0	0	0	0
T 39 Traffic Calming Improvements	250,000	100,000	55,000	55,000	0	0	0	0
Repayment to Strategic Opps Fund 2015/16 sic	0	0	100,000	100,000	200,000	160,000	0	0
T 43 SR522 Pedestrian Crossing Study	0	0	0	27,750	27,750	0	0	0
T 44 61st Ave Survey amd Conceptual Plan	0	0	0	90,000	0	0	0	0
Overlay	450,000	300,000	450,000	450,000	450,000	450,000	450,000	450,000
Subtotal - Transfers for Roads	1,836,250	965,969	1,075,156	729,735	777,750	710,000	550,000	550,000
Net Income/(Loss)	(\$1,019,702)	\$217,440	(\$274,156)	(\$508,735)	(\$176,750)	(\$109,000)	\$51,000	\$51,000
Ending Cash	\$1,394,512	\$1,611,952	\$1,337,796	\$829,061	\$652,311	\$543,311	\$594,311	\$645,311



City of Kenmore, Washington



**PRESENTATION of the 2017-2022 Proposed Capital
Improvement Program**

City Council Meeting of October 17, 2016

Three Components of the Capital Improvement Program



PARKS: 9 Projects
valued at \$11,238,956



TRANSPORTATION: 10 Projects
valued at \$61,158,121



SURFACE WATER: 7 Projects
valued at \$4,770,634

PARK CAPITAL IMPROVEMENT PROJECTS

P1	• Twin Springs Interim Use	\$40,000
P2	• Tolt Pipeline Trail Phase One	\$206,936
P6	• Moorlands Park Improvements	\$1,567,020
P18	• Rhododendron Park Waterfront/Open Space	\$795,000
P18a	• Rhododendron Park Float	\$285,000
P26	• Squires Landing Float	\$195,000
P27	• Squires Landing Waterfront & Open Space	\$4,975,000
P28	• Log Boom Park Waterfront Access	\$3,175,000
P29	• St Edward Ballfields	To Be Determined

CITY OF KENMORE, WASHINGTON							
PROPOSED PARK CAPITAL IMPROVEMENT PROGRAM							
FOR THE YEARS 2017-2022							
Project Description	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2017-2022 Totals
P 1 Twin Springs Interim Use Plan	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
P 2 Tolt Pipeline Trail Phase One	206,936	0	0	0	0	0	206,936
P 6 Moorlands Park Improvements	1,000,095	566,925	0	0	0	0	1,567,020
P 18 Rhododendron Park Waterfront & Open Space Access	160,000	615,000	5,000	5,000	5,000	5,000	795,000
P 18a Rhododendron Park Float	60,000	200,000	25,000	0	0	0	285,000
P 26 Squires Landing Dock/Float	195,000		0	0	0	0	195,000
P 27 Squires Landing Park Waterfront & Open Space Access	250,000	600,000	500,000	220,000	1,715,000	1,690,000	4,975,000
P 28 Log Boom Park Waterfront Access and Viewing	200,000	400,000	300,000	120,000	1,090,000	1,065,000	3,175,000
P 29 St Edward Ballfield Improvements & Lighting	TBD	TBD	0	0	0	0	0
Total Project Costs	\$2,112,031	\$2,381,925	\$830,000	\$345,000	\$2,810,000	\$2,760,000	\$11,238,956
Funding As Proposed:							
Park Impact Fees	\$639,500	\$115,000	\$25,000	\$0	\$0	\$0	\$779,500
Real Estate Excise Tax	0	380,000	0	0	0	0	380,000
Strategic Opportunity Fund	0	235,000	0	0	0	0	235,000
RCO Grants	600,595	36,925	0	0	0	0	637,520
King County Trail Levy	181,936	0	0	0	0	0	181,936
King County Park Levy	80,000	0	0	0	0	0	80,000
Walkways & Waterways Bond Measure	610,000	1,615,000	805,000	345,000	2,810,000	2,760,000	8,945,000
Total Project Funding	\$2,112,031	\$2,381,925	\$830,000	\$345,000	\$2,810,000	\$2,760,000	\$11,238,956

TRANSPORTATION CAPITAL IMPROVEMENT PROJECTS

T 6	• SR 522 West A 61st to 65th	\$794,600
T 8	• SR 522 West B 57th to 61st	\$12,000,000
T 27	• Sidewalk Program	\$5,105,531
T35	• Overlay	\$3,055,351
T 37	• West Samm Bridge	\$21,615,639
T 39	• Neighborhood Traffic Calming Improvements	\$110,000
T 41	• Juanita Pedestrian & Bicycle Safety	\$12,732,000
T 42	• 68 th Ave Pedestrian & Bicycle Safety	\$5,100,000
T 43	• SR 522 Pedestrian Crossing Study	\$555,000
T 44	• 61st Ave Survey & Conceptual Plan	\$90,000

CITY OF KENMORE							
PROPOSED TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM							
FOR THE YEARS 2017-2022							
Project Description	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2017-2022 Totals
T 6 SR 522 West A 61st to 65th	\$667,400	\$127,200	\$0	\$0	\$0	\$0	\$794,600
T 8 SR 522 West B 57th to 61st	0	0	0	600,000	7,400,000	4,000,000	12,000,000
T 27 Sidewalk Program							
South side NE 181st ST Construction	123,600	0	0	0	0	0	123,600
North side NE 181st ST	181,800	0	0	0	0	0	181,800
NE 202nd ST (198th -66th)	1,180,310	10,640	0	0	0	0	1,190,950
62nd Ave NE	778,520	6,985	0	0	0	0	785,505
Sidewalk Gaps:	0	0	100,000	100,000	100,000	100,000	400,000
Arrowhead Dr	11,100	132,800	726,133	0	0	0	870,033
NE 153rd Pl	11,100	132,400	604,938	0	0	0	748,438
NE 181st (65th -67th)	136,730	668,475	0	0	0	0	805,205
Subtotal	2,423,160	951,300	1,431,071	100,000	100,000	100,000	5,105,531
T 35 Overlay	450,000	805,351	450,000	450,000	450,000	450,000	3,055,351
T 37 West Samm Bridge	2,098,962	910,999	7,425,888	7,422,054	3,724,341	33,395	21,615,639
T 41 Juanita Dr Pedestrian & Bicycle Safety All Segments	600,000	1,500,000	4,162,000	2,156,667	2,156,667	2,156,666	12,732,000
T 42 68th Ave Pedestrian & Bicycle Safety All Segments	250,000	987,000	60,000	2,000,000	1,803,000	0	5,100,000
T 43 SR 522 Pedestrian Crossing Study	0	282,500	272,500	0	0	0	555,000
T 44 61 Ave Survey and Conceptual Plan	0	90,000	0	0	0	0	90,000
T 39 Neighborhood Transportation Plans Program	55,000	55,000	0	0	0	0	110,000
Total Project Costs	\$6,544,522	\$5,709,350	\$13,801,459	\$12,728,721	\$15,634,008	\$6,740,061	\$61,158,121
Funding as Proposed:							
Real Estate Excise Tax	\$1,235,356	\$629,735	\$577,750	\$550,000	\$550,000	\$550,000	\$4,092,841
Transportation Impact Fee Revenue	572,295	266,403	83,427	0	0	0	922,125
Transportation Impact Fee Revenue - West Samm Bridge	122,310	21,090	23,790	30,620	1,239,060	33,395	1,470,265
Transportation Benefit District	0	0	0	0	0	0	0
General Fund	267,900	59,900	0	0	0	0	327,800
Federal Transportation Funds SR 522	0	67,300	0	0	0	0	67,300
Federal Preservation Grant - Simonds Road	0	355,351	0	0	0	0	355,351
TIB Grant - Sidewalks	97,330	478,572	0	0	0	0	575,902
WSDOT Safe Routes to School - Sidewalks	686,315	199,340	1,247,644	0	0	0	2,133,299
Federal Highway Safety Impr Program - Sidewalks	707,864	0	0	0	0	0	707,864
Reimbursements from Other Agencies	28,500	0	0	0	0	0	28,500
BRAC Grant West Samm Bridge Replacement	674,754	703,448	6,413,800	3,289,378	0	0	11,081,380
STP Funds West Samm Bridge Replacement	1,063,994	0	0	0	0	0	1,063,994
Connecting WA Funds West Samm Bridge Replacement	237,904	186,461	988,298	4,102,056	2,485,281	0	8,000,000
Walkways & Waterways Bond Measure	850,000	2,252,000	1,375,000	2,640,000	826,334	2,156,666	10,100,000
Washington State Pedestrian and Bicycle Safety	0	254,750	244,750	0	0	0	499,500
Washington State LEAP Transportation Bill	0	0	0	600,000	7,400,000	4,000,000	12,000,000
Unsecured Grant Match Juanita Drive	0	235,000	2,847,000	1,516,667	3,133,333	0	7,732,000
Total Project Funding	\$6,544,522	\$5,709,350	\$13,801,459	\$12,728,721	\$15,634,008	\$6,740,061	\$61,158,121

SURFACE WATER IMPROVEMENT PROJECTS

SW8	• 190 TH Culvert at 61 st	\$1,500,000
SW8	• Public Works Trust Fund Loan Repayment	\$765,000
SW19	• NE 192 nd St Culvert Replacement	\$885,634
SW20	• Small Works Projects	\$300,000
SW25	• Strawberry Hills SW Tank Retrofit	\$460,000
SW29	• Infiltration Tank Retrofit 61st/190 th	\$620,000
SW30	• Drainage Improvements 153 rd /Arrowhead	\$125,000
SW31	• Drainage Improvements/Street Repair 66 th /196 th	\$115,000

CITY OF KENMORE, WASHINGTON							
PROPOSED SURFACE WATER CAPITAL IMPROVEMENT PROGRAM							
FOR THE YEARS 2017-2022							
Project Description	2017	2018	2019	2020	2021	2022	2017-2022
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Totals
SW 8 190th Culvert at 61st	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
SW 8 Trust Fund Loan Repayment	0	153,000	153,000	153,000	153,000	153,000	765,000
SW 19 NE 192nd ST Culvert Replacement	885,634	0	0	0	0	0	885,634
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	300,000
SW 25 Strawberry Hills SW Tank Retrofit	100,000	360,000	0	0	0	0	460,000
SW 29 Infiltration Tank Retrofit at 61st Ave NE/NE 190th St	120,000	0	500,000	0	0	0	620,000
SW 30 Drainage Improvements at 153rd/NE Arrowhead Dr	125,000	0	0	0	0	0	125,000
SW 31 Drainage Impr & Street Repair at 66th Ave NE /196th Pl	115,000	0	0	0	0	0	115,000
Total Project Costs	\$2,895,634	\$563,000	\$703,000	\$203,000	\$203,000	\$203,000	\$4,770,634
Funding As Proposed:							
KC Flood Control District Grant (SW30)	\$49,915	\$0	\$0	\$0	\$0	\$0	\$49,915
KC Flood Control District Grant (SW19) Secured	330,000	0	0	0	0	0	330,000
Reimbursement from Other Agencies	130,634	0	0	0	0	0	130,634
Public Works Trust Fund 10Year Loan (SW8)	1,500,000	0	0	0	0	0	1,500,000
Surface Water Utility Funds	885,085	563,000	703,000	203,000	203,000	203,000	2,760,085
Total Project Funding	\$2,895,634	\$563,000	\$703,000	\$203,000	\$203,000	\$203,000	\$4,770,634

2017-2018 BUDGET IMPACTS

CIP: Total Capital Fund Expenditures

Parks \$4,493,956

Transportation \$12,253,872

Surface Water \$3,458,634

CIP: Total Capital Fund Resources

Impact Fees (Park, Transportation)

Real Estate Excise Tax

Strategic Opportunity Fund

Park Grants

King County Levies

Walkways & Waterways Bond Measure

General & Street Fund

Federal Grants

State Grants

Surface Water Utility Fees

Public Works Trust Fund Loan

King County Flood Control District Grants

Reimbursements from Other Agencies

**Next Steps:
October 24, 2016:**

```
graph TD; A[Next Steps:  
October 24, 2016:] --> B[Public Hearing on the  
2017-2022 Capital  
Improvement Program]; A --> C[Adopt the 2017-2022  
Capital Improvement  
Program Ordinance];
```

**Public Hearing on the
2017-2022 Capital
Improvement Program**

**Adopt the 2017-2022
Capital Improvement
Program Ordinance**

This concludes the presentation
portion of the 2017-2022 Capital
Improvement Program.

Thank You!
Comments or Questions?



City Of Kenmore, Washington

Memorandum

Date: October 13, 2016

To: Rob Karlinsey, City Manager

From: Bryan Hampson, Development Services Director 

Re: Northshore Emergency Management Coalition (NEMCo) Update

The 2016 interlocal agreement (ILA) for regional emergency management services between the City of Kenmore, the City of Lake Forest Park, Northshore Fire District, and Northshore Utility District is expiring at the end of the year. The cities and districts have been meeting and discussing a successor agreement.

The 2016 ILA consisted of a half-time contracted employee coordinating selected emergency management services.

The cost-sharing in the 2016 ILA is as follows:

Party	Total	Kenmore	LFP	KCFD 16	NUD
Percentage Share	100%	38.50%	38.50%	11.50%	11.50%

The financial commitment in the 2016 ILA is as follows:

	Total	Kenmore	LFP	KCFD 16	NUD
Budget	\$65,000	\$25,000	\$25,000	\$7,500	\$7,500

Three options that are being considered in the successor agreement are:

1. Contracted services. The City of Kenmore solicited emergency management services through a Request for Proposal (RFP) process. One firm responded to the RFP at a cost of \$98,959 per year.
2. Contracted services through King County. King County submitted a proposal to provide a King County employee to report to NEMCo two days per week to perform emergency management services at a cost of \$68,000 per year.
3. Hire a full-time employee. This would be an increase in the level of service we currently provide and the cost would start at \$127,800 for 2017 and increase 3% annually.

Attached is a memo from Fire Chief Torpin sent to his Board of Commissioners (Attachment #1). This is not a formal proposal to the Board rather a proposal from the Chief for their consideration. Also attached (Attachment #2) is a draft salary and benefits breakdown.

18120 68th Ave NE · PO Box 82607 · Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov



ATTACHMENT #1
KING COUNTY FIRE PROTECTION DISTRICT NO.16
7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

DATE: September 29, 2016
TO: Board of Commissioners
FROM: Chief Torpin
SUBJECT: Northshore Emergency Management Coalition

The purpose of this memorandum is to provide an update to the progress being made towards securing the Northshore Emergency Management Coalition on a permanent basis. Also included is a recommendation regarding further fire district support of this valuable program.

In October of 2015, the cities of Lake Forest Park and Kenmore with the support of the Northshore Utility District and the Northshore Fire Department established the Northshore Emergency Management Coalition now referred to as NEMCo. This was accomplished after the Emergency Services Coordinating Agency (ESCA) that both cities contracted with was disbanded.

The establishment of NEMCo was based on a contract for services agreement with Kenmore resident and Northshore Utility District employee Carl Lunak for a period of one year. The one year agreement was designed to bring the agencies together under a single plan with regard to meeting their responsibilities for emergency preparedness. The one year agreement also provided an opportunity for the cities to move forward with some elements of emergency planning and training while evaluating a permanent solution beyond the initial year.

On September 28th, the four agencies met to discuss various options for establishing a permanent structure and leadership for NEMCo. The options discussed were contracting for services, sharing a contracted employee with King County, or hiring a full or part time employee.

The contract for services option was eliminated as a viable option as there was only one response to the City of Kenmore's request for proposal. The cost of the proposal would likely have been as much as a full time employee. Additionally, there were gaps in the contract that would have reduced the amount of volunteer coordination that was currently in place and highly desired.

The county's offer to share a contracted employee was considered in greater detail. The employee was well known to the cities and would likely fill the needs of much of the planning and training elements that are desired. However, after-hour access for EOC deployment and volunteer coordination would not be reliably available. Finding a separate source for volunteer coordination would be required to continue the momentum created by Mr. Lunak.

The option of a full time employee had the most support as it provided everything that was desired in an emergency management program (emergency planning, staff training and exercises, joint EOC management, interagency communication, public education and volunteer coordination). However, this option would have the highest cost which was a great concern for both cities. It was estimated that a fulltime employee would cost between \$118,000-125,000 per year in wage and benefits. There would also be an additional \$5,000-10,000 in overhead costs as

well. This was more than the two cities wanted to take on, even with the current level of financial support provided by the two districts.

Variations of a single fulltime employee were discussed such as a finding a half or three quarter time employee. The cities preferred the level of funding required for a part time employee, but realized there would be gaps in the desired level of service.

Once the level of funding feasible for the two cities was established, I offered the possible concept of the fire district picking up a larger share of the cost of the emergency manager position. This would be contingent on the fire district having the benefit of the emergency manager's time and efforts to advance it's community outreach initiatives commensurate with the share of the cost taken on. Most importantly it was made clear that this concept would require the support of the fire district's Board of Commissioners.

In order to accomplish such a partnership a comprehensive inter-local agreement would be required as would the formation of a formal governing board between the partnering agencies to ensure expectations are provided and delivered. The employee filling the emergency manager position would need the skill and ability to navigate the complexities of working for essentially four separate organizations that may not always be completely in sync.

In an effort to move this program forward, I would propose the Board consider the fire district take on 25% of the wage and benefits and the cities would share the remainder on a 60/40 split. As long as Northshore Utility is willing to continue their support of the program, I would suggest their funding go towards offsetting fire district overhead costs. Below is a cost breakdown by agency based on a wage and benefit level that is supported by comparable positions and modest estimated overhead costs.

Jurisdiction	Cost	Share
Northshore Fire Department	\$30,100	23.5%
City of Kenmore	\$54,100*	42.3%
City of Lake Forest Park	\$36,100*	28.2%
Northshore Utility District	\$7,500	6%
Total estimated cost	\$127,800	

*Kenmore and Lake Forest Parks full costs would be offset by State funded emergency management grant funding of \$12,000 and \$8,000 respectively.

I am a strong proponent of NEMCo and have encouraged such a coalition between the cities for many years. The cost of permanent fulltime position is significant, but when you look at the resources already committed by the four agencies the increase in cost is much less significant.

The fire district eliminated a fulltime Fire Prevention Specialist position in late 2011. Many of the goals and objectives that were established for this previous position were not met due to the lack of coordination between the fire district, the two cities and ESCA. Partnering with the cities on this emergency manager position would allow us to meet and exceed all of the desired goals and objective we had for the previous position at 25% of the costs previously paid. Such a partnership would also provide the community with a much improved response to small and large disasters. It is for these stated reasons I strongly urge the Board to consider this opportunity for partnership.

Options considered at the last meeting

- 1- Contracted Services – Tetra/tech
- 2- King County Enhanced Services – 2 days a week \$68,000
- 3- Full-time employee

ATTACHMENT #2
DRAFT

At the conclusion of the meeting, it was decided that more work was needed to highlight the other costs associated with a full-time employee. Computer, equipment, vehicle, fuel, training, travel, etc.

- Salary / Benefits - \$118,000 to \$125,000 **\$86,000 SALARY**
- Overhead - \$5,000 to \$10,000

Item	Budget
Technology	\$1,200
Supplies	\$500
Equipment	\$500
Travel	\$1,500
Training	\$750
Fuel	\$1,500
Communication	\$500
Total	\$6,450

Year	Salary / Benefits / Overhead
2017	\$127,800
2018	\$131,634
2019	\$135,583
2020	\$139,650
2121	\$143,839
2022	\$148,154

	2017	2018	2019	2020	2021	2022
Kenmore 42.3%	\$54,100*	\$55,723*	\$57,394*	\$59,115*	\$60,888*	\$62,714*
LFP 28.2%	\$36,100*	\$37,183*	\$38,298*	\$39,446*	\$40,629*	\$41,847*
NSF 23.5%	\$30,100	\$31,003	\$31,933	\$32,890	\$33,876	\$34,892
NUD 6%	\$7,500	\$7,725	\$7,956	\$8,194	\$8,439	\$8,692

*Does not include State EMPG Funding – Kenmore \$12,000 and LFP \$8,000

EMPG Requirements:

An EMO is eligible to receive EMA funds if the following criteria is met by the EMO prior to the beginning of the application period for which the EMA funds are sought:

- 1- Have a current CEMP, or schedule for plan development or maintenance, verified by the director.
- 2- Have at least a half-time employee whose job duties are specifically dedicated to performing emergency management functions.
- 3- Have a designated emergency management agency, department, division, or office established with a dedicated budget to perform emergency management functions.
- 4- Have adopted an ordinance, code, or resolution establishing the EMO. Additionally, an EMO that consists of two or more political subdivisions (cities/towns) shall have an executed ILA establishing the multijurisdictional EMO.
- 5- Hire and appoint personnel in accordance with applicable employment laws, rules, regulations, and policies.
- 6- Comply with all federal and state emergency management program requirements.
- 7- Demonstrate that EMA funds will only be used to both sustain and enhance the EMO's existing emergency management program and capabilities.
- 8- Demonstrate that EMA funds will not be used to supplant or replace EMO existing dedicated emergency management budgeted funding.
- 9- Meet all applicable matching fund requirements for receipt of EMA funding.
- 10- If an EMO fails to meet each of the criteria in subsections (1) through (9) of this section, the director may withhold from the EMO any EMA funds for the balance of the funding period and future funding cycles to the extent the director determines will encourage sustained and enhanced statewide emergency management functions consistent with federal and state emergency management program requirements.