

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, November 18, 2024**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Finance & Administration Director Melinda Merrell
Housing and Human Services Manager Tambi Cork

Speaking Guests: Pasha Mohajerjasbi, Proclamation Recipient
Jessi Bon, ICMA Board of Directors West Coast Representative
William Towey, Lake City Partners Ending Homelessness Executive
Director

Public Comments Speakers:
Patrick O’Brien, Kenmore Resident
Elizabeth Mooney, Kenmore Resident

Public Hearing A Speakers:
Patrick O’Brien, Kenmore Resident

Public Hearing B Speakers:
Patrick O’Brien, Kenmore Resident

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as amended: move presentation segment to follow the 'Where's the Fun' segment.

PROCLAMATION

Mayor Herbig, on behalf of the City Council, proclaimed November 17-23, 2024, as Hunger and Homelessness Awareness Week throughout the City of Kenmore. This proclamation was accepted by Northshore Senior Center Kenmore Branch Program Supervisor Pasha Mohajerjasbi. Ms. Mohajerjasbi provided remarks and handed out little pocket hugs to the City Council and guests as a Love Note to the city.

[Hunger and Homelessness Awareness Week - November 17-23, 2024](#)

WHERE'S THE FUN?

City Manager Rob Karlinsey highlighted another Love Note to the city by residents Kyle and Blake Elliot who have created a "Leaf Day" tradition where they use the fallen yellow Ginkgo leaves from their parents' tree to make yard art. This year's yard art was inspired by Orca whales in the Pacific Northwest.

PRESENTATION

Jessi Bon, West Coast Representative on the Board of Directors for the International City/County Management Association (ICMA) recognized Deputy City Manager Stephanie Lucash for her monumental [Trailblazer Award from the League of Women in Government](#).

PUBLIC COMMENTS

The City Council heard from the public.

Timestamped link here:

<https://www.youtube.com/live/OutWG1ahKa0?si=kuyIVdmpf1GE33ME&t=1356>.

CONSENT AGENDA

- A. Approve Total Check #s 55181 through 55243 totaling \$499,918.49, Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic

Deposits Dated 10/18/2024 in the amount totaling \$387,664.32, and EFT Payment #s 1714 through 1715 totaling \$4,440.00.

[Voucher Certification & Approval 10/12/2024 - 10/25/2024](#)

- B. Adopt Ordinance No. 24-0622, creating the Lakepointe Fund.

[Agenda Bill - Lakepointe Fund](#)

[Attachment 1 - Proposed Ordinance No. 24-0622](#)

- C. Approve the Interlocal Agreement between the cities continuing the Human Services Pooled Fund and authorize the City Manager to execute the Interlocal Agreement.

[Agenda Bill - Human Services Interlocal Agreement](#)

[Exhibit 1 - Human Services Pooled Fund Draft Interlocal Agreement](#)

- D. Approve the 2025-2026 Human Services Funding Recommendation, as presented.

[Agenda Bill - 2025-2026 Human Services Funding Recommendations](#)

[Exhibit 1 - 2025-2026 Human Services Funding Recommendations](#)

[Exhibit 2 - KCRHA Funding Memo](#)

MOTION: Approve the consent agenda items A-D outlined above.

Moved by Loutsis; seconded by Srebnik.

VOTE: 6 in Favor; 0 Opposed; 1 Abstention - Herbig; vote by unanimous consent.

PUBLIC HEARINGS

- A. Proposed Ordinance No. 24-0615, 2025 Regular Property Tax Levy, presented by Finance & Administration Director Melinda Merrell, *for public hearing*

[Agenda Bill - 2025 Regular Property Tax Levy](#)

[Attachment 1 - Proposed Ordinance No. 24-0615, 2025 Regular Property Tax Levy](#)

[Presentation - 2025 Regular Property Tax Levy & Excess Tax Levy \(added 11/15\)](#)

Mayor Herbig opened the Public Hearing at 7:38 PM.

The City Council heard from the public.

Timestamped link here:

<https://www.youtube.com/live/OutWG1ahKa0?si=MP74DRdF0irfiYRS&t=2279>

Mayor Herbig closed the Public Hearing at 7:41 PM.

- B. Proposed Ordinance No. 24-0616, 2025 Excess Property Tax Levy for the Purpose of Paying Debt Service, presented by Finance & Administration Director Melinda Merrell, *for public hearing*

[Agenda Bill - 2025 Excess Property Tax Levy](#)

[Attachment 1 - Proposed Ordinance No. 24-0616, 2025 Excess Property Tax Levy](#)

[Presentation - 2025 Regular Property Tax Levy & Excess Tax Levy \(added 11/15\)](#)

Mayor Herbig opened the Public Hearing at 7:44 PM.

The City Council received testimony from the public.

Timestamped link here:

https://www.youtube.com/live/OutWG1ahKa0?si=Budd84FBMWiWh_2E&t=2767

Mayor Herbig closed the Public Hearing at 7:50 PM.

BUSINESS AGENDA

- A. Lake City Partners Senior Women's Shelter Funding, presented by Housing and Human Services Manager Tambi Cork and Lake City Partners Ending Homelessness Executive Director William Towey, *for discussion and action*

[Agenda Bill - Lake City Partners Senior Women's Shelter Funding](#)

[Exhibit 1 - Lake City Partners' Shelter Proposal](#)

[Exhibit 2 - Lake City Partners' Funding Request](#)

Housing and Human Services Manager Tambi Cork explained that staff recommend that \$50,000 from its Human Services strategic opportunities fund be used to help open the Lake City Partners Senior Women's Shelter. This follows the closure of Mary's Place, which left Kenmore without a shelter. Lake City Partners will use the funds to cover start-up costs for a shelter serving homeless women over 60, helping them transition to permanent housing. The project also uses \$675,000 from King County for operations and aligns with Kenmore's goals to support affordable housing and help vulnerable populations. An update on the shelter's progress will be shared in early 2025.

The Council expressed support and gratitude for the opening of the Senior Women's Shelter.

MOTION: Authorize the City Manager to use up to \$50,000 in Human Services Strategic Opportunities funds for costs related to the opening of the Lake City Partners Senior Women's Shelter.

Moved by O'Cain; seconded by Srebnik.

VOTE: 7 Yes – Loutsis, Srebnik, Marshall, Sasson, Culver, O'Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

- B. Proposed Ordinance No. 24-0615, 2025 Regular Property Tax Levy, presented by Finance & Administration Director Melinda Merrell, *for adoption*

[Agenda Bill - 2025 Regular Property Tax Levy](#)

[Attachment 1 - Proposed Ordinance No. 24-0615, 2025 Regular Property Tax Levy](#)

[Presentation - 2025 Regular Property Tax Levy & Excess Tax Levy \(added 11/15\)](#)

MOTION: Adopt Ordinance No. 24-0615, relating to the 2025 Regular Property Tax Levy. Moved by Srebnik; seconded by Loutsis.

VOTE: 7 Yes – Marshall, Loutsis, Sasson, Srebnik, Culver, O'Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

- C. Proposed Ordinance No. 24-0616, 2025 Excess Property Tax Levy for the Purpose of Paying Debt Service, presented by Finance & Administration Director Melinda Merrell, *for adoption*

[Agenda Bill - 2025 Excess Property Tax Levy](#)

[Attachment 1 - Proposed Ordinance No. 24-0616, 2025 Excess Property Tax Levy](#)

[Presentation - 2025 Regular Property Tax Levy & Excess Tax Levy \(added 11/15\)](#)

MOTION: Adopt Ordinance No. 24-0616 Setting 2025 Excess Property Tax Levy for the Purpose of Paying Debt Service on the Walkways and Waterways Bonds.

Moved by Loutsis; seconded by Herbig.

VOTE: 7 Yes – Srebnik, Culver, Loutsis, Sasson, Marshall, O’Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

STAFF REPORTS

City Manager Karlinsey once more recognized Stephanie Lucash for her Trailblazer Award.

COUNCILMEMBER REPORTS & COMMENTS

Councilmember Srebnik requested a discussion on what she called the “Three Facilitators of Deeply Affordable Housing”:

1. Hold local government accountable for results - not process.
2. Establish realistic housing result benchmarks, especially for 0-30% AMI.
3. Develop a funding pool to support a variety of deeply affordable and supportive housing forms.

The Council agreed to discuss this item under “Council Reports & Comments” at the next meeting.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:27 PM.



[Anastasiya Warhol \(Dec 10, 2024 11:29 PST\)](#)

Anastasiya Warhol, City Clerk


[Nigel G. Herbig \(Dec 11, 2024 07:40 PST\)](#)

Nigel Herbig, Mayor

City Council Regular Meeting Minutes from November 18, 2024

Final Audit Report

2024-12-11

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