



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Special & Regular Meeting Agenda

6:30 p.m., Monday, May 11, 2015

Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

- I. 6:30 p.m. - CALL SPECIAL MEETING TO ORDER**
- II. EXECUTIVE SESSION**
Pursuant to RCW 42.30.110(1)(i), Pending Litigation
- III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION**
- IV. ADJOURN SPECIAL MEETING**
- V. 7:00 p.m. - CALL REGULAR MEETING TO ORDER**
- VI. ROLL CALL**
- VII. FLAG SALUTE**
- VIII. AGENDA APPROVAL**
- IX. PROCLAMATIONS**
 - A. National Public Service Recognition Week - May 3-9, 2015
[Proclamation](#)
 - B. National Bike to Work Day - May 15, 2015
[Proclamation](#)
 - C. National Kids to Parks Day - May 16, 2015
[Proclamation](#)
 - D. Kenmore Safe Boating Week - May 16-22, 2015
[Proclamation](#)
- X. CITIZEN COMMENTS**

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

XI. CONSENT AGENDA

- A. Adopt Minutes for the April 13 and April 20, 2015 City Council Meetings
[DRAFT 04 13 2015Minutes](#)
[DRAFT 04 20 2015Minutes](#)
- B. Approve Check Nos. 31873 - 31947 Totaling \$380,547.23 and Electronically Transferred Payroll Funds in the Amount of \$65,128.50 and Payroll Check Nos. 7353, 7354 and 7355 Totaling \$3,707.24 for the Period Ending April 10, 2015
[Checks for Approval](#)
- C. Approve Check Nos. 31948 - 32034 Totaling \$360,052.02 and Electronically Transferred Payroll Funds in the Amount of \$69,872.75 and Payroll Check Nos. 7396 - 7399 Totaling \$3,907.03 for the Period Ending April 24, 2015
[Checks for Approval](#)
- D. Receive and File January 2015 Financial Report for the City of Kenmore, Washington
[Agenda Bill & Attachment](#)
- E. Receive and File February 2015 Financial Report for the City of Kenmore, Washington
[Agenda Bill & Attachment](#)

XII. PUBLIC HEARING

- A. Public Hearing Regarding a Motion to Allow Indoor Storage as a Temporary Use for Up to a One-Year Period in Property Located at 15036 70th Avenue NE, Which is Owned by the Northshore Fire District and Zoned Public/Semi-Public, Subject to Conditions - Nancy Ousley, Assistant City Manager, and Bryan Hampson, Development Services Director
[Agenda Bill & Attachment](#)

XIII. BUSINESS AGENDA

- A. Motion to Allow Indoor Storage as a Temporary Use for Up to a One-Year Period in Property Located at 15036 70th Avenue NE, Which is Owned by the Northshore Fire District and Zoned Public/Semi-Public, Subject to Conditions - Nancy Ousley, Assistant City Manager
[Agenda Bill & Attachment](#)
- B. Discussion of Astound Franchise, Ordinance No. 15-0397 - Jennifer Gordon, Public Works Operations Manager
[Agenda Bill & Attachments](#)
[PowerPoint Presentation](#)

- C. Authorize the City Manager to Execute Contract No. 15-C1365 with Grindline for Skate Court Construction - Debbie Bent, Community Development Director, and Marc Connelly, Parks Project Manager
[Agenda Bill & Attachments](#)

XIV. STAFF REPORT

XV. COUNCILMEMBER REPORTS & COMMENTS

XVI. COUNCILMEMBER INITIATIVES

XVII. ADJOURNMENT

Upcoming Meetings:

Mon., May 18, 2015 7:00 p.m. City Council Regular Meeting
Tues., May 19, 2015 7:00 p.m. Planning Commission Regular Meeting
Mon., June 1, 2015 7:00 p.m. City Council & Planning Commission Special Joint Meeting
Tues., May 26, 2015 Holiday Schedule City Council Regular Meeting - CANCELED

City of Kenmore, Washington Proclamation



WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

WHEREAS, public employees take not only jobs, but oaths; and

WHEREAS, many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, public servants include teachers, health care workers and scientists . . . administrative assistants, engineers and planners . . . safety inspectors and laborers . . . computer technicians and social workers . . . and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials,

NOW, THEREFORE, I, David Baker, Mayor of the City of Kenmore, Washington, on behalf of the City Council, am pleased to proclaim May 3 – 9, 2015 to be

“Public Service Recognition Week”

in the City of Kenmore, and I urge all citizens to join with the City Council in recognizing the accomplishments and contributions of government employees at all levels – federal, state, county and city.

IN WITNESS WHEREOF, signed this 11th day of May, 2015.

Signed: _____
David Baker, Mayor

Attested: _____
Patty Safrin, City Clerk

City of Kenmore, Washington Proclamation

National Bike to Work Day – May 15, 2015

WHEREAS, bicycles are part of a sustainable, multimodal transportation system and are a healthy, viable and environmentally sound transportation alternative as well as an excellent tool for recreation and enjoyment of Kenmore's scenic beauty; and

WHEREAS, throughout the month of May, millions of Washingtonians will experience the joys of bicycling through educational programs, races, commuting events, trail work days, helmet promotions, charity events, or by simply getting out and going for a ride as part of National Bike Month; and

WHEREAS, Kenmore's road and trail system, with newly added bike lanes, attracts bicyclists each year, providing economic health, transportation, tourism, and scenic benefits; and

WHEREAS, creating a bicycling-friendly community has been shown to improve Washingtonians' health, well-being, and quality of life, growing the economy of Kenmore, attracting tourism dollars, improving traffic safety, supporting student learning outcomes, and reducing pollution, congestion, and wear and tear on our streets and roads; and

WHEREAS, the City of Kenmore, Washington Bikes, Cascade Bicycle Club, the League of American Bicyclists and other businesses and civic organizations will be promoting bicycling during the month of May 2015; and

WHEREAS, May has been declared National Bike Month for each of the last 59 years, and is so again in 2015; and

WHEREAS, Bike to Work Day is an annual event across the United States and Canada that promotes the bicycle as an option for commuting to work; and

WHEREAS, the City of Kenmore is also promoting greater public awareness of bicycle operation and safety education through the Target Zero Initiative in an effort to eliminate collisions, injuries, and fatalities and improve health and safety for everyone on the road,

NOW, THEREFORE, I, David Baker, Mayor, on behalf of the City Council of Kenmore, Washington, do hereby proclaim May 15, 2015, as:

"Bike to Work Day" in Kenmore, Washington

We urge all citizens who support bicycling to bike to work on that day and further urge all road users to share the road safely with bicyclists at all times.

Signed: _____
David Baker, Mayor

Attested: _____
Patty Safrin, City Clerk

City of Kenmore, Washington
Proclamation
Kids to Parks Day

WHEREAS, Saturday, May 16th, 2015 is the fifth National Kids to Parks Day organized and launched by the National Park Trust; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks because of the decline in park attendance over the last decades; and

WHEREAS, we should encourage children to lead more active lifestyles to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation of nature and the outdoors; and

WHEREAS, the City of Kenmore has been recognized by the national nonprofit organization KaBOOM! as a Playful City USA community and has recently been honored by the National League of Cities for earning gold medals in all five "Let's Move! Cities, Towns & Counties" goal areas; and

WHEREAS, the City of Kenmore features spectacular local and State parks and the Burke-Gilman Trail, including a new Waterfront Activities Center at Squires Landing park,

NOW, THEREFORE, I, David Baker, Mayor of the City of Kenmore, Washington, on behalf of the City Council, am pleased to proclaim May 16, 2015 to be

"Kids to Parks Day"

in the City of Kenmore, and I urge residents of Kenmore to make time on May 16th to take the children in their lives to a neighborhood, state or national park.

IN WITNESS WHEREOF, signed this 11th day of May, 2015.

Signed: _____
David Baker, Mayor

Attested: _____
Patty Safrin, City Clerk

**City of Kenmore, Washington
Proclamation**

**Kenmore Safe Boating Week
May 16-22, 2015**

WHEREAS, on average, 700 people die each year in boating-related accidents in the U.S., with the vast majority of those accidents caused by human error and poor judgment and not by the boat, equipment, or environmental factors; and

WHEREAS, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

WHEREAS, the City of Kenmore is bounded by 7.8 miles of shoreline along Lake Washington the Sammamish River and Swamp Creek; and

WHEREAS, a large number of Kenmore's residents of all ages engage in recreational boating; and

WHEREAS, the mission of United States Coast Guard Auxiliary, Flotilla 21, located in the Northshore area, is to promote and improve recreational boating safety by teaching boating safety courses and conducting vessel safety checks;

NOW, THEREFORE, I, David Baker, Mayor of the City of Kenmore, Washington, on behalf of the City Council, do hereby proclaim May 16-22, 2015 to be

"Kenmore Safe Boating Week"

in our community, and I encourage all of Kenmore's residents to dedicate themselves to learning about practicing safe boating, including wearing life jackets.

IN WITNESS WHEREOF, signed this 11th day of May, 2015.

Signed: _____
David Baker, Mayor

Attested: _____
Patty Safrin, City Clerk

**City of Kenmore, Washington
City Council Regular Meeting
Minutes
April 13, 2015**

CALL TO ORDER – The regular meeting of the Kenmore City Council was called to order by Mayor David Baker at 7:05 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Kris Overleese, Public Works Director/City Engineer; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Leslie Harris, Management Analyst; John Vicente, Capital Projects Manager; Andrew Bauer, Associate Planner; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker asked a member of the audience to lead the flag salute.

AGENDA APPROVAL

It was Council consensus to change the order of the proclamations.

It was Council consensus to approve the agenda as modified.

PRESENTATION

WRIA 8 Presentation on Salmon Recovery Priorities – Richard Sawyer, Surface Water Program Manager, introduced Jason Mulvihill-Kuntz, Watershed Coordinator with the Water Resource Inventory Area 8 (WRIA 8). Sawyer stated that WRIA 8 includes Lake Washington, Cedar River, and the Sammamish River watersheds. The main goal of WRIA 8 is to protect and restore native salmon runs in these watersheds. Mulvihill-Kuntz gave a PowerPoint presentation detailing the accomplishments in the first ten years of WRIA 8, Kenmore's projects, and next steps. He stated that in 2015 the Interlocal agreement for the first ten years will expire, and an Interlocal agreement for another ten years will come before Council later this year. He submitted an informational document to Council. They were also available to answer any questions.

PROCLAMATIONS

Driving Distracted Awareness Month, April 2015 and Buddy Hunt Day, April 22, 2015

Mayor Baker read the proclamations into the record. Buddy Hunt and his family came up to accept the proclamation and had pictures taken with the Mayor.

CITIZEN COMMENTS

There were no citizens wishing to speak during Citizen Comments.

CONSENT AGENDA

Councilmember Herbig pulled Consent Agenda Item C., “Adopt Resolution No. 15-256 Authorizing the City Manager to Enter Into a Multifamily Housing Property Tax Exemption Agreement, Contract No. 15-C1413, with MSPT LLC for Phase I of the Kenmore Village Residential Project” for separate consideration.

There was Council discussion regarding the affordability component of the development.

Councilmember Smith pulled Consent Agenda Item A., to Adopt Minutes, specifically the Minutes for March 16, 2015, for separate consideration.

It was Council consensus to add to the March 16, 2015 minutes the options that Council directed staff to pursue further regarding the “Industrial Uses” item on the Business Agenda of that meeting.

Councilmember Smith moved to approve Consent Agenda Item C., Adopt Resolution No. 15-256 Authorizing the City Manager to Enter Into a Multifamily Housing Property Tax Exemption Agreement, Contract No. 15-C1413, with MSPT LLC for Phase I of the Kenmore Village Residential Project, and Consent Agenda Item A., Approve Minutes for the March 2 and March 16, 2015 City Council Meetings, with changes to the March 16 minutes as directed. Mayor Baker seconded the motion. The motion passed unanimously.

Councilmember Curtis moved to approve Consent Agenda Items B, D and E. Councilmember Sperry seconded the motion to Approve Check Nos. 31783 - 31872 Totalling \$362,653.56 and Electronically Transferred Payroll Funds in the Amount of \$66,195.55 for the Period Ending March 27, 2015; Authorize the City Manager Approval Authority for JSH Properties to Enter Into a Contract with Wayne's Roofing for Reroofing of the Post Office Building; and Approve SR 522 West A Project Agreement, Contract No. 15-C1410, with MCImetro Access Transmission Services. The motion passed unanimously.

BUSINESS AGENDA

Award Contract No. 15-C1409 to Gallatin Public Affairs for Media Relations and Marketing Services - Nancy Ousley, Assistant City Manager; Leslie Harris, Management Analyst; and Bruce Gryniewski, Partner, and Anna Boone, Principal, with Gallatin, were present to give a brief report. They were also available to answer any questions.

Assistant City Manager Ousley stated that the number one goal of the City's economic strategy is promoting the image of Kenmore, as a way to attract some business investment in Kenmore. Staff is recommending Gallatin Public Affairs to continue the City's media relations and marketing efforts because of their ability to connect with potential business investors. Management Analyst Harris also noted the firm's experience with digital media.

Gryniewski and Boone made a few comments regarding the company, including who they represent and how they function.

Councilmember Herbig moved to Award Contract No. 15-C1409 to Gallatin Public Affairs for Media Relations and Marketing Services. Deputy Mayor Van Ness seconded the motion. The motion passed 7-0.

Approve Contract No. 15-C1411 with Jacobs Engineering for West Samm Bridge Design - Kris Overleese, Public Works Director/City Engineer; John Vicente, Capital Projects Manager; and Kevin Kim, Project Lead with Jacobs Engineering, were present to give a brief report. John Vicente showed a slide detailing the project so far and next steps. He stated that construction is currently scheduled for 2018, after public open houses, permitting, right of way acquisition, and design. Director Overleese added that there is also an architect team working on the aesthetics of the project, including tying the old and new bridges together. They were also available to answer any questions.

Councilmember Denuski moved to Approve Contract No. 15-C1411 with Jacobs Engineering for West Samm Bridge Design. Mayor Baker seconded the motion. The motion passed 7-0.

STAFF REPORTS

Update on Parks & Transportation Funding Process - Kris Overleese, Public Works Director/City Engineer, was present to give a brief report. She stated that the City is moving forward with the project to have a community conversation about what, if any, work the community would like to acquire additional resources for, focusing on multimodal transportation projects and parks projects. The firm of Ceis Bayn East has been selected for this project, and the contract approval is currently scheduled to come before Council on May 11. She was also available to answer any questions.

City Manager Staff Report - City Manager Karlinsey stated that there will be no one-on-ones this week. The good news from the State legislature is that the House Transportation Package was released today, and two Kenmore projects, SR 522 West A and the Sammamish River Bridge, are included. In addition, the ask for SR 522 West A increased to \$12 million from the original \$8 million. Next the House and Senate have to reconcile their versions. The Senate Capital Budget version which was released recently includes \$500,000 for Moorlands Park and a little over \$300,000 for the Twedt property reimbursement. The House Capital Budget version also has two Kenmore projects in it, but they are not the same two. It has a little over \$100,000 for the bridge over the 0056 stream in Log Boom Park and money for State Parks to purchase the property next to Saint Edward Park. Those two versions will also need to be reconciled. He stated that tomorrow night there is an important meeting at the Fire District regarding the proposed Regional Fire Authority (RFA), which some Councilmembers and staff will attend. He noted that on April 23rd there is an open house for Bothell's SR 522 Stage 3, which is the project that comes up to Kenmore City limits at 83rd Avenue. Director Overleese and Mayor Baker are planning to attend that open house.

"For the Love of Kenmore" Follow-up and Next Steps - Rob Karlinsey, City Manager, was present to give a brief report. He stated that the last week with Peter Kageyama here was very inspiring, and he believes a lot of people feel that way. The City has received a lot of positive

comments, and citizens are calling to ask what they can do to implement some of their ideas. The key is to leverage our co-creators' ideas and initiative without impacting staff workloads. He spoke about the \$500 grant exercise, and Council gave their thoughts and reactions to the public workshop. They discussed possible locations for a dog park near downtown Kenmore.

Karlinsey noted that he has spoken with Kent Vaughan, creator of Hank Heron, about doing a couple of silhouettes that could be used for a Rain Works project. He is recommending a wood sculpture as a love note to the community, roughly a \$30,000 project. He also discussed the need to reserve some funds for art in the Town Green, both inside and outside the pavilion building. He was also available to answer any questions.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Smith stated that he enjoyed having Peter Kageyama here at the City very much.

Councilmember Sperry stated that she also enjoyed the public workshop.

Councilmember Denuski stated that she enjoyed the public workshop and helping out at the hydroplane races.

Deputy Mayor Van Ness reported on a recent Eastside Transportation Partnership (ETP) meeting. He stated that it was a beautiful day for the hydroplane races, and he got some great pictures.

Mayor Baker commented on the hydroplane races and the Dancing with the Stars show in which he participated.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 9:47 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk

**City of Kenmore, Washington
City Council Regular & Special Joint Planning Commission Meeting
Minutes
April 20, 2015**

CALL TO ORDER – Mayor Baker called the meeting to order at 7:01 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Planning Commissioners present: Chairperson Douglas Nugent, Vice Chairperson Angela Kugler and Commissioners Carol Baker, Mark Ohrenschall, Debra Srebnick and Mike Vanderlinde

Planning Commissioners excused: Commissioner Mike Mulcare

Staff present: Rob Karlinsey, City Manager; Kris Overleese, Public Works Director/City Engineer; Debbie Bent, Community Development Director; Lauri Anderson, Senior Planner; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

CITIZEN COMMENTS

There were no citizens wishing to speak during Citizen Comments.

CONSENT AGENDA

Councilmember Herbig recused himself from the consent agenda vote.

Councilmember Smith moved to approve the consent agenda as submitted.
Councilmember Curtis seconded the motion to Adopt the Minutes for the March 23, 2015 City Council Meeting; Approve Kenmore Requested Priorities for King County; and Adopt Resolution No. 15-257 Expressing Support of a 2015 State Transportation Investment Package. The motion passed with 6 votes for and 1 abstention.

BUSINESS AGENDA

Adoption of the 2015 Surface Water Master Plan – Richard Sawyer, Surface Water Program Manager, was present and available to answer any questions. He stated that he did not receive any questions, comments or requests for additional information from Councilmembers prior to the meeting. He stated that unless they have any questions now, staff is asking for approval of the 2015 Surface Water Master Plan.

Councilmember Curtis moved to Adopt the 2015 Surface Water Master Plan. Mayor Baker seconded the motion. The motion passed 7-0.

SR 522 Update and Adoption of Resolution No. 15-255 Amending Change Order Authority for the SR 522 West A Project – Kris Overleese, Public Works Director/City Engineer, and Kent Vaughan, Senior Civil Engineer, were present to give a PowerPoint presentation. They were also available to answer any questions.

Engineer Vaughan detailed the existing change order limits and the proposed amendment for the SR 522 West A project, to improve efficiency in processing change orders and reduce the potential for contract delays. He stated that there are many checks and balances when approving change orders. City Manager Karlinsey stated that the project will be within budget, with no authority to approve anything beyond the project's contingency.

Councilmember Smith moved to Adopt Resolution No. 15-255 Amending Change Order Authority for the SR 522 West A Project. Councilmember Sperry seconded the motion. The motion passed 7-0.

Vaughan detailed the preliminary contractor schedule, including night work and temporary road closures. Director Overleese stated that a noise plan is required as part of the contract and noted that there is a 24-hour Hotline for the community, including businesses, to let the contractor know of any problems.

JOINT PLANNING COMMISSION

Discuss Planning Commission Preliminary Recommendations on 2015 Comprehensive Plan Amendments – Debbie Bent, Community Development Director; Lauri Anderson, Senior Planner; and Planning Commissioners were present to give a brief report. They were also available to answer any questions.

Director Bent and Senior Planner Anderson gave a brief overview of the Planning Commission's work on various parts of the Comprehensive Plan, including the Vision Statement, Housing Element, Public Services Element, Utilities Element, and policies for healthy, active living and sustainability. Council had several suggestions for the draft Vision Statement, including the addition of "fun" to the Statement. Bent stated that many of Council's concerns regarding affordable housing in the City will be addressed when the Planning Commission works on the Housing Strategy Plan, which has been identified as an implementation measure for the Housing Element. Arthur Sullivan, Program Manager for A Regional Coalition for Housing (ARCH) was in the audience and was available to answer questions regarding the Housing Strategy Plan.

STAFF REPORT

City Manager Karlinsey stated that Debbie Bent and Lauri Anderson are attending their national professional association conference in Seattle and bringing a few attendees to Kenmore and Kirkland to show them our waterfronts. Quinn Proffitt, full-time maintenance worker, started last week, and Brett Schock, traffic engineer, will begin next week. The City is currently recruiting for a development services/community development administrative assistant, since Nancy Meehan is now the executive assistant.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Smith stated that he enjoyed the Fire Commissioners' meeting the other night, and he felt that their thoughts and concerns about the proposed Regional Fire Authority (RFA) were right on the mark.

Councilmember Sperry suggested that Hank Heron could be used to answer some citizen questions.

Councilmember Curtis suggested the City be proactive in reaching out to people who own the few remaining parcels in the downtown area to let them know the City's vision and see if they have any ideas for their land. City Manager Karlinsey stated that he will reach out to those people and let them know that the City is willing to help facilitate the process of meeting our vision.

Deputy Mayor Van Ness stated that a car ran into the Speedy Reedy building last week and there was a lot of damage to the building.

Mayor Baker stated that Park Appreciation Day is Saturday from 11:30 a.m. to 1:00 p.m., and he needs help cooking.

Councilmember Denuski volunteered to help with cooking on Saturday.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 8:44 p.m.

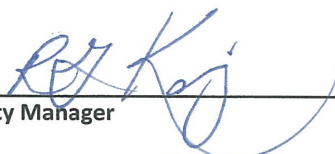
David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk

City of Kenmore Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the following claims, paid by checks 31873-31947 which total \$380,547.23, and electronically transferred payroll funds totalling \$65,128.50, and payroll ck #7353, 7354 & 7355 which total \$3,707.24, are just, due and unpaid obligations against the City of Kenmore/KingCounty/Washington, and that I am authorized to authenticate and certify to said claims.

 <u>City Manager</u>	<u>4/14/15</u> <u>Date</u>
 <u>Finance Director</u>	<u>4/13/15</u> <u>Date</u>

Check #	Vendor Name	Description	Check Amt
31873	U-SAVE OIL CO	PP #101 6115 SR522 W. A ROW	2,150.00
31874	CITY OF KENMORE	PERS Retro Reimbursement	13.34
31875	NATIONWIDE FINANCIAL 401a	Social Security Replacement Plan	11,109.93
31876	NATIONWIDE RETIREMENT SOLUTIONS 457	Deferred Comp Payroll Deduction	285.00
31877	ICMA RETIREMENT TRUST 457 - 304745	Deferred Comp Payroll Deduction	2,835.43
31878	DRS 457	Deferred Comp Payroll Deduction	420.00
31879	CITY OF KENMORE FS	Flexible Spending Medical Plans	334.21
31880	BANK OF AMERICA 941	Payroll Taxes	14,205.85
31881	DEPARTMENT OF RETIREMENT SYSTEMS	WA State Retirement	13,254.46
31882	STATE OF FLORIDA DISBURSEMENT UNIT	Payroll Deduction	275.00
31883	PEOPLES STORAGE	April 2015 Storage Unit Rent	190.00
31884	CITY OF BELLEVUE	ECityGov Annual Membership	27,781.10
31885	CITY OF LAKE FOREST PARK	March Public Works Crew	73,908.20
31886	DAILY JOURNAL OF COMMERCE	Legal Ads	362.70
31887	FERGUSON ENTERPRISES INC #1539	Catch Basin Grates/Riser/Cement/Pipe	4,615.87
31888	FRUHLING SAND & TOPSOIL	Drainage Install/Asphalt Dumping/Gravel	746.76
31889	CALPORTLAND COMPANY	Drainage Materials	281.30
31890	JET CITY PRINTING	Posters for Sammamish Hydro Cup Event	197.10
31891	KING COUNTY ANIMAL SVCS	Pet Licensing	375.00
31892	KING COUNTY OFFICE OF FINANCE	Feb. Public Defense Indigency Screening	284.06
31893	KING COUNTY SHERIFF	Feb. Kenmore Schools Overtime	1,482.35
31894	KING COUNTY TREASURY	Property Taxes for 58 Parcels	9,043.19
31895	LIGHTHOUSE CONSULTING INC	December - March IT Services	16,855.01
31896	MEEHAN, NANCY	Exp. Reimbursement/Recording Fee	84.25
31897	MR. T'S TROPHIES	Kenmore Vinyl Clings	1,248.30
31898	NORTHSHORE FIRE DEPT	Park & Ride Property Tax Fire Charge	1,466.25
31899	HONEY BUCKET	3/28-4/24 Squires Landing Rental	218.35
31900	OFFICE DEPOT	Office Supplies	429.37
31901	OFFICE TEAM	Temporary Services	1,516.93
31902	PACIFIC TOPSOILS	2/27-3/23 Materials Disposal	556.84

31903	PUGET SOUND ENERGY	2/13-3/16 Incubator Bldg & Rhod Restroom	758.73
31904	CEMEX	Drainage Materials	154.07
31905	SEATTLE TIMES	Legal Notices	857.80
31906	SIGN UP, SIGN CO, INC	Banners for Volunteer Fair	164.25
31907	TOTAL LANDSCAPE CORP	NS Summit Park March Landscaping	1,051.20
31908	WA ASSOC OF BUILDING OFFICIALS	Job Posting	50.00
31909	WA STATE DEPT OF CORRECTIONS	Block Watch Signs	230.50
31910	WA STATE DEPT OF TRANSPORTATION	Feb. Traffic Signal Maintenance	62.69
31911	AURORA RENTS	Saw Rental for Drainage Installation	151.77
31912	SEES TREES AND EXCAVATION INC	Tree Removal/Juanita Storm Line Repair	306.60
31913	ENVIRONMENTAL SYSTEMS RESEARCH INST.	GIS Software Renewal	7,008.00
31914	WA STATE DEPT OF TRANSPORTATION	Feb. SR522 West A Construction	1,135.40
31915	KONICA MINOLTA BUSINESS SOLUTIONS	Feb. Business Incubator Copier	209.32
31916	DIGITAL REPROGRAPHICS SERVICES INC.	Map Scanning - Log Boom/Squires Landing	95.28
31917	HDR	1/25-2/21 SR522 W. A Const./ROW	26,084.25
31918	JACOBS ENGINEERING GROUP	1/1-2/20/15 W. Samm. Bridge Services	1,855.32
31919	ZUMAR	Roadway Reflectors	47.05
31920	COMCAST	3/30-4/29 Incubator Internet/Voice	185.72
31921	GORDON THOMAS HONEYWELL	March Government Affairs Consulting	3,746.06
31922	SARAH ROBERTS	March Prosecution Services	10,508.04
31923	FIRE PROTECTION, INC	Panic Alarm Monitoring & Installation	461.00
31924	PHSI PURE WATER FINANCE	Monthly Incubator Filtered Water Charge	50.31
31925	KUKER-RANKEN INC	Traffic Counter Nails	29.51
31926	PURE WATER TECHNOLOGY OF PUGET SOUND	City Hall Filtered Water- Filter/UV Replaced	112.13
31927	INDEPENDENT STATIONERS	Office Supplies	333.32
31928	WELLS FARGO FINANCIAL	1st & 2nd Floor Copier Lease 3/21-4/20	1,041.25
31929	VOID	Void	-
31930	HOPKINS, CRAIG	March Mileage Reimbursement	85.68
31931	ANCHOR QEA, LLC	Feb. Sediment Technical Support	2,059.00
31932	ALPHAGRAPHICS US718	Council Business Cards	78.68
31933	INNOVAC	Vactor Services	5,817.19
31934	CITYWORKS/ AZTECA SYSTEMS INC.	Annual Software Renewal Fee	10,944.53
31935	UTILITIES UNDERGROUND LOCATION CTR	March Locate Services	234.78
31936	NATIONAL BUSINESS INCUBATION ASSOC.	Membership Renewal 7/1/15-6/30/16	525.00
31937	BRIEN, GAYLYNN	January Sales Tax Data Management	50.00
31938	HESTON VISUAL ARTS	Photography "For the Love of Kenmore"	383.25
31939	RODGERS, DEUTSCH & TURNER PLLC	SR522 W. A ROW Settlement PP #90/Jorve	69,850.00
31940	A-1 LANDSCAPING & CONSTRUCTION, INC.	Tributary 0057 Channel Relocation	7,177.73
31941	HANSEN, COREY	March Incubator Consulting Services	3,425.00
31942	ALLISON & PARTNERS	March Media Relations Professional Svcs	3,200.00
31943	EE-NA ENTERPRISES LLC	ROW Agreement Cash Deposit Release	13,593.15
31944	HERMANSON COMPANY, LLP	City Hall HVAC Repair	1,034.99
31945	ULINE	City Hall Lockers	1,544.27
31946	BAKER, DAVID	3/24-4/5 Mileage Reimbursement	245.53
31947	PUGET SOUND ENERGY	SSDP/SVAR2012-064 Canceled/Replaced	17,082.73
7353	JODY CONYERS	Payroll Check	2,447.31
7354	ASHLEY MCCULLEY	Payroll Check	743.24
7355	SANDRA GRAVSETH	Payroll Check	516.69
4/3/2015	PAYROLL	Direct Deposit	65,128.50
			<u>\$ 449,382.97</u>

2015	PRIOR VENDOR ACTIVITY	TOTAL	FOR 2015
	A+ CONFERENCING		41.30
	AA ASPHALTING, INC		4,648.28
	AAA PRINTING		723.80
	ACTION ENTERTAINMENT		395.00
	ACTIVE SHOOTER TRAINING LLC		184.52
	AFLAC		1,315.53
	ALCALDE & FAY		15,084.94
	ALLISON & PARTNERS		6,400.00
	ALPHAGRAPHICS US718		398.64
	AMERICAN GENERAL		1,331.16
	AMERICAN PLANNING ASSOCIATION		1,648.00
	AMERICAN PUBLIC WORKS ASSOCIATION		960.00
	ANCHOR QEA, LLC		2,059.00
	APPLIED TECHNOLOGIES NW INC.		8,700.25
	ARTS OF KENMORE		792.75
	ASSOCIATION OF WA CITIES		16,550.94
	AURORA RENTS		328.49
	AV CAPTURE ALL		2,757.43
	AWC EMPLOYEE BENEFITS		120,613.85
	BAKER, DAVID		1,045.94
	BANK OF AMERICA 941		68,714.91
	BANNER BANK BAKER		2,070.03
	BANNER BANK BH		1,258.72
	BANNER BANK CS		561.74
	BANNER BANK DB		1,397.50
	BANNER BANK JG		1,515.76
	BANNER BANK JGORDON		4,899.57
	BANNER BANK KENMORE		9,227.84
	BANNER BANK LD		2,933.89
	BANNER BANK NO		946.84
	BANNER BANK PS		23.08
	BANNER BANK VAN NESS		453.91
	BASTYR UNIVERSITY		50,200.00
	BLACKBAUD		6,283.89
	BRIEN, GAYLYNN		150.00
	BUILDERS EXCHANGE OF WASHINGTON INC		138.85
	CALPORTLAND COMPANY		298.00
	CAPITAL ONE COMMERCIAL/ COSTCO		247.44
	CASCADE PEST CONTROL		427.05
	CEMEX		965.07
	CENTER FOR PRIORITY BASED BUDGETING		12,500.00
	CITY OF BELLEVUE		17,140.98
	CITY OF KENMORE		53.36
	CITY OF KENMORE FS		1,671.05
	CITY OF LAKE FOREST PARK		147,926.90
	CITY OF SHORELINE		771.50
	CLK CONSTRUCTION LLC		8,492.95
	COASTAL WEAR PRODUCTS INC		1,356.71

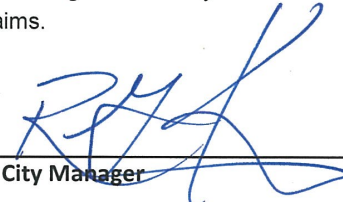
COASTWIDE LABORATORIES	1,263.60
CODE PUBLISHING COMPANY	350.00
COLUMBIA RIDGE LANDFILL	2,862.49
COMCAST	949.42
CURTIS, DR. MILTON	1,326.64
DAILY JOURNAL OF COMMERCE	379.50
DEPARTMENT OF ECOLOGY	6,370.50
DEPARTMENT OF LABOR AND INDUSTRIES	5,475.16
DEPARTMENT OF RETIREMENT SYSTEMS	64,145.68
DEVRIES, DENIS	70.00
DLT SOLUTIONS	1,600.67
DRS 457	3,040.00
ECONOMIC DEV COUNCIL OF SEATTLE/KC	5,000.00
EVERGREEN SAFETY COUNCIL	299.00
FASTSIGNS	210.61
FERGUSON ENTERPRISES INC #1539	880.36
FRONTIER	3,056.36
FRUHLING SAND & TOPSOIL	507.50
GATES, JANICE	40.74
GENERAL DYNAMICS	890.00
GORDON THOMAS HONEYWELL	7,446.68
GREATER BOTHELL CHAMBER OF COMMERCE	1,790.00
GREGORY, JOANNE	99.73
HANSEN, COREY	6,850.00
HARRIS & SMITH PUBLIC AFFAIRS	1,581.25
HDR	3,851.93
HEWITT	26,023.04
HONEY BUCKET	660.85
HOPKINS, CRAIG	166.32
ICMA RETIREMENT TRUST 457 - 304745	14,177.15
INDEPENDENT STATIONERS	1,410.83
INGLEMOOR HIGH SCHOOL MUSIC BOOSTERS	1,500.00
INNOVAC	3,841.39
INSLEE, BEST, DOEZIE & RYDER, P.S.	13,038.50
INTEGRA TELECOM	2,339.68
iWORQ SYSTEMS	2,800.00
JET CITY PRINTING	517.66
JOYCE ZIKER PARKINSON	5,340.00
KARLINSEY, ROB	294.49
KENMORE COMMERCIAL LLC	9,843.00
KENMORE JR HIGH SCHOOL	75.00
KING CO. UTILITY COORDINATION COUNCIL	75.00
KING COUNTY ANIMAL SVCS	360.00
KING COUNTY FINANCE	47,339.05
KING COUNTY FINANCE W.L.R.D.	2,241.83
KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
KING COUNTY OFFICE OF FINANCE	1,587.66
KING COUNTY RADIO COMM SERVICES	283.61
KING COUNTY SHERIFF	2,894.23
KING COUNTY SUPERIOR COURT CLERK	141,200.00

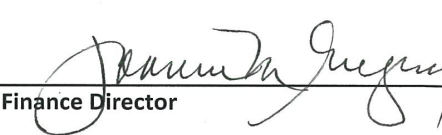
KING CTY EASTSIDE TRANSP PARTNERSH	200.00
KONICA MINOLTA BUSINESS SOLUTIONS	462.43
KUSTOM SIGNALS, INC.	18.00
LAW OFFICE OF JOHN RUNGERUDE, PS	300.00
LINCOLN NATIONAL LIFE INSURANCE	2,377.78
MAIL FINANCE	703.00
MILLER STEPHENS, MARY	2,500.00
MOBILE ELECTRICAL DISTRIBUTORS INC	13.47
MR. T'S TROPHIES	479.35
NATIONAL LIFE OF VERMONT	481.23
NATIONWIDE FINANCIAL 401a	54,377.94
NATIONWIDE RETIREMENT SOLUTIONS 457	1,425.00
NEOPOST NORTHWEST	274.82
NORTHSHORE FIRE DEPT	980.00
NORTHSHORE ROTARY CLUB	476.00
NORTHSHORE UTILITY DIST	10,837.22
NORTHWEST LANDSCAPE SERVICES	3,599.43
NORTHWEST TROPHY	97.46
OFFICE DEPOT	1,279.33
OFFICE MAX	2,691.13
OFFICE TEAM	6,815.62
OfficeMax Workplace Interiors	6,489.89
OLYMPIC ENVIRONMENTAL RESOURCES INC	3,659.00
OSBORN CONSULTING INC.	19,147.38
OUSLEY, NANCY	257.78
PACIFIC TOPSOILS	742.15
PAWS	1,014.00
PENDLETON, MICHAEL	3,523.84
PEOPLES STORAGE	380.00
PERSONAL BEST/ TOPHEALTH	197.77
PERTEET INC.	24,597.89
PHSI PURE WATER FINANCE	422.51
PIPERS CREEK NURSERY	188.34
PLANNING ASSOCIATION OF WASHINGTON	80.00
PUGET SOUND CLEAN AIR AGENCY	14,740.00
PUGET SOUND ENERGY	33,037.47
QUALITY BUSINESS SYSTEMS	1,810.44
RANDALL, BRIAN	124.06
REDMOND, MICHAEL	61.25
REPUBLIC SERVICES	1,711.84
RICHMOND AMERICAN HOMES OF WA	60.00
ROGERS, GLENN	20.91
RONGERUDE, JOHN	900.00
SANDRA OWEN DESIGN	420.00
SARAH ROBERTS	21,016.08
SCORE	75,296.65
SEATTLE TIMES	1,462.03
SEES TREES AND EXCAVATION INC	722.70
SESAC	360.00
SHRED-IT	159.40

SILVER KITE COMMUNITY ARTS CONSULT.	300.00
SNOHOMISH COUNTY	4,072.00
SNOHOMISH COUNTY HEARING EXAMINER	500.00
SOUND CITIES ASSOC	12,798.49
SPERRY, LAURIE	91.95
STARDOM SERVICES, INC.	1,020.00
STATE OF FLORIDA DISBURSEMENT UNIT	1,375.00
STEWART MACNICHOLS HARMELL, INC.	16,000.00
STOPTECH, LTD.	3,571.89
STUDIO 3 SIGNS	2,299.50
TELESYSTEMS WEST	262.80
THE KIPLINGER LETTER	99.00
TOPIA TECHNOLOGY/ BIS	400.00
TOTAL LANDSCAPE CORP	16,409.43
TOWN CENTER HARDWARE	233.40
TWEDT, CHARLES	1,500.00
TWO BROTHERS' TREES	600.00
UNITED RENTALS NW, INC	138.65
UNITED WAY OF KING COUNTY	1,539.72
UPS STORE	30.66
URBAN LAND INSTITUTE	215.00
UTILITIES UNDERGROUND LOCATION CTR	288.96
VAN NESS, ALLAN	791.23
VAUGHAN, KENT	116.00
VERIZON WIRELESS	2,939.74
WA ASSOC OF BUILDING OFFICIALS	900.00
WA ASSOC OF PUBLIC RECORDS OFFICERS	140.00
WA CITIES INSURANCE AUTHORITY	212,891.00
WA FINANCE OFFICERS ASSOCIATION	150.00
WA GUARANTEED EDUCATION TUITION	300.00
WA STATE CONSOLIDATED TECH SVCS	525.00
WA STATE DEPT OF LABOR & INDUSTRIES	141.60
WA STATE DEPT OF TRANSPORTATION	5,479.28
WAGE WORKS	150.00
WALL, JOHN	136.88
WASHINGTON CITY/COUNTY MGMT ASSOC	187.00
WASHINGTON STATE PATROL	1,063.97
WELLS FARGO FINANCIAL	3,123.75
WELWEST CONSTRUCTION INC.	4,868.03
WETLANDS & WOODLANDS INC	183.96
ZONAR SYSTEMS	525.33
ZUMAR	1,479.68
	<u>\$1,529,810.96</u>

City of Kenmore Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the following claims, paid by checks 31948-32034 which total \$360,052.02, and electronically transferred payroll funds totalling \$69,872.75, and payroll ck #'s 7396, 7397, 7398 & 7399 which total \$3,907.03, are just, due and unpaid obligations against the City of Kenmore/KingCounty/Washington, and that I am authorized to authenticate and certify to said claims.


 5/1/15
 City Manager Date


 4/30/15
 Finance Director Date

Check #	Vendor Name	Description	Check Amount
31948	CITY OF KENMORE	PERS Retro Reimbursement	13.34
31949	NATIONWIDE FINANCIAL 401a	Social Security Replacement Plan	11,649.55
31950	NATIONWIDE RETIREMENT SOLUTIONS 457	Deferred Comp Payroll Deduction	285.00
31951	ICMA RETIREMENT TRUST 457 - 304745	Deferred Comp Payroll Deduction	2,835.43
31952	DRS 457	Deferred Comp Payroll Deduction	420.00
31953	AFLAC	Private Medical/ Disability Plans	438.51
31954	CITY OF KENMORE FS	Flexible Spending Medical Plans	334.21
31955	BANK OF AMERICA 941	Payroll Taxes	15,536.41
31956	WA GUARANTEED EDUCATION TUITION	WA Pre-Tax Education Plan	100.00
31957	DEPARTMENT OF RETIREMENT SYSTEMS	WA State Retirement	13,619.98
31958	DEPARTMENT OF LABOR AND INDUSTRIES	Worker's Compensation	2,135.27
31959	UNITED WAY OF KING COUNTY	Employee Charitable Contribution	513.24
31960	NATIONAL LIFE OF VERMONT	Life Insurance	123.17
31961	AMERICAN GENERAL	Life Insurance	443.72
31962	STATE OF FLORIDA DISBURSEMENT UNIT	Payroll Deduction	275.00
31963	AWC EMPLOYEE BENEFITS	Payroll Entry	40,354.00
31964	LINCOLN NATIONAL LIFE INSURANCE	Payroll Entry	890.81
31965	DEPARTMENT OF LABOR AND INDUSTRIES	Volunteer Hrs. L&I 1st Qtr 2015	18.48
31966	CITY OF SHORELINE	Q1 2015 Jail Van Usage	680.80
31967	DAILY JOURNAL OF COMMERCE	Skate Park Legal Ad	546.00
31968	REPUBLIC SERVICES	Rhod. Park & City Hall Solid Waste Services	854.78
31969	EMERGENCY SERVICE COORDINATING AGCY	2015 ESCA Member Assessment	50,559.00
31970	EVERGREEN PRINT SOLUTIONS	Blank Check Stock	298.76
31971	FERGUSON ENTERPRISES INC #1539	Drainage Repair Parts	300.45
31972	FRUHLING SAND & TOPSOIL	Asphalt & Dirt Disposal	122.00
31973	CALPORTLAND COMPANY	Drainage Materials	86.92
31974	GOVERNMENT FINANCE OFFICERS ASSOC	GFOA Annual Membership Dues	190.00

31975	HOME DEPOT CREDIT SERVICES	Park Materials	11.89
31976	INSLEE, BEST, DOEZIE & RYDER, P.S.	February 2015 Legal Services	18,553.51
31977	JET CITY PRINTING	Hydro Cup Poster Printing	569.40
31978	KING COUNTY FINANCE	Road Svcs/Signs/Signals/Overlay/Traffic/Ped	23,950.71
31979	SOUND PUBLISHING, INC.	February & March Advertising	3,740.33
31980	KING COUNTY TREASURY	2015 Property Taxes - 33 Parcels	3,511.96
31981	NORTHSHORE FIRE DEPT	March Fire Marshal Plan Review	460.00
31982	NORTHSHORE UTILITY DIST	Vehicle Maint/Fuel & W/S & Irrigation Chgs	3,052.04
31983	OFFICE DEPOT	Office Supplies	883.20
31984	PEOPLES STORAGE	May Storage Unit Rent	190.00
31985	PUGET SOUND ENERGY	Gas/Electric Chgs/ Street Lights & Signals	13,114.69
31986	CEMEX	Drainage Materials	745.73
31987	SEATTLE TIMES	Public Hearing & Skate Park Legal Notices	593.18
31988	STEWART MACNICHOLS HARMELL, INC.	March Public Defender Services	5,000.00
31989	UNITED RENTALS NW, INC	Drainage Repair Rental Tools & Road Plate	784.72
31990	WA STATE DEPT OF ENTERPRISE SVCS	March ListServ	175.00
31991	UPS STORE	PRR Photocopying & Shipping	202.33
31992	AURORA RENTS	Drainage Repair Rental Equipment	355.87
31993	PART WORKS INC	Park Fountain Repair Parts	461.93
31994	SNOHOMISH COUNTY	March Vactor Disposal Charges	637.00
31995	SAFRIN, PATTY	Business Meeting Mileage Reimbursement	42.55
31996	AA PARTY RENTALS	Volunteer Fair Rental Tables	370.07
31997	KONICA MINOLTA BUSINESS SOLUTIONS	Incubator Copier March Lease/1st Qtr Copies	473.05
31998	TELESYSTEMS WEST	Phone Equipment Installation	1,722.16
31999	BANNER BANK LD	Volunter Program, Workshop, Social Media	763.89
32000	BANNER BANK CS	Printer	541.00
32001	QUALITY BUSINESS SYSTEMS	3/2-4/1 1st & 2nd Floor Xerox Copier Chgs.	849.87
32002	NATIONAL NEIGHBORHOOD WATCH INSTITUTE	Home & Personal Safety Handbooks	345.00
32003	TOPIA TECHNOLOGY/ BIS	New Website Development/Website Hosting	2,290.00
32004	NORTHSHORE PARK & REC SERVICE AREA	2015 Annual Membership Dues	1,360.00
32005	JAYMARC - AV	City Hall Projector Bulbs & Repair	897.90
32006	BANNER BANK JGORDON	Lights, Supplies, Streetsaver Subscription	3,085.46
32007	COMCAST	City Hall Internet/Cable 4/14-5/13	139.08
32008	TOWN CENTER HARDWARE	Mar. Park, City Hall, SWM Materials/Supplies	544.51
32009	FIRE PROTECTION, INC	Annual City Hall Alarm Monitoring	1,287.72
32010	INTEGRA TELECOM	City Hall Phone Services 4/8-5/7/15	774.63
32011	FRONTIER	City Hall & Elevator Phones 3/28-4/27/15	1,013.88
32012	PAWS	March Animal Sheltering Services	338.00
32013	BANNER BANK BH	Parking, Certification, & Job Recruitment	182.00
32014	DEVRIES, DENIS	PD Volunteer Mileage Reimbursement	47.15
32015	VERIZON WIRELESS	Staff & PD Cell Phones 3/27-4/26/15	973.95
32016	AABCO BARRICADE COMPANY INC.	Variable Message Board Sign Repairs	849.78
32017	JOYCE ZIKER PARKINSON	March Kenmore Vill/Lk Wa Sediments Legal	450.00
32018	TERREBONNE LIMITED	Maintenance Tools/Supplies	281.95
32019	SHERWIN-WILLIAMS CO. #8099	City Hall Paint	124.15
32020	KENMORE COMMERCIAL LLC	May 2015 Incubator Rent	3,281.00
32021	ALPHAGRAPHICS US718	Staff Business Cards	258.41
32022	INNOVAC	Vactor Services	753.91
32023	OSBORN CONSULTING INC.	Feb. 2015 Surface Water On Call Services	32,185.33

32024	NORTHWEST LANDSCAPE SERVICES	April 2015 SR 522 Landscape Service	1,199.81
32025	SCORE	March 2015 Jail Services	50,335.00
32026	GOVDELIVERY, INC.	Listserv/Web Integration Annual Hosting	10,500.00
32027	HEWITT	Kenmore Skate Park 1/31-2/27 Prof. Svcs.	8,157.50
32028	STARDOM SERVICES, INC.	March Incubator Janitorial Services	510.00
32029	HERMANSON COMPANY, LLP	City Hall HVAC Repairs	1,416.38
32030	BECKER, THEODORE J	New Employee Testing	1,675.00
32031	A & A AIRPORT LIMOUSINE SERVICE	Hydro Cup Shuttle Services	798.00
32032	SEXTANT MARKETING GROUP	Community Presentation & Workshop	6,940.61
32033	NORTHWEST ATHLETICS	Inglemoor Athletics Sponsorship Ad	350.00
32034	NW ENVIRONMENTAL TRAINING CENTER	Stormwater Training Registration	1,325.00
7396	MARK MEARNES	Payroll Check	418.73
7397	JENNIFER PAZAR	Payroll Check	561.85
7398	JOHN VICENTE	Payroll Check	2,802.34
7399	BRENNAN JERNIGAN	Payroll Check	124.11
4/17/2015	PAYROLL	Direct Deposit	69,872.75
			<u>\$ 433,831.80</u>

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	A+ CONFERENCING		41.30
	A-1 LANDSCAPING & CONSTRUCTION, INC.		7,177.73
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	AAA PRINTING		723.80
	ACTION ENTERTAINMENT		395.00
	ACTIVE SHOOTER TRAINING LLC		184.52
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	ALCALDE & FAY		15,084.94
	ALLISON & PARTNERS		9,600.00
	ALPHAGRAPHICS US718		477.32
	AMERICAN GENERAL		1,331.16
	AMERICAN PLANNING ASSOCIATION		1,648.00
	AMERICAN PUBLIC WORKS ASSOCIATION		960.00
	ANCHOR QEA, LLC		4,118.00
	APPLIED TECHNOLOGIES NW INC.		8,700.25
	ARTS OF KENMORE		792.75
	ASSOCIATION OF WA CITIES		16,550.94
	AURORA RENTS		480.26
	AV CAPTURE ALL		2,757.43
	AWC EMPLOYEE BENEFITS		120,613.85
	BAKER, DAVID		1,291.47
	BANK OF AMERICA 941		82,920.76
	BANNER BANK BAKER		2,070.03
	BANNER BANK BH		1,258.72
	BANNER BANK CS		561.74
	BANNER BANK DB		1,397.50
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	BANNER BANK JGORDON		4,899.57
	BANNER BANK KENMORE		9,227.84
	BANNER BANK LD		2,933.89
	BANNER BANK NO		946.84
	BANNER BANK PS		23.08
	BANNER BANK VAN NESS		453.91
	BASTYR UNIVERSITY		50,200.00
	BLACKBAUD		6,283.89
	BRIEN, GAYLYNN		200.00
	BUILDERS EXCHANGE OF WASHINGTON INC		138.85
	CALPORTLAND COMPANY		579.30
	CAPITAL ONE COMMERCIAL/ COSTCO		247.44
	CASCADE PEST CONTROL		427.05
	CEMEX		1,119.14
	CENTER FOR PRIORITY BASED BUDGETING		12,500.00
	CITY OF BELLEVUE		44,922.08
	CITY OF KENMORE		66.70
	CITY OF KENMORE FS		2,005.26
	CITY OF LAKE FOREST PARK		221,835.10
	CITY OF SHORELINE		771.50

CITYWORKS/ AZTECA SYSTEMS INC.	10,944.53
CLK CONSTRUCTION LLC	8,492.95
COASTAL WEAR PRODUCTS INC	1,356.71
COASTWIDE LABORATORIES	1,263.60
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COLUMBIA RIDGE LANDFILL	2,862.49
COMCAST	1,135.14
CURTIS, DR. MILTON	1,326.64
DAILY JOURNAL OF COMMERCE	742.20
DEPARTMENT OF ECOLOGY	6,370.50
DEPARTMENT OF LABOR AND INDUSTRIES	5,475.16
DEPARTMENT OF RETIREMENT SYSTEMS	77,400.14
DEVRIES, DENIS	70.00
DIGITAL REPROGRAPHICS SERVICES INC.	95.28
DLT SOLUTIONS	1,600.67
DRS 457	3,460.00
ECONOMIC DEV COUNCIL OF SEATTLE/KC	5,000.00
EE-NA ENTERPRISES LLC	13,593.15
ENVIRONMENTAL SYSTEMS RESEARCH INST.	7,008.00
EVERGREEN SAFETY COUNCIL	299.00
FASTSIGNS	210.61
FERGUSON ENTERPRISES INC #1539	5,496.23
FIRE PROTECTION, INC	461.00
FRONTIER	3,056.36
FRUHLING SAND & TOPSOIL	1,254.26
GATES, JANICE	40.74
GENERAL DYNAMICS	890.00
GORDON THOMAS HONEYWELL	11,192.74
GREATER BOTHELL CHAMBER OF COMMERCE	1,790.00
GREGORY, JOANNE	99.73
HANSEN, COREY	10,275.00
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JACOBS ENGINEERING GROUP	1,855.32
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KARLINSEY, ROB	294.49

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KING COUNTY FINANCE W.L.R.D.	2,241.83
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KING COUNTY OFFICE OF FINANCE	1,871.72
KING COUNTY RADIO COMM SERVICES	283.61
KING COUNTY SHERIFF	4,376.58
KING COUNTY SUPERIOR COURT CLERK	141,200.00
KING COUNTY TREASURY	9,043.19
KING CTY EASTSIDE TRANSP PARTNERSH	200.00
KONICA MINOLTA BUSINESS SOLUTIONS	671.75
KUKER-RANKEN INC	29.51
KUSTOM SIGNALS, INC.	18.00
LAW OFFICE OF JOHN RUNGERUDE, PS	300.00
LIGHTHOUSE CONSULTING INC	16,855.01
LINCOLN NATIONAL LIFE INSURANCE	2,377.78
MAIL FINANCE	703.00
MEEHAN, NANCY	84.25
MILLER STEPHENS, MARY	2,500.00
MOBILE ELECTRICAL DISTRIBUTORS INC	13.47
MR. T'S TROPHIES	1,727.65
NATIONAL BUSINESS INCUBATION ASSOC.	525.00
NATIONAL LIFE OF VERMONT	481.23
NATIONWIDE FINANCIAL 401a	65,487.87
NATIONWIDE RETIREMENT SOLUTIONS 457	1,710.00
NEOPOST NORTHWEST	274.82
NORTHSHORE FIRE DEPT	2,446.25
NORTHSHORE ROTARY CLUB	476.00
NORTHSHORE UTILITY DIST	10,837.22
NORTHWEST LANDSCAPE SERVICES	3,599.43
NORTHWEST TROPHY	97.46
OFFICE DEPOT	1,708.70
OFFICE MAX	2,691.13
OFFICE TEAM	8,332.55
OfficeMax Workplace Interiors	6,489.89
OLYMPIC ENVIRONMENTAL RESOURCES INC	3,659.00
OSBORN CONSULTING INC.	19,147.38
OUSLEY, NANCY	257.78
PACIFIC TOPSOILS	1,298.99
PAWS	1,014.00
PENDLETON, MICHAEL	3,523.84
PEOPLES STORAGE	570.00
PERSONAL BEST/ TOPHEALTH	197.77
PERTEET INC.	24,597.89
PHSI PURE WATER FINANCE	472.82
PIPERS CREEK NURSERY	188.34

PLANNING ASSOCIATION OF WASHINGTON	80.00
PUGET SOUND CLEAN AIR AGENCY	14,740.00
PUGET SOUND ENERGY	50,878.93
PURE WATER TECHNOLOGY OF PUGET SOUND	112.13
QUALITY BUSINESS SYSTEMS	1,810.44
RANDALL, BRIAN	124.06
REDMOND, MICHAEL	61.25
REPUBLIC SERVICES	1,711.84
RICHMOND AMERICAN HOMES OF WA	60.00
RODGERS, DEUTSCH & TURNER PLLC	69,850.00
ROGERS, GLENN	20.91
RONGERUDE, JOHN	900.00
SANDRA OWEN DESIGN	420.00
SARAH ROBERTS	31,524.12
SCORE	75,296.65
SEATTLE TIMES	2,319.83
SEES TREES AND EXCAVATION INC	1,029.30
SESAC	360.00
SHRED-IT	159.40
SIGN UP, SIGN CO, INC	164.25
SILVER KITE COMMUNITY ARTS CONSULT.	300.00
SNOHOMISH COUNTY	4,072.00
SNOHOMISH COUNTY HEARING EXAMINER	500.00
SOUND CITIES ASSOC	12,798.49
SPERRY, LAURIE	91.95
STARDOM SERVICES, INC.	1,020.00
STATE OF FLORIDA DISBURSEMENT UNIT	1,650.00
STEWART MACNICHOLS HARMELL, INC.	16,000.00
STOPTECH, LTD.	3,571.89
STUDIO 3 SIGNS	2,299.50
TELESYSTEMS WEST	262.80
THE KIPLINGER LETTER	99.00
TOPIA TECHNOLOGY/ BIS	400.00
TOTAL LANDSCAPE CORP	17,460.63
TOWN CENTER HARDWARE	233.40
TWEDT, CHARLES	1,500.00
TWO BROTHERS' TREES	600.00
ULINE	1,544.27
UNITED RENTALS NW, INC	138.65
UNITED WAY OF KING COUNTY	1,539.72
UPS STORE	30.66
URBAN LAND INSTITUTE	215.00
U-SAVE OIL CO	2,150.00
UTILITIES UNDERGROUND LOCATION CTR	523.74
VAN NESS, ALLAN	791.23
VAUGHAN, KENT	116.00
VERIZON WIRELESS	2,939.74
WA ASSOC OF BUILDING OFFICIALS	950.00
WA ASSOC OF PUBLIC RECORDS OFFICERS	140.00

WA CITIES INSURANCE AUTHORITY	212,891.00
WA FINANCE OFFICERS ASSOCIATION	150.00
WA GUARANTEED EDUCATION TUITION	300.00
WA STATE CONSOLIDATED TECH SVCS	525.00
WA STATE DEPT OF CORRECTIONS	230.50
WA STATE DEPT OF LABOR & INDUSTRIES	141.60
WA STATE DEPT OF TRANSPORTATION	5,479.28
WA STATE DEPT OF TRANSPORTATION	1,198.09
WAGE WORKS	150.00
WALL, JOHN	136.88
WASHINGTON CITY/COUNTY MGMT ASSOC	187.00
WASHINGTON STATE PATROL	1,063.97
WELLS FARGO FINANCIAL	4,165.00
WELWEST CONSTRUCTION INC.	4,868.03
WETLANDS & WOODLANDS INC	183.96
ZONAR SYSTEMS	525.33
ZUMAR	1,526.73
	<u>\$ 1,910,358.19</u>



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: January 2015 Financial Report Proposed Council Action/Motion: Receive and File January 2015 Financial Report for the City of Kenmore, Washington	For Council Meeting Agenda of: May 11, 2015 Department: Finance and Administration Prepared by: Joanne Gregory Initials & Date Approved by Department Head: <u>Jan 8 4/20/15</u> Approved by City Attorney: <u>Jan 8 4/20/15</u> Approved by Finance Director: <u>Jan 8 4/20/15</u> Approved by City Manager: <u>Jan 8 4/20/15</u> Exhibits/Attachments: January 2015 Financial Report for the City of Kenmore, Washington.	
Expenditure Required N/A	Amount Budgeted \$52,089,453 Revenues \$59,750,318 Expenditures	Appropriation Required N/A
<u>INFORMATION/BACKGROUND:</u> The January 2015 monthly financial report is presented for Council review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2015-2016 adopted biennial budget. The budget was adopted on December 8, 2014. It also provides an opportunity to identify any potential variances or fluctuations from the budget.		
<u>FISCAL CONSIDERATION:</u> January kicks off the new 24 month 2015-2016 biennium. The monthly schedules attached include the Transportation Benefit District Fund for informational purposes although it is a separate entity. As of the end of January, the national unemployment rate was 5.7% and the Dow Jones closed 658 points lower than December at 17,164.		
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.		



The City of Kenmore

PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager
FROM: Joanne Gregory, Finance Director
DATE: April 13, 2015
RE: January 2015 Financial Reports for the City of Kenmore, Washington

January 2015 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- All Funds Cash Summary
- Street Fund Summary - New
- Other Funds Monthly Activity
- Cash and Investment Report
- Schedule of Investments
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- Report for Transportation Benefit District

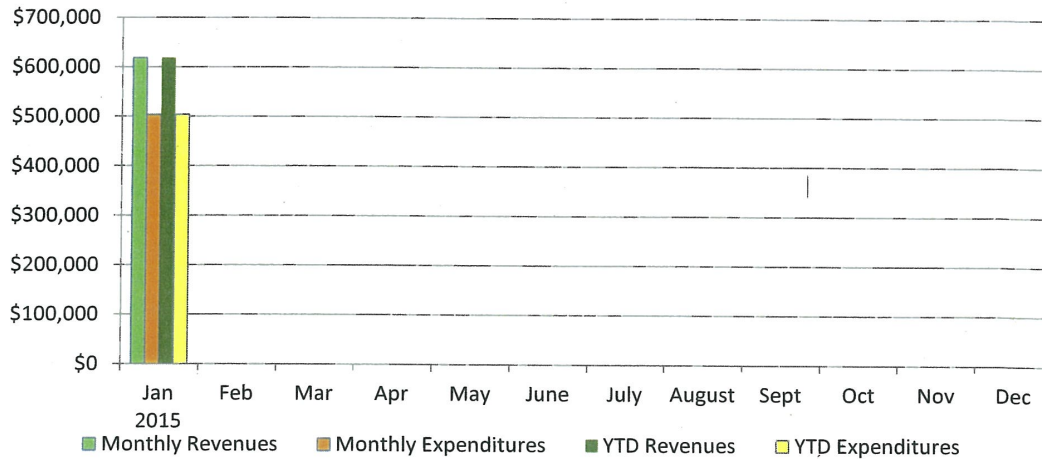
If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service. In the context of the biennial budget, January is the first month (4%) of the 2015-2016 biennial budget period. For the month of January, revenues exceeded expenditures in the General Fund by \$114,862.

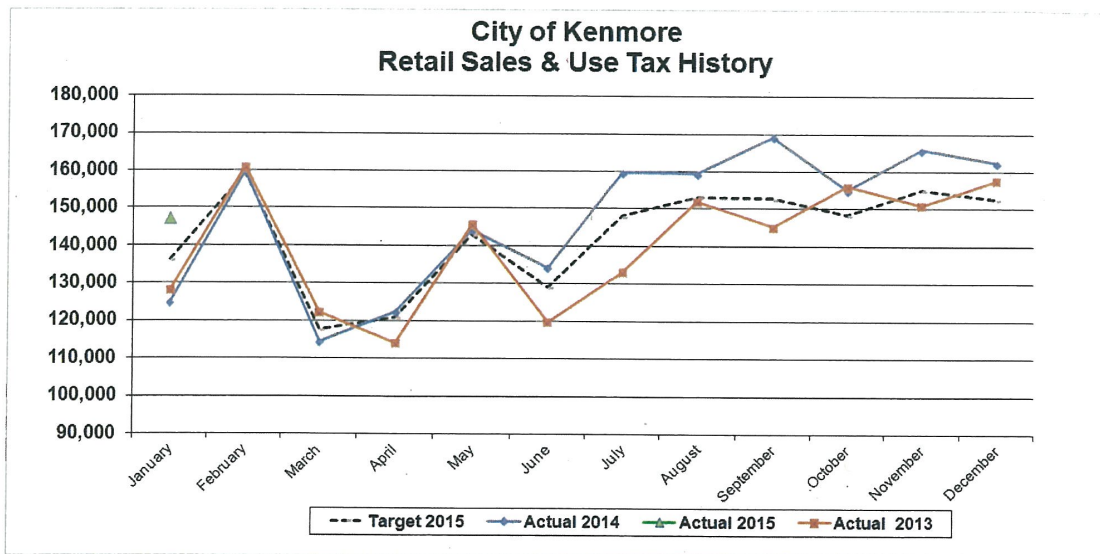
The following chart illustrates the monthly revenue and expenditure activity in the General Fund for January 2015.

City of Kenmore, Washington
Monthly Financial Report
January 2015



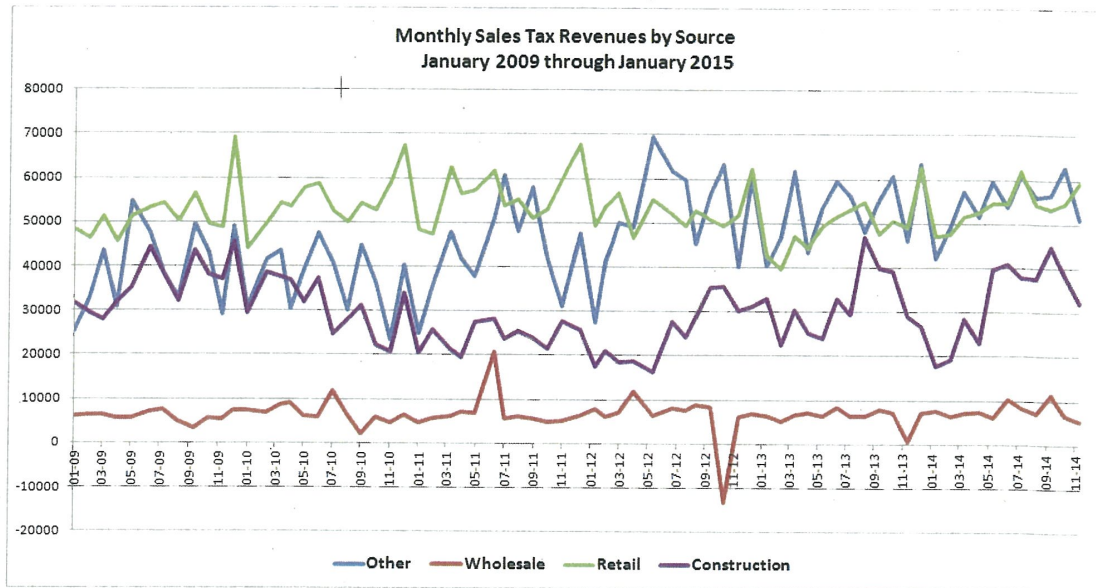
Total **revenues** for the month are \$618,747 which is 3% of the budgeted revenues of \$20,553,270. Primary sources of revenue for the month included property taxes in the amount of \$12,908, development fees & permits in the amount of \$115,397, retail sales and use taxes in the amount of \$147,430, and utility taxes in the amount of \$43,746, which is lower than normal because the January Electric/Gas utility tax payment was not received until the first week of February.

A summary of sales tax revenues received in January is attached. These receipts are based on November sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The black dotted Target 2015 line is a monthly average of actual receipts during 2012, 2013, and 2014. The Green line (triangle) represents 2015 actual receipts, which are \$22,510 above 2014, and ahead of 2015 target by \$11,171.

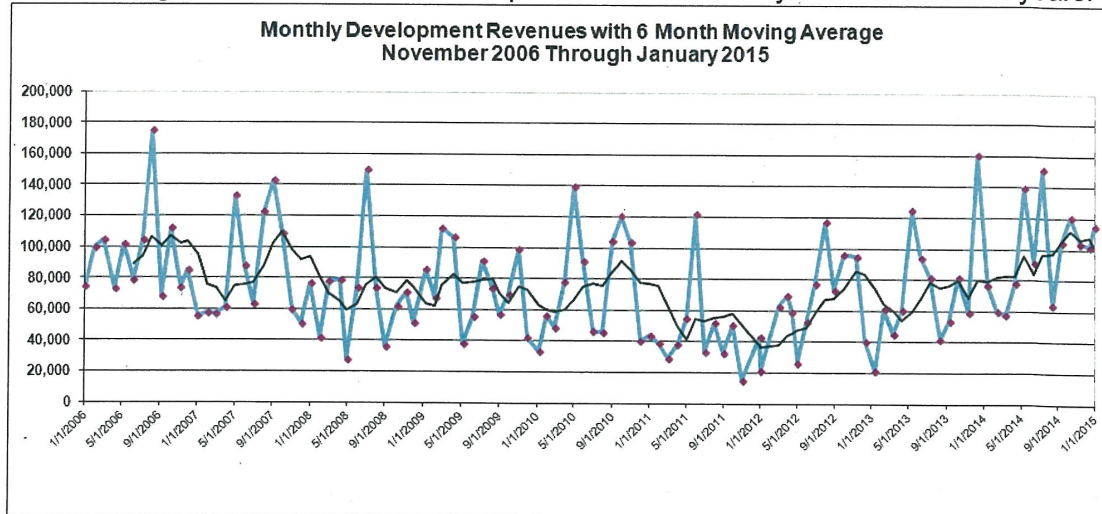


City of Kenmore, Washington
 Monthly Financial Report
 January 2015

The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from January 2009 through January 2015.



The following chart illustrates the development revenue activity over the last nine years.



January 2015 expenditures are \$503,885, which is 2.5% of the biennial budget expenditures of \$20,538,934.

The January cash activity for all funds is presented on the attached All Funds Cash Summary. Total City cash (\$8,463,332) and long term investments (\$11,064,893), at the

City of Kenmore, Washington
Monthly Financial Report
January 2015

end of January, totaled \$19,528,225. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2015-2016 biennial budget.

Total non-General Fund revenues were \$438,246 and total non-General Fund expenditures were \$93,333.

In the **Street Fund** revenue from gas tax distributions was \$34,643. There was \$26,683 in maintenance and operation expenditures during the month.

In the **Transportation Capital Fund** there was \$42,708 in SR 522 West A Federal Grant revenues for design, purchasing ROW & easements in the construction area.

The **Park Impact Fee** fund received \$60,986 in revenues during the month of January.

There was \$201,539 in revenues for the **Transportation Impact Fee** fund during the month of January.

The **Real Estate Excise Tax** Fund received \$74,259 of real estate excise taxes (REET) in January from sales activity that occurred in December. 34 transactions were reported this month. Biennial to date revenue exceeds the 2015-16 target by \$13,503.

The **Transportation Benefit District** Fund received \$25,166 in vehicle license fees during the month.

SUMMARY

This concludes the financial report for the City of Kenmore as of **January 31, 2015**. I appreciate your feedback and encourage you to contact me if you have any questions prior to the City Council meeting.

City of Kenmore, Washington
General Fund Summary Report
January 31, 2015



	CURRENT PERIOD 2015-2016				PRIOR PERIOD 2011-2012			
	MONTH January 2015	BIENNIUM TO DATE 2015-2016	% of BUDGET	BIENNIUM BUDGET 2015-2016	MONTH January 2013	BIENNIUM TO DATE 2013-2014	% of BUDGET	BIENNIUM BUDGET 2013-2014
REVENUES								
Beginning Fund Balance		4,129,289		5,539,954				4,941,884
Property Taxes	12,908	12,908	0.1%	8,948,766	5,892	5,892	0.1%	8,542,053
Sales and Use Taxes	188,575	188,575	4.3%	4,400,532	165,280	165,280	4.2%	3,960,331
Utility Taxes	43,746	43,746	1.6%	2,763,390	56,742	56,742	1.9%	2,942,395
Other Taxes	375	375	0.3%	112,720	3,318	3,318	5.4%	61,300
Development Fees & Permits	115,397	115,397	6.6%	1,756,432	21,332	21,332	1.5%	1,465,185
Franchise Fees	215,597	215,597	15.2%	1,422,160	75,656	75,656	7.6%	992,405
Intergovernmental and Grants	27,218	27,218	3.8%	707,370	42,428	42,428	6.6%	639,866
Investment Interest	7,078	7,078	14.0%	50,700	4,754	4,754	8.1%	58,400
Fines and Forfeitures	-153	-153	0.0%	0	50	50	n/a	0
Transfers and Other Revenues	8,006	8,006	2.0%	391,200	3,495	3,495	0.6%	572,536
Total Revenues	618,747	618,747	3.0%	20,553,270	378,947	378,947	2.0%	19,234,471
Total Revenues & Beginning Fund Balance		4,748,036		26,093,224				24,176,355

	CURRENT PERIOD 2015-2016				PRIOR PERIOD 2011-2012			
	MONTH January 2015	BIENNIUM TO DATE 2015-2016	% of BUDGET	BUDGET 2015-2016	MONTH January 2013	BIENNIUM TO DATE 2013-2014	% of BUDGET	BIENNIUM BUDGET 2013-2014
EXPENDITURES								
Cost Center								
City Council	32,767	32,767	10.0%	328,435	5,410	5,410	2.5%	217,644
City Manager	76,658	76,658	2.5%	3,108,222	56,142	56,142	3.1%	1,796,600
City Clerk	7,696	7,696	2.8%	277,683	7,338	7,338	1.4%	536,261
Finance	205,726	205,726	15.3%	1,342,155	23,313	23,313	3.6%	639,213
Legal	1,163	1,163	0.3%	440,000	0	0	0.0%	494,285
Non-Departmental *	0	0	0.0%	0	142,864	142,864	9.3%	1,532,818
Interfund Transfers	0	0	0.0%	1,033,885	0	0	0.0%	1,564,000
Public Safety	14,009	14,009	0.2%	8,076,115	537	537	0.0%	7,179,563
Engineering & Environmental Services	47,876	47,876	3.1%	1,527,950	45,402	45,402	4.3%	1,045,741
Community Development	28,737	28,737	3.5%	830,030	27,290	27,290	3.8%	712,632
Developmental Services	70,605	70,605	4.4%	1,620,050	43,452	43,452	2.9%	1,501,147
Parks & Facility Maintenance	18,648	18,648	1.0%	1,954,409	3,386	3,386	0.2%	1,695,042
Total Expenditures	503,885	503,885	2.5%	20,538,934	355,135	355,135	1.9%	18,914,946
Ending Fund Balance		4,244,151		5,554,290			0.0%	5,261,409
Total Expenditures and Ending Fund Balance		4,748,036		26,093,224				24,176,355

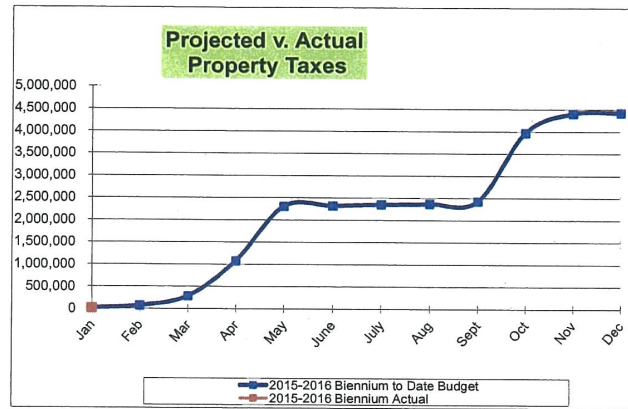
*Non-Departmental expenditures have been moved to other General Fund Cost Centers

**City of Kenmore, Washington
General Fund Revenue Graphs
January 31, 2015**

PROPERTY TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	17,139	12,908
Feb	74,507	
Mar	290,770	
Apr	1,086,108	
May	2,309,669	
June	2,326,027	
July	2,352,486	
Aug	2,370,314	
Sept	2,431,283	
Oct	3,974,382	
Nov	4,406,741	
Dec	4,427,247	

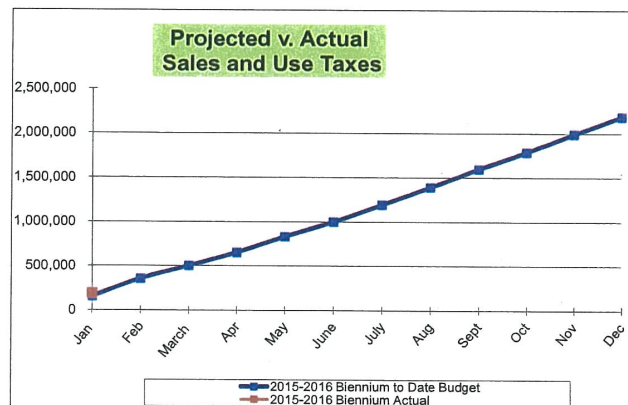
Year To Date
Actual v. Projected 75%



SALES, USE, CRIM JUSTICE TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	157,906	188,575
Feb	359,267	
March	504,776	
Apr	656,687	
May	834,808	
June	1,002,181	
July	1,195,463	
Aug	1,392,737	
Sept	1,597,816	
Oct	1,789,295	
Nov	1,993,635	
Dec	2,191,685	

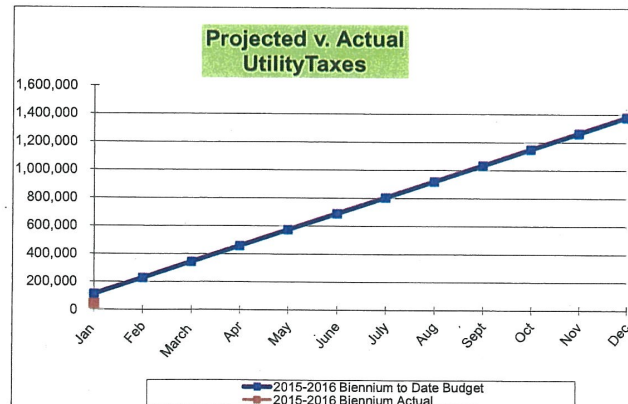
Year To Date
Actual v. Projected 119%



UTILITY TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	115,141	43,746
Feb	230,283	
March	345,424	
Apr	460,565	
May	575,706	
June	690,848	
July	805,989	
Aug	921,130	
Sept	1,036,271	
Oct	1,151,413	
Nov	1,266,554	
Dec	1,381,695	

Year To Date
Actual v. Projected 38%

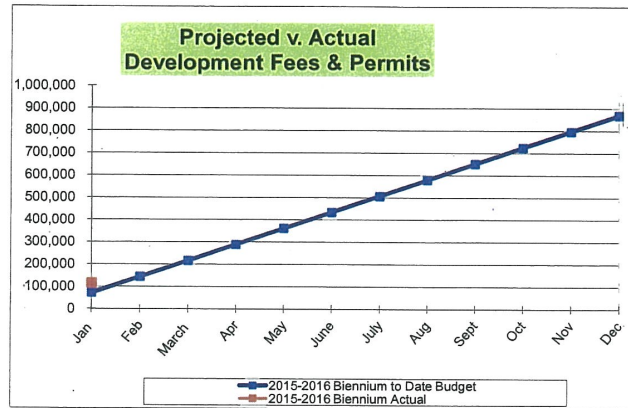


**City of Kenmore, Washington
General Fund Revenue Graphs
January 31, 2015**

DEVELOPMENT FEES & PERMITS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	72,467	115,397
Feb	144,934	
March	217,402	
Apr	289,869	
May	362,336	
June	434,803	
July	507,270	
Aug	579,737	
Sept	652,205	
Oct	724,672	
Nov	797,139	
Dec	869,606	

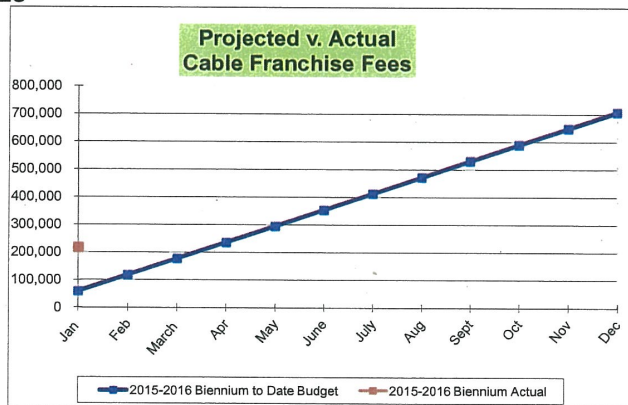
Year To Date
Actual v. Projected 159%



CABLE/WATER/SEWER FRANCHISE FEES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	59,000	215,597
Feb	118,000	
March	177,000	
Apr	236,000	
May	295,000	
June	354,000	
July	413,000	
Aug	472,000	
Sept	531,000	
Oct	590,000	
Nov	649,000	
Dec	708,000	

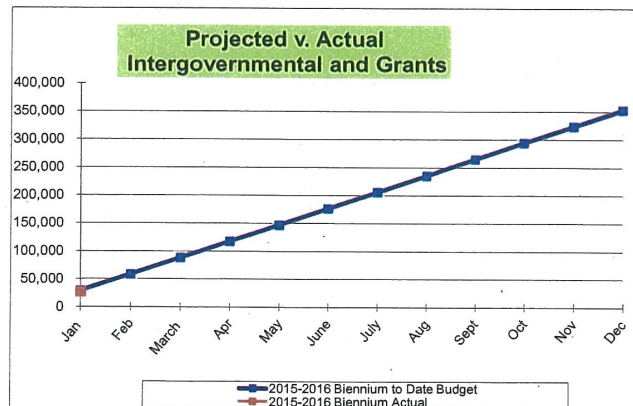
Year To Date
Actual v. Projected 365%



INTERGOVERNMENTAL & GRANTS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	29,474	27,218
Feb	58,948	
March	88,421	
Apr	117,895	
May	147,369	
June	176,843	
July	206,316	
Aug	235,790	
Sept	265,264	
Oct	294,738	
Nov	324,211	
Dec	353,685	

Year To Date
Actual v. Projected 92%

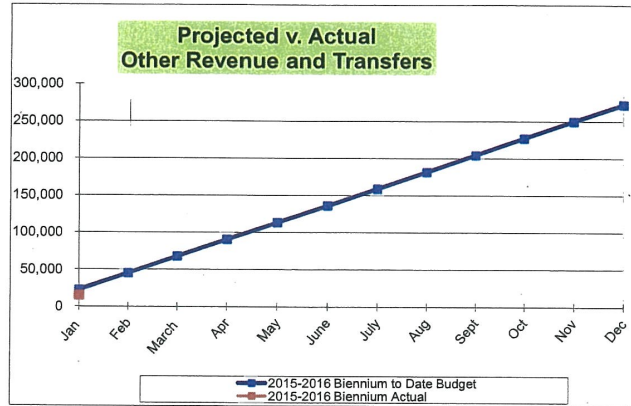


**City of Kenmore, Washington
General Fund Revenue Graphs
January 31, 2015**

OTHER REVENUES AND TRANSFERS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	22,734	15,307
Feb	45,468	
March	68,203	
Apr	90,937	
May	113,671	
June	136,405	
July	159,139	
Aug	181,873	
Sept	204,608	
Oct	227,342	
Nov	250,076	
Dec	272,810	

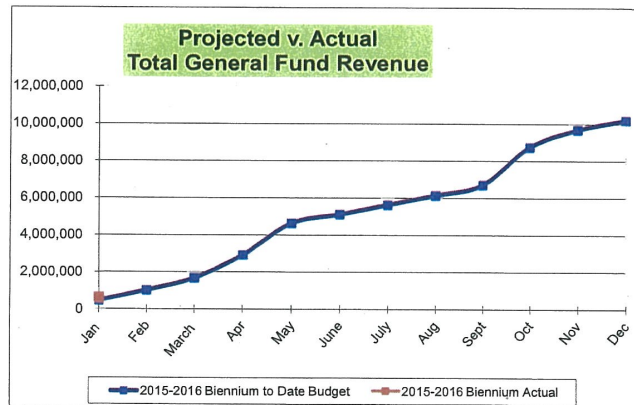
Year To Date
Actual v. Projected 67%



TOTAL GENERAL FUND REVENUE

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	473,861	618,747
Feb	1,031,406	
March	1,691,995	
Apr	2,938,060	
May	4,638,558	
June	5,121,106	
July	5,639,663	
Aug	6,153,582	
Sept	6,718,446	
Oct	8,751,840	
Nov	9,687,356	
Dec	10,204,728	

Year To Date
Actual v. Projected 131%

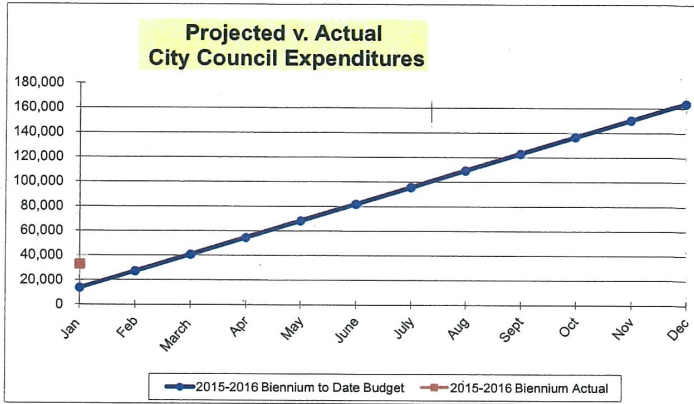


**City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2015**

CITY COUNCIL

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	13,666	32,767
Feb	27,332	
March	40,997	
Apr	54,663	
May	68,329	
June	81,995	
July	95,660	
Aug	109,326	
Sept	122,992	
Oct	136,658	
Nov	150,323	
Dec	163,989	

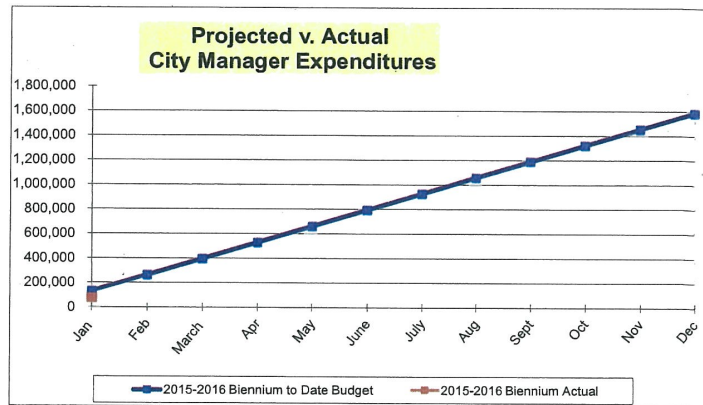
Year To Date
Actual v. Projected 240%



CITY MANAGER

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	132,317	76,658
Feb	264,635	
March	396,952	
Apr	529,269	
May	661,587	
June	793,904	
July	926,221	
Aug	1,058,539	
Sept	1,190,856	
Oct	1,323,173	
Nov	1,455,491	
Dec	1,587,808	

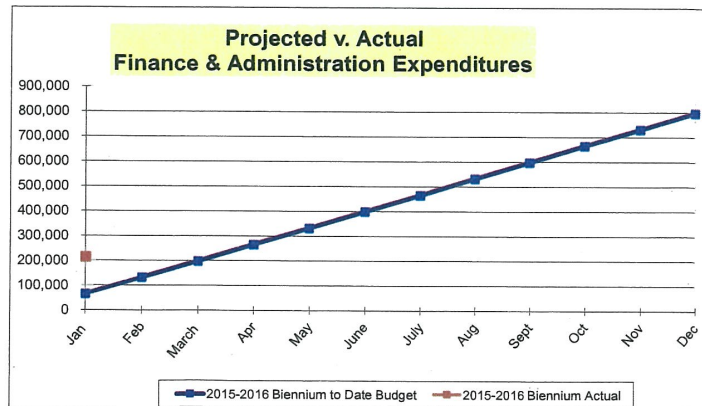
Year To Date
Actual v. Projected 58%



FINANCE & ADMINISTRATION

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	66,530	213,423
Feb	133,061	
March	199,591	
Apr	266,121	
May	332,651	
June	399,182	
July	465,712	
Aug	532,242	
Sept	598,772	
Oct	665,303	
Nov	731,833	
Dec	798,363	

Year To Date
Actual v. Projected 321%



**City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2015**

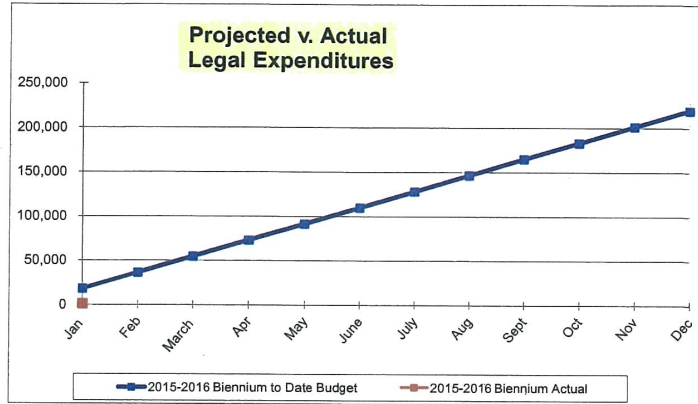
LEGAL

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	18,333	1,163
Feb	36,667	
March	55,000	
Apr	73,333	
May	91,667	
June	110,000	
July	128,333	
Aug	146,667	
Sept	165,000	
Oct	183,333	
Nov	201,667	
Dec	220,000	

Year To Date

Actual v. Projected

6%



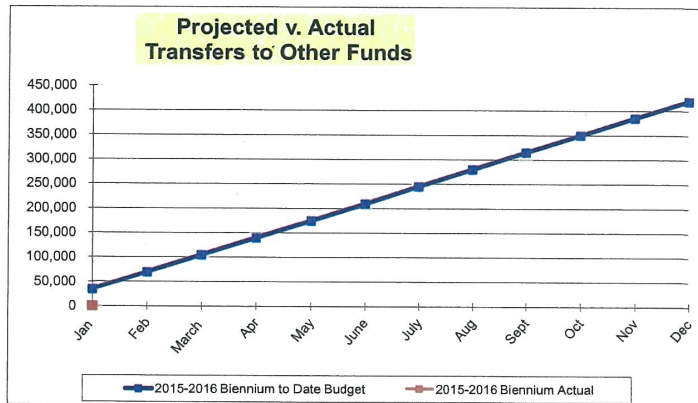
TRANSFERS TO OTHER FUNDS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	35,000	0
Feb	70,000	
March	105,000	
Apr	140,000	
May	175,000	
June	210,000	
July	245,000	
Aug	280,000	
Sept	315,000	
Oct	350,000	
Nov	385,000	
Dec	420,000	

Year To Date

Actual v. Projected

0%



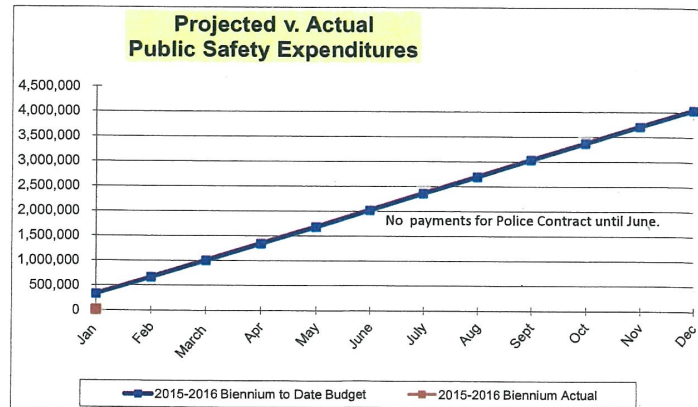
PUBLIC SAFETY

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	337,598	14,009
Feb	675,196	
March	1,012,794	
Apr	1,350,392	
May	1,687,990	
June	2,025,589	
July	2,363,187	
Aug	2,700,785	
Sept	3,038,383	
Oct	3,375,981	
Nov	3,713,579	
Dec	4,051,177	

Year To Date

Actual v. Projected

4%

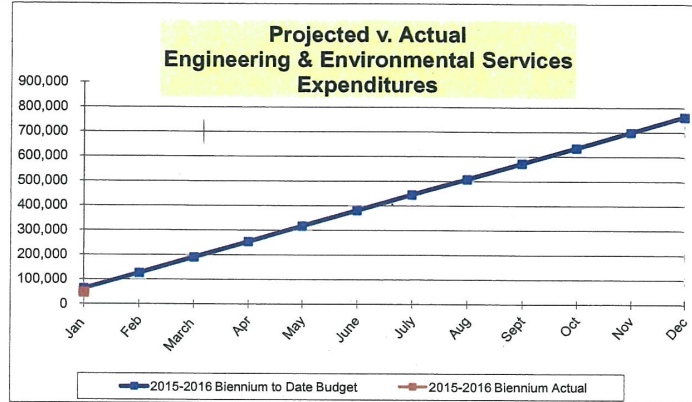


**City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2015**

ENGINEERING & ENVIRONMENTAL SERVICES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	63,594	47,876
Feb	127,188	
March	190,782	
Apr	254,376	
May	317,970	
June	381,565	
July	445,159	
Aug	508,753	
Sept	572,347	
Oct	635,941	
Nov	699,535	
Dec	763,129	

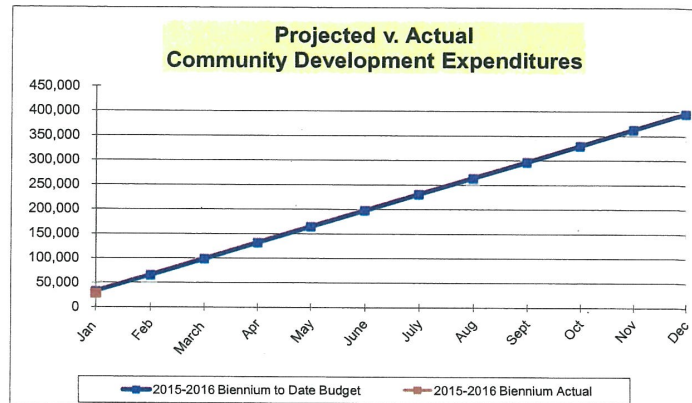
Year To Date
Actual v. Projected 75%



COMMUNITY DEVELOPMENT

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	32,986	28,737
Feb	65,972	
March	98,959	
Apr	131,945	
May	164,931	
June	197,917	
July	230,903	
Aug	263,889	
Sept	296,876	
Oct	329,862	
Nov	362,848	
Dec	395,834	

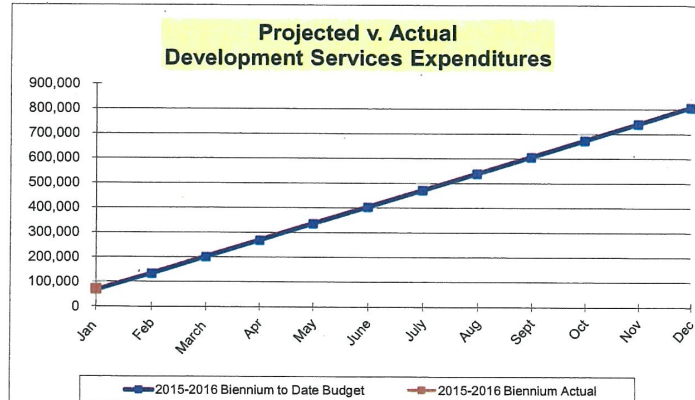
Year To Date
Actual v. Projected 87%



DEVELOPMENT SERVICES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	67,375	70,605
Feb	134,749	
March	202,124	
Apr	269,499	
May	336,873	
June	404,248	
July	471,623	
Aug	538,997	
Sept	606,372	
Oct	673,747	
Nov	741,121	
Dec	808,496	

Year To Date
Actual v. Projected 105%

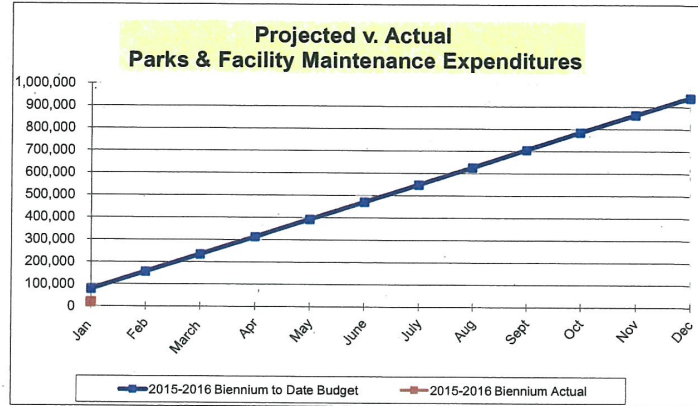


City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2015

PARKS & FACILITY MAINTENANCE

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	78,452	18,648
Feb	156,905	
March	235,357	
Apr	313,809	
May	392,261	
June	470,714	
July	549,166	
Aug	627,618	
Sept	706,070	
Oct	784,523	
Nov	862,975	
Dec	941,427	

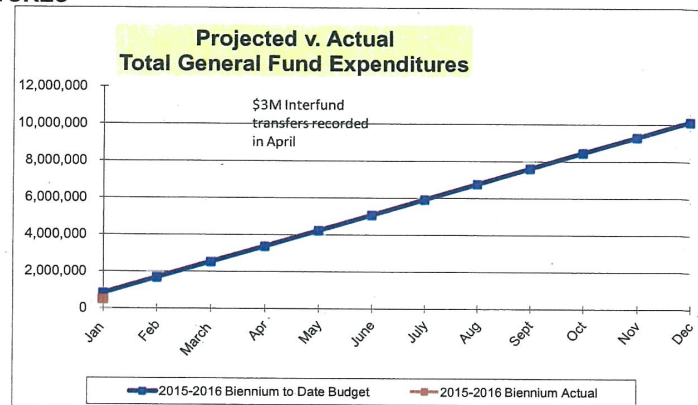
Year To Date
 Actual v. Projected 24%



TOTAL GENERAL FUND EXPENDITURES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	845,852	503,885
Feb	1,691,704	
March	2,537,556	
Apr	3,383,408	
May	4,229,260	
June	5,075,112	
July	5,920,963	
Aug	6,766,815	
Sept	7,612,667	
Oct	8,458,519	
Nov	9,304,371	
Dec	10,150,223	

Year To Date
 Actual v. Projected 60%



City of Kenmore, Washington
All Funds Cash Summary
January 31, 2015



	2013-2014 BIENNIUM TO DATE	BUDGET	JANUARY	2015-2015 BIENNIUM TO DATE
GENERAL FUND				
Beginning Cash	4,337,249			4,126,583
Interfund Loan Repayment	1,200,000	0		0
Revenues	20,328,886	20,553,270	618,747	618,747
Total Sources	25,866,135	20,553,270	618,747	4,745,330
Interfund Loans	0	0		0
Expenditures	21,739,551	20,538,934	503,885	503,885
Ending Cash	4,126,583	14,336		4,241,446
Total Uses	25,866,135	20,553,270	503,885	4,745,330
STREET FUND				
Beginning Cash	1,513,938			901,073
Interfund Loan	0	0		0
Revenues	2,878,346	2,359,531	35,559	35,559
Total Sources	4,392,284	2,359,531	35,559	936,631
Expenditures	3,491,211	2,371,277	42,345	42,345
Ending Cash	901,073	-11,746		894,287
Total Uses	4,392,284	2,359,531	42,345	936,631
TRANSPORTATION CAPITAL FUND				
Beginning Cash	427,539			-211,606
Revenues	4,276,059	17,208,172	42,708	42,708
Total Sources	4,703,598	17,208,172	42,708	-168,898
Expenditures	4,915,204	17,308,172	61	61
Ending Cash	-211,606	-100,000		-168,959
Total Uses	4,703,598	17,208,172	61	-168,898
PUBLIC ART FUND				
Beginning Cash	68,540			67,354
Revenues	864	200	0	0
Total Sources	69,404	200	0	67,354
Expenditures	2,050	1,000	0	0
Ending Cash	67,354	-800		67,354
Total Uses	69,404	200	0	67,354
PARK IMPACT FEE FUND				
Beginning Cash	1,610,440			752,771
Revenues	538,332	234,063	60,986	60,986
Total Sources	2,148,771	234,063	60,986	813,757
Expenditures	1,396,000	490,000	0	0
Ending Cash	752,771	-255,937		813,757
Total Uses	2,148,771	234,063	0	813,757
TRANSPORTATION IMPACT FEE FUND				
Beginning Cash	240,535			1,162,929
Revenues	1,170,394	1,397,257	201,539	201,539
Total Sources	1,410,929	1,397,257	201,539	1,364,468
Expenditures	248,000	2,760,000	0	0
Ending Cash	1,162,929	-1,362,743		1,364,468
Total Uses	1,410,929	1,397,257	0	1,364,468
SWAMP CREEK BASIN FUND				
Beginning Cash	1,581,067			1,397,662
Revenues	18,960	20,000	0	0
Total Sources	1,600,027	20,000	0	1,397,662
Expenditures	202,365	0	0	0
Ending Cash	1,397,662	20,000		1,397,662
Total Uses	1,600,027	20,000	0	1,397,662
TRANSPORTATION BENEFIT DISTRICT FUND				
Beginning Cash	0		0	8,927
Revenues	474,427	630,200	25,166	25,166
Total Sources	474,427	630,200	25,166	34,093
Expenditures	465,500	630,000	2,500	2,500
Ending Cash	8,927	200		31,593
Total Uses	474,427	630,200	2,500	34,093
SAMMAMISH BRIDGE REPLACEMENT FUND				
Beginning Cash	0			514
Revenues	80,514	0	0	0
Total Sources	80,514	0		514
Expenditures	80,000	0	0	0
Ending Cash	514	0		514
Total Uses	80,514	0	0	514

City of Kenmore, Washington
All Funds Cash Summary
January 31, 2015



	2013-2014			2015-2015
	BIENNIUM TO DATE	BUDGET	JANUARY	BIENNIUM TO DATE
REAL ESTATE EXCISE TAX FUND				
Beginning Cash	1,965,806			2,694,214
Revenues	2,033,509	1,827,000	74,259	74,259
Total Sources	3,999,314	1,827,000	74,259	2,768,473
Expenditures	1,305,100	3,528,719	0	0
Ending Cash	2,694,214	-1,701,719		2,768,473
Total Uses	3,999,314	1,827,000	0	2,768,473
KENMORE VILLAGE FUND				
Beginning Cash	163,588			2,269,867
Interfund Loan	0			0
Revenues	4,665,960	1,326,900	0	0
Total Sources	4,829,548	1,326,900	0	2,269,867
Interfund Loans	1,200,000	0		0
Expenditures	1,359,681	3,517,240	8,042	8,042
Ending Cash	2,269,867	-2,190,340		2,261,825
Total Uses	4,829,548	1,326,900	8,042	2,269,867
PARK CAPITAL FUND				
Beginning Cash	0			61,451
Revenues	1,867,190	1,240,400	2,161	2,161
Total Sources	1,867,190	1,240,400	2,161	63,612
Expenditures	1,805,739	1,238,000	2,087	2,087
Ending Cash	61,451	2,400		61,525
Total Uses	1,867,190	1,240,400	2,087	63,612
SURFACE WATER MANAGEMENT FUND				
Beginning Cash	1,419,392			2,307,242
Revenues	4,003,002	3,540,000	-5,221	-5,221
Total Sources	5,422,394	3,540,000	-5,221	2,302,022
Expenditures	3,115,152	4,652,276	33,733	33,733
Ending Cash	2,307,242	-1,112,276		2,268,289
Total Uses	5,422,394	3,540,000	33,733	2,302,022
SURFACE WATER CAPITAL FUND				
Beginning Cash	0			-738,981
Revenues	493,045	2,139,500	0	0
Total Sources	493,045	2,139,500	0	-738,981
Expenditures	1,232,027	2,209,500	0	0
Ending Cash	-738,981	-70,000		-738,981
Total Uses	493,045	2,139,500	0	-738,981
STRATEGIC RESERVE FUND				
Beginning Cash	1,264,464			1,264,464
Interfund Loan Repayment	0			0
Revenues	0	0	0	0
Total Sources	1,264,464	0	0	1,264,464
Interfund Loans	0			0
Expenditures	0	0	0	0
Ending Cash	1,264,464	0		1,264,464
Total Uses	1,264,464	0	0	1,264,464
STRATEGIC OPPORTUNITIES FUND				
Beginning Cash	0			2,146,886
Revenues	3,332,010	37,160	780	780
Total Sources	3,332,010	37,160	780	2,147,666
Expenditures	1,185,124	911,200	4,565	4,565
Ending Cash	2,146,886	-874,040		2,143,101
Total Uses	3,332,010	37,160	4,565	2,147,666
EQUIPMENT REPLACEMENT FUND				
Beginning Cash	490,603			459,921
Revenues	156,798	206,000	0	0
Total Sources	647,401	206,000	0	459,921
Expenditures	187,481	224,000	0	0
Ending Cash	459,921	-18,000		459,921
Total Uses	647,401	206,000	0	459,921
TRUST AND AGENCY (NON BUDGETED FUND)*				
Beginning Cash	247,209			404,652
Revenues	216,855	0	309	309
Total Sources	464,064	0	309	404,961
Expenditures	59,413	0	0	0
Ending Cash	404,652	0		404,961
Total Uses	464,064	0	0	404,961
TOTALS				
Beginning Cash	15,330,369	0	0	0
Interfund Loan	1,200,000	0	0	0
Revenues	46,535,151	52,719,653	1,056,993	1,056,993
Total Sources	63,065,520	52,719,653	1,056,993	1,056,993
Interfund Loan	1,200,000	0	0	0
Expenditures	42,789,597	60,380,318	597,218	597,218
Ending Cash	19,075,923	-7,660,665	0	19,535,698
Total Uses	63,065,520	52,719,653	597,218	20,132,916

**City of Kenmore, Washington
Street Fund Summary Report
January 31, 2015**

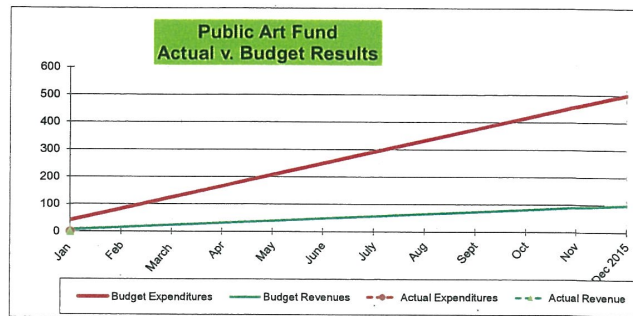


	Month <u>January 2015</u>	BIENNIUM TO DATE <u>2015-2016</u>	% of <u>BUDGET</u>	<u>BUDGET</u> <u>2015-2016</u>
REVENUES				
Beginning Fund Balance		901,073		
Fuel Tax	34,643	34,643	4.0%	871,531
Miscellaneous	916	916	-	0
ROW Permit Fees	0	0	0.0%	180,000
Transfer from General Fund	0	0	0.0%	833,000
Transfer from TBD	0	0	0.0%	475,000
Total Revenues	35,559	35,559	1.5%	2,359,531
Total Revenues & Beginning Fund Balance		936,632		2,359,531

	Month <u>January 2015</u>	BIENNIUM TO DATE <u>2015-2016</u>	% of <u>BUDGET</u>	<u>BUDGET</u> <u>2015-2016</u>
EXPENDITURES				
Salary and Benefits	15,661	15,661	2.7%	577,783
Maintenance & Operations	26,683	26,683	1.5%	1,760,494
Overlay	0	0	0.0%	0
Capital	0	0	0.0%	33,000
Total Expenditures	42,345	42,345	1.8%	2,371,277
Ending Fund Balance		894,287		-11,746
Total Expenditures and Ending Fund Balance		936,632		2,359,531

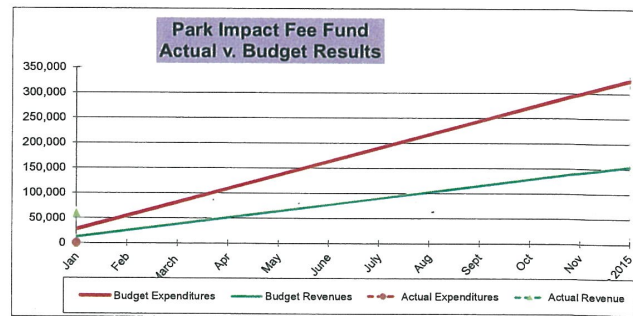
**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2015**

PUBLIC ART FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	42	0	8	0
Feb	83		17	
March	125		25	
Apr	167		33	
May	208		42	
June	250		50	
July	292		58	
Aug	333		67	
Sept	375		75	
Oct	417		83	
Nov	458		92	
Dec 2015	500		100	
2015-16	1,000		200	
Total Actual to Date vs Total Budget		0%		0%



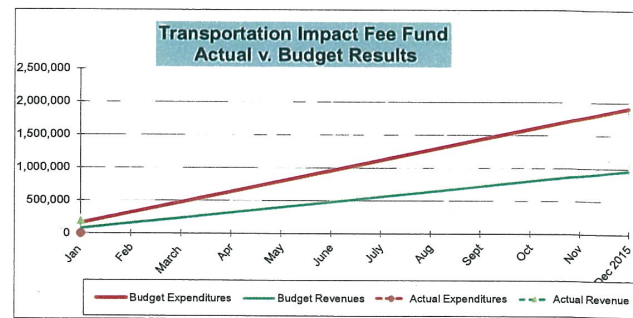
This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

PARK IMPACT FEE FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	27,083	0	12,907	60,986
Feb	54,167		25,813	
March	81,250		38,720	
Apr	108,333		51,626	
May	135,417		64,533	
June	162,500		77,439	
July	189,583		90,346	
Aug	216,667		103,252	
Sept	243,750		116,159	
Oct	270,833		129,065	
Nov	297,917		141,972	
Dec 2015	325,000		154,878	
2015-16	490,000		234,063	
Total Actual to Date vs Total Budget		0%		26%



This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements.

TRANSPORTATION IMPACT FEE FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	158,732	0	81,271	201,539
Feb	317,463		162,543	
March	476,195		243,814	
Apr	634,927		325,086	
May	793,658		406,357	
June	952,390		487,629	
July	1,111,122		568,900	
Aug	1,269,853		650,171	
Sept	1,428,585		731,443	
Oct	1,587,317		812,714	
Nov	1,746,048		893,986	
Dec 2015	1,904,780		975,257	
2015-16	2,760,000		1,397,257	
Total Actual to Date vs Total Budget		0%		14%

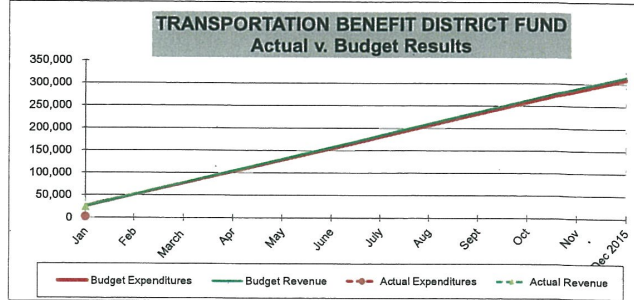


This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2015**

TRANSPORTATION BENEFIT DISTRICT FUND

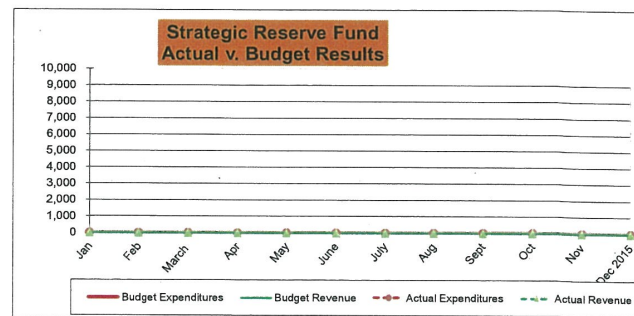
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	25,792	2,500	26,258	25,166
Feb	51,583		52,517	
March	77,375		78,775	
Apr	103,167		105,033	
May	128,958		131,292	
June	154,750		157,550	
July	180,542		183,808	
Aug	206,333		210,067	
Sept	232,125		236,325	
Oct	257,917		262,583	
Nov	283,708		288,842	
Dec 2015	309,500		315,100	
2015-16	630,000		630,200	
Total Actual to Date vs Total Budget		0%		4%



The Transportation Benefit District fund accounts for the \$20 vehicle license tab fees levied on vehicles located in the Kenmore city limits. The revenue generated will be used in maintaining the City's transportation system.

STRATEGIC RESERVE FUND

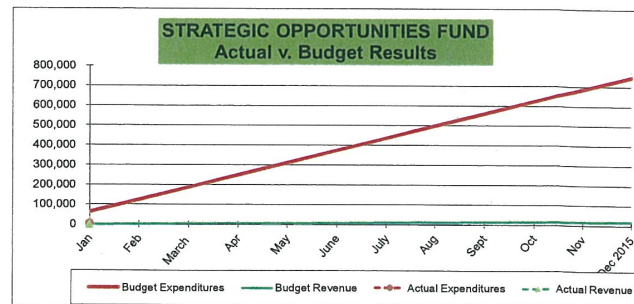
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
2015	0	0	0	0
Jan	0	0	0	0
Feb	0	0	0	0
March	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
Aug	0	0	0	0
Sept	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec 2015	0	0	0	0
2015-16	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



This fund was created to serve as the City's emergency reserve fund. Per State Statute, the fund cannot exceed \$.375 per \$1,000 of the City's assessed value and is fully funded at \$1,264,464 for 2011. No expenditures are anticipated or have been budgeted at this time.

STRATEGIC OPPORTUNITIES FUND

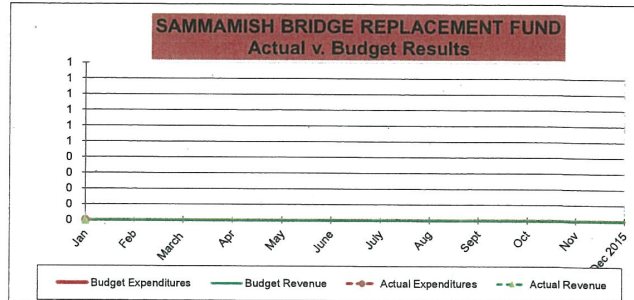
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	62,183	4,565	1,745	780
Feb	124,367		3,491	
March	186,550		5,236	
Apr	248,733		6,981	
May	310,917		8,726	
June	373,100		10,472	
July	435,283		12,217	
Aug	497,467		13,962	
Sept	559,650		15,707	
Oct	621,833		17,453	
Nov	684,017		19,198	
Dec 2015	746,200		20,943	
2015-16	911,200		37,160	
Total Actual to Date vs Total Budget		1%		2%



The purpose of the Strategic Opportunities Fund is to have funds available for the City to make key investments or take advantage of strategic opportunities as they present themselves. For 2015-16, the Business Incubator expenditures are budgeted in this fund.

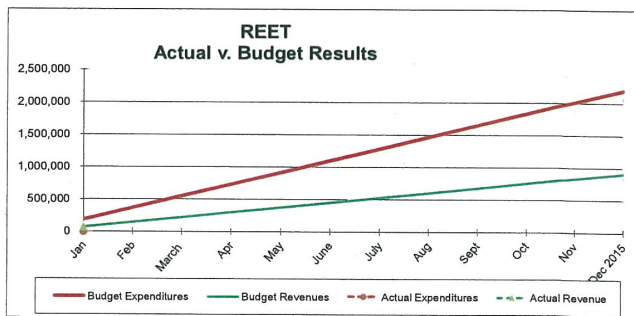
**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2015**

SAMMAMISH BRIDGE REPLACEMENT FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	0	0	0	0
Feb	0	0	0	0
March	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
Aug	0	0	0	0
Sept	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec 2015	0	0	0	0
2015-16	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



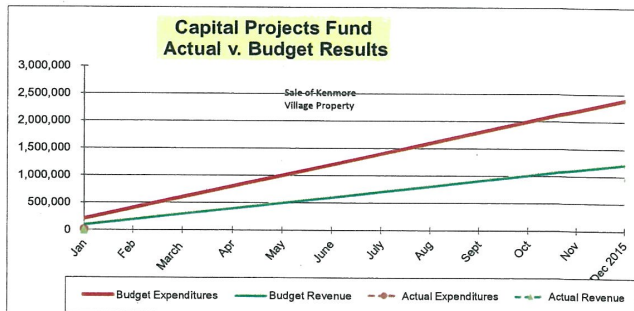
The Sammamish Bridge Replacement fund is a fund used to put money aside for the replacement of the West Sammamish bridge.

REAL ESTATE EXCISE TAX FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	182,604	0	76,167	74,259
Feb	365,208		152,333	
March	547,813		228,500	
Apr	730,417		304,667	
May	913,021		380,833	
June	1,095,625		457,000	
July	1,278,229		533,167	
Aug	1,460,833		609,333	
Sept	1,643,438		685,500	
Oct	1,826,042		761,667	
Nov	2,008,646		837,833	
Dec 2015	2,191,250		914,000	
2015-16	3,528,719		1,827,000	
Total Actual to Date vs Total Budget		0%		4%



The Real Estate Excise Tax Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include transfers to the Park Capital Fund for park improvements and Transportation Capital Fund for transportation improvements.

KENMORE VILLAGE FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	199,125	8,042	101,600	0
Feb	398,250		203,200	
March	597,375		304,800	
Apr	796,500		406,400	
May	995,625		508,000	
June	1,194,750		609,600	
July	1,393,875		711,200	
Aug	1,593,000		812,800	
Sept	1,792,125		914,400	
Oct	1,991,250		1,016,000	
Nov	2,190,375		1,117,600	
Dec 2015	2,389,500		1,219,200	
2015-16	3,365,000		1,054,500	
Total Actual to Date vs Total Budget		0%		0%

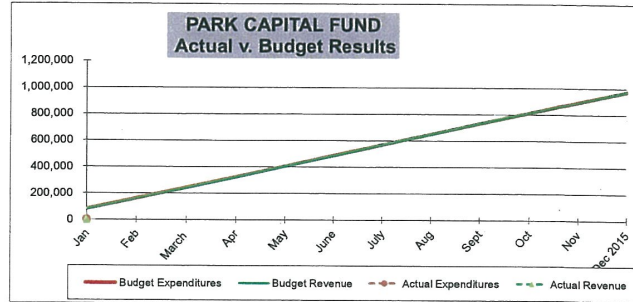


The Kenmore Village Fund accounts for leasing activity and property transactions within Kenmore Village

**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2015**

PARK CAPITAL FUND

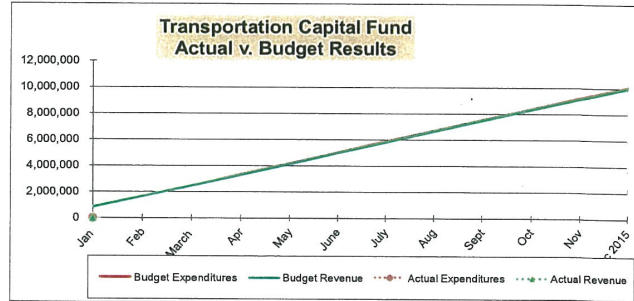
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	81,167	2,087	81,267	2,161
Feb	162,333		162,533	
March	243,500		243,800	
Apr	324,667		325,067	
May	405,833		406,333	
June	487,000		487,600	
July	568,167		568,867	
Aug	649,333		650,133	
Sept	730,500		731,400	
Oct	811,667		812,667	
Nov	892,833		893,933	
Dec 2015	974,000		975,200	
2015-16	1,238,000		1,240,400	
Total Actual to Date vs Total Budget		0%		0%



The Park Capital fund will account for Park Capital Projects formerly included in the Municipal Capital fund. In addition, distributions from the King County Proposition 2 Parks Expansion Levy will be receipted into this fund

TRANSPORTATION CAPITAL FUND

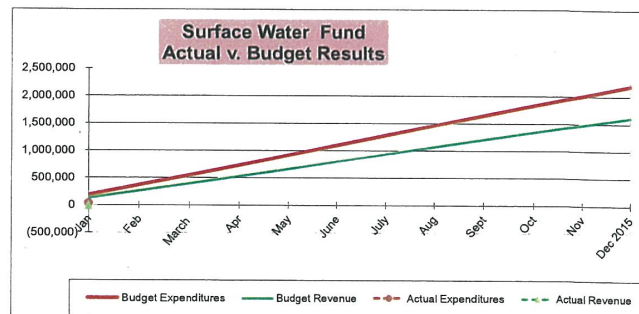
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	836,651	61	832,443	42,708
Feb	1,673,302		1,664,885	
March	2,509,953		2,497,328	
Apr	3,346,603		3,329,770	
May	4,183,254		4,162,213	
June	5,019,905		4,994,655	
July	5,856,556		5,827,098	
Aug	6,693,207		6,659,540	
Sept	7,529,858		7,491,983	
Oct	8,366,508		8,324,425	
Nov	9,203,159		9,156,868	
Dec 2015	10,039,810		9,989,310	
2015-16	17,308,172		17,208,172	
Total Actual to Date vs Total Budget		0%		0%



The Transportation Capital Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

SURFACE WATER MANAGEMENT FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	182,359	33,733	135,000	(5,221)
Feb	364,718		270,000	
March	547,077		405,000	
Apr	729,436		540,000	
May	911,795		675,000	
June	1,094,154		810,000	
July	1,276,513		945,000	
Aug	1,458,872		1,080,000	
Sept	1,641,231		1,215,000	
Oct	1,823,590		1,350,000	
Nov	2,005,949		1,485,000	
Dec 2015	2,188,308		1,620,000	
2015-16	4,652,276		3,540,000	
Total Actual to Date vs Total Budget		1%		0%

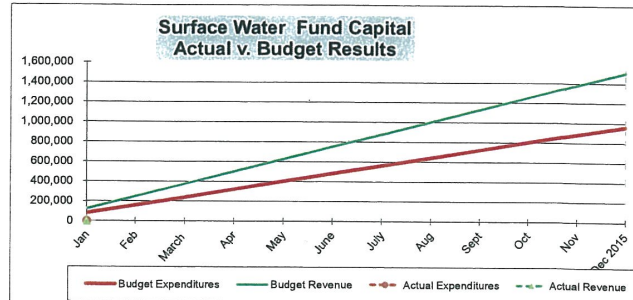


This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2015**

SURFACE WATER CAPITAL FUND

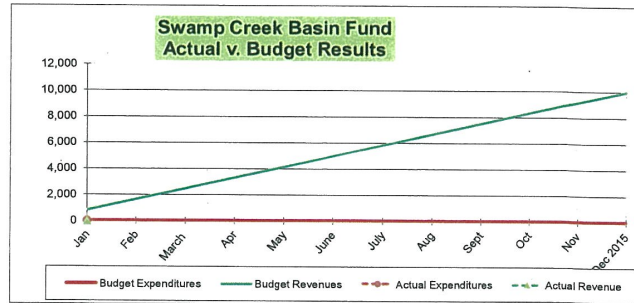
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	80,051	0	125,522	0
Feb	160,102		251,044	
March	240,153		376,567	
Apr	320,204		502,089	
May	400,255		627,611	
June	480,306		753,133	
July	560,356		878,655	
Aug	640,407		1,004,177	
Sept	720,458		1,129,700	
Oct	800,509		1,255,222	
Nov	880,560		1,380,744	
Dec 2015	960,611		1,506,266	
2015-16	2,209,500		2,139,500	
Total Actual to Date vs Total Budget		0%		0%



This fund accounts for the expenditures for Surface Water Capital Improvements. Revenue sources for this fund include a variety of federal, state, or local grants, surface water management fees transferred from the Surface Water Management Fund and real estate excise taxes.

SWAMP CREEK BASIN FUND

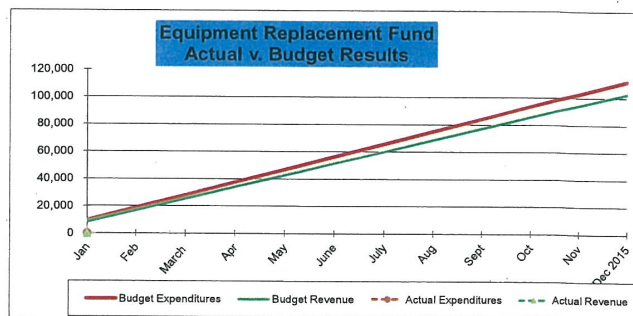
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	0	0	833	0
Feb	0		1,667	
March	0		2,500	
Apr	0		3,333	
May	0		4,167	
June	0		5,000	
July	0		5,833	
Aug	0		6,667	
Sept	0		7,500	
Oct	0		8,333	
Nov	0		9,167	
Dec 2015	0		10,000	
2015-16	0		20,000	
Total Actual to Date vs Total Budget		0%		0%



This fund accounts for the Memorandum of Agreement with King County which provided funds reserved for surface water projects, improvements, and maintenance within the Swamp Creek Basin.

EQUIPMENT REPLACEMENT FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	9,333	0	8,583	0
Feb	18,667		17,167	
March	28,000		25,750	
Apr	37,333		34,333	
May	46,667		42,917	
June	56,000		51,500	
July	65,333		60,083	
Aug	74,667		68,667	
Sept	84,000		77,250	
Oct	93,333		85,833	
Nov	102,667		94,417	
Dec 2015	112,000		103,000	
2015-16	224,000		206,000	
Total Actual to Date vs Total Budget		0%		0%



This fund is used to maintain a reserve for future replacement of equipment, including, but not limited to furniture, computers and vehicles. Payments are received from various operating departments and funds that benefit from or use the assets.

City of Kenmore, Washington
Cash and Investment Report
January 31, 2015



Fund	Beg. Cash & Inv.	Monthly	Monthly	End. Cash & Inv.
	from Prev. Mo.	Revenues	Expenditures	Current Month
General	\$4,127,280	\$618,747	\$503,885	4,242,142
Street	899,597	35,559	42,345	892,811
Transportation Capital	780,178	42,708	61	822,825
Public Art	67,355	0	0	67,355
Park Impact Fee	757,430	60,986	0	818,416
Transportation Impact Fee	1,162,930	201,539	0	1,364,469
Swamp Creek Basin	1,397,662	0	0	1,397,662
Transportation Benefit District	8,927	25,166	2,500	31,593
Sammamish Bridge Replacement	514	0	0	514
Real Estate Excise Tax	1,705,469	74,259	0	1,779,728
Kenmore Village	2,259,151	0	8,042	2,251,109
Park Capital	61,451	2,161	2,087	61,525
Surface Water Management	2,309,030	-5,221	33,733	2,270,076
Surface Water Capital	-738,981	0	0	(738,981)
Strategic Reserve	1,264,465	0	0	1,264,465
Strategic Opportunities	2,146,886	780	4,565	2,143,101
Equipment Replacement	459,920	0	0	459,920
Trust & Agency	404,648	309	0	404,957
Totals	\$19,073,912	\$1,056,993	\$597,218	\$19,533,687

Fund	Cash, Savings,	(> One Year)	
	Local Govt Investment Pool	Fixed Investments	Total
General	-\$1,231,945	\$5,479,894	4,247,949
Street	42,811	850,000	892,811
Transportation Capital	-168,957	0	(168,957)
Public Art	52,355	15,000	67,355
Park Impact Fee	-116,240	930,000	813,760
Transportation Impact Fee	1,334,470	30,000	1,364,470
Swamp Creek Basin	-2,337	1,400,000	1,397,663
Transportation Benefit District	31,594	0	31,594
Sammamish Bridge Replacement	513	0	513
Real Estate Excise Tax	2,768,472	0	2,768,472
Kenmore Village	1,799,322	450,000	2,249,322
Park Capital	61,525	0	61,525
Surface Water Management	1,758,289	510,000	2,268,289
Surface Water Capital	-738,981	0	(738,981)
Strategic Reserve	414,465	850,000	1,264,465
Strategic Opportunities	2,143,102	0	2,143,102
Equipment Replacement	9,920	450,000	459,920
Trust & Agency	304,957	100,000	404,957
Totals	\$8,463,334	\$11,064,894	\$19,528,227

City of Kenmore, Washington
Schedule of Investments
January 31, 2015



			Average Yield to Maturity-Securities				Overall Average Yield		0.62%
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Possible Call Date	Principal or Balance	Yield Equivalents
<u>Piper Jaffray</u>									
	313371PC4	FHLB	12/12/2014	6/7/2011	0.88%	0.88%	no call	991,238.90	8,722.90
	31771J4M9	FICO	9/26/2017	8/14/2012	1.13%	1.13%	non callable	894,731.88	10,137.31
Total Piper Jaffrey Purchases								1,885,970.78	18,860.21
<u>Time Value Investments</u>									
	3136G1BT5	FNMA	8/7/2017	7/2/2013	1.30%	1.30%	8/7/2013	982,099.00	12,767.29
	3135G0XK4	FNMA	5/25/2018	11/25/2013	1.38%	1.38%	2/25/2014	985,750.00	13,583.64
	3135G0XK4	FNMA	5/25/2018	2/27/2014	1.30%	1.30%	2/25/2014	989,691.00	12,865.98
	3134G43V8	FHLB	5/15/2018	7/23/2014	1.36%	1.36%	8/15/2014	988,450.00	13,462.69
	3133EA5T1	FFCB	1/23/2019	7/23/2014	1.59%	1.59%	7/28/2014	984,270.00	15,689.26
	31359MEL3	FNMA	4/22/2017	10/22/2012	0.86%	0.86%	no call	999,468.08	8,595.43
Total TVI Purchases								5,929,728.08	76,964.28
<u>Banner Bank CD's</u>									
	5740005425	CD	2/6/2016	2/6/2014	0.32%	0.32%		1,000,000.00	3,200.00
Total Banner Bank CD's								1,000,000.00	3,200.00
<u>Sound Community Bank CD's</u>									
	18299229	CD	2/11/2016	2/14/2014	0.80%	0.80%		1,000,000.00	8,000.00
Total Sound Community Bank CD's								1,000,000.00	8,000.00
<u>Opus Bank CD's</u>									
	280140042	CD	3/16/2015	3/15/2011	1.15%	1.15%		249,194.49	2,865.74
	11495975	CD	8/10/2015	2/10/2014	0.35%	0.35%		1,000,000.00	3,500.00
Total Cascade Bank CD's								1,249,194.49	6,365.74
TOTAL ALL SECURITIES								\$ 11,064,893.35	\$ 113,390.23
Banner Checking and Savings						0.07% Banner		2,716,416.55	1,901.49
Cash								1,005.00	-
Local Government Investment Pool						0.09% LGIP		5,745,910.52	5,418.39
Total Accounts								\$ 19,528,225.42	120,710.12

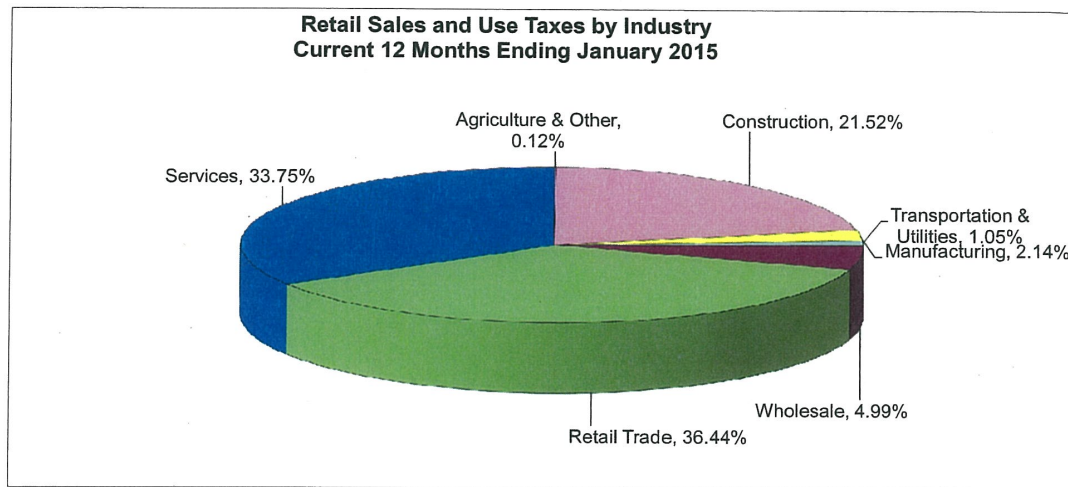
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 January 2015

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	99.34	0.00	99.34	0.1%
CONSTRUCTION	31,869.15	175.44	32,044.60	21.7%
MANUFACTURING	2,542.44	0.05	2,542.49	1.7%
TRANSPORTATION & UTILITIES	658.30	307.43	965.74	0.7%
WHOLESALE	5,167.16	16.15	5,183.31	3.5%
RETAIL TRADE	58,721.22	470.35	59,191.57	40.1%
SERVICES	33,354.16	528.46	33,882.62	23.0%
INFORMATION	11,240.64	51.78	11,292.42	7.7%
PUBLIC SERVICES	3.41	2,224.88	2,228.28	1.5%
	<u>143,655.82</u>	<u>3,774.55</u>	<u>147,430.37</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
January 31, 2015

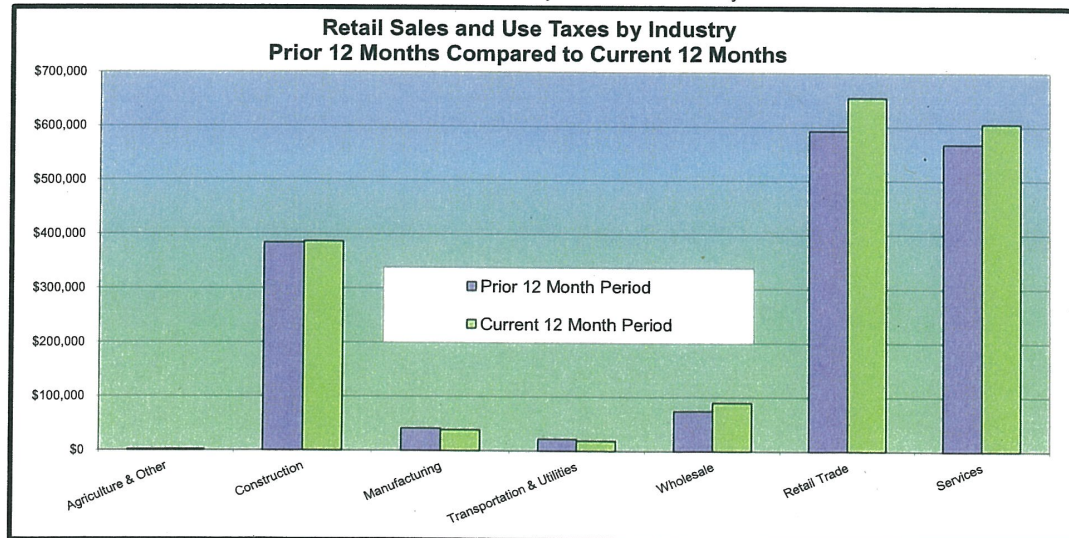


<u>Industry</u>	<u>Prior 12 Months ending January 2014</u>	<u>Current 12 Months ending January 2015</u>	<u>% Increase/ (Decrease)</u>	<u>% of Total</u>
Agriculture & Other (Landscaping, Animal Hospitals)	\$1,645	\$2,140	30.07%	0.12%
Construction	383,348	386,097 *	0.72%	21.52%
Manufacturing (Printing, Publishing, Other Manuf.)	41,268	38,355	-7.06%	2.14%
Transp/Comm/Utilities (Telecomm., Air Transport.)	21,972	18,773	-14.56%	1.05%
Wholesale (Lumber, Other Wholesale)	73,864	89,451	21.10%	4.99%
Retail Trade (Eating, Merchandise, Food Stores)	592,130	653,806	10.42%	36.44%
Services (Auction, Recreation, Auto Repair, Financial)	567,602	605,412	6.66%	33.75%
Totals	\$1,681,831	\$1,794,034	6.67%	100%
Increase/(Decrease)		\$112,204	6.67%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



City of Kenmore, Washington
Monthly Report for Kenmore Village Fund
January 31, 2015



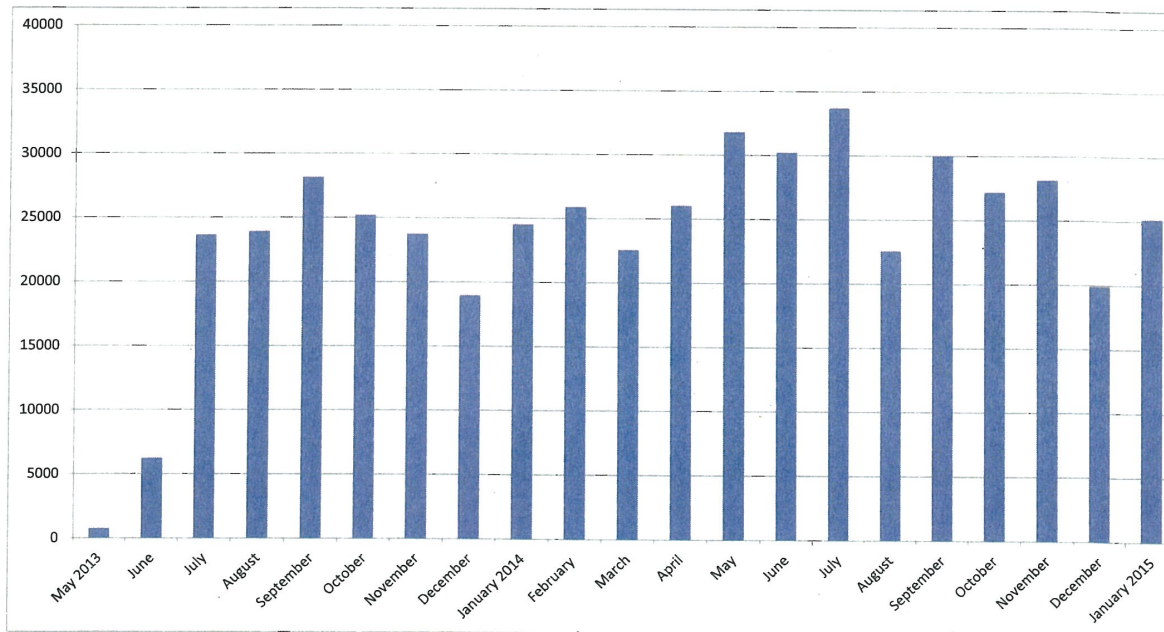
<u>Revenues</u>	<u>January</u>	<u>Biennium-to-</u>	<u>Biennium Budget</u>
	<u>2015</u>	<u>Date</u>	
Lease Income (USPS & Kenmore Village)	0	0	67,000
Return of Security Deposit	0	0	0
Other Rent Income	0	0	0
Landlord Expense (CAM*) Reimbursement	0	0	0
Investment Interest	0	0	23,000
Sale of Property	0	0	903,000
Event Sponsorship	0	0	1,500
Grant for Public Square	0	0	270,000
Transfer From General Fund	0	0	60,000
Leasehold Excise Returned	0	0	2,400
Total Revenues	0	0	1,326,900
<u>Expenditures</u>			
6700 Building Improvements	0	0	0
Downtown Plan Services	645	645	0
Property Management	0	0	19,000
Utilities and Insurance - Kenmore Village	2,349	2,349	0
Repairs, Maintenance, Other Services	5,048	5,048	133,240
Kenmore Village Public Square	0	0	3,365,000
Transfers to Other Funds	0	0	0
Total Expenditures	8,042	8,042	3,517,240
Net Income (Loss)	-8,042	-8,042	-2,190,340

NOTE: This schedule only reflects activity occurring on the City books and does not include the lease revenue and expenditures accounted for by the property management firm.

Kenmore Transportation Benefit District
Monthly Report
January 31, 2015

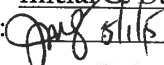
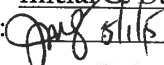
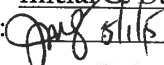


<u>Revenues</u>	<u>January 2015</u>	<u>Biennium-to- Date</u>	<u>Biennium Budget</u>
Vehicle Fees	25,166	25,166	630,200
Total Revenues	<u>\$25,166</u>	<u>\$25,166</u>	<u>\$630,200</u>
<u>Expenditures</u>			
WCIA Insurance	2,500	2,500	5,000
Reimbursement to Street Fund	0	0	475,000
Overlay	0	0	150,000
Total Expenditures	<u>2,500</u>	<u>2,500</u>	<u>630,000</u>
Net Income (Loss)	\$22,666	\$22,666	\$200





**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: February 2015 Financial Report	For Council Meeting Agenda of: May 11, 2015										
	Department: Finance and Administration										
	Prepared by: Joanne Gregory										
Proposed Council Action/Motion: Receive and File February 2015 Financial Report for the City of Kenmore, Washington	<table border="0"> <tr> <td></td> <td align="right"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td align="right"> 5/11/15</td> </tr> <tr> <td>Approved by City Attorney:</td> <td align="right"> 5/11/15</td> </tr> <tr> <td>Approved by Finance Director:</td> <td align="right"> 5/11/15</td> </tr> <tr> <td>Approved by City Manager:</td> <td align="right"> 5/11/15</td> </tr> </table> Exhibits/Attachments: February 2015 Financial Report for the City of Kenmore, Washington.		<u>Initial & Date</u>	Approved by Department Head:	 5/11/15	Approved by City Attorney:	 5/11/15	Approved by Finance Director:	 5/11/15	Approved by City Manager:	 5/11/15
	<u>Initial & Date</u>										
Approved by Department Head:	 5/11/15										
Approved by City Attorney:	 5/11/15										
Approved by Finance Director:	 5/11/15										
Approved by City Manager:	 5/11/15										
Expenditure Required N/A	<table border="0"> <tr> <td>Amount Budgeted</td> <td>Appropriation Required N/A</td> </tr> <tr> <td>\$52,089,453 Revenues</td> <td></td> </tr> <tr> <td>\$59,750,318 Expenditures</td> <td></td> </tr> </table>	Amount Budgeted	Appropriation Required N/A	\$52,089,453 Revenues		\$59,750,318 Expenditures					
Amount Budgeted	Appropriation Required N/A										
\$52,089,453 Revenues											
\$59,750,318 Expenditures											
<u>INFORMATION/BACKGROUND:</u> The February 2015 monthly financial report is presented for Council review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2015-2016 adopted biennial budget. The budget was adopted on December 8, 2014. It also provides an opportunity to identify any potential variances or fluctuations from the budget.											
<u>FISCAL CONSIDERATION:</u> February is the second month of the new 24 month 2015-2016 biennium. The monthly schedules attached include the Transportation Benefit District Fund for informational purposes although it is a separate entity. As of the end of February, the national unemployment rate was 5.5%, the lowest since May 2008; and the Dow Jones closed 968 points higher than January at 18,132.											
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.											



The City of Kenmore

PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager
FROM: Joanne Gregory, Finance Director
DATE: April 17, 2015
RE: February 2015 Financial Reports for the City of Kenmore, Washington

February 2015 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- All Funds Cash Summary
- Street Fund Summary - New
- Other Funds Monthly Activity
- Cash and Investment Report
- Schedule of Investments
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- Report for Transportation Benefit District

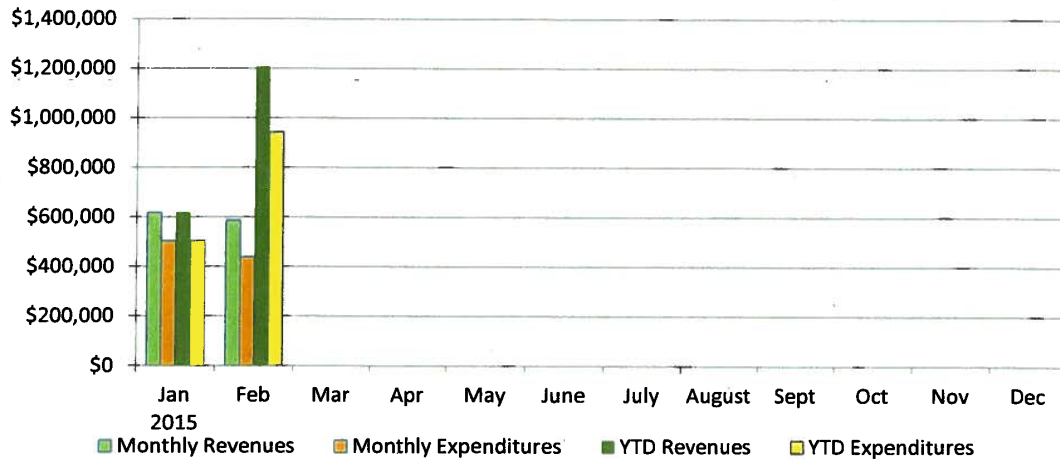
If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service. In the context of the biennial budget, February is the second month (8%) of the 2015-2016 biennial budget period. For the month of February, revenues exceeded expenditures in the General Fund by \$148,848. Biennium revenues exceed expenditures by \$263,711.

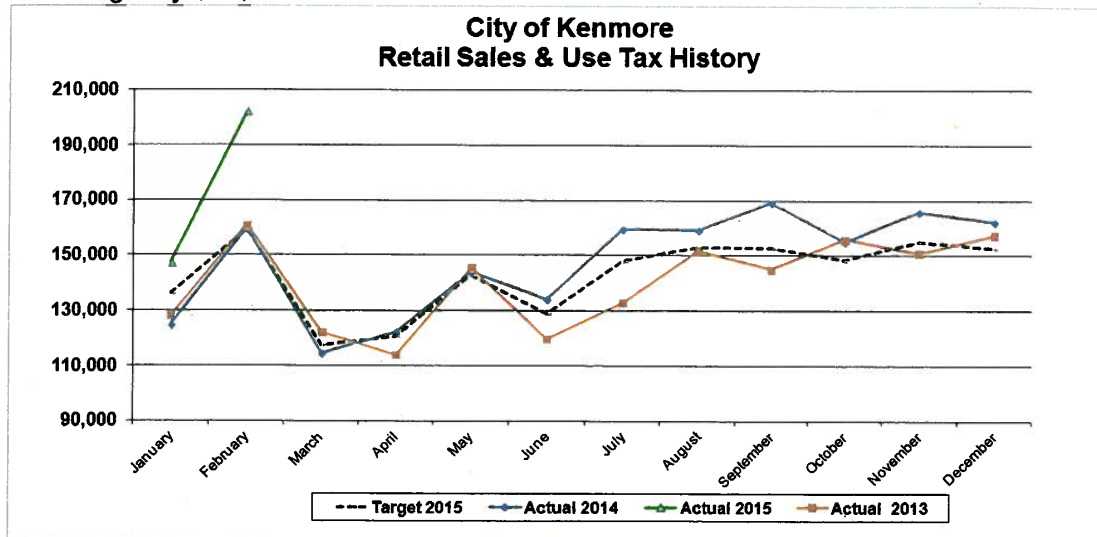
The following chart illustrates the monthly revenue and expenditure activity in the General Fund through February 2015.

City of Kenmore, Washington
Monthly Financial Report
February 2015



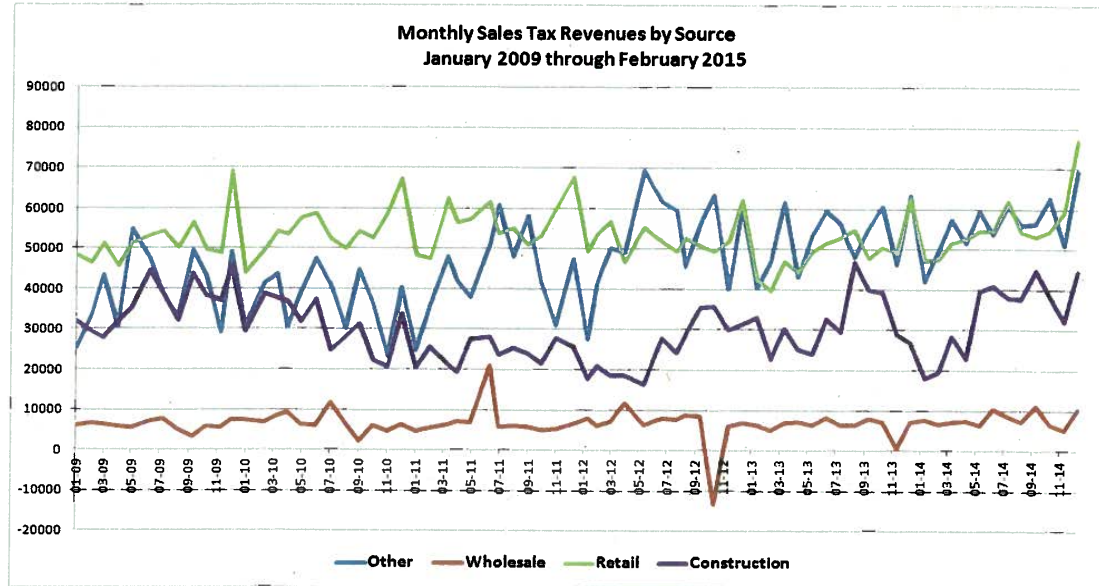
Total **revenues** for the month were **\$587,620**. Biennium to date revenues are \$1,206,368 which is 6% of the budgeted revenues of \$20,553,270. Primary sources of revenue for the month included property taxes in the amount of \$44,798, development fees & permits in the amount of \$77,968, retail sales and use taxes in the amount of \$202,329, and utility taxes in the amount of \$184,967, which is higher than normal because the January Electric/Gas utility tax payment was not received until the first week of February.

A summary of sales tax revenues received in February is attached. These receipts are based on December sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The black dotted Target 2015 line is a monthly average of actual receipts during 2012, 2013, and 2014. The Green line (triangle) represents 2015 actual receipts, which are \$65,134 above 2014, and ahead of 2015 target by \$54,153.

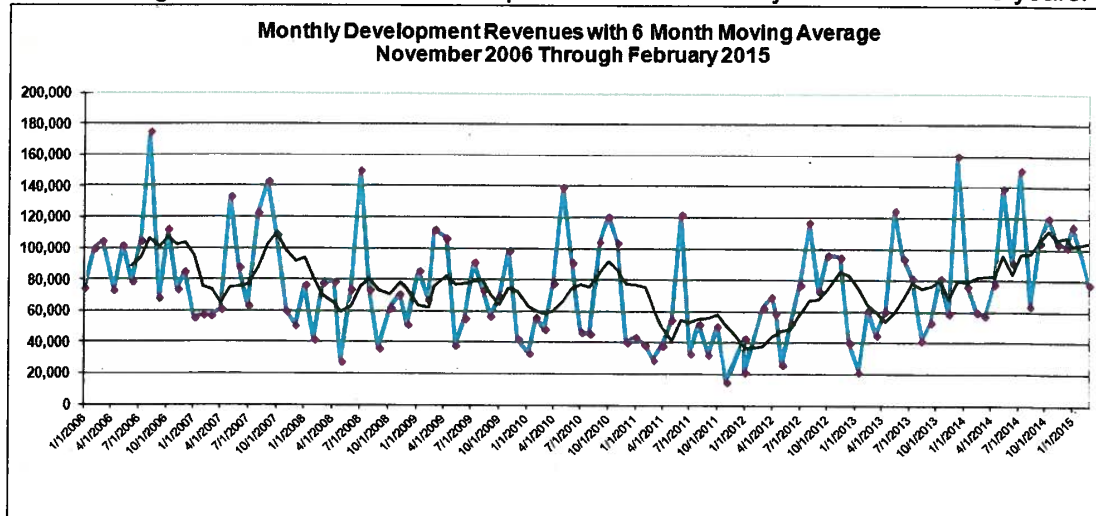


City of Kenmore, Washington
Monthly Financial Report
February 2015

The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from January 2009 through February 2015.



The following chart illustrates the development revenue activity over the last nine years.



February 2015 expenditures were \$438,772. Biennium to date expenditures are \$942,657, which is 4.6% of the biennial budget expenditures of \$20,538,934.

The February cash activity for all funds is presented on the attached All Funds Cash Summary. Total City cash (\$8,738,668) and long term investments (\$11,064,893), at the

City of Kenmore, Washington
Monthly Financial Report
February 2015

end of February, totaled \$19,803,561. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2013-2014 biennial budget.

Total non-General Fund revenues were \$280,023 and total non-General Fund expenditures were \$153,980.

In the **Street Fund** revenue from gas tax distributions was \$35,427. There was \$39,352 in maintenance and operation expenditures during the month.

In the **Transportation Capital Fund** there was \$18,245 in SR 522 West A expenditures for design, purchasing ROW & easements in the construction area. The fund received \$30,718 in SR 522 West A TIB grant reimbursements.

The **Park Impact Fee** fund received \$25,370 in revenues during the month of February.

There was \$84,340 in revenues for the **Transportation Impact Fee** fund during the month of February.

The **Real Estate Excise Tax Fund** received \$61,070 of real estate excise taxes (REET) in February from sales activity that occurred in January. 31 transactions were reported this month. Biennial to date revenue exceeds the 2015-16 target by \$37,112.

The **Transportation Benefit District Fund** received \$26,275 in vehicle license fees during the month.

SUMMARY

This concludes the financial report for the City of Kenmore as of **February 28, 2015**. I appreciate your feedback and encourage you to contact me if you have any questions prior to the City Council meeting.

**City of Kenmore, Washington
General Fund Summary Report
February 28, 2015**



	CURRENT PERIOD 2015-2016				PRIOR PERIOD 2011-2012			
	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	February 2015	2015-2016	BUDGET	2015-2016	February 2013	2013-2014	BUDGET	2013-2014
REVENUES								
Beginning Fund Balance		5,539,954		5,539,954				4,941,884
Property Taxes	44,798	57,705	0.6%	8,948,766	28,351	34,243	0.4%	8,542,053
Sales and Use Taxes	255,703	444,278	10.1%	4,400,532	206,373	371,653	9.4%	3,960,331
Utility Taxes	184,967	228,713	8.3%	2,763,390	224,589	281,331	9.6%	2,942,395
Other Taxes	13,065	13,441	11.9%	112,720	8,553	11,870	19.4%	61,300
Development Fees & Permits	77,968	193,365	11.0%	1,756,432	61,387	82,718	5.6%	1,465,185
Franchise Fees	0	215,597	15.2%	1,422,160	0	75,656	7.6%	992,405
Intergovernmental and Grants	218	27,436	3.9%	707,370	0	42,428	6.6%	639,866
Investment Interest	5,049	12,127	23.9%	50,700	63,870	68,624	117.5%	58,400
Fines and Forfeitures	-286	-439	0.0%	0	0	50	n/a	0
Transfers and Other Revenues	6,139	14,145	3.8%	391,200	3,719	7,215	1.3%	572,536
Total Revenues	587,620	1,206,368	5.9%	20,553,270	596,842	975,789	5.1%	19,234,471
Total Revenues & Beginning Fund Balance		6,746,322		26,093,224				24,176,355

	CURRENT PERIOD 2015-2016				PRIOR PERIOD 2011-2012			
	MONTH	BIENNIUM TO DATE	% of	BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	February	2015-2016	BUDGET	2015-2016	February 2013	2013-2014	BUDGET	2013-2014
EXPENDITURES								
Cost Center								
City Council	13,190	45,956	14.0%	328,435	11,936	17,346	8.0%	217,644
City Manager	78,904	155,562	5.0%	3,108,222	129,360	185,503	10.3%	1,796,600
City Clerk	16,742	24,439	8.8%	277,683	6,767	14,105	2.6%	536,261
Finance	50,816	256,543	19.1%	1,342,155	24,924	48,237	7.5%	639,213
Legal	533	1,695	0.4%	440,000	4,956	4,956	1.0%	494,285
Non-Departmental *	0	0	0.0%	0	97,674	240,538	15.7%	1,532,818
Interfund Transfers	0	0	0.0%	1,033,885	0	0	0.0%	1,564,000
Public Safety	52,490	66,499	0.8%	8,076,115	35,060	35,598	0.5%	7,179,563
Engineering & Environmental Services	45,159	93,035	6.1%	1,527,950	46,635	92,037	8.8%	1,045,741
Community Development	31,887	60,625	7.3%	830,030	29,059	56,350	7.9%	712,632
Developmental Services	54,411	125,016	7.7%	1,620,050	46,075	89,527	6.0%	1,501,147
Parks & Facility Maintenance	94,641	113,289	5.8%	1,954,409	83,633	87,019	5.1%	1,695,042
Total Expenditures	438,772	942,657	4.6%	20,538,934	516,080	871,215	4.6%	18,914,946
Ending Fund Balance		5,803,664		5,554,290			0.0%	5,261,409
Total Expenditures and Ending Fund Balance		6,746,322		26,093,224				24,176,355

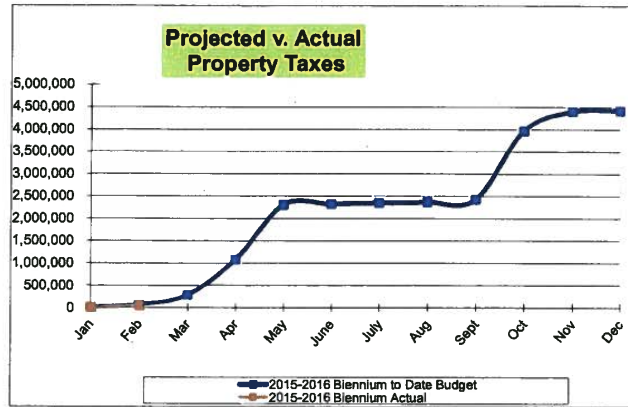
*Non-Departmental expenditures have been moved to other General Fund Cost Centers

**City of Kenmore, Washington
General Fund Revenue Graphs
February 28, 2015**

PROPERTY TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	17,139	12,908
Feb	74,507	57,705
Mar	290,770	
Apr	1,086,108	
May	2,309,669	
June	2,326,027	
July	2,352,486	
Aug	2,370,314	
Sept	2,431,283	
Oct	3,974,382	
Nov	4,406,741	
Dec	4,427,247	

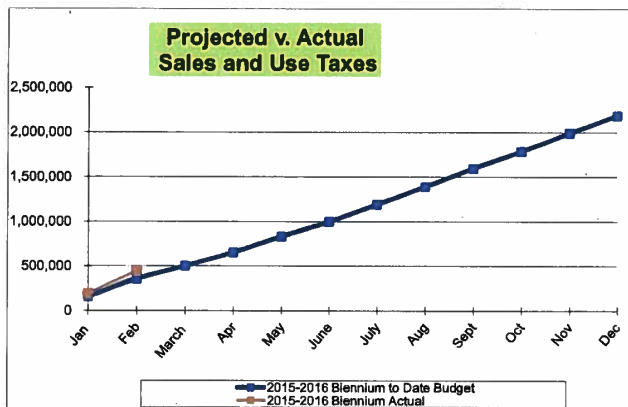
Year To Date
Actual v. Projected 77%



SALES, USE, CRIM JUSTICE TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	157,906	188,575
Feb	359,267	444,278
March	504,776	
Apr	656,687	
May	834,808	
June	1,002,181	
July	1,195,463	
Aug	1,392,737	
Sept	1,597,816	
Oct	1,789,295	
Nov	1,993,635	
Dec	2,191,685	

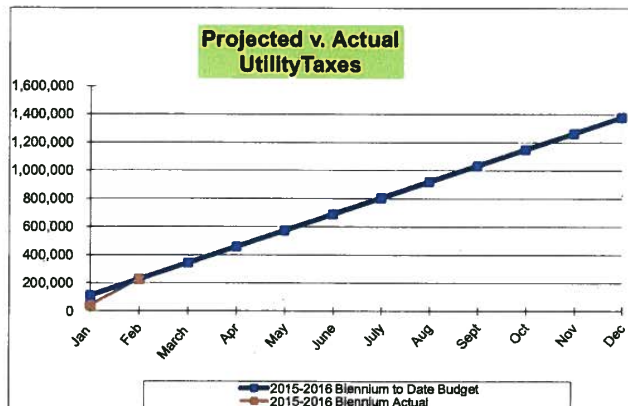
Year To Date
Actual v. Projected 124%



UTILITY TAXES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	115,141	43,746
Feb	230,283	228,713
March	345,424	
Apr	460,565	
May	575,706	
June	690,848	
July	805,989	
Aug	921,130	
Sept	1,036,271	
Oct	1,151,413	
Nov	1,266,554	
Dec	1,381,695	

Year To Date
Actual v. Projected 99%

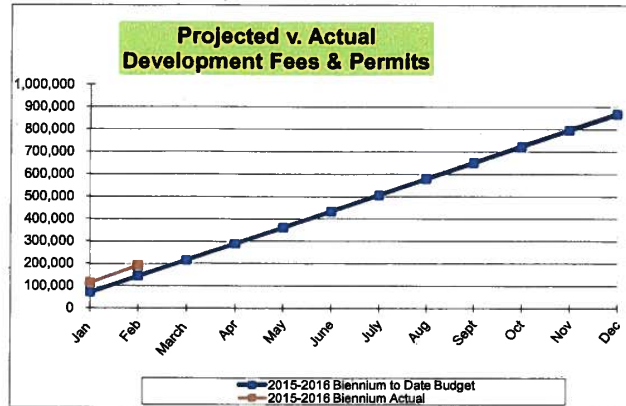


City of Kenmore, Washington
General Fund Revenue Graphs
February 28, 2015

DEVELOPMENT FEES & PERMITS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	72,467	115,397
Feb	144,934	193,365
March	217,402	
Apr	289,869	
May	362,336	
June	434,803	
July	507,270	
Aug	579,737	
Sept	652,205	
Oct	724,672	
Nov	797,139	
Dec	869,606	

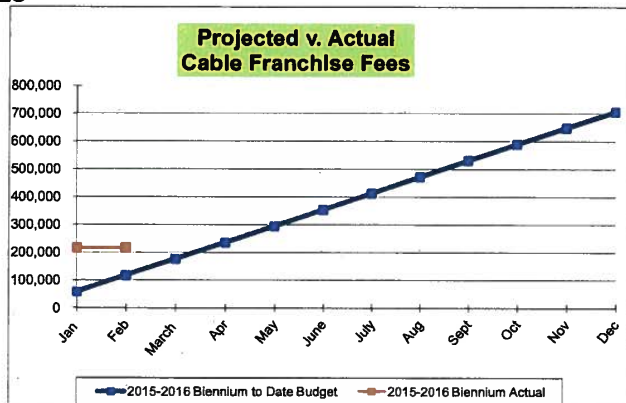
Year To Date
 Actual v. Projected 133%



CABLE/WATER/SEWER FRANCHISE FEES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	59,000	215,597
Feb	118,000	215,597
March	177,000	
Apr	236,000	
May	295,000	
June	354,000	
July	413,000	
Aug	472,000	
Sept	531,000	
Oct	590,000	
Nov	649,000	
Dec	708,000	

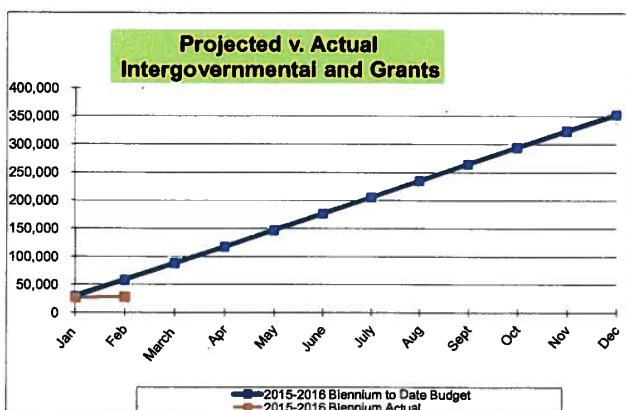
Year To Date
 Actual v. Projected 183%



INTERGOVERNMENTAL & GRANTS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	29,474	27,218
Feb	58,948	27,436
March	88,421	
Apr	117,895	
May	147,369	
June	176,843	
July	206,316	
Aug	235,790	
Sept	265,264	
Oct	294,738	
Nov	324,211	
Dec	353,685	

Year To Date
 Actual v. Projected 47%

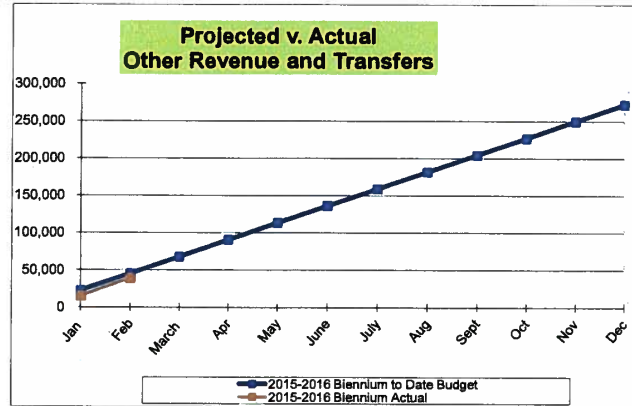


City of Kenmore, Washington
General Fund Revenue Graphs
February 28, 2015

OTHER REVENUES AND TRANSFERS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	22,734	15,307
Feb	45,468	39,274
March	68,203	
Apr	90,937	
May	113,671	
June	136,405	
July	159,139	
Aug	181,873	
Sept	204,608	
Oct	227,342	
Nov	250,076	
Dec	272,810	

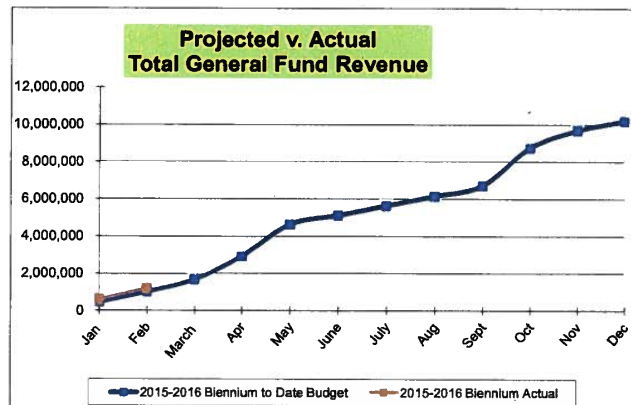
Year To Date
 Actual v. Projected 86%



TOTAL GENERAL FUND REVENUE

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	473,861	618,747
Feb	1,031,406	1,206,368
March	1,691,995	
Apr	2,938,060	
May	4,638,558	
June	5,121,106	
July	5,639,663	
Aug	6,153,582	
Sept	6,718,446	
Oct	8,751,840	
Nov	9,687,356	
Dec	10,204,728	

Year To Date
 Actual v. Projected 117%

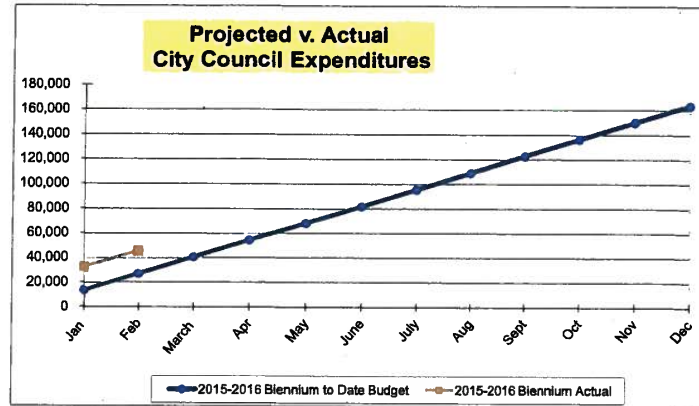


**City of Kenmore, Washington
General Fund Expenditure Graphs
February 28, 2015**

CITY COUNCIL

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	13,666	32,767
Feb	27,332	45,956
March	40,997	
Apr	54,663	
May	68,329	
June	81,995	
July	95,660	
Aug	109,326	
Sept	122,992	
Oct	136,658	
Nov	150,323	
Dec	163,989	

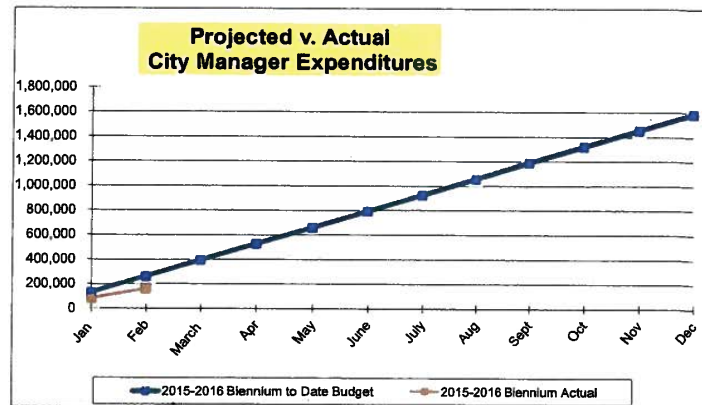
Year To Date
Actual v. Projected 168%



CITY MANAGER

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	132,317	76,658
Feb	264,635	155,562
March	396,952	
Apr	529,269	
May	661,587	
June	793,904	
July	926,221	
Aug	1,058,539	
Sept	1,190,856	
Oct	1,323,173	
Nov	1,455,491	
Dec	1,587,808	

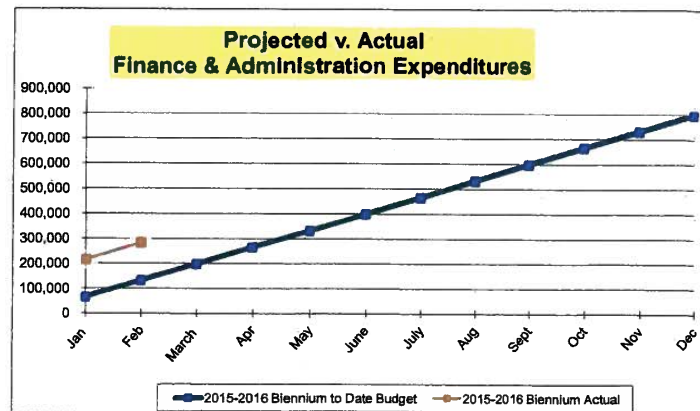
Year To Date
Actual v. Projected 59%



FINANCE & ADMINISTRATION

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	66,530	213,423
Feb	133,061	280,981
March	199,591	
Apr	266,121	
May	332,651	
June	399,182	
July	465,712	
Aug	532,242	
Sept	598,772	
Oct	665,303	
Nov	731,833	
Dec	798,363	

Year To Date
Actual v. Projected 211%

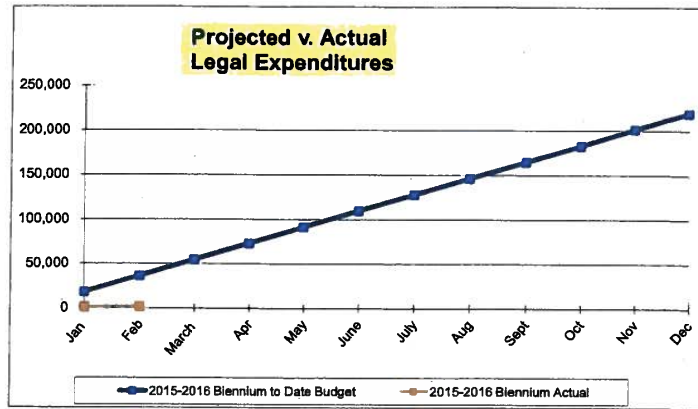


City of Kenmore, Washington
General Fund Expenditure Graphs
February 28, 2015

LEGAL

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	18,333	1,163
Feb	36,667	1,695
March	55,000	
Apr	73,333	
May	91,667	
June	110,000	
July	128,333	
Aug	146,667	
Sept	165,000	
Oct	183,333	
Nov	201,667	
Dec	220,000	

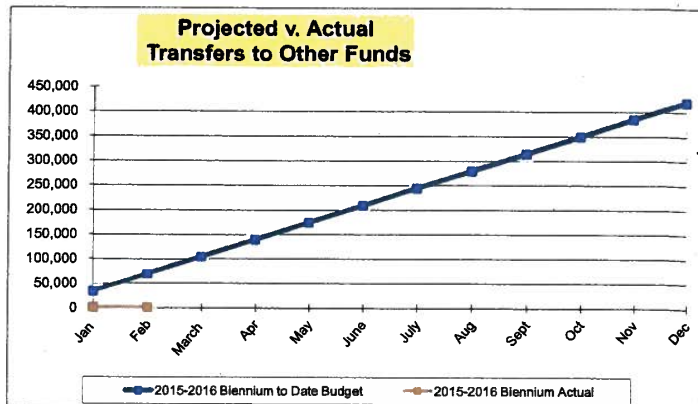
Year To Date
 Actual v. Projected 5%



TRANSFERS TO OTHER FUNDS

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	35,000	0
Feb	70,000	0
March	105,000	
Apr	140,000	
May	175,000	
June	210,000	
July	245,000	
Aug	280,000	
Sept	315,000	
Oct	350,000	
Nov	385,000	
Dec	420,000	

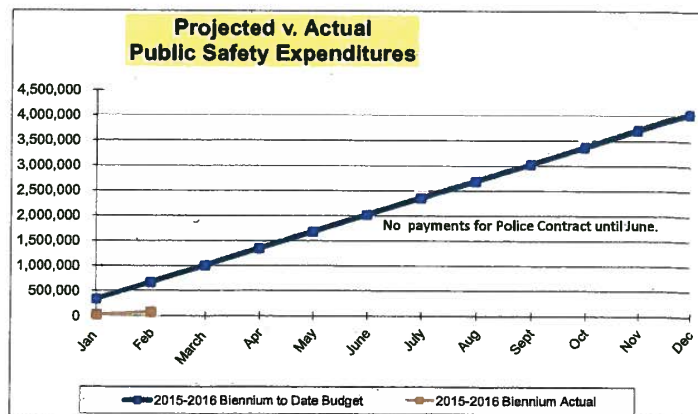
Year To Date
 Actual v. Projected 0%



PUBLIC SAFETY

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	337,598	14,009
Feb	675,196	66,499
March	1,012,794	
Apr	1,350,392	
May	1,687,990	
June	2,025,589	
July	2,363,187	
Aug	2,700,785	
Sept	3,038,383	
Oct	3,375,981	
Nov	3,713,579	
Dec	4,051,177	

Year To Date
 Actual v. Projected 10%

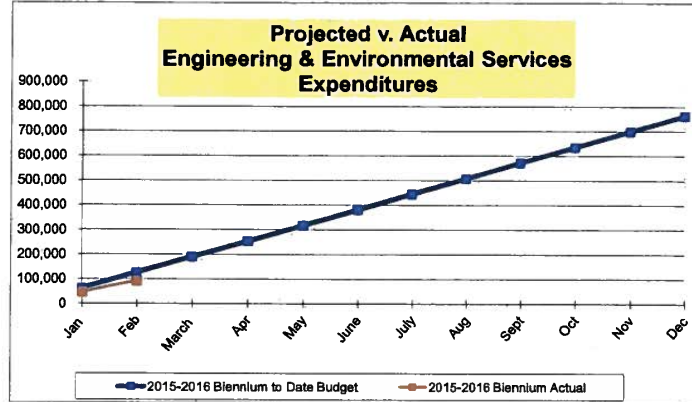


City of Kenmore, Washington
General Fund Expenditure Graphs
February 28, 2015

ENGINEERING & ENVIRONMENTAL SERVICES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	63,594	47,876
Feb	127,188	93,035
March	190,782	
Apr	254,376	
May	317,970	
June	381,565	
July	445,159	
Aug	508,753	
Sept	572,347	
Oct	635,941	
Nov	699,535	
Dec	763,129	

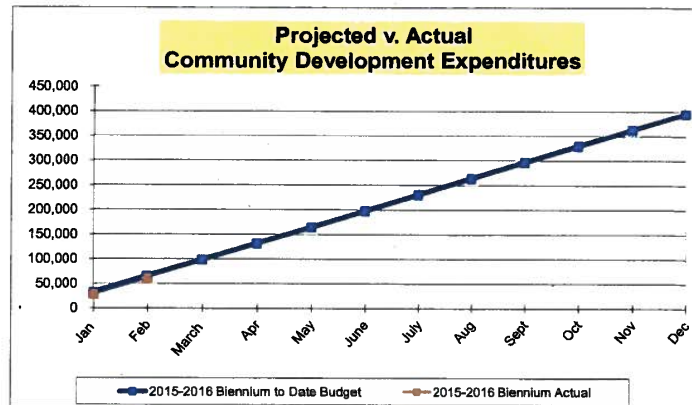
Year To Date
 Actual v. Projected 73%



COMMUNITY DEVELOPMENT

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	32,986	28,737
Feb	65,972	60,625
March	98,959	
Apr	131,945	
May	164,931	
June	197,917	
July	230,903	
Aug	263,889	
Sept	296,876	
Oct	329,862	
Nov	362,848	
Dec	395,834	

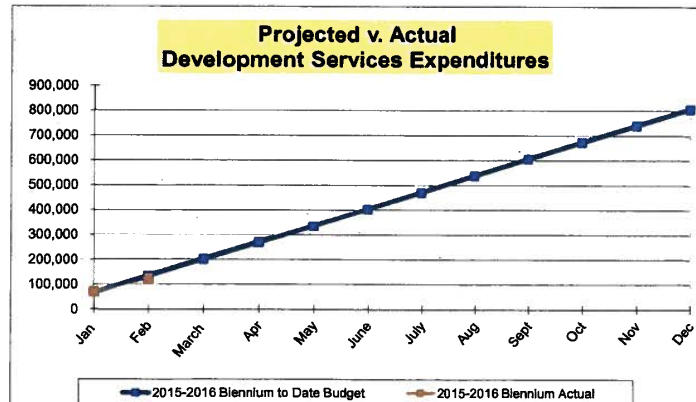
Year To Date
 Actual v. Projected 92%



DEVELOPMENT SERVICES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	67,375	70,605
Feb	134,749	125,016
March	202,124	
Apr	269,499	
May	336,873	
June	404,248	
July	471,623	
Aug	538,997	
Sept	606,372	
Oct	673,747	
Nov	741,121	
Dec	808,496	

Year To Date
 Actual v. Projected 93%

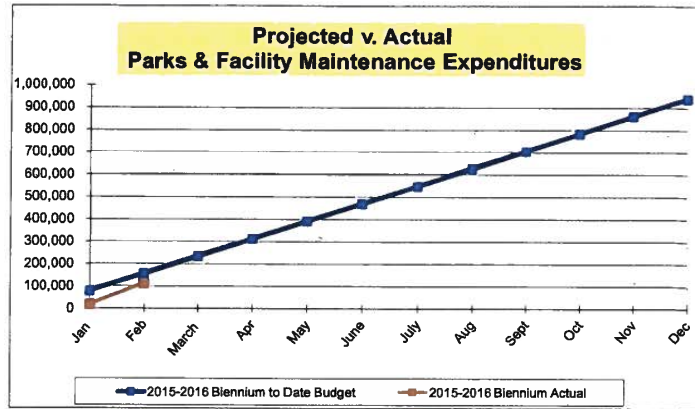


City of Kenmore, Washington
General Fund Expenditure Graphs
February 28, 2015

PARKS & FACILITY MAINTENANCE

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	78,452	18,648
Feb	156,905	113,289
March	235,357	
Apr	313,809	
May	392,261	
June	470,714	
July	549,166	
Aug	627,618	
Sept	706,070	
Oct	784,523	
Nov	862,975	
Dec	941,427	

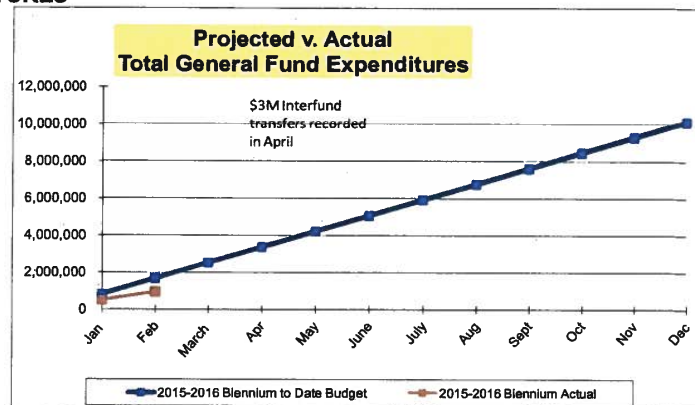
Year To Date
 Actual v. Projected 72%



TOTAL GENERAL FUND EXPENDITURES

	2015-2016 Biennium to Date Budget	2015-2016 Biennium Actual
Jan	845,852	503,885
Feb	1,691,704	942,657
March	2,537,556	
Apr	3,383,408	
May	4,229,260	
June	5,075,112	
July	5,920,963	
Aug	6,766,815	
Sept	7,612,667	
Oct	8,458,519	
Nov	9,304,371	
Dec	10,150,223	

Year To Date
 Actual v. Projected 56%



City of Kenmore, Washington
All Funds Cash Summary
February 28, 2015



	2013-2014			2015-2015
	BIENNIUM TO DATE	BUDGET	FEBRUARY	BIENNIUM TO DATE
GENERAL FUND				
Beginning Cash	4,337,249			4,126,583
Interfund Loan Repayment	1,200,000	0		0
Revenues	20,328,886	20,553,270	587,620	1,206,368
Total Sources	25,866,135	20,553,270	587,620	5,332,951
Interfund Loans	0	0		0
Expenditures	21,739,551	20,538,934	438,772	942,657
Ending Cash	4,126,583	14,336		4,390,293
Total Uses	25,866,135	20,553,270	438,772	5,332,951
STREET FUND				
Beginning Cash	1,513,938			901,073
Interfund Loan	0	0		0
Revenues	2,878,346	2,359,531	35,427	70,985
Total Sources	4,392,284	2,359,531	35,427	972,058
Expenditures	3,491,211	2,371,277	55,063	97,408
Ending Cash	901,073	-11,746		874,651
Total Uses	4,392,284	2,359,531	55,063	972,058
TRANSPORTATION CAPITAL FUND				
Beginning Cash	427,539			-211,606
Revenues	4,276,059	17,208,172	30,718	73,426
Total Sources	4,703,598	17,208,172	30,718	-138,180
Expenditures	4,915,204	17,308,172	18,891	18,952
Ending Cash	-211,606	-100,000		-157,132
Total Uses	4,703,598	17,208,172	18,891	-138,180
PUBLIC ART FUND				
Beginning Cash	68,540			67,354
Revenues	864	200	0	0
Total Sources	69,404	200	0	67,354
Expenditures	2,050	1,000	0	0
Ending Cash	67,354	-800		67,354
Total Uses	69,404	200	0	67,354
PARK IMPACT FEE FUND				
Beginning Cash	1,610,440			752,771
Revenues	538,332	234,063	25,370	86,356
Total Sources	2,148,771	234,063	25,370	839,127
Expenditures	1,396,000	490,000	0	0
Ending Cash	752,771	-255,937		839,127
Total Uses	2,148,771	234,063	0	839,127
TRANSPORTATION IMPACT FEE FUND				
Beginning Cash	240,535			1,162,929
Revenues	1,170,394	1,397,257	84,340	285,880
Total Sources	1,410,929	1,397,257	84,340	1,448,808
Expenditures	248,000	2,760,000	0	0
Ending Cash	1,162,929	-1,362,743		1,448,808
Total Uses	1,410,929	1,397,257	0	1,448,808
SWAMP CREEK BASIN FUND				
Beginning Cash	1,581,067			1,397,662
Revenues	18,960	20,000	0	0
Total Sources	1,600,027	20,000	0	1,397,662
Expenditures	202,365	0	0	0
Ending Cash	1,397,662	20,000		1,397,662
Total Uses	1,600,027	20,000	0	1,397,662
TRANSPORTATION BENEFIT DISTRICT FUND				
Beginning Cash	0			8,927
Revenues	474,427	630,200	26,275	51,440
Total Sources	474,427	630,200	26,275	60,368
Expenditures	465,500	630,000	0	2,500
Ending Cash	8,927	200		57,868
Total Uses	474,427	630,200	0	60,368
SANMAMISH BRIDGE REPLACEMENT FUND				
Beginning Cash	0			514
Revenues	80,514	0	0	0
Total Sources	80,514	0	0	514
Expenditures	80,000	0	0	0
Ending Cash	514	0		514
Total Uses	80,514	0	0	514

City of Kenmore, Washington
All Funds Cash Summary
February 28, 2015



	2013-2014			2015-2015
	BIENNIUM TO DATE	BUDGET	FEBRUARY	BIENNIUM TO DATE
REAL ESTATE EXCISE TAX FUND				
Beginning Cash	1,965,806			2,694,214
Revenues	2,033,509	1,827,000	61,070	135,329
Total Sources	3,999,314	1,827,000	61,070	2,829,543
Expenditures	1,305,100	3,528,719	0	0
Ending Cash	2,694,214	-1,701,719		2,829,543
Total Uses	3,999,314	1,827,000	0	2,829,543
KENMORE VILLAGE FUND				
Beginning Cash	163,588			2,269,867
Interfund Loan	0			0
Revenues	4,665,960	1,326,900	0	0
Total Sources	4,829,548	1,326,900	0	2,269,867
Interfund Loans	1,200,000	0		0
Expenditures	1,359,681	3,517,240	0	8,042
Ending Cash	2,269,867	-2,190,340		2,261,825
Total Uses	4,829,548	1,326,900	0	2,269,867
PARK CAPITAL FUND				
Beginning Cash	0			61,451
Revenues	1,867,190	1,240,400	0	2,161
Total Sources	1,867,190	1,240,400	0	63,612
Expenditures	1,805,739	1,238,000	5,211	7,298
Ending Cash	61,451	2,400		56,315
Total Uses	1,867,190	1,240,400	5,211	63,612
SURFACE WATER MANAGEMENT FUND				
Beginning Cash	1,419,392			2,307,242
Revenues	4,003,002	3,540,000	15,690	10,469
Total Sources	5,422,394	3,540,000	15,690	2,317,711
Expenditures	3,115,152	4,652,276	66,119	99,852
Ending Cash	2,307,242	-1,112,276		2,217,860
Total Uses	5,422,394	3,540,000	66,119	2,317,711
SURFACE WATER CAPITAL FUND				
Beginning Cash	0			-738,981
Revenues	493,045	2,139,500	0	0
Total Sources	493,045	2,139,500	0	-738,981
Expenditures	1,232,027	2,209,500	0	0
Ending Cash	-738,981	-70,000		-738,981
Total Uses	493,045	2,139,500	0	-738,981
STRATEGIC RESERVE FUND				
Beginning Cash	1,264,464			1,264,464
Interfund Loan Repayment	0			0
Revenues	0	0	0	0
Total Sources	1,264,464	0	0	1,264,464
Interfund Loans	0			0
Expenditures	0	0	0	0
Ending Cash	1,264,464	0		1,264,464
Total Uses	1,264,464	0	0	1,264,464
STRATEGIC OPPORTUNITIES FUND				
Beginning Cash	0			2,146,886
Revenues	3,332,010	37,160	600	1,390
Total Sources	3,332,010	37,160	600	2,148,266
Expenditures	1,185,124	911,200	7,737	12,302
Ending Cash	2,146,886	-874,040		2,135,964
Total Uses	3,332,010	37,160	7,737	2,148,266
EQUIPMENT REPLACEMENT FUND				
Beginning Cash	490,603			459,921
Revenues	156,798	206,000	0	0
Total Sources	647,401	206,000	0	459,921
Expenditures	187,481	224,000	0	0
Ending Cash	459,921	-18,000		459,921
Total Uses	647,401	206,000	0	459,921
TRUST AND AGENCY (NON BUDGETED FUND)*				
Beginning Cash	247,209			404,652
Revenues	216,855	0	534	843
Total Sources	464,064	0	534	405,494
Expenditures	58,413	0	960	960
Ending Cash	404,652	0		404,534
Total Uses	464,064	0	960	405,494
TOTALS				
Beginning Cash	15,330,369	0	0	0
Interfund Loan	1,200,000	0	0	0
Revenues	46,535,151	52,719,653	867,643	1,924,636
Total Sources	63,065,520	52,719,653	867,643	1,924,636
Interfund Loans	1,200,000	0	0	0
Expenditures	42,789,597	60,380,318	592,752	1,189,970
Ending Cash	19,075,923	-7,660,665	0	19,810,589
Total Uses	63,065,520	52,719,653	592,752	21,000,559

**City of Kenmore, Washington
Street Fund Summary Report
February 28, 2015**



	Month	BIENNIUM TO DATE	% of	BUDGET
	<u>February 2015</u>	<u>2015-2016</u>	<u>BUDGET</u>	<u>2015-2016</u>
<u>REVENUES</u>				
Beginning Fund Balance		901,073		
Fuel Tax	35,427	70,069	8.0%	871,531
Miscellaneous	0	916	-	0
ROW Permit Fees	0	0	0.0%	180,000
Transfer from General Fund	0	0	0.0%	833,000
Transfer from TBD	0	0	0.0%	475,000
Total Revenues	35,427	70,985	3.0%	2,359,531

Total Revenues & Beginning Fund Balance	972,058	2,359,531
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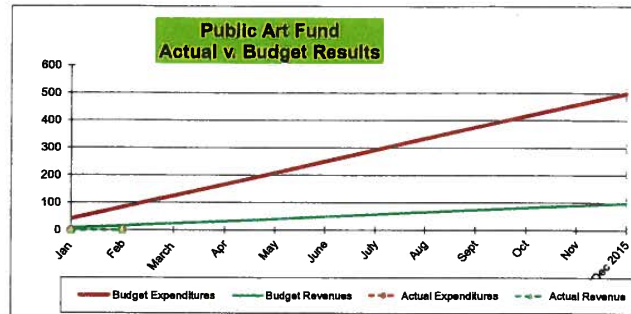
	Month	BIENNIUM TO DATE	% of	BUDGET
	<u>February 2015</u>	<u>2015-2016</u>	<u>BUDGET</u>	<u>2015-2016</u>
<u>EXPENDITURES</u>				
Salary and Benefits	15,711	31,372	5.4%	577,783
Maintenance & Operations	39,352	66,035	3.8%	1,760,494
Overlay	0	0	0.0%	0
Capital	0	0	0.0%	33,000
Total Expenditures	55,063	97,408	4.1%	2,371,277

Ending Fund Balance	874,651	-11,746
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Total Expenditures and Ending Fund Balance	972,058	2,359,531
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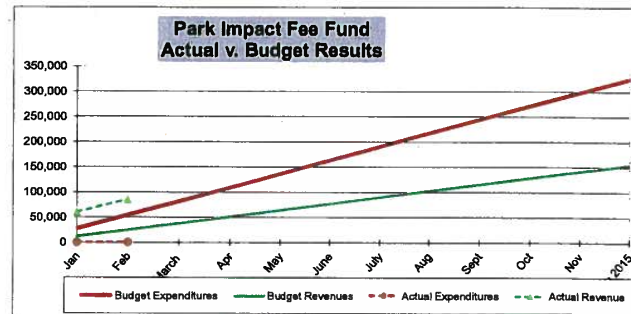
**City of Kenmore, Washington
Other Funds Monthly Activity
February 28, 2015**

PUBLIC ART FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	42	0	8	0
Feb	83	0	17	0
March	125		25	
Apr	167		33	
May	208		42	
June	250		50	
July	292		58	
Aug	333		67	
Sept	375		75	
Oct	417		83	
Nov	458		92	
Dec 2015	500		100	
2015-16	1,000		200	
Total Actual to Date vs Total Budget		0%		0%



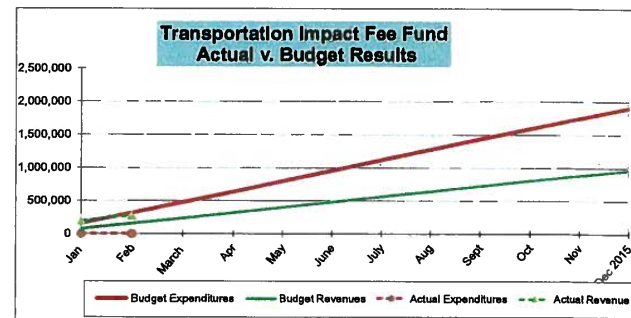
This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

PARK IMPACT FEE FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	27,083	0	12,907	60,986
Feb	54,167	0	25,813	86,356
March	81,250		38,720	
Apr	108,333		51,626	
May	135,417		64,533	
June	162,500		77,439	
July	189,583		90,346	
Aug	216,667		103,252	
Sept	243,750		116,159	
Oct	270,833		129,065	
Nov	297,917		141,972	
Dec 2015	325,000		154,878	
2015-16	490,000		234,063	
Total Actual to Date vs Total Budget		0%		37%



This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements.

TRANSPORTATION IMPACT FEE FUND				
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	158,732	0	81,271	201,539
Feb	317,463	0	162,543	285,880
March	476,195		243,814	
Apr	634,927		325,086	
May	793,658		406,357	
June	952,390		487,629	
July	1,111,122		568,900	
Aug	1,269,853		650,171	
Sept	1,428,585		731,443	
Oct	1,587,317		812,714	
Nov	1,746,048		893,986	
Dec 2015	1,904,780		975,257	
2015-16	2,760,000		1,397,257	
Total Actual to Date vs Total Budget		0%		20%

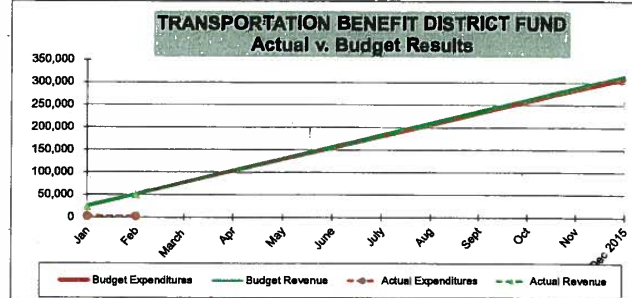


This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
February 28, 2015**

TRANSPORTATION BENEFIT DISTRICT FUND

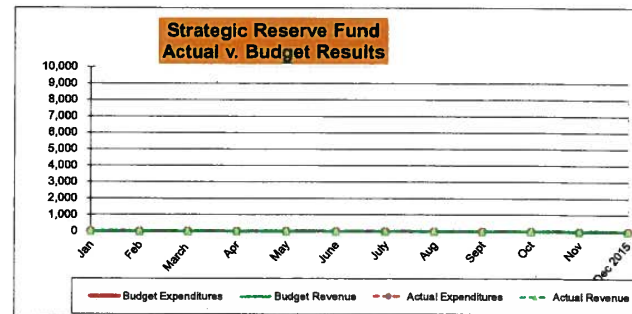
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	25,792	2,500	26,258	25,166
Feb	51,583	2,500	52,517	51,440
March	77,375		78,775	
Apr	103,167		105,033	
May	128,958		131,292	
June	154,750		157,550	
July	180,542		183,808	
Aug	206,333		210,067	
Sept	232,125		236,325	
Oct	257,917		262,583	
Nov	283,708		288,842	
Dec 2015	309,500		315,100	
2015-16	630,000		630,200	
Total Actual to Date vs Total Budget		0%		8%



The Transportation Benefit District fund accounts for the \$20 vehicle license tab fees levied on vehicles located in the Kenmore city limits. The revenue generated will be used in maintaining the City's transportation system.

STRATEGIC RESERVE FUND

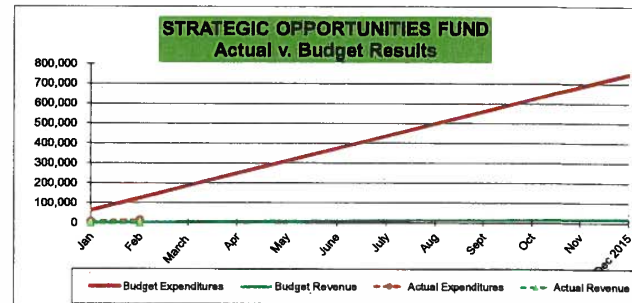
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
2015	0	0	0	0
Jan	0	0	0	0
Feb	0	0	0	0
March	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
Aug	0	0	0	0
Sept	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec 2015	0	0	0	0
2015-16	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



This fund was created to serve as the City's emergency reserve fund. Per State Statute, the fund cannot exceed \$.375 per \$1,000 of the City's assessed value and is fully funded at \$1,264,464 for 2011. No expenditures are anticipated or have been budgeted at this time.

STRATEGIC OPPORTUNITIES FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	62,183	4,565	1,745	780
Feb	124,367	12,302	3,491	1,380
March	186,550		5,236	
Apr	248,733		6,981	
May	310,917		8,726	
June	373,100		10,472	
July	435,283		12,217	
Aug	497,467		13,962	
Sept	559,650		15,707	
Oct	621,833		17,453	
Nov	684,017		19,198	
Dec 2015	746,200		20,943	
2015-16	911,200		37,160	
Total Actual to Date vs Total Budget		1%		4%

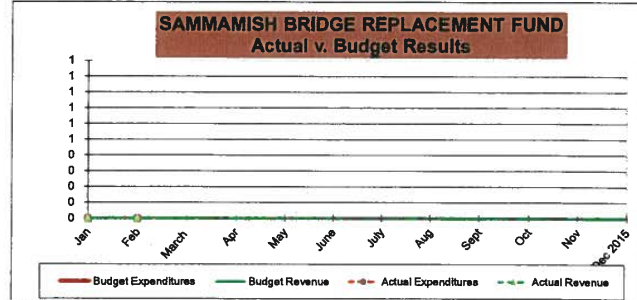


The purpose of the Strategic Opportunities Fund is to have funds available for the City to make key investments or take advantage of strategic opportunities as they present themselves. For 2015-16, the Business Incubator expenditures are budgeted in this fund.

**City of Kenmore, Washington
Other Funds Monthly Activity
February 28, 2015**

SAMMAMISH BRIDGE REPLACEMENT FUND

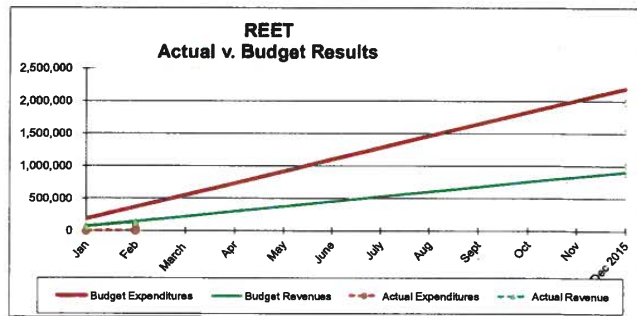
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	0	0	0	0
Feb	0	0	0	0
March	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
Aug	0	0	0	0
Sept	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec 2015	0	0	0	0
2015-16	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



The Sammamish Bridge Replacement fund is a fund used to put money aside for the replacement of the West Sammamish bridge.

REAL ESTATE EXCISE TAX FUND

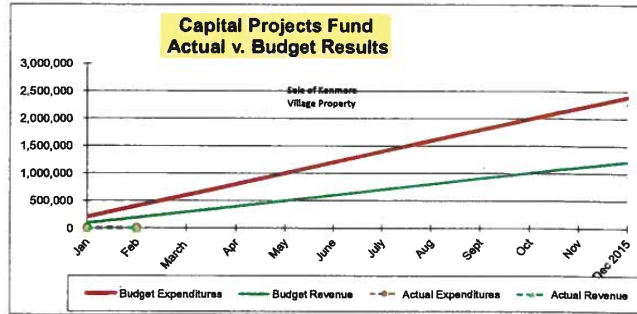
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	182,604	0	76,167	74,259
Feb	365,208	0	152,333	135,329
March	547,813		228,500	
Apr	730,417		304,667	
May	913,021		380,833	
June	1,095,625		457,000	
July	1,278,229		533,167	
Aug	1,460,833		609,333	
Sept	1,643,438		685,500	
Oct	1,826,042		761,667	
Nov	2,008,646		837,833	
Dec 2015	2,191,250		914,000	
2015-16	3,528,719		1,827,000	
Total Actual to Date vs Total Budget		0%		7%



The Real Estate Excise Tax Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include transfers to the Park Capital Fund for park improvements and Transportation Capital Fund for transportation improvements.

KENMORE VILLAGE FUND

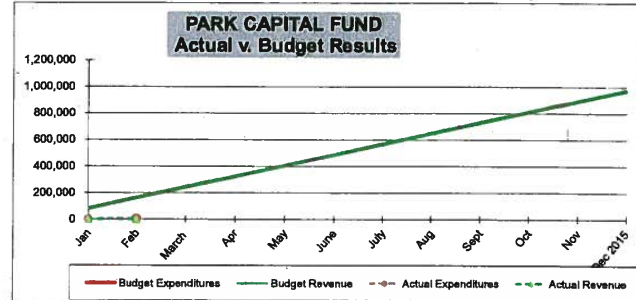
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	199,125	8,042	101,600	0
Feb	398,250	8,042	203,200	0
March	597,375		304,800	
Apr	796,500		406,400	
May	995,625		508,000	
June	1,194,750		609,600	
July	1,393,875		711,200	
Aug	1,593,000		812,800	
Sept	1,792,125		914,400	
Oct	1,991,250		1,016,000	
Nov	2,190,375		1,117,600	
Dec 2015	2,389,500		1,219,200	
2015-16	3,365,000		1,054,500	
Total Actual to Date vs Total Budget		0%		0%



The Kenmore Village Fund accounts for leasing activity and property transactions within Kenmore Village

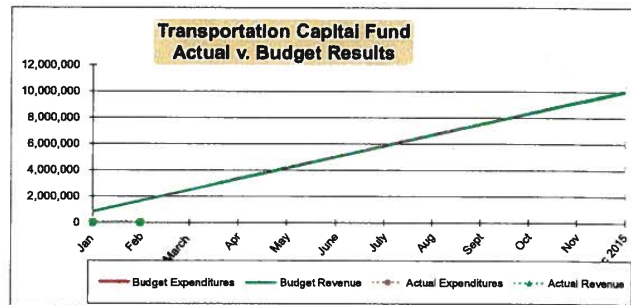
**City of Kenmore, Washington
Other Funds Monthly Activity
February 28, 2015**

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	81,167	2,087	81,267	2,161
Feb	162,333	7,298	162,533	2,161
March	243,500		243,800	
Apr	324,667		325,067	
May	405,833		406,333	
June	487,000		487,600	
July	568,167		568,867	
Aug	649,333		650,133	
Sept	730,500		731,400	
Oct	811,667		812,667	
Nov	892,833		893,933	
Dec 2015	974,000		975,200	
2015-16	1,238,000		1,240,400	
Total Actual to Date vs Total Budget		1%		0%



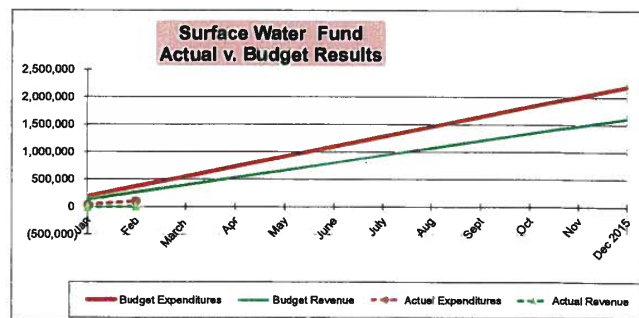
The Park Capital fund will account for Park Capital Projects formerly included in the Municipal Capital fund. In addition, distributions from the King County Proposition 2 Parks Expansion Levy will be recycled into this fund

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	836,651	61	832,443	42,708
Feb	1,673,302	18,952	1,664,885	73,426
March	2,509,953		2,497,328	
Apr	3,346,603		3,329,770	
May	4,183,254		4,162,213	
June	5,019,905		4,994,655	
July	5,856,556		5,827,098	
Aug	6,693,207		6,659,540	
Sept	7,529,858		7,491,983	
Oct	8,366,508		8,324,425	
Nov	9,203,159		9,156,868	
Dec 2015	10,039,810		9,989,310	
2015-16	17,308,172		17,208,172	
Total Actual to Date vs Total Budget		0%		0%



The Transportation Capital Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	182,359	33,733	135,000	(5,221)
Feb	364,718	99,852	270,000	10,489
March	547,077		405,000	
Apr	729,436		540,000	
May	911,795		675,000	
June	1,094,154		810,000	
July	1,276,513		945,000	
Aug	1,458,872		1,080,000	
Sept	1,641,231		1,215,000	
Oct	1,823,590		1,350,000	
Nov	2,005,949		1,485,000	
Dec 2015	2,188,308		1,620,000	
2015-16	4,652,276		3,540,000	
Total Actual to Date vs Total Budget		2%		0%

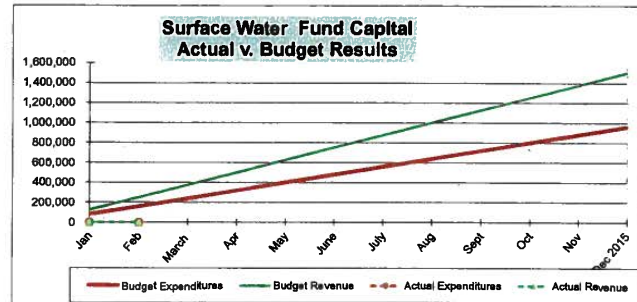


This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
February 28, 2015**

SURFACE WATER CAPITAL FUND

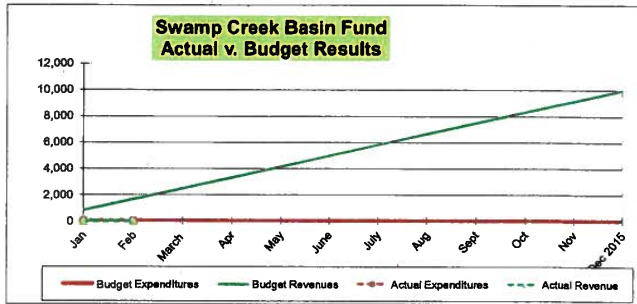
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	80,051	0	125,522	0
Feb	160,102	0	251,044	0
March	240,153		376,567	
Apr	320,204		502,089	
May	400,255		627,611	
June	480,306		753,133	
July	560,356		878,655	
Aug	640,407		1,004,177	
Sept	720,458		1,129,700	
Oct	800,509		1,255,222	
Nov	880,560		1,380,744	
Dec 2015	960,611		1,506,266	
2015-16	2,209,500		2,139,500	
Total Actual to Date vs Total Budget		0%		0%



This fund accounts for the expenditures for Surface Water Capital Improvements. Revenue sources for this fund include a variety of federal, state, or local grants, surface water management fees transferred from the Surface Water Management Fund and real estate excise taxes.

SWAMP CREEK BASIN FUND

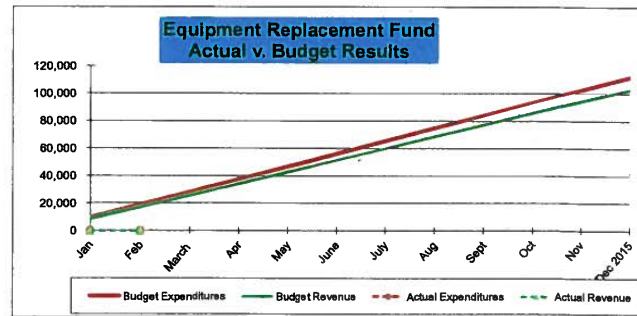
	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	0	0	833	0
Feb	0	0	1,667	0
March	0		2,500	
Apr	0		3,333	
May	0		4,167	
June	0		5,000	
July	0		5,833	
Aug	0		6,667	
Sept	0		7,500	
Oct	0		8,333	
Nov	0		9,167	
Dec 2015	0		10,000	
2015-16	0		20,000	
Total Actual to Date vs Total Budget		0%		0%



This fund accounts for the Memorandum of Agreement with King County which provided funds reserved for surface water projects, improvements, and maintenance within the Swamp Creek Basin.

EQUIPMENT REPLACEMENT FUND

	2015-2016 Budget Expenditures	2015-2016 Actual Expenditures	2015-2016 Budget Revenue	2015-2016 Actual Revenue
Jan	9,333	0	8,583	0
Feb	18,667	0	17,167	0
March	28,000		25,750	
Apr	37,333		34,333	
May	46,667		42,917	
June	56,000		51,500	
July	65,333		60,083	
Aug	74,667		68,667	
Sept	84,000		77,250	
Oct	93,333		85,833	
Nov	102,667		94,417	
Dec 2015	112,000		103,000	
2015-16	224,000		206,000	
Total Actual to Date vs Total Budget		0%		0%



This fund is used to maintain a reserve for future replacement of equipment, including, but not limited to furniture, computers and vehicles. Payments are received from various operating departments and funds that benefit from or use the assets.

City of Kenmore, Washington
Cash and Investment Report
February 28, 2015



<u>Fund</u>	Beg. Cash & Inv. from Prev. Mo.	Monthly Revenues	Monthly Expenditures	End. Cash & Inv. Current Month
General	\$4,127,280	\$587,620	\$438,772	4,276,128
Street	899,597	35,427	55,063	879,961
Transportation Capital	780,178	30,718	18,891	792,006
Public Art	67,355	0	0	67,355
Park Impact Fee	757,430	25,370	0	782,800
Transportation Impact Fee	1,162,930	84,340	0	1,247,270
Swamp Creek Basin	1,397,662	0	0	1,397,662
Transportation Benefit District	8,927	26,275	0	35,202
Sammamish Bridge Replacement	514	0	0	514
Real Estate Excise Tax	1,705,469	61,070	0	1,766,539
Kenmore Village	2,259,151	0	0	2,259,151
Park Capital	61,451	0	5,211	56,240
Surface Water Management	2,309,030	15,690	66,119	2,258,601
Surface Water Capital	-738,981	0	0	(738,981)
Strategic Reserve	1,264,465	0	0	1,264,465
Strategic Opportunities	2,146,886	600	7,737	2,139,749
Equipment Replacement	459,920	0	0	459,920
Trust & Agency	404,648	534	960	404,221
Totals	\$19,073,912	\$867,643	\$592,752	\$19,348,802

<u>Fund</u>	Cash, Savings, Local Govt Investment Pool	(> One Year) Fixed Investments	Total
General	-\$1,082,711	\$5,479,894	4,397,182
Street	23,195	850,000	873,195
Transportation Capital	-157,129	0	(157,129)
Public Art	52,355	15,000	67,355
Park Impact Fee	-90,870	930,000	839,130
Transportation Impact Fee	1,418,811	30,000	1,448,811
Swamp Creek Basin	-2,337	1,400,000	1,397,663
Transportation Benefit District	57,868	0	57,868
Sammamish Bridge Replacement	513	0	513
Real Estate Excise Tax	2,829,542	0	2,829,542
Kenmore Village	1,799,322	450,000	2,249,322
Park Capital	56,314	0	56,314
Surface Water Management	1,707,897	510,000	2,217,897
Surface Water Capital	-738,981	0	(738,981)
Strategic Reserve	414,465	850,000	1,264,465
Strategic Opportunities	2,135,965	0	2,135,965
Equipment Replacement	9,920	450,000	459,920
Trust & Agency	304,530	100,000	404,530
Totals	\$8,738,669	\$11,064,894	\$19,803,562

**City of Kenmore, Washington
Schedule of Investments
February 28, 2015**



			Average Yield to Maturity-Securities				Overall Average Yield		0.61%
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Possible Call Date	Principal or Balance	Yield Equivalents
<u>Piper Jaffray</u>									
	313371PC4	FHLB	12/12/2014	6/7/2011	0.88%	0.88%	no call	991,238.90	8,722.90
	31771J4M9	FICO	9/26/2017	8/14/2012	1.13%	1.13%	non callable	894,731.88	10,137.31
Total Piper Jaffrey Purchases								1,885,970.78	18,860.21
<u>Time Value Investments</u>									
	3136G1BT5	FNMA	8/7/2017	7/2/2013	1.30%	1.30%	8/7/2013	982,099.00	12,767.29
	3135G0XK4	FNMA	5/25/2018	11/25/2013	1.38%	1.38%	2/25/2014	985,750.00	13,583.64
	3135G0XK4	FNMA	5/25/2018	2/27/2014	1.30%	1.30%	2/25/2014	989,691.00	12,865.98
	3134G43V8	FHLB	5/15/2018	7/23/2014	1.36%	1.36%	8/15/2014	988,450.00	13,462.69
	3133EA5T1	FFCB	1/23/2019	7/23/2014	1.59%	1.59%	7/28/2014	984,270.00	15,689.26
	31359MEL3	FNMA	4/22/2017	10/22/2012	0.86%	0.86%	no call	999,468.08	8,595.43
Total TVI Purchases								5,929,728.08	76,964.28
<u>Banner Bank CD's</u>									
	5740005425	CD	2/6/2016	2/6/2014	0.32%	0.32%		1,000,000.00	3,200.00
Total Banner Bank CD's								1,000,000.00	3,200.00
<u>Sound Community Bank CD's</u>									
	18299229	CD	2/11/2016	2/14/2014	0.80%	0.80%		1,000,000.00	8,000.00
Total Sound Community Bank CD's								1,000,000.00	8,000.00
<u>Opus Bank CD's</u>									
	280140042	CD	3/16/2015	3/15/2011	1.15%	1.15%		249,194.49	2,865.74
	11495975	CD	8/10/2015	2/10/2014	0.35%	0.35%		1,000,000.00	3,500.00
Total Cascade Bank CD's								1,249,194.49	6,365.74
TOTAL ALL SECURITIES								\$ 11,064,893.35	\$ 113,390.23
Banner Checking and Savings						0.07% Banner		2,991,158.34	2,093.81
Cash								1,005.00	-
Local Government Investment Pool						0.09% LGIP		5,746,503.84	5,418.95
Total Accounts								\$ 19,803,560.53	120,903.00

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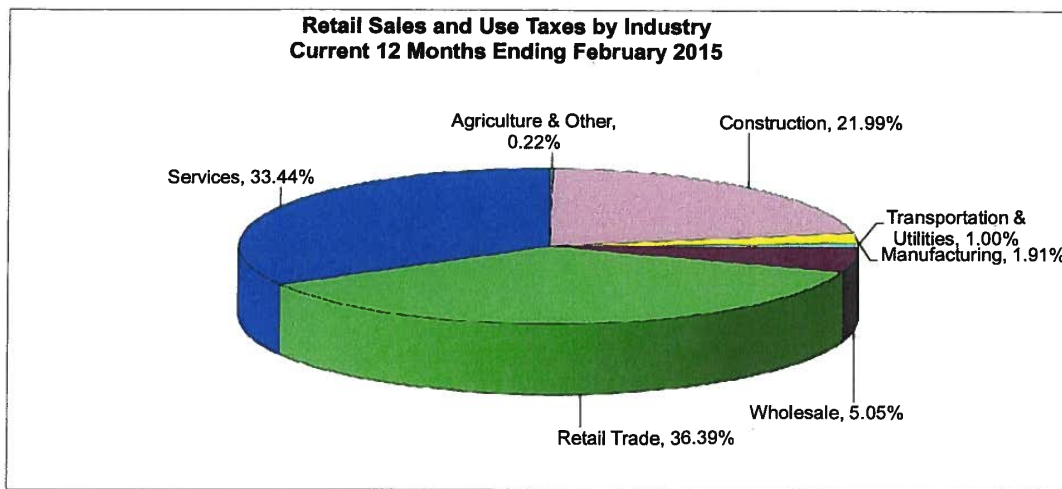
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 February 2015

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	39.36	2,011.40	2,050.76	1.0%
CONSTRUCTION	44,050.81	366.52	44,417.33	22.0%
MANUFACTURING	3,575.38	29.12	3,604.50	1.8%
TRANSPORTATION & UTILITIES	715.39	534.19	1,249.57	0.6%
WHOLESALE	10,088.32	266.94	10,355.26	5.1%
RETAIL TRADE	76,616.30	526.16	77,142.47	38.1%
SERVICES	52,270.26	1,349.57	53,619.84	26.5%
INFORMATION	7,884.37	96.00	7,980.37	3.9%
PUBLIC SERVICES	3.48	1,904.98	1,908.46	0.9%
	<u>195,243.67</u>	<u>7,084.88</u>	<u>202,328.55</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
February 28, 2015

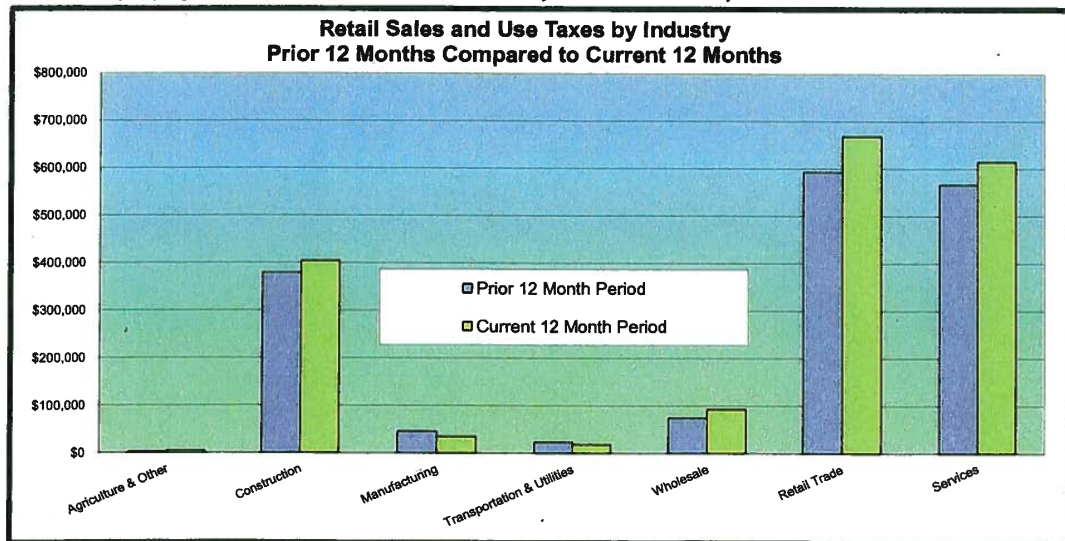


<u>Industry</u>	<u>Prior 12 Months ending February 2014</u>	<u>Current 12 Months ending February 2015</u>	<u>% Increase/ (Decrease)</u>	<u>% of Total</u>
Agriculture & Other (Landscaping, Animal Hospitals)	\$1,749	\$4,023	130.04%	0.22%
Construction	378,686	403,916 *	6.66%	21.99%
Manufacturing (Printing, Publishing, Other Manuf.)	45,152	34,999	-22.49%	1.91%
Transp/Comm/Utilities (Telecomm., Air Transport.)	22,589	18,342	-18.80%	1.00%
Wholesale (Lumber, Other Wholesale)	74,117	92,801	25.21%	5.05%
Retail Trade (Eating, Merchandise, Food Stores)	592,486	668,348	12.80%	36.39%
Services (Auction, Recreation, Auto Repair, Financial)	565,862	614,229	8.55%	33.44%
Totals	\$1,680,641	\$1,836,658	9.28%	100%
Increase/(Decrease)		\$156,017	9.28%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



**City of Kenmore, Washington
Real Estate Excise Tax Report
February 28, 2015**

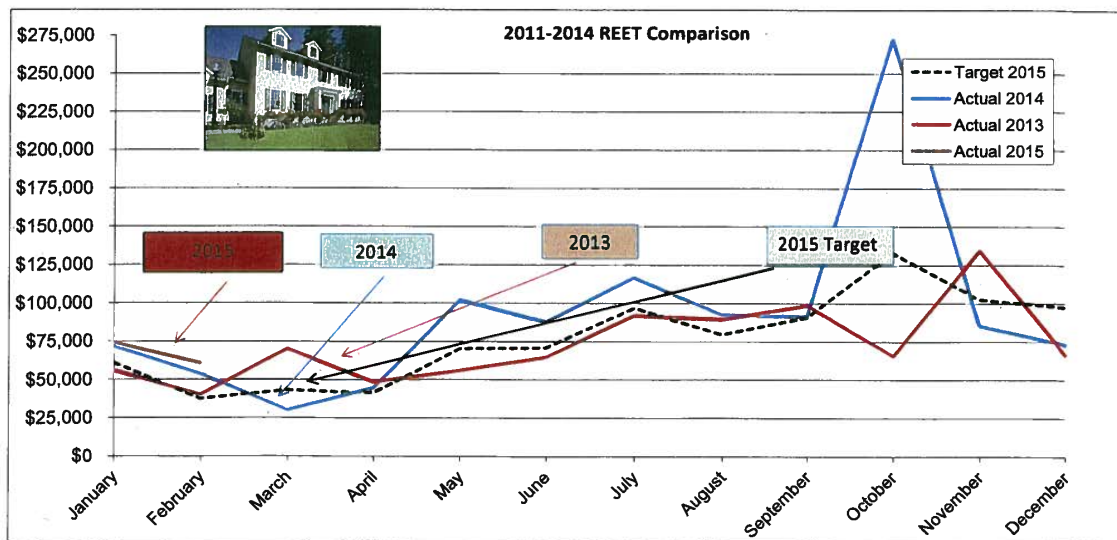


Real Estate Excise Taxes (REET) 2012 - 2015 Monthly Receipts					
	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Target 2015
January	54,359	55,801	72,106	74,259	60,756
February	18,064	40,281	54,038	61,070	37,461
March	29,691	69,946	30,426		43,354
April	30,662	48,671	45,118		41,484
May	52,575	56,178	102,257		70,337
June	60,408	64,938	88,070		71,139
July	81,316	91,779	116,858		96,651
August	56,626	89,496	92,932		79,685
September	82,785	98,573	91,812		91,057
October	60,265	65,596	272,842		132,901
November	88,057	134,286	85,748		102,697
December	152,262	66,342	73,582		97,395
	\$767,070	\$881,886	\$1,125,790	\$135,329	\$924,916

For 2015, REET is \$9,184 more than the same period last year and more than the 2015 target by \$37,112

* NOTE THE 2015 target is computed on a 3 year average (2012-2014) of actual receipts

Real Estate Excise Taxes (REET) 2012 - 2015 Property Sales > \$500,000							
The sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the revenue							
Taxes from > \$500,000 Sale Amounts							
	2012	2013	2014	2015	2012	2013	2014
January	5,515,283	3,380,165	4,699,850	7,418,000	27,301	16,732	23,264
February	1,152,000	3,417,500	3,930,920	6,607,900	5,702	16,917	19,458
March	750,000	3,514,000	2,175,430		3,713	17,394	10,768
April	870,000	1,570,450	4,266,725		4,307	7,774	21,120
May	2,796,250	3,634,210	12,347,730		13,841	17,989	61,121
June	1,215,000	2,761,500	7,353,999		6,014	13,669	36,402
July	4,196,500	8,478,706	15,071,601		20,773	41,970	74,604
August	1,756,200	6,131,455	5,882,306		8,693	30,351	29,117
September	4,859,500	10,911,500	8,437,700		24,055	54,012	41,767
October	3,087,500	5,568,400	44,456,605		15,283	27,564	220,060
November	8,334,960	18,620,230	8,922,100		41,258	92,170	44,164
December	23,033,200	4,606,450	7,142,900		114,014	22,802	35,357
	\$57,566,393	\$72,594,566	\$124,687,866	\$14,025,900	284,954	359,344	617,202
							69,428



City of Kenmore, Washington
Monthly Report for Kenmore Village Fund
February 28, 2015



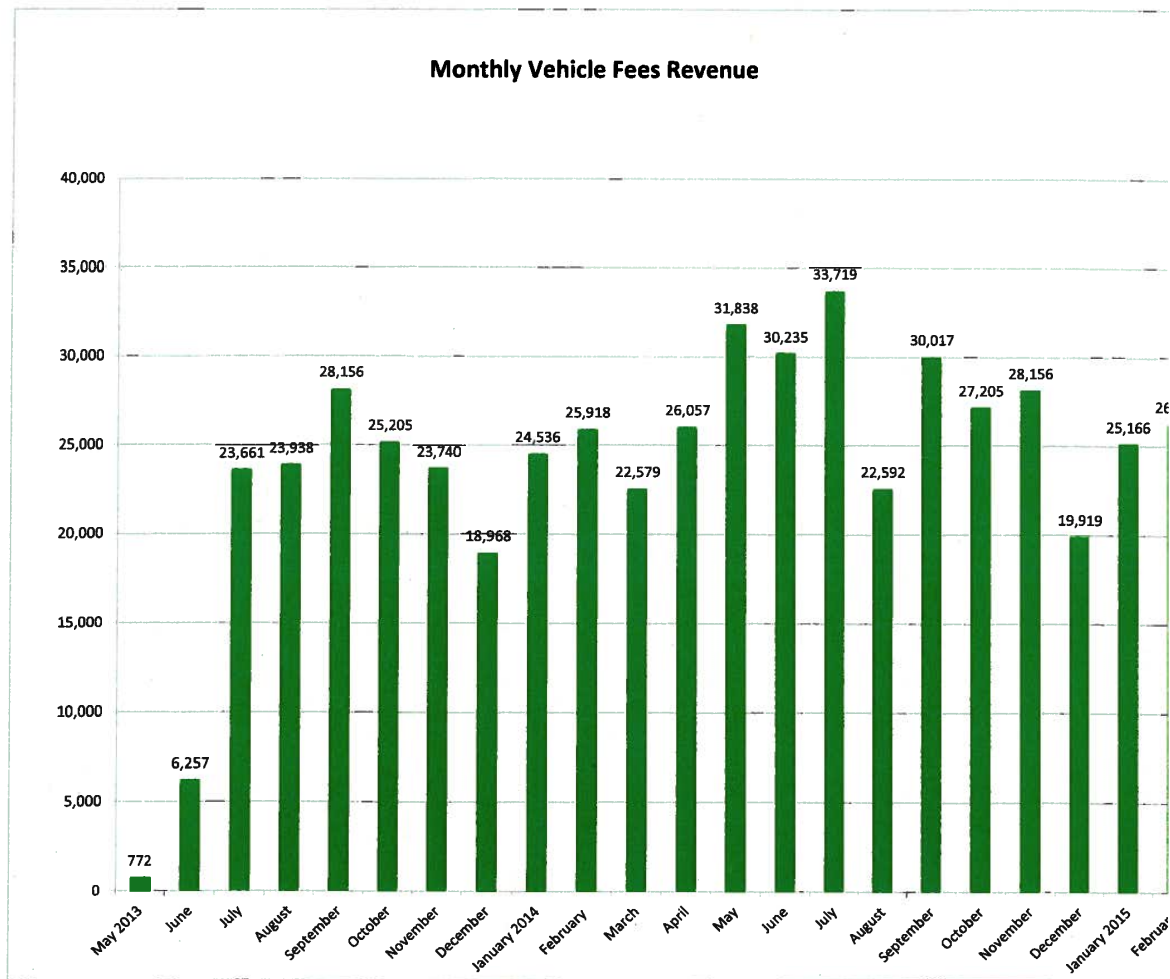
Revenues	February 2015	Biennium-to- Date	Biennium Budget
Lease Income (USPS & Kenmore Village)	0	0	67,000
Return of Security Deposit	0	0	0
Other Rent Income	0	0	0
Landlord Expense (CAM*) Reimbursement	0	0	0
Investment Interest	0	0	23,000
Sale of Property	0	0	903,000
Event Sponsorship	0	0	1,500
Grant for Public Square	0	0	270,000
Transfer From General Fund	0	0	60,000
Leasehold Excise Returned	0	0	2,400
Total Revenues	0	0	1,326,900
Expenditures			
6700 Building Improvements	0	0	0
Downtown Plan Services	0	645	0
Property Management	0	0	19,000
Utilities and Insurance - Kenmore Village	0	2,349	0
Repairs, Maintenance, Other Services	0	5,048	133,240
Kenmore Village Public Square	0	0	3,365,000
Transfers to Other Funds	0	0	0
Total Expenditures	0	8,042	3,517,240
Net Income (Loss)	0	-8,042	-2,190,340

NOTE: This schedule only reflects activity occurring on the City books and does not include the lease revenue and expenditures accounted for by the property management firm.

Kenmore Transportation Benefit District
Monthly Report
February 28, 2015



Revenues	February 2015	Biennium-to-Date	Biennium Budget
Vehicle Fees	26,275	51,440	630,200
Total Revenues	\$26,275	\$51,440	\$630,200
Expenditures			
WCIA Insurance		2,500	5,000
Reimbursement to Street Fund Overlay		0	475,000
		0	150,000
Total Expenditures	0	2,500	630,000
Net Income (Loss)	\$26,275	\$48,940	\$200



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**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Motion to allow indoor storage as a temporary use for up to a one year period in property located at 15036 70th Avenue NE which is owned by the Northshore Fire District and zoned Public/Semi- Public, subject to conditions Proposed Council Action/Motion: Approve Motion to allow indoor storage as a temporary use for up to a one year period in property located at 15036 70th Avenue NE which is owned by the Northshore Fire District and zoned Public/Semi- Public, subject to conditions	For Council Meeting Agenda of: 11 May 2015 Department: Development Services/Executive Prepared by: Bryan Hampson/ Nancy Ousley <u>Initial & Date</u> Approved by Department Head: <u>NKO 20 APR 2015</u> Approved by City Attorney: <u>RK</u> Approved by Finance Director: <u>ONE / 4 / 30 / 15</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: Correspondence from Chief Jim Torpin, Northshore Fire District
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Expenditure Required \$0

Amount Budgeted \$n/a

Appropriation Required \$n/a

INFORMATION/BACKGROUND:

Indoor storage is not a specifically permitted use in the Public/Semi Public zone. Per Kenmore Municipal Code 18.100.120, a temporary use permit is a mechanism by which the city may permit a use otherwise not permitted in the zone that can be made compatible for periods of limited duration. A temporary use permit cannot exceed a total of 90 days unless extended by the City Council to one year.

The Northshore Fire District requests City Council approval of a temporary use permit to allow indoor storage in its former Fire Station 54 property in the Moorlands area from May 15, 2015 to May 14, 2016. The 1842 square foot facility has not been used as a fire station since 1994 and was subsequently leased to non profits that operated youth programs. The YMCA terminated its lease with the District and the facility is now vacant. While the District evaluates future uses of the property, it would like to offset the property holding costs through leasing it, which will also deter vandalism at the site. The District has received several offers to lease the former station for indoor storage.

The District has conditionally accepted a proposal from Michael Klebeck pending City approval of a temporary use permit for the indoor storage use. Mr. Klebeck has leased space in Kenmore Village for indoor storage from the City since 2013, which will no longer be available because of the property sale and redevelopment. The City Council approved temporary use permits for this use in 2013 and 2014.

The District is committed to using this building in a way that is compatible with the surrounding residential area, and will proactively communicate with the community about the proposed use. The City and District agree on the following conditions for the temporary use permit:

- Storage is only permitted inside the structure
- No alcohol or other hazardous materials will be stored in the facility
- The building will be equipped with a monitored alarm system
- The grounds will be maintained at the current level of care
- Visits to the site for pick up and drop off will be infrequent (approximately once per week) and limited to daytime hours

The proposed tenant is a successful and well regarded business owner and has been a reliable tenant in the City owned property.

FISCAL CONSIDERATION:

There is no cost to the City for this action and the Fire District can realize some income while having its property occupied and maintained while it evaluates future use of the property.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Continue to implement the Economic Development Strategy



KING COUNTY FIRE PROTECTION DISTRICT NO. 16

7220 NE 181st Street Kenmore, WA 98028

Business: 425-354-1780

Fax: 425-354-1781

February 25, 2015

Rob Karlinsey, City Manager
City of Kenmore
18120 68th Ave NE
Kenmore, WA 98028

RE: Request for Temporary Use Permit

Dear Mr. Karlinsey,

I am writing to you for assistance in obtaining a temporary use permit for property owned by King County Fire Protection District No. 16 (District). The District is requesting approval to allow indoor storage, subject to conditions, as a temporary use at the former fire station which is zoned public/semi-public for a one year period from May 15, 2015, to May 14, 2016. The property is located at 15036 70th Avenue NE.

Indoor storage is not addressed in the table of uses for areas with R-6 or Public/Semi Public Zones. Per Kenmore Municipal Code 18.100.120, temporary use permit is a mechanism by which the city may permit a use otherwise not permitted in a specific zoning area for periods of limited duration. A temporary use permit cannot exceed a total of 90 days unless extended by the City Council to one year.

The District has owned a facility in the Moorlands area of Kenmore which was previously used as a fire station. The District has not used the facility for that purpose since 1994 when the volunteer firefighter program ended. The building was subsequently leased to the Boys and Girls Clubs of King County and more recently the YMCA for use with their children's after school and summer camp programs. The YMCA has terminated its lease with the District and the building is now vacant.

The District has maintained ownership of the parcel due to its potential value as a site for future fire suppression and/or emergency medical response station. The District is currently evaluating its options and would like to lease the facility in an effort to offset its holding costs related to this property while the future use of the facility is determined.

The District has received several offers to lease the 1842 square foot former fire station. All of the parties expressing interest in the facility would use it for low hazard indoor storage. The District has conditionally accepted a proposal from Michel Klebeck pending approval of a temporary use permit from the City of Kenmore. Mr. Klebeck current leases a space from the City of Kenmore in the Kenmore Village complex.

Understanding the facility is surrounded by a residential area that must not be negatively impacted; the use of the facility for indoor storage will be subject to the following conditions:

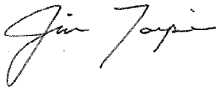
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- Visits to the site for pick up and drop off will be infrequent (approximately once per week) and limited to daytime hours.

The use of the District's facility for indoor storage will have little to no impact on the surrounding neighborhood. The presence of a tenant will reduce the chance of vandalism and vagrants illegally gaining entry or hanging around the site. Moneys collected for rent will benefit the District's taxpayers by offsetting the holding costs of this property. Mr. Klebeck understands that the lease would be terminated if the condition of no tangible impact to the neighborhood is not maintained.

I appreciate your attention and assistance with this matter. If you have any further questions regarding this request please feel free to contact me.

Sincerely



Jim Torpin
Fire Chief



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Motion to allow indoor storage as a temporary use for up to a one year period in property located at 15036 70th Avenue NE which is owned by the Northshore Fire District and zoned Public/Semi- Public, subject to conditions Proposed Council Action/Motion: Approve Motion to allow indoor storage as a temporary use for up to a one year period in property located at 15036 70th Avenue NE which is owned by the Northshore Fire District and zoned Public/Semi- Public, subject to conditions	For Council Meeting Agenda of: 11 May 2015 Department: Development Services/Executive Prepared by: Bryan Hampson/ Nancy Ousley <u>Initial & Date</u> Approved by Department Head: <u>NKO 28 APR 2015</u> Approved by City Attorney: <u>RK</u> Approved by Finance Director: <u>ONE/4/30/15</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: Correspondence from Chief Jim Torpin, Northshore Fire District
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Expenditure Required \$0

Amount Budgeted \$n/a

Appropriation Required \$n/a

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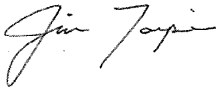
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Sincerely



Jim Torpin
Fire Chief



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Astound Broadband dba Wave Franchise Agreement Presentation Proposed Council Action/Motion: No Action Proposed. Presentation by Fred Miller, Wave.	For Council Meeting Agenda of: May, 11, 2015 Department: Public Works Prepared by: Jennifer Gordon, Public Works Operations Manager <u>Initial & Date</u> Approved by Department Head: <i>KMD 4/24/15</i> Approved by City Attorney: <i>DR via email 4/24/15</i> Approved by Finance Director: <i>pro 4/28/15</i> Approved by City Manager: <i>[Signature]</i> Exhibits/Attachments: Astound Description of Business Proposed Kenmore Facilities Aerial Map Draft Ordinance No. 15-0397
Expenditure Required \$0 Amount Budgeted \$0 Appropriation Required \$0	
<u>INFORMATION/BACKGROUND:</u> Astound Broadband, LLC (Astound) is wholly owned subsidiary of WaveDivision Holdings, LLC (Wave). Astound desires to obtain a telecommunications franchise from the City of Kenmore to enable it to provide services to a committed customer in the community. Initially, Astound will focus on provision of services, including telecommunications, high-speed internet access, data transport and dark fiber leasing, to business customers. Astound has no present plans to provide cable television service. The color map included in the packet illustrates the proposed installation location within the City of Kenmore. Franchise Agreement Highlights: - The franchise term is for a period of ten (10) years, and may be extended for one additional five (5) year period. - If the franchisee fails to comply with the provisions of the franchise, the City may serve upon the franchisee a written order to comply within thirty (30) days. If the franchisee is not in compliance with the franchise after the thirty (30) day period, the City may with an additional ten (10) day notice, by ordinance, declare a termination of the franchise. - The franchisee will comply with that City's lawful policies and regulations concerning the undergrounding of facilities within the Franchise Area to the extent such policies and regulations apply to the Franchise. - The Franchisee shall apply for all necessary City permits and authorizations to do such work. State law requires the City Council to consider the franchise at two public meetings prior to adoption. Therefore the franchise agreement will be brought to Council a second time at the May 18, 2015 Council Meeting for	

possible adoption.

FISCAL CONSIDERATION:

All costs of the build out will be covered by Astound. The City will receive revenue in the form of Franchise Utility Right-of Way application and inspection fees.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Vision Statement: Kenmore is a community that seeks to provide for the health, safety, and general welfare of all its citizens.

Astound Broadband, LLC ("Astound") is a Washington limited liability company and is a registered Competitive Local Exchange Carrier in the States of Washington, Oregon, and California. Astound desires to obtain a telecommunications franchise from the City of Kenmore to enable it to provide services to a committed customer in your community. Initially, Astound will focus on provision of services, including telecommunications, high-speed Internet access, data transport and dark fiber leasing, to business customers. Astound has a great deal of experience in residential telecommunications service as well. Astound has no present plans to provide cable television service.

Astound is a wholly-owned subsidiary of WaveDivision Holdings, LLC ("Wave"). Wave was founded in 2003 and has grown organically and through a series of acquisitions to be among the top 25 cable/broadband companies in the US. Wave is one of the most experienced operators of cable/broadband systems and provides technologically advanced product offerings to customers in Washington, Oregon and California. As of June 15, 2014, Wave served approximately 144,000 video customers, 190,000 high-speed Internet access customers and 75,000 phone customers. In addition, Wave provides high-speed data service to approximately 7,700 small business customers and phone service to over 7,000 small business customers. Wave has invested tens of millions of dollars in recent years to rebuild and upgrade its distribution network and related equipment. As a result, all of Wave's systems are two-way and provide video and broadband Internet access, as well as voice services.

Wave has significant experience operating large, technologically advanced cable/broadband systems. Over eighty percent of Wave's core systems have been upgraded to 860MHz (and all of the core systems have been upgraded to at least 750 MHz) and are interconnected with a redundant 10GB fiber ring. Wave provides advanced video services over all of its systems, including digital cable, video-on-demand, high-definition television and digital video recorders. Wave also offers broadband Internet access and Voice over Internet Protocol services in all of its interconnected systems.

Wave and its affiliates, including Astound, collectively operate under franchise agreements with approximately 115 franchising authorities in the States of Washington, Oregon and California. In the State of Washington, Wave and its affiliates hold franchises granted by the franchising authorities listed in the attached Exhibit A.

Through an advanced infrastructure of coaxial and fiber-optic cables, Wave typically makes available more than 250 channels of programming, including local broadcast television signals, locally produced or originated video programming, advertiser-supported cable programming networks, premium programming services, high-definition television service and almost 20,000 hours of video-on-demand programming that offers digital customers the opportunity to choose from thousands of television shows and movie titles.

In addition, Wave has established an enviable track record in providing high-quality customer service and technical service and in developing technology to enable its 24x7 Network Operations Center to proactively monitor its distribution network and customer premises

equipment to prevent or quickly remedy any technical issues. The significant achievements of the highly regarded staff of Wave in areas of technical quality and innovation have been widely recognized. In fact, Wave recently received the prestigious “Independent Operator of the Year 2012” award from CableFax Magazine.

Wave is not only committed to giving its customers an array of entertainment and information choices, but also high quality customer service. Wave customer care representatives meet or exceed all federal and local customer service standards, and are considered among the best in the cable/broadband industry. Wave has a full complement of local managers and technical staff responsible for system operations. Our local team members have extensive experience managing and operating cable/broadband systems. In addition, Wave customers will be served by Wave’s call center operations team, which is available Monday through Friday from 7:00 AM to 8:00 PM, Saturday from 8:00 AM to 7:00 PM and Sunday, 9:00 AM to 2:00 PM for sales and billing matters. Wave’s network operations team will monitor system performance 24 hours per day 7 days per week for technical matters. Additionally, our technical service representatives will be available 24 hours per day 7 days per week.

The following table identifies members of Wave’s senior executive management team:

<u>Name</u>	<u>Position</u>	<u>Industry Experience</u>
Steven B. Weed	Chief Executive Officer	30 years
Steve Friedman	Executive Vice President	28 years
Wayne Schattenkerk	Chief Financial Officer	16 years
Jim Penney	Executive Vice President	26 years

Exhibit A

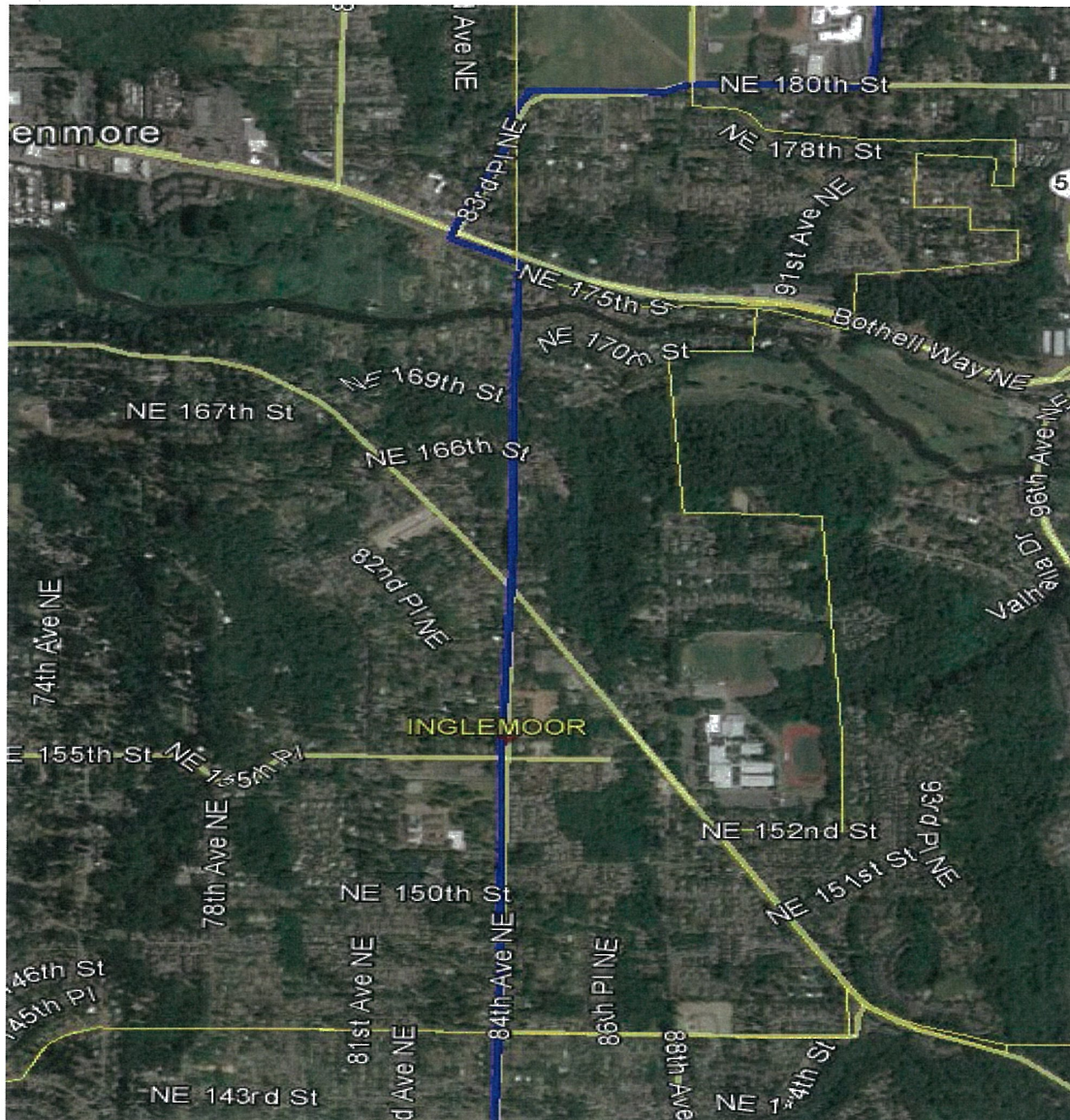
Chelan County	City of Snohomish
City of Anacortes	City of Stevenson
City of Arlington	City of Sumas
City of Arlington	Clallam County
City of Bellevue	Island County
City of Bellingham	Jefferson County
City of Blaine	King County
City of Bothell	Kitsap County
City of Bremerton	Lewis County
City of Brier	Mason County
City of Burlington	Naval Base Kitsap
City of Chelan	Pierce County
City of Duvall	Shelter Bay Community
City of Edmonds	Skagit County
City of Entiat	Skamania County
City of Everett	Snohomish County
City of Everson	Swinomish Indian Tribal Community
City of Ferndale	Town of Concrete
City of Issaquah	Town of Hamilton
City of Kirkland	Town of La Conner
City of Lake Stevens	Town of Lyman
City of Lynden	Whatcom County
City of Lynnwood	
City of Marysville	
City of Mill Creek	
City of Monroe	
City of Morton	
City of Mount Vernon	
City of Mountlake Terrace	
City of Mukilteo	
City of Napavine	
City of Nooksack	
City of Oak Harbor	
City of Port Angeles	
City of Port Orchard	
City of Port Townsend	
City of Seattle	
City of Sedro Woolley	
City of Sequim	

Astound Broadband, LLC

Fiber Optic Routing

In

Kenmore, WA



ORDINANCE 15-0397

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AUTHORIZING AND GRANTING ASTOUND BROADBAND, LLC, D/B/A WAVE, A NON-EXCLUSIVE FRANCHISE FOR TEN YEARS TO CONSTRUCT, MAINTAIN, OPERATE, REPAIR AND REPLACE A TELECOMMUNICATIONS (FIBER OPTIC) SYSTEM IN, UPON, ABOVE, ALONG, THROUGH, OVER AND UNDER THE PUBLIC RIGHTS-OF-WAY OF THE CITY OF KENMORE, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Astound Broadband, LLC, a Washington limited liability company d/b/a Wave ("Franchisee") has requested that the City grant it the right to install, operate and maintain a fiber optic-based telecommunications system within the public rights-of-way of the City; and

WHEREAS, RCW 35A.11.020 grants the City broad authority to regulate the public rights-of-way; and

WHEREAS, 35A.47.040 grants the City the broad authority to grant non-exclusive franchises; and

WHEREAS, in order to maintain control over the use of the public rights-of-way by utilities operating within the City, it is appropriate for the City to enter into franchise agreements with such entities; and

WHEREAS, Franchisee is such a utility, and the City Council finds it desirable for the welfare of the City and its residents that such a non-exclusive franchise be granted to Franchisee for the operation of a telecommunications system within the City's rights-of-way;

WHEREAS, the City is willing to grant the rights requested by Franchisee subject to certain terms and conditions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Recitals Incorporated. The Recitals set forth above are herein incorporated by reference as if set forth in full.

Section 2. Finding of Public Interest. The City Council hereby finds that the Non-Exclusive Telecommunications Franchise with Astound Broadband, LLC dba Wave, attached hereto as Exhibit A, and herein incorporated by reference as if set forth in full, is in the public interest.

Section 3. Franchise Authorized. The City Council hereby approves and authorizes the City Manager to enter into the attached franchise

agreement (the "Franchise") with Franchisee, Exhibit A, to construct, operate and maintain a telecommunications system in, across, under, upon, along and over public roads and rights-of-way of the City of Kenmore.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance or the Franchise, or its or their application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance or the Franchise be pre-empted by State or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or the Franchise, or its or their application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

APPROVED by the City Council this ____ day of _____, 2015.

David Baker, Mayor

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY:

BY _____

Rod Kaseguma, City Attorney

FILED WITH THE CITY CLERK:

PASSED BY THE CITY COUNCIL:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NO. 15-0397

EXHIBIT A TO ORDINANCE 15-0397

**A NON-EXCLUSIVE TELECOMMUNICATIONS FRANCHISE
AGREEMENT BETWEEN THE CITY OF KENMORE
WASHINGTON AND ASTOUND BROADBAND, LLC DBA WAVE**

Section 1. Recitals Incorporated. The recitals set forth in Ordinance No. 2015-__ are incorporated herein as if set forth in full.

Section 2. Definitions.

A. "Affiliate" means an entity which owns or controls, is owned or controlled by, or is under common ownership with Franchisee.

B. "City" means the City of Kenmore, a municipal corporation of the State of Washington.

C. "Emergency Situation" means an emergency involving likely loss of life or substantial property damage as determined by City or Franchisee, as the case may be, in good faith.

D. "Facilities" means Franchisee's fiber optic cable system constructed and operated within the City's Rights-of-Way, and shall include all cables, wires, conduits, ducts, pedestals and any associated converter, equipment or other facilities within the City's Rights-of-Way, designed and constructed for the purpose of providing Telecommunications Service.

E. "Franchise" means the initial authorization or renewal thereof, granted by the City, through Ordinance No. 2015-__, or a subsequently adopted Ordinance, which authorizes construction, operation, maintenance, repair and replacement of Franchisee's Facilities for the purpose of offering Telecommunications Service.

F. "Franchisee" means Astound Broadband, LLC dba Wave.

G. "Franchise Area" and "Rights-of-Way" mean the surface and the space above and below public streets, roadways, highways, avenues, courts, lanes, alleys, sidewalks, rights-of-way that may hereafter be laid out, platted, dedicated or improved within the present limits of the city and as such limits may be hereafter extended; provided, the Franchise Area shall not include or convey any rights to Franchisee to install facilities on or to otherwise use City owned or leased properties outside the Franchise Area. In the event that any territory served by Franchisee is annexed to the City after the effective date of the Franchise, such territory shall be governed by the terms and conditions contained herein upon the effective date of such annexation.

H. "Person" means an individual, partnership, association, joint stock company, trust, corporation, limited liability company or governmental entity.

I. "Telecommunications Service" means any telecommunications service, telecommunications capacity, or dark fiber, provided by the Franchisee using its Facilities, either directly or as a carrier for its Affiliates, or any other Person engaged in Telecommunications Services, including, but not limited to, the transmission of voice, data or other electronic information, Internet access service, facsimile reproduction, burglar alarm monitoring, meter reading and home shopping, or other subsequently developed technology that carries a signal over fiber optic cable. Telecommunications Service shall also include non-switched, dedicated and private line, high capacity fiber optic transmission services to firms, businesses or institutions within the City. However, Telecommunications Service shall not include the provision of "cable services", as defined by 47 U.S.C. §522, as amended, for which a separate franchise would be required.

J. "Ordinance" means Ordinance No. 2015-____, which authorized and granted this Franchise.

Section 3. Franchise Granted.

A. Facilities within Franchise Area. Pursuant to RCW 35A.47.040, the City hereby grants to Franchisee, subject to the terms and conditions hereinafter set forth, the right, privilege, authority and franchise to construct, support, attach, connect and stretch Facilities between, maintain, repair, replace, enlarge, operate and use Facilities in, upon, over, under, along and across the Franchise Area for purposes of telecommunications service as defined herein and in RCW 82.04.065, as may be amended.

B. Permission Required to Enter Onto Other City Property. Nothing contained in this Ordinance is to be construed as granting permission to Franchisee to go upon any other public place other than the Franchise Area in this Ordinance. Permission to go upon any other property owned or controlled by the City must be sought on a case by case basis from the City. Nothing in this Franchise shall be deemed to grant, convey, create or vest a real property interest in land to or in Franchisee, including any fee or leasehold interest or easement rights.

C. Compliance with WUTC Regulations. At all times during the term of the Franchise, Franchisee shall fully comply with all applicable regulations of the Washington Utilities and Transportation Commission.

Section 4. Construction and Maintenance of Facilities.

A. Franchisee shall provide the City with plans depicting all Facilities that are planned to be constructed and maintained pursuant to this Franchise. Franchisee's Facilities shall be located, relocated and maintained within the Rights-of-Way in accordance with the Kenmore Municipal Code ("KMC") and so as not to unreasonably interfere with the free and safe

passage of pedestrian and vehicular traffic and ingress or egress to or from the abutting property and in accordance with the laws of the State of Washington, and the ordinances, resolutions, rules and regulations of the City.

B. Whenever it is necessary for Franchisee, in the exercise of its rights under the Franchise, to make any excavation in the Rights-of-Way, Franchisee shall apply for, pay applicable fees and obtain prior approval of all necessary City permits and authorizations to do such work, and shall, except where expressly provided otherwise herein, comply with all requirements and conditions of this Franchise and such permits and authorizations, including but not limited to location restrictions, traffic control, and restoration, repair or other work to restore the surface of the Franchise Area, as nearly as practicable, to its condition prior to such work, or as otherwise required by the Public Works Department and/or Community Development Department as a condition of the permit(s).

C. If Franchisee should fail to leave any portion of the excavation in a condition that meets the City's specifications per this Franchise, KMC and/or the City's Public Works Policies and Standards, the City may, on five (5) business days' written notice to Franchisee, which notice shall not be required in case of an Emergency Situation, cause all work necessary to restore the Franchise Area to a safe condition. Franchisee shall pay to the City the reasonable cost of such work within thirty (30) days following receipt of the City's billing for such work; which shall include, among other things, the City's overhead in obtaining completion of said work (provided that in no event shall such overhead exceed 5% of the total costs, fees and expenses of third parties).

D. Franchisee agrees that if any of its actions under this Franchise cause any surface or subsurface failure, or damage to any City property, survey monument, or property owned by a third-party, Franchisee shall restore, at its own cost and expense, the damaged Rights-of-Way or property to the City's specifications, within thirty (30) days, or, upon five (5) business days written notice to Franchisee. The City may order all work necessary to restore the damaged area to a safe and acceptable condition and Franchisee shall pay the reasonable costs of such work to the City, within thirty (30) days receipt of the City's billing for such work, including City overhead (provided that in no event shall such overhead exceed 5% of the total costs, fees and expenses of third parties).

E. In the event of an Emergency Situation, Franchisee may commence such emergency and repair work as required under the circumstances, provided that Franchisee shall notify the City Public Works Director in writing as promptly as possible before such repair or emergency work commences, or as soon thereafter as possible, if advanced notice is not reasonably possible. The City may act, at any time, without prior written notice in the case of an Emergency Situation, but shall notify Franchisee in writing as promptly as possible under the circumstances.

F. Before undertaking any of the work or improvements authorized by this Franchise, Franchisee shall furnish a bond executed by

Franchisee and a corporate surety authorized to do a surety business in the State of Washington, with an AM Best rating of A XII in the amount set forth in Section 17 of this Franchise, to insure performance of the Franchisee's obligations under this franchise, conditioned that the Franchisee shall well and truly keep and observe all of the covenants, terms and conditions and faithfully perform all of the Franchisee's obligations under this Franchise.

G. After the work is completed, Franchisee shall provide to the City, upon request, a copy of all as-built plans, maps, and records of the Facilities. These plans and maps shall be provided at no cost to the City and shall include hard copies and/or digital copies in a format commonly used in the telecommunications industry.

Section 5. Location and Relocation of Facilities.

A. Franchisee shall place any new Facilities underground where existing telecommunications and cable facilities are located underground. Any new Facilities to be located above-ground shall be placed on existing utility poles. No new utility poles shall be installed by Franchisee in connection with placement of new above-ground Facilities.

B. Franchisee recognizes the need for the City to maintain adequate width for installation and maintenance of sanitary sewer, water and storm drainage utilities owned by the City and other public utility providers. Thus, the City reserves the right to maintain clear zones within the public right-of-way for installation and maintenance of said utilities. The clear zones for each right-of-way segment shall be noted and conditioned with the issuance of each right-of-way permit. If adequate clear zones are unable to be achieved on a particular right-of-way, Franchisee shall locate in an alternate right-of-way, obtain easements from private property owners, or propose alternate construction methods which maintain and/or enhance the existing clear zones.

C. Except as otherwise required by law, Franchisee agrees to relocate, remove or reroute its Facilities as ordered by the City, at no expense or liability to the City, except as may be required by Chapter 35.99 RCW. Pursuant to the provisions of Section 6, Franchisee agrees to protect and save harmless the City from any third-party claims for service interruption or other losses in connection with any such change or relocation other than City's negligence or willful misconduct.

D. Whenever the City undertakes (as a public works project or causes to be undertaken at City expense) the construction of any public works improvement within the Franchise Area and such public works improvement necessitates the relocation of Franchisee's then existing Facilities within the Franchise Area, the City shall:

1. Provide Franchisee written notice requesting such relocation no later than ninety (90) days prior to the commencement of activities requiring such relocation; provided that in the event of an Emergency Situation the City shall give the Franchisee written notice as soon as practicable; and

2. Provide the Franchisee with copies of information for such improvement project and a proposed location for the Franchisee's Facilities so that Franchisee may relocate its Facilities in other Rights-of-Way in order to accommodate the project; and

E. The Franchisee shall complete relocation of its Facilities at no charge or expense to the City so as to accommodate the project at least ten (10) days prior to commencement of the project. Relocation shall be accomplished in such a manner as to accommodate the City's project. In the event of an Emergency Situation as described in this Section, Franchisee shall relocate its Facilities within the reasonable time period specified by the City.

F. The Franchisee may, after receipt of written notice requesting a relocation of its Facilities, submit to the City written alternatives to such relocation. The City shall evaluate such alternatives and advise the Franchisee in writing if one or more of the alternatives are suitable to accommodate the work, which would otherwise necessitate relocation of the Facilities. If so requested by the City, the Franchisee shall submit additional information to assist the City in making such evaluation. The City shall give each alternative proposed by the Franchisee full and fair consideration, within a reasonable time, so as to allow for the relocation work to be performed in a timely manner. In the event the City ultimately determines that there is no other reasonable alternative, the Franchisee shall relocate its Facilities as otherwise provided in this Section. The provisions of this Section shall survive the expiration or termination of the Franchise, unless the Franchisee transfers ownership of abandoned Facilities to the City as set forth in Section 16.

G. The provisions of this Section shall in no manner preclude or restrict the Franchisee from making any arrangements it may deem appropriate when responding to a request for relocation of its Facilities by any Person or entity other than the City, where the Facilities to be constructed by said Person or entity are not City-owned, operated or maintained Facilities; provided, that such arrangements shall not unduly delay a City construction project.

H. The Franchisee shall indemnify, hold harmless and pay the costs of defending the City against any and all third party claims, suits, actions, damages, or liabilities for delays on City construction projects caused by or arising out of the failure of the Franchisee to relocate its Facilities in a timely manner; provided, that the Franchisee shall not be responsible for damages due to delays caused by the City or circumstances beyond the reasonable control of the Franchisee.

I. In the event that the City orders the Franchisee to relocate its Facilities for a project which is primarily for private benefit, the private party or parties causing the need for such project shall reimburse the Franchisee for the cost of relocation in the same proportion as their contribution to the total cost of the project.

J. In the event of an unforeseen Emergency Situation that creates a threat to public safety, health or welfare, the City may require the Franchisee to relocate its Facilities at its own expense, any other portion of this Section notwithstanding.

Section 6. Indemnification.

A. Franchisee hereby agrees to indemnify, defend and hold harmless the City, its elected and appointed officials, agents, officers, employees, volunteers and assigns (collectively referred to as the "City") from and against any third party claims, actions, injuries, demands, liabilities, losses, costs, damages, judgments, awards or expense of any nature whatsoever, including all costs and reasonable attorney's fees, made against them on account of injury, sickness, death or damage to persons or property which is caused by or arising out of, in whole or in part, the willful, tortious or negligent acts, failures and/or omissions of Franchisee or its agents, servants, employees, contractors, subcontractors or assigns in the construction, operation or maintenance of its Facilities and/or in the exercise or performance of the rights granted to Franchisee under this Franchise.

B. The provisions of this Section, however, are not to be construed to require the Franchisee to hold harmless, defend or indemnify the City as to any claims which arise out of the negligence, willful misconduct or criminal acts of the City. In the event that a court of competent jurisdiction determines that this Franchise is subject to the provisions of RCW 4.24.115, the parties agree that the indemnity provisions hereunder shall be deemed amended to conform to said statute and liability shall be allocated as provided therein.

C. Franchisee's indemnification obligations pursuant to this Section shall include assuming potential liability for actions brought by Franchisee's own employees and the employees of Franchisee's employees, agents, servants, officers, independent contractors, or subcontractors even though Franchisee might be immune under Title 51 RCW from direct suit brought by such an employee. It is expressly agreed and understood that this assumption of potential liability for actions brought by the aforementioned employees is limited solely to Claims against the City arising by virtue of Franchisee's negligent exercise of the rights set forth in this Franchise. The obligations of Franchisee under this Subsection C have been mutually negotiated by the parties hereto, and Franchisee acknowledges that the City would not enter into this Franchise without Franchisee's waiver thereof. To the extent required to provide this indemnification and this indemnification only, Franchisee waives its immunity under Title 51 RCW as provided in RCW 4.24.115.

D. In the event any such claim or demand be presented to or filed with the City, the City shall promptly notify Franchisee thereof in writing (and in any event prior to the date that Franchisee's rights to defend such claim or demand would be prejudiced), and Franchisee shall have the right, at its election and at its sole cost and expense, to settle and compromise such claim or demand, provided further, that in the event any suit or action be begun against the City based upon any such claim or demand, the it shall

likewise promptly notify Franchisee thereof, and Franchisee shall have the right, at its election and its sole cost and expense, to settle and compromise such suit or action, or defend the same at its sole cost and expense, by attorneys of its own election. The indemnification obligations set forth herein shall extend to claims which are not reduced to a suit and any claims which may be compromised, with Franchisee's written consent, prior to the culmination of any litigation or the institution of any litigation. The City has the right to defend or participate in the defense of any such claim at its own cost and expense, provided that Franchisee shall not be liable for such settlement of other compromise unless it has consented thereto in writing.

E. Inspection or acceptance by the City of any work performed by Franchisee at the time of completion of construction shall not be grounds for avoidance of any of these covenants of indemnification.

F. The provisions of this Section shall survive the expiration and termination of this Franchise for a period of two (2) years.

Section 7. Default.

A. If Franchisee shall fail to comply with any of the provisions of the Franchise, unless otherwise provided in the Franchise, the City will serve upon Franchisee a written order to comply, which order shall describe with reasonable particularity the nature of any alleged noncompliance, within thirty (30) days from the date such order is received by Franchisee. If Franchisee is not in compliance with the Franchise after expiration of the thirty (30) day period, the City may act to remedy the violation and may charge the reasonable costs and expenses of such action to Franchisee. The City may act without the thirty (30) day notice in case of an Emergency Situation. If any failure to comply with the Franchise by Franchisee cannot be corrected with due diligence within said thirty (30) day period, then the time within which Franchisee may so comply shall be extended for such time as may be reasonably necessary and so long as Franchisee works promptly and diligently to effect such compliance. During such a period, if Franchisee is not in compliance with the Franchise, and is not proceeding with due diligence in accordance with this section to correct such failure to comply, then the City may in addition, by ordinance and following not less than ten (10) days' written notice to Franchisee, declare an immediate forfeiture of the Franchise and all of Franchisee's rights and obligations thereunder.

B. In addition to other remedies provided in this Franchise or otherwise available at law, if Franchisee is not in compliance with requirements of the Franchise, and if a good faith dispute does not exist concerning such compliance, the City may place a moratorium on issuance of pending Franchisee Right-of-Way use permits until compliance is achieved. The City may also achieve compliance by enforcing the bond provisions set forth in Section 17.

Section 8. Nonexclusive Franchise. The Franchise granted by this Ordinance is not and shall not be deemed to be an exclusive franchise. The Franchise granted by this Ordinance shall not in any manner prohibit the City

from granting other and further franchises over, upon, and along the Franchise Area. The Franchise granted by this Ordinance shall not prohibit or prevent the City from using the Franchise Area or affect the jurisdiction of the City over the same or any part thereof.

Section 9. Franchise Term.

A. The Franchise is and shall remain in full force and effect for a period of ten (10) years from and after the effective date of this Ordinance, provided that the term may be extended for an additional five (5) years upon the agreement of Franchisee and the City; and provided further, however, Franchisee shall have no rights under the Franchise nor shall Franchisee be bound by the terms and conditions of the Franchise unless Franchisee shall, within thirty (30) days after the effective date of this Ordinance, file with the City its written acceptance of the Franchise, in a form acceptable to the City Attorney.

B. If the City and Franchisee fail to formally renew the Franchise prior to the expiration of its term or any extension thereof, the Franchise shall automatically continue in full force and effect until renewed or until either party gives written notice at least one hundred eighty (180) days in advance of intent not to renew the Franchise.

Section 10. Reservation of Rights.

A. The City reserves unto itself the right and power at all times to exercise its police powers as specifically pertains to the time, manner, and placement of Franchisee's Facilities. The City shall administer this Franchise and exercise its police powers in a reasonable and lawful manner.

B. Pursuant to RCW 35.21.860, the City acknowledges that it is precluded from imposing a franchise fee on a telephone business as defined in RCW 82.16.010, or a service provider for use of the right-of-way except for administrative expenses, fees, taxes or charges authorized by RCW 35.21.860 and RCW 35.21.865. This Franchise is premised upon the City and Franchisee's understanding that the activities proposed by the Franchisee constitute a "telephone business" or a "service provider." As such, the rights granted under this Franchise are not conditioned upon payment of compensation in addition to reimbursement of administrative expenses as set forth in Section 18. As a result, the City will not impose a franchise fee under the terms of this ordinance, other than as described herein.

C. The City hereby reserves its right to impose a franchise fee, tax or charge on Franchisee, to the extent authorized by law, for purposes other than to recover its administrative expenses, if Franchisee's operations are not those of a telephone business as defined in RCW 82.16.010, or of a service provider pursuant to RCW 35.21.860, if a court of competent jurisdiction determines that such fees are permissible, or if statutory and regulatory prohibitions on the imposition of such fees are removed. The City also reserves its right to require that Franchisee obtain a separate franchise for its change in use, which

franchise may include provisions intended to regulate Franchisee's operations, as allowed under applicable law.

Section 11. Undergrounding. New Facilities shall be installed underground pursuant to Section 5 of the Franchise. Franchisee acknowledges the City's policy of undergrounding of Facilities within the Franchise Area. Franchisee will cooperate with the City in the undergrounding of Franchisee's existing Facilities within the Franchise Area. If during the term of the Franchise, the City shall direct Franchisee to underground Facilities within any Franchise Area, such undergrounding shall be at no cost to the City except as may be provided in Chapter 35.99 RCW. Franchisee shall comply with all federal, state, and City regulations on undergrounding. If the City undertakes any street improvement which would otherwise require relocation of Franchisee's above-ground Facilities, the City may, by written notice to Franchisee, direct that Franchisee convert any such Facilities to underground Facilities, consistent with Section 5 of this Franchise.

Section 12. Record of Installations and Service.

A. With respect to excavations by Franchisee and the City within the Franchise Area, Franchisee and the City shall each comply with its respective obligations pursuant to Chapter 19.122 RCW and any other applicable state or federal law.

B. Upon written request of the City, Franchisee shall provide the City with the most recent update available of any plan of potential improvements to its Facilities within the Franchise Area; provided, however, any such plan so submitted shall be for informational purposes within the Franchise Area, nor shall such plan be construed as a proposal or commitment to undertake any specific improvements within the Franchise Area.

Section 13. Shared Use of Excavations and Trenches.

A. If either the City or Franchisee shall at any time after installation of the Facilities plan to make excavations in the area covered by the Franchise and as described in this Section, the party planning such excavation shall afford the other, upon receipt of written request to do so, an opportunity to share such an excavation, *provided that*: (1) such joint use shall not unreasonably delay the work of the party causing the excavation to be made or unreasonably increase its costs; (2) such joint use shall be arranged and accomplished on terms and conditions satisfactory to both parties. In addition, pursuant to RCW 35.99.070, the City may request that Franchisee install additional conduit, ducts and related access structures for the City pursuant to contract, under which Franchisee shall recover its incremental costs of providing such facilities to the City.

B. The City reserves the right to not allow open trenching for five years following a street overlay or improvement project. Franchisee shall be given written notice at least ninety (90) days prior to the commencement of the project. Required trenching due to an emergency will not be subject to five (5) year street trenching moratoriums.

C. The City reserves the right to require Franchisee to joint trench with other franchisees if both entities are anticipating trenching within the same franchise area and provided that the terms of this Section are met.

Section 14. Insurance.

A. Franchisee shall procure and maintain for the duration of the Franchise, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of work under the Franchise by Franchisee, its agents, representatives or employees in the amounts and types set forth below:

1. Commercial General Liability insurance with limits no less than \$5,000,000 combined single limit for bodily injury (including death) and property damage, including premises operation, products and completed operations and explosion, collapse and underground coverage extensions;

2. Automobile liability for owned, non-owned and hired vehicles with a combined single limit of \$3,000,000 for each accident for bodily injury and property damage; and

3. Worker's compensation within statutory limits and employer's liability insurance with limits of not less than \$1,000,000 for each accident/disease/policy limit or as required by law.

B. Franchisee's insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance or insurance pool coverage maintained by the City shall be in excess of Franchisee's insurance and shall not contribute with it.

C. Franchisee shall furnish the City with certificates of the foregoing insurance coverage or a copy of amendatory endorsements, including but not necessarily limited to the additional insured endorsement.

D. Franchisee shall have the right to self-insure any or all of the above-required insurance. Any such self-insurance is subject to approval by the City.

E. Franchisee's maintenance of insurance as required by the Franchise shall not be construed to limit the liability of Franchisee to the coverage provided by such insurance, or otherwise limit City's recourse to any remedy to which the City is otherwise entitled at law or in equity.

F. Franchisee shall require all subcontractors to have the following insurance: a) \$1,000,000 in commercial general liability to include products/completed operations coverage with aggregate limit of at least \$1,000,000; b) \$1,000,000 in automobile; c) workers compensation, as required by state and federal statute; and d) stop-gap coverage with limit of at

least \$1,000,000. Franchisee shall provide the City with proof of such insurance prior to working in the Franchise Area.

Section 15. Assignment.

A. All of the provisions, conditions, and requirements herein contained shall be binding upon Franchisee, and no right, privilege, license or authorization granted to Franchisee hereunder may be assigned or otherwise transferred without the prior written authorization and approval of the City, which the City may not unreasonably withhold. Notwithstanding the foregoing, Franchisee, without the consent of, but upon notice to the City, may assign this agreement in whole or in part to: (a) an Affiliate (as defined in this Ordinance); or (b) a lender for security purposes only.

B. Franchisee may lease the Facilities or any portion thereof to another or provide capacity or bandwidth in its Facilities to another, *provided that*: Franchisee at all times retains exclusive control over such Facilities and remains responsible for locating, servicing, repairing, relocating or removing its Facilities pursuant to the terms and conditions of the Franchise.

Section 16. Abandonment and Removal of Facilities. Upon the expiration, termination, or revocation of the rights granted under the Franchise, the Franchisee shall remove all of its Facilities from the Rights-of-Way of the City within ninety (90) days of receiving notice from the City's Public Works Director; *provided however*, that the City may permit the Franchisee's improvements to be abandoned in place in such a manner as the City may prescribe. Upon permanent abandonment, and Franchisee's agreement to transfer ownership of the Facilities to the City, the Franchisee shall submit to the City a proposal and instruments for transferring ownership to the City. Any such Facilities which are not permitted to be abandoned in place which are not removed within ninety (90) days of receipt of said notice shall automatically become the property of the City; *provided however*, that nothing contained within this Section shall prevent the City from compelling the Franchisee to remove any such Facilities through judicial action when the City has not permitted the Franchisee to abandon said Facilities in place.

Section 17. Security Device to Insure Performance.

A. Pursuant to RCW 35A.47.040, Franchisee shall, within ten (10) days after its acceptance of this Franchise, file with the City and at all times thereafter maintain in full force and effect a security device (such as a bond, letter of credit, or other security) in a manner and form acceptable to the City, effective for a two (2) year period, with automatic renewals, throughout the term of this Franchise.

B. The security device shall be submitted to the City prior to issuance of any right-of-way permits relating to the Facilities, and shall be a condition of such permit approval.

C. In the event Franchisee shall fail to substantially comply with any one or more of the provisions of this Franchise, then there shall be

recovered jointly and severally from the principal and surety of such security device any damages suffered by the City as a result thereof, including the full amount of any compensation, indemnification, or cost of removal or abandonment of facilities hereinabove described, up to the full amount of the said bond, said condition to be a continuing obligation for the duration of this Franchise and thereafter until Franchisee has discharged all of its obligations within the City which may have arisen from the acceptance of such Franchise by Franchisee or from its exercise of any such privilege herein granted.

D. The security device filed in accordance with the requirement of this section shall be in the amount of One Hundred Thousand Dollars and No/100 (\$100,000.00). In the event of substantial change in volume of street space occupied by Franchisee's Facilities, the City may require a corresponding change in the amount of such security device. If the amount of the security device is depleted below \$100,000.00 for any reason, then Franchisee shall restore it to the full amount required herein within thirty (30) days of such depletion.

Section 18. Reimbursement of Costs.

A. Pursuant to RCW 35.21.860, Franchisee shall reimburse and pay to the City the amount of actual administrative expenses incurred by the City which are directly related to receiving and approving , all permit(s), license(s), and franchise, to inspecting plans and construction, or to the preparation of documents and statements prepared pursuant to Chapter 43.21C of the RCW, including but not limited to consultants, City Staff and City Attorney's Office. As such expenses are incurred by the City, the City shall submit to Franchisee statements/billings for such expenses. Franchisee shall make payment to the City in reimbursement of such undisputed expenses within thirty (30) days of the receipt of such statements/billings. If Franchisee in good faith disputes any portion of the administrative expenses, Franchisee shall pay the undisputed portion, if any, and provide written notice of the dispute within thirty (30) days of the receipt of the statement/billings from the City. Unless the City agrees to a modification of the statement/billings based on Franchisee's dispute notice, Franchisee and the City shall negotiate any dispute in good faith, and if they cannot reach a resolution to such a dispute, both the City and Franchisee may invoke any other remedies available to them. In the event of non-payment thereafter, Franchisee shall pay the City's reasonable attorneys' fees and other costs incurred in collecting such amount.

Section 19. Miscellaneous.

A. Severance. If any term, provision, condition or portion of this Ordinance shall be held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Ordinance which shall continue in full force and effect. The headings of sections and paragraphs of this Ordinance are for convenience of reference only and are not intended to

restrict, affect, or be of any weight in the interpretation or construction of the provisions of such sections of paragraphs.

B. Non-Waiver. Failure of the City to declare any breach or default under this Franchise or any delay in taking action shall not waive such breach or default, but the City shall have the right to declare any such breach or default at any time. Failure of the City to declare one breach or default does not act as a waiver of the City's right to declare another breach or default.

C. Compliance with law. Notwithstanding anything to the contrary herein, any determination by the City with respect to matters contained in this Ordinance and matters related to the Franchise shall be made in accordance with applicable federal law, including without limitation any applicable rules and regulations promulgated by the Federal Communications Commission, applicable state law and in a reasonable and non-discriminatory manner.

D. Attorney fees. In the event that either party commences litigation or arbitration proceedings against the other party relating to the performance or alleged breach of this Franchise, the prevailing party shall be entitled to all costs, including reasonable attorneys' fees incurred, relating to such litigation, including those incurred in the event of any appeal.

E. Forum. Any litigation filed by either party arising out of or relating to this Franchise shall be filed in King County Superior Court.

Section 20. Notice. Any notice or information required or permitted to be given to the parties under this Franchise may be sent to the following addresses unless otherwise specified:

City:
City of Kenmore
City Manager
18120 68th Ave NE
PO Box 82607
Kenmore, WA 98028

Franchisee:
Astound Broadband, LLC
401 Kirkland Parkplace, Suite 500
Kirkland, WA 98033
Attn: Steve Weed, CEO and Jim
Penney, EVP

Notice shall be deemed given upon receipt in the case of personal delivery, three (3) days after deposit in the United States Mail in the case of regular mail, or the next day in the case of overnight delivery.

Section 21. Effective date. This Ordinance, being in compliance with RCW 35A.47.040, shall be in force and effect five (5) days from and after its passage by the Kenmore City Council and publication pursuant to Section 1.01.010 of the Kenmore Municipal Code and by this reference approved by the City Council.

CITY OF KENMORE

ASTOUND BROADBAND, LLC

By: _____

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

STATEMENT OF ACCEPTANCE

Astound Broadband, LLC, for itself, its successors and assigns, hereby accepts and agrees to be bound by all lawful terms, conditions and provisions of the Franchise attached to Ordinance No. 2015-0397 ____, and hereby incorporated by reference.

Astound Broadband, LLC

By: _____

Its: _____

Title: _____

Dated: _____

STATE OF WASHINGTON)

)ss.

COUNTY OF KING)

On this _____ day of _____, 2015, before me the undersigned, a Notary of Public in and for the State of _____, duly commissioned and sworn, personally appeared, _____ of Astound Broadband, LLC, the company that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said company, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument.

IN WITNESS THEREOF, I have hereunto set my hand and affixed my official seal on the date hereinabove set forth.

DATED: _____

NAME: _____

(Print Name)

Notary Public in and for the
State of _____

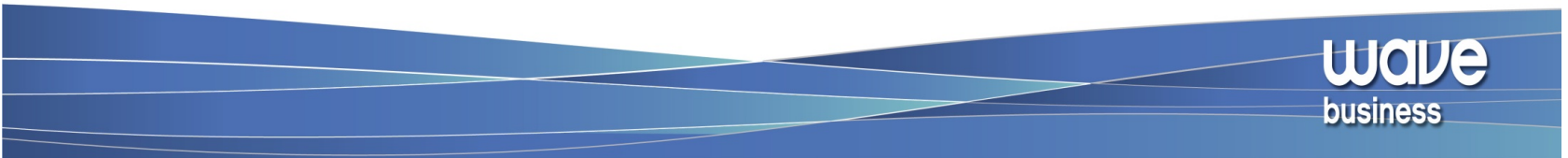
Commission Expires: _____



wave

A New Fiber Network
in the Northwest

Who	Astound Broadband Wave Black Rock Cable Spectrum Networks Condo Internet	
What	A new, robust fiber network in the Pacific Northwest New networking resource for Kenmore and the region	
Where	Starting with routes on along 84 th Ave NE, connecting to ring Growing to meet local business needs	
When	Starting Spring-Summer 2015	

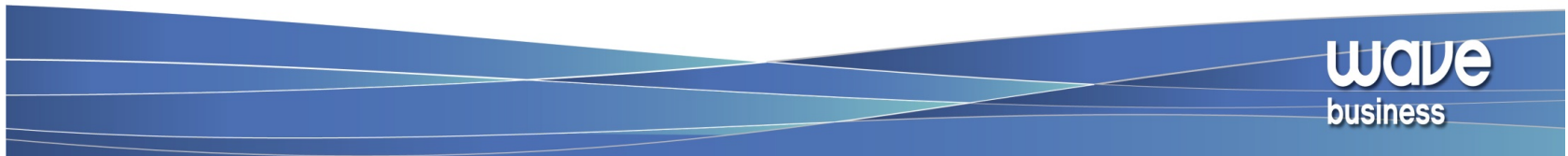


Who

- **Small business success story**
- **Started in La Conner, WA**
 - Acquired 15 operations
 - Cable, Internet, Phone, and fiber networks
 - Service 500,000+ in WA, OR and CA
- **Momentum**
 - Raised \$1.3B
 - Grew fiber and networking expertise
 - Winning major cell carrier proposals

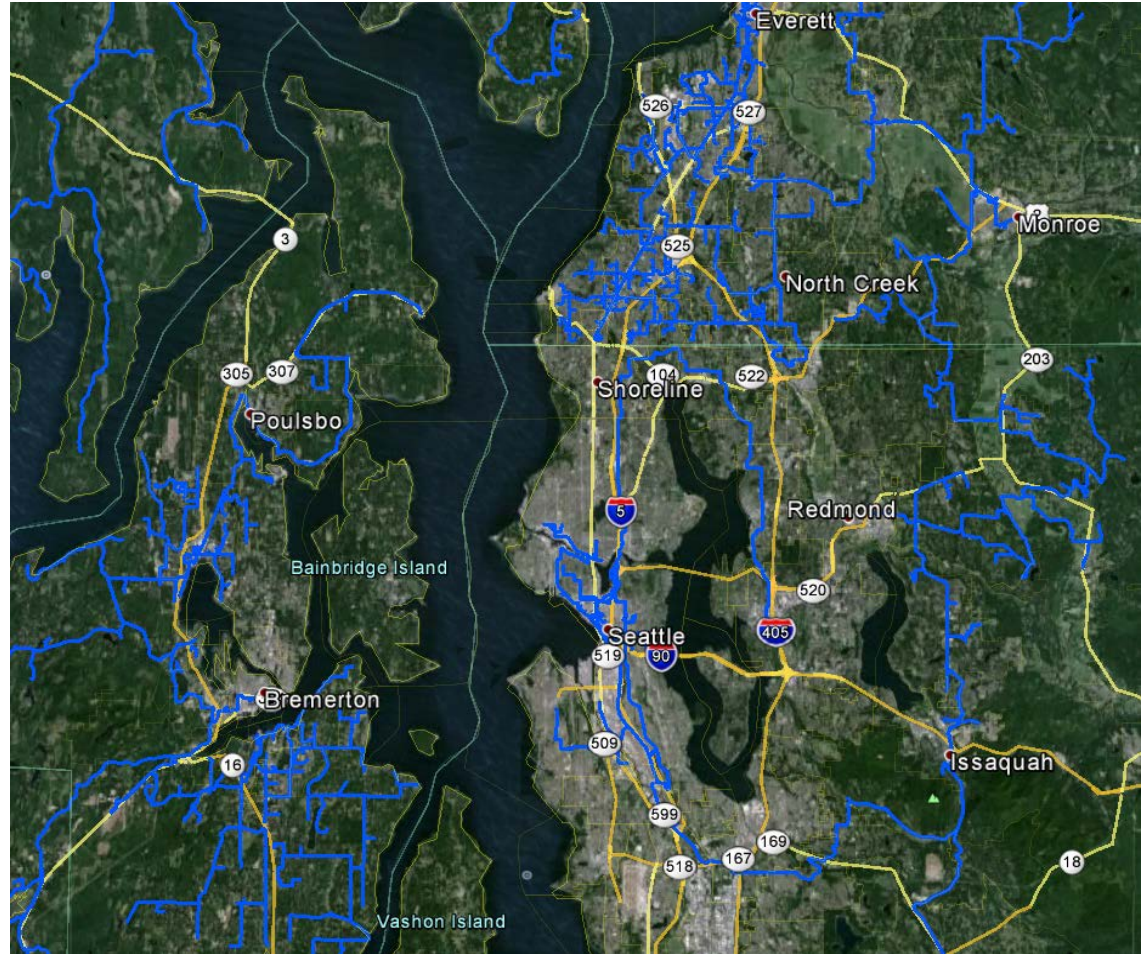
What

- **Initially designed to connect existing cell towers**
- **Plenty of fiber capacity to serve**
 - local governments, schools, public safety
 - healthcare, major employers, tech businesses
 - “organic” growth model
- **Advantages**
 - Dark fiber
 - Gigabit bandwidth
 - Advanced Networking
- Not considering residential service now

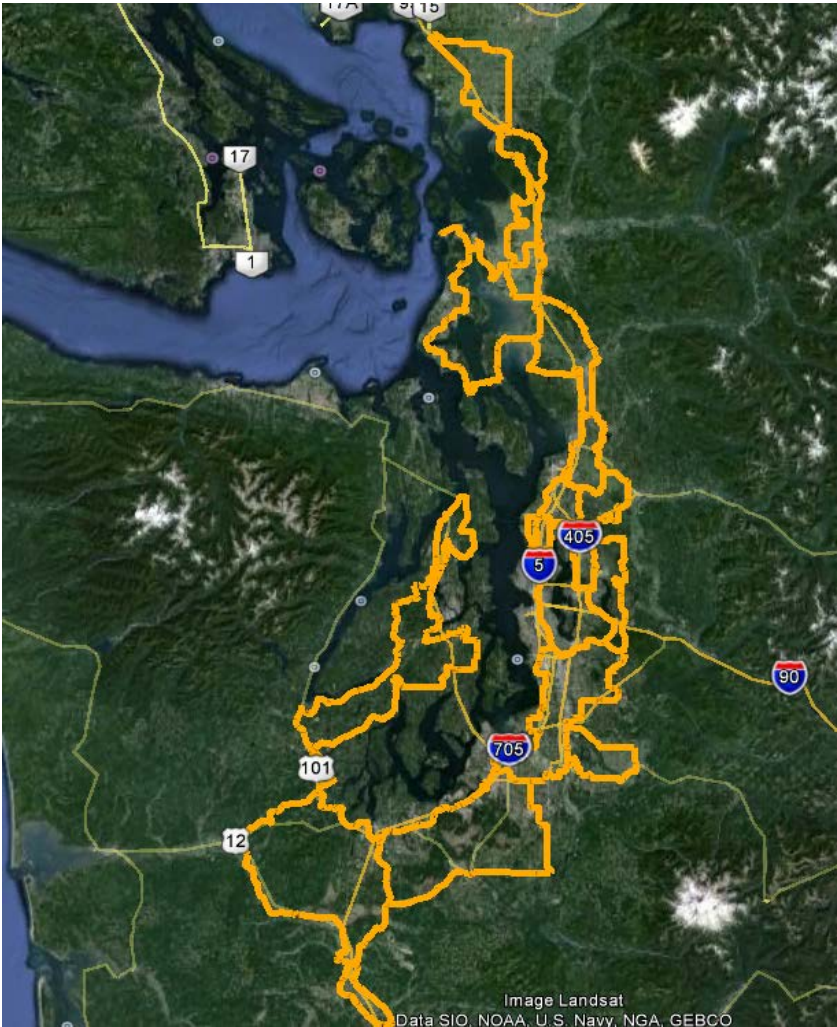


Where

Our current network is growing

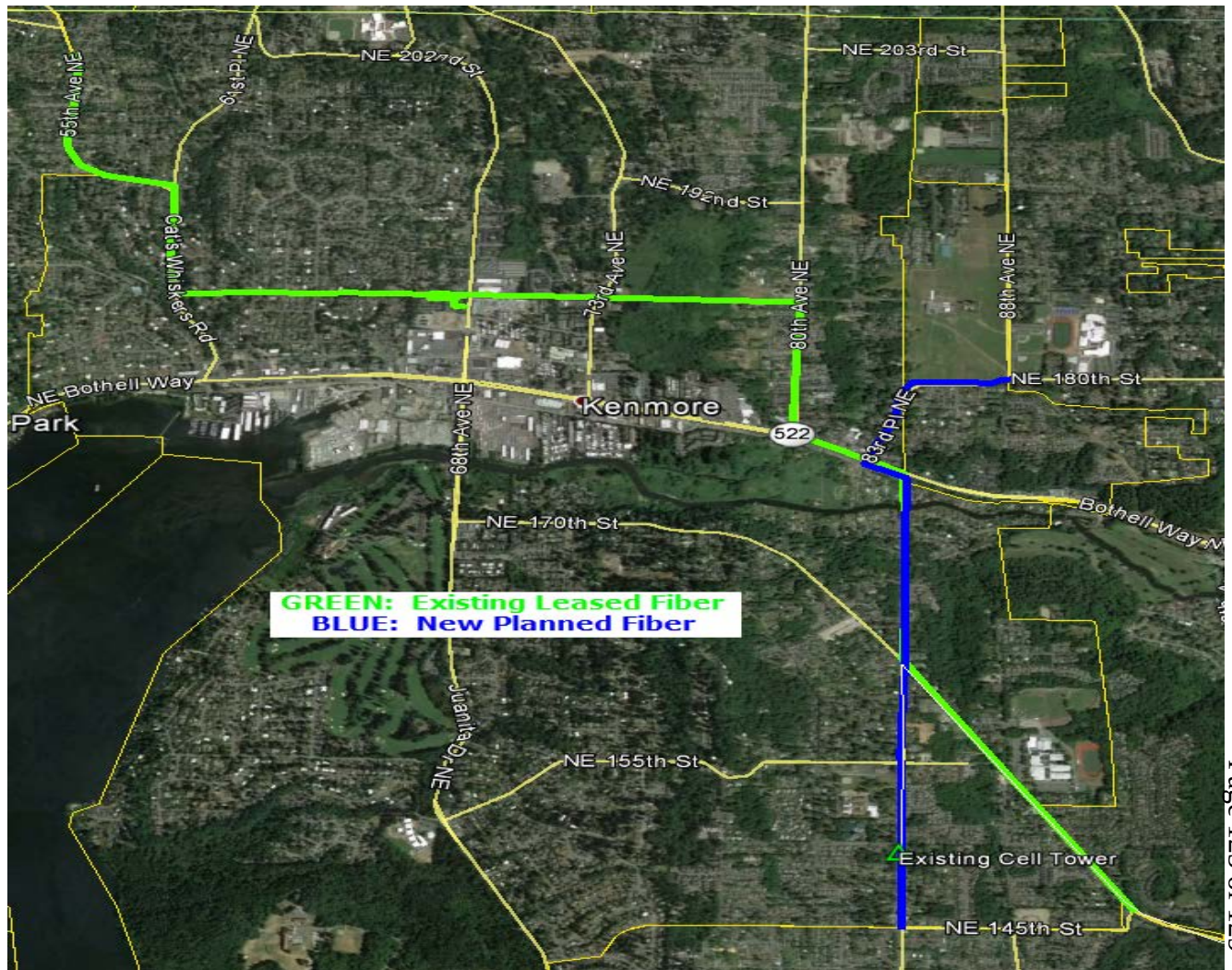


A new regional ringed network concept



Local Design Concept

(may change)

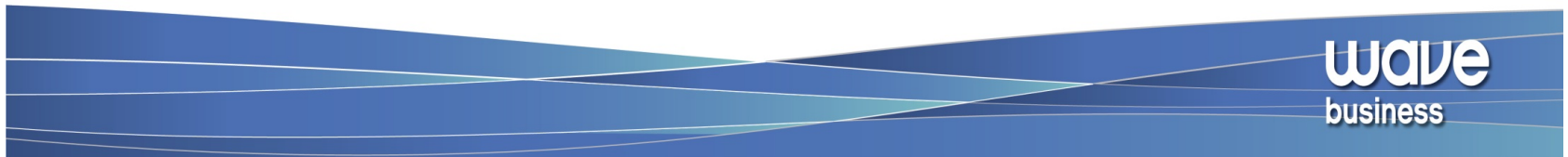


Franchise

- A franchise is a partnership; we are a local company
- Allows access to Rights of Way
- Underground construction where required; aerial attachment to utility poles elsewhere
- Per state and federal law, utility taxes are paid
- Construction permits required; with full compliance
- Ten year term, with renewing five year term

Why

- Improve cellular service
- Advanced networking solutions for Kenmore
- Access to partner providers
- Competition
- Enable new startups, more telecommuting, local jobs
- Fiber is a critical economic development resource





wave

Thank you



City Council Business Agenda Item City of Kenmore, WA

Subject/Topic: Authorizing award of Contract #15-C1365 to Grindline Skate Parks Inc. for construction of the Jack V. Crawford Skate Court on the City Hall site

Proposed Council Action/Motion: Motion to grant authorization to the City Manager to award the Jack V. Crawford Skate Court construction Contract # 15-C1365 in the amount of \$273,169.04 to Grindline Skate Parks Inc.

For Council Meeting Agenda of: May 11, 2015

Department: Community Development

Prepared by: Debbie Bent, Director
Marc Connelly, Parks Project Manager

Approved by Department Head:
Approved by City Attorney:
Approved by Finance Director:
Approved by City Manager:

Initial & Date

DA 4/28/15
[Signature] 4/29/15
[Signature]

Exhibits/Attachments:

Attachment 1

- Exhibit: 1-Updated Jack V. Crawford Skate Court Plan
- Exhibit: 2-Decorative Fence example
- Exhibit: 3-Photo: ECO-Lawn example
- Exhibit: 4- Photo of remaining gravel area (for Alternative 3)

Expenditure Required Total project cost \$351,128.59. **Amount Budgeted** \$350,000 total project budget. **Appropriation Required:** \$1,128.59

\$53,268.09 - Design/Permitting
\$273,169.04 – Construction contract
\$24,691.46 - Contingency/Project Management:

INFORMATION/BACKGROUND: Bids were opened on Monday April 27, 2015 at 10 am at Kenmore City Hall. The following is a tabulation of the one bid received from Grindline Skate Parks Inc (figures include sales tax). Staff recommends that Council authorize the City Manager to execute a contract with Grindline Skate Parks Inc in the amount of \$273,169.04. The contract amount includes the base bid of \$268,137.03 plus alternate #1 decorative fencing \$5,032.01. Including alternate #1 in the contract will also require an additional budget appropriation of \$1,128.59 to bring the total project cost to \$351,128.59.

Staff is not recommending including alternate #2 or alternate #3 in the contract award. Including Alternate #1 and #2 would require an additional \$5,369.90 budget appropriation. Including all three alternates would require an additional \$11,972.38 budget appropriation.

Contractor	
Base Bid	\$268,137.03
Alternate 1: Decorative fencing in-lieu of black vinyl chain link (see exhibit 2)	\$5,032.01
Alternative 2: Sod in-lieu of ECO-lawn	\$4,268.31
Alternative 3: Eco-lawn to be planted replacing remaining gravel area adjacent to sidewalk on 68 th Avenue NE	\$6,575.48

The preliminary project schedule is as follows:

Bid Advertisement	April 6, 2015
Bid Opening	April 27, 2015
Bid Award	May 11, 2015
Notice to Proceed (74 day construction schedule)	June 1, 2015
Final Completion	September 11, 2015

Background:

At the March 7, 2014 regular meeting, City Council passed a motion declaring the temporary skate park structures located at 18149 68th Avenue NE (parcel 1126049152) as surplus property and authorized the City Manager to proceed with their sale at auction (or demolition if no bidders). The equipment was placed for auction in March of 2014. No bids were received during the bidding period. The temporary skate park structures consequently were demolished in April of 2014. Up until this point, the plan was to move the skate park pieces from the former King County Park and Ride property to the asphalt pad on the north end of the City Hall property, and explore the feasibility of expanding the skate facility. However, it was concluded that 1) some skate park pieces would likely not survive the move; 2) existing skate park pieces were worn and in need of repair; and 3) relocating the pieces onto asphalt surface was not a suitable choice as installers were not likely to certify the move or guarantee the performance and safety of the pieces.

Additionally, at the March 7, 2014 regular meeting, the City Council directed staff to retain a landscape architect and a skate park designer to design a skate court on the area of the footprint of the existing asphalt pad on the north end of the city hall site. The designer was directed to take a master plan approach to the City Hall site, considering the possibility of other park like improvements on the City Hall site as described in Policy D-8 of the adopted PROS Plan. The direction was also to obtain community involvement including input from skaters, to assist with the design of the skate court portion. As a result staff retained the services of Hewitt Architects, of Seattle and conducted a series of public workshops, held on June 8, July 10 and July 29 2014 resulting in the development of a conceptual plan for the replacement skate court.

At the regular meeting held on September 22, 2014, the City Council approved design concept A for the Jack V. Crawford skate court to be constructed as phase 1 of the City Hall Park. At a regular meeting held on December 8, 2014 the City Council adopted ordinances 14-0387, and 14-0389 approving the 2015-2020 Capital Improvement Program, and the 2015-16 Biennial Budget respectively.

FISCAL CONSIDERATION: The adopted 2015-2020 CIP allocates \$350,000 of REET funds in 2015 for the design and construction of the Skate Court. The project budget \$350,000 allows for \$272,040.45 construction budget plus an additional 10 percent to cover construction contingency and project management in the amount of \$24,691.46. Additional budget appropriations for alternates 1, 2 and/or 3 would protect the existing construction contingency and project management estimates.

Attachment 1

Exhibit 1: Jack V. Crawford Skate Court Plan

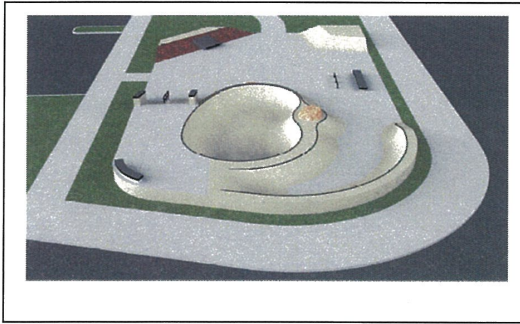


Exhibit 2: Decorative fencing alternative 2



Exhibit 3: ECO-turf example (for information only)



Exhibit 4: Photo-gravel area to be seeded with ECO-lawn-Alternate 4

