



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Regular Meeting Agenda
7:00 p.m., Monday, February 23, 2015
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VI. PRESENTATION

- A. Northshore School District Proposed Boundary Adjustments
[Northshore Schools Enrollment Demographics Task Force Report](#)
- B. King Conservation District (KCD) Presentation
[KCD 2015 Program of Work Implementation Plan](#)
[Slide Presentation](#)

VII. CONSENT AGENDA

- A. Adopt Minutes for the February 9, 2015 City Council Meeting
[DRAFT Minutes](#)

VIII. BUSINESS AGENDA

- A. Adopt Ordinance No. 15-0396 Updating the 2015-2020 Capital Improvements Program (CIP) for Surface Water, Parks, and Transportation - Joanne Gregory, Finance & Administration Director, and Kris Overleese, Public Works

Director/City Engineer
[Agenda Bill & Attachments](#)

IX. STAFF REPORT

- A. Status Update on Parks Capital Projects - Debbie Bent, Community Development Director
[Memo & Attachments](#)

X. JOINT PLANNING COMMISSION AGENDA

- A. Discuss Results of a Public Survey on an Amended Comprehensive Plan Vision Statement - Debbie Bent, Community Development Director, and Lauri Anderson, Senior Planner
[Agenda Bill & Attachment](#)

XI. COUNCILMEMBER REPORTS & COMMENTS

XII. COUNCILMEMBER INITIATIVES

XIII. ADJOURNMENT

Upcoming Meetings:

Tues., February 24, 2015	7:30 p.m.	Planning Commission Regular Meeting
Mon., March 2, 2015	7:00 p.m.	City Council Special Meeting
Tues, March 3, 2015	7:00 p.m.	Planning Commission Regular Meeting
Mon., March 9, 2015	7:00 p.m.	City Council Regular Meeting

Enrollment Demographics Task Force

(EDTF)

ATM

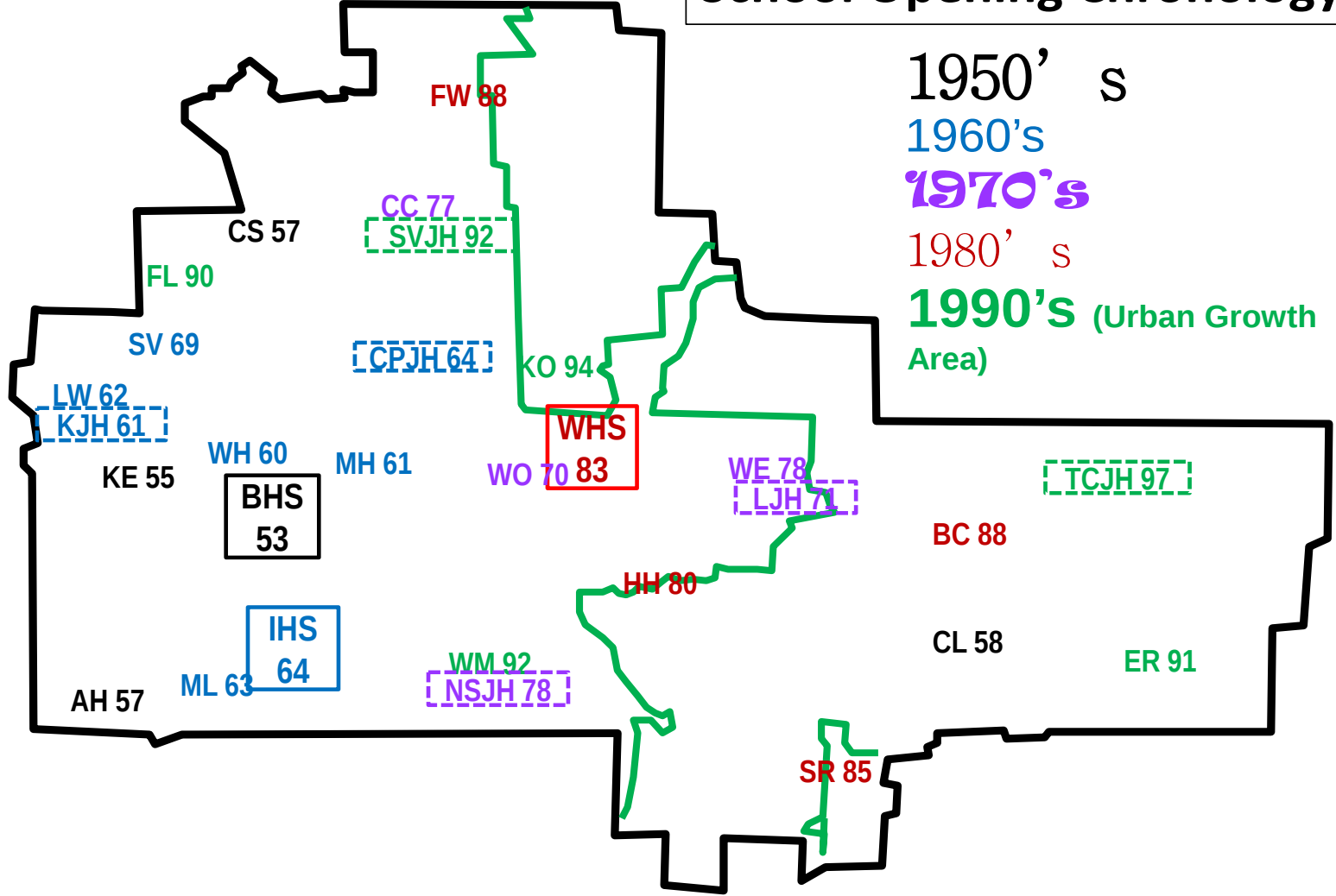
February 5, 2015

020515 ATM

EDTF

- Brief history
- Current membership
- Considerations, themes, assumptions
- Modeling outcomes
- Estimated impacts
- Draft recommendations

School Opening Chronology



EDTF Brief History:

1983 – Last High School opened (Woodinville)

1990 – Urban Growth Area (UGA) established

1994 – Last elementary opened (Kokanee)

1997 – Last school opened (Timbercrest) *The 20 years before 1997, NSD averaged a new school every 18 months.*

2001 – Enrollment Demographic Task Force (EDTF) established

2006 – EDTF recommended & Board approved boundary and feeder pattern changes implemented fall 2007 to mitigate growth through fall 2012

2008 – EDTF recommended & Board rejected an elementary school consolidation

2010 – Economic slow-down extended the life of the 2007 changes

2012 – EDTF recommended & Board approved a grade reconfiguration with new high school in 2017 and the consideration of elementary school consolidation

2013 – Board set aside consolidation recommendation due to continued growth and uncertain State requirements concerning full-day K and K-3 class sizes

2014 – EDTF recommended & Board approved timeline for 2017 implementation

Mid/long-term Mitigation Options



Capacity Mitigation Tools

Utilize existing spaces	✓	
Adjust waiver policies	✓	
Adjust program placements	✓	
Cap Full-day Kindergarten	✓	
Move existing portables	✓	
Install new portables (<i>7 additional in 2015</i>)	✓	
Lease space <i>Northshore Primary Center (NPC)</i>	✓	
Adjust service areas	✓	2017
Adjust feeder patterns	✓	2017
New construction (North Creek High School)	✓	2017
Acquire new property?		
New construction (Maltby site?)		

EDTF Committee - Jan 2015

Committee Members

Kurt Criscione – Principal Sr. High
Sebastian Ziz – Principal Jr. High
Bill Bagnall – Principal Elementary
Chris Brenegen – Budget Office
Chris Brush – Teachers
Chris McQueen – Teachers
Susan Rembold - Transportation
Leanna Albrecht – District Communications
Ryan Fujiwara – Task Force Chair
Doug Wilson – District Support
Karen Mooseker – District Support
Robert Foster – District Support
Traci Rogstad - District Support
Mike Funis – District Support
Cindy McDaniel – District Support

Carolyn O'Keeffe – Deputy Superintendent
Heather Miller – Assistant Superintendent – Secondary
Amy Cast – School Board Rep

Kara Roth – Community Rep
Katrina Rose – Community Rep
Kristi Ollestad – Community Rep
Mitch Evans – Community Rep
Patricia McCormick – Community Rep
Stacy Rus – Community Rep
Paul Flatness – Community Rep
David Bishop – Community Rep

Laura Brent – Consultant – Land Use
Les Kendrick – Consultant - Demographics

Becky Anderson – Assistant Superintendent – Special Services
Kathleen Poole – Assistant Superintendent – Elementary
Tim Brittell – NSEA President

Enrollment Demographics Task Force

EDTF Boundary Sub-committee:

Stacy Rus - Parent/Community in Fernwood Area

Kara Roth - Parent/Community in Hollywood Hill Area

Katrina Rose - Parent/Community in Kenmore Area

Patricia McCormick - Parent/Community in Canyon Creek

Mitch Evans - Parent/Community in Kokanee Area

Chris Brush - Teacher at Canyon Creek

Mike Funis - District Support from Capital Projects

Susan Rembold - District Support from Transportation

Traci Rogstad - District Support from Capital Projects

Jim Tweedt - District Consultant from Technology

Doug Wilson- District Support

EDTF Boundary Process

EDTF Considerations:

- o Instructional
- o Demographic
- o Operational
- o Geographic

Community Survey Key Themes *(re: EDTF Considerations)*

- Academic Programs and Program Location
- Feeder Patterns
- Proximity to Schools
- Busing
- Cohorts and Neighborhoods
- Waivers

❑ EDTF Boundary Adjustment *Considerations*

Instructional Considerations

- Support existing instructional programs
- Enable schools to offer a comprehensive academic program
- Allow schools to respond to changing academic needs
- Address district program placement (e.g., PACE, EAP, AAP)

Demographic Considerations

- Utilize school infrastructure/capacity equitably
- Evaluate demographic trends/projections including population density

❑ EDTF Boundary Adjustment *Considerations*

Operational Considerations

- Address fiscal responsibility
- Maximize operational efficiencies (e.g., custodial, building maintenance, transportation)
- Ensure all school populations are appropriate for their infrastructure
- Minimize use of portable classrooms

Geographic Considerations

- Create service areas and feeder patterns using natural boundaries (e.g., major arterials, highways, natural barriers)
- Support keeping neighborhood students together

EDTF Boundary Process - Assumptions

Static:

- ☐ No additional portables planned beyond 2015-2016 levels
- ☐ Model uses 85% of design capacity including portables (with certain exceptions)
- ☐ 2015-2016 program locations unchanged: (**EAP@** BC, SV, SR / **PACE@** LW, WE, WM / **Dual Lang@** WO / **IB@** IHS)
- ☐ No decision to change current school start times
- ☐ No decision on new construction or school consolidation
- ☐ Model does not account for 2017 K-3 class size reductions
- ☐ No change in Urban Growth Area (UGA) through 2021

Dynamic:

- ☐ Northshore Primary Center (NPC) operates 15-16 and 16-17
- ☐ Full-day kindergarten implemented Sept 2017

Boundary Process Example

DRAFT

Projected Elem Headcount by Pocket

EDTF Pocket Projections								
Pock	Act 2014	Proj 2015	Proj 2016	Proj 2017	Proj 2018	Proj 2019	Proj 2020	Proj 2021
FW0	69	92	114	113	122	122	120	118
FW1	120	122	107	73	77	77	76	74
FW2	184	187	192	131	125	125	123	120
FW3	82	83	73	50	48	48	47	46
FW4	14	15	16	14	14	15	15	15
FW5	30	31	27	19	18	18	17	17
FW6	112	114	101	90	85	85	84	82
FW7	10	11	9	6	6	6	6	6
FW8	154	157	171	154	147	147	145	141
FW9	14	32	52	70	97	97	96	93

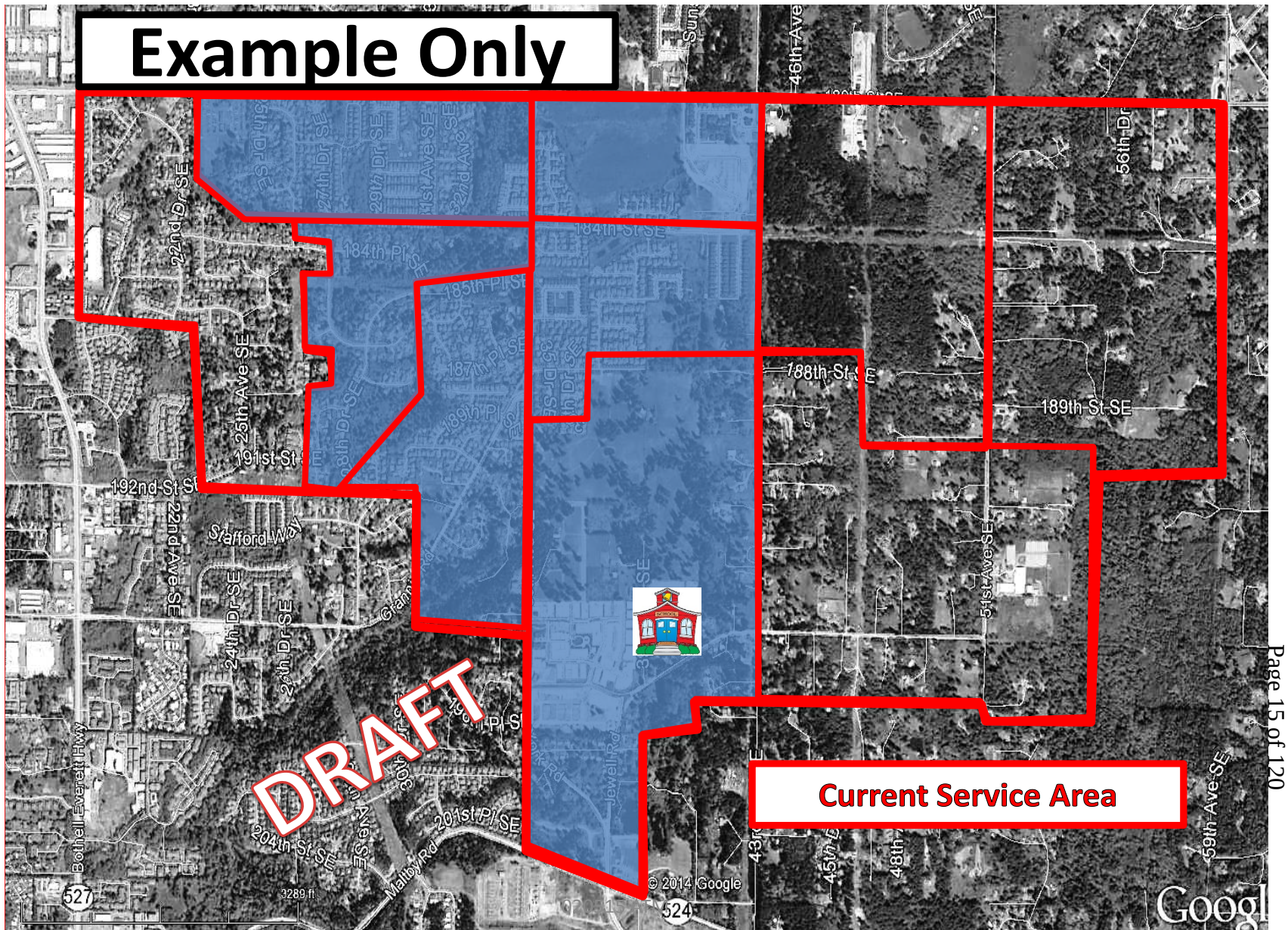
Elementary "What-if" Capacity Model

	Draft SA	Cur Poc	Act 2014	Proj 2015	Proj 2016	Proj 2017	Proj 2018	Proj 2019	Proj 2020	Proj 2021	Cur Poc	New SA
	FW	FW0	69	92	114	113	122	122	120	118		
	FW										FW1	CC
	FW	FW2	184	187	192	131	125	125	123	120		
	FW	FW3	82	83	73	50	48	48	47	46		
	FW	FW4	14	15	16	14	14	15	15	15		
	FW	FW5	30	31	27	19	18	18	17	17		
	FW	FW6	112	114	101	90	85	85	84	82		
	FW	FW7	10	11	9	6	6	6	6	6		
	FW	FW8	154	157	171	154	147	147	145	141		
	FW	FW9	14	32	52	70	97	97	96	93		
	FW											
	FW	KO11	-	0	0	0	0	0	0	0		
	FW											
	FW											
	FW											
DRAFT SA Total	FW		671	722	755	647	661	661	653	639		
Perm Cap	FW		529	529	529	529	529	529	529	529		
Perm Und/(Ovr)	FW		(143)	(193)	(226)	(118)	(132)	(133)	(125)	(110)		
Portable Cap	FW		304	304	304	304	304	304	304	304		
Total Capacity	FW		833	833	833	833	833	833	833	833		
Total Und/(Ovr)	FW		162	111	78	186	172	172	180	194		

Projected Elem Building Capacity

"Total" Capacity									
	Design	85%	Act 2014	Proj 2015	Proj 2016	Proj 2017	Proj 2018	Proj 2019	Proj 2020
AH	597	507	507	507	507	507	507	507	507
BC	527	448	448	448	448	448	448	448	448
CC	910	774	774	774	774	774	774	774	774
CL	550	468	468	468	468	468	468	468	468
CS	718	610	610	610	610	610	610	610	610
ER	526	447	447	447	447	447	447	447	447
FW	980	833	833	833	833	833	833	833	833
FL	761	647	647	647	647	647	647	647	647
IHH	598	508	508	508	508	508	508	508	508
KE	646	549	549	549	549	549	549	549	549
KO	885	752	752	752	752	752	752	752	752
LW	717	609	609	609	609	609	609	609	609
LMH	717	609	609	609	609	609	609	609	609
ML	813	691	691	691	691	691	691	691	691
SV	574	488	488	488	488	488	488	488	488
SR	550	468	468	468	468	468	468	468	468
WE	569	508	508	508	508	508	508	508	508
WH	598	508	508	508	508	508	508	508	508
WO	692	588	588	588	588	588	588	588	588
WM	1,101	936	936	936	936	936	936	936	936
CPUH	1,264	1,163	1,163	1,163	1,163	1,163	1,163	1,163	1,163

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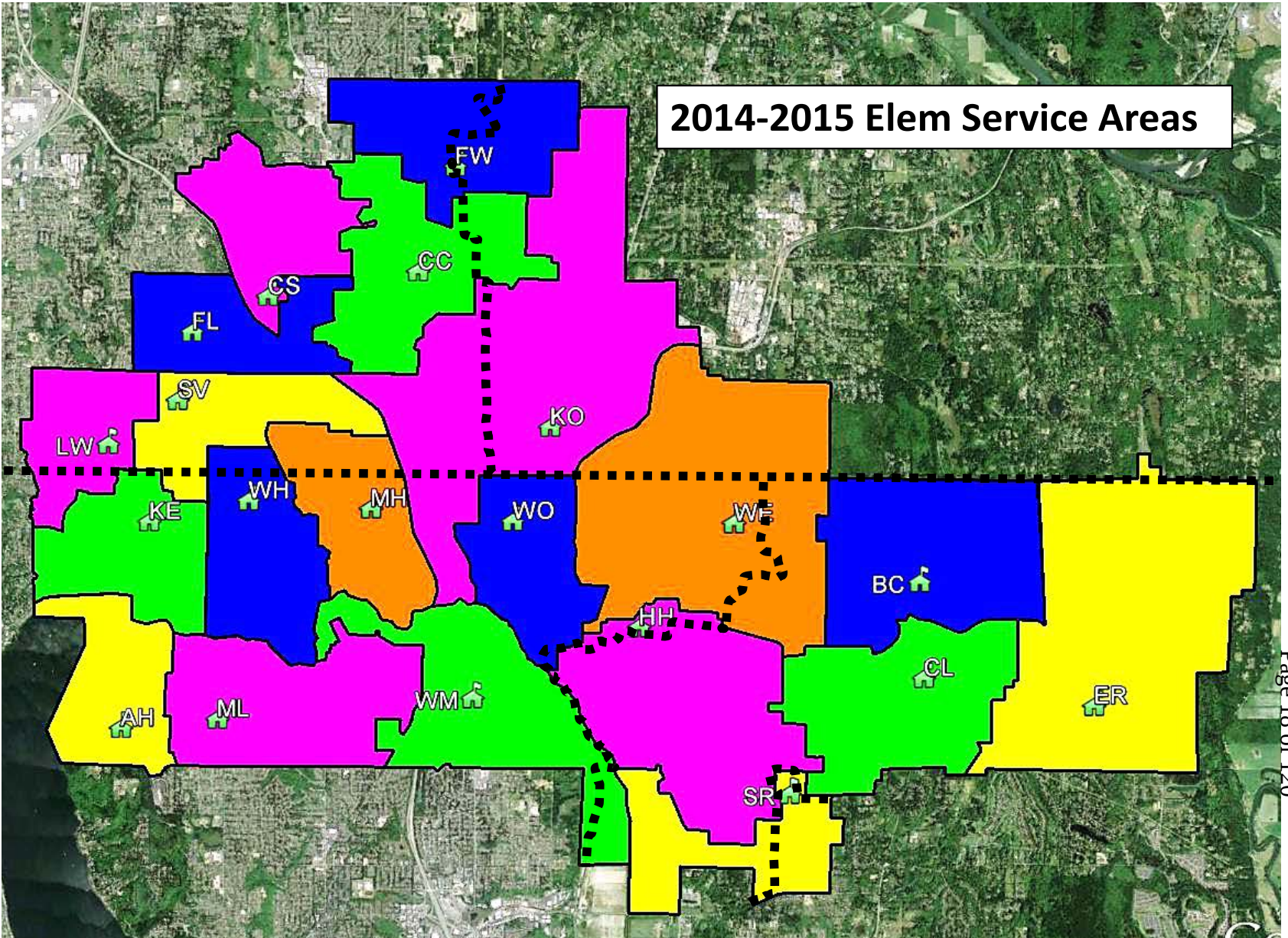




DRAFT Service Area

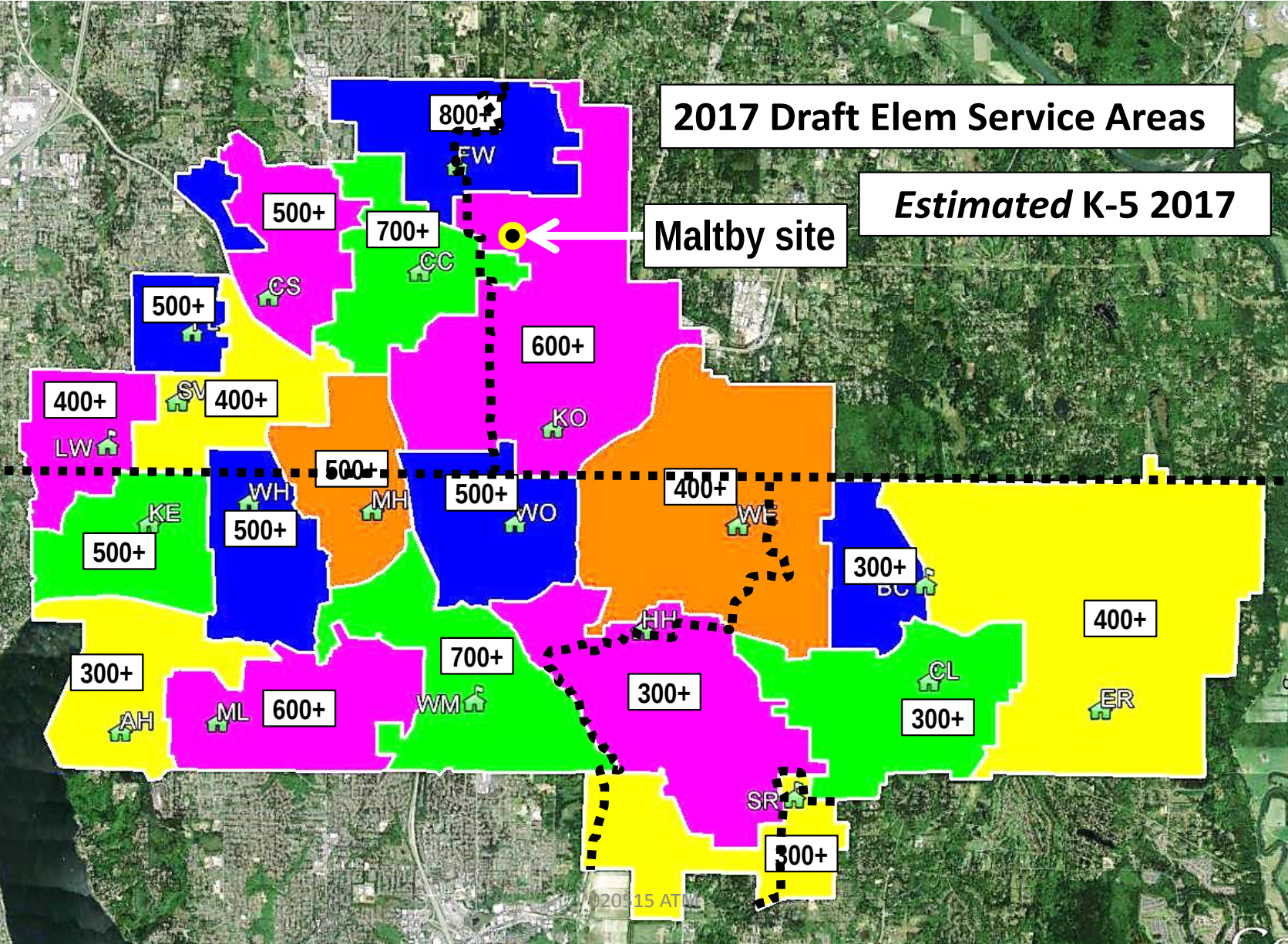
Draft **Elementary Service Area Proposal**

2014-2015 Elem Service Areas

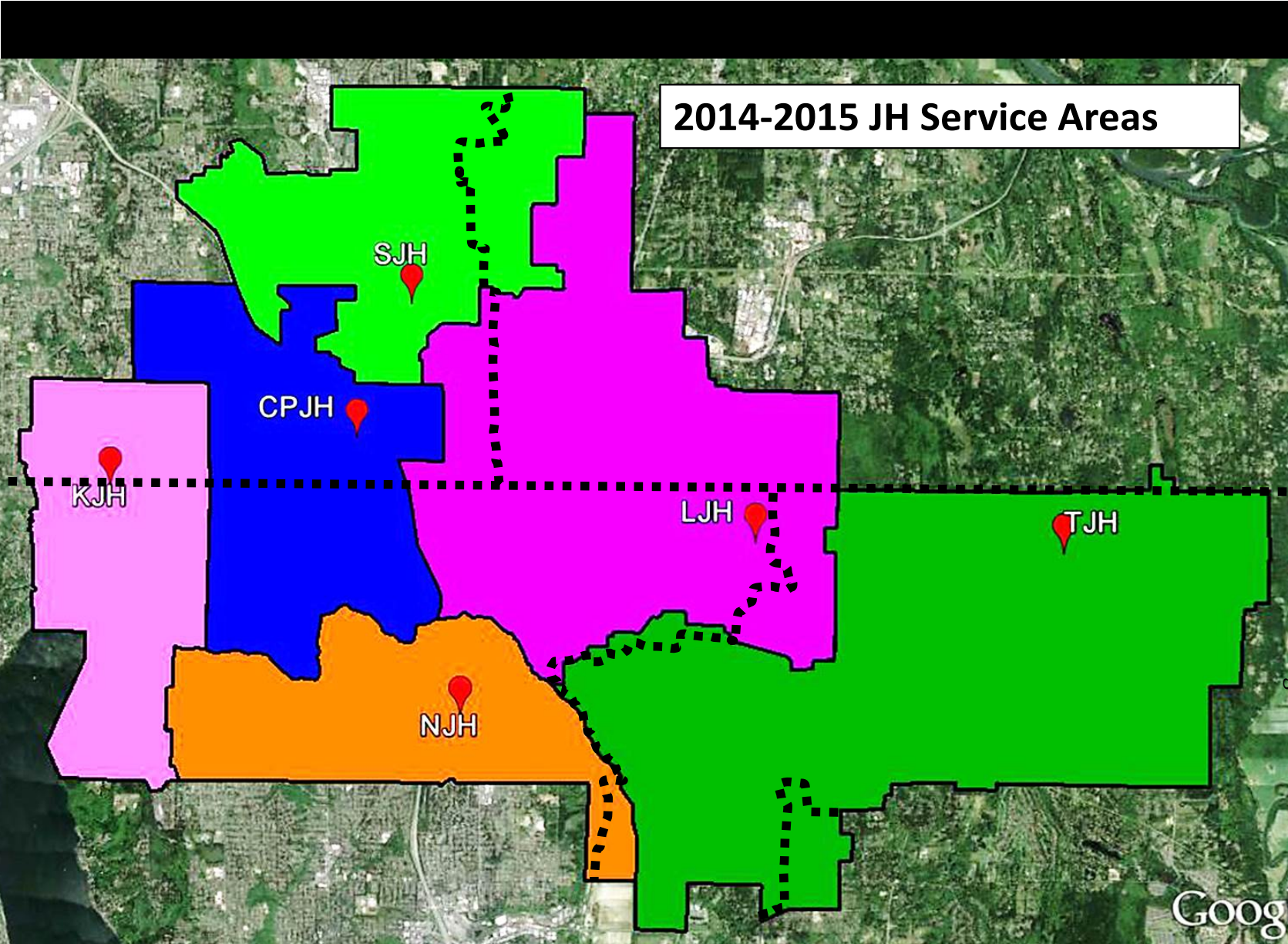


Estimated Number of 2017 K-5 Students Attending Different Elementary Schools (Due to boundary changes only)

FROM: Existing Service Areas				TO: Draft Proposed Service Areas
	Bear Creek	140	Eastridge	
	Canyon Creek	30	Kokanee	
	Crystal Springs	200	Frank Love	
	Fernwood	0	Kokanee	
	Frank Love	30	Crystal Springs	
		90	Shelton View	
	Hollywood Hill	30	Cottage Lake	
	Kenmore El	30	Arrowhead	
	Kokanee	0	Fernwood	
		80	Maywood Hills	
		80	Woodin	
	Maywood Hills	60	Woodmoor	
	Moorlands	50	Arrowhead	
	Shelton View	90	Kenmore El	
		70	Maywood Hills	
	West Hill	40	Kenmore El	
	Woodin	80	Hollywood Hill	
	Woodmoor	0	Sunrise	
1,100				

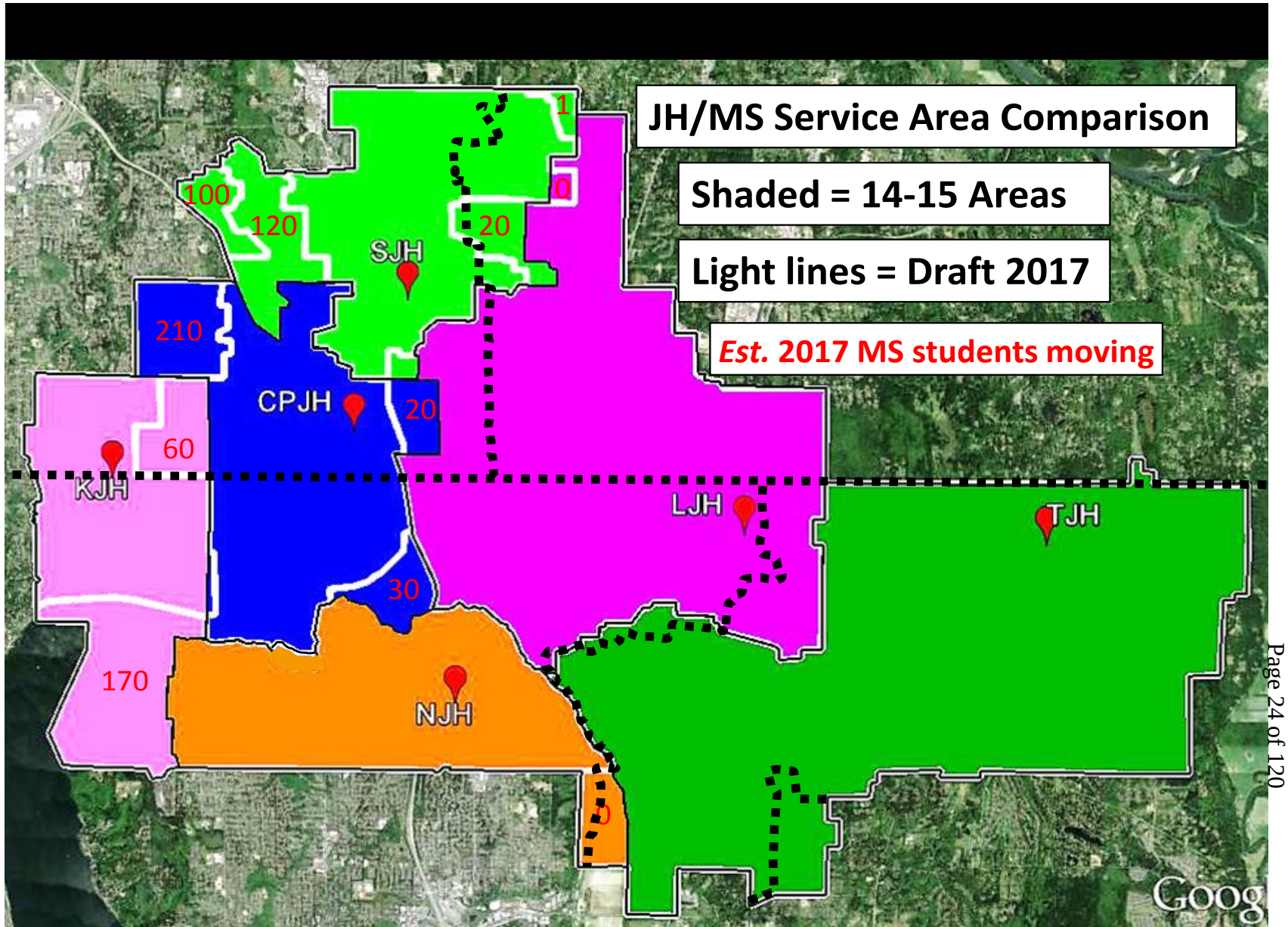


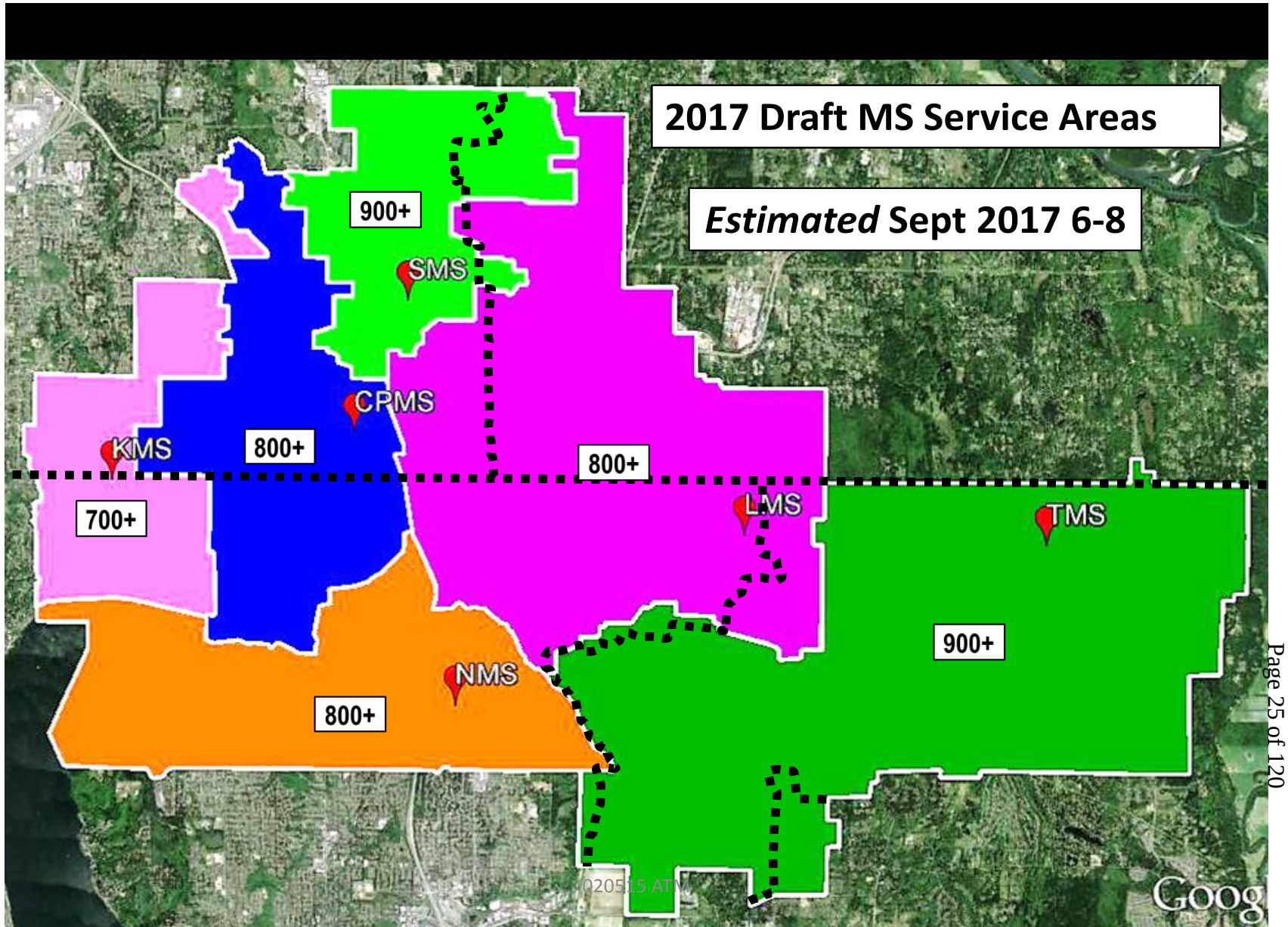
Draft **Middle School Service Area Proposal**



Estimated Number of 2017 6-8 Students Attending Different Middle Schools (Due to boundary changes only)

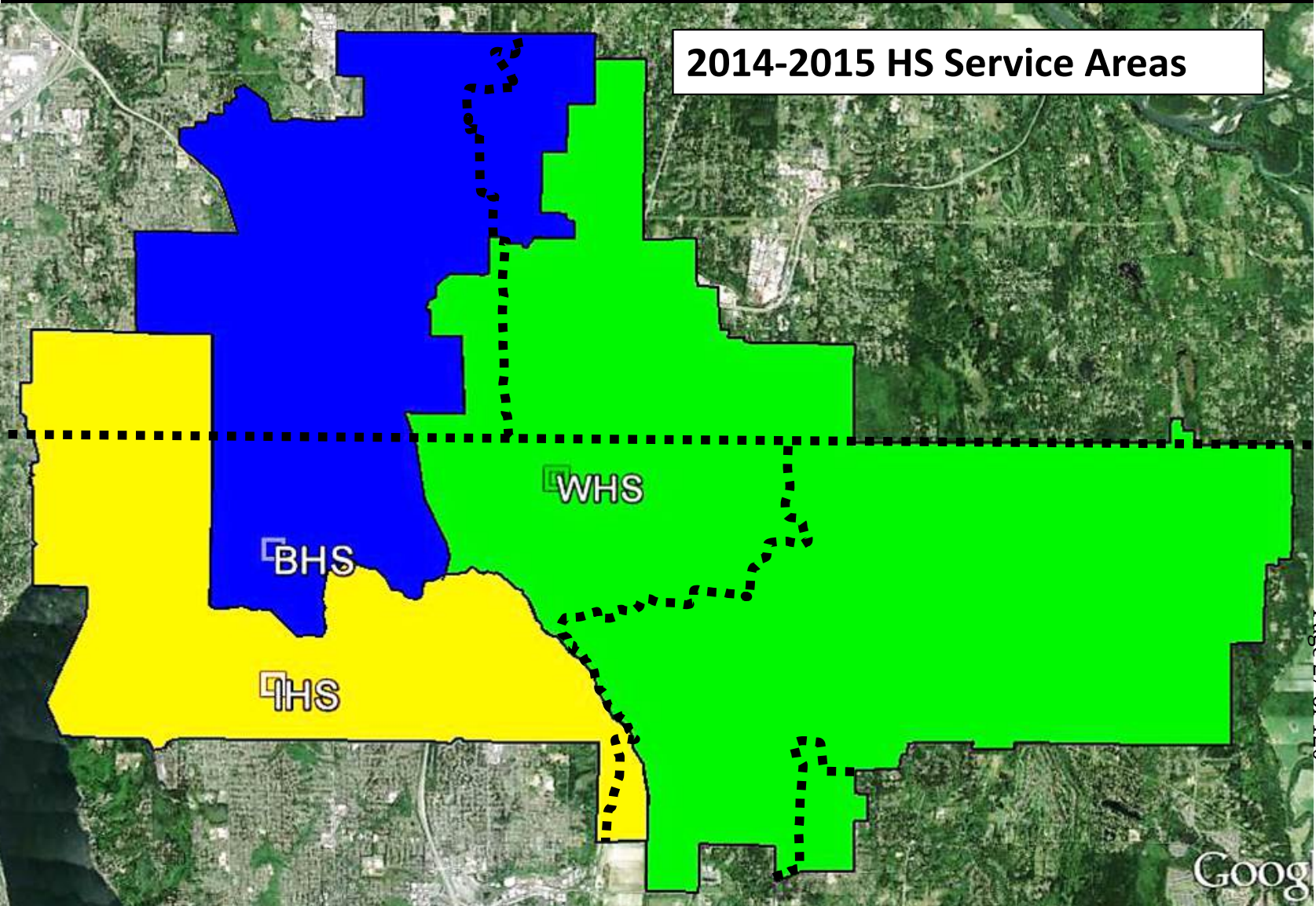
FROM: Existing Service Areas	Skyview MS	120	Canyon Park MS	TO: Draft Proposed Service Areas
		100	Kenmore MS	
		20	Leota MS	
	Canyon Park MS	210	Kenmore MS	
		20	Leota MS	
		30	Northshore MS	
	Kenmore MS	170	Northshore MS	
		60	Canyon Park MS	
730				





Draft **High School Service Area Proposal**

2014-2015 HS Service Areas



Estimated Number of 2017 Students Attending Different High Schools (Due to boundary changes only)

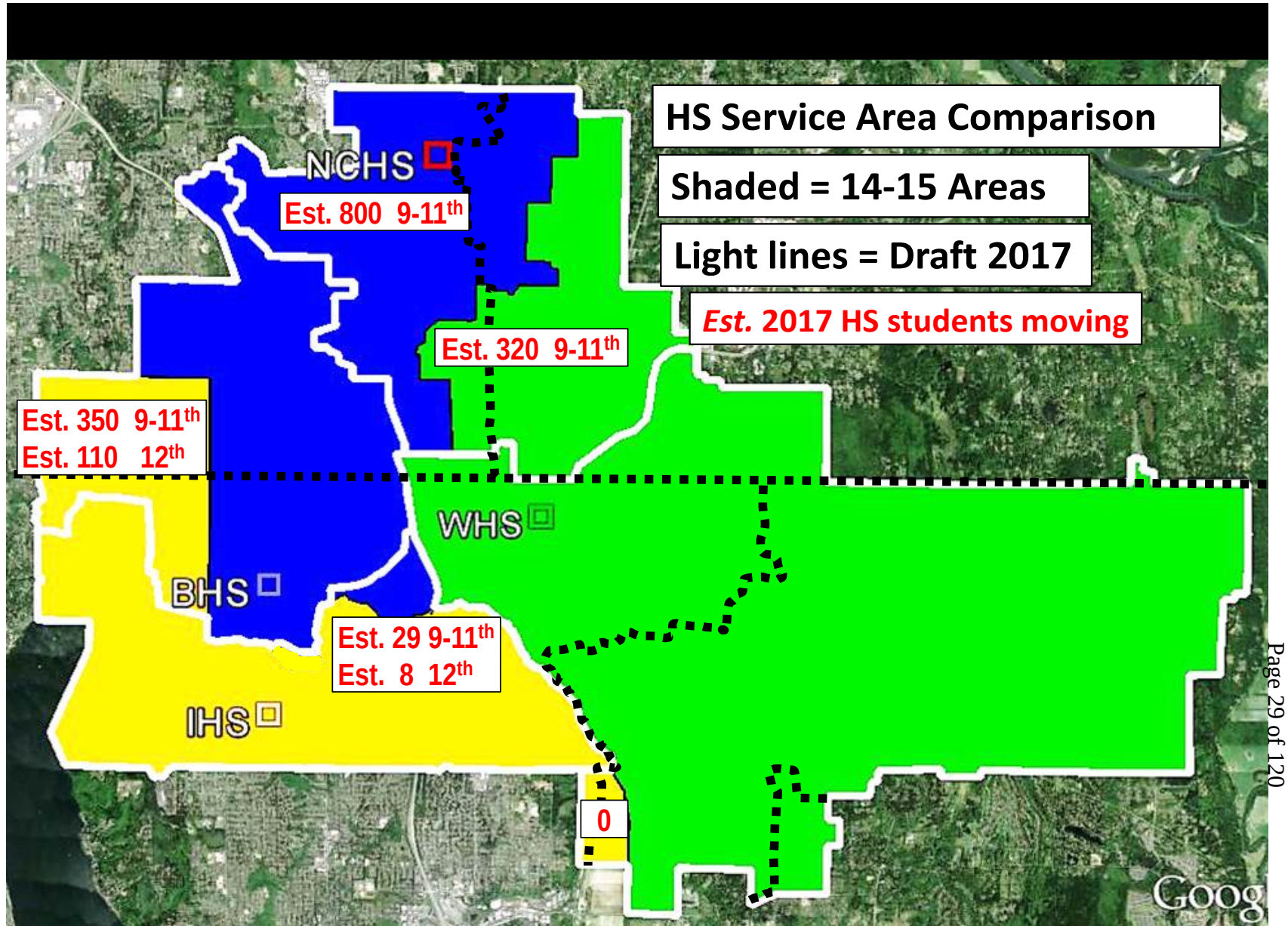
FROM:
Existing
Service
Areas

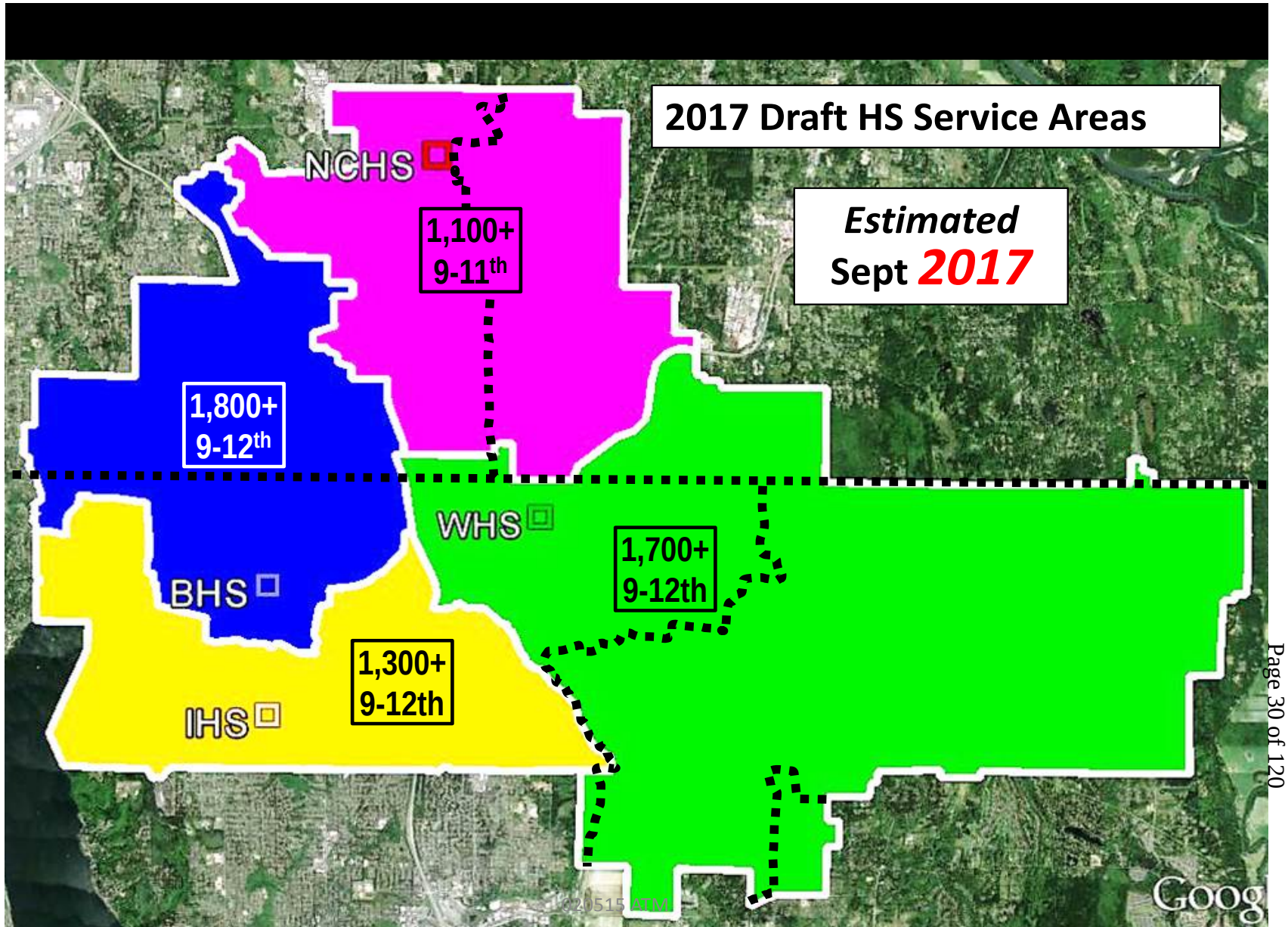
Bothell HS	800 *	North Creek HS
	37	Inglemoor HS
Woodinville HS	320 *	North Creek HS
Inglemoor HS	460	Bothell HS

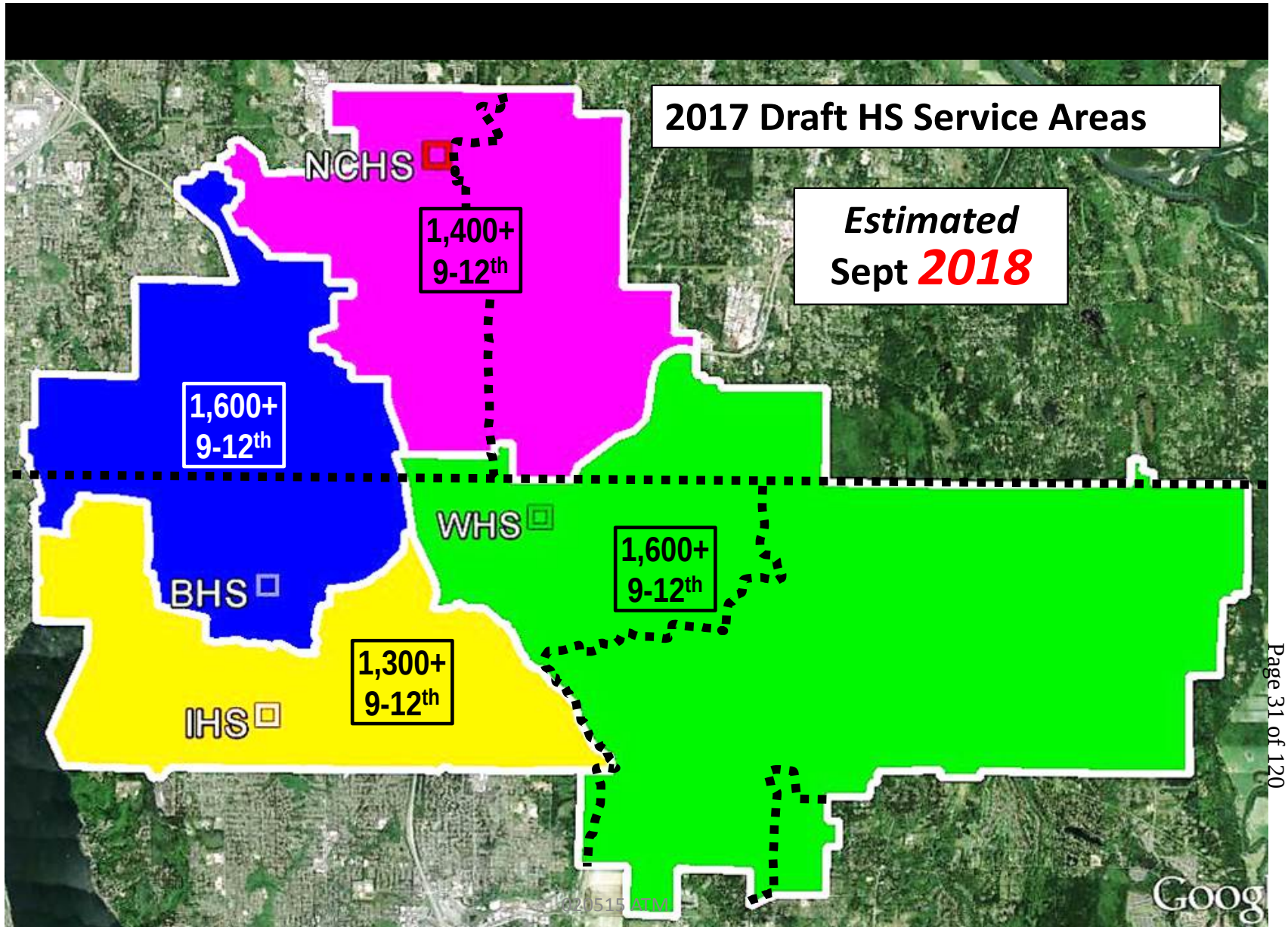
TO:
Draft
Proposed
Service
Areas

* 9-11 only

1,617

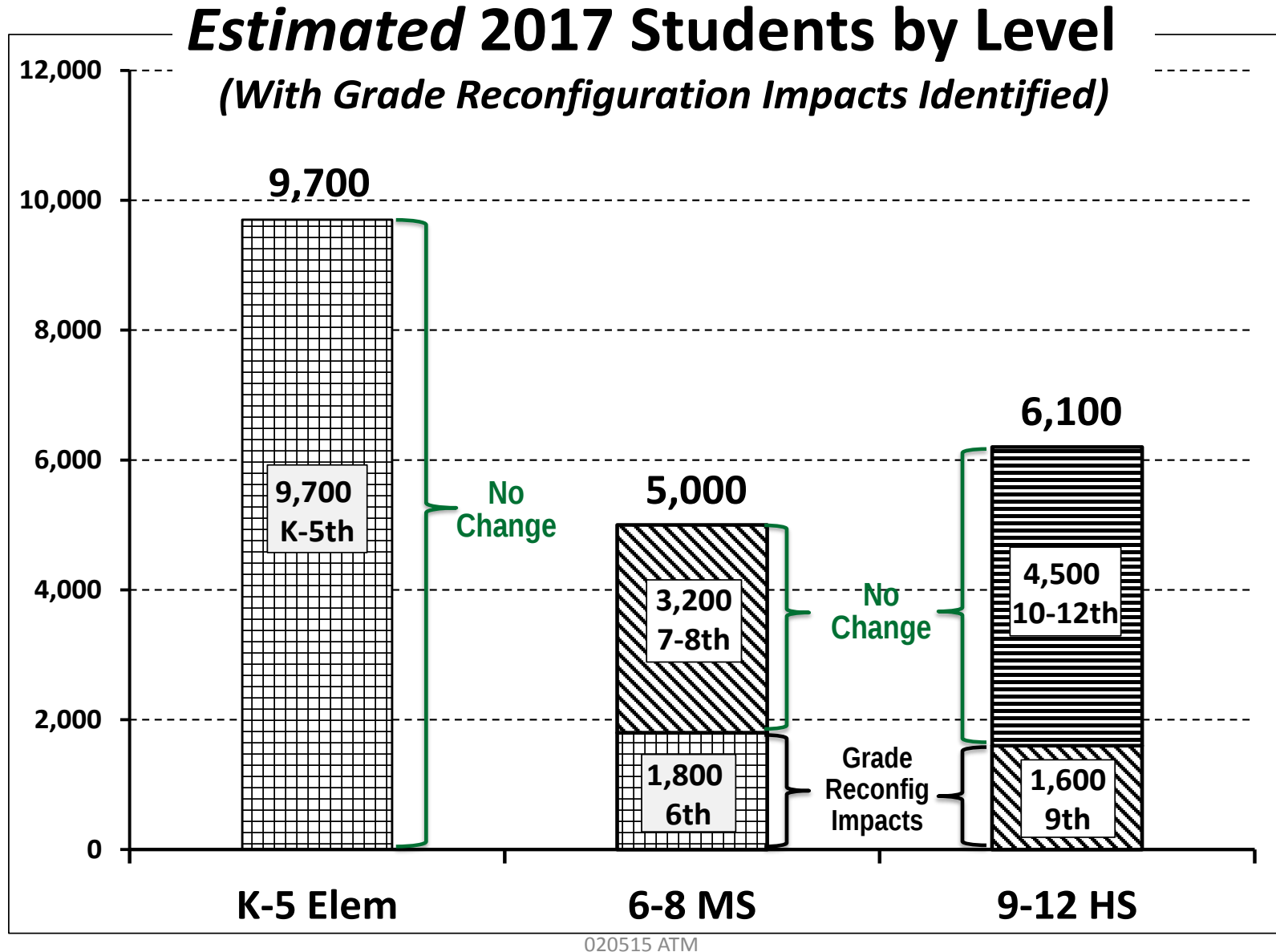






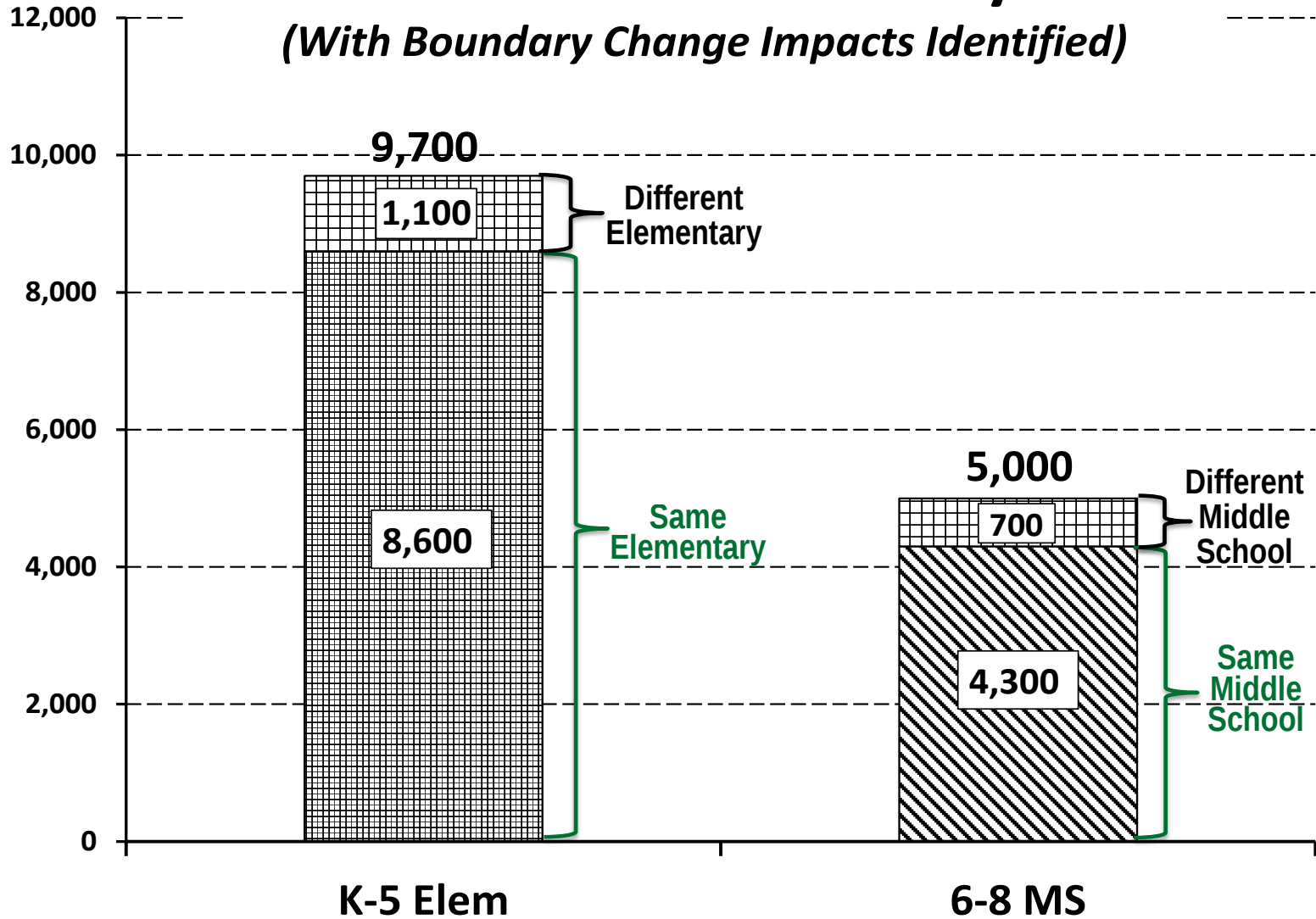
Estimated Impacts

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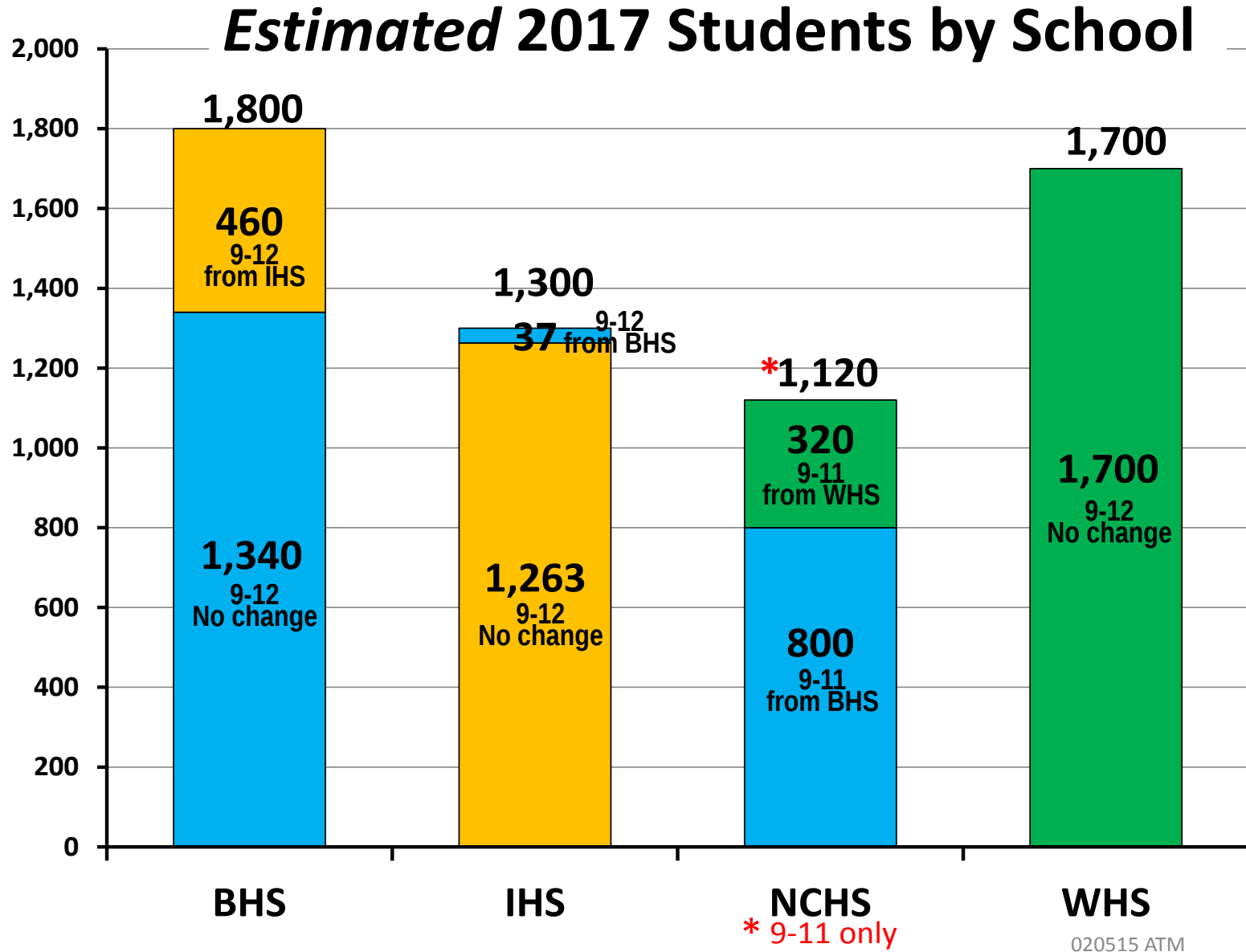


Estimated 2017 Students by Level

(With Boundary Change Impacts Identified)



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Key Messages

- ***Draft recommendations are from the EDTF***
 - The process to manage demographic changes has been ongoing since 2004.
 - Sub-Committee has spent 40+ hours, with over 15 options considered for this draft recommendation.
 - Given considerations, themes and assumptions, this is the best thinking of the EDTF at this time.
- ***2017 is a milestone in the EDTF's ongoing assessments*** based on the following current factors:
 - Enrollment growth or decline
 - Housing development
 - Urban growth area
 - Program placement, expansion
 - Legislative mandates
- ***Two separate balance issues:***
 - Overcrowding in some schools
 - Low enrollment in some schools
- ***The size of service areas does not equate to magnitude of change.*** (densities vary greatly)

EDTF Draft April 2015 Recommendations:

1. Consider the proposed draft changes to existing service areas and feeder patterns for September 2017 implementation; **AND**
2. Consider construction of a new facility on the Maltby site (*included in the 2018 bond for a Sept 2020 opening*) to further address the balance of instructional opportunities with continued north-end population change.
3. Further analyze data and the potential of consolidation or repurposing of an east-side elementary school when impacts of the following are known: a) upcoming legislative impacts (e.g. 1351, McCleary, UGA changes, and continued decline in east side population.)

Near-Term Milestones

- **Feb/March Open Houses**
 - Feb 9th – 6-8 pm at Woodinville HS
 - Feb 12th – 6-8 pm at Bothell HS
 - Feb 25th – 6-8 pm at Skyview JH
 - Feb 26th – 6-8 pm at Inglemoor HS
 - Mar 2nd – 6-8 pm at Woodmoor El (Spanish)
- **Apr 10th** - EDTF recommendations to Board
- **Apr 28th** - First Board reading of recommendations

Questions?

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2015 PROGRAM OF WORK IMPLEMENTATION PLAN



INTRODUCTION

The KCD proposed Program of Work includes several new initiatives identified as essential regional priorities by the Conservation Panel, Task Force, and KCD Advisory Committee. At base, these include activities and partnerships that will help build a regional, sustainable, and equitable food system, improve the health of our forests and neighborhood canopies, and ensure clean water for all.

The Program of Work Implementation Plan outlines the ways in which KCD proposes to implement its proposed new programs and expand specific current programs, in response to guidance received from the KCD Advisory Committee. For information on current work that will continue essentially unchanged, please see the KCD 2015 Program of Work and Budget, submitted to King County August 1, 2014 and available online at www.kingcd.org/program-of-work.htm.

THE CHALLENGES AND OPPORTUNITIES

As the pressures of climate change and population increases begin to be felt in common and extraordinary ways, our region is challenged to develop tools to adapt and succeed. Efforts are underway to understand and develop strategies to combat systemic barriers to healthy fresh food for all, expand tree canopies in dense neighborhoods and protect our rural forests, and ensure that our region's people, plants, and animals have clean water.

Conservation districts were created at the center of our nation's first national environmental crisis – the dust bowl. Our unique mission places us squarely in the center of many human-natural resource intersections. It's our job to help people understand why a healthy environment is essential to them and then give them the tools they need to do something about it, especially on the nearly 50% of land that's under private control. Growing stewards is what conservation districts do – wherever those stewards may

be – on the farm, in neighborhood backyards, or working alongside friends to restore a stream or park.

We provide broad messaging to elevate natural resource conservation among a diverse constituency. We teach workshops and classes and host tours of demonstration projects to bring essential information on stewardship to interested people. And we work hand-in-hand, often bringing financial resources, with landowners to help them steward natural resources on their land for the public's benefit. **Education, technical assistance, and cost-share.** It's how conservation districts help people build better ground.

In the face of climate change impacts, food production and access barriers, and development pressures on the natural environment, King Conservation District stands ready with our partners to leverage the region's existing expertise and passion for this place and make a difference.

WHAT'S NEW

The 2013 King Conservation District/King County Conservation Panel and Task Force roundtables examined the region's existing programs and identified specific needs that were not being addressed in natural resource conservation. They directed the King Conservation District to develop proposals to create or expand our work in the following areas:

- Regional, Sustainable, Equitable Food System
- Urban Agriculture
- Rural Agriculture
- Small Lot Rural Forest Health & Urban Tree Canopy
- Shorelines and Riparian Habitat
- Expanded Landowner Incentive Program

GUIDING PRINCIPLES

KCD's proposed guiding principles to direct and leverage our resources equitably and effectively include:

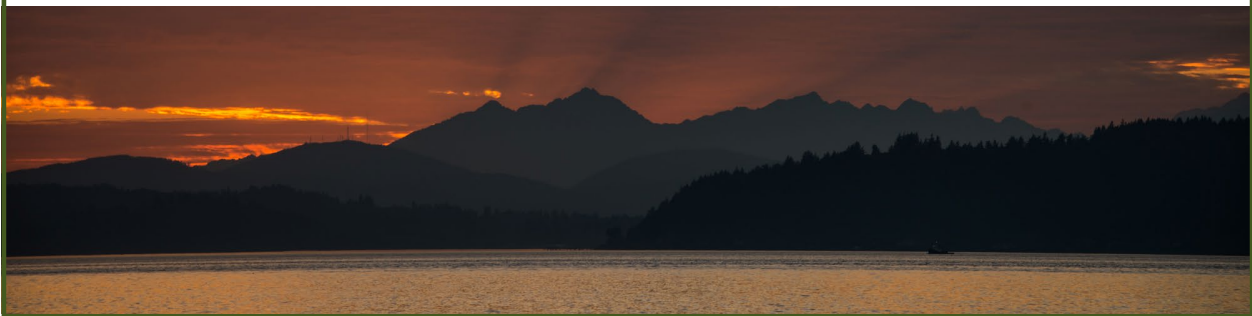
- Strive to fund projects and programs across a geographically diverse landscape
- Proposed projects are encouraged to address multiple natural resource priorities
- Proposed projects should seek to align with established regional policy and research and planning process
- Proposed projects are encouraged to address economic as well as environmental challenges
- Projects are encouraged to address equity and social justice directly or indirectly
- We strive to coordinate with local jurisdiction conservation programs and initiatives where they exist.

DECISION-MAKING FRAMEWORK

KCD is committed to implementing these new regional programs in close collaboration with our Advisory Committee and other stakeholders. In order for KCD resources to have the greatest impact, we are committed to building partnerships that direct funds towards effective but underfunded existing programs, innovative pilot projects, and, especially, partnerships across municipalities, organizations, and individuals with congruent goals to build regional capacity and translate into on-the-ground improvements.

Criteria for grants, loans, services, and other resource allocation will be developed jointly by KCD staff and the KCD Advisory Committee, through the leadership of its Executive Committee, finally being presented to the KCD Board for consideration and action.

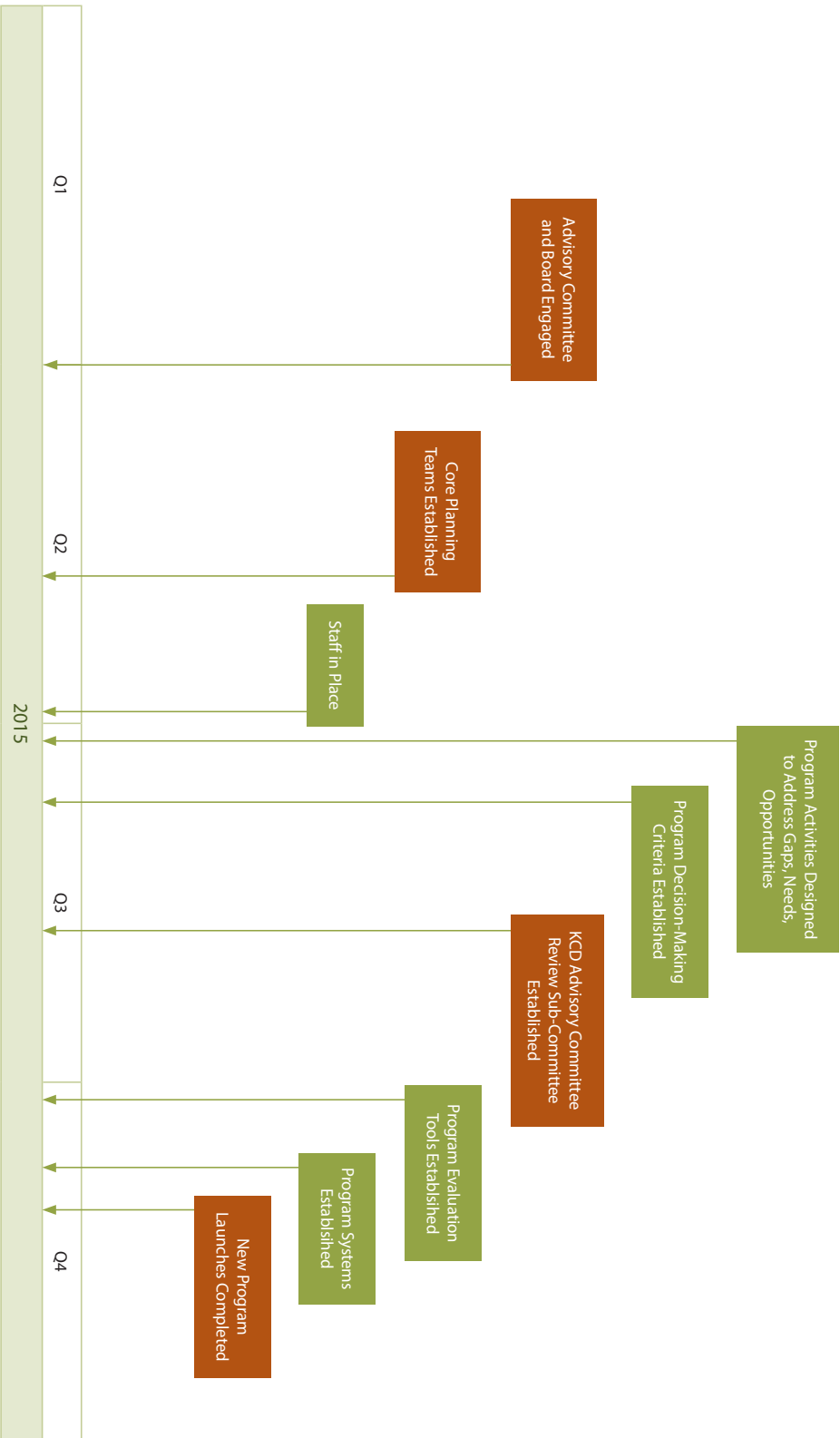
A subcommittee of the Advisory Committee will identify geographic and other over-arching funding direction recommendations for the programs.



OVERALL Timeline

OVERALL TIMELINE AND MILESTONES

Programmatic timelines and milestones will be discussed in individual sections of this Implementation Plan. However, the general schedule for implementing the new initiatives follows:



RURAL SMALL LOT FOREST HEALTH MANAGEMENT

Forests cover two-thirds of the land area in King County, and over 364,000 acres of these forests are in private ownership. The residents of King County value these forestlands for their social, economic and ecological benefits: The recreational opportunities and scenic beauty afforded by forests are central to the quality of life in King County; Pacific Northwest forests are among the most productive in the world; and King County forests provide direct and tangible benefits to entire watersheds by intercepting, evaporating and transpiring rainfall, recharging groundwater and releasing storm water slowly to receiving waterways, sequestering carbon, and providing fish and wildlife habitat.

For these reasons, the King County Rural Forest Commission has recommended promoting and supporting the retention and enhancement of our valuable forested landscape by maintaining a strong focus on incentives and services for small lot forest owners.

King Conservation District works with small-lot forest landowners across unincorporated King County to increase the resilience of the forested landscape and capture the ecological, recreational and other values of forests by helping landowners actively manage forestlands and open space areas. KCD proposes to expand this effort by enhancing its partnerships with King County Department of Natural Resources and Parks, Washington State University (WSU) Cooperative Extension, and rural residential and small private forest landowners to protect and enhance woodlots and smaller stands of forest, reduce forest fragmentation, and capture the ecological benefits and in some cases the economic value of forests.

"The combined impacts of increasing wildfire, insect outbreaks, and tree diseases are already causing widespread tree die-off and are virtually certain to cause additional forest mortality by the 2040s."

*Climate Change Impacts in the United States – Northwest
May, 2014*

PROPOSED PROGRAM RESOURCES

King Conservation District will work with King County, WSU Cooperative Extension and other partners to build a program that promotes forest health on private lands through workshops, one-on-one education, and technical and financial incentives to plan and implement best management practices. We will build on existing programs and utilize other available resources when available. Program resources needed are shown below.

	Current*	Proposed Addition	Proposed Total
FTE Costs	\$10,000	1 RTF \$92,523	1 FTE \$102,523
AmeriCorps Intern & Other contracted	\$0	.5 Intern \$52,500	.5 Intern \$52,500
Materials/supplies, facility rentals	\$0	\$10,000	\$10,000
			\$165,023**

* Current funded activities include providing technical guidance, cost-share application development, and plant material to landowners and residents who independently plan and implement forest health management practices.

**See the Landowner Incentive Program section of this document for additional funding in the form of cost-share allocated for rural forest health stewardship practices.

PROPOSED ADDITIONAL PROGRAM AND SERVICES

The range of opportunities includes:

- **Fund the annual offering of WSU Coached Forest Stewardship Workshops** in King County to rural non-commercial small forest landowners.

Washington State University (WSU) (Grant or Contract)

- **Target current and increased technical site assessment and support** services to non-commercial rural forest landowners (under 5 acres).

KCD Staff

- **Target new technical assistance and implementation services to homeowners associations** with Native Growth Protection Areas, forest buffers and other open space management areas.

KCD Staff

- **Conduct outreach to rural non-commercial small forest landowners** to directly market the range of forestry services available across agencies in King County.

KCD Staff in partnership with WSU, King County and others

- **Collaborate with local and regional service providers on enhancing economic development incentives to support small scale forestry** and on conservation programs that help maintain forest health in the urban/rural interface.

KCD Staff in partnership with WSU, KC and others

- **Collaborate with local and regional service providers** on delivering regional fire fuels reduction efforts to small non-commercial forest landowners.

KCD Staff in partnership with KC and others

- **Reinstate the KCD Opportunity Fund to capitalize on synergistic opportunities** on properties with combined farm and woodlot land uses (see Regional Food System section of this document).

KCD Staff (Grants to landowners or Partners working with landowners - Member Jurisdictions, Non-Governmental Organizations (NGO), Agencies)

BENCHMARKS

KCD proposes to develop and administer a robust program of outreach and technical services to increase the contiguous acres of small acreage privately held forest stands that are actively stewarded and restored, including:

- Increase from current level of 25 - 40 acres to 225 acres of rural forest / woodlot treated and planted annually, a total of 1,125 acres over 5 years
- Increase from 2,000 - 3,000 to 18,000 - 36,000 native trees and shrubs planted on forest land annually, a total of 90,000 to 180,000 over 5 years
- Increase from \$28,986 to \$144,900 of private sector funding leveraged on forest health management annually, a total of \$724,500 over 5 years
- Increase from 2-3 to 18 or more small forest landowners engaged annually in planning and implementing best management practices through KCD technical services, a total of at least 90 landowners engaged over 5 years.
- Offer 1 or more WSU Coached Forest Stewardship Workshop held in King County annually or at least 5 workshops in 5 years.
- Increase from \$38,750 to \$150,000 in KCD LIP cost-share funding awarded annually for contracts with small private forest landowners to implemented best management practices, for a total of \$750,000 in cost share monies awarded over 5 years.



RURAL SMALL LOT FOREST HEALTH MANAGEMENT Timeline and Milestones

Task	Milestone	Start	End	Dur	2014				2015			
					Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Rural Forestry		11/1/14	6/30/15	165								
1 Identify, establish and convene core planning team	Team members identified Team assembled Team engaged in a minimum of two meetings	11/1/14	2/28/15	79								
2 Identify and develop decision making process	Role and responsibilities	11/1/14	12/31/14	40								
3 Assess needs, opportunities, gaps, and activities	Pigorum targets and services identified and described	11/1/14	2/28/15	79								
4 Prepare hiring related materials	Position descriptions drafted Hiring plan with timeline period Outreach notices distributed	11/1/14	12/31/14	40								
5 Advertise and hire staff	1 Rural Forester recruited and hired 1 Intern (recruited and shared through urban forestry)	1/1/15	4/30/15	83								
6 Identify investment opportunities	Priority geographic areas identified Priority demographics described	2/1/15	4/30/15	63								
7 Build program delivery system	Roles and responsibilities defined Partnership agreements completed Program marketing and outreach documents prepared	2/1/15	5/30/15	83								
8 Engage and review progress with decision makers	Advisory Committee apprised King County, DNR, WLRD apprised KCD Board apprised	3/1/15	5/30/15	64								
9 Compile program evaluation and adaptive management tools	Program evaluation tool for target audience Review and feedback tool for partnering organization, agencies, and decision makers	3/1/15	5/30/15	64								
10 Launch program by geographic areas/demographic	Services in priority geographic areas initiated Services to priority demographics initiated	6/1/15	6/30/15	22								

URBAN STREET TREES, TREE CANOPY COVER, AND GREEN INFRASTRUCTURE

King Conservation District is tasked with one of the most interesting and multi-faceted opportunities facing any conservation district: to extend its traditional reach and work in the backyards, public easements, and parks and open spaces in the incorporated landscapes of the 34 cities we are proud to call our partners. Healthy trees and forests are important attributes in our communities – they increase property values, decrease crime rates, and bring well-studied health benefits to communities. Urban forestry programs across the country are expanding their historical focus on aesthetics and heat islands to include wildlife habitat in cities, storm water management, water quality improvement, pollution abatement and carbon sequestration.

As managed growth concentrates development within the Urban Growth Boundary, healthy urban forests, tree canopies and street trees become even more necessary. KCD currently works to increase the resilience of urban tree canopies and capture the ecological, recreational and other values of green infrastructure by helping residents and landowners actively manage urban trees in yards and public open spaces. KCD proposes to expand conservation of urban tree canopies and grow green infrastructure where it is deemed most needed through partnerships with our member jurisdictions and their respective neighborhood and community organizations, groups and landowners.

King County STAR Community Rating Program Reveals Growing Disparity in Urban Canopy Cover

Trees form the backbone of the green infrastructure in urban environments. Tree canopy has decreased in low-income parts of the city of Seattle over the past decade. High income neighborhoods have actually experienced an increase in forest canopy. Urban tree canopy contributes to decreased summer temperatures, increased capacity to absorb severe storm events, and habitat for wildlife.

PROPOSED PROGRAM RESOURCES

King Conservation District will work with our member jurisdictions and other partners to build a program that increases street trees and urban tree canopy coverage and build green infrastructure in communities across King County. We will build on existing programs and utilize other available resources when available. Additionally, the implementation of KCD urban forestry services will be developed in coordination with the KCD urban agriculture services as part of a holistic approach to urban natural resource stewardship. The Urban Street Tree, Tree Canopy Cover, and Green Infrastructure Program resources needed are shown below.

	Current*	Proposed Addition	Proposed Total
FTE Costs	\$7,430	1 FTE \$103,626	1 FTE \$111,056
AmeriCorps Intern	\$0	.5 Intern \$13,575	.5 Intern \$13,575
Materials/supplies, facility rentals	\$0	\$30,000	\$30,000
			\$154,631**

* Current funded activities include providing technical guidance, cost-share application development, and plant material to landowners and residents who independently plan and implement upland wildlife habitat and small woodlot forest health management practices.

**See the Landowner Incentive Program section of this document for additional funding in the form of cost-share allocated for urban trees, canopy and green infrastructure stewardship practices.

PROPOSED ADDITIONAL PROGRAM AND SERVICES

The range of opportunities includes:

FOR LANDOWNER LITERACY

- **Provide workshops, classes and tours to neighborhood residents** on improving forest/tree ecosystem functions and values, enhancing wildlife habitat, reducing storm water runoff, and sequestering atmospheric carbon by planting and maintaining native trees and shrubs.

KCD Staff

- **Assist neighborhood residents, through increased levels of technical support,** on retaining and restoring their part of the neighborhood forest, improving neighborhood forest ecosystem functions and values, enhancing wildlife habitat, reducing storm water runoff, and sequestering atmospheric carbon by planting and maintaining native trees and shrubs.

KCD Staff

- **Support and/or coordinate public/private partnerships between private parcels and jurisdictions** on restoring buffers adjacent to public easements, parks and other neighborhood open space areas in cities.

KCD Staff in partnership with MJs

FOR SMALL & MEDIUM-SIZED JURISDICTIONS

- **Organize and facilitate three round tables for each year to explore the needs, concerns and potential opportunities to partner with jurisdictions on city forestry initiatives** including monitoring and maintaining healthy tree canopy, developing city forest retention and restoration strategic plans, and conducting public tree inventories & canopy assessments.

KCD Staff in partnership with MJs

BENCHMARKS

- Increase from 6 to 14 acres of urban forest/upland treated and planted annually, a total of 70 urban acres over 5 years.
- Increase from 14,500 to 34,400 native trees and shrubs planted on urban forest/upland habitat annually, a total of 172,000 trees and shrubs planted in urban areas over 5 years.
- Increase from \$144,000 to \$324,400 private sector funding leveraged on urban forest/upland health annually, a total of \$1,622,000 of private sector funds over 5 years.
- 3 jurisdiction roundtables facilitated annually to develop tailored urban forest retention and restoration initiatives, reaching 15 King County cities in 5 years.
- Work with 3 new jurisdictions annually in a support and/or coordination role to plan and implement urban forest retention and restoration programs, building urban canopy programs in 15 King County cities within 5 years.
- Increase from \$14,000 to \$150,000 (\$50,000 per jurisdiction) KCD LIP cost-share funds awarded annually for contracts with urban residents and neighborhood and community groups to implement management practices consistent with the urban forest initiatives adopted by the respective jurisdictions, for a total of \$750,000 in cost-share monies awarded over 5 years.

URBAN TREE CANOPY Timeline and Milestones

							2014		2015			
Task	Milestone	Start	End	Dur	Q4	Q1	Q2	Q3	Q4			
Urban Forestry		11/1/14	10/31/15	251								
1 Identify and develop decision making process	Roles and responsibilities	11/1/14	12/31/14	40								
2 Identify Jurisdiction priorities	Urban forestry program priorities by Jurisdiction compiled Priority geographic areas and demographics identified	11/1/15	6/30/15	165								
3 Hire core planning team and stakeholder engagement contractor	RFQ drafted and advertised Contractor hired Contract drafted and signed	12/1/14	1/30/15	42								
4 Identify, establish and convene core planning team	Team members identified Team assembled Team engaged in a minimum of three meetings	2/1/15	6/30/15	105								
5 Assess needs, opportunities, gaps and current activities	WA DNR Community & Urban Forestry Program partners identified Current Member Jurisdiction Initiatives and program described Scope of program services identified and described	2/1/15	6/30/15	105								
6 Engage and review progress with decision makers	Advisory Committee apprised SCA and Member Jurisdictions apprised KCD Board apprised	3/1/15	8/31/15	130								
7 Prepare hiring related materials	Position descriptions drafted Hiring plan with timeline prepared Outreach notices distributed	3/1/15	4/30/15	44								
8 Advertise and hire staff	1 Urban Forester 1 Intern (primarily urban forestry, but shared with rural forestry)	5/1/15	6/30/15	42								
9 Build program delivery system	Roles and responsibilities Partnership agreements Program marketing and outreach docs for target audience	6/1/15	9/30/15	87								
10 Compile program evaluation and adaptive management tools	Program evaluation tool for target audience Review and feedback tool for partnering organizations, agencies and decision makers	6/1/15	9/30/15	87								
11 Launch program by geographic areas/demographic	Services in priority geographic areas initiated Services to priority demographics initiated	10/1/15	10/31/15	21								

SUSTAINABLE, EQUITABLE, AND RESILIENT REGIONAL FOOD SYSTEM

Strengthening the regional food economy was perhaps the most discussed and ultimately the highest priority of the 2013 King Conservation District/King County Conservation Panel and Task Force. The discussion focused on enhancing the regional food system through a combination of initiatives, grants, and synergy with existing or expanded KCD services and those of other organizations.

King County farmers produced \$120 million worth of food in 2012, down from \$127 million in 2007, ranking 18th of the state's 39 counties. King County consumers, however, spent \$600 million on raw food and a total of \$6 billion on total food products

Demand for fresh locally-grown food is growing, but social, economic, and infra-structural obstacles stand in the way. Price points for food that deliver a living wage to farmers while remaining affordable to a broad consumer base prove elusive in the absence of some market intervention. Processing and storage facilities are few, creating farm-to-market challenges for small farmers. Institutional buyers such as hospitals and school districts have not yet embraced local suppliers in a meaningful way. The most recent survey of King County farmers found that incomes in the sector are declining. The King Conservation District is uniquely positioned to coordinate and leverage a range of projects, programs, and services we and our partners are already well-equipped to deploy.

"By addressing food system issues systematically, the region can protect agricultural land, promote fresh food consumption, and support local food and farm based business to improve the health of the local food economy."

- Puget Sound Regional Council
- VISION 2040

PROPOSED PROGRAM RESOURCES

King Conservation District proposes to help address these challenges by working with our partners and technical experts to develop a regional grant program designed to build capacity in food production, transportation, storage, distribution, and access. Through this grant program, KCD will seek to align with established regional food system recommendations from the King County Local Food Initiative's Kitchen Cabinet, the Farms and Food Roundtable, and the Regional Food Policy Council. These funds will be used to leverage other resources, such as USDA, EPA, and state sources, whenever possible to ensure significant on-the-ground impact over the next five years. Program staff will likely include a Program Manager and a Program Assistant, but will be subject to modification based on input received from our technical team and partners.

	Current*	Proposed Addition	Proposed Total
FTE Costs	0.2 FTE \$20,880	2 FTE \$175,620	2.2 FTE \$196,500
Grant Funds	\$0	\$900,000	\$900,000
			\$1,096,500*

* Current funded activities include Farm Planning and Outreach staff and contractor support time

PROPOSED ADDITIONAL PROGRAM AND SERVICES

The range of opportunities includes:

- **ECONOMIC DEVELOPMENT:** Collaborate with local agriculture sector to design a set of economic development solutions and systems for the food producers
KCD Staff
- **ECONOMIC DEVELOPMENT:** Support pilot projects to address complex farming challenges, such as new farmers markets, new farmer recruitment, innovative pilot projects to improve food access, etc.
MJs/NGOs
- **ECONOMIC DEVELOPMENT:** Providing catalyst funding and support to help cities connect to and strengthen regional farm and food economy.
MJs/NGOs
- **REGIONAL CAPACITY BUILDING:** Invest in building the capacity of partner public and non-profit organizations that are connecting new farmers to land, providing technical assistance and conducting applied research to strengthen the local farm economy. (Cascade Harvest Coalition, WSU Extension Service, Northwest Agricultural Business Center, Seattle Tilth, and more)
Agencies/NGOs
- **REGIONAL CAPACITY BUILDING:** Stabilize (and, if possible, expand) funding for organizations that are demonstrating success in developing farm to institution programs.
NGOs
- **DIRECT MARKETING:** Support market expansion efforts for CSAs with institutional buyers and or through a CSA fair to bring in new customers.
KCD Staff/NGOs
- **DIRECT MARKETING:** Support efforts to build and reinforce direct market channels including CSA/vouchers/farmers markets/neighborhood food co-ops.
MJs/NGOs
- **DIRECT MARKETING:** Support cities, farmers, and market managers to identify and secure capital for infrastructure of farmers markets to enable them to continue to expand and play a more active role in nutrition education.
MJs/NGOs/Agencies
- **EQUITY/ACCESS:** Increase support for strategies to empower low-income families and individuals to have access to healthy local foods.
MJs/NGOs/Agencies
- **WHOLESALE:** Work with farmers to identify needs for, plan, and locate infrastructure for aggregation and storage.
KCD/KC
- **WHOLESALE:** Support development and/or expansion of local food hubs.
KCD/KC/MJs/NGOs

BENCHMARKS

KCD proposes to develop and administer a robust program of grants and services that address the following regional goals:

- Improving food access
- Investing in local food system as an economic growth sector
- Beginning to address storage and processing obstacles
- Strengthening direct market connections at farmers markets
- Expanding CSAs

KCD will bring over \$5,000,000 to the expansion and stabilization of a sustainable, equitable, and resilient regional food economy over the next 5 years. These funds can be used as match for USDA and other grant sources for even greater impact on the development of our food system economy. KCD's current Municipal Jurisdiction Grant program, for example, leverages an average of \$3.70 for every \$1.00 of KCD funding. If KCD developed a similar ability to leverage external funding in this arena, over \$16M of resources would be allocated to the development of a robust regional food system in the next five years.



REGIONAL FOOD SYSTEM Timeline and Milestones

Task	Milestone	Start	End	Dur	2014				2015			
					Q3	Q4	Q1	Q2	Q3	Q4		
Local Food System Program Implementation Plan		9/1/14	6/1/15	187								
1 Establish Core Planning Team/Advisors	Regional advisors identified	9/1/14	10/28/14	40								
2 Assess needs, gaps, opportunities	Analysis completed	9/1/14	10/29/14	41								
3 Develop Program Decision-Making Priorities (for Grants, for Loans, for considering new staff efforts)	Decision making criteria established	10/29/14	12/2/14	23								
4 Identify Key Activities that will address gaps, needs, opportunities	Key activities identified	11/2/14	12/2/14	20								
5 Engage and Review Progress with Decision Makers	Advisory Committee and Board input, engagement and support	11/15/14	12/11/14	18								
6 Staffing	Staff hired	10/10/14	1/5/15	57								
7 Build Program Evaluation Tools	Evaluation tools developed	1/31/15	3/3/15	21								
8 Establish Investment Decision-Making Committee	Regional Investment Team (or similar) in place	12/2/14	5/4/15	106								
9 Develop Program Delivery Systems	Grant and loan program systems and processes established	1/31/15	5/1/15	64								
10 Launch Local Food System Program Offerings	Programs launched and open for participants	5/1/15	6/1/15	21								
10.1 Launch Staff Support Services		5/1/15	5/1/15	1								
10.2 Launch Grant Program		5/15/15	5/15/15	1								
10.3 Launch Loan Program		6/1/15	6/1/15	1								

URBAN AGRICULTURE

“Urban agriculture can play an important role in increasing food security, building community, and improving the environment. Local governments occupy a key role in ensuring that cultivation, processing, and sales of locally-produced food occurs in appropriate locations with few barriers. Urban agriculture activities include home gardening in front and back yards, planting strips and roots; keeping livestock, beekeeping, larger urban farms, private and public community gardens, production and sale of value-added products like jams and pickles, and on-site sales of locally-produced food.”

Urban Agriculture Blueprint, Regional Food Policy Council

PROPOSED PROGRAM RESOURCES

King Conservation District proposes to work with our member jurisdiction cities, King County, Seattle Tilth, Cascade Harvest Coalition, Pike Place Market, the Regional Food Policy Council, and others across the food system spectrum to identify strategies to develop urban agricultural opportunities. We will build on existing success, such as Seattle Tilth's Farm Works in Auburn and Rainier Beach Urban Farm and Wetlands in south Seattle as models of success and work together to innovate new pilot programs to learn from and adapt. The implementation of the urban agriculture services will be developed in coordination with the urban forestry services as part of a holistic approach to urban natural resource stewardship.

	Current*	Proposed Addition	Proposed Total
FTE Costs	0.05 FTE \$13,871	1.6 FTE \$160,000	1.65 FTE \$173,871
Soil Testing		\$17,929	\$17,929
			\$191,800**

* Current funded activities include soil testing within the District's Nutrient Management Services Program

**See the Landowner Incentive Program section of this document for additional funding in the form of cost-share allocated for rural and urban agriculture stewardship practices. KCD will also look to the newly published Regional Food Policy Council 2014-2017 Action Plan for guidance and potential strategies.

PROPOSED ADDITIONAL PROGRAMS AND SERVICES

- 1. Soil Fertility** - help urban farmers and gardeners understand how to manage soil fertility, including soil testing and cover cropping, food cycle, and natural resource cycles through practical workshops, site specific technical expertise, soil testing program, pilot cover cropping incentives.
- 2. Farm friendly cities** - Work with cities to review comprehensive plans and local regulations to target changes that help cities make updates to become more urban agriculture friendly.
- 3. Food growing in low income communities** - partner with cities and community leaders on opportunistic, demonstration projects.

BENCHMARKS

- Assess regional need for urban farming-related natural resource planning support through coordination with member jurisdictions and the KCD Advisory Committee.
- Continue to market and expand soil fertility services to promote responsible fertilizer practices (increase gardener involvement by at least 100 more new gardeners annually, engaging at least 500 new gardeners over 5 years); In 2014, the goal is to serve 200 gardeners/ farmers with the soil testing service.
- Grow current soil testing program and customers into a more comprehensive urban conservation program focused on growing healthy local food and protecting and enhancing urban water quality.
- Assist up to 15 jurisdictions with Comprehensive Code and Regulatory Code audits over 5 years.
- Increase from under 5 to 20 Urban Farm Planning Technical Assists per year. Our goal is to assist urban farm planning across the District so that by year 5, a total of 100 urban farms have received planning technical assistance across King County.



URBAN AGRICULTURE Timeline and Milestones

							2015				2016	
Task	Milestone	Start	End	Dur	Q1	Q2	Q3	Q4	Q1	Q2		
Urban Sustainable Agriculture		1/1/15	12/31/15	252								
1 Review draft scope with Advisory Committee and other partners		1/1/15	3/5/15	43								
2 Urban Farming Needs Assessment as part of Regional Food System Needs Assessment	Assessment completed	1/3/15	5/31/15	102								
3 Define staff position and hire community organizer, able to read city comprehensive plans and regulatory codes; event organizer	Staff hired	4/3/15	5/28/15	39								
4 Region Wide review of City Comprehensive Plans for Farming Impacts/Opportunities	Evaluation completed	6/1/15	8/28/15	65								
5 Networking/Partnering		6/1/15	8/28/15	65								
6 Roll out Urban Soil Fertility Program with partners	Soil Fertility Program Launched	8/1/15	10/16/15	53								
7 Work on urban food demo project opportunities, prioritized based on program criteria	Demo projects supported	10/1/15	12/31/15	62								

RURAL AGRICULTURE

United States Dept. Of Agriculture statistics show that King County farmers produced \$120 million worth of Agricultural products in 2012. About \$90 million of that total are food products. The county ranks 18th in value of agricultural production of the state's 39 counties. King County consumers spend \$6 billion on food.

Farmers are the stewards of over 60,000 acres of farmed and farmable lands in King County. Enabling their stewardship of our shared water, soil, and habitat resources requires supporting those efforts in meaningful ways. Placing expensive regulatory burdens on farmers without committing the technical and financial resources to help land managers implement environmental practices runs the very real risk of losing that farmland to bankruptcy, abandonment, or development.

"The agricultural lands within the region are among the most productive in the state, and the loss of good quality farmland has implications for air quality, water quality and quantity, and the region's self-sufficiency."

-The Puget Sound Regional Council

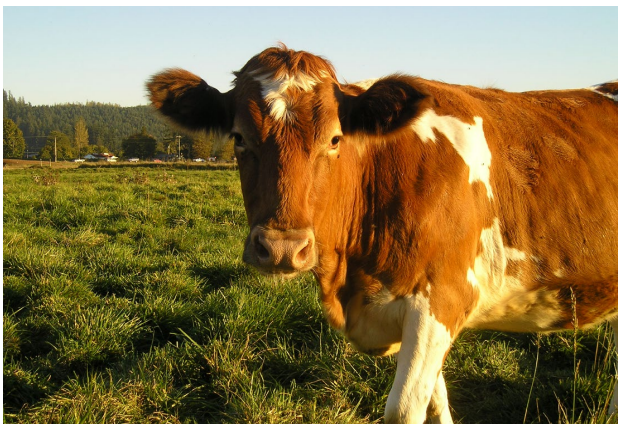
PROPOSED PROGRAM RESOURCES

King Conservation District proposes to increase its support of rural farmers through both increasing the number of plans to self-selected clients as well as expand current pilot efforts on sub-basin targeting to improve water, soil, and habitat quality in watersheds that exhibit poor benchmarks.

	Current*	Proposed Addition	Proposed Total
FTE Costs	5.36 FTE \$571,885	1.6 FTE \$153,929	6.96 FTE \$725,814
			\$725,814**

* Current funded activities include Natural Resource Planning and Technical Assistance and Livestock Owners Workshops and Farm Tours

**See the Landowner Incentive Program section of this document for additional funding in the form of cost-share allocated for rural and urban agriculture stewardship practices.



PROPOSED ADDITIONAL PROGRAM AND SERVICES

- Develop a multi-year plan to deploy targeted farm planning services approach county wide to key targeted natural resource concern areas, for example, PIC approach-targeting water quality impaired sub-basins with significant commercial farming land use (5 -10 watersheds prioritized; may result in 10+ year plan).

KCD Staff

- Targeting 1 natural resource concern area for outreach each 2 years, ensuring a comprehensive approach to conservation

KCD Staff

- Serving 50 farming customers in targeted natural resource areas (90% result in site visits to assess natural resource concerns and solutions) annually.

KCD Staff

- Delivering 20 farm plans in targeted natural resource areas (25% regulatory nexus; 10% Current/PBRS nexus; 65% stewardship nexus only) annually.

KCD Staff

BENCHMARKS

- Maintain 2014 level of county-wide farm natural resource planning support. This program currently addresses water quality, salmon habitat, and farm productivity goals, as defined through regional planning efforts and local, state, and national Best Management Practices.
 - 150 farming service customers
 - 70 farm conservation plans, including 2 dairy nutrient management plans
 - Follow up on 150 farm plans to document implementation
 - Loan Manure Spreader to 30 landowners
 - Loan hay probe to 20 farmers for feed nutrient management
 - Loan lime spreader to 25 landowners for soil fertility management
- Develop a multi-year plan to deploy targeted farm planning services county-wide. For example, target water quality impaired watershed sub-basins with significant commercial farming land use (5 -10 watersheds prioritized; may result in 10+ year plan) Establish a regionally coordinated outreach and service delivery program. This will include quantitative monitoring to evaluate on-the-ground and in-the-water progress at reaching improvement goals.
- Target 1 natural resource concern area for outreach each 2 years, ensuring a comprehensive approach to conservation and investing in 3 areas over 5 years. (This program was in BETA in 2014, funded by outside grants)
- Serve 50 farming customers in targeted natural resource areas (90% result in site visits to assess natural resource concerns and solutions) annually, reaching 250 farmers over 5 years. (in addition to 2014 levels above)
- Delivering 20 farm plans in targeted natural resource areas (25% regulatory nexus; 10% Current/PBRS nexus; 65% stewardship nexus only) annually, totaling 100 over a 5 year period (in addition to 2014 levels above).
- Connect land managers and farmers with financial assistance to make identified improvements.

RURAL AGRICULTURE Timeline and Milestones

Task	Start	End	Dur	2014				2015				2016	
				Q4	Q1	Q2	Q3	Q4	Q1	Q2			
Targeted Farm Natural Resources Program	10/15/14	12/31/15	305										
1 Establish targeted outreach project approach, based in current projects and lessons from similar efforts across the region	10/15/14	3/1/15	92										
1.1 Research/evaluate various watershed/community targeting models (Kitsap, Boise, PCD, others)	10/15/14	1/1/15	53										
1.2 Develop staffing descriptions/hire project staff	12/1/14	2/28/15	61										
1.3 Establish coordinated outreach partnerships	10/15/14	3/1/15	92										
1.4 Evaluate value to commercial agriculture; confirm commercial ag criterion	1/1/15	3/1/15	39										
1.5 Develop consistent targeted outreach plan based	1/1/15	3/1/15	39										
2 Identify priority basins/geographic areas	1/1/15	8/1/15	148										
2.1 Identify/determine measurable goals (# farm plans, WQ improvement, outreach, \$\$)	1/1/15	5/1/15	84										
2.2 Evaluate the targeted area to determine the overall tone/message (community, political, land uses, activities)	7/1/15	8/1/15	23										
2.3 Coordinate with community/stewardship liaisons	5/1/15	8/1/15	65										
3 Identify targeted landowner types	5/1/15	8/2/15	65										
4 Launch area-specific outreach projects	10/1/15	10/1/15	1										
4.1 Pre-project assessment of awareness, actions, resource conditions	10/1/15	10/1/15	1										
5 Identify additional/alternative funding sources (esp. stream stewards)	9/1/15	10/31/15	42										
6 Yearly "post-mortems"	12/15/15	12/31/15	12										

SHORELINES AND RIPARIAN HABITAT

King County's landscape is a diverse mosaic of mountains, forests, rivers, lakes, and marine habitats. The King Conservation District's service area includes approximately 2,100 square miles of land, plus nearly 2,000 miles of freshwater and marine shorelines. Where more than 2/3 of the shoreline properties are held in private ownership, a century of intensive logging, agriculture and neighborhood development have degraded these aquatic habitats throughout the region. In 1999, Chinook salmon were listed as threatened under the Endangered Species Act, prompting concerted efforts to restore and protect lakes, rivers and streams. Ongoing concern for the health of Puget Sound has led to the Puget Sound Partnership Action Agenda strategies and priorities focused protecting and improving freshwater and marine shorelines and near-shore and in-stream habitats.

Additionally, support for increased technical and educational assistance and capacity-building among shoreline property owners was recommended by the King Conservation District/King County Conservation Panel and Task Force. These regional initiatives acknowledge that efforts to recover the health of these aquatic systems require close collaboration with private property owners whose lands abut freshwater and marine shorelines. KCD currently works to protect and improve freshwater and marine shorelines in our region by helping landowners and residents steward these habitats and implement protection and enhancement practices. KCD proposes to increase the acres and miles of enhanced freshwater and marine riparian habitat on private property engaging more landowners and residents through increased levels of education and technical services and financial incentives.

PROPOSED PROGRAM RESOURCES

King Conservation District will work with our member jurisdictions and other local and regional to build a program that increases the acres and miles of enhanced freshwater and marine shoreline on private lands through workshops, one-on-one education, and technical and financial assistance for implementing best management practices. We will build on existing programs and utilize other available resources when available. Program resources needed are shown below.

	Current*	Proposed Addition	Proposed Total
FTE Costs	5 FTE \$344,540	2 FTE \$192,381	7 FTE \$536,921
AmeriCorps Intern & Crew	1 WCC Crew .25 Intern \$127,210	1 WCC Crew 1 Intern \$165,000	2 WCC Crews 1.25 Intern \$292,210
Other Contracted	\$64,875	\$162,640	\$227,515
Materials/supplies, facility rentals	\$137,968	\$83,970	\$221,938
			\$1,278,584**

* Current funded activities include planning, designing and implementing urban and rural residential and rural working lands freshwater and marine aquatic area enhancement projects; engineering and implementing fish passage barrier removal and stream restoration projects; recruiting and coordinating volunteer involvement on projects; providing technical guidance, cost-share application development, and plant material to landowners and residents who independently plan and implement aquatic area enhancement projects.

**See the Landowner Incentive Program section of this document for additional funding in the form of cost-share allocated for marine and freshwater shorelines stewardship practices.

PROPOSED ADDITIONAL PROGRAM AND SERVICES

The range of opportunities includes:

FOR LANDOWNER LITERACY

- Provide assistance to landowners and residents in communities that are currently underserved or are disproportionately affected by pollution, including toxics and sedimentation, or habitat degradation.

KCD in Partnership with MJs/NGOs

FOR JURISDICTIONS

- Increase capacity to help jurisdictions meet their aquatic resource protection and enhancement objectives through education, technical support and implementation services to landowners and neighborhood/community groups. Efforts in this area could include any combination of outreach, education and technical services targeted by priority geographic area ranging from individual landowners in proximity to public properties to priority watersheds or sub-basins. The range of services to jurisdictions could include community organizing, project planning, and implementation services.

KCD in Partnership with MJs/NGOs

- Support jurisdiction efforts to improve freshwater and marine shoreline habitat in parks and on other public properties. These efforts, currently offered as a contracted service, could be increased. Jurisdiction investments could be augmented by working with landowners of adjacent private holdings.

KCD in Partnership with MJs/NGOs

- Support jurisdiction efforts in targeted shoreline outreach, education and technical services that promote and support enhanced shoreline buffers and reduced pollutants in surface water runoff.

KCD in Partnership with MJs/NGOs

BENCHMARKS

KCD proposes to develop and administer a robust program of educational outreach and technical services to increase acres and miles of privately held shoreline that are actively stewarded and restored, including:

- Increase from 1.82 to 3.6 miles of shoreline replanted and enhanced annually, totaling 18 miles of shoreline over 5 years
- Increase from 23.5 to 47 acres of riparian corridor replanted and enhanced annually, for a total of 235 acres of riparian corridor over 5 years
- Increase from 57,589 to 115,100 native trees and shrubs planted annually, totaling 575,500 over 5 years
- Increase from 40 to a minimum of 220 freshwater aquatic area landowners engaged annually in learning about, planning and implementing aquatic area planting and enhancement practices, engaging 1,100 freshwater landowners over 5 years
- Increase from 60-80 to a minimum of 120 marine shoreline aquatic area landowners engaged annually in learning about, planning and implementing aquatic area planting and enhancement practices, engaging 600 marine landowners over 5 years
- Increase from 10 to 20 freshwater aquatic area planting and enhancement projects planned and implemented by KCD, restoring a minimum of 5 acres and 1.8 miles per year on a combination of neighborhood and rural residential lands, a total of at least 25 acres and 9 miles planted and enhanced over 5 years
- Increase from 4 to 8 Conservation Reserve Enhancement Program projects planned and implemented per year, restoring a minimum of 6 acres and 1.5 miles per year on agricultural lands, for a total of 30 acres and 7.5 miles of agricultural lands restored over 5 years
- Increase from \$11,250 to \$112,500 KCD LIP cost-share funds awarded annually for contracts with freshwater and marine aquatic area landowners to implement freshwater and marine shoreline planting and enhancement practices in neighborhoods and rural areas, for a total of \$562,500 of cost-share monies awarded over 5 years

SHORELINE AND RIPARIAN HABITAT Timeline and Milestones

Task	Milestone	Start	End	Dur	2014				2015			
					Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Shorelines and Riparian		10/1/14	10/31/15	273								
1 Submit application for placement of AmeriCorps sponsored work crew	Crew recruiting initiated	10/1/14	6/30/15	187								
2 Identify and develop decision making process	Roles and responsibilities	11/1/14	12/31/14	40								
3 Identify, establish and convene core planning team	Team members identified Team assembled Team engaged in a minimum of three meetings	11/1/14	5/30/15	143								
4 Assess needs, opportunities, gaps, and activities	Current Member Jurisdiction Initiatives and program described Program targets and services identified and described	11/1/14	5/30/15	143								
5 Identify Jurisdiction Priorities	Shoreline and riparian program priorities by Jurisdiction compiled Priority geographic areas and demographics identified	11/1/14	5/30/15	143								
6 Identify Investment priorities	Priority geographic areas identified Priority demographics described Priority activities and services	1/1/15	5/30/15	103								
7 Prepare hiring related materials	Restoration position descriptions drafted Hiring plan with timeline prepared Outreach notices distributed	12/1/14	1/31/15	42								
8 Advertise and hire staff	1 Restoration Specialist	2/1/15	3/30/15	40								
9 Engage and review process with decision makers	Advisory Committee apprised SCA and Jurisdictions apprised KCD Board apprised	2/1/15	8/31/15	149								
10 Prepare hiring related materials	Education and Intern position descriptions drafted Hiring plan with timeline prepared Outreach Notices distributed	3/1/15	4/30/15	44								
11 Advertise and hire staff	1 Education Specialist 1 Intern	5/1/15	6/30/15	42								
12 Build program delivery system	Roles and responsibilities defined Partnership agreements completed Program marketing and outreach documents prepared	7/1/15	9/30/15	65								
13 Compile program evaluation and adaptive management tools	Program evaluation tool for target audience Review and feedback tool for partnering organizations/agencies and decision makers	7/1/15	9/30/15	65								
14 Launch program by geographic areas/demographic	Services in priority geographic areas initiated Services to priority demographics initiated	10/1/15	10/31/15	21								

LANDOWNER INCENTIVE PROGRAM

The Landowner Incentive Program is a financial incentive tool that supports best management practices on private property by sharing the cost of implementing those practices between the public and private sector. The ratio of public and private investment in implemented practices depends upon the benefit received by each. Examples of practices supported by the KCD LIP include installing fences to protect streams and wetlands by excluding domesticated livestock, building manure bins to protect water quality by storing and composting livestock waste, installing native plant buffers along streams, wetlands and marine shorelines to enhance fish and wildlife habitat, etc. The LIP program supports KCD's other programs outlined in this Implementation Plan. Below this cost breakout is a list of the KCD Proposed Program of Work Programs and the LIP allocations assigned to each.

PROPOSED PROGRAM RESOURCES

King Conservation District will increase our region's capacity to protect and enhance natural resources by providing financial incentive complementary to our technical programs and services that support private landowners in meeting the region's expectations that common resources, such as water quality and fish and wildlife habitat be protected and enhanced for the public benefit. We will build on existing programs and utilize other available resources when available. Program resources needed are shown below.

	Current*	Proposed Addition	Proposed Total
FTE Costs	\$77,306	\$103,626	\$180,932
Cost share (landowner matching funds)	\$200,000	\$456,250	\$656,250
			\$837,182

* Current funded activities include awarding and administering cost-share funding.

	Current	Proposed Addition	Proposed Total
Rural Forest Health	\$60,000	\$90,000	\$150,000
Urban Trees, Canopy and Green Infrastructure	\$11,250	\$138,750	\$150,000
Shorelines/Riparian (Marine & Freshwater)	\$11,250	\$101,250	\$112,500
Rural and Urban Agriculture (Water Quality Protection)	\$117,500	\$126,250	\$243,750
			\$656,250

KCD BUDGET – 2015

KCD PROPOSED BUDGET	Current Fund Level (2014)	Proposed Additional Costs	Expanded Funding Level
FOOD AND FARMING			
Local Food System	\$20,880	\$1,075,620	\$1,096,500
Rural Farm Planning Services	\$571,885	\$153,929	\$725,814
Urban Farm Planning Services	\$13,871	\$177,929	\$191,800
Forestry Services (urban/rural)	\$17,430	\$302,224	\$319,654
Shoreline and Riparian Services (urban/rural)	\$657,594	\$603,992	\$1,278,584
Landowner Incentive Program (urban/rural)	\$277,306	\$559,876	\$837,182
Member Jurisdiction Grants and Services Program <i>including grant administration</i>	\$1,296,507		\$1,296,507
Communications, Outreach, Advisory Committee	\$404,999		\$404,999
TOTAL	\$3,277,472	\$2,873,570	\$6,151,042

KING CONSERVATION DISTRICT – SENIOR PROGRAM STAFF

SARA HEMPHILL, Executive Director

Sara Hemphill has served as the Executive Director for the King Conservation District since January, 2010, having worked with KCD in various capacities since 2003. She brings three decades of environmental leadership to KCD spanning the Alaskan fishing industry, Endangered Species Act regulatory compliance for governmental, NGO, and Tribal Nations across Puget Sound, and development of financial infrastructure for the Quinault Indian Nation. Her expertise in building legal, resource, and administrative foundations in the context of multi-partner frameworks is further strengthened by a Masters degree in Business and two degrees in International and Natural Resource Law. Sara's passion for stewardship spills out into her tiny sun-filled West Seattle backyard, where she tends her Eden and delights in visits by birds, critters, and Vashon travelers.

BRANDY REED, Senior Program Manager, Implementation and Education

Brandy Reed joined the King Conservation District in 1996. She serves as the District's Interagency Director and Senior Program Manager for Implementation and Education. Brandy offers nearly three decades of dedication and experience in conservation and education, as well as deep commitment to management of financial and staff resources in fiscally challenging environments. As part of the District's management team, Brandy supervises and coordinates the duties and activities of field staff, including the freshwater and marine habitat restoration and enhancement efforts of the District's and the KCD Native Plant Nursery. In recent years, Brandy has worked on regional efforts to help Puget Sound Conservation Districts align programs and services with regional priorities, and has supported some significant District-level projects, including implementation of a Rates and Charges funding system. Her education includes a BS in Outdoor Education and Environmental Interpretation and a Masters in Environmental and Science Education, both from Western Washington University.

JOSH MONAGHAN, Program Manager, Planning and Strategic Initiatives

Joshua Monaghan has been with the King Conservation District for over 17 years and currently serves as Program Manager for Planning and Strategic Initiative Programs. He is an experienced conservation planner, leads a team of talented conservation planners who assist farmers and landowners in their efforts to understand natural resource issues and get conservation solutions on the ground to steward their natural resources - water, soils, fish and wildlife and more, and works with partners to balance natural resources protection with economic viability of local, working lands. Josh maintains several professional certifications, including Certified Crop Adviser (ASA), Conservation Planner, and Comprehensive Nutrient Management Plan Writer Certification (ISU). He holds a BA in Sustainable Agriculture from Hampshire College, and was recognized as Northwest Employee of the year in 2009 by the Washington Association of Conservation Districts. In recent years, Josh has worked on several successful statewide efforts to improve training coordination and overall professionalism of District employees, and has supported some significant District-level projects, including an administrative staff restructuring, project-based budgeting overhaul, and implementation of a Rates and Charges funding system.

JESSICA SAAVEDRA, Grant Program Manager

Jessica Saavedra has managed the Member Jurisdiction and WRIA Grant Programs at the King Conservation District since March 2007. Jessica has a Bachelors degree in Environmental Studies and Spanish and graduate level education in the fields of Public Administration, Urban Planning, and Facilitation and Negotiation. She is an experienced program manager responsible for tracking millions of dollars in grant funding with a successful track record of liaising with local governments, nonprofits, and watershed groups on natural resource conservation issues. On an annual basis, Jessica manages more than 100 grant contracts and works with applicants such as cities, agencies, and organizations to move more than 50 applications through the grant review and approval process. As a result of the changing funding environment, Jessica has expanded her role at the District to include helping the organization find alternative funding sources. She has also been a participant and representative of the District at three regional watershed forum groups and enjoys volunteering as a Master Gardener.

DEIRDRE GRACE, Community Engagement Manager

Deirdre Grace joined the King Conservation District in May of 2013. Deirdre has worked with northwest stakeholders to improve community and natural environments for over 20 years. Her experience spans ensuring diverse voices were included in research at the US DOE Hanford Nuclear Reservation, delivering on the City of Seattle's commitments to neighborhood improvements while meeting Growth Management mandates, and helping Puget Sound cities increase their recycling rates. She holds a Masters in Public Policy from the University of Washington's Evans School of Public Affairs and a Bachelors in Writing from the University of New Mexico.

AVA SOUZA, Operations and Human Resources Manager

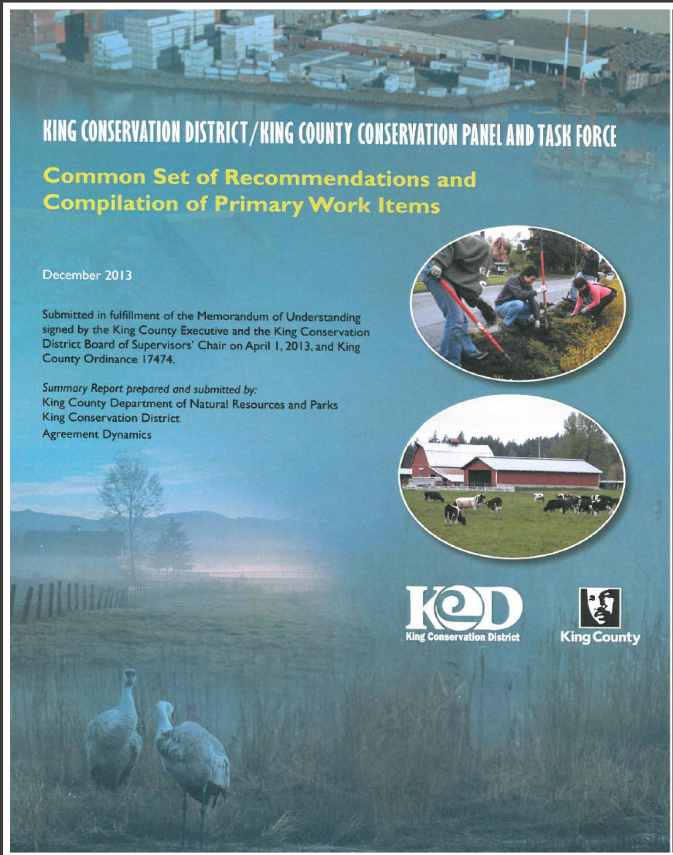
Ava Souza joined the King Conservation District in 2011. She manages Operations and Human Resources at the District. Ava holds a Bachelors degree in Business Management from the University of Phoenix as well as a certificate in Project Management from the University of Washington. Ava has over 15 years of experience managing multiple processes, procedures, projects and staff while working closely with high level management such as CEOs, Presidents, and Vice-Presidents at large and international companies. She is known for her enthusiastic can-do attitude and passion for collaborating with others, while implementing programs and initiatives to improve organizational processes in areas of productivity and employee relations.



Mission:

Assist private land owners in King County to protect and enhance land, water and food in rural and urban areas through education, technical assistance and cost share programs that build better ground across the Region.

www.kingcd.org

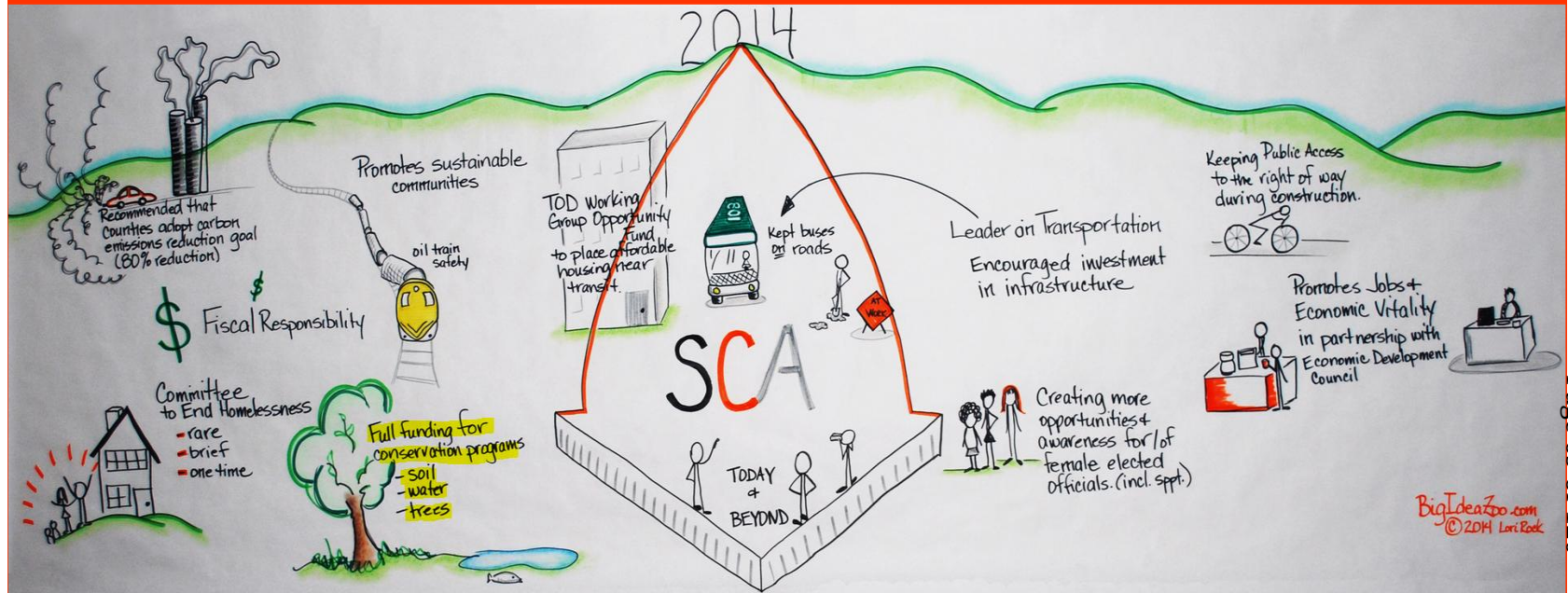


April – December 2013

Recommendations

1. Rural & Urban Forestry
2. Regional Food System & Sustainable Agriculture
3. Rural Agriculture
4. Urban Agriculture
5. Shoreline Management
6. Expanded Landowner Incentive Program

Advisory Committee, King Conservation District Partnering to solve shared regional problems



King County Council Approves KCD 2015 Program of Work



King Conservation District *Implementation Plan*

- 5 Year Implementation Plan
- 3 million in new investment in Regional Natural Resource Management Priorities
- Working with Advisory Committee to develop criteria and process for implement



The KCD working through its Advisory Committee with cities, the County, non-profit organizations, and private citizens to address these top identified regional needs:



Expand the region's green infrastructure on private lands to mitigate the impacts of climate change, address water pollution and flooding, and increase quality of life for dense, urban neighborhoods.

Build a Sustainable, Equitable, and Resilient Regional Food System in support of better ground and agriculture.



Restore private shorelines & habitat along freshwater creeks, streams, rivers, and wetlands and on marine shores to provide critical habitat for salmon and other wildlife and to mitigate flooding.

Rural Small Lot Forestry & Urban Tree Canopy Development

Rural

KCD offers technical assistance on to non-industrial private forest landowners with less than or equal to 5 forested acres.



Urban

According to King Stat, King County is losing its urban canopy in low income areas. KCD will work with residents and neighborhoods to preserve our green infrastructure.



Regional Food System and Sustainable Agriculture

King County farmers produce only \$120 million of the \$600 million dollars of raw foods consumed in King County.



KCD will work to address the obstacles to local food access by improving storage facilities, production/packing centers and creating distribution and marketing opportunities.

Shoreline and Riparian Habitat

Over 2/3 of King County marine and fresh water shoreline is owned by private landowners.

Education through:

- One on One Technical Assistance
- Project Implementation Support
- Workshops
- Classes



Traditional Services Continue to be Offered



- Free Soil Testing
- Volunteer Coordination
- Cost Share Programs

- Workshops
- Jurisdictional Grants
- Technical Assistance



Continued Collaboration with Member Jurisdictions

How can **King Conservation District** help Kenmore meet the goals of providing your citizens access to local healthy food, a vibrant urban and rural forest canopy and improved water quality.

**City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
February 9, 2015**

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:45 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:45 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i), and Property Acquisition (SR 522 West A Right of Way), pursuant to RCW 42.30.110(1)(b). He stated that the executive session will last for approximately 15 minutes and that action may be taken when the meeting is reconvened.

POSSIBLE ACTION RESULTING FROM EXECUTIVE SESSION

Councilmember Denuski moved to approve settlement and acquisition of the real property interests owned by 6302 Bothell, LLC, in the amount of \$135,150, necessary for the SR 522 corridor improvements, located at 6302 NE Bothell Way in Kenmore, Washington, Tax Parcel No. 618170-0091-03, and authorize the City Manager to execute all necessary documents to implement this settlement and real property acquisition. Deputy Mayor Van Ness seconded the motion. The motion passed 7-0.

ADJOURNMENT – Mayor Baker adjourned the special meeting at 7:00 p.m.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:00 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Jennifer Gordon, Public Works Operations Manager; Kent Vaughan, Senior Civil Engineer; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

CITIZEN COMMENTS

David Johns Bowling, 2650 148th Avenue SE, Bellevue, was present to thank the Council for their consideration regarding putting money into the ARCH fund, which will benefit programs for homeless men.

Janet M. Hays, 6303 NE 181st Street, #301, Kenmore, was present to state her concern about dredging of the Kenmore Navigation Channel. She submitted three handouts to Council.

Ann Hurst, 6302 NE 151st Street, Kenmore, was present to state her concern about dredging of the Kenmore Navigation Channel.

Jim Myers, 5934 NE 201st Street, Kenmore, was present to state his concern about contamination in Lake Washington. He submitted an handout to the Council.

Richard Honour, 19211 64th Place NE, Kenmore, was present to state his concern about contamination in Lake Washington. He submitted a DVD of a documentary to the Council.

Patrick E. O'Brien, 6330 NE 181st Street, Kenmore, was present to state his concern about contamination in the Kenmore Industrial Park.

Roland Strolis, Director of Harbour Village Marina located at 6155 NE 175th Street, Kenmore, stated that he has read the recent Corps of Engineers analysis report, which is similar to the reports the Marina has received, and that the Marina plans to dredge. He suggested that all of the north end of Lake Washington be should be dredged, with all the waterfront businesses getting together with the City and to work out a plan to do the dredging.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Deputy Mayor Van Ness moved to approve the consent agenda as submitted.
Councilmember Curtis seconded the motion to Adopt the Minutes for the January 20, 2015 City Council Meeting; Approve Check Nos. 31384 - 31472 in the Amount of \$802,319.56 and Electronically Transferred Payroll Funds Totaling \$67,366.44 and Payroll Check No. 7115 in the Amount of \$1,496.25 and an Investment Purchase of \$999,114.48 for the Period Ending January 16, 2015; and Adopt Ordinance No. 15-0394, Integra Franchise Agreement. The motion passed unanimously.

PUBLIC HEARING

Public Hearing to Receive Public Testimony Regarding Proposed Ordinance No. 15-0395, Amendments to Kenmore Municipal Code (KMC) Chapter 18.110, Development Agreements - Debbie Bent, Community Development Director was present to summarize the Ordinance being considered, as brought forward by Council in December 2014. She was also available to answer any questions.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:29 p.m.

The following citizen spoke:

Patrick O'Brien, 6330 NE 181st Street, Kenmore, was present to state his concern that the City Code regarding development agreements be administered fairly.

As there was no further testimony, Mayor Baker closed the public hearing at 7:32 p.m.

BUSINESS AGENDA

Adopt Ordinance No. 15-0395, Amending Kenmore Municipal Code (KMC) Chapter 18.110, Development Agreements - Debbie Bent, Community Development Director, was present to answer any additional questions.

Councilmember Smith moved to Adopt Ordinance No. 15-0395, Amending Kenmore Municipal Code (KMC) Chapter 18.110, Development Agreements. Councilmember Curtis seconded the motion. The motion passed 7-0.

Kenmore Navigation Channel Update and Discussion - Nancy Ousley, Assistant City Manager, and Dan Berlin, Senior Managing Scientist with Anchor QEA, were present to brief the City Council on a report by the Corps of Engineers that was released a week and a half ago. They were also available to answer any questions. Assistant City Manager Ousley gave some information about the current study and stated that the determination was that any dredged material from the proposed upcoming maintenance dredging would need to be placed in an upland disposal facility rather than in open water in the Puget Sound. She briefly summarized the State Department of Health's review of the City's 2012 study. Mr. Berlin showed a couple of pictures of the Navigation Channel and gave an overview of the results of the recent Corps of Engineers study. He stated that a comparison of the two studies indicates that levels of contamination are lower today than they have been historically.

Approve A Regional Coalition for Housing (ARCH) 2015 Administrative Budget and Work Program - Debbie Bent, Community Development Director; Nancy Ousley, Assistant City Manager; and Arthur Sullivan, ARCH Program Manager, were present to provide a brief report. They were also available to answer any questions. Director Bent reviewed that one of the requirements for membership in ARCH is approving the annual administrative budget and work program.

Councilmember Sperry moved to Approve the A Regional Coalition for Housing (ARCH) 2015 Administrative Budget and Work Program. Deputy Mayor Van Ness seconded the motion. The motion passed 7-0.

Approve Resolution No. 15-252, Authorizing Execution of Documents Necessary to Fund Housing Projects Recommended by A Regional Coalition of Housing (ARCH) Executive Board - Debbie Bent, Community Development Director; Nancy Ousley, Assistant City Manager; Arthur Sullivan, ARCH Program Manager, were present to review the three projects recommended by the ARCH Executive Board and the funding necessary for these projects. Director Bent stated that, per the Interlocal Agreement, the Housing Trust Fund is administered by the City of Bellevue. She stated that this Resolution would authorize them to execute the necessary documents to fund the three projects. They were also available to answer any questions.

Councilmember Herbig moved to Approve Resolution No. 15-252, Authorizing Execution of Documents Necessary to Fund Housing Projects Recommended by the A Regional Coalition of Housing (ARCH) Executive Board. Councilmember Denuski seconded the motion. The motion passed 7-0.

SR 522 West A Funding - Kris Overleese, Public Works Director/City Engineer; Kent Vaughan, Senior Civil Engineer; and Joanne Gregory, Finance Director, were available to answer any questions. Senior Civil Engineer Vaughan gave a brief update on the SR 522 West A project. He stated that they are requesting an appropriation of \$423,000 in City funds to fully fund the project.

Councilmember Curtis moved to appropriate \$423,000 in City funds to the SR 522 West A (T-6) project. Mayor Baker seconded the motion. The motion passed 7-0.

Sidewalk Grants - Kris Overleese, Public Works Director/City Engineer; Kent Vaughan, Senior Civil Engineer; and Joanne Gregory, Finance Director, were present to give a brief report. They were also available to answer any questions. City Engineer Overleese stated that staff will come back to Council on February 17th to ask for authorization to accept all of the sidewalk grants and then again on February 23rd with an amendment to the Capital Improvements Program (CIP) to include these grants. Director Gregory stated that sometime after that staff will do a budget amendment to put the funding into place.

Overleese displayed a spreadsheet summarizing the 2014 sidewalk grant applications. She reviewed the various sources, amounts to be received, and to which sidewalks they apply. She stated that tonight they would like Council direction regarding undergrounding utilities for 181st Street between 68th and 73rd Avenues. Engineer Vaughan stated that there are also opportunities to do just portions of undergrounding rather than the entire area if that is preferred.

Councilmember Herbig moved to underground utilities on 181st Street between 68th and 73rd Avenues as part of the sidewalk projects on 181st Street. Councilmember Denuski seconded the motion. The motion passed 4-3, with Deputy Mayor Van Ness and Councilmembers Smith and Sperry voting no.

STAFF REPORT

Drive-Through Business Regulations on the North Side of SR 522 - Bryan Hampson, Development Services Director, was present to give a brief report. He stated that, at their January Retreat, Council had asked for information regarding the current regulations for drive-through businesses on the north side of SR 522. He stated that a stand-alone drive-through is not allowed. A drive-through would have to be an accessory part of the business, comprising 10% or less of the business. He was also available to answer any questions.

City Manager Karlinsey announced that a Stormwater Master Plan Open House will be held on Thursday, February 19th. He also noted that the live streaming of tonight's meeting is working.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Sperry stated that she was invited by one of the Planning Commissioners to attend a Leadership Eastside luncheon on Thursday, and she plans to go.

Councilmember Herbig stated that it looks as though part of Kenmore may be redrawn by the Northshore School District Board into Bothell High School rather than Inglemoor. There was some Council discussion about this issue and how to handle it.

Councilmember Denuski stated that she and Mayor Baker did the Let's Move walk this week. She noted that Kaboom has asked the City to be part of a national webinar, and that Mayor Baker will be doing that presentation on Thursday. She discussed an interactive tool Kaboom is building for the City to help identify the biggest places of need for play areas in the City. She detailed some of the plans for this year's Play Day.

Deputy Mayor Van Ness stated that the Eastside Transportation Partnership (ETP) is planning to take on a meeting for each member city to give a quick overview of what's happening in the cities with regard to transportation.

Mayor Baker stated that he spoke at the McMaster Awards on behalf of Dr. Daniel Church of Bastyr University, and that the City will honor him closer to his retirement in June. He announced that Buddy Hunt Day is coming up on April 22nd. He noted that he will be in Olympia next week for Kenmore's legislative days and a hearing of the Shoreline Hearings Board. He submitted a handout and stated that he has joined the Mayors' challenge to end veterans' homelessness.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 10:24 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Update to the Adopted 2015-2020 Capital Improvement Program for Surface Water, Parks, and Transportation	For Council Meeting Agenda of: February 23, 2015	
Proposed Council Action/Motion: Adopt Ordinance 15-0396 Updating the 2015-2020 Capital Improvement Program for Surface Water, Parks, and Transportation	Departments: Finance and Administration Public Works	
	Prepared by: Joanne Gregory, Finance and Administration Director Kris Overleese, Public Works Director	
	Initial & Date Approved by Department Head: <u>[Signature] 2/11/15</u> Approved by City Attorney: <u>[Signature] 2/11/15</u> Approved by Finance Director: <u>[Signature] 2-11-15</u> Approved by City Manager: <u>[Signature] 2-11-15</u>	
	Exhibits/Attachments: Ordinance 15-0396 with Exhibit A Attachment 1: Transportation Capital Improvement Program Attachment 2: City Council Business Agenda Item dated 2/9/15. Attachment 3: City Council Business Agenda Item dated 2/9/15. Attachment 4: City Council Business Agenda Item dated 2/17/15.	
Expenditure Required \$45,368,257 for 2015-2020	Amount Budgeted/Adopted \$41,654,672 for 2015-2020	Appropriation Required \$3,713,585 for 2015-2020
INFORMATION/BACKGROUND: At the February 9 and February 17, 2014 City Council meetings, new information was introduced regarding transportation grant applications that will have a direct bearing on one or more projects and makes it desirable to amend the Capital Improvement Program at this time. Only transportation projects are affected. No changes are being introduced to the parks or surface water capital improvement programs. The three transportation projects to be amended include: T 6 SR522 West A 61 st to 65th The project budget has increased from \$13,591,350 to \$15,150,735. The new project budget includes executed construction management contract costs, finalized franchise utility agreement cost estimates (and estimated reimbursements), higher than anticipated construction costs, and a 10% construction contingency. It also assumes that staff salary costs will not be billed to the project budget and will be paid by the General Fund. On January 26, 2015 the State Transportation Improvement Board (TIB) committed to provide an additional \$500,000 in construction funding, which brings their total investment in the		

construction phase to \$4.9 Million.

On December 23, 2014, Staff formally requested that PSRC allow the transfer of \$721,000 in right-of-way phase savings to construction. On January 23, 2015, the City Manager presented the City's request before the Regional Project Evaluation Committee (RPEC) advisory board. The majority of the RPEC members voted to approve the City's request, contingent upon the City funding the remaining gap. RPEC's recommendation to allow the transfer of right of way savings to construction must be approved by PSRC's Transportation Policy Board (February 12, 2015) and Executive Board (February 26, 2015) before it becomes official. Also, WSDOT has verbally committed to provide \$50,000 towards the project.

With the additional TIB, PSRC and WSDOT funds, the SR 522 West A construction deficit is \$423,000 (rounded) which would be funded by City resources coming from the General Fund (\$188,000) and the Real Estate Excise Tax Fund (\$235,000).

See Attachment 1 City Council Business Agenda Item dated 2/9/15.

T 27 Sidewalk Program

In 2014 the City was successful in obtaining \$2.165 M in sidewalk grant funds with only \$556,000 in local match. Together with an estimated project(s) contingency of \$300,000 and estimated cost to underground utilities on NE 181st ST (\$400,000), the total amount of City funds requested to complete these sidewalk projects is \$1.256. This would be provided by \$400,000 from the City Street Fund, \$95,000 already available for Sidewalks in the Real Estate Excise Tax Fund, \$560,000 from the Strategic Opportunities Fund which would be repaid with Real Estate Excise Tax over 4 years from 2017-2020, and \$201,000 from the Strategic Opportunities Fund designated for pedestrian safety improvements, crosswalks and school zone safety.

See Attachment 2 City Council Business Agenda Item dated 2/9/15.

T 37 West Sammamish River Bridge Replacement

In 2014 the City applied for Federal funding with the State's Bridge Replacement Advisory Committee (BRAC) to assist with replacement of the West Sammamish River Bridge. In the fall of 2014, the BRAC committee awarded the maximum amount of \$12,000,000 (\$12M) to the project. The Project has been updated to reflect this grant award. Additional funding opportunities for the balance of the project will continue to be pursued.

See Attachment 3 City Council Business Agenda Item dated 2/17/15.

FISCAL CONSIDERATION:

The City's goal is to adopt and maintain a fiscally balanced Capital Improvement Program that can be used by staff to prioritize and pursue projects. The CIP balances City resources including Park and Transportation Impact Fees, Real Estate Excise Tax, General Fund revenues, Surface Water Utility fees, and grant funds. While a project may show need in future years for grant funds to complete, the project and budget is considered "balanced" and provides a tool to pursue outside funding. The CIP should be considered a programming document with the City of Kenmore adopted budget being the document that actually appropriates funds for project expenditures.

City resources to be appropriated as described above in the amendments to the Transportation Capital Improvement Program are summarized as follows:

General Fund	\$188,000
Real Estate Excise Tax	330,000
Street Fund	400,000
Strategic Opportunities Fund	201,000
Interfund Loan from Strategic Opportunities Fund	<u>560,000</u>
	\$1,679,000

The Ordinance 15- 0396 with attached Exhibit A has been updated and reflects these amendments to the 2015-2020 Capital Improvement Program. Although all the sidewalk project expenditures have been identified with 2015, more realistically some projects will carry over to 2016, still within the same biennium budget period.

An ordinance to amend the 2015-2016 Adopted Budget will be brought forward later this year.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The proposed Capital Improvement Program is consistent with Council Goals, specifically:

- Seek funds to move forward on SR 522 project.
- Implement a parks improvement and financial plan
- Establish a 20 - to 30 year Sidewalk Plan
- Move the City Council's interconnectivity vision forward toward implementation (parks, trails, open space, institutions, and shuttle bus)

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 15-0396**

**AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON,
RELATING TO THE 2015-2020 SIX-YEAR CAPITAL
IMPROVEMENT PROGRAM; AMENDING THE 2015-2020 SIX-
YEAR CAPITAL IMPROVEMENT PROGRAM; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, on December 8, 2014, the City Council adopted Ordinance No. 14-0387, which adopted the 2015-2020 Six-Year Capital Improvement Program ("CIP"); and

WHEREAS, the amount of revenue and appropriations can only be estimated at the time of finalization of the budget and Capital Improvement Program; and

WHEREAS, the City Council desires to amend the 2015-2020 CIP to reflect a change in funding available for Transportation Project T-7, SR 522 West A, Project T-27, the Sidewalk Program, and T-37, the West Sammamish River Bridge Project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The 2015-2020 Capital Improvement Program is amended to reflect the adjustments set forth on Exhibit "A," entitled "City of Kenmore, Washington Capital Improvement Program for the Years 2015-2020," attached hereto and incorporated by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 23rd DAY OF FEBRUARY, 2015.

CITY OF KENMORE

Mayor David Baker

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2015-2020**

EXPENDITURES	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2015-2020 Totals
PARKS							
Parks Project Manager	\$99,000	\$64,000	\$65,000	\$0	\$0	\$0	\$228,000
P 1 Twin Springs Interim Use Plan	40,000	0	0	0	0	0	40,000
P 2 Tolt Pipeline Trail Phase One	210,000	0	0	0	0	0	210,000
P 6 Moorlands Park Improvements	10,000	20,000	224,000	1,170,000	0	0	1,424,000
P 11 Log Boom Park Pedestrian New Bridge	200,000	0	0	0	0	0	200,000
P 13 City Hall Park Ph I: Skate Park Improvements	350,000	0	0	0	0	0	350,000
P18a Rhododendron Park Float	30,000	115,000	0	0	0	0	145,000
P 26 Squires Landing Dock/Float	35,000	65,000	0	0	0	0	100,000
Total Parks	\$974,000	\$264,000	\$289,000	\$1,170,000	\$0	\$0	\$2,697,000
TRANSPORTATION							
T 6 SR 522 West A 61st to 65th	\$8,994,950	\$3,551,407	\$0	\$0	\$0	\$0	\$12,546,357
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	0	0	450,000	\$450,000
T 27 Sidewalk Program:							
South side NE 181st ST Design	109,480	0	0	0	0	0	\$109,480
South side NE 181st ST Construction	487,826	0	0	0	0	0	\$487,826
North side NE 181st ST	277,524	0	0	0	0	0	\$277,524
NE 202nd ST	1,017,570	0	0	0	0	0	\$1,017,570
62nd Ave NE	828,000	0	0	0	0	0	\$828,000
Contingency	300,000	0	0	0	0	0	\$300,000
Undergrounding	400,000	0	0	0	0	0	\$400,000
Sidewalk Gaps	160,000	0	0	0	0	0	\$160,000
T 35 Overlay	585,000	585,000	450,000	450,000	450,000	450,000	\$2,970,000
T 37 West Samm Bridge	1,270,000	2,280,000	1,140,000	7,630,000	7,630,000	50,000	\$20,000,000
T 38 175th St/ Swamp Creek Bridge Study	75,000	0	0	0	0	0	\$75,000
T 39 Neighborhood Traffic Calming Improvements	250,000	100,000					\$350,000
Total Transportation	\$14,755,350	\$6,516,407	\$1,590,000	\$8,080,000	\$8,080,000	\$950,000	\$39,971,757
SURFACE WATER							
SW 8 61st Ave NE Sidewalk Embankment Repair	\$383,470	\$727,530	\$0	\$0	\$0	\$0	\$1,111,000
SW 8 Trust Fund Loan Repayment	0	0	140,000	140,000	140,000	140,000	\$600,000
SW 19 NE 192nd ST Culvert Replacement	122,796	272,204	0	0	0	0	\$395,000
T 6 Surface Water Component of SR 522 West A	0	633,500	0	0	0	0	\$633,500
Total Surface Water	\$506,266	\$1,633,234	\$140,000	\$140,000	\$140,000	\$140,000	\$2,699,500
TOTAL EXPENDITURES	\$16,235,616	\$8,413,641	\$2,019,000	\$9,390,000	\$8,220,000	\$1,090,000	\$45,368,257
REVENUES	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2018 Proposed	2018 Proposed	2013-2018 Totals
Real Estate Excise Tax (Transportation)	\$2,067,671	\$1,237,469	\$528,000	\$450,000	\$450,000	\$650,000	\$5,383,140
Real Estate Excise Tax (Parks)	350,000	0	0	380,000	0	0	730,000
Transportation Impact Fee Revenue	1,904,780	855,220	200,000	330,000	330,000	300,000	3,920,000
Park Impact Fee Revenue	325,000	165,000	289,000	100,000	0	0	879,000
Transportation Benefit District	75,000	75,000	0	0	0	0	150,000
General Fund	188,000	140,885	0	0	0	0	328,885
Street Fund	400,000	0	0	0	0	0	400,000
Surface Water Management Fund	890,611	532,389	140,000	140,000	140,000	140,000	1,983,000
Strategic Opportunities Fund	794,000	55,000	0	150,000	0	0	999,000
Federal Allocation SR 522 West A ROW/Const	1,046,020	0	0	0	0	0	1,046,020
DOE Grant SR 522 West A	427,875	0	0	0	0	0	427,875
TIB Grant SR 522 West A	3,469,680	1,462,678	0	0	0	0	4,932,358
WSDOT Funds SR 522 West A	50,000	0	0	0	0	0	50,000
Federal Transportation Funds SR 522/61st Signal	737,000	363,000	0	0	0	0	1,100,000
Federal Preservation Grant	60,000	410,000	0	0	0	0	470,000
TAP Grant - Sidewalks	92,970	0	0	0	0	0	92,970
CDBG Program - Sidewalks	254,960	0	0	0	0	0	254,960
TIB Grant - Sidewalks	189,793	0	0	0	0	0	189,793
WSDOT Safe Routes to School - Sidewalks	814,056	0	0	0	0	0	814,056
Federal Highway Safety Impr Program - Sidewalks	813,200	0	0	0	0	0	813,200
BRAC Grant West Samm Bridge Replacement	996,000	1,773,000	862,000	7,300,000	1,069,000	0	12,000,000
Other Park Grants	0	0	0	500,000	0	0	500,000
King County Levy	269,000	44,000	0	40,000	0	0	353,000
King County Flood District Grant	0	300,000	0	0	0	0	300,000
Public Works Trust Fund Loan	0	1,000,000	0	0	0	0	1,000,000
Other Agencies Reimbursements	20,000	0	0	0	0	0	20,000
Unfunded West Samm Bridge Replacement Resources	0	0	0	0	6,231,000	0	6,231,000
TOTAL REVENUES	\$16,235,616	\$8,413,641	\$2,019,000	\$9,390,000	\$8,220,000	\$1,090,000	\$45,368,257

CITY OF KENMORE, WASHINGTON
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2015-2020
Updated February 23, 2015

Project Description	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2015-2020 Totals
T 6 SR 522 West A 61st to 65th	\$8,994,950	\$3,551,407	\$0	\$0	\$0	\$0	\$12,546,357
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	0	0	450,000	450,000
T 27 Sidewalk Program							
South side NE 181st ST Design	109,480	0	0	0	0	0	109,480
South side NE 181st ST Construction	487,826	0	0	0	0	0	487,826
North side NE 181st ST	277,524	0	0	0	0	0	277,524
NE 202nd ST	1,017,570	0	0	0	0	0	1,017,570
62nd Ave NE	828,000	0	0	0	0	0	828,000
Contingency	300,000	0	0	0	0	0	300,000
Undergrounding	400,000	0	0	0	0	0	400,000
Sidewalk Gaps	160,000	0	0	0	0	0	160,000
T 35 Overlay	585,000	585,000	450,000	450,000	450,000	450,000	2,970,000
T 37 West Samm Bridge	1,270,000	2,280,000	1,140,000	7,630,000	7,630,000	50,000	20,000,000
T 38 175th St/ Swamp Creek Bridge Study	75,000	0	0	0	0	0	75,000
T 39 Neighborhood Traffic Calming Improvements	250,000	100,000	0	0	0	0	350,000

Total Project Costs	\$14,755,350	\$6,516,407	\$1,590,000	\$8,080,000	\$8,080,000	\$950,000	\$39,971,757
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Funding as Proposed:

Real Estate Excise Tax	\$1,742,250	\$930,469	\$450,000	\$450,000	\$450,000	\$650,000	\$4,672,719
Real Estate Excise Tax - Set Aside Sidewalks	251,421	0	0	0	0	0	251,421
Real Estate Excise Tax - West Samm Bridge	74,000	307,000	78,000	0	0	0	459,000
Transportation Impact Fee Revenue	1,704,780	655,220	0	0	0	250,000	2,610,000
Transportation Impact Fee Revenue - West Samm Bridge	200,000	200,000	200,000	330,000	330,000	50,000	1,310,000
Transportation Benefit District	75,000	75,000	0	0	0	0	150,000
General Fund	188,000	140,885	0	0	0	0	328,885
Street Fund - Sidewalks	400,000	0	0	0	0	0	400,000
Surface Water Fund	404,345	199,155	0	0	0	0	603,500
Strategic Opportunities Fund	764,000	0	0	0	0	0	764,000
Federal Allocation SR 522 West A ROW/Const	1,046,020	0	0	0	0	0	1,046,020
DOE Grant SR 522 West A	427,875	0	0	0	0	0	427,875
TIB Grant SR 522 West A	3,469,680	1,462,678	0	0	0	0	4,932,358
WSDOT Funds SR 522 West A	50,000	0	0	0	0	0	50,000
Federal Transportation Funds SR 522/61st Signal	737,000	363,000	0	0	0	0	1,100,000
Federal Preservation Grant	60,000	410,000	0	0	0	0	470,000
TAP Grant - Sidewalks	92,970	0	0	0	0	0	92,970
CDBG Program - Sidewalks	254,960	0	0	0	0	0	254,960
TIB Grant - Sidewalks	189,793	0	0	0	0	0	189,793
WSDOT Safe Routes to School - Sidewalks	814,056	0	0	0	0	0	814,056
Federal Highway Safety Impr Program - Sidewalks	813,200	0	0	0	0	0	813,200
BRAC Grant West Samm Bridge Replacement	996,000	1,773,000	862,000	7,300,000	1,069,000	0	12,000,000
Unfunded West Samm Bridge Replacement	0	0	0	0	6,231,000	0	6,231,000
Total Project Funding	\$14,755,350	\$6,516,407	\$1,590,000	\$8,080,000	\$8,080,000	\$950,000	\$39,971,757



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic:
SR 522 West A Funding Discussion

Proposed Council Action/Motion:
Appropriate \$423,000 in City funds to the SR 522 West A (T-6) project.

For Council Meeting Agenda of: 02/09/2015

Department: Engineering

Prepared by: Kent Vaughan

To Be Presented By: Kris Overleese / Kent Vaughan

Initial & Date
Approved by Department Head: KND 2/5/15
Approved by City Attorney: NA
Approved by Finance Director: me 2/5/15
Approved by City Manager: [Signature]

Exhibits/Attachments:
Attachment 1 – TIB Letter dated January 26, 2015

Expenditure Required:

Amount Budgeted

Appropriation Required

See Fiscal Consideration Below

INFORMATION/BACKGROUND:

To award the SR 522 West A construction contract, the City Council must appropriate additional resources.

The goals for this evening are to:

1. Discuss the various alternatives available to fund the SR 522 West A project and;
2. Appropriate the additional funds necessary to fully fund the SR 522 West A project.

Based on feedback from this meeting and the Puget Sound Regional Council funding meetings this month, Staff is cautiously optimistic that we will request that Council award the SR 522 West A construction contract on March 2, 2015.

STATUS: Design and right-of-way certification for SR 522 West A are complete. The project was advertised for bids on November 12, 2014 and bids were opened on December 17, 2014. The City received 4 bids. The apparent low bid for the project was submitted by Marshbank Construction at \$10,029,640. The Schedule A work of the contract (City's Portion) was \$1.6 Million over the Engineer's Estimate.

SCHEDULE: In accordance with the contract documents, the City has 45 calendar days to award the project or reject all bids and re-advertise (deadline January 31, 2015). Staff contacted Marshbank and requested an extension to the award deadline. The low bid contractor, Marshbank, agreed to extend the bid award deadline an additional 45 calendar days (new deadline March 17, 2015).

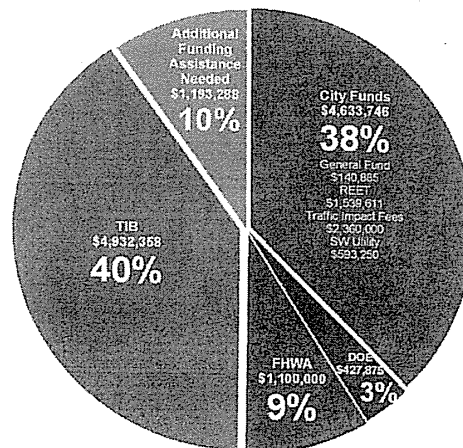
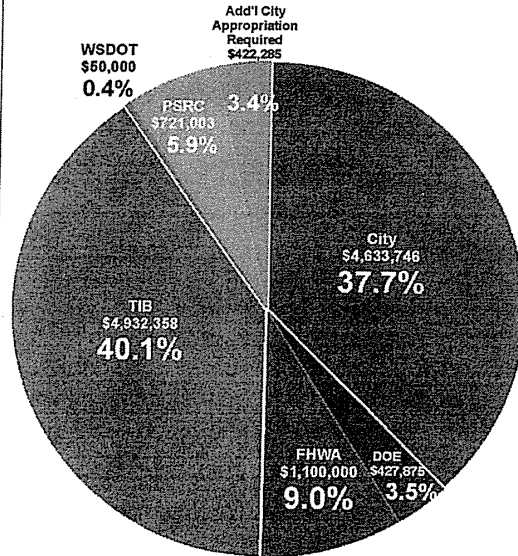


Figure 1. SR 522 West A Construction Phase

FUNDING: The project budget has increased from \$13,591,350 to \$15,150,735. The new project budget includes executed construction management contract costs, finalized franchise utility agreement cost estimates (and estimated reimbursements), and a 10% construction contingency. It also assumes that staff salary costs will not be billed to the project budget and will be paid by the General Fund.



On January 26, 2015, the State Transportation Improvement Board (TIB) committed to provide an additional \$500,000 in construction funding, which brings their total investment in the construction phase to \$4.9 Million.

On December 23, 2014, Staff formally requested that PSRC allow the transfer of \$721,000 in right-of-way phase savings to construction (Figure 2). On January 23, 2015, the City Manager presented the City's request before the Regional Project Evaluation Committee (RPEC) advisory board. The majority of the RPEC members (18 – 8) voted to approve the City's request, contingent upon the City funding the remaining gap. RPEC's recommendation to allow the transfer of right-of-way savings to construction must be approved by PSRC's Transportation Policy Board (February 12, 2015) and Executive Board (February 26, 2015) before it becomes official. Also, WSDOT has verbally committed to provide \$50,000 towards the project.

Figure 2. SR 522 West A Construction Funding (with PSRC and WSDOT funds)

With the additional TIB, PSRC and WSDOT funds, the SR 522 West A construction deficit is \$423,000 (rounded). See Attachment 1 for the letter from TIB. Staff has requested additional funding from DOE but has yet to receive any commitments to date.

PROS / CONS:

Below is a list of pros and cons to awarding the construction contract now (versus later), for Council consideration:

PROS	CONS
Project as currently scoped will never get less expensive than it is today	City contribution will be higher than desired
City (and project) goal of improving pedestrian and motorist safety and reducing accidents in Kenmore will be achieved	City will have less financial flexibility to pursue other projects in the immediate future
Public and property owner commitments will be upheld	
There is no risk that the acquired temporary construction easements for the project will expire before construction is completed (deadline: Dec 31, 2018)	
Funding partner commitments will be met (TIB, DOE, and FHWA) and awarded project funds will be	

secure	
PROS (Cont'd)	CONS (Cont'd)
There are no guarantees that the City will ever secure additional external funding in the future	
Federal funds used for right-of-way acquisition must be returned if the project isn't built in 10 years	
Re-packaging and re-bidding project in 2015 may not result in the desired savings outcome if contractors have already secured other work for the year and there is less interest in the project	

SR 522 FUNDING ALTERNATIVES:

Below is a menu of potential alternatives to fund the project deficit:

Alternative		Comments
1	Borrow Money	A. INTERNAL: Use Strategic Opportunities Funds to pay for the project and set aside future funds to pay back the Fund over time B. EXTERNAL: Apply for bank loan to pay for the project and set aside future funds to pay back loan (plus interest) over time
2	Cancel or Postpone other City projects in 6-year CIP	Potential Option: Moorlands Park (Apply Park Impact Fees from this project to the Skate Park, and free up \$350k of REET in 2015 from the Skate Park budget)
3	Make changes to project after contract award to reduce construction costs NOTE: If all project changes are implemented, only 46.8% of the \$576k in potential cost savings (\$270k) would be realized by the City (the remainder would be realized by funding partners).	Potential options: A. Modify illumination bid item specifications to remove sole source illumination pole requirement (\$100k) B. Modify illumination bid item specifications to eliminate decorative light poles (\$47k) C. Modify illumination bid item specifications to eliminate tree well outlets (\$20k) D. Modify illumination bid item specifications to change pole style from square to round (up to \$150k savings). If round poles are used in West A, they will be inconsistent with previously completed SR 522 segments in Kenmore, which have square poles. E. Change concrete fascia of Church soldier pile wall (above road surface, north side) to Shotcrete fascia (\$125k) F. Eliminate Custom Guardrail and install black Pedestrian Railing where needed for fall protection only (\$59k) G. Replace Pedestrian Railing with black vinyl coated chain link fence (\$60k) H. Eliminate Sandblast Leaf Patterns and Bronze Leaf Inlays in concrete sidewalk (\$15k)

4	Re-package the project without undergrounding utilities and re-bid project	The cost of utility undergrounding is roughly \$2 Million. This alternative would result in additional design cost, return of federal funds used to acquire utility easements, and additional cost uncertainty with re-bidding the project later in the year.
5	Shelf the project / apply for additional PSRC funding in 2016	There are no guarantees that future PSRC funding would be secured. Staff would apply for an amount that would reduce the City's contribution and cover inflation costs. There is a risk that TIB could take back their construction funds if the project sits until 2017. If this occurs, the City would be left with another deficit to fill.
6	Cancel project	This alternative would require re-payment of grant contributions to design and acquire right-of-way to date (over \$2 Million). It would also impede the City's chances of securing grants for future projects.

FISCAL CONSIDERATION:

The estimated appropriation required to fund the SR 522 West A construction phase is \$423,000. Table 1 (below) shows Staff's proposed funding plan for the SR 522 West A project:

Table 1. Proposed Funding Plan

Fund	Source	SR 522 West A (in 1,000s)
GENERAL	2014 Ending Balance	\$188
REET	Improved 2014 Ending Balance	\$180
	Unallocated Reserve	\$55
	TOTALS (thousands)	\$423

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel.

Attachment 1



Washington State Transportation Improvement Board

TIB Members

Councilmember Sam Crawford, Chair
Whatcom County

Councilmember Bob Olson, Vice Chair
City of Kennewick

Jim Albert
Office of Financial Management

Pasco Bakotich, P.E.
WSDOT

Wendy Clark-Gatzlin, P.E.
Clallam Transit

Gary Ekstedt, P.E.
Yakima County

Mayor James Irish
City of La Center

John Klatatka, P.E.
Port of Everett

Commissioner Robert Koch
Franklin County

Colleen Kuhn
Human Services Council

Mayor Patty Lent
City of Bremerton

Mick Matheson, P.E.
City of Sultan

E. Susan Meyer
Spokane Transit Authority

Laura Philpot, P.E.
City of Sammamish

David Ramsay
Feet First

Amy Scarton
WSDOT

Heldi Stamm
HS Public Affairs

Commissioner Richard Stevens
Grant County

John Vodopich
City of Bonney Lake

Jay Weber
County Road Administration Board

Clay White
Snohomish County

Stevan E. Gorcester
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

January 26, 2015

Ms. Kristen Overleese, P.E.
Engineering and Environmental Services Director
City of Kenmore
Post Office Box 82607
Kenmore, WA 98028-0607

Dear Ms. Overleese:

Based on your Updated Cost Estimate for the NE Bothell Way (SR 522) project, TIB # 9-P-206(004)-1, your authorized TIB funds are \$5,701,840, which reflects an increase of \$500,000 contingent on full funding of the project.

You may now award the construction contract.

We are happy to assist you with any questions. You can contact Greg Armstrong, TIB Project Engineer, at (360) 586-1142 or via e-mail at GregA@TIB.wa.gov.

Sincerely,

Stevan Gorcester
Executive Director

cc: Joanne Gregory, Finance Director

RECEIVED
JAN 28 2015
CITY OF KENMORE

Investing in your local community



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: City Sidewalk Program Funding Discussion Proposed Council Action/Motion: See Below	For Council Meeting Agenda of: 02/09/2015 Department: <u>Engineering</u> Prepared by: <u>Kent Vaughan</u> To Be Presented By: <u>Kris Overleese / Kent Vaughan</u> <u>Initial & Date</u> Approved by Department Head: _____ Approved by City Attorney: _____ Approved by Finance Director: <u>2/5/15</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: Attachment 1 – City Sidewalk Grants Summary Attachment 2 – REET Fund Projection						
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Expenditure Required:</td> <td style="width: 33%; text-align: center;">Amount Budgeted</td> <td style="width: 33%; text-align: center;">Appropriation Required</td> </tr> <tr> <td colspan="3" style="text-align: center;">See Fiscal Consideration Below</td> </tr> </table>		Expenditure Required:	Amount Budgeted	Appropriation Required	See Fiscal Consideration Below		
Expenditure Required:	Amount Budgeted	Appropriation Required					
See Fiscal Consideration Below							
<u>INFORMATION/BACKGROUND:</u> To accept the recently awarded (NE 181st Street and 62nd Avenue NE) or pending (NE 202nd Street) sidewalk grants, the City Council must appropriate additional resources. The goals for this evening are to: 1. Discuss the various alternatives available to fund the City sidewalk projects and; 2. Solicit input from City Council re: undergrounding utilities on NE 181st ST. Based on feedback from this meeting, Staff will return to request authorization to enter into sidewalk grant agreements (February 17, 2015) and adopt an amended Capital Improvement Program (February 23, 2015). <u>City Sidewalk Program:</u> Please refer to Attachment 2 for the City Sidewalk Grants Summary with local matching fund requirements. In 2014, the City was successful in obtaining \$2.165 M in sidewalk grant funds with only \$556,000 in local match. Together with an estimated project(s) contingency of \$300,000 and estimated cost to underground utilities on NE 181st ST (\$400,000), the total amount of City funds requested to complete these sidewalk projects is \$1.256 Million.							
<u>FISCAL CONSIDERATION:</u> For discussion, Table 1 (below) shows Staff's proposed funding plan for the City sidewalk projects:							

Table 1. Proposed Funding Plan

Fund	Source	2015-16 Budgeted or Available Funds (in 1,000s)	2015-16 Sidewalk Program (in 1,000s)	Balance (in 1,000s)
REET	Unallocated Sidewalk \$ in 2015-16 Budget	\$95	\$95	\$0
STREET	Improved 2014 Ending Balance	\$400	\$400	\$0
STRATEGIC OPPS	School Zone & Crosswalk \$ in 2015-16 Budget	\$350	\$201	\$149
	Unallocated Reserve*	\$2,000	\$560	\$1,440
	TOTALS (thousands)	\$2,845	\$1,256	\$1,589

*Will be paid back to Strategic Opportunities Fund over 4 years (2017 - 20) from REET Sidewalk Program T-27 and from other future REET revenues.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel.

ATTACHMENT 1: CITY OF KENMORE - City Sidewalk Grants Summary

Sidewalk Location	Phase	Funding Agency	Funding Source	Grant Type	Status of Grant Award	Funds Obligated	Total Project Cost	Grant \$	City \$	Comments
South side NE 181st ST	Design	PSRC	Federal	TAP	Yes	Yes	\$109,480	\$92,970	\$16,510	Assumes undergrounding; Min. right-of-way (TCE's Only)
*South side NE 181st ST	Construction	King County	Federal	CDBG	Yes	No	\$487,826	\$254,960	\$232,866	Assumes no undergrounding
North side NE 181st ST	All	TIB	State	SP	Yes	No	\$277,524	\$189,793	\$87,731	Assumes no undergrounding; No right-of-way
NE 202nd ST	All	WSDOT	To Be Determined	SRTS	No-pending	No	\$1,017,570	\$814,056	\$203,514	Assumes no undergrounding; Min. right-of-way
62nd Ave NE	All	WSDOT	Federal	HSIP	Yes	No	\$828,000	\$813,200	\$14,800	Assumes no undergrounding; No right-of-way; Constr. Ad by 9/30/17
NE 155th ST Sidewalk	All	WSDOT	N/A	SRTS	No	No				Did not make the funding cut
Rhody Park/68th Ave NE Sidewalk	All	WSDOT	N/A	Ped/Bike	No	No				Did not make the funding cut
							\$2,721,000	\$2,165,000	\$556,000	(Rounded)
								Contingency:	\$300,000	
								NE 181st ST UG Cost:	\$400,000	(Rounded)
									\$1,256,000	

*With Utility Undergrounding Distance (LF) \$ per LF Estimated Cost
700 \$550 \$385,000

TAP - Transportation Alternatives Program CDBG - Community Development Block Grant SP - Sidewalk Program SRTS - Safe Routes to Schools HSIP - Highway Safety Improvement Program Ped/Bike - Pedestrian and Bicycle Safety

CITY OF KENMORE, WASHINGTON
REET Fund Projection-Preliminary
For The Years 2015-2020

Attachment 2

DESCRIPTION	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$2,040,354	\$528,104	\$103,635	\$394,725	\$394,996	\$675,267
Revenues:						
REET 1	450,000	454,500	459,045	463,635	463,635	463,635
REET 2	450,000	454,500	459,045	463,635	463,635	463,635
Interest Earnings	14,000	4,000	1,000	3,000	3,000	6,000
Total Revenues	\$914,000	\$913,000	\$919,090	\$930,271	\$930,271	\$933,271
Transfers Out for Parks :						
P 6 Moorlands Park Imp	0	0	0	380,000	0	0
P 13 Skate Park	350,000	0	0	0	0	0
Subtotal - Transfers for Parks	350,000	0	0	380,000	0	0
Transfers Out for Roads:						
T6 SR 522 West A 61st to 65th	732,250	730,469	0	0	0	0
T6 SR 522 West A 61st to 65th Jan 2015 add	235,000	0	0	0	0	0
T8 SR522 West B 57th to 61st with BGT Wall	0	0	0	0	0	200,000
T27 Sidewalks	85,960	9,955	0	0	0	0
T27b 181st Sidewalk	14,040	90,045	0	0	0	0
Sidewalk Gaps	160,000	0	0	0	0	0
Sidwalk Grant Matches	0	0	0	0	0	0
175th St Swamp Creek Bridge	75,000	0	0	0	0	0
T37 New West Samm Bridge	74,000	307,000	78,000	0	0	0
Traffic Calming Improvements	250,000	100,000				
Repayment to Strategic Opps Fund	0	0	100,000	100,000	200,000	160,000
Overlay	450,000	100,000	450,000	450,000	450,000	450,000
Subtotal - Transfers for Roads	2,076,250	1,337,469	628,000	550,000	650,000	810,000
Net Income/(Loss)	(\$1,512,250)	(\$424,469)	\$291,090	\$271	\$280,271	\$123,271
Ending Cash	\$528,104	\$103,635	\$394,725	\$394,996	\$675,267	\$798,538

I:\Admin & Finance\Forecast Models\2015 forecast Other FundsREETFeb
2/5/2015



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Sidewalk Grant Agreement Authorization Proposed Council Action/Motion: Authorize the City Manager to Enter into Agreements and execute appropriate documentation for the following projects: - NE 181st Street Sidewalk: CDBG - King County (15-C1369); - NE 181st Street Sidewalk: TIB (15-C1370); 62nd Avenue NE Sidewalk: HSIP - WSDOT (15-C1371). - NE 202nd Street Sidewalk: SRTS - WSDOT (15-C1372)	For Council Meeting Agenda of: 2/17/2015 Department: <u>Public Works</u> Prepared by: <u>Kris Overleese, PE</u> To Be Presented By: <u>N/A</u> <table style="width: 100%;"> <tr> <td style="width: 70%;">Approved by Department Head:</td> <td style="width: 30%; text-align: center;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: center;">_____</td> </tr> </table> Exhibits/Attachments: Attachment A - Sidewalk Grant Award Matrix	Approved by Department Head:	<u>Initial & Date</u>	Approved by City Attorney:	_____	Approved by Finance Director:	_____	Approved by City Manager:	_____
Approved by Department Head:	<u>Initial & Date</u>								
Approved by City Attorney:	_____								
Approved by Finance Director:	_____								
Approved by City Manager:	_____								
Expenditure Required: \$1,256,000	<table style="width: 100%;"> <tr> <td style="width: 40%; text-align: center;">Amount Budgeted</td> <td style="width: 60%; text-align: center;">Appropriation Required</td> </tr> <tr> <td style="text-align: center;">\$95,000 in Sidewalk Program</td> <td style="text-align: center;">\$960,000</td> </tr> <tr> <td style="text-align: center;">\$201,000 in school zone/crosswalk funding</td> <td></td> </tr> </table>	Amount Budgeted	Appropriation Required	\$95,000 in Sidewalk Program	\$960,000	\$201,000 in school zone/crosswalk funding			
Amount Budgeted	Appropriation Required								
\$95,000 in Sidewalk Program	\$960,000								
\$201,000 in school zone/crosswalk funding									
<u>INFORMATION/BACKGROUND:</u> The City of Kenmore aggressively pursues sidewalk grant funds. In 2013, no grants were awarded, but 2014 was a successful year. In 2014, the City applied for six sidewalk grants: three grants were awarded, one is pending state legislative action, and a partial 2013 grant was awarded after federal funds were redistributed by the Puget Sound Regional Council. New grants awarded from the 2014 selection process include: - South side of NE 181st (68th to 73rd Avenues): Community Development Block Grant funds - CDBG (King County) - North side of NE 181st (68th to 73rd Avenues): Transportation Improvement Board funds (TIB) 62nd Avenue NE (NE 181st to Ne 187th Streets): Highway Safety Improvement Program - HSIP (WSDOT) Pending Award from Washington Legislature: - NE 202nd Street (68th Ave to Kenmore Jr. High): Safe Routes to Schools Program - SRTS (WSDOT) Partial Grant Awarded: - South side of NE 181st (68th to 73rd Avenues) Design: Transportation Alternatives Program - TAP (WSDOT) Attachment A summarizes the grants identified above including the total project costs, grant award, City match requirements and whether the funds have been awarded. <u>Staff Recommendation:</u> On July 21, 2014 Council authorized the City Manager to execute appropriate agreements for the grant funding with the WA State Department of Transportation (WSDOT) for the TAP grant. The project is included for this big picture review of sidewalk grants. At the February 9, 2015 Council meeting, Council approved moving									

forward with undergrounding utilities within the project limits of the NE 181st Sidewalk Projects.

This Council Agenda item requests that the Council authorize the City Manager to execute appropriate agreements and documentation with the above referenced funding partners which obligates the City to the outlined match requirements. Documentation may also include project updates and tracking information with the Puget Sound Regional Council.

FISCAL CONSIDERATION:

Attachment A summarizes the recent grant awards, match required and total project costs. The grant award total for the five referenced projects is \$2,165,000 requiring a City match of \$556,000. Staff also recommends a \$300,000 contingency for the projects as there is no design completed on any of them. Staff will return to Council on February 23rd with an Ordinance updating the Capital Improvement Program to be consistent with the Council action February 9, 2015 and this evening's grant acceptance outcome.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel.

CITY OF KENMORE - 2014 Sidewalk Grant Applications

ATTACHMENT 41

Sidewalk Location	Phase	Funding Agency	Funding Source	Grant Type	Status of Grant Award	Funds Obligated	Total Project Cost	Grant \$	City \$	Comments
South side NE 181st ST	Design	PSRC	Federal	TAP	Yes	Yes	\$109,480	\$92,970	\$16,510	(Rounded) approved by council 2/9/15
*South side NE 181st ST	Construction	King County	Federal	CDBG	Yes	No	\$487,826	\$254,960	\$232,866	
North side NE 181st ST	All	TIB	State		Yes	No	\$277,524	\$189,793	\$87,731	
NE 202nd ST	All	WSDOT	To Be Det.	SRTS	Pending	No	\$1,017,570	\$814,056	\$203,514	
62nd Ave NE	All	WSDOT	Federal	HSIP	Yes	No	\$828,000	\$813,200	\$14,800	
NE 155th ST Sidewalk	All	WSDOT	N/A	SRTS	No					
Rhody Park/68th Ave NE Sidewalk	All	WSDOT	N/A	Ped/Bike	No					
							\$2,721,000	\$2,165,000	\$556,000	
								Contingency:	\$300,000	
							NE 181st ST UG Cost:		\$400,000	
									\$1,256,000	
*With Utility Undergrounding	Distance (LF)	\$ per LF	Estimated Cost							
	700	\$550	\$385,000							

CDBG - Community Development Block Grant
SRTS - Safe Routes to Schools
HSIP - Highway Safety Improvement Program
Ped/Bike - Pedestrian & Bicycle Safety Program



The City of Kenmore

18120 68TH AVENUE NE PO BOX 82607
KENMORE, WASHINGTON 98028

MEMO

TO: Councilmembers
Cc: Rob Karlinsey, City Manager
FROM: Debbie Bent, Director of Planning & Community Development *DB*
DATE: February 23, 2015
SUBJECT: Status Update on Parks Capital Projects

The purpose of this memo is to give a status update on the seven park projects included in the Park Capital Improvement Program (CIP). A copy of the adopted six-year Park CIP is attached (Attachment #1).

1. Twin Springs Interim Use Plan:

- **Property Transfer:** In 2007 the Council agreed to a property transfer from King County once the Brightwater improvements were completed. A February 10th meeting is scheduled with King County staff to discuss: the status of the Brightwater construction project; schedule for property transfer; status of documents being prepared to facilitate the property transfer; process to accomplish the transfer; responsibilities and obligations of King County prior to and after transfer; and other issues that need to be addressed prior to or as part of the transfer agreement. Once staff has a better understanding of the transfer process we will put together a schedule outlining key dates and actions.
- **Interim Use Plan:** The goal is to develop an interim use plan. Interim use would allow public use of the site but the intent is to minimize the cost of improvements and maintenance, given limited funds available. Staff is developing project parameters before the public participation process to frame the discussion. For example, athletic fields would not be an interim use given the site constraints and intent of limiting improvements/cost. Staff will put together a schedule for the public process and interim plan development.

2. Tolt Pipeline Trail Phase One

- **Design:** In 2014, cost estimates to complete construction of a 10 foot wide paved trail between 68th Ave NE and 73rd Ave NE exceeded the allocated budget. The 60% design plans now show a raised, paved trail (10 foot paved trail with 2 foot gravel shoulders) from 68th Ave NE connecting with the existing paved path near 69th Lane (see attached plan in Attachment #2 to this memo). The intent is also to replace the metal gates at either end of the trail with more welcoming bollards to improve trail entrances. Staff is working through City of Seattle questions and concerns. The City

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February 23, 2015

of Seattle owns the trail right-of-way and must grant the City of Kenmore permission to construct the trail and ensure that their pipelines are protected and accessible.

- **Schedule:** Once City of Seattle's design concerns are addressed, staff will move forward with completing final design, the permitting process, developing bid documents and an updated project schedule. Whether it will be feasible to construct the project in 2015 is yet to be determined.

3. **Moorlands Park Improvements**

- **Grant Preparation:** The intent is to reapply for an RCO grant in 2016 for completing all park improvements consistent with the adopted master plan. In order to strengthen the grant application, sport groups (e.g. Little League) and others who support park development need to provide not only letters of support but financial and volunteer commitments. Ideally, we need an individual in the community to spearhead a 2015 fundraising and volunteer commitment. Project completion is dependent on receiving a grant award unless the City allocates other funds.
- **Maintenance Agreement:** The original ten year interlocal agreement with the Northshore School District for park maintenance and scheduling field activities automatically renewed for an additional five year period (2014 to 2019). The District is aware of plans to develop the park. A new maintenance agreement will need to be negotiated to address park development.

4. **Log Boom Park New Pedestrian Bridge**

- **Schedule:** Plans for the pedestrian bridge are at the 60% design level. The design currently assumes a steel bridge span (approximately 35 feet in length) with 8-foot wide concrete decking (See attached concept photo in Attachment #3 to this memo). The bid process and construction are planned for 2016. Completing design and permitting is scheduled for 2015.

5. **City Hall Park Phase One: Skate Park Improvements**

- **Schedule:** City permit submittal is scheduled February 9th. The project is expected to be advertised for bid early April with bid openings at the end of April. Bid award and contract authorization anticipated in May. Construction start assumed in June with an anticipated completion date by the end of August.

6. **Rhododendron Park Float**

- **Permitting:** A preliminary design is complete and the project is in City shoreline permit review. The location of float improvements in relation to a Northshore Utility District sewer main is an outstanding review issue that must be addressed before the City issues the permit. State and Federal Agencies will review the permit application, and the Department of Ecology has the final approval on the shoreline permit.

7. **Squires Landing Park Expansion**

- **Existing Permits:** In November and December 2014 the City issued permits to: improve an ADA accessible path from the parking area to the dock; to complete minor maintenance repairs on the dock (replace rotten boards); and replace the ramp to the dock.

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February 23, 2015

- **Dock Replacement and Other Improvements:** A scope needs to be developed to advertise (Request for Proposal/Request for Qualifications) for a consultant to complete a preliminary design for eventual dock replacement/retrofit along with preparing other supporting documents (e.g. survey work, critical area reports etc) required for permit submittal. The scope could also include design/permitting related to potentially dredging the mouth of the lagoon to improve handcarry watercraft access, replacing the existing lagoon dock, and short term/long term plans for improving the overall usability of the lagoon.. Creating a plan for improved on-site parking will also be part of the consultant scope.

Attachments:

Attachment #1: Park Capital Improvement Program for the Years 2015-2020

Attachment #2: Tolt Trail Plan

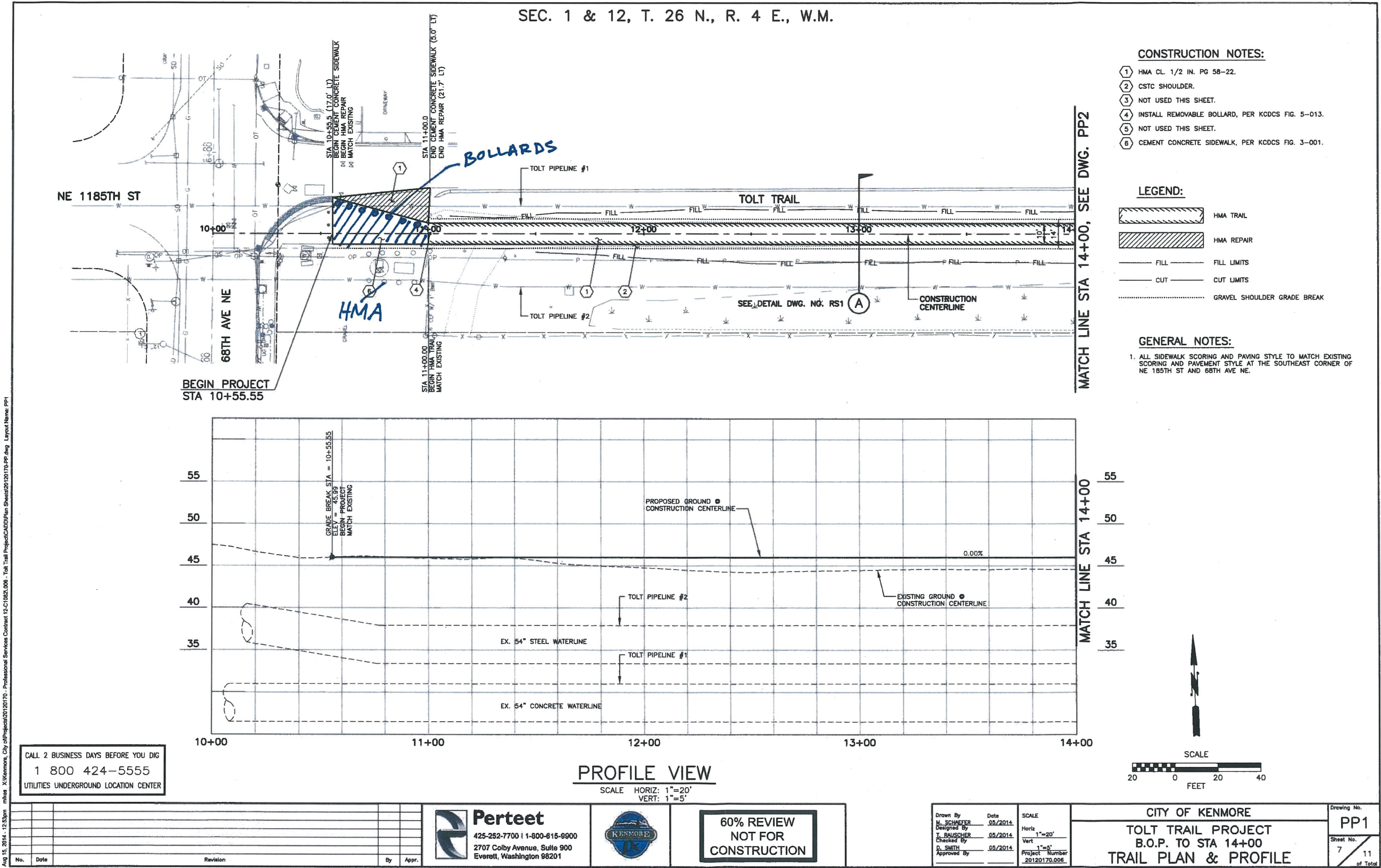
Attachment #3: Photo of pedestrian bridge concept at Log Boom Park

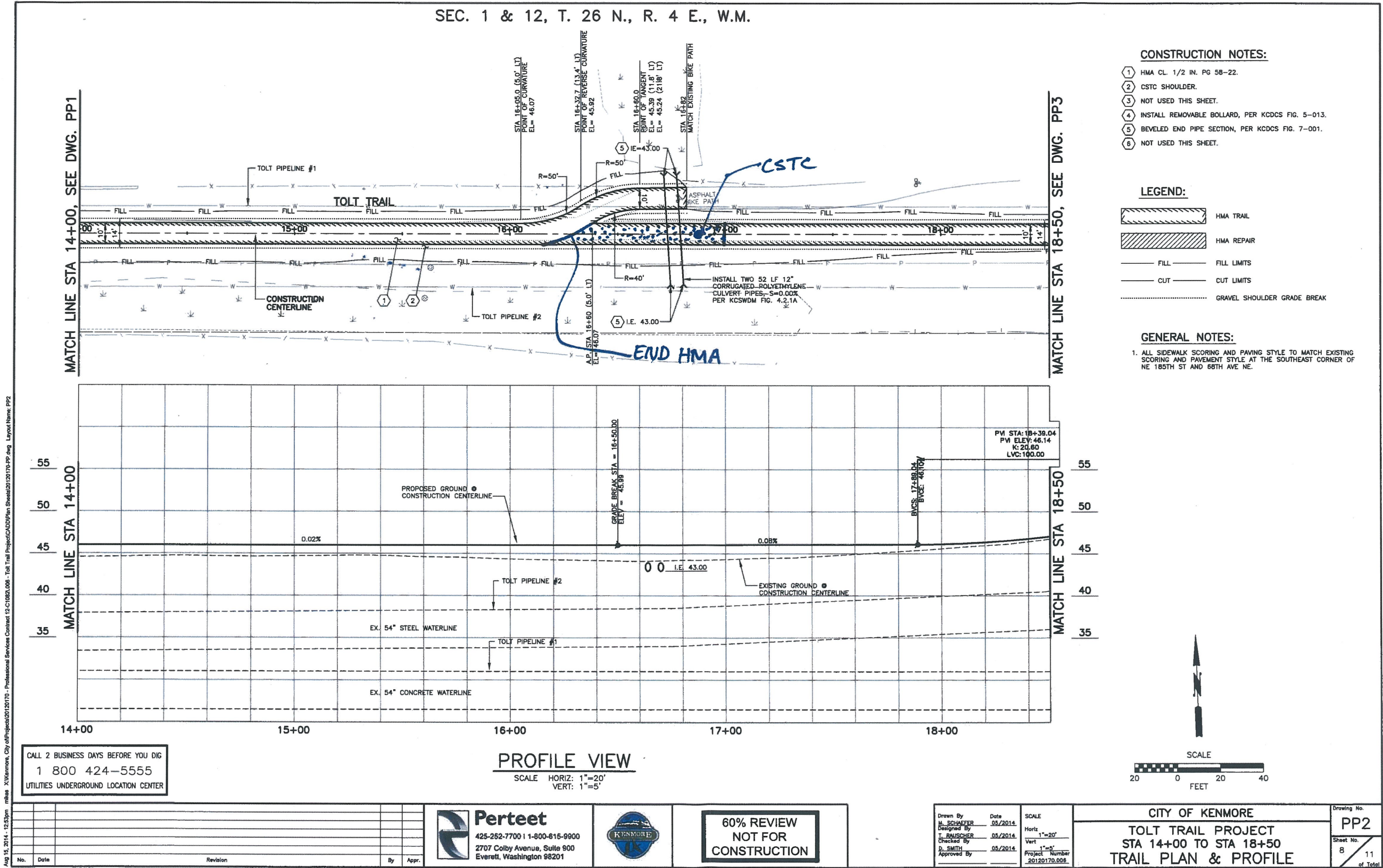
Attachment 1

**CITY OF KENMORE, WASHINGTON
PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2015-2020**

Project Description	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2015-2020 Totals
Parks Project Manager*	\$99,000	\$64,000	\$65,000	\$0	\$0	\$0	\$228,000
P 1 Twin Springs Interim Use Plan	40,000	0	0	0	0	0	40,000
P 2 Tolt Pipeline Trail Phase One	210,000	0	0	0	0	0	210,000
P 6 Moorlands Park Improvements	10,000	20,000	224,000	1,170,000	0	0	1,424,000
P 11 Log Boom Park New Pedestrian Bridge	200,000	0	0	0	0	0	200,000
P 13 City Hall Park Ph I: Skate Park Improvements	350,000	0	0	0	0	0	350,000
P 18a Rhododendron Park Float	30,000	115,000	0	0	0	0	145,000
P 26 Squires Landing Park Expansion	35,000	65,000	0	0	0	0	100,000
Total Project Costs	\$974,000	\$264,000	\$289,000	\$1,170,000	\$0	\$0	\$2,697,000
Funding As Proposed:							
Park Impact Fees	\$325,000	\$165,000	\$289,000	\$100,000	\$0	\$0	\$879,000
Real Estate Excise Tax	350,000	0	0	380,000	0	0	730,000
Strategic Opportunity Fund	30,000	55,000	0	150,000	0	0	235,000
Grants	0	0	0	500,000	0	0	500,000
King County Trail Levy	185,000	0	0	0	0	0	185,000
King County Park Levy	84,000	44,000	0	40,000	0	0	168,000
Total Project Funding	\$974,000	\$264,000	\$289,000	\$1,170,000	\$0	\$0	\$2,697,000

* A portion of Parks Project Mgr funding is already included in Tolt, and Log Boom Ped Bridge
The balance will be allocated to other budgeted projects.





Attachment 3

Photos of the Steel Bridge Concept for the Logboom Park Pedestrian Bridge





**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Joint meeting with the Planning Commission to hear and discuss the results of a public survey on an amended Comprehensive Plan Vision Statement Proposed Council Action/Motion: Hold a joint meeting with the Planning Commission to hear and discuss the results of a public survey on an amended Comprehensive Plan Vision Statement.	For Council Meeting Agenda of: 2/23/14 Department: <u>Community Development</u> Prepared by: <u>Lauri Anderson, Senior Planner</u> Initial & Date Approved by Department Head: <u>DS 2/24/15</u> Approved by City Attorney: _____ Approved by Finance Director: <u>[Signature] 2/26/15</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: 1. Vision Statement Survey
Expenditure Required \$0 Amount Budgeted \$0 Appropriation Required \$0	
<u>INFORMATION/BACKGROUND:</u> The Planning Commission has developed a preliminary draft revised Vision Statement for the Comprehensive Plan and a public opinion survey on the proposed revisions has been underway since January 23, 2015. The survey was advertised in the Bothell-Kenmore Reporter, on the City's website, on social media, through a paid advertisement, and through an insert included with a portion of the Northshore Utility District's bill mailings. Local block watch groups, PTAs, the Kenmore Business Alliance, and the Northshore School District were notified of the survey and asked to encourage members to participate. Paper copies of the survey (see Attachment 1) were available at City Hall and provided to the Library, Fire Station and Senior Center for distribution to their visitors. The survey is scheduled to close on February 21, 2015. At the Council meeting on February 23, 2015, staff will present an overview of survey results and highlight any unexpected findings. The City Council and Planning Commission may wish to discuss the results. The City Council may wish to provide direction to the Planning Commission regarding the proposed amendments.	
<u>FISCAL CONSIDERATION:</u> None	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> The City's Mission Statement references a community generated plan for the future as one item that the City will provide to meet its obligations.	

Vision Statement Survey

The Kenmore Vision Statement was last revised in 2006 and the City's Planning Commission is working on an update, but they need your help and input!

Attached is a brief 10-minute survey asking your opinion about a revised draft Vision Statement being considered by the Planning Commission. Feel free to add your comments and to let us know what you like, what you don't like, or what is missing.

Your input in updating the Vision Statement will:

- * help create a shared vision;
- * let city decision-makers know what really matters to the community; and
- * result in a Comprehensive Plan that reflects community values.

The survey will close on February 21, and the results will be presented to the Planning Commission and City Council at a meeting tentatively scheduled for late February.

Thank you for your time!

1. First, do you live or work in Kenmore?

- ☐ Live in Kenmore
- ☐ Work in Kenmore
- ☐ Live and work in Kenmore
- ☐ Do not live or work in Kenmore

2. The Vision Statement says that Kenmore should be, "A community that is family friendly with a small town feeling, that recognizes its history and values diversity."

Rather than describing Kenmore only as "A community," the Planning Commission is considering some alternative phrases. Which of the following visions for Kenmore in 2035 do you prefer? (select one):

- ☐ A thriving and sustainable community
- ☐ A vibrant waterfront community
- ☐

A small city nestled in a larger metropolitan area

☐ A walkable urban community

☐ A quiet suburban community

Other (please specify):

3. The Vision Statement says that Kenmore should be, "A community that is family friendly with a small town feeling, that recognizes its history and values diversity."

What does "small town feeling" mean to you? (select up to four options):

☐ Place with an identifiable downtown

☐ Place with compact, walkable neighborhoods

☐ Place with convenient access to local shops, businesses, parks and the rest of the city

☐ Place where you know your neighbors and others in the community and have a sense of belonging

☐ Place with an open and accessible local government

☐ Place that feels safe and friendly

☐ Place with a slow, relaxed pace of life

☐ Place where you can participate in community activities and contribute to the community

☐ Place with smaller buildings and low density residential and commercial development

☐ Place with little or no traffic congestion

Other (please specify):

4. Based on your response to the previous question, should Kenmore in 2035 have a "small town feeling"?

☐ Yes

☐ No

Comments:

5. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that is family friendly, that recognizes its history and values diversity

- ☐ Strongly Agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly Disagree

Comments:

6. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that cares for the health, safety, and welfare of all its citizens

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

7. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community with a safe, reliable and effective system of streets, transit routes, sidewalks, bike ways, and trails, linking significant regional and local destinations

- ☐ Strongly agree
- ☐

Agree

☐ Neutral

☐ Disagree

☐ Strongly disagree

Comments:

8. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that fosters a sense of belonging and pride and makes use of the vast skills of its citizens through volunteerism and public involvement

☐ Strongly agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly disagree

Comments:

9. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that supports the character of its single family residential neighborhoods

☐ Strongly agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly disagree

Comments:

10. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that offers a range of housing types to provide a choice of attractive living accommodations for all residents

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

11. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that actively protects natural and environmentally sensitive areas, significant open space, trees, and air and water quality

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

12. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community with its own sense of place and an

identifiable, walkable downtown offering commercial, civic, cultural and park spaces, integrated with higher density housing

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

13. Do you agree or disagree with this part of the Vision Statement?

• A community that is connected both visually and physically to its waterfront, recognizing the waterfront as a significant local and regional asset

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

14. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community with clear design standards creating attractive, functional, and enduring buildings and places

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree

☐ Strongly disagree

Comments:

15. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that supports the arts

☐ Strongly agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly disagree

Comments:

16. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that supports and encourages education and quality schools

☐ Strongly agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly disagree

Comments:

17. Do you agree or disagree with this part of the Vision Statement?

• A community that supports active, healthy lifestyles with well-maintained parks, trails, open spaces, and recreational facilities

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

18. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a prosperous and vibrant community with an economic base that provides for the needs of its citizens, provides quality employment opportunities, and encourages and supports businesses

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

19. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community that is a good partner with citizens and governments throughout the region

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral

Vision Statement Survey

Page 9 of 11

- ☐ Disagree
- ☐ Strongly disagree

Comments:

20. Do you agree or disagree with this part of the Vision Statement?

• In 2035, we see Kenmore as a community with an informed citizenry working with an open, responsive government that seeks out and integrates public input

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

Comments:

21. Is anything missing from this vision for Kenmore?

Using the next few questions, we hope to collect some basic information about our survey respondents. Providing this information is optional, but we would appreciate your response.

22. What is your age?

- ☐ Under 20
- ☐ 20-29
- ☐ 30-39
- ☐ 40-49
- ☐

50-59

- ☐ 60-69
- ☐ 70-79
- ☐ 80-89
- ☐ 90-99
- ☐ 100+
- ☐ Prefer not to answer this question

23. What is your sex?

- ☐ Male
- ☐ Female
- ☐ Prefer not to answer this question

24. How long have you lived or worked in Kenmore?

- ☐ Less than 1 year
- ☐ 1-3 years
- ☐ 3-5 years
- ☐ 5-10 years
- ☐ More than 10 years
- ☐ Prefer not to answer this question

25. Where do you live and/or work?

- ☐ Live and/or work north of SR-522 (Bothell Way)
- ☐ Live and/or work south of SR-522 (Bothell Way)
- ☐ Live on one side of SR-522, work on the other side
- ☐ Prefer not to answer this question

26. If you live in Kenmore, what is your housing type?

- ☐ Single family residence (including mobile home)
- ☐ Apartment
- ☐ Condominium
- ☐ Prefer not to answer this question

Other (please specify):

27. If you live in Kenmore, do you have children living with you?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer this question

28. If you would like to receive information about Planning Commission meetings, please enter your email address in the text box below.

For questions about the survey or the Vision Statement, please contact Lauri Anderson, Senior Planner, at landerson@kenmorewa.gov.

Thank you again for your time!

Done

Powered by **SurveyMonkey**
Check out our [sample surveys](#) and create your own now!