

**City of Kenmore
City Council Meeting
Special Meeting Minutes
August 19, 2022**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Councilmember David Baker
Councilmember Corina Pfeil
Councilmember Debra Srebnik

Staff: City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Finance and Administration Director Leticia Salcido
Human Resources Manager Leonora Palaña
Development Services Director Samantha Loyuk
Executive Assistant Nancy Meehan

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the Special Meeting to order at 12:15 p.m.

AGENDA APPROVAL

The agenda was approved as presented.

CONSENT AGENDA

- A. Approve Minutes:
[City Council June 13, 2022 Special & Regular Meeting Minutes](#)
[City Council July 25, 2022 Special & Regular Meeting Minutes](#)
- B. Approve Total Check #s 50042 through 50146 totaling \$1,228,111.71 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 7/15/22 in the amount totaling \$183,194.73 and ACH Payments to US Bank Purchase Cards in the amount of \$5,778.12, and ACH Payment to KBA Inc. in the amount of \$179,622.01, and ACH Payment to Road Construction NW in the amount of \$18,640.34, and ACH Payment to Thomco Construction in the amount of \$321,151.23, and ACH Payment to WA Federal Bank in the amount of \$20,957.30, and Payroll Check #s 10181-10184 in the amount of \$2751.81, and WA State Dept. of Revenue B&O Taxes in the amount of \$163,201.24.

[Voucher Approval Report Dated 07/25/2022](#)

- C. Approve Total Check #s 50147 through 50246 totaling \$1,389,245.74 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 7/29/22 in the amount totaling \$198,097.57 and ACH Payments to US Bank Bond Service in the amount of \$331,016.95, and ACH Payments to US Bank Purchase Cards in the amount of \$13,653.42, and ACH Payment to Road Construction NW in the amount of \$41,590.26, and an ACH Payment to WA Federal Bank in the amount of \$28,669.44, and Payment to WA State Department of Revenue Bus. License in the amount of \$19, and Payment to WA Sate Department of Revenue B&O Taxes in the amount of \$20,974.46.

[Voucher Approval Report Dated 8/05/2022](#)

- D. Authorize the City Manager to Execute Agreement 22-C2840 in an amount not to exceed \$229,700 for Construction of Drainage Improvements on 64th Ave NE and NE 201st Place

[Agenda Bill - Agreement 22-C2840 Surface Water Small Works Drainage Improvement Project and Stormwater Side Line Repair Program Project](#)

- E. Authorize the Planner Salary Range in the 2022 Salary Plan

[Agenda Bill - Planner Salary Range](#)

MOTION: Councilmember Pfeil moved to approve the consent agenda including items A-E outlined above. Councilmember Baker seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

ADJOURNMENT

Mayor Herbig adjourned the meeting at 12:17 p.m.


[Nigel Herbig \(Sep 25, 2022 16:57 PDT\)](#)

Nigel Herbig, Mayor

ATTEST:


[Anastasiya Warhol \(Sep 16, 2022 09:25 PDT\)](#)

Anastasiya Warhol, City Clerk

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Final Audit Report

2022-09-16

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