

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
November 15, 2021**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

CALL SPECIAL MEETING TO ORDER:

Mayor Baker called the virtual meeting to order at 7:00 p.m.

PRESENT:

Councilmembers: Mayor David Baker
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Councilmember Melanie O'Cain
Deputy Mayor Nigel Herbig

Staff: City Manager Rob Karlinsey
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Community Development Director Debbie Bent
Development Services Director Bryan Hampson
City Engineer John Vicente

Speaking Guests: John Peeples, Kenmore Resident
Janet Hays, Kenmore Resident
David Morton, Redmond Resident
Stacey Valenzuela, Kenmore Resident
Carl Michelman, Kenmore Resident
Sarah Condit, Kenmore Resident

AGENDA APPROVAL

The agenda was approved as presented.

PUBLIC COMMENT

The Council took comments from the public from approximately 7:04 pm to 7:16 pm.

Timestamped link included here: https://youtu.be/qGhTjCT3v_4?t=210

CONSENT AGENDA

- A. Approve Total Check #s 48358 through 48441 totaling \$2,424,484.42 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 10/22/2021 in the amount totaling \$175,455.72 and

an ACH Payment to Thomco Construction in the amount of \$357,556.64 and ACH Payment to US Bank in the amount of \$13,077.49.

[Voucher Approval Report dated 11/2/2021](#)

- B. Adopt Ordinance 21-0537, amending the Kenmore Municipal Code Chapter 2.30, extending Planning Commissioner appointments to a 4-year term
[Agenda Bill - Ordinance 21-0537 Planning Commission Terms](#)
[Ordinance 21-0537 Planning Commission terms](#)
[1115 21 Attachment 2 to Agenda Bill](#)
- C. Authorize the City Manager to execute Contract No. 21-C2666, Amendment No. 1, with Red Barn Engineering to continue to perform development engineering inspection services
[Agenda Bill - Red Barn Inspection Services](#)
[21-C2666 Red Barn Engineering Inspections](#)
[21-C2666 Amendment 1](#)
- D. Authorize the City Manager to execute an agreement with WSDOT to accept Pedestrian/Bicycle Program grant funds for the NE 175th Bicycle Wayfinding and Connectivity Project in the amount of \$306,047
[Agenda Bill - WSDOT Ped-Bike Grant Acceptance-175th Wayfinding Project](#)
- E. Authorize the City Manager to enter into an agreement with WSDOT to accept Pedestrian/Bicycle Program grant funds for the 61st Ave NE Sidewalk Replacement Project in the amount in the amount of \$1,364,265.
[Agenda Bill - WSDOT Grant Acceptance- 61st Ave NE Sidewalk Repair](#)

The Council pulled item “B” from the consent calendar for further discussion.

MOTION: Deputy Mayor Herbig moved to approve consent calendar excluding item B (Adopt Ordinance 21-0537) listed above. Councilmember Kugler seconded the motion.

VOTE: Motion PASSED by unanimous consent.

Further Discussion Item B - Adopt Ordinance 21-0537, amending the Kenmore Municipal Code Chapter 2.30, extending Planning Commissioner appointments to a 4-year term

MOTION: Deputy Mayor Herbig moved to table the motion indefinitely. Mayor Baker seconded the motion.

VOTE: 7 For, 0 Against, 0 Abstain. MOTION CARRIED.

PUBLIC HEARING

2022 Property Tax Levy, presented by Finance and Administration Director Leticia Salcido

[Agenda Bill - Public Hearing - Property Tax Levy 2022](#)

[Presentation - Public Hearing Tax levy 2022](#)

Finance and Administration Director Leticia Salcido presented on the property tax levy. The Mayor opened the public hearing and three people gave testimony:
https://youtu.be/qGhTjCT3v_4?t=2447

BUSINESS AGENDA

- A. **Mid-Biennial Amendments to the 2021-2022 Biennial Budget and Salary Plan for 2022, presented by Finance & Administration Director Leticia Salcido, for Review and Discussion**

[Agenda Bill- Budget Amendments 2021-2022 Budget 11-15-21- Revised Presentation - Budget Amendment Discussion - 11-15-21](#)

Finance and Administration Director Leticia Salcido presented the proposed revenue and expenditure adjustments to the biennium budget. There will be a public hearing on the subject on November 22 with an option to adopt the budget and the Salary Plan.

- B. **Affordable Housing Update, presented by Assistant City Manager/ARPA Administrator Stephanie Lucash, for Discussion and Action**

[Agenda Bill - Affordable Housing Update for Council - November 2021 Attachment- Map of Potential Affordable Housing Properties](#)

Development Services Director Bryan Hampson explained that the City is looking at unique opportunities to leverage ARPA funds toward affordable housing stock.

The Council directed City Staff to Perform Further Analysis on three Possible Affordable Housing Properties (known as the Old Shell Property, Holt Property, and Yang Property), and Proceed with One or More Request for Proposals for Possible Plans on Those Parcels.

- C. **Select Planning Commission Candidates to be interviewed on November 30, 2021**

[Agenda Bill- Selecting Applicants for Planning Commission Interviews](#)

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council recessed into an executive session to discuss pending or potential litigation for approximately 15 minutes. The Council reconvened the regular meeting at 9 pm. No final action was taken.

The Council agreed to interview the following applicants:

- Christiana Matthews
- Craig Helmann
- Dennis Olson
- Derek Wyckoff
- Mariel Torres Mehdipour
- Michael Vanderlinde
- Saad Qadri
- Stephen Fesler

STAFF REPORTS

[Council Salary Commission Update](#)

[Agenda Bill - Salary Commission Update](#)

[Salary Commission Process Memo](#)

Graduate Intern Garrett Oppenheim described the Salary Commission process to the Council. He reiterated that the three-person commission is appointed by the Mayor and confirmed by the Council. The Mayor will bring his recommendation to the November 30th Special Council Meeting. The Commission will make a determination before the first of the year. The Council offered feedback on the Salary Commission application.

Missing Middle Housing Forum

City Manager Rob Karlinsey announced that the City is hosting a community forum on “Missing Middle” housing on November 16, via Zoom.

COUNCIL REPORTS

- The Council agreed to revisit ARPA Direct Cash Assistance Thresholds at a future meeting.
- The Council agreed to revisit Sound Rapid Transit issues and requested a Council presentation at a future meeting.

ADJOURNMENT

Mayor Baker adjourned the meeting at 9:29 p.m.



David Baker, Mayor

ATTEST:

Anastasiya Warhol

Anastasiya Warhol, City Clerk