

City of Kenmore



City of Kenmore - 18120 68th Avenue NE Kenmore, WA 98028 Phone: 425-398-8900
Agendas also available at www.kenmorewa.gov E-mail: cityhall@kenmorewa.gov

City Council Special Meetings Agenda

5:30 PM, December 7, 2020, via Zoom

LINK: <https://us02web.zoom.us/j/81242430011>

Or iPhone one-tap :

US: +13126266799,,81242430011# or +16465588656,,81242430011#

Or Telephone: Dial US:US: +1 253 215 8782

Webinar ID: 812 4243 0011

I. CALL SPECIAL MEETING TO ORDER 5:30 PM

II. EXECUTIVE SESSION

1. Pursuant to RCW 42.30.110(1)(i), the Council will enter an executive session to discuss pending or potential litigation

2. Pursuant to RCW 42.30.110(1)(h), the Council will stay in executive session to evaluate the qualifications of a candidate for appointment to elective office

III. ADJOURN SPECIAL MEETING

IV. CALL SPECIAL MEETING TO ORDER 7:00 PM

V. ROLL CALL

VI. FLAG SALUTE

VII. AGENDA APPROVAL

VIII. PRESENTATION

A. Sound Transit Update - ST3 Bus Rapid Transit, presented by Luke Lamon, Government and Community Relations Corridor Manager and Paul Cornish, BRT Project Director, Sound Transit

IX. RECOGNITION

Recognizing Exceptional Service of Finance & Administration Director Joanne Gregory

Recognizing Exceptional Service of Councilmember Milton Curtis

X. CONSENT AGENDA

- A. Approve Minutes:
[November 16 2020 Regular Meeting Minutes](#)
[November 23 2020 Regular Meeting Minutes](#)
- B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.92. Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 11/06/2020 in the amount of \$159,345.74.
[Voucher Certification and Approval Report 1 of 2](#)
- C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.84. Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 11/20/2020 in the amount of \$160,617.02, and an Electronic Funds Transfer dated 11/16/2020 in the amount of \$1,502,869.75.
[Voucher Certification and Approval Report 2 of 2](#)
- D. Authorize City Manager to execute 2021-2022 contract with Red Barn Engineering
[Agenda Bill - Red Barn Engineering](#)
- E. Authorize City Manager to execute 2021 - 2022 contract with PACE Engineering
[Agenda Bill - PACE Engineering Contract](#)
- F. Adopt Ordinance No. 20-0519, Authorizing an Interfund Loan
[Agenda Bill - 2020 Year- End Interfund Loan](#)
[Ordinance 20-0519 - Interfund Loan](#)
- G. Authorize City Manager to transfer ownership and maintenance of street lighting system along SR 522 to Puget Sound Energy (PSE)
[Agenda Bill- SR522 West A Street Light Transfer to PSE](#)
- H. Authorize City Manager to enter into ILA with Northshore Utility District to construct improvements as part of the 68th Pedestrian Bicycle Safety Improvement Project
[Agenda Bill - NUD Interlocal Agreement-68th Ave NE Ped-Bike Project](#)
- I. Authorize the City Manager to sign and execute a Jail Services Interlocal Agreement with King County that is a form substantially similar to the agreement attached hereto, and in a form acceptable to the City Attorney
[Agenda Bill - Jail Services Agreement with King County](#)
[Attachment A - JSA 2021-2022 \(003\)](#)
[2021 Rate Template Nearby Jurisdictions 2010-2030](#)

XI. BUSINESS AGENDA

- A. Business Incubator Update, presented by Assistant City Manager Nancy

Ousley, *for Discussion*

[Agenda Bill - Business Incubator Update](#)

- B. Planning Commission Applications - Select candidates to be interviewed on December 15, *for Action*
- C. City Council Position No. 3 Applications - Select candidates to be interviewed on January 4, *for Action*
- D. Climate Action Plan Update, presented by Environmental Services Director Richard Sawyer, *for Discussion*
[Agenda Bill - Climate Action Plan](#)
[2019 Inventory GHG Emissions Governmental Operations Report](#)
[GHG Emissions Inventory Results Summary](#)

XII. STAFF REPORT

- A. Plastic Bag Ban Emergency Proclamation

XIII. COUNCILMEMBER REPORTS

XIV. ADJOURNMENT

Upcoming Meetings:

- December 14 - Special Meeting/ Study Session - 5:30 PM
- December 15 - Special Meeting/ Study Session- 6 PM
- January 4 - Special Meeting - 6 PM

**City of Kenmore
City Council Regular Meeting
Minutes
November 16, 2020**

CALL REGULAR MEETING TO ORDER:

Mayor Baker called the meeting to order at 7:00 p.m. via Zoom.

PRESENT:

Councilmembers:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Melanie O’Cain

Staff:

City Manager Rob Karlinsey
Finance & Administration Director Joanne Gregory
Community Development Director Debbie Bent
Principal Planner Lauri Anderson
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan

Speaking Guests:

Stacey Valenzuela, Kenmore Resident
Carl Michelman, Kenmore Resident
David Morton, Redmond Resident
Rose Hendrix, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
Nadia Silver, Kenmore Resident
Phyllis Finley, a Kenmore Resident
Patrick O’Brien, a Kenmore Resident
Richard Lewis, a Kenmore Resident

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

Being out of order, Mayor Baker announced the proper order of the agenda and determined to follow the proper order of the agenda.

PUBLIC COMMENT

- Stacey Valenzuela, a Kenmore resident, expressed concerns over the current budget. She encouraged the Council to be particularly mindful of the residents in Kenmore who are on fixed incomes.
- David Morton, a Redmond resident, expressed concern that Cadman Asphalt Plant uses a “cold oil” or “medium cure asphalt” to make a warm mix asphalt (WMA) including a cutback asphalt as a binder for this mix, and in so doing, evaporating large amounts of hydrocarbon solvent such as kerosene or jet fuel into the air.
- Richard Lewis, a Kenmore resident, expressed concerns over the Council's recent direction on DEI, FSP, and Climate Action initiatives.
- Carl Michelman, a Kenmore resident, expressed concern over additional hires being proposed in the projected budget.
- Patrick O’Brien, a Kenmore resident, encouraged the Council to engage in unrestricted free debate. He reiterated his concerns over the Cadman Asphalt Plant and its continued operations.
- Nadia Silver, a Kenmore resident, announced the success of her recently hosted community Ofrenda. She highlighted additional community initiatives, and once more drew attention to the problem of over the counter drug abuse.
- Elizabeth Mooney, a Kenmore resident, reiterated upcoming PERK (People for an environmentally responsible Kenmore) events. She also expressed gratitude for the recently held event honoring Veterans.

CONSENT AGENDA

- A. Approve Check #s 45904 through 46017 in the amount of \$1,664,547.40.
Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings
Account Electronic Deposits Dated 10/23/2020 in the amount of
\$159,287.52.
[Voucher Certification and Approval Report](#)
- B. Approve 2021 State Legislative Agenda and Policy Statements
[Agenda Bill - State Legislative Agenda 2021 - Amendments](#)
[2021 Kenmore Policy Statements](#)
[2021 Kenmore State Legislative Agenda](#)
- C. Adopt Ordinance 20-513, Amending the Parks Element and Capital Facilities
Element of the Comprehensive Plan
[Agenda Bill - Parks and Facilities Elements of the Comprehensive Plan](#)
[Attachment 1 07-21-20 Revised Parks Element](#)
[Attachment 2 Draft Ordinance](#)
[Exhibit 1 to Ordinance](#)
[Exhibit 2 Part 1 to Ordinance](#)

MOTION: Councilmember Curtis moved to approve the consent agenda as presented.
Councilmember Srebnik seconded the motion.
VOTE: Motion passed unanimously.

PUBLIC HEARING

2021 - 2022 Final Preliminary Biennial Budget
[Agenda Bill - Public Hearing Preliminary 2021-2022 Budget](#)
[City Manager Budget Message](#)

[Summary of All Funds Budgets 2021-2022](#)

Finance and Administration Director Joanne Gregory gave a summary overview of the preliminary budget and the property tax levy proposal. Materials are available as part of the packet and on the City website.

Mayor Baker opened the public hearing at 7:36 PM.

- Stacey Valensquela, a Kenmore resident, expressed concern over the presented budget. She spoke in opposition to any proposed property tax levy.
- Carl Michelman, a Kenmore resident, expressed frustration over the proposed budget and property tax levy and the introduction of new positions in City Hall.
- Phyllis Finley, a Kenmore resident, expressed frustration over the lack of cuts at City Hall, and too many departments projected increased expenses. She spoke in opposition to the property tax levy and in favor of trimming current costs.
- Rose Hendrix, a Kenmore resident, spoke in opposition to staff cuts or any furloughs and in favor of cutting unnecessary consultant costs.

Mayor Baker closed the public hearing at 7:57 PM

MOTION: Councilmember Srebnik moved to forego the .06% property tax levy. Mayor Baker seconded the motion.

VOTE:

MOTION: Deputy Mayor Herbig moved to table the discussion to a date certain next week (November 23). Councilmember Pfeil seconded the motion.

VOTE: Motion passed unanimously.

BUSINESS AGENDA

- A. Proclamations, presented by City Clerk Anastasiya Warhol, *for Discussion*
[Agenda Bill - Proclamations](#)
[Draft Proclamations Calendar](#)
[3-year Proclamation history](#)
[Example of Proclamations Policy - City of Sequim](#)

City Clerk Anastasiya Warhol presented a draft proclamations calendar. Also, she explained the option of a proclamations policy to help the City manage proclamations in a way that reinforces Council initiatives, captures the voice of the community, and uses staff and Council time most responsibly. The Council agreed to revisit the calendar and entertain a draft policy.

- B. Upcoming Council Vacancy, presented by City Manager Rob Karlinsey, *for Discussion and Direction*
[Agenda Bill - Upcoming Council Vacancy Process](#)
[Resolution 17-293 Council Rules and Procedures](#)
[Application for Appointment to Fill Vacancy on Kenmore City Council](#)

City Manager Rob Karlinsey explained that with Councilmember Curtis' announced departure from the Council, there needs to be a process and timeline by which a new Councilmember could be appointed.

MOTION: Deputy Mayor Herbig moved to suspend the Council Rules and Procedures, Section 4 (F) (1) Councilmember O'Cain seconded the motion.
VOTE: 6 For, 0 Against, 1 Abstain, Motion CARRIES.

MOTION: Councilmember Pfeil moves to Suspend Rules *and* Amend Section 4 part F number 3, to read "*one-year continuous*". Councilmember Marshall seconded the motion. 4/3. Motion
VOTE: 4 For, 3 Against, 0 Abstain, Motion FAILS (Supermajority required).

Council gave consensus for the following timeline:

- November 20th Advertise the **Council** Vacancy
- December 4 – 10 a.m Deadline for Applications for **Council** Position No. 3
- December 7- Executive Session to Review Qualifications of both **Council** and **Planning Commission** Applications – 5:30 pm
- December 14 - Council DEI training - 6 pm
- December 15 - (Tuesday Special Meeting)
 - Interview **Planning Commission** candidates. Move to appoint in Open Session
 - Council Rules and Procedures /10 PM Hard Stop, amendments due Thursday before to clerk for upload
- January 4 - Interviews for **Council** Position No. 3. Move to Appoint in Open Session
- January 8, 9 - Council Retreat

STAFF REPORTS

- A. Pandemic Update - City Manager Rob Karlinsey
- B. Planning Commission Vacancies Update - Community Development Director Debbie Bent

City Manager Karlinsey discussed Governor Inslee's most recent pandemic restrictions and their direct impact on the City. Also, Mr. Karlinsey and Community Development Director Debbie Bent offered a quick update on the Planning Commissioner application and appointment process.

ADJOURNMENT

Mayor Baker adjourned the special meeting at 10:16 p.m.

David Baker, Mayor

ATTEST:

Anastasiya Warhol, City Clerk

**City of Kenmore
City Council Regular Meeting
Minutes
November 23, 2020**

CALL REGULAR MEETING TO ORDER:

Mayor Baker called the meeting to order at 7:00 p.m. via Zoom.

PRESENT:

Councilmembers:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Melanie O’Cain

Staff:

City Manager Rob Karlinsey
Finance & Administration Director Joanne Gregory
Development Services Director Bryan Hampson
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan

Speaking Guests:

Stacey Valenzuela, Kenmore Resident
Carl Michelman, Kenmore Resident
David Morton, Redmond Resident
Elizabeth Mooney, Kenmore Resident
Phyllis Finley, a Kenmore Resident
Patrick O’Brien, a Kenmore Resident
Richard Lewis, a Kenmore Resident

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

Being out of order, Mayor Baker announced the proper order of the agenda and determined to follow the proper order of the agenda.

PUBLIC COMMENT

- Patrick O'Brien, a Kenmore resident, encouraged the Council to engage in unrestricted free debate. He reiterated his concerns over the Cadman Asphalt Plant and its continued operations.
- John Peeples, a Kenmore resident, encouraged the Council to cut expenses instead of raising taxes. He supports free expression of differing opinions and noted his support for future peaceful rallies.
- David Morton, a Redmond resident, expressed concern that Cadman Asphalt Plant uses a "cold oil" or "medium cure asphalt" to make a warm mix asphalt (WMA) including a cutback asphalt as a binder for this mix, and in so doing, evaporating large amounts of hydrocarbon solvent such as kerosene or jet fuel into the air.
- Elizabeth Mooney, a Kenmore resident, reiterated upcoming PERK (People for an environmentally responsible Kenmore) events. She relayed that her recent community with Cadman was a positive experience.
- Phyllis Finley, a Kenmore resident, spoke in opposition to any property tax increases and made some suggestions for cutting expenses.
- Carl Michelman, a Kenmore resident, expressed concern over raising any taxes during this season. He also expressed disappointment over the lack of communication between individual Councilmembers.
- Christy McDonough, Land and Environmental Manager with Cadman, expressed concern over additional hires being proposed in the projected budget.
- Vicki Greyland, a Kenmore resident, explained that she was part of the community coalition which met with Cadman. The meeting was positive.
- Richard Lewis, a Kenmore resident, spoke in favor of Ordinance 20-0515 which specifies a 0% property tax levy.

CONSENT AGENDA

A.

[November 2, 2020 Special Meeting Minutes](#)
[November 9, 2020 Regular Meeting Minutes](#)

B.

Authorize City Manager to execute a contract with Cascadia Law Group to provide special counsel on heavy manufacturing activities
[Cascadia Law Group - Agenda Bill](#)

MOTION: Councilmember O'Cain moved to approve the consent agenda items as presented. Mayor Baker seconded the motion.

VOTE: Motion passed unanimously.

BUSINESS AGENDA

A.

PUBLIC HEARING - Allow Indoor Storage as a Temporary Use for a One Year Period in Property Located at 15036 70th Ave NE (owned by Northshore Fire District and zoned as Public/Semi-Public), presented by Development Services Director Bryan Hampson, *for Approval*
[Agenda Bill - Station 54 Temporary Use Permit](#)

Mayor Baker opened the public hearing at 7:37 pm

- Patrick O'Brien, a Kenmore resident, expressed the need for residents who live south side of the Sammamish bridge to have access to fire services. He encouraged the Fire Department to retain the current property.
- Carl Michelman, a Kenmore resident, asked what materials were being stored.

Mayor Baker closed the public hearing at 7:43 pm

- B. **PUBLIC HEARING** - Allow "Construction and Trade" as a temporary use for Interim Public Works Shop for a one-year period for a property located at 6532 NE Bothell Way (owned by City of Kenmore and zoned Downtown Commercial), presented by Development Services Director Bryan Hampson, *for Approval*
[Agenda Bill - Public Works Temporary Use Permit](#)

Mayor Baker opened the public hearing at 7:46 pm

- Carl Michelman, a Kenmore resident, encouraged the City to continue looking for a permanent place.
- Patrick O'Brien, a Kenmore resident, shared that that the site might be a good candidate for a tunnel to connect the Kenmore village.

Mayor Baker closed the public hearing at 7:51 pm

- C. Resolution 20 - 359, Making a declaration of substantial need for purposes of setting the limit factor for the property tax levy for 2021. Presented by Finance & Administration Director Joanne Gregory, *for Discussion and/or Approval*
[Agenda Bill - 2021 Resolution of Substantial Need](#)
[Resolution 20-359, Declaration of substantial need](#)

MOTION: Councilmember O'Cain moved to approve Resolution 20-359, making a declaration of substantial need for purposes of setting the limit factor for the property tax levy for 2021. Councilmember Pfeil seconded the motion.
VOTE: 7 For, 0 Against, 0 Abstain, Motion CARRIES.

- D. Adopting 2019-2020 Budget Amendments, Ordinance No. 20-0514, presented by Finance & Administration Director Joanne Gregory, *for Adoption*
[Agenda Bill - Amending the 2019-2020 Budget](#)
[Ordinance 20-0514 Budget Amendments](#)
[Final Year-End Budget Amendments Worksheet](#)

MOTION: Councilmember Curtis moved to adopt Ordinance No. 20-0514, adopting the 2019-2020 budget amendments. Councilmember O'Cain seconded the motion.
VOTE: 6 For, 1 Against, 0 Abstain, Motion CARRIES.

- E. Adopting 2021 Property Tax Levy, Ordinance No. 20-0515, presented by Finance & Administration Director Joanne Gregory, *for Adoption*
[Agenda Bill - 2021 Property Tax](#)
[Ordinance 20-0515 .6% Levy](#)
[Ordinance 20-0515 0% Levy](#)

MOTION: Councilmember O’Cain moved to adopt Ordinance No. 20-0515, authorizing a 2021 levy in the amount of .6%. Councilmember Herbig seconded the motion.
VOTE: 3 For, 4 Against, 0 Abstain, Motion FAILS.

MOTION: Councilmember Curtis moved to adopt Ordinance No. 20-0515, authorizing a 2021 levy in the amount of 0%. Councilmember Pfeil seconded the motion.
VOTE: 7 For, 0 Against, 0 Abstain, Motion CARRIES.

- F. Adopting 2021 Excess Tax Levy for the Purpose of Paying Debt Service, Ordinance No. 20-0516, presented by Finance & Administration Director Joanne Gregory, *for Adoption*
[Agenda Bill - Excess Tax Levy](#)
[Ordinance 20-0516 Excess Levy for 2020](#)

MOTION: Deputy Mayor Herbig moved to adopt Ordinance No. 20-0516, adopting the 2021 Excess Tax Levy for the purpose of paying debt service. Councilmember O’Cain seconded the motion.
VOTE: 7 For, 0 Against, 0 Abstain, Motion CARRIES.

- G. Adopting 2021-2022 Biennial Budget and 2021 Salary Plan, Ordinance No. 20-0517, presented by Finance & Administration Director Joanne Gregory, *for Adoption*
[Agenda Bill - Biennial Budget](#)
[Ordinance 20-0517 2021-2022 Budget and Salary Plan](#)

MOTION: Councilmember O’Cain moved to adopt Ordinance No. 20-0517, adopting the 2021-2022 Biennial Budget and the 2021 Salary Plan. Councilmember Pfeil seconded the motion.
VOTE: 5 For, 1 Against, 1 Abstain, Motion CARRIES.

- H. Building Code Update, Ordinance 20-0518, adopting the 2018 International Building Code, presented by Development Services Director Bryan Hampson, *for Adoption*
[Agenda Bill - 2018 Building Code Adoption](#)
[Attachment 2 - Existing Chapters with Strikethroughs](#)
[Exhibit A - Section 15.05.015](#)
[Exhibit B - Chapter 15.10 Fire Code](#)
[Exhibit C - Chapter 15.20 Building Codes](#)
[Exhibit D - Chapter 15.30 Construction Administrative Code](#)
[Ordinance 20-0518 - 2018 Building Code Adoption](#)

MOTION: Councilmember Pfeil moved to adopt Ordinance 20-0518, adopting the 2018 International Building Code. Mayor Baker seconded the motion.
VOTE: 7 For, 0 against, 0 Abstain, Motion CARRIES.

STAFF REPORTS

COUNCIL REPORTS:

Councilmember Pfeil made a motion to add an agenda item regarding reusable plastic bags to a future agenda. Councilmember Marshall affirmed.

ADJOURNMENT

Mayor Baker adjourned the meeting at 8:44 p.m.

David Baker, Mayor

ATTEST:

Anastasiya Warhol, City Clerk

DRAFT



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

10/31/2020-11/13/2020

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 46018 through 46116: \$1,265,650.92

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct Electronic Deposits Dated: 11/06/2020: \$159,345.74

Rob Karlisees, by J. Hughey
City Manager / Date

J. Hughey 12/3/20
Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
BANNER BANK JGORDON	46018	11/05/2020	Covid 19 Supplies	3,647.22
AWC EMPLOYEE BENEFIT TRUST	46019	11/06/2020	Employee Health Insurance	1,672.20
DEPARTMENT OF LABOR AND INDUSTRIES	46020	11/06/2020	City of Kenmore	1,853.47
EMPLOYMENT SECURITY DEPARTMENT	46021	11/06/2020	Paid Family & Medical Leave	541.73
ICMA RETIREMENT C/O ALLFIRST BANK/109964	46022	11/06/2020	City of Kenmore 401a	15,014.92
ICMA RETIREMENT TRUST 457 / 304745	46023	11/06/2020	ICMA 457 Deferred Comp	6,192.75
STATE OF FLORIDA DISBURSEMENT UNIT	46024	11/06/2020	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	46025	11/06/2020	Employee Charitable Contribution	53.00
AGORA REFRESHMENTS	46026	11/13/2020	City Hall 1st Floor Filtered Water System	50.55
AM TEST, INC	46027	11/13/2020	Swamp Creek Water Sample Testing	225.00
AMERICAN PLANNING ASSOCIATION	46028	11/13/2020	2021 Membership Dues	236.00
AURORA RENTS	46029	11/13/2020	Rental Equipment for SWM Proj. on 76th	2,155.63
BOTHELL KENMORE CHAMBER OF COMMERCE	46030	11/13/2020	Business Supply Kit Distribution #3	1,500.00
BRIEN, GAYLYNN	46031	11/13/2020	Aug. 2020 Sales Tax Data Conversion	50.00
CADMAN MATERIALS, INC.	46032	11/13/2020	Asphalt for Surface Water Projects	253.31
CALPORTLAND COMPANY	46033	11/13/2020	Materials for SWM Project on 76th	1,347.36
CASCADE PEST CONTROL	46034	11/13/2020	Rhododendron Park Pest Control	143.00
COLUMBIA RIDGE LANDFILL	46035	11/13/2020	Sept. Street Sweeper Debris Disposal	3,420.84
COLUMBIA RIDGE LANDFILL	46036	11/13/2020	Street Sweeper Disposal Recertification Fee	50.00
DAILY JOURNAL OF COMMERCE	46037	11/13/2020	Ped/Bike Improvements Bid Publications	617.40
DAVIDSON-MACRI SWEEPING, INC.	46038	11/13/2020	20-C2141 Street Sweeping Svcs	5,195.34

X. B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.9...

EARTHCORPS	46039	11/13/2020	18-C1928 Sept. Squire's Landing Svcs	2,447.50
EARTHWORKS	46040	11/13/2020	20-C2134 ROW Landscaping Svcs	4,450.88
ELECTRONIC BUSINESS MACHINES	46041	11/13/2020	2nd Floor Copier Oct. B/W & Color Overages	170.56
GORDON THOMAS HONEYWELL	46042	11/13/2020	Oct. Governmental Affairs Svcs.	3,908.80
GRAINGER	46043	11/13/2020	Surface Water Materials/Plastic Wrap	331.39
GRAINGER	46044	11/13/2020	Streets Materials	5.65
GRAINGER	46045	11/13/2020	Rhododenron Park Restroom Parts	63.91
GRAINGER	46046	11/13/2020	Rhododenron Park Restroom Parts	36.99
GRAINGER	46047	11/13/2020	Streets Materials	17.78
HDR ENGINEERING, INC	46048	11/13/2020	16-C1625 8/30-9/26 Juanita Ped/Bike Svcs	77,663.81
HDR ENGINEERING, INC	46049	11/13/2020	16-C1625 9/27-10/24 Juanita Ped/Bike Svcs	72,827.93
HOME DEPOT CREDIT SERVICES	46050	11/13/2020	Public Works Materials	523.06
HONEY BUCKET	46051	11/13/2020	Squire's Landing Rental 10/31-11/27	240.35
HORIZON DISTRIBUTORS INC	46052	11/13/2020	Glufosinate for Parks	88.00
INSLEE, BEST, DOEZIE & RYDER, P.S.	46053	11/13/2020	Sept. Legal Svcs	22,740.10
INTERMOUNTAIN SLURRY SEAL	46054	11/13/2020	2020 Pavement Sealing Project	470,980.26
INTERNATIONAL CODE COUNCIL, INC	46055	11/13/2020	PDF Version of IRC Code Companion	49.44
JACOBS ENGINEERING GROUP	46056	11/13/2020	8/29-10/2 W. Sammamish Bridge Project	24,927.36
JET CITY PRINTING	46057	11/13/2020	Kenmore Quarterly Newsletter - 100 Copies	166.10
KENMORE MIDDLE SCHOOL	46058	11/13/2020	1st - 3rd Qtr Human Svcs Funding	8,250.00
KING COUNTY BAR ASSOCIATION	46059	11/13/2020	3rd Qtr Human Svcs Funding	250.00
KING COUNTY RECORDER'S OFFICE	46060	11/13/2020	Violation Notice Filing Parcel #563450-0622	104.50
KING COUNTY SHERIFF	46061	11/13/2020	October Police Services	309,105.92
KPFF CONSULTING ENGINEERS	46062	11/13/2020	Ped/Bike Prof. Svcs through 7/31/20	2,546.47
KPFF CONSULTING ENGINEERS	46063	11/13/2020	Ped/Bike Prof. Svcs through 8/28/20	4,765.85
KPFF CONSULTING ENGINEERS	46064	11/13/2020	Ped/Bike Prof. Svcs through 9/25/20	1,350.09
LIGHTHOUSE CONSULTING INC	46065	11/13/2020	Oct. IT Services	1,764.68
LIGHTHOUSE CONSULTING INC	46066	11/13/2020	Oct. Backup/Web Hostin/Protection Svcs	8,828.60
MANAGEMENT PARTNERS	46067	11/13/2020	Kenmore Financial Sustainability Plan Activities	7,100.00
MINUTEMAN PRESS	46068	11/13/2020	Sammamish Bridge Notice Printing	3,382.41
MINUTEMAN PRESS	46069	11/13/2020	Pavement Sealing Flyers	2,243.16
MOJO STRATEGIES	46070	11/13/2020	19-C2108 Oct. Communications Svcs	8,125.00
NAMI EASTSIDE	46071	11/13/2020	1st & 2nd Qtr Human Svcs Funding	500.00
NORTHSHORE FIRE DEPT	46072	11/13/2020	City Hall Annual Fire Permit	200.00
NORTHSHORE SCHOOL DISTRICT	46073	11/13/2020	October 2020 School Impact Fee Remittance	56,000.00
NXLVLUP, LLC	46074	11/13/2020	Oct. Business Incubator Consulting Svcs	2,516.00
OFFICE DEPOT	46075	11/13/2020	Misc. Office Supplies	22.32
OFFICE DEPOT	46076	11/13/2020	Misc. Office Supplies	107.95

X. B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.9...

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OLBRECHTS & ASSOCIATES, PLLC	46077	11/13/2020	Sept/Oct Hearing Examiner Services	3,604.18
OLSON BROTHERS PRO VAC	46078	11/13/2020	Vactor Truck/CCTV Services	8,997.50
O'REILLY/FIRST CALL	46079	11/13/2020	Vehicle Maint. Supplies	27.47
OSBORN CONSULTING INC.	46080	11/13/2020	19-C2012 June 61st Ave Corridor Svcs	1,088.17
OSBORN CONSULTING INC.	46081	11/13/2020	19-C2012 Oct. SWM Task Order #9	3,757.22
OSBORN CONSULTING INC.	46082	11/13/2020	19-C2012 Oct. Facility Repair	3,248.79
OSBORN CONSULTING INC.	46083	11/13/2020	12-C1081 Sept. Rhod. Park On-Call Svcs	7,221.75
OSBORN CONSULTING INC.	46084	11/13/2020	19-C2012 Sept. Boathouse Construction Support	8,152.34
OSBORN CONSULTING INC.	46085	11/13/2020	19-C2012 Oct. SWM SR522 Vault Repair	4,713.33
OSBORN CONSULTING INC.	46086	11/13/2020	19-C2012 Sept. NE 190th Culvert On-Call Svcs	10,031.58
PACIFIC OFFICE AUTOMATION	46087	11/13/2020	Monthly Fee - 1st Floor Temperature Scanners	83.60
PACIFIC PLANTS, INC.	46088	11/13/2020	Plants for City Hall Rain Garden	861.85
PACIFIC TOPSOILS	46089	11/13/2020	9/26-10/25 Disposal Fees & Materials Purchased	470.18
PETERSON, JANET	46090	11/13/2020	Council Ergonomics Consulting	300.00
PIXEYES GRAPHICS & DESIGN	46091	11/13/2020	19-C2107 Newsletter & Budget Cover Design	900.00
PUGET SOUND ENERGY	46092	11/13/2020	Oct. Street Lights	8,654.90
PUGET SOUND PLANTS	46093	11/13/2020	Plants for City Hall Rain Garden	753.23
QUALITY WATER FINANCIAL	46094	11/13/2020	Monthly Filtered Water Systems	182.45
RANDALL, BRIAN	46095	11/13/2020	Partial Printer Ink Reimbursement/COVID	39.15
REID, JAMES FALCONER	46096	11/13/2020	Finance Director Hiring Consultation	6,457.50
REPUBLIC SERVICES	46097	11/13/2020	Oct. City Hall Solid Waste	584.31
REPUBLIC SERVICES	46098	11/13/2020	Oct. Rhododendron Park Solid Waste	675.06
RFI ENTERPRISES INC.	46099	11/13/2020	Bldg. Access Control Annual Support	3,190.00
SARAH ROBERTS	46100	11/13/2020	Oct. Prosecution Services	11,759.54
SCORE	46101	11/13/2020	Oct. Inmate Housing & Medical	10,178.00
SHANNON & WILSON, INC.	46102	11/13/2020	19-C2122 Geotech Consulting through Oct. 3rd	1,854.00
STAPLES ADVANTAGE	46103	11/13/2020	Misc. Office/Maint./Parks/Hangar Supplies	1,510.45
STAPLES ADVANTAGE	46104	11/13/2020	Void	-
STAPLES ADVANTAGE	46105	11/13/2020	Void	-
STARDOM SERVICES, INC.	46106	11/13/2020	Oct. Incubator Bldg. Janitorial Svcs	660.00
TOTAL LANDSCAPE CORP	46107	11/13/2020	Landscape Maintenance-Parks	4,510.00
TRANSCO GROUP USA INC.	46108	11/13/2020	19-C2104 Citywide Safety Projects thru 9/25/20	3,222.01
TRANSCO GROUP USA INC.	46109	11/13/2020	19-C2104 Oct. Road Safety Professional Svcs	10,185.95
TRUGREEN	46110	11/13/2020	Moorlands Park Lawn Service	302.50
VERIZON WIRELESS	46111	11/13/2020	Staff Cell Phones & Data Plans	253.69
WASHINGTON MUNICIPAL CLERKS ASSOC	46112	11/13/2020	WMCA Annual Membership Dues	75.00
WILLIAMS, KASTNER & GIBBS PLLC	46113	11/13/2020	17-C1736 July Prof. Svcs - El-Sharawy	475.00
WONDERLAND DEVELOPMENT	46114	11/13/2020	Q3 2020 Wonderland Child & Family Services	2,250.00
ZIPLY FIBER	46115	11/13/2020	10/28-11/27 City Hall Phone Svc	466.81

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ZIPLY FIBER	46116	11/13/2020	10/28-11/27 City Hall Phone Svc	655.87
DRS 457	DFT0000836-37	11/06/2020	DRS 457 Deferred Comp	1,883.91
AVIDIA HEALTH	DFT0000838	11/06/2020	Employee Health Savings Contribution	100.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000839-44	11/06/2020	Public Employees Retirement	31,369.83
NAVIA	DFT0000845	11/06/2020	Employee Flexible Spending Account	416.15
BANK OF AMERICA 941	DFT0000846	11/06/2020	Federal Taxes	18,273.97
PAYROLL	Electronic Dep.	11/6/2020	Direct Deposit	107,301.88
TOTAL				<u><u>\$ 1,424,996.66</u></u>

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City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/13/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	550
0014	AMERICAN PLANNING ASSOCIATION	2136
0022	ASSOCIATION OF WA CITIES	3290
0024	BAKER, DAVID	4051.53
0037	BASTYR UNIVERSITY	50351.45
0054	BULGER SAFE & LOCK, INC.	376.85
0064	CASCADE PEST CONTROL	1573
0067	CENTER FOR HUMAN SERVICES	28750
0076	CITY OF BELLEVUE	131517.32
0081	CITY OF KENMORE	205.17
0083	CITY OF LAKE FOREST PARK	48111
0086	CITY OF SHORELINE	2783
0092	CODE PUBLISHING COMPANY	4806.8
0099	CONSOLIDATED PRESS	4349.92
0106	CROWN PRODUCTS LLC	1912.95
0109	DAILY JOURNAL OF COMMERCE	2221.8
0111	DEPARTMENT OF ECOLOGY	32561.21
0121	REPUBLIC SERVICES	14943.04
0130	EMPLOYMENT SECURITY DEPARTMENT	14305.51
0134	EVERGREEN PRINT SOLUTIONS	335.36
0137	FERGUSON ENTERPRISES INC #3011	3360.69
0145	FRUHLING SAND & TOPSOIL	2083.83
0151	CALPORTLAND COMPANY	3104.56
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190
0169	HERRERA ENVIRONMENTAL CONSULTANTS	14260.83
0173	HOME DEPOT CREDIT SERVICES	2887.67
0174	HOPELINK	10000
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	207548.3
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1400
0197	JET CITY PRINTING	2090.55
0201	KCDA PURCHASING COOP	4010.7
0205	KENMORE HERITAGE SOCIETY	100
0206	KENMORE MIDDLE SCHOOL	8250
0212	KING COUNTY FINANCE W.L.R.D.	8139
0213	KING COUNTY ANIMAL SVCS	1435
0216	KING COUNTY FINANCE	1000
0217	KING COUNTY DISTRICT COURT	67145
0218	KING COUNTY FINANCE	4925.09
0219	KING COUNTY FINANCE	134220.26
0224	SOUND PUBLISHING, INC.	395
0230	KING COUNTY RADIO COMM SERVICES	900.9
0233	KING COUNTY SHERIFF	3235691.96
0235	KING COUNTY TREASURY	39839.98
0246	LAKE CITY PICTURE FRAMING	310.21
0251	LIGHTHOUSE CONSULTING INC	113975.89
0261	PENDLETON CONSULTING LLC	4200.7
0267	MR. T'S TROPHIES	1537.29
0285	NORTHSHORE FIRE DEPT	4124
0286	NORTHSHORE SCHOOL DISTRICT	376033
0287	NORTHSHORE SENIOR CENTER	33600
0288	NORTHSHORE UTILITY DIST	138048.01
0290	NORTHSHORE YOUTH & FAMILY SERVICES	4000

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Vendor Purchasing Report

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Vendor Set: Vendor Set 01

Vendor	Name	Volume
0292	HONEY BUCKET	9990.1
0299	EBIX, INC.	118.27
0300	OFFICE DEPOT	4819.08
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	35622.96
0310	PACIFIC TOPSOILS	5797.62
0314	PETTY CASH CUSTODIAN	400.31
0327	PUGET SOUND CLEAN AIR AGENCY	18889
0328	PUGET SOUND ENERGY	163632.72
0329	PUGET SOUND FINANCE OFFICERS ASSOC	130
0331	PUGET SOUND REGIONAL COUNCIL	9044
0345	SEATTLE TIMES	7116.35
0346	SECRETARY OF STATE	20
0350	SIGN UP, SIGN CO, INC	412.5
0355	STAPLES ADVANTAGE	12798.98
0356	STATE AUDITOR'S OFFICE	9839.7
0357	STEWART MACNICHOLS HARMELL, INC.	50000
0359	SOUND CITIES ASSOC	15539.29
0365	TOTAL LANDSCAPE CORP	91526.5
0371	UNITED STATES POSTMASTER	1817.64
0375	US POSTAL SERVICE (HASLER)	6143.89
0385	WA ASSOC OF BUILDING OFFICIALS	120
0387	WA CITIES INSURANCE AUTHORITY	329569
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	75
0401	WA STATE DEPT OF TRANSPORTATION	6755.88
0405	WASHINGTON STATE OFFICE CASH MGMT	1711.5
0412	COLUMBIA RIDGE LANDFILL	23568.96
0419	WONDERLAND DEVELOPMENT	2250
0424	ICMA RETIREMENT TRUST 457 / 304745	138219.4
0425	DRS 457	43749.65
0426	AFLAC	3599.91
0428	BANK OF AMERICA 941	425473.56
0429	AWC EMPLOYEE BENEFIT TRUST	630369.16
0431	DEPARTMENT OF RETIREMENT SYSTEMS	729879.05
0432	DEPARTMENT OF LABOR AND INDUSTRIES	40758.44
0434	UNITED WAY OF KING COUNTY	1219
0436	NATIONAL LIFE OF VERMONT	1231.7
0448	UPS STORE KENMORE	1195.86
0450	AURORA RENTS	7614.42
0473	ARTS OF KENMORE	3400
0515	NATIONAL LEAGUE OF CITIES	1563
0550	KING COUNTY RECORDER'S OFFICE	643
0558	SNOHOMISH COUNTY	2516
0586	QUADIENT LEASING USA, INC.	2326.02
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5720
0594	RANDALL, BRIAN	39.15
0610	WA STATE DEPT OF TRANSPORTATION	3199.25
0617	KING COUNTY FINANCE	6676.28
0641	TELESYSTEMS WEST	137.51
0685	PACE ENGINEERS, INC.	27637.25
0690	BUILDERS EXCHANGE OF WASHINGTON INC	1181.55
0692	HDR ENGINEERING, INC	531653.68
0696	AMERICAN GENERAL LIFE GPO/400S	2799.2
0699	BANNER BANK DB	1198.82
0743	BANNER BANK NO	6390.66
0764	OUSLEY, NANCY	86.08
0781	QUALITY BUSINESS SYSTEMS INC.	4457.47
0791	NORTHSHORE ROTARY CLUB	487
0807	CASCADE RECREATION, INC	551.25

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Vendor Set: Vendor Set 01

Vendor	Name	Volume
0817	GRAINGER	8051.18
0828	PUGET SOUND BUSINESS JOURNAL	125
0831	NORTHSHORE PARK & REC SERVICE AREA	2567
0851	EVERMARK, LLC	609.73
0852	GREGORY, JOANNE	3456.98
0858	A+ CONFERENCING	1494.25
0864	COLUMBIA FORD	22530.94
0868	JAYMARC AV	5814.62
0869	BANNER BANK JGORDON	8807.28
0892	JACOBS ENGINEERING GROUP	311847.01
0899	SHRED IT USA LLC	648.18
0912	ALCALDE & FAY	30398.2
0913	KENMORE ELEMENTARY	5000
0981	COMCAST BUSINESS	3311.64
0994	GORDON THOMAS HONEYWELL	39252.96
1003	IWORQ SYSTEMS	2800
1010	TOWN CENTER HARDWARE	1564.48
1045	HORIZON DISTRIBUTORS INC	4198.8
1047	SARAH ROBERTS	129158.37
1052	FIRE PROTECTION, INC	6787.65
1053	INTERNATIONAL CODE COUNCIL, INC	49.44
1068	WA STATE DEPT OF LABOR & INDUSTRIES	147.2
1114	PHSI PURE HEALTH SOLUTIONS INC.	606.54
1116	FRONTIER	4922.99
1123	AM TEST, INC	2300
1140	PAWS	2945
1148	AGORA REFRESHMENTS	705.44
1168	SCHINDLER ELEVATOR CORPORATION	1890.83
1177	WELLS FARGO FINANCIAL	81.67
1197	MILLER STEPHENS, MARY	12500
1215	STATE OF FLORIDA DISBURSEMENT UNIT	6325
1216	ADVANCE TESTING & SERVICE INC	1566
1222	OLSON BROTHERS PRO VAC	51922.62
1248	KENMORE AIR	625
1259	PERTEET INC.	352.36
1267	AUTOMATED CONTROLS	1551
1269	KAMINS CONSTRUCTION INC.	34996.72
1293	THE WATERSHED COMPANY	9287.5
1297	GOVERNMENT FINANCE RESEARCH GROUP	1995
1299	VERIZON WIRELESS	3645.5
1309	BANNER BANK BAKER	7709.66
1311	WASHINGTON STATE PATROL	8015.54
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	9000
1322	AABCO BARRICADE COMPANY INC.	2475
1326	JOYCE ZIKER PARKINSON	2775
1328	ANCHOR QEA, LLC	520
1331	KBA INC.	834884.27
1333	WELWEST CONSTRUCTION INC.	154505.93
1339	STATE OF WA DEPARTMENT OF LICENSING	0.44
1342	PETERSON, JANET	300
1345	SHERWIN WILLIAMS CO. #8099	102.6
1356	KARLINSEY, ROB	150.08
1357	KENMORE COMMERCIAL LLC	37037.44
1358	ALPHAGRAPHS	958.43
1372	AAA PRINTING	1127.4
1385	CITYWORKS/ AZTECA SYSTEMS INC.	37100
1390	UTILITIES UNDERGROUND LOCATION CTR	1818.9
1403	OSBORN CONSULTING INC.	270415.36

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Vendor	Name	Volume
1431	BRIEN, GAYLYNN	500
1452	CITY OF KENT	500
1456	HESTON VISUAL ARTS	214.7
1457	LANGUAGE LINE SERVICES, INC.	35.37
1459	FLEMINGS HOLIDAY LIGHTING LLC	7722.41
1482	HIGHWIRE	1916.26
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	25
1500	MARINE FLOATS CORPORATION	6837.49
1504	SCORE	173717.92
1524	GRANICUS LLC	720
1550	THE EVP GROUP	22154.66
1555	LINCOLN NATIONAL LIFE INSURANCE	13477.04
1581	STARDOM SERVICES, INC.	6251.54
1605	ALL CITY FENCE CO.	4977.5
1606	GALLATIN PUBLIC AFFAIRS	22064.25
1629	WESTERN DISPLAY FIREWORKS, LTD.	4750
1657	STEWART TITLE COMPANY	258326.3
1673	KPFF CONSULTING ENGINEERS	217399.1
1689	MOTT MACDONALD GROUP, INC.	491670.88
1704	BANNER BANK RK	9543.65
1711	SOFTWAREONE, INC.	11439.33
1712	SITEIMPROVE, INC.	3353.9
1714	KRAZAN & ASSOCIATES, INC.	2325
1715	THE WIDE FORMAT COMPANY	10631.5
1718	RESOURCE EXPLORATION, LLC	20000
1721	GOOD TO GO	2.75
1731	NORTHWEST ARBORICULTURE LLC	8219.4
1738	MUNIMANAGE, LLC	5280
1754	RFI ENTERPRISES INC.	18235.54
1762	BAKER, BRIDGIT	1045.54
1763	REID, JAMES FALCONER	25457.5
1774	OWEN EQUIPMENT COMPANY	1112.43
1786	TYLER TECHNOLOGIES, INC.	18951.58
1789	BLUEBEAM, INC.	891
1795	CABOT DOW ASSOCIATES	3135
1798	OLBRECHTS & ASSOCIATES, PLLC	4429.18
1814	YSI INCORPORATED, A XYLEM BRAND	1789.98
1816	NAVIA	22571.45
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	6945.69
1829	SHI INTERNATIONAL CORP.	882.79
1838	AVIDIA HEALTH	2300
1863	HAULWAY STORAGE CONTAINERS, INC.	1105.18
1884	CADMAN MATERIALS, INC.	1156.24
1885	NATIONAL BARRICADE CO., LLC	3743.14
1889	WILLIAMS, KASTNER & GIBBS PLLC	68222.66
1892	HEARTH MUSIC	4100
1900	ASPECT CONSULTING LLC	2405
1901	NORTH COAST ELECTRIC COMPANY	3083.23
1908	VAUGHAN, KENT	400
1914	MCNAMARA SIGNS	1420.29
1927	GAMETIME	2429.19
1930	T MOBILE USA, INC.	9704.27
1932	U.S. BANK N.A. / CUSTODY	360
1936	SUPERION, LLC	20814.71
1939	ARCHIVESOCIAL, INC.	2388
1945	GLASS MASTERS LLC	3445
1948	MULTICARE CENTERS OF OCCUPATIONAL MEDICINE	100
1960	WALTER E. NELSON CO.	408.87

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Vendor	Name	Volume
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	687.5
1964	EARTHWORKS	57100.69
1970	CROSSROAD SIGN	385
1978	GOVDELIVERY, LLC	6440
1979	MSPT XXII, LLC C/O FLYWAY	2500
1980	HRA VEBA TRUST	37356.54
1985	CONTRACT LAND STAFF LLC	30937.99
1991	WASHINGTON STATE TREASURER	6290.28
1993	HYAS GROUP, LLC	7500
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50
2004	RED BARN ENGINEERING, INC.	69166.25
2007	HYDROPOINT DATA SYSTEMS, INC.	1077
2009	O'CONNOR CONSULTING GROUP, LLC	21000
2010	JUDHA OF LION LANDSCAPING AND SERVICES LLC	1932.8
2017	DARRELL THOMSON	1667.58
2024	DFR LAW GROUP, LLC	600
2028	PRIDE ELECTRIC INC.	8379
2047	PUGET SOUND PLANTS	753.23
2048	SMS CLEANING, INC.	64950
2049	SUNBELT RENTALS	310.28
2054	BLUE FLAME HEATING, AIR & ELECTRIC	264.6
2056	J3 ARCHITECTS LLC	450
2063	French Touchup LLC	5400
2075	LANDEZA, PATRICK	1000
2078	WA RECREATION & PARK ASSOC.	1975
2079	ZESBAUGH, INC.	1936
2081	SHANNON & WILSON, INC.	26063.5
2095	TRANSCO GROUP USA INC.	16628.46
2096	TUPLING, SANDRA	302.54
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180
2119	PIONEER TOWING COMPANY	138000
2120	LAKEPOINTE, INC.	24000
2126	SCHWARZWALTER, MARK	762.15
2135	AMERICAN SOLUTIONS FOR BUSINESS	1511.42
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 109964	397153.96
2143	ERIK D PLUMBER LLC	165
2144	MODUS TECHNOLOGY, INC.	721.22
2147	SOD SPOT LLC	5400
2156	ASSOCIATED PETROLEUM PRODUCTS INC.	1536.49
2157	SOUND SAFETY PRODUCTS CO.	1482.09
2161	BENNETT GOLD, TOBIN	4035.47
2167	APWA/WA CHAPTER	1500
2175	ELECTRONIC BUSINESS MACHINES	2612.3
2176	CANON FINANCIAL SERVICES, INC.	2658.4
2183	SISKUN POWER EQUIPMENT	1763.44
2187	CORAL SALES CO.	8261
2196	ENGAGED PUBLIC	6500
2199	HALALILO, PAULA	40
2206	CHECK RIDE	3450
2209	MORUP SIGNS, INC.	4746.53
2211	PRECISION FUEL SOLUTIONS	1237.5
2214	CAROLYN LAW	6487.5
2215	INTERSECTION MEDIA, LLC	2003.42
2221	O'REILLY/FIRST CALL	137.95
2222	GRADE, INC.	14044.24
2227	EARTHCORPS	11935
2231	A WORKSAFE SERVICE, INC	55
2236	COMCAST	25935.32

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Vendor	Name	Volume
2237	CREATIVE HOUSE BRANDING	942.93
2242	MARY'S PLACE	23334
2247	EMERALD PAVING, INC	4941
2248	INTERNATIONAL PUBLIC MGT ASSOC FOR HUMAN RE:	156
2249	KING COUNTY BAR ASSOCIATION	1250
2250	NAMI EASTSIDE	500
2252	TRUGREEN	3453.73
2253	CHANCERY CIVIC LLC	11208.6
2254	U.S. BANK PURCHASE CARDS	158703.58
2259	MINUTEMAN PRESS	24026.33
2262	DILIGENT CORPORATION	16703.51
2264	SWOFFORD EXCAVATING	76959.85
2268	IRIS WINDOW COVERINGS	8635
2270	LAKE SIDE INDUSTRIES	316590.52
2283	VSS INTERNATIONAL INC.	92776.06
2285	QUALITY WATER FINANCIAL	1552
2295	ALL THINGS HR, LLC	525
2300	MICROSOFT CORPORATION	7288.51
2311	BEST BEST & KRIEGER LLP ATTORNEYS AT LAW	11232
2312	GOOD, MICHAEL J.	250
2313	MANAGEMENT PARTNERS	58430
2318	PIXEYES GRAPHICS & DESIGN	3000
2319	SITESCAPES	2670
2327	PACIFIC AIR CONTROL, INC.	9519.14
2333	NORTHEND TRUCK EQUIPMENT CO., LLC	1062.33
2334	NORTHSHORE YOUTH SOCCER ASSOC.	3168
2335	DEBO, ALEXANDER	150
2336	CHRISTEN ESTATES, LLC	15000
2337	HUANG, ANGELINA	7500
2338	58 STARS TRAVEL	3940.3
2340	MOJO STRATEGIES	45312.5
2341	ALLIANCEONE RECEIVABLES MGMT INC	350.93
2342	RAINBOW TOWING	302.5
2343	KNOWBE4, INC.	735.92
2344	DZHENKOV, PETAR	275
2345	DEOL, GUR RAJ	275
2346	DILLON, MARGARET	550
2347	HOUSING AUTHORITY OF KING COUNTY WA	3525
2348	ARROWHEAD PARK VISTA CONDOMINIUM ASSOCIATI	2150
2349	SSI & MHA CORPORATION	9755
2351	ENGINEER SUPPLY	709
2352	EARTHCAM	15715.73
2353	NORTHSHORE SCHOOLS FOUNDATION	4000
2354	ALLAN WEBB NISSAN	62542.46
2355	BUREAU VERITAS	9900
2356	KEIM, JEANNIE	150
2357	4IMPRINT	432.07
2359	PRECISION PLUMBING AND HEATING	165.9
2360	O'CAIN, MELANIE	965.22
2361	BFI 4 LLC	26351.99
2362	CHASEWEST VENTURES, INC.	25406.25
2363	IDAHO ASSOC. OF BUILDING OFFICIALS, INC.	25
2364	JASON'S CREATIONS	350
2365	ADAM TIEGS	350
2366	CCI SOLUTIONS	858
2367	MARGARET FLYNN	650
2368	JEFF LUKE PHOTOGRAPHY LLC	4525.11
2369	MARIA SZABLYA RIVAS	150

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Vendor Set: Vendor Set 01

Vendor	Name	Volume
2370	PYRAMID CATERING & EVENTS	925
2371	RACHEL RISING	150
2372	ANDERSON ROOFING INC.	218.6
2373	BRAD OR KELLI CARSON	150
2374	DEPARTMENT OF NATURAL RESOURCES	1261.17
2375	FONG, DAPHNE	150
2376	LISA TROUT	100
2377	NORTH URBAN HUMAN SVCS ALLIANCE	1000
2378	NXLVLUP, LLC	27064
2379	JENNIFER DIXON	15000
2380	JOHN BROWN	56.75
2381	NORTHLAKE LITTLE LEAGUE	2296
2382	FOCUS TOOLS & ENGINEERING, INC.	25050
2383	NORTH LAKE LITTLE LEAGUE	3080
2384	NORTHWEST ENERGY EFFICIENCY COUNCIL	75
2386	CECCANTI, INC.	9682115.21
2387	HUI, IVANA	150
2388	3CMA CITY-COUNTY COMMUNICATIONS & MARKETIN	400
2389	JET CITY CLEANING	5632
2392	DEPARTMENT OF COMMERCE	6561.97
2393	SEATTLE PUMP & EQUIPMENT CO./JETTERS NORTHW	3675.08
2394	GRIESEL, LEN	21388.5
2395	PLASTIC SALES & SERVICE INC.	8452.15
2396	ZIPLY FIBER	7408.94
2399	COPIERS NORTHWEST	7598.8
2400	MSR GLASS HOUSE, LLC	9500
2401	SHIXIONG HU	7500
2402	PACIFIC OFFICE AUTOMATION	6494.4
2403	AMERICALL	2689.38
2404	BAKER, W. COLE	13.39
2406	FISCHER, AUSTIN	13.39
2408	FISHER, AKSEL	13.39
2410	KENDALL FORD OF MARYSVILLE	51263.4
2411	STELL ENVIRONMENTAL ENTERPRISES, INC	10650.19
2412	OTTO ROSENAU & ASSOCIATES, INC	427.88
2413	ICLEI	600
2414	GENCAP CONSTRUCTION CORP	699199.38
2416	KIERA CONDON	450
2417	SUMMIT LAW GROUP PLLC	9492.5
2418	AMERICAN LEAK DETECTION	1782
2419	MIKE FOLDEN PRODUCTIONS	4000
2421	SIGNARAMA	280.76
2423	MAUREEN COLAIZZI	119
2424	BAUTISTA, REGINALD	269.48
2425	THOMCO CONSTRUCTION, INC.	979732.38
2426	OASIS EIGHT, LLC	7500
2427	LAKESIDE INDUSTRIES	542293.99
2430	SANCHEZ, EUGENIO	108.55
2431	ALPINE PRODUCTS INC.	944.22
2432	RICH MARKETING LLC	1200
2433	BEC LYNN LEWIS	11073.8
2434	PSR MECHANICAL	3777.4
2435	FERRER, EDDIE	258.26
2437	LOUDEDGE, INC.	95
2438	WASHINGTON TREE & LAWN CARE	1606
2439	7 STAR TOWING LLC	3000
2440	ALAA YASSIN, DDS PLLC	1500
2441	APEX ELECTRIC INC.	2000

X. B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.9...

X. B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.9...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/13/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2442	BECHTEL CONSULTING GROUP	1500
2443	BROMEO, LLC	3000
2444	ELEPHANT EMERGENCY ROADSIDE LLC	2500
2445	IMBAYA ARTS	2500
2446	L1 RESTORATIONS, INC.	1500
2447	LAMASTERWORKS MASSAGE	1000
2448	NORTH SOUND PLUMBING	1500
2449	NORTHSHORE ENDODONTICS PLLC	2000
2450	PK & JK CORPORATION	2500
2451	PRETTY NAILS	3000
2452	SHARI BOTH JEWELRY DESIGN	2500
2453	SHIN'S TAEKWONDO ACADEMY	3000
2454	EASTSIDE NATURAL MEDICINE, PLLC	2500
2455	EUGENIA LEE, DMD PLLC	3000
2457	KATHERINE MARTIN, ND LLC	3000
2458	MKS PROPERTIES	18276.8
2459	NELSON ELECTRIC, INC.	1637.9
2460	SDP ENTERPRISES, INC.	3000
2461	JESSICA DANKS	2500
2462	RONALD L. HIGGS, JR.	200
2464	D.P. NICOLI, INC.	1477.7
2465	PRECISION CONCRETE CUTTING	1100
2466	XIN LONG, LLC	7500
2467	ASSOCIATED UNDERWATER SERVICES INC.	7260
2468	DAVIDSON-MACRI SWEEPING, INC.	5195.34
2470	PACIFIC PLANTS, INC.	861.85
2471	INTERMOUNTAIN SLURRY SEAL	470980.26
Vendor Set Vendor Set 01 Total:		26702612.21

X. B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.9...

X. B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.9...



Voucher Certification and Approval

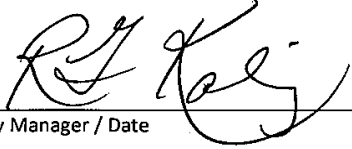
City of Kenmore
DATE RANGE:
11/14/2020-11/27/2020

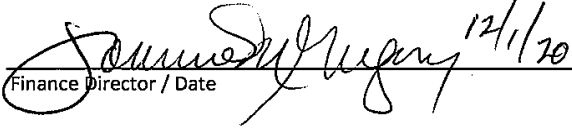
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 46117 through 46222: \$2,600,272.84

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct Electronic Deposits Dated: 11/20/2020: \$160,617.02

Electronic Funds Transfer - 11/16/2020: 1,502,869.75

 12/2/20
City Manager / Date

 12/1/20
Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
AFLAC	46117	11/20/2020	Employee Medical/Disability Plans	359.99
AMERICAN GENERAL LIFE GPO/400S	46118	11/20/2020	Life Insurance	279.92
AWC EMPLOYEE BENEFIT TRUST	46119	11/20/2020	Employee Health Insurance	61,682.11
DEPARTMENT OF LABOR AND INDUSTRIES	46121	11/20/2020	City of Kenmore Workers Compensation	1,598.30
EMPLOYMENT SECURITY DEPARTMENT	46122	11/20/2020	Paid Family & Medical Leave	520.43
ICMA RETIREMENT C/O ALLFIRST BANK/109964	46123	11/20/2020	City of Kenmore 401a	14,375.31
ICMA RETIREMENT TRUST 457 / 304745	46124	11/20/2020	ICMA 457 Deferred Comp	6,192.75
LINCOLN NATIONAL LIFE INSURANCE	46125	11/20/2020	Life Ins/ADD & LTD	1,349.13
NATIONAL LIFE OF VERMONT	46126	11/20/2020	Life Insurance	123.17
STATE OF FLORIDA DISBURSEMENT UNIT	46127	11/20/2020	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	46128	11/20/2020	Employee Charitable Contribution	53.00
A+ CONFERENCING	46129	11/27/2020	11/3/20 Developmen Services Conference Call	16.67
ALCALDE & FAY	46130	11/27/2020	May Gov't Affairs Consulting Replacement Ck.	5,010.67
AMERICALL	46131	11/27/2020	Oct. After Hours Call Out Phone Svc.	134.16
APEX ELECTRIC INC.	46132	11/27/2020	CARES Small Business Grant	3,000.00
AURORA RENTS	46133	11/27/2020	City Hall Landscaping Rental Equipment	66.06
BANNER BANK BAKER	46134	11/27/2020	Conf. Registration, Zoom, & Business Meetings	450.74
BANNER BANK JGORDON	46135	11/27/2020	Charges through 10/08	36.12
BANNER BANK NO	46136	11/27/2020	Website & Business Directory Hosting	181.79
BANNER BANK RK	46137	11/27/2020	Zoom	238.65

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

BECHTEL CONSULTING GROUP	46138	11/27/2020	CARES Small Business Grant	3,000.00
BEN WARD	46139	11/27/2020	Refund MEC20-0607	268.80
CANON FINANCIAL SERVICES, INC.	46140	11/27/2020	Nov. 2nd Floor Copier Lease	265.84
CECCANTI, INC.	46141	11/27/2020	19-C1977 Oct. W. Samm. Bridge Construction	1,677,539.37
CITY OF BELLEVUE	46142	11/27/2020	2020 Aerial Map Project	694.28
COMCAST	46143	11/27/2020	Nov. City Hall/Incubator/Hangar Internet	563.41
COMCAST	46143	11/27/2020	Nov. City Hall/Incubator/Hangar Internet	1,155.72
COMCAST	46143	11/27/2020	Nov. City Hall/Incubator/Hangar Internet	545.17
COMCAST	46144	11/27/2020	Oct. City Hall Phone Services	378.49
COMCAST BUSINESS	46145	11/27/2020	11/10-12/09 Squire's Landing Internet	79.95
COMCAST BUSINESS	46146	11/27/2020	11/14-12/13 City Hall Cable/Internet	162.22
CRELATE, INC.	46147	11/27/2020	HR Software Licenses	5,705.71
CROWN PRODUCTS LLC	46148	11/27/2020	Pet Waste Bags Shipping	85.19
EARTHCORPS	46149	11/27/2020	18-C1928 Oct. Rhod. Park Prof. Svcs	1,617.00
EARTHCORPS	46150	11/27/2020	18-C1928 June Squire's Landing Prof. Svcs	6,215.00
EARTHCORPS	46151	11/27/2020	18-C1928 Oct. Squire's Float Replacement Svcs	1,523.50
GENCAP CONSTRUCTION CORP	46152	11/27/2020	19-C2112 Oct. Boathouse Construction	137,286.45
GOOD, MICHAEL J.	46153	11/27/2020	Virtual Performance for Tree Lighting Event	100.00
GRAINGER	46154	11/27/2020	Hose Adapter	40.42
ICE-AME INC.	46155	11/27/2020	CARES Small Business Grant	3,000.00
J3 ARCHITECTS LLC	46156	11/27/2020	Lakepointe Consulting	300.00
KBA INC.	46157	11/27/2020	18-C1846 Oct. W. Samm. Bridge Proj. Mgmt.	99,602.73
KENMORE COMMERCIAL LLC	46158	11/27/2020	Dec. Incubator Bldg. Lease Payment	3,367.04
KING COUNTY FINANCE	46159	11/27/2020	Oct. Road Svcs - Signs/Street Maint.	2,999.86
KING COUNTY FINANCE	46160	11/27/2020	3rd Qtr Historic Preservation Svcs	459.55
KING COUNTY FINANCE	46161	11/27/2020	Sept./Oct. Indigency Screening	502.00
KING COUNTY FINANCE	46162	11/27/2020	Bridge Inspection Svcs thru Oct.	1,902.72
KING COUNTY FINANCE	46163	11/27/2020	Oct. Road Svcs - Signs/Signals/Striping	21,884.14
KING COUNTY FINANCE W.L.R.D.	46164	11/27/2020	July-Dec. SWM Fee Billing Administration	6,426.28
KING COUNTY FINANCE W.L.R.D.	46165	11/27/2020	Lob Boom Park Beach Monitoring	7,963.00
KPFF CONSULTING ENGINEERS	46166	11/27/2020	8/1-9/25 On-Call Professional Svcs	959.68
LITTLE IVY ACADEMY	46167	11/27/2020	CARES Small Business Grant	3,000.00
MALTBY CONTAINER	46168	11/27/2020	Demolition Svcs @ 7637 NE 192nd St.	29,040.00
MILLER STEPHENS, MARY	46169	11/27/2020	Oct. Public Defense Svcs @ SCORE	1,250.00
MOTT MACDONALD GROUP, INC.	46170	11/27/2020	Sept. 17-C1657 Squire's Landing Proj. Svcs	54,928.01
MOXIE & OLIVER	46171	11/27/2020	CARES Small Business Grant	3,000.00
NATIONAL BARRICADE CO., LLC	46172	11/27/2020	Traffic Control Sign Rental	121.11
NELSON ELECTRIC, INC.	46173	11/27/2020	City Hall Lighting/Electrical Repairs	4,484.70

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NORTHSHORE UTILITY DIST	46174	11/27/2020	Oct. Fleet Maintenance & Fuel	3,939.37
NORTHSHORE UTILITY DIST	46175	11/27/2020	9/15-11/15 Misc. Water Bills	4,815.90
NORTHSHORE YOUTH & FAMILY SERVICES	46176	11/27/2020	1st-3rd Quarter Human Services Funding	12,000.00
NORTHWEST ARBORICULTURE LLC	46177	11/27/2020	Northshore Summit Park Tree Pruning	1,282.60
NORTHWEST ARBORICULTURE LLC	46178	11/27/2020	16-C1591 14707 75th Ave NE Pond Maint.	920.08
NORTHWEST ARBORICULTURE LLC	46179	11/27/2020	18505 66th Tree Removal @ City Prop.	865.70
NORTHWEST ARBORICULTURE LLC	46180	11/27/2020	16-C1591 Hazardous Tree Removal @ SWM Prop.	7,678.00
OFFICE DEPOT	46181	11/27/2020	Misc. Office Supplies	188.04
OSBORN CONSULTING INC.	46182	11/27/2020	19-C2012 Oct. Boathouse Project Svcs	4,851.26
OSBORN CONSULTING INC.	46183	11/27/2020	19-C2012 Oct. 16016 76th Pl NE Svcs	8,467.88
PACE ENGINEERS, INC.	46184	11/27/2020	Sept. Consulting Svcs for COVID Backlog	9,152.25
PACIFIC OFFICE AUTOMATION	46185	11/27/2020	Monthly Chg./Temperature Scanners 1st Floor	83.60
PENDLETON CONSULTING LLC	46186	11/27/2020	City Council Rules Project	375.00
PENDLETON CONSULTING LLC	46187	11/27/2020	City Manager Evaluation Services	1,075.00
PK & JK CORPORATION	46188	11/27/2020	CARES Small Business Grant	3,000.00
PRETTY NAILS	46189	11/27/2020	CARES Small Business Grant	3,000.00
PUGET SOUND ENERGY	46190	11/27/2020	10/14-11/12 Misc. Electric & Gas Charges	4,014.54
QUALITY BUSINESS SYSTEMS / WELLS FARGO	46191	11/27/2020	11/5-12/4 1st Floor Copier Lease	675.53
QUALITY BUSINESS SYSTEMS INC.	46192	11/27/2020	7/1-9/30 1st Floor Copier B/W & Color Chgs	138.25
RACE FORWARD	46193	11/27/2020	Dues for Gov't. Alliance on Race & Equity	1,000.00
RED BARN ENGINEERING, INC.	46194	11/27/2020	20-C2128 10/24-11/20 Engineering/Inspec.	14,492.50
RFI ENTERPRISES INC.	46195	11/27/2020	Security Camera Server Upgrade	2,475.00
RONALD L. HIGGS, JR.	46196	11/27/2020	Business Development Consultation	200.00
SCORE	46197	11/27/2020	Oct. Inmate Hospital Transport	325.00
SEATTLE TIMES	46198	11/27/2020	Legal Notices	1,203.06
SHRED IT USA LLC	46199	11/27/2020	Monthly Shredding Svcs	82.85
SMS CLEANING, INC.	46200	11/27/2020	Monthly Hangar/City Hall/PW Janitorial Svc	6,495.00
SNOHOMISH COUNTY	46201	11/27/2020	Oct. Vector Disposal @ Transfer Station	2,073.00
STAPLES ADVANTAGE	46202	11/27/2020	Maint. Supplies	121.07
STATE AUDITOR'S OFFICE	46203	11/27/2020	Oct. Financial & Accountability Audit Svcs	8,482.50
STEWART MACNICHOLS HARMELL, INC.	46204	11/27/2020	Oct. Public Defense Svcs	5,000.00
THE ROOT OF US LLC	46205	11/27/2020	Finance Director Search Consulting	2,500.00
THOMCO CONSTRUCTION, INC.	46206	11/27/2020	20-C2144 Oct. Juanita Ped/Bike Proj. Const.	291,161.19
TOTAL LANDSCAPE CORP	46207	11/27/2020	Monthly City Hall & Parks' Maint.	5,025.45
TOWN CENTER HARDWARE	46208	11/27/2020	Oct. Purchases - Tools/Materials/Supplies	278.76
TRUGREEN	46209	11/27/2020	City Hall Aeration & Seeding	418.00
U.S. BANK PURCHASE CARDS	46210	11/27/2020	ESRI/DAS Manufacturing	805.48
U.S. BANK PURCHASE CARDS	46211	11/27/2020	Amazon	981.61
U.S. BANK PURCHASE CARDS	46212	11/27/2020	Zoom	440.00

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

U.S. BANK PURCHASE CARDS	46213	11/27/2020	Amazon - Calculator	13.03
U.S. BANK PURCHASE CARDS	46214	11/27/2020	Chicago Books & Journals	31.79
U.S. BANK PURCHASE CARDS	46215	11/27/2020	The UPS Store - Budget Books	1,472.60
U.S. BANK PURCHASE CARDS	46216	11/27/2020	Volgistics & Survey Monkey	85.71
U.S. BANK PURCHASE CARDS	46217	11/27/2020	Linkedin/Goodhire.com	397.03
U.S. BANK PURCHASE CARDS	46218	11/27/2020	Amazon/Municipal Research	2,351.75
U.S. BANK PURCHASE CARDS	46219	11/27/2020	WA DOL/USPS/Ledlight.com/Amazon/MBP	32.68
U.S. BANK PURCHASE CARDS	46220	11/27/2020	Museum Quality Framing/CVENT.com/DIVA	449.63
WASHINGTON STATE PATROL	46221	11/27/2020	W. Samm. Bridge Weight Limit Enforcement	1,036.78
FIX AUTO	46222	11/27/2020	2019 Cherolet Silverado #332 Vehicle Repair	5,957.06
DRS 457	DFT0000849	11/20/2020	DRS 457 Deferred Comp	1,883.91
AVIDIA HEALTH	DFT0000850-855	11/20/2020	Employee Health Savings Contribution	100.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0000856	11/20/2020	Public Employees Retirement	32,226.48
NAVIA	DFT0000857	11/20/2020	Employee Flexible Spending Account	416.15
BANK OF AMERICA 941	DFT0000858	11/20/2020	Federal Taxes	19,061.71
PAYROLL	Electronic Dep.	11/20/2020	Direct Deposit	106,928.77
Electronic Funds Transfer	EFT	11/16/2020	Investment Purchase Wire	1,502,869.75
TOTAL				<u><u>\$ 4,263,759.61</u></u>

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0002	ACTION ENTERTAINMENT	550
0014	AMERICAN PLANNING ASSOCIATION	2136
0022	ASSOCIATION OF WA CITIES	3290
0024	BAKER, DAVID	4051.53
0037	BASTYR UNIVERSITY	50351.45
0054	BULGER SAFE & LOCK, INC.	376.85
0064	CASCADE PEST CONTROL	1573
0067	CENTER FOR HUMAN SERVICES	28750
0076	CITY OF BELLEVUE	132211.6
0081	CITY OF KENMORE	205.17
0083	CITY OF LAKE FOREST PARK	48111
0086	CITY OF SHORELINE	2783
0092	CODE PUBLISHING COMPANY	4806.8
0099	CONSOLIDATED PRESS	4349.92
0106	CROWN PRODUCTS LLC	1998.14
0109	DAILY JOURNAL OF COMMERCE	2221.8
0111	DEPARTMENT OF ECOLOGY	32561.21
0121	REPUBLIC SERVICES	14943.04
0130	EMPLOYMENT SECURITY DEPARTMENT	14825.94
0134	EVERGREEN PRINT SOLUTIONS	335.36
0137	FERGUSON ENTERPRISES INC #3011	3360.69
0145	FRUHLING SAND & TOPSOIL	2083.83
0151	CALPORTLAND COMPANY	3104.56
0152	GOVERNMENT FINANCE OFFICERS ASSOC	190
0169	HERRERA ENVIRONMENTAL CONSULTANTS	14260.83
0173	HOME DEPOT CREDIT SERVICES	2887.67
0174	HOPELINK	10000
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	207548.3
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1400
0197	JET CITY PRINTING	2090.55
0201	KCDA PURCHASING COOP	4010.7
0205	KENMORE HERITAGE SOCIETY	100
0206	KENMORE MIDDLE SCHOOL	8250
0212	KING COUNTY FINANCE W.L.R.D.	22528.28
0213	KING COUNTY ANIMAL SVCS	1435
0216	KING COUNTY FINANCE	1000
0217	KING COUNTY DISTRICT COURT	67145
0218	KING COUNTY FINANCE	4925.09
0219	KING COUNTY FINANCE	161968.53
0224	SOUND PUBLISHING, INC.	395
0230	KING COUNTY RADIO COMM SERVICES	900.9
0233	KING COUNTY SHERIFF	3235691.96
0235	KING COUNTY TREASURY	39839.98
0246	LAKE CITY PICTURE FRAMING	310.21
0251	LIGHTHOUSE CONSULTING INC	113975.89
0261	PENDLETON CONSULTING LLC	5650.7
0267	MR. T'S TROPHIES	1537.29
0285	NORTHSHORE FIRE DEPT	4124
0286	NORTHSHORE SCHOOL DISTRICT	376033
0287	NORTHSHORE SENIOR CENTER	33600
0288	NORTHSHORE UTILITY DIST	146803.28
0290	NORTHSHORE YOUTH & FAMILY SERVICES	16000

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0292	HONEY BUCKET	9990.1
0299	EBIX, INC.	118.27
0300	OFFICE DEPOT	5007.12
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	35622.96
0310	PACIFIC TOPSOILS	5797.62
0314	PETTY CASH CUSTODIAN	400.31
0327	PUGET SOUND CLEAN AIR AGENCY	18889
0328	PUGET SOUND ENERGY	167647.26
0329	PUGET SOUND FINANCE OFFICERS ASSOC	130
0331	PUGET SOUND REGIONAL COUNCIL	9044
0345	SEATTLE TIMES	8319.41
0346	SECRETARY OF STATE	20
0350	SIGN UP, SIGN CO, INC	412.5
0355	STAPLES ADVANTAGE	12920.05
0356	STATE AUDITOR'S OFFICE	18322.2
0357	STEWART MACNICHOLS HARMELL, INC.	55000
0359	SOUND CITIES ASSOC	15539.29
0365	TOTAL LANDSCAPE CORP	96551.95
0371	UNITED STATES POSTMASTER	1817.64
0375	US POSTAL SERVICE (HASLER)	6143.89
0385	WA ASSOC OF BUILDING OFFICIALS	120
0387	WA CITIES INSURANCE AUTHORITY	329569
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	75
0401	WA STATE DEPT OF TRANSPORTATION	6755.88
0405	WASHINGTON STATE OFFICE CASH MGMT	1711.5
0412	COLUMBIA RIDGE LANDFILL	23568.96
0419	WONDERLAND DEVELOPMENT	2250
0424	ICMA RETIREMENT TRUST 457 / 304745	144412.15
0425	DRS 457	45633.56
0426	AFLAC	3959.9
0428	BANK OF AMERICA 941	444535.27
0429	AWC EMPLOYEE BENEFIT TRUST	692051.27
0431	DEPARTMENT OF RETIREMENT SYSTEMS	762105.53
0432	DEPARTMENT OF LABOR AND INDUSTRIES	42356.74
0434	UNITED WAY OF KING COUNTY	1272
0436	NATIONAL LIFE OF VERMONT	1354.87
0448	UPS STORE KENMORE	1195.86
0450	AURORA RENTS	7680.48
0473	ARTS OF KENMORE	3400
0515	NATIONAL LEAGUE OF CITIES	1563
0550	KING COUNTY RECORDER'S OFFICE	643
0558	SNOHOMISH COUNTY	4589
0586	QUADIENT LEASING USA, INC.	2326.02
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	5720
0594	RANDALL, BRIAN	39.15
0610	WA STATE DEPT OF TRANSPORTATION	3199.25
0617	KING COUNTY FINANCE	6676.28
0641	TELESYSTEMS WEST	137.51
0685	PACE ENGINEERS, INC.	36789.5
0690	BUILDERS EXCHANGE OF WASHINGTON INC	1181.55
0692	HDR ENGINEERING, INC	531653.68
0696	AMERICAN GENERAL LIFE GPO/400S	3079.12
0699	BANNER BANK DB	1198.82
0743	BANNER BANK NO	6572.45
0764	OUSLEY, NANCY	86.08
0781	QUALITY BUSINESS SYSTEMS INC.	4595.72
0791	NORTHSHORE ROTARY CLUB	487
0807	CASCADE RECREATION, INC	551.25

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0817	GRAINGER	8091.6
0828	PUGET SOUND BUSINESS JOURNAL	125
0831	NORTHSHORE PARK & REC SERVICE AREA	2567
0851	EVERMARK, LLC	609.73
0852	GREGORY, JOANNE	3456.98
0858	A+ CONFERENCING	1510.92
0864	COLUMBIA FORD	22530.94
0868	JAYMARC AV	5814.62
0869	BANNER BANK JGORDON	8843.4
0892	JACOBS ENGINEERING GROUP	311847.01
0899	SHRED IT USA LLC	731.03
0912	ALCALDE & FAY	30398.2
0913	KENMORE ELEMENTARY	5000
0981	COMCAST BUSINESS	3553.81
0994	GORDON THOMAS HONEYWELL	39252.96
1003	IWORQ SYSTEMS	2800
1010	TOWN CENTER HARDWARE	1843.24
1045	HORIZON DISTRIBUTORS INC	4198.8
1047	SARAH ROBERTS	129158.37
1052	FIRE PROTECTION, INC	6787.65
1053	INTERNATIONAL CODE COUNCIL, INC	49.44
1068	WA STATE DEPT OF LABOR & INDUSTRIES	147.2
1114	PHSI PURE HEALTH SOLUTIONS INC.	606.54
1116	FRONTIER	4922.99
1123	AM TEST, INC	2300
1140	PAWS	2945
1148	AGORA REFRESHMENTS	705.44
1168	SCHINDLER ELEVATOR CORPORATION	1890.83
1177	WELLS FARGO FINANCIAL	81.67
1197	MILLER STEPHENS, MARY	13750
1215	STATE OF FLORIDA DISBURSEMENT UNIT	6600
1216	ADVANCE TESTING & SERVICE INC	1566
1222	OLSON BROTHERS PRO VAC	51922.62
1248	KENMORE AIR	625
1259	PERTEET INC.	352.36
1267	AUTOMATED CONTROLS	1551
1269	KAMINS CONSTRUCTION INC.	34996.72
1293	THE WATERSHED COMPANY	9287.5
1297	GOVERNMENT FINANCE RESEARCH GROUP	1995
1299	VERIZON WIRELESS	3645.5
1309	BANNER BANK BAKER	8160.4
1311	WASHINGTON STATE PATROL	9052.32
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	9000
1322	AABCO BARRICADE COMPANY INC.	2475
1326	JOYCE ZIKER PARKINSON	2775
1328	ANCHOR QEA, LLC	520
1331	KBA INC.	934487
1333	WELWEST CONSTRUCTION INC.	154505.93
1339	STATE OF WA DEPARTMENT OF LICENSING	0.44
1342	PETERSON, JANET	300
1345	SHERWIN WILLIAMS CO. #8099	102.6
1356	KARLINSEY, ROB	150.08
1357	KENMORE COMMERCIAL LLC	37037.44
1358	ALPHAGRAPHS	958.43
1372	AAA PRINTING	1127.4
1385	CITYWORKS/ AZTECA SYSTEMS INC.	37100
1390	UTILITIES UNDERGROUND LOCATION CTR	1818.9
1403	OSBORN CONSULTING INC.	283734.5

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1431	BRIEN, GAYLYNN	500
1452	CITY OF KENT	500
1456	HESTON VISUAL ARTS	214.7
1457	LANGUAGE LINE SERVICES, INC.	35.37
1459	FLEMINGS HOLIDAY LIGHTING LLC	7722.41
1482	HIGHWIRE	1916.26
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	25
1500	MARINE FLOATS CORPORATION	6837.49
1504	SCORE	174042.92
1524	GRANICUS LLC	720
1550	THE EVP GROUP	22154.66
1555	LINCOLN NATIONAL LIFE INSURANCE	14826.17
1581	STARDOM SERVICES, INC.	6251.54
1605	ALL CITY FENCE CO.	4977.5
1606	GALLATIN PUBLIC AFFAIRS	22064.25
1629	WESTERN DISPLAY FIREWORKS, LTD.	4750
1657	STEWART TITLE COMPANY	258326.3
1673	KPFF CONSULTING ENGINEERS	218358.78
1689	MOTT MACDONALD GROUP, INC.	546598.89
1704	BANNER BANK RK	9782.3
1711	SOFTWAREONE, INC.	11439.33
1712	SITEIMPROVE, INC.	3353.9
1714	KRAZAN & ASSOCIATES, INC.	2325
1715	THE WIDE FORMAT COMPANY	10631.5
1718	RESOURCE EXPLORATION, LLC	20000
1721	GOOD TO GO	2.75
1731	NORTHWEST ARBORICULTURE LLC	18965.78
1738	MUNIMANAGE, LLC	5280
1739	FIX AUTO	5957.06
1754	RFI ENTERPRISES INC.	20710.54
1762	BAKER, BRIDGIT	1045.54
1763	REID, JAMES FALCONER	25457.5
1774	OWEN EQUIPMENT COMPANY	1112.43
1786	TYLER TECHNOLOGIES, INC.	18951.58
1789	BLUEBEAM, INC.	891
1795	CABOT DOW ASSOCIATES	3135
1798	OLBRECHTS & ASSOCIATES, PLLC	4429.18
1814	YSI INCORPORATED, A XYLEM BRAND	1789.98
1816	NAVIA	22987.6
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	7621.22
1829	SHI INTERNATIONAL CORP.	882.79
1838	AVIDIA HEALTH	2400
1863	HAULAWAY STORAGE CONTAINERS, INC.	1105.18
1884	CADMAN MATERIALS, INC.	1156.24
1885	NATIONAL BARRICADE CO., LLC	3864.25
1889	WILLIAMS, KASTNER & GIBBS PLLC	68222.66
1892	HEARTH MUSIC	4100
1900	ASPECT CONSULTING LLC	2405
1901	NORTH COAST ELECTRIC COMPANY	3083.23
1908	VAUGHAN, KENT	400
1914	MCNAMARA SIGNS	1420.29
1927	GAMETIME	2429.19
1930	T MOBILE USA, INC.	9704.27
1932	U.S. BANK N.A. / CUSTODY	360
1936	SUPERION, LLC	20814.71
1939	ARCHIVESOCIAL, INC.	2388
1945	GLASS MASTERS LLC	3445
1948	MULTICARE CENTERS OF OCCUPATIONAL MEDICINE	100

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1960	WALTER E. NELSON CO.	408.87
1961	WESTERN ENTRANCE TECHNOLOGY, LLC	687.5
1964	EARTHWORKS	57100.69
1970	CROSSROAD SIGN	385
1978	GOVDELIVERY, LLC	6440
1979	MSPT XXII, LLC C/O FLYWAY	2500
1980	HRA VEBA TRUST	37356.54
1985	CONTRACT LAND STAFF LLC	30937.99
1991	WASHINGTON STATE TREASURER	6290.28
1993	HYAS GROUP, LLC	7500
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50
2004	RED BARN ENGINEERING, INC.	83658.75
2007	HYDROPOINT DATA SYSTEMS, INC.	1077
2009	O'CONNOR CONSULTING GROUP, LLC	21000
2010	JUDHA OF LION LANDSCAPING AND SERVICES LLC	1932.8
2017	DARRELL THOMSON	1667.58
2024	DFR LAW GROUP, LLC	600
2028	PRIDE ELECTRIC INC.	8379
2047	PUGET SOUND PLANTS	753.23
2048	SMS CLEANING, INC.	71445
2049	SUNBELT RENTALS	310.28
2054	BLUE FLAME HEATING, AIR & ELECTRIC	264.6
2056	J3 ARCHITECTS LLC	750
2063	French Touchup LLC	5400
2075	LANDEZA, PATRICK	1000
2078	WA RECREATION & PARK ASSOC.	1975
2079	ZESBAUGH, INC.	1936
2081	SHANNON & WILSON, INC.	26063.5
2095	TRANSPO GROUP USA INC.	16628.46
2096	TUPLING, SANDRA	302.54
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180
2119	PIONEER TOWING COMPANY	138000
2120	LAKEPOINTE, INC.	24000
2126	SCHWARZWALTER, MARK	762.15
2135	AMERICAN SOLUTIONS FOR BUSINESS	1511.42
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 109964	411529.27
2143	ERIK D PLUMBER LLC	165
2144	MODUS TECHNOLOGY, INC.	721.22
2147	SOD SPOT LLC	5400
2156	ASSOCIATED PETROLEUM PRODUCTS INC.	1536.49
2157	SOUND SAFETY PRODUCTS CO.	1482.09
2161	BENNETT GOLD, TOBIN	4035.47
2167	APWA/WA CHAPTER	1500
2175	ELECTRONIC BUSINESS MACHINES	2612.3
2176	CANON FINANCIAL SERVICES, INC.	2924.24
2183	SISKUN POWER EQUIPMENT	1763.44
2187	CORAL SALES CO.	8261
2196	ENGAGED PUBLIC	6500
2199	HALALILO, PAULA	40
2206	CHECK RIDE	3450
2209	MORUP SIGNS, INC.	4746.53
2211	PRECISION FUEL SOLUTIONS	1237.5
2214	CAROLYN LAW	6487.5
2215	INTERSECTION MEDIA, LLC	2003.42
2221	O'REILLY/FIRST CALL	137.95
2222	GRADE, INC.	14044.24
2227	EARTHCORPS	21290.5
2231	A WORKSAFE SERVICE, INC	55

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2236	COMCAST	28578.11
2237	CREATIVE HOUSE BRANDING	942.93
2242	MARY'S PLACE	23334
2247	EMERALD PAVING, INC	4941
2248	INTERNATIONAL PUBLIC MGT ASSOC FOR HUMAN RE	156
2249	KING COUNTY BAR ASSOCIATION	1250
2250	NAMI EASTSIDE	500
2252	TRUGREEN	3871.73
2253	CHANCERY CIVIC LLC	11208.6
2254	U.S. BANK PURCHASE CARDS	165764.89
2259	MINUTEMAN PRESS	24026.33
2262	DILIGENT CORPORATION	16703.51
2264	SWOFFORD EXCAVATING	76959.85
2268	IRIS WINDOW COVERINGS	8635
2270	LAKESIDE INDUSTRIES	316590.52
2283	VSS INTERNATIONAL INC.	92776.06
2285	QUALITY WATER FINANCIAL	1552
2295	ALL THINGS HR, LLC	525
2300	MICROSOFT CORPORATION	7288.51
2311	BEST BEST & KRIEGER LLP ATTORNEYS AT LAW	11232
2312	GOOD, MICHAEL J.	350
2313	MANAGEMENT PARTNERS	58430
2318	PIXEYES GRAPHICS & DESIGN	3000
2319	SITESCAPES	2670
2327	PACIFIC AIR CONTROL, INC.	9519.14
2333	NORTHEND TRUCK EQUIPMENT CO., LLC	1062.33
2334	NORTHSHORE YOUTH SOCCER ASSOC.	3168
2335	DEBO, ALEXANDER	150
2336	CHRISTEN ESTATES, LLC	15000
2337	HUANG, ANGELINA	7500
2338	58 STARS TRAVEL	3940.3
2340	MOJO STRATEGIES	45312.5
2341	ALLIANCEONE RECEIVABLES MGMT INC	350.93
2342	RAINBOW TOWING	302.5
2343	KNOWBE4, INC.	735.92
2344	DZHENKOV, PETAR	275
2345	DEOL, GUR RAJ	275
2346	DILLON, MARGARET	550
2347	HOUSING AUTHORITY OF KING COUNTY WA	3525
2348	ARROWHEAD PARK VISTA CONDOMINIUM ASSOCIATI	2150
2349	SSI & MHA CORPORATION	9755
2351	ENGINEER SUPPLY	709
2352	EARTHCAM	15715.73
2353	NORTHSHORE SCHOOLS FOUNDATION	4000
2354	ALLAN WEBB NISSAN	62542.46
2355	BUREAU VERITAS	9900
2356	KEIM, JEANNIE	150
2357	4IMPRINT	432.07
2359	PRECISION PLUMBING AND HEATING	165.9
2360	O'CAIN, MELANIE	965.22
2361	BFI 4 LLC	26351.99
2362	CHASEWEST VENTURES, INC.	25406.25
2363	IDAHO ASSOC. OF BUILDING OFFICIALS, INC.	25
2364	JASON'S CREATIONS	350
2365	ADAM TIEGS	350
2366	CCI SOLUTIONS	858
2367	MARGARET FLYNN	650
2368	JEFF LUKE PHOTOGRAPHY LLC	4525.11

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2369	MARIA SZABLYA RIVAS	150
2370	PYRAMID CATERING & EVENTS	925
2371	RACHEL RISING	150
2372	ANDERSON ROOFING INC.	218.6
2373	BRAD OR KELLI CARSON	150
2374	DEPARTMENT OF NATURAL RESOURCES	1261.17
2375	FONG, DAPHNE	150
2376	LISA TROUT	100
2377	NORTH URBAN HUMAN SVCS ALLIANCE	1000
2378	NXLVLUP, LLC	27064
2379	JENNIFER DIXON	15000
2380	JOHN BROWN	56.75
2381	NORTHLAKE LITTLE LEAGUE	2296
2382	FOCUS TOOLS & ENGINEERING, INC.	25050
2383	NORTH LAKE LITTLE LEAGUE	3080
2384	NORTHWEST ENERGY EFFICIENCY COUNCIL	75
2386	CECCANTI, INC.	11359654.58
2387	HUI, IVANA	150
2388	3CMA CITY-COUNTY COMMUNICATIONS & MARKETIN	400
2389	JET CITY CLEANING	5632
2392	DEPARTMENT OF COMMERCE	6561.97
2393	SEATTLE PUMP & EQUIPMENT CO./JETTERS NORTHW	3675.08
2394	GRIESEL, LEN	21388.5
2395	PLASTIC SALES & SERVICE INC.	8452.15
2396	ZIPLY FIBER	7408.94
2399	COPIERS NORTHWEST	7598.8
2400	MSR GLASS HOUSE, LLC	9500
2401	SHIXIONG HU	7500
2402	PACIFIC OFFICE AUTOMATION	6578
2403	AMERICALL	2823.54
2404	BAKER, W. COLE	13.39
2406	FISCHER, AUSTIN	13.39
2408	FISHER, AKSEL	13.39
2410	KENDALL FORD OF MARYSVILLE	51263.4
2411	STELL ENVIRONMENTAL ENTERPRISES, INC	10650.19
2412	OTTO ROSENAU & ASSOCIATES, INC	427.88
2413	ICLEI	600
2414	GENCAP CONSTRUCTION CORP	836485.83
2416	KIERA CONDON	450
2417	SUMMIT LAW GROUP PLLC	9492.5
2418	AMERICAN LEAK DETECTION	1782
2419	MIKE FOLDEN PRODUCTIONS	4000
2421	SIGNARAMA	280.76
2423	MAUREEN COLAIZZI	119
2424	BAUTISTA, REGINALD	269.48
2425	THOMCO CONSTRUCTION, INC.	1270893.57
2426	OASIS EIGHT, LLC	7500
2427	LAKESIDE INDUSTRIES	542293.99
2430	SANCHEZ, EUGENIO	108.55
2431	ALPINE PRODUCTS INC.	944.22
2432	RICH MARKETING LLC	1200
2433	BEC LYNN LEWIS	11073.8
2434	PSR MECHANICAL	3777.4
2435	FERRER, EDDIE	258.26
2437	LOUDEDGE, INC.	95
2438	WASHINGTON TREE & LAWN CARE	1606
2439	7 STAR TOWING LLC	3000
2440	ALAA YASSIN, DDS PLLC	1500

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Vendor Purchasing Report

For Date Range 01/01/2020 - 11/27/2020

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2441	APEX ELECTRIC INC.	5000
2442	BECHTEL CONSULTING GROUP	4500
2443	BROMEO, LLC	3000
2444	ELEPHANT EMERGENCY ROADSIDE LLC	2500
2445	IMBAYA ARTS	2500
2446	L1 RESTORATIONS, INC.	1500
2447	LAMASTERWORKS MASSAGE	1000
2448	NORTH SOUND PLUMBING	1500
2449	NORTHSHORE ENDODONTICS PLLC	2000
2450	PK & JK CORPORATION	5500
2451	PRETTY NAILS	6000
2452	SHARI BOTH JEWELRY DESIGN	2500
2453	SHIN'S TAEKWONDO ACADEMY	3000
2454	EASTSIDE NATURAL MEDICINE, PLLC	2500
2455	EUGENIA LEE, DMD PLLC	3000
2457	KATHERINE MARTIN, ND LLC	3000
2458	MKS PROPERTIES	18276.8
2459	NELSON ELECTRIC, INC.	6122.6
2460	SDP ENTERPRISES, INC.	3000
2461	JESSICA DANKS	2500
2462	RONALD L. HIGGS, JR.	400
2464	D.P. NICOLI, INC.	1477.7
2465	PRECISION CONCRETE CUTTING	1100
2466	XIN LONG, LLC	7500
2467	ASSOCIATED UNDERWATER SERVICES INC.	7260
2468	DAVIDSON-MACRI SWEEPING, INC.	5195.34
2470	PACIFIC PLANTS, INC.	861.85
2471	INTERMOUNTAIN SLURRY SEAL	470980.26
2473	THE ROOT OF US LLC	2500
2474	BEN WARD	268.8
2475	ICE-AME INC.	3000
2476	LITTLE IVY ACADEMY	3000
2477	MALTBY CONTAINER	29040
2478	MOXIE & OLIVER	3000
2479	RACE FORWARD	1000
2480	CRELATE, INC.	5705.71
Vendor Set Vendor Set 01 Total:		29348195.59

X. C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.8...

Subject/Topic: Red Barn Engineering Consulting Contract Proposed Council Action/Motion: Authorize City Manager to execute a Contract with Red Barn Engineering to continue to perform development engineering inspection services in 2021 & 2022	For Council Meeting Agenda of: <u>December 7, 2020</u> Department: <u>Development Services</u> Prepared by: <u>Bryan Hampson, Director</u> <u>Initial & Date</u> Approved by Department Head: <u>BH 11/19/20</u> Approved by City Attorney: <u>N.A.</u> Approved by Finance Director: _____ Approved by City Manager: _____ Exhibits/Attachments: None
<u>INFORMATION/BACKGROUND:</u> The City needs engineering inspection support services from time to time. Red Barn Engineering has been providing this support to the City on an as needed basis since January 2019. This Contract renews the services with Red Barn Engineering for 2021 and 2022. Specific tasks the support services include are inspections for grading, erosion control, stormwater systems, infrastructure, and other activities associated with development projects within the City.	
<u>FISCAL CONSIDERATION:</u> The Contract is for a sum not to exceed \$100,000 per year. The proposed 2021-2022 biennium budget includes \$300,000 for this purpose, funded in the General Fund. Engineering permit fees collected from developers during permitting process pay for development engineering review fees.	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.	

X. D. Authorize City Manager to execute 2021-2022 contract with Red Barn...



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: PACE Engineers, Inc. Consulting Contract Proposed Council Action/Motion: Authorize City Manager to execute a Contract with PACE Engineering, Inc. to perform development review services in 2021 & 2022	For Council Meeting Agenda of: <u>December 7, 2020</u> Department: <u>Development Services</u> Prepared by: <u>Bryan Hampson</u> <table style="width: 100%;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right; width: 30%;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;"><u>BH 11/19/20</u></td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;"><u>N.A.</u></td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;"><u> </u></td> </tr> </table> Exhibits/Attachments: None		<u>Initial & Date</u>	Approved by Department Head:	<u>BH 11/19/20</u>	Approved by City Attorney:	<u>N.A.</u>	Approved by Finance Director:	<u> </u>	Approved by City Manager:	<u> </u>
	<u>Initial & Date</u>										
Approved by Department Head:	<u>BH 11/19/20</u>										
Approved by City Attorney:	<u>N.A.</u>										
Approved by Finance Director:	<u> </u>										
Approved by City Manager:	<u> </u>										
<u>INFORMATION/BACKGROUND:</u> The City needs engineering and planning support services from time to time. PACE Engineering has been providing this support to the City on an as needed basis since January 2019. This Contract renews the services with PACE Engineering for 2021 and 2022. Specific tasks the support services include review of grading plans, erosion control plans, stormwater systems, traffic review, parking review, environmental and other activities associated with the review and approval of proposed development projects within the City.											
<u>FISCAL CONSIDERATION:</u> The Contract is for a sum not to exceed \$50,000 per year. The proposed 2021-2022 biennium budget includes \$300,000 for this purpose, funded in the General Fund. Engineering permit fees collected from developers during permitting process pay for development engineering review fees.											
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.											

Subject/Topic: Approve Interfund Loan Ordinance No. 20-0519	For Council Meeting Agenda of: December 7, 2020 Department: Finance and Administration Prepared by: Joanne M. Gregory, Finance and Administration Director
Proposed Council Action/Motion: Adopt Ordinance No. 20-0519 Approving an Interfund Loan from the General Fund to the Sammamish River Bridge Fund in an amount up to \$3,500,000 at .15 Percent Annual Interest	<u>Initial & Date</u> Approved by Department Head: JMG 11/25/20____ Approved by City Attorney: Approved by Finance Director: JMG 11/25/20_ Approved by City Manager: RK 11/25/20 Exhibits/Attachments: Ordinance No. 20-0519
<u>INFORMATION/BACKGROUND:</u> An interfund loan from the General Fund to the Sammamish River Bridge Fund, in an amount up to \$3,500,000, is requested to cover a cash shortfall as of December 31, 2020 due to the delay in grant reimbursements to the City from State agencies such as the Transportation Improvement Board (TIB). As an example, TIB recently advised us that only \$125,000 could be paid out of an amount due to us of \$1,229,491 and that the balance would be paid out over the next several months as revenue allows. In the case of TIB, lower gas tax receipts have significantly lowered the agency's revenue. It is our understanding that the City is not in danger of losing the TIB grant funding; rather this is a cash flow issue and the grant reimbursements will be forthcoming in 2021. The State Budgeting and Accounting Requirements (BARS) specify that the Council must pass a resolution or ordinance approving the interfund loan. The City's practice has been to pass an ordinance, therefore a proposed ordinance 20-0519 is attached.	
<u>FISCAL CONSIDERATION:</u> Kenmore Municipal Code Section 3.60 provides authority for an interfund loan from one city fund to another city fund for periods not to exceed three month. The code also provides that interfund loans may be authorized without interest however the City practice (in compliance with BARS) has been to include interest at a rate that coincides with the State Government Investment Pool earnings rate. At this time that rate is .15%. A loan of up to \$3,500,000 is recommended as a current projection of a cash shortfall is \$3,000,000. It is anticipated that this interfund loan will be repaid in the first half of 2021; however, cash shortages and delays in payment may continue throughout 2021.	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Kenmore Municipal Code Section 3.60.010 provides Interfund loan authority.	

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 20-0519**

**AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON,
PROVIDING FOR AN INTERFUND LOAN FROM THE GENERAL FUND
TO THE SAMMAMISH RIVER BRIDGE FUND IN AN AMOUNT UP TO
\$3,500,000 AT 0.15% ANNUAL INTEREST; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the Sammamish River Bridge Fund, as identified in the 2019-2020 City of Kenmore Biennial Budget, is temporarily in need of cash pending eligible reimbursements from various grants and funding agencies; and

WHEREAS, the General Fund has excess cash sufficient to meet the needs of the Sammamish River Bridge Fund; and

WHEREAS, this loan is authorized by statute;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON,
DO ORDAIN AS FOLLOWS:

Section 1. Interfund Loan Authorization. There is hereby authorized a loan in an amount up to \$3,500,000 from the General Fund to the Sammamish River Bridge Fund. The term of the loan shall be from December 31, 2020 up to June 30, 2021. Interest shall accrue on the unpaid principal amount at the rate of .15 percent per annum. The principal amount, plus interest, shall be due and payable before June 30, 2021. There shall be no penalty for prepayment of the loan.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 7th
DAY OF DECEMBER, 2020.

David Baker, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol, City Clerk

Approved as to form:

Dawn Reitan, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 20-0519



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Transfer Ownership and Maintenance of SR 522 Street Lighting System (61st Ave NE – 65th Ave NE) to Puget Sound Energy (PSE) Proposed Council Action/Motion: Authorize the City Manager to sell the recently installed lighting system installed along SR 522 (between 61st Ave NE and 65th Ave NE) to Puget Sound Energy (PSE) and execute a Bill of Sale and Transfer Agreement and Maintenance Order with Puget Sound Energy.	For Council Meeting Agenda of: December 7, 2020 Department: Public Works Prepared by: Kent Vaughan To Be Presented By: NA <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">Approved by Department Head:</td> <td style="width: 30%; text-align: right;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">JFV 11/16/2020</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;">_____</td> </tr> </table> Exhibits/Attachments: NA	Approved by Department Head:	<u>Initial & Date</u>	Approved by City Attorney:	JFV 11/16/2020	Approved by Finance Director:	_____	Approved by City Manager:	_____
Approved by Department Head:	<u>Initial & Date</u>								
Approved by City Attorney:	JFV 11/16/2020								
Approved by Finance Director:	_____								
Approved by City Manager:	_____								
<u>INFORMATION/BACKGROUND:</u> PSE currently maintains the existing street lighting system in Kenmore. The City recently installed custom street and pedestrian lighting as part of the SR 522 West A project (61st Ave NE – 65th Ave NE). The SR 522 West A street lighting system consist of 37 street luminaire poles and 3 pedestrian light poles. These lights will need to be maintained when bulbs burn out, poles become damaged, or conduit or wiring needs replacement. PSE's maintenance operations are regulated by the Washington Utilities and Transportation Commission (WUTC) under the Commission's Schedule 51. PSE is not allowed to collect a profit and must have their billing rate approved by the WUTC. Under the rules of PSE and WUTC, the lighting systems must be owned by PSE thus a Bill of Sale for the system is required. The sale accomplishes several things: • PSE will assume liability for the lighting systems; • PSE can establish the rules of maintenance under the guidance of WUTC; • Maintenance will be under the National Electrical Safety Code; • Union journeymen will work on the systems. Once ownership of the lighting system is transferred, it will be regulated under the City's franchise agreement with PSE. PSE will be required to relocate poles in the future at their expense if required and will be the responsible party if a claim is filed by third parties associated with inadequate maintenance or inappropriate placement of poles. The Bill of Sale and Transfer Agreement provides a clear statement of liability, and PSE will permit the City continued use of the street light poles for hanging City banners and flower baskets. RECOMMENDATION: Authorize the City Manager to sell the recently installed lighting system along SR 522 (between 61st Ave NE and 65th Ave NE) to Puget Sound Energy (PSE) and execute a Bill of Sale and Transfer Agreement and Maintenance Order with Puget Sound Energy.									

FISCAL CONSIDERATION:

Inspection and Repair Cost:

PSE charges an upfront fee to inspect the lighting system, prior to take-over. The inspection fee covers labor and equipment for their crew to inspect the lighting system. The one-time inspection fee is \$6,873.

Based on the inspection, a few punch list items were identified to be repaired prior to PSE taking ownership of the lighting system:

- Replace a streetlight pole (that was hit by a car) and
- Fix the system photocells (the sensors that turn the lights on when it gets dark and off when it is light).
- The one-time cost to repair the lighting system is \$20,725.

The total upfront cost to the City for inspection and repair of the lighting system is \$27,600.

Ongoing Maintenance and Operation Cost:

The Maintenance Order is broken into two monthly fees regulated by the WUTC.

- The first fee is a facility charge to maintain and replace the lighting system as it becomes damaged, worn out or needs replacement. This fee (\$243.89 per month) is based on a percentage of the system value as determined by PSE.
- The second fee is an energy charge (\$128.00 per month) for power usage by the system. This fee is based on the approved WUTC rates for the type of lighting.

The above monthly sum of \$371.89 (total) will be charged to the City starting in January 2021 once the agreement takes effect (this equates to an average monthly charge of roughly \$9.30 per pole).

The additional cost will be absorbed into the existing Street fund budget and will not require a budget amendment.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel – Implement the Sidewalk Plan.



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Interlocal Agreement with Northshore Utility District for the 68th Avenue NE Pedestrian and Bicycle Safety Improvements Project Proposed Council Action/Motion: Authorize the City Manager to enter into Contract 20-C2135 Interlocal Agreement with the Northshore Utility District to construct the District's water and sanitary sewer improvements as part of the 68th Avenue NE Pedestrian and Bicycle Safety Improvements Project.	For Council Meeting Agenda of: December 7, 2020 Department: Public Works/Engineering Prepared by: Kent Vaughan, PE Presented by: N/A <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right; border-bottom: 1px solid black;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;">JFV 11/16/2020</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;">_____</td> </tr> </table> Exhibits/Attachments: NA		<u>Initial & Date</u>	Approved by Department Head:	JFV 11/16/2020	Approved by City Attorney:	NA	Approved by Finance Director:	_____	Approved by City Manager:	_____
	<u>Initial & Date</u>										
Approved by Department Head:	JFV 11/16/2020										
Approved by City Attorney:	NA										
Approved by Finance Director:	_____										
Approved by City Manager:	_____										
<u>PROJECT UPDATE:</u> The 68th Avenue NE Pedestrian and Bicycle Safety Improvements Project design phase is complete. The project is currently being advertised for bids. The bid opening is scheduled for Tuesday, December 8. Construction is anticipated to begin in March 2021.											
<u>DISCUSSION:</u> During the design phase, the City of Kenmore and Northshore Utility District (District) met to discuss water and sanitary sewer conflicts with the proposed project improvements. Water main and sanitary sewer relocations and opportunities for District upgrades were identified. The District has requested that their work be included into the City's Project. The benefits to this partnership include a reduction in disruption to City residents and a cost savings to the District. The District contracted separately with the City's engineering design firm, KPFF, to design the water and sanitary sewer work and incorporate their work items into the City's contract documents. A separate Schedule B has been created in the construction contract to track District cost for future reimbursement to the City.											
<u>RECOMMENDATION:</u> City staff recommends authorizing the City Manager to enter into Contract 20-C2135 interlocal agreement with the Northshore Utility District to construct the District's water and sanitary sewer work as part of the 68th Avenue NE Pedestrian and Bicycle Safety Improvements Project.											
<u>FISCAL CONSIDERATION:</u> Like past projects, the interlocal agreement requires the District to reimburse the City for all water and sanitary sewer costs including a proportional share of the City's Contract Schedule A costs for mobilization, traffic control and erosion control. Construction management costs associated with implementing District work will also be reimbursed to the City.											



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Jail Services Interlocal Agreement with King County Proposed Council Action/Motion: Authorize the City Manager to sign and execute a Jail Services Interlocal Agreement with King County that is a form substantially similar to the agreement attached hereto, and in a form acceptable to the City Attorney.	For Council Meeting Agenda of: 07 December 2020 Department: City Manager's Office Prepared by: Rob Karlinsey, City Manager <table border="0"> <tr> <td></td><td align="right"><u>Initial & Date</u></td></tr> <tr> <td>Approved by Department Head:</td><td align="right">BM</td></tr> <tr> <td>Approved by City Attorney:</td><td align="right">DR</td></tr> <tr> <td>Approved by Finance Director:</td><td align="right">JG</td></tr> <tr> <td>Approved by City Manager:</td><td align="right">RGK</td></tr> </table> Exhibits/Attachments: Draft Interlocal Agreement with King County for Jail Services and Proposed Rates for Those Services		<u>Initial & Date</u>	Approved by Department Head:	BM	Approved by City Attorney:	DR	Approved by Finance Director:	JG	Approved by City Manager:	RGK
	<u>Initial & Date</u>										
Approved by Department Head:	BM										
Approved by City Attorney:	DR										
Approved by Finance Director:	JG										
Approved by City Manager:	RGK										
<u>INFORMATION/BACKGROUND:</u> The jail services agreement between King County and other cities it contracts with, including Kenmore, will expire at the end of this year. King County Department of Adult and Juvenile Detention (DAJD) has sent the attached draft template to the King County Council for approval. This template is very similar to the one in place since 2012. The attached agreement will be effective on January 1, 2021 and is a two-year contract that provides time to discuss any more substantive changes to be negotiated. King County will be offering the same template and rates to all of its city partners, except the City of Seattle, which has a contract that expires in 2030. The King County Council will consider the template first in its Law and Justice Committee on December 8th. If moved forward, it would have to be expedited to be voted on by the full County Council at their last meeting of the year on December 15. Given that there is no Kenmore City Council meeting scheduled after the King County Council approval of the agreement on December 15th, it is recommended that at its December 7th meeting, the Kenmore City Council authorize the City Manager to sign the finalized version of the interlocal agreement (ILA) with King County for jail services that is in a form substantially similar to the ILA attached to this agenda bill, and in a form acceptable to City Attorney. Cities are responsible for jail costs of misdemeanants, not felons. The overwhelming majority of Kenmore's sentenced misdemeanants are housed the SCORE facility in Des Moines; however, the King County jail services as the backup to SCORE in limited if not rare situations. It is important to always have a back up to the SCORE facility. Attached is the template that the King County Council will be considering and the 2021 rates that would be applied to the contract.											
<u>FISCAL CONSIDERATION:</u> Given the City's limited and infrequent use of the King County Jail, expenditures that result from this contract will be well within the budget allocated for jail services for 2021 and 2022.											
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> From the Comprehensive Plan 20-Year Vision Statement: "Supports the safety, health, and welfare of all its citizens."											

X. I. Authorize the City Manager to sign and execute a Jail Services Int...

Attachment A

**Interlocal Agreement Between
King County and The City of XXXXXXXX
for Jail Services**

THIS AGREEMENT is effective as of January 1, 2021 ("Effective Date"). The Parties to this Agreement are King County, a Washington municipal corporation and legal subdivision of the State of Washington (the "County") and The City of XXXXXXXX, a Washington municipal corporation (the "City").

WHEREAS, this Agreement is made in accordance with the Interlocal Cooperation Act (RCW Chapter 39.34) and the City and County Jails Act (RCW Chapter 70.48);

NOW THEREFORE, in consideration of the promises, payments, covenants and agreements contained in this Agreement, the parties agree as follows:

1. **Definitions:** Unless the context clearly shows another usage is intended, the following terms shall have these meanings in this Agreement:
 - 1.1 "Agreement" means this Interlocal Agreement by and between King County and the City for Jail Services and any amendments to this Agreement.
 - 1.2 "Booking" means registering, screening and examining persons for confinement in the Jail or assignment to a King County Community Corrections Division (CCD) program; inventorying and safekeeping personal property of such persons; maintaining all computerized records of arrest; performing warrant checks; Jail Health Services (JHS) health screening; and all other activities associated with processing a person for confinement in Jail or assignment to a CCD program.
 - 1.3 "Booking Fee" means the fee incurred for booking City Inmates, as further described in Exhibit III, Section 2.
 - 1.4 "Business Day" means Monday through Friday, 8:00 a.m. until 5:00 p.m., except emergency facility closures, holidays and County-designated furlough days.
 - 1.5 "City Detainee" means a person booked into or housed in a Secure Detention facility such as the Jail but also including any other Secure Detention facility not operated by or on behalf of the County, which individual would, if housed in the Jail, qualify as a City Inmate.
 - 1.6 "City Inmate" means a person booked into or housed in the Jail when a City charge is the principal basis for booking or confining that person.
 - A. A City charge is the principal basis for booking or confining a person where one or more of the following applies, whether pre-trial or post-trial. (See Exhibit I for further billable charge rules.):

X. I. Authorize the City Manager to sign and execute a Jail Services Int...

Interlocal Agreement: Jail Services – City of XXXXXXXX

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- 1.6.1 The person is booked or confined by reason of committing or allegedly committing a misdemeanor or gross misdemeanor offense within the City’s jurisdiction, and:
 - 1.6.1.1 The case is referred to the City, through its City Attorney or contracted attorney, for a filing decision; or
 - 1.6.1.2 The case is referred to the City, through its City Attorney or contracted attorney, who then refers the case to the County Prosecutor for a filing decision per section 1.6.2; or
 - 1.6.1.3 The case is filed by the City, through its City Attorney or contracted attorney, whether filed under state law or city ordinance.
 - 1.6.2 The person is booked or confined by reason of committing or allegedly committing a misdemeanor or gross misdemeanor offense, whether filed under state law or city ordinance, within the City’s jurisdiction and the case is referred by the City, through its City attorney or contracted attorney, to the County prosecutor and filed by the County prosecutor as a misdemeanor in district court due to a conflict or other reason but excluding a case filed in a regionally-funded mental health court as described in Section 1.6.10.
 - 1.6.3 The person is booked or confined by reason of a Court warrant issued either by the City’s Municipal Court or other court when acting as the City’s Municipal Court;
 - 1.6.4 The person is booked or confined by reason of a Court order issued either by the City’s Municipal Court or other court when acting as the City’s Municipal Court; or,
 - 1.6.5 The person is booked or confined by reason of subsections 1.6.1 through 1.6.4 above in combination with charges, investigation of charges, and/or warrants of other governments, and the booking or confinement by reason of subsections 1.6.1 through 1.6.4 above is determined to be the most serious charge in accordance with Exhibit I.
 - 1.6.6 The person has been booked or confined for reasons other than subsections 1.6.1 through 1.6.5 and would be released or transferred but for the City having requested that the County continue to confine the person.
- B. A City charge is not the principal basis for confining a person where:
- 1.6.7 The person is booked or confined exclusively or in combination with other charges by reason of a felony charge or felony investigation.
 - 1.6.8 The person is confined exclusively or in combination with other charges by reason of a felony charge or felony investigation that has been reduced to a State misdemeanor or gross misdemeanor.
 - 1.6.9 The City has requested the transfer of the person to another jail facility not operated by King County and the County denies the request, unless one or more of the transfer exception criteria listed in Attachment I-2 are met, in which case the person remains a City Inmate. The billing status of the person will change to no longer be the City’s responsibility effective the calendar day following the day that the County denies the transfer request. If the County thereafter determines that it no longer needs to detain the person and the person would as a result become a City Inmate, then the County will provide notice to the City that it will become billable for the Inmate. For details on notice and billing, see Attachment I-2.

Interlocal Agreement: Jail Services – City of XXXXXXXX

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- 1.6.10 The person is booked or confined by reason of committing a misdemeanor or gross misdemeanor offense, whether filed under state law or city ordinance, within the City’s jurisdiction and the case is referred by the City attorney or contracted attorney to the County prosecutor and filed by the County prosecutor as a misdemeanor in the mental health court (or successor) for so long as the operations of such court are substantially funded by special regional funds (for example, Mental Illness and Drug Dependency sales tax levy) or other regional funding as the County may determine. The County shall provide the City thirty (30) days Notification before changing the status of a regionally-funded mental health court to local funding status. The City is not billed for cases filed by the County prosecutor into mental health court prior to changing to local funding status.

 - 1.7 “Community Corrections Programs” means programs designed as alternatives to, or as rehabilitation or treatment in lieu of, Secure Detention, operated by or on behalf of the King County Department of Adult and Juvenile Detention (DAJD) Community Corrections Division, or its successor. Upon the date of the execution of this Agreement, Community Corrections Programs include Electronic Home Detention and Community Center for Alternative Programs (CCAP).

 - 1.8 “Continuity of Care Records” means an Inmate’s diagnosis, list of current medications, treatments, PPD (tuberculosis screening test) results and scheduled appointments or follow-ups.

 - 1.9 “Contract Cities” mean cities that are signatory to an agreement in substantially similar form to this Agreement. Contract Cities do not include cities who are a party to the 2012-2030 Agreement.

 - 1.10 “Contract Cities Inmates” means all Contract Cities’ City Inmates.

 - 1.11 “County Inmate” means any Inmate that is not a City Inmate.

 - 1.12 “DAJD” means the King County Department of Adult and Juvenile Detention or its successor agency.

 - 1.13 “Fees and Charges” are the Fees and Charges imposed as described in Section 4 and Exhibit III.

 - 1.14 “Force Majeure” means war, civil unrest, and any natural event outside of the party’s reasonable control, including pandemic, fire, storm, flood, earthquake or other act of nature.

 - 1.15 “Inmate” means a person booked into or housed in the Jail.

 - 1.16 The first "Inmate Day" means confinement for more than six (6) hours measured from the time such Inmate is first presented to and accepted by the Jail for housing in the Jail until the person is released, provided that an arrival on or after six (6) o'clock p.m. and continuing into the succeeding day shall be considered one day. The second and each subsequent Inmate Day means confinement for any portion of a calendar day after the first Inmate Day. For persons confined to the Jail for the purpose of mandatory Driving Under the Influence (DUI) sentences, "Inmate Day" means confinement in accordance with Exhibit II.

Interlocal Agreement: Jail Services – City of XXXXXXXX

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- 1.17 “Jail” means a place owned or operated by or under contract to the County primarily designed, staffed, and used for the housing, in full confinement, of adults charged or convicted of a criminal offense; for the punishment, correction, and rehabilitation of offenders charged or convicted of a criminal offense; for confinement during a criminal investigation or for civil detention to enforce a court order, all where such place is structured and operated to ensure such individuals remain on the premises 24-hours a day (excluding time for court appearances, court approved off-premises trips, or medical treatment). Inmates housed in the Jail are considered to be in Secure Detention as defined in Section 1.37. Upon the date of the execution of the Agreement, Jail includes the King County Correctional Facility and the detention facility at the Maleng Regional Justice Center.
- 1.18 “Maintenance Charge” is the daily housing charge incurred for City Inmates housed in Jail as further described in Exhibit III, Section 1.
- 1.19 “Medical Inmate” means an Inmate clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties, as needing the level of services provided in the Jail’s infirmary. If an Inmate is moved to the general population then the Inmate is no longer considered a Medical Inmate.
- 1.20 “Notification” means provision of written alert, confirmation of information or request meeting the requirements of Section 11.11. In contrast, a “notice” means providing alert or confirmation of information or request in writing to the individuals identified in Section 11.11, or their designee (as may be specified through a formal Notification) through means less formal than required by Section 11.11, including but not limited to electronic mail or facsimile.
- 1.21 “Official Daily Population Count” is an official count of Inmates in the custody of the Jail made at a point in time in a 24-hour period for, among other purposes, security and population management. It is not used for billing purposes.
- 1.22 “Offsite Medical Care Charges” means those pass-through charges for treatment of a City Inmate where that Inmate is clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties, as needing services provided from offsite medical institutions, as further defined in Exhibit III Section 4. An Inmate may receive Offsite Medical Care that triggers an Offsite Medical Care Charge without being otherwise classified as a Medical Inmate or Psychiatric Inmate (e.g., some Inmates held in the general population receive offsite medical care that will result in Offsite Medical Care Charges being incurred).
- 1.23 “Psychiatric Inmate” means either an Acute Psychiatric Inmate or a Non-Acute Psychiatric Inmate, as defined below.
- 1.23.1 A “Non-Acute Psychiatric Inmate” is an Inmate clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties, as needing Psychiatric Care Services (as further described in Exhibit III and Attachment III-1) and housed outside the Jail’s acute psychiatric housing units.

Interlocal Agreement: Jail Services – City of XXXXXXXX

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- 1.23.2 An “Acute Psychiatric Inmate” is an inmate clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties, as needing the level of services provided in the Jail’s acute psychiatric housing units (as further described in Exhibit III and Attachment III-1). If an Inmate is moved to housing outside the Jail’s acute psychiatric housing units then the Inmate is no longer considered an Acute Psychiatric Inmate.
 - 1.24 “Parties” mean the City and County, as parties to this Agreement.
 - 1.25 “Secure Bed Cap for Contract Cities” means the maximum total number of beds in Secure Detention in the Jail available on a daily basis to house Contract Cities Inmates in the aggregate. The Secure Bed Cap for Contract Cities is based on the Official Daily Population Count, and is established in Section 6.
 - 1.26 “Secure Detention” refers to a facility structured and operated for the full confinement of City Detainees to ensure such individuals remain on the premises 24-hours a day (excluding time for court appearances, court approved off-premises trips, or medical treatment), such as the Jail but also including other similar facilities that the City may elect to house City Detainees. Secure Detention excludes City Inmates enrolled in Community Corrections Programs.
 - 1.27 “Surcharge” means any of the following special charges, defined in Exhibit III, Section 3 and further described in Attachment III-1: Infirmary Care Surcharge; Non-Acute Psychiatric Care Surcharge; Acute Psychiatric Care Surcharge; and 1:1 Guarding Surcharge.
 - 1.28 “2012-2030 Agreement” means the agreement executed by the County and the City of Seattle effective on January 1, 2012 together with any other interlocal agreement in substantially the same form of said agreement executed by the County and another city.
 - 1.29 “Base Year” refers to the year in which the base fees, charges and surcharges are set.
 - 2. Term. This Agreement shall commence on the Effective Date and shall extend through December 31, 2022. This Agreement shall supersede all previous contracts and agreements among the Parties relating to the Jail and any other jail services, except that any obligations contained in these previous contracts or agreements which expressly survived termination or expiration of these previous contracts or agreements shall remain in effect.
 - 3. Jail and Health Services. The County shall accept City Inmates for confinement in the Jail, except as provided in Sections 5.4, and 6 of this Agreement. The County shall also furnish the City with Jail facilities; booking; transportation among facilities, as determined necessary in the County’s sole discretion, including the various Jail facilities, Harborview Medical Center and Western State Hospital; custodial services; and personnel for the confinement of City Inmates at least equal to those the County provides for confinement of County Inmates. However, the County reserves the right to operate specific programs and/or facilities exclusively for County Inmates or persons sentenced or assigned to Community Corrections Programs. The County shall furnish to City Inmates in Secure Detention all medical, dental and other health care services required to be provided pursuant to federal or state law. Also, the County shall make every reasonable effort to release a City Inmate as expeditiously as possible after the County has received notice of a court order to release. Nothing in this section shall be deemed to limit the County’s right to refuse to accept City Detainees for confinement in Jail when they are deemed by the County to be in need

Interlocal Agreement: Jail Services – City of XXXXXXXX

of urgent medical or psychological care, nor to return custody of such inmates back to the City if the City Detainee is admitted to the hospital or psychiatric facility.

4. City Compensation. The City will pay the County a Booking Fee, Maintenance Charge, Surcharges, and Offsite Medical Charges as follows (together with such other charges as may be applicable in accordance with this Agreement):
 - 4.1 Booking Fee. The Booking Fee shall be assessed for the booking of City Inmates by or on behalf of the City into the Jail as further described in Exhibit III, Section 2. The Booking Fee will be inflated effective January 1, 2022.
 - 4.2 Maintenance Charge. The Maintenance Charge shall be assessed for a City Inmate for each Inmate Day as provided in Exhibit III, Subsection 1. The Maintenance Charge will be inflated effective January 1, 2022.
 - 4.2.1 The County will provide notice to the City after booking a City Inmate in order to give notice that the City Inmate has been booked and to provide the opportunity for release to the City if the City so desires. Such action will take place as soon as reasonably possible but no later than the next business day after booking. A City Inmate released within six hours of booking will result in no Maintenance Charges.
 - 4.2.2 The County will provide notice to the City of the billing status of its Inmates for the prior calendar day in cases where confinement is the result of multiple warrants or sentences from two or more jurisdictions. As of the date of this Agreement, this notice is provided to the City once each business day when applicable. The intent of this program is to allow the City to take custody of a City Inmate if they so desire after the other jurisdictional warrants are resolved and thereby prevent unnecessary Maintenance Charges.
 - 4.2.3 The Parties may amend the notice requirements of Sections 4.2.1 and 4.2.2 by administrative agreement signed by both the Chief Executive Officer of the City and the King County Executive.
 - 4.3 Access to and Charges for City Inmate Use of Community Corrections Programs. The Parties agree to discuss in good faith the ability for the City to access Community Corrections Programs, and to negotiate charges for such access. Any agreement between the Parties with respect to access and charges for Community Corrections Programs shall be enacted through an amendment to this Agreement.
 - 4.4 Surcharges and Offsite Medical Charges. In addition to the Booking Fee, Maintenance Charge, and any other charges agreed to per Section 4.3, the City will be charged for Offsite Medical Charges and Surcharges as detailed in Exhibit III, Section 3 and 4.
 - 4.4.1 Proposed Notice of Certain Surcharges. The County intends to provide or make available to the City timely notice of occurrences when a City Inmate is transported to Harborview Medical Center or other offsite medical institution, or is receiving infirmary care or psychiatric care that will subject a City to Surcharges. Notice provided or made available will be based on information known to DAJD at the time (since billing status of an Inmate may be changed retroactively based on new information or other factors). The County intends to provide or make available this notice within two (2) business days following the day in which the chargeable

Interlocal Agreement: Jail Services – City of XXXXXXXX

event occurs and will make good faith efforts to provide notice sooner if practicable. The County will make good faith efforts to try to institute a means to provide notice to the City within twenty-four (24) hours of the admittance of a City Inmate to Harborview Medical Center or other offsite medical institution. The County's failure to provide or make available notice or develop quicker means to provide notice to the City as detailed above shall not excuse the City from financial responsibility for related Offsite Medical Charges or Surcharges, and shall not be a basis for imposing financial responsibility for related Offsite Medical Charges or Surcharges on the County.

5. Billing and Billing Dispute Resolution Procedures.

5.1 The County shall transmit billings to the City monthly. Within forty-five (45) days after receipt, the City shall pay the full amount billed or withhold a portion thereof and provide the County written notice meeting the requirements of Section 5.2.1, specifying the total amount withheld and the grounds for withholding such amount, together with payment of the remainder of the amount billed (if any amount remains). Notwithstanding the foregoing, the County shall bill the City for Offsite Medical Charges as such charges are periodically received by the County from third party medical institutions or other offsite medical providers. Offsite Medical Charges shall be due within such time and subject to such withholding and dispute resolution procedures as otherwise provided in this Section 5.

5.2 Withholding of any amount billed or alleging a violation related to billing provisions of this Agreement shall constitute a dispute, which shall be resolved as follows:

5.2.1 The County shall respond in writing to billing disputes within sixty (60) days of receipt of such disputes by the DAJD billing offices. To ensure the soonest start to the sixty (60)-day timeline, the City should electronically mail scanned billing disputes directly to the DAJD billing office, or by fax, or U.S. mail rather than to any other County office or officer. The DAJD billing office contact information as of the date of this Amendment is:

KC DAJD
DAJD-AP@kingcounty.gov
Attn: Finance – Inmate Billing
500 Fifth Avenue
Seattle, WA 98104 FAX Number: 206-296-3435

5.2.2 In the event the parties are unable to resolve the dispute, either Party may pursue the dispute resolution mechanisms outlined in Section 9.

5.3 Any amount withheld from a billing, which is determined to be owed to the County pursuant to the dispute resolution procedure described herein, shall be paid by the City within thirty (30) days of the date of the resolution.

5.4 If the City fails to pay a billing within forty-five (45) days of receipt, the County will provide the City with a notice of its failure to pay and the City shall have ten (10) days from receipt of such notice to cure nonpayment. Any undisputed billing amount not paid by the City within sixty (60) days of receipt of the billing, and any amounts found to be owing to the County as a result of the billing dispute resolution procedure that are not paid

Interlocal Agreement: Jail Services – City of XXXXXXXX

within thirty (30) days of resolution, shall be conclusively established as a lawful debt owed to the County by the City, shall be binding on the Parties, and shall not be subject to legal question either directly or collaterally. In the event the City fails to cure its nonpayment, the City shall be deemed to have voluntarily waived its right to house City Inmates in the Jail and, at the County's request, will remove City Inmates already housed in the Jail within thirty (30) days. Thereafter, the County, at its sole discretion, may accept no further City Inmates until all outstanding bills are paid. This provision shall not limit the City's ability to challenge or dispute any billings that have been paid by the City.

- 5.5 The County may charge an interest rate equal to the interest rate on the monthly County investment earnings on any undisputed billing amount not paid by the City within forty-five (45) days of receipt of the billing, and any amounts found to be owing to the County as a result of the billing dispute resolution procedure. Interest on amounts owed begin accruing on the forty-sixth (46) day after payment was due.
- 5.6 Each Party may examine the other's financial records to verify charges. If an examination reveals an improper charge, the next billing statement will be adjusted appropriately. Disputes on matters related to this Agreement which are revealed by an audit shall be resolved pursuant to Section 5.2.

6. Jail Capacity.

- 6.1 The Contract Cities may house Contract Cities Inmates in the Jail at an aggregate number, calculated based on the Jail's Official Daily Population Count, equal to or less than the Secure Bed Cap for Contract Cities established in Sections 6.1.1.
 - 6.1.1 Through December 31, 2022, the Secure Bed Cap for Contract Cities in the aggregate is fifty (50) beds. These fifty (50) beds shall be available on a first-come, first-served basis measured at the time of the Jail's Official Daily Population Count.
- 6.2 In the event the number of Contract Cities Inmates exceeds the Secure Bed Cap for Contract Cities described in Section 6.1, the County will notify the Contract Cities by phone or electronic mail. The County may then decide to continue to house Contract Cities Inmates in excess of the Secure Bed Cap for Contract Cities. Alternatively, the County may refuse to accept bookings from the City until such time as the aggregate number of Contract Cities Inmates is reduced below the Secure Bed Cap for Contract Cities. If the aggregate number of Contract Cities Inmates is reduced below the Secure Bed Cap for Contract Cities through removal of Contract Cities Inmates from the Jail, then the County will be obligated to accept new City bookings. The notice required by the first sentence of this Section 6.2, will be made to the person designated in Section 13.10 of this Agreement, and will inform the City whether the County intends to continue to house Contract Cities Inmates in excess of the Secure Bed Cap for Contract Cities described in Section 6.1, or whether the County will refuse to accept bookings from the City until such time as the aggregate number of Contract Cities Inmates is reduced below the Secure Bed Cap for Contract Cities described in Section 6.1.
- 6.3 At the end of the last day of this Agreement, the Contract City agrees to reduce the number of Contract City Inmates in the Jail to zero (0), with the exception that Inmates whose status has changed to Contract City Inmate, will not be included in the calculation of the number

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of Contract City Inmates, if such individuals are removed from the Jail within seventy-two (72) hours of such change in status.

For the purpose of determining the number of Contract Cities Inmates only, and not for billing purposes, Inmates held on multiple warrants or sentences by the County which include one or more city warrants or sentences in addition to a County and/or state warrant or sentence, and Contract Cities Inmates that have been booked into the Jail and the Contract City has not been notified of such booking shall not be considered a Contract City Inmate. Also, Contract Cities Inmates housed in the Jail will not be considered Contract Cities Inmates for the purpose of determining the number of City Inmates.

- 6.4 The Jail's capacity limit for Contract City Medical Inmates is thirty (30). The Jail's capacity limit for Contract City Psychiatric Inmates is one-hundred-fifty-one (151). For the purpose of this Section the Medical and Psychiatric Inmate population will be determined following the definitions in Sections 1.21 and 1.25 at the time of the Jail's Official Daily Population Count.
- 6.5 When the Jail has reached its capacity limit for either Medical or Psychiatric Inmates as set forth in Section 6.5, the County will provide notice to the City by phone or electronic mail. Such notification will be made to the person designated in Section 11.11 of this Agreement. At the time this notification is made the County may request that the City take custody of a sufficient number of its Medical or Psychiatric Inmates to reduce the number of Medical or Psychiatric Inmates to the capacity limits detailed in Section 6.5, or the County may inform the City that the County is willing to continue to house these Inmates.
- 6.6 County requests under Section 6.5 will be made as follows. The billable city (under this Agreement or other jail service agreements between the County and cities that have identical provisions as this Section) with the Inmate most recently admitted as Medical or Psychiatric Inmate will be asked to take custody of that inmate. This process will be repeated until such time as the Medical and Psychiatric populations are reduced below capacity limits, or the Jail is willing to house these Inmates.
- 6.7 If the County, pursuant to Sections 6.5 and 6.6, requests that the City take custody of Medical or Psychiatric Inmates, the City shall comply with the County's request. The City shall take custody of its¹ Medical or Psychiatric Inmates by picking them up no later than twenty-four (24) hours after the County's request. If the City has not picked-up the Medical or Psychiatric Inmate within twenty-four (24) hours of the County's request, the County shall deliver the Medical or Psychiatric Inmate to the City's designated drop-off location or backup location. In either case, the City's designee must accept the Medical or Psychiatric Inmate from the County, and must be available to do so seven (7) days a week, twenty-four (24) hours a day. In all cases, the County shall provide the receiving entity

¹ Within eight (8)-hours of the County's request, the City may provide the County with the names of other Medical Inmates to substitute for the Medical Inmates identified for pick-up by the County. In the event the City identifies substitute Medical Inmates that are City Inmates, the provisions of Section 6 will continue to apply. In the event the City identifies substitute Medical Inmates that are the responsibility of a different city (Substitute City) that is party to this Agreement or a jail services agreement with the King County containing these same provisions, the Substitute City will be responsible for picking-up the substitute Medical Inmates within 24-hours of the initial request for pick-up. In the event the Substitute City fails to pick-up its Medical Inmates within 24-hours of initial notification to the City, the County may deliver the Medical Inmates named in the original notification to the City's designated drop-off location or backup location. The procedures outlined in this footnote will also apply to Psychiatric Inmates.

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with Continuity of Care Records, in a sealed envelope, at the time custody is transferred. The City will ensure that the City and the receiving entity comply with all applicable confidentiality laws and rules. Similarly, the City will ensure that Continuity of Care Records are provided to the County at the time custody of a City Inmate receiving the level of care consistent with a Medical or Psychiatric Inmate is transferred to the County.

- 6.8 If the County, in its sole discretion, decides to transport Medical or Psychiatric Inmates to the City's designated drop-off location or backup location within King County, Washington, the County will do so without charge. Should the County agree to a drop-off location or backup location outside of King County, Washington, the City will pay all transportation costs for Medical or Psychiatric Inmates taken to the designated drop off location or backup location. In no case will the County be obligated to transport a Medical or Psychiatric Inmate out-of-state.

7. Jail Planning.

- 7.1 Jail Planning. The County and the City recognize the value of sharing information about their respective inmate populations and anticipated use of Secure Detention and alternative means of detention. The Parties agree to make good-faith efforts to share this information regularly. Furthermore, should the County begin planning for potential changes in jail space or models, the County will make good-faith efforts to provide notice to the City that such planning is underway, so that the City has an opportunity to participate in planning efforts.

8. Indemnification.

- 8.1 The County shall indemnify and hold harmless the City and its officers, agents, and employees, or any of them, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent action or omission of the County, its officers, agents, and employees, or any of them. In the event that any suit based upon such a claim, action, loss, or damage is brought against the City, the County shall defend the same at its sole cost and expense; provided, that, the City retains the right to participate in said suit if any principle of governmental or public law is involved; and if final judgment be rendered against the City and its officers, agents, and employees, or any of them, or jointly against the City and the County and their respective officers, agents, and employees, or any of them, the County shall satisfy the same.
- 8.2 The City shall indemnify and hold harmless the County and its officers, agents, and employees, or any of them, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the City, its officers, agents, and employees, or any of them. In the event that any suit based upon such a claim, action, loss, or damage is brought against the County, the City shall defend the same at its sole cost and expense; provided that the County retains the right to participate in said suit if any principle of governmental or public laws is involved; and if final judgment be rendered against the County, and its officers, agents, and employees, or any of them, or jointly against the County and the City and their respective officers, agents, and employees, or any of them, the City shall satisfy the same.
- 8.3 In executing this agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility, which arises in whole or in

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part from the existence or effect of City ordinances, rules, or regulations. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, rule or regulation is at issue, the City shall defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and attorney's fees.

8.4 The terms of this Section 8 "Indemnification" shall survive the termination or expiration of this Agreement.

9. Dispute Resolution. In the event the Parties are unable to resolve a dispute, then either Party may pursue the dispute resolution provisions of this Section 9.

9.1. Either Party may give Notification to the other in writing of a dispute involving the interpretation or execution of the Agreement. Within thirty (30) days of this Notification, the King County Executive and the Chief Executive Officer of the City, or their designees, shall meet to resolve the dispute. If the dispute is not resolved, then at the request of either Party it shall be referred to non-binding mediation. The mediator will be selected in the following manner: The City shall propose a mediator and the County shall propose a mediator; in the event the mediators are not the same person, the two proposed mediators shall select a third mediator who shall mediate the dispute. Alternately, the Parties may agree to select a mediator through a mediation service mutually acceptable to both Parties. The Parties shall share equally in the costs charged by the mediator or mediation service.

9.2. Each party reserves the right to litigate any disputed issue in court, *de novo*.

10. Termination. Either Party may initiate a process to terminate this Agreement as follows:

10.1. Ten (10)-Day Notification of Intent to Terminate. Any Party wishing to terminate this Agreement shall issue a written Notification of intent to terminate, not less than ten (10) days prior to issuing a ninety (90) day termination Notification under Section 10.2 of this Agreement. Upon receipt of the written Notification of intent to terminate, the parties will meet to confer on whether there are steps that the non-terminating party can take in order to avoid a ninety (90) day termination Notification notice under Section 10.2 of this Agreement.

10.2. Ninety (90)-Day Termination Notification. After the ten (10) day period has run under Section 10.1 of this Agreement, the party desiring to terminate this Agreement may provide the other party ninety (90) days written termination Notification, as provided in RCW 70.48.090.

11. General Provisions.

11.1. Other Facilities. This Agreement reserves in each party the power to establish a temporary holding facility during a pandemic, riot, civil disobedience or natural disaster, to establish group homes or other care or rehabilitation facilities in furtherance of a social service program, to temporarily transfer Inmates to alternative detention facilities in order to respond to Jail overcrowding, a public health directive, or to comply with a final order of a federal court or a state court of record for the care and treatment of Inmates.

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- 11.2. Grants. Both Parties shall cooperate and assist each other toward procuring grants or financial assistance from the United States, the State of Washington, and private benefactors for the Jail, the care and rehabilitation of Inmates, and the reduction of costs of operating and maintaining Jail facilities.
- 11.3. Law Enforcement Intake Portal. The County will offer the use of a web-based Subject Intake Portal when its Jail Management System goes live in 2021. The tool will allow law enforcement officers to log onto the system and enter all arrest, case/charge, victim, probable cause, and drug crime certificate information. This method is the County's preferred method of intake and booking. Cities that take advantage of this intake method will be able to print out or receive an electronic version of the intake information, including the ability to integrate with the JMS via web services or API integration if desired.
- 11.4. Severability. If any provision of this Agreement shall be held invalid, the remainder of this Agreement shall not be affected thereby.
- 11.5. Remedies. No waiver of any right under this Agreement shall be effective unless made in writing by the authorized representative of the party to be bound thereby. Failure to insist upon full performance on any one or several occasions does not constitute consent to or waiver of any later non-performance nor does payment of a billing or continued performance after Notification of a deficiency in performance constitute an acquiescence thereto. The Parties are entitled to all remedies in law or equity.
- 11.6. Exhibits. This Agreement consists of several pages plus the following attached exhibits, which are incorporated herein by reference as fully set forth:

Exhibit I	Method of Determining Billable Charge and Agency
Exhibit II	Exception to Billing Procedure
Exhibit III	Calculation of Fees, Charges and Surcharges
- 11.7. Not Binding on Future Agreements. This Agreement does not bind the Parties as to the terms, fees, or rate formulas to be included in any future jail services agreements.
- 11.8. Entire Agreement. This Agreement, including all exhibits and attachments hereto, represents the entire understanding of the Parties and supersedes any oral representations that are inconsistent with or modify its terms and conditions.
- 11.9. Modifications. The provisions of this Agreement may only be modified and amended with the mutual written consent of the King County Executive and the Chief Executive Officer of the City and the approval of their respective legislative bodies, excepting that certain modifications to the notice requirements in Sections 4.2.2, 4.2.3 and Attachment I-2 may be approved administratively by signature of both the Chief Executive Officer of the City and King County Executive as specified herein.
- 11.10. Force Majeure. In the event either party's performance of any of the provisions of this Agreement become impossible due to Force Majeure, that party will be excused from performing such obligations until such time as the Force Majeure event has ended and all facilities and operations have been repaired and/or restored.

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- 11.11. Notifications. Except as otherwise provided in this Agreement, any Notification required to be provided under the terms of this Agreement, shall be delivered by certified mail, return receipt requested or by personal service to the following person:

For the City of XXXXXXXX:

Or his/her successor, as may be designated by written Notification from the City to the County.

For the County:

Chief of Administration
Dept. of Adult and Juvenile Detention
500 Fifth Avenue
Seattle, WA 98104

Or his/her successor, as may be designated by written Notification from the County to the City.

- 11.12. Council Approval. The Parties' obligations under this Agreement are subject to official City and County Council approval.
- 11.13. Filing. As provided by RCW 39.34.040, this Agreement shall be filed with the King County Department of Records and Elections.
- 11.14. Assignment/Subcontracting. The City may not assign or subcontract any portion of this Agreement or transfer or assign any claim arising pursuant to this Agreement.
- 11.15. No-Third Party Beneficiaries. Except as expressly provided herein, there are no third-party beneficiaries to this Agreement. No person or entity other than a party to this Agreement shall have any rights hereunder or any authority to enforce its provisions, and any such rights or enforcement must be consistent with and subject to the terms of this Agreement.
- 11.16. Execution in Counterparts. This Agreement and any amendments thereto, shall be executed on behalf of each party by its duly authorized representative and pursuant to an appropriate motion, resolution or ordinance. The Agreement may be executed in any number of counterparts, each of which shall be an original, but those counterparts will constitute one and the same instrument.

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King County

The City of XXXXXXXX

King County Executive

Title of City Official

Date

Date

Approved as to Form:

Approved as to Form:

King County
Deputy Prosecuting Attorney

Title of City Official

Date

Date

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EXHIBIT I
Method of Determining Billable Charge and Agency

Process Overview

The application of all billing rules in conjunction with Section 1.6 of this Agreement comprises the method for determining the principal basis for booking or confining a person. The County's billing system examines all open and active charges and holds for each calendar day and applies the billing priority rules and tie breaker rules as set forth below. Then the billable agency is determined from the billable charge(s) or hold(s) and the application of exception rules, for example, the special DUI sentencing rule or the special six-hour rule.

Billing Priority Rules

The Billing Priority Group is determined in the following order:

1. Local felony charge(s)	A local felony charge is filed by the King County Prosecuting Attorney into a King County court.
2. Investigation holds from King County agencies or pursuant to a contract	An investigation hold is one that has been referred to the King County Prosecutor and includes King County investigation holds.
3. Department of Corrections (DOC) charge(s) pursuant to contract with DOC	Felony and misdemeanor charges adjudicated by DOC hearing examiner. Cases heard by a local court are considered local misdemeanors even if DOC is the originating agency.
4. Local misdemeanor charge(s) and city court appearance orders	Includes King County misdemeanors.
5. Other holds (contract and non-contract)	

Tie Breaker Rules

Tie breaker rules are applied in the following order to the Local Misdemeanor Priority Group (Number 4 above) when there are charges with multiple billable agencies. The first rule that applies determines the billable charge(s). The billable agency for the selected charge(s) is the billable agency.

1. Longest or only sentenced charge rule	This rule selects the charge(s) with an active sentenced charge or, if there is more than one active sentenced charge, the rule selects the charge with the longest imposed sentence length.
2. Earliest sentence rule	This rule selects the charge(s) with the earliest sentence start date.
3. Lowest sentence charge number rule	This rule selects the sentenced charge(s) with the lowest charge number as given in the DAJD booking system.
4. Arresting agency rule	This rule selects the charge(s) or hold(s) with a charge billable agency that matches the arresting agency for the booking.
5. Accumulated bail rule	This rule selects the agency with the highest total bail summed for all of the charge(s) and hold(s) for which the agency is the billable agency.
6. Lowest charge number rule	This rule selects the charge or hold with the lowest charge number as given in the DAJD booking system.

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Attachment I-1: City and County Jail Charges Clarification

This document contains several examples consistent with Section 1.6 of this Agreement.

#	Situation	Jail Costs associated with these cases are:
1	<i>Inmate booked by a city on a felony investigation, whose case is filed by the Prosecutor initially as a felony in Superior Court but subsequently amended to a misdemeanor charge (for evidentiary reasons, or entry into mental health court, or for other reasons)</i>	County responsibility
2	<i>Inmate booked by a city on a felony investigation and whose case is initially filed by the Prosecutor as a felony in District Court as part of a plea bargain effort (so called “expedited cases”)</i>	County responsibility (including the expedited cases to be filed under the new Prosecutor Filing Standards).
3	<i>Inmate booked by a city on a felony investigation whose case is initially filed by the County Prosecutor as a misdemeanor in district court (i.e., mental health, domestic violence <u>or</u> in regular district court)</i>	County responsibility
4	<i>Inmate booked by a city on a felony investigation. The County prosecutor declines to file the case and refers it to a city prosecutor or law enforcement for any further action.</i>	County responsibility prior to release of felony investigation by County prosecutor; City responsibility from and after release of felony investigation
5	<i>Misdemeanor or felony cases originated by state agencies (i.e., WSP)</i>	County responsibility
6	<i>Inmates booked by a city on a juvenile charge who are held in adult detention or become adults during the pendency of their charge or sentence.</i>	County responsibility

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Attachment I-2

**Inmate Transfers: Transfer Request Exemption Criteria, Notice and Billing
(Relating to Section 1.6.9)**

- A. In the event of one or more of the following transfer exception criteria are met, a transfer may be denied by the County, in which case the person for whom the City has sought a transfer remains a City Inmate:
- (1) Inmate has medical/health conditions/ treatments preventing transfer.
 - (2) Transfer location refuses Inmate.
 - (3) Inmate refuses to be transported and poses a security risk.
 - (4) Inmate misses transport due to being at court or other location.
 - (5) City refuses to sign transfer paperwork requiring the City to arrange transportation for Inmate back to King County, if needed, when City sentence ends.
- B. If the County has refused a transfer request and thereafter determines that it no longer needs to detain the person and the person would as a result become a City Inmate, then the County will provide notice to the City that it will become billable for the Inmate. The City will not incur a Maintenance Charge on the day of notice. If the City transfers the Inmate during the six calendar days immediately following the day of notice, it will not incur a Maintenance Charge for the first calendar day following notice, but will incur a Maintenance Charge for each subsequent calendar day until the Inmate is transferred. If the City does not transfer the Inmate from the Jail during this six-day period, the City is billable beginning the calendar day following the day of notice from the County.
- C. The terms of this Attachment I-2 may be amended by administrative agreement evidenced by execution in writing by the Chief Executive Officer of the City and King County Executive.

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EXHIBIT II
Exception to Billing Procedure

For persons serving the one- and two-day commitments pursuant to the mandatory DUI sentence grid who report directly from the community to the Jail for incarceration, Inmate day shall not be defined according to Section 1.16 of the Agreement. Instead, Inmate day shall be defined as a twenty-four-hour period beginning at the time of booking. Any portion of a twenty-four-hour period shall be counted as a full Inmate day. The number of days billed for each sentence shall not exceed the sentence lengths specified on the court commitment.

Two examples are provided for illustration:

Two-day sentence served on consecutive days:

John Doe	Booked 7/1/21 0700	Released 7/3/21 0700
	Number of Inmate days = 2	

Two-day sentence served on non-consecutive days:

John Doe	Booked 7/1/21 0700	Temporary Release 7/2/21 0700
	Return to Jail 7/8/21 0700 Number of Inmate days = 2	Released 7/9/21 0700

The Department of Adult and Juvenile Detention will apply this definition of Inmate day to the City's direct DUI one and two-day Inmates by adjusting the City's monthly bill before it is sent to the City. If the changes are not made for some reason, the City will notify the Department of Adult and Juvenile Detention, which will make the necessary adjustments.

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EXHIBIT III
Calculation of Fees, Charges and Surcharges

Starting on the Effective Date of this Agreement, the City shall pay the fees, charges, and surcharges with such annual adjustments for inflation as described below. Starting on the Effective Date of this Agreement, the City shall also pay offsite medical care charges as detailed below

2021 is the Base Year for fees, charges, and surcharges and is the basis from which the fees, charges, and surcharges are to be annually adjusted by applying the inflators set forth in Subsection 5.a. of this Exhibit III.

1. MAINTENANCE CHARGE AND CAPITAL EXPENDITURE CHARGE

The Maintenance Charge shall be calculated as described below.

- a. The **Maintenance Charge** starting **January 1, 2021**, and for the remainder of the calendar year 2021, **excluding** any adjustments for Capital Expenditure Charges, will be **\$204.30**. When combined with the Capital Expenditure Charges, the Maintenance Charge for calendar year 2021 is **\$210.19**. The Maintenance Charge shall be inflated in 2022 as described in Section 5. The City will not be charged a Maintenance Charge for a City Inmate where the Inmate has been offsite (e.g. housed outside of the Jail) for all twenty-four (24) hours of a Surcharge Day and subject to 1:1 Guarding Surcharge for the entirety of such twenty-four (24)-hour period.
- b. In addition to the annual adjustment to the Maintenance Charge described above, King County will increase the Maintenance Charge to capture the cost of **Capital Expenditures**. Capital Expenditures are defined as the cost of repairing and renovating current jail capacity and facilities and support and administrative facilities that benefit Jail operations. Additional Capital Expenditures will be included in the Maintenance Charge if such expenditures benefit City Inmates. Any Capital Expenditure that solely benefits County Inmates will not be charged to the City. Capital Expenditures do not include Jail Bed Expansion Projects. Capital Expenditures do not include Major Maintenance.
 - i. Capital Expenditures will be calculated in proportion to the square footage that benefits adult detention. Cities will be billed their proportionate share based on the total number of Inmate Days (as defined in Section 1.17). By August 15 of 2021, DAJD will estimate the total number of Inmate Days for 2022, and provide notice to the City of the Capital Expenditure Charge to be included in the Maintenance Charge for 2022.
 - ii. Upon request of the City, the County shall provide its six (6)-year CIP and its six (6)-year major maintenance plan to the City. The County will provide a detailed line item budget of each Capital Expenditure. If the City disputes that the Capital Expenditure benefits City Inmates or otherwise disputes the inclusion of the Capital Expenditure or any portion of the Capital Expenditures' budget in the maintenance fee, the matter will be resolved under the dispute resolution processes described herein. Capital Expenditures will not be charged to the City to the extent such Capital Expenditures are covered by federal grants, state grants, insurance proceeds, capital maintenance reserves or voter approved capital funding for jail related improvements.
 - iii. Capital Expenditures, if debt financed, shall begin being charged when debt service payments begin for the permanent financing of the Capital Expenditure and shall

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continue until the end of the debt amortization unless the debt amortization is less than fifteen (15) years, in which case the charges to the City will be amortized over fifteen (15) years. If the Capital Expenditure is not debt financed, Capital Expenditure charges shall be based on actual expenditures. The County will make available documentation evidencing such expenditures.

- iv. Beginning January 1, 2021, and continuing through calendar year 2021, the Capital Expenditure Charge for ISP for the City is \$4.90 and the Capital Expenditure Charge for the CSSP is \$0.99, for a combined total Capital Expenditure Charge of \$5.89 to be added to the Maintenance Charge set forth in subparagraphs a and b above.

2. BOOKING FEE

- a. The booking fee shall be based on whether or not the City is using the County's Personal Recognizance (PR) screeners for individuals it brings to a County jail facility to be booked. The two booking fees starting January 1, 2021 and for the remainder of the calendar year 2021 will be initially set as follows:
 - i. The **Base Booking Fee** shall be **\$149.31**. This is the booking fee payable by Contract Cities that are **not** using the County's PR screeners. This Booking Fee shall include **40.86%** of the total Budgeted Jail Costs associated with booking (including Jail Health Intake Services); this percentage of booking costs to be included in the Booking Fee shall remain fixed through the term of this Agreement.
 - ii. The **Standard Booking Fee** shall be **\$219.16**. This is the booking fee payable by Contract Cities using the County's PR screeners. This booking fee is composed of the Base Booking Fee plus the fee associated with the County's PR screeners.
- b. If the City has a court order on file as of the Effective Date, confirming that the City and not the County will have authorization to provide PR screening for City Inmates, then the City will be qualified for the Base Booking Fee as of the Effective Date. To qualify for the Base Booking Fee in 2022, the City must either provide a court order not later than July 1, 2021 confirming that the City and not the County will have authorization to provide PR screening for City Inmates, or a previously issued court order must remain in effect. If an authorizing court order is revoked or expires and is not renewed, the City will no longer qualify for the Base Booking Fee.

The Booking Fee shall be inflated in 2022 as described in section 5 below.

3. SURCHARGES

In addition to payment of the Maintenance Charge and the Booking Fees, the City shall pay Surcharges associated with services provided to City Inmates as described below. The types of services provided to an Inmate associated with each Surcharge, and a general description of each Surcharge, is set forth in Attachment III-1.

The initial Surcharge amounts described in paragraphs (a) – (d) below shall apply from the January 1, 2021, through December 31, 2021, and shall be inflated for 2022 as described in Section 5 below.

- a. **Infirmiry Care.** For Medical Inmates, the City shall pay an Infirmiry Care Surcharge of **\$316.35** for each Surcharge Day.

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- b. **Non-Acute Psychiatric Care.** For Non-Acute Psychiatric Inmates, the City shall pay a Psychiatric Care Surcharge of **\$96.99** for each Surcharge Day.
- c. **Acute Psychiatric Care.** For Acute Psychiatric Inmates, the City shall pay an Acute Psychiatric Care Surcharge of **\$254.48** for each Surcharge Day.
 - i. The **Acute Psychiatric Surcharge** for each Surcharge Day shall be **\$351.47**.
 - ii. The **Psychiatric Care Surcharge** for each Surcharge Day of **\$96.99** is added to the Acute Psychiatric Housing surcharge for a total Acute Psychiatric Care Surcharge of **\$351.47**.
- d. **1:1 Guarding Surcharge.** The 1:1 Guarding Surcharge is the charge imposed when the County dedicates an individual officer to guard a City Inmate. The Surcharge shall be **\$72.94** per guard *for each hour* or portion thereof, and as further described in Attachment III-1.
- e. A **Surcharge Day** is defined as a 24-hour period from midnight to midnight, or any portion thereof, in which an Inmate receives any of the services within the Surcharges listed in subparagraphs (a) – (c) above; *provided that* with respect to the Infirmary Care Surcharge, Psychiatric Care Surcharge and Acute Psychiatric Surcharge, a maximum of one (1) charge may be imposed within the twenty-four (24)-hour period for a single inmate, and the charge imposed shall be the highest applicable charge. For example, if an inmate is placed in Acute Psychiatric Care, released to the general population, and then again placed in Acute Psychiatric Care all within the same twenty-four (24)-hour period (midnight to midnight), a single Acute Psychiatric Care Surcharge will be imposed. Similarly, if an Inmate is placed in Acute Psychiatric Care and then in Non-Acute Psychiatric Care within the twenty-four (24)-hour midnight to midnight period, then a single Acute Psychiatric Care charge will be imposed.

4. OFFSITE MEDICAL CARE CHARGES

In addition to the Maintenance Charge, the Booking Fee, and the Surcharges detailed above, the City shall be responsible for payment of all Offsite Medical Care Charges incurred by a City Inmate.

5. INFLATORS AND RE-SETS OF FEES CHARGES, AND SURCHARGES

- a. Inflators. Effective January 1, 2022, all fees, charges, and surcharges, excluding: (1) Offsite Medical Care Charges and, (2) the Capital Expenditure Charge components of the Maintenance Charge, shall be inflated by the percentage rates described below.

Non-Medical Charges: the following fees and charges are subject to an annual inflator of the Seattle-Tacoma-Bremerton CPI-W (covering the 12-month period ending in June) plus 1.5%, but shall in no event be lower than 1.5%:

- i. Maintenance Charge
- ii. Booking Fee
- iii. Acute Psychiatric Housing Surcharge
- iv. 1:1 Guarding

Medical Charges: The following fees and charges are subject to an annual inflator of the Seattle-Tacoma-Bremerton CPI-W (covering the twelve (12)-month period ending in June) plus three (3) percent, but shall in no event be lower than three (3) percent:

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-
- i. Infirmery Care Surcharge
 - ii. Psychiatric Care Surcharge
- b. Final Fee, Charge and Surcharge Notice for Following Calendar Year. No later than August 15, the County will provide notice to the City of the final fees, charges and surcharges listed in this Subsection 5.a. reflecting the application of the June-June CPI index in the manner prescribed in Subsection 5.a above.
- c. Inflation Re-sets. Notwithstanding the terms of Subsections 5.a and 5.b to the contrary, in the event the Seattle-Tacoma-Bremerton CPI-W (June-June) exceeds eight (8) percent then, as part of the August 15, final fee and charge notice, the County will include information demonstrating whether, based on factors affecting the DAJD Budgeted Jail Costs including but not limited to personnel costs, food, utilities and pharmaceuticals, the County's reasonably expected inflation experience for the DAJD Budgeted Jail Costs in the next calendar year (the "Expected Inflation Rate") is *less than or greater than* said CPI-W (June-June) rate. If the Expected Inflation Rate is lower than the CPI-W (June-June) rate, the County will apply the lower of the two rates to the fees and charges listed in this Subsection 5.c for the following calendar year.

Interlocal Agreement: Jail Services – City of XXXXXXXX

Attachment III-1
Summary Description of Medical Cost Model Surcharges and Pass-Through Charges

	Surcharge	Description
1.	1:1 Guarding	Cost to guard an inmate in a 1:1 situation. Most common occurrence is at hospital or at off-site medical appointments. If more than one guard is required, then the rate would be the multiple of guards.
2.	Acute Psychiatric Care (two components) – billed by location	
	a. Psychiatric Care Surcharge	Costs for Jail Health Services (JHS) treatment team for services listed below for Psychiatric Care.
	b. Acute Psychiatric Surcharge	Costs for additional officer staffing for: 15-minute checks, assistance with feeding, emergency responses, escorts, and other necessary services to provide for an inmate who poses a potential danger to him or herself.
3.	Non-Acute Psychiatric Care (one component)	
	a. Psychiatric Care Surcharge	Costs for JHS Psychiatric treatment team for services listed below for Psychiatric Care.
4.	Infirmity Care	Costs for JHS Infirmity care, services listed on reverse.

	Pass-Through Charge	Description
5.	Off-Site Medical Charges	Costs for inmates to receive services from outside medical providers (services not available from JHS). Examples include: ❖ Hospital care ❖ Dialysis ❖ Cancer treatment (chemotherapy, radiation) ❖ Specialized transport to medical appointments (wheelchair bound inmates)

JHS Psychiatric Care

Services Provided:	Criteria:
❖ Psychiatric Treatment & Management ❖ Psychiatric Treatment Team Monitoring ❖ Medication Administration ❖ Mental Health Crisis Counseling ❖ Psychiatric Therapy Groups	<i>Inmates with severe or unstable mental health conditions are placed in psychiatric housing units and receive a level of monitoring and care based on the acuity of their mental illness. Inmates in psychiatric housing are evaluated upon admission and then re-evaluated on a regular basis by a multi-disciplinary treatment team.</i>

Interlocal Agreement: Jail Services – City of XXXXXXXX

JHS Infirmary Care

Services Provided:	Criteria:
❖ 24-hour Skilled Nursing Care ❖ Daily Provider Rounds ❖ Treatment and Management of Complex Disease States ❖ Medication Administration ❖ Activities of Daily Living Assistance ❖ Alcohol Detoxification	<i>Inmates who meet diagnostic criteria that require 24-hour skilled nursing care are housed in the KCCF Infirmary. Examples include but are not limited to:</i> ❖ <i>Patients requiring medical detoxification/withdrawal management</i> ❖ <i>Individuals with non-stable medical conditions such as: need for kidney dialysis, wired jaws, newly started on blood thinning medication;</i> ❖ <i>Individuals who are mobility impaired and/or not independent in activities of daily living;</i> ❖ <i>Individuals requiring IV therapy or with central lines in place;</i> ❖ <i>Individuals who are acutely ill, post-surgical, who require convalescent care, and those with conditions requiring extensive treatment and frequent monitoring; and</i> ❖ <i>Individuals with severe respiratory problems requiring nebulizer treatments, oxygen and close observation.</i> <i>Inmates are formally admitted to infirmary care following assessment by a physician or nurse practitioner and then monitored daily by provider and nursing staff. Discharge from the infirmary occurs either at the time of release from jail or as the patient's condition improves and can be safely managed in general population housing. Some individuals remain in infirmary care for the duration of their incarceration.</i>



King County

Department of Adult and Juvenile Detention

Directors Office
500 Fifth Avenue
Seattle, WA 98104

September 15, 2020

«AddressBlock»

«GreetingLine»

As you know, the Jail Services Agreement between your jurisdiction and King County is set to expire at the end of this year. We are currently working on a template that would be substantially similar to our current contract. We will be offering a two-year contract which will give us some time to work with you on ideas about the future of corrections in King County. In the meantime, we know you may be working to forecast your jail contract budget for 2021 and need to understand the rates that will be charged. While our council will have final approval of our offering, we are optimistic the rates below will not be substantially different, if at all. Once we have final approval from our council, we will reach back out with both the rates and a contract for your leadership to sign. The rates will be effective January 1, 2021. The rates being proposed, and the methodology follows our current Jail Services Agreement with you.

Rates effective January 1, 2021 through December 31, 2021

The Exhibit III Calculation of Fees, Charges and Surcharges, in the Interlocal Agreement specifies the fees, charges and surcharges as well as the Offsite Medical Charges, the City shall pay. Also, Exhibit III c., i., denotes that King County will increase the Maintenance charge and Work Release charge to capture the cost of capital expenditures that benefit jail operations. In 2020, the debt service for the Courthouse Seismic Stabilization Project (CSSP) is \$0.99 and the debt service for the Integrated Security Project (ISP) is \$4.90. For the period of January 2021 through December 2021, the rates are as follows:

	2020 Base Rate ¹	Annual Increase ²	CPI W ²	Base Rate before Debt Svc.	CSSP ³	ISP ³	2021 Final Rate
WER	\$ 145.45	1.50%	1.50%	\$ 149.81	\$ 0.99	\$ 4.90	\$ 155.70
Daily Maint	\$ 198.35	1.50%	1.50%	\$ 204.30	\$ 0.99	\$ 4.90	\$ 210.19
Booking - Standard	\$ 212.78	1.50%	1.50%	\$ 219.16			\$ 219.16
Booking - Reduced	\$ 144.96	1.50%	1.50%	\$ 149.31			\$ 149.31
Acute Psych Housing⁴	\$ 247.07	1.50%	1.50%	\$ 254.48			\$ 254.48
Psych Other⁴	\$ 92.81	3.00%	1.50%	\$ 96.99			\$ 96.99
Infirmary	\$ 302.73	3.00%	1.50%	\$ 316.35			\$ 316.35
1 on 1 Guarding Hrly	\$ 70.82	1.50%	1.50%	\$ 72.94			\$ 72.94

¹ Prior years base rate, before the inclusion of the CSSP and ISP fees.

² Exhibit III Section 7 Inflation and Re-Sets of Fees and Charges.

³ Exhibit III Section 1. C, Capital Expenditures included in Daily Maintenance and WER charges. CSSP = Courthouse Seismic Stabilization Project, ISP = Integrated Security

⁴ Per Exhibit III Section 3 c. Acute Psychiatric Care (aka Psych Unit) is comprised of the Acute Psychiatric Housing Surcharge and the Psych Care (aka Psych Other) Surcharge.

If you have any questions regarding the rates, please contact me at 206-477-2339.

Sincerely,

Steve Larsen
DAJD Chief of Administration



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Kenmore Business Incubator Proposed Council Action/Motion: Briefing and Discussion	For Council Meeting Agenda of: 7 December 2020 Department: Executive Prepared by: Nancy Ousley, Assistant City Manager Initial & Date Approved by Department Head: <u>NKO 20 NOV 2020</u> Approved by City Attorney: _____ Approved by Finance Director: _____ Approved by City Manager: <u>RK/NKO</u> Exhibits/Attachments:
<u>INFORMATION/BACKGROUND:</u> The Kenmore Business Incubator has served over 40 businesses since the program began in 2013, and will conclude its service at the end of 2020. Staff, consultants and clients will provide information on the program and its impact on local businesses.	
<u>FISCAL CONSIDERATION:</u>	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Implement the Economic Development Plan—Attract new businesses and support existing businesses	



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Climate Action Plan Update.	For Council Meeting Agenda of: December 7, 2020 Department: Public Works, Env Services Division Prepared by: Richard Sawyer, Env Services Manager <u>Initial & Date</u> Approved by Department Head: RS Approved by City Attorney: DR Approved by Finance Director: NA Approved by City Manager: RK
Proposed Council Action/Motion: Authorize City Manager to execute an agreement with Cascadia Consulting Group to develop a Climate Action Plan in an amount not to exceed \$110,000.	Exhibits/Attachments: -2019 Inventory GHG Emissions Governmental Operations Report -GHG Emissions Inventory Results Summary

Climate Action Plan Progress Update

Earlier this year, staff provided a plan to Council outlining a program to develop and implement a Climate Action Plan for the City of Kenmore. The program's framework, which was developed by the International Council for Local Environmental Initiatives (ICLEI), includes five components:

1. Conduct an inventory and forecast of local greenhouse gas emissions;
2. Establish a greenhouse gas emissions reduction target;
3. Develop a climate action plan for achieving the emissions reduction target;
4. Implement the climate action plan; and,
5. Monitor and report on progress.

The proposed schedule for developing and implementing the Climate Action Plan provided earlier this year was as follows:

	2020				2021				2022				2023+			
Phase 1 – GHG Inventory																
Phase 2 – Establish Targets																
Phase 3 – Develop Plan																
Phase 4 – Implement Plan																
Phase 5 – Monitor and Report																

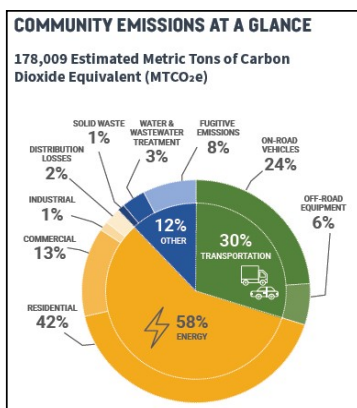
Staff with the assistance of Cascadia Consulting Group (Cascadia) and ICLEI, have completed Phase 1 of the program and the results of the greenhouse gas inventory are discussed in this report. This work, to date, was only possible by providing additional staffing resources in 2020 by hiring Graduate Intern Adam Nebenzahl to do much of the leg work on program development and completion of Phase 1. To continue providing staff resources needed for this program as Adam moves on, Council has authorized a 24-month temporary Administrative Specialist position to continue providing support for development and implementation of the Climate Action Plan. This report focuses on providing Council an update on what has been accomplished to date and what to expect in the next 16 months (through early 2022).

Phase 1 – Greenhouse Gas (GHG) Emissions Inventory Results

The first step toward achieving tangible greenhouse gas emission reductions requires identifying baseline emissions levels and sources and activities generating emissions in the community. The methodology to accomplish this (described in more detail in the attached 2019 Inventory GHG Emissions Governmental Operations Report) utilizes a widely accepted and standardized approach that provides the City with a reliable baseline. The same methodology was used to estimate metric tons of Carbon Dioxide Equivalent (MTCO₂e) produced by both the community and City operations. Calendar year 2019 was selected as the City's base year to establish future reduction targets and emissions.

As mentioned above, the GHG Emissions Inventory is broken out into two primary categories; government operations and community. The 'Government operations' component includes those GHG emissions directly associated with running City facilities, fleets, parks, services, etc. and can be directly controlled and influenced by City leaders and staff. The 'Community' component includes those GHG emissions associated with all other activities within the City conducted by residents, businesses and commuters.

Results of the GHG Emissions Inventory for governmental operations are summarized in the two attached documents (briefly in the GHG Emissions Inventory Results Summary and in much more detail in the 2019 Inventory GHG Emissions Governmental Operations Report). Five categories of emissions (sectors) were created to summarize annual emissions in MTCO₂e. From highest to lowest, sector annual emissions in 2019 included: buildings and facilities (345 MTCO₂e), street lights & traffic signals (237 MTCO₂e), employee commute (106 MTCO₂e), vehicle fleet (90 MTCO₂e) and government generated solid waste (15 MTCO₂e).



Results of the GHG Emissions Inventory for the community are detailed in the attached two-page GHG Emissions Inventory Results Summary. The Kenmore community produced an estimated 178,009 metric tons of Carbon Dioxide Equivalent (MTCO₂e) in 2019, which is further broken out in the pie chart on the left. A majority of emissions is produced through energy consumption (58%) followed by transportation (30%) and other (12%), which includes components such as water & wastewater, solid waste and fugitive emissions. Governmental operations, which was estimated to produce approximately 802 MTCO₂e in 2019 accounts for about 0.5% of the City's total emissions.

Phase 2 & 3 – Establishing Reduction Targets and Developing Climate Action Plan

Understanding the source and magnitude of emissions is critical as the City develops the particular sets of strategies needed to reduce those emissions and meet target reduction goals. Many target emissions reduction goals have been established nationally and locally. Earlier this year, Kenmore joined King County and many other neighboring cities through a K4C joint commitments letter to adopt GHG reduction targets that are consistent with those established by the Growth Management Planning Council and support countywide emission reduction goals. Most recently, these include GHG reduction targets that reduce direct countywide sources of GHG emissions by at least 50% by 2030 and 80% by 2050, compared to a 2007 baseline. In Phase 2 of developing the CAP, staff and Cascadia Consulting Group will be evaluating the City's GHG inventory and calculating reduction targets to recommend for Council consideration in 2021 that meet the goals of the community and satisfy the City's commitments with its partner K4C members.

Once GHG emission reduction target goals have been established staff will begin Phase 3 and spend much of 2021 identifying and developing the strategies needed to meet those goals and documenting them in the City's Climate Action Plan. Resources provided through Kenmore's partnership with K4C (such as the recently developed Climate Action Toolkit), assistance provided by Cascadia Consulting Group and ICLEI, and additional staff resources recently approved by Council will allow the City to continue pushing forward in an effort to develop the plan by early 2022.

Staff and Cascadia have developed the following schedule identifying key components of Phases 2 & 3 to be completed by early 2022:

	2021												2022			
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A
Establish Emissions Reduction Targets																
Public/Stakeholder Engagement																
Vulnerability Assessment																
Strategy Development & Prioritization																
Report Development & Adoption																
Dashboard																

Once the final plan has been adopted by Council in early 2022, staff will continue with implementation efforts and conduct another GHG inventory in 2022 (for 2021 emissions) in order to monitor progress.

FISCAL CONSIDERATION:

The approved 2021-2022 budget allocates \$118,294 for professional services and memberships, such as the City's agreements with Cascadia Consulting Group, King County-Cities Climate Collaboration (K4C), and the International Council for Local Environmental Initiatives (ICLEI). The budget also provides \$86,196 for a 24-month temporary 0.5 FTE Administrative Specialist position to provide staff support for development and implementation of climate action activities during the biennium. CAP funding will be provided from both the Surface Water Fund (22%) and Strategic Opportunities (78%).

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council's 2020-2021 Priority #3 "Develop a Kenmore Climate and Environment Action Plan including water, air, forest, and habitat restoration

City of Kenmore

2019 Inventory of Government Operations Greenhouse Gas Emissions



Produced by Public Works Department

With Assistance from ICLEI - Local Governments for Sustainability USA
And Cascadia Consulting Group

Credits and Acknowledgements

Kenmore

Rob Karlinsey, City Manager
Richard Sawyer, Environmental Services Manager, Public Works Department
Adam Nebenzahl, City Management Intern, City Manager's Office

Data Source Contacts

Patrick Robinson, Puget Sound Energy
Rick Waldren, Republic Services
Rebecca Singer, King County DNRP
Brenda Smith, Northshore Utility District
Ethan Maiefski, Northshore Utility District

ICLEI-Local Governments for Sustainability USA

This report was prepared by Adam Nebenzahl, City Management Intern. The author would like to thank Staff and collaborating organizations for providing much of the insight and local information necessary for the completion of this report.

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Executive Summary

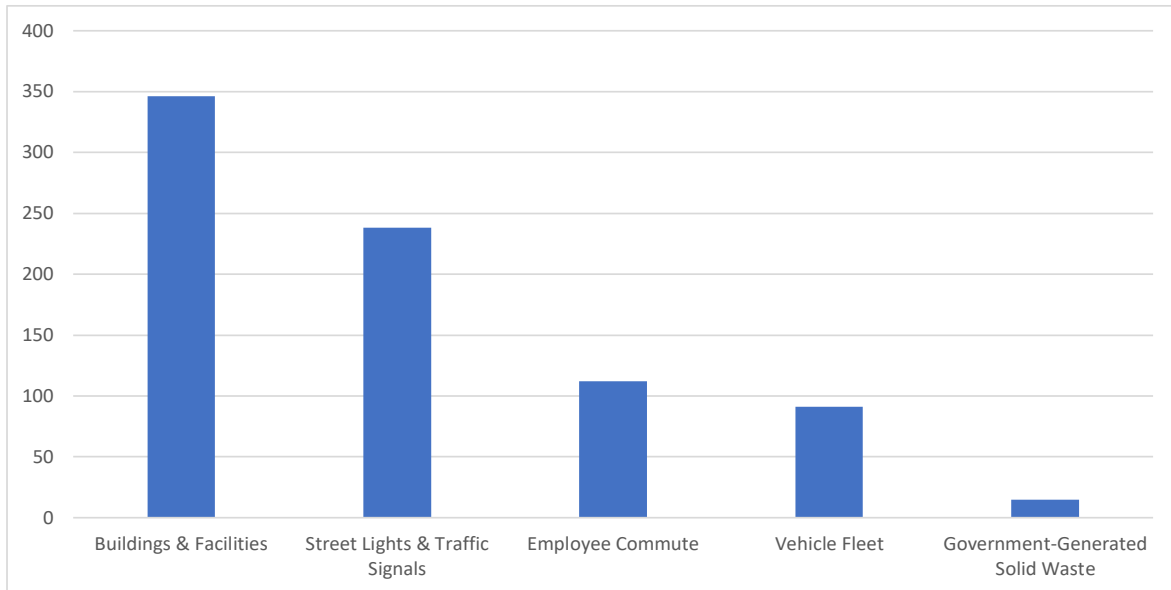
The City of Kenmore recognizes that greenhouse gas (GHG) emissions from human activity are catalyzing profound climate change, the consequences of which pose substantial risks to the future health, wellbeing, and prosperity of our community. Furthermore, Kenmore has multiple opportunities to benefit by acting quickly to reduce community GHG emissions. These benefits include reducing energy and transportation costs for residents and businesses, promoting green jobs, improving the health of employees, residents, and visitors, and continue to propel Kenmore upward and making it a more attractive place to live and locate a business.

Kenmore is a proud member of the King County-Cities Climate Collaboration, partnering with our neighbors to coordinate and enhance the effectiveness of local government and sustainability action. Kenmore has begun the climate action planning process, starting with inventorying emissions. This report provides estimates of greenhouse gas emissions resulting from activities in Kenmore's government operations in 2019. A separate report from the Kenmore's partnership with Cascadia Consulting Firm will describe the community of Kenmore as a whole's emissions.

Key Findings

Figure ES 1 shows local government operations emissions. As you can see, largest contributor in this set is the Buildings & Facilities sector with ~43% of emissions. The next largest contributor is the Street Lights & Traffic Signals sector with ~30% of emissions. Actions to reduce emissions in both of these sectors will be a key part of a climate action plan. Vehicle Fleet, Employee Commute, and Government-Generate Solid Waste were responsible for the remainder of local government operations emissions.

The Inventory Results section of this report provides a detailed profile of emissions sources within Kenmore; information that is key to guiding local reduction efforts. These data will also provide a baseline against which the City will be able to compare future performance and demonstrate progress in reducing emissions.

Figure ES 1: Kenmore 2019 Government Operations Emission by Sector (MT CO₂e)

Next Steps

Coinciding with this local government operations report, Kenmore has worked alongside with Cascadia Consulting Group to help create an inventory for Greenhouse Gas emissions for the whole community of Kenmore. Upon the release of both these reports to the City Council and the public, Kenmore will begin deciding on the proper reduction goals and timeline for our Climate Action Plan moving forward. Following the establishment of Kenmore's reduction goals, we will begin working with the community and establishing a multi-point plan on how the City and the community can reduce our GHG emissions together. We look forward to working with all backgrounds of our community and are excited to see how we can continue to propel Kenmore upwards!

Climate Change Background

Naturally occurring gases dispersed in the atmosphere determine the Earth's climate by trapping solar radiation. This phenomenon is known as the greenhouse effect. Overwhelming evidence shows that human activities are increasing the concentration of greenhouse gases and changing the global climate. The most significant contributor is the burning of fossil fuels for transportation, electricity generation and other purposes, which introduces large amounts of carbon dioxide and other greenhouse gases into the atmosphere. Collectively, these gases intensify the natural greenhouse effect, causing global average surface and lower atmospheric temperatures to rise.

Kenmore could be impacted by rising temperature, extreme weather, among others. Current and expected impacts to Kenmore related to climate change are explained below. Other expected impacts in California include frequent and damaging storms accompanied by flooding and landslides, summer water shortages as a result of reduced snow pack, increased wildfires, and the disruption of ecosystems, habitats, and agricultural activities.

Reducing fossil fuel use in the community can have many benefits in addition to reducing greenhouse gas emissions. More efficient use of energy decreases utility and transportation costs for residents and businesses. Retrofitting homes and businesses to be more efficient creates local jobs. In addition, money not spent on energy is more likely to be spent on a local business and add to the local economy. Reducing fossil fuel use improves air quality and increasing opportunities for walking and bicycling improves residents' health.

Regional and Local Impacts

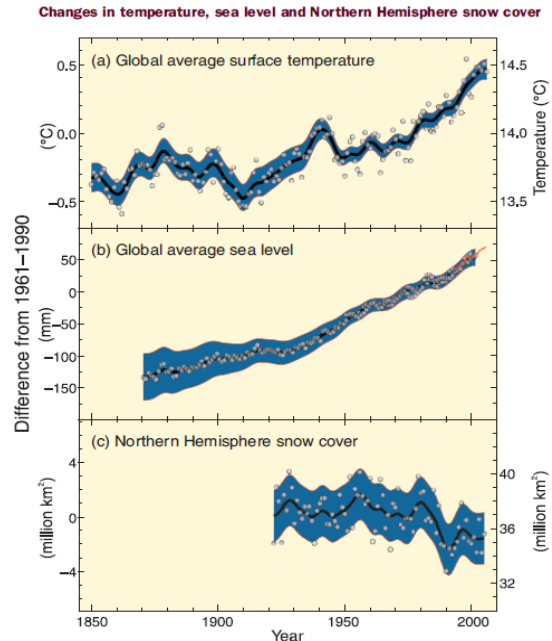
The effects of Climate Change are already being felt right here in the Puget Sound Region. Since 1900, annual air temperature has increased by 1.3 degrees Fahrenheit. This increase is causing a decrease in our snowpack over time. Heavier rains continue to increase in strength, followed by growing period of drought, compromising our stormwater systems and our valuable watershed systems. Sea levels are rising with levels predicting to be 2.5 feet to 5 feet high by 2150.

Evidence of Human-Caused Climate Change

There is overwhelming scientific consensus that the global climate is changing, and that human actions, primarily the burning of fossil fuels, are the main cause of those changes. The Intergovernmental Panel on Climate Change (IPCC) is the scientific body charged with bringing together the work of thousands of climate scientists. The IPCC's Fourth Assessment Report states that "warming of the climate system is unequivocal."¹ Furthermore, the report finds that "most of the observed increase in global average temperatures since the mid-20th century is *very likely* due to the observed increase in anthropogenic GHG concentrations."

2012 was the hottest year on record for the continental United States, with two dozen cities breaking or tying their all-time high temperature records.² Globally, the 12 years from 2001-2012 are among the 14 hottest on record, and 1998 was the only year in the 20th century hotter than 2012.³ 1976 was the last year with a below average global temperature. The steady uptick in average temperatures is significant and expected to continue if action is not taken to greatly reduce greenhouse gas emissions.

Figure 1: Observed changes in global temperature, sea level and snow cover



ICLEI Climate Mitigation Program

In response to the problem of climate change, many communities in the United States are taking responsibility for addressing emissions at the local level. Since many of the major sources of greenhouse gas emissions are directly or indirectly controlled through local policies, local governments have a strong role to play in reducing greenhouse gas emissions within their boundaries. Through proactive measures around land use patterns, transportation demand management, energy efficiency, green building, waste diversion, and more, local governments can dramatically reduce emissions in their communities. In addition, local governments are primarily responsible for the provision of emergency services and the mitigation of natural disaster impacts.

ICLEI provides a framework and methodology for local governments to identify and reduce greenhouse gas emissions, organized along Five Milestones:

1. Conduct an inventory and forecast of local greenhouse gas emissions;
2. Establish a greenhouse gas emissions reduction target;

¹ IPCC, 2007: Climate Change 2007: Synthesis Report. Contribution of Working Groups I, II and III to the Fourth Assessment Report of the Intergovernmental Panel on Climate Change [Core Writing Team, Pachauri, R.K and Reisinger, A. (eds.)]. IPCC, Geneva, Switzerland, 104 pp.

² Burt, Christopher C. "2012 a Record Warm Year for Continental U.S.", January 2, 2013.

<http://www.wunderground.com/blog/weatherhistorian/comment.html?entrynum=112>

³ NOAA: State of the Climate 2012 Summary. <http://www.ncdc.noaa.gov/sotc/>

3. Develop a climate action plan for achieving the emissions reduction target;
4. Implement the climate action plan; and,
5. Monitor and report on progress.

This report represents the completion of ICLEI's Climate Mitigation Milestone One for government operations, and provides a foundation for future work to reduce greenhouse gas emissions in Kenmore.

Sustainability & Climate Change Mitigation Activities in Kenmore

Kenmore has already implemented programs that have or will lead to ancillary benefits in the form of energy conservation and greenhouse gas mitigation. Central to Kenmore's pursuit to mitigating climate change is the partnership with the King County-Cities Climate Collaborative (K4C). This partnership helps the county gain support for its environmental goals, and allows for Kenmore and other cities to gain regional support in pursuing their own reduction goals. Kenmore has with K4C to help develop a tool kit for greenhouse gas reduction for cities. Kenmore looks forward to pursuing further innovative activities with the development of the City's Climate Action Plan.



Figure 2: ICLEI Climate Mitigation Milestones

Inventory Methodology

Understanding a Greenhouse Gas Emissions Inventory

The first step toward achieving tangible greenhouse gas emission reductions requires identifying baseline emissions levels and sources and activities generating emissions in the community. This report presents emissions from operations of the Kenmore government. Kenmore is focusing first on government operations emissions in order to lead by example, and will inventory community-wide emissions in another report. The government operations inventory is mostly a subset of the community inventory, as shown in figure 3. For example, data on commercial energy use by the community includes energy consumed by municipal buildings, and community vehicle-miles-traveled estimates include miles driven by municipal fleet vehicles.

As local governments have continued to join the climate protection movement, the need for a standardized approach to quantify GHG emissions has proven essential. This inventory uses the approach and methods provided by the Local Government Operations Protocol (LGO Protocol), which is described below.

Local Government Operations Protocol

In 2008, ICLEI, the California Air Resources Board (CARB), and the California Climate Action Registry (CCAR) released the LGO Protocol.⁴ The LGO Protocol serves as the national standard for quantifying and reporting greenhouse emissions from local government operations. The purpose of the LGO Protocol is to provide the principles, approach, methodology, and procedures needed to develop a local government operations greenhouse gas emissions inventory.

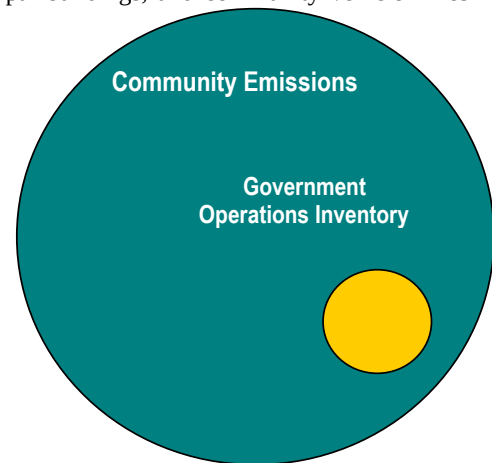


Figure 3: Relationship of Community and Government Operations Inventories

Quantifying Greenhouse Gas Emissions

Emissions Scopes

For the government operations inventory, emissions are categorized by scope. Using the scopes framework helps prevent double counting. There are three emissions scopes for government operations emissions:

⁴ Local Government Operations Protocol. <http://www.icleiusa.org/programs/climate/ghg-protocol/ghg-protocol>

- **Scope 1:** All direct emissions from a facility or piece of equipment operated by the local government. Examples include tailpipe emissions from local government, and emissions from a furnace in a local government building.
- **Scope 2:** Indirect emissions associated with the consumption of purchased or acquired electricity, steam, heating, and cooling.
- **Scope 3:** All other indirect or embodied emissions not covered in Scope 2. Examples include contracted services, embodied emissions in good purchased by the local government, and emissions associated with disposal of government generated waste.

Scope 1 and Scope 2 emissions are the most essential components of a government operations greenhouse gas analysis as they are the most easily affected by local policy making.

Base Year

The inventory process requires the selection of a base year with which to compare current emissions. Kenmore's community greenhouse gas emissions inventory utilizes **2019** as its base year. Because Kenmore is still a young and growing city, we felt it more beneficial to utilize baseline numbers closer to present day which more closely represents what the city is currently emitting. We also understand the continuing growth including a new Public Works building and building on partnerships with our community businesses and plan to factor these growth areas into our calculations in future inventories.

Quantification Methods

Greenhouse gas emissions can be quantified in two ways:

- Measurement-based methodologies refer to the direct measurement of greenhouse gas emissions (from a monitoring system) emitted from a flue of a power plant, wastewater treatment plant, landfill, or industrial facility.
- Calculation-based methodologies calculate emissions using activity data and emission factors. To calculate emissions accordingly, the basic equation below is used: *Activity Data x Emission Factor = Emissions*

All emissions sources in this inventory are quantified using calculation based methodologies. Activity data refer to the relevant measurement of energy use or other greenhouse gas-generating processes such as fuel consumption by fuel type, metered annual electricity consumption, and annual vehicle miles traveled. Please see appendices for a detailed listing of the activity data used in composing this inventory.

Known emission factors are used to convert energy usage or other activity data into associated quantities of emissions. Emissions factors are usually expressed in terms of emissions per unit of activity data (e.g. lbs CO₂/kWh of electricity). For this inventory, calculations were made using the ICLEI's ClearPath Software.

Government Operations Emissions Inventory Results

Emissions by Scope

As was described in the introduction, Scopes are used to keep track of emissions in order to avoid double counting within and between entities. Table 1 lists government operations emissions by scope. Scope 1 emissions come from fuel use in government facilities and vehicles; Scope 2 emissions come from electricity use, and Scope 3 are other indirect emissions. CO₂ from biogenic sources is listed as information items, as it is part of the active carbon cycle.

Table 1: Government Operations Emissions by Scope

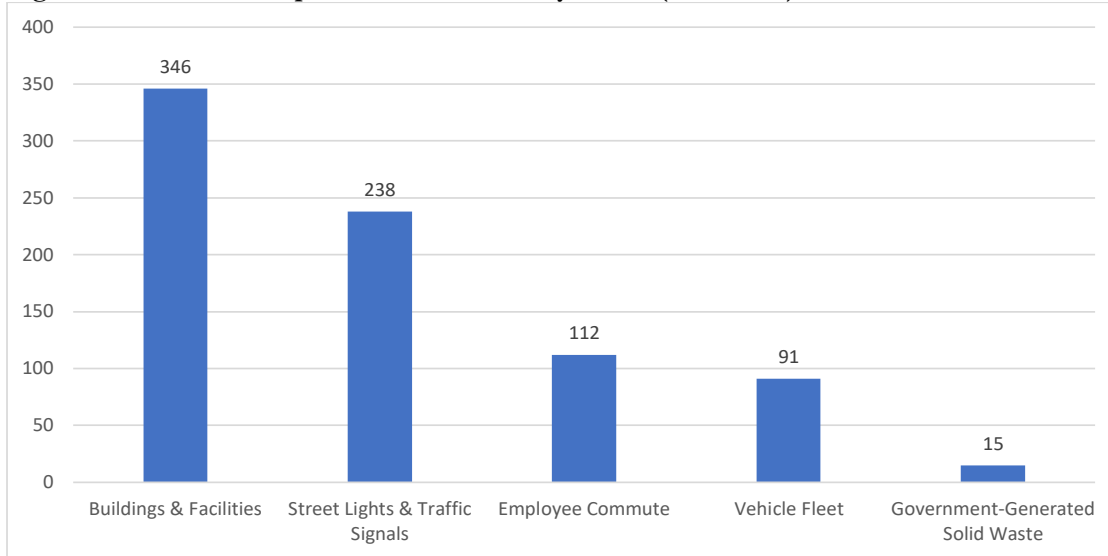
Total Emissions (Metric Tons)				
	CO ₂ e	CO ₂	CH ₄	N ₂ O
SCOPE 1	55.7	55.5	0.00505	0.000224
SCOPE 2	531.8	529.6	0.0269	0.00563
SCOPE 3	232.1	196.7	1.11	0.00371

Emissions by Sector

For developing emissions reduction policies it is often most useful to look at emissions broken down by sector, as each sector will have a particular set of strategies to reduce emissions. Table 2 and Figure 4 show Kenmore's government operations emissions broken down by sector, while the remainder of this section breaks down these emissions in further detail within each sectors.

Table 2: Government Operations Emissions by Sector

Sector	metric tons CO ₂ e
Buildings & Facilities	346
Street Lights & Traffic Signals	238
Employee Commute	112
Vehicle Fleet	91
Government-Generated Solid Waste	15
Totals	802

Figure 4: Government Operations Emissions by Sector (MT CO₂e)

Figures 5-8 provide a more detailed look at government operations emissions, breaking out the major emissions categories within each sector.

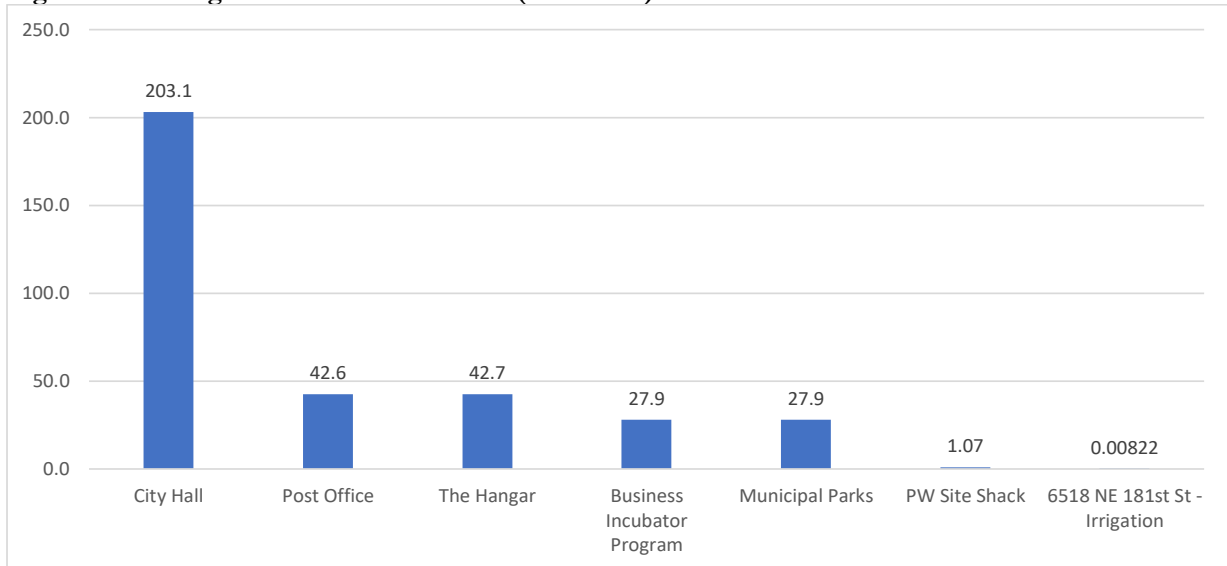
Figure 5: Buildings & Facilities Emissions (MT CO₂e)

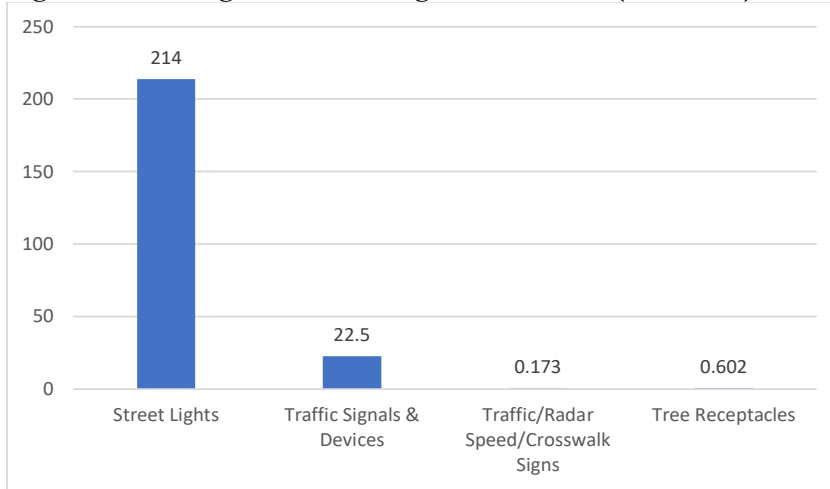
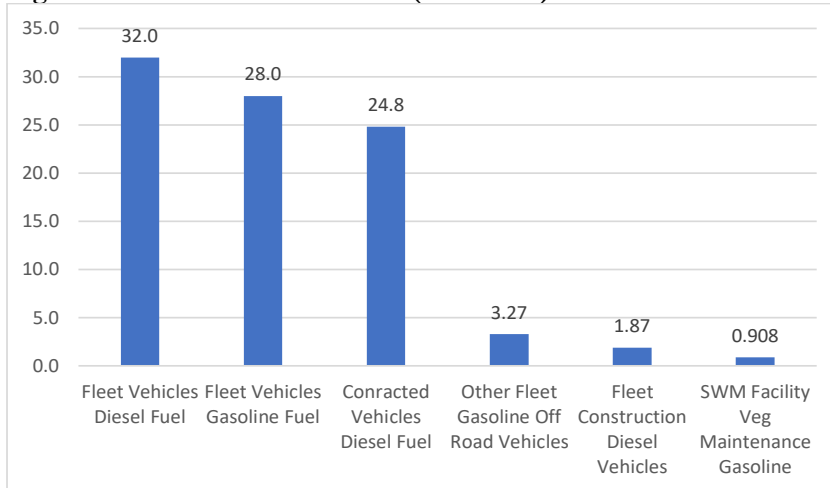
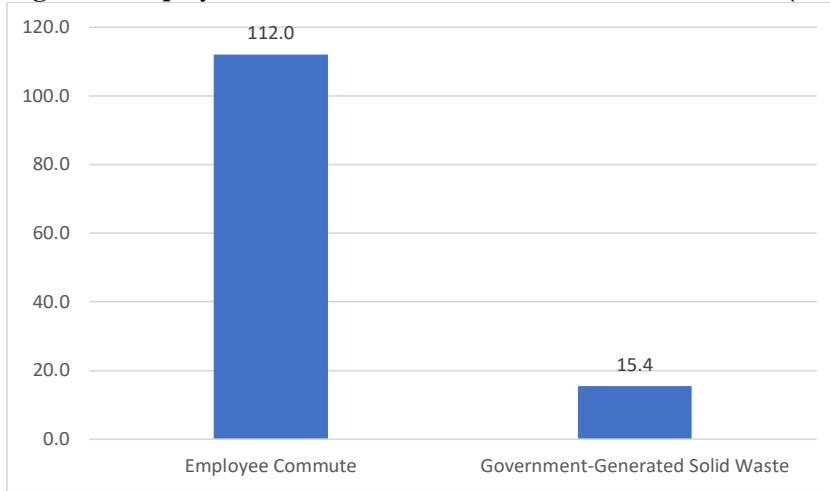
Figure 6: Street Lights & Traffic Signals Emissions (MT CO₂e)**Figure 7: Vehicle Fleet Emissions (MT CO₂e)**

Figure 8: Employee Commute and Government-Generated Waste (MT CO₂e)

Buildings & Facilities

Buildings and facilities were the largest sector of government operations emissions. Table 3 shows building emissions by scope and emissions type.

Table 3: Building and Facility Emissions by Scope and Emission Type

BUILDINGS & OTHER FACILITIES					
Scope	Emission Type	Greenhouse Gas Emissions (metric tons)			
SCOPE 1		CO ₂ e	CO ₂	CH ₄	N ₂ O
	Stationary Combustion	50.6	50.4	0.00476	0.0000951
	Total Direct Emissions	50.6	50.4	0.00476	0.0000951
SCOPE 2		CO ₂ e	CO ₂	CH ₄	N ₂ O
	Purchased Electricity	295	294	0.0149	0.00312
	Total Indirect Emissions	295	294	0.0149	0.00312

Table 4 shows buildings sector emissions by source. Electricity use is the largest source of buildings emissions, followed by natural gas use.

Table 4: Buildings Emissions by Source

Source	metric tons CO ₂ e
Electricity	295
Natural Gas	50.6
Rounded Totals	346

Table 5 shows the five individual buildings with the highest emissions. These buildings may present particularly cost-effective energy reduction opportunities.

Table 5: Five Largest Contributors to Emissions from Buildings Sector

Facility	Metric Tons CO ₂ e	% of Building Sector Emissions
City Hall	204	58.9%
Post Office	42.6	12.3%
The Hangar	42.7	12.3%
Business Incubator Program	27.9	8.1%
Municipal Parks	27.3	7.9%
PW Site Shack	1.07	<0.5%
6518 NE 181 st St - Irrigation	0.00822	<0.01%
Rounded Totals	346	100%

Vehicle Fleet

Vehicles were the fourth largest source of government operations emissions. In 2019, Kenmore operated and contracted a vehicle fleet with ~26 vehicles. Kenmore's vehicle fleet performed a number of essential services, including public works projects, surface water management, trash pickup, development services, transportation to meetings. Table 6 shows vehicle emissions by scope and emissions type.

Table 6: Vehicle Emissions by Scope and Emission Type

VEHICLE FLEET					
Scope	Emission Type	Greenhouse Gas Emissions (metric tons)			
SCOPE 1		CO ₂ e	CO ₂	CH ₄	N ₂ O
	Emissions from Off Road Vehicles	5.14	5.10	0.000290	0.000129
	Total Direct Emissions	5.14	5.10	0.000290	0.000129
SCOPE 3		CO ₂ e	CO ₂	CH ₄	N ₂ O
	Fleet Vehicle Emissions	85.7	85.5	0.000857	0.000593
	Total Indirect Emissions	85.7	85.5	0.000857	0.000593
INDICATORS	Approximate Number of Vehicles	26			
	Vehicle Miles Traveled	57,638			
	Number of Pieces of Equipment	1			
	Equipment Operating Hours				

Table 7 shows vehicle emissions and fuel cost by fuel type. Kenmore spent \$18,860.72 on vehicle fuel in 2019, showing that there is considerable opportunity for cost savings through fuel efficiency and trip reduction measures. These measures omit contracted vehicles shown in Figure 7.

Table 7: Local Government Vehicle Fleet Emissions by Fuel Type

Source	metric tons CO ₂ e	Consumption (gal)	Cost (\$)
Gasoline	60	3274	9,975.38
Diesel	31	5560	8,885.34
Rounded Totals	91	8,834	18,860.72

Public Lighting

Like most local governments, Kenmore operates a range of public lighting including traffic signs & signals, street lighting, and park lights. Table 8 shows public lighting emissions by scope and emission type.

Table 8: Public Lighting Emissions by Scope and Emission Type

STREETLIGHTS, TRAFFIC SIGNALS, AND OTHER PUBLIC LIGHTING					
Scope	Emission Type	Greenhouse Gas Emissions (metric tons)			
SCOPE 2		CO ₂ e	CO ₂	CH ₄	N ₂ O
	Purchased Electricity	238	237	0.0120	0.00251
	Total Indirect Emissions	238	237	0.0120	0.00251

Table 9 shows public lighting emissions and energy cost by lighting type. Traffic Signals & Devices were the largest contributors to lighting sector emissions. New technologies, in particular Light Emitting Diodes or LEDs, create an opportunity to significantly reduce energy use by all types of public lighting, and may offer a very good payback time on investment.

Table 9: Emissions by Lighting Type

Lighting Type	metric tons CO ₂ e	% of Sector Emissions	Electricity Use (kWh)
Streetlights	214	89.9%	390,156
Traffic Signals & Devices	22.5	9.5%	41,168
Tree Receptacles	0.602	0.25%	1,100
Traffic/Radar Speed/ Crosswalk Signs	0.173	0.07%	316
Rounded Totals	238	100%	432,740

Employee Commute

Employee commute emissions are not under direct operational control of Kenmore, but Kenmore has a variety of tools available to influence them. Total employee commute emissions are 106 metric tons CO₂e, as shown in table 10.

Table 10: Employee Commute Emissions

EMPLOYEE COMMUTE			
Scope	Emission Type	Greenhouse Gas Emissions (metric tons)	
SCOPE 3		CO ₂ e	
	Mobile Combustion	112	
INDICATORS	Vehicle Miles Traveled	247,755	

Kenmore can influence employee commute emissions primarily by promoting alternative commute modes such as public transit and carpooling, and by offering options such as compressed workweeks and telecommuting that reduce the number of trips employees must make. Table 11 shows the current breakdown of employee trips to work by mode.

Table 11: Employee Commute Trips by Mode

Commute Mode	Share of Trips
Single-passenger vehicle	97%
Bicycle	3%

Government-Generated Solid Waste

Many local government operations generate solid waste, much of which is eventually sent to a landfill. Typical sources of waste in local government operations include paper and food waste from offices and facilities, construction waste from public works, and plant debris from parks departments. Emissions from this waste will occur over time as the waste breaks down in the landfill. Emissions are shown in Table 12 and attribute all future emissions from generated waste to the year in which that waste was sent to the landfill. These emissions should not be added to landfill emissions, as this would cause double counting.

Table 12: Government Generated Solid Waste Emissions

SOLID WASTE GENERATION		
Scope	Emission Type	Greenhouse Gas Emissions (metric tons)
SCOPE 3		CO ₂ e
	Waste All Facilities	15
INDICATORS	Short tons of solid waste	37.5
	Short tons of recyclable materials	18.2

Table 13 shows waste emissions broken down by the department generating the waste. This information may be helpful in developing waste reduction strategies.

Table 13: Waste Emissions by Location

Department	metric tons CO ₂ e
City Hall	2
Rhododendron Park	7
Temporary Public Works Yard	2
Post Office	0.45
The Hangar	4
Rounded Totals	15

Conclusion

This inventory marks completion of Milestone One for government operations of the Five Milestones for Climate Mitigation. The next steps are to set an emissions reduction target, and to develop a climate action plan that identifies specific quantified strategies that can cumulatively meet that target. In addition, Kenmore should continue to track key energy use and emissions indicators on an on-going basis. ICLEI recommends completing a re-inventory at least every five years to measure emissions reduction progress. Upon this recommendation, Kenmore plans to pursue a re-inventory in the year 2022 for emissions based in 2021.

In future inventories, we suggest building partnerships and coalitions with private sector businesses that the 2019 Community inventory was not able to include. Businesses contracted by the City of Kenmore should be worked with closely in the future. Other local businesses including Kenmore Air and CADMAN may prove beneficial to account for their emissions in the community as well as building a partnership so they can lower their emissions. See the community report from Cascadia Consulting Group for more details.

It will also be important to note in the future that the City of Kenmore will continue to grow. As this report is being written, the City is looking to build their own public works building. Monitoring those emissions will ultimately increase the emissions that have been calculated now. Having a steady plan moving forward and being proactive will prevent and drastic increase in emissions.

Emissions reduction strategies to consider for the climate action plan include energy efficiency, renewable energy, vehicle fuel efficiency, alternative transportation, vehicle trip reduction, and waste reduction among others. This inventory shows that Building & Facilities and Street Lights & Traffic Signals will be particularly important to focus on. Through these efforts and others, the City of Kenmore can achieve additional benefits beyond reducing emissions, including saving money and improving Kenmore's economic vitality and its quality of life

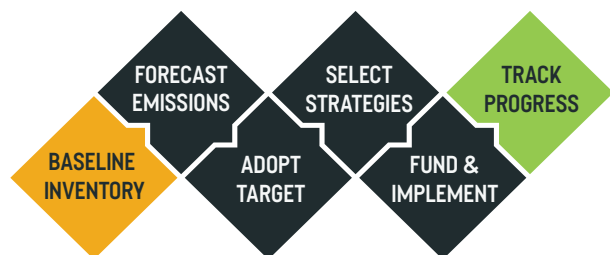
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CITY OF KENMORE, WASHINGTON GREENHOUSE GAS INVENTORY RESULTS

As part of the [King County-Cities Climate Collaboration \(K4C\)](#), the City of Kenmore has committed to reducing greenhouse gas (GHG) emissions within its community while building its resiliency to the impacts of climate change.

As an important first step in its climate action planning process, the City has completed a GHG inventory for 2019. This baseline will help the City set community-wide targets, measure progress over time, and inform which actions will have the greatest GHG emissions reduction benefits.

WHERE WE ARE & WHERE WE'RE GOING



INVENTORY QUICK FACTS



2 INVENTORIES

Community-wide. Emissions from community activities, like energy use, transportation, and waste disposal.

Government operations. Emissions from everyday government activities (see results on the back).



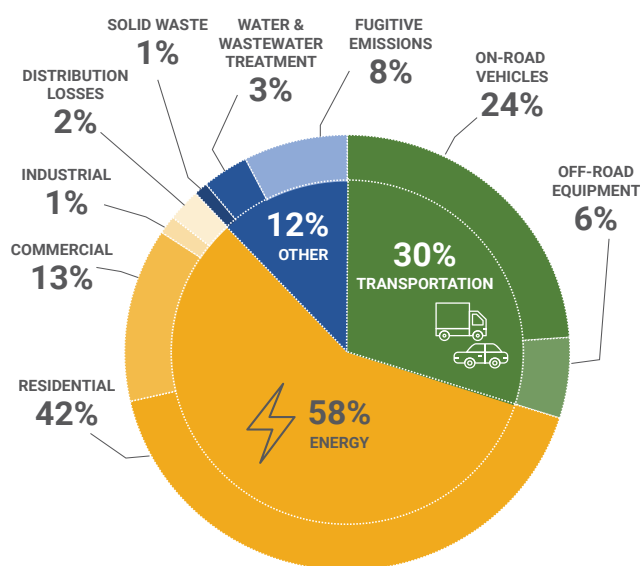
2 ACCEPTED PROTOCOLS

The inventories are in compliance with the **U.S. Community Protocol and Local Government Operations Protocol**, nationally accepted standards for GHG inventories.



COMMUNITY EMISSIONS AT A GLANCE

178,009 Estimated Metric Tons of Carbon Dioxide Equivalent (MTCO_{2e})



DID YOU KNOW?

The emissions created by the Kenmore community are equal to:



Driving **38,000 cars** for one year



Consuming **20 million gallons** of gasoline



Charging **22 billion** cell phones



Recapturing these emissions for one year would require us to grow **232,000 acres** of forestland



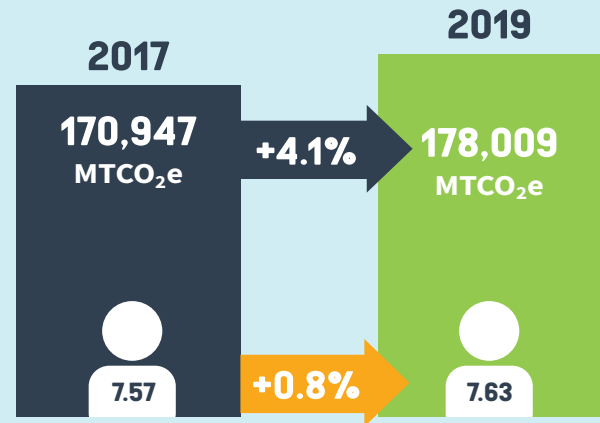


COMMUNITY GHG EMISSIONS TREND

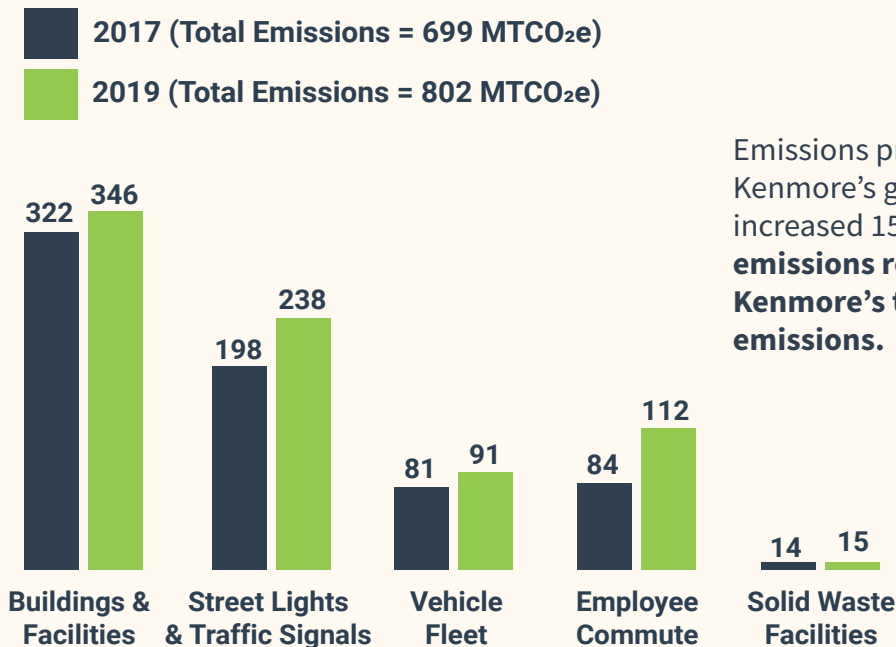
2017 to 2019

	2017 EMISSIONS (MTCO ₂ e)	2019 EMISSIONS (MTCO ₂ e)	% CHANGE
ENERGY	97,686	103,621	+6.1%
TRANSPORTATION	52,446	53,168	+1.4%
SOLID WASTE	1,957	1,785	-8.8%
WATER & WASTEWATER	6,686	5,997	-10.3%
PROCESS & FUGITIVE	12,172	13,438	+10.4%
TOTAL	170,947	178,009	+4.1%
PER-CAPITA	7.57	7.63	+0.8%

Emissions increased by 4% from 2017 to 2019. On a per-capita basis (controlling for population growth), emissions increased by less than 1%.



EMISSIONS FROM CITY GOVERNMENT OPERATIONS— 2017 AND 2019, IN MTCO₂E



Emissions produced by the City of Kenmore's government operations increased 15% from 2017. **These emissions represent 0.5% of Kenmore's total community emissions.**



Visit www.kenmorewa.gov for more information about the greenhouse gas inventory and climate action planning process. Follow us on **social media** to stay up to date on upcoming climate change workshops, giveaways, surveys, & more!