

City of Kenmore, Washington
City Council Special Meeting
Minutes
November 7, 2016

CALL SPECIAL MEETING TO ORDER – The Kenmore City Council special meeting was called to order by Mayor David Baker at 7:01 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; Bryan Hampson, Development Services Director; Leslie Harris, Management Analyst; Debbie Blessington, Building Inspector/Code Compliance; Sarah Sandquist, Volunteer Coordinator; Cliff Sether, Police Chief; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

PRESENTATIONS

Introduction of Debbie Blessington, Building Inspector/Code Compliance Officer – After a brief introduction by Bryan Hampson, Development Services Director, Debbie said a few words.

Power Reliability Report from Exponent Engineering - Nancy Ousley, Assistant City Manager, introduced Walter Bak and Stig Nillson, consultants from Exponent Engineering. She noted that the City felt it was important to have independent technical advice going into franchise negotiations. The Exponent consultants provided a PowerPoint presentation of their report regarding electricity reliability in the City of Kenmore.

They noted that the majority of reliability issues are going to be on the distribution and customer side. They reviewed their objectives and what they looked at in putting together the report, as well as their scope of work. They detailed some of the distribution system impacts, such as tree-related impacts and the age of the system.

They reviewed Kenmore-specific projects which have recently been completed or planned as reliability enhancements for Kenmore, including projects for Circuits 26, 27, and 23 and a more frequent tree trimming cycle. They recommended getting a reliability report from PSE on an annual basis. They also recommended establishing a more formal protocol for reviewing growth plans for Kenmore in order to include those plans in PSE's system planning activities. They were also available to answer any questions.

CITIZEN COMMENTS

Bill Leak, 15102 64th Court NE, Kenmore, was present to encourage Council to lay out some easily understood benchmarks and challenge PSE to keep us informed about them.

Myron Berg, 5461 NE 200th Place, Lake Forest Park, stated that he is on Circuit 26 and noted his concerns. He also stated that he is grateful that the City is taking an active role in trying to improve the situation. He made some comments regarding franchise negotiations.

Ashley Guberman, 6416 NE 188th Street, Kenmore, was present to state her concerns about PSE service and to make some suggestions to the Council.

Joe Hanick, 6175 NE 187th Place, Kenmore, was present to emphasize that data is very important and should drive the discussion. He encouraged the City to be aggressive with PSE.

Russ Johnson, 5635 NE 202nd Street, Kenmore, was present to state that he is also a resident on Circuit 26, and he is encouraged to see some progress being made. He also noted his ongoing concerns regarding PSE.

CONSENT AGENDA

Councilmember Sperry moved to approve the consent agenda as submitted. Councilmember Denuski seconded the motion to Approve the Following Checks and Electronic Payments for Payment: Total Check Numbers 35433 through 35538 in the Amount of \$750,332.20, Payroll Check Number 9194 in the Amount of \$891.02, and Total Payroll Electronic Deposits Dated 10/14/2016 in the Amount of \$85,875.16; Authorize the City Manager to Execute Amendment No. 2 to Contract No. 15-C1475 with KBA for Town Green Inspection Services; Authorize the City Manager to Execute an Interlocal Agreement with Puget Sound Regional Council (PSRC), Contract No. 16-C1620, Documenting the City's Membership in the PSRC; and Authorize the City Manager to Execute Interlocal Agreement, Contract No. 16-C1618, with Washington State Department of Transportation (WSDOT) for Installation of Bike and Pedestrian Counters. The motion passed unanimously.

PUBLIC HEARING

Public Hearing to Receive Public Testimony Regarding Ordinance No. 16-0432, Setting the 2017 Tax Levy - Joanne Gregory, Finance & Administration Director, stated that one of first steps in the budget process is the public hearing on setting the tax levy. She reviewed additional upcoming budget-related public hearings. She stated that each year the City Council must set a tax levy, and she reviewed the allowable increase. She provided a PowerPoint presentation to illustrate the property tax levy computation and her recommendation that the City use the Implicit Price Deflator (IPD) as the increase for 2017.

Mayor Baker opened the public hearing to receive public testimony on this issue at 8:18 p.m.

As there were no citizens wishing to testify, Mayor Baker closed the public hearing at 8:19 p.m.

BUSINESS AGENDA

Review of 2017-2018 Proposed Preliminary Biennial Budget - Joanne Gregory, Finance & Administration Director, and Rob Karlinsey, City Manager, were present to provide a PowerPoint presentation on the proposed Preliminary Budget for 2017-2018. Director Gregory reviewed the General Fund revenue accounts and General Fund expenditures. Assistant City Manager Nancy Ousley, Community Relations Manager Leslie Harris, Volunteer Coordinator Sarah Sandquist,

City Attorney Rod Kaseguma, Police Chief Cliff Sether, and Development Services Director Bryan Hampson were also available to assist in reviewing the City Council, City Manager, Finance & Administration, Legal, Public Safety, and Development Services department budgets.

City Manager Karlinsey called Councilmembers' attention to the fact that all the departments have 2015-2016 accomplishments listed in the budget document, which will not be reviewed during the Council meetings. Staff were also available to answer any questions.

Adopt Resolution No. 16-281, 2017 Fee Schedule - Bryan Hampson, Development Services Director, reviewed the fee changes for the 2017 Fee Schedule. He was also available to answer any questions.

STAFF REPORT

City Manager Karlinsey noted that Veterans' Day is this Friday, and City Hall will be closed. On Wednesday he and Debbie Bent are going to Tumwater to Washington State Parks Headquarters to try to negotiate the final points of the ball field lease agreement. He stated that the budget presented tonight assumes the passage of the Walkways and Waterways proposition. Once it passes, the City will have to move very quickly on getting a bond rating and a bond ordinance before Council.

CITY COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

Councilmember Sperry commented on the budget presentation, stating that it represents so much work and that the quality and clarity of the document is high level. She also commented that it's great to have a fun budget cover.

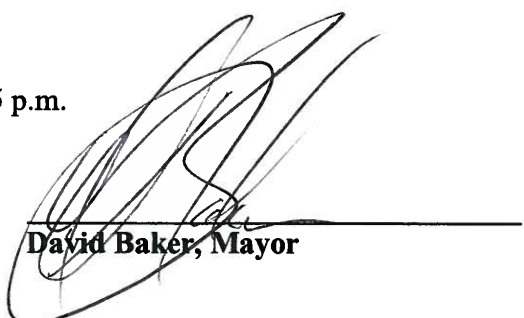
Mayor Baker stated that he was involved in the recent Seattle/KC health clinic, which was a great experience. He stated that 4,492 patients were seen, and the value of the services given was \$3,341,000. Services included general medicine, dental and vision, and every patient got a free pair of shoes. He noted that he was appointed to the alignment team assisting in the development of the Northshore School District's newest teaching plan.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 10:20 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 25 minutes and that action may be taken when the meeting is reconvened.

ADJOURNMENT

Mayor Baker adjourned the meeting at 10:45 p.m.



David Baker, Mayor

ATTEST:



Patty Safrin, City Clerk