

**City of Kenmore
City Council Meeting
Special Meeting Minutes
Monday, May 1, 2023**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Angela Kugler
Councilmember Debra Srebnik
Councilmember Corina Pfeil

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
Acting City Clerk Michelle Kang
Public Works Operations Director Jennifer Gordon
Facility & Fleet Maintenance Supervisor Aleks Firsov
Event Specialist Nicole Suarez
Interim Volunteer & Event Supervisor Maurita Colburn
Farmers Market Lead (Day of Manager) Rebecca Lucero
Environmental Services Director Richard Sawyer
Engineering Director John Vicente

Speaking Guests: Tarelle Osborn, Osborn Consulting Principal Engineer

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the special meeting to order at 6:00 PM.

PROCLAMATION

Mayor Herbig proclaimed May 2023 as Building Safety Month in the City of Kenmore.
[Proclamation - Building Safety Month](#)

PRESENTATION

New Staff Introductions

- Public Works Operations Director Jennifer Gordon introduced Facility & Fleet Maintenance Supervisor Aleks Firsov. Aleks Firsov said a few words to the Council.
- Event Specialist Nicole Suarez introduced Interim Volunteer & Event Supervisor Maurita Colburn. Maurita Colburn said a few words to the Council.
- Event Specialist Nicole Suarez introduced Farmers Market Lead (Day of Manager) Rebecca Lucero. Rebecca Lucero said a few words to the Council.

STUDY SESSION AGENDA

- A. Fish Passable Culvert Replacement Prioritization for Future Surface Water Management Capital Improvement Program Projects, presented by Environmental Services Director Richard Sawyer and Osborn Consulting Principal Engineer Tarelle Osborn
- [Agenda Bill - Culvert Replacement Prioritization](#)
[Attachment 1 - Draft Conceptual Design Sheets for 12 Proposed High Impact Culvert Replacement Projects](#)
[Presentation - Culvert Replacement Prioritization](#)

Environmental Services Director Richard Sawyer presented to the City Council the history behind this prioritization project, beginning in 2021. Osborn Consulting Principal Engineer Tarelle Osborn presented to the City Council the Culvert Prioritization Tool (CPT) to help score which culverts to address first.

Councilmembers provided questions and comments.

- Would like a higher resolution map of the culverts with streets.
 - Staff informed Councilmembers that one of the GIS maps that will be available for viewing will include the culverts.
- So excited about this crucial first step. Hopefully we move towards long term solutions.

City Manager Rob Karlinsey suggested naming some of the culverts, rather than just having a number, which would get more community involvement and desire for these culvert improvements.

- B. Kenmore Municipal Code (KMC) Title 12 Updates, presented by Engineering Director John Vicente
- [Agenda Bill - KMC Title 12 Updates](#)
[Attachment A - Title 12 Red Lined Changes](#)
[Attachment B - Title 12 Changes, Clean Copy](#)
[Attachment C - Summary of Title 12 Changes](#)
[Presentation - KMC Title 12 Updates](#)

Engineering Director John Vicente returns for the third time to present to the City Council the proposed changes to KMC Title 12.

General changes made:

- Grammatical corrections/edits
- Consolidation of definitions
- Text moved to more logical locations for better flow
- Defined terms were italicized for consistency with the rest of the KMC
- Renaming of terms to be consistent with other documents

John Vicente discussed the following sections:

- Chapter 12.80 – Integrated Transportation Program
- Chapter 12.85 – State Route 522 Access Management Program
- Chapter 12.90 – Transportation Benefit District
- Chapter 12.95 – Street Vacations

Councilmembers provided questions and comments.

- What is the value of the street vacation appraisal used for?
 - We have to come up with a reasonable way to say how much the property is worth. This would be the standard appraisal process based off the adjacent property.
- Can we get some concrete examples of when the applicant is a resident, not the City, for street vacations?
 - Example: if there are ten feet between the sidewalk and the private property, the resident can ask the City to purchase that land.

KMC Title 12 Updates will return for Council approval through adoption of an ordinance on May 22, 2023. The parking removal ordinance discussed last study session is no longer needed.

STAFF REPORTS

City Manager Rob Karlinsey thanked Engineering Director John Vicente for the effort that went into the Title 12 Updates. Additionally, because of the grant applications that John Vicente applied for, the City has \$9.75 million dollars for sidewalks.

City Manager Rob Karlinsey also read a text message from a resident thanking the City for the Hangar and the open space for kids and families this past weekend.

COUNCILMEMBER REPORTS & COMMENTS

Regional Crisis Response (RCR) Principal Assembly is looking for an individual to represent the City at the Principal Assembly. Councilmembers discussed and voted. Councilmember Srebnik will be the primary representative. Councilmember Pfiel will be the alternate representative.

EXECUTIVE SESSION

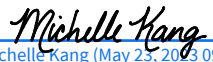
Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss pending or potential litigation. The Mayor announced that the executive session was slated to last 30 minutes. No action was taken.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 7:57 PM.


Nigel G. Herbig (May 24, 2023 07:15 PDT)

Nigel Herbig, Mayor


Michelle Kang (May 23, 2023 09:01 PDT)

Michelle Kang, Acting City Clerk

City Council Special Meeting Minutes from May 1, 2023

Final Audit Report

2023-05-24

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