

**City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
October 17, 2016**

CALL SPECIAL MEETING TO ORDER – The Kenmore City Council special meeting was called to order by Mayor David Baker at 6:30 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the meeting to an executive session at 6:30 p.m. to discuss Potential Litigation and Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 20 minutes and that no action is anticipated when the meeting is reconvened.

CALL REGULAR MEETING TO ORDER – The Kenmore City Council regular meeting was called to order by Mayor David Baker at 7:01 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, and Nigel Herbig

Councilmembers excused: Councilmember Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; Bryan Hampson, Development Services Director; Richard Sawyer, Surface Water Program Manager; John Vicente, Capital Projects Manager; Ann Stanton, Parks Projects Manager; Brett Schock, Traffic Engineer; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

PRESENTATION

Recognition of Nancy Ousley, Assistant City Manager, for Receipt of the 2016 Washington City Management Association (WCMA) Leadership Excellence Award - Presented by Bob Jean, Interim City Manager of Bothell, on behalf of WCMA

Bothell Interim City Manager Jean noted Ousley's work on economic development strategies for the City, including creating new programs and building relationships; the business incubator; the Kenmore Business Alliance; attracting new businesses and promoting existing businesses; and historic preservation of St. Edward State Park Seminary building. Mayor Baker presented the award to Ousley. He stated that she has been a tremendous asset to the City, and the Council is very proud of her. Ousley thanked the WCMA and the person who nominated her, City Manager Karlinsey. She thanked the Council, leadership and colleagues at the City for such a nimble, creative working atmosphere. Karlinsey stated that the programs Ousley started have really put the City of Kenmore on the map.

CITIZEN COMMENTS

Dave Maehren, 6316 NE 196th Street, resident of Kenmore since 1982, and currently Fire Commissioner, was present as a citizen to speak about NEMCo emergency management services and coordination.

Mayor Baker thanked the citizen for his comments.

CONSENT AGENDA

Deputy Mayor Van Ness moved to approve the consent agenda as submitted. Mayor Baker seconded the motion to Adopt the Minutes for the September 19, 2016 City Council Meeting; Approve the Following Checks and Electronic Payments for Payment: Total Check Numbers 35351 through 35432 in the amount of \$807,407.95 and Payroll Check Number 9147 in the amount of \$429.03 and Total Payroll Electronic Deposits Dated 9/30/2016 in the amount of \$81,276.85; Authorize the City Manager to Execute Amendment No. 1 to Contract No. 16-C1502 with MacLeod Reckord for the Moorlands Park Project; Authorize the City Manager to Execute Amendment No. 7 to Contract No. 12-C1082 with Pertect for Traffic Engineering, Transportation and Parks On-Call Services; and Authorize the City Manager to Execute Contract No. 16-C1614, Memorandum of Understanding with King County Parks & Recreation Division, for Landscape Maintenance of the Burke Gilman Trail. The motion passed unanimously.

BUSINESS AGENDA

City of Kenmore 2017 State Legislative Agenda - Nancy Ousley, Assistant City Manager, and Briahna Murray, Gordon Thomas Honeywell, were present to give a brief report on the proposed priorities and legislative policies. Murray gave a broad overview of what to expect during the next legislative session. Their primary task during the 2017 session will be to develop their budget. She reviewed the proposed legislative budget and some items that it will not cover as proposed. She stated that with the coming election, the political environment that we have seen in recent years is likely to continue, making it harder to get consensus on budgets and harder to get consensus on very challenging policy bills. She stated that she sees where we can advance a number of Kenmore's priorities despite the challenges the legislature is facing.

They reviewed the proposed legislative agenda and policy statement included in the packet. Ousley stated that they would like feedback from the Council. She stated that the City has been very successful in transportation funding over recent years. Now we are transitioning to other priorities as well, although transportation funding remains a priority, as set out in the document. They were available to answer any questions.

Ousley thanked the Council for their comments and stated that staff will make some refinements to the document based on those comments.

Review of Proposed 2017-2022 Capital Improvement Program (CIP) for Surface Water, Parks, and Transportation - Joanne Gregory, Finance & Administration Director, provided a PowerPoint presentation reviewing the projects included in the proposed 2017-2022 CIP, including nine parks projects, ten transportation projects, and seven surface water projects. She detailed total CIP projected Capital Fund expenses and total CIP Capital Fund resources which would impact the 2017-2018 Biennial Budget. She noted that at the City Council's October 24th meeting, there will be a public hearing on the proposed 2017-2022 CIP, and she will bring an ordinance before Council for adoption at that time. She was also available to answer any questions.

Ann Stanton, Parks Project Manager; Kris Overleese, Public Works Director/City Engineer; Kent Vaughan, Senior Civil Engineer; John Vicente, Capital Projects Manager; Brett Schock, Traffic Engineer; and Richard Sawyer, Surface Water Program Manager, were all present to answer any questions regarding specific projects.

STAFF REPORT

Northshore Emergency Management Coalition (NEMCo) Update - Bryan Hampson, Development Services Director, was present to give a brief report. City Manager Karlinsey introduced the topic with a review of what the City has done to date and the various options we have for emergency services. Director Hampson detailed the latest proposal, for a full-time employee to replace the current half-time employee, who is only temporarily on loan from Northshore Utility District. He was available to answer any questions.

It was Council consensus to allow City Manager Karlinsey and City staff to make the decision regarding the NEMCo position.

City Manager Comments – City Manager Karlinsey stated that the Council's annual goal-setting retreat will be held the weekend of January 6 and 7, 2017. He is requesting his performance evaluation on the evening of November 22nd.

It was Council consensus to hold an executive session on November 22nd at 6:00 p.m. for City Manager evaluation.

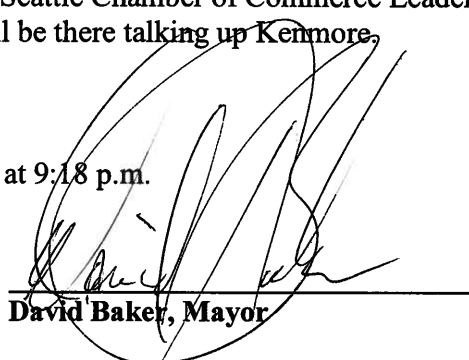
CITY COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

Deputy Mayor Van Ness reviewed some discussion at the Eastside Transportation Partnership (ETP) meeting last Friday regarding their legislative agenda. He hopes they will have a revised draft soon for Council comment. He stated that it would be nice to have a brochure and an online source for information regarding the new mural.

Mayor Baker stated that a staff member from Representative DelBene's Washington, DC office was recently in town, and he toured St. Edward State Park, including the ball field and the Seminary building. He noted that there is a Seattle Chamber of Commerce Leadership Conference in Suncadia this week, so he will be there talking up Kenmore.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 9:18 p.m.



David Baker, Mayor

ATTEST:



Patty Safran, City Clerk