

City of Kenmore



City of Kenmore - 18120 68th Avenue NE Kenmore, WA 98028 Phone: 425-398-8900
Agendas also available at www.kenmorewa.gov E-mail: cityhall@kenmorewa.gov

City Council Special Meeting Agenda

7 PM , November 2, 2020, via Zoom

Link: <https://us02web.zoom.us/j/86923890854>

Or iPhone one-tap : 12532158782,,86923890854# or +13462487799,,86923890854#

Or Telephone: Dial US: US: +1 253 215 8782 Webinar ID: **869 2389 0854**

I. CALL SPECIAL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. PUBLIC COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please state your name, city of residence, and limit your comments to three (3) minutes.

VI. PRESENTATION

- A. Fire District Consolidation, presented by Interim Chief Greg Ahearn and Deputy Chief Doug McDonald, *for Discussion (Presentation to be expected at the meeting)*
[Northshore Fire District Presentation _Uploaded November 04](#)

VII. CONSENT AGENDA

- A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923.46.
Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account
Electronic Deposits Dated 9/25/2020 in the amount of \$157,041.33 and payroll
check# 10160 dated 10/09/2020 in the amount of \$2,665.11.
[Voucher Certification and Approval Report](#)
- B. Minutes:
[October 12, 2020 Special Council Meeting](#)
[October 19, 2020 Regular Council Meeting](#)

VIII. BUSINESS AGENDA

- A. 2021 State Legislative Agenda, presented by Briahna Murray and Shelly Helder of Gordon Thomas Honeywell, *for Discussion*
[Agenda Bill - State Legislative Agenda](#)
[2021 Kenmore State Legislative Agenda](#)
[2021 Kenmore Policy Statements](#)
[Council Presentation - 2021 Legislative Agenda Uploaded 11_02](#)
- B. Presentation of 2021-2022 Proposed Biennial Budget: Impact Fee Funds, Transportation Benefit District Fund, Other Funds. Presented by the Finance & Administration Director Joanne Gregory, *for Discussion*
[Agenda Bill - Budget](#)
[Budget Presentation Nov 2 2020](#)
- C. Resolution 20-358 regarding CARES Act funding and funding partnerships with public service organizations, presented by Community Development Director Debbie Bent and Principal Planner Lauri Anderson, *for Approval*
[Agenda Bill - CARES funding resolution](#)
[Attachment 1 Resolution 20-358](#)
[Attachment 2 Resolution 20-353](#)
[Attachment 3 Resolution 20-355](#)

IX. STAFF REPORT

X. COUNCILMEMBER REPORTS

- A. Veterans Day Proclamation, *first look*, presented by Councilmember Pfeil
[Draft Veterans Day Proclamation](#)
[Recommended Amendments by Councilmember Pfeil Dated 11/2](#)

XI. ADJOURNMENT

UPCOMING MEETINGS:

- November 9, 2020- 7 PM Regular Meeting
- November 16, 2020 - 7 PM Regular Meeting
- November 23, 2020 - 7 PM Regular Meeting
- December 7, 2020 - 7 PM Special Meeting

Considering a Merger



NOVEMBER 2020



Thank you for the
opportunity to serve

Northshore Fire Department

Northshore Fire Department provides fire and emergency medical services to approximately 37,000 people over 10 square miles

Highly-trained personnel respond to an average of 3,600 emergency calls a year

Woodinville Fire & Rescue

Woodinville Fire & Rescue provides fire and emergency medical services to approximately 37,000 people over 30 square miles

Highly-trained personnel respond to an average of 4,000 emergency calls a year

Always Looking for Ways to Be More Efficient for Our Taxpayers

1 BY PARTNERSHIP

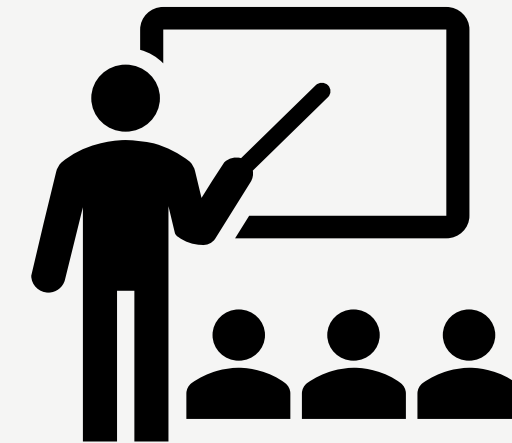
Throughout King and Snohomish counties smaller fire agencies are partnering together to provide residents with better service and cost efficiencies.

The Northshore Fire Department and Woodinville Fire & Rescue have such a partnership.

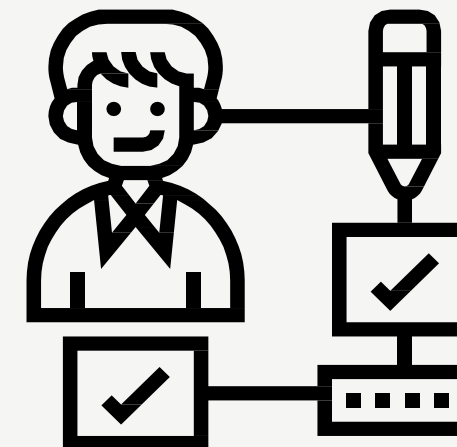
2 CURRENTLY SHARING

- Training programs for emergency personnel
- Administrative positions (fire chief, deputy chief, and a chief administrative officer)
- Joint departments, including finance, human resources, IT, and payroll

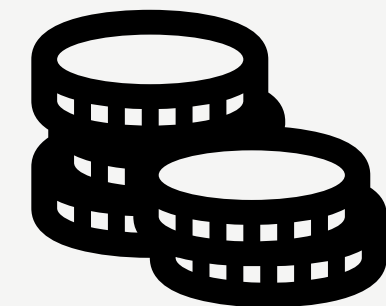
Training



Administration



Finance



Always Looking for Ways to Be More Efficient for Our Taxpayers

SIZE

Woodinville Fire & Rescue and Northshore Fire Department are approximately the same size

FINANCE

Both agencies fund emergency services with a fire levy and Fire Benefit Charge

Share the same responsible financial policy

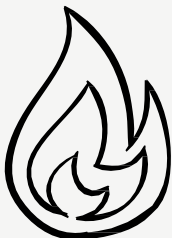
RESERVE FUNDING

Both agencies maintain a strong reserve fund to pay cash for capital items

Saving taxpayers money instead of financing these purchases



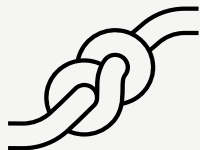
What We Both Do



**Fire
Suppression**



**Emergency
Medical Service
(EMS)**



**Technical
Rescue**



**Community Risk
Reduction and
Emergency Management**



**Community
Events**



TECHNICAL RESCUE

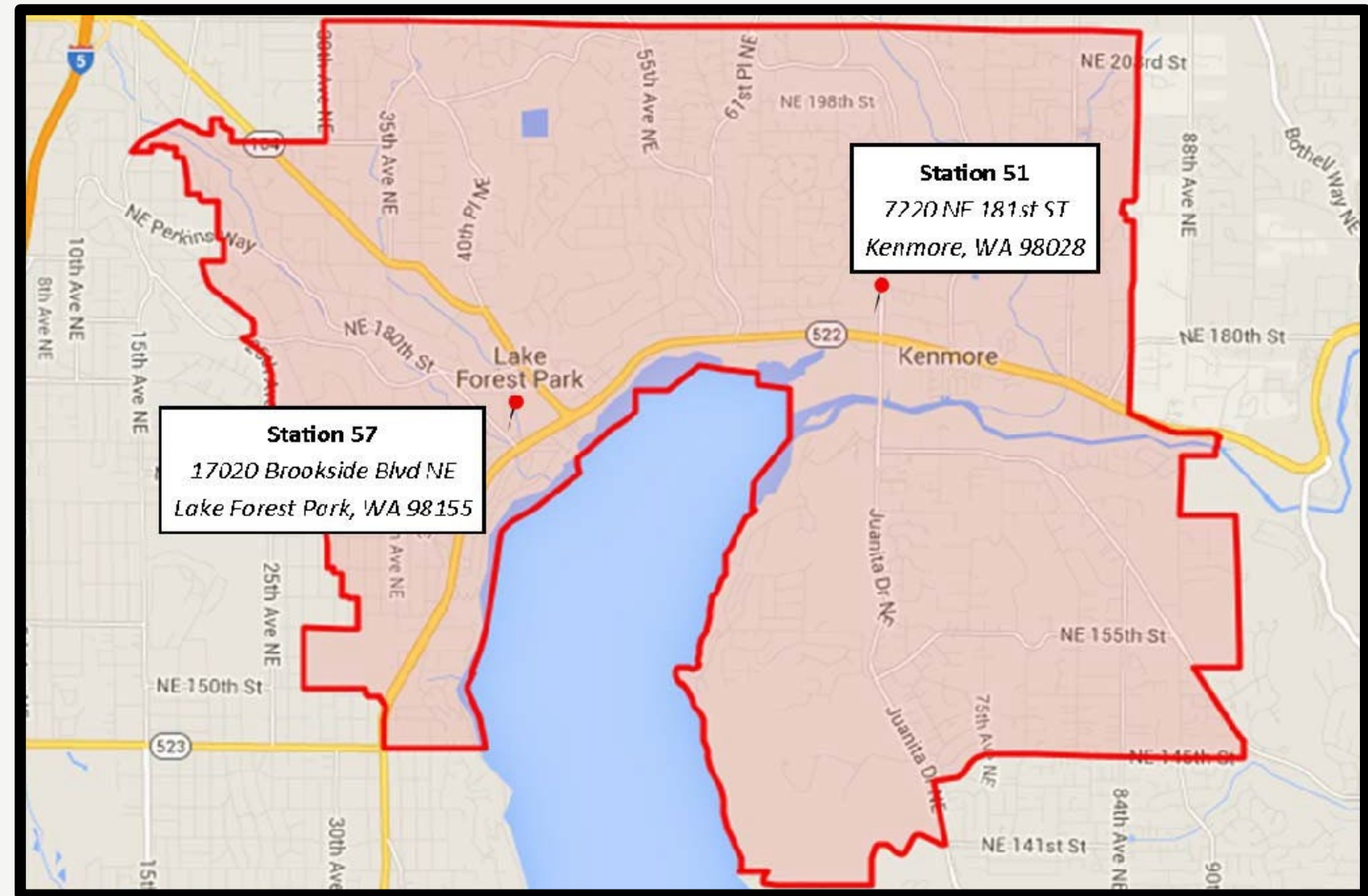
- Water Rescue
- Vehicle & Machinery Extrication
- Structural Collapse
- Hazardous Materials Response

- Wildland/Urban Interface
- Rope Rescue
- Confined Space
- Trench Rescue



Northshore Fire Department

CONSIDERING A MERGER | NOVEMBER 2020



Kenmore

- Station 51

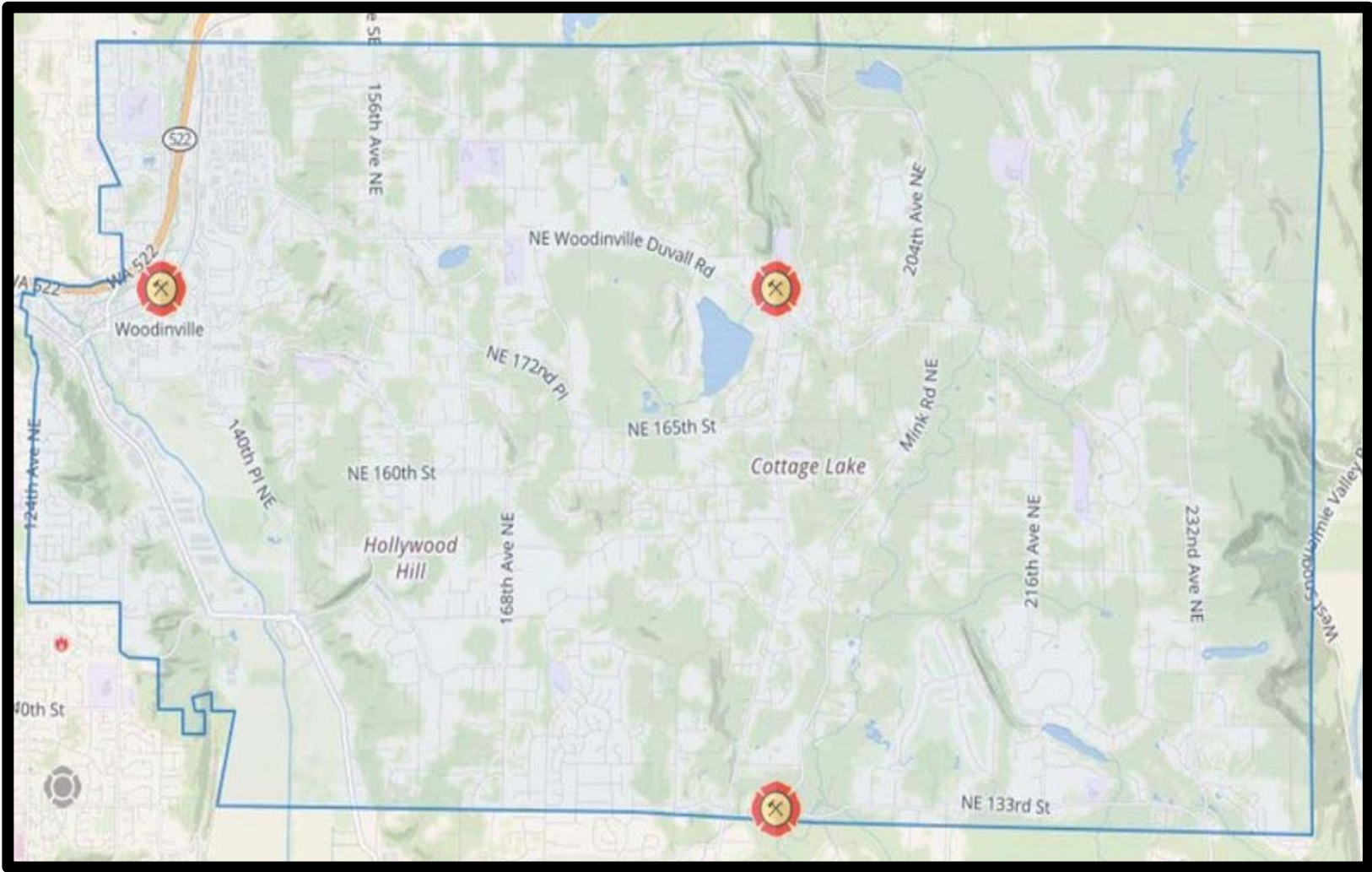
City of Lake Forest Park

- Station 57



Woodinville Fire & Rescue

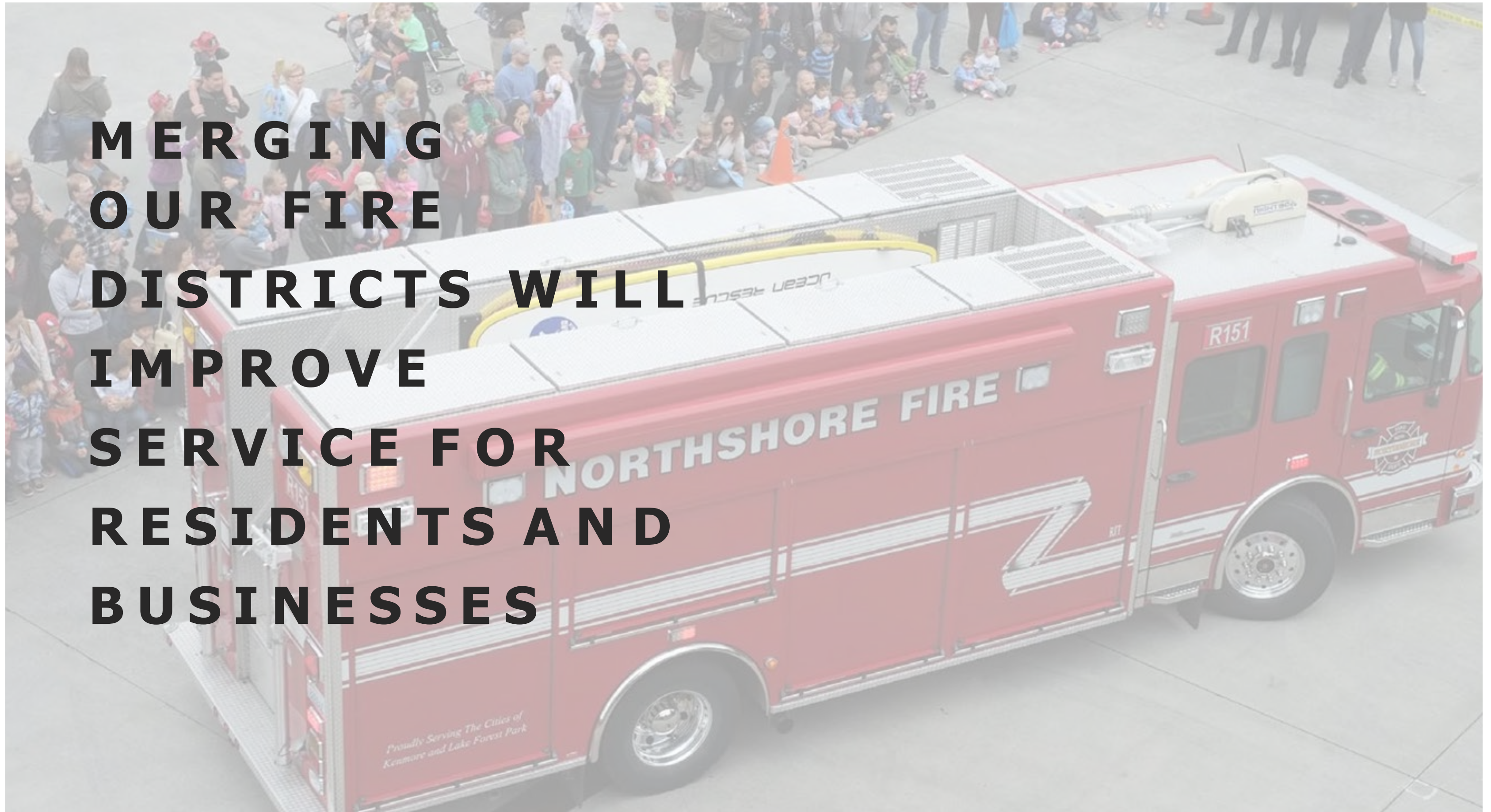
CONSIDERING A MERGER | NOVEMBER 2020



- City of Woodinville
- Station 31

- Unincorporated King
County
- Station 35
 - Station 33

**M E R G I N G
O U R F I R E
D I S T R I C T S W I L L
I M P R O V E
S E R V I C E F O R
R E S I D E N T S A N D
B U S I N E S S E S**



CONSIDERING A MERGER | NOVEMBER 2020



MERGING OUR FIRE DISTRICTS WILL IMPROVE SERVICE FOR RESIDENTS AND BUSINESSES

Both agencies are strong operationally and financially

Would maintain the same number of emergency personnel but allow better deployment

Provides an improved emergency response for both communities

Each agency owns specialized apparatus and equipment

Benefits each other when responding to emergency calls

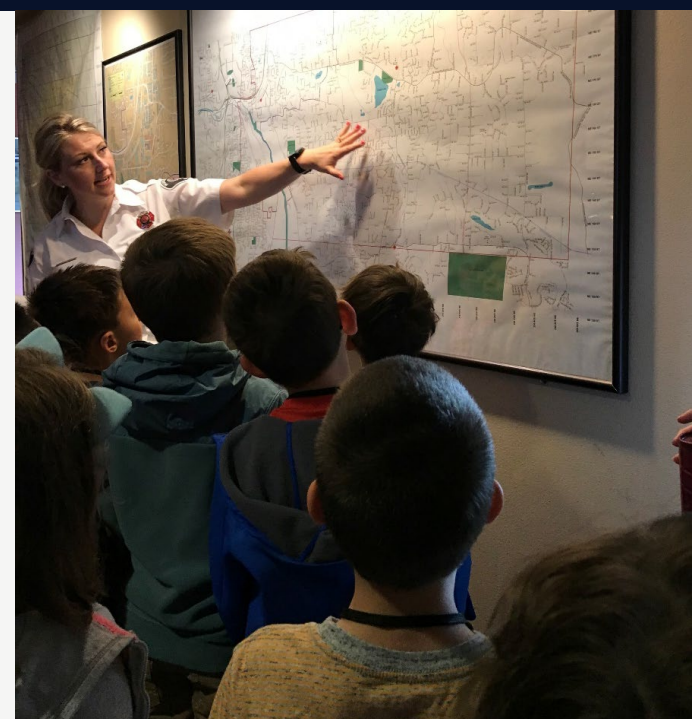
Added benefits of merging



Better training opportunities
for firefighters



Stronger fire prevention
programs in our local schools



More community engagement



Economies of scale in
purchasing goods and services



Still your local fire department

- Local stations
- Elected Fire Commissioners
- Professional firefighters
- Strong involvement in our community



CONSIDERING A MERGER | NOVEMBER 2020



Would Pay Less for Emergency Services



There is likely to be a cost savings for taxpayers in both communities. Information will be shared on this when data from King County is available later this fall

COST SAVINGS FOR TAXPAYERS

The overall cost to fund future capital items, such as stations and apparatus, would be less as well

SHARED BY MORE PROPERTY OWNERS

Timeline

FALL 2020

Boards of Fire Commissioners for each agency hold public meetings for community input

FEBUARY 26, 2021

Last day for Northshore to file resolution for April 2021 ballot

APRIL 27, 2021

Proposal on ballot for Northshore voters if BoFC approves resolution

JULY 1, 2021

Formal merger of Northshore and Woodinville if approved by voters



CONSIDERING A MERGER | NOVEMBER 2020

FOR INQUIRIES AND QUESTIONS

INTERIM FIRE CHIEF

Gregory Ahearn

EMAIL ADDRESS

gahearn@northshorefire.com

PHONE NUMBER

425.354.1780

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Thank You





Voucher Certification and Approval

City of Kenmore
DATE RANGE:
10/03/2020-10/16/2020

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 45820 through 45903: \$1,328,923.46

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct Electronic Deposits Dated: 10/09/2020: \$157,041.33

Payroll Check #10160 dated 10/09/2020: \$ 2,665.11

RA Kalj 10-16-20
City Manager / Date

Joanna Jung 10-16-20
Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
ICMA RETIREMENT C/O ALLFIRST BANK / 109964	45820	10/09/2020	City of Kenmore 401a	16,215.98
ICMA RETIREMENT TRUST 457 / 304745	45821	10/09/2020	ICMA 457 Deferred Comp	6,192.75
STATE OF FLORIDA DISBURSEMENT UNIT	45822	10/09/2020	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	45823	10/09/2020	Employee Charitable Contribution	53.00
ENGAGED PUBLIC	45824	10/09/2020	2020 Subscription Balancing Act for FSP	6,500.00
AAA PRINTING	45825	10/16/2020	Parking Removal Signage	205.26
AGORA REFRESHMENTS	45826	10/16/2020	1st Floor City Monthly Filtered Water Svc.	50.55
ALL THINGS HR, LLC	45827	10/16/2020	HR Consulting Services	70.00
AM TEST, INC	45828	10/16/2020	Swamp Creek Water Sample Testing	225.00
AURORA RENTS	45829	10/16/2020	Rentals for Surface Water Project	1,136.02
BOTHELL KENMORE CHAMBER OF COMMERCE	45830	10/16/2020	2nd Round of Covid Distribution Kits	1,500.00
BRIEN, GAYLYNN	45831	10/16/2020	July Sales Tax Data Conversion Svcs	50.00
CALPORTLAND COMPANY	45832	10/16/2020	Materials for Surface Water Repairs	615.94
CASCADE PEST CONTROL	45833	10/16/2020	Monthly Rhododendron Park Pest Control	143.00
CITY OF BELLEVUE	45834	10/16/2020	2020 Aerial Map Project	1,619.99
DEPARTMENT OF ECOLOGY	45835	10/16/2020	7/1/20-6/30/21 Juanita Ped/Bike Water Quality Fee	2,336.00
DEPARTMENT OF ECOLOGY	45836	10/16/2020	7/1/20-6/30/21 68th Ave Ped/Bike Water Quality Fee	780.00
DEPARTMENT OF LABOR AND INDUSTRIES	45837	10/16/2020	3rd Quarter Volunteer Hours	0.71
EARTHCORPS	45838	10/16/2020	18-C1927 July Rhod. Park Monitoring/Maint.	1,897.50
EARTHWORKS	45839	10/16/2020	SR522 ROW Landscape Maint.	4,450.88
EASTSIDE NATURAL MEDICINE, PLLC	45840	10/16/2020	CARES CRF Small Business Grant	2,500.00

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EUGENIA LEE, DMD PLLC	45841	10/16/2020	CARES CRF Small Business Grant	3,000.00
FERGUSON ENTERPRISES INC #3011	45842	10/16/2020	Materials for Surface Water Project	803.21
FRUHLING SAND & TOPSOIL	45843	10/16/2020	Dirt & Asphalt Dumping from SWM Project	473.00
GENCAP CONSTRUCTION CORP	45844	10/16/2020	19-C2112 Rhod. Boathouse Beam & Column Relocation	2,198.00
GORDON THOMAS HONEYWELL	45845	10/16/2020	Sept. Government Affairs Consulting	3,908.80
GRAINGER	45846	10/16/2020	Fleet Parts	134.75
GRAINGER	45847	10/16/2020	Tools	119.58
HIGHWIRE	45848	10/16/2020	73rd/SR522 Fence Repair	958.13
HIGHWIRE	45849	10/16/2020	6460 Bothell Way Fence Repair	958.13
HOME DEPOT CREDIT SERVICES	45850	10/16/2020	Materials for Surface Water Projects	93.62
HONEY BUCKET	45851	10/16/2020	Public Works Yard Rental 9/21-10/18	156.75
JESSICA DANKS	45852	10/16/2020	CARES CRF Small Business Grant	2,500.00
KATHERINE MARTIN, ND LLC	45853	10/16/2020	CARES CRF Small Business Grant	3,000.00
KING COUNTY DISTRICT COURT	45854	10/16/2020	2019 Contract Reconciliation	67,145.00
KING COUNTY FINANCE	45855	10/16/2020	Sept. Dump Fees	40.01
KING COUNTY FINANCE W.L.R.D.	45856	10/16/2020	2020 Bal. WRIA 8 Kenmore Share	5,426.00
KING COUNTY SHERIFF	45857	10/16/2020	September Police Services	309,105.92
KPFF CONSULTING ENGINEERS	45858	10/16/2020	19-C2098 Aug. Simonds Curb & Pavement Sealing	26,756.04
KPFF CONSULTING ENGINEERS	45859	10/16/2020	19-C2098 July Simonds Curb & Pavement Sealing	55,650.02
LIGHTHOUSE CONSULTING INC	45860	10/16/2020	Sept. Backup/Web Hosting/Protection	8,828.60
LIGHTHOUSE CONSULTING INC	45861	10/16/2020	Sept. IT Services	3,402.30
MARINE FLOATS CORPORATION	45862	10/16/2020	Logboom Park Float Removal	3,215.00
MKS PROPERTIES	45863	10/16/2020	Deposit Refund PRJ17-0110/ENG17-0966	4,737.40
MKS PROPERTIES	45864	10/16/2020	Deposit Refund PRJ17-0110/ENG17-0966	6,159.00
MOJO STRATEGIES	45865	10/16/2020	19-C2108 Communications Consulting Svcs	10,187.50
MOTT MACDONALD GROUP, INC.	45866	10/16/2020	Aug. Squire's Landing Design/Permitting	1,783.40
MOTT MACDONALD GROUP, INC.	45867	10/16/2020	Aug. Logboom Park Waterfront Proj.	34,750.52
NATIONAL BARRICADE CO., LLC	45868	10/16/2020	Street Signs	115.43
NELSON ELECTRIC, INC.	45869	10/16/2020	Hangar Surge Protection Unit	1,637.90
NORTHSHORE SCHOOL DISTRICT	45870	10/16/2020	Sept. School Impact Fee Remittance	42,000.00
NORTHSHORE SENIOR CENTER	45871	10/16/2020	2nd Qtr Human Svcs Funding	6,250.00
NORTHSHORE SENIOR CENTER	45872	10/16/2020	3rd Qtr Adult Day Health Center Funding	500.00
NORTHSHORE UTILITY DIST	45873	10/16/2020	7/31-9/30 Water/Sewer/Irrigation Charges	13,348.33
NORTHSHORE UTILITY DIST	45874	10/16/2020	Sept. Vehicle Maintenance & Fuel	10,255.02
NXLVLUP, LLC	45875	10/16/2020	Sept. Business Incubator Consulting Svcs	3,900.00
OLYMPIC ENVIRONMENTAL RESOURCES INC	45876	10/16/2020	19-C2121 Fall Recycling Event Mgmt.	17,811.48
PACIFIC TOPSOILS	45877	10/16/2020	8/26-9/25 Materials Purchases & Dump Fees	435.23
PIXEYES GRAPHICS & DESIGN	45878	10/16/2020	Financial Director Brochure Graphic Arts	240.00

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PSR MECHANICAL	45879	10/16/2020	HVAC - GPS Installation Retrofit	1,888.70
PUGET SOUND ENERGY	45880	10/16/2020	Sept. City Hall Electricity	1,903.80
QUADIENT LEASING USA, INC.	45881	10/16/2020	10/27/20-01/26/21 Postage Meter Lease	709.50
QUALITY WATER FINANCIAL	45882	10/16/2020	Monthly Incubator Bldg. Filtered Water	65.95
QUALITY WATER FINANCIAL	45883	10/16/2020	Monthly Public Works Office Filtered Water	65.95
QUALITY WATER FINANCIAL	45884	10/16/2020	2nd Floor Monthly Filtered Water System	50.55
REPUBLIC SERVICES	45885	10/16/2020	Sept. City Hall Solid Waste Svcs	584.31
REPUBLIC SERVICES	45886	10/16/2020	Sept. Rhododendron Park Solid Waste Svcs	675.06
RONALD L. HIGGS, JR.	45887	10/16/2020	COVID Business Consulting	200.00
SDP ENTERPRISES, INC.	45888	10/16/2020	CARES CRF Small Business Grant	3,000.00
STAPLES ADVANTAGE	45889	10/16/2020	Hangar Bldg. Toilet Tissue	126.61
STAPLES ADVANTAGE	45890	10/16/2020	Hangar Bldg. Restroom Supplies	35.30
T MOBILE USA, INC.	45891	10/16/2020	Staff Cell Phones & Data Plans	1,015.29
THOMCO CONSTRUCTION, INC.	45892	10/16/2020	20-C2144 Juanita Dr. Ped/Bike Const. thru 8/31/20	598,516.99
TOTAL LANDSCAPE CORP	45893	10/16/2020	Sept. Parks & City Hall Landscaping	5,025.45
TOWN CENTER HARDWARE	45894	10/16/2020	Supplies & Drainage Materials	173.69
TRANSPO GROUP USA INC.	45895	10/16/2020	Aug. Prof. Svcs - Road Safety	1,952.87
TRANSPO GROUP USA INC.	45896	10/16/2020	July Prof. Svcs - Road Safety	1,267.63
UPS STORE KENMORE	45897	10/16/2020	Copying/Printing Charges	406.87
VERIZON WIRELESS	45898	10/16/2020	9/27-10/26 Cell Phones	254.70
WASHINGTON STATE OFFICE CASH MGMT	45899	10/16/2020	Qtr 3 State Building Permit Fees	569.00
WASHINGTON STATE PATROL	45900	10/16/2020	Sept. Bridge Weight Limit Enforcement	2,251.31
ZIPLY FIBER	45901	10/16/2020	9/28-10/27 Phone Service	654.96
ZIPLY FIBER	45902	10/16/2020	9/28-10/27 Phone Service	466.32
CORAL SALES CO.	45903	10/16/2020	Armadillo Crossfire Traffic Collectors (Qty. 2)	8,261.00
DRS 457	DFT0000812-813	10/09/2020	DRS 457 Deferred Comp	1,883.91
AVIDIA HEALTH	DFT0000814	10/09/2020	Employee Health Savings Contribution	100.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000815-820	10/09/2020	Public Employees Retirement	31,335.13
NAVIA	DFT0000821	10/09/2020	Employee Flexible Spending Account	416.15
BANK OF AMERICA 941	DFT0000822	10/09/2020	Federal Taxes	18,472.21
WARHOL, ANASTASIYA	10160	10/09/2020	Payroll Check	2,665.11
PAYROLL	Electronic Dep.	10/9/2020	Direct Deposit	104,833.93
TOTAL				<u><u>\$ 1,488,629.90</u></u>

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2020 - 10/16/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	550.00
0014	AMERICAN PLANNING ASSOCIATION	1,900.00
0022	ASSOCIATION OF WA CITIES	3,290.00
0024	BAKER, DAVID	4,051.53
0037	BASTYR UNIVERSITY	50,351.45
0054	BULGER SAFE & LOCK, INC.	376.85
0064	CASCADE PEST CONTROL	1,430.00
0067	CENTER FOR HUMAN SERVICES	28,750.00
0076	CITY OF BELLEVUE	114,368.36
0081	CITY OF KENMORE	205.17
0083	CITY OF LAKE FOREST PARK	48,111.00
0086	CITY OF SHORELINE	2,783.00
0092	CODE PUBLISHING COMPANY	4,806.80
0099	CONSOLIDATED PRESS	4,349.92
0106	CROWN PRODUCTS LLC	1,912.95
0109	DAILY JOURNAL OF COMMERCE	1,604.40
0111	DEPARTMENT OF ECOLOGY	32,561.21
0121	REPUBLIC SERVICES	13,683.67
0130	EMPLOYMENT SECURITY DEPARTMENT	12,611.84
0134	EVERGREEN PRINT SOLUTIONS	335.36
0137	FERGUSON ENTERPRISES INC #3011	2,623.26
0145	FRUHLING SAND & TOPSOIL	2,083.83
0151	CALPORTLAND COMPANY	1,757.20
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0169	HERRERA ENVIRONMENTAL CONSULTANTS	14,260.83
0173	HOME DEPOT CREDIT SERVICES	2,364.61
0174	HOPELINK	10,000.00
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	184,808.20
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1,400.00
0197	JET CITY PRINTING	1,924.45
0201	KCDA PURCHASING COOP	4,010.70
0205	KENMORE HERITAGE SOCIETY	100.00
0212	KING COUNTY FINANCE W.L.R.D.	8,139.00
0213	KING COUNTY ANIMAL SVCS	1,435.00
0216	KING COUNTY FINANCE	1,000.00
0217	KING COUNTY DISTRICT COURT	67,145.00
0218	KING COUNTY FINANCE	4,925.09
0219	KING COUNTY FINANCE	129,609.17
0224	SOUND PUBLISHING, INC.	395.00
0230	KING COUNTY RADIO COMM SERVICES	900.90
0233	KING COUNTY SHERIFF	2,926,586.04
0235	KING COUNTY TREASURY	39,839.98
0246	LAKE CITY PICTURE FRAMING	310.21
0251	LIGHTHOUSE CONSULTING INC	103,382.61
0261	PENDLETON CONSULTING LLC	4,200.70
0267	MR. T'S TROPHIES	1,537.29
0285	NORTHSHORE FIRE DEPT	3,924.00
0286	NORTHSHORE SCHOOL DISTRICT	320,033.00
0287	NORTHSHORE SENIOR CENTER	25,700.00
0288	NORTHSHORE UTILITY DIST	138,048.01
0290	NORTHSHORE YOUTH & FAMILY SERVICES	4,000.00
0292	HONEY BUCKET	9,352.65

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

Vendor Purchasing Report

For Date Range 01/01/2020 - 10/16/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0299	EBIX, INC.	118.27
0300	OFFICE DEPOT	4,688.81
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	35,622.96
0310	PACIFIC TOPSOILS	5,327.44
0314	PETTY CASH CUSTODIAN	400.31
0327	PUGET SOUND CLEAN AIR AGENCY	18,889.00
0328	PUGET SOUND ENERGY	144,066.03
0329	PUGET SOUND FINANCE OFFICERS ASSOC	130.00
0345	SEATTLE TIMES	5,559.94
0350	SIGN UP, SIGN CO, INC	412.50
0355	STAPLES ADVANTAGE	11,147.49
0356	STATE AUDITOR'S OFFICE	6,220.50
0357	STEWART MACNICHOLS HARMELL, INC.	45,000.00
0359	SOUND CITIES ASSOC	15,539.29
0365	TOTAL LANDSCAPE CORP	76,353.55
0371	UNITED STATES POSTMASTER	1,817.64
0375	US POSTAL SERVICE (HASLER)	6,143.89
0385	WA ASSOC OF BUILDING OFFICIALS	120.00
0387	WA CITIES INSURANCE AUTHORITY	329,569.00
0401	WA STATE DEPT OF TRANSPORTATION	6,249.98
0405	WASHINGTON STATE OFFICE CASH MGMT	1,711.50
0412	COLUMBIA RIDGE LANDFILL	20,098.12
0424	ICMA RETIREMENT TRUST 457 / 304745	125,833.90
0425	DRS 457	39,981.83
0426	AFLAC	3,239.92
0428	BANK OF AMERICA 941	388,744.31
0429	AWC EMPLOYEE BENEFIT TRUST	565,342.65
0431	DEPARTMENT OF RETIREMENT SYSTEMS	667,159.58
0432	DEPARTMENT OF LABOR AND INDUSTRIES	35,322.00
0434	UNITED WAY OF KING COUNTY	1,113.00
0436	NATIONAL LIFE OF VERMONT	1,108.53
0448	UPS STORE KENMORE	1,195.86
0450	AURORA RENTS	5,458.79
0473	ARTS OF KENMORE	3,400.00
0515	NATIONAL LEAGUE OF CITIES	1,563.00
0550	KING COUNTY RECORDER'S OFFICE	538.50
0558	SNOHOMISH COUNTY	208.00
0586	QUADIENT LEASING USA, INC.	2,305.70
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,720.00
0617	KING COUNTY FINANCE	6,676.28
0641	TELESYSTEMS WEST	137.51
0685	PACE ENGINEERS, INC.	27,637.25
0690	BUILDERS EXCHANGE OF WASHINGTON INC	1,156.55
0692	HDR ENGINEERING, INC	381,161.94
0696	AMERICAN GENERAL LIFE GPO/400S	2,519.28
0699	BANNER BANK DB	1,114.51
0743	BANNER BANK NO	5,783.42
0764	OUSLEY, NANCY	86.08
0781	QUALITY BUSINESS SYSTEMS INC.	4,457.47
0791	NORTHSHORE ROTARY CLUB	427.00
0807	CASCADE RECREATION, INC	551.25
0817	GRAINGER	3,768.31
0828	PUGET SOUND BUSINESS JOURNAL	125.00
0831	NORTHSHORE PARK & REC SERVICE AREA	2,567.00
0851	EVERMARK, LLC	609.73
0852	GREGORY, JOANNE	3,456.98
0858	A+ CONFERENCING	1,494.25
0864	COLUMBIA FORD	22,530.94

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

Vendor Purchasing Report

For Date Range 01/01/2020 - 10/16/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0868	JAYMARC AV	5,814.62
0869	BANNER BANK JGORDON	5,160.06
0892	JACOBS ENGINEERING GROUP	286,919.65
0899	SHRED IT USA LLC	566.72
0912	ALCALDE & FAY	30,398.20
0913	KENMORE ELEMENTARY	3,750.00
0981	COMCAST BUSINESS	3,044.07
0994	GORDON THOMAS HONEYWELL	35,344.16
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	1,564.48
1045	HORIZON DISTRIBUTORS INC	3,997.59
1047	SARAH ROBERTS	117,398.83
1052	FIRE PROTECTION, INC	6,787.65
1068	WA STATE DEPT OF LABOR & INDUSTRIES	147.20
1114	PHSI PURE HEALTH SOLUTIONS INC.	606.54
1116	FRONTIER	4,922.99
1123	AM TEST, INC	2,075.00
1140	PAWS	2,748.00
1148	AGORA REFRESHMENTS	654.89
1168	SCHINDLER ELEVATOR CORPORATION	1,890.83
1177	WELLS FARGO FINANCIAL	81.67
1197	MILLER STEPHENS, MARY	11,250.00
1215	STATE OF FLORIDA DISBURSEMENT UNIT	5,775.00
1216	ADVANCE TESTING & SERVICE INC	1,566.00
1222	OLSON BROTHERS PRO VAC	42,925.12
1248	KENMORE AIR	625.00
1259	PERTEET INC.	352.36
1267	AUTOMATED CONTROLS	1,551.00
1269	KAMINS CONSTRUCTION INC.	34,996.72
1293	THE WATERSHED COMPANY	9,287.50
1297	GOVERNMENT FINANCE RESEARCH GROUP	1,995.00
1299	VERIZON WIRELESS	3,391.81
1309	BANNER BANK BAKER	7,709.66
1311	WASHINGTON STATE PATROL	3,290.80
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	7,500.00
1322	AABCO BARRICADE COMPANY INC.	2,475.00
1326	JOYCE ZIKER PARKINSON	2,775.00
1328	ANCHOR QEA, LLC	520.00
1331	KBA INC.	743,573.60
1333	WELWEST CONSTRUCTION INC.	154,505.93
1339	STATE OF WA DEPARTMENT OF LICENSING	0.44
1345	SHERWIN WILLIAMS CO. #8099	102.60
1356	KARLINSEY, ROB	150.08
1357	KENMORE COMMERCIAL LLC	33,670.40
1358	ALPHAGRAPHS	958.43
1372	AAA PRINTING	1,127.40
1385	CITYWORKS/ AZTECA SYSTEMS INC.	37,100.00
1390	UTILITIES UNDERGROUND LOCATION CTR	1,818.90
1403	OSBORN CONSULTING INC.	232,202.18
1431	BRIEN, GAYLYNN	450.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	214.70
1457	LANGUAGE LINE SERVICES, INC.	35.37
1459	FLEMINGS HOLIDAY LIGHTING LLC	5,174.70
1482	HIGHWIRE	1,916.26
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	25.00
1500	MARINE FLOATS CORPORATION	6,837.49
1504	SCORE	163,539.92

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

Vendor Purchasing Report

For Date Range 01/01/2020 - 10/16/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1524	GRANICUS LLC	720.00
1555	LINCOLN NATIONAL LIFE INSURANCE	12,098.59
1581	STARDOM SERVICES, INC.	5,591.54
1605	ALL CITY FENCE CO.	4,977.50
1606	GALLATIN PUBLIC AFFAIRS	22,064.25
1629	WESTERN DISPLAY FIREWORKS, LTD.	4,750.00
1657	STEWART TITLE COMPANY	258,326.30
1673	KPFF CONSULTING ENGINEERS	208,736.69
1689	MOTT MACDONALD GROUP, INC.	491,670.88
1704	BANNER BANK RK	9,305.34
1711	SOFTWAREONE, INC.	11,439.33
1712	SITEIMPROVE, INC.	3,353.90
1714	KRAZAN & ASSOCIATES, INC.	2,325.00
1715	THE WIDE FORMAT COMPANY	10,631.50
1718	RESOURCE EXPLORATION, LLC	20,000.00
1721	GOOD TO GO	2.75
1731	NORTHWEST ARBORICULTURE LLC	8,219.40
1738	MUNIMANAGE, LLC	5,280.00
1754	RFI ENTERPRISES INC.	3,665.20
1762	BAKER, BRIDGIT	1,045.54
1763	REID, JAMES FALCONER	16,642.50
1774	OWEN EQUIPMENT COMPANY	1,112.43
1786	TYLER TECHNOLOGIES, INC.	18,951.58
1789	BLUEBEAM, INC.	891.00
1795	CABOT DOW ASSOCIATES	1,196.25
1798	OLBRECHTS & ASSOCIATES, PLLC	825.00
1814	YSI INCORPORATED, A XYLEM BRAND	1,789.98
1816	NAVIA	21,739.15
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	6,270.16
1829	SHI INTERNATIONAL CORP.	882.79
1838	AVIDIA HEALTH	2,100.00
1863	HAULAWAY STORAGE CONTAINERS, INC.	1,105.18
1884	CADMAN MATERIALS, INC.	902.93
1885	NATIONAL BARRICADE CO., LLC	3,743.14
1889	WILLIAMS, KASTNER & GIBBS PLLC	62,440.73
1892	HEARTH MUSIC	4,100.00
1900	ASPECT CONSULTING LLC	2,405.00
1901	NORTH COAST ELECTRIC COMPANY	2,423.07
1908	VAUGHAN, KENT	400.00
1914	MCNAMARA SIGNS	1,420.29
1927	GAMETIME	2,429.19
1930	T MOBILE USA, INC.	8,689.04
1932	U.S. BANK N.A. / CUSTODY	276.00
1939	ARCHIVESOCIAL, INC.	2,388.00
1945	GLASS MASTERS LLC	3,445.00
1948	MULTICARE CENTERS OF OCCUPATIONAL MEDICINE	100.00
1960	WALTER E. NELSON CO.	408.87
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	687.50
1964	EARTHWORKS	52,649.81
1970	CROSSROAD SIGN	385.00
1978	GOVDELIVERY, LLC	6,440.00
1979	MSPT XXII, LLC	500.00
1980	HRA VEBB TRUST	37,356.54
1985	CONTRACT LAND STAFF LLC	30,937.99
1991	WASHINGTON STATE TREASURER	6,290.28
1993	HYAS GROUP, LLC	7,500.00
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50.00
2004	RED BARN ENGINEERING, INC.	60,977.25

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

Vendor Purchasing Report

For Date Range 01/01/2020 - 10/16/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2007	HYDROPOINT DATA SYSTEMS, INC.	1,077.00
2009	O'CONNOR CONSULTING GROUP, LLC	21,000.00
2010	JUDHA OF LION LANDSCAPING AND SERVICES LLC	1,932.80
2017	DARRELL THOMSON	1,667.58
2024	DFR LAW GROUP, LLC	600.00
2028	PRIDE ELECTRIC INC.	8,379.00
2048	SMS CLEANING, INC.	58,455.00
2049	SUNBELT RENTALS	310.28
2054	BLUE FLAME HEATING, AIR & ELECTRIC	264.60
2056	J3 ARCHITECTS LLC	450.00
2063	French Touchup LLC	5,400.00
2075	LANDEZA, PATRICK	1,000.00
2078	WA RECREATION & PARK ASSOC.	725.00
2081	SHANNON & WILSON, INC.	24,209.50
2095	TRANSPO GROUP USA INC.	3,220.50
2096	TUPLING, SANDRA	302.54
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180.00
2119	PIONEER TOWING COMPANY	138,000.00
2120	LAKEPOINTE, INC.	24,000.00
2126	SCHWARZWALTER, MARK	762.15
2135	AMERICAN SOLUTIONS FOR BUSINESS	1,511.42
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 109964	366,679.16
2143	ERIK D PLUMBER LLC	165.00
2144	MODUS TECHNOLOGY, INC.	721.22
2147	SOD SPOT LLC	5,400.00
2156	ASSOCIATED PETROLEUM PRODUCTS INC.	1,536.49
2157	SOUND SAFETY PRODUCTS CO.	1,482.09
2161	BENNETT GOLD, TOBIN	4,035.47
2167	APWA/WA CHAPTER	1,500.00
2175	ELECTRONIC BUSINESS MACHINES	2,377.32
2176	CANON FINANCIAL SERVICES, INC.	2,392.56
2183	SISKUN POWER EQUIPMENT	1,672.86
2187	CORAL SALES CO.	8,261.00
2196	ENGAGED PUBLIC	6,500.00
2199	HALALILO, PAULA	40.00
2206	CHECK RIDE	3,450.00
2209	MORUP SIGNS, INC.	3,784.02
2211	PRECISION FUEL SOLUTIONS	1,237.50
2214	CAROLYN LAW	6,487.50
2215	INTERSECTION MEDIA, LLC	2,003.42
2221	O'REILLY/FIRST CALL	103.34
2222	GRADE, INC.	14,044.24
2227	EARTHCORPS	9,487.50
2231	A WORKSAFE SERVICE, INC	55.00
2236	COMCAST	23,292.53
2237	CREATIVE HOUSE BRANDING	942.93
2242	MARY'S PLACE	23,334.00
2247	EMERALD PAVING, INC	4,941.00
2248	INTERNATIONAL PUBLIC MGT ASSOC FOR HUMAN RES	156.00
2249	KING COUNTY BAR ASSOCIATION	750.00
2252	TRUGREEN	1,210.00
2253	CHANCERY CIVIC LLC	11,208.60
2254	U.S. BANK PURCHASE CARDS	131,697.34
2259	MINUTEMAN PRESS	18,400.76
2262	DILIGENT CORPORATION	16,703.51
2264	SWOFFORD EXCAVATING	76,959.85
2268	IRIS WINDOW COVERINGS	8,635.00
2270	LAKESIDE INDUSTRIES	316,359.15

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

Vendor Purchasing Report

For Date Range 01/01/2020 - 10/16/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2283	VSS INTERNATIONAL INC.	92,776.06
2285	QUALITY WATER FINANCIAL	1,369.55
2295	ALL THINGS HR, LLC	525.00
2300	MICROSOFT CORPORATION	7,288.51
2311	BEST BEST & KRIEGER LLP ATTORNEYS AT LAW	11,232.00
2312	GOOD, MICHAEL J.	250.00
2313	MANAGEMENT PARTNERS	51,330.00
2318	PIXEYES GRAPHICS & DESIGN	2,100.00
2319	SITESCAPES	2,670.00
2327	PACIFIC AIR CONTROL, INC.	7,191.26
2333	NORTHEND TRUCK EQUIPMENT CO., LLC	1,062.33
2334	NORTHSHORE YOUTH SOCCER ASSOC.	44.00
2335	DEBO, ALEXANDER	150.00
2336	CHRISTEN ESTATES, LLC	15,000.00
2337	HUANG, ANGELINA	7,500.00
2338	58 STARS TRAVEL	3,940.30
2340	MOJO STRATEGIES	37,187.50
2341	ALLIANCEONE RECEIVABLES MGMT INC	350.93
2342	RAINBOW TOWING	302.50
2343	KNOWBE4, INC.	735.92
2344	DZHENKOV, PETAR	275.00
2345	DEOL, GUR RAJ	275.00
2346	DILLON, MARGARET	550.00
2347	HOUSING AUTHORITY OF KING COUNTY WA	3,525.00
2348	ARROWHEAD PARK VISTA CONDOMINIUM ASSOCIATIC	2,150.00
2349	SSI & MHA CORPORATION	9,755.00
2351	ENGINEER SUPPLY	709.00
2352	EARTHCAM	15,715.73
2353	NORTHSHORE SCHOOLS FOUNDATION	4,000.00
2354	ALLAN WEBB NISSAN	62,542.46
2355	BUREAU VERITAS	9,900.00
2356	KEIM, JEANNIE	150.00
2357	4IMPRINT	432.07
2359	PRECISION PLUMBING AND HEATING	165.90
2360	O'CAIN, MELANIE	965.22
2361	BFI 4 LLC	26,351.99
2362	CHASEWEST VENTURES, INC.	25,406.25
2363	IDAHO ASSOC. OF BUILDING OFFICIALS, INC.	25.00
2364	JASON'S CREATIONS	350.00
2365	ADAM TIEGS	350.00
2366	CCI SOLUTIONS	858.00
2367	MARGARET FLYNN	650.00
2368	JEFF LUKE PHOTOGRAPHY LLC	4,525.11
2369	MARIA SZABLYA RIVAS	150.00
2370	PYRAMID CATERING & EVENTS	925.00
2371	RACHEL RISING	150.00
2372	ANDERSON ROOFING INC.	218.60
2373	BRAD OR KELLI CARSON	150.00
2374	DEPARTMENT OF NATURAL RESOURCES	1,261.17
2375	FONG, DAPHNE	150.00
2376	LISA TROUT	100.00
2377	NORTH URBAN HUMAN SVCS ALLIANCE	1,000.00
2378	NXLVLUP, LLC	24,548.00
2379	JENNIFER DIXON	15,000.00
2380	JOHN BROWN	56.75
2381	NORTHLAKE LITTLE LEAGUE	2,296.00
2382	FOCUS TOOLS & ENGINEERING, INC.	25,050.00
2383	NORTH LAKE LITTLE LEAGUE	3,080.00

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

Vendor Purchasing Report

For Date Range 01/01/2020 - 10/16/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2384	NORTHWEST ENERGY EFFICIENCY COUNCIL	75.00
2386	CECCANTI, INC.	8,447,837.00
2387	HUI, IVANA	150.00
2388	3CMA CITY-COUNTY COMMUNICATIONS & MARKETIN	400.00
2389	JET CITY CLEANING	5,632.00
2392	DEPARTMENT OF COMMERCE	6,561.97
2393	SEATTLE PUMP & EQUIPMENT CO./JETTERS NORTHWE	3,675.08
2394	GRIESEL, LEN	21,388.50
2395	PLASTIC SALES & SERVICE INC.	8,452.15
2396	ZIPLY FIBER	6,174.28
2399	COPIERS NORTHWEST	7,598.80
2400	MSR GLASS HOUSE, LLC	9,500.00
2401	SHIXIONG HU	7,500.00
2402	PACIFIC OFFICE AUTOMATION	6,410.80
2403	AMERICALL	2,555.22
2404	BAKER, W. COLE	13.39
2406	FISCHER, AUSTIN	13.39
2408	FISHER, AKSEL	13.39
2410	KENDALL FORD OF MARYSVILLE	51,263.40
2411	STELL ENVIRONMENTAL ENTERPRISES, INC	10,650.19
2412	OTTO ROSENAU & ASSOCIATES, INC	427.88
2413	ICLEI	600.00
2414	GENCAP CONSTRUCTION CORP	699,199.38
2416	KIERA CONDON	450.00
2417	SUMMIT LAW GROUP PLLC	9,492.50
2418	AMERICAN LEAK DETECTION	1,782.00
2419	MIKE FOLDEN PRODUCTIONS	4,000.00
2421	SIGNARAMA	280.76
2423	MAUREEN COLAIZZI	119.00
2424	BAUTISTA, REGINALD	269.48
2425	THOMCO CONSTRUCTION, INC.	979,732.38
2426	OASIS EIGHT, LLC	7,500.00
2427	LAKESIDE INDUSTRIES	542,293.99
2430	SANCHEZ, EUGENIO	108.55
2431	ALPINE PRODUCTS INC.	944.22
2432	RICH MARKETING LLC	1,200.00
2433	BEC LYNN LEWIS	11,073.80
2434	PSR MECHANICAL	3,777.40
2435	FERRER, EDDIE	258.26
2437	LOUDEDGE, INC.	95.00
2438	WASHINGTON TREE & LAWN CARE	1,606.00
2439	7 STAR TOWING LLC	3,000.00
2440	ALAA YASSIN, DDS PLLC	1,500.00
2441	APEX ELECTRIC INC.	2,000.00
2442	BECHTEL CONSULTING GROUP	1,500.00
2443	BROMEO, LLC	3,000.00
2444	ELEPHANT EMERGENCY ROADSIDE LLC	2,500.00
2445	IMBAYA ARTS	2,500.00
2446	L1 RESTORATIONS, INC.	1,500.00
2447	LAMASTERWORKS MASSAGE	1,000.00
2448	NORTH SOUND PLUMBING	1,500.00
2449	NORTHSHORE ENDODONTICS PLLC	2,000.00
2450	PK & JK CORPORATION	2,500.00
2451	PRETTY NAILS	3,000.00
2452	SHARI BOTH JEWELRY DESIGN	2,500.00
2453	SHIN'S TAEKWONDO ACADEMY	3,000.00
2454	EASTSIDE NATURAL MEDICINE, PLLC	2,500.00
2455	EUGENIA LEE, DMD PLLC	3,000.00

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

Vendor Purchasing Report**For Date Range 01/01/2020 - 10/16/2020****Vendor Set: Vendor Set 01**

Vendor	Name	Volume
2457	KATHERINE MARTIN, ND LLC	3,000.00
2458	MKS PROPERTIES	10,896.40
2459	NELSON ELECTRIC, INC.	1,637.90
2460	SDP ENTERPRISES, INC.	3,000.00
2461	JESSICA DANKS	2,500.00
2462	RONALD L. HIGGS, JR.	200.00
Vendor Set Vendor Set 01 Total:		23,668,351.96

VII. A. Approve Check #s 45820 through 45903 in the amount of \$1,328,923...

**City of Kenmore
City Council Special Meeting
Minutes
October 12, 2020**

CALL SPECIAL MEETING TO ORDER:

Mayor Baker called the special meeting to order at 6:00 p.m. via Zoom.

EXECUTIVE SESSION:

Pursuant to RCW 42.30.110 (1) (i), for pending and potential litigation, the Council recessed to a closed session for approximately one hour. At 7 pm, Mayor Baker announced that the Council would return at 7:14 PM to reconvene the meeting.

PRESENT:

Councilmembers:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Melanie O’Cain

Staff:

City Manager Rob Karlinsey
Assistant City Manager Nancy Ousley
Finance & Administration Director Joanne Gregory
Public Works Operations Manager Jennifer Gordon
Community Development Director Debbie Bent
City Engineer John Vicente
Environmental Services Manager Richard Sawyer
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan

Speaking Guests:

Julien Loh, Local Government Affairs and Public Policy Manager,
Puget Sound Energy
Patrick Robinson, Associate Municipal Liaison Manager
Puget Sound Energy
Victoria Grayland, Kenmore Resident
Nadia Silver, Kenmore Resident
David Morton, Redmond Resident
Elizabeth Mooney, Kenmore Resident
Rose Hendrix, Kenmore Resident

John Peeples, Kenmore Resident
Aditi Jain, Bothell Resident
Abby London (no city given)
Chris (no city given)
Stacey (no city given)

FLAG SALUTE

Mayor Baker led the flag salute.

PROCLAMATION

Mayor Baker Recognized Affordable Housing Week

AGENDA APPROVAL

The Council agreed to entertain a motion pertaining to the Executive Session before the consent calendar.

PUBLIC COMMENT

- Abby London, a local resident, spoke out against the suspension of a Seahawk's radio host and a Councilmember's alleged involvement in those developments.
- Jennifer, a local resident, spoke out against the suspension of Seahawk's radio host, and a Councilmember's alleged involvement in those developments.
- Nadia Silver, a Kenmore resident, expressed support for Hispanic and Latin month. She also encouraged listeners to recognize National Coming Out Day.
- Victoria Grayland, a Kenmore resident, encouraged listeners to recognize Indigenous Peoples Day. She spoke in favor of the City joining the King County Cities Climate Collaborative.
- Stacey Valenzuela, a Kenmore Resident, expressed concerns about Covid-related stressors and subsequent homelessness. She encouraged the Council to continue to support low-cost housing options.
- Aditi Jain, a Bothell Resident, expressed health and environmental concerns regarding the Cadman Asphalt Plant.
- John Peeples, a Kenmore resident, wished every listener a Happy Columbus Day. He also expressed concern regarding the suspension of a Seahawk's radio host and a Councilmember's alleged involvement in those developments.

- David Morton, a Redmond resident, expressed health and environmental concerns relating to the Cadman Asphalt Plant. Specifically, he is concerned that Cadman is not using performance graded asphalt cement, but cutback asphalt to make HMA.
- Rose Hendrix, a Kenmore resident, expressed concern at the budget allocation for Public Safety in the general fund. She asked that the Council reimagine how public safety funds can be spent.
- Elizabeth Mooney, a Kenmore resident, expressed health and environmental concerns relating to the Cadman Asphalt Plant. She requested that the City Council issue a proclamation in opposition to the Asphalt Plant operating during burn bans or hazardous air pollution conditions.
- Chris, a local resident, spoke out against the suspension of a Seahawk's radio host, and a Councilmember's alleged involvement in those developments.
- Beth, a local resident, spoke out against the suspension of a Seahawk's radio host, and Councilmember's alleged involvement in those developments.

CONSENT AGENDA

MOTION: Councilmember Pfeil moved to approve the consent agenda as presented.
Councilmember Baker seconded the motion.
VOTE: Motion passed unanimously.

The consent agenda included the following items:

- A.
 - September 14, 2020, Regular Council Meeting
 - September 21, 2020, Regular Council Meeting
- B.
 - Receive and File August 2020 Financial Report
 - Agenda Bill
 - August 2020 Financial Report
- C.
 - 2020-2021 Council Priorities, Updated October 2020
 - Agenda Bill
 - Council Priorities 2020-2021 Updated October 2020

ACTION RELATED TO THE EXECUTIVE SESSION:

MOTION: Councilmember Marshall moved to Authorize and Direct the City Manager and City Attorney's office to abate vehicle-related code violations related to King County Superior Court Case Number 18-2-07642-1SEA at the property located at 15005 58th Lane NE Kenmore, Washington 98028 and to take all necessary steps to abate conditions on said property.
Councilmember Pfeil seconded the motion.
VOTE: 6 For, 1 Against, 0. Abstain. Motion PASSED.

PUBLIC HEARING: Capital Improvement Program for Parks, Transportation, Surface Water, and Facilities for 2021-2026

Mayor Baker opened the Public Hearing at 7:49 PM

Elizabeth Mooney, a Kenmore resident, thanked the Council for focusing on the environment.

Rose Hendrix, a Kenmore resident, thanked the Council for focusing on pedestrian and cyclist safety.

Nadia Silver, a Kenmore resident, thanked the Council for their improvement of sidewalks.

Mayor Baker closed the Public Hearing at 7:53 PM

BUSINESS AGENDA

A. Ordinance No.20-0512, providing a Capital Improvement Program for Parks, Transportation, Surface Water, and Facilities for 2021-2026. Presented by Finance & Administration Director Joanne Gregory, *for Adoption*

MOTION: Councilmember Pfeil moved to adopt Ordinance No. 20-0512, adopting a six-year Capital Improvement Program; providing for severability; and establishing an effective date. Councilmember Srebnik seconded the motion.

VOTE: Motion PASSED unanimously.

B. Briefing on Puget Sound Energy service levels, presented by Assistant City Manager Nancy Ousley, *for Discussion*

Assistant City Manager Nancy Ousley introduced representatives from Puget Sound Energy who offered a presentation of service levels and offerings for Kenmore.

The Council took a 5-minute recess at 8:45 PM.

C. City Manager's Budget Message & 2021-2022 Preliminary Biennium Budget, presented by City Manager Rob Karlinsey and Finance & Administration Director Joanne Gregory, *for Discussion*

City Manager Rob Karlinsey presented the budget message (found online under Finance & Administration, Budgets). The Finance & Administration Director Joanne Gregory noted that the preliminary budget is not available for review and that budget conversations will continue as department presentations will be covered in the next few meetings.

D. Planning Commission Vacancies, presented by Community Development Director Debbie Bent, *for Direction*

Community Development Director Debbie Bent explained that The 3-year terms of three Planning Commissioners end this December 31 (Carol Baker, Nathan Loutsis, and Mike Mulcare). Ms. Baker and Mr. Mulcare each have served on the Commission

for 6 years. Mr. Loutsis has been a Commissioner for 2 years (he filled the remainder of a vacant term). Terms of the four additional Commissioners (Suzanne Greathouse, Mark Ohrenschall, Dennis Olson, and Mike Vanderlinde) expire at the end of 2021.

Staff requests clarity from the City Council on whether interviews should be held for the open positions. Options for the Council include:

- Reappoint existing Commissioners if they wish to serve another term.
- Interview for vacant positions. The Council could include existing Commissioners in the interview process or interview new candidates only.

The majority of the Council agreed that interviewing for vacant positions is the best option and encouraged the Staff to move in that direction.

COUNCILMEMBER REPORTS:

Deputy Mayor Herbig expressed his opinions regarding public comments relating to the suspension of a local radio host.

MOTION: Councilmember Pfeil moved to recognize Indigenous Peoples Day. Councilmember O’Cain seconded the motion.

VOTE: Motion PASSED Unanimously.

ADJOURNMENT

Mayor Baker adjourned the special meeting at 10:18 p.m.

David Baker, Mayor

ATTEST:

Anastasiya Warhol, City Clerk

**City of Kenmore
City Council Regular Meeting
Minutes
October 19, 2020**

CALL SPECIAL MEETING TO ORDER:

Mayor Baker called the meeting to order at 7:00 p.m. via Zoom.

PRESENT:

Councilmembers:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Melanie O’Cain

Staff:

City Manager Rob Karlinsey
Assistant City Manager Nancy Ousley
Finance & Administration Director Joanne Gregory
Community Development Director Debbie Bent
City Engineer John Vicente
Environmental Services Manager Richard Sawyer
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Recreation Coordinator Rita Moreno

Speaking Guests:

Stacey Valenzuela, Kenmore Resident
David Morton, Redmond Resident
Elizabeth Mooney, Kenmore Resident
John Peeples, Kenmore Resident
Carl Michelman, Kenmore Resident
Patrick O’Brien, Kenmore Resident
Phillis Finley, Kenmore Resident

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

CONSENT AGENDA

MOTION: Councilmember Curtis moved to approve the consent agenda as presented.
Councilmember O’Cain seconded the motion.
VOTE: Motion passed unanimously.

The consent agenda included the following items:

- A. Minutes:
September 28, 2020 Regular Meeting
October 05, 2020 Special Meeting
- B. Approve Check #s 45704 through 45819 in the amount of \$1,045,989.95. Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 9/25/2020 in the amount of \$160,647.02.
Voucher Certification and Approval Report
Check Report

PUBLIC COMMENT

- Stacey Valenzuela – Kenmore Resident, reiterated health and environmental concerns regarding the Cadman Asphalt Plant. She also mentioned a dangerous driving condition on Simonds Road, and finally encouraged the Council to recognize Kenmore veterans and their families with a proclamation in November.
- David Morton, Redmond resident, expressed health and environmental concerns relating to the Cadman Asphalt Plant. Specifically, he is concerned that Cadman is not using performance graded asphalt cement, but cutback asphalt to make HMA.
- John Peebles, a Kenmore resident, expressed disapproval over the Supreme Court’s decision regarding \$30 car tabs. Also, he spoke in support of or a recently suspended local radio host.
- Patrick O’Brien, a Kenmore resident, expressed health and environmental concerns regarding the Cadman Asphalt Plant and praised the city’s recent resident-organized protest outside of the Cadman plant.
- Elizabeth Mooney, a Kenmore resident. She reiterated her concerns for the health and safety of residents and the environment. She was encouraged by the City’s upcoming communication with Cadman regarding emission testing requested to be included.
- Carl Michelman, a Kenmore resident, suggested that the Council consider making salary or staffing budget cuts as part of the proposed budget.

PUBLIC HEARING**Proposed Tax Levy Necessary to Meet Authorized Tax-Supported Estimated Expenses for the Year 2021**

Finance and Administration Director Joanne Gregory explained that each year the City must set the tax levy for the ensuing year and hold a public hearing prior to approval of the levy. The City is allowed to increase its levy by the lesser of one (1) percent or the percentage increase in the July IPD (Implicit Price Deflator). The IPD this year is 0.601520/o (which is less than 1%). The state Department of Revenue (DOR) calculates the [PD using the most recent quarterly numbers reported by the federal Bureau of Economic Analysis (BEA). The 1PD is a measure of inflation. Every month BEA publishes an estimate of the quarterly IPD numbers. These quarterly numbers are seasonally adjusted each year in July or August and these seasonal numbers form the basis for the prior year IPD personal consumption expenditure number that is used by DOR to calculate inflation. In 2020 the property tax levy was \$5,306,431. For 2021, the Proposed 2021—2022 Biennial Budget includes a 0.601520/increase bringing the 2021 levy to \$5,383,410. This includes the preliminary estimate of new construction taxes of \$45,000. The 0.601520/increase in the property tax levy will not have a significant impact on the tax that a homeowner pays, especially in this era of rising home values. Based on the City's expected assessed value for 2021, the levy rate should be about \$.99 per \$1,000 of assessed value. On a \$500,000 home in the City, the annual tax with a 060152 %/0levy increase and a rate of \$.99 would be \$495.

Mayor Baker opened the Public Hearing at 7:35PM

- Stacey Valenzuela, a Kenmore resident, spoke in opposition to the property tax levy citing financial challenges for vulnerable residents in Kenmore, especially exasperated during the pandemic.
- Phyllis Finley, a Redmond resident, spoke in opposition to any tax increases for Kenmore Residents. She spoke in favor of making financial cuts in City Hall.
- Patrick O'Brien, a Kenmore resident, spoke in favor of making alternative service or staffing cuts in lieu of additional taxes.
- John Peeples, a Kenmore resident, echoed Patrick O'Brien's comments and spoke in favor of considering alternative service or staffing costs.
- Carl Michelman, a Kenmore resident, spoke in opposition to the property tax levy and suggested that the Council consider alternative means to save costs.

Mayor Baker closed the Public Hearing at 7:51PM

BUSINESS AGENDA

A. Presentation of 2021-2022 Proposed Biennial Budget: City Council, City Manager, Finance & Administration, City Clerk, Legal, Police, Development Services, Presented by Finance & Administration Director Joanne Gregory, for Discussion

In discussing the Council budget, Attorney Dawn Reitan agreed to present to Council a framework for how Council salaries are set or changed at a future meeting.

In discussing the City Clerk's budget, the Council suggested that more Human Services funding be allocated to alleviate homelessness.

In discussing the City Manager's budget, the Council suggested that paper newsletters continue, even if at a reduced scale.

In discussing the Finance & Administration budget, the Finance & Administration Director Joanne Gregory suggested that the Council hear from the City's insurance authority (WCIA) to hear about what is going on in city liability and risk world.

In discussing the Public Safety budget, Safe Spaces/Places program, the Council requested that Staff return with a better framework for how that kind of program might be adopted and how much it would cost.

B. 61st Avenue Northeast Sidewalk Grant Application, For Discussion & Direction

City Engineer John Vicente explained that last July, a grant application was submitted with the Washington State Pedestrian/Bike Program. The application scope addressed sidewalk accessibility along 61st Ave between NE 190th St and 62nd Ave NE. The City was notified that this project was selected as a finalist for consideration for funding and staff met with representatives to discuss the project and address questions from the review panel. During the discussion, the grant agency requested the following items be added to our scope to make our application more competitive: 1. Eliminate right turn pocket from 61st onto 193rd St, create a curb bulb out, and added lighting (original scope was to add an RRFB and crosswalk striping) 2. Add bike lanes along the corridor 3. Add curb bulb-outs at crossings to reduce pedestrian crossing distance

The Council consensus was to move forward and replace the street parking with bike lanes.

STAFF REPORTS

COUNCILMEMBER REPORTS

MOTION: Councilmember Pfeil moved to table bringing forward a proclamation honoring Veterans in Kenmore. Mayor Baker seconded the motion.

VOTE: Motion passed unanimously.

ADJOURNMENT

Mayor Baker adjourned the special meeting at 10:51p.m.

David Baker, Mayor

ATTEST:

Anastasiya Warhol, City Clerk

DRAFT



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: City of Kenmore 2021 State Legislative Agenda Proposed Council Action/Motion: Approve the City of Kenmore 2021 State Legislative Agenda	For Council Meeting Agenda of: 02 November 2020 Department: City Manager's Office Prepared by: Rob Karlinsey, City Manager <table style="width: 100%;"> <tr> <td></td> <td style="text-align: right;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;">____RGK____</td> </tr> </table> Exhibits/Attachments: 1. Proposed 2021 Legislative Agenda and Policy Statements		<u>Initial & Date</u>	Approved by Department Head:	_____	Approved by City Attorney:	_____	Approved by Finance Director:	_____	Approved by City Manager:	____RGK____
	<u>Initial & Date</u>										
Approved by Department Head:	_____										
Approved by City Attorney:	_____										
Approved by Finance Director:	_____										
Approved by City Manager:	____RGK____										
<u>INFORMATION/BACKGROUND:</u> Each year the Kenmore City Council approves a Legislative Agenda before each state legislative session that outlines priority actions the City and its government relations consultants will promote during the session. The proposed 2021 Legislative Agenda for Kenmore is attached to this agenda bill. Policy Statements that guide the consultants in expressing City support for proposals and issues are also included. Gordon Thomas Honeywell represents the City in State Legislative matters and will be available to present the proposed Legislative Agenda at this City Council meeting.											
<u>FISCAL CONSIDERATION:</u> The City has a strong record of legislative successes for infrastructure funding and support for key projects.											
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Effective advocacy at the State Legislature supports all Council goals.											



City of Kenmore, Washington

City of Kenmore 2021 State Legislative Agenda

Capital Budget Request: Squires Landing - \$900,000

Squires Landing is a 45-acre undeveloped park that is cumbered with invasive plant species that make the part mostly unusable. In 2016 voters approved the Walkways and Waterways bond measure to fund improvements at the park and better access to the Sammamish River. Improvements include the removal of invasive species, natural open space restoration, trails, boardwalks, and viewing points to connect the park to the river and adjacent Burke-Gilman Trail. The project will also add new boating facilities including docks, ramps, and staging areas for hand-powered watercraft, additional parking, and a restroom. This is the final amount needed to fully fund this \$8.2 million project.

Clean Air Enforcement Legislation

The Kenmore community continues to express concern about air pollutants near the Burke Gilman Trail. The state has granted air pollution enforcement authority to regional clean air agencies located throughout the state; the regional authority for the City of Kenmore is the Puget Sound Clean Air Agency (PSCAA). Under current law, the PSCAA is limited to receiving formal complaints from a place of residence or place of employment within the city. The city requests that the legislature expand the authority for the PSCAA to be able to receive complaints from users of public spaces such as parks and trails.

Local Revenue for Road and Sidewalk Maintenance and Preservation

Cities have limited resources to pay for the maintenance of existing roadways and sidewalks. The 2019 JTC City Transportation Funding study estimated the statewide need for preservation funding to be \$900 million more per year than current spending. The City supports AWC's efforts to institute a transportation funding package that emphasizes maintenance and preservation funding and provides direct distribution and new local revenue options for cities.

61st Avenue NE Sidewalk Replacement

Kenmore needs to repair and replace major sections of the sidewalk along 61st Avenue NE, a major north-south arterial connecting North Kenmore and South Snohomish County to bus lines and SR 522. The aging sidewalk panels are massively upheaving and unusable for major segments of our population. The project is estimated to cost \$5 million and is beyond the capacity of the City's budget to fund.

Lift 1% Property Tax Cap

As a residential community, 40% of Kenmore's general fund revenue is generated from its largest source of revenue—property tax. The city has a limited retail tax base and is constrained from generating additional revenue to maintain city services, the costs of which are increasing at a rate greater than the State-imposed property growth limit of 1% per year. The City of Kenmore supports lifting the 1% cap on property tax increases and other actions to create a sustainable fiscal structure for cities.

18120 68th Ave NE · Kenmore, WA 98028

Office: (425) 398-8900 · cityhall@kenmorewa.gov · www.kenmorewa.gov

City of Kenmore 2021 Policy Statements

This is an internal document designed to provide guidance to city staff and the city's lobbyist. The policy statements in this document allow the city to quickly take positions on legislation. It is not all-inclusive of all policy positions that the city may take throughout a session, and the following items are not listed in order of priority.

Climate Change

The City is in the process of adopting a climate action plan and encourages the state to incentivize local governments to do more toward reducing their greenhouse gas emissions. Many cities, Kenmore included, would like to be better environmental partners but have limited resources to make substantial changes and could use support from the state in creating climate action plans, transitioning to electric fleets, etc.

Criminal Justice Reform

The City supports reforms that address the disparate impacts of systems and institutions on communities of color. As part of this, the City calls on the Legislature to advance criminal justice transformation policies to provide greater safety for communities that historically have not been well-served by existing systems; including but not limited to the statewide police reforms identified by the Association of WA Cities.

RADAR Funding

The City supports state funding for co-responder programs such as the Response Awareness, De-Escalation and Referral (RADAR) program, a highly successful partnership between the Kenmore, Bothell, Kirkland, Lake Forest Park, and Shoreline police departments to address the rights and needs of individuals with behavioral health issues and/or developmental disabilities.

Racial Equity

In response to recent events, the City is creating a Diversity, Equity, and Inclusion (DEI) policy and will continue to look for ways to break the racial caste system that still exists in our society. As the city makes changes at the local level, we support and expect the state to make systemic changes to improve equity for all members of society.

Affordable Housing

Kenmore residents are experiencing the squeeze of increased housing prices and fewer affordable housing options. The City of Kenmore supports legislation that provides tools and funding options that promote affordable housing, including investment in the Housing Trust Fund.

Product Stewardship

The City of Kenmore supports statewide product stewardship programs for products that are harmful to the environment such as electronic waste, mercury-containing fluorescent lights, and prescription drugs. The City will continue to monitor the implementation of recently passed legislation to establish a statewide prescription drug takeback program to ensure there is no lapse in coverage as the King County program is phased out.

Prevent Human Trafficking

The City of Kenmore recognizes that human trafficking is a problem in all communities and supports legislation that provides tools and solutions to prevent and intervene in human trafficking.

Local Infrastructure Funding

The City of Kenmore joins AWC in supporting the State's ongoing and increased investment in infrastructure funding programs such as the Public Works Assistance Account and the Transportation Improvement Board.

Mobile Homes

The City supports legislation that recognizes that mobile homes represent an important affordable housing option throughout the state. Topics such as: ensuring individuals considering purchasing a mobile home are informed about laws and regulations limiting the transport of mobile homes; lease increase notice and other guidelines; and requiring that sellers notify purchasers if a home cannot be moved, are examples of potential legislation that could help protect mobile homeowners' investments and provide greater predictability.

Passenger Only Ferry

The City supports efforts to explore passenger only ferry service from Kenmore to Seattle. The City is closely monitoring the Puget Sound Regional Council's Passenger Only Ferry Study and any subsequent legislative actions. The PSRC study will provide analysis to support current and future Puget Sound Passenger Only Ferry routes and identify future capacity needs and terminal locations on the Puget Sound, Lake Washington, and Lake Union.

Environmental Remediation

The City supports the expansion of environmental remediation programs such as the Model Toxics Control Act and the Brownfield Revolving Loan Fund to allow more contaminated sites throughout the state to be eligible for remediation funding.

Buoys on Lake Washington

The City supports Kenmore Air's request for the Department of Natural Resources to be allocated funding to install buoys on Lake Washington to increase public safety for aircraft and boaters.

Cannabis Products

The City supports increased measures to prevent children from accessing cannabis products.

CITY OF KENMORE

2021 LEGISLATIVE SESSION

NOVEMBER 2, 2020
CITY COUNCIL MEETING

BRIAHNA MURRAY & SHELLY HELDER
STATE LOBBYISTS
GORDON THOMAS HONEYWELL GOVERNMENTAL AFFAIRS

PURPOSE

- Background on the 2021 Legislative Session
- Legislative Agenda Development
- Review Draft Legislative Priorities for 2021
- Feedback and Discussion

BACKGROUND ON 2021 LEGISLATIVE SESSION

- Special session is unlikely
- Regular session scheduled to begin January 11, 2021
- Format of session is likely virtual
- Democrats expected to maintain majority in House and Senate
- Focus on revenue shortfall in state budgets: operating, capital, and transportation
- Emerging policy issues (e.g. police reform, housing/rental assistance, racial equity)

BACKGROUND ON 2021 LEGISLATIVE BUDGETS

Operating

- Funds all state agency operations
- Revenue shortfall of \$4 billion over the next four years
- Waiting on federal assistance
- Discussion will focus on budget cuts and new revenue

Capital

- Funds public and nonprofit construction projects (excluding transportation)
- \$2.5-\$3 billion budget
- Focus on stimulating the economy and supporting vulnerable populations

Transportation

- Revenue shortfall caused by a reduction in gas tax and toll revenues from COVID-19 pandemic
- I-976 struck down by Supreme Court
- Discussions around a revenue package began in 2019
 - Linked to climate policy: low carbon fuel standard, cap and trade, and carbon tax

LEGISLATIVE AGENDA DEVELOPMENT

- Hyper-focused
 - 4-6 top priorities
 - Policy Statements document for additional issues
- Funding requests focus on capital and transportation
- Focus on city-specific issues
- Consistency with previous legislative agendas

CITY OF KENMORE 2021 DRAFT STATE LEGISLATIVE PRIORITIES

Squires Landing - \$900,000 Capital Budget Request

- Walkways & Waterways project – total cost is \$8.2 million
- Some state grant funding already secured
- This is the final amount needed

CITY OF KENMORE 2021 DRAFT STATE LEGISLATIVE PRIORITIES

Clean Air Enforcement Legislation

- Rep. Gerry Pollet has already offered to sponsor the legislation
- In partnership with the Puget Sound Clear Air Agency
- Will allow the PSCAA to act upon complaints from users of public spaces such as parks and trails

CITY OF KENMORE

2021 DRAFT STATE LEGISLATIVE PRIORITIES

Local Revenue for Road and Sidewalk Maintenance and Preservation

- AWC Legislative Priority

61st Avenue NE Sidewalk Replacement - \$5 million

- Dependent on passage of a transportation revenue package

Lift 1% Property Tax Cap

- Continues to be challenging to advance

CITY OF KENMORE 2021 DRAFT POLICY STATEMENTS

- **Climate Change**
- **Criminal Justice Reform**
- **RADAR Funding**
- **Racial Equity**
- Affordable Housing
- Product Stewardship
- Prevent Human Trafficking
- Local Infrastructure Funding
- Mobile Homes
- Passenger Only Ferry
- Environmental Remediation
- Buoys on Lake Washington
- **Cannabis Products**

THANK YOU & QUESTIONS?

Shelly Helder, Senior Government Affairs Consultant
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Briahna Murray, Vice President
(253) 310-5477, bmurray@gth-gov.com

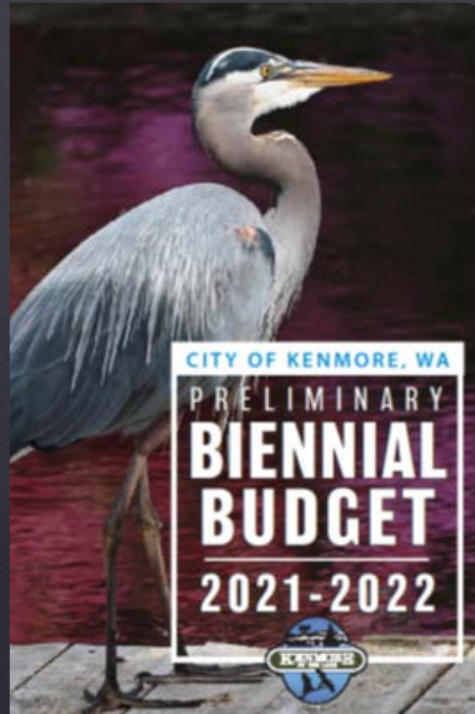


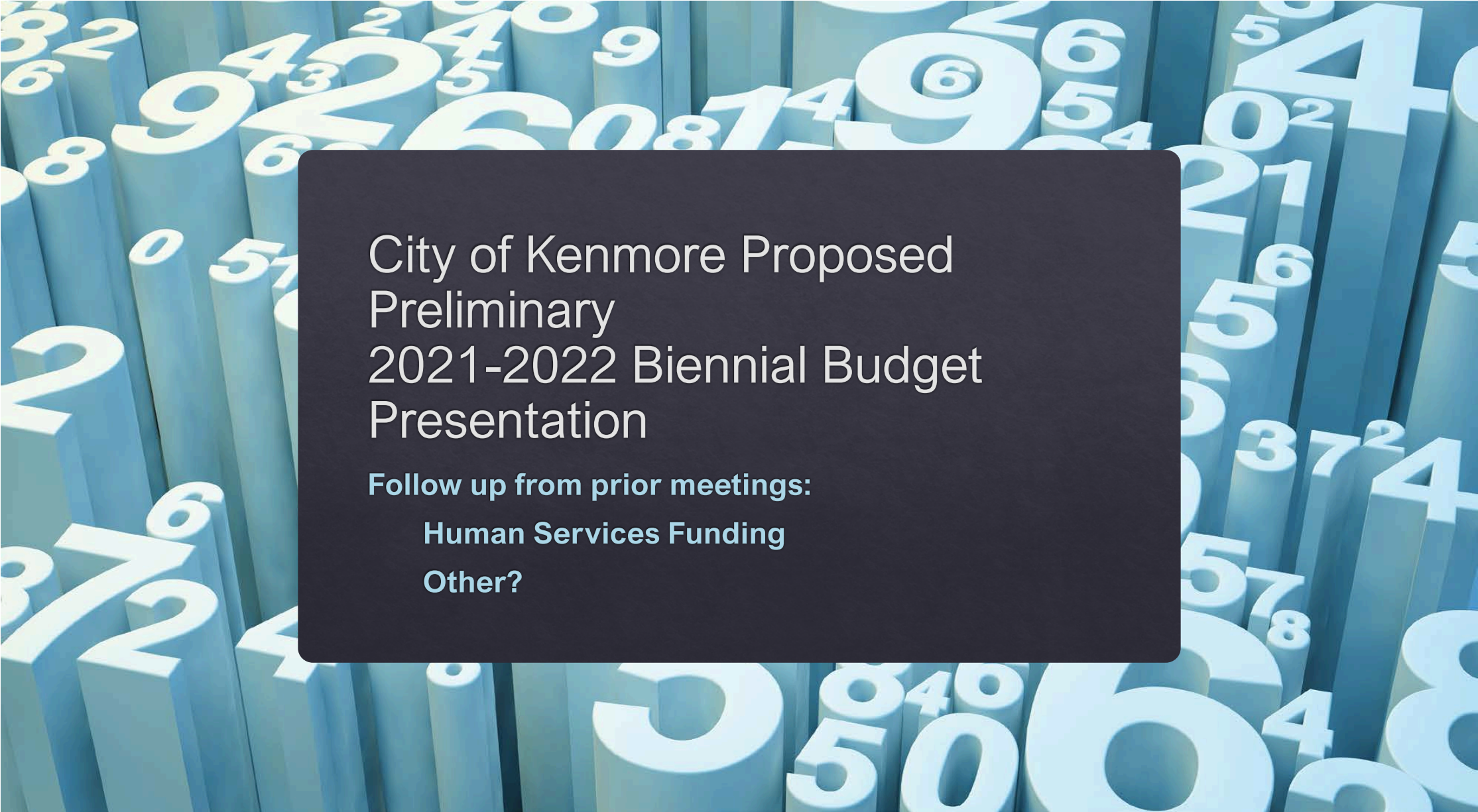
**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Presentation of 2021-2022 Proposed Biennial Budgets for the following funds: Strategic Reserve, Strategic Opportunities, Transportation Benefit District, Public Art, 2016 UTGO Debt Service, Real Estate Excise Tax, Impact Fees, Swamp Creek Basin, Equipment Replacement Proposed Council Action/Motion: Presentation of 2021-2022 Proposed Biennial Budgets for the following funds: Strategic Reserve, Strategic Opportunities, Transportation Benefit District, Public Art, 2016 UTGO Debt Service, Real Estate Excise Tax, Impact Fees, Swamp Creek Basin, Equipment Replacement	For Council Meeting Agenda of: November 2, 2020 Departments: Finance and Administration Dept: Joanne Gregory, Prepared by: Joanne Gregory, Finance and Administration Director Approved by Department Head: <u>Initial & Date</u> JMG Approved by City Attorney: _____ Approved by Finance Director: JMG Approved by City Manager: RK by email Exhibits/Attachments: Presentation to be uploaded the week of October 26, 2020
<u>INFORMATION/BACKGROUND:</u> The following 2021-2022 proposed budgets will be presented to the City Council for review and discussion: Strategic Reserve, Strategic Opportunities, Transportation Benefit District, Public Art, 2016 UTGO Debt Service, Real Estate Excise Tax, Impact Fees, Swamp Creek Basin, Equipment Replacement. A staff presentation will be provided to guide the discussion.	
<u>FISCAL CONSIDERATION:</u> The 2021-2022 preliminary budget book includes estimations of Fund revenue and expenditure details for the following Funds which will be reviewed at the meeting: Strategic Reserve, Strategic Opportunities, Transportation Benefit District, Public Art, 2016 UTGO Debt Service, Real Estate Excise Tax, Impact Fees, Swamp Creek Basin, Equipment Replacement.	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> RCW 35A.33.055 The legislative body must schedule hearings on the budget or parts of the budget prior to the final approval.	

City of Kenmore
Proposed
Preliminary
2021-2022 Biennial
Budget Presentation

Meeting of
November 2, 2020





City of Kenmore Proposed Preliminary 2021-2022 Biennial Budget Presentation

Follow up from prior meetings:

Human Services Funding

Other?

STRATEGIC RESERVE FUND

Description

- Page 133
- Serves as the City's emergency reserve
- Cannot exceed \$.375 per \$1000 AV +\$1,970,119 (RCW)

2021-2022 Resources

- Investment Interest \$22,000
- No additions budgeted
- Balance = \$1.3M; could add another \$600K

Expenditures

- No expenditure or uses are budgeted for 2021-2022

STRATEGIC OPPORTUNITIES FUND

Description

- Page 135
- Created from General Fund reserves; serves as Savings Account
- Used to respond to strategic initiatives or opportunities on a start up or temporary basis

2021-2022 Resources

- \$400K (of \$660K) to be repaid from Park Capital for advance on Rhododendron Boathouse
- Investment Interest

Expenditures

- \$120,000 Air Quality/Emissions Consulting
- \$300,000 Lakepointe Planned Action/Subarea Plan
- \$150,000 DEI Plan and Implementation
- \$99,663 Climate Action Initiative
- \$60,337 Transfer to SWM Fund for 35% of CAP ½ FTE Staffing
- \$1,333,503 Transfer to Transportation Capital for T42, 68th Ave Pedestrian & Bicycle Safety (to be repaid 2024-2027)

PUBLIC ART FUND

Description

- Page 142
- Accumulates resources from 1% of construction contracts for capital projects

2021-2022 Resources

- \$193K fund balance with \$135K from W&W projects
- Investment Interest

Expenditures

- \$143K for W&W Park Projects
- \$1,000 for ongoing Art Acquisitions

TRANSPORTATION BENEFIT DISTRICT FUND

Description

- Page 145
- Accumulates resources from the \$20 vehicle license fee

2021-2022 Resources

- No revenues budgeted due to I-976
- Revenues lost = \$720,000

Expenditures

- Fund Balance projected to be \$111K
- Transfer remaining Fund Balance to Street Fund

REAL ESTATE EXCISE TAX FUND

Fund Description

- Page 153
- Accounts for the two 1/4 % of real estate excise tax revenues
- Dedicated to capital expenditures (except \$100K annually)

2021-2022 Resources

- Projection = \$1M in each 2021 and 2022 (33% decrease from 2019-2020)
- Investment Interest

Expenditures

- \$6,101,963 Transfer to Transportation Capital Fund
- \$ 200,000 Transfer to Street Fund
- \$1,099,323 Projected 2022 Ending Fund Balance

UTGO 2016 BOND FUND

Fund Description

- Page 147
- This fund accounts for the special property tax levy for the VV&V bonds
- Tax revenues are deposited here; principal and interest on the bonds are paid from those revenues

2021-2022 Resources

- \$530,000 taxes in 2021
- \$1,050,000 taxes in 2022 to pay both 2016 and new bonds expected to be issued

Expenditures

- 2021 Principal \$295K, Interest \$236K
- 2022 Principal \$595K, Interest \$455K (Assumes first year of debt service on bonds issued in 2021)

PARK IMPACT FEE FUND

Fund Description

- Page 160
- This fund accounts for park impact fees assessed on new development that creates additional demand and need for public parks
- Single family fee for 2021 is \$3,885
- Restricted for park capital improvements that benefit new development and create new capacity

2021-2022 Resources

- \$175,808 projected in 2021-2022 (5% decline from 2019-2020)
- Investment Interest

Expenditures

- \$829,412 Transfers to Park Capital Fund
- \$ 5,917 Projected 2022 Ending Fund Balance

TRANSPORTATION IMPACT FEE FUND

Fund Description

- Page 162
- This fund accounts for transportation impact fees assessed on new development that creates additional demand and need for transportation improvements
- Single family fee for 2021 is \$10,114
- Restricted for park capital improvements that benefit new development and create new capacity

2021-2022 Resources

- \$654,215 projected in 2021-2022 (14% decline from 2019-2020)
- Investment Interest

Expenditures

- \$3,817,547 Transfers to Transportation Capital Fund for projects
- \$ 93,738 Projected 2022 Ending Fund Balance

PUBLIC WORKS SHOP FUND

Fund Description

- Page 166
- This fund accounts for future acquisition, development and financing of a public works shop facility
- No change in budget assumption that total cost may be \$6.5M
- Assumes financing by 20 year bank note at 4.5% interest

2021-2022 Resources

- \$6.5M Proceeds from bank note in 2022

Expenditures

- \$3,500,000 Budget for possible land acquisition
- Assumes financing repayment and construction or development to occur in 2023

SWAMP CREEK BASIN FUND

Fund Description

- Page 177
- This fund accounts for balances remaining from the 2000 Memorandum of Agreement with King County for projects, improvements and maintenance in the Swamp Creek Basin
- Revised agreement in 2018 allowed funds to be used to acquire and restore land for flood prevention, open space and wildlife habitat in the Swamp Creek Basin

2021-2022 Resources

- Investment Interest \$6,600

Expenditures

- \$645,546 Transfer to Park Capital for Squires Landing Park Project
- \$451,464 Projected 2022 Ending Fund Balance

EQUIPMENT REPLACEMENT FUND

Fund Description

- Page 179
- This fund is used to collect and maintain a reserve for future replacement of vehicles, computers, and equipment
- Payments are received from departments and funds that benefit from or use the assets

2021-2022 Resources

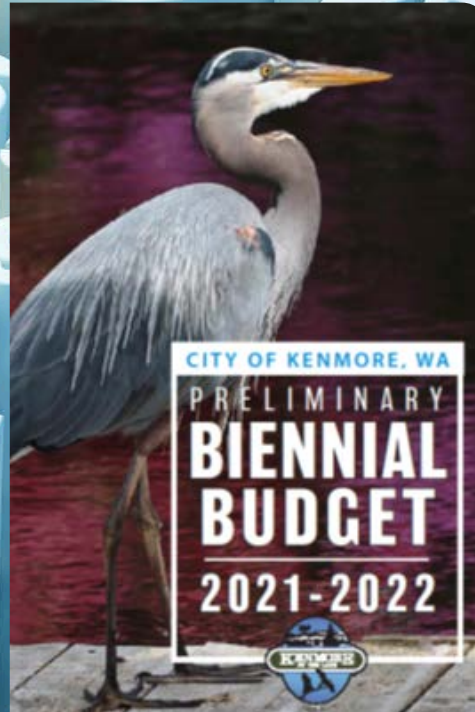
- \$239,101 Contributions from departments and funds
- Investment Interest

Expenditures

- \$448,456 Equipment Replacements;
 - 2021: Street Sweeper and \$20K for Technology replacements
 - 2022: 2007 Ford Escape, 2009 Ford Escape Hybrid, 2010 Chev Colorado, 2010 Ford F550, 2011 Ford F150, \$20,000 Technology
- \$360,450 Projected 2022 Ending Fund Balance

THANK YOU!
QUESTIONS?

NEXT BUDGET MEETING:
NOVEMBER 9, 2020





City Council Business Agenda Item City of Kenmore, WA

Subject/Topic: Resolution 20-358 regarding CARES Act funding and funding partnerships with public service organizations Proposed Council Action/Motion: Motion to approve Resolution 20-358	For Council Meeting Agenda of November 2, 2020 Department: Community Development and Finance and Administration Prepared by: Debbie Bent, Community Development Director, Lauri Anderson, Principal Planner, Joanne Gregory, Finance Director, Nancy Ousley Assistant City Manager and Rita Moreno, Recreation Coordinator <u>Initial & Date</u> Approved by Department Head: DB 10/29/20 Approved by City Attorney: CA 10/28/20 e-mail Approved by Finance Director: JMG 10/30/20 Approved by City Manager: RK 10/29/20 e-mail Exhibits/Attachments: 1. Resolution 20-358 2. Resolution 20-353 3. Resolution 20-355
<u>INFORMATION/BACKGROUND:</u> At the 11/2/20 Council meeting, staff are requesting Council approval of Resolution 20-358. Approval of Resolution 20-358 provides authorization for the City Manager to seek reimbursement of public safety payroll expenses (\$943,100 and reiterates previous direction to seek reimbursement for small business assistance, Covid-19 related expenses (\$106,300) from the City's \$1,049,400.00 allocation of Coronavirus Relief Funds (CRF) under the Coronavirus Aid Relief and Economic Security (CARES) Act. By motion at a City Council meeting earlier in the year, the City Council instructed staff to develop a program for small business assistance and allocated funding out of the City-allocated CRF funding. This resolution also amends Resolutions 20-353 (Exhibit 2) and 20-355 (Exhibit 3), which directed City-allocated funds to public service organizations serving residents of Kenmore impacted by the COVID-19 pandemic and related economic crisis through the CRF. By Resolutions 20-353 and 20-355, the City Council authorized partnerships with these same public service organizations through the General Fund, for a total of \$453,301 as these organizations provide public benefits to Kenmore residents. The \$1,049,400 CRF reimbursement received from Commerce for the public safety payroll expenses and small business assistance program will replenish the General Fund. \$106,300 of that amount will cover the small business assistance program costs. The \$943,000 amount previously allocated for public safety payroll expenses in the General Fund may be shifted to cover the City Covid-19 expenditures (\$528,372), and the grant funding to public service organizations (\$453,301). <u>Department of Commerce Contract and Revised Guidance for CRF Funds:</u> The City can receive reimbursement of eligible costs related to the Covid-19 health emergency for the period between March 1, 2020 and November 30, 2020. Eligible costs include City expenses in responding to the COVID-19 pandemic, such as public safety payroll expenses, and monetary assistance to businesses, human service agencies, or other organizations in the community to offset their eligible costs related to Covid-19. The City entered into an Interagency Agreement with the Department of Commerce (Contract 20-6541C-209), who are administering eligible reimbursement requests for the \$1,049,400.00 of the City's allocated CRF funds.	

On 10/5/20 the Department of Commerce changed its guidance regarding public safety expenses to allow all public safety payroll expenses (without specific documentation) for reimbursement, even where these public safety expenses were budgeted prior to March 27. All public safety payroll expenses are presumed to be COVID-19 related and eligible for reimbursement. The City only found out about this change and received confirmation from Commerce last week.

Staff Recommendation for Eligible CRF Reimbursement Expenses:

1. \$943,000 Public Safety (police) Payroll Expenses: Given the recent change in Commerce guidance, staff recommends that the City seeks reimbursement for public safety (police) payroll expenses in an amount of \$943,000. The City's contract with King County for police services includes approximately \$206,000 monthly payroll/benefit expenses. Seeking reimbursement of \$943,100 public safety costs will free up General Fund monies for City related Covid-19 expenditures (\$528,372) and economic assistance to organizations providing public benefits to the Kenmore community (\$453,301).
2. \$106,300 Business Assistance Expenses: At the 9/28/20 Council meeting, Council direction was to seek reimbursement for \$131,300 of business assistance Covid-19 related expenditures (grants to small businesses \$73,500, business opening kits \$34,630 and Bastyr University \$25,000). As Bastyr University is a non-profit private university, the \$25,000 assistance was referenced in Resolution 20-355 Exhibit A under the non-profit category, so staff reduced the business assistance category to \$106,300. Staff recommends that the City seek reimbursement for these eligible expenses.

Staff Recommendation for Payment out of the General Fund Due to the CRF Reimbursement:

1. \$528, 372 City Covid-19 Related Expenditures: At the 9/28/20 Council meeting staff's revised estimate of Covid-19 related City expenditures between March 1 through November 30th was \$528,372. The \$1,049,400 reimbursement received from Commerce for eligible expenses will be used to offset City Covid-19 expenditures paid out of the General Fund.
2. \$453,301 Funding Partnerships with Public Service Organizations: The \$1,049,400 reimbursement received from Commerce will replenish the General Fund and be used to offset funding partnerships with public service organizations based on Council direction 9/28/20. As these funds would come from the General Fund, the November 30 deadline for expenditure would no longer apply.
 - a) \$110,000 Rental Assistance for Hopelink: At the 9/21/20 Council meeting Council passed Resolution 20-353, implementing Council direction given June 22nd to provide CRF funds to human service agencies who provide rental assistance for housing for Kenmore residents. Section 1 of the resolution authorizes expenditures of up to \$300,000 from the general fund as grants to Hopelink and further authorizes the City Manager to seek reimbursement of this amount from the CARES Act funding allocated to the City. The \$300,000 is a "not to exceed" amount due to uncertainty as to what amount of funds are needed for rental assistance and are available after designating funds for other purposes. Staff currently estimates \$110,000 for rental assistance based on feedback from Hopelink.

The reimbursement from Commerce for eligible expenses will free up the General Fund and allow the City capacity to cover the anticipated \$110,000 for rental assistance. Resolution 20-358 amends Resolution 20-353 by removing the direction that these expenses are reimbursed from the City-allocated CRF funding.
 - b) \$95,301 for Assistance to Human Service Agencies Serving Kenmore Residents: At the June 22nd Council meeting, staff noted that \$70,500 of City funds are allocated to human service agencies for Covid-19 related expenses. These funds are in addition to the \$172,545 allocated to human service agencies in 2020 approved by Council. Staff reported June 22nd that 20,500 had been allocated to human service agencies. Staff contacted human service agencies and on 9/28/20 Council passed a motion based on the staff recommendation increasing the human services allocation to \$95,301 based on potential requests for Covid-19 related expenditures. On 10/5/20 Council passed Resolution 20-355 giving the City Manager the authority to enter into contracts and award CRF funds as grants to human service agencies for Covid-19 related expenditures.

The reimbursement from Commerce will replenish the General Fund and be used to offset the anticipated \$95,301

for assistance to human service agencies. Resolution 20-358 amends Resolution 20-355 by removing the direction that these expenses are reimbursed from the City-allocated CRF funding.

- c) \$203,000 for Assistance to Schools: On 9/28/20 Council passed a motion based on the staff recommendation that \$203,000 be allocated for assistance to the Northshore School District and Northshore School Foundation to offset Covid-19 related expenditures including: internet hot spots and access, PPE, daycare for emergency responders and emergency aid. On 10/5/20 Council passed Resolution 20-355 giving the City Manager the authority to enter into contracts and award CRF funds as grants to student service organizations for Covid-19 related expenditures.

The reimbursement from Commerce will replenish the General Fund and be used to offset the anticipated \$203,000 for assistance to schools. Resolution 20-358 amends Resolution 20-355 by removing the direction that these expenses are reimbursed from the City-allocated CRF funding.

- d) \$20,000 for Assistance to Kenmore Arts and Cultural Organizations: On 9/28/20 Council passed a motion based on the staff recommendation that \$20,000 be allocated to Kenmore arts and cultural organizations to offset Covid-19 related expenditures. On 10/5/20 Council passed Resolution 20-355 giving the City Manager the authority to enter into contracts and award funds as grants to non-profit organizations for Covid-19 related expenditures.

The reimbursement from Commerce will replenish the General Fund and be used to offset the anticipated \$20,000 for assistance to Kenmore arts and cultural non-profit organizations. Resolution 20-358 amends Resolution 20-355 by removing the direction that these expenses are reimbursed from the City-allocated CRF funding.

- e) \$25,000 for Assistance to Bastyr University: In the 9/28/20 Council presentation, the \$25,000 for assistance to Bastyr University was included within the \$131,300 allocated for business assistance. However, in Resolution 20-355 passed by Council 10/5/20 Bastyr University was referenced in Exhibit A under the non-profit organization category for grant funding as Bastyr is a non-profit university. Staff therefore reduced the \$131,300 for business assistance to \$106,300. Resolution 20-355 gives the City Manager the authority to enter into a contract and award funds as grants to non-profit organizations for Covid-19 related expenses.

The reimbursement from Commerce will replenish the General Fund and be used to offset the anticipated \$25,000 for assistance to Bastyr University. Resolution 20-358 amends Resolution 20-355 by removing the direction that these expenses are reimbursed from the City-allocated CRF funding.

Background CRF Funds: On April 27, 2020 Governor Inslee announced the award of nearly \$300m to local governments in Coronavirus Relief Funds (CRF) from the State's allocation of the Coronavirus Aid Relief and Economic Security (CARES) Act. The allocation of \$699,600 was based on Kenmore's 2019 population estimate. The City entered into a contract with the Department of Commerce (Contract 20-6541C-209) who are administering eligible reimbursement requests.

On September 2, 2020 Governor Inslee announced the award of an additional award of just over \$124m to local governments in CRF funds. The City is eligible to receive an additional \$349,800 of CRF funds, again based on Kenmore's 2019 population estimate. The contract with the Department of Commerce was amended and ratified by Council 10/5/20 to reflect a new total contract amount of \$1,049,400.

Commerce developed an eligibility cost test for the CRF funds. It is the City's responsibility to define "necessary" or "substantially different" and to make their own determination. No receipts or proof of payment for costs incurred are required to be submitted to Commerce. However, the City is still required to maintain sufficient accounting records in accordance with state and federal laws and monitoring visits may be scheduled.

If all responses for the incurred cost are "true" for all five statements below, then the City can feel confident the cost is eligible:

1. The expense is connected to the COVID-19 emergency.
2. The expense is "necessary".
3. The expense is not filling a short fall in government revenues.

4. The expense is not funded thru another budget line item, allotment or allocation, as of March 27, 2020.
5. The expense wouldn't exist without COVID-19 OR would be for a "substantially different" purpose.

An additional consideration is whether the funds are used to address immediate impacts.

Eligibility Cost Categories: There are six (6) primary eligible cost categories.

1. Medical Expenses

Public hospitals, clinics, and similar facilities
 Temporary public medical facilities & increased capacity
 COVID-19 testing, including serological testing
 Emergency medical response expenses
 Telemedicine capabilities
 Other

2. Public Health Expenses

Communication and enforcement of public health measures
 Medical and protective supplies, including sanitation and PPE
 Disinfecting public areas and other facilities
 Technical assistance on COVID-19 threat mitigation
 Public safety measures undertaken
 Quarantining individuals
 Other

3. Payroll Expenses for Public Employees Dedicated to COVID-19

Public Safety
 Public Health
 Health Care
 Human Services
 Economic Development
 Other

4. Expenses to Facilitate Compliance with COVID-19 Measures

Food access and delivery to residents
 Distance learning tied to school closings
 Telework capabilities of public employees
 Paid sick and paid family and medical leave to public employees
 COVID-19-related expenses in county jails
 Care and mitigation services for homeless populations
 Other

5. Economic Supports

Small Business Grants for business interruptions
 Payroll Support Programs
 Other

6. Other COVID-19 Expenses

FISCAL CONSIDERATION: The City is eligible to receive \$1,049,400 of Coronavirus Relief Funds (CRF) under the

Coronavirus Aid Relief and Economic Security (CARES) Act for reimbursement of eligible expenses related to the Covid-19 health emergency for the period between March 1, 2020 and November 30, 2020. The City entered a contract with the State Department of Commerce (Contract 20-6541C-209) who are administering eligible reimbursement requests.

Eligible expenses are first accounted for in the City's General Fund. The City submits reimbursement requests for eligible expenditures to the Department of Commerce and the General Fund is replenished upon receipt of reimbursement. \$1,089,803 were the estimated expenditures authorized by Council 9/28/20 which exceed the CRF reimbursement by \$40,403.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED: At the 9/10/20 Council budget retreat the Council noted that the Covid-19 pandemic came after the Council had established priorities for 2020. Response to the pandemic was not added as a new priority. However, Council recognized the City's response to the pandemic should be noted in the priority list

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 20-358**

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, AMENDING RESOLUTIONS 20-353 and 20-
355, PERTAINING TO PARTNERSHIPS WITH PUBLIC
SERVICE ORGANIZATIONS FOR COVID-19 RELIEF**

WHEREAS, on March 27, 2020, the United States Congress adopted the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) which, among other things, amended Section 601(a) of the Social Security Act and established the Coronavirus Relief Fund into which Congress appropriated \$150 billion to make payments for specified uses to States and certain local governments; and

WHEREAS, the Coronavirus Relief Fund (“CRF”) is available to reimburse government recipients for necessary expenditures incurred due to the COVID-19 public health emergency that were not accounted for in the government recipient’s most-recently appropriated budget and that were incurred during the period between March 1, 2020 and December 3, 2020; and

WHEREAS, by Resolution No. 20-353, the City Council authorized the use of City-allocated CRF funding for a partnership with qualified non-profit human services agency Hopelink, as a subrecipient of the City’s CRF funds, to utilize an existing program to provide a public service in the form of monetary relief to individuals and households that have been negatively impacted by COVID-19 and the related economic crisis; and

WHEREAS, by Resolution No. 20-355, the City Council authorized the use of City-allocated CRF funding for partnerships with other qualified non-profit organizations promoting the health, safety and welfare of the City’s residents who are struggling due to the COVID-19 pandemic and the economic impact thereof, thereby serving a public purpose; and

WHEREAS, many of these partner agencies indicated they may be unable to spend the funds allocated, but not yet paid, by the November 30, 2020, deadline set by the CARES Act for use of these funds, and that the funds would be needed beyond that timeframe to continue to serve the City’s residents and provide these much needed public services; and

WHEREAS, in October 2020, the U.S. Treasury Department and the Washington State Department of Commerce updated its guidance to indicate that payroll expenses for public safety employees of the City qualify for use of CRF funding; and

WHEREAS, the City has and will continue to incur payroll expenses for public safety officers from March 1, 2020 to November 30, 2020, and desires to seek reimbursement for those expenses from the City-allocated CRF funding; and

WHEREAS, the City Council remains committed to partnering with Hopelink and other qualified non-profit organizations that serve a valid municipal purpose by bringing a significant value to the residents of Kenmore, but desires to utilize other funding (not CRF funding) so as to ensure these organizations may utilize the funding for these valid public purposes beyond

November 30, 2020;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE

Section 1. Resolution No. 353, Amended. Section 1 of Resolution No. 353 is hereby amended to read as follows:

The City Council finds that Hopelink is a qualified organization equipped to provide public health services, specifically housing assistance, in response to the COVID-19 pandemic and related economic crisis. The City Council authorizes the expenditure of up to \$300,000 from the general fund as a grant to Hopelink, provided Hopelink performs the services to serve the valid municipal purposes described herein. ~~The City Council directs the City Manager to seek reimbursement of this amount from the CARES Act funding allocated to the City.~~

Section 2. Resolution No. 355, Amended. Section 1 of Resolution No. 355 is hereby amended to read as follows:

The City Council finds the organizations and expenditures identified on Exhibit A hereto, , are necessary expenditures incurred due to the COVID-19 public health emergency, made to qualified organizations so that those organizations may:

- (1) utilize the funds to make necessary expenditures in response to COVID-19, including those for personal protective equipment, labor and/or other materials, supplies and equipment needed to safely operate following a COVID-19-related closure; and/or
- (2) utilize the funds to support Kenmore residents with human services including mental health services, food services, financial assistance, and housing services to individuals and households in crisis due to the COVID-19 pandemic and related economic crisis; and/or
- (3) utilize the funds to support students and their families to educate the youth of the City and facilitate distance learning, including additional necessary supplies and technological improvements to implement online learning models in connection with school closings to enable compliance with COVID-19 precautions.

The City Council authorizes the expenditures identified on Exhibit A from the general fund as a grant to these organizations, provided the organizations perform the services to effectuate the valid municipal purposes described herein. ~~The City Council directs the City Manager to seek reimbursement of these amounts from the CARES Act funding allocated to the City.~~

Section 3. The Council confirms its direction to the City Manager to seek reimbursement for eligible expenses from the City-allocated CRF funding, including but not limited to public safety payroll and small business monetary grant assistance. The Council hereby ratifies and affirms any act consistent with the authority set herein and prior to the effective date of this Resolution.

Section 4. This Resolution shall take effect and be in full force immediately upon its passage.

Section 5. The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT
A REGULAR MEETING THIS 2nd DAY OF NOVEMBER, 2020.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol
City Clerk

APPROVED AS TO FORM:

Dawn Reitan, City Attorney

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 20-353**

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY GRANT FUNDING TO HOPELINK FOR
COVID-19 RELIEF**

WHEREAS on March 27, 2020, the United States Congress adopted the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") which, among other things, amended Section 601(a) of the Social Security Act and established the Coronavirus Relief Fund into which Congress appropriated \$150 billion to make payments for specified uses to States and certain local governments; and

WHEREAS, the Coronavirus Relief Fund is available to reimburse government recipients for necessary expenditures incurred due to the COVID-19 public health emergency that were not accounted for in the government recipient's most-recently appropriated budget and that were incurred during the period between March 1, 2020 and December 30, 2020; and

WHEREAS, guidance issued by the U.S. Treasury Department and Washington State Department of Commerce indicates that necessary expenditures incurred due to the COVID-19 public health emergency include using the funds to provide various resources to support individuals and households that have been impacted by COVID-19, including shelter assistance, food assistance, and utilities assistance; and

WHEREAS, on June 22, 2020, the City Council expressed a desires to provide grant funding to non-profit organizations which the City Council determines bring a significant value to the residents of Kenmore in response to the COVID-19 pandemic by providing rental assistance, thereby serving a valid municipal purpose; and

WHEREAS, the City has been allocated funding from the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), and that funding may be used for this type of grant relief to provide relief to Kenmore's residents from the public health, safety and economic crises resulting from the COVID-19 pandemic; and

WHEREAS, the City Council desires to partner with Hopelink, an established non-profit agency providing public health services to residents of Kenmore, to disseminate the funding to the those individuals and households that have been negatively impacted by COVID-19; and

WHEREAS, the City Council finds that funding this organization serves the valid municipal purpose of promoting the health, safety and welfare of the City's residents who are struggling due to the COVID-19 pandemic and the economic impact thereof;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE,
WASHINGTON, DOES RESOLVE**

Section 1. The City Council finds that Hopelink is a qualified organization equipped to provide public health services, specifically housing assistance, in response to the COVID-19 pandemic and related economic crisis. The City Council authorizes the expenditure of up to \$500,000 from the general fund as a grant to Hopelink, provided Hopelink performs the services to serve the valid municipal purposes described herein. The City Council directs the City Manager to seek reimbursement of this amount from the CARES Act funding allocated to the City.

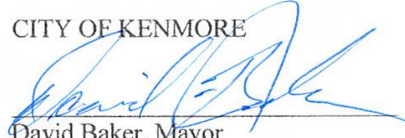
Section 2. The City Manager is authorized to execute an agreement with Hopelink for the services described herein, in a form acceptable to the City Attorney.

Section 3. This Resolution shall take effect and be in full force immediately upon its passage.

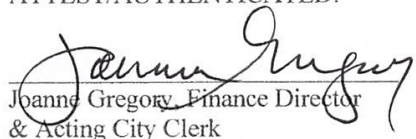
Section 4. The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT
A REGULAR MEETING THIS 21st DAY OF SEPTEMBER, 2020.

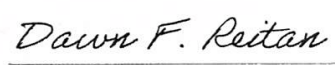
CITY OF KENMORE


David Baker, Mayor

ATTEST/AUTHENTICATED:


Joanna Gregory, Finance Director
& Acting City Clerk

APPROVED AS TO FORM:


Dawn Reitan, City Attorney

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 20-355**

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING PARTNERSHIPS WITH PUBLIC SERVICE
ORGANIZATIONS FOR COVID-19 RELIEF**

WHEREAS on March 27, 2020, the United States Congress adopted the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") which, among other things, amended Section 601(a) of the Social Security Act and established the Coronavirus Relief Fund into which Congress appropriated \$150 billion to make payments for specified uses to States and certain local governments; and

WHEREAS, the Coronavirus Relief Fund is available to reimburse government recipients for necessary expenditures incurred due to the COVID-19 public health emergency that were not accounted for in the government recipient's most-recently appropriated budget and that were incurred during the period between March 1, 2020 and December 30, 2020; and

WHEREAS, the guidance issued by the U.S. Treasury Department indicates that necessary expenditures incurred due to the COVID-19 public health emergency include costs incurred to support individuals and families directly impacted by the physical, emotional, and financial costs associated with this emergency, including but not limited to the mental and physical impacts of the shelter in place restrictions and associated loss of income due to the COVID-19 public health emergency; and

WHEREAS, the guidance also confirmed that the CARES Act funds could be used for essential public services to care for and educate the youth of the City, and to facilitate distance learning, including additional necessary supplies and technological improvements to implement online learning models in connection with school closings to enable compliance with COVID-19 precautions; and

WHEREAS, the guidance further confirms that personal protective equipment or other materials, supplies and equipment needed to safely operate following a COVID-19-related closure for local non-profit organizations that serve a public purpose are necessary expenditures incurred due to the COVID-19 public health emergency; and

WHEREAS, on June 22, 2020, the City Council expressed a desire to provide a portion of its CARES Act grant funding allocation to organizations which have need due to the pandemic and those that the City Council determines bring a significant value to the residents of Kenmore, thereby serving a valid municipal purpose; and

WHEREAS, the City Council also desires to partner with qualified organizations who are financially impacted by the COVID-19 pandemic and related economic crisis, and are providing student support including remote learning technology and school supplies, support for mental and physical health services, food services, financial assistance, and housing services to individuals and households in crisis and that have been negatively impacted by COVID-19; and

WHEREAS, the City Council also desires to partner with functioning local public service organizations who are critical to protect the health and wellbeing of Kenmore residents, as the failure of these organizations due to the pandemic will create a serious hardship on individuals employed by those agencies and the individuals and families they serve; and

WHEREAS, the City Council finds that funding these organizations serves the valid municipal purposes identified herein for the promotion of the health, safety and welfare of the City's residents who are struggling due to the COVID-19 pandemic and the economic impact thereof;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE

Section 1. The City Council finds the organizations and expenditures identified on Exhibit A hereto are necessary expenditures incurred due to the COVID-19 public health emergency, made to qualified organizations so that those organizations may:

- (1) utilize the funds to make necessary expenditures in response to COVID-19, including those for personal protective equipment, labor and/or other materials, supplies and equipment needed to safely operate following a COVID-19-related closure; and/or
- (2) utilize the funds to support Kenmore residents with human services including mental health services, food services, financial assistance, and housing services to individuals and households in crisis due to the COVID-19 pandemic and related economic crisis; and/or
- (3) utilize the funds to support students and their families to educate the youth of the City and facilitate distance learning, including additional necessary supplies and technological improvements to implement online learning models in connection with school closings to enable compliance with COVID-19 precautions.

The City Council authorizes the expenditures identified on Exhibit A from the general fund as a grant to these organizations, provided the organizations perform the services to effectuate the valid municipal purposes described herein. The City Council directs the City Manager to seek reimbursement of these amounts from the CARES Act funding allocated to the City.

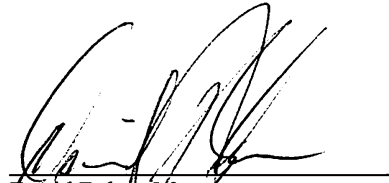
Section 2. The City Manager is authorized to execute agreements with the organizations for the services described herein, in a form acceptable to the City Attorney.

Section 3. The Council hereby ratifies and affirms any act consistent with the authority set herein and prior to the effective date of this Resolution. This Resolution shall take effect and be in full force immediately upon its passage.

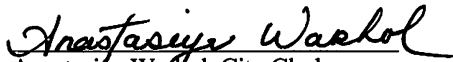
Section 4. The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT
A REGULAR MEETING THIS 5th DAY OF OCTOBER 2020.

CITY OF KENMORE


David Baker, Mayor

ATTEST/AUTHENTICATED:


Anastasiya Washol, City Clerk

APPROVED AS TO FORM:

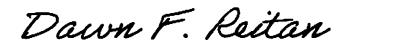

Dawn Reitan, City Attorney

EXHIBIT A**1. Human Services Organizations for Partnerships**

Organization	General Description of Public Services to be Provided in Response to COVID-19 Crisis	Funding Award
Center for Human Services https://www.chs-nw.org/ 17018 15th Ave NE Shoreline, WA 98155	Providing mental health, substance abuse, and youth programming and emergency assistance for individuals and families in Kenmore impacted by the COVID-19 public health pandemic and economic crisis.	\$16,801
Mary's Place https://www.marysplaceseatle.org/ 18118 73rd Ave NE Kenmore WA 98028	Providing housing and food services for individuals and families in Kenmore impacted by job loss and homelessness due to the COVID-19 public health pandemic and economic crisis.	\$10,000
Northshore Senior Center http://northshoreseniorcenter.org/ 10201 E Riverside Drive Bothell WA 98011-3708	Providing programs and services to promote the emotional, social, and physical well-being of older adults impacted by the COVID-19 public health pandemic and economic crisis.	\$66,000
Hopelink (Northshore Food Bank and Emergency Services) 11011 120th Ave. NE Kirkland, Washington 98033	Providing housing and food services for individuals and families in Kenmore impacted by job loss and homelessness due to the COVID-19 public health pandemic and economic crisis.	\$2,500

2. Student Services Organizations for Partnerships

Organization	General Description of Public Services to be Provided in Response to COVID-19 Crisis	Funding Award
Northshore School District https://www.nsd.org/ 3330 Monte Villa Parkway Bothell, WA 98021	For the purchase of PPE, school supplies and technological improvements to facilitate distance learning in connection with school closings by State and local agencies for the COVID-19 pandemic, as well as daycare services provided to emergency responders.	\$100,000
Northshore Schools Foundation https://www.northshoreschoolsfoundation.org/	For the purchase of PPE, school supplies and technological improvements to facilitate distance learning in	\$103,000

13110 NE 177th Place B101-103 Woodinville, WA 98072	connection with school closings by State and local agencies for the COVID-19 pandemic, as well as emergency aid to students and families for childcare and food aid.	
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3. Non-Profit Organizations for Grant Funding

Organization	General Description of Organization in Need of Funding for Necessary Expenditures in Response to COVID-19 Crisis	Funding Award
Bastyr University	For the purchase of PPE and remote work technology to continue school operations during the COVID-19 public health pandemic.	\$25,000
Arts of Kenmore	For the purchase of PPE and other necessary expenditures incurred as a result of the COVID-19 public health pandemic	\$5,000
Kenmore Heritage Society	For the purchase of PPE and other necessary expenditures incurred as a result of the COVID-19 public health pandemic	\$5,000
Kenmore Community Club	For the purchase of PPE and other necessary expenditures incurred as a result of the COVID-19 public health pandemic	\$5,000
Bothell Kenmore Chamber of Commerce	For the purchase of PPE and other necessary expenditures incurred as a result of the COVID-19 public health pandemic	\$5,000

City of Kenmore

November 2020

PROCLAMATION

WHEREAS, the freedoms we enjoy as Americans have been purchased and maintained at a high price throughout our history; and

WHEREAS, since the establishment of the original 13 states, Americans have been willing to fight and die to preserve their individual rights as guaranteed in the United States Constitution and the Bill of Rights; and

WHEREAS, we owe a great debt to those who have served in defense of this nation; and

WHEREAS, throughout the generations, their sacrifices have preserved our unique form of government dedicated to human rights and respect for the individual; and

WHEREAS, for many, that sacrifice ended in permanent injury or death, yet their spirit remains in the continued preservation of our freedoms and the promise of liberty established as an example for all oppressed persons of the world; and

WHEREAS, in honor of these dedicated men and women, we pledge continued defense of our nation so that their sacrifice will stand before the entire world as a tribute to the spirit and determination of people dedicated to the principles of freedom and democracy.

NOW, THEREFORE, I, David Baker, Mayor of the City of Kenmore, do hereby call upon the citizenry of Kenmore to participate in services and to observe the eleventh hour of the eleventh day of the eleventh month with expressions of gratitude to all veterans known to them and to further extend this gratitude to the families of deceased veterans and to solemnly remember the sacrifices of all those who fought so valiantly, on the seas, in the air, and on foreign shores, to preserve our heritage of freedom. Let us re-consecrate ourselves to the task of promoting an enduring peace so that their efforts shall not have been in vain.

PROCLAIMED, this the 9th day of November 2020.

David Baker
Mayor

Recommended Amendment(s)

WHEREAS, the freedoms we enjoy as Americans have been purchased and maintained at a high price throughout our nations' history; and

WHEREAS, since the establishment of the ~~United States of America~~ original 13 states, Americans have ~~been willing to~~ fought and died fight and die to preserve our their individual rights as guaranteed in the United States Constitution and the Bill of Rights; and

WHEREAS, we owe a great debt to those who have served in defense of this nation; and

WHEREAS, throughout the generations, their sacrifices have preserved our unique form of government dedicated to human rights and respect for the individual; and

WHEREAS, for many, that sacrifice ended in permanent injury or death, yet their spirit remains in the continued preservation of our freedoms and the promise of liberty established as an example for all oppressed persons of the world; and

WHEREAS, in honor of these fine dedicated individuals ~~men and women~~, we pledge continued defense of our nation, so that their sacrifice will stand before the entire world as a tribute to the spirit and determination of people dedicated to the principles of freedom and democracy.

NOW THEREFORE, do hereby call upon the citizenry of Kenmore to join in the celebration ~~participate in services and to observe the eleventh hour of the eleventh day of the eleventh month by~~ giving honor and recognition to all those who have served, by observing November 11th as **Veterans Day** with expressions of gratitude to veterans; and to further extend this gratitude to the families of deceased veterans. For we solemnly remember the sacrifices of all those who fought so valiantly, on the seas, in the air, and away on foreign shores, to preserve our nations heritage and freedom. Let us re-consecrate ourselves to the task of promoting an enduring peace so that their efforts shall not have been in vain; and

NOW, THEREFORE BE IT RESOLVED, I, David Baker, Mayor of the City of Kenmore, Washington, together and on behalf of the City Council, do hereby proclaim the week of November 9th through November 13th as **Veterans in Focus Appreciation Week**, here in our fine City of Kenmore.

PROCLAIMED, on this the 9th day of November 2020.

David Baker Mayor

Attested: _____
Anastasiya Warhol, City Clerk