

**City of Kenmore
City Council Meeting
Special Meeting Minutes
July 26, 2021**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

CALL SPECIAL MEETING TO ORDER:

Mayor Baker called the virtual meeting to order at 6 :00 p.m.

EXECUTIVE SESSION:

Pursuant to RCW 43.30.110 (b), the Council will now enter a closed session to consider real estate acquisition. The session lasted one hour. No final action was taken.

PRESENT:

Councilmembers: Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Councilmember Melanie O'Cain

Staff: City Manager Rob Karlinsey
Assistant City Manager Nancy Ousley
ARPA Administrator/ Assistant City Manager Stephanie Lucash
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
City Attorney Charlotte Archer
Human Resources Manager Leonora Palaña
Finance and Administration Director Leticia Salcido
Public Works Operations Manager Jennifer Gordon
Environmental Services Manager Richard Sawyer
Development Services Director Bryan Hampson

Speaking Guests: Michael Reading, Crisis and Support Systems Administrator
Todd Banks, Kenmore Air
Barbie Collins Young, NAMI Eastside
Kinnon Williams, Counsel
Justin Monwai, City Financial Advisor
Deanna Gregory, City Bond Counsel
Nancy Hansen, Kenmore Resident
David Morton, Redmond Resident
Elizabeth Mooney, Kenmore Resident

Stacey Valenzuela, Kenmore Resident
Patrick O'Brien, Kenmore Resident
Janet Hays, Kenmore Resident
Lynn Longpre, Kenmore Resident
Vicki Grayland, Kenmore Resident
Hans Hurn, Local 2459 Firefighters Union
Nancy Hansen, Kenmore Resident
Randy Bannecker, Seattle King County Realtors, Seattle

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

The agenda was approved as written.

PROCLAMATIONS

Mayor Baker read a proclamation in support of National Recovery Month. Michael Reading, Chief of Crisis Systems and Services in King County received the proclamation.

Mayor Baker proclaimed September 2021 to be Suicide Prevention Month. NAMI Eastside Executive Director Barbie Collins Young received the proclamation.

Mayor Baker proclaimed September to be Childhood Cancer Awareness Month.

Mayor Baker read a proclamation in honor of Kenmore Air's 75th Anniversary. President and General Manager of Kenmore Air Todd Banks received the proclamation.

PUBLIC COMMENT

The Council took comments from the public from approximately 7:19 pm to 7:46 pm.
Timestamped link included here: <https://youtu.be/t0OGGwLLIho?t=4862>

CONSENT AGENDA

- A. Approve Total Check #s 47598 through 47678 totaling \$652,759.82 and payroll checks #s 10169- 10173 dated 7/02/2021 totaling \$5,805.67 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 07/02/2021 totaling \$180,410.31.
[Voucher Approval Report dated July 09, 2021](#)
- B. Minutes:
[City Council June 28, 2021, Regular Meeting Minutes](#)
[City Council July 12, 2021, Regular Meeting Minutes](#)
- C. Receive and File May 2021 Financial Report
[Agenda Bill - and Monthly Financial Report](#)
- D. Approve Resolution No. 21-366, Granting Final Plat Approval for Plat of Copper Lane
[Agenda Bill - Resolution 21-366 Copper Lane FLP](#)
[Exhibit A - Copper Lane FLP Map](#)

[Resolution 21-366 Copper Lane FLP
Vicinity Map](#)

- E. Authorize the City Manager to execute Amendment No. 10 of Contract 17-C1657 with Mott MacDonald in an amount not to exceed \$300,000
[Agenda Bill - Squire's Landing Park \(renamed Xw a d i s Park\) Project
Construction Engineering Support Contract Amendment
Contract Amendment No. 10](#)
- F. Approve City Small and Attractive Asset Policy
[Agenda Bill and Small and Attractive Assets Policy](#)
- G. Cancel all Regular August Meetings

MOTION: Councilmember Pfeil moved to approve the consent agenda, minus item A (Voucher Approval Report), including the items B-G listed above. Councilmember O'Cain seconded the motion.

VOTE: Motion PASSED by unanimous consent.

Consent Item A:

- A. Approve Total Check #s 47598 through 47678 totaling \$652,759.82 and payroll checks #s 10169- 10173 dated 7/02/2021 totaling \$5,805.67 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 07/02/2021 totaling \$180,410.31.
[Voucher Approval Report dated July 09, 2021](#)

Staff explained that payments made to Puget Sound Energy (pg. 2 of the attached Voucher Approval Report) are routine maintenance payments and are not tied to a new project.

MOTION: Councilmember Pfeil moved to approve consent item A (Voucher Approval Report). Councilmember O'Cain seconded the motion.

VOTE: Motion PASSED by unanimous consent.

BUSINESS AGENDA

- A. Diversity, Equity, and Inclusion Task Force Charter Adoption, presented by Human Resources Manager Leonora Palaña and Chanin Kelly-Rae, President of Chanin Kelly-Rae Consulting
[Agenda Bill - Task Force Charter
DEI Task Force Charter Draft](#)

Human Resources Manager Leonora Palaña explained that they are looking for the City Council to approve the recruitment and selection process of mobilizing the DEI Community Advisory Task Force.

MOTION: Councilmember Pfeil moved to authorize the execution, recruitment, and selection process DEI Community Advisory Task Force for the development and implementation of the DEI policy, monitoring tools/toolkit, and community engagement. Councilmember Kugler seconded the motion.

VOTE: 7 Yes, 0 No, 0 Abstain. MOTION CARRIED.

- B. Public Works Shop Site Selection Phase 3 & 4, presented by Operations Manager Jennifer Gordon and Environmental Services Manager Richard Sawyer, *for Discussion and Information*
[Agenda Bill - Public Works Shop Site Search Update](#)
[2021 Public Works Site Selection Criteria and Process](#)
[Phase 3 - Property Detail Sheets](#)
[Phase 4 - Willing Seller Report](#)
[Feasibility Assessment Reports](#)

Public Works Operations Director Jennifer Gordon and Environmental Services Manager Richard Sawyer updated the Council on the Public Works Site Selection Process.

- C. *American Rescue Plan Act (ARPA) Guiding Principles, Strategy, and Community Engagement, presented by Assistant City Manager/ARPA Administrator Stephanie Lucash, for Discussion and/or Approval*
[ARPA Memorandum to Council](#)
[City Council Agenda Bill - ARPA Guiding Principles and Strategy](#)
[ARPA Presentation to Council](#)

Assistant City Manager Stephanie Lucash presented the proposed American Rescue Plan Act Guiding Principles and Big Picture Strategy for the City of Kenmore. Councilmembers discussed re-evaluating priority No. 3 on the High-Level Strategy: "Backfill some or all of the costs the City has incurred for pandemic response." Council consensus was to remove item No. 3 from the guiding principles, provided below:

- 1) Provide immediate relief to residents in need
- 2) Provide immediate life to businesses I need
- 3) Backfill some or all other costs the City has incurred for pandemic response
- 4) Position the City, community, and businesses to transition into a post-COVID era (i.e., long-term recovery)
- 5) Consider enduring, legacy projects that will be bold investments in Kenmore's future

MOTION: Councilmember O'Cain moved to approve the proposed American Rescue Plan Act Guiding Principles and Big Picture Strategy for the City of Kenmore, excluding item 3 ("Backfill some or all other costs the City has incurred for pandemic responses"). Councilmember Pfeil seconded the motion.

VOTE: 7 Yes, 0 No, 0 Abstain. MOTION CARRIED.

- D. *Bond Ordinances, presented by Finance & Administration Director Leticia Salcido, for Adoption*

[Agenda Bill and Bond Ordinance No. 21- 530](#)

Finance and Administration Director Leticia Salcido presented Ordinance No. 21-530 to Council. The first reading of the ordinance was conducted on July 19, 2021. The City's current

Financial Advisor, Justin Monwai of Piper Sandler, and Bond Counsel Deanna Gregory of Pacifica Law Group were present to answer questions.

MOTION: Deputy Mayor Herbig moved to Adopt Bond Ordinance No. 21-530, authorizing the issuance of One or More series of Unlimited Tax General Obligation bonds of the City in the aggregate principal amount of not to exceed \$10,000,000 to finance costs related to constructing, developing, acquiring, equipping upgrading, and improving walkways and waterfront access in the City and paying costs of issuing the bonds; providing the form, terms, and covenants of the bonds; providing for the disposition of the proceeds of the sale of the bonds; delegating authority to approve the final terms of the bonds; and providing for matters relating thereto. Councilmember O'Cain seconded the motion. Councilmember O'Cain seconded the motion.
VOTE: 7 Yes, 0 No, 0 Abstain. Motion CARRIED.

- E. ***Ordinance 21-0523, Relating to Signs; Amending Chapters 18.20, 18.42, 16.68, 5.70, 9.40 of the Kenmore Municipal Code, presented by Community Development Director Bryan Hampson, for a Public Hearing and Action***
[Agenda Bill- Sign Code Amendments](#)
[Ordinance No. 21-0523-Sign Code Amendments](#)
[Exhibit A- Ordinance 21-0523 - Sign Code Amendments](#)

Development Services Director Bryan Hampson and City Attorney Charlotte Archer explained that in 2015, the United States Supreme Court issued its decision in Reed v. Town of Gilbert, which provided direction and guidance for cities and counties to review and update sign regulations. The review has been complete, and amendments are now brought forth in Ordinance 21-0523.

Public Hearing

Mayor David Baker Opened the **public hearing** at 9:36 pm, timestamped here, <https://youtu.be/t0OGGwLLIho?t=12966>. The **public hearing** was closed at 9:43 pm.

The following persons gave testimony:

- Patrick O'Brien, Kenmore Resident
- Randy Bannecker, Seattle King County Realtors

MOTION: Councilmember Marshall moved to Adopt Bond Ordinance No. 21-524, relating to Signs and amending chapters 18.20, 18.42, 16.68, 5.70, 9.40 of the Kenmore Municipal Code, with the correction proposed by Development Services Director Bryan Hampson (remove the strikethrough from the word *private* in Exhibit A, section 18.42.040, section B of the provided documents). Councilmember O'Cain seconded the motion.

VOTE: 6 Yes, 0 No, 1 Abstain. MOTION CARRIED.

- F. ***Ordinance 21-0524, Amending sections 18.20.098, 18.29.070, and Chapter 18.40 of the Municipal Code to limit parking requirements for Low-income, Senior, Disabled, and Market-Rate housing located near High-Quality Transit Service, presented by Development Services Director Bryan Hampson, for a Public Hearing and Action***

[Agenda Bill- Parking Amendments](#)
[Ordinance No. 21-0524 GMA Parking Amendments \(RCW 36.70A.620\)](#)
[Exhibit 1-Ordinance No. 21-0524 - Parking Code Amendments \(RCW 36.70A.620\)](#)

Development Services Director Bryan Hampson explained that in 2020, the State Legislature adopted RCW 36.70A.620, limiting the amount of parking required by counties and cities for low-income, senior, disabled, and market-rate housing units located near high-quality transit service.

Public Hearing

Mayor David Baker Opened the **public hearing** at 10:09 pm, timestamped here, <https://youtu.be/t0OGGwLLIho?t=14954> .The **public hearing** was closed at 10:14 pm.

The following persons gave testimony:

- Phyllis Finley, Kenmore Resident
- Stacey Valenzuela, Kenmore Resident

MOTION: Councilmember Pfeil moved to return Ordinance 21-0524 for an internal DEI (Diversity, Equity, and Inclusion) review. Mayor Baker seconded the motion.

VOTE: 7 Yes, 0 No, 0 Abstain. MOTION CARRIED.

STAFF REPORT

There were no staff reports.

COUNCIL REPORTS AND COMMENTS

MOTION: Councilmember Marshall moved to suspend the Council Rules. Councilmember Pfeil seconded the motion.

VOTE: Motion PASSED by unanimous consent.

MOTION: Councilmember O'Cain moved to ask the City to write a letter to Governor Inslee requesting an executive order to halt the production of asphalt during very unhealthy and hazardous conditions. Deputy Mayor Herbig seconded the motion.

VOTE: Motion PASSED by unanimous consent.

ADJOURNMENT

Mayor Baker adjourned the meeting at 10:58 pm.



David Baker, Mayor

ATTEST:



Anastasiya Warhol (Aug 4, 2021 13:44 PDT)

Anastasiya Warhol, City Clerk