

City of Kenmore, Washington
City Council Special Meeting
Minutes
December 5, 2016

CALL MEETING TO ORDER – The Kenmore City Council special meeting was called to order by Deputy Mayor Allan Van Ness at 6:15 p.m.

EXECUTIVE SESSION

Deputy Mayor Van Ness recessed the special meeting to an executive session at 6:15 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 45 minutes and that no action is anticipated when the meeting is reconvened.

Deputy Mayor Van Ness reconvened meeting at 7:00 p.m.

Councilmembers present: Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Nigel Herbig and Stacey Denuski

Councilmembers excused: Mayor David Baker and Councilmember Milton Curtis

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Public Works Director/City Engineer; Debbie Bent, Community Development Director; Lauri Anderson, Senior Planner; Dawn Reitan, City Attorney; Kelly Chelin, Incoming City Clerk, and Patty Safrin, City Clerk

FLAG SALUTE

Bill Leak led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

PRESENTATIONS

Introduction of Kelly Chelin, New City Clerk - Joanne Gregory, Finance & Administrative Director, introduced the incoming City Clerk, and Chelin made a few comments.

Puget Sound Energy (PSE) Brief to Council - Nancy Ousley, Assistant City Manager, was present with Dom Amor, Local Government Affairs and Public Policy Manager for the Puget Sound area, and RaeLynn Asah, Municipal Relations Supervisor, to provide a report. Assistant City Manager Ousley gave a brief introduction and stated that the City is about to begin franchise discussions with PSE. PSE staff provided a PowerPoint presentation, including background on

the PSE service area, power system overview, how power outages occur, and the priority of power restoration efforts after an outage. Don Amor stated that their first priority in restoration is safety of the public and PSE crews. RaeLynn Asah continued with the PowerPoint, including a Kenmore area overview of electric and gas transmission and distribution lines, improvements completed in 2016, improvements planned for 2017, outage history for the past five years, details of recent 2016 outages, and how PSE communicates during storm events. They were all available to answer any questions.

CITIZEN COMMENTS

Staci Adman, 7815 NE 192nd St., was present to read into the record remarks by her husband, Eric Adman, in support of the Squires Landing restoration grant.

Deputy Mayor Van Ness thanked her for her comments.

CONSENT AGENDA

The Council unanimously voted to approve the consent agenda as submitted, Adopting the Minutes for the April 25 and July 25, 2016 Kenmore Transportation Benefit District Meetings, and Approving the Following Checks and Electronic Payments for Payment: Total Check Numbers 35644 Through 35743 in the Amount of \$788,991.69 and Total Payroll Electronic Deposits Dated 11/10/2016 in the Amount of \$79,527.48.

BUSINESS AGENDA

Squires Landing Restoration Grant - Debbie Bent, Community Development Director, stated that staff is looking for Council direction on whether to partner with the US Army Corps of Engineers on a restoration project at Squires Landing. She detailed what the partnership with the Corps would involve, including a feasibility study as well as design and implementation of the project. She and City Manager Karlinsey were available to answer any questions.

It was Council consensus to delay making a decision, put the topic on the January Retreat agenda and bring back to Council for a decision in early January.

Discussion of Strategic Opportunity Fund Policy - Joanne Gregory, Finance & Administration Director, stated that when the City established the Strategic Opportunity Fund in 2013, there was discussion of what might be appropriate uses for the funds and how they might be managed and repaid over time. However, a policy has not been adopted as yet. She noted that it is important to distinguish this fund from the Strategic Reserve Fund, which is truly a “rainy day” fund. She detailed the proposed policy. She stated that once approved, she would incorporate this policy into the financial policy section which is always included in the biennial budget. She and City Manager Karlinsey were also available to answer any questions.

It was Council consensus to keep the policy as written.

STAFF REPORT

City Manager Karlinsey stated that the City had a bond pricing phone call this morning, took the bonds to market, and sold them. Director Gregory added some further details and explanation of the process. On December 21st, the sale of the bonds will close. She explained that now that the bonds are priced and we know what we need to raise for the levy, another ordinance is needed to set the excess levy over the 2017 regular property tax levy amount. That ordinance will be brought forward for Council adoption on December 12th.

CITY COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

Councilmember Denuski stated that she had fun at the tree lighting event, and it was incredibly well attended.

Councilmember Sperry thanked the staff and volunteers for the tree lighting ceremony.

Councilmember Herbig stated that he had a great time with his daughter at the tree lighting ceremony.

Deputy Mayor Van Ness thanked Councilmember Sperry for filling in for the Mayor as master of ceremonies at the tree lighting ceremony. He attended a Technology in Transportation conference in Bellevue last Friday, along with Kris Overleese and Rob Karlinsey.

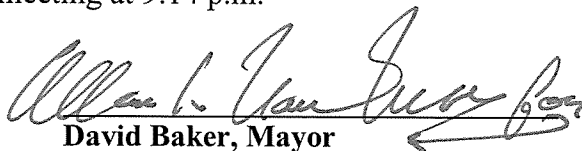
EXECUTIVE SESSION

Deputy Mayor Van Ness recessed the meeting to an executive session at 8:48 p.m. to discuss Pending Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 30 minutes and that action may be taken when the meeting is reconvened.

Deputy Mayor Van Ness reconvened meeting at 9:14 p.m. No action was taken.

ADJOURNMENT

Deputy Mayor Van Ness adjourned the meeting at 9:14 p.m.


David Baker, Mayor

ATTEST:


Patty Safrin, City Clerk