

City of Kenmore, Washington
City Council Regular Meeting
Minutes
November 21, 2016

CALL MEETING TO ORDER – The Kenmore City Council meeting was called to order by Mayor David Baker at 7:00 p.m.

Councilmembers present: Mayor David Baker and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Councilmembers excused: Deputy Mayor Allan Van Ness

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Ann Stanton, Parks Projects Manager; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

CITIZEN COMMENTS

There were no citizens wishing to comment.

CONSENT AGENDA

Councilmember Sperry moved to approve the consent agenda as submitted.
Councilmember Herbig seconded the motion to Adopt the Minutes for the October 10, October 17, and October 24, 2016 City Council Meetings; Approve the Following Checks and Electronic Payments for Payment: Total Check Numbers 35539 through 35643 in the Amount of \$422,886.52, and Total Payroll Electronic Deposits Dated 10/28/2016 in the Amount of \$79,374.61; and Approve the 2017 Federal Legislative Agenda for the City of Kenmore, Washington. The motion passed unanimously.

PUBLIC HEARINGS

Proposed Budget Amendments for the 2015-2016 Biennial Budget - Joanne Gregory, Finance & Administration Director, provided a PowerPoint presentation. She stated that this is a public hearing on the budget amendments and an opportunity for discussion and questions. The budget

amendments will be brought back to Council as an ordinance for adoption on December 12. Prior to closing the 2015-2016 budget period, the City needs to ensure that expenditures do not exceed legally adopted budgets in any of our funds. We need to look for and adjust for previously approved Council actions or direction since the mid-biennial review period adjustments in November of 2015. She reviewed the various funds and adjustments, including City-wide total expenditure and revenue adjustments. She was available to answer any questions.

Mayor Baker declared the public hearing open for public testimony on this topic at 7:19 p.m.

As there were no citizens wishing to be heard, Mayor Baker closed the public hearing at 7:20 p.m.

Public Hearing on Allowing Drive-Through Service as a Temporary Use for Another Year at 6532 NE Bothell Way in the Downtown Commercial Zone - Bryan Hampson, Development Services Director, stated that this is regarding a temporary use permit for the Espresso Works coffee drive-through, located on City property, and that this public hearing is in compliance with City Code. He was available to answer any questions.

Mayor Baker declared the public hearing open for public testimony on this topic at 7:22 p.m.

As there were no citizens wishing to be heard, Mayor Baker closed the public hearing at 7:23 p.m.

BUSINESS AGENDA

Motion to Allow Drive-Through Service as a Temporary Use for Another Year at 6532 NE Bothell Way in the Downtown Commercial Zone - Bryan Hampson, Development Services Director, was available to answer any additional questions.

Councilmember Herbig moved to Allow Drive-Through Service as a Temporary Use for Another Year at 6532 NE Bothell Way in the Downtown Commercial Zone.
Councilmember Curtis seconded the motion. The motion passed 6-0.

Adoption of Ordinance No. 16-0434, Bond Ordinance - Joanne Gregory, Finance & Administration Director, and Stacey Lewis, Attorney, Pacifica Law Group, were present to ask Council for final approval for the bond ordinance to issue up to \$10,000,000 worth of unlimited, taxed, general obligation bonds for the City of Kenmore. Director Gregory reviewed the history of Proposition 1, Walkways and Waterways, which was approved by the voters on November 8, 2016. She stated that last week was the first reading of the Bond Ordinance, and tonight they are present to answer any questions.

Councilmember Densuski moved to Adopt Ordinance No. 16-0434, Bond Ordinance.
Councilmember Smith seconded the motion. The motion passed 6-0.

Rhododendron Park Boardwalk Project Update - Ann Stanton, Parks Projects Manager, and Debbie Bent, Community Development Director, were present to provide a PowerPoint presentation. Director Bent gave an overview of the project and project funding. She stated that they already have a consultant contract, so they are hoping that engineering and building permit documents will be done in 2017, with construction in 2018. Stanton reviewed the realignment revisions to the project, which do not affect the permits that are already in place. They were available to answer any questions.

City Manager Karlinsey stated for the record that a boathouse is not going to be funded with the bond measure proceeds. If a boathouse goes in there eventually, it is Council's preference to have it be paid for with nonprofit, private sector or other funding.

Moorlands Park 2016 Master Plan - Ann Stanton, Parks Projects Manager, and Debbie Bent, Community Development Director, were present to provide a PowerPoint presentation. Director Bent stated that the Master Plan was approved in 2006 and anticipated park improvements, including improvements to the athletic field. In 2014, the City applied for and received some RCO grants, so that project now appears in the CIP (Capital Improvement Program). She stated that Stanton has been working with the school district, and there has also been outreach to the public regarding design. They will put together a revised agreement with the school district to outline terms of use, operation and maintenance of the park.

Ann Stanton gave a background of Moorlands Park, which may be City's oldest park, and a description of the park. It is used as a park, ball field, and school playground. It does not have a single clear entry. She reviewed the proposed changes to the park, including upgrading the ball field, replacing the shelter and playground, and adding a restroom. She also reviewed the next steps. They were available to answer any questions.

Council expressed their concerns about the current use of the park, and there was discussion of possible solutions to address their concerns.

It was Council consensus to approve the revisions with possible changes to address the Council's concerns if staff can do so and still keep it within budget.

Review of 2017-2018 Proposed Preliminary Biennial Budget - Joanne Gregory, Finance & Administration Director, and Rob Karlinsey, City Manager, reviewed the following funds: Community Development, Public Art, Park Impact Fees, Real Estate Excise Tax (REET), Park Capital Fund, Strategic Reserve, Strategic Opportunity Fund, Kenmore Village, Swamp Creek Basin Fund, and Equipment Replacement Fund. Director Gregory provided a PowerPoint presentation, and Debbie Bent, Community Development Director; Rob Karlinsey, City Manager; and Nancy Ousley, Assistant City Manager, were present to provide additional information and answer any questions. Gregory provided answers to some questions that Councilmembers had asked in previous budget review sessions.

Two public art proposals had been received by the City Manager, and were discussed.

It was Council consensus not to do anything on the "church wall."

It was Council consensus that they would like to see some other ideas for the 61st Street wall, working off of the old “Cat’s Whiskers” name for the street, and would like staff to do an RFP to elicit other proposals.

It was Council consensus to include an increase in park impact fees on the Fee Schedules for 2017-18 to keep up with inflation.

STAFF REPORT

City Manager Karlinsey reminded Council about the Executive Session on Personnel tomorrow night at 6:00 p.m. He stated that, on the evening of December 1st, the City will hold a celebration of the passage of Sound Transit 3, with special emphasis on thanking the 522 NOW people and everyone who worked hard to get it passed. He encouraged Councilmembers to come.

CITY COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

Councilmember Smith stated that he enjoyed going to the recent Parks Commission meeting in Yakima with the City Manager and that the meeting went fairly well.

Councilmember Sperry noted that the youth art event, put on by the Arts of Kenmore on Friday, was well attended. She stated that she got a sneak peak of the Town Square Hangar building, and thinks it is gorgeous.

Councilmember Curtis stated that he will be out of town for two weeks.

Councilmember Herbig stated that he went to the National League of Cities (NLC) conference in Pittsburgh with the Mayor and Deputy Mayor, where he took an all-day communications boot camp and a class on dealing with conflict.

Mayor Baker stated that at the National League of Cities conference he was part of a panel discussion on improving the health of kids and families. He noted that he met with Dow Constantine today, and asked him if he could show up at the December 1st ST3 event at the City.

ADJOURNMENT

Mayor Baker adjourned the meeting at 10:07 p.m.


David Baker, Mayor

ATTEST:


Patty Safran, City Clerk