

City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
November 14, 2016

CALL SPECIAL MEETING TO ORDER – The Kenmore City Council special meeting was called to order by Mayor David Baker at 6:10 p.m.

Public Works Services Analysis - Jennifer Gordon, Public Works Operations Manager, and Kris Overleese, Public Works Director, with FCS Group staff members Scott Bash and Justin Manville, were present to provide a PowerPoint presentation. Justin Manville made a brief introduction. Scott Bash reviewed the service requester/service provider relationship, which defines the level of service. He stated that the goal is to balance the level of service the community expects with the cost of services. Levels of service and key performance indicators need to align with the City's priorities and goals.

Manville reviewed the next steps. He stated that FCS will go over the City's current contracts and come up with some levels of service and specific performance indicators to better manage service delivery. Perhaps they will try to align service levels with the Comprehensive Plan. They will also develop a Public Works service strategy. When those tasks are completed, they will come back to Council at a second workshop to report on their progress.

Director Overleese stated that the team is using the Priority Based Budgeting categories when determining service categories. She reviewed the reasons that the Public Works department staff started this project. Public Works Operations Manager Gordon noted that a lot of expectations have been added to the Public Works department in recent years, but the resources have not kept pace. They were all available to answer any questions.

Mayor Baker adjourned the special meeting at 6:49 p.m.

CALL REGULAR MEETING TO ORDER – The Kenmore City Council meeting was called to order by Mayor David Baker at 7:00 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; Debbie Bent, Community Development Director; Jennifer Gordon, Public Works Operations Manager; Richard Sawyer, Surface Water Program Manager; Kent Vaughan, Senior Civil Engineer; John Vicente, Capital Projects Manager; Brett Schock, Traffic Engineer; Lauri Anderson, Senior Planner; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

City Manager Karlinsey canceled the Executive Session scheduled at the end of the meeting.

It was Council consensus to approve the agenda as modified.

CITIZEN COMMENTS

Lisa Magennis, 14611 81st Avenue NE, Kenmore, was present on behalf of Hopelink. She stated that she really appreciates Kenmore's leadership and partnership in providing funding for services that the community needs. She reviewed the impact of some of the services provided by Hopelink in Kenmore. She noted that there is a great need for an increase in funding to provide more services.

Mayor Baker thanked the citizen and stated that the City is happy to work with Hopelink and very much appreciates the work that they do.

CONSENT AGENDA

Deputy Mayor Van Ness moved to approve the consent agenda as submitted, Authorizing the City Manager to Sign a Lease Agreement for the Town Square Hangar Building, Contract No. 16-C1624, with Diva II, LLC (dba Diva Espresso). Councilmember Curtis seconded the motion. The motion passed unanimously.

PUBLIC HEARINGS

Public Hearing to Receive Public Testimony on Ordinance No. 16-0428, Low Impact Development (LID) Integration - Richard Sawyer, Surface Water Program Manager, stated that this Ordinance is an attempt to integrate low impact development (LID) principles and best management practices into the City's development-related Codes and regulations. Staff is currently scheduled to come back to the December 12th meeting to request that Council adopt the Ordinance. He was also available to answer any questions.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:09 p.m.

As there were no citizens wishing to testify, Mayor Baker declared the public hearing closed at 7:10 p.m.

Public Hearing on the Proposed Preliminary 2017-2018 Biennial Budget for the City of Kenmore, Washington - Joanne Gregory, Finance & Administration Director, stated that tonight is the first of two public hearings on the Preliminary 2017-2018 Biennial Budget. She noted that the final public hearing will be held on November 28th. She reviewed other budget presentations that have taken place or are coming up. She noted that the public is encouraged to attend all of the budget meetings.

Gregory distributed to the Council a correction sheet for the "Summary of All Revenues & Expenditures by Fund" page from the budget and detailed the change. She briefly reviewed the summary of all revenues and expenditures by fund.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:16 p.m.

Sara Baker, 18550 NE 59th Court, Redmond, was present representing the Housing Development Consortium (HDC), to state their concerns that the A Regional Coalition for Housing (ARCH) guidelines for setting contributions to the fund are nearly twenty years out of date. She thanked the City for contributing to the Eastside Housing Trust Fund, but encouraged the City to increase their contribution due to the urgent, high need for housing assistance.

Doug Huxtable, 532 Lake Street S, Kirkland, was present to thank the City for their support and contributions to ARCH, and to stress the need for increased funding.

As there were no other citizens wishing to testify, Mayor Baker closed the public hearing at 7:24 p.m.

Director Gregory was available to answer any additional questions.

BUSINESS AGENDA

Adopt Ordinance No. 16-0433, Single-Family Zoning Code Amendments - Lauri Anderson, Senior Planner, and Debbie Bent, Community Development Director, were present to provide a brief review of the Ordinance. Anderson stated that the Council discussed these amendments on October 10th and held a public hearing. Staff is now bringing the Ordinance back for adoption as directed by Council. They were also available to answer any questions.

Councilmember Denuski moved to Adopt Ordinance No. 16-0433, Single-Family Zoning Code Amendments. Councilmember Curtis seconded the motion. The motion passed 7-0.

Review of 2017-2018 Proposed Preliminary Biennial Budget - Joanne Gregory, Finance & Administration Director, provided a PowerPoint presentation focusing on the various funds related to Public Works, including Public Works Engineering, Park & Facility Maintenance, Street Fund, Transportation Benefit District Fund, Transportation Capital Fund, Transportation Impact Fee Fund, Sammamish River Bridge Fund, Surface Water Management Fund, and the Surface Water Capital Fund. Public Works Director Kris Overleese, Public Works Operations Manager Jennifer Gordon, Traffic Engineer Brett Schock, Senior Civil Engineer Kent Vaughan, Capital Projects Manager John Vicente and Surface Water Program Manager Richard Sawyer were present to provide overviews and more detailed information for the funds. They were all available to answer any questions.

First Reading of Bond Ordinance No. 16-0434 - Joanne Gregory, Finance & Administration Director, stated that this Ordinance will delegate authority to the City Manager and the Finance Director to set the terms of the bonds, now that the Walkways & Waterways bond measure has passed. Next week an attorney from Pacifica Law Group will be present to answer Council's questions, and staff will ask Council to adopt this Ordinance.

City Manager Karlinsey stated that this is all on track with the levy being implemented on January 1st. He and Gregory will be in San Francisco tomorrow to meet with Standard & Poors regarding the bond rating. Once the election is certified at the end of the month, they will be pricing the bonds, surveying the market, agreeing to sell the bonds, and getting information to

the tax assessor by no later than the first couple of days in December. They were available to answer any questions.

Adopt Resolution No. 16-282, Intent to Hold a Public Hearing Regarding Assumption by the City of the Rights, Powers, Functions & Obligations of the City of Kenmore Transportation Benefit District (TBD) - Joanne Gregory, Finance & Administration Director, stated that Kenmore's Transportation Benefit District came into existence in 2012. A few years later, the State passed a law allowing cities whose borders are same as the TBD's to assume the rights, powers, functions and obligations of the TBD. She noted that the City would save some of the costs associated with maintaining the TBD, such as audit and insurance costs. This Resolution indicates Council's intent to hold a public hearing on this matter. At that same meeting, Council would be asked to approve an ordinance.

Councilmember Herbig moved to Adopt Resolution No. 16-282, Intent to Hold a Public Hearing Regarding Assumption by the City of the Rights, Powers, Functions & Obligations of the City of Kenmore Transportation Benefit District (TBD). Councilmember Sperry seconded the motion. The motion passed 7-0.

STAFF REPORTS

St. Edward State Park Ball Fields Update - Rob Karlinsey, City Manager, stated that the State Parks Commission is meeting in Yakima this week. One of the topics they plan to discuss is the lease to the City of the St. Edward State Park ball fields. Debbie Bent, Community Development Director, and Nancy Ousley, Assistant City Manager, will attend the meeting for the City on Wednesday.

Karlinsey distributed a handout at the meeting, a draft spreadsheet given to the City by the Parks Commission covering their approach to general considerations, compensation for the lease of the land, mitigation of one-time and ongoing impacts to Park operations, restoration of the Lake Washington shoreline, ongoing management of the lease, permitted use of the ball fields, operating hours, and retained public use of the fields. He reviewed this lease considerations document. He stated that staff hopes to have a finalized lease to bring back to Council by the end of January 2017. He was available to answer any questions, and he requested Councilmember feedback.

City Manager Comments – City Manager Karlinsey stated that he is looking to do a legislative send-off for the 46th District delegation right around the time the session starts. He is proposing January 3rd or 4th in partnership with Lake Forest Park, hosted by Kenmore. The delegation may also have a town hall meeting that same night immediately following the send-off. Councilmembers preferred January 4th, with a 6:00 p.m. send-off and a town hall meeting at 7:00 p.m. The Christmas tree lighting date is Saturday, December 3rd; unfortunately, the Hangar building will still not be available at that time.

CITY COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

Councilmember Smith congratulated the City on the passage of the Walkways and Waterways proposition.

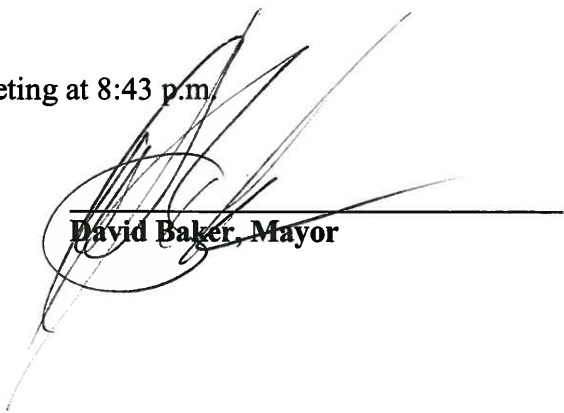
Councilmember Sperry stated that the passage of the Walkways and Waterways proposition is a remarkable accomplishment.

Councilmember Herbig stated that he is also really excited about the passage of Walkways and Waterways as well as Sound Transit 3. He stated that Kenmore should continue to be as inclusive and welcoming as possible.

Deputy Mayor Van Ness stated that tomorrow Mayor Baker, Councilmember Herbig and he will fly to Pittsburgh for the National League of Cities (NLC) meeting. He noted that there is an Eastside Transportation Partnership (ETP) meeting this Friday, and other Councilmembers are welcome to attend in his absence.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 8:43 p.m.



David Baker, Mayor

ATTEST:



Patty Safrin, City Clerk