

**City of Kenmore
City Council Special Meeting
Minutes
December 07, 2020
5:30 PM**

CALL TO ORDER:

Mayor Baker called the Special meeting to order at 5:30 PM

EXECUTIVE SESSION:

Deputy Mayor Herbig announced that the Council will now enter an executive session for approximately 1.5 hours for the following purposes:

1. Pursuant to RCW 42.30.110(1)(i), the Council will enter an executive session to discuss pending or potential litigation
2. Pursuant to RCW 42.30.110(1)(h), the Council will stay in executive session to evaluate the qualifications of a candidate for appointment to elective office

Mayor Baker announced that the Council has concluded the executive session and will break until 7 pm.

CALL REGULAR MEETING TO ORDER

Mayor Baker called the 7 PM Meeting to order following the recess from the executive session.

PRESENT:

Councilmembers:	Mayor David Baker Deputy Mayor Nigel Herbig Councilmember Joe Marshall Councilmember Milton Curtis Councilmember Debra Srebnik Councilmember Corina Pfeil Councilmember Melanie O’Cain
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Staff:	City Manager Rob Karlinsey Assistant City Manager Nancy Ousley Finance & Administration Director Joanne Gregory Development Services Director Bryan Hampson City Clerk Anastasiya Warhol City Attorney Dawn Reitan Public Works Permit and Admin Specialist Sammie Roeun City Management Intern Adam Nebenzahl
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Speaking Guests: Luke Lamon, Government and Community Relations Corridor Manager, Sound Transit
Paul Cornish, BRT Project Director, Sound Transit
Marilyn Hall, Kenmore Business Incubator Guest
Ken Star, Kenmore Business Incubator Guest
Mark Stair, Kenmore Business Incubator Guest
Angela Pietschmann with Cascadia Consulting Group

FLAG SALUTE

Mayor Baker led the flag salute.

PRESENTATION

Sound Transit Update - ST3 Bus Rapid Transit, presented by Luke Lamon, Government and Community Relations Corridor Manager and Paul Cornish, BRT Project Director, Sound Transit

Sound Transit's Luke Lamon and Paul Cornish offered a presentation to the Council.

RECOGNITION

The City Manager and City Council recognized the outgoing Finance & Administration Director Joanne Gregory and offered remarks on a long tenure of exceptional service.

Additionally, the Council and City Manager also recognized the long tenure and community impact of outgoing Councilmember Milton Curtis.

CONSENT AGENDA

MOTION: Deputy Mayor Herbig moved approve the Consent Agenda as presented. Councilmember Pfeil seconded the motion.

VOTE: 7 YES, 0 No, 0 Abstain. **MOTION CARRIED.**

The following items were approved as part of the consent calendar:

- A. Approve Minutes:
[November 16 2020 Regular Meeting Minutes](#)
[November 23 2020 Regular Meeting Minutes](#)
- B. Approve Check #s 46018 through 46116 in the amount of \$1,265,650.92. Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 11/06/2020 in the amount of \$159,345.74.
[Voucher Certification and Approval Report 1 of 2](#)
- C. Approve Check #s 46117 through 46222 in the amount of \$2,600,272.84. Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings

Account Electronic Deposits Dated 11/20/2020 in the amount of \$160,617.02, and an Electronic Funds Transfer dated 11/16/2020 in the amount of \$1,502,869.75.

[Voucher Certification and Approval Report 2 of 2](#)

- D. Authorize City Manager to execute 2021-2022 contract with Red Barn Engineering
[Agenda Bill - Red Barn Engineering](#)
- E. Authorize City Manager to execute 2021 - 2022 contract with PACE Engineering
[Agenda Bill - PACE Engineering Contract](#)
- F. Adopt Ordinance No. 20-0519, Authorizing an Interfund Loan
[Agenda Bill - 2020 Year- End Interfund Loan](#)
[Ordinance 20-0519 - Interfund Loan](#)
- G. Authorize City Manager to transfer ownership and maintenance of street lighting system along SR 522 to Puget Sound Energy (PSE)
[Agenda Bill- SR522 West A Street Light Transfer to PSE](#)
- H. Authorize City Manager to enter into ILA with Northshore Utility District to construct improvements as part of the 68th Pedestrian Bicycle Safety Improvement Project
[Agenda Bill - NUD Interlocal Agreement-68th Ave NE Ped-Bike Project](#)
- I. Authorize the City Manager to sign and execute a Jail Services Interlocal Agreement with King County that is a form substantially similar to the agreement attached hereto, and in a form acceptable to the City Attorney
[Agenda Bill - Jail Services Agreement with King County](#)
[Attachment A - JSA 2021-2022 \(003\)](#)
[2021 Rate Template Nearby Jurisdictions 2010-2030](#)

BUSINESS AGENDA

- A. **Business Incubator Update, presented by Assistant City Manager Nancy Ousley, for Discussion**
[Agenda Bill - Business Incubator Update](#)

Assistant City Manager Nancy Ousley presented on the successful tenure of the Kenmore Business Incubator. The City is ending its funding and leadership of the Kenmore Business Incubator in 2021. Business participants and beneficiaries shared a testimony with the Council. The Council commended Ms. Ousley for her work with this unique program. Also, they thanked the participating businesses and encouraged them to keep contributing to a great Kenmore.

- B. **Planning Commission Applications - Select candidates to be interviewed on December 14, for Action**

The Council agreed to interview the following candidates for the Planning Commission positions on December 14 at 6 pm:

- Carlos Gil
- Tracey Banaszynski
- Nathan Loutsis
- Dwight Thompson
- Mariel Torres Mehdipour
- Jon Culver
- Rose Hendrix
- Emilie Burnham

C. **City Council Position No. 3 Applications - Select candidates to be interviewed on January 4, *for Action***

MOTION: Deputy Mayor Herbig moved to nominate the following 3 candidates for interviews: Vicki Grayland, Angela Kugler, and Brent Smith. Mayor Baker seconded the motion.
VOTE: 6 Yes, 0 No, 1 Abstain. **MOTION CARRIED.**

- D. Climate Action Plan Update, presented by Environmental Services Director Richard Sawyer, *for Discussion*
[Agenda Bill - Climate Action Plan](#)
[2019 Inventory GHG Emissions Governmental Operations Report](#)
[GHG Emissions Inventory Results Summary](#)

MOTION: Councilmember Pfeil moved to Authorize City Manager to execute an agreement with Cascadia Consulting Group to develop a Climate Action Plan in an amount not to exceed \$110,000. Councilmember O’Cain seconded the motion.
VOTE: 7 YES, 0 No, 0 Abstain. **MOTION CARRIED.**

STAFF REPORT

City Manager Rob Karlinsey invited the City Attorney to discuss the latest news and nuances of the plastic bag ban.

ADJOURNMENT

The meeting was adjourned at 10:12 pm.

Upcoming Meetings:

- December 14 - Special Meeting - 6 PM
- December 15 - Special Meeting/ Study Session- 6 PM
- January 4 - Special Meeting - 6 PM


david baker (Jan 11, 2021 15:44 PST)

David Baker, Mayor

ATTEST:


Anastasiya Warhol (Jan 11, 2021 15:29 PST)

Anastasiya Warhol, City Clerk