



City of Kenmore - 18120 68th Avenue NE - Kenmore, WA 98028
Phone: 425-398-8900 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Regular Meeting Agenda
7:00 p.m., Monday, November 18, 2019
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VI. CONSENT AGENDA

- A. Total Checks #43636 through #43730 in the amount of \$601,640.01.
Payroll Check #10151 dated 10/25/19 in the amount of \$1,528.29.
Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account
Electronic Deposits Dated: 10/25/19 in the amount of \$153,464.51.
[Checks](#)
- B. City Council Meeting Minutes of October 14, 2019
[Minutes](#)

VII. BUSINESS AGENDA

- A. Ordinance 19-0499, an Ordinance Of The City Of Kenmore, Washington, Authorizing The Issuance Of One Or More Series Of Unlimited Tax General Obligation Bonds Of The City In The Aggregate Principal Amount Of Not To Exceed \$10,000,000, To Finance Costs Related To Constructing, Developing, Acquiring, Equipping, Upgrading, And Improving Walkways And Waterfront

Access In The City And Paying Costs Of Issuing The Bonds; Providing The Form, Terms And Covenants of The Bonds; Providing For The Disposition Of The Proceeds Of The Sale Of The Bonds; Delegating Authority To Approve The Final Terms Of The Bonds; And Providing For Other Matters Relating Thereto - Joanne Gregory, Finance and Administration Director

[Agenda Item](#)

- B. Resolution 19-331 Amending the City Purchasing and Contracting Policies to Allow and Optional Invitational Process for Selection of Artists Providing Artwork Services Funded Under the 1% for the Arts - Debbie Bent, Community Development Director

[Agenda Item](#)

- C. Public Art Selection Approach and Process for Public Art at the Walkways and Waterways Projects: Log Boom, Squire's Landing and Rhododendron Parks - Debbie Bent, Community Development Director and Lauri Anderson, Principal Planner

[Agenda Item](#)

- D. Mid-Biennium Budget Adjustments for 2019-2020 and Salary Plan for 2020 - Joanne Gregory, Finance and Administration Director

[Agenda Item](#)

- E. 2019 Public Works Engineering Update - John Vicente, City Engineer

[Agenda Item](#)

[Presentation](#)

VIII. STAFF REPORT

- A. Withdrawal from RCO Grant Agreement for St. Edward Ballfield Renovation - Debbie Bent, Community Development Director

[Report](#)

- B. I 976 Update - Rob Karlinsey, City Manager

IX. COUNCILMEMBER REPORTS & COMMENTS & INITIATIVES

X. ADJOURNMENT

Upcoming Meetings:

- A. Monday, November 25, 2019 - Regular Council Meeting
Monday, December 9, 2019 - Regular Council Meeting
Friday, January 10 and Saturday, January 11, 2020 - Council Retreat



Voucher Certification and Approval

City of Kenmore
DATE RANGE:
10/19/2019-11/01/2019

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

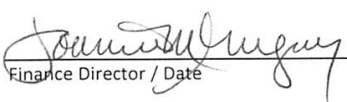
Total Check #s 43636 through 43730: \$601,640.01

Payroll Check #10151 Dated 10/25/2019: \$1,528.29

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct. Electronic Deposits Dated: 10/25/2019: \$153,464.51

 11-8-19

City Manager / Date

 11/6/19

Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
COLUMBIA RIDGE LANDFILL	43636	10/18/2019	Balance Due from Street Sweeper Disposal Fees	1,301.43
AFLAC	43637	10/25/2019	Employee Medical/Disability Plans	327.10
AMERICAN GENERAL LIFE GPO/400S	43638	10/25/2019	Life Insurance	279.92
AWC EMPLOYEE BENEFITS	43639	10/25/2019	Employee Health Insurance	61,140.99
AWC EMPLOYEE BENEFITS	43640	10/25/2019	Void	-
DEPARTMENT OF LABOR AND INDUSTRIES	43641	10/25/2019	City of Kenmore	3,986.85
DEPARTMENT OF LABOR AND INDUSTRIES	43642	10/25/2019	Void	-
EMPLOYMENT SECURITY DEPT	43643	10/25/2019	Paid Family & Medical Leave	1,148.62
ICMA RETIREMENT C/O ALLFIRST BANK/10996	43644	10/25/2019	City of Kenmore 401a Loan	15,416.15
ICMA RETIREMENT TRUST 457 / 304745	43645	10/25/2019	ICMA 457 Deferred Comp	6,418.66
LINCOLN NATIONAL LIFE INSURANCE	43646	10/25/2019	Life Ins/ADD & LTD	1,268.72
NATIONAL LIFE OF VERMONT	43647	10/25/2019	Life Insurance	123.17
STATE OF FLORIDA DISBURSEMENT UNIT	43648	10/25/2019	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	43649	10/25/2019	Employee Charitable Contribution	68.50
DEPARTMENT OF LABOR AND INDUSTRIES	43650	10/28/2019	3rd Qtr Volunteer Hours	6.91
EMPLOYMENT SECURITY DEPT	43651	10/30/2019	Employer Portion 7/1-8/2/19	695.59
ALPHAGRAPHS	43652	11/01/2019	Business Cards	93.13
BANNER BANK DB	43653	11/01/2019	American Planning Association/Safeway	423.57
BANNER BANK JGORDON	43654	11/01/2019	Peoples Storage	450.00
BASTYR UNIVERSITY	43655	11/01/2019	12/7/19 Room #176 Legislative Event Deposit	100.00
CANON FINANCIAL SERVICES, INC.	43656	11/01/2019	2nd Floor Copier Oct. Lease Payment	265.84
CAROLYN LAW	43657	11/01/2019	19-C2059 3rd Qtr Walkways & Waterways Public Art	2,187.50
CASCADE PEST CONTROL	43658	11/01/2019	Monthly Rhododendron Park Pest Control	143.00
CITY OF MARYSVILLE PARKS, CULTURE & REC	43659	11/01/2019	Screen for Summer Movies @ the Square	2,100.00
COLUMBIA RIDGE LANDFILL	43660	11/01/2019	Sweeper Debris Disposal	1,230.09
COMCAST BUSINESS	43661	11/01/2019	10/19-11/18/19 Hangar Bldg. Cable	131.59
DAILY JOURNAL OF COMMERCE	43662	11/01/2019	Ad for W. Sammamish Bridge Construction Bids	346.50
DILIGENT CORPORATION	43663	11/01/2019	iCompass Annual Renewal	7,864.42
FERGUSON ENTERPRISES INC #3011	43664	11/01/2019	Surface Water Trash Rack	301.84
FLEMINGS HOLIDAY LIGHTING LLC	43665	11/01/2019	Holiday Lights	7,762.05
FRONTIER	43666	11/01/2019	10/19-11/18 Public Works Internet	111.98
FRUHLING SAND & TOPSOIL	43667	11/01/2019	Disposal of Sod & Vegetation from Rhododendron Park	55.00
GAMETIME	43668	11/01/2019	Enclosed Tot Seats/Swings for Moorlands Park	656.64
GRAINGER	43669	11/01/2019	Sand Bags & Toilet Brushes	87.43
GRETTE ASSOCIATES LLC	43670	11/01/2019	18-C1899 Huck Prop. 6646 202nd Wetland Delineation	2,536.00

HDR ENGINEERING, INC	43671	11/01/2019	9/1-9/28/19 16-C1625 Juanita Dr. Ped/Bike Proj.	17,297.03
HONEY BUCKET	43672	11/01/2019	9/17-11/1/19 Squire's Landing Rental	384.02
HONEY BUCKET	43673	11/01/2019	10/21-11/17/19 Public Works Yard Rental	150.15
INTERNATIONAL CITY/CNTY MGMT ASSOC	43674	11/01/2019	Nancy Ousley Membership Renewal	1,300.46
KBA INC.	43675	11/01/2019	18-C1846 W. Samm. Bridge Constructability	2,153.36
KENMORE COMMERCIAL LLC	43676	11/01/2019	November Incubator Bldg. Lease Payment	3,367.04
KENMORE HERITAGE SOCIETY	43677	11/01/2019	Q3 2019 Kenmore History Book Sales	25.00
KING COUNTY FINANCE	43678	11/01/2019	Sept. Road Svcs - Signs & Signal Maint.	6,365.79
KING COUNTY FINANCE	43679	11/01/2019	Sept. Adult & Juvenile Detention Maint.	10,056.69
KING COUNTY FINANCE	43680	11/01/2019	Sept. Road Svcs - Signs	1,182.98
KING COUNTY FINANCE	43681	11/01/2019	Sept. Public Defense Indigency Screening	251.00
KING COUNTY SHERIFF	43682	11/01/2019	Sept. Police Services	294,790.50
KPFF CONSULTING ENGINEERS	43683	11/01/2019	August Professional Svcs. 15-C1484	13,182.84
MILLER STEPHENS, MARY	43684	11/01/2019	October Public Defense Svcs @ SCORE	1,250.00
MOTT MACDONALD GROUP, INC.	43685	11/01/2019	17-C1656 Pay Req #28 Sept. Logboom Park Proj.	12,181.34
NORTHSHORE FIRE DEPT	43686	11/01/2019	Sept. Fire Marshal Plan Review	200.00
NORTHSHORE ROTARY CLUB	43687	11/01/2019	Quarterly Dues & Meals	288.00
NORTHSHORE SCHOOL DISTRICT	43688	11/01/2019	Sept. & Oct. School Impact Fees	42,292.00
NORTHSHORE SENIOR CENTER	43689	11/01/2019	3rd Qtr Human Svcs Funding Transportation	1,650.00
NORTHSHORE UTILITY DIST	43690	11/01/2019	September Fuel & Fleet Maintenance	3,682.41
NORTHWEST ARBORICULTURE LLC	43691	11/01/2019	Logboom Park Dead Tree Removal	1,605.34
NORTHWEST ARBORICULTURE LLC	43692	11/01/2019	Rhododendron Park Tree Removal & Pruning	1,404.84
OFFICE DEPOT	43693	11/01/2019	Folders	40.48
OFFICE DEPOT	43694	11/01/2019	Office Supplies	27.06
OFFICE DEPOT	43695	11/01/2019	Office Supplies	392.91
OFFICE DEPOT	43696	11/01/2019	Office Supplies/Toner	128.35
OFF. OF MINORITY & WOMEN'S BUSINESS EN	43697	11/01/2019	7/1/19 - 6/30/20 Political Subdivision Fee	150.00
OUSLEY, NANCY	43698	11/01/2019	Travel Exp. Reimbursement WA Trust Spokane	77.47
PACIFIC TOPSOILS	43699	11/01/2019	Wood Chip Mulch for Logboom Park	325.88
PHSI PURE HEALTH SOLUTIONS INC.	43700	11/01/2019	City Hall Filtered Water	101.09
PUGET SOUND ENERGY	43701	11/01/2019	City Hall Natural Gas	11,486.90
QUALITY BUSINESS SYSTEMS/WELLS FARGO	43702	11/01/2019	1st Floor Copier Lease 10/5-11/4/19	675.53
RED BARN ENGINEERING, INC.	43703	11/01/2019	10/14 - 10/25/19 On Call Engineering	4,927.50
REPUBLIC SERVICES	43704	11/01/2019	Sept. Hangar Bldg. Solid Waste	568.16
RYCO EQUIPMENT, INC.	43705	11/01/2019	Decorative Wall Art Panels - NE 153rd	1,465.00
SEATTLE TIMES	43706	11/01/2019	W. Sammamish Bridge Bid Notice	301.05
SMS CLEANING, INC.	43707	11/01/2019	Oct. 2019 Janitorial Services	6,495.00
SOUND SLEEP HEALTH	43708	11/01/2019	Employee Health Screening	15.20
STANTON, ANN	43709	11/01/2019	10/16 - 10/29 Capital Projects/PROS Consulting	6,871.25
STAPLES ADVANTAGE	43710	11/01/2019	City Hall & Hangar Maintenance Supplies	197.34
STAPLES ADVANTAGE	43711	11/01/2019	City Hall Maintenance Supplies	24.00
STAPLES ADVANTAGE	43712	11/01/2019	Hangar Maintenance Supplies	224.27
STARDOM SERVICES, INC.	43713	11/01/2019	Oct. 2019 Incubator Janitorial Service	555.00
STATE AUDITOR'S OFFICE	43714	11/01/2019	Sept. Auditor Services	5,434.26
STEWART MACNICHOLS HARMELL, INC.	43715	11/01/2019	September 2019 Public Defense Services	5,000.00
T MOBILE USA, INC.	43716	11/01/2019	Staff Cell Phones & Data Plans	770.32
THE GREAT SURPRISAL INC.	43717	11/01/2019	Employee Appreciation Event	250.00
TOTAL LANDSCAPE CORP	43718	11/01/2019	Oct. 2019 Parks/City Hall Landscape Maintenance	5,025.45
TRUGREEN	43719	11/01/2019	Moorlands Park Landscape Services	1,452.00
U.S. BANK N.A. / CUSTODY	43720	11/01/2019	3rd Qtr Safekeeping Charges	110.00
U.S. BANK PURCHASE CARDS	43721	11/01/2019	City US Bank Credit Card Purchases through 10/15	10,691.50
U.S. BANK PURCHASE CARDS	43722	11/01/2019	Void	-
U.S. BANK PURCHASE CARDS	43723	11/01/2019	Void	-
U.S. BANK PURCHASE CARDS	43724	11/01/2019	Void	-
WA STATE DEPT OF TRANSPORTATION	43725	11/01/2019	Traffic Signal Maintenance	1,017.86
WAPRO	43726	11/01/2019	Conference Registration - T. McAllister	175.00
WASHINGTON STATE OFFICE CASH MGMT	43727	11/01/2019	Q3 2019 State Building Permit Fees	442.50
KENMORE CLEANERS	43728	11/01/2019	Cleaning of Blanket & Towels for the Hangar Bldg.	36.30
PACIFIC LAMP & SUPPLY COMPANY	43729	11/01/2019	Black Lights for Domestic Violence Awareness	70.40
MODERN ENTERPRISES, LLC	43730	11/01/2019	2015 Summer Concert Performer Replace Lost Ck.	1,750.00
DRS 457	DFT0000513	10/25/2019	DRS 457 Deferred Comp	315.20
DRS 457	DFT0000514	10/25/2019	DRS 457 Deferred Comp	650.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000515-20	10/25/2019	Public Employees Retirement	30,583.09
NAVIA	DFT0000521	10/25/2019	Employee Flexible Spending Account	368.15
BANK OF AMERICA 941	DFT0000522	10/25/2019	Federal Taxes	17,941.20
JOACHIMIDES, THOMAS	10151	10/25/2019	Payroll	1,528.29
PAYROLL	Electronic Dep.	10/25/2019	Direct Deposit	103,606.87
Totals				<u>756,632.81</u>



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2019 - 11/01/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	550.00
0014	AMERICAN PLANNING ASSOCIATION	1,818.00
0022	ASSOCIATION OF WA CITIES	44,800.00
0024	BAKER, DAVID	2,523.66
0037	BASTYR UNIVERSITY	62,325.00
0050	BRUCE C ALLEN & ASSOC INC	15,550.00
0054	BULGER SAFE & LOCK, INC.	7,303.37
0064	CASCADE PEST CONTROL	1,430.00
0067	CENTER FOR HUMAN SERVICES	5,250.00
0076	CITY OF BELLEVUE	120,153.21
0081	CITY OF KENMORE	600.00
0083	CITY OF LAKE FOREST PARK	120,373.83
0092	CODE PUBLISHING COMPANY	1,503.77
0099	CONSOLIDATED PRESS	11,154.13
0106	CROWN PRODUCTS LLC	1,970.20
0109	DAILY JOURNAL OF COMMERCE	2,345.40
0111	DEPARTMENT OF ECOLOGY	11,948.00
0121	REPUBLIC SERVICES	15,679.83
0130	EMPLOYMENT SECURITY DEPT	12,796.90
0134	EVERGREEN PRINT SOLUTIONS	215.06
0137	FERGUSON ENTERPRISES INC #3011	18,013.11
0145	FRUHLING SAND & TOPSOIL	9,088.20
0147	FUN RENTALS	902.25
0151	CALPORTLAND COMPANY	2,700.77
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
0173	HOME DEPOT CREDIT SERVICES	11,774.80
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	206,829.84
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	2,700.46
0197	JET CITY PRINTING	3,013.73
0201	KCDA PURCHASING COOP	2,377.06
0204	KENMORE COMMUNITY CLUB	470.00
0205	KENMORE HERITAGE SOCIETY	975.00
0206	KENMORE MIDDLE SCHOOL	8,000.00
0212	KING COUNTY FINANCE W.L.R.D.	7,936.00
0213	KING COUNTY ANIMAL SVCS	3,618.00
0216	KING COUNTY REAL ESTATE SVCS	2,500.00
0217	KING COUNTY DISTRICT COURT	62,196.00
0218	KING COUNTY FINANCE	4,636.79
0219	KING COUNTY FINANCE	267,798.90
0224	SOUND PUBLISHING, INC.	4,519.65
0229	KING COUNTY OFFICE OF FINANCE	6,096.61
0230	KING COUNTY RADIO COMM SERVICES	900.90
0233	KING COUNTY SHERIFF	2,656,107.96
0235	KING COUNTY TREASURY	31,017.97
0251	LIGHTHOUSE CONSULTING INC	64,233.22
0260	MEEHAN, NANCY	618.93
0261	PENDLETON CONSULTING LLC	4,046.80
0265	MORGAN SOUND INC	2,146.10
0267	MR. T'S TROPHIES	255.43
0280	NEOPOST USA INC.	197.99
0285	NORTHSHORE FIRE DEPT	2,560.00
0286	NORTHSHORE SCHOOL DISTRICT	95,157.00

Vendor Purchasing Report

For Date Range 01/01/2019 - 11/01/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0287	NORTHSHORE SENIOR CENTER	30,950.00
0288	NORTHSHORE UTILITY DIST	188,397.42
0289	NORTHSHORE YMCA	4,125.00
0290	NORTHSHORE YOUTH & FAMILY SERVICES	16,000.00
0292	HONEY BUCKET	6,359.59
0299	PERSONAL BEST	118.27
0300	OFFICE DEPOT	9,159.44
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	21,282.00
0310	PACIFIC TOPSOILS	9,540.34
0314	PETTY CASH CUSTODIAN	765.66
0327	PUGET SOUND CLEAN AIR AGENCY	18,505.00
0328	PUGET SOUND ENERGY	143,541.47
0329	PUGET SOUND FINANCE OFFICERS ASSOC	50.00
0331	PUGET SOUND REGIONAL COUNCIL	9,002.00
0345	SEATTLE TIMES	11,748.93
0350	SIGN UP, SIGN CO, INC	1,342.00
0355	STAPLES ADVANTAGE	14,065.56
0356	STATE AUDITOR'S OFFICE	30,879.84
0357	STEWART MACNICHOLS HARMELL, INC.	50,000.00
0359	SOUND CITIES ASSOC	15,017.45
0365	TOTAL LANDSCAPE CORP	87,462.00
0370	UNITED RENTALS NW, INC	1,115.05
0371	UNITED STATES POSTMASTER	5,424.84
0375	US POSTAL SERVICE (HASLER)	3,779.16
0385	WA ASSOC OF BUILDING OFFICIALS	125.00
0386	WA ASSOC OF CODE ENFORCEMENT	40.00
0387	WA CITIES INSURANCE AUTHORITY	290,060.00
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	315.00
0401	WA STATE DEPT OF TRANSPORTATION	15,531.83
0405	WASHINGTON STATE OFFICE CASH MGMT	2,162.00
0412	COLUMBIA RIDGE LANDFILL	20,187.10
0416	WETLANDS & WOODLANDS INC	5,073.20
0419	WONDERLAND DEVELOPMENT	750.00
0424	ICMA RETIREMENT TRUST 457 / 304745	114,318.64
0425	DRS 457	19,284.41
0426	AFLAC	3,271.00
0428	BANK OF AMERICA 941	390,067.93
0429	AWC EMPLOYEE BENEFITS	574,124.73
0431	DEPARTMENT OF RETIREMENT SYSTEMS	626,021.38
0432	DEPARTMENT OF LABOR AND INDUSTRIES	45,392.10
0434	UNITED WAY OF KING COUNTY	1,597.00
0436	NATIONAL LIFE OF VERMONT	1,231.70
0441	DANSOUND INC	8,400.00
0448	UPS STORE KENMORE	147.34
0450	AURORA RENTS	10,103.83
0473	ARTS OF KENMORE	3,032.54
0480	WASHINGTON TREE SERVICE INC	1,606.00
0484	CITY WIDE FENCE COMPANY, INC	28,765.00
0497	DAY WIRELESS SYSTEMS	1,176.72
0501	MACLEOD RECKORD	5,783.82
0510	AA ASPHALTING, INC	8,343.52
0515	NATIONAL LEAGUE OF CITIES	1,533.67
0542	AMERICAN SOCIETY OF COMPOSERS	362.64
0550	KING COUNTY RECORDER'S OFFICE	234.00
0564	AMERICAN PUBLIC WORKS ASSOCIATION	7,580.00
0575	FUNRENT	250.00
0586	MAIL FINANCE	2,128.50
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5,720.00

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Vendor	Name	Volume
0594	RANDALL, BRIAN	1,611.37
0610	WA STATE DEPT OF TRANSPORTATION	5,591.58
0617	KING COUNTY FINANCE	1,950.00
0639	KONICA MINOLTA BUSINESS SOLUTIONS	659.38
0641	TELESYSTEMS WEST	761.75
0685	PACE ENGINEERS, INC.	208,708.86
0689	DIGITAL REPROGRAPHICS SERVICES INC.	1,109.04
0690	BUILDERS EXCHANGE OF WASHINGTON INC	681.60
0692	HDR ENGINEERING, INC	589,749.64
0696	AMERICAN GENERAL LIFE GPO/400S	3,324.56
0699	BANNER BANK DB	6,538.15
0743	BANNER BANK NO	9,333.29
0764	OUSLEY, NANCY	1,589.24
0781	QUALITY BUSINESS SYSTEMS INC.	9,893.12
0788	CURTIS, DR. MILTON	193.68
0791	NORTHSHORE ROTARY CLUB	786.00
0800	BANNER BANK JG	11,555.69
0817	GRAINGER	13,255.93
0831	NORTHSHORE PARK & REC SERVICE AREA	2,567.00
0834	BANNER BANK KENMORE	26,081.78
0837	INGLEWOOD GOLF COURSE	5,755.20
0851	EVER MARK, LLC	3,364.29
0852	GREGORY, JOANNE	385.18
0858	A+ CONFERENCING	251.98
0864	COLUMBIA FORD	274,070.97
0868	JAYMARC AV	646.25
0869	BANNER BANK JGORDON	25,239.64
0892	JACOBS ENGINEERING GROUP	174,243.43
0898	ZONAR SYSTEMS	527.73
0899	SHRED IT USA LLC	841.63
0912	ALCALDE & FAY	45,499.49
0913	KENMORE ELEMENTARY PTA	2,500.00
0937	ZUMAR	10,870.07
0964	J&K ASSOCIATES	28,263.40
0981	COMCAST BUSINESS	18,830.87
0983	PASSPORT TRAVEL AND TOURS	208.60
0994	GORDON THOMAS HONEYWELL	36,083.67
1000	JRW ENTERPRISES	2,150.59
1003	IWORQ SYSTEMS	2,800.00
1010	TOWN CENTER HARDWARE	3,126.86
1032	SAWYER, RICHARD	217.80
1045	HORIZON DISTRIBUTORS INC	1,568.76
1047	SARAH ROBERTS	115,227.90
1052	FIRE PROTECTION, INC	10,313.31
1068	WA STATE DEPT OF LABOR & INDUSTRIES	147.20
1114	PHSI PURE HEALTH SOLUTIONS INC.	1,010.90
1116	FRONTIER	10,735.59
1123	AM TEST, INC	2,250.00
1140	PAWS	2,676.00
1148	AGORA REFRESHMENTS	1,398.72
1161	INDEPENDENT STATIONERS	261.24
1168	SCHINDLER ELEVATOR CORPORATION	2,407.09
1177	WELLS FARGO FINANCIAL	1,859.19
1192	HOPKINS, CRAIG	307.98
1197	MILLER STEPHENS, MARY	12,500.00
1212	MCALLISTER, TERESA	19.62
1215	STATE OF FLORIDA DISBURSEMENT UNIT	6,050.00
1216	ADVANCE TESTING & SERVICE INC	1,512.00

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Vendor	Name	Volume
1222	OLSON BROTHERS PRO VAC	7,581.92
1248	KENMORE AIR	3,037.40
1258	SESAC	470.85
1267	AUTOMATED CONTROLS	5,190.68
1269	KAMINS CONSTRUCTION INC.	524,109.50
1299	VERIZON WIRELESS	2,411.27
1304	HAMPSON, BRYAN	217.72
1309	BANNER BANK BAKER	9,062.46
1311	WASHINGTON STATE PATROL	6,130.48
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	4,800.00
1326	JOYCE ZIKER PARKINSON	450.00
1331	KBA INC.	31,317.45
1333	WELWEST CONSTRUCTION INC.	522,618.92
1339	STATE OF WA DEPARTMENT OF LICENSING	30.00
1342	PETERSON, JANET	750.00
1345	SHERWIN WILLIAMS CO. #8099	291.11
1356	KARLINSEY, ROB	994.00
1357	KENMORE COMMERCIAL LLC	37,037.44
1358	ALPHAGRAPHS	1,558.57
1359	EVERGREEN FIRE AND SAFETY, INC.	96.80
1363	INNOVAC	4,182.65
1364	KINGS HEATING	529.20
1372	AAA PRINTING	1,398.72
1385	CITYWORKS/ AZTECA SYSTEMS INC.	22,000.00
1390	UTILITIES UNDERGROUND LOCATION CTR	1,849.86
1402	NORTHWEST MARINE TRADE ASSOCIATION	460.00
1403	OSBORN CONSULTING INC.	88,524.49
1412	SKAGIT GARDENS	2,920.28
1420	SAUVE, GAYLEN	400.00
1425	FASTSIGNS	910.80
1431	BRIEN, GAYLYNN	450.00
1437	VOLGISTICS, INC	540.00
1452	CITY OF KENT	500.00
1456	HESTON VISUAL ARTS	506.00
1457	LANGUAGE LINE SERVICES, INC.	9.85
1459	FLEMINGS HOLIDAY LIGHTING LLC	13,501.07
1478	HERBIG, NIGEL	498.26
1482	HIGHWIRE	762.12
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	375.00
1500	MARINE FLOATS CORPORATION	5,867.08
1504	SCORE	341,333.67
1544	METROPOLITAN TRANS. COMMISSION	1,500.00
1550	THE EVP GROUP	46,513.81
1555	LINCOLN NATIONAL LIFE INSURANCE	12,505.39
1577	MUMMA, RYAN	529.43
1580	NORTHWEST TROPHY	461.03
1581	STARDOM SERVICES, INC.	5,550.00
1584	STUDIO 3 SIGNS	330.30
1590	HERMANSON COMPANY, LLP	401.59
1591	ULINE	2,642.59
1596	NW ENVIRONMENTAL TRAINING CENTER	3,225.00
1605	ALL CITY FENCE CO.	14,412.20
1606	GALLATIN PUBLIC AFFAIRS	35,000.00
1629	WESTERN DISPLAY FIREWORKS, LTD.	18,000.00
1645	MODERN ENTERPRISES, LLC	1,750.00
1647	MASTEC NETWORK SOLUTIONS	1,523.55
1657	STEWART TITLE COMPANY	958.13
1661	WHITEMAN, TELA	903.93

Vendor Purchasing Report

For Date Range 01/01/2019 - 11/01/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1673	KPFF CONSULTING ENGINEERS	462,397.59
1678	VICENTE, JOHN	2,485.00
1686	GRAHAM BABA ARCHITECTS	1,222.50
1689	MOTT MACDONALD GROUP, INC.	330,110.88
1690	SITTS & HILL ENGINEERS, INC.	5,730.00
1693	SKYWARD CONSTRUCTION	33,000.00
1698	WRIGHT, MARCI	1,000.00
1704	BANNER BANK RK	9,992.17
1711	SOFTWAREONE, INC.	11,052.93
1715	THE WIDE FORMAT COMPANY	649.00
1718	RESOURCE EXPLORATION, LLC	20,000.00
1731	NORTHWEST ARBORICULTURE LLC	12,717.46
1738	MUNIMANAGE, LLC	78,045.00
1759	CORT PARTY RENTAL	55.00
1762	BAKER, BRIDGIT	1,503.99
1774	OWEN EQUIPMENT COMPANY	1,305.30
1782	SWANK MOTION PICTURES, INC.	2,213.20
1785	ECOSS	4,808.94
1786	TYLER TECHNOLOGIES, INC.	17,853.40
1787	M M COMFORT SYSTEMS	36.75
1789	BLUEBEAM, INC.	493.90
1791	PROFFITT, QUINN	234.57
1793	QUINN, JANET	133.48
1798	OLBRECHTS & ASSOCIATES, PLLC	4,488.00
1806	RYCO EQUIPMENT, INC.	1,465.00
1811	CAMPBELL SCIENTIFIC	624.00
1814	YSI INCORPORATED, A XYLEM BRAND	2,885.98
1816	NAVIA	21,849.30
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	7,351.91
1829	SHI INTERNATIONAL CORP.	882.20
1832	EASTSIDE HOMES, INC.	1,670.10
1835	INC4INC, INC.	11,500.00
1846	AWCPD	100.00
1852	STANTON, ANN	9,085.00
1853	HALO BRANDED SOLUTIONS	395.54
1855	OFFICE DEPOT	12.31
1863	HAULAWAY STORAGE CONTAINERS, INC.	1,260.90
1867	TACK PHOTOGRAPHY	400.00
1879	HOLMBERG COMPANY	3,628.70
1885	NATIONAL BARRICADE CO., LLC	1,950.19
1889	WILLIAMS, KASTNER & GIBBS PLLC	27,771.44
1892	HEARTH MUSIC	3,850.00
1900	ASPECT CONSULTING LLC	1,749.54
1901	NORTH COAST ELECTRIC COMPANY	157.91
1913	GRAND EVENT RENTALS	3,039.02
1914	MCNAMARA SIGNS	440.40
1921	CITY OF MARYSVILLE PARKS, CULTURE & RECREATION	2,100.00
1927	GAMETIME	6,881.65
1930	T MOBILE USA, INC.	7,469.44
1932	U.S. BANK N.A. / CUSTODY	378.00
1933	VALLEY, CHRIS & BETH	7,500.00
1936	SUPERION, LLC	19,823.55
1939	ARCHIVESOCIAL, INC.	2,388.00
1944	OHNO CONSTRUCTION	5,454.03
1945	GLASS MASTERS LLC	4,465.00
1946	FALL PROZ INC	896.50
1947	MCMILLAN, RANDY	500.00
1948	MULTICARE CENTERS OF OCCUPATIONAL MEDICINE	1,390.00

Vendor Purchasing Report

For Date Range 01/01/2019 - 11/01/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1955	HUIZENGA ENTERPRISES, LLC	5,857.22
1960	WALTER E. NELSON CO.	1,233.87
1962	BANNER BANK SKROGH	2,516.75
1964	EARTHWORKS	47,225.50
1970	CROSSROAD SIGN	2,074.60
1978	GOVDELIVERY, LLC	33,005.91
1979	MSPT XXII, LLC	10,954.00
1980	HRA VEBa TRUST	32,640.87
1981	U.S. BANK	600.00
1985	CONTRACT LAND STAFF LLC	23,270.60
1991	WASHINGTON STATE TREASURER	7,059.00
1993	HYAS GROUP, LLC	7,500.00
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	2,000.00
1995	REY TRANSLATIONS	220.00
1998	JOHNSTON GROUP, LLC	23,320.00
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50.00
2004	RED BARN ENGINEERING, INC.	64,324.50
2007	HYDROPOINT DATA SYSTEMS, INC.	1,027.30
2009	O'CONNOR CONSULTING GROUP, LLC	9,000.00
2010	JUDHA OF LION LANDSCAPING AND SERVICES LLC	55,391.12
2019	EMERALD CITY STATEWIDE	727.10
2021	GEOTERRA, INC.	9,220.00
2024	DFR LAW GROUP, LLC	1,800.00
2028	PRIDE ELECTRIC INC.	1,573.00
2048	SMS CLEANING, INC.	60,557.75
2054	BLUE FLAME HEATING, AIR & ELECTRIC	264.60
2063	French Touchup LLC	6,929.00
2064	Bud Clary Dodge/Chevrolet	66,956.52
2065	AMY LUCK	200.00
2073	HOOPSMILES	275.00
2078	WA RECREATION & PARK ASSOC.	85.00
2081	SHANNON & WILSON, INC.	57,900.95
2095	TRANSP0 GROUP USA INC.	85.00
2097	ROBINSON AND NOBLE, INC.	2,850.00
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180.00
2114	NC Machinery	112,126.05
2126	SCHWARZWALTER, MARK	54.68
2128	SUNDANCE ENERGY SERVICES	766.27
2129	CHELIN, KELLY	203.19
2130	CGINI	4,925.00
2132	FUELCARE	660.00
2135	AMERICAN SOLUTIONS FOR BUSINESS	1,224.64
2138	HORVATH, PETER	300.00
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 109964	351,985.66
2144	MODUS TECHNOLOGY, INC.	2,996.58
2147	SOD SPOT LLC	20,700.00
2148	Town and Country Fence Inc.	2,337.51
2157	SOUND SAFETY PRODUCTS CO.	2,025.74
2159	TRAILER BOSS	8,181.90
2160	ALLWEST UNDERGROUND INC.	1,980.60
2161	BENNETT GOLD, TOBIN	567.17
2162	ESWO, LLC	15,000.00
2163	CORNERSTONE ARCHITECTUAL GROUP	13,160.00
2164	RANKIN, BRUCE	418.95
2166	BARKER MARTIN, P.S.	9,505.50
2167	APWA/WA CHAPTER	1,500.00
2168	FRED PRYOR SEMINARS	149.00
2169	ETC INSTITUTE	18,750.00

Vendor Purchasing Report

For Date Range 01/01/2019 - 11/01/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2171	BELRED ENERGY SOLUTIONS	329.28
2172	TCF ARCHITECTURE	2,500.00
2173	TRI COUNTY LAND SURVEYING	3,800.00
2174	TUCKER, NATHAN	300.00
2175	ELECTRONIC BUSINESS MACHINES	2,093.38
2176	CANON FINANCIAL SERVICES, INC.	2,392.56
2177	ELYSIUM DEVELOPMENT, LLC	7,500.00
2178	STRIPE A LOT	2,822.88
2179	NC CAT RENTAL	3,553.00
2180	BUNTTING INC.	131,302.62
2181	CONNER HOMES AT SOLIRE LLC	187,241.00
2182	CUZ CONCRETE PRODUCTS	909.13
2183	SISKUN POWER EQUIPMENT	8,802.18
2184	DIVERSIFICATION INC.	2,310.00
2185	CRIMINAL JUSTICE TRAINING COMMISSION	1,450.00
2187	CORAL SALES CO.	9,553.50
2188	DIJULIO DISPLAYS, INC	5,174.98
2189	OFFICE TEAM	31,954.56
2190	PACIFIC INDUSTRIAL SUPPLY	984.39
2192	STEWART TITLE	103,308.00
2193	FENCING COMPANY, LLC	1,265.00
2194	CONFLUENCE ENVIRONMENTAL COMPANY	10,470.00
2195	CITY SOURCED	3,600.00
2196	Engaged Public	6,500.00
2197	BEST PARKING LOT CLEANING INC.	13,371.60
2198	CITY OF BOTHELL	50,000.00
2199	HALALILO, PAULA	34.56
2200	CHASE WALKER	209.75
2201	WA CHAPTER AMERICAN SOCIETY OF LANDSCAPE ARC	75.00
2202	ROGER WIGGINS	7,500.00
2203	KENMORE CLEANERS	36.30
2204	KING COUNTY	200.00
2205	MUNICIPAL MANAGEMENT SERVICES	5,000.00
2206	CHECK RIDE	6,900.00
2207	APA Washington	100.00
2208	FLUENT LANGUAGE SOLUTIONS	395.59
2209	MORUP SIGNS, INC.	913.02
2210	PACWEST MACHINERY	300.00
2211	PRECISION FUEL SOLUTIONS	1,452.00
2212	WEDENIG, MARK	7,500.00
2213	HELEN C. FORBES FAMILY TRUST	1,623.30
2214	CAROLYN LAW	4,712.50
2215	INTERSECTION MEDIA, LLC	1,000.00
2216	SEVERSON, ROBERT	13,732.35
2217	TOURNESOL SITEWORKS, LLC	473.02
2218	NORTH CREEK ROOFING, INC.	215.45
2219	C.R. CONTRACTING	105,800.00
2220	SAFETY SOURCE LLC	2,765.00
2221	O'REILLY/FIRST CALL	180.84
2222	GRADE, INC.	232,638.40
2223	JAIN, VAIBHAV	250.00
2224	BROWN, STEPHANIE	385.85
2225	THE COLOR GROUP, INC.	563.31
2226	QUANTUM HOMES	47,510.50
2227	EARTHCORPS	18,108.75
2229	ALIA PRODUCTIONS	2,000.00
2230	COMPASS NORTHWEST, INC	30,800.00
2231	A WORKSAFE SERVICE, INC	110.00

Vendor Purchasing Report

For Date Range 01/01/2019 - 11/01/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2232	DANNY BARNES INC.	1,500.00
2233	GARY HALEAMAU	2,425.00
2234	BRETT BENTON	250.00
2235	CEDRIC BURNSIDE	2,350.00
2236	COMCAST	10,454.57
2237	CREATIVE HOUSE BRANDING	1,031.17
2238	EVENT EXPERIENCE	500.00
2239	THE STORYMAKERS	1,125.00
2240	TAMAR LLANA & VENTANAS	1,900.00
2241	VIBE INC.	3,517.94
2242	MARY'S PLACE	7,333.00
2244	NGSSA	132.00
2245	JULIET HOWARD	1,250.00
2246	LYDIA RAMSEY	250.00
2247	EMERALD PAVING, INC	5,544.00
2248	INTERNATIONAL PUBLIC MGT ASSOC FOR HUMAN RES	149.00
2249	KING COUNTY BAR ASSOCIATION	750.00
2250	NAMI EASTSIDE	500.00
2252	TRUGREEN	2,662.00
2253	CHANCERY CIVIC LLC	8,160.00
2254	U.S. BANK PURCHASE CARDS	20,498.59
2255	ANNA ARNOTT	114.25
2256	FLYNN BEC LP	3,014.00
2257	ALTATERRA CONSULTING LLC	3,200.00
2258	STRONG TOWNS	300.00
2259	MINUTEMAN PRESS	7,567.46
2260	WESTERN ENGINEERS & SURVEYORS	225.75
2261	NEDOROSCIK, TAMMORA	42.83
2262	DILIGENT CORPORATION	14,024.42
2263	INTOXIMETERS, INC.	992.75
2264	SWOFFORD EXCAVATING	50,906.06
2265	TURNING CIRCLES LLC	60.00
2266	WA STATE PARKS & RECREATION COMMISSION	4,271.25
2267	THE PAPE GROUP	3,313.71
2269	HERC RENTALS INC.	3,987.53
2270	LAKESIDE INDUSTRIES	914.10
2271	HENLEY USA	22,483.30
2272	BIELENBERG, TERRI	76.43
2273	CROWN CASTLE	52.48
2275	HINES, KATHERINE	250.00
2276	IMAGE CRANE SERVICE	610.50
2277	KB FASTPITCH	250.00
2278	NOLAND, JIM	7,500.00
2279	PEARCE, COLLEEN	250.00
2281	SOUND SLEEP HEALTH	374.30
2282	STEVE BURNSTEAD CONSTRUCTION, LLC	7,500.00
2283	VSS INTERNATIONAL INC.	459,378.32
2284	ENVIROTECH	6,687.16
2285	QUALITY WATER FINANCIAL	131.90
2286	MCKINSTRY	847.00
2287	KING COUNTY PROSECUTING ATTORNEYS OFFICE	100.00
2288	NORTHWEST PAVEMENT MANAGEMENT ASSOCIATION	350.00
2290	BURROWS, MOLLY	125.00
2291	WANG, ZHANHUI	2,475.00
2292	CIBRIAN, SAMUEL	1,650.00
2293	BRADY, CAMILLE MARIANNE	925.00
2294	TRUONG, TRUC	1,025.00
2295	ALL THINGS HR, LLC	1,085.00

Vendor Purchasing Report

For Date Range 01/01/2019 - 11/01/2019

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2296	ELWAY RESEARCH, INC	7,500.00
2297	THE GREAT SURPRISAL INC.	250.00
2298	WAPRO	175.00
2299	OFFICE OF MINORITY & WOMEN'S BUSINESS ENTERPR	150.00
Vendor Set Vendor Set 01 Total:		14,336,798.42



City of Kenmore

Check Report

By Check Number

Date Range: 10/19/2019 - 11/01/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Operating Account						
0425	DRS 457	10/25/2019	Bank Draft	0.00	315.20	DFT0000513
0425	DRS 457	10/25/2019	Bank Draft	0.00	650.00	DFT0000514
0431	DEPARTMENT OF RETIREMENT SYSTEMS	10/25/2019	Bank Draft	0.00	2,227.22	DFT0000515
0431	DEPARTMENT OF RETIREMENT SYSTEMS	10/25/2019	Bank Draft	0.00	23,187.25	DFT0000516
0431	DEPARTMENT OF RETIREMENT SYSTEMS	10/25/2019	Bank Draft	0.00	1,094.57	DFT0000517
0431	DEPARTMENT OF RETIREMENT SYSTEMS	10/25/2019	Bank Draft	0.00	188.34	DFT0000518
0431	DEPARTMENT OF RETIREMENT SYSTEMS	10/25/2019	Bank Draft	0.00	930.72	DFT0000519
0431	DEPARTMENT OF RETIREMENT SYSTEMS	10/25/2019	Bank Draft	0.00	2,954.99	DFT0000520
1816	NAVIA	10/25/2019	Bank Draft	0.00	368.15	DFT0000521
0428	BANK OF AMERICA 941	10/25/2019	Bank Draft	0.00	17,941.20	DFT0000522

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	10	10	0.00	49,857.64
EFT's	0	0	0.00	0.00
	10	10	0.00	49,857.64

+ 601,640.01 CKS 43636-43730
 + 103,606.87 Direct Dep.
 1,528.29 Payroll CK
756,632.81

Check Report

Date Range: 10/19/2019 - 11/01/2019

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	10	10	0.00	49,857.64
EFT's	0	0	0.00	0.00
	10	10	0.00	49,857.64

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	10/2019	49,857.64
			49,857.64



City of Kenmore

Check Report

By Check Number

Date Range: -

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Operating Account						
0412	COLUMBIA RIDGE LANDFILL	10/18/2019	Regular	0.00	1,301.43	43636
0426	AFLAC	10/25/2019	Regular	0.00	327.10	43637
0696	AMERICAN GENERAL LIFE GPO/400S	10/25/2019	Regular	0.00	279.92	43638
0429	AWC EMPLOYEE BENEFITS	10/25/2019	Regular	0.00	61,140.99	43639
	Void	10/25/2019	Regular	0.00	0.00	43640
0432	DEPARTMENT OF LABOR AND INDUSTRIES	10/25/2019	Regular	0.00	3,986.85	43641
	Void	10/25/2019	Regular	0.00	0.00	43642
0130	EMPLOYMENT SECURITY DEPT	10/25/2019	Regular	0.00	1,148.62	43643
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 1099	10/25/2019	Regular	0.00	15,416.15	43644
0424	ICMA RETIREMENT TRUST 457 / 304745	10/25/2019	Regular	0.00	6,418.66	43645
1555	LINCOLN NATIONAL LIFE INSURANCE	10/25/2019	Regular	0.00	1,268.72	43646
0436	NATIONAL LIFE OF VERMONT	10/25/2019	Regular	0.00	123.17	43647
1215	STATE OF FLORIDA DISBURSEMENT UNIT	10/25/2019	Regular	0.00	275.00	43648
0434	UNITED WAY OF KING COUNTY	10/25/2019	Regular	0.00	68.50	43649
0432	DEPARTMENT OF LABOR AND INDUSTRIES	10/28/2019	Regular	0.00	6.91	43650
0130	EMPLOYMENT SECURITY DEPT	10/30/2019	Regular	0.00	695.59	43651
1358	ALPHAGRAPHS	11/01/2019	Regular	0.00	93.13	43652
0699	BANNER BANK DB	11/01/2019	Regular	0.00	423.57	43653
0869	BANNER BANK JGORDON	11/01/2019	Regular	0.00	450.00	43654
0037	BASTYR UNIVERSITY	11/01/2019	Regular	0.00	100.00	43655
2176	CANON FINANCIAL SERVICES, INC.	11/01/2019	Regular	0.00	265.84	43656
2214	CAROLYN LAW	11/01/2019	Regular	0.00	2,187.50	43657
0064	CASCADE PEST CONTROL	11/01/2019	Regular	0.00	143.00	43658
1921	CITY OF MARYSVILLE PARKS, CULTURE & RECRE	11/01/2019	Regular	0.00	2,100.00	43659
0412	COLUMBIA RIDGE LANDFILL	11/01/2019	Regular	0.00	1,230.09	43660
0981	COMCAST BUSINESS	11/01/2019	Regular	0.00	131.59	43661
0109	DAILY JOURNAL OF COMMERCE	11/01/2019	Regular	0.00	346.50	43662
2262	DILIGENT CORPORATION	11/01/2019	Regular	0.00	7,864.42	43663
0137	FERGUSON ENTERPRISES INC #3011	11/01/2019	Regular	0.00	301.84	43664
1459	FLEMINGS HOLIDAY LIGHTING LLC	11/01/2019	Regular	0.00	7,762.05	43665
1116	FRONTIER	11/01/2019	Regular	0.00	111.98	43666
0145	FRUHLING SAND & TOPSOIL	11/01/2019	Regular	0.00	55.00	43667
1927	GAMETIME	11/01/2019	Regular	0.00	656.64	43668
0817	GRAINGER	11/01/2019	Regular	0.00	87.43	43669
2071	GRETTE ASSOCIATES LLC	11/01/2019	Regular	0.00	2,536.00	43670
0692	HDR ENGINEERING, INC	11/01/2019	Regular	0.00	17,297.03	43671
0292	HONEY BUCKET	11/01/2019	Regular	0.00	384.02	43672
0292	HONEY BUCKET	11/01/2019	Regular	0.00	150.15	43673
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	11/01/2019	Regular	0.00	1,300.46	43674
1331	KBA INC.	11/01/2019	Regular	0.00	2,153.36	43675
1357	KENMORE COMMERCIAL LLC	11/01/2019	Regular	0.00	3,367.04	43676
0205	KENMORE HERITAGE SOCIETY	11/01/2019	Regular	0.00	25.00	43677
0219	KING COUNTY FINANCE	11/01/2019	Regular	0.00	6,365.79	43678
0219	KING COUNTY FINANCE	11/01/2019	Regular	0.00	10,056.69	43679
0219	KING COUNTY FINANCE	11/01/2019	Regular	0.00	1,182.98	43680
0219	KING COUNTY FINANCE	11/01/2019	Regular	0.00	251.00	43681
0233	KING COUNTY SHERIFF	11/01/2019	Regular	0.00	294,790.50	43682
1673	KPFF CONSULTING ENGINEERS	11/01/2019	Regular	0.00	13,182.84	43683
1197	MILLER STEPHENS, MARY	11/01/2019	Regular	0.00	1,250.00	43684
1689	MOTT MACDONALD GROUP, INC.	11/01/2019	Regular	0.00	12,181.34	43685
0285	NORTHSHORE FIRE DEPT	11/01/2019	Regular	0.00	200.00	43686
0791	NORTHSHORE ROTARY CLUB	11/01/2019	Regular	0.00	288.00	43687
0286	NORTHSHORE SCHOOL DISTRICT	11/01/2019	Regular	0.00	42,292.00	43688
0287	NORTHSHORE SENIOR CENTER	11/01/2019	Regular	0.00	1,650.00	43689

Check Report

Date Range: -

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0288	NORTHSHORE UTILITY DIST	11/01/2019	Regular	0.00	3,682.41	43690
1731	NORTHWEST ARBORICULTURE LLC	11/01/2019	Regular	0.00	1,605.34	43691
1731	NORTHWEST ARBORICULTURE LLC	11/01/2019	Regular	0.00	1,404.84	43692
0300	OFFICE DEPOT	11/01/2019	Regular	0.00	40.48	43693
0300	OFFICE DEPOT	11/01/2019	Regular	0.00	27.06	43694
0300	OFFICE DEPOT	11/01/2019	Regular	0.00	392.91	43695
0300	OFFICE DEPOT	11/01/2019	Regular	0.00	128.35	43696
2299	OFFICE OF MINORITY & WOMEN'S BUSINESS EI	11/01/2019	Regular	0.00	150.00	43697
0764	OUSLEY, NANCY	11/01/2019	Regular	0.00	77.47	43698
0310	PACIFIC TOPSOILS	11/01/2019	Regular	0.00	325.88	43699
1114	PHSI PURE HEALTH SOLUTIONS INC.	11/01/2019	Regular	0.00	101.09	43700
0328	PUGET SOUND ENERGY	11/01/2019	Regular	0.00	11,486.90	43701
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	11/01/2019	Regular	0.00	675.53	43702
2004	RED BARN ENGINEERING, INC.	11/01/2019	Regular	0.00	4,927.50	43703
0121	REPUBLIC SERVICES	11/01/2019	Regular	0.00	568.16	43704
1806	RYCO EQUIPMENT, INC.	11/01/2019	Regular	0.00	1,465.00	43705
0345	SEATTLE TIMES	11/01/2019	Regular	0.00	301.05	43706
2048	SMS CLEANING, INC.	11/01/2019	Regular	0.00	6,495.00	43707
2281	SOUND SLEEP HEALTH	11/01/2019	Regular	0.00	15.20	43708
1852	STANTON, ANN	11/01/2019	Regular	0.00	6,871.25	43709
0355	STAPLES ADVANTAGE	11/01/2019	Regular	0.00	197.34	43710
0355	STAPLES ADVANTAGE	11/01/2019	Regular	0.00	24.00	43711
0355	STAPLES ADVANTAGE	11/01/2019	Regular	0.00	224.27	43712
1581	STARDOM SERVICES, INC.	11/01/2019	Regular	0.00	555.00	43713
0356	STATE AUDITOR'S OFFICE	11/01/2019	Regular	0.00	5,434.26	43714
0357	STEWART MACNICHOLS HARMELL, INC.	11/01/2019	Regular	0.00	5,000.00	43715
1930	T MOBILE USA, INC.	11/01/2019	Regular	0.00	770.32	43716
2297	THE GREAT SURPRISAL INC.	11/01/2019	Regular	0.00	250.00	43717
0365	TOTAL LANDSCAPE CORP	11/01/2019	Regular	0.00	5,025.45	43718
2252	TRUGREEN	11/01/2019	Regular	0.00	1,452.00	43719
1932	U.S. BANK N.A. / CUSTODY	11/01/2019	Regular	0.00	110.00	43720
2254	U.S. BANK PURCHASE CARDS	11/01/2019	Regular	0.00	10,691.50	43721
	Void	11/01/2019	Regular	0.00	0.00	43722
	Void	11/01/2019	Regular	0.00	0.00	43723
	Void	11/01/2019	Regular	0.00	0.00	43724
0401	WA STATE DEPT OF TRANSPORTATION	11/01/2019	Regular	0.00	1,017.86	43725
2298	WAPRO	11/01/2019	Regular	0.00	175.00	43726
0405	WASHINGTON STATE OFFICE CASH MGMT	11/01/2019	Regular	0.00	442.50	43727
2203	KENMORE CLEANERS	11/01/2019	Regular	0.00	36.30	43728
1941	PACIFIC LAMP & SUPPLY COMPANY	11/01/2019	Regular	0.00	70.40	43729
1645	MODERN ENTERPRISES, LLC	11/01/2019	Regular	0.00	1,750.00	43730

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	131	90	0.00	601,640.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	95	0.00	601,640.01

Check Report

Date Range: -

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	131	90	0.00	601,640.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	95	0.00	601,640.01

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Fund	10/2019	92,457.61
999	Pooled Cash Fund	11/2019	509,182.40
			601,640.01

**City of Kenmore
City Council Regular Meeting
Minutes
October 14, 2019**

5:30 p.m. - CALL SPECIAL MEETING TO ORDER

At Northshore Utility District, 6830 NE 185th Street, Kenmore, Washington 98028

Attendees:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

JOINT MEETING WITH NORTHSORE UTILITY DISTRICT BOARD

Presentation from Al Nelson, General Manager, Northshore Utility District
West Sammamish Bridge Project Update - John Vicente, City Engineer
Other City Updates - Rob Karlinsey, City Manager

The meeting ended at Northshore Utility District at 7:12 p.m.

7:30 p.m. - CALL REGULAR MEETING TO ORDER

Council and staff returned to Kenmore City Hall.

FLAG SALUTE

AGENDA APPROVAL

The agenda was approved with no changes.

CITIZEN COMMENTS

Cindy Mendoza
18430 68th Avenue NE C306
Kenmore, Washington 98028

Ms. Mendoza spoke to the Council about the non-profit organization, the Borgen Project.

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Elizabeth Mooney
5834 NE 201st Street
Kenmore, Washington 98028

Ms. Mooney thanked the Council for recent events like the Salmon Sustainability Event.

CONSENT AGENDA

The following consent item was pulled for further discussion. This item will come back to the October 21, 2019 Council Meeting:

Approve Amendment No. 2 to Contract 18-C1946 with SkipStone Consulting.

MOTION: Councilmember Denuski made a motion to approve the consent agenda as modified, Deputy Mayor Herbig seconded the motion. The motion passed unanimously.

The consent agenda included the following:

Total Check #s 43284 through 43430 in the amount of \$894,994.79.

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic

Deposits Dated: 9/13/19 in the amount of \$160,150.08.

Authorize the City Manager to Increase the Contract Authority with Jacobs Engineering for Completing the Design and Right of Way Acquisition for the West Sammamish River Bridge Project

BUSINESS AGENDA

Authorize the City Manager to Enter into a New City Attorney Agreement with Inslee Best Doezie & Ryder P.S. - Rob Karlinsey, City Manager

City Manager Karlinsey explained that the City has contracted with the law firm of Inslee Best Doezie & Ryder P.S. for municipal legal (i.e. city attorney) services since the mid 2000s. In 2011, the contract was amended to adjust hourly rates charged by the firm. Rates were adjusted again in early 2019 under a new agreement.

Over the summer, the City conducted a Request for Proposals for City Attorney services. The City received proposals from four law firms, including a proposal from Inslee Best Doezie & Ryder P.S. After a selection process including panel interviews with the City's management team, Mayor Baker, and Planning Commission Chair Mark Ohrenschall; as well as reference checks and follow up interviews with finalists, the City Manager is recommending that the City continue with Inslee Best Doezie & Ryder P.S. Dawn Reitan, a member of the firm, will serve as City Attorney.

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Dawn Reitan has represented municipalities (mainly cities) for over 26 years and has been with Inslee Best since 2000. Ms. Reitan is currently the City Attorney for the cities of Newcastle and Brier (and will continue in these roles) and has served as the Acting City Attorney for the City of Kenmore since Rod Kaseguma's retirement earlier this year.

Ms. Reitan has advised cities on a wide range of municipal issues, including land use and zoning, development agreements, subdivision approvals, growth management, impact fees, building codes, annexations, public works bidding and contracting, appearance of fairness doctrine, conflicts of interest, open public meetings, and public records disclosure. Ms. Reitan is also experienced in drafting ordinances and resolutions on a wide range of city issues, and she has negotiated both large and small development agreements, franchise agreements, and other agreements. She has also represented municipal clients at numerous administrative hearings and defended them in Superior Court and the Court of Appeals.

In addition to Dawn Reitan, Inslee Best will provide access to experienced attorneys in other legal specialties, including personnel, real property, public works bidding and construction, purchasing and procurement, eminent domain, nuisance abatement, and litigation.

The City Manager proposes to continue city attorney services with Inslee Best under a new contract with the following proposed terms (see Attachment 1 for the full agreement):

- The term of the new Agreement is from October 1, 2019 through December 31, 2021 with automatic annual one-year renewals. Renewal beyond six (6) years will require City Council reauthorization. At any time during the term of this Agreement, either party may terminate this Agreement upon sixty (60) days written notice.
- Hourly rates for legal services are set forth in Exhibit A of the proposed agreement.
- The new Agreement continues the practice of not charging for time spent traveling to and from City Hall.
- The new Agreement provides for City Attorney office hours (currently assuming approximately two hours on regular City Council meeting days), as mutually agreed upon by the City Manager and the City Attorney.

MOTION: Councilmember Curtis made a motion to authorize the City Manager to Enter into a New City Attorney Agreement with Inslee Best Doezie & Ryder P.S. from October 1, 2019 through December 31, 2021, Councilmember Smith seconded the motion. The motion passed unanimously.

RECESS TO EXECUTIVE SESSION

The meeting recessed to executive session at 8:01 p.m. to discuss Property Acquisition per RCW 42.30.110 (1)(b) and Litigation per RCW 42.30.110 (1)(i) for approximately 25 minutes. There is no action anticipated.

At 8:35 p.m. the executive session was continued for 20 minutes.

City of Kenmore - City Council Meeting Minutes
October 14, 2019

ADJOURNMENT

The meeting adjourned at approximately 8:55 p.m.

David Baker, Mayor

ATTEST:

Kelly M. Chelin, City Clerk

identified during the Imagine Kenmore process.

On December 12, 2016, the City issued the first traunch (series) of bonds which provided \$9.8M for the Walkways and Waterways projects. At this time, the City desires authorization to issue the second and final traunch of bonds.

On October 21, 2019, the Council received a presentation from Deanna Gregory of Pacifica Law Group LLP who serves as the City's Bond Counsel in this matter. She presented a summary of the bond ordinance and subsequent approval process. Also introduced was Justin Monwai of Piper Jaffray & Co. who serves as the City's Financial Advisor. Mr. Monwai presented a Preliminary Schedule of events that will lead up to the sale of the bonds.

Bond Ordinance No. 19-0499 provides authorization for the City to issue one or more series of bonds in the aggregate principal amount of not to exceed \$10,000,000 and delegates authority to the City Manager and Finance Director, for a limited time and within specific parameters, to approve the interest rates, maturity dates, redemption terms and principal maturities for the bonds. The ordinance authorizes the bonds to be issued as tax-exempt obligations or a combination tax-exempt and taxable obligations. This option is intended to provide additional flexibility to the City on how to structure the bonds to achieve the most favorable terms for the City, including the option of designating the tax-exempt bonds as "bank qualified," a designation that may be more attractive to certain investors and may result in better overall interest rates for the City depending on market conditions on the day of pricing.

Based on recent growth in the City's tax base, and being near 40-year interest rate lows, we expect that the bond tax impact beginning in 2020 will be reasonably lower than the \$.32 per \$1,000 of Assessed Value estimated for voters back in 2016. After the bond sale (planned for November 21st) we will report the results to Council.

A first reading of the Bond Ordinance was held at the City Council meeting of October 21, 2019. Final reading and passage of the Bond Ordinance is scheduled for this evening.

FISCAL CONSIDERATION:

The Bond Ordinance provides authorization to issue one or more series of bonds in an aggregate principal amount of not to exceed \$10,000,000, to finance projects described in the Walkways & Waterways Proposition 1, approved by the voters on November 8, 2016.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

2019-2020 Council Goal No. 2. Implement the Walkways and Waterways projects

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 19-0499

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AUTHORIZING THE ISSUANCE OF ONE OR MORE SERIES OF UNLIMITED TAX GENERAL OBLIGATION BONDS OF THE CITY IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$10,000,000, TO FINANCE COSTS RELATED TO CONSTRUCTING, DEVELOPING, ACQUIRING, EQUIPPING, UPGRADING, AND IMPROVING WALKWAYS AND WATERFRONT ACCESS IN THE CITY AND PAYING COSTS OF ISSUING THE BONDS; PROVIDING THE FORM, TERMS AND COVENANTS OF THE BONDS; PROVIDING FOR THE DISPOSITION OF THE PROCEEDS OF THE SALE OF THE BONDS; DELEGATING AUTHORITY TO APPROVE THE FINAL TERMS OF THE BONDS; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

PASSED NOVEMBER 18, 2019

PREPARED BY:

PACIFICA LAW GROUP LLP
Seattle, Washington

30067 00003 ii19bx276b

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 19-0499

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* This Table of Contents is provided for convenience only and is not a part of this ordinance.

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 19-0499

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AUTHORIZING THE ISSUANCE OF ONE OR MORE SERIES OF UNLIMITED TAX GENERAL OBLIGATION BONDS OF THE CITY IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$10,000,000, TO FINANCE COSTS RELATED TO CONSTRUCTING, DEVELOPING, ACQUIRING, EQUIPPING, UPGRADING, AND IMPROVING WALKWAYS AND WATERFRONT ACCESS IN THE CITY AND PAYING COSTS OF ISSUING THE BONDS; PROVIDING THE FORM, TERMS AND COVENANTS OF THE BONDS; PROVIDING FOR THE DISPOSITION OF THE PROCEEDS OF THE SALE OF THE BONDS; DELEGATING AUTHORITY TO APPROVE THE FINAL TERMS OF THE BONDS; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

WHEREAS, at an election held in the City of Kenmore, Washington (the “City”) on November 8, 2016, the City submitted the question to the qualified electors of the City of whether the City shall issue unlimited tax general obligation bonds in the aggregate principal amount of not to exceed \$19,750,000 (“Bond Authorization”) to provide the funds to construct, develop, equip, upgrade, acquire, and improve arterial walkways and waterfront access in the City, including the acquisition of property, as identified in Exhibit A attached to Ordinance No. 16-0422 (the “Election Ordinance”) passed by the City Council on June 13, 2016 (the “Project”); and

WHEREAS, the number and proportion of the qualified electors of the City required by law for the adoption thereof voted in favor of the Bond Authorization and the election results were certified by King County Elections, as *ex officio* supervisor of elections in King County, Washington, on November 29, 2016; and

WHEREAS, pursuant to the Bond Authorization and Ordinance No. 16-0434, adopted on November 21, 2016, the City issued its Unlimited Tax General Obligation Bonds, 2016, and deposited into a designated fund a portion of the sale proceeds thereof in the amount of \$9,752,825 (consisting of the par amount of \$9,220,000 plus original issue premium of \$639,408 less costs of issuance); and

WHEREAS, it is deemed necessary and advisable that the City authorize the issuance of additional unlimited tax general obligation bonds (the “Bonds”) to provide part of the funds necessary to finance additional components of the Project and to pay costs of issuance for the Bonds; and

WHEREAS, this Council wishes to delegate authority to the City Manager and the Finance Director, or his or her designee (each, a “Designated Representative”), for a limited time, to designate the Bonds of each series as taxable or tax-exempt obligations, and to approve the interest rates, maturity dates, redemption terms and principal maturities for each series of the Bonds within the parameters set by this ordinance; and

WHEREAS, the City expects to receive a proposal from D.A. Davidson & Co. (the “Underwriter”) and now desires to issue and sell the bonds to the Underwriter as set forth herein;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions. As used in this ordinance, the following words and terms shall have the following meanings, unless the context or use indicates another or different meaning or intent. Unless the context indicates otherwise, words importing the singular number shall include the plural number and vice versa.

Beneficial Owner means any person that has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries).

Bond Authorization means the unlimited tax general obligation bonds in the aggregate principal amount of \$19,750,000 authorized by the Election Ordinance and approved by the requisite number of voters of the City at a special election held on November 8, 2016 for the purpose of providing the funds necessary to carry out the Project and to pay the costs of issuance of such bonds.

Bond Counsel means Pacifica Law Group LLP or an attorney at law or a firm of attorneys, selected by the City, of nationally recognized standing in matters pertaining to the tax exempt nature of interest on bonds issued by states and their political subdivisions.

Bond Purchase Contract means the contract for the purchase of the Bonds between the Underwriter and the City, executed pursuant to Section 12 of this ordinance.

Bond Register means the registration books showing the name, address and tax identification number of each Registered Owner of the Bonds, maintained pursuant to Section 149(a) of the Code.

Bond Registrar means, initially, the fiscal agent of the State, for the purposes of registering and authenticating the Bonds, maintaining the Bond Register, effecting transfer of ownership of the Bonds and paying interest on and principal of the Bonds.

Bonds mean the City’s Unlimited Tax General Obligation Bonds, with such series designation as approved by a Designated Representative, authorized to be issued in one or more series pursuant to the terms of this ordinance.

City means the City of Kenmore, a municipal corporation duly organized and existing under the laws of the State.

City Clerk means the duly appointed and acting City Clerk of the City or the successor to the duties of that office.

City Manager means the duly appointed and acting City Manager, including anyone acting in such capacity for the position, or the successor to the duties of that office.

Closing means the date of delivery of the Bonds to the Underwriter.

Code means the Internal Revenue Code of 1986 as in effect on the date of issuance of the Tax-Exempt Bonds or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the date of issuance of the Tax-Exempt Bonds, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under the Code.

Commission means the United States Securities and Exchange Commission.

Continuing Disclosure Certificate means the written undertaking for the benefit of the owners and Beneficial Owners of the Bonds as required by Section (b)(5) of the Rule.

Council or **City Council** means the Kenmore City Council, as the general legislative body of the City as the same is duly and regularly constituted from time to time.

Debt Service Fund means the fund or account created pursuant to this ordinance for the purpose of paying debt service on the Bonds.

Designated Representative means the City Manager and the Finance Director, or his or her designee. The signature of one Designated Representative shall be sufficient to bind the City.

DTC means The Depository Trust Company, New York, New York, a limited purpose trust company organized under the laws of the State of New York, as depository for the Bonds pursuant to Section 4 of this ordinance.

Election Ordinance means Ordinance No. 16-0422 passed by the Council on June 13, 2016.

Fair Market Value means the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction, except for specified investments as described in Treasury Regulation § 1.148-5(d)(6), including United States Treasury obligations, certificates of deposit, guaranteed investment contracts, and investments for yield restricted defeasance escrows. Fair Market Value is generally determined on the date on which a contract to purchase or sell an investment becomes binding, and, to the extent required by the applicable regulations under the Code, the term "investment" will include a hedge.

Federal Tax Certificate means the certificate executed by a Designated Representative setting forth the requirements of the Code for maintaining the tax exemption of interest on the Tax-Exempt Bonds, and attachments thereto.

Finance Director means the Finance Director of the City or the successor to such officer.

Government Obligations means direct or indirect obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America.

Letter of Representations means the Blanket Issuer Letter of Representations given by the City to DTC, as amended from time to time.

Mayor means the duly appointed and acting Mayor of the City or the successor to the duties of that office.

MSRB means the Municipal Securities Rulemaking Board or any successors to its functions.

Official Statement means the disclosure documents prepared and delivered in connection with the issuance of the Bonds.

Project means the capital projects described in Section 2 of this ordinance.

Project Fund means the fund or account created pursuant to Section 8 of this ordinance.

Record Date means the close of business for the Bond Registrar 15 days preceding any interest and/or principal payment or redemption date.

Registered Owner means the person named as the registered owner of a Bond in the Bond Register. For so long as the Bonds are held in book-entry only form, DTC or its nominee shall be deemed to be the sole Registered Owner.

Rule means the Commission's Rule 15c2-12 under the Securities Exchange Act of 1934, as the same may be amended from time to time.

State means the State of Washington.

Taxable Bonds means any Bonds determined to be issued on a taxable basis pursuant to Section 12.

Tax-Exempt Bonds means any Bonds determined to be issued on a tax-exempt basis pursuant to Section 12.

Underwriter means D. A. Davidson & Co., or its successors.

Section 2. Authorization of the Project. The Bonds are being issued to finance and/or reimburse the City for costs related to constructing, developing, equipping, upgrading,

acquiring, and improving arterial walkways and waterfront access in the City as authorized by the Election Ordinance and described in Exhibit A attached thereto, which description is incorporated herein by this reference (the "Project"), and to pay costs of issuance for the Bonds.

Section 3. Authorization of Bonds and Bond Details. For the purpose of paying and/or reimbursing the City for costs of the Project and paying costs of issuance of the Bonds as authorized by the Election Ordinance and by the qualified electors of the City at a special election held on November 8, 2016, the City is hereby authorized to issue and sell one or more series of unlimited tax general obligation bonds in an aggregate principal amount of not to exceed \$10,000,000 (the "Bonds"). Notwithstanding anything in this ordinance to the contrary, the issuance of the Bonds shall be subject to satisfaction of the conditions set forth in Section 12 of this ordinance.

The Bonds shall be general obligations of the City and shall be designated "City of Kenmore, Washington, Unlimited Tax General Obligation Bonds" with additional series designation or other such designation as determined to be necessary by a Designated Representative. The Bonds of each series shall be dated as of the date of Closing; shall be fully registered as to both principal and interest; shall be in the denomination of \$5,000 each, or any integral multiple thereof, within a series and maturity; shall be numbered separately in such manner and with any additional designation as the Bond Registrar deems necessary for purposes of identification; shall bear interest from their date payable on the dates and commencing as provided in the Bond Purchase Contract; and shall mature on the dates and in the principal amounts set forth in the Bond Purchase Contract, as approved and executed by a Designated Representative pursuant to Section 12 of this ordinance.

Section 4. Registration, Exchange and Payments.

(a) *Bond Registrar/Bond Register.* The City hereby specifies and adopts the system of registration approved by the Washington State Finance Committee from time to time through the appointment of state fiscal agencies. The City shall cause a bond register to be maintained by the Bond Registrar. So long as any Bonds remain outstanding, the Bond Registrar shall make all necessary provisions to permit the exchange or registration or transfer of Bonds at its designated office. The Bond Registrar may be removed at any time at the option of the Finance Director upon prior notice to the Bond Registrar and a successor Bond Registrar appointed by the Finance Director. No resignation or removal of the Bond Registrar shall be effective until a successor shall have been appointed and until the successor Bond Registrar shall have accepted the duties of the Bond Registrar hereunder. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver Bonds transferred or exchanged in accordance with the provisions of such Bonds and this ordinance and to carry out all of the Bond Registrar's powers and duties under this ordinance. The Bond Registrar shall be responsible for its representations contained in the Certificate of Authentication of the Bonds.

(b) *Registered Ownership.* The City and the Bond Registrar, each in its discretion, may deem and treat the Registered Owner of each Bond as the absolute owner thereof for all purposes (except as provided in the Continuing Disclosure Certificate), and neither the City nor the Bond Registrar shall be affected by any notice to the contrary. Payment of any such Bond

shall be made only as described in Section 4(g), but such Bond may be transferred as herein provided. All such payments made as described in Section 4(g) shall be valid and shall satisfy and discharge the liability of the City upon such Bond to the extent of the amount or amounts so paid.

(c) *DTC Acceptance/Letters of Representations.* The Bonds initially shall be held by DTC acting as depository. The City has executed and delivered to DTC a Blanket Issuer Letter of Representations. Neither the City nor the Bond Registrar shall have any responsibility or obligation to DTC participants or the persons for whom they act as nominees (or any successor depository) with respect to the Bonds in respect of the accuracy of any records maintained by DTC (or any successor depository) or any DTC participant, the payment by DTC (or any successor depository) or any DTC participant of any amount in respect of the principal of or interest on Bonds, any notice which is permitted or required to be given to Registered Owners under this ordinance (except such notices as shall be required to be given by the City to the Bond Registrar or to DTC (or any successor depository)), or any consent given or other action taken by DTC (or any successor depository) as the Registered Owner. For so long as any Bonds are held by a depository, DTC or its successor depository or its nominee shall be deemed to be the Registered Owner for all purposes hereunder, and all references herein to the Registered Owners shall mean DTC (or any successor depository) or its nominee and shall not mean the owners of any beneficial interest in such Bonds.

(d) *Use of Depository.*

(1) The Bonds shall be registered initially in the name of “Cede & Co.”, as nominee of DTC, with one Bond of each series maturing on each of the maturity dates for the Bonds in a denomination corresponding to the total principal therein designated to mature on such date. Registered ownership of such Bonds, or any portions thereof, may not thereafter be transferred except (A) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (B) to any substitute depository appointed by the Finance Director pursuant to subsection (2) below or such substitute depository’s successor; or (C) to any person as provided in subsection (4) below.

(2) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the Finance Director to discontinue the system of book entry transfers through DTC or its successor (or any substitute depository or its successor), the Finance Director may hereafter appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(3) In the case of any transfer pursuant to clause (A) or (B) of subsection (1) above, the Bond Registrar shall, upon receipt of all outstanding Bonds together with a written request on behalf of the Finance Director, issue a single new Bond for each maturity of that series then outstanding, registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request of the Finance Director.

(4) In the event that (A) DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or (B) the Finance Director determines that it is in the best interest of the beneficial owners of the Bonds that such owners be able to obtain physical Bond certificates, the ownership of such Bonds may then be transferred to any person or entity as herein provided, and shall no longer be held by a depository. The Finance Director shall deliver a written request to the Bond Registrar, together with a supply of physical Bonds, to issue Bonds as herein provided in any authorized denomination. Upon receipt by the Bond Registrar of all then outstanding Bonds together with a written request on behalf of the Finance Director to the Bond Registrar, new Bonds of such series shall be issued in the appropriate denominations and registered in the names of such persons as are requested in such written request.

(e) *Registration of Transfer of Ownership or Exchange; Change in Denominations.* The transfer of any Bond may be registered and Bonds may be exchanged, but no transfer of any such Bond shall be valid unless it is surrendered to the Bond Registrar with the assignment form appearing on such Bond duly executed by the Registered Owner or such Registered Owner's duly authorized agent in a manner satisfactory to the Bond Registrar. Upon such surrender, the Bond Registrar shall cancel the surrendered Bond and shall authenticate and deliver, without charge to the Registered Owner or transferee therefor, a new Bond (or Bonds at the option of the new Registered Owner) of the same series, date, maturity, and interest rate and for the same aggregate principal amount in any authorized denomination, naming as Registered Owner the person or persons listed as the assignee on the assignment form appearing on the surrendered Bond, in exchange for such surrendered and cancelled Bond. Any Bond may be surrendered to the Bond Registrar and exchanged, without charge, for an equal aggregate principal amount of Bonds of the same series, date, maturity, and interest rate, in any authorized denomination. The Bond Registrar shall not be obligated to register the transfer of or to exchange any Bond during the 15 days preceding any principal payment or redemption date.

(f) *Bond Registrar's Ownership of Bonds.* The Bond Registrar may become the Registered Owner of any Bond with the same rights it would have if it were not the Bond Registrar, and to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as a member of, or in any other capacity with respect to, any committee formed to protect the right of the Registered Owners or beneficial owners of Bonds.

(g) *Place and Medium of Payment.* Both principal of and interest on the Bonds shall be payable in lawful money of the United States of America. Interest on the Bonds shall be calculated on the basis of a year of 360 days and twelve 30-day months. For so long as all Bonds are held by a depository, payments of principal thereof and interest thereon shall be made as provided in accordance with the operational arrangements of DTC referred to in the Letter of Representations. In the event that the Bonds are no longer held by a depository, interest on the Bonds shall be paid by check or draft mailed to the Registered Owners at the addresses for such Registered Owners appearing on the Bond Register on the Record Date, or upon the written request of a Registered Owner of more than \$1,000,000 of Bonds (received by the Bond Registrar at least by the Record Date), such payment shall be made by the Bond Registrar by wire transfer to the account within the United States designated by the Registered Owner. Principal of

the Bonds shall be payable upon presentation and surrender of such Bonds by the Registered Owners at the designated office of the Bond Registrar.

If any Bond is duly presented for payment and funds have not been provided by the City on the applicable payment date, then interest will continue to accrue thereafter on the unpaid principal thereof at the rate stated on the Bond until the Bond is paid.

Section 5. Redemption Prior to Maturity and Purchase of Bonds.

(a) *Mandatory Redemption of Term Bonds and Optional Redemption.* The Bonds shall be subject to mandatory redemption to the extent, if any, set forth in the Bond Purchase Contract and as approved by a Designated Representative pursuant to Section 12. The Bonds shall be subject to optional redemption on the dates, at the prices and under the terms set forth in the Bond Purchase Contract approved by a Designated Representative pursuant to Section 12.

(b) *Purchase of Bonds.* The City reserves the right to purchase any or all of the Bonds offered to it at any time at a price deemed reasonable by the Finance Director plus accrued interest to the date of purchase.

(c) *Selection of Bonds for Redemption.* For as long as the Bonds are held in book-entry only form, the selection of particular Bonds within a series and maturity to be redeemed shall be made in accordance with the operational arrangements then in effect at DTC. If the Bonds are no longer held by a depository, the selection of such Bonds to be redeemed and the surrender and reissuance thereof, as applicable, shall be made as provided in the following provisions of this subsection (c). If the City redeems at any one time fewer than all of the Bonds of a series having the same maturity date, the particular Bonds or portions of Bonds of such maturity to be redeemed shall be selected by lot (or in such manner determined by the Bond Registrar) in increments of \$5,000. In the case of a Bond of a denomination greater than \$5,000, the City and the Bond Registrar shall treat each Bond of a series as representing such number of separate Bonds each of the denomination of \$5,000 as is obtained by dividing the actual principal amount of such Bond by \$5,000. In the event that only a portion of the principal sum of a Bond is redeemed, upon surrender of such Bond at the designated office of the Bond Registrar there shall be issued to the Registered Owner, without charge therefor, for the then unredeemed balance of the principal sum thereof, at the option of the Registered Owner, a Bond or Bonds of like series, maturity and interest rate in any of the denominations herein authorized.

(d) *Notice of Redemption.*

(1) Official Notice. For so long as the Bonds are held by a depository, notice of redemption shall be given in accordance with the operational arrangements of DTC as then in effect, and neither the City nor the Bond Registrar shall provide any notice of redemption to any beneficial owners. The notice of redemption may be conditional. Thereafter (if the Bonds are no longer held by a depository), notice of redemption shall be given in the manner hereinafter provided. Unless waived by any owner of Bonds to be redeemed, official notice of any such redemption (which redemption may be conditioned by the Bond Registrar on the receipt of sufficient funds for redemption or otherwise) shall be given by the Bond Registrar on behalf of

the City by mailing a copy of an official redemption notice by first class mail at least 20 days and not more than 60 days prior to the date fixed for redemption to the Registered Owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such Registered Owner to the Bond Registrar.

All official notices of redemption shall be dated and shall state:

- (A) the redemption date,
- (B) the redemption price,
- (C) if fewer than all outstanding Bonds are to be redeemed, the identification by series and maturity (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (D) any conditions to redemption,
- (E) that unless conditional notice of redemption has been given and such conditions have either been satisfied or waived, on the redemption date the redemption price shall become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date, and
- (F) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the designated office of the Bond Registrar.

On or prior to any redemption date, unless such redemption has been rescinded or revoked, the City shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds of such series which are to be redeemed on that date. The City retains the right to rescind any redemption notice and the related optional redemption of Bonds by giving notice of rescission to the affected registered owners at any time on or prior to the scheduled redemption date. Any notice of optional redemption that is so rescinded shall be of no effect, and the Bonds for which the notice of optional redemption has been rescinded shall remain outstanding.

(2) Effect of Notice; Bonds Due. If notice of redemption has been given and not rescinded or revoked, or if the conditions set forth in a conditional notice of redemption have been satisfied or waived, the Bonds or portions of Bonds of such series to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. All Bonds which have been redeemed shall be canceled by the Bond Registrar and shall not be reissued.

(3) Additional Notice. In addition to the foregoing notice, further notice shall be given by the City as set out below, but no defect in said further notice nor any failure to give

all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (A) the CUSIP numbers of all Bonds being redeemed; (B) the date of issue of the Bonds as originally issued; (C) the rate of interest borne by each Bond being redeemed; (D) the series and maturity date of each Bond being redeemed; and (E) any other descriptive information needed to identify accurately the Bonds being redeemed. Each further notice of redemption may be sent at least 20 days before the redemption date to each party entitled to receive notice pursuant to Section 14 and the Continuing Disclosure Certificate and with such additional information as the City shall deem appropriate, but such mailings shall not be a condition precedent to the redemption of such Bonds.

(4) Amendment of Notice Provisions. The foregoing notice provisions of this Section 5, including but not limited to the information to be included in redemption notices and the persons designated to receive notices, may be amended by additions, deletions and changes in order to maintain compliance with duly promulgated regulations and recommendations regarding notices of redemption of municipal securities.

Section 6. Form of Bonds. The Bonds shall be in substantially the form set forth in Exhibit A, which is incorporated herein by this reference.

Section 7. Execution of Bonds. The Bonds shall be executed on behalf of the City by the facsimile or manual signature of the Mayor and shall be attested to by the facsimile or manual signature of the City Clerk, and shall have the seal of the City impressed or a facsimile thereof imprinted, or otherwise reproduced thereon.

In the event any officer who shall have signed or whose facsimile signatures appear on any of the Bonds shall cease to be such officer of the City before said Bonds shall have been authenticated or delivered by the Bond Registrar or issued by the City, such Bonds may nevertheless be authenticated, delivered and issued and, upon such authentication, delivery and issuance, shall be as binding upon the City as though said person had not ceased to be such officer. Any Bond may be signed and attested on behalf of the City by such persons who, at the actual date of execution of such Bond shall be the proper officer of the City, although at the original date of such Bond such persons were not such officers of the City.

Only such Bonds as shall bear thereon a Certificate of Authentication manually executed by an authorized representative of the Bond Registrar shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance. Such Certificate of Authentication shall be conclusive evidence that the Bonds so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this ordinance.

Section 8. Application of Bond Proceeds. The Finance Director is hereby authorized to create a fund or account (the "Project Fund"), and subaccounts therein as necessary, for the purposes set forth in this section. From the money derived from the sale of the Bonds:

- (a) Net premium (premium minus costs of issuance) shall be deposited in the Debt

Service Fund and/or the Project Fund and used to pay debt service on the Bonds coming due on the next upcoming interest payment date or costs of the Project, respectively; and

(b) The balance of the proceeds of the Bonds shall be deposited in the Project Fund and shall be used solely to pay the allocable cost of issuing and selling the Bonds and to finance costs of the Project as authorized by the Election Ordinance.

None of the proceeds of the Bonds shall be used for the replacement of equipment or for other than a capital purpose. The Finance Director shall invest money in the Project Fund and the subaccounts contained therein in such obligations as may now or hereafter be permitted to cities of the State by law and which will mature prior to the date on which such money shall be needed, but only to the extent that the same are acquired, valued and disposed of at Fair Market Value.

Section 9. Tax Covenants. The City will take all actions necessary to assure the exclusion of interest on the Tax-Exempt Bonds from the gross income of the owners of the Tax-Exempt Bonds to the same extent as such interest is permitted to be excluded from gross income under the Code as in effect on the date of issuance of the Tax-Exempt Bonds, including but not limited to the following:

(a) *Private Activity Bond Limitation.* The City will assure that the proceeds of the Tax-Exempt Bonds are not so used as to cause the Tax-Exempt Bonds to satisfy the private business tests of Section 141(b) of the Code or the private loan financing test of Section 141(c) of the Code.

(b) *Limitations on Disposition of Project.* The City will not sell or otherwise transfer or dispose of (i) any personal property components of the Project other than in the ordinary course of an established government program under Treasury Regulation 1.141-2(d)(4) or (ii) any real property components of the Project, unless it has received an opinion of nationally recognized bond counsel to the effect that such disposition will not adversely affect the treatment of interest on the Tax-Exempt Bonds as excludable from gross income for federal income tax purposes.

(c) *Federal Guarantee Prohibition.* The City will not take any action or permit or suffer any action to be taken if the result of such action would be to cause any of the Tax-Exempt Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Code.

(d) *Rebate Requirement.* The City will take any and all actions necessary to assure compliance with Section 148(f) of the Code, relating to the rebate of excess investment earnings, if any, to the federal government, to the extent that such section is applicable to the Tax-Exempt Bonds.

(e) *No Arbitrage.* The City will not take, or permit or suffer to be taken, any action with respect to the proceeds of the Tax-Exempt Bonds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the date of

issuance of the Tax-Exempt Bonds would have caused the Tax-Exempt Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code.

(f) *Registration Covenant.* The City will maintain a system for recording the ownership of each Tax-Exempt Bond that complies with the provisions of Section 149 of the Code until all Tax-Exempt Bonds have been surrendered and canceled.

(g) *Record Retention.* The City will retain its records of all accounting and monitoring it carries out with respect to the Tax-Exempt Bonds for at least three years after the Tax-Exempt Bonds mature or are redeemed (whichever is earlier); however, if the Tax-Exempt Bonds are redeemed and refunded, the City will retain its records of accounting and monitoring at least three years after the earlier of the maturity or redemption of the obligations that refunded the Tax-Exempt Bonds.

(h) *Compliance with Federal Tax Certificate.* The City will comply with the provisions of the Federal Tax Certificate with respect to the Tax-Exempt Bonds, which are incorporated herein as if fully set forth herein. The covenants of this Section will survive payment in full or defeasance of the Tax-Exempt Bonds.

(i) *Bank Qualification.* The Finance Director is hereby authorized to designate the Tax-Exempt Bonds as “qualified tax-exempt obligations” under Section 265(b)(3) of the Code for investment by financial institutions if the City does not reasonably expect to issue more than \$10,000,000 of qualified tax-exempt obligations in the calendar year in which the Tax-Exempt Bonds are issued.

Section 10. Debt Service Fund and Provision for Tax Levy Payments. The City hereby authorizes the creation of a fund or account to be used for the payment of debt service on the Bonds (the “Debt Service Fund”). No later than the date each payment of principal of or interest on the Bonds becomes due, the City shall transmit sufficient funds, from the Debt Service Fund or from other legally available sources, to the Bond Registrar for the payment of such principal or interest. Money in the Debt Service Fund may be invested in legal investments for City funds. Any interest or profit from the investment of such money shall be deposited in the Debt Service Fund, but only to the extent that the same are acquired, valued and disposed of at Fair Market Value.

The City hereby irrevocably covenants that, unless the principal of and interest on the Bonds are paid from other sources, it will make annual levies of taxes without limitation as to rate or amount upon all of the property in the City subject to taxation in amounts sufficient to pay such principal and interest as the same shall become due. All of such taxes and any of such other money so collected shall be paid into the Debt Service Fund. None of the money in the Debt Service Fund shall be used for any other purpose than the payment of the principal of and interest on the Bonds.

The full faith, credit and resources of the City are hereby irrevocably pledged for the annual levy and collection of such taxes and for the prompt payment of the principal of and interest on the Bonds when due.

Section 11. Defeasance. In the event that the City, in order to effect the payment, retirement or redemption of any Bond, sets aside in the Debt Service Fund or in another special account, cash or noncallable Government Obligations, or any combination of cash and/or noncallable Government Obligations, in amounts and maturities which, together with the known earned income therefrom, are sufficient to redeem or pay and retire such Bond in accordance with its terms and to pay when due the interest and redemption premium, if any, thereon, and such cash and/or noncallable Government Obligations are irrevocably set aside and pledged for such purpose, then no further payments need be made into the Debt Service Fund for the payment of the principal of and interest on such Bond. The owner of a Bond so provided for shall cease to be entitled to any lien, benefit or security of this ordinance except the right to receive payment of principal, premium, if any, and interest from the Debt Service Fund or such special account, and such Bond shall be deemed to be not outstanding under this ordinance. The City shall give written notice of defeasance of the Bonds in accordance with the Continuing Disclosure Certificate.

Section 12. Sale of Bonds.

(a) *Bond Sale.* The Bonds shall be sold at negotiated sale to the Underwriter pursuant to the terms of the Bond Purchase Contract. The Council has determined that it is in the best interest of the City to delegate to the Designated Representatives, for a limited time, the authority to designate each series of Bonds as Tax-Exempt Bonds or Taxable Bonds and to approve the final interest rates, aggregate principal amount(s), principal amount of each maturity of the Bonds of each series, and the redemption rights for each series of the Bonds.

Subject to the terms and conditions set forth in this Section 12, and subject further to certification of approval of the Bond Authorization, each Designated Representative is hereby authorized to approve the final interest rates, aggregate principal amount, principal maturities, and redemption rights for the Bonds of each series in the manner provided hereafter so long as:

- (1) the aggregate principal amount of the Bonds does not exceed \$10,000,000,
- (2) the final maturity date for the Bonds is no later than December 1, 2039,
- (3) the aggregate purchase price for the Bonds shall not be less than 98% of the aggregate stated principal amount of the Bonds, excluding any original issue discount, and
- (4) the true interest cost for the Bonds (in the aggregate) does not exceed 4.00%.

Subject to the terms and conditions set forth in this section, each Designated Representative is hereby authorized to execute the Bond Purchase Contract on behalf of the City.

Following the execution of the Bond Purchase Contract, a Designated Representative shall provide a report to the Council describing the final terms of the Bonds approved pursuant to the authority delegated in this section. The authority granted to the Designated Representatives by this Section 12 shall expire 180 days after the effective date of this ordinance. If a Bond Purchase Contract for the Bonds has not been executed within 180 days after the effective date of

this ordinance, the authorization for the issuance of the Bonds shall be rescinded, and the Bonds shall not be issued nor their sale approved unless such Bonds are re-authorized by ordinance of the Council. The ordinance re-authorizing the issuance and sale of such Bonds may be in the form of a new ordinance repealing this ordinance in whole or in part or may be in the form of an amendatory ordinance approving a bond purchase contract or establishing terms and conditions for the authority delegated under this Section 12.

(b) *Delivery of Bonds; Documentation.* Upon the passage and approval of this ordinance and execution of the Bond Purchase Contract, the proper officials of the City, including the Designated Representatives, are authorized and directed to undertake all action necessary for the prompt execution and delivery of the Bonds to the Underwriter and further to execute all closing certificates and documents required to effect the closing and delivery of the Bonds in accordance with the terms of the Bond Purchase Contract. Such documents may include, but are not limited to, documents related to a municipal bond insurance policy delivered by an insurer to insure the payment when due of the principal of and interest on all or a portion of the Bonds as provided therein, if such insurance is determined by a Designated Representative to be in the best interest of the City.

Section 13. Preliminary and Final Official Statements. Each Designated Representative is hereby authorized to deem final the preliminary Official Statement relating to the Bonds for the purposes of the Rule. Each Designated Representative is further authorized to approve for purposes of the Rule, on behalf of the City, the final Official Statement relating to the issuance and sale of the Bonds and the distribution of the final Official Statement pursuant thereto with such changes, if any, as may be deemed by him or her to be appropriate.

Section 14. Undertaking to Provide Ongoing Disclosure. The City covenants to execute and deliver at the time of Closing a Continuing Disclosure Certificate. Each Designated Representative is hereby authorized to execute and deliver a Continuing Disclosure Certificate upon the issuance, delivery and sale of the Bonds with such terms and provisions as such officer shall deem appropriate and in the best interests of the City.

Section 15. Lost, Stolen or Destroyed Bonds. In case any Bonds are lost, stolen or destroyed, the Bond Registrar may authenticate and deliver a new Bond or Bonds of like series, amount, date and tenor to the Registered Owner thereof if the owner pays the expenses and charges of the Bond Registrar and the City in connection therewith and files with the Bond Registrar and the City evidence satisfactory to both that such Bond or Bonds were actually lost, stolen or destroyed and of his or her ownership thereof, and furnishes the City and the Bond Registrar with indemnity satisfactory to both.

Section 16. Severability; Ratification. If any one or more of the covenants or agreements provided in this ordinance to be performed on the part of the City shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements, shall be null and void and shall be deemed separable from the remaining covenants and agreements of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the Bonds. All acts taken pursuant to the authority granted in this ordinance but prior to its effective date are hereby ratified and confirmed.

Section 17. Payments Due on Holidays. If an interest and/or principal payment date for the Bonds is not a business day, then payment shall be made on the next business day and no interest shall accrue for the intervening period.

Section 18. Corrections by Clerk. Upon approval of the City Attorney and Bond Counsel, the City Clerk is hereby authorized to make necessary corrections to this ordinance, including but not limited to the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; ordinance numbering and section/subsection numbering; and other similar necessary corrections.

Section 19. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON
AT A REGULAR MEETING ON THIS 18TH DAY OF NOVEMBER, 2019.

CITY OF KENMORE, WASHINGTON

David Baker, Mayor

ATTEST/AUTHENTICATED:

Kelly Chelin, City Clerk

Approved as to form:

Pacifica Law Group LLP

Date of Publication: _____

Effective Date: _____

Exhibit A

Form of Bond

[DTC LANGUAGE]

UNITED STATES OF AMERICA

NO. _____

\$ _____

STATE OF WASHINGTON

CITY OF KENMORE

UNLIMITED TAX GENERAL OBLIGATION BOND, 20[___][A (TAXABLE)][B]

INTEREST RATE: %

MATURITY DATE:

CUSIP NO.:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

The City of Kenmore, Washington (the “City”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, the Principal Amount indicated above and to pay interest thereon from _____, 20____, or the most recent date to which interest has been paid or duly provided for until payment of this bond at the Interest Rate set forth above, payable on _____ 1, 20____, and semiannually thereafter on the first days of each succeeding _____ and _____. Both principal of and interest on this bond are payable in lawful money of the United States of America. The fiscal agent of the State of Washington has been appointed by the City as the authenticating agent, paying agent and registrar for the bonds of this issue (the “Bond Registrar”). For so long as the bonds of this issue are held in fully immobilized form, payments of principal and interest thereon shall be made as provided in accordance with the operational arrangements of The Depository Trust Company (“DTC”) referred to in the Blanket Issuer Letter of Representations (the “Letter of Representations”) from the City to DTC.

The bonds of this issue are issued under and in accordance with the provisions of the Constitution and applicable statutes of the State of Washington and Ordinance No.____ duly passed by the City Council on _____, 2019 (the “Bond Ordinance”). Capitalized terms used in this bond have the meanings given such terms in the Bond Ordinance.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Ordinance until the Certificate of Authentication hereon shall have been manually signed by or on behalf of the Bond Registrar or its duly designated agent.

[This bond is designated as the City of Kenmore, Washington, Unlimited Tax General Obligation Bond, 20XXA (Taxable) issued pursuant to the Bond Ordinance to provide a portion

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of the funds necessary (a) to construct, develop, equip, upgrade, acquire, and improve arterial walkways and waterfront access in the City, including the acquisition of property, as identified in Exhibit A attached to Ordinance No. 16-0422 passed by the City Council on June 13, 2016 and approved by the qualified electors of the City at a special election held therein on November 8, 2016, and (b) to pay costs of issuance. Simultaneously with the issuance of this bond, the City is issuing its City of Kenmore, Washington, Unlimited Tax General Obligation Bonds, 20XXB pursuant to the Bond Ordinance.

This bond is not subject to redemption prior to maturity.]

[This bond is one of an authorized issue of bonds of like series, date and tenor, except as to number, amount, rate of interest, redemption provisions and date of maturity, designated as the City of Kenmore, Washington, Unlimited Tax General Obligation Bonds, 20XXB (the "Bonds"). The Bonds are issued in the aggregate principal amount of \$_____ pursuant to the Bond Ordinance to provide a portion of the funds necessary (a) to construct, develop, equip, upgrade, acquire, and improve arterial walkways and waterfront access in the City, including the acquisition of property, as identified in Exhibit A attached to Ordinance No. 16-0422 passed by the City Council on June 13, 2016 and approved by the qualified electors of the City at a special election held therein on November 8, 2016, and (b) to pay costs of issuance. Simultaneously with the issuance of the Bonds, the City is issuing its City of Kenmore, Washington, Unlimited Tax General Obligation Bond, 20XXA (Taxable) pursuant to the Bond Ordinance.

The Bonds are subject to redemption prior to their stated maturities as provided in the Bond Purchase Contract.

The City has designated the Bonds as "qualified tax-exempt obligations" under Section 265(b) of the Code for investment by banks, thrift institutions and other financial institutions.]

The City has irrevocably covenanted with the owner of this bond that it will levy taxes annually upon all the taxable property in the City without limitation as to rate or amount and in amounts sufficient, together with other money legally available therefor, to pay the principal of and interest on this bond when due. The full faith, credit and resources of the City are irrevocably pledged for the annual levy and collection of such taxes and the prompt payment of such principal and interest.

The pledge of tax levies for payment of principal of and interest on the bonds may be discharged prior to maturity of the bonds by making provision for the payment thereof on the terms and conditions set forth in the Bond Ordinance.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist and to have happened, been done and performed precedent to and in the issuance of this bond exist and have happened, been done and performed and that the issuance of this bond and the bonds of this issue does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Kenmore, Washington, has caused this bond to be

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executed by the manual or facsimile signatures of the Mayor and the City Clerk and the seal of the City to be imprinted, impressed or otherwise reproduced hereon as of this ____ day of _____, 20__.

[SEAL]

CITY OF KENMORE, WASHINGTON

By /s/ manual or facsimile
Mayor

ATTEST:

 /s/ manual or facsimile
City Clerk

The Bond Registrar's Certificate of Authentication on the Bonds shall be in substantially the following form:

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This bond is one of the bonds described in the within-mentioned Bond Ordinance and is [one of] the Unlimited Tax General Obligation Bond[s], 20__[A (Taxable)][B], of the City of Kenmore, Washington, dated _____, 2019.

WASHINGTON STATE FISCAL AGENT,
as Bond Registrar

By _____

CERTIFICATE

I, the undersigned, City Clerk of the City Council of the City of Kenmore, Washington (the "City"), DO HEREBY CERTIFY:

1. The attached copy of Ordinance No. 19-0499 (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on November 18, 2019 as that ordinance appears in the minute book of the City; and the Ordinance will be in full force and effect five (5) days after its passage and publication as provided by law; and

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Council voted in the proper manner for the passage of said Ordinance; that all other requirements and proceedings incident to the proper passage of said Ordinance have been fully fulfilled, carried out and otherwise observed; and that I am authorized to execute this certificate.

3. That Ordinance No. 19-0499 has not been amended, supplemented or rescinded since its passage and is in full force and effect and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of November, 2019.

City Clerk



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Adopt Resolution 19-331 amending Resolution 17-303, which adopted the City's Purchasing and Contracting Policies to allow an optional invitational process for selection of artists providing artwork services funded under the 1% for the Arts established under Ordinance 01-0115. Proposed Council Action/Motion: Motion to approve Resolution 19-331 amending Resolution 17-303, Section VII of Purchasing and Contracting Policies as presented	For Council Meeting Agenda of: November 18, 2019 Department: Community Development Prepared by: Debbie Bent, Community Development Director, <u>Initial & Date</u> Approved by Department Head: <u>LA GW DB, 11/8/19</u> Approved by City Attorney: <u>e-mail 11/08/19</u> Approved by Finance Director: <u>[Signature]</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: 1. Proposed Resolution 19-331 2. Ordinance 01-0115, Public Art Fund, KMC Chapter 3.50
<u>INFORMATION/BACKGROUND</u> Kenmore's adopted purchasing policies require all professional and services contracts in excess of \$50,000 to be published and contracted through an advertised Request for Proposal process. Staff is proposing that a narrow exception to this rule would be appropriate as an optional process for public art projects funded under the 1% for the Arts established under Ordinance 01-0115 (codified in Kenmore Municipal Code Chapter 3.50). This exception would allow artist contracting through an invitational Request for Qualifications process, without general advertisement. At the 9/23/19 City Council meeting, Council approved the use of \$143,474.30 for 1% for the Arts for the three Waterways Projects located at Log Boom, Squire's Landing and Rhododendron parks. Staff has hired Carolyn Law, a consulting public artist, through Contract 19-C2059 to assist staff with identifying appropriate themes, materials and locations for art at each park site. Ms. Law will provide services to assist the City with the artist selection process.	
<u>FISCAL CONSIDERATION:</u> None related to passing the Resolution.	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Goal 2. Implement the Walkways and Waterways Projects.	

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 19-331**

**A RESOLUTION OF THE CITY COUNCIL OF KENMORE,
WASHINGTON, AMENDING RESOLUTION 17-303 TO
AMEND SECTION VII OF THE CITY OF KENMORE
PURCHASING AND CONTRACTING POLICIES AND
PROCEDURES**

WHEREAS, on November 27, 2017 the City of Kenmore passed a motion to adopt Resolution 17-303; and

WHEREAS, Resolution 17-303 adopts the City of Kenmore Purchasing and Contracting Policies and Procedures (“Policies”); and

WHEREAS, the City Council wishes to include an optional invitational Request for Qualifications (RFQ) process for professional and service contracts over \$50,000 for artist contracts for artwork associated with the 1% for the Arts Program for capital improvement projects; and

WHEREAS, the City Council wishes to amend Section VII “Other Professional and Service Contracts” of the adopted Policies to allow such invitational RFQ process;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Amendment. The City Council hereby amends Resolution 17-303, Section VII “Other Professional and Service Contracts” of the City of Kenmore Purchasing and Contracting Policies and Procedures to read as follows:

VII. OTHER PROFESSIONAL AND SERVICE CONTRACTS

A. Approval Authority

Amount	Approval Authority	Process
Less than \$2,000	City Engineer/Department Director or Designee	Purchase Order/Contract Roster
Less than \$15,000	City Engineer/Department Director/Designee	Purchase Order/Contract Roster
\$50,000 or less	City Manager/Designee	Request for Proposal or Negotiated Contract from Roster
Over \$50,000	City Council	Request for Proposal or <u>Request for Qualifications*</u> Negotiated Contract

*For those contracts for an artist’s artwork associated with the City’s 1% for Art Program.

B. Process

1. Contracts for non A&E Professional Services, such as specialized attorney services, computer programmers, actuarial consultants, planners, bond counsel, artists, etc., shall be procured through a purchase order or negotiated contract with a firm or individual on a shared public roster, ~~or~~ by an advertised Request for Proposal (RFP), or by a Request for Qualifications (RFQ) if the contract is associated with the City's 1% for Art Program. City contract templates should be used for all contracts, unless the services involved highly technical services, such as computer software application licensing and maintenance, in which case the form contract of the firm or company may be used, after review by the Department Director or designee, in consultation with the City Attorney.

2. Purchase Orders or Contracts of \$50,000 or Less

For non A&E Professional Services estimated to cost \$50,000 or less, the City Engineer, Department Director or designee, or City Manager or designee, may select firms or individuals from the shared public roster. The Department Director may issue a purchase order or contract for such Services; however, if the purchase order or contract is for over \$15,000, it must be approved by the City Manager.

3. Contracts Over \$50,000

The initiating Department or City Manager shall prepare a Request for Proposal (RFP) for contracts over \$50,000, and shall publish it in the City's official newspaper in advance of the department's requirements for the services. An RFP may also be used if there are no firms on the shared public roster with sufficient and specialized experience. However, any contract over \$50,000 for an artist's artwork associated with the City's 1% for Art Program may either be: 1) processed as other contracts over \$50,000, as set forth above, or 2) the City Manager or designee may opt to invite 3 or more artists (from the shared public roster or not) to respond to the applicable RFP or RFQ for artwork under the 1% for Art Program without advertisement. The City will strive to obtain at least three proposals for any services. A contract in an amount over \$50,000 must be approved by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT
A REGULAR MEETING THEREOF THIS 18th DAY OF NOVEMBER, 2019.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Kelly M. Chelin, City Clerk

APPROVED AS TO FORM:

Dawn Reitan, City Attorney

Chapter 3.50 PUBLIC ART FUND

Attachment 2

**Chapter 3.50
PUBLIC ART FUND**

Sections:

- 3.50.010 One Percent for the Arts program – Established.**
- 3.50.020 Established.**
- 3.50.030 Definitions.**
- 3.50.040 Deposits.**
- 3.50.050 Method of calculation of total construction or remodeling project cost.**
- 3.50.060 General obligation bond proceeds.**
- 3.50.070 Uses.**

3.50.010 One Percent for the Arts program – Established.

There is hereby established the One Percent for the Arts program to set aside one percent of the funds to be expended on public projects within the City for the funding of art for public places. [Ord. 01-0115 § 1.]

3.50.020 Established.

There is hereby established in the City treasury a subfund of the capital projects fund to be known and designated as the "public art fund" for the purpose of providing funds for One Percent for the Arts projects. [Ord. 01-0115 § 2.]

3.50.030 Definitions.

As used in connection with the public art fund and the One Percent for the Arts program, the following terms have the meanings set forth below:

- A. "Acquisition of real property" means the purchase of parcels of land or existing buildings and structures, including associated costs such as appraisals or negotiations.
- B. "Art in public places" means any expression by an artist of visual works of art available to the public in areas designated as public areas within any City-owned facility, or on non-City-owned property if the work of art is installed or financed, either in whole or in part, by the City.
- C. "Demolition costs" means the cost of removing buildings or other structures from the property.
- D. "Equipment" means equipment or furnishings that are portable.
- E. "Qualifying capital improvement project" means projects funded wholly or in part by the City at a cost exceeding \$10,000 for the construction or remodel of any public buildings, decorative or commemorative structures, parks or any portion thereof, and projects involving the construction, renovation or repair of public streets, sidewalks, parking facilities, and water, sewer and storm drainage improvements. [Ord. 01-0115 § 3.]

3.50.040 Deposits.

All authorizations and/or appropriations for qualifying capital improvement projects shall include an amount of not less than one percent of the total project cost to be set aside for transfer to the public art fund. [Ord. 01-0115 § 4.]

3.50.050 Method of calculation of total construction or remodeling project cost.

For qualifying capital improvement projects, the minimum amount to be appropriated for art in public places shall be the total amount of the awarded construction contract as originally approved by the city council or as subsequently amended multiplied by one percent; provided, however, that any City-funded amount for the acquisition of real property or equipment or for demolition shall be excluded for the purposes of this calculation. [Ord. 01-0115 § 5.]

3.50.060 General obligation bond proceeds.

Chapter 3.50 PUBLIC ART FUND

Page 2 of 2

In the case of a City project which involves the use of general obligation bond proceeds, funds appropriated shall be used for projects and for capital purposes consistent with the authorizing resolution or ordinance approved by the city council. [Ord. 01-0115 § 6.]

3.50.070 Uses.

A. The appropriations from qualifying capital improvement projects shall be pooled into the public art fund. From time to time, the city council shall select an ad hoc committee that will make recommendations for use of the one percent deposit. The city council shall review the procedures and art selection criteria established by that committee, and the city council shall approve all expenditures for One Percent for the Arts projects. These funds shall be used for:

1. Selection, acquisition, and installation or display of original works of visual art, including works of art on loan to the City or temporarily displayed at public facilities, which may be an integral part of the project, or be placed in, on or about the project or in another public facility;
2. Repairs and maintenance of public art acquired with art in public places funds;
3. Funding for performing arts events to occur in, on or about a public facility; and
4. Other project-specific expenses of selection and acquisition of public art; provided, that no part of the funds shall be used to pay administrative staffing expenses of the program.

B. Any unexpended funds which remain in the public art fund at the end of any budget year shall not be transferred to the general fund or otherwise lapse, but said unexpended funds shall be carried forward from year to year until expended for the purposes set forth in this section, unless otherwise directed by the city council. [Ord. 01-0115 § 7.]

Mobile Version

Subject/Topic: Public art selection approach and process for public art at the Walkways and Waterways projects: Log Boom, Squire's Landing and Rhododendron parks.

Department: Community Development

Initial & Date

Approved by City Attorney:

Approved by City Manager:

Exhibits/Attachments:

1. KMC Chapter 3.50, Public Art Fund
2. Public Art selection approach and process
3. Draft committee charter

KMC Chapter 3.50 sets out the procedures for using the One Percent for the Arts funds on public projects (see Attachment I). These funds may be used for selection, acquisition, and installation or display of visual art. Staff requests that the City Council review the art selection approach, process and committee charter. Assuming Council agrees with the approach outlined by staff, Council involvement in the future would come at two stages: at the time of artist selection (based on a recommendation from the committee), in conjunction with a design contract, and at the time of final art selection (also based on a committee recommendation), in conjunction with a fabrication contract.

Art Selection Approach: Staff has hired consulting public artist Carolyn Law to develop procedures for an ad hoc committee to make recommendations on the artist and art, along with an art selection approach--including appropriate themes, materials and locations for art at each park site--consistent with the requirements of KMC Chapter 3.50. Her recommendations are included as Attachment 2. These recommendations will also be part of a Request for Qualifications (RFQ).

Art Selection Process: A separate agenda item on 11/18/19 is Council consideration of Resolution No. 19-331 amending the City's purchasing policies to allow an invitational RFQ process for professional and service contracts over \$50,000 associated with the 1% for the Arts Program for capital improvement projects. If Council approves this amendment, staff anticipates utilizing the invitational process for the RFQ artist selection for the walkways & waterways park projects. Carolyn Law our consulting public artist also recommends this approach and she would develop the invitational artist list. An artist(s) with experience in public art in general as well as with park settings is an ideal candidate. In addition, an artist who has experience working collaboratively with a design team to ensure artwork is appropriately incorporated into the park design plans is also ideal. Given the allocated budget it is anticipated that a single artist would likely be chosen for installations at all three parks, although choosing a team of artists or different artist(s) for artwork in each park is not precluded.

Committee Charter: Separately, staff has developed a draft charter for the ad hoc committee (see Attachment 3). Rather than Council nominate specific individuals for the ad hoc committee, areas of expertise have been identified and staff, with assistance from Carolyn Law, would approach and select potential members.

Draft Schedule: The design team for the Log Boom Park and Squires Landing projects are currently working on 60% design plans, and ideally need the final art design by March/April to incorporate into 90% plans. The following draft schedule assumes Council approves the staff recommended art selection approach and process as well as the invitational RFQ process.

- November 2019: RFQ sent to invited artists. Committee members selected.
- December 2019: RFQ responses received, committee selects artists for interview.
- January 2020: Committee interviews artists and makes a recommendation to Council on artist(s) selection and execution of a design contract.
- February-March 2020: Artist completes preliminary designs.
- March-Early April: Committee recommendation to Council on the final design and execution of a fabrication contract.

FISCAL CONSIDERATION: The total estimated 1% for public art (design/fabrication/installation) available for all three park Walkways & Waterways Capital Improvement Projects is \$143,474.30.

- 1% for Art estimated for the Rhododendron Park Boardwalk and Float Project: \$17,214.30
- 1% for Art estimated for the Squires Landing Park Waterfront Improvement Project: \$39,260.00
- 1% for Art estimated for the Log Boom Park Waterfront Improvement Project: \$13,000
- Funds allocated from Public Art Fund: \$9,000 (Council direction 9/23/19)
- 1% for Art estimated for the 68th Ave Pedestrian "Walkways" Improvement Project: \$65,000 (Council direction 9/23/19 to allocate these funds to the park Walkways & Waterways projects)

To save Public Art Fund dollars for the art work design and fabrication, Carolyn Law's contract (Contract 19-C2059) in the amount of \$10,125.00 is budgeted and funded equally by three capital project budgets.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Goal 2. Implement the Walkways and Waterways Projects.

Chapter 3.50 PUBLIC ART FUND

Attachment 1

**Chapter 3.50
PUBLIC ART FUND**

Sections:

- 3.50.010 One Percent for the Arts program – Established.**
- 3.50.020 Established.**
- 3.50.030 Definitions.**
- 3.50.040 Deposits.**
- 3.50.050 Method of calculation of total construction or remodeling project cost.**
- 3.50.060 General obligation bond proceeds.**
- 3.50.070 Uses.**

3.50.010 One Percent for the Arts program – Established.

There is hereby established the One Percent for the Arts program to set aside one percent of the funds to be expended on public projects within the City for the funding of art for public places. [Ord. 01-0115 § 1.]

3.50.020 Established.

There is hereby established in the City treasury a subfund of the capital projects fund to be known and designated as the "public art fund" for the purpose of providing funds for One Percent for the Arts projects. [Ord. 01-0115 § 2.]

3.50.030 Definitions.

As used in connection with the public art fund and the One Percent for the Arts program, the following terms have the meanings set forth below:

- A. "Acquisition of real property" means the purchase of parcels of land or existing buildings and structures, including associated costs such as appraisals or negotiations.
- B. "Art in public places" means any expression by an artist of visual works of art available to the public in areas designated as public areas within any City-owned facility, or on non-City-owned property if the work of art is installed or financed, either in whole or in part, by the City.
- C. "Demolition costs" means the cost of removing buildings or other structures from the property.
- D. "Equipment" means equipment or furnishings that are portable.
- E. "Qualifying capital improvement project" means projects funded wholly or in part by the City at a cost exceeding \$10,000 for the construction or remodel of any public buildings, decorative or commemorative structures, parks or any portion thereof, and projects involving the construction, renovation or repair of public streets, sidewalks, parking facilities, and water, sewer and storm drainage improvements. [Ord. 01-0115 § 3.]

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All authorizations and/or appropriations for qualifying capital improvement projects shall include an amount of not less than one percent of the total project cost to be set aside for transfer to the public art fund. [Ord. 01-0115 § 4.]

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For qualifying capital improvement projects, the minimum amount to be appropriated for art in public places shall be the total amount of the awarded construction contract as originally approved by the city council or as subsequently amended multiplied by one percent; provided, however, that any City-funded amount for the acquisition of real property or equipment or for demolition shall be excluded for the purposes of this calculation. [Ord. 01-0115 § 5.]

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Chapter 3.50 PUBLIC ART FUND

Page 2 of 2

In the case of a City project which involves the use of general obligation bond proceeds, funds appropriated shall be used for projects and for capital purposes consistent with the authorizing resolution or ordinance approved by the city council. [Ord. 01-0115 § 6.]

3.50.070 Uses.

A. The appropriations from qualifying capital improvement projects shall be pooled into the public art fund. From time to time, the city council shall select an ad hoc committee that will make recommendations for use of the one percent deposit. The city council shall review the procedures and art selection criteria established by that committee, and the city council shall approve all expenditures for One Percent for the Arts projects. These funds shall be used for:

1. Selection, acquisition, and installation or display of original works of visual art, including works of art on loan to the City or temporarily displayed at public facilities, which may be an integral part of the project, or be placed in, on or about the project or in another public facility;
2. Repairs and maintenance of public art acquired with art in public places funds;
3. Funding for performing arts events to occur in, on or about a public facility; and
4. Other project-specific expenses of selection and acquisition of public art; provided, that no part of the funds shall be used to pay administrative staffing expenses of the program.

B. Any unexpended funds which remain in the public art fund at the end of any budget year shall not be transferred to the general fund or otherwise lapse, but said unexpended funds shall be carried forward from year to year until expended for the purposes set forth in this section, unless otherwise directed by the city council. [Ord. 01-0115 § 7.]

Mobile Version

KENMORE PARKS PUBLIC ART IN THE PARKS

Carolyn Law
October 25, 2019

“Having access to and spending time in beautiful, healthy parks correlates with our overall wellbeing. They give us a sense of place, of meaning, imprint on our collective memory and are a fundamental structure in creating connections in both ourselves and our greater community.”

Steven Snell, Parks Policy Planner, Calgary, Canada

BACKGROUND TO UNDERSTAND URBAN PARKS

Parks

Urban parks are not a luxury, but rather an essential component of a healthy, meaningfully balanced life when we live within the built environment of a city. Parks provide a place for people to shift from their daily responsibilities to a more relaxed, open experience of time and place. Parks provide a spectrum of experiences that contribute to personal and family wellbeing, while at the same time strengthening community through shared, interactive use.

Parks are very much about a range of experiences framed by what is happening. There are active and passive activities, differences based on time of day, weather and natural cycles, whether alone or with others, and more. Parks are places that provide the full experiential spectrum - from quiet solace to energetic activities. As such, they offer a fantastic, ever-shifting array of various conditions and unexpected circumstances. These conditions in turn offer park visitors on-going experiences are unique from visit to visit, even if for example, the same trail is walked again and again.

“In merging nature and culture the most successful cities combine such universal needs as maintaining or restoring contact with the cycles of nature, with specific, local characteristics.”

Sally A. Kitt Chappell, *Chicago's Urban Nature: A Guide to the City's Architecture + Landscape*

Cultural Expression and Parks

Each park is wonderfully unique – the setting, the activities, the land, the vistas, the design. Yet the addition of art in a park can energize, enliven and enrich a particular park even further. Using art to further expand on a park's particular

uniqueness elevates that park to a place with the potential to provide even more memorable connections to place and people.

Adding a cultural, artful voice unfurling in unexpected ways expands the experiences of the environment of the park. Artworks encourage a spirit of creativity among visitors as they engage with imaginative, unexpected additions to a park's environment. This engagement enhances the potential for remembering each visit by changing how people are engaged physically, mentally, and emotionally from moment-to-moment while in the park.

Therefore an art intervention in a park should generate unexpected experiences paired with the more typical park experiences of the weather, light, time of day, planned and unplanned activities, time spent alone or with friends and family, unexpected conditions or friendly meetings that shift one's planned uses of the park.

Kenmore's Log Boom, Rhododendron and Squire's Landing Parks

Three Kenmore parks, bordering on the intertwined natural waterways ecosystem of river, stream and lake that define the City, will be grouped together for this public art opportunity. This approach gives an artist the prospect of creating stimulating, responsive artworks that showcase the interconnected waterway systems at work in Kenmore's natural environment. This enhances the community's understanding and appreciation of a wonderful part of their City's environment. It is important to take full advantage of the uniqueness of Kenmore's water tied to open spaces to give the community places of respite that contrast with the surrounding built and infrastructure environment.

The process for these linked public art projects is to select an artist in a timely manner so that they would be able to work in a limited collaboration with the park design team to develop artworks that underlay and complement the design of each park and impact the potential experiences people will have within the parks.

Budget: \$143,473 (Design/Fabricate/Install)

With potential overlap with design components and construction budget

ART APPROACH OUTLINE

Art Project Goals

The primary goal is to have an artist create a set of linked public artworks that are genuinely integrated into the natural environment and physical conditions of these parks. All artworks in each of the three parks will uniquely highlight the special relationship Kenmore land has to water and the varied shoreline edge.

Other goals:

- Encourage a range of artwork types to address and weave into the specific environment and designs of each park.
 - Artworks could have diverse conceptual underpinnings and cultural references, and could be of a variety of scales, materials, and how they engage the natural elements.
- Artworks are woven into the parks in ways that creatively expand and deepen the range of momentary experiences all park users will have each time they visit.
- Developed artworks are integral to the community's understanding and sense of each park, as well as how people experience it - whether regular or one-time visitors.
- Artworks impact each park in a special, iconic way emphasizing the specialness of Kenmore's relationship to its varied, rich shoreline.
- Artworks interact with and reveal the notable qualities of the land and water, daily shifting natural elements, park design and uses.
 - Artworks would explore and potentially respond to natural elements such as rainwater, water conditions of the river, stream or lake, light and shadows, wind, seasonal and time of day changes, etc. -- revealing these fundamental natural elements and forces to people in imaginative ways. This approach becomes a signature of the artworks in these parks.
- Artworks are engaging and meaningful for all by paying deliberate attention to diversity of ages of those who will be visiting and using these parks.

THE THREE PARKS – A FRAMEWORK FOR ART

These parks will be used in a number of different ways – such as:

- A quick commute through on bike.
- Walking for pleasure, as well as exercise.
- Interacting directly with the water through paths, view nodes, and active uses such as hand launched boats, paddleboards, etc.
- Nature viewing
- Playing and picnicking

Thus it is important for the artist to understand this range of uses and more generally, the way parks are typically used and experienced.

The artwork should provide unique experiences that lodge in people's momentary experiences of each park's environment, as well as lingering memories. In conversation with the designers and the City, the artist can determine whether it is more powerful to concentrate one unique experience within each park or a set of linked experiences occurring within the park.

The preferred artist for this project should be able to articulate a deep interest in natural environments and ecosystems, as well as demonstrate through past artwork how they have previously connected to natural places. Interested artists should further articulate how they perceive this specific opportunity to build experiential bridges to these particular park environments and uses, and that they are interested in exploring, working with and achieving a connection to.

ART OPPORTUNITIES IN EACH PARK

The following framework of integrated artwork opportunities for each park gives the chosen artist ample opportunities to select from the range of highlighted locations listed within each park. That said, they will have to be strategic in determining the most effective way to use the art budget spread over the three parks.

LOG BOOM PARK

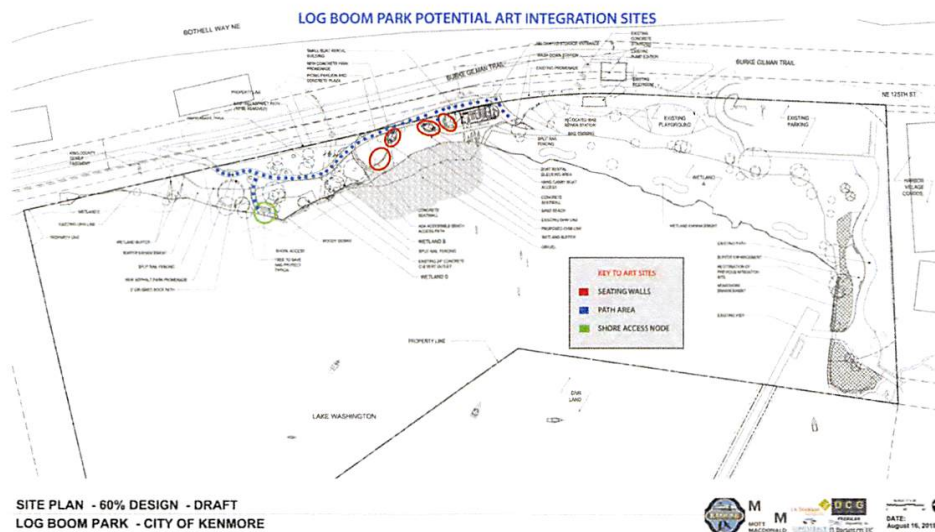
The primary new construction in this park begins west of the existing restroom and continues westward past a new hand carried craft rental building, the new beach with gathering plaza, into a more natural area with a connection to the shoreline that is more secluded. It ends with a connection to the Burke Gilman Trail. There are select locations in the park an artist can integrate art into that have the potential to overlap with the design construction documents and construction budget.

The most effective way for art to impact this park is to:

- Consider a sequential, selectively placed set of artworks relating to the new section of the park's linear western half of the park's pathway system
- Place art at particular points of interest along the path, carrying people along
- Place art in the more natural, wooded area to create an evocative, special environment within the larger park environment

Functionally, also available to consider are:

- Several seating walls in the gathering plaza
- Surfaces of the concrete portions of the new pathway

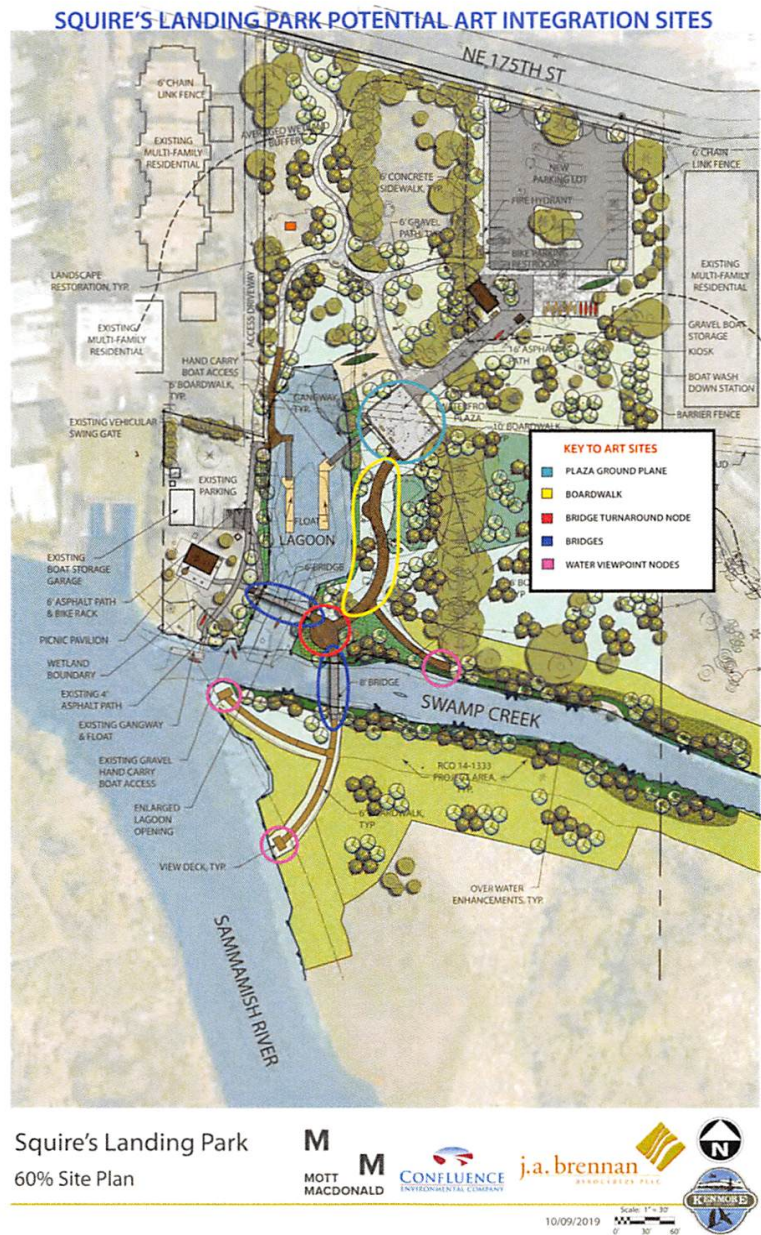


SQUIRE'S LANDING PARK

The natural and functional environments of this larger park will be highly varied. People can enter the park from the street on foot on a forested pathway or through the parking area similar to those who arrive by car. Park users will be there for many reasons -- passive time in the forested area on paths and near the water at the shoreline edges, bringing many types of watercraft to launch, picnicking and more.

There are numerous components and areas of the park that an artist can work to integrate art into, and potential to overlap with the design construction documents and construction budget:

- A central plaza area with links to paths and watercraft launching access. A key path/boardwalk continues from the plaza towards the water - passing through wetlands and adjacent to a stunning row of old, second growth cedar trees.
- At the end of the boardwalk is a turnaround node at the water's edge.
- Two pre-fab pedestrian bridges cross over water: one across the lagoon to a picnic area; the other over Swamp Creek to paths leading to the Sammamish River.
- Three water view nodes on boardwalks ending at both waterways.



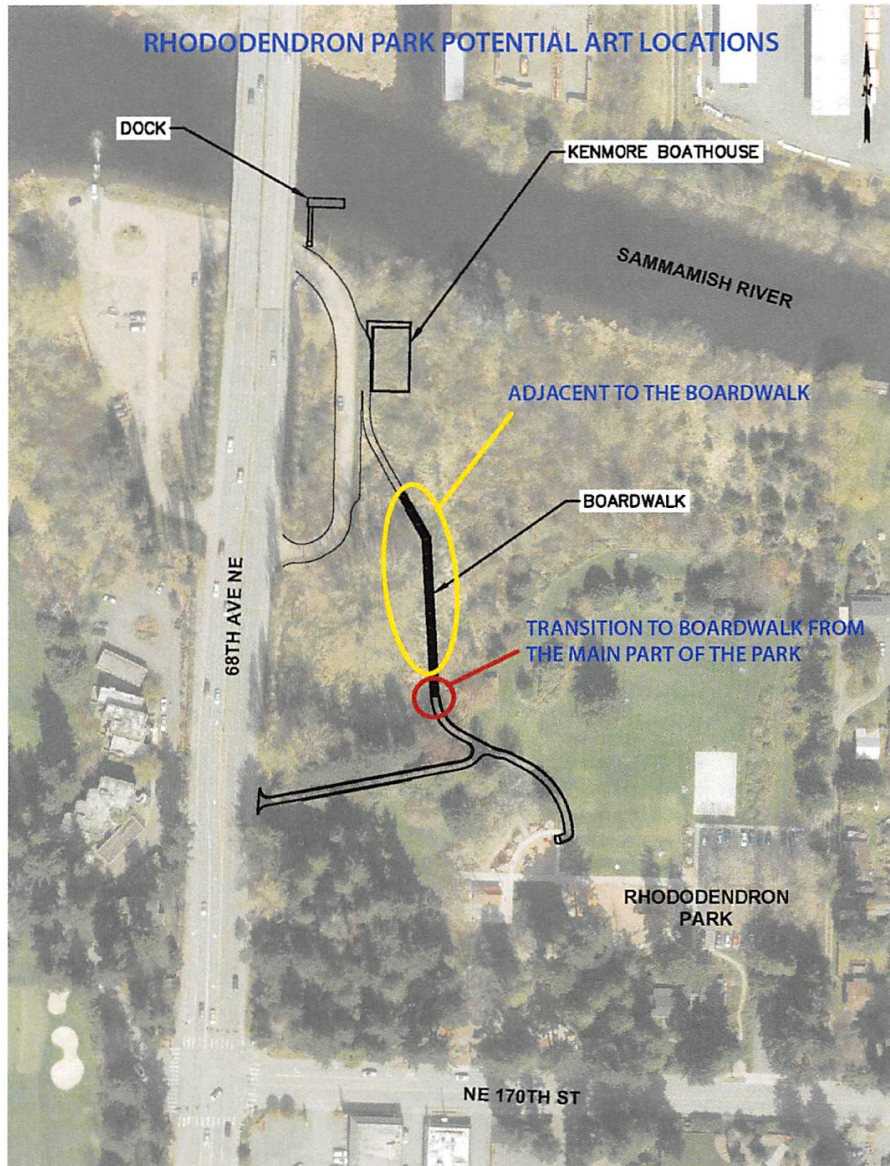
RHODODENDRON PARK

This is an established park with new access to the Sammamish River created by a boardwalk and trail through an enhanced natural open space leading to the riverfront in 2018. It ultimately provides access to the river shoreline and a float on the river. There are also environmental enhancements to the shoreline and wetlands. The boardwalk is an important addition to the park as it gives people water access – either directly for boats or for the pure enjoyment of being at the river. Within the main part of the park there are no views of the river.

The boardwalk leaves the main part of the park at the northwest corner of the large open area of the park. The entrance to the boardwalk is not particularly visible, so not readily apparent. For some, the river access remains a hidden gem in the park.

There is an opportunity to:

- Highlight the boardwalk where it connects with the main part of the park
- Gesture towards the river and the float



Proposed Schedule

Milestone	Scheduled Date
RFQ Issued	November 22
Materials submittal deadline	December 13 4PM
Selection Panel meeting	December 18, 19 or 20
Interview Finalists	January 6, 7 or 8
Panel gives recommendation on artist to Council	January 13
Council authorization to proceed and execute a design contract	January 13
Contract scope development for design	January 14 - 31
Execute design contract. A fabrication contract follows acceptance of artwork proposals in design phase.	January 2020

Ad Hoc Public Art Committee Charter

Purpose: Pursuant to Kenmore Municipal Code Chapter 3.50, Public Art Fund, the City Council has established the special Ad Hoc Public Art Committee to recommend an artist and their public art concept proposals to be incorporated into new park improvements at Log Boom Park, Rhododendron Park and Squire's Landing Park. Tasks include:

- Reviewing artists' initial submittals and statements of work submitted in response to a Request for Qualification (RFQ) process;
- Selecting artists for interview;
- Interviewing artists and making a recommendation of a selected artist to the City Council and that Council authorize granting a design contract with the preferred artist(s); and
- Reviewing and recommending approval to the City Council of the final design

The Committee's recommendations shall be advisory to the City Council.

Authority: The Committee is to work collaboratively to develop recommendations for the City Council on the artist(s) and public art for the three parks. Prior to preparing the Committee's initial recommendations, the City Council will be reviewing and approving the procedures and art selection criteria for the projects.

Composition: The five-member Committee shall be made up of individuals with the following qualifications and background as follows:

- a regional artist/curator with experience curating public art, design and fabrication who understands the public art process and coordination with public agencies;
- an arts community representative with an art background and knowledge of the local and regional artist communities, art in the City and the park sites;
- a park user/community representative who understands the passive and active recreation use of the park sites and has worked with public agencies in the past;
- a City staff representative who understands staff and City Council goals and may have experience with art committees; and
- a park project design team member with experience in park site design and construction and experience working with public artists.

The City representative shall serve as the Committee chair. The vice-chair shall be selected by a majority vote of the Committee members.

Term: The Committee members are expected to serve until final recommendations on the public art concept proposals are presented to the City Council. It is anticipated that the Committee will meet between December 2019 and spring 2020.

Activities, duties and responsibilities: The Committee shall meet at least monthly, and as needed to carry out its purpose, and shall have a specified agenda for each meeting. A quorum necessary to conduct business shall be 3 of the 5 members. All meetings shall be open to the public. Meeting minutes or a meeting summary to include any actions taken by the committee related to the meeting agenda or any follow-up/next steps needed to prepare for the next meeting.

Committee members are volunteers and shall serve without compensation or reimbursement for personal expenses

Any member of the Committee who has an actual or apparent conflict of interest with respect to any matter before the Committee shall disclose this conflict to the Committee and shall disqualify him or herself from participation in consideration of the matter, if appropriate.

The Committee in its work shall conform to the City's nondiscrimination policy, which generally prohibits discriminatory practices on the basis of race, color, religion, creed, sex, sexual orientation, age, national origin, marital status, presence of any sensory, mental or physical disability, or other circumstance prohibited by federal, State or local law or ordinance.

City Staff and Resources: The Committee bears no oversight authority over any City department, personnel, consultant, budget, or other committee. The City Manager may assign staff to provide support and assistance for the Committee. Staff may provide guidance and input to the Committee and may be consulted on an as-needed basis for additional information. Any requests for staff support shall be coordinated with the City Manager or his/her designee.



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Mid Biennial Amendments to the 2019-2020 Biennial Budget and Salary Plan for 2020	For Council Meeting Agenda of: November 18, 2019 Department: Finance and Administration Prepared by: Joanne M. Gregory, Finance and Administration Director Approved by Department Head: <u>Initial & Date</u> Approved by City Attorney: <u>Jmg 11/13/19</u> Approved by Finance Director: <u>Jmg 11/13/19</u> Approved by City Manager: <u>POK</u>
Proposed Council Action/Motion: Mid Biennial Amendments to the 2019-2020 Biennial Budget and Salary Plan for 2020	Exhibits/Attachments: Exhibit 1. 2019-2020 Schedule of Mid Biennium Recommended Budget Adjustments Exhibit 2. 10/7/2019 Agenda Bill Update on Rhododendron Boathouse Exhibit 3. Recommended 2020 Pay Ranges

INFORMATION/BACKGROUND:

On November 19, 2018 the City of Kenmore adopted the 2019-2020 biennial budget by Ordinance No. 18-0474. The city-wide budget includes revenue (\$110,138,175) and expenditure (\$106,088,340) estimates for both years which support the City Council priorities, departmental work programs, various municipal obligations, as well as Federal and State mandates.

At this time the mid biennial review of the biennial budget as prescribed by State law is complete. Per RCW 35A.34.130, cities that budget on a biennial basis must adopt an ordinance providing for a mid-biennial review and any modifications of the biennial budget. This must occur no sooner than eight months after the start (September 1, 2019) and no later than the end of the first year of the biennium (December 31, 2019). Another requirement of the mid biennial review process is a public hearing at a City Council meeting, which shall be held on November 25, 2019.

Funds affected include the General Fund, Street Fund, Transportation Capital Fund, Park Capital Fund, Park Impact Fee Fund, Sammamish River Bridge Fund, Surface Water Management Fund, and the Swamp Creek Basin Fund as described on the attached Exhibit 1.

In the General Fund, recognition of a 2018 ending fund balance of \$4,934,505 creates the opportunity to utilize \$1M for slurry and crack sealing in 2019 which had not been included in the adopted budget. Additionally, \$624,000 is available to transfer to the Strategic Opportunity Fund. Another significant expenditure item is the carryover of unspent start up and transition costs for the in-house public works operation. These planned

expenditures were approved in the 2018 budget in the amount of \$854,150 and only \$43,487 was spent, therefore a carryover of \$810,000 to 2019 is recommended (Surface Water Fund will eventually share a portion of these costs). These transactions would bring the General Fund Reserve back closer to the target amount of \$2.5M.

An adjustment to the budget of the Street Fund is recommended to include the \$1M revenue from the General Fund and increase the Road Preservation account accordingly.

Adjustments in the Park Capital Fund include the budget increase, as well as additional funding, for the Rhododendron Park Public Boathouse as approved by the Council on October 7, 2019 (see Exhibit 2).

With the completion and approval of the Surface Water rate study, improved fee revenues in the Surface Water Management Fund allow for a transfer to the Sammamish River Bridge Fund to pay for expected surface water components of that project.

Other recommended fund adjustments are outlined in more detail on Exhibit 1, the 2019-2020 Schedule of Mid-Biennium Recommended Budget Adjustments.

Also included for Council consideration is an update to the Salary Plan. The CPI-W as of June was 1.7%. This is the index typically used by the City for wage adjustments. The pay ranges in the attached Salary Plan have been updated and increased by 1.7% which would allow for that wage adjustment for all employees on January 1, 2020. Also, the Planner salary range (not a new position), which was removed from the Salary Plan in 2016, has been included.

Several staff positions are at the top of their pay range and will not be eligible for a merit increase during 2020. The adopted budget provided for an adjustment to wages and benefits in 2020; a 3.5% average increase was budgeted for salaries and a 5% increase was budgeted for medical and dental. The good news is that there will be no 2020 increase in premiums for the City's primary medical, dental or vision plans. In fact, 2019 rate increases were about 2% less than was budgeted.

Following Council's direction on the proposed budget amendments and the recommended Salary Plan for 2020, an Ordinance to formally amend the budget and approve the Salary Plan will be presented for approval on November 25, 2019.

FISCAL CONSIDERATION:

Details of proposed revenue and expenditure adjustments are attached as Exhibit 1. The proposed salary plan for 2020 is attached as Exhibit 3.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Per RCW 35A the budget is the legal authority to expend public funds and controls those expenditures by setting the amount of the appropriation at the fund level by ordinance.

i:\admin & finance\budget\2019-2020\council agenda items and presentations\ab 2019 mid biennium budget amendment #1 nov 2019.docx

2019-2020 Schedule of Mid Biennium Recommended Budget Adjustments		Total 2019-2020 Adopted Budget	Recommended Budget Amendments	Recommended 2019-2020 Amended Budget
Fund: 001 - General Fund				
Revenue			increase (decrease)	
001.30889	General Fund Beginning Balance Reserve To recognize better than budgeted 2018 year end fund balance and 2019 beginning fund balance	3,810,062	1,124,443	4,934,505
001.000.31311000	Local Sales & Use Tax Sales taxes exceeding budget	4,450,000	550,000	5,000,000
Expenditures			increase (decrease)	
001.013.51310.4300	General Consulting Services Contractual costs for financial sustainability project (Management Partners, Torie Brazitis, EMC for survey)	280,000	140,000	420,000
001.019.59700.9004	Transfer to Street Fund General Fund excess reserves for slurry and crack sealing	0	1,000,000	1,000,000
001.019.59700.9003	Transfer to Strategic Opportunity Beginning Fund Balance of \$4,934,505 less \$1M slurry seal, less \$624K Strategic Opp, less \$810K PW Shop = \$2.5M General Fund	0	624,000	624,000
001.059.59458.6004	Vehicles Acquisition of vehicle for Development Services	0	25,000	25,000
001.076.57680.6026	Public Works Shop Establish 2019 budget for public works shop start up costs; budget was reviewed and approved by City Council in 2018. Only \$43K spent in 2018; unspent budget carried forward to 2019	0	810,000	810,000
Fund: 001 - General Fund			NET REVENUES/(EXPENDITURES)	(924,557)
			BUDGETED ENDING FUND BALANCE BEFORE AMENDM	3,810,062
			2020 PROJECTED FUND BALANCE AFTER AMENDMENT	2,885,505
Fund: 101 - Street Fund				
Revenue			increase (decrease)	
101.000.39700001	Transfer from General Fund General Fund excess reserves for slurry and crack sealing	1,602,483	1,000,000	2,602,483
Expenditures				
101.000.54230.4712	Services - Road Preservation General Fund excess reserves for slurry and crack sealing	427,515	1,000,000	1,427,515
Fund: 101 - Street Fund			NET REVENUES/(EXPENDITURES)	0
			BUDGETED ENDING FUND BALANCE BEFORE AMENDM	975,015
			2020 PROJECTED FUND BALANCE AFTER AMENDMENT	975,015

2019-2020 Schedule of Mid Biennium Recommended Budget Adjustments			Total 2019-2020 Adopted Budget	Recommended Budget Amendments	Recommended 2019- 2020 Amended Budget
Fund: 303 - Park Capital Fund					
Revenue				increase (decrease)	
303.000.33404202	State Allocation - Twin Springs Park Recognize award of funds from the State	0		151,900	151,900
new account	King Co. Youth Activities Grant	0		611,000	611,000
	Award for project P30 Rhody Park Public Boathouse				
new account	Northshore School District Contribution In support of project P30 Rhody Park Public Boathouse	0		250,000	250,000
303.000.39700304	Transfer from Park Impact Fees	347,000		120,000	467,000
	Additional funds for St Edward Ballfield EIS to replace RCO funds (\$100K) and increase budgetary needs by \$20K				
303.000.39700403	Transfer from Swamp Creek Basin Fund Allocate to Squire's Land Conversion Acquisition	0		400,000	400,000
Expenditures				increase (decrease)	
303.000.59476.6111	P1 Twin Springs Interim Use	100,000		151,900	251,900
	Additional allocation of funds allocated by the State				
303.000.59475.6109	P29 St. Edward Ballfields EIS Reduced due to RCO funding withdrawal	300,000		(80,000)	220,000
303.000.59476.6119	P31 Squire's Land Conversion Acquisition Expected costs lower than budgeted	1,700,000		(450,000)	1,250,000
303.000.59476.6115	P30 Rhody Park Public Boathouse Project expansion per CIP adopted 9/9/19	477,000		690,219	1,167,219
Fund: 303 - Park Capital Fund					
				NET REVENUES/(EXPENDITURES)	1,220,781
				BUDGETED ENDING FUND BALANCE BEFORE AMENDM	1,313,806
				2020 PROJECTED FUND BALANCE AFTER AMENDMENT	2,534,587
Fund: 304 - Park Impact Fee Fund					
Expenditures				increase (decrease)	
304.000.59700.0303	Transfer to Park Capital Fund	347,000		120,000	467,000
	Additional funds for St Edward Ballfield EIS to replace RCO funds (\$100K) and increase budgetary needs by \$20K				
Fund: 304 - Park Impact Fee Fund					
				NET (EXPENDITURES)	(120,000)
				BUDGETED ENDING FUND BALANCE BEFORE AMENDM	735,378
				2020 PROJECTED FUND BALANCE AFTER AMENDMENT	615,378

2019-2020 Schedule of Mid Biennium Recommended Budget Adjustments		Total 2019-2020 Adopted Budget	Recommended Budget Amendments	Recommended 2019-2020 Amended Budget
Fund: 306 - Sammamish River Bridge Replacement				
Revenue			increase (decrease)	
306.000.39700401	Transfer from SWM Fund	0	465,240	465,240
	Allocate SWM Funds to Bridge Project for surface water components			
Expenditures				
306.000.59550.6711	W Sammamish River Bridge Replacement	21,623,056	465,240	22,088,296
	Recognize SWM Funds allocated to bridge project for surface water components			
Fund: 306 - Sammamish River Bridge				
		NET REVENUES/(EXPENDITURES)	0	
		BUDGETED ENDING FUND BALANCE BEFORE AMENDM	21,628	
		2020 PROJECTED FUND BALANCE AFTER AMENDMEN	21,628	
Fund: 401 - Surface Water Management Fund				
Revenue			increase (decrease)	
401.000.34310000	Storm Drainage Fees	3,670,000	400,000	4,070,000
	Recognize increase in fee revenue resulting from new rates established for 2019			
Expenditures				
401.000.59700.0306	Transfer to W Samm River Bridge Replacement	0	465,240	465,240
	Transfer SWM Funds allocated to bridge project for surface water components			
401.000.59431.6004	Vehicles	0	60,000	60,000
	2 additional vehicles needed for SWM technician and seasonal interns; such as small trucks or utility transit vans			
Fund: 401 - Surface Water Management Fund				
		NET REVENUES/(EXPENDITURES)	(125,240)	
		BUDGETED ENDING FUND BALANCE BEFORE AMENDM	327,070	
		2020 PROJECTED FUND BALANCE AFTER AMENDMEN	201,830	
Fund: 403 - Swamp Creek Basin Fund				
Expenditures			increase (decrease)	
403.000.59700.0302	Transfer to Park Capital Fund.	0	400,000	400,000
	Allocate to Squire's Land Conversion Acquisition			
Fund: 403 - Swamp Creek Basin Fund				
		NET REVENUES/(EXPENDITURES)	(400,000)	
		BUDGETED ENDING FUND BALANCE BEFORE AMENDM	1,483,899	
		2020 PROJECTED FUND BALANCE AFTER AMENDMEN	1,083,899	
Fund: 501 - Equipment Replacement Fund				
Expenditures			increase (decrease)	
501.000.59418.6014	Vehicle Replacements	0	39,000	39,000
	one pool vehicle such as electric Chevy Bolt to replace the Taurus which will be surplusd			
Fund: 501 - Equipment Replacement Fund				
		NET REVENUES/(EXPENDITURES)	(39,000)	
		BUDGETED ENDING FUND BALANCE BEFORE AMENDM	598,518	
		2020 PROJECTED FUND BALANCE AFTER AMENDMEN	559,518	
Fund: 046 - Strategic Opportunity Fund				
Revenues			increase (decrease)	
046.000.39700001	Transfer from General Fund	0	624,000	624,000
	Beginning Fund Balance of \$4,934,505 less \$1M slurry seal, less \$810K PW Shop, less \$2.5M General Fund reserve = \$624,000 available to Strategic Opportunity Fund			
Fund: 046 - Strategic Opportunity Fund				
		NET REVENUES/(EXPENDITURES)	624,000	
		BUDGETED ENDING FUND BALANCE BEFORE AMENDM	2,576,363	
		2020 PROJECTED FUND BALANCE AFTER AMENDMEN	3,200,363	



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Update on CIP Project P-30 - Rhododendron Boathouse	For Council Meeting Agenda of: 10/07/2019
Proposed Council Action/Motion: Two council actions are requested: 1) provide guidance on a preferred construction schedule option. There are two proposed construction schedule options to be considered: foundation and building shell with delayed interior facility improvements or full building construction 2) provide guidance for a funding contingency plan should the city receive bids exceeding the currently allotted budget	Department: Community Development Prepared by: Rob Sayre-McCord, Parks Project Manager Initial & Date Approved by Department Head: <u>RS 9/27/19</u> Approved by City Attorney: Approved by Finance Director: <u>June 9/21/19</u> Approved by City Manager: <u>[Signature]</u>
Exhibits/Attachments: 1. 90% boathouse design plans 2. Construction cost estimates 3. Budget estimates 4. PowerPoint presentation	
INFORMATION/BACKGROUND: On 10/7/19 staff and project consultant, Osborn Engineering, will be on hand to give a short presentation (Attachment 4) on the Rhododendron Boathouse. Current design plans and construction cost estimates are attached (Attachments 1 and 2), as well as updated budget estimates (Attachment 3). Staff is seeking Council guidance on the preferred construction approach and the Council's preferred approach to funding any potential budgetary shortfall. Project Status Update Since January 2019: The city received 90% design plans and corresponding construction cost estimates from Osborn Consulting on 8/14/19. The city has performed a biddability and cost assessment review as well as an internal design review, in conjunction with our community advisory committee. Construction Cost Estimates and Budget Estimates (See Attachments 2 and 3) • Schedule B 40' x 70' Building Shell: This schedule includes the concrete building slab/piles; paved asphalt path; wetland mitigation/plantings/irrigation; waterline extension; and boathouse building shell (metal sheeting with garage doors, interior restroom facilities, and boat racks). The building shell does not include a second level, balcony area, lift, mezzanine framing, flooring, coaches office, staircase. The total cost estimate is \$766,326 (see Attachment 2). The total construction cost includes: construction cost estimate \$666,370 + \$66,637 (10% sales tax) + \$33,319 (5% contingency).	

The total budget estimate (see Attachment 3), is \$1,158,481. The total budget estimate includes construction costs and all other anticipated costs (e.g. permits, consultant contract amendments, construction management). This estimate is \$26,538 under the current CIP budget (\$1,185,019). However, this estimate assumes that the School District's \$250,000 contribution for tenant improvements can be fully allocated. However, School District funding is limited to only certain aspects of the project, termed 'tenant improvements', and Schedule B does not include many of these fundable aspects. Consequently, current projections limit School District contributions to \$152,276 of their available \$250,000, resulting in a funding shortfall of \$71,186.

- **Schedule C 40' x 70' Building with Second Floor:** This includes all elements of Schedule B plus a second level, balcony area, lift, mezzanine framing, flooring, coaches' office, and staircase. The total cost estimate is \$867,641. The total cost includes: construction cost estimate \$754,470 + \$75,447 (10% sales tax) + \$37,724 (5% contingency).

The total budget estimate (see Attachment 3), is \$1,250,677. This estimate is \$65,658 over the current CIP budget. However, this estimate assumes that the School District's \$250,000 contribution can be fully allocated. If, based on current estimates, only \$237,091 of the School District's funds can be allocated, then there is a funding shortfall of \$78,567.

Options for Bid Package and Funding:

1. **Pursue Schedule B 40' x 70' Building Shell:** This option would allow the building to be used as a basic storage center while additional non-city funding is secured to complete the remaining building improvements at a later date. Staff also needs direction on the Council's position for allocating any additional City funds if the potential budget shortfall is \$71,186 assuming all school district funds cannot be allocated. Staff is also seeking any preliminary direction on Council's position for allocating any additional City funds if the construction bids come in above the current CIP allocation.
2. **Pursue Schedule C 40' x 70' Building with Second Floor:** This option is consistent with Council's prior direction. However, staff needs direction on the Council's position for allocating any additional City funds for the \$65,568-\$78,567 current estimated budget shortfall. Staff is also seeking preliminary direction on Council's position for allocating any additional City funds if the construction bids come in above the current CIP allocation.
3. **Pursue Schedule B + C:** This option creates a bid alternate package that would allow the City to determine whether to construct the foundation and building shell (Schedule B) or the complete building (Schedule C) once bids have been received. However, staff would still appreciate Council direction on Council's position for allocating any additional City funds based on the estimated budget shortfall or if construction bids come in over the current CIP allocation.

Staff Recommendations: For the preferred construction bid package schedule option, staff recommends that Council selects Option 3 (Schedule B + C) as this allows for greater future flexibility and the highest likelihood of saving the city money through design and construction in both the short and long-term.

If Council selects Option 3, then staff is seeking Council direction on funding for the estimated budget shortfall of \$65,568 to \$78,567. Council has two options: 1. Use City funds (general fund balance or strategic opportunity funds or 2. Non-city funds (e.g. non-profit fund raising, or other private funding source).

Background: At the 10/15/18 Council meeting, Council direction was to pursue a 20' x 70' building (\$479,959) plus a concrete pad (\$50,000) that could accommodate a larger 40' x 70' building. The total project cost estimate \$586,759 (\$529,959 plus \$56,800 prior year expenditures). At the 1/14/19 Council meeting, Council direction

EXHIBIT 2

was to seek reallocation of the \$611,000 King County Youth and Amateur Sports grant funding from the St. Edward Ballfield Project to the Rhododendron Boathouse Project to support construction of 40' x 70' boathouse. The project cost estimate provided to Council on 10/15/18 for the 40' x 70' boathouse was estimated at \$850,000. The cost estimate presented to Council on 7/22/19 during the discussion of the six-year Capital Improvement Program was \$1,185,019 (plus \$56,800 spent prior to 2019) giving a total project cost estimate of \$1,241,819.

FISCAL CONSIDERATION: Ordinance No. 19-0947 adopted 9/9/19 amended the 2019-2024 Capital Improvement Program (CIP). \$1,185,019 is allocated to the Rhododendron Boathouse Project, giving a total project cost of \$1,241,819 (\$56,800 spent prior to 2019). Funding sources in the 2019-2024 CIP include the following:

State Capital Budget S1889 – \$242,500

Northshore School District (awaiting confirmation) – \$250,000

King County Youth Sports Grant (awaiting confirmation) – \$611,000

Recreation and Conservation Office ALEA Grant 12-1963 – \$22,625

Park Impact Fees – \$23,469

REET – \$12,800

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Goal #2 - Walkways and Waterways

Council Goal #7 - Advance public's access to water/Promote image of Kenmore

Council Goal #8 - Implement parks improvement plan

Council Goal #9 - Build community & create fun

EXHIBIT 3

Exhibit A to Ordinance No. 19-0500

City of Kenmore
2020 Salary Ranges

Position	2020 Monthly Pay Ranges	
	Low	High
Assistant City Manager	10,307	14,224
Finance & Administration Director	9,584	13,227
Public Works Director	9,584	13,227
Community Development Director	9,455	13,049
Development Services Director	9,455	13,049
City Engineer	9,198	12,694
Public Works Operations Manager	7,874	10,866
Environmental Services Manager	7,183	9,912
Capital/Parks Project Manager	6,906	9,530
Senior Engineer	6,906	9,530
Traffic Engineer	6,906	9,530
Principal Planner	6,906	9,530
Civil Engineer	6,445	8,895
City Clerk	6,310	8,708
Planner	6,233	8,603
Building Inspector/Plans Examiner	5,881	8,117
Communications Specialist	5,635	7,778
Associate Planner	5,635	7,778
Streets & Surface Water Maintenance Supervisor	5,406	7,460
Accountant	5,359	7,396
Building Inspector/Code Compliance	5,359	7,396
Executive Assistant	5,231	7,219
ROW Inspector	5,140	7,093
Parks Lead Maintenance Worker	5,009	6,912
Surface Water Technician	4,830	6,664
Volunteer & Events Supervisor	4,745	6,548
Assistant Planner	4,745	6,548
Senior Facility Maintenance Technician	4,543	6,269
Permit & Administrative Specialist	4,300	5,934
Public Records Officer/Administrative Assistant	4,300	5,934
Payroll & Accounting Specialist	4,300	5,934
Maintenance Worker	4,266	5,886
Administrative Assistant	4,065	5,610
Facility Maintenance Technician	3,823	5,276
Receptionist	3,573	4,930
Half Time Recreation Coordinator	2,223	3,067
Seasonal Maintenance Worker	16.28	20.61
Intern or Temp Office Aide	16.28	23.88
Mayor*	974.19	974.19
Councilmembers*	865.95	865.95

*Per Salary Commission, increase is 2% annually from 2017-2021
 Other Positions increased by 1.7%

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**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Public Works Engineering 2019 Update Proposed Council Action/Motion: No action needed	For Council Meeting Agenda of: 11/18/2019 Department: <u>PW Engineering</u> Prepared by: <u>John Vicente, P.E.</u> <u>Initial & Date</u> Approved by Department Head: _____ Approved by City Attorney: <u>NA</u> Approved by Finance Director: ☒ Approved by City Manager: Exhibits/Attachments: N/A
<u>INFORMATION/BACKGROUND:</u> Background: Public Works Engineering's primary responsibility is the safe and efficient operation of the public right of way. This is accomplished through the Capital Improvement Program, traffic engineering services, franchise utility permitting, and transportation services. Throughout 2019, the engineering division has made many accomplishments that have provided for the safe and efficient operation of the public right of way and have advanced efforts to City Council goals #1 and #2. Capital Improvement Program: In 2019, engineering completed two sidewalk projects, NE 153rd Safe Routes to Schools and NE 181st Sidewalk Improvements. The NE 153rd Safe Routes to Schools project constructed new sidewalk along the south side of NE 153rd Pl between 70th Ave SE and Juanita Drive. The new sidewalk is along the school walk route for Arrowhead Elementary. New angled parking was also installed just east of the Juanita Dr intersection. NE 181st Sidewalk project constructed new sidewalk along the north side of NE 181st St between 65th Ave NE and 67th Ave NE. The new sidewalk completes sidewalk within the City's downtown core. Engineering has also completed design on the W Sammamish River Bridge and is nearing completion of design on the two Walkways and Waterways transportation projects (Juanita Dr and 68th Ave NE Pedestrian/Bicycle projects). Traffic Engineering Services: Traffic Engineering has provided a variety of services for the City during the 2019 year. Establishing an annual count program started early this year. This program allows us to keep track of the traffic volumes and speeds and a variety of streets throughout the City. This proactive program gives us information that allows us to identify potential issues and correct them before they become a problem. The program can also provide for a quick turn around on public inquiries regarding speeding. Prior to this program, it could take up to a month to get a response to the public about speeding concerns on any given road. With the annual traffic program, a response back to the public may be possible within a day. Traffic Engineering also responds to other various traffic complaints such as signing issues, sight distance, and traffic flow issues. The traffic engineer has received over 100 services requests this year alone.	

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Franchise Utility Permitting:

The Engineering Division is also responsible for managing the permitting review, inspections, and billing for all of the City's franchised utilities. Work from the utilities ranged from general maintenance activities to installing new systems. Engineering has issued over 160 permits this year for utility work within the City.

Transportation Services:

The Engineering Division is also responsible for a myriad of transportation services within the City. Below are just a few of the things Engineering completed in 2019:

- Pavement Management – identified roads for and completed over 95,000 linear feet of crack seal and over 37,000 linear feet of roads slurry sealed
- Responding to complaints regarding right of way issues – over 100 services requests have been responded to this year ranging from blockage of sidewalks and signs to hazardous trees.
- Provide representation of interagency committees (ST3 and Bicycle and Pedestrian Advisory Committee)

2020 upcoming:

More things are coming for 2020, below is a sampling of what to expect:

- Begin construction of the W. Sammamish River Bridge Project
- Begin construction of the Walkways and Waterways transportation projects (Juanita Drive Ped/Bike and 68th Ave NE Ped/Bike projects)
- Continue with Pavement Management – determine next areas for crack sealing and slurry sealing, overlay Simonds Road from NE 163rd Pl to 92nd Ave NE
- Repair ADA non-compliant sidewalk panels on 73rd and 68th
- Update Road Standards
- Transportation Planning – Prepare the 6-year Transportation Improvement Plan, and prepare advertisement to update the Transportation Element of the Comprehensive Plan
- Update Sidewalk Plan

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Goal #1: To focus on and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.

Goal #2: Implement the Walkways and Waterways projects

PUBLIC WORKS ENGINEERING 2019 YEAR IN REVIEW



- ▶ Presented by:
 - ▶ John Vicente
 - ▶ Kent Vaughan
 - ▶ Tobin Bennett-Gold
 - ▶ Janet Quinn
 - ▶ Jarrett Smith
 - ▶ Terri Bielenberg

PUBLIC WORKS ENGINEERING

- CAPITAL IMPROVEMENT PROGRAM (TRANSPORTATION)
- PAVEMENT MANAGEMENT
- TRAFFIC ENGINEERING
- RIGHT OF WAY MANAGEMENT
 - Franchise Utility Permitting
 - Service Requests
 - Code Compliance
 - Road Standards
 - ADA Compliance

TRANSPORTATION CAPITAL PROJECTS COMPLETED 2019

NE 181ST STREET SIDEWALK PROJECT

- 500 feet of new sidewalk between 65TH & 67TH Ave NE in Downtown;
- 55% of project funded by TIB sidewalk program grant;
- Status: Substantially complete; minor punch list items remain.
- Highlights include:



NE 181ST STREET SIDEWALK PROJECT
6- 8 FOOT WIDE SIDEWALKS
LANDSCAPED AMENITY ZONE
ON STREET PARALLEL PARKING
STREET AND PEDESTRIAN LIGHTING



NE 181ST STREET SIDEWALK PROJECT
LARGE SYCAMORE TREE SAVED!



NE 181ST STREET SIDEWALK PROJECT
FUN SIDEWALK INSERTS

TRANSPORTATION CAPITAL PROJECTS COMPLETED 2019

NE 153RD SAFE ROUTES TO SCHOOLS (SRTS) PROJECT

- 800 feet of new sidewalk between Juanita Drive & 70th Ave NE;
- 86% of project funded by WSDOT SRTS grant;
- Status: Substantially complete; minor punch list items remain.
- Highlights include:



NE 153RD PL SRTS PROJECT
8-FOOT WIDE SIDEWALKS
LANDSCAPED AMENITY ZONE

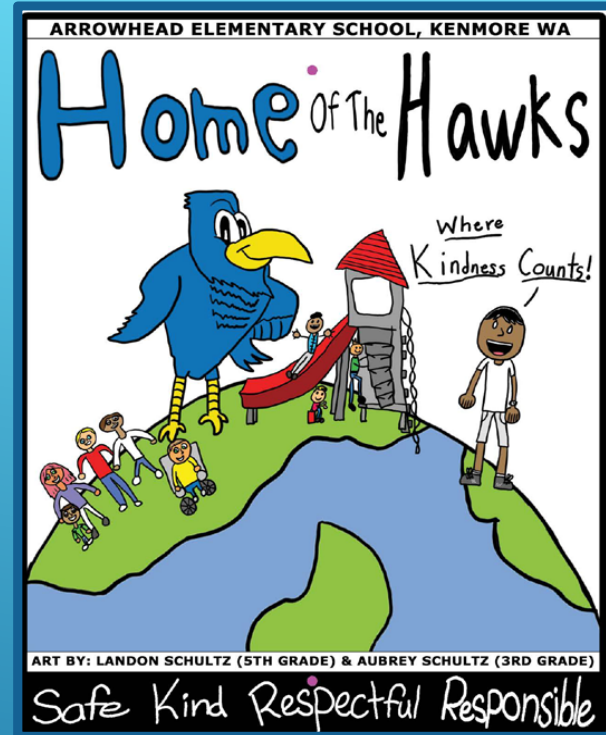


NE 153RD PL SRTS PROJECT
6 ANGLED STREET PARKING STALLS
(W/ HANK HERON SIDEWALK INSERT NEARBY)



NE 153RD PL SRTS PROJECT
FUN ARROWHEAD HAWKS SIGN

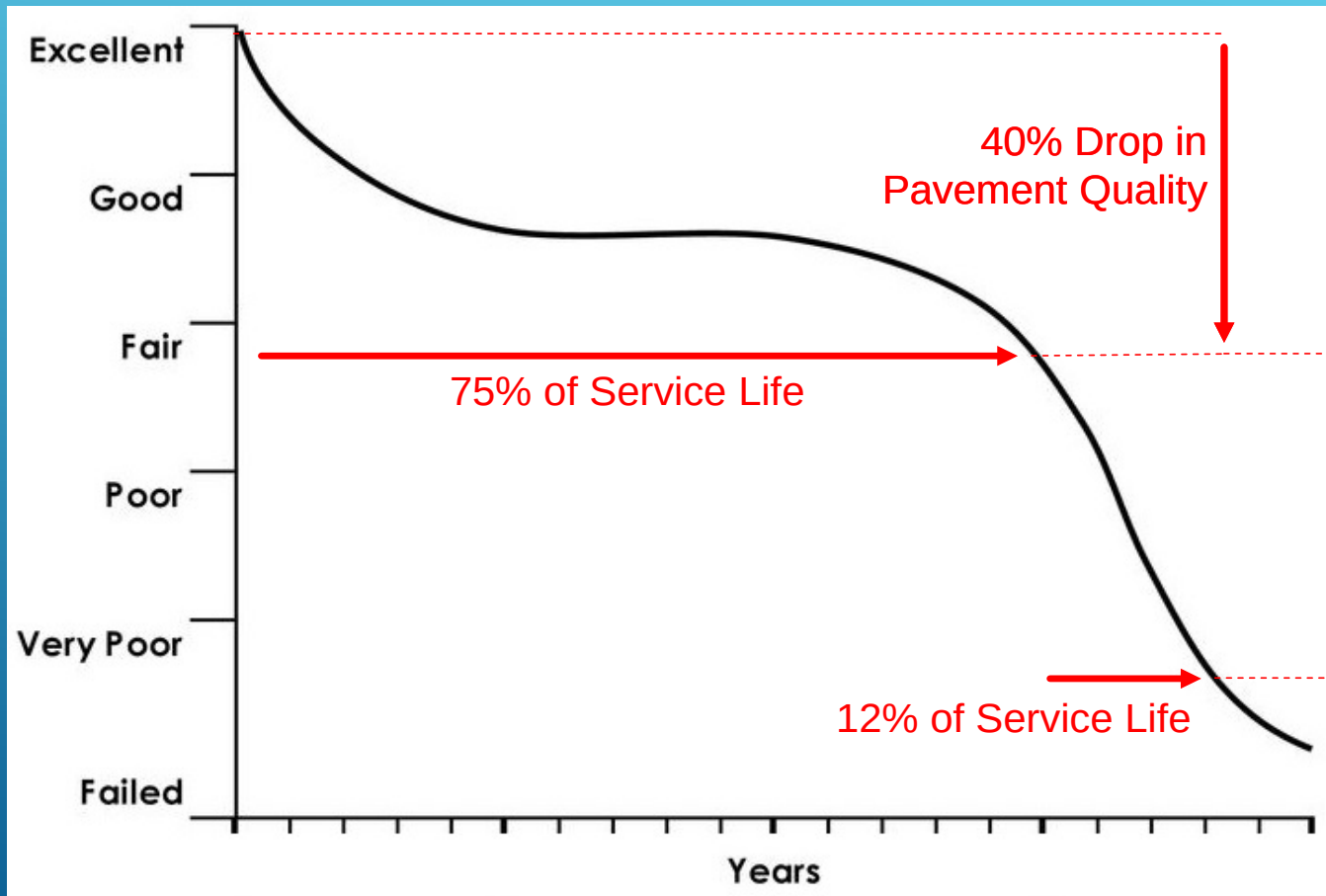
ART BY ARROWHEAD ELEMENTARY STUDENTS:
LANDON & AUBREY SCHULTZ



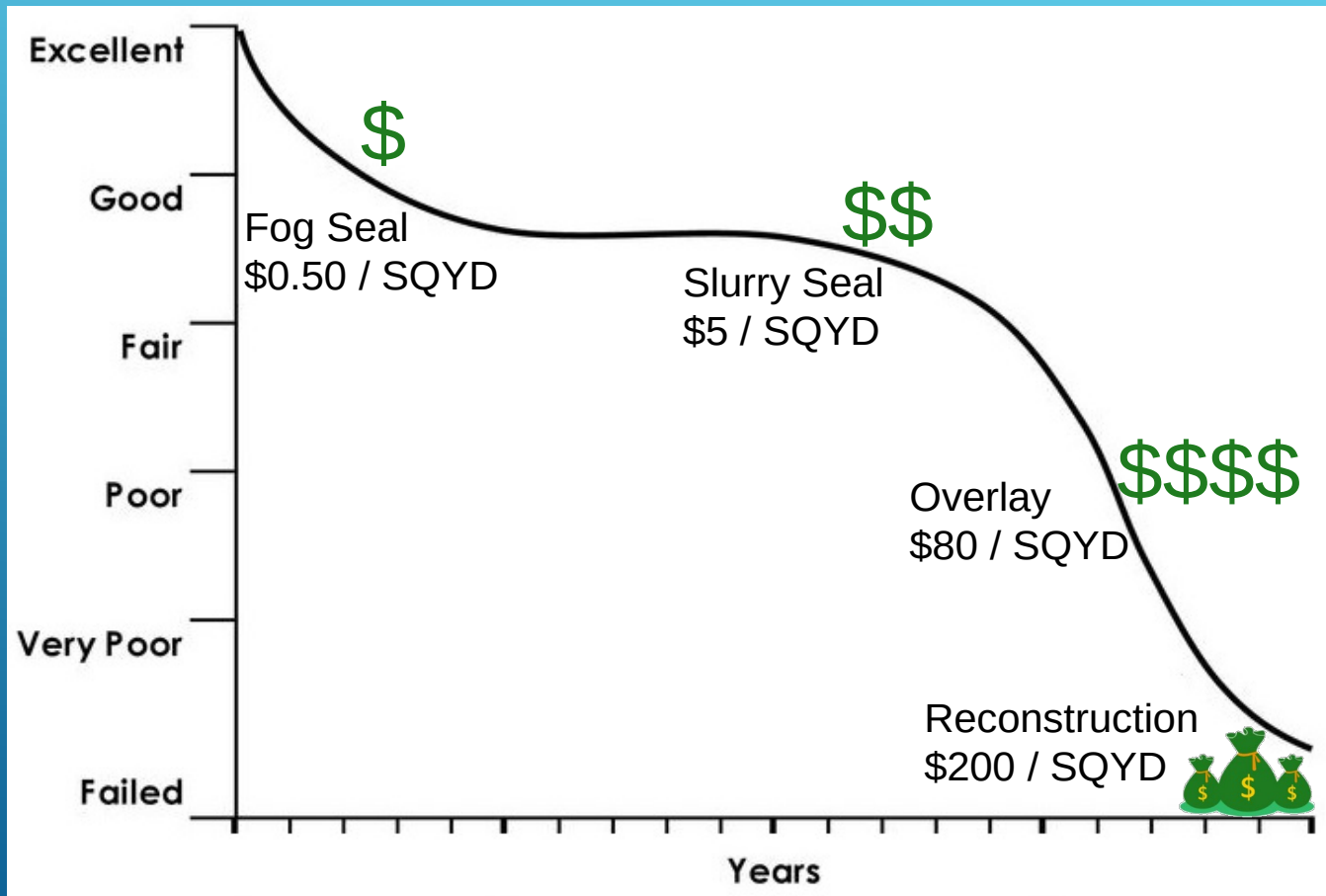


NE 153RD PL SRTS PROJECT
JUANITA / 153RD CORNER BEAUTIFICATION
(FEATURE ART WALL, LANDSCAPING, BENCH)

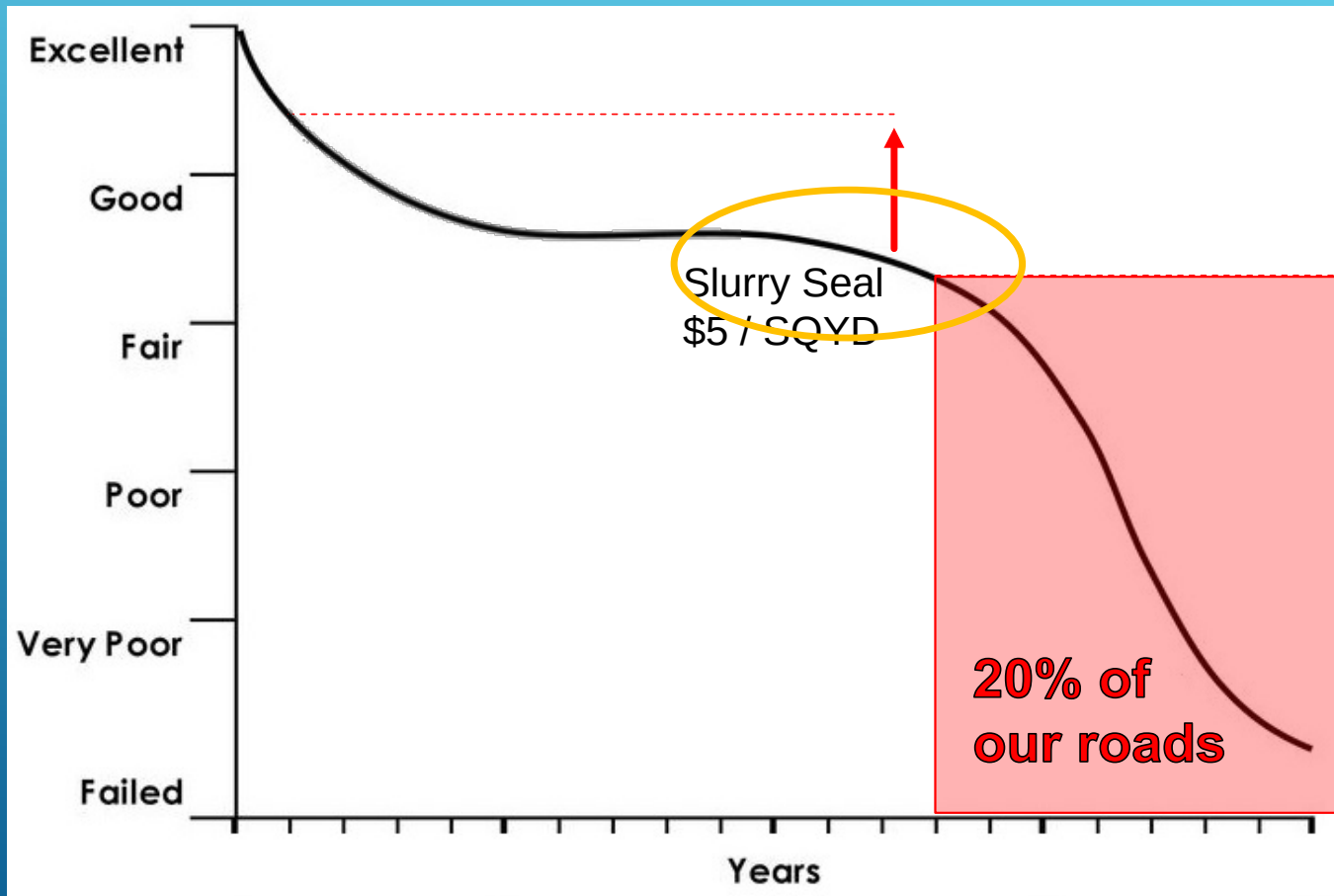
PAVEMENT PRESERVATION



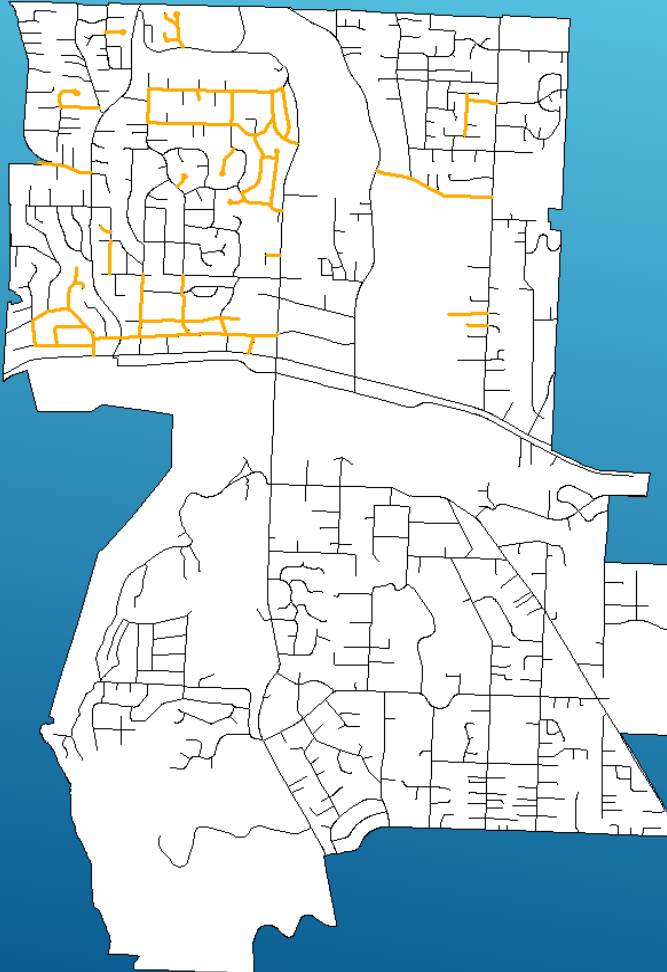
PAVEMENT PRESERVATION



PAVEMENT PRESERVATION



SLURRY SEAL PROJECT



2019 Pavement Preservation

- **Crack Seal**

89,000 Linear Feet
\$106,000

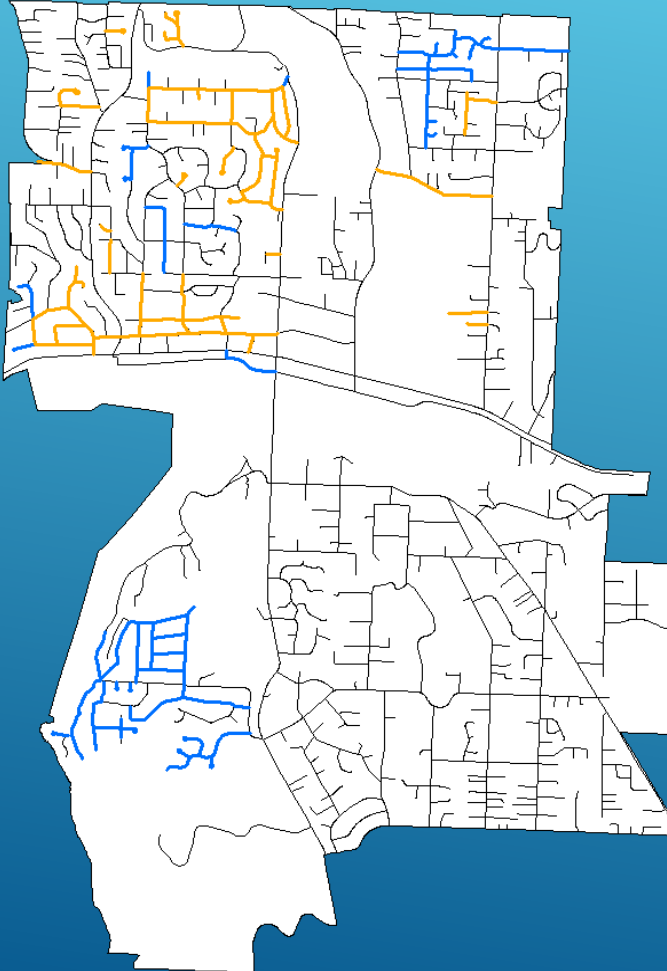
- **Patching**

86 SQYD
\$40,000

- **Slurry**

120,000 SQYD
\$562,000

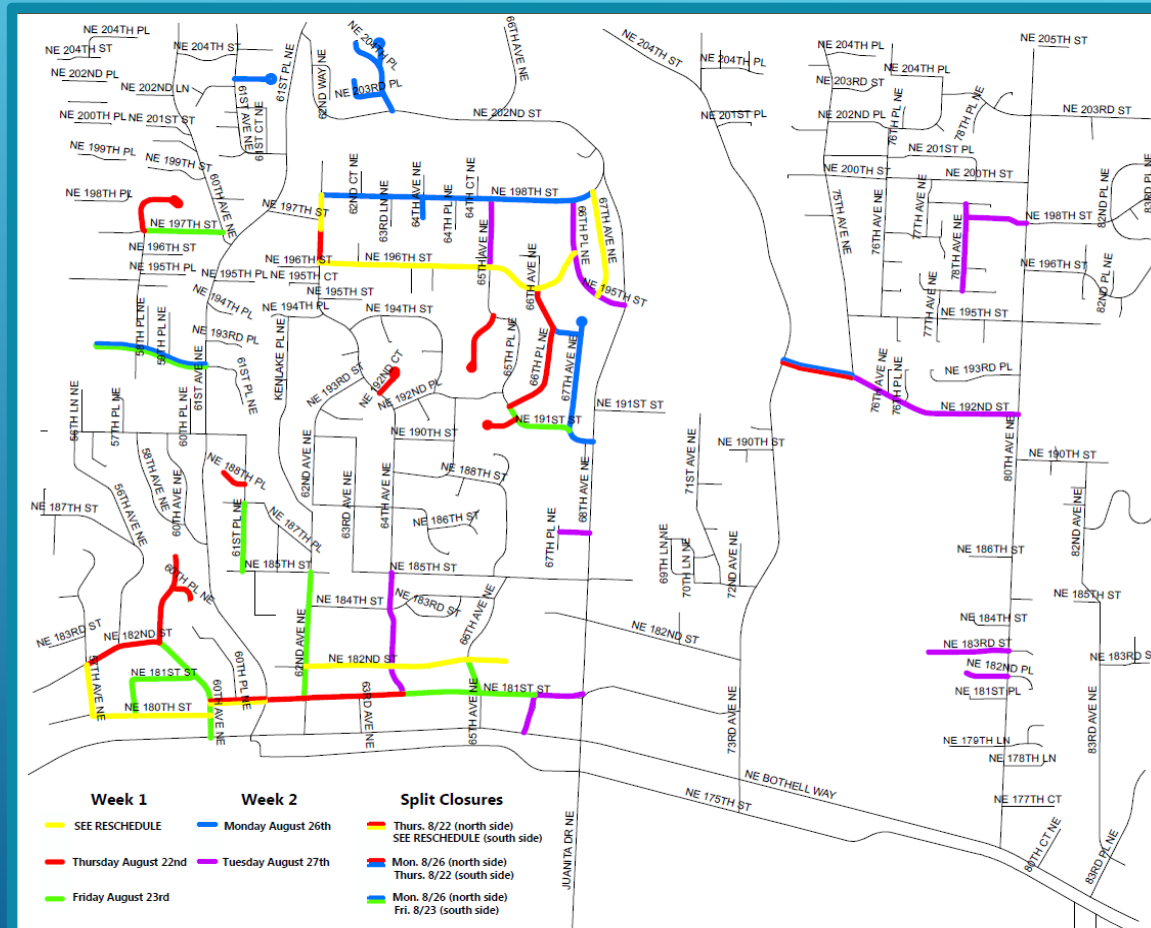
SLURRY SEAL PROJECT



2020 Pavement Preservation

- **Project Design**
January / February 2020
- **Patching and Crack Seal**
March / April 2020
- **Slurry Seal**
June / July 2020

SLURRY SEAL PROJECT - COMMUNICATION



SLURRY SEAL PROJECT - COMMUNICATION

SEVERAL ROADS WILL BE COMPLETELY CLOSED

FROM 7:00 AM — 5:00 PM

DURING SLURRY SEAL PAVEMENT PRESERVATION

(SEE OTHER SIDE FOR MAP AND SCHEDULE)

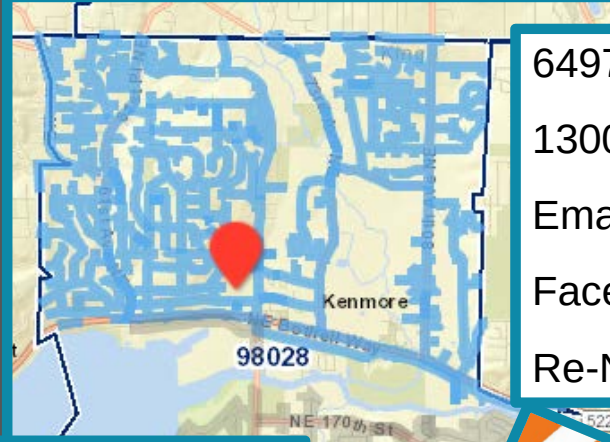
- When? August 21-27, 2019 (Weather dependent)
- If it rains, schedules may change. Check www.kenmorewa.gov/2019SlurrySeal for latest updates
- Slurry sealing extends the road's life for a fraction of the cost of asphalt overlay
- Questions? Contact Tobin Bennett-Gold, Traffic Engineer, tbennettgold@kenmorewa.gov, (425) 398-8900

The slurry sealed streets will not be ready to use until 5pm each day.

Residents will not be able to use the road (to drive, park, walk, etc.) from 7am to 5pm on the day of slurry sealing. Please plan travel and parking in advance.

Each street segment (see map on reverse) will close for one day only, except for a limited number of short segments that will have one lane closed on each of two consecutive days to preserve ingress/egress.

Crews will work from 7am to 1pm to allow for ingress/egress and be accessible by 5pm.



6497 via mail

1300 door-hangers

Emails

Face-to-Face

Re-Notices

SLURRY SEAL SCHEDULE CHANGED DUE TO WET WEATHER (8/21/2019)
YELLOW ROAD SEGMENTS WILL BE CLOSED ON DIFFERENT DAYS FROM 1:00 PM — 8:00 PM

(See inside maps and schedule)

- When? August 22-27, 2019 (Scheduled)
- Additional days of wet weather may result in further schedule changes.
- Check www.kenmorewa.gov/2019SlurrySeal for reschedule dates & latest updates.
- The rescheduled segments will not be ready to use until 8pm each day.

YOUR STREET WILL BE FULLY CLOSED

DURING SLURRY SEAL PAVEMENT PRESERVATION

FROM 7:00 AM — 5:00 PM

(SEE INSIDE MAP)

- When? August 21-27, 2019 (Scheduled)
- In the event of wet weather, your road may not be closed on the scheduled day.

Check www.kenmorewa.gov/2019SlurrySeal for reschedule date & latest updates.

- The slurry sealed streets will not be ready to use until 5pm each day.
- **NO** mail or deliveries will be made while the road is closed.

SLURRY SEAL SCHEDULE CHANGE FOR NE 192ND STREET BETWEEN 73RD & 75TH
 SOUTH LANE OF NE 192ND STREET WILL NOW BE CLOSED ON TUESDAY, 8/27/19

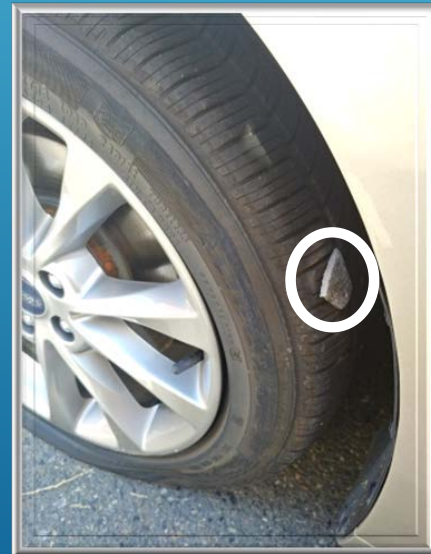
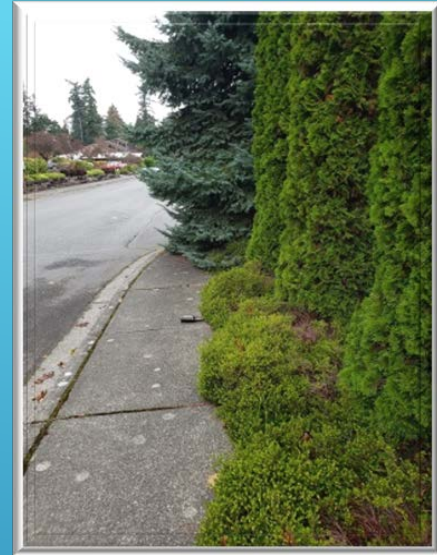
NORTH LANE OF THAT SEGMENT REMAINS ON THE SCHEDULE FOR MONDAY, 8/26/19
 (THIS WILL ALLOW PEOPLE TO TRAVEL IN BOTH DIRECTIONS BETWEEN 73RD & 75TH WITH FLAGGER ASSISTANCE)
 ROAD CLOSURE FOR EACH DAY'S WORK FROM 7:00 AM — 5:00 PM

(See inside maps and schedule for more complete information)

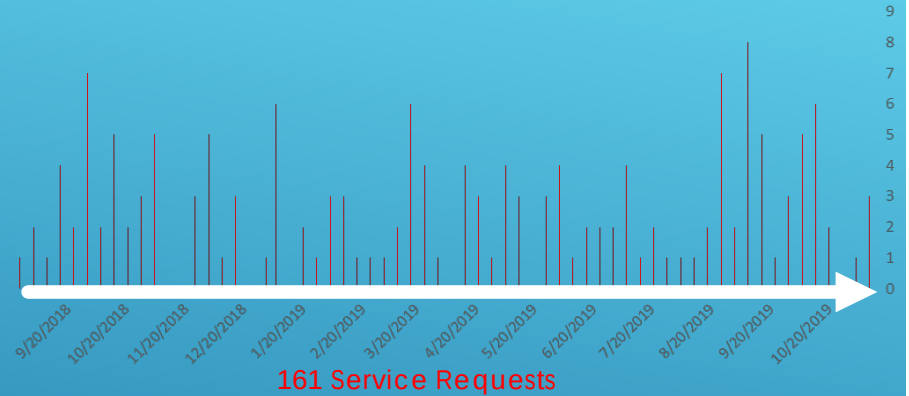
- Slurry Seal Dates: August 22-27, 2019
- Check www.kenmorewa.gov/2019SlurrySeal for latest updates & changes due to weather
- Yellow (8/21/19) segments have all been rescheduled and spread over remaining days, with road closure times from 1pm-8pm for those segments.

RIGHT OF WAY SERVICE REQUESTS

- ▶ Online, phone, in the field, walk-in
- ▶ **277 Service Requests** 1/1/19-11/14/19
- ▶ **1104 hours** logged on Service Requests (average of 4 hours per SR)
 - ▶ Types of Service Requests:
 - ▶ Right of Way impacts - Jarrett
 - ▶ Traffic Concerns – Tobin
 - ▶ Capital Projects – Kent/Terri
 - ▶ ADA concerns – John/Terri



TRAFFIC SERVICE REQUESTS



Time to Resolution

Modal resolution time: 0 Days

Mean resolution time: 142 Days

Median resolution time: 51 Days

Service Requests

Resolved:

150

Mean Time to

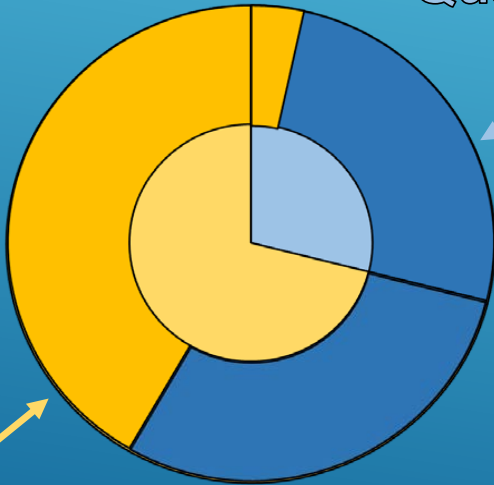
Resolve:

4.4 Hrs



TRAFFIC SERVICE REQUESTS

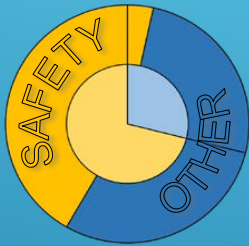
- Operations
- Maintenance
- Quality of Life



**Safety
Concerns**



TRAFFIC SERVICE REQUESTS



Signing – Not Parking Related •

Bike / Ped Safety •

Parking Violation / Enforcement •

Street Parking
– Not Safety Related •

Signal Malfunction •
Signal Timing •

Pavement
Preservation •

Street Lighting •

Information Request •

REQUIRES A SIGHT DISTANCE STUDY

Sight Distance Concerns

• Parked Cars

• Roadway Geometry

• Other

Speeding

• All of this
is speeding

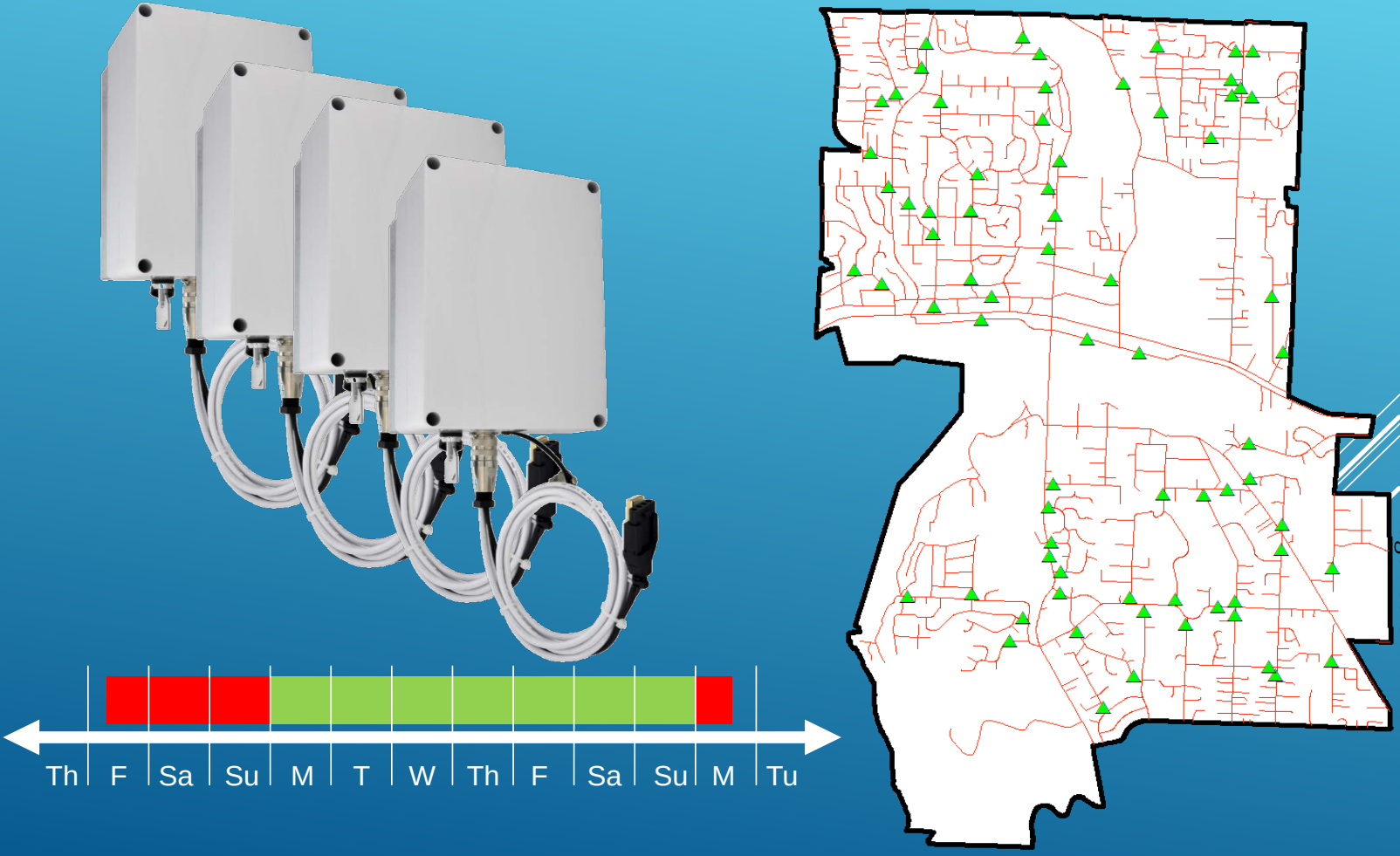
REQUIRES A SPEED STUDY

• Intersection Control /
Geometry

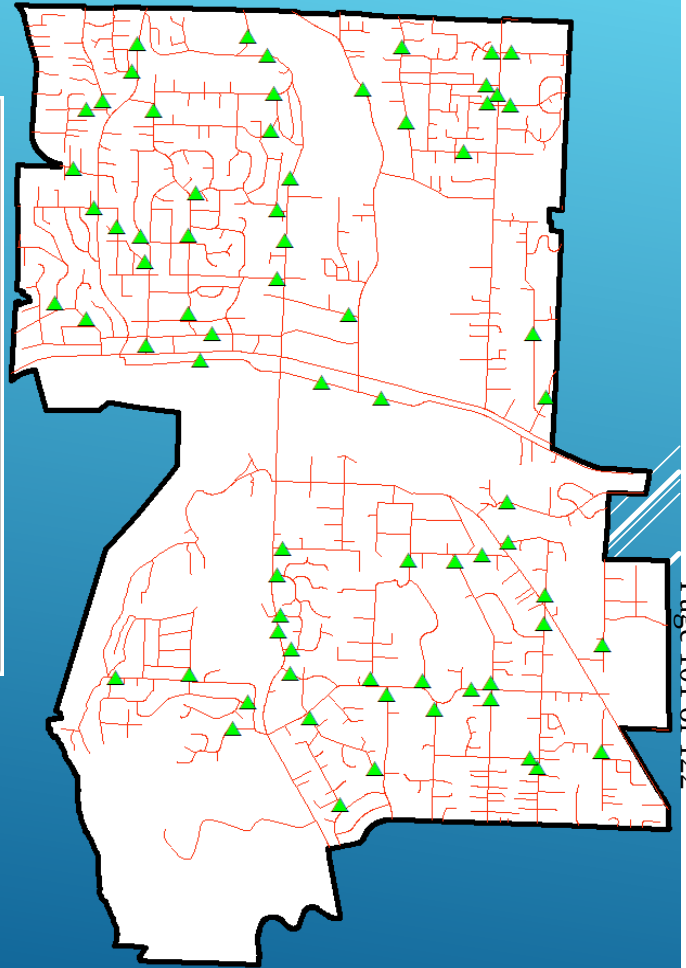
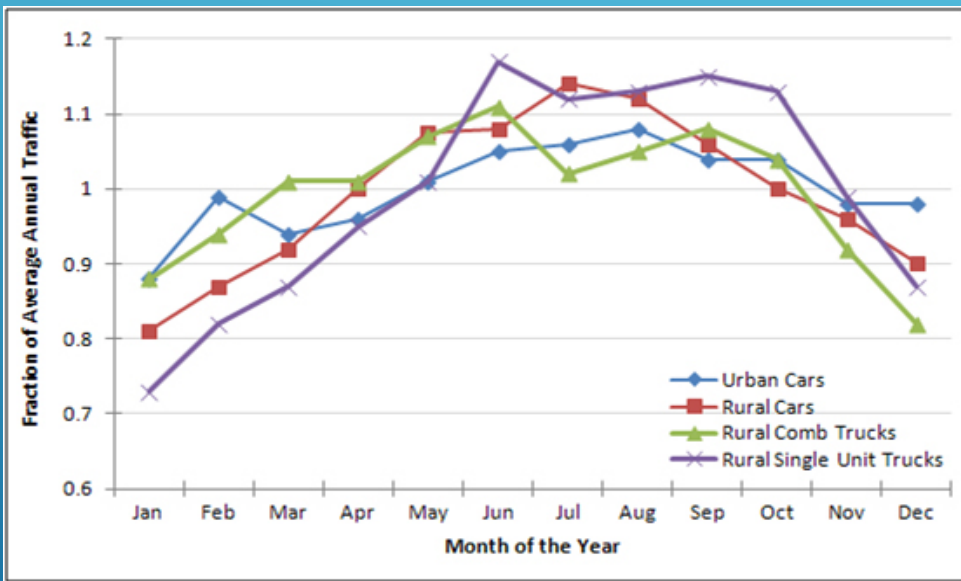
• Roadway Control /
Geometry



ANNUAL COUNT PROGRAM

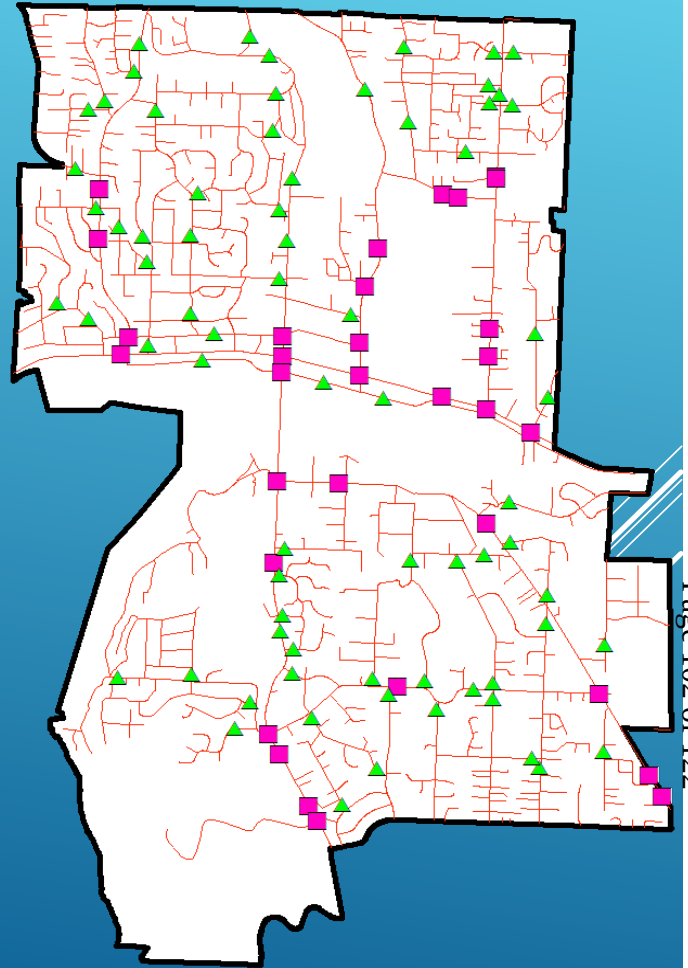


ANNUAL COUNT PROGRAM





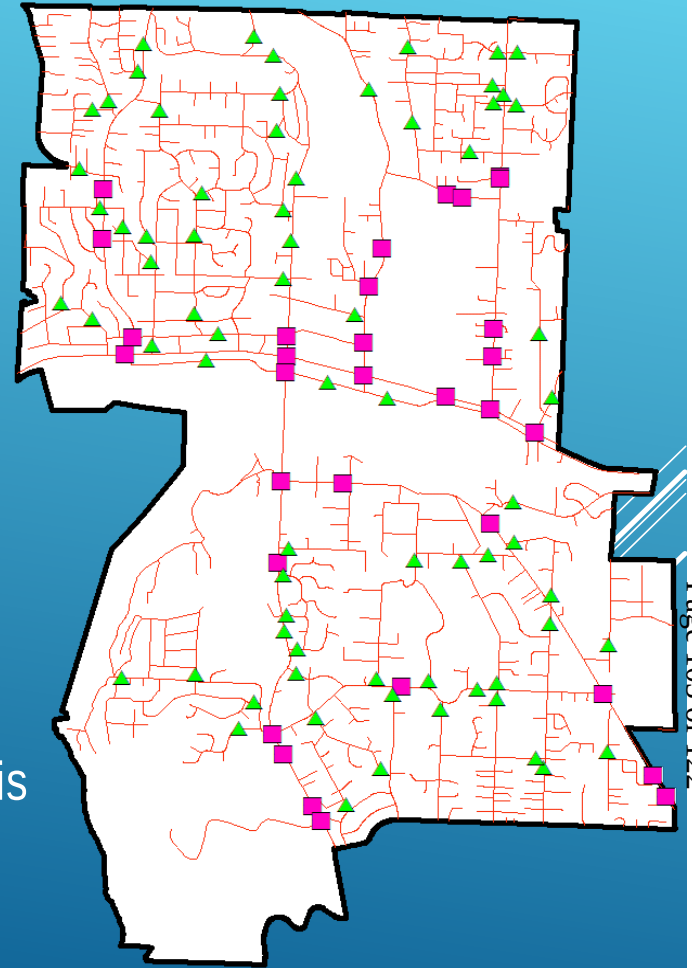
ANNUAL COUNT PROGRAM





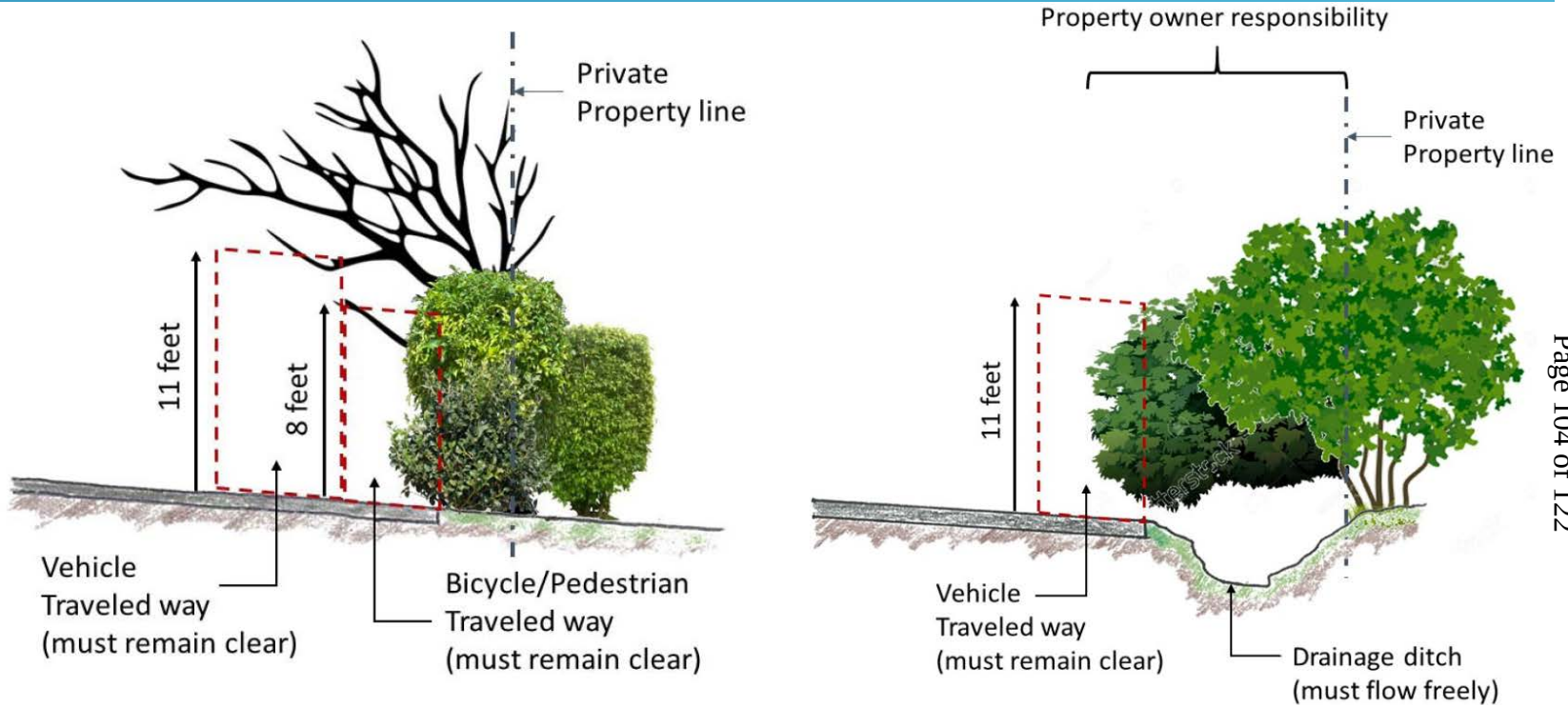
ANNUAL COUNT PROGRAM

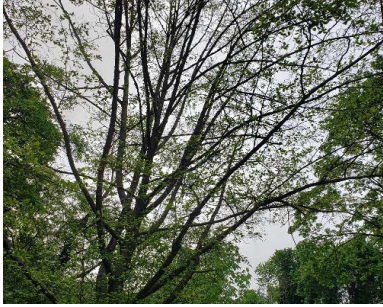
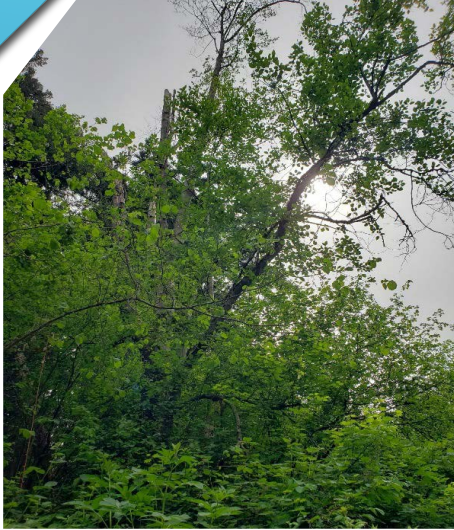
- Faster Response to Service Requests
- Better Capability for Self Service
- Improved Quality of Analysis for Traffic Safety
- More Accurate Pavement Deterioration Forecasting
- Required for Network Analysis and Simulation



RIGHT OF WAY IMPACTS

- Hazardous trees.
- Sight distance issues.
- Pedestrian & vehicle access.
- Right of way encroachments.



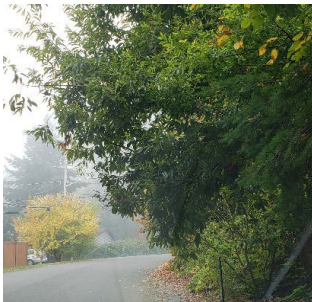


HAZARDOUS TREES

- Creates potential hazards to all right-of-way users and private properties.
- Has the potential to damage overhead utilities causing outages.

SIGHT DISTANCE ISSUES

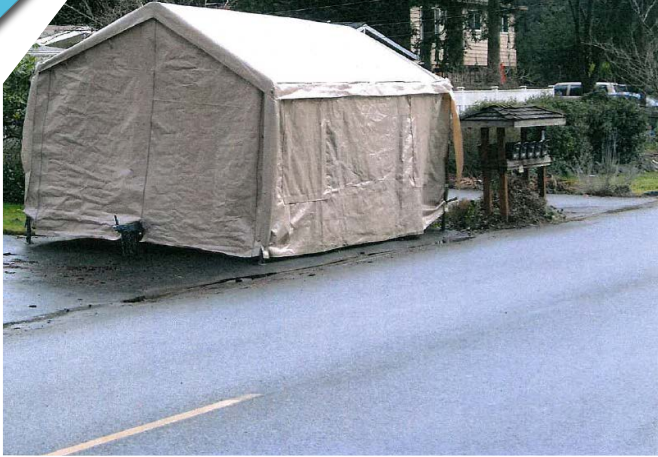
- Creates hazards for all right-of-way users.



PEDESTERIAN & VEHICLE HAZARDS

- Creates sight distance issues.
- Creates hazards for pedestrians and vehicular traffic.





RIGHT OF WAY ENCROACHMENTS

- Creates sight distance issues.
- Creates hazards to pedestrians and vehicular traffic.
- potential issues & delays for public works crews by having to work around encroachments.
- Potential damage to the right-of-way from the removal of the encroachment.

UPCOMING 2020 PROJECTS

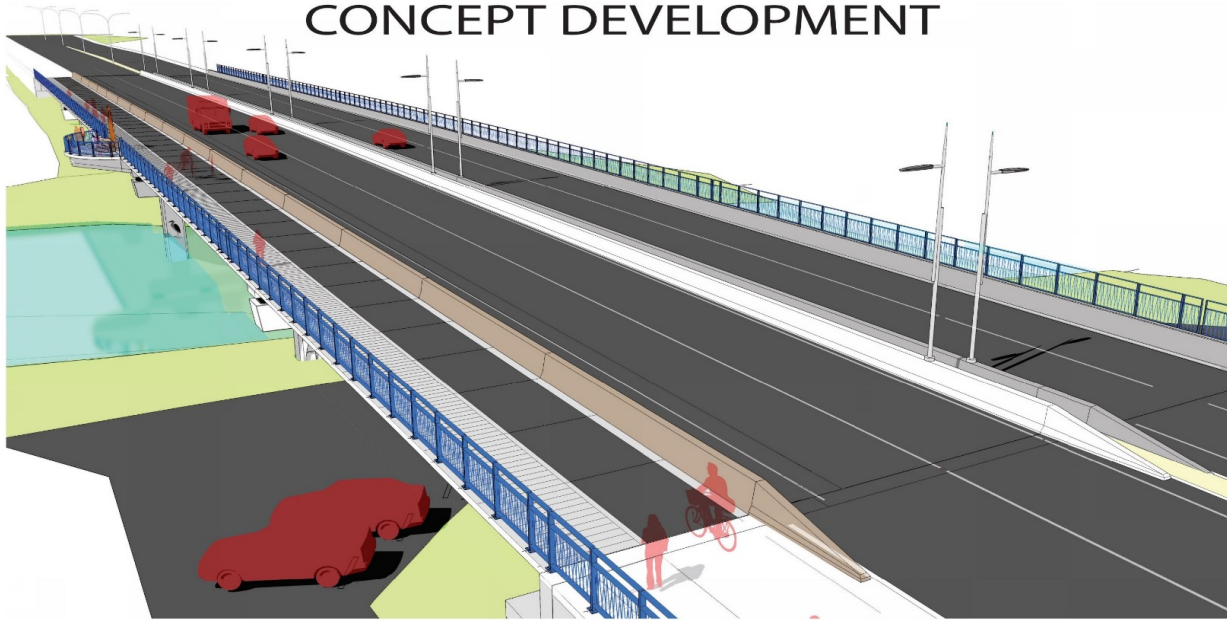


- ▶ W Sammamish River Bridge
- ▶ Walkways and Waterways Transportation projects
- ▶ 61st Ave Sidewalk Evaluation
- ▶ Simonds Rd Overlay
- ▶ Sidewalk Repair
- ▶ Utility upgrades



WEST SAMMAMISH RIVER BRIDGE REPLACEMENT

CONCEPT DEVELOPMENT



BRIDGE DECK VIEW LOOKING NORTH

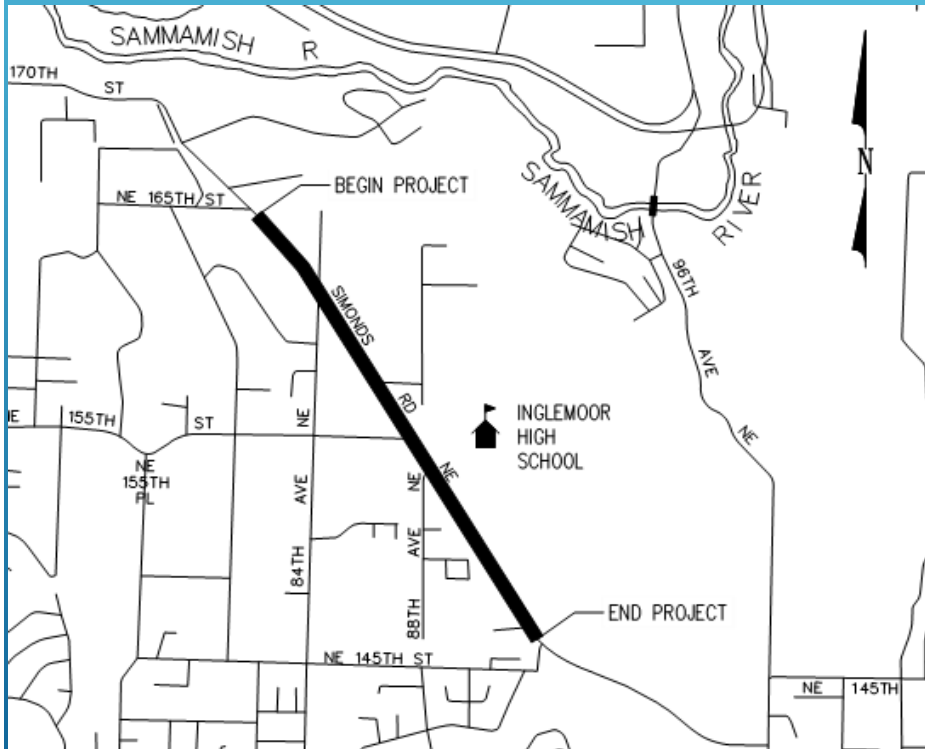
- ▶ Advertising underway
- ▶ Bids Opening – December 2019
- ▶ Council Award – January 2020
- ▶ Construction Start – February/March 2020
- ▶ Construction Complete – Fall 2022
- ▶ Mitigation Establishment – A long time

WALKWAYS & WATERWAYS JUANITA DRIVE NE & 68TH AVE NE PEDESTRIAN AND BICYCLE SAFETY IMPROVEMENT PROJECTS

Current Schedule:

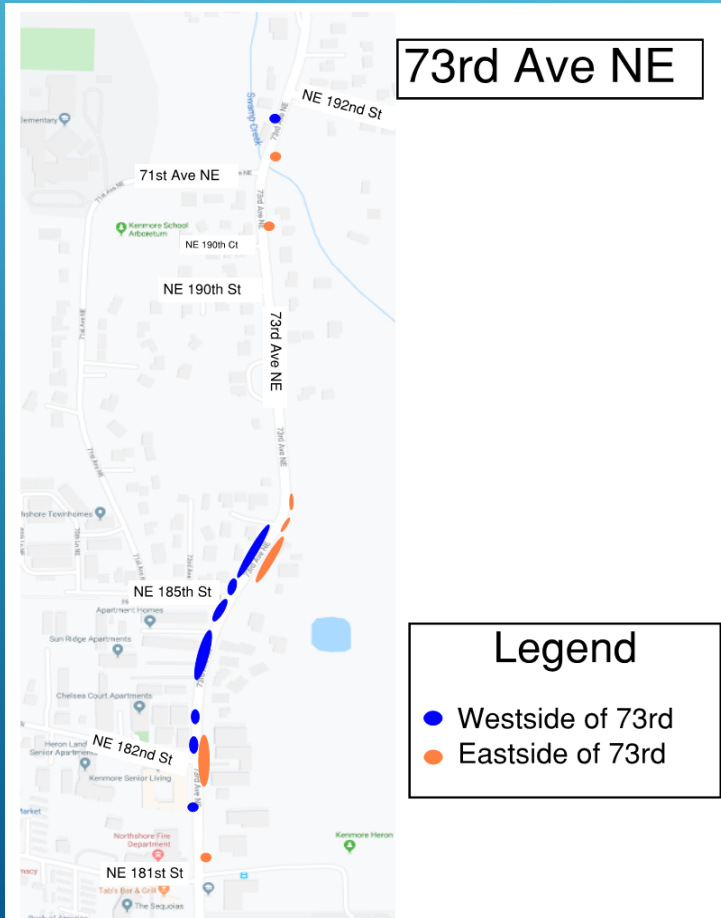
- ▶ Planned Utility Relocations – Q1 2020
- ▶ Advertising for Bids – March 2020
- ▶ Bids Opening – March 2020
- ▶ Council Award – April 2020
- ▶ Anticipated Construction Start – May 2020
- ▶ Construction Complete – Fall 2021

2020 OVERLAY AND IMPROVEMENTS SIMONDS ROAD



- Overlay 163rd Pl to 92nd Ave
- Modifications to 84th Ave intersection
- ADA replacement ramps
- Extending Bike lanes
- Scheduled Spring –Summer 2020

SIDEWALK REPAIR



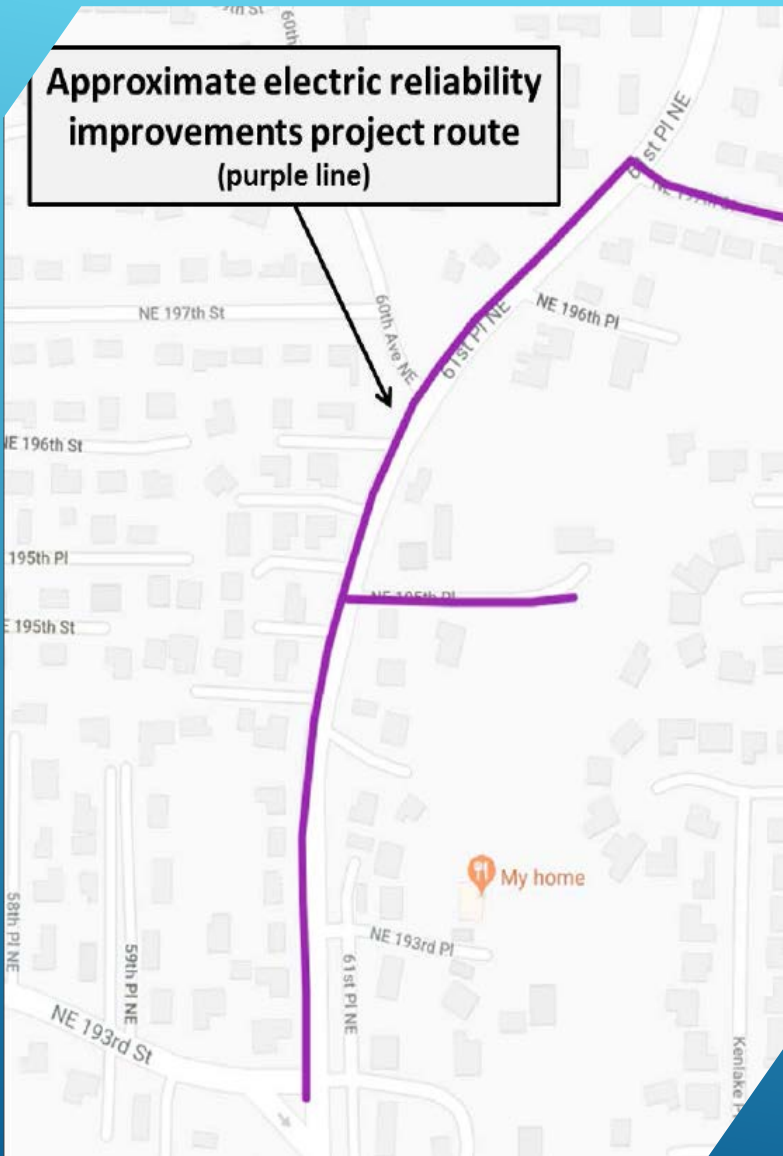
61ST AVE NE SIDEWALK REPAIR/REPLACEMENT ANALYSIS



FRANCHISE UTILITY PERMITS

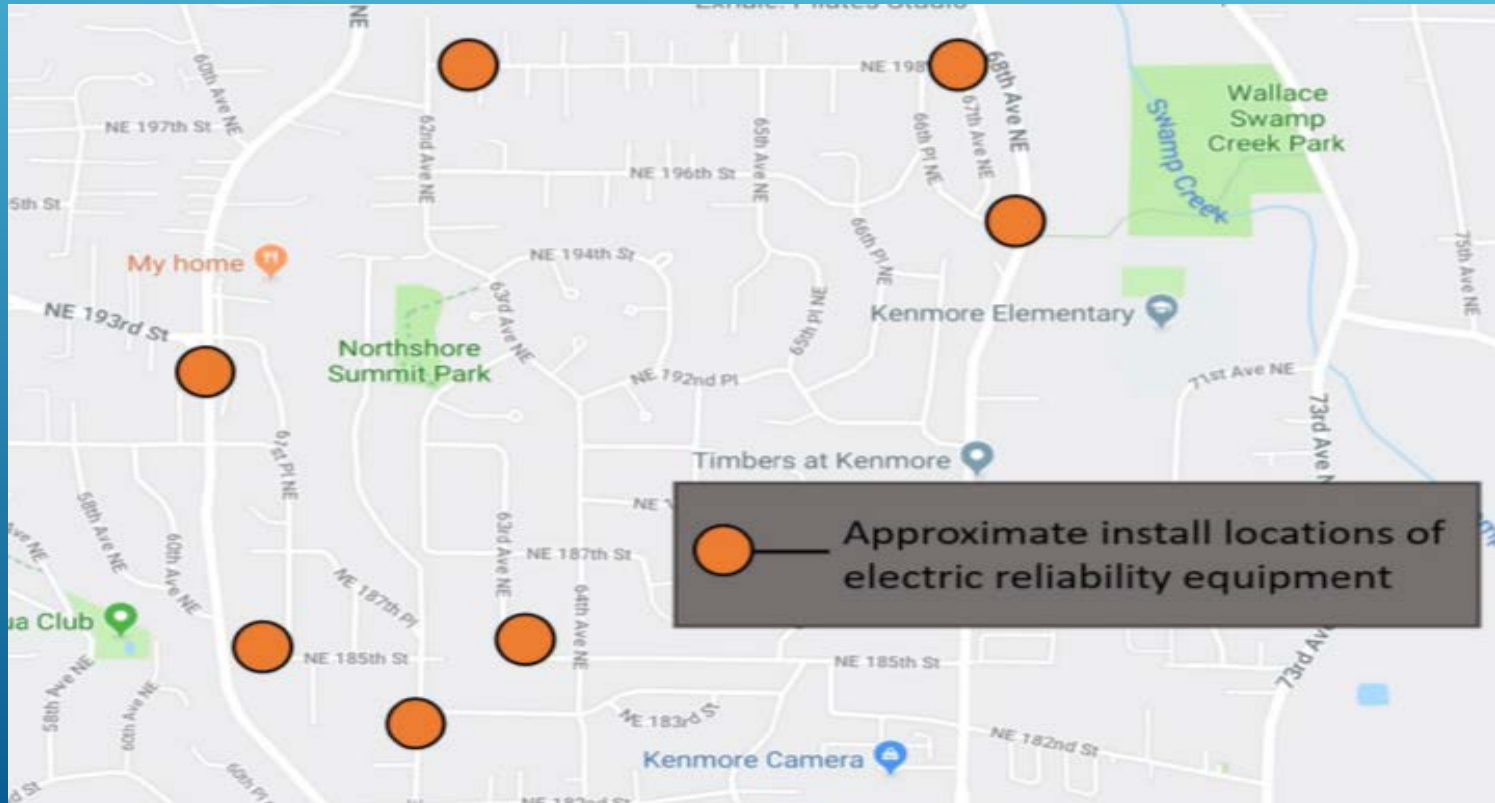
- Puget Sound Energy to install 7,000' lineal feet of new gas main (Date & Location TBD).
- PSE gas has been replacing older mains and services.





PUGET SOUND ENERGY
CONVERTING 2500' FEET
OF 3 PHASE OVERHEAD
POWER ALONG NE
197TH AND 61ST AVE
CONVERTING TO
UNDERGROUND

PUGET SOUND ENERGY REPLACING POLES, AND RECLOSERS FOR SYSTEM RELIABILITY IMPROVEMENTS ALONG 68TH AVE NE AND NE 198TH STREET.





PUGET SOUND
ENERGY
UPGRADING
ELECTRIC SYSTEM IN
THE 55TH AVE AREA
OF THE CITY OF
LAKE FOREST PARK
AND THE CITY OF
KENMORE.

CLOSING REMARKS

A word cloud of transportation projects in Portland, Oregon, centered around the text "CLOSING REMARKS". The projects listed include:

- Grant Applications
- Overlay Program
- Road Standards Variance Review
- Local Road Safety Plan
- Transportation Element of CMP
- W&W 68th Ped/Bike Improvements
- Sidewalk Repair/Replacement
- W Sammamish River Bridge
- Standard Details
- Franchise Utility Permitting
- Road Standards
- NE 181st Sidewalks
- Service Requests ADA
- Slurry Seal and Crack Seal
- Crash Data Analysis
- 61st Ave Sidewalk Evaluation
- ADA Compliance
- Target Zero
- W&W Juanita Dr Ped/Bike Improvements
- Service Request - ROW
- NE 153rd Sidewalks
- Transportation Improvement Plan
- Transit Coordination
- Speed Studies
- Service Requests Traffic
- Traffic Calming Program
- Pavement Management
- Sidewalk Program
- Franchise Agreements
- Annual Count Program
- Various City Committees
- 2018 Citywide Safety Projects
- Right of Way Permitting
- ROW Code Compliance
- Interagency Partnerships
- NE 190th Culvert Replacement



City of Kenmore, Washington

Memo

To: Rob Karlinsey, City Manager

From: Debbie Bent, Community Development Director *DB*

Date: 11/18/19

Subject: Withdrawal from RCO Grant Agreement for St. Edward Ballfield Renovation

.....

Based on a 10/21/19 conversation with RCO staff the City needs to withdraw from the 2018 RCO \$750k grant agreement (\$500k WWRP local parks, \$250k YAF). Attached is a draft letter to RCO regarding withdrawal.

Withdrawal does not preclude the City from reapplying for RCO funds in a future grant cycle. Withdrawal also allows the grant funds to be released to another jurisdiction who applied and was unsuccessful in the 2016 RCO grant allocation process or who did not receive their full grant request. Withdrawal would mean the City would have to use all City funds to fund the \$200,000 EIS estimated costs. The adopted Capital Improvement Program for the St. Edward Ballfield Improvement Project allocates \$200,000 (\$100,000 Park Impact Fees and \$100,000 RCO grant funds).

The 2016 grant application was based on an estimated \$3m project cost with a city share of \$2.25m. The grant requires project completion by June 2021. The grant also requires the City obtain control and tenure of the land by March 2020. No requests for reimbursement can be made until control and tenure are obtained.

In the City's September progress report to RCO the City asked if grant conditions could be amended. To extend the deadline for securing control of the land through 2020, to amend the grant conditions to allow reimbursement of EIS costs without securing tenure, to extend the deadline for project completion from June 2021 to 2024 or later, and/or amend the project scope for the EIS process only with City reapplying for additional grant funds for construction in a later funding round.

RCO response was that a project scope change to just the EIS would be considered a planning grant and the funding categories don't allow for planning grants. That RCO would not cover the cost of the EIS without control and tenure delivered. Extending the grant beyond 2023 would exceed the four years allowed for administrative time extension approvals so a Board approval would be required, and they were concerned that this was a significant project delay and concerned about the availability of a funding match to complete the project, as cost estimates have significantly increased since the initial grant application. RCO did say that if the City withdraws from the current agreement, we could also request that any future grant agreements (assuming the City reapplied in 2022 for example) allow reimbursement for eligible design activities (such as the EIS) outside the typical 3-year eligibility period for design costs.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900

Fax: (425) 481-3236

cityhall@kenmorewa.gov

www.kenmorewa.gov



City of Kenmore, Washington

October 25, 2019

Kaleen Cottingham, Director
Washington Recreation and Conservation Office
PO Box 40917
Olympia, WA 98501

Subject: RCO Grant 16-1609 D Withdrawal Request

Dear Kaleen:

This letter is to formally request the City's withdrawal from the RCO grant agreement #16-1609 D regarding renovation of existing ballfields at St. Edward State Park, Kenmore. The City anticipates re-applying during a future grant cycle, potentially in 2022.

Some projects prove to be more time-consuming than originally anticipated. The city's desire to renovate the existing ballfields at Saint Edward State Park, has proven to be such a project. In response to public input, comments from Washington State Parks and Recreation Commission and staff, substantial additional environmental analysis, including a SEPA Environmental Impact Statement (EIS) is pushing out our estimated construction start to 2024 (or maybe later). This delay will carry the project outside of the current agreement's authorized timeline.

We are currently working through the SEPA environmental process with Washington State Parks as the SEPA lead agency. This process is estimated to be completed by July 2020. Completion of the SEPA process will inform the decision of the Washington State Parks and Recreation Commission decision on a long-term 20-year lease with the City, which is needed to grant the City the authority to renovate the ballfields and assume future maintenance. Securing control and tenure is expected beyond March 2020 which is the current deadline established in the grant agreement.

The project cost in the original grant agreement was estimated at \$2.5 million. Project cost estimates have more than doubled, so the City also needs additional time to determine potential funding strategies. In addition, the outcome of the environmental process and/or the decision by the Washington State Parks and Recreation Commission could also potentially amend the scope of the renovation project.

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Page 2, 10/21/2019 RCO Grant #16-1608 D Withdrawal Request

We are expending funds on currently-eligible design activities, therefore, we also request your concurrence that any future grant agreement acknowledge currently-eligible expenditures for design, including the EIS, as eligible expenditures. We ask that this eligibility be documented in RCO files because these expenditures will have occurred outside the typical 3-year eligibility period for design costs in such a future grant.

Kenmore appreciates your consideration of these special circumstances. If there is any additional information I can provide about this request, please do not hesitate to contact me.

The City of Kenmore values its ongoing partnership with your agency in delivering quality park and recreation facilities to the public. RCO participation has enabled Kenmore to provide local parks projects which we would not otherwise have been able to accomplish. We look forward to continuing a successful partnership with RCO.

Sincerely,

Debbie Bent, Director
Department of Community Development

C: Marguerite Austin, Recreation and Conservation Grants Section Manager
DeAnn Beck, Outdoor Grants Manager
Rob Karlinsey, Kenmore City Manager

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