



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

**City of Kenmore
Special City Council, Lake Forest Park Council,
and Northshore Fire District Board Meeting
5:30 p.m., Monday, May 16, 2016
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028**

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. 5:30 p.m. - EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(I), Litigation

II. 6:15 p.m. - REFRESHMENTS & SOCIALIZING

III. 7:00 p.m. - CALL SPECIAL MEETING TO ORDER

IV. FLAG SALUTE

V. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VI. JOINT MEETING AGENDA

- A. Introductions & Housekeeping
- B. Regional Fire Authority (RFA) Recap and Next Steps - Jim Torpin, Fire Chief, Northshore Fire Department
- C. Northshore Emergency Management Coalition (NEMC) - Bryan Hampson, Development Services Director; C. Stephen Sutton, Chief of Police, Lake Forest Park; and Carl Lunak, NEMC Emergency Coordinator
- NEMC Agreement Update
 - Joint Planning Efforts
 - Cascadia Rising Joint Exercise in June
- [NEMC PowerPoint Presentation](#)
- D. Sound Transit 3
- E. Regional Transportation Issues

- F. Idea to Rename Bothell Way in Lake Forest Park & Kenmore to Northshore Way or Lakeshore Way
[Memo & Attachments](#)
- G. General Fire District and City Updates

VII. STAFF REPORT

VIII. COUNCILMEMBER REPORTS, COMMENTS & INITIATIVES

IX. ADJOURNMENT

Upcoming Meetings:

Mon., May 17, 2016	7:00 p.m.	Planning Commission Regular Meeting
Mon., May 23, 2016	7:00 p.m.	City Council Regular Meeting
Mon., June 7, 2016	7:00 p.m.	Planning Commission Regular Meeting
Mon., June 13, 2016	7:00 p.m.	City Council Regular Meeting

Northshore Emergency Management Coalition

1ST QUARTER UPDATE

Background

- ▶ Emergency Services Coordinating Agency (ESCA)
 - ▶ Dissolution complete on December 31, 2015
 - ▶ Both the city of Kenmore and Lake Forest Park used ESCA
- ▶ Northshore Emergency Management Coalition Formed
 - ▶ Both cities, Northshore Fire, & Northshore Utility District
 - ▶ City of Lake Forest Park designated “LEAD”
 - ▶ Prepare Northwest “Carl Lunak” serve as coordinator
 - ▶ Interlocal agreement drafted and approved
 - ▶ Agreement with King County – support

Background Continued

- ▶ Detailed Scope of Work
 - ▶ NEMC, Prepare Northwest, King County
 - ▶ Update Comprehensive Emergency Management Plans
 - ▶ Coordinate Emergency Volunteers
 - ▶ Develop a joint Emergency Operations Center
 - ▶ Create a training schedule
 - ▶ Conduct joint exercises
 - ▶ Construct a system to manage emergency resources
 - ▶ Improve upon coordinated communications

Progress

- ▶ Update Comprehensive Emergency Management Plans
 - ▶ Plans are complete
 - ▶ Submitted to Washington State
- ▶ Additional plans needing updates
 - ▶ Operational annex
 - ▶ Detailed “how” NEMC will carry out the cities plans
 - ▶ Specific rolls filled by staff

Progress

- ▶ Coordinate Emergency Volunteers
 - ▶ Community Emergency Response Teams
 - ▶ Graduated 2 classes of 43 students
 - ▶ Drawn together 50 former CERT graduates +/-
 - ▶ Broad “All Emergency Volunteers” approach
 - ▶ 2 Emergency Preparedness Workshops
 - ▶ Monthly meeting average 60 volunteers
 - ▶ Supported a 5 K race
 - ▶ Other events scheduled
 - ▶ Radio Amateur Civil Emergency Service
 - ▶ Set up a regular communications NET
 - ▶ Inventoried equipment

Progress

- ▶ Joint Emergency Operations Center
 - ▶ Hosted at Northshore Fire Station 51
 - ▶ Basic layout/design completed
 - ▶ Developed a staff training presentation

Progress

- ▶ Staff training
 - ▶ Scheduled a initial staff get together May 16th
 - ▶ Scheduled an Emergency Preparedness training for city staff May 11th
 - ▶ Code Red – An emergency communications system
 - ▶ Lake Forest Park has completed
 - ▶ Kenmore is scheduled for completion in the Summer
 - ▶ NS Fire & Northshore Utility yet to be determined
 - ▶ Outline for biannual emergency management training
 - ▶ National Incident Management System compliance
 - ▶ Mingle staff from all NEMC partners

Progress

- ▶ Resource Management
 - ▶ Updating database of local resources
 - ▶ Evaluating gaps in resources & mutual aid
 - ▶ Received training on King Counties SharePoint system for resource requests

Progress

- ▶ Coordinated Communications
 - ▶ After action meetings following recent wind events
 - ▶ Updated call lists
 - ▶ Clarified key personnel
 - ▶ 800 MHz radios
 - ▶ Designated KEN/CITY primary NEMC channel
 - ▶ Inventoried all talk groups
 - ▶ RACES
 - ▶ Code Red

Progress

- ▶ Combined Emergency Exercise
 - ▶ Drafting a multi year exercise calendar
 - ▶ Two exercises/drills per year
- ▶ Cascadia Rising 2016
 - ▶ Regional Earthquake Drill
 - ▶ June 7 – 10th

Cascadia Rising Drill

Tue. 7th

NUD – Rapid Damage Assessment Drill

Activating our RACES group

CERT – deploying water distribution system

Wed. 8th

Staff will be visiting other EOC's

Assisting with exercise control

Simulation Cell

Thurs. 9th

NEMC - Table Top ex

Cascadia Rising Drill

Friday 10th

Drafting After Action Report

Saturday 11th

Kirkland CERT – deploying water distribution system



City Of Kenmore, Washington

Memorandum

Date: May 11, 2016

To: Mayor & City Council

From: Rob Karlinsey, City Manager

Re: Idea to Rename Bothell Way in Kenmore and Lake Forest Park

At your annual retreat in January, you directed me to explore the possibility and process of renaming Bothell Way (State Route 522) in Kenmore. Given that SR 522 also bears the Bothell Way name in Lake Forest Park, it makes sense to include the City of Lake Forest Park in this discussion.

Potential new names discussed at the January retreat included Northshore Way and Lakeshore Way.

I asked our City Attorney, Rod Kaseguma, to look into the renaming process. He delegated the task to one of his associates, Daniel Shin. Here's what he found:

From: Daniel N. Shin

Sent: Thursday, February 18, 2016 2:47 PM

To: Rod P. Kaseguma

Subject: City of Kenmore - Procedure to rename SR 522

Hi Rod,

You have asked me to research the procedure to rename all or a portion of State Route 522, which is commonly known as NE Bothell Way.

The governing statutory provision is RCW 47.01.420, attached hereto. The Transportation Commission (Commission) is authorized to name or rename state transportation facilities, including state highways, after consultation with the Department of Transportation. RCW 47.01.420(1). The Commission has adopted a Naming or Renaming policy, Policy & Procedure No. 12, last revised 1/13/2009, attached hereto (Policy). The Policy states, "a naming is done in a thorough and deliberative manner to honor and institute an enduring memory of a person or group of people who have contributed significantly to the well-being of the state or nation and with the widespread support of the people from the area in which the facility is located." Although the Policy mentions the honoring of a person or group of people, the actual naming and renaming process of RCW 47.01.420 does not restrict a name to a person or group of people.

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A naming process may be initiated by DOT, a local government, a citizen organization or any person. RCW 47.01.420(2)(a). The party requesting the name change must provide sufficient evidence, as determined by the Commission, indicating community support and acceptance of the proposal. The evidence may include the following (RCW 47.01.420(2)(b)):

- (i) Letters of support from state and federal legislators representing the impacted area;
- (ii) Resolutions passed by elected bodies in the impacted area;
- (iii) DOT support; or
- (iv) Supportive actions by or letters from local organizations including, but not limited to, local chambers of commerce and service clubs.

A proposal to rename a State highway may also be initiated by a Joint Memorial of the House and Senate. After adoption of the Joint Memorial, the Commission holds a public hearing to allow for public input prior to taking action. Policy, Section 6. An example of the recently introduced William P. Stewart Memorial Highway Joint Memorial is attached hereto.

After the Commission receives adequate evidence of support for the name change, the Commission consults with DOT regarding the proposal and schedules the proposal for discussion and possible action at a regular meeting of the Commission. Policy, Section 6.

After the Commission takes final action in naming a State highway, the DOT designs and installs the appropriate signs in accordance with state and federal standards. RCW 47.01.420(3). An example of a Commission resolution to rename a portion of a State highway (a portion of SR 16 renamed to WSP Trooper Tony Radulescu Memorial Highway) is attached hereto. After the Commission takes final action, the Commission must notify DOT, the Governor's office, and legislators and elected local legislative officials from the area where the State highway is located.

In terms of practical next steps, I spoke with Eralee Sawtell at the Commission. She is an executive assistant and she coordinates the naming process. Her number is (360) 705-7072 and her email address is sawtele@wstc.wa.gov. She has asked that the City contact her first before engaging in any of the steps described above so that she can provide preliminary guidance before the City commences the process, which she described as "lengthy."

If we were to pursue renaming Bothell Way, I would suggest that we do so with the concurrence and partnership of the City of Lake Forest Park. (Lake City Way to Bothell Way to New Name Way back to Bothell Way doesn't make sense.)

We would also need significant community input and support. Buy in and support from our 46th District State Legislators would also go a long way.

I look forward to further discussion and direction on this matter.

2/18/2016

RCW 47.01.420: Naming and renaming state transportation facilities.

RCW 47.01.420

Naming and renaming state transportation facilities.

(1) The commission may name or rename state transportation facilities including, but not limited to: State highways; state highway bridges, structures, and facilities; state rest areas; and state roadside facilities, such as viewpoints. The commission must consult with the department before taking final action to name or rename a state transportation facility.

(2)(a) The department, state and local governmental entities, citizen organizations, and any person may initiate the process to name or rename a state transportation facility.

(b) For the commission to consider a naming or renaming proposal, the requesting entity or person must provide sufficient evidence, as determined by the commission, indicating community support and acceptance of the proposal. Evidence may include the following:

(i) Letters of support from state and federal legislators representing the impacted area encompassing the state transportation facility;

(ii) Resolutions passed by local, publicly elected bodies in the impacted area encompassing the state transportation facility;

(iii) Department support; or

(iv) Supportive actions by or letters from local organizations including, but not limited to, local chambers of commerce and service clubs.

(3) After the commission takes final action in naming or renaming a state transportation facility, the department shall design and install the appropriate signs in accordance with state and federal standards.

[2007 c 33 § 1.]

WASHINGTON STATE TRANSPORTATION COMMISSION

POLICY & PROCEDURE

Policy & Procedure No.: 12

Effective Date: 04/12/1995

Revised: 2003

Revised: 02/19/2008

Revised: 01/13/2009



Transportation Commission Chair

NAMING OR RENAMING STATE TRANSPORTATION FACILITIES

Section 1

Statutory Authority:

RCW 47.01, Chapter 33, Laws of 2007

Section 2

What is the purpose of naming or renaming state transportation facilities?

The Commission has named state transportation facilities after an individual, a group of individuals, entities, etc. for many years at the request of the Legislature and communities. A naming is done in a thorough and deliberative manner to honor and institute an enduring memory of a person or group of people who have contributed significantly to the well-being of the state or nation and with the widespread support of the people from the area in which the facility is located. The Commission shall avoid acting to name or rename a facility in response to emotion or duress.

Section 3

Definitions

“Commission” means the Washington State Transportation Commission.

“Department” means the Washington State Department of Transportation.

“Facility” includes, but is not limited to:

1. state highways;
2. state highway bridges, structures, and facilities;
3. ferry terminals;
4. state rest areas; and
5. state roadside facilities, such as viewpoints.

Section 4

What types of state transportation facilities may be named or renamed by the Transportation Commission?

The Commission may name facilities owned or operated by the State of Washington.

Section 5

Who can initiate the process to name or rename a facility?

The Legislature, the Washington State Department of Transportation, state and local governmental entities, citizen organizations, and any person may initiate the process to name or rename a facility.

Section 6

What is the process for initiating the naming of a state transportation facility?

To initiate the naming process without a legislative Joint Memorial being enacted, an interested party must contact the Commission to establish their interest in seeking a

naming. The requesting party shall provide sufficient evidence to the Commission indicating community support and acceptance of the proposal.

Evidence of community support and acceptance may include things such as:

1. Letters of support from state and federal legislators representing area of the facility;
2. Resolutions passed by local, publicly elected bodies in the area of the facility;
3. Department support;
4. Supportive action by or letters from local organizations such as local chambers of commerce or service clubs.

After receiving adequate evidence of support, the Commission shall consult with the department on the proposal to name or rename a facility and schedule the proposal for discussion and possible action at a regular meeting of the Commission.

Should the Legislature pass a Joint Memorial requesting the Commission name a facility, the Commission will hold a public hearing to allow for public input prior to taking action as soon as possible following the enactment of the joint memorial.

Section 7

What criteria are used by the Commission when it is requested to name a facility after an individual?

If a naming request is submitted for a person who has recently died, the Commission shall not act on the request for at least twelve months after the date of passing to allow for a respectful period of mourning and reflection.

If two or more names are submitted for the same facility, the Commission shall consider the possibility of naming the facility using both names, and shall seek additional input into its decision, such as but not limited to, through consultation with community leaders or through a public hearing in the vicinity of the facility.

The Commission shall exercise extra caution in naming or renaming a facility in honor of a living person, giving extra consideration to the appropriateness of the timing of the naming in the context of the individual's life and current standing in the community.

In considering whether to name a facility after an individual or a group of people, the Commission shall evaluate such things as:

- ☐ Whether the person or group made a significant contribution to transportation in such areas as safety, mobility of people and goods, economic vitality and protection of the environment.
- ☐ Whether the person or group committed a significant amount of their time working on or addressing transportation or other significant issues in the state.
- ☐ Whether the person or groups efforts has had a positive long-term effect on the lives of the people that they represented.

Section 8

What is the process the Commission uses to rename a state transportation facility that already has a name assigned to it?

The Commission may rename a state facility already given a name, if petitioned to do so. In addition to the process described in section 6 for naming a facility, the Commission shall, at a minimum, consult with the descendants of the person originally honored, and seek public comment and input in the vicinity of the facility.

Section 9

What happens after a facility is named or renamed by the Commission?

After the Commission takes final action, it shall notify the Department, the Governor's Office, and the legislators and elected local legislative officials from the area in which the facility is located. The department shall design and install the appropriate signs in

accordance with state and federal standards.

If the facility is a bridge, the Regional Administrator shall provide a description of the bridge and its location to the State Bridge and Structures Preservation Engineer.

The Commission shall maintain a single record of all facilities named, for the purpose of easy access by the public and the legislature.

PSSJM 8014
Sponsor: Hasegawa
Color: Blue

1 TO THE HONORABLE LYNN PETERSON, SECRETARY OF TRANSPORTATION, AND
2 TO THE WASHINGTON STATE TRANSPORTATION COMMISSION, AND TO THE
3 WASHINGTON STATE DEPARTMENT OF TRANSPORTATION:

4 We, your Memorialists, the Senate and House of Representatives of
5 the State of Washington, in legislative session assembled,
6 respectfully represent and petition as follows:

7 WHEREAS, Mr. William P. Stewart (12/9/1839 - 12/11/1907) of
8 Snohomish served bravely during the Civil War after he volunteered
9 for service in the 29th U.S. Colored Infantry Regiment; and

10 WHEREAS, That military unit suffered enormous losses during the
11 war, with one out of three soldiers becoming casualties; and

12 WHEREAS, Stewart fought with Gen. William Smith's 18th Corps,
13 which saw almost daily combat as it battled near Petersburg,
14 Virginia; and

15 WHEREAS, During that battle, Stewart and his division charged
16 forward to capture two hundred Confederate prisoners, four cannons
17 with horses, and ammunition; and

18 WHEREAS, Stewart was a farmer before he volunteered for combat
19 and a respected pioneer of the town of Snohomish after the war, but
20 he and his fellow soldiers received little recognition for their
21 bravery and sacrifice; and

1 WHEREAS, Stewart married Elizabeth Thorton and became a highly
2 respected pioneer in the city of Snohomish, where his house is still
3 standing; and

4 WHEREAS, Stewart is buried in the Grand Army of the Republic
5 cemetery in Snohomish along with two hundred other civil war veterans
6 who founded the cemetery; and

7 WHEREAS, It is in the interest of the State of Washington to
8 finally recognize its citizens who volunteered and served bravely in
9 the defense of our union;

10 NOW, THEREFORE, Your Memorialists respectfully pray that the
11 Washington State Transportation Commission commence proceedings to
12 name State Route Number 99 the "William P. Stewart Memorial Highway."

13 BE IT RESOLVED, That copies of this Memorial be immediately
14 transmitted to the Honorable Lynn Peterson, Secretary of
15 Transportation, the Washington State Transportation Commission, and
16 the Washington State Department of Transportation.

--- END ---

RESOLUTION NO. 725

WHEREAS, Trooper Tony Radulescu was born August 7, 1967 in Bucharest, Romania and emigrated to America. He graduated from Harrison High School in Harrison, New Jersey; and

WHEREAS, he served honorably in the U.S. Army from 1986 to 1996, and remained an active member of the U.S. Army Reserve until retiring in 2008 after 20 years of military service to his country; and

WHEREAS, Trooper Radulescu was hired by the Washington State Patrol in 1995 and was commissioned out of the 79th Trooper Class in July 1996; and

WHEREAS, Trooper Radulescu loved his work, had great compassion for people, and provided outstanding, professional service as a trooper for 16 years. Trooper Radulescu was well known for his ever-present smile, and was respected and admired by the schools and communities in Kitsap County and the Kitsap County Sheriff's Office; and

WHEREAS, on February 23, 2012, Trooper Radulescu was tragically killed during a traffic stop while on duty on State Route 16 near Port Orchard, Washington. He left behind a son, many relatives, loved ones, friends and colleagues;

NOW, THEREFORE, BE IT RESOLVED, the Washington State Transportation Commission designates the section of State Route 16 from milepost 18 to milepost 28 the "WSP Trooper Tony Radulescu Memorial Highway."

NOW, THEREFORE, BE IT RESOLVED, that the Washington State Transportation Commission requests the Department of Transportation provide signing reflecting this naming designation.

ADOPTED this 13th day of January 2016.

WASHINGTON STATE TRANSPORTATION COMMISSION

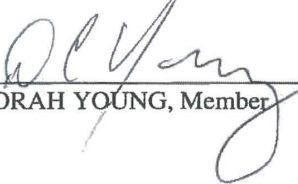

ANNE HALEY, Chair


JOE TORTORELLI, Vice-Chair


ROY JENNINGS, Member


HESTER SEREBRIN, Member

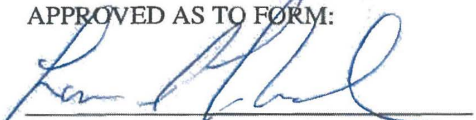

JERRY LITT, Member


DEBORAH YOUNG, Member

VACANT

ATTEST:

REEMA GRIFFITH, Executive Director

APPROVED AS TO FORM:

Assistant Attorney General