

**City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
November 9, 2015**

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:30 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:30 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 30 minutes and that no action is anticipated when the meeting is reconvened.

ADJOURNMENT – Mayor Baker adjourned the special meeting at 7:00 p.m.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:01 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Nigel Herbig and Stacey Denuski

Councilmembers excused: Councilmember Curtis

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; Debbie Bent, Community Development Director; Zack Richardson, Capital Projects Manager; John Vicente, Capital Projects Manager; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

City Manager Karlinsey requested that an Executive Session be added at the end of the regular meeting.

It was Council consensus to approve the agenda as revised.

PRESENTATION

Energy Assessment Program – Puget Sound Energy (PSE) – Nancy Ousley, Assistant City Manager, and Mark Kammerer, PSE Community Outreach Manager for King County, were present. Kammerer gave a PowerPoint presentation about the SBDI, an energy saving program for small businesses, and the work they did in Kenmore during October. They were also available to answer any questions.

CITIZEN COMMENTS

John Adamski, 5906 NE Arrowhead Dr., Kenmore, was present to state his concerns about microcystin bacteria in Lake Washington.

It was Council consensus to add language regarding this to the 2016 Policy Statements page of the 2016 State Legislative Agenda.

Mayor Baker thanked the citizen for his comments.

CONSENT AGENDA

Consent Agenda Item C, 2016 State Legislative Agenda, was pulled for separate consideration by Councilmember Herbig.

Councilmember Herbig moved to postpone Consent Agenda Item C., 2016 State Legislative Agenda, until the November 23, 2015 City Council meeting. Mayor Baker seconded the motion. The motion passed unanimously.

Councilmember Denuski moved to approve the consent agenda as modified. Councilmember Sperry seconded the motion to Adopt the Minutes for the October 19, 2015 City Council Meeting, and Approve Check Nos. 33117 - 33212 in the Amount of \$1,236,887.11 and Electronically Transferred Payroll Funds Totaling \$79,162.47 for the Period Ending October 23, 2015. The motion passed unanimously.

PUBLIC HEARING

Public Hearing to Receive Public Testimony Regarding 2015-2016 Mid-Biennial Budget Amendments and 2015-2020 Capital Improvement Program (CIP) Amendments – Joanne Gregory, Finance & Administration Director, stated that this is the first of two public hearings that will be held this month. A public hearing will be held on November 23rd regarding the proposals for the 2016 Property Tax Levy. She gave a PowerPoint presentation explaining the purpose of capital project and mid-biennium reviews, and detailing the recommended adjustments. Two adjustments are recommended to the Transportation CIP, three carryover adjustments to the Parks CIP, and staff is not proposing any changes to the Surface Water CIP at this time. She reviewed recommended revenue and expenditure adjustments to the General Fund and the net impact to the General Fund as a result of those adjustments. She detailed net adjustments to other funds, including interfund transfers, and summarized the total amendments. She gave an update on the 2015-16 Salary Plan. She was also available to answer any questions.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:42 p.m.

As there were no citizens wishing to testify, Mayor Baker closed the public hearing at 7:43 p.m.

BUSINESS AGENDA

Discussion of 2015-2016 Mid-Biennial Budget Amendments and 2015-2020 Capital Improvement Program (CIP) Amendments – Joanne Gregory, Finance & Administration Director, was available for additional questions or comments.

Draft Road Standards Presentation – Kris Ooverleese, Public Works Director/City Engineer, and Zack Richardson, Capital Projects Manager were present to give a brief report. Capital Project Manager Richards stated that the draft road standards document is currently under review in the SEPA process and with Department of Commerce, which will not be fully complete until January. He stated that they plan to do a public hearing at the City Council meeting on December 14th and that final adoption will probably take place in early February. He asked for any Council feedback on the road standards by the end of the year. They were also available to answer any questions.

West Sammamish River Bridge Architectural & Artistic Elements Discussion – John Vicente, Capital Projects Manager, introduced Kevin Kim, Lead Design Engineer, Jacobs Engineering, and John Owen, Lead Architect, Makers Architecture & Urban Design. He gave a PowerPoint presentation, including a project update and a review of the tour of bridges that the City Council took on October 17th. He detailed possible design approaches based on virtual design objectives including visually linking the old and new bridges; different perspectives, such as pedestrian, drivers', and boaters' perspectives of the bridge; easy maintenance; and a design reflecting what is special about Kenmore. He requested feedback from Council on how to approach the design. City Manager Karlinsey noted that another aspect of the design is the street lighting and the pedestrian lighting along the walkway.

John Owen gave some examples of possible physical elements, such as pathways, railings, overlook interpretation, lighting, gateways and landings, structure, details and surfaces, and signs. He suggested considering how the bridge will continue to tie in with the rest of the City as the City grows. Vicente detailed the next steps in the process. They were also available to answer any questions.

STAFF REPORT

City Manager Karlinsey stated that the commercial site development permit & transportation mitigation agreement for Lakepointe expires at the end of this year, and staff is working with them on that. City Code states that the City Manager has the authority to extend it if necessary. He would like to bring this to the City Council for discussion before the end of the year. He stated that no proposals have been received for the Town Green retail opportunity. Staff will regroup and rethink how to approach this and get back to Council. He stated that staff is working with PSE currently, negotiating the gas and electric franchise, and are asking them to come to an upcoming Council meeting to talk about system reliability.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Smith stated that he is on the board of the Northshore Parks & Recreation Service Area (NPRSA), and attended a meeting on Saturday. The Northshore Senior Center

Board is seriously thinking about discontinuing their relationship with Senior Services (to be called Sound Generations as of 2016). The Northshore Senior Center Board believes that they can do a better job of providing these services. They don't anticipate that there would be any change in the City's relationship with the Kenmore Senior Center. The NPRSA Board has requested more information and legal advice.

Councilmember Sperry stated that there is an opening on the Kenmore Library Board, and alternate member Carol Chaput would like to be confirmed as regular member.

It was Council consensus to place this on the Consent Agenda of an upcoming Council meeting.

Councilmember Denuski stated that as a citizen, she's an organizer of Kenmore Elementary Secret Santa program and is looking for volunteers. She asked if Council would like to adopt one or more children.

It was Council consensus to adopt one child as a group.

In addition, Mayor Baker and Councilmember Smith each volunteered to adopt a child.

Deputy Mayor Van Ness reported on last week's National League of Cities (NLC) meeting. He stated that it was an interesting and productive meeting. He attended classes on open data, public/private partnerships in providing infrastructure in a city, and the sharing economy (Uber, Airbnb, etc.). He stated that Mayor Baker was awarded the highest level of achievement in the NLC University.

Mayor Baker stated that he attended a American Public Health Association meeting last Monday, at the request of the White House, as part of a panel for the opening President's session. He also mentioned the recent NLC meeting. He stated that he went to a meeting of seniors looking at effects of Baby Boomers retiring from the work force. Tomorrow he will be part of interfaith group looking at homelessness and tent cities in the area. Sheri Baker has met with the owner of Speedy Reedy, and they are looking at sponsoring a swimming event next summer, instead of jumping right into a triathlon. He reported on a free clinic he volunteered for recently.

COUNCILMEMBER INITIATIVES

Councilmember Smith would like to see staff start serious discussions with Washington State Parks to create an agreement giving the City control of the uses and improvements of the current St. Edward State Park ball field site, and that City staff start pulling together the necessary data for SEPA for improvements to the site, and that this would be done as soon as possible. He requested that staff report back to Council on the costs of doing this.

It was Council consensus to direct staff to look into what is necessary for the City to assume control of the uses, improvements and maintenance of the St. Edward State Park ball fields, including potential costs.

Councilmember Herbig stated that it has been 6 years since Council salaries have been looked at, and he requested that Council convene a Salary Commission to look at that and make a

recommendation to ensure that salaries are reasonable and in line with neighboring cities. Mayor Baker stated that a Salary Commission is totally independent from Council and staff, and Council must abide by whatever they decide.

It was Council consensus to appoint a Salary Commission.

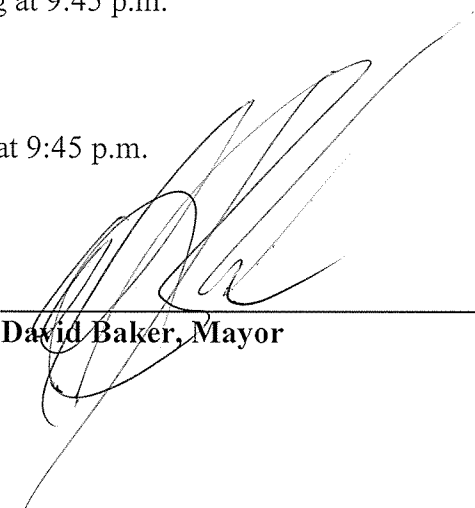
EXECUTIVE SESSION

Mayor Baker recessed the regular meeting to an executive session at 9:15 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 30 minutes and that no action is anticipated when the meeting is reconvened.

Mayor Baker reconvened the regular meeting at 9:45 p.m.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 9:45 p.m.



David Baker, Mayor

ATTEST:



Patty Safrin, City Clerk