



City of Kenmore - 18120 68th Avenue NE - Kenmore, WA 98028
Phone: 425-398-8900 - E-mail: cityhall@kenmorewa.gov

City Council Special Meeting

ON-SITE

MONDAY, OCTOBER 7, 2024 - 6:40 PM

In addition, we try to provide access to the meeting virtually:

ZOOM LINK: <https://kenmorewa-gov.zoom.us/j/85490957573>

ZOOM PASSWORD: 100724

Or One tap Mobile: US: +12532158782,,85490957573#

Or Telephone Dial US: +1 253 205 0468

Webinar ID: 854 9095 7573

ZOOM PASSWORD: 100724

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: www.kenmorewa.gov/virtualpubliccomment

If you have technical difficulties accessing the meeting virtually, please contact the Deputy City Clerk at mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

Land Acknowledgement to Honor First Peoples

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

I. CALL SPECIAL MEETING TO ORDER - 6:40 PM

II. ROLL CALL

III. EXECUTIVE SESSION

- A. Confidential Session of the Council - Pursuant to RCW 42.30.110(1)(i), the City Council will now enter an executive session to discuss pending litigation. This executive session is slated to last approximately 15 minutes.

IV. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

V. LAND ACKNOWLEDGEMENT

VI. FLAG SALUTE

VII. PROCLAMATION

- A. Indigenous Peoples' Day, to be accepted by Ty Juvinel

[Indigenous Peoples' Day - October 14, 2024](#)

VIII. PRESENTATION

- A. Stride Bus Rapid Transit Program, presented by Ariel Taylor, Sound Transit Director - Government & Communications, East Corridor and Rick Capka, Deputy Program Executive for the Bus Rapid Transit Program

[Presentation - Stride Bus Rapid Transit \(added 10/7\)](#)

IX. WHERE'S THE FUN?

X. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here; please refrain from booing, clapping, heckling, yelling, or other interruptions. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

VIRTUAL PUBLIC COMMENT PRE-REGISTRATION PROCESS: To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk. If you are having difficulty, please reach out to the City Clerk at awarhol@kenmorewa.gov.

XI. CONSENT AGENDA

- A. Approve the City Council Regular Meeting Minutes from September 23, 2024.

[City Council Regular Meeting Minutes from September 23, 2024 \(added 10/2\)](#)

- B. Authorize the City Manager to execute Amendment No. 2 of Contract No. 23-C2929 with Cascadia College for Catch-Up Learning to adjust the scope of work and service period, and to increase the value of the contract to \$100,000.

[Agenda Bill - Amendment No. 2 with Cascadia College](#)

[Attachment 1 - Contract No. 23-C2929](#)

[Attachment 2 - Contract No. 23-C2929 Amendment 1 \(corrected, signed\)](#)

[Attachment 3 - Proposed Contract No. 23-C2929 Amendment 2 \(corrected\)](#)

XII. PUBLIC HEARING

VIRTUAL PUBLIC COMMENT PRE-REGISTRATION: To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk. If you are having difficulty, please reach out to the City Clerk at awarhol@kenmorewa.gov.

- A. Proposed Ordinance No. 24-0614, 2025-2030 Capital Improvement Program for Parks, Transportation, Surface Water Management, and City Facilities, presented by Finance & Administration Director Melinda Merrell, Community Development Director Debbie Bent, Engineering Director John Vicente, Environmental Services Director Richard Sawyer, and Public Works Operations Director Jennifer Gordon, *for public hearing*
- [Agenda Bill - Capital Improvement Program \(updated 9/30\)](#)
[Attachment 1 - Proposed Ordinance No. 24-0614](#)
[Attachment 2 - Park Capital Improvement Program](#)
[Attachment 3 - Park Narratives](#)
[Attachment 4 - Transportation Capital Improvement Program](#)
[Attachment 5 - Transportation Narratives](#)
[Attachment 6 - Surface Water Capital Improvement Program](#)
[Attachment 7 - Surface Water Narratives](#)
[Attachment 8 - City Facilities Capital Improvement Program](#)
[Attachment 9 - City Facilities Narratives](#)
[Attachment 10 - REET Fund Projections](#)
[Attachment 11 - Park Impact Fee Fund Projections](#)
[Attachment 12 - Transportation Impact Fee Fund Projections](#)
[Attachment 13 - King County Trail and Park Levy Projections](#)
[Presentation - Capital Improvement Program \(added 10/7\)](#)

XIII. BUSINESS AGENDA

- A. Presentation of the Preliminary 2025-2026 Biennial Budget and Reading of the City Manager's Budget Message, presented by Finance & Administration Director Melinda Merrell, City Manager Rob Karlinsey, and Deputy City Manager Stephanie Lucash, *for information only (binder to be presented at the meeting)*
- B. Selecting Planning Commission Applicants for Interviews, presented by Community Development Director Debbie Bent, *for discussion selection*
- [Agenda Bill - Planning Commission Interview Selection \(added 9/30\)](#)
[Attachment 1 - Planning Commission Applications 2024 \(added 9/30\)](#)

XIV. STAFF REPORTS

XV. COUNCILMEMBER REPORTS & COMMENTS

XVI. ADJOURN SPECIAL MEETING

UPCOMING MEETINGS

- A. Monday, October 14, 2024 at 7:00 PM - City Council Regular Meeting
- Monday, October 21, 2024 at 6:00 PM - City Council Special and Regular Meeting
- Thursday, October 24, 2024 at 7:00 PM - City Council Special Meeting
- Monday, October 28, 2024 at 7:00 PM - City Council Regular Meeting

NOTICE OF POTENTIAL QUORUMS

[Click here for information about Potential Quorums of the City Council.](#) Now found on the City website under City Council Meetings.

City of Kenmore, Washington Proclamation

WHEREAS, Indigenous Peoples have lived on these lands for thousands of years, with rich cultural traditions, knowledge, and deep relationships with the land; and

WHEREAS, Indigenous Peoples have made and continue to make significant contributions to our society in areas such as art, science, technology, governance, education, and environmental stewardship; and

WHEREAS, Indigenous Peoples have historically faced discrimination, oppression, and the erasure of their cultures, and there is the ongoing need for truth, reconciliation, and the recognition of Indigenous rights; and

WHEREAS, the celebration of Indigenous Peoples Day honors the sovereignty, resilience, and strength of Indigenous Peoples past, present, and future, while fostering understanding and respect for the diverse cultural heritage that enriches our community; and

WHEREAS, the City Council recognizes through our Land Acknowledgment that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other Tribes who are part of the Coast Salish Peoples; and

WHEREAS, we continue to stand alongside Indigenous Peoples in our community and beyond by working towards a future that respects and celebrates the diverse heritage of this land and express our commitment to raising awareness and promoting positive change.

NOW THEREFORE, I, Nigel Herbig, Mayor of the City of Kenmore, on behalf of the City Council, do hereby proclaim **October 14, 2024**, to be **Indigenous Peoples' Day** throughout the City of Kenmore.

IN WITNESS WHEREOF, signed this 7th day of October 2024.

Signed: _____ Attested: _____
Nigel Herbig, Mayor Anastasiya Warhol, City Clerk

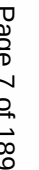
Stride Bus Rapid Transit

SR 522 BRT & City of Kenmore

October 7, 2024

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- ***System Expansion***
- ***BRT Project Overview***
- ***Updates and Refinements***
- ***Project Timeline***





System expansion

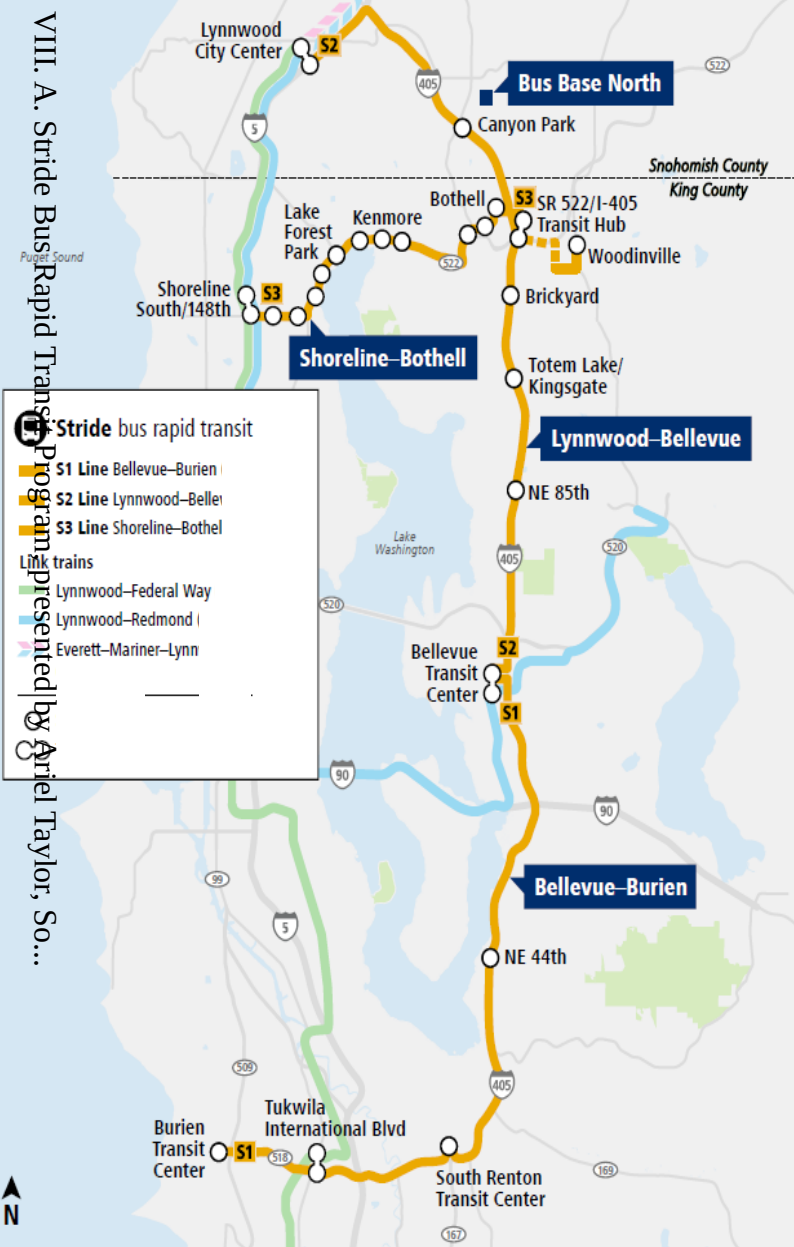
Sound Transit's system expansion means every few years new light rail, bus rapid transit and commuter rail stations open throughout the region, providing fast, reliable alternatives to congested roads.

soundtransit.org/system

522 BRT: A Community Driven Project

- 2016 Community Feedback sited need for High-Capacity Transit on the 522 Corridor
- SR 522/NE 145th BRT included in the ST3 package
- Approved by voters in 2016
- Designated one of the **top priority** projects in ST Board Realignment
- **522 BRT will be the S3 line**





Stride Bus Rapid Transit Opens 2028-2029

S1 Line: Bellevue to Burien

S2 Line: Bellevue to Lynnwood

S3 Line: Shoreline to Bothell

- Connects to Link light rail in Shoreline, Lynnwood, Bellevue and Tukwila
- Limited-stop service in the I-405, SR 522 and SR 518 corridors

What is Bus Rapid Transit?

BRT infrastructure is designed for fast, frequent and reliable service

- Bus service every 10 minutes
- Stations with near level boarding, off-board fare collection, dynamic rider info
- Roadway improvements include bus queue bypass lanes, transit signal priority, bus-only lanes

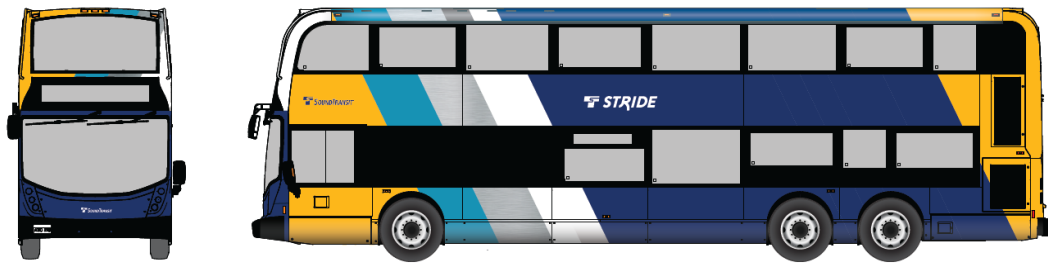


Stride Fleet and Stations

- State of the art passenger information
- Offboard fare payment, except for cash
- Bicycle accommodations: front racks on the bus & storage at select stations
- Public art incorporated at each station



S1 & S2 (I-405)



Double-deck **electric buses** for highway service

S3 (SR 522)



Articulated battery **electric buses** for shorter arterial route



Why these investments matter

Stride Travel Times vs. Existing Service

S1	Line Bellevue–Burien: 17 miles, 5 stations
ST Express (existing)	57 MIN
Project to be built	38-42 MIN
S2	Line Lynnwood–Bellevue: 20 miles, 7 stations
ST Express (existing)	57 MIN
Project to be built	33-38 MIN
S3	Line Shoreline–Bothell: 9 miles, 13 stations
No improvements	54-59 MIN
Project to be built	35-39 MIN

S3 Project timeline

Project phases and processes

2022 – 2024

- Design is advancing (100% design)
- Property acquisition and Field Work
- Completed SEPA follow-on review

2024 – 2028

- Permitting
- Procurement & Construction
- Start service

S3 Activity	2024		2025				2026				2027				2028			
	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																		
ROW and Permitting																		
Procurement																		
Construction																		
Start-Up and Testing																		

When will you hear from us next?

- Continued community engagement in 2024 & 2025
 - Open houses (online and in-person) on construction preparation
- Subscribe for email updates on our project website

Questions about the project? Email us:
BRT@SoundTransit.org

Thank you.



 [soundtransit.org](https://www.soundtransit.org)



**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, September 23, 2024**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik – virtual
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis – virtual

Staff: City Manager Rob Karlinsey
City Attorney Dawn Reitan – virtual
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Development Services Director Samantha Loyuk
Senior Development Review Engineer Doug van Gelder
Communications and Tourism Manager Lauren Chomiak
Housing and Human Services Manager Tambi Cork
Community Development Director Debbie Bent
Assistant to the City Manager Garrett Oppenheim

Speaking Guests: Helen Banks Routon, Proclamation Recipient
Christian Anderson, Inglemoor High School Crew Volunteer
Doug van Gelder, Inglemoor High School Head Crew Coach
Tiffany McCullough, Department of Revenue
Shelly Helder, Gordon Thomas Honeywell State Lobbyist
Mallory van Abbema, KCRHA
Abby Anderson, KCRHA

Public Comments Speaking Guests:
Elizabeth Mooney, Kenmore Resident
Stacey Valenzuela, Kenmore Resident – virtual

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Former Councilmember Allan Van Ness led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PRESENTATIONS

- A. Development Services Director Samantha Loyuk introduced Kenmore's new Senior Development Review Engineer, Doug van Gelder.
- B. The Inglemoor High School Women's Crew Team was celebrated by the Council this evening, after placing fifth at the U.S. Rowing Youth National Championship. Coach Doug van Gelder introduced the following team members:
 - Neve Gelatt - senior, class of '25
 - Ariana Sutter - senior, class of '25
 - Kristina Alyakin - junior, class of '26
 - Karly Vince - junior, class of '26

PROCLAMATIONS

- A. Mayor Herbig proclaimed September 23-29, 2024, as Diaper Need Awareness Week throughout the City of Kenmore. Helen Banks Routon, Director of Development & Community Relations at KidVantage accepted the proclamation.
[Diaper Need Awareness Week - September 23-29, 2024](#)
- B. Mayor Herbig proclaimed September as National Month for Renters throughout the City of Kenmore.
[National Month for Renters - September 2024 \(added 9/16\)](#)

WHERE'S THE FUN?

Communications and Tourism Manager Lauren Chomiak highlighted this past weekend's Oktoberfest that took place throughout Kenmore, hosted by local businesses and organizations. The City collaborated and supported the event. The weekend involved beer gardens, games, local bands, a 5K, a wiener dog race, a fall market, a root beer garden, and more.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here:

<https://www.youtube.com/live/FP49hxvc6b0?si=g5Hofst9AF1az5Ud&t=1264>

CONSENT AGENDA

- A. Approve the City Council Special and Regular Meeting Minutes from Monday, September 9, 2024.
[City Council Special and Regular Meeting Minutes from September 9, 2024 \(added 9/18\)](#)
- B. Approve the City Council Special Meeting Minutes from Wednesday, September 11, 2024.
[City Council Special Meeting Minutes from September 11, 2024](#)
- C. Authorize the City Manager to execute Amendment No. 1 to Contract No. 23-C2930 with Center for Human Services (CHS) for Mental and Behavioral Health Counseling to adjust the scope of work and service period.
[Agenda Bill - Center for Human Services Contract Amendment No. 1](#)
[Attachment 1 - Contract No. 23-C2930](#)
[Attachment 2 - Proposed Amendment No. 2 to Contract No. 23-C2930](#)

MOTION: Councilmember Marshall moved to approve the consent agenda outlined above. Mayor Herbig seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATIONS (continued)

- C. Lodging Tax Update, presented by Department of Revenue representative Tiffany McCullough and State Lobbyist Shelly Helder
[Presentation - Lodging Taxes \(added 9/20\)](#)

Department of Revenue guest Tiffany McCullough discussed lodging taxes. According to the Department of Revenue, the City is unable to recoup lodging tax collected in Kenmore because of a variety of limiting factors, including the year of incorporation and being in King County. State Lobbyist Shelly Helder explained that there are options for the Council to consider, including lobbying for a law change.

STAFF REPORTS

Traffic Engineer Tobin Bennett-Gold made a statement about a traffic incident that occurred on the evening of September 20, 2024, where a pedestrian who was laying in the roadway was struck by a vehicle on NE Bothell Way and later passed away at a local hospital. Mr. Bennett-Gold reiterated the City's continued commitment to traffic and pedestrian safety.

City Manager Rob Karlinsey announced that Deputy City Manager Stephanie Lucash won the International City/County Management Association (ICMA) League of Women in Leadership 2024 Trailblazer Award today in Pittsburgh, Pennsylvania.

COUNCILMEMBER REPORTS & COMMENTS

The Council agreed to discuss the rule of supermajority approval on development agreements in the future, likely in conjunction with the setting of the 2025 Planning Commission docket.

Councilmembers were encouraged to discuss other new initiatives and items the Council retreat facilitator.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss potential litigation at 8:11 PM. It was announced that the executive session is slated to last approximately 30 minutes until 8:41 PM. The Council exited executive session at approximately 8:41 PM. No final action took place.

PRESENTATIONS (continued)

- D. King County Regional Homelessness Authority (KCRHA) Update, presented by Subregional Planning Specialist Mallory Van Abbema
[Agenda Bill - KCRHA Update \(added 9/18\)](#)
[Attachment 1 - North King County ILA Progress Report, September 2024 \(added 9/18\)](#)
[Presentation - KCRHA \(added 9/18\)](#)

Mayor Herbig recused himself from this presentation, due to his day job being at King County Regional Homelessness Authority.

Subregional Planning Specialists Mallory Van Abbema and Abby Anderson presented on key accomplishments and current challenges.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:18 PM.

Nigel Herbig, Mayor

Anastasiya Warhol, City Clerk



City Council Agenda Bill City of Kenmore, WA

Subject/Topic: Contract No. 23-C2929 Amendment 2 Cascadia College – Catch-Up Learning Proposed Council Action/Motion: Authorize the City Manager to execute Amendment No. 2 of Contract 23-C2929 with Cascadia College for Catch-Up Learning to adjust scope of work and service period, and to increase value of contract to \$100,000.	For Council Meeting Agenda of: October 7, 2024 Department: City Manager's Office Prepared by: Tambi Cork, Housing & Human Services Manager Initial & Date <table><tr><td>Approved by Department Head:</td><td><u>SLL 9/26/24</u></td></tr><tr><td>Approved by City Attorney:</td><td><u>9/25/24</u></td></tr><tr><td>Approved by Finance Director:</td><td><u>N/A</u></td></tr><tr><td>Approved by City Manager:</td><td><u>RK 9/26/24</u></td></tr></table> Exhibits/Attachments: 1. Contract No. 23-C2929 2. Contract No. 23-C2929 Amendment 1 (corrected) 3. Contract No. 23-C2929 Amendment 2 (corrected)	Approved by Department Head:	<u>SLL 9/26/24</u>	Approved by City Attorney:	<u>9/25/24</u>	Approved by Finance Director:	<u>N/A</u>	Approved by City Manager:	<u>RK 9/26/24</u>
Approved by Department Head:	<u>SLL 9/26/24</u>								
Approved by City Attorney:	<u>9/25/24</u>								
Approved by Finance Director:	<u>N/A</u>								
Approved by City Manager:	<u>RK 9/26/24</u>								
Summary: This contract amendment was previously approved by City Council on June 10, 2024. Subsequently, and prior to the contract being executed, an additional edit was requested regarding the indemnification clause in the contract. No changes were made to the scope of work or compensation. From June 10 Agenda Bill: This amendment expands the scope of work, expands the service period, and increases the contract amount to \$100,000 for the City's Catch-Up Learning contract with Cascadia College. ARPA funds, the source of funding under the original contract terms, have been expended on general government services as allowed by American Rescue Plan rules and approved by Council on January 9, 2024, through Ordinance No. 23-0601. A Special Projects sub-fund has been established with funds freed up through the ARPA expenditures. Therefore, Amendment 2 also changes the funding source for the contract from ARPA to the Special Projects sub-fund.									
Information/Background: On May 16, 2022, the Kenmore City Council adopted a \$575,000 American Rescue Plan Act (ARPA) Work Program for 2022-2026 that included \$100,000 for Catch-Up Learning and Childcare Support. The City issued a Request for Proposals (RFP) for Catch-Up Learning and Childcare Support on May 5, 2023, and Cascadia College responded with a scope of work that includes two programs: Wednesdays at Cascadia and a Summer 2024 Academy. The original contract was approved by Council on July 17, 2023, and XI. B. Authorize the City Manager to execute Amendment No. 2 of Contract...									

Amendment 1 was approved on November 20, 2023, adjusting the time frame for the contract due to unforeseen challenges in getting the work started.

Cascadia College President Dr. Eric Murray presented to Council on March 25, 2024, providing data showing that Cascadia has demonstrated expertise in math and English remediation and a strong commitment to student success. In consideration of this and the time that has been required to fully establish a partnership between Cascadia College, Northshore School District, and Inglemoor High School, Amendment 2 proposes extending the contract through a second Summer Academy in 2025 and increasing the services to be provided. Other modifications that should incentivize more students to participate include an option to earn college credit in the Summer Academy and the opportunity to have Cascadia College students provide peer mentoring and support to IHS students enrolled in the program.

Fiscal Consideration:

The amendment increases the contract from \$50,000 to \$100,000, the full amount allocated by City Council for catch-up learning and childcare support in May 2022. Funds would come from the Special Projects sub-fund in the General Fund.

City Council Priority or Budget Objective Being Addressed:

Goal #4: Promote Diversity, Equity, Inclusion, and Accessibility
Goal #11: Respond to the Pandemic

City of Kenmore Contract: 23-C2929

Authorized Amount: \$50,000

Date Start: July 18, 2023

Date End: December 31, 2024

**CITY OF KENMORE CONTRACT FOR SERVICES
Cascadia College – ARPA Catch-Up Learning and Childcare Support**

THIS AGREEMENT is entered into by and between the City of Kenmore, Washington, a municipal corporation ("City") and Cascadia College, ("Consultant") an institution of higher education accredited by the Northwest Commission on Colleges and Universities (NWCUE), located and doing business at 18345 Campus Way NE, Bothell, WA 98011 (hereinafter the "Consultant").

RECITALS:

WHEREAS, the American Rescue Plan Act (ARPA) was signed by President Biden on March 11, 2021, providing \$1.9 trillion in COVID-19 response and recovery funds across the United States including \$350 million for local, state, tribal, and territorial governments; and

WHEREAS, the City of Kenmore received approximately \$6.4 million in ARPA funding which must be allocated by the end of 2024 and expended by the end of 2026; and

WHEREAS, the Kenmore City Council, at its May 16, 2022 meeting, approved an ARPA Work Program that includes \$100,000 for Catch-Up Learning and Childcare Support; and

WHEREAS, the ARPA Final Rule presumes that any K-12 student who lost access to in-person instruction for a significant period of time has been impacted by the pandemic and is thus eligible for responsive services; and

WHEREAS, students within the City of Kenmore are in the service area of the Northshore School District, which was the first school district in the nation to close its schools to in-person learning to transition to virtual learning for just over a year due to the proximity of the first known U.S. COVID-19 outbreak in nearby Kirkland; and

WHEREAS, the Northshore School District is in the service area of the Consultant; and

WHEREAS, the City of Kenmore released a Request for Proposals (RFP) in May 2023 in search of a community organization to provide Catch-Up Learning and Childcare Support for Kenmore students; and

Contract 23-C2929 Cascadia College
Page 1

WHEREAS, the Consultant applied under this RFP and was selected in a competitive process to provide these services; and

WHEREAS, the City desires to have the Consultant perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties agree as follows:

AGREEMENT:

1. Scope of Services to be Performed by Consultant.

The Consultant shall perform those services described on Exhibit "A," which is attached hereto and incorporated herein by this reference as if set forth in full. In performing such services, the Consultant shall at all times comply with all federal, state, and local statutes, rules and ordinances applicable to the performance of such services and the handling of any funds used in connection therewith. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance. The Consultant shall request and obtain prior written approval from the City if the scope or schedule is to be modified in any way.

2. Compensation and Method of Payment.

The City shall pay the Consultant for services rendered according to the rates and methods set forth below. The Consultant shall request payment for work to be performed using the billing invoice form at Exhibit "C."

- | |
|---|
| <p>☒ According to the rate and schedule set forth in Exhibit "B."
☒ A sum not to exceed <u>\$ 50,000.00</u></p> |
|---|

The City shall pay the Consultant for services rendered within ten (10) days after City Council voucher approval. However, if the City objects to all or any portion of an invoice, it shall notify Consultant and reserves the option to only pay that portion of the invoice not in dispute. In that event, the Parties will immediately make every effort to settle the disputed portion.

The City further reserves the right to direct the Consultant's compensated services before reaching the maximum amount.

Contract 23-C2929 Cascadia College
Page 2

The Consultant shall complete and return to the City Exhibit "D," federal tax Form W-9, prior to or along with the first billing invoice.

3. Duration of Agreement.

This Agreement shall be in full force and effect for a period commencing on July 18, 2023, and ending December 31, 2024, unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. Ownership and Use of Documents.

A. *Ownership.* Any records, files, documents, drawings, specifications, data, or information, regardless of form or format, and all other materials produced by the Consultant and submitted to the City in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not.

B. *Records preservation.* Consultant understands that this Agreement is with a government agency and thus all records created or used in the course of Consultant's work for the City are considered "public records" and are subject to disclosure by the City under the Public Records Act, Chapter 42.56 RCW ("the Act"). Consultant agrees to safeguard and preserve records in accordance with the Act. The City may be required, upon request, to disclose the Agreement, and the documents and records submitted to the City by Consultant, unless an exemption under the Public Records Act applies. If the City receives a public records request and asks Consultant to search its files for responsive records, Consultant agrees to make a prompt and thorough search through its files for responsive records and to promptly turn over any responsive records to the City's public records officer at no cost to the City.

5. Independent Consultant.

The parties intend that an independent contractor-client relationship will be created by this Agreement. As the Consultant is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or sub-consultant of the Consultant shall be or shall be deemed to be the employee, agent, representative or sub-consultant of the City. In the performance of the work, the Consultant is an independent contractor with the ability to control and direct the performance and details of the work, the City being interested only in the results obtained under this Agreement. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance are available from the City to the employees, agents,

Contract 23-C2929 Cascadia College

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representatives, or sub-consultants of the Consultant. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to the Consultant, or any employee of the Consultant. The Consultant will be solely and entirely responsible for its acts and for the acts of its agents, employees, representatives, and sub-consultants during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

6. Indemnification.

Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, agents, and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorneys' fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

The provisions of this section shall survive the expiration or termination of this Agreement.

7. Insurance.

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. *Minimum Scope of Insurance.* Consultant shall obtain insurance of the types described below:

i. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services

Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent Consultants and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

iv. Professional Liability insurance appropriate to the Consultant's profession.

B. *Minimum Amounts of Insurance.* Consultant shall maintain the following insurance limits:

i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

ii. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

iii. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. *Other Insurance Provision.* The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

D. *Acceptability of Insurers.* Insurance is to be placed with insurers with a current A.M. Best rating of not less than A-VII.

E. *Verification of Coverage.* The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement,

evidencing the insurance requirements of the Consultant before commencement of the work.

F. *Notice of Cancellation.* The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

G. *Failure to Maintain Insurance.* Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

H. *No Limitation.* Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven (7) years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW and by the City.

C. Documents and information identifying individual participants shall not be provided to the City but shall be retained by Consultant. Reporting to the City shall be done on an aggregate basis rather than by participant to preserve the anonymity of individual student participants.

9. City's Right of Inspection and Audit.

A. Even though the Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

B. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by the City or State Auditor's office, or federal or other state agencies to verify expenditures and compliance with ARPA during the performance of this Agreement.

10. Consultant to Maintain Records to Support Independent Contractor Status.

On the effective date of this Agreement (or shortly thereafter), the Consultant shall comply with all federal and state laws applicable to independent contractors including, but not limited to the maintenance of a separate set of books and records that reflect all items of income and expenses of the Consultant's business, pursuant to the Revised Code of Washington (RCW) Section 51.08.195, as required to show that the services performed by the Consultant under this Agreement shall not give rise to an employer-employee relationship between the parties which is subject to RCW Title 51, Industrial Insurance.

11. Work Performed at the Consultant's Risk.

The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and sub-consultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk, and the Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

12. Termination.

A. The City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven (7) days' prior written

notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports, or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City.

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be canceled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen (14) days written notice, or in the event that outstanding invoices are not paid within sixty (60) days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

13. Force Majeure.

Notwithstanding anything to the contrary in this Agreement, any prevention, delay or stoppage due to strikes, lockouts, labor disputes, acts of God, acts of war, terrorist acts, inability to obtain services, labor, or materials or reasonable substitutes therefor, governmental actions, governmental laws, regulations or restrictions, civil commotions, Casualty, actual or threatened public health emergency (including, without limitation, epidemic, pandemic, famine, disease, plague, quarantine, and other significant public health risk), governmental edicts, actions, declarations or quarantines by a governmental entity or health organization, breaches in cybersecurity, and other causes beyond the reasonable control of the party obligated to perform, regardless of whether such other causes are (i) foreseeable or unforeseeable or (ii) related to the specifically enumerated events in this paragraph (collectively, a "**Force Majeure**"), shall excuse the performance of such party for a period equal to any such prevention, delay or stoppage. To the extent this Agreement specifies a time period for performance of an obligation of either party, that time period shall be extended by the period of any delay in such party's performance caused by a Force Majeure. Provided however, that the current COVID-19 pandemic shall not be considered a Force Majeure unless constraints on a Party's performance that result from the pandemic become substantially more onerous after the effective date of this Agreement.

14. Discrimination Prohibited.

The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, sexual orientation, age, national origin, marital status, presence of any sensory, mental or physical disability, or other circumstance prohibited by federal, State or local law or ordinance, except for a bona fide occupational qualification.

15. Assignment and Subcontract.

The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City. Any assignment made without the prior approval of the City is void.

16. Conflict of Interest.

The Consultant represents to the City that it has no conflict of interest in performing any of the services set forth in Exhibit "A." In the event that the Consultant is asked to perform services for a project with which it may have a conflict, Consultant will immediately disclose such conflict to the City.

17. Confidentiality.

All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

18. Non-Appropriation of Funds.

If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

19. Employment of State Retirees.

The City is a "DRS-covered employer" which is an organization that employs one or more members of any retirement system administered by the Washington State Department of Retirement Systems (DRS). Pursuant to RCW 41.50.139(1) and WAC 415-02-325(1), the City is required to elicit on a written form if any of the Consultant's employees providing services to the City retired using the 2008 Early Retirement Factors (ERFs), or if the

Consultant is owned by an individual who retired using the 2008 ERFs, and whether the nature of the service and compensation would result in a retirement benefit being suspended. Failure to make this determination exposes the City to significant liability for pension overpayments. As a result, before commencing work under this Agreement, Consultant shall determine whether any of its employees providing services to the City or any of the Consultant's owners retired using the 2008 ERFs, and shall immediately notify the City and shall promptly complete the form provided by the City after this notification is made. This notification to DRS could impact the payment of retirement benefits to employees and owners of Consultant. Consultant shall indemnify, defend, and hold harmless the City from any and all claims, damages, or other liability, including attorneys' fees and costs, relating to a claim by DRS of a pension overpayment caused by or resulting from Consultant's failure to comply with the terms of this provision. This provision shall survive termination of this Agreement.

20. Entire Agreement.

This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. If there is a conflict between the terms and conditions of this Agreement and the attached exhibits, then the terms and conditions of this Agreement shall prevail over the exhibits. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

21. Notices.

All notices or other communications required or permitted under this Agreement shall be in writing and shall be (a) personally delivered, in which case the notice or communication shall be deemed given on the date of receipt at the office of the addressee; (b) sent by registered or certified mail, postage prepaid, return receipt requested, in which case the notice or communication shall be deemed given three (3) business days after the date of deposit in the United States mail; or (c) sent by overnight delivery using a nationally recognized overnight courier service, in which case the notice or communication shall be deemed given one business day after the date of deposit with such courier. In addition, all notices shall also be emailed, however, email does not substitute for an official notice. Notices shall be sent to the following addresses:

Notices to the City of Kenmore shall be sent to the following address:

Janet Quinn, Management Analyst/ARPA
City of Kenmore
18120 68th Ave. NE
Kenmore, Washington 98028-0607

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Phone No.: 425-398-8900
Email: jquinn@kenmorewa.gov

Notices to the Consultant shall be sent to the following address:

Dr. Kerry Levett, Vice President for Student Learning and Success
Cascadia College
18345 Campus Way NE
Bothell, Washington 98011

Phone No.: 425-352-8860
Email: klevett@cascadia.edu

22. Applicable Law; Venue; Attorneys' Fees.

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee shall be included in the judgment.

23. Compliance with Laws.

The Vendor agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Vendor's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of those operations.

24. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

25. Severability.

Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

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IN WITNESS WHEREOF, the City and the Consultant have executed this Agreement as of the dates listed below.

CONSULTANT, CASCADIA COLLEGE

Signature: Kenny Levett

Name: Kenny Levett

Title: Vice President for Student Learning and Success

Date: July 17, 2023

CITY OF KENMORE

Signature: Rob Karlinsky

Name: ROB KARLINSEY

Title: CITY MANAGER

Date: 7/17/2023

APPROVED AS TO FORM

Dawn Reitan

Kenmore City Attorney's Office

EXHIBIT A

Scope of Services to be Provided by Consultant. The Consultant shall furnish services including, but not limited to, the following outlined here or attached separately.

Cascadia College: Wednesdays at Cascadia & Cascadia Summer Academy

Project Directors:

- Dr. Kerry Levett, Vice President for Student Learning and Success
- Chari Davenport, Executive Director of Equity and Inclusion

Project Lead: TBD

2023-2024 Overview of Working Project Plan

City Contact for Communications:

- Janet Quinn, Management Analyst/ARPA (primary)
- Garrett Oppenheim, Assistant to the City Manager/ARPA (secondary)

WEDNESDAYS AT CASCADIA (ONE WEDNESDAY/MONTH 2023-2024 ACADEMIC YEAR)

Program Content/Subjects to include some or all of the following:

College Success Skills

- Career exploration/Planning your path
- Civic Engagement/Advocacy
- How to pay for college
- Navigating college (Intro to College Success)
- Critical Thinking

Academic Skills

- Basic hands-on lab skills
- Learning skills
- Math isn't scary
- Information literacy (library, media, research)

Program Provided Resources

- Basic supplies such as notebooks lab supplies
- Calendar and daily agenda
- Peer mentors
- Transportation accommodation included in program (parking vouchers, vans, ORCA cards or other)

Operational Details:

Program Day/Time

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- 2.5-3 hours – One Wednesday afternoon/month after school district early release time
- One mentor session per month

Recruiting Plan/Outreach

- Principals (Inglemoor, Bothell)
- AVID staff (Inglemoor HS)
- Social media with Inglemoor / Bothell high school students
- Parents

Criteria for Participation

- Students residing in 98028 zip code only, unless excess capacity available after accommodating all eligible Kenmore applicants
- Junior or Senior in high school
- May include students not currently attending school, provided:
 - They were enrolled in K-12 school pre-pandemic
 - They would have junior or senior status if enrolled in school
 - They sign a participation learning contract
- AVID (Advancement Via Individual Determination) participants to meet AVID requirements, including maintenance of a 2.5 GPA
- Application for participation
- Complete a parent/guardian form
- Participants and parents/guardians sign a participation learning contract with requirements and expectations. Example requirements include:
 - Maintain a 'Cascadia Academy' notebook
 - Maintain calendar / agenda
 - Required to take notes (Cornell or other method) in each class
 - Monthly Mentoring sessions

Students served

- Up to 100
- Transportation accommodation included in program

Reporting, Check-Ins, and Deliverables for Wednesdays at Cascadia

- Email check-ins between City and Cascadia College monthly (minimum)
- Mid-program update at end of 2023, to include:
 - Teams or Face-to-Face meeting

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- Written participation and outcomes report
 - Recommendations for program adjustment(s), if indicated
- End of program written report, to include
 - No. Students served
 - Student engagement/participation
 - Academic and other successes
 - Identified challenges
 - Aggregate data
- Adjustments to the program may be made by mutual consent reduced to writing

CASCADIA ACADEMY (SUMMER 2024)

The Academy will be a two-week learning experience focused on preparing students to improve critical gateway skills. Students will not receive grades. Students will receive a placement evaluation that could include a standard college placement tool, Accuplacer. Students who complete an Accuplacer placement will be able to send results to other colleges and universities.

Program Content/Subjects to include some or all of the following:

- Math*
- English*
- Sample of Daily seminar-style discussion topics facilitated by a success coach (e.g., academic advisor or other staff):
 - College readiness
 - Time management / Stress Management
 - Study Skills
 - Information Literacy, research, media

*Students will be grouped based on a placement evaluation.

Operational Details

Program Days/week, Hours/day

- 5 days, 2 weeks (10 total days)
- 4 hours/day - with two breaks
- 2 sessions offered (one morning, one afternoon)

Recruiting Plan

- Principals (Inglemoor, Bothell)
- AVID staff (Inglemoor HS)
- Social media with Inglemoor / Bothell students
- Northshore School District staff

Criteria for Participation

Contract 23-C2929 Cascadia College

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- Students residing in 98028 zip code only, unless excess capacity available after accommodating all eligible Kenmore applicants
- Junior or Senior in high school, or 2024 graduate if participant in Wednesdays at Cascadia during 2023-2024 school year
- AVID participants to meet AVID requirements including maintenance of a 2.5 GPA
- Complete a program application
- Complete a parent/guardian form
- Sign a participation learning contract with requirements and expectations
- Placement evaluation prior to and at the conclusion of the program. The purpose of the evaluation is to cluster students into similar skill level to better customize the instruction. The placement evaluation can be a placement test (no cost to participants), Smarter Balance scores, or other available measures.

Students served

- Up to 100
- Students participating on Wednesdays at Cascadia will have first choice for participation.
- Transportation accommodation included in program (parking vouchers, vans, ORCA cards or other)

Reporting, Check-Ins, and Deliverables for Cascadia Academy

- Email check-ins between City and Cascadia College as necessary, to include:
 - Spring 2024 during program development
- End of program written report, to include
 - Number of students served
 - Student engagement/participation
 - Academic and other successes, which may include:
 - Increased placement
 - Gains in writing skills
 - College or trade school application and acceptance
 - Financial aid application submitted
 - Career plan created
 - Identified challenges
 - Aggregate data

EXHIBIT B

Rates for Services to be Provided by Consultant. The Consultant shall furnish the services in accordance with the rates specified below or attached hereto, as Exhibit B.

The Consultant shall submit electronic, signed original invoices, using Exhibit C, attached.

In recognition of the fact that preparation and hiring will be required in advance of each of the two planned programs, Wednesdays at Cascadia during the 2023-2024 school year and Cascadia Academy in Summer 2024, the Consultant shall submit invoice(s) and the City will remit payment as described in Section 2 of the Agreement, titled "Compensation and Method of Payment," and in advance of each program in the following manner and timing:

Invoice 1 – To be submitted by Consultant between July 15 and September 15, 2023 – Amount to cover the estimated cost of preparation, hiring, and program delivery for Wednesdays at Cascadia, not to exceed \$40,000.00 unless by mutual agreement in writing in advance of submission.

Invoice 1a – If necessary, to be submitted in May or June 2024 and paid prior to Cascadia fiscal year end of June 30, 2024 – Amount to balance the estimated with the actual cost and to close out the Wednesdays at Cascadia program.

Invoice 2 – To be submitted in July 2024 and paid in accordance with Section 2 of the Agreement, titled "Compensation and Method of Payment" – Amount to cover the estimated cost of hiring and program delivery for Cascadia Academy in Summer 2024.

Invoice 2a – If necessary, to be submitted by no later than November, 2024 and paid in accordance with Section 2 of the Agreement, titled "Compensation and Method of Payment" - Amount to balance the estimated with the actual cost and to close out the Cascadia Academy.

The total compensation will not exceed \$50,000, the value of the contract.

EXHIBIT C

City of Kenmore
Billing Invoice

To: City of Kenmore
18120 68th Ave. NE
Kenmore, Washington 98028
Phone: (425) 398-8900
Fax: (425) 481-3236

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: () _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Attach itemized description of services provided/to be provided.

Specific Program/Project: _____

Authorized signature

For Department Use Only

BUDGET SUMMARY

Total contract amount	\$ _____
Previous payments	\$ _____
Current request	\$ _____
Balance remaining	\$ _____

Approved for Payment by: _____ Date: _____

Authorized Signature (Required)

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Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**CITY OF KENMORE CONTRACT NO. 23-C2929
AMENDMENT NO. 1
Cascadia College – ARPA Catch-Up Learning and Childcare Support**

This Amendment No. 1 is entered into between the City of Kenmore, a Washington municipal corporation (“City” or “Kenmore”) and Cascadia College (“Consultant”) an institution of higher education accredited by the Northwest Commission on Colleges and Universities (NWCUU). City and Consultant are each a “Party” and together “Parties” to this Amendment.

The Parties hereby agree as follows:

RECITALS:

- A. The City and Consultant entered into an agreement on 7-18-2023 for the purpose of providing Catch-Up Learning services to Kenmore high school juniors and seniors through Wednesdays at Cascadia and Cascadia Summer Academy (“Agreement”).
- B. The Agreement needs to be amended to adjust the dates of service for Wednesdays at Cascadia from the 2023-2024 Academic Year to the 2024 Calendar Year, excluding Summer 2024.
- C. In order to make this change, the Agreement needs updating.

FIRST AMENDMENT TO AGREEMENT:

- 1. **Amendment.** The Agreement is hereby amended to read as follows:

Section 3. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing on July 18, 2023, and ending March 31 2025, unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

General Scope of Work in Exhibit A to be amended as follows:

WEDNESDAYS AT CASCADIA (ONE WEDNESDAY/MONTH DURING THE FOLLOWING 2024 CALENDAR YEAR QUARTERS: Winter 2024, Spring 2024, Fall 2024).

Reporting, Check-Ins, and Deliverables for Wednesdays at Cascadia

- Email check-ins between City and Cascadia College monthly (minimum)
- Mid-program update after end of Winter 2024 quarter, between March 15 and April 15, 2024, to include:

Amendment No. 1 to Agreement between City of Kenmore and Cascadia College
Contract No. 23-C2929

Page 1

3/13/2024 Contract end date typo corrected and reissued for signatures

- Teams or Face-to-Face meeting
- Written participation and outcomes report
- Recommendations for program adjustment(s), if indicated

All other sections of Exhibit A remain as originally agreed upon.

Manner and Timing of invoices in Exhibit B to be amended as follows:

Invoice 1 – To be submitted by Consultant before January 31, 2024. Amount to cover the estimated cost of preparation, hiring, and program delivery through 2024 for Wednesdays at Cascadia, not to exceed \$40,000.00 unless by mutual agreement in writing in advance of submission.

Invoice 2 – To be submitted by Consultant in July 2024 to cover the estimated cost of preparation, hiring and program delivery for Cascadia Academy in Summer 2024.

Invoice 3 – To be submitted by Consultant before December 31, 2024. Amount to cover the balance due, if any, for Wednesdays at Cascadia service through Fall 2024 quarter.

The total compensation will not exceed \$50,000, the value of the contract.

2. **Severability.** The provisions of this Amendment are declared to be severable. If any provision of this Amendment is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision.
3. **Entire Agreement.** The written provisions and terms of this Amendment shall supersede all prior verbal statements of any officer or other representative of the parties, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner whatsoever, this Amendment. The entire agreement between the Parties with respect to the subject matter hereunder is contained in the Agreement and exhibits thereto, any prior executed amendments and this Amendment. Should any language in any of the Exhibits to the Agreement or prior amendments conflict with any language contained in this Amendment, then this Amendment shall prevail. Except as modified by this Amendment, all other provisions of the original Agreement and any amendments thereto not inconsistent with this Amendment shall remain in full force and effect.
4. **Effective date.** This Amendment shall be effective as of November 20, 2023.

DATED this 14th day of March, 2024.

CONSULTANT:

BY: Kerry Levett
Kerry Levett (Mar 21, 2024 17:17 PDT)

Name: Kerry Levett

Title: Vice President for Student Learning

Address: 18345 Campus Way NE

Bothell, WA 98011

Phone No.: 425-352-8200

CITY OF KENMORE:

BY: Rob Karlinsey
Rob Karlinsey (Mar 14, 2024 16:05 PDT)

Rob Karlinsey
City Manager

APPROVED AS TO FORM:

Dawn Reitan
Dawn Reitan (Mar 14, 2024 10:56 PDT)
Kenmore City Attorney's Office

Amendment No. 1 to Agreement between City of Kenmore and Cascadia College
Contract No. 23-C2929
Page 3
3/13/2024 Contract end date typo corrected and reissued for signatures

XI. B. Authorize the City Manager to execute Amendment No. 2 of Contract...

City of Kenmore Contract 23-C2929

Amendment 1 - corrected

Final Audit Report

2024-03-22

Created:	2024-03-14
By:	Michelle Kang (mkang@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh3wu_5AtUHS5jpU8tTnNWUceJU0kOK1A

"City of Kenmore Contract 23-C2929 Amendment 1 - corrected" History

-  Document created by Michelle Kang (mkang@kenmorewa.gov)
2024-03-14 - 5:17:15 PM GMT
-  Document emailed to rkarlinsey@kenmorewa.gov for signature
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-  Document emailed to klevett@cascadia.edu for signature
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-  Document emailed to Dawn Reitan (dreitan@insleebest.com) for signature
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-  Email viewed by rkarlinsey@kenmorewa.gov
2024-03-14 - 11:04:28 PM GMT
-  Signer rkarlinsey@kenmorewa.gov entered name at signing as Rob Karlinsey
2024-03-14 - 11:05:03 PM GMT
-  Document e-signed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)
Signature Date: 2024-03-14 - 11:05:05 PM GMT - Time Source: server
-  Email viewed by klevett@cascadia.edu
2024-03-21 - 11:59:06 PM GMT



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Adobe
Acrobat Sign

 Signer klevett@cascadia.edu entered name at signing as Kerry Levett
2024-03-22 - 0:17:46 AM GMT

 Document e-signed by Kerry Levett (klevett@cascadia.edu)
Signature Date: 2024-03-22 - 0:17:48 AM GMT - Time Source: server

 Agreement completed.
2024-03-22 - 0:17:48 AM GMT



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**CITY OF KENMORE CONTRACT NO. 23-C2929
AMENDMENT NO. 2
Cascadia College – Catch-Up Learning**

This Amendment No. 2 is entered into between the City of Kenmore, a Washington municipal corporation (“City” or “Kenmore”) and Cascadia College (“Consultant”) an institution of higher education accredited by the Northwest Commission on Colleges and Universities (NWCUU). City and Consultant are each a “Party” and together “Parties” to this Amendment No. 2.

The Parties hereby agree as follows:

RECITALS:

- A. The City and Consultant entered into an agreement on 7-18-2023 called Cascadia College – ARPA Catch-Up Learning and Childcare Support (“Agreement”) for the purpose of providing Catch-Up Learning services to Kenmore high school juniors and seniors through two programs: Wednesdays at Cascadia for 2023-2024 Academic Year and Cascadia Summer Academy 2024.
- B. The Parties executed Amendment No. 1 which adjusted the time frame for Wednesdays at Cascadia from the 2023-2024 Academic Year to the 2024 Calendar Year, excluding Summer 2024, and was authorized by the Kenmore City Council on 11-20-2023.
- C. The Agreement needs to be further amended to modify the recitals, compensation, duration, the ownership, inspection, and maintenance of records, insurance, termination, notices and Exhibits A and B.

SECOND AMENDMENT TO AGREEMENT:

- 1. **Amendment.** The Recitals to the Agreement are hereby amended to read as follows:

RECITALS:

WHEREAS, students in Kenmore lost access to in-person instruction due to the COVID-19 pandemic; and

WHEREAS, the City of Kenmore released a Request for Proposals (RFP) in May 2023 in search Amendment No. 2 to Agreement between City of Kenmore and Cascadia College
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of a community organization to provide Catch-Up Learning and Childcare Support for Kenmore students; and

WHEREAS, the Consultant applied under the RFP and was selected in a competitive process to provide these services; and

WHEREAS, the City desires to have the Consultant perform such services pursuant to certain terms and conditions; and

WHEREAS, the original recitals identified American Rescue Plan Act (ARPA) funds as the source of funding for this contract; and

WHEREAS, through Ordinance No. 23-0601 the City elected to expend all ARPA funds on general government services, making the General Fund the source of funding for the services provided under this contract; and

WHEREAS, the name of this agreement shall henceforth be known as Contract No. 23-C2929, Cascadia College – Catch-Up Learning.

2. Amendment. Section 2 of the Agreement is amended to read as follows:

2. Compensation and Method of Payment.

The City shall pay the Consultant for services rendered according to the rates and methods set forth below. The Consultant shall request payment for work to be performed using the billing invoice form at Exhibit "C."

<u> X </u> According to the rate and schedule set forth in Exhibit "B." <u> X </u> A sum not to exceed <u>\$100,000.00</u>

The City shall pay the Consultant for services rendered within ten (10) days after City Council voucher approval. However, if the City objects to all or any portion of an invoice, it shall notify Consultant and reserves the option to only pay that portion of the invoice not in dispute. In that event, the Parties will immediately make every effort to settle the disputed portion.

The City further reserves the right to direct the Consultant's compensated services

Amendment No. 2 to Agreement between City of Kenmore and Cascadia College

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before reaching the maximum amount.

The Consultant shall complete and return to the City Exhibit "D," federal tax Form W-9, prior to or along with the first billing invoice.

3. Amendment. Section 3 of the Agreement, as amended by Amendment No. 1, is amended to read as follows:

3. Duration of Agreement.

This Agreement shall be in full force and effect for a period commencing on July 18, 2023, and ending December 31, 2025, unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. Amendment. Section 4 of the Agreement is amended to read as follows:

4. Ownership and Use of Documents.

The Parties acknowledge that the intent of the Agreement is to assist students in catch-up learning and is not intended to and shall not require Consultant to submit any educational records, which are subject to protection under the Family Educational Rights and Privacy Act, 20 U.S.C Sec. 1232g. Thus, the Parties agree that the City shall only own and use the documents identified as deliverables in Exhibit A Scope of Services to be Provided by Consultant ("Deliverables") upon Consultant's submittal to the City.

5. Amendment. Section 6 of the Agreement is amended to read as follows:

6. Indemnification.

To the extent permitted by law, Consultant shall indemnify, defend, and hold harmless the City from all claims, injuries, damages, and/or expenses, but not attorney's fees, arising out of or resulting from the negligent acts or omissions, or wrongful conduct of Consultant, its officials, officers, employees, agents, and/or volunteers in the performance of this contract.

Likewise, to the extent permitted by law, the City shall indemnify, defend, and

hold harmless the Consultant from all claims, injuries, damages, and/or expenses, but not attorney's fees, arising out of or resulting from the negligent acts or omissions, or wrongful conduct of the City, its officials, officers, employees, agents, and/or volunteers in the performance of this contract.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, agents, and/or volunteers the Consultant's or City's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's or City's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the parties' Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

6. Amendment. Section 7 of the Agreement is amended to add the following Subsection 7.I to read as follows:

7. Insurance.

* * *

I. Consultant, as an agency of the State of Washington, warrants that it is self-insured and has provided certificates of insurance evidencing the aforesaid insurance coverage. Renewal certificates must be furnished to the City at least thirty (30) days prior to the expiration date of each policy for which a certificate was therefore furnished.

7. Amendment. Section 8 of the Agreement is amended to read as follows:

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, which sufficiently and properly reflect costs of the services performed pursuant to this Agreement. The Consultant shall also maintain records to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The Consultant shall retain records relating to this Agreement as may be required pursuant to state law.

C. Reporting to the City shall be done on an aggregate basis rather than by participant to preserve the anonymity of individual student participants.

8. Amendment. Section 9 of the Agreement is amended to read as follows:

9. Review and Audit.

The Deliverables submitted to the City pursuant to Exhibit A Scope of Services shall be subject at all times to review or audit by the City or State Auditor's office, or federal or other state agencies to verify expenditures during the performance of this Agreement.

9. Amendment. Section 10 of the Agreement is repealed.

10. Amendment. Section 12 of the Agreement is amended to read as follows:

12. Termination.

A. The City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven (7) days' prior written notice. In the event of termination or suspension, all finished or unfinished Deliverables prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City.

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

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- C. This Agreement may be canceled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.
- D. The Consultant reserves the right to terminate this Agreement with not less than fourteen (14) days written notice, or in the event that outstanding invoices are not paid within sixty (60) days.
- E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Amendment. Section 21 of the Agreement is amended to read as follows:

21. Notices.

All notices or other communications required or permitted under this Agreement shall be in writing and shall be (a) personally delivered, in which case the notice or communication shall be deemed given on the date of receipt at the office of the addressee; (b) sent by registered or certified mail, postage prepaid, return receipt requested, in which case the notice or communication shall be deemed given three (3) business days after the date of deposit in the United States mail; or (c) sent by overnight delivery using a nationally recognized overnight courier service, in which case the notice or communication shall be deemed given one business day after the date of deposit with such courier. In addition, all notices shall also be emailed, however, email does not substitute for an official notice. Notices shall be sent to the following addresses:

Notices to the City of Kenmore shall be sent to the following address:

City Clerk
City of Kenmore
18120 68th Ave. NE
Kenmore, Washington 98028-0607
Phone No.: 425-398-8900
Email: contracts@kenmorewa.gov

Notices to the Consultant shall be sent to the following address:

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Dr. Kerry Levett, Vice President for Student Learning and Success
Cascadia College
18345 Campus Way NE
Bothell, Washington 98011
Phone No.: 425-352-8860
Email: klevett@cascadia.edu

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XI. B. Authorize the City Manager to execute Amendment No. 2 of Contract...

12. Exhibit A Scope of Services to be Provided by Consultant is amended to read as follows:

EXHIBIT A

Scope of Services to be Provided by Consultant. The Consultant shall furnish services including, but not limited to, the following outlined here.

Catch-up learning services to be provided to Kenmore students by Cascadia College. Residents of Kenmore will be given first priority access, with non-resident participants permitted if capacity allows. It is understood that all programs will serve up to 100 students.

Spring 2024 Wednesdays at Inglemoor High School:

Cascadia will provide the following:

- College Success Skills
- Academic Skills
- Program Resources as needed
- Minimum of 1 hour of instructional time per session

Summer 2024 Cascadia Academy

Cascadia will provide the following in a two-week learning experience focused on preparing students to improve critical gateway skills through a 2-3 credit course. Rising Junior or Senior students, or graduates from high school in the 2024 class are eligible to participate. Class content to include a wide spectrum of general knowledge subjects such as:

- College success strategies
- Math
- English
- Communication

Fall 2024-Spring 2025 Wednesdays at Inglemoor High School:

Cascadia will provide the following:

- College Success Skills
- Academic Skills
- Program Resources as needed
- Minimum of 1 hour of instructional time per session

Fall 2024-Spring 2025 Support for 9th through 12th grade students

- Academic Support with student mentors

Amendment No. 2 to Agreement between City of Kenmore and Cascadia College

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- Academic Coaching in small groups

Summer 2025 Cascadia Academy

Cascadia will provide the following in a two-week learning experience focused on preparing students to improve critical gateway skills through a 2-3 credit course. Rising Junior or Senior students, or graduates from high school in the 2025 class are eligible to participate. Class content to include a wide spectrum of general knowledge subjects such as:

- College success strategies
- Math
- English
- Communication

Reporting and Check-Ins (document deliverables)

- Reporting and Check-ins shall only provide information in aggregate form and not contain or include individual identifying information of a participant or educational records of participants:
- Monthly check-in meetings between the City and Cascadia College (virtual)
- Program update at end of Summer 2024 Academy and mid-school-year 2024/2025
- Written participation and outcomes report (mid-cycle and after final classes)
 - Number of students served
 - Student engagement/participation
 - Academic and other successes
 - Identified challenges
- Adjustments to the program may be made by mutual consent reduced to writing

12. Exhibit B Rates for Services to be Provided by Consultant is amended to read as follows:**EXHIBIT B**

Rates for Services to be Provided by Consultant. The Consultant shall furnish the services in accordance with the rates specified below.

Budgeted items	Amended Contract Estimates
Spring 2024 Wednesdays at Inglemoor HS	\$ 5,000
Summer 2024 Academy	\$ 32,000
Fall 2024 Wednesdays at Inglemoor HS	Incl in Academic Support
Winter & Spring 2025 Wednesdays at IHS	Incl in Academic Support
Fall 2024-Spring 2025	
Academic Support	\$ 20,000
Academic Coaching	\$ 10,000
Summer 2025 Academy	\$ 32,000
Contingency	\$ 1,000
Totals	\$100,000

The Consultant shall submit electronic, signed original invoices, using Exhibit C, attached to the original contract.

In recognition of the fact that preparation and hiring will be required in advance of each of the two planned programs, Wednesdays at Cascadia during the 2023-2024 school year and Cascadia Academy in Summer 2024, the Consultant shall submit invoice(s) and the City will remit payment as described in Section 2 of the Agreement, titled "Compensation and Method of Payment," and in advance of each program in the following manner and timing:

Invoice 1 – To be submitted by Consultant by January 31, 2024 – Amount to cover the estimated cost of preparation, hiring, and program delivery for Wednesdays at Cascadia, not to exceed \$40,000.00 unless by mutual agreement in writing in advance of submission.

Invoice 2 – To be submitted after July 1, 2024 – Amount to cover the balance of costs, if any, for the delivery of services of Spring 2024 Wednesdays at Cascadia, and estimated cost of hiring and program delivery for Cascadia Academy in Summer 2024.

Invoice 3 – To be submitted on or before November 30, 2024 – Amount to cover the balance of costs, if any, for the delivery of services performed prior to the invoice date, and estimated

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cost of hiring and program delivery for Fall 2024-Spring 2025 Wednesdays at Inglemoor HS and Academic Support and Coaching services for the same period.

Invoice 4 – To be submitted prior to the start of Summer 2025 Academy but no earlier than June 15, 2025 – Amount to cover the estimated cost of hiring and program delivery for Summer 2025 Academy.

Invoice 5 – If necessary, to be submitted prior to November 1, 2025 – Amount to cover any remaining costs not previously invoiced, and not to exceed the total value of the contract.

Program cost reconciliation to be submitted to the City of Kenmore with the final invoice, detailing how funds were spent to execute the contract.

The total compensation will not exceed \$100,000, the value of the contract.

13. Severability. The provisions of this Amendment are declared to be severable. If any provision of this Amendment is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision.

14. Entire Agreement. The written provisions and terms of this Amendment shall supersede all prior verbal statements of any officer or other representative of the parties, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner whatsoever, this Amendment. The entire agreement between the Parties with respect to the subject matter hereunder is contained in the Agreement and exhibits thereto, any prior executed amendments and this Amendment. Should any language in any of the Exhibits to the Agreement or prior amendments conflict with any language contained in this Amendment, then this Amendment shall prevail. Except as modified by this Amendment, all other provisions of the original Agreement and any amendments thereto not inconsistent with this Amendment shall remain in full force and effect.

15. Effective date. This Amendment shall be effective as of _____, 2024.

DATED this ____ day of _____, 2024.

CONSULTANT:

CITY OF KENMORE:

BY: _____

BY: _____

Name: _____

Amendment No. 2 to Agreement between City of Kenmore and Cascadia College

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Title: _____	Rob Karlinsey <u>City Manager</u> _____
Address: _____ _____ _____	APPROVED AS TO FORM: _____ Kenmore City Attorney's Office
Phone No.: _____	

XI. B. Authorize the City Manager to execute Amendment No. 2 of Contract...



City Council Agenda Bill City of Kenmore, WA

Subject/Topic:

Public Hearing on 2025-2030 Ordinance No. 24-10614, Capital Improvement Program for Parks, Transportation, Surface Water Management and City Facilities

Proposed Council Action/Motion:

Public Hearing of the proposed 2025-2030 Capital Improvement Program for Parks, Transportation, Surface Water Management and City Facilities

For Council Meeting Agenda of: 10/07/2024

Departments: City Manager, Finance and Admin, Engineering, Environmental Services, Public Works, Community Development

Prepared by:

Julie Yinger, Accountant
Melinda Merrell, Finance & Admin Director
John Vicente, City Engineer
Richard Sawyer, Environmental Services Director
Jennifer Gordon, Operations Director
Debbie Bent, Community Development Director

Initial & Date

Approved by Department Head:	<u>MM 9/25/24</u>
Approved by City Attorney:	<u>NA</u>
Approved by Finance Director:	<u>MM 9/25/24</u>
Approved by City Manager:	<u>RK 9/26/24</u>

Exhibits/Attachments:

Attachment 1: Proposed Ordinance No. 24-10614
Proposed Capital Improvement Program (CIP),
including Exhibit A (Capital Improvement Program)
Attachment 2: Park Capital Improvement Program
Attachment 3: Park Narratives
Attachment 4: Transportation Capital Improvement
Program
Attachment 5: Transportation Narratives
Attachment 6: Surface Water Management Program
Attachment 7: Surface Water Management Narratives
Attachment 8: City Facilities Capital Improvement
Program
Attachment 9: City Facilities Narratives
Attachment 10: REET Fund Projections
Attachment 11: Park Impact Fee Fund Projections
Attachment 12: Transportation Impact Fee Fund
Projections
Attachment 13: King County Parks Levy Projections

Summary:

A Public Hearing will be held to receive public comment on the Proposed 2025-2030 Capital Improvement Program (CIP). The proposed CIP was presented for the City Council's review and discussion on September 30, 2024. Adoption of the Ordinance No. 24-10614 is to occur at the October 14, 2024 City Council meeting.

Information/Background:

The current 2023-2028 Six-Year Capital Improvement Program (CIP) was adopted by [Ordinance 23-0594](#) on September 11, 2023, and [Ordinance 23-0598](#) on November 13, 2023.

The 2025-2030 Capital Improvement Program (CIP) has been updated to reflect the addition of new Parks, Transportation and Surface Water Management projects, as well as increases and decreases to existing projects based on updated estimates for completion. The first two years of this proposed CIP (2025 and 2026) will be incorporated into the Biennial Budget.

Complete proposed Park, Transportation, Surface Water Management and City Facility Capital Improvement Programs are illustrated with cash flow projections for Park Impact Fees, Transportation Impact Fees, Real Estate Excise Tax (REET), and the King County Parks Levy.

Projects added/substantially changed to the 2025-2030 CIP include the following:

PARKS

- **P 32 Moorlands Athletic Field Turf Replacement.** Project costs of \$775,000 have been pushed out from 2025-2027 to 2028-2030.
- **P 34 Accessible Playground Feasibility Study.** This new project adds \$60,000 over 2025 and 2026 and is funded from Park Impact Fees.

TRANSPORTATION

- **T 8 Burke Gilman Trail/SR522 Accessibility Project.** \$240,500 in Connecting WA funding added to the 2025 CIP.
- **T 27 Pedestrian Facilities Program.** Project pushed out to start in 2027.
- **T 44 61st AVE Sidewalk Replacement Project (Phase 1).** \$304,738 in REET and \$2,500,000 in a pending TIB Grant are added to this project.
- **T 276 61st AVE Sidewalk Replacement Project (Phase 2).** Additional REET funds of \$304,738 have been added to the 2025 CIP and new pending FEMA Grant for \$1,500,000.
- **T-xxx Juanita Drive Tree Removal/Replacement.** This new project is funded by \$200,000 in REET.
- **T 252 ADA Transition Program.** Funding increased by \$150,000 in REET.
- **T 253 NE 181st Sidewalk Project.** This new project is funded by \$1,485,000 from Sound Transit, \$176,500 from REET and \$100,819 from Transportation Impact Fees.

- **T 260 80th AVE NE Sidewalk Project.** This new project adds \$2.5M to the CIP and is funded by \$2.1M from WSDOT and additional funds from REET and Transportation Impact Fees.
- **T 261 NE 192nd ST Sidewalk Project.** This new project adds \$1.1M to the CIP and is funded by \$740,900 from WSDOT Safe Routes to Schools and additional funds from REET and Transportation Impact Fees.
- **T 262 Arrowhead Project.** This new project adds \$2.3M to the CIP and is funded by \$1.9M from WSDOT Safe Routes to Schools and additional funds from REET.
- **T 266 84th AVE NE Sidewalks.** This new project adds \$3.4M to the CIP and is funded by \$3.1M from Move Ahead WA and additional funds from REET and Transportation Impact Fees.
- **T-xxx 66th/196th Slope Stability Project.** This new project adds \$1M to the CIP and is funded by Transportation Impact Fees.

SURFACE WATER MANAGEMENT

- **SW 8 190th ST Fish Passage Culvert Debt Payments.** Loan payments increasing in 2025 and beyond due to additional \$837K draw on construction loan.
- **SW 274 Little Swamp Creek Relocation.** This project is being pushed out to start in 2027.
- **Future Stormwater Facility Retrofits.** This new project adds \$1.2M to the CIP and is funded by Surface water management service charge revenues, capital facility charge revenues and additional grant funds.
- **SW 261 192ND SC Trib Fish Passage Culvert Replacement.** This project adds \$765,000 to the CIP and has been pushed out 2 years.
- **SW 268 175TH Trib 0056 Fish Passage Culvert Replacement.** This project adds \$2.9M to the CIP and is funded by grants.
- **SW 278 Thomas Property Acquisition.** This new project adds \$625,000 to the CIP and a King County Conservation Futures Grant will be applied for to fund this project.
- **SW 282 Swamp Creek Property Acquisition.** This new project adds \$850,000 to the CIP and a King County Conservation Futures Grant will be applied for to fund this project.

CITY FACILITIES

- **Public Works Operations Center (PWOC).** This project will begin the Design & Construction phase in 2025. Limited Tax General Obligation Bonds for \$4.6M was obtained in 2024. Additional Limited Tax General Obligation Bonds for \$12.6M are projected to be obtained in late 2024 or early 2025. Repayment of the debt will come from the SWM Fund and REET.

Fiscal Consideration:

The City's goal is to adopt and maintain a fiscally balanced Capital Improvement Program that can be used by staff to prioritize and pursue projects. The CIP balances City resources including Park and Transportation Impact Fees, Real Estate Excise Tax, General Fund revenues, Surface Water Utility fees, King County Park Levy funds, and grant funds. While a project may show need in future years

for grant funds to complete, the project and budget is considered "balanced" and provides a tool to pursue outside funding. The CIP should be considered a programming document with the City of Kenmore adopted budget being the document that appropriates funds for project expenditures.

The proposed Capital Improvement Program includes 43 individual projects which total \$105,885,212 over the six-year planning horizon. The project costs and funding sources are displayed in Attachments 2, 4, 6 and 8. Also attached are projections of Real Estate Excise Taxes, Park Impact Fees, Transportation Impact Fees and King County Park Levy which are Attachments 10, 11, 12 and 13.

City Council Priority or Budget Objective Being Addressed:

The proposed Capital Improvement Program is consistent with Council Goals, specifically:

- Implement the adopted Climate Action Plan and promote environmental stewardship, including water, air, forest, and habitat restoration and preservation.
- Enhance multimodal transportation, including pedestrian and bicycle safety.
- Continue to seek opportunities to activate the Lakepointe property.
- Promote sustainable economic development.

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 24-0614**

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, ADOPTING A SIX-YEAR CAPITAL IMPROVEMENT PROGRAM; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a Proposed 2025-2030 Six-Year Capital Improvement Program was submitted to the City Council and the City Clerk on September 30, 2024; and

WHEREAS, the City Council scheduled and held a Public Hearing on the Proposed 2025-2030 Six-Year Capital Improvement Program on October 7, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Adoption of City of Kenmore, Washington Capital Improvement Program. The City of Kenmore hereby adopts a new City of Kenmore, Washington, Capital Improvement Program, attachment as Exhibit "A."

Section 2. City of Kenmore, Washington, Capital Improvement Program. To the extent the City of Kenmore, Washington, Capital Improvement Program ("Capital Improvement Program") is different from the Capital Facilities Element of the City's Comprehensive Plan, including but not limited to the Capital Facilities Plan portion thereof ("Capital Facilities Element"), the Capital Improvement Program shall supersede and amend the Capital Facilities Element accordingly.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by State or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

ADOPTED BY THE CITY COUNCIL AT A MEETING THEREOF ON THE 14th DAY OF October 2024.

CITY OF KENMORE

Nigel Herbig, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol, City Clerk

Approved as to form:

Dawn Reitan, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
ORDINANCE NO.:
DATE OF PUBLICATION:
EFFECTIVE DATE:

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
PROPOSED FOR THE YEARS 2025-2030**

Page 66 of 189

EXPENDITURES	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
PARKS						
P 18 Rhododendron Park - Sign Replacement	-	-	28,000	-	-	-
P 27 'a d i s Park Waterfront	60,000	60,000	60,000	60,000	60,000	60,000
P 28 Log Boom Park Waterfront Access & Mitigation	50,000	50,000	50,000	50,000	50,000	50,000
P 30 Rhododendron Park Boathouse Pavilion	3,200	3,200	-	-	-	-
P 32 Moorlands Athletic Field Turf Replacement	-	-	-	30,000	15,000	730,000
P 34 Accessible Playground Feasibility Study	30,000	30,000	-	-	-	-
Total Parks	\$143,200	\$143,200	\$138,000	\$140,000	\$125,000	\$840,000
TRANSPORTATION						
T 8 Burke Gilman Trail/SR522 Accessibility Project	240,500	1,424,075	75,925	-	-	-
T 27 Pedestrian Facilities Program	-	-	425,000	425,000	425,000	425,000
T 35 Pavement Preservation	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000
T 37 West Sammamish River Bridge Replacement	-	-	-	-	-	-
T 38 Lower Swamp Creek Bridge Replacement	646,864	634,801	3,028,257	288,200	-	-
T 41 Juanita DR Pedestrian & Bicycle Safety Improvements	25,000	-	-	-	-	-
T 44 61st Ave Sidewalk Replacement Project (Phase 1)	2,864,489	893,329	-	-	-	-
T 276 61st Ave Sidewalk Replacement Project (Phase 2)	230,372	561,866	3,063,090	1,409,410	50,000	50,000
T xxx Juanita Dr Tree Removal/Replacement	200,000	-	-	-	-	-
T 252 ADA Transition Program	400,000	150,000	650,000	650,000	650,000	650,000
T 253 NE 181st St Sidewalk Project	278,500	149,403	1,219,416	115,000	-	-
T 260 80th Ave NE Sidewalk Project	389,542	2,080,373	-	-	-	-
T 261 NE 192nd St Sidewalk Project	217,752	171,582	628,936	112,150	-	-
T 262 Arrowhead Project	345,228	1,759,553	163,499	-	-	-
T 266 84th Ave NE Sidewalks	50,000	315,000	425,000	2,612,000	30,000	-
T-xxx 66th/196th Slope Stability Project	-	-	-	350,000	700,000	-
Legal Expenses for Claims	100,000	100,000	100,000	100,000	100,000	100,000
Project Management	145,000	150,000	156,000	163,000	170,000	170,000
Total Transportation	\$6,758,247	\$9,489,982	\$10,160,123	\$7,324,760	\$2,350,000	\$2,495,000
SURFACE WATER MANAGEMENT						
SW 8 190th St. Fish Passable Culvert Debt Payments	95,000	95,000	95,000	95,000	95,000	95,000
SW 0274 Little Swamp Creek Relocation	-	-	1,000,000	471,660	471,660	3,773,280
SW 0280 2025 Small Works Project	79,500	-	-	-	-	-
SW 0281 2026 Small Works Project	-	83,500	-	-	-	-
2027 Small Works Project	-	-	86,800	-	-	-
2028 Small Works Project	-	-	-	89,000	-	-
2029 Small Works Project	-	-	-	-	91,200	-
2030 Small Works Project	-	-	-	-	-	93,500
SW 0275 Infiltration Tank Retrofit at 61st Ave NE/NE 196th St	530,000	-	-	-	-	-
Future Stormwater Facility Retrofits	-	-	578,800	-	608,100	-
SW 0283 Blueberry Creek Culvert Removal	125,000	125,000	-	-	-	-
SW 0254 Muck Creek Restoration Project	1,250,000	-	-	-	-	-
Future Restoration Projects (Land Acquisition, Demo, Restoration)	-	46,100	810,300	830,500	851,300	872,600
SW 0261 192ND SC Trib Fish Passage Culvert Replacement	350,000	350,000	1,800,000	-	-	-
SW 0273 163RD Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	358,080	1,732,320	-
SW 0272 76TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	316,420	1,565,680	-
SW 0270 74TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	451,800	2,007,200	-	-
SW 0271 74TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	449,660	1,998,640	-	-
SW 0267 169TH Samm Trib Fish Passage Culvert Replacement	226,410	226,410	1,811,280	-	-	-
SW 0268 175TH Trib 0056 Fish Passage Culvert Replacement	957,630	957,630	6,050,740	-	-	-
SW 0278 Thomas Property Acquisition	625,000	-	-	-	-	-
SW 0282 Property Acquisition (Conservation/Restoration)	-	850,000	-	-	-	-
Fish Passage Culvert Projects Debt Payments	-	30,000	150,000	500,000	650,000	800,000
Total Surface Water Management	\$4,338,540	\$2,863,640	\$13,334,380	\$6,666,500	\$6,065,260	\$5,634,380
CITY FACILITIES						
Public Works Operations Center Design & Construction	\$8,000,000	\$8,075,000	\$0	\$0	\$0	\$0
Debt Repayment	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
Total City Facilities	\$9,800,000	\$9,875,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
TOTAL EXPENDITURES	\$21,039,987	\$22,371,822	\$25,432,503	\$15,931,260	\$10,340,260	\$10,769,380

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
PROPOSED FOR THE YEARS 2025-2030**

REVENUES	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
PARKS						
Park Impact Fees	\$50,000	\$50,000	\$20,000	\$50,000	\$35,000	\$180,000
City Swamp Creek Basin Funds	40,000	40,000	40,000	40,000	40,000	40,000
King County Park Levy	53,200	53,200	50,000	50,000	50,000	50,000
Carryover Funds	-	-	28,000	-	-	-
Sports Leagues	-	-	-	-	-	220,000
Other Grants (Applied or Awarded)	-	-	-	-	-	350,000
Total Parks	\$143,200	\$143,200	\$138,000	\$140,000	\$125,000	\$840,000
TRANSPORTATION						
Transportation Impact Fees	\$375,000	\$350,000	\$356,000	\$713,000	\$970,000	\$270,000
Real Estate Excise Taxes	826,133	829,840	1,257,396	1,732,036	1,155,000	1,125,000
Real Estate Excise Taxes-Sammamish Bridge	-	-	-	-	-	-
KAPE	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000
Connecting WA	240,500	1,424,075	73,820	-	-	-
Move Ahead WA	273,372	845,366	1,945,590	3,535,672	-	-
Sound Transit	220,000	87,903	1,177,097	-	-	-
BRAC Grant	646,864	634,801	3,028,257	244,052	-	-
WSDOT Safe Routes to Schools	327,347	1,674,864	596,963	-	-	-
WSDOT Ped/Bike Funds	1,224,031	2,043,133	-	-	-	-
FEMA (Applied or Awarded)	-	-	1,500,000	-	-	-
TIB (Applied or Awarded)	2,000,000	500,000	-	-	-	-
Total Transportation	\$6,758,247	\$9,489,982	\$10,160,123	\$7,324,760	\$2,350,000	\$2,495,000
SURFACE WATER MANAGEMENT						
Bond Proceeds for Fish Passage Culvert Projects	\$ -	\$ 508,619	\$ 3,781,655	\$ 1,960,125	\$ 1,564,285	\$ 1,002,330
Grant KCFCF (SW 0254)	620,500	-	-	-	-	-
Grant KCFCF (SW 0261)	350,000	350,000	-	-	-	-
Grant Delbene Community Project (SW 0261)	-	-	1,300,000	-	-	-
Grant FHA AOP (SW 0268)	-	-	5,000,000	-	-	-
Grand Funds (Applied or Awarded)	-	100,000	1,680,000	2,500,000	2,500,000	2,500,000
General Facility Charge	225,000	250,000	248,400	261,800	270,200	275,000
Transfer from Surface Water Management Fund	-	1,017,521	716,600	1,321,700	1,092,300	1,202,600
Conservation Grant (Property Acquisition)	468,750	637,500	607,725	622,875	638,475	654,450
2024 Carryover Funds	2,674,290	-	-	-	-	-
Total Surface Water Management	\$ 4,338,540	\$ 2,863,640	\$ 13,334,380	\$ 6,666,500	\$ 6,065,260	\$ 5,634,380
FACILITIES						
Transfer from SWM	900,000	900,000	900,000	900,000	900,000	900,000
Transfer from REET	900,000	900,000	900,000	900,000	900,000	900,000
Total City Facilities	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
TOTAL REVENUES	\$13,039,987	\$14,296,822	\$25,432,503	\$15,931,260	\$10,340,260	\$10,769,380

**CITY OF KENMORE, WASHINGTON
PARK CAPITAL IMPROVEMENT PROGRAM
PROPOSED FOR THE YEARS 2025-2030**

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
P18 Rhododendron Park - Sign Replacement	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -
P27 L'a W a d i s Park Waterfront	60,000	60,000	60,000	60,000	60,000	60,000
P28 Log Boom Park Waterfront Access & Mitigation	50,000	50,000	50,000	50,000	50,000	50,000
P30 Rhododendron Park Boathouse Pavilion	3,200	3,200	-	-	-	-
P62 Moorlands Athletic Field Turf Replacement	-	-	-	30,000	15,000	730,000
P34 Accessible Playground Feasibility Study	30,000	30,000	-	-	-	-
Total Project Costs	\$ 143,200	\$ 143,200	\$ 138,000	\$ 140,000	\$ 125,000	\$ 840,000

Funding As Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
Park Impact Fees	\$ 50,000	\$ 50,000	\$ 20,000	\$ 50,000	\$ 35,000	\$ 180,000
Carryover Funds			\$ 28,000			
Real Estate Excise Taxes	-	-	-	-	-	-
City Swamp Creek Basin Funds	40,000	40,000	40,000	40,000	40,000	40,000
King County Park Levy	53,200	53,200	50,000	50,000	50,000	50,000
Sports Leagues	-	-	-	-	-	220,000
Other Grants (Applied or Awarded)	-	-	-	-	-	350,000
Total Project Funding	\$ 143,200	\$ 143,200	\$ 138,000	\$ 140,000	\$ 125,000	\$ 840,000



City of Kenmore Capital Improvement Program
Rhododendron Park – Sign Replacement
Project P-18

Project Location: Rhododendron Park, 6910 NE 170th Street, Kenmore WA.

Project Manager: Community Development Director

Project Description: Replace the two aging park entry signs.

Background: The boardwalk/trail project was one of the projects approved on the November 2016 Walkways & Waterways ballot measure. The new boardwalk/trail completed in 2017 connects the existing park improvements through the wetland to the Sammamish River. The access driveway was also improved to provide additional parking.





**City of Kenmore Capital Improvement Program
Waterfront & Natural Open Space Access Project
at Ł' a ẏw a d i s Park (pronounced TI' awh-ah-dees)**

Project P-27

Project Location: 7515 and 7353 NE 175th Street, Kenmore WA

Project Manager: Community Development Director

Project Description: Ongoing monitoring and maintenance of mitigation areas for compliance with permit requirements. Coordination of volunteer events to support maintenance. Consultant contract in place.

Background: In 2015 a conceptual plan was developed for approximately 7 acres to enhance public access to the Sammamish River. This project was included on the November 2016 ballot measure for Walkways & Waterways. Permits were received August 2021. Construction began December 21, 2021. Construction closeout May 2024. Project improvements included new elevated walkways, trails, viewpoints as well as natural open space and other environmental enhancements. The project added new boating facilities including docks, ramps, and staging areas for hand-powered watercraft; parking; a restroom and public art.





Log Boom Park Waterfront Access Project Project P-28

Project Location: Log Boom Park (NE 175th St west of 61st Ave NE) 17415 61st Ave NE, Kenmore.

Project Manager: Community Development Director

Project Description: Ongoing monitoring and maintenance of mitigation areas for compliance with permit requirements. Coordination of volunteer events to support maintenance. Consultant contract in place.

Background: In 2015 a conceptual plan was developed for improvements at Log Boom Park to enhance public access to Lake Washington. This project was included on the November 2016 ballot measure for Walkways & Waterways. Permits were received in March 2021. Construction began July 26, 2021. Construction closeout June 2022.

Project improvements included beach expansion, new trails and viewpoints, picnic areas, waterfront pavilion, environmental and ecological enhancements, kayak concession building, and access for hand-powered watercraft.





City of Kenmore Capital Improvement Program
Rhododendron Park Public Boathouse
Project P-30

Project Location: Rhododendron Park, 6910 NE 170th Street, Kenmore WA.

Project Manager: Community Development Director

Project Description: Monitoring and maintenance (2022-2026) of required mitigation plantings installed related to the Rhododendron Boathouse project. The City is contracting with EarthCorps for the five-year mitigation monitoring period.

Background: A 40' x 70' steel boathouse was constructed in 2021. The boathouse serves the school district rowing program and community rowing. The boathouse provides enclosed storage for 24-36 rowing shells. Small second story area for exercise machines, meeting and coaching space.





**City of Kenmore Capital Improvement Program
Moorlands Park - Athletic Field Turf Replacement
Project P-32**

Project Location: Moorlands Park, 15221 84th Ave NE, Kenmore, WA.

Project Manager: Community Development Director

Project Description: Replacing athletic field grass with turf (using organic fill). Assessing the feasibility of the current field drainage system to support turf. If feasible, the project will only move forward if funding is obtained including grants and contributions from youth athletic leagues.

Background: In July of 2018 park improvements were completed including renovated athletic field, new picnic shelter, restrooms, playground, landscaping and pathways. A new interlocal agreement with the Northshore School District regarding park use was authorized in December 2017.





City of Kenmore Capital Improvement Program
City Hall – Accessible/Inclusive Playground
Project P-32

Project Location: City Hall, 18120 68th Ave NE, Kenmore Wa

Project Manager: Assistant to the City Manager

Project Description: Assessing the feasibility for constructing an accessible and/or inclusive playground and other required site improvements on the City Hall site north of the City Hall building and south of the skate park.

- **Accessible:** Any playground that can be entered or reached without challenge, making it open to any and every child. For example, a wheelchair-accessible playground is designed to allow wheelchairs to easily maneuver between pieces of equipment so anyone in a wheelchair can access all the playground features without issue.
- **Inclusive:** An inclusive playground helps children of all backgrounds and abilities feel a sense of belonging by ensuring every child can fully engage with the equipment without limitations. An inclusive playground enriches play for everyone by providing a variety of sensory experiences that children of all abilities can enjoy.

Background: Results from the December 2021-March 2022 Balancing Act prioritization tool for use of ARPA funds ranked development of a city hall playground/sport court as one of the top priorities.

CITY OF KENMORE, WASHINGTON

TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM

PROPOSED FOR THE YEARS 2025-2030

ATTACHMENT 4

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
18 Burke Gilman Trail/SR522 Accessibility Project	\$ 240,500	\$ 1,424,075	\$ 75,925	\$ -	\$ -	\$ -
27 Pedestrian Facilities Program	-	-	425,000	425,000	425,000	425,000
35 Pavement Preservation	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000
38 Lower Swamp Creek Bridge Replacement	646,864	634,801	3,028,257	288,200	-	-
41 Juanita DR Pedestrian & Bicycle Safety Improvements	25,000	-	-	-	-	-
44 61st Ave Sidewalk Replacement Project (Phase 1)	2,864,489	893,329	-	-	-	-
276 61st Ave Sidewalk Replacement Project (Phase 2)	230,372	561,866	3,063,090	1,409,410	50,000	50,000
xxx Juanita Dr Tree Removal/Replacement	200,000	-	-	-	-	-
252 ADA Transition Program	400,000	150,000	650,000	650,000	650,000	650,000
253 NE 181st St Sidewalk Project	278,500	149,403	1,219,416	115,000	-	-
260 80th Ave NE Sidewalk Project	389,542	2,080,373	-	-	-	-
261 NE 192nd St Sidewalk Project	217,752	171,582	628,936	112,150	-	-
262 Arrowhead Project	345,228	1,759,553	163,499	-	-	-
266 84th Ave NE Sidewalks	50,000	315,000	425,000	2,612,000	30,000	-
xxx 66th/196th Slope Stability Project	-	-	-	350,000	700,000	-
Legal Expenses for Claims	100,000	100,000	100,000	100,000	100,000	100,000
Project Management	145,000	150,000	156,000	163,000	170,000	170,000
Total Project Costs	\$ 6,758,247	\$ 9,489,982	\$ 10,160,123	\$ 7,324,760	\$ 2,350,000	\$ 2,495,000

Funding as Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
Transportation Impact Fees	\$ 375,000	\$ 350,000	\$ 356,000	\$ 713,000	\$ 970,000	\$ 270,000
Real Estate Excise Taxes	826,133	829,840	1,257,396	1,732,036	1,155,000	1,125,000
KAPE	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000
Connecting WA	240,500	1,424,075	73,820	-	-	-
Move Ahead WA	273,372	845,366	1,945,590	3,535,672	-	-
Sound Transit	220,000	87,903	1,177,097	-	-	-
BRAC Grant	646,864	634,801	3,028,257	244,052	-	-
WSDOT Safe Routes to Schools	327,347	1,674,864	596,963	-	-	-
WSDOT Ped/Bike Funds	1,224,031	2,043,133	-	-	-	-
FEMA (Applied or Awarded)	-	-	1,500,000	-	-	-
TIB (Applied or Awarded)	2,000,000	500,000	-	-	-	-
Total Project Funding	\$ 6,758,247	\$ 9,489,982	\$ 10,160,123	\$ 7,324,760	\$ 2,350,000	\$ 2,495,000



City of Kenmore Transportation Capital Improvement Program

Project Name: Burke Gilman Trail/SR522 Accessibility Project

Project No. T-8

Project Location: Burke Gilman Trail to SR 522 at 61st Avenue NE

Project Description: This project will provide an American's with Disabilities Act (ADA) connection to the Burke Gilman Trail/Log Boom Park, close the left turn access to 60th Ave NE, and remove the eastbound to southbound right turn pocket on 61st Ave NE. Work also includes updating the gateway sign entering Kenmore at the west border.

Background: Since its incorporation, the City of Kenmore has completed improvements to SR 522 (Bothell Way) between 61st Avenue NE and the east city limits to increase safety, improve transit reliability, and ease congestion. Improvements included adding new traffic signals, street lighting and sidewalks, widening SR 522 for Business Access and Transit lanes, enhancing the corridor with new landscaping and medians to improve access management, replacing the Swamp Creek Bridge, undergrounding utilities, and more.

The final segment, SR 522 West B (61st Ave NE to the western city limits) was originally scoped to include new sidewalk with buffer, utility undergrounding, adding a dual left turn lane at 61st Ave NE, and closing off left turn access to 60th Ave NE. After re-evaluating priorities and with funding reduced for this project, the scope was modified to focus on accessibility to the Burke Gilman Trail and Log Boom Park. The above description reflections these changes to the project.





City of Kenmore Transportation Capital Improvement Program

Project Name: Pedestrian Facilities Program

Project No.: T-27

Project Location(s): Citywide

Project Description: This program is intended to provide matching funds for pedestrian improvements identified in the Pedestrian Facilities Plan. Projects would consist of extending existing sidewalks, filling gaps, or adding new facilities to connect to existing networks. Typical projects include new 6-foot-wide sidewalk with 4-foot amenity strip but each site will be evaluated independently for the most appropriate pedestrian facility improvement. If no grant funds are secured, these funds would be consolidated and used to build small sections of sidewalk identified in the Pedestrian Facilities Plan.

Background: In 2022, the City completed an update to its Pedestrian Facilities Plan (previously known as the Sidewalk Priority Plan). This Plan includes a priority list for completing sidewalk projects within the City. Staff will utilize this plan to determine where to fund projects and where to focus resources on grant applications.



Figure A



City of Kenmore Transportation Capital Improvement Program

Project Name: Pavement Preservation Program

Project No.: T-35

Project Location: Citywide.

Project Description: This program includes grind and overlay of selected streets within the City. Typically grind and overlay projects are completed on roadways with pavement ratings between 60 and 70 while pavement seal operations are completed on roadways with ratings above 70. As part of any pavement overlay, curb ramps within the project limits are upgraded to comply with the American's with Disabilities Act (ADA). In addition, pavement overlay may also include major pavement repairs, utility adjustments and revised or restored pavement markings.

Background: The City of Kenmore Comprehensive Plan promotes a fiscally constrained Transportation Element that prioritizes operation and maintenance of existing facilities within the City. There are 3 goals listed in the Comprehensive Plan that support this program:

1. Provide a complete transportation network serving local and regional circulation needs, safely accommodating all users (Goal 1);
2. Promote a transportation system that contributes to fiscal and environmental sustainability (Goal 3);
3. Facilitate freight mobility and economic prosperity (Goal 6).





City of Kenmore Transportation Capital Improvement Program

Project Name: Lower Swamp Creek Bridge Replacement

Project No.: T-38

Project Location: NE 175th Street/Swamp Creek Crossing

Project Description: Replacement of the existing bridge over Swamp Creek.

Background: The bridge over Swamp Creek at NE 175th Street is aging and is in need of replacement. This structure is on NE 175th Street, adjacent to the Burke Gilman Trail and crosses Swamp Creek. This structure currently is wide enough for two way vehicle traffic. The existing structure is routinely evaluated by the King County Bridge Engineering group. Maintenance is provided to the structure as needed. King County recommended evaluation of the structure for rehabilitation vs. replacement. A study and alternatives analysis was performed in 2016 and revised in 2023 that recommended replacement of the bridge.



Figure A: Existing Bridge

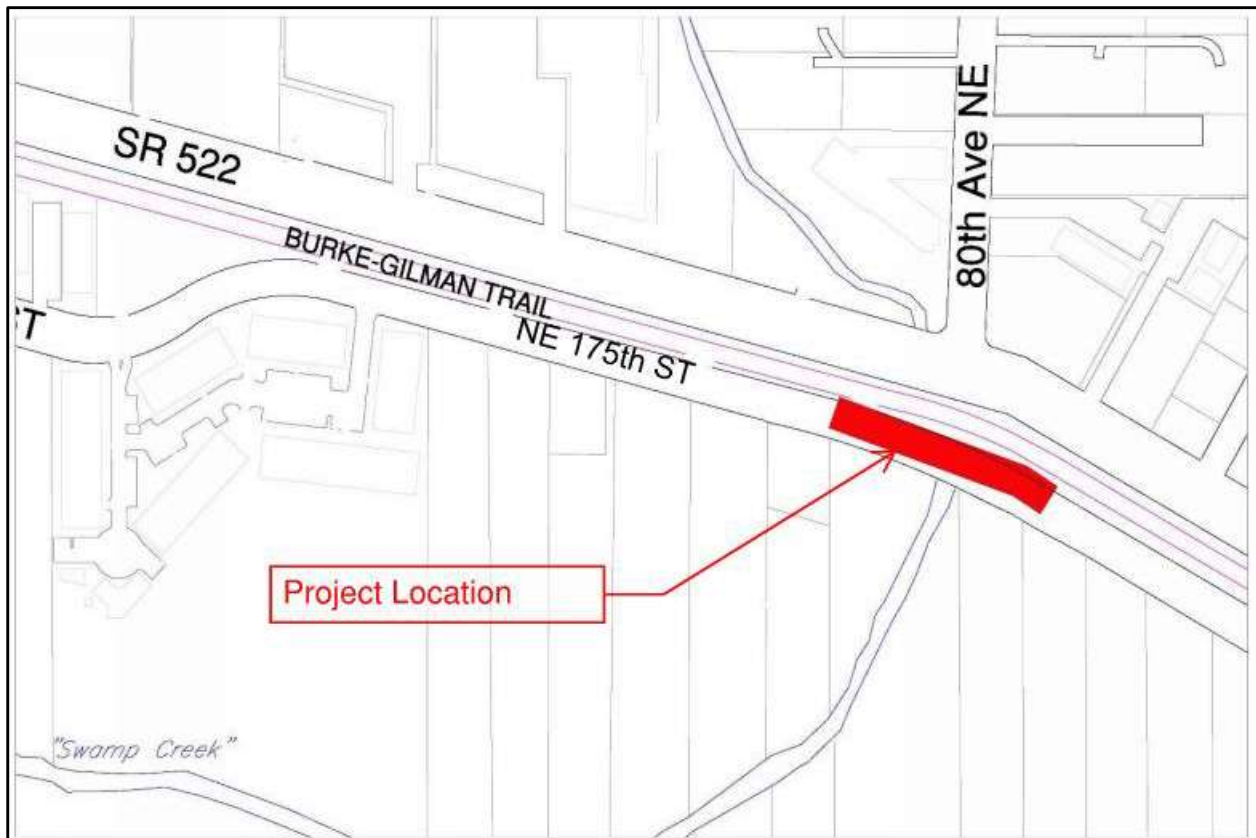


Figure B: Project Location

City of Kenmore Capital Improvement Program

Project Name: Juanita Drive NE Pedestrian and Bicycle Improvements Project No. T-41

Project Location: Juanita Drive NE (NE 143 Street to NE 170 Street)

Project Description: This project provides continuous ADA accessible sidewalk and buffered bike lanes on Juanita Drive NE between NE 143 Street and NE 170 Street. Specific project components include:

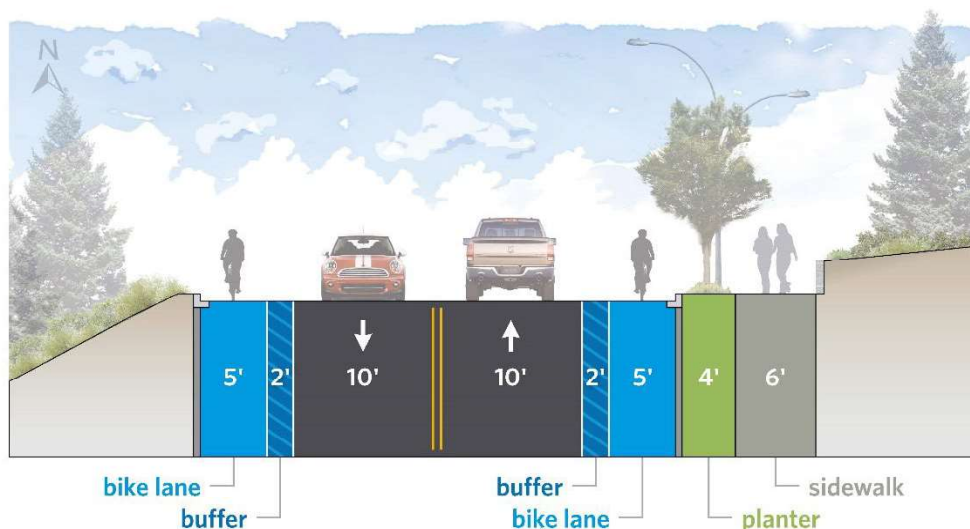
- Sidewalk along the east side of Juanita Drive NE where residential neighborhoods are located. Sidewalk improvements and pedestrian crossings on west side of street will be limited to bus stops only.
- Bike lanes with buffer on the east and west side of Juanita Drive NE;
- Additional or extensions of left turn lanes where warranted;
- Pedestrian crossing treatments to improve nonmotorized safety, connectivity, and comfort;
- Improved storm drainage, LED street lighting, landscaping and aesthetics and;
- Utility relocation and/or retaining structures, where necessary.
- Speed reduction to 30 MPH.

Background: Juanita Drive NE serves as a north-south critical link to the City's Downtown, SR 522 Corridor, Burke-Gilman Trail, Bastyr University, Kenmore Senior Center, Parks, and Arrowhead Elementary School for thousands of local residents and is part of the Lake Washington Loop, one of the region's most popular recreational cycling routes. Juanita Drive NE is an existing minor arterial roadway with mostly one travel lane in each direction and asphalt shoulders. The posted speed is 35 mph. This roadway experiences a high number of accidents per year and contains several geometric deficiencies including lack of continuous sidewalks and bicycle lanes. Up to 250 bicycles and 15,000 vehicles use this corridor daily.

Funding Status: This project is funded through the Walkways and Waterways bond measure, WSDOT Pedestrian and Bicycle Safety Program, Sound Transit System Access Fund, WA State Department of Ecology, WA State Department of Commerce, Northshore Utility District, and local City dollars.

Project Delivery Status: Construction was completed in 2023. Funding for this fiscal period will address construction claim issues.

Typical Section – two lanes *(Looking North)*





City of Kenmore Transportation Capital Improvement Program

Project Name: 61st Avenue Sidewalk Replacement Project, Phase 1 Project No. T-44

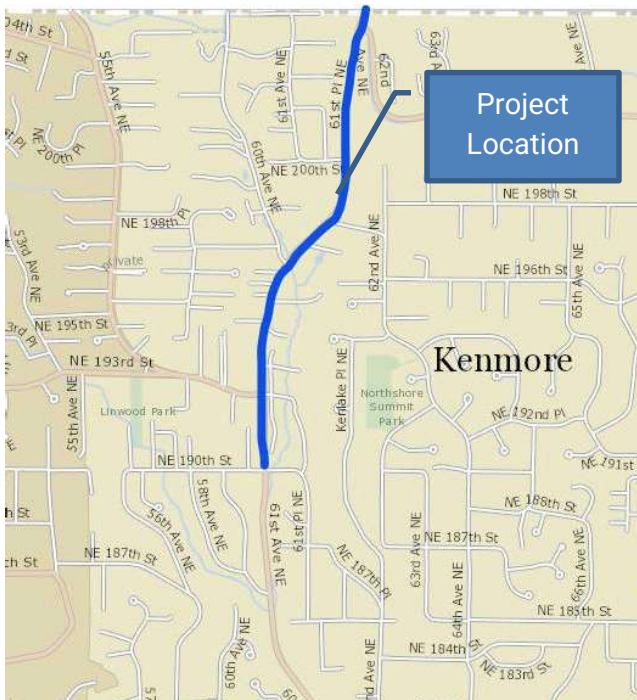
Project Location: 61st Ave/Pl NE (NE 190th Street north to 62nd Ave NE)

Project Description:

Through an extensive alternatives analysis which included possible scenarios for sidewalk replacement and tree retention, the sidewalk will be replaced on the east side of 61st Avenue NE between NE 190th St and 60th Avenue NE with new sidewalk relocated to preserve as many trees as possible. Sidewalk panels on 61st Place NE from 60th Avenue NE to the northern city limits will be replaced. In addition to replacing sidewalk panels, the following will also be included in the project:

- A 2-inch grind and HMA overlay
- New bike lanes.
- On-street parking will be removed within this section
- Right turn pockets at NE 193rd St, 60th Ave NE, and 62nd Ave NE will be removed
- Rectangular Rapid Flashing Beacon (RRFB) at 193rd St, 60th Ave, and 200th St Intersections.
- Intersection improvements at 193rd St and 60th Ave NE
- Permanent closure of the NE 193rd “slip lane” onto 61st Ave NE

Background: 61st Avenue/Place NE is an arterial that runs north to south (north of SR 522). The intersection with NE 193rd Street is a major intersection that could utilize additional control. The sidewalks north of NE 190th Street do not meet American with Disability Act (ADA) compliance with many location having gaps or uplift issues. Over 70 locations along this corridor are experiencing sidewalk uplift due to nearby trees and several other panels have shifted and pedestrians with accessibility issues are sometimes forced into the existing shoulder/travel lane.





City of Kenmore Transportation Capital Improvement Program

Project Name: 61st Avenue Sidewalk Replacement Project, Phase 2 Project No. T-276

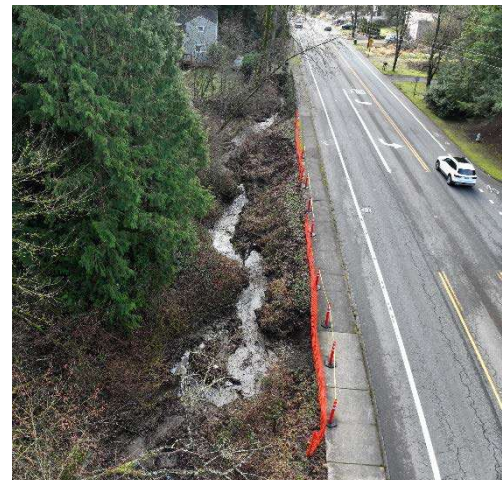
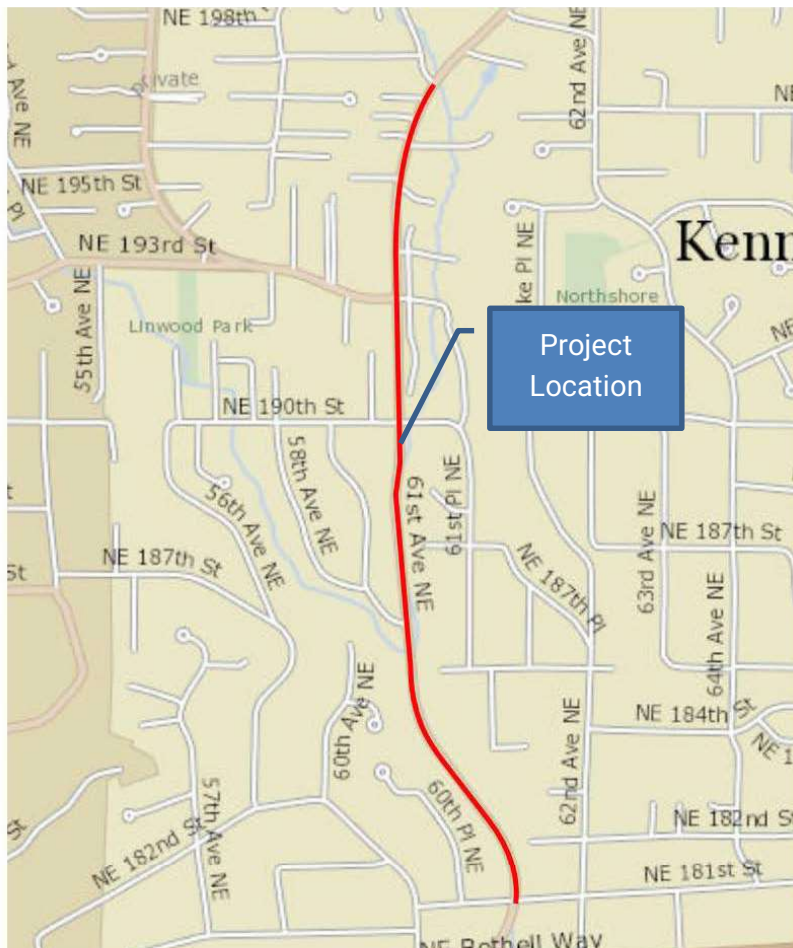
Project Location: 61st Ave NE (NE 181st St to 60th Ave NE)

Project Description:

This project will replace the non-ADA sidewalk panels on the west side of 61st Avenue NE between NE 193rd St and 60th Ave NE and relocate the sidewalk on the east side of 61st Ave NE between NE 181st St and NE 190th St away from Cha Thl Creek (Tributary 0056). In addition to replacing sidewalk panels, the following will also be included in the project:

- A 2-inch grind and HMA overlay south of NE 190th St
- Center two-way left turn lane will be removed
- Rectangular Rapid Flashing Beacon (RRFB) at 61st Ave NE and 58th Ave NE Intersection.
- Stream corridor improvements (increased stream buffer, removal of invasive species, buffer plantings)

Background: 61st Avenue is an arterial that runs north to south (north of SR 522) to the city limits. Cha Thl Creek runs parallel to 61st Ave NE with minimal buffer. The roadway/sidewalk in the section has a history of damage from the creek and other issues involving the creek have caused erosion along the channel. The sidewalks north of NE 190th Street do not meet American with Disability Act (ADA) compliance with many location having gaps or uplift issues. Over 70 locations along this corridor are experiencing sidewalk uplift due to nearby trees and several other panels have shifted and pedestrians with accessibility issues are sometimes forced into the existing shoulder/travel lane. Phase 1 of this project replaces the panels on the east side of 61st north of NE 190th Street.





City of Kenmore Transportation Capital Improvement Program

Project Name: Juanita Dr. Tree Removal/Replacement

Project Location: Juanita Drive – NE 143rd -

Project Description: Remove potentially hazardous trees from the slope adjacent to sidewalk between NE 153rd St and NE 155th Pl. Add new trees with temporary irrigation along sloped area. Install additional trees along corridor where possible within planting buffer between sidewalk and curb/gutter.

Background: With the completion of the Juanita Drive Ped/Bike project, trees along the slope were noted as potentially hazardous and removal is a proactive measure to avoid possible damage to the right of way. Also with the completion of the project, an opportunity exists to install additional trees where gaps between newly planted trees is wide enough to accommodate another.

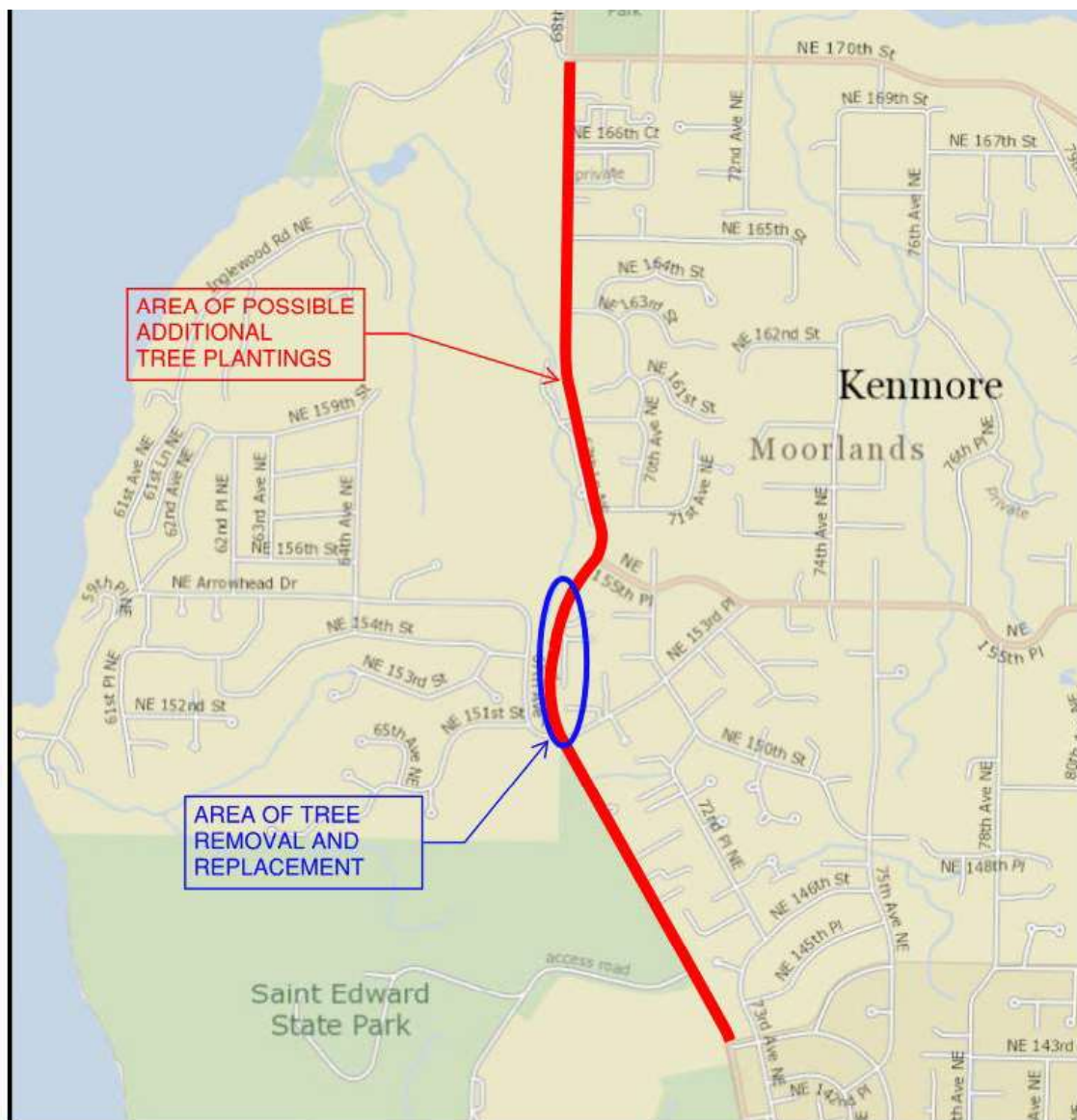


Figure A



City of Kenmore Transportation Capital Improvement Program

Project Name: ADA Transition Program

Project No.: T-252

Project Location(s): Citywide

Project Description: This program is intended to replace curb ramps, sidewalks, crosswalks, pedestrian push buttons and marked on-street parking that are not compliant with ADA guidelines with ADA compliant facilities per the ADA Transition Plan.

Background: The City completed an inventory and assessment of its pedestrian facilities within the right of way. Several locations were identified as not being compliant with the American with Disabilities Act (ADA) standards. The ADA Transition Plan was adopted in June 2022 and contains a list of all facilities that are out of compliance and the approximate cost to replace those facilities. The ADA Transition Plan is a living document that will updated regularly when changes are made to the City's infrastructure.





City of Kenmore Transportation Capital Improvement Program

Project Name: NE 181st St Sidewalks (61st Ave – 63rd Ave)

Project No.: T-253

Project Location: NE 181st Street between 61st Avenue NE and 63rd Avenue NE.

Project Description: This project builds approximately 615 LF of new sidewalks on south side of NE 181st Street from 61st Ave to 63rd Ave.

Background: There are limited sidewalks and pedestrian facilities along this section of NE 181st. Adding sidewalk would provide sidewalk connections along NE 181st to existing sidewalk on 62nd Ave NE and 61st Ave NE. This sidewalk is located in a community business zone and is being constructed in coordination with Sound Transit and their Bus Rapid Transit project for SR522.





City of Kenmore Transportation Capital Improvement Program

Project Name: 80th Ave NE Ped/Bike Project (SR522 – NE 185th St)

Project No.: T-260

Project Location: 80th Ave NE between SR522 and NE 185th St (Tolt line).

Project Description: This project builds approximately 1,175 LF of new sidewalks on both sides of 80th Ave NE between NE 179th Pl and NE 185th St (the Tolt water line corridor) with buffered bike lanes on both sides. This project also includes a flashing crosswalk at NE 177th Pl, NE 179th Pl, and NE 182nd Pl. All on-street parking will be eliminated within the project limits. This project will also add bicycle crossing features at State Route 522 and connect the bike lanes on 80th Ave NE to the Burke Gilman Trail.

Background: Sidewalk exists at sporadic location along 80th Ave NE within the project limits. This project will close gaps and create continuous sidewalk and bike lanes on both sides of the street connecting to SR522.





City of Kenmore Transportation Capital Improvement Program

Project Name: NE 192nd St Sidewalks (73rd Ave – 75th Ave)

Project No.: T-261

Project Location: NE 192nd Street between 73rd Ave NE and 75th Avenue NE.

Project Description: This project builds approximately 275 LF of new sidewalks on north side of NE192nd Street from 73rd Ave – 75th Ave and approximately 75 LF of sidewalk on the east side of 75th Ave NE to close the sidewalk gap. This project will also install a new school zone sign just west of the 75th Ave NE. NE 192nd St intersection.

Background: Sidewalk exists on NE 192nd Street at 73rd Avenue NE and terminates approximately 240 feet from 75th Ave NE. Approximately 500 LF of sidewalks were installed east of 75th Ave NE as part of private development. Sidewalk also exists along the east side of 75th Ave NE. This project will close gaps and improve sidewalk connectivity to Kenmore Elementary in this area. NE 192nd St is a designated walking route for Kenmore Elementary School students. Sidewalks at this location are identified as a high priority sidewalk in the Pedestrian Facilities Program.





City of Kenmore Transportation Capital Improvement Program

Project Name: NE Arrowhead Drive Sidewalks

Project No.: T-262

Project Location: NE Arrowhead Drive between NE 151st Street and 64th Avenue NE.

Project Description: This project builds approximately 2,050 LF of new sidewalks on the west side/south side of NE Arrowhead drive from NE 151st St to 64th Ave NE. On-street parking adjacent to new sidewalk will be removed. The project will also include one rectangular rapid flashing beacon (RRFB), narrowing of street crossings, additional school zone signage, and several traffic calming features such as chicanes or speed humps.

Background: NE Arrowhead Drive varies from 3-foot wide to 5-foot wide shoulder with two way traffic. NE Arrowhead Drive is a designated walking route for Arrowhead Elementary School students. Sidewalks along this road were identified as a high priority during the neighborhood meetings held for this area as part of the Neighborhood Transportation Program Plan and is listed as a high priority sidewalk in the Pedestrian Facilities Program.





City of Kenmore Transportation Capital Improvement Program

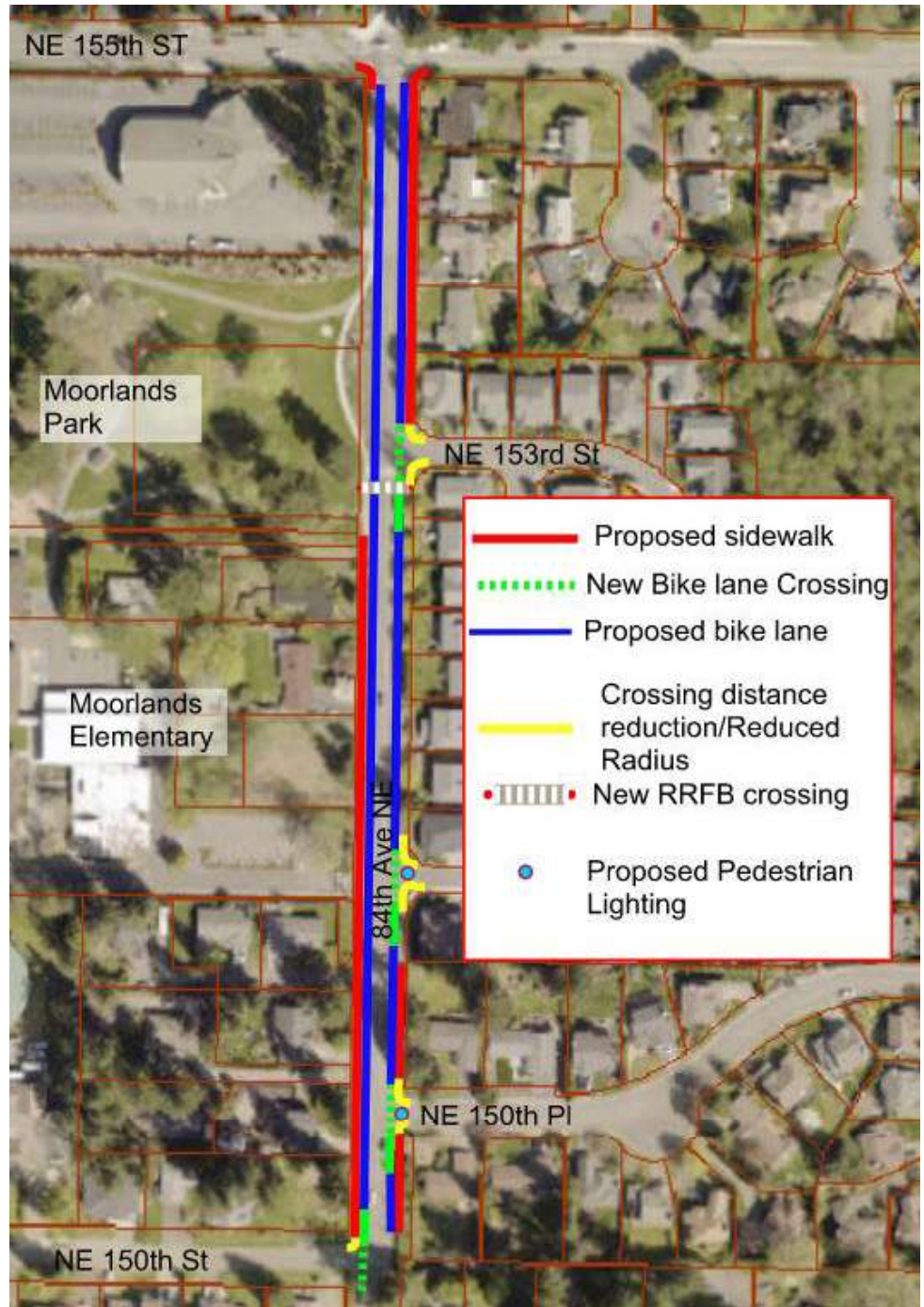
Project Name: 84th Ave NE Sidewalks (150th St – 155th St)

Project No.: T-266

Project Location: 84th Ave NE between 150th St and 155th St.

Project Description: This project builds approximately 742 LF of new sidewalks on west side of 84th Ave NE and 715 LF of new sidewalk on the east side of 84th Ave NE from NE 150th St – NE 155th St. Project will also include buffered bike lanes on both sides of the street, curb bulbs to reduce the crossing distances on side streets, and a new rectangular rapid flashing beacon (RRFB) at NE 151st Place.

Background: Sidewalk exists on the west side of 84th Ave NE at NE 155th St. and terminates approximately 500 feet south of NE 155th St and on the east side of 84th Ave NE between NE 151st Pl and NE 153rd St. This project will extend the sidewalk south and create a continuous sidewalk between NE 150th St and NE 155th St. 84th Ave NE is a designated walking route for Moorlands Elementary School students.





City of Kenmore Transportation Improvement Program

Project Name: 66th/196th Slope Stability Project

Project Location: 66th Ave NE between NE 196th St and NE 196th Pl

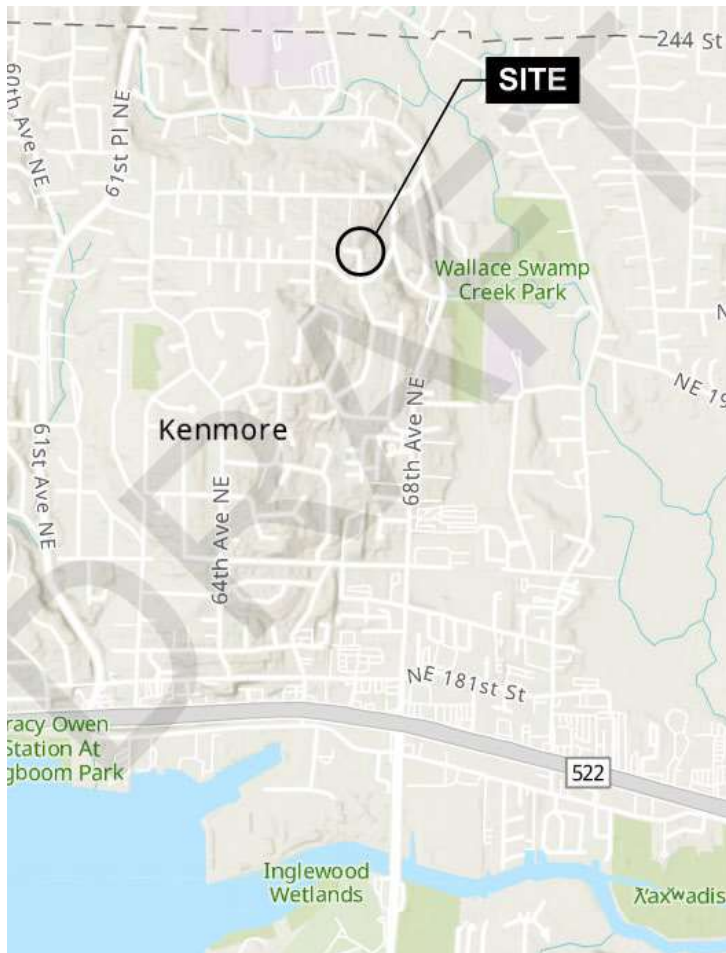
Project Description: Stabilize the slope east of 66th Ave NE

Background: Pavement along the northeast corner of the intersection of 66th Avenue NE and NE 196th Place has experienced noticeable horizontal and vertical displacement, visible in the form of tension cracks in the pavement surface and a vertical offset between pavement on either side of the tension crack.

Several previous evaluations have been performed for the project, dating back to initial observations of pavement cracking observed and documented in 2013. Since that time, the slope has been monitored for changes. Subsequent evaluations in 2017 and in 2022 showed an increase in movement (crack length and width). In 2017, the affected area was 40-feet long and in 2022 had grown to 55 feet long. In 2024, the crack displacement had grown 1 inch since 2017 (0.5 inch since 2022).

The most recent report performed in 2024 indicated

Engineering studies have recommended stabilization of the slope with either spiralnails or a retaining wall.



CITY OF KENMORE, WASHINGTON
SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
PROPOSED FOR THE YEARS 2025-2030

ATTACHMENT 6

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
SW 8 190th St. Fish Passable Culvert Debt Payments	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
SW 0274 Little Swamp Creek Relocation	-	-	1,000,000	471,660	471,660	3,773,280
SW 0280 2025 Small Works Project	79,500	-	-	-	-	-
SW 0281 2026 Small Works Project	-	83,500	-	-	-	-
2027 Small Works Project	-	-	86,800	-	-	-
2028 Small Works Project	-	-	-	89,000	-	-
2029 Small Works Project	-	-	-	-	91,200	-
2030 Small Works Project	-	-	-	-	-	93,500
SW 0275 Infiltration Tank Retrofit at 61st Ave NE/NE 196th St	530,000	-	-	-	-	-
Future Stormwater Facility Retrofits	-	-	578,800	-	608,100	-
SW 0283 Blueberry Creek Culvert Removal	125,000	125,000	-	-	-	-
SW 0254 Muck Creek Restoration Project	1,250,000	-	-	-	-	-
Future Restoration Projects (Land Acquisition, Demo, Restoration)	-	46,100	810,300	830,500	851,300	872,600
SW 0261 192ND SC Trib Fish Passage Culvert Replacement	350,000	350,000	1,800,000	-	-	-
SW 0273 163RD Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	358,080	1,732,320	-
SW 0272 76TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	316,420	1,565,680	-
SW 0270 74TH Trib 0057 Fish Passage Culvert Replacement (D)	25,000	25,000	451,800	2,007,200	-	-
SW 0271 74TH Trib 0057 Fish Passage Culvert Replacement (U)	25,000	25,000	449,660	1,998,640	-	-
SW 0267 169TH Samm Trib Fish Passage Culvert Replacement	226,410	226,410	1,811,280	-	-	-
SW 0268 175TH Trib 0056 Fish Passage Culvert Replacement	957,630	957,630	6,050,740	-	-	-
SW 0278 Thomas Property Acquisition	625,000	-	-	-	-	-
SW 0282 Property Acquisition (Conservation/Restoration)	-	850,000	-	-	-	-
Fish Passage Culvert Projects Debt Payments	-	30,000	150,000	500,000	650,000	800,000
Total Project Costs	\$ 4,338,540	\$ 2,863,640	\$ 13,334,380	\$ 6,666,500	\$ 6,065,260	\$ 5,634,380

Funding As Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
Bond Proceeds for Fish Passage Culvert Projects		\$ 508,619	\$ 3,781,655	\$ 1,960,125	\$ 1,564,285	\$ 1,002,330
Grant KCFCD (SW 0254)	620,500	-	-	-	-	-
Grant KCFCD (SW 0261)	350,000	350,000	-	-	-	-
Grant Delbene Community Project (SW 0261)	-	-	1,300,000	-	-	-
Grant FHA AOP (SW 0268)	-	-	5,000,000	-	-	-
Grant Funds (Applied or Awarded)	-	100,000	1,680,000	2,500,000	2,500,000	2,500,000
General Facility Charge	225,000	250,000	248,400	261,800	270,200	275,000
Transfer from Surface Water Management Fund	-	1,017,521	716,600	1,321,700	1,092,300	1,202,600
Conservation Grant (Property Acquisition)	468,750	637,500	607,725	622,875	638,475	654,450
2024 Carryover Funds	2,674,290	-	-	-	-	-
Total Project Funding	\$ 4,338,540	\$ 2,863,640	\$ 13,334,380	\$ 6,666,500	\$ 6,065,260	\$ 5,634,380

SWM CIP ID:	Small Works Program
Project:	2027 Surface Water Small Works Program
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$86,800
Summary:	Construct stormwater maintenance/improvement projects too large for City crews.
Updated:	September 2024

NARRATIVE

The annual small works projects consist of an evolving list of projects. New problem areas will be identified each year and evaluated accordingly. Typical small works projects exceed the scope in-house maintenance capabilities but are within the range of small works as defined by RCW 39.04.

CONCEPTUAL DESIGN

City crews may be able to perform components of the work, but a contractor is typically required to complete these projects. Small Works projects may also require design or technical evaluation by the City's on-call engineering consultant.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA typically not needed.
- Temporary construction easements may be needed.
- Erosion and sediment controls may be needed.
- Traffic control may be needed.

PROJECT LOCATION

Citywide.

PROJECT COST ESTIMATE

Estimate is \$86,800 for 2027.

SCHEDULE
Projects are identified annually and construction typically occurs during summer months.

SWM CIP ID:	Small Works Program
Project:	2028 Surface Water Small Works Program
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$89,000
Summary:	Construct stormwater maintenance/improvement projects too large for City crews.
Updated:	September 2024

NARRATIVE

The annual small works projects consist of an evolving list of projects. New problem areas will be identified each year and evaluated accordingly. Typical small works projects exceed the scope in-house maintenance capabilities but are within the range of small works as defined by RCW 39.04.

CONCEPTUAL DESIGN

City crews may be able to perform components of the work, but a contractor is typically required to complete these projects. Small Works projects may also require design or technical evaluation by the City's on-call engineering consultant.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA typically not needed.
- Temporary construction easements may be needed.
- Erosion and sediment controls may be needed.
- Traffic control may be needed.

PROJECT LOCATION

Citywide.

PROJECT COST ESTIMATE

Estimate is \$89,000 for 2028.

SCHEDULE
Projects are identified annually and construction typically occurs during summer months.

SWM CIP ID:	Small Works Program
Project:	2029 Surface Water Small Works Program
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$91,200
Summary:	Construct stormwater maintenance/improvement projects too large for City crews.
Updated:	September 2024

NARRATIVE

The annual small works projects consist of an evolving list of projects. New problem areas will be identified each year and evaluated accordingly. Typical small works projects exceed the scope in-house maintenance capabilities but are within the range of small works as defined by RCW 39.04.

CONCEPTUAL DESIGN

City crews may be able to perform components of the work, but a contractor is typically required to complete these projects. Small Works projects may also require design or technical evaluation by the City's on-call engineering consultant.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA typically not needed.
- Temporary construction easements may be needed.
- Erosion and sediment controls may be needed.
- Traffic control may be needed.

PROJECT LOCATION

Citywide.

PROJECT COST ESTIMATE

Estimate is \$91,200 for 2029.

SCHEDULE
Projects are identified annually and construction typically occurs during summer months.

SWM CIP ID:	Small Works Program
Project:	2030 Surface Water Small Works Program
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$93,500
Summary:	Construct stormwater maintenance/improvement projects too large for City crews.
Updated:	September 2024

NARRATIVE

The annual small works projects consist of an evolving list of projects. New problem areas will be identified each year and evaluated accordingly. Typical small works projects exceed the scope in-house maintenance capabilities but are within the range of small works as defined by RCW 39.04.

CONCEPTUAL DESIGN

City crews may be able to perform components of the work, but a contractor is typically required to complete these projects. Small Works projects may also require design or technical evaluation by the City's on-call engineering consultant.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA typically not needed.
- Temporary construction easements may be needed.
- Erosion and sediment controls may be needed.
- Traffic control may be needed.

PROJECT LOCATION

Citywide.

PROJECT COST ESTIMATE

Estimate is \$93,500 for 2030.

SCHEDULE
Projects are identified annually and construction typically occurs during summer months.

SWM CIP ID:	Acquisition (Conservation/Restoration) Program
Project:	Future Property Acquisition (Conservation/Restoration) Projects
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$3,410,800
Summary:	Acquire critical area property for conservation and restoration.
Updated:	September 2024

NARRATIVE

As part of the City's overall goal to acquire, protect and restore high value critical area habitat, the city allocated funds to acquire property and conduct projects that support this goal. The City's 2023 adopted Rapid Progress+ funding program is designed to provide funds for restoration and conservation projects, like this one, and include expenses associated with land acquisition, demolition of existing structures and impervious areas, restoration of property to natural conditions, and grant matches.

The City may also leverage King County Conservation Futures (CFT) grant funds to increase the city's ability to purchase additional property.

CONCEPTUAL DESIGN

Once a property is identified, a plan is developed depending on the conditions of the property. Factors such as presence of existing structures, contamination issues, and restoration needs will dictate the design needed for the project.

CONSIDERATIONS FOR IMPLEMENTATION

- Property appraisal
- Standard property purchase process
- A King County Conservation Futures (CFT) grant will be applied for
- Demolition, cleanup, restoration, if needed

PROJECT LOCATION

Citywide

PROJECT COST ESTIMATE
\$3,410,800 covering years 2026 through 2030. King County Conservation Futures (CFT) grant award can potentially cover up to 75% of the purchase cost, if awarded.

SCHEDULE
2026 through 2030.

SWM CIP ID:	Surface Water Facility Retrofit Program
Project:	Future Stormwater Facility Retrofit Projects
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$1,186,900
Summary:	Provide stormwater facility retrofit projects where needed.
Updated:	September 2024

NARRATIVE

Existing City operated stormwater facilities require replacement when they reach the end of their serviceable lifespan. Additionally, areas of the City's right-of-way may have been developed prior to modern stormwater management regulations and do not have any facilities treating those areas. Staff annually inspect drainage facilities and identify existing facilities or new areas for retrofit or reconstruction.

At a minimum, retrofits will meet the existing performance of the facility, however, whenever possible staff will attempt to update the flow control and/or water quality treatment capabilities of the facility to current standards using the best available technology.

CONCEPTUAL DESIGN

Stormwater facilities will be designed and constructed to the City's current design standards.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review and permitting.
- Temporary construction easements may be needed.
- Erosion and sediment controls may be needed.
- Stream bypass system may be needed.
- Traffic control may be needed.

PROJECT LOCATION

Citywide.

PROJECT COST ESTIMATE
\$1,186,900 for 2027 through 2030.

SCHEDULE
2027 through 2030.

SWM CIP ID:	SW-0254
Project:	Muck Creek Restoration
Location:	18727 73 RD AVE NE
Basin:	Muck Creek (Swamp Creek)
Cost Estimate:	\$1,250,000
Summary:	Remove structures from City owned property and restore habitat.
Updated:	September 2024

NARRATIVE

The city acquired, with assistance from a King County Conservation Futures grant, a property adjacent to Muck Creek on 73RD AVE NE. The property had a long history of flooding and the existing structures are located within the stream buffers and flood plain. The City plans to remove all structures and impervious areas from the property and restore the stream and adjacent habitat back to natural conditions.

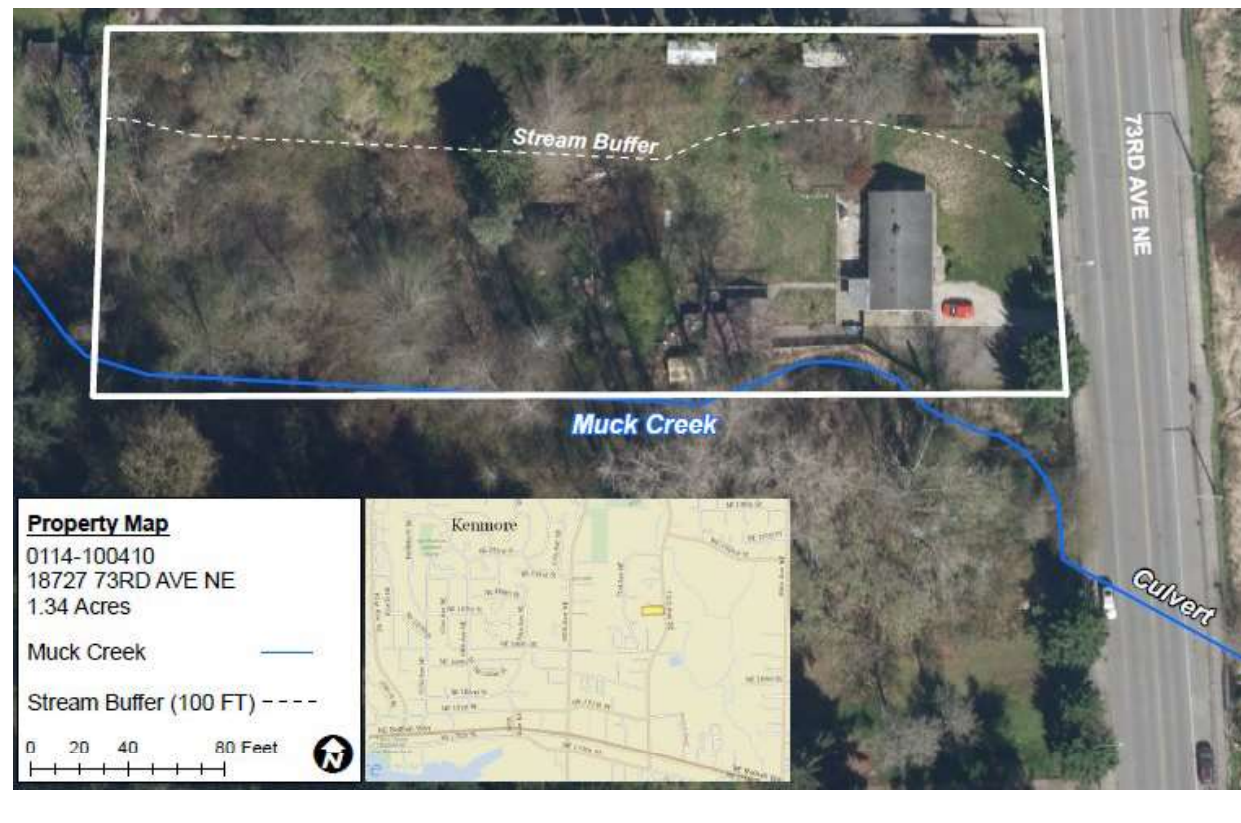
CONCEPTUAL DESIGN

- Remove existing structures and impervious area (e.g. driveway, patios, etc...).
- Realign the stream to utilize available area and add complexity to stream
- Restore adjacent habitat

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Erosion and sediment controls needed.
- Stream bypass system needed.

PROJECT LOCATION



PROJECT COST ESTIMATE

Design, permits and construction estimate is \$1,250,000.
Land acquisition was \$680,000. Conservation Futures provided \$510,000.

SCHEDULE

2024/2025 – Finalize design, obtain permits and advertise
2025 – Construction

SWM CIP ID:	SW-0261
Project:	Swamp Creek Tributary Fish Passage Culvert Replacement
Location:	NE 192 ND ST & 73 RD AVE NE
Basin:	Unnamed Tributary (Swamp Creek)
Cost Estimate:	\$2,300,000 - \$2,500,000
Summary:	Replace existing fish passage barrier culvert with new culvert.
Updated:	April 2024

NARRATIVE

An unnamed tributary to Swamp Creek flows north to south under NE 192ND ST just east of 73RD AVE NE. The existing culvert is an identified fish passage barrier and is prioritized as one of the top culverts for replacement of the City's known 230+ stream culverts. The tributary provides approximately 0.11 miles of upstream habitat north of the culvert and flows approximately 0.2 miles downstream of NE 192ND ST to its confluence with Swamp Creek. There are no known fish passage barriers downstream of this culvert to Swamp Creek and Lake Washington. WDFW has documented salmon use in Swamp Creek, including chinook (*Oncorhynchus tshawytscha*), steelhead trout (*Oncorhynchus mykiss*), sea run cutthroat (*Oncorhynchus clarkii*), sockeye (*Oncorhynchus nerka*), coho (*Oncorhynchus kisutch*), and resident trout (WDFW, 2019). The tributary to Swamp Creek meets the physical use criteria for these species as well.

CONCEPTUAL DESIGN

- Remove existing 24-inch fish passage barrier culvert.
- Install 12-foot span, 4-foot rise fish passable box culvert.
- Restore adjacent stream habitat.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Erosion and sediment controls needed.
- Stream bypass system needed.
- Traffic control needed.

PROJECT LOCATION



PROJECT COST ESTIMATE

The preliminary design level estimate for the project is \$2,300,000 - \$2,500,000 based on similar recently completed culvert projects.

The City was awarded \$1,300,000 in Community Project Funds through Congresswoman DelBene's office in 2024. The City hopes to find an additional \$700,000 in grant funds and will cover the remaining \$300,000-\$500,000 with City SWM funds.

SCHEDULE

2022 – 2024: Conceptual design, secure funding.

2024 – 2026: Design, permitting, acquisition.

2026 – 2027: Final plans, specifications, estimates, advertise, and Construction.

SWM CIP ID:	SW-0267
Project:	Samm Trib Fish Passage Culvert Replacement (169 TH)
Location:	8122 NE 169 TH ST
Basin:	Sammamish River Tributary
Cost Estimate:	\$2,264,100
Summary:	Replace existing fish passage barrier culvert with new culvert.
Updated:	October 2023

NARRATIVE

The existing culvert crossing at the intersection of Sammamish Tributary 1 and NE 169th St was identified by WDFW as a full barrier to fish passage July 26, 2021. The existing crossing is a 24-inch concrete culvert with approximately 5.0 feet of roadway fill at the downstream end. The City has identified this crossing as a high priority for replacement using the Culvert Prioritization Spreadsheet due to its significant environmental benefits. The project will result in a fish habitat gain of 7,140 square feet for many potential species including sockeye salmon, cutthroat trout, bull trout, resident trout, steelhead trout, and coho salmon.

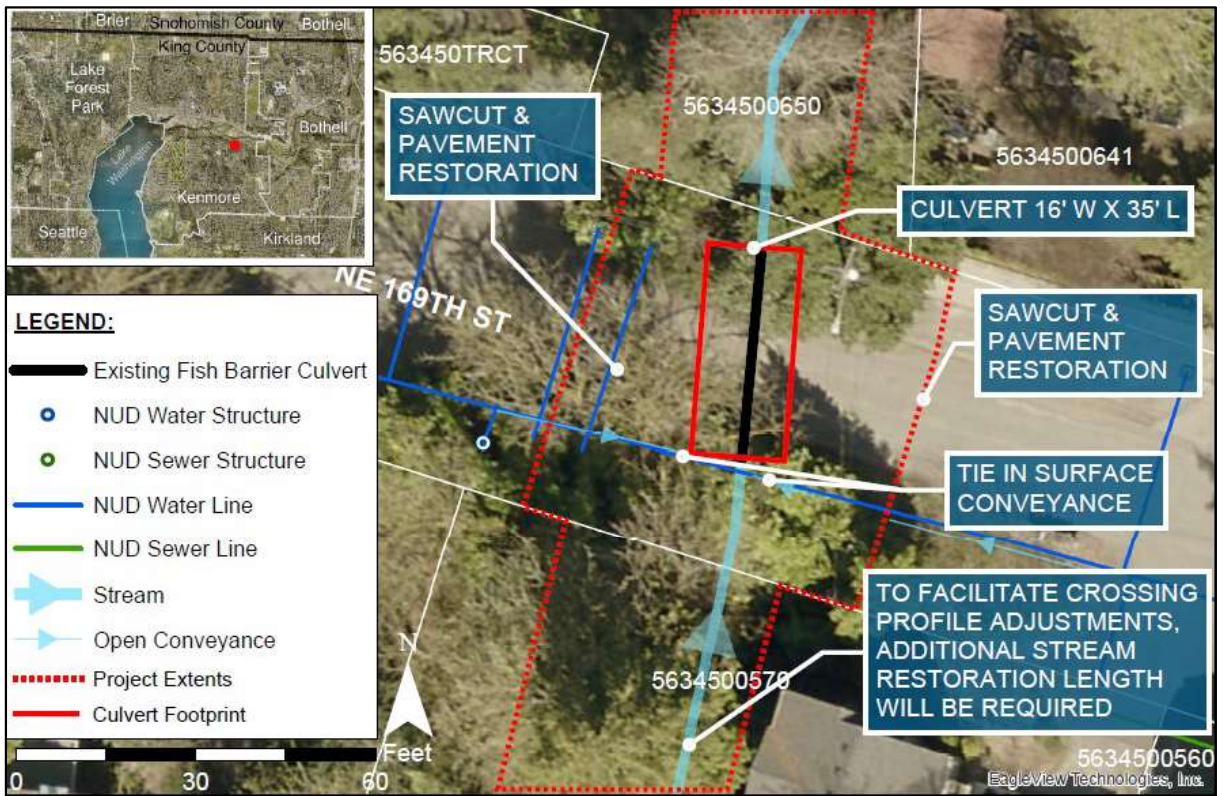
CONCEPTUAL DESIGN

The concept design for the replacement culvert is based on stream simulation culvert design, as described in WDFW's Water Crossing Design Guidelines published in 2013. The concept design bankfull width for the site is 11.0 feet based on field measurements taken near the stream crossing. The bankfull width and the existing crossing length were used to determine concept design culvert dimensions of 16-feet wide by 35-feet long. The culvert depth is expected to be standard based on the stream profile relative to the roadway. The stream invert elevation drops significantly downstream of the crossing, so the restoration project will need to extend further up or down stream to fully remove the fish barrier. This will require the acquisition of an easement for construction. The water utility systems near this project is expected to require standard relocation or replacement.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Erosion and sediment controls needed.
- Stream bypass system needed.
- Traffic control needed.

PROJECT LOCATION



PROJECT COST ESTIMATE

The preliminary design level estimate for the project is \$2,264,100.
Staff will be applying for grants to cover at least 50% of construction costs.

SCHEDULE

Schedule is contingent on what grants the city is successful in acquiring.

2025/2026 – Design, permits, acquisition

2027 – Final plans, specifications, estimates, advertise, construction

SWM CIP ID:	SW-0268
Project:	Tributary 0056 Fish Passage Culvert Replacement (175 TH)
Location:	NE 175 TH ST & 61 ST AVE NE
Basin:	Tributary 0056
Cost Estimate:	\$7,966,000
Summary:	Replace existing fish passage barrier culvert with new culvert.
Updated:	September 2024

NARRATIVE

The existing culvert crossing at the intersection of Tributary 0056 and NE 175th St is connected to a privately owned culvert downstream and a King County culvert directly upstream. The crossings were evaluated by WDFW on March 29, 2006, but a barrier status was not determined. The city owned portion of the crossing consists of two 42-inch culverts. The City has identified this group of crossings as a high priority for replacement using the Culvert Prioritization Spreadsheet due to its significant environmental benefits. The project will result in a fish habitat gain of 75,760 square feet for many potential species including resident trout, steelhead trout, and coho salmon. As of September 2024, the City has coordinated with Washington State Department of Transportation (WSDOT) to jointly apply for federal funds to pay for a significant portion of this project. WSDOT is currently preparing to replace their upstream culvert under SR 522 and daylight the stream north through the existing Jack in the Box property located on the north side of SR 522. The city is also coordinating with King County and downstream property owners to design the project.

CONCEPTUAL DESIGN

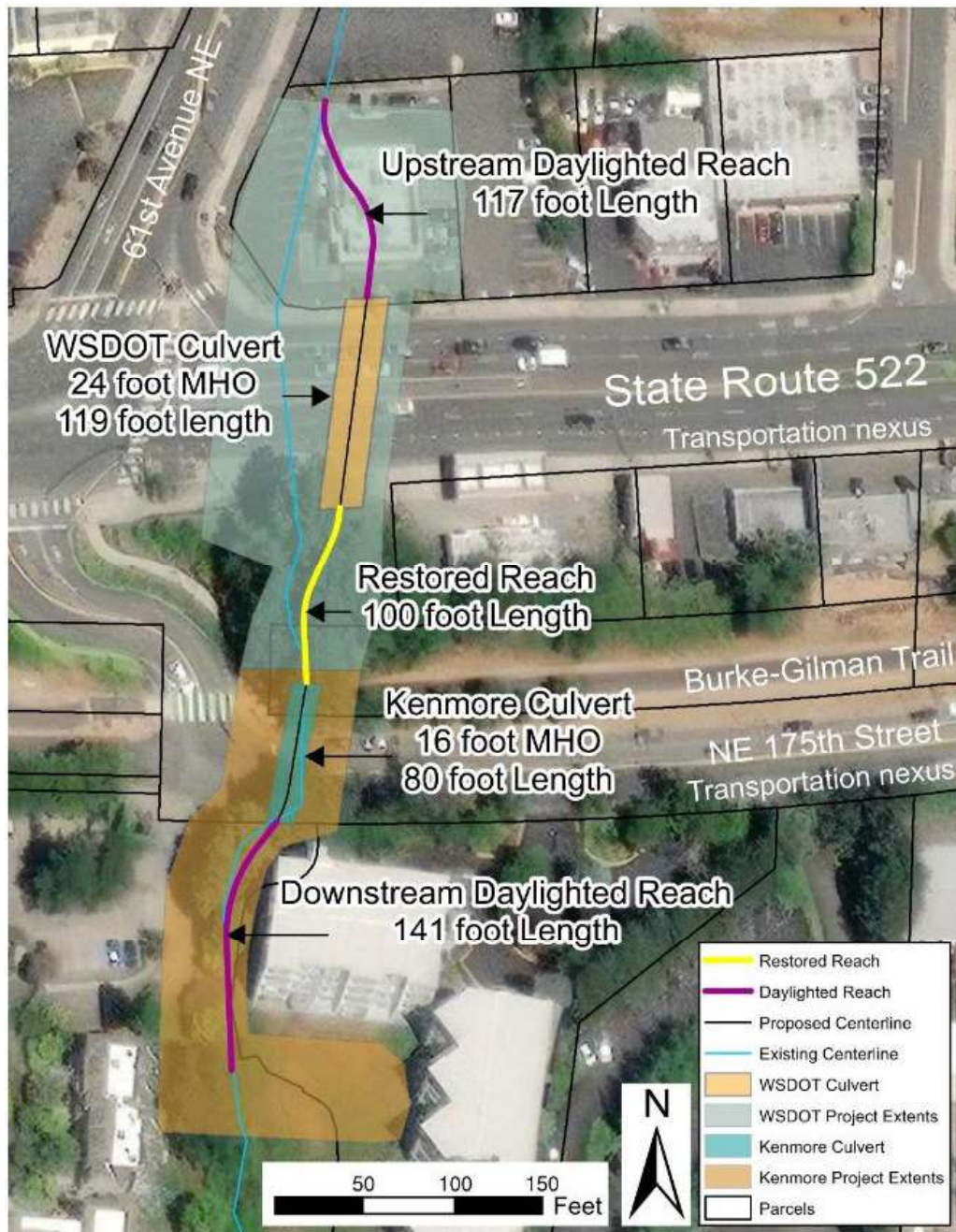
Conceptual designs for the replacement culvert are based on stream simulation culvert design, as described in WDFW's Water Crossing Design Guidelines. Following these guidelines, the city is proposing to install a box culvert 80 feet long with a span of 16 feet and rise of 6.8 feet under NE 175TH ST and to remove the existing downstream culvert, daylighting this reach of stream. The box culvert will tie into the upstream reach restored by WSDOT as part of their SR 522 culvert replacement project (2027).

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA, NEPA (federal funds), WDFW HPA and USACOE
- Coordination with WSDOT, King County, private property owners
- Easements and property agreements needed

- Erosion and sediment controls needed
- Stream bypass system needed, fish window work
- Traffic control needed
- Grant funding needed

PROJECT LOCATION



PROJECT COST ESTIMATE

30% design level total project cost estimate is \$7,966,000. This estimate accounts for construction in 2027.

The City jointly applied with WSDOT for a federal grant offered by the Federal Highway Administration. The City portion of the request is \$5M. If awarded, this leaves approximately \$3M for the City to match.

SCHEDULE

Schedule is contingent on what grants the city is successful in acquiring.

2025/2026 – Design, permits, ROW, utilities, property negotiations

2027/2028 – Final design, plans, specifications, estimates, advertise, construction

SWM CIP ID:	SW-0270
Project:	Tributary 0057 Fish Passage Culvert Replacement (74 TH Downstream)
Location:	16527 74 TH AVE NE
Basin:	Tributary 0057
Cost Estimate:	\$2,509,000
Summary:	Replace existing fish passage barrier culvert with new culvert.
Updated:	October 2023

NARRATIVE

The existing culvert crossing at the intersection of Tributary 0057 and a private driveway off of 74th Ave NE was identified by WDFW as a partial barrier to fish passage on August 19, 2021. The existing crossing consists a 48-inch concrete culvert with approximately 2 feet of roadway fill. The City has identified this crossing as a high priority for replacement using the Culvert Prioritization Spreadsheet due to its significant environmental benefits. The project will result in a fish habitat gain of 31,248 square feet for many potential species including sockeye salmon, cutthroat trout, resident trout, steelhead trout, and coho salmon and bull trout.

CONCEPTUAL DESIGN

The concept design for the replacement culvert is based on stream simulation culvert design, as described in WDFW's Water Crossing Design Guidelines published in 2013. The concept design bankfull width for the site is 7.0 feet based on field measurements taken near the stream crossing. The bankfull width and the existing crossing length were used to determine concept design culvert dimensions of 11-feet wide by 25-feet long. The culvert depth is expected to be standard based on the stream profile relative to the roadway. For this concept level design it was assumed that the existing slope through the crossing would be adequate for flood conveyance and fish passage, which keeps the project area small. The stream and crossing are located on private property, so an easement will be required.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Erosion and sediment controls needed.
- Stream bypass system needed.
- Traffic control needed.

PROJECT LOCATION



PROJECT COST ESTIMATE

The preliminary design level estimate for the project is \$2,509,000. Staff will be applying for grants to cover at least 50% of construction costs.

SCHEDULE

Schedule is contingent on what grants the city is successful in acquiring. As of September 2024, grants for SW-0268 will place that project sooner in the 2025-2030 CIP schedule, if awarded.

2025/2026 – Preliminary design
2027/2028 – Design, permits, acquisition
2028/2029 – Construction

SWM CIP ID:	SW-0271
Project:	Tributary 0057 Fish Passage Culvert Replacement (74 TH Upstream)
Location:	16527 74 TH AVE NE
Basin:	Tributary 0057
Cost Estimate:	\$2,498,300
Summary:	Replace existing fish passage barrier culvert with new culvert.
Updated:	October 2023

NARRATIVE

The existing culvert crossing at the intersection of Tributary 0057 and 74th Ave NE was identified by WDFW as a partial barrier to fish passage August 19, 2021. The existing crossing is a 24-inch concrete culvert with approximately 4.0 feet of roadway fill at the downstream end. The City has identified this crossing as a high priority for replacement using the Culvert Prioritization Spreadsheet due to its significant environmental and community benefits. The project will result in a fish habitat gain of 29,500 square feet for many potential species including sockeye salmon, cutthroat trout, bull trout, resident trout, steelhead trout, and coho salmon.

CONCEPTUAL DESIGN

The concept design for the replacement culvert is based on stream simulation culvert design, as described in WDFW's Water Crossing Design Guidelines published in 2013. The concept design bankfull width for the site is 11.0 feet based on field measurements taken near the stream crossing. The bankfull width and the existing crossing length were used to determine the concept design culvert dimensions of 16-feet wide by 50-feet long. The culvert depth is expected to be standard based on the stream profile relative to the roadway. The existing crossing is near a sewer manhole. Installing the fish passable culvert at the existing culvert location may require extensive sewer realignment and installation of additional manholes. This concept design proposes relocating the crossing to the south of the sewer line to avoid this conflict.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Erosion and sediment controls needed.
- Stream bypass system needed.
- Traffic control needed.

LEGEND:

- Existing Fish Barrier Culvert
- NUD Water Structure
- NUD Sewer Structure
- NUD Water Line
- NUD Sewer Line
- Stream
- Open Conveyance
- Project Extents
- Culvert Footprint

Map Labels:

- SAWCUT & PAVEMENT RESTORATION
- TIE IN STORM CULVERT (NOT SHOWN)
- ABANDON EXISTING CULVERT IN PLACE
- CULVERT 16' W X 50' L
- 40 FT OF STREAM REALIGNMENT
- RELOCATE STREAM AND CROSSING SOUTH OF EXISTING CROSSING
- RELOCATE WATER LINES
- 74TH AVE NE
- 5634500110
- 5634500115

Scale: 0 30 60 Feet

The preliminary design level estimate for the project is \$2,498,300. Staff will be applying for grants to cover at least 50% of construction costs.

Schedule is contingent on what grants the city is successful in acquiring. As of September 2024, grants for SW-0268 will place that project sooner in the 2025-2030 CIP schedule, if awarded.

2025/2026 – Preliminary design
2027/2028 – Design, permits, acquisition
2028/2029 – Construction

SWM CIP ID:	SW-0272
Project:	Tributary 0057 Fish Passage Culvert Replacement (76 TH)
Location:	7531 NE 163 RD ST
Basin:	Tributary 0057
Cost Estimate:	\$1,957,100
Summary:	Replace existing fish passage barrier culvert with new culvert.
Updated:	October 2023

NARRATIVE

The existing culvert crossing at the intersection of Tributary 0057 and 76th Ave NE was identified by WDFW as a partial barrier to fish passage July 1, 2021. The existing crossing consists of a 24-inch concrete culvert with approximately 3.5 feet of roadway fill. The City has identified this crossing as a high priority for replacement using the Culvert Prioritization Spreadsheet due to its significant environmental benefits. The project will result in a fish habitat gain of 13,480 square feet for many potential species including sockeye salmon, cutthroat trout, bull trout, resident trout, steelhead trout, and coho salmon.

CONCEPTUAL DESIGN

The concept design for the replacement culvert is based on stream simulation culvert design, as described in WDFW's Water Crossing Design Guidelines published in 2013. The concept design bankfull width for the site is 7.0 feet based on field measurements taken near the stream crossing. The bankfull width and the existing crossing length were used to determine concept design culvert dimensions of 11-feet wide by 45-feet long. The culvert depth is expected to be standard based on the stream profile relative to the roadway. For this concept level design it was assumed that the existing slope through the crossing would be adequate for flood conveyance and fish passage, which keeps the project area small and ROW acquisition limited. The sewer and water utility systems near this project are expected to require standard relocation or replacement.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Erosion and sediment controls needed.
- Stream bypass system needed.
- Traffic control needed.

PROJECT LOCATION



PROJECT COST ESTIMATE

The preliminary design level estimate for the project is \$1,957,100.
Staff will be applying for grants to cover at least 50% of construction costs.

SCHEDULE

Schedule is contingent on what grants the city is successful in acquiring. As of September 2024, grants for SW-0268 will place that project sooner in the 2025-2030 CIP schedule, if awarded.

2025/2026 – Preliminary design
2027/2028 – Design, permits, acquisition
2029 – Construction

SWM CIP ID:	SW-0273
Project:	0057 Fish Passage Culvert Replacement (163 RD)
Location:	7531 NE 163 RD ST
Basin:	Tributary 0057
Cost Estimate:	\$2,165,400
Summary:	Replace existing fish passage barrier culvert with new culvert.
Updated:	September 2024

NARRATIVE

The existing culvert crossing at the intersection of Tributary 0057 and NE 163rd St was identified by WDFW as a full barrier to fish passage July 22, 2021. The existing crossing consists of two 18-inch corrugated metal pipe culverts with approximately 7.5 feet of roadway fill at the downstream end. The City has identified this crossing as a high priority for replacement using the Culvert Prioritization Spreadsheet due to its significant environmental benefits. The project will result in a fish habitat gain of 20,800 square feet for many potential species including sockeye salmon, cutthroat trout, bull trout, resident trout, steelhead trout, and coho salmon.

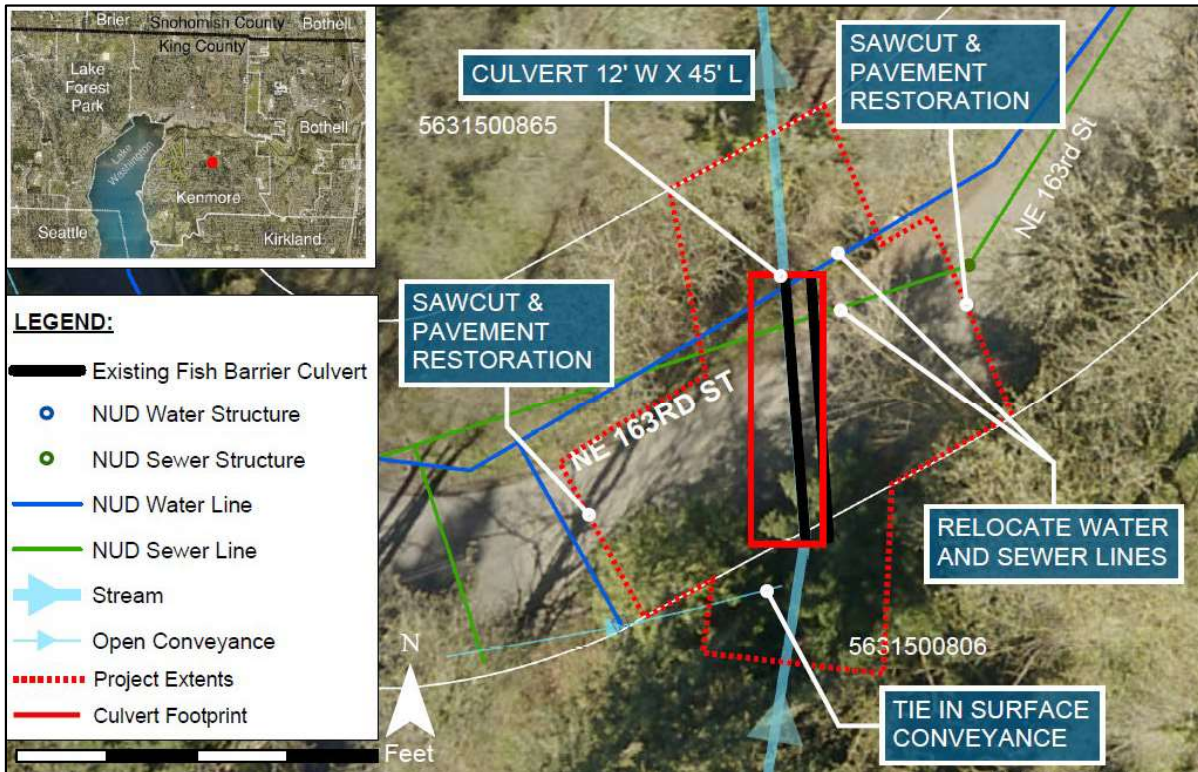
CONCEPTUAL DESIGN

The concept design for the replacement culvert is based on stream simulation culvert design, as described in WDFW's Water Crossing Design Guidelines published in 2013. The concept design bankfull width for the site is 8.0 feet based on field measurements taken near the stream crossing. The bankfull width and the existing crossing length were used to determine concept design culvert dimensions of 12-feet wide by 45-feet long. The culvert depth is expected to be standard based on the stream profile relative to the roadway. For this concept level design it was assumed that the existing slope through the crossing would be adequate for flood conveyance and fish passage, which keeps the project area small. The existing crossing ends near the upstream ROW, so an easement will be required for construction. The sewer and water utility systems near this project are expected to require standard relocation or replacement.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Erosion and sediment controls needed.
- Stream bypass system needed.
- Traffic control needed.

PROJECT LOCATION



PROJECT COST ESTIMATE

The preliminary design level estimate for the project is \$2,165,400.
Staff will be applying for grants to cover at least 50% of construction costs.

SCHEDULE

Schedule is contingent on what grants the city is successful in acquiring. As of September 2024, grants for SW-0268 will place that project sooner in the 2025-2030 CIP schedule, if awarded.

2025/2026 – Preliminary design
2027/2028 – Design, permits, acquisition
2029 – Construction

SWM CIP ID:	SW-0274
Project:	Little Swamp Creek Relocation
Location:	80 TH AVE NE & NE 195 TH ST
Basin:	Swamp Creek
Cost Estimate:	\$5,716,600
Summary:	Relocate Little Swamp Creek from roadside ditch to natural stream, remove/replace four culverts, install separate roadside drainage.
Updated:	September 2024

NARRATIVE

Little Swamp Creek (LSC) flows north to south along 80th Ave NE before turning west on NE 192ND ST and connecting with Swamp Creek. LSC crosses from the east side of 80TH AVE NE to the west side just south of NE 198TH ST. LSC is confined to a roadside ditch from this location until just north of NE 193RD PL.

In addition to lack of proper stream function and habitat, during rainy months, LSC reaches full capacity in the roadside ditch and overflows the culvert at NE 195TH ST and floods the roadway. Culvert inlet capacity issues and debris clogging structures have been observed contributing to the flooding problems.

This project was identified by City Council in 2002 and Resolution 02-061 required developers to leave one hundred feet along the west side of 80TH AVE NE open and make it available to the City so that a project could eventually separate the stream from the roadside ditch and relocate it in a proper stream corridor.

The project requires acquisition of property and/or easements on three properties identified as hatched areas in the location photo below. No agreements on property acquisition have been secured to date.

CONCEPTUAL DESIGN

- Restore 1,100 feet of stream corridor along the west side of 80TH AVE NE (additional floodplain, woody debris, meandering channel centered along dedicated 100-foot stream buffer)
- Eliminate sharp stream bend at NE 193RD PL
- Install fish passable culvert for the LSC at NE 195TH ST
- Upgrade the existing stormwater system along 80TH AVE NE to meet current conveyance capacity requirements.

- Project will require environmental review, including SEPA, WDFW HPA, and possibly USACOE permit.
- Kenmore Resolution 02-061 includes frontage improvement requirements funded through property owner reimbursement or Local Improvement District.
- Easement and/or ROW acquisition required. Currently, not all owners are willing sellers.
- Downstream analysis needed. Adverse impacts are not anticipated.
- Temporary stream bypass and fish exclusion shall be used during construction.
- Traffic control will be needed.
- Flow control and water quality facilities needed along the west side of 80TH AVE NE depending on scope of frontage improvements.

Estimates are at conceptual stage only. Including property acquisition, cost is estimated to be approximately \$5,716,600.

2026/2027 – Preliminary design, focus on property/ROW acquisition
2028/2029 – Design, permits
2029/2030 – Final design, plans, specifications, estimates, advertise, construction

SWM CIP ID:	SW-0275
Project:	Drainage Facility P1976-01 Retrofit
Location:	61 ST AVE NE and NE 196 TH ST
Basin:	Tributary 0056
Cost Estimate:	\$530,000
Summary:	Replace aged 1970's drainage facility with modern facility.
Updated:	September 2024

NARRATIVE

Kenmore Lane is a neighborhood developed in the 1970s and contains the City's oldest public drainage facility (P1976-01). The infiltration tank is in poor condition and needs complete reconstruction. Adjacent conveyance systems carry runoff from NE 197TH ST and NE 196TH ST and erosion has been observed in the open portions of those systems.

The existing drainage facility is located within an easement on private property and access from 61ST AVE NE is through a private road. Access for inspection and maintenance is difficult.

The City has designed an option to replace the system at its current location, which would make access for inspection and maintenance easier as well as enhance the performance of the existing facility to near current standards. The design includes moving this facility into the right-of-way and altering adjacent conveyance systems to minimize private property impacts and reduce erosion.

CONCEPTUAL DESIGN

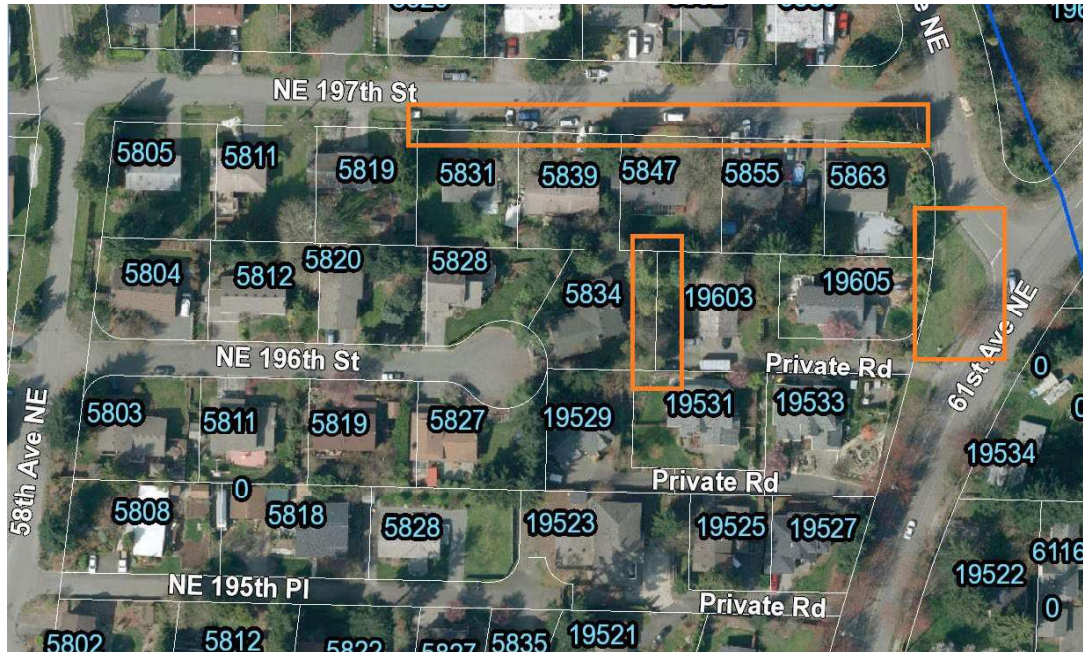
- Remove existing infiltration drainage facility located within easement on private property
- Install new facility in adjacent right-of-way location
- Modify adjacent conveyance systems to reduce private property impacts and erosion issues
- Utilize low impact development best management practices

CONSIDERATIONS FOR IMPLEMENTATION

- No critical area permits needed.
- Temporary construction easements needed.
- Utility location considerations.
- Traffic control will be needed.
- Erosion and sediment controls needed.

PROJECT LOCATION

61ST AVE NE and NE 196TH ST/NE 197TH ST.



PROJECT COST ESTIMATE

Preliminary estimate is \$530,000.

SCHEDULE

2024/2025 – Finalize design, advertise.
2025 – Construction

SWM CIP ID:	SW-0278
Project:	Thomas Property Acquisition (Conservation/Restoration)
Location:	16425 76 TH AVE NE
Basin:	Tributary 0057
Cost Estimate:	\$625,000
Summary:	Acquire critical area property for conservation and restoration.
Updated:	September 2024

NARRATIVE

As part of the City's overall goal to acquire, protect and restore high value critical area habitat, this property was identified as an ideal property to acquire to avoid development through reasonable use exception regulations. The City's 2023 adopted Rapid Progress+ funding program is designed to provide funds for restoration and conservation projects, like this one, and include expenses associated with land acquisition, demolition of existing structures and impervious areas, restoration of property to natural conditions, and grant matches.

CONCEPTUAL DESIGN

This property is currently undeveloped, but has an approved development plan, which required a reasonable use exception to accommodate one single family residence. The owner is a willing seller and upon acquisition of the property some invasive plant management is currently planned. The property will be conserved as is.

CONSIDERATIONS FOR IMPLEMENTATION

- Property appraisal
- Standard property purchase process
- A King County Conservation Futures (CFT) grant will be applied for

PROJECT LOCATION



PROJECT COST ESTIMATE

Estimated \$625,000 based on 2024 appraisal. King County Conservation Futures (CFT) grant award can potentially cover up to 75%, or \$468,750, of the purchase cost, if awarded.

SCHEDULE

2024 – Appraisal, apply for King County Conservation Futures (CFT) grant
2025 – Purchase property, inspect and clean up as needed

SWM CIP ID:	SW-0280
Project:	2025 Surface Water Small Works Program
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$79,500
Summary:	Construct stormwater maintenance/improvement projects too large for City crews.
Updated:	September 2024

NARRATIVE

The annual small works projects consist of an evolving list of projects. New problem areas will be identified each year and evaluated accordingly. Typical small works projects exceed the scope in-house maintenance capabilities but are within the range of small works as defined by RCW 39.04.

CONCEPTUAL DESIGN

City crews may be able to perform components of the work, but a contractor is typically required to complete these projects. Small Works projects may also require design or technical evaluation by the City's on-call engineering consultant.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA typically not needed.
- Temporary construction easements may be needed.
- Erosion and sediment controls may be needed.
- Traffic control may be needed.

PROJECT LOCATION

Citywide.

PROJECT COST ESTIMATE

Estimate is \$79,500 for 2025.

SCHEDULE
Projects are identified annually and construction typically occurs during summer months.

SWM CIP ID:	SW-0281
Project:	2026 Surface Water Small Works Program
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$83,500
Summary:	Construct stormwater maintenance/improvement projects too large for City crews.
Updated:	September 2024

NARRATIVE

The annual small works projects consist of an evolving list of projects. New problem areas will be identified each year and evaluated accordingly. Typical small works projects exceed the scope in-house maintenance capabilities but are within the range of small works as defined by RCW 39.04.

CONCEPTUAL DESIGN

City crews may be able to perform components of the work, but a contractor is typically required to complete these projects. Small Works projects may also require design or technical evaluation by the City's on-call engineering consultant.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA typically not needed.
- Temporary construction easements may be needed.
- Erosion and sediment controls may be needed.
- Traffic control may be needed.

PROJECT LOCATION

Citywide.

PROJECT COST ESTIMATE

Estimate is \$83,500 for 2026.

SCHEDULE
Projects are identified annually and construction typically occurs during summer months.

SWM CIP ID:	SW-0282
Project:	Property Acquisition (Conservation/Restoration)
Location:	Citywide
Basin:	Citywide
Cost Estimate:	\$850,000
Summary:	Acquire critical area property for conservation and restoration.
Updated:	September 2024

NARRATIVE

As part of the City's overall goal to acquire, protect and restore high value critical area habitat, the city allocated funds to acquire property and conduct projects that support this goal. The City's 2023 adopted Rapid Progress+ funding program is designed to provide funds for restoration and conservation projects, like this one, and include expenses associated with land acquisition, demolition of existing structures and impervious areas, restoration of property to natural conditions, and grant matches.

As of September 2024, the City has identified one potential property in Swamp Creek with a willing seller and may identify others during the 2025-2026 biennium budget. The City may also leverage King County Conservation Futures (CFT) grant funds to increase the city's ability to purchase additional property.

CONCEPTUAL DESIGN

This project has not made a final decision on a specific property as of September 2024. Once identified, a plan is developed depending on the conditions of the property. Factors such as presence of existing structures, contamination issues, and restoration needs will dictate the design needed for the project.

CONSIDERATIONS FOR IMPLEMENTATION

- Property appraisal
- Standard property purchase process
- A King County Conservation Futures (CFT) grant will be applied for
- Demolition, cleanup, restoration, if needed

PROJECT LOCATION

Citywide

PROJECT COST ESTIMATE

Estimated \$850,000 based on average property costs. King County Conservation Futures (CFT) grant award can potentially cover up to 75%, or \$637,500, of the purchase cost, if awarded.

SCHEDULE

2025 – Appraisal, apply for King County Conservation Futures (CFT) grant
2026 – Purchase property, inspect, demolition and clean up as needed

SWM CIP ID:	SW-0283
Project:	Blueberry Creek Culvert Mitigation
Location:	68 TH AVE NE and NE 202 ND ST
Basin:	Blueberry Creek (Swamp Creek)
Cost Estimate:	\$250,000
Summary:	Remove fish passage blocking culvert from Blueberry Creek.
Updated:	September 2024

NARRATIVE

Impacts resulting from a failed culvert conveying Blueberry Creek under NE 202ND ST during construction of the 68TH AVE NE Improvement Project resulted in mitigation requirements for Blueberry Creek. As mitigation, the City is removing a fish blocking culvert from the stream and restoring the creek in that area. This fish barrier is the downstream most barrier known to exist in the creek and will open access to fish to Swamp Creek.

CONCEPTUAL DESIGN

- Remove existing 12-inch culvert from stream. Access restrictions will likely require hand removal of the culvert in pieces.
- Restoration work surrounding culvert will likely have to be done by hand due to access issues and to minimize adverse impacts to critical area.

CONSIDERATIONS FOR IMPLEMENTATION

- Environmental review including SEPA and WDFW HPA needed.
- Temporary construction easements needed.
- Difficult access to project location. Manual work likely required.
- Erosion and sediment controls needed.
- Stream bypass system needed.

PROJECT LOCATION



PROJECT COST ESTIMATE

Preliminary estimate is \$250,000.

SCHEDULE

2025/2026 – Finalize design, permits, advertise
2026 – Construction

CITY OF KENMORE, WASHINGTON
CITY FACILITIES CAPITAL IMPROVEMENT PROGRAM
PROPOSED FOR THE YEARS 2025-2030

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
Public Works Operations Center Design & Construction	8,000,000	8,075,000	-	-	-	-
Debt Repayment	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Total Project Costs	\$ 9,800,000	\$ 9,875,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000

Funding As Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
Transfer from SWM	900,000	900,000	900,000	900,000	900,000	900,000
Transfer from REET	900,000	900,000	900,000	900,000	900,000	900,000
Total Project Funding	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000



City of Kenmore Facilities Improvement Program

Project Name: Public Works Operations Center

Project No. F-1

Project Location: 6500 Block of NE 202nd ST

Project Description:

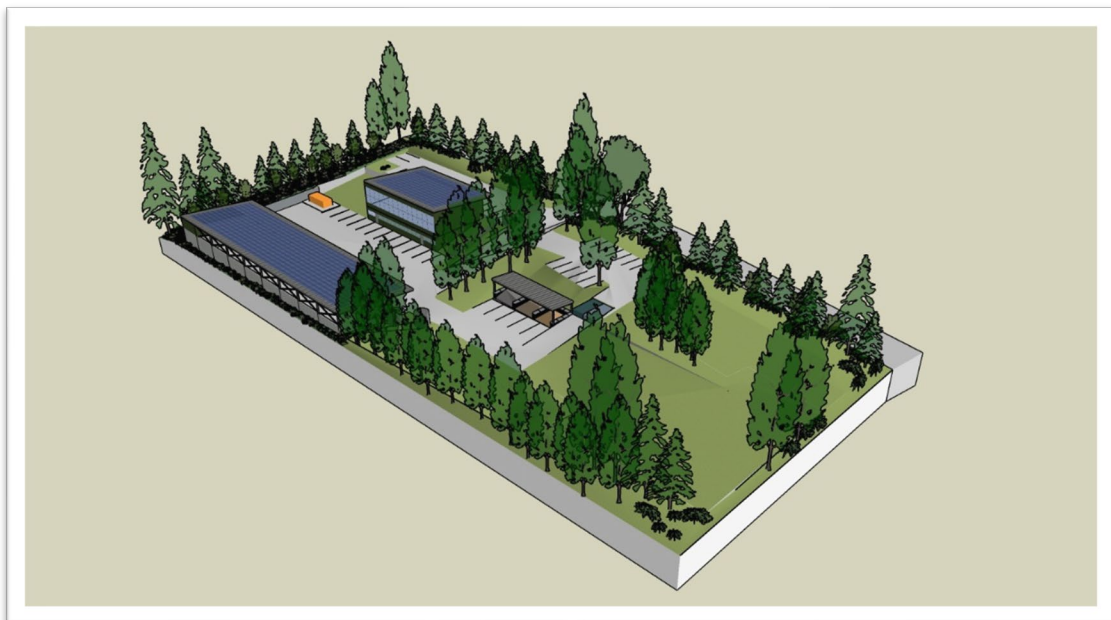
New Public Works Operation Center including an administrative building and a public works maintenance yard. The facility will provide office and yard space for Public Works Operations and Environmental Services.

Background: For nearly twenty years, the City provided public works services with an Interlocal Agreement (ILA) with the City of Lake Forest Park. The two cities parted ways after Lake Forest Park gave notice to end the ILA in 2018. In January of 2019, the City began operating its own in-house public works operations department and based its operations in two temporary locations: a portion of the US Post Office building for office space and the half acre vacant lot at the northwest corner of 67th Avenue NE and NE Bothell Way. After several unsuccessful attempts, the City secured and purchased a property in 2021 on NE 202nd St adjacent to Kenmore Middle School.

Funding Sources:

This project will be funded with a combination of Real Estate Excise Tax, Surface Water Utility Fees, and grant funds to build the initial phase of the project.

Existing Conditions: The property was previously zoned as residential but was rezoned as public/semi-public in the 2022 Comprehensive Plan Update. Three of four residential homes were demolished on the site in 2024.





City of Kenmore Facilities Improvement Program

Project Name: Public Works Operations Center

Project No. F-1

CURRENT DOLLARS

Year	Prior Years	2025	2026	2027	2028	2029	2030	Total
Expenses								
Acquisition	\$ 6,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,100,000
Design & Construction	\$ 337,458	\$ 8,000,000	\$ 8,075,000			\$ -	\$ -	\$ 16,412,458
Total	\$ 6,437,458	\$ 8,000,000	\$ 8,075,000					\$ 22,512,458
Revenue								
REET	\$ 1,151,539	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 6,551,539
SWM Fund	\$ 1,140,603	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 6,540,603
Street Fund	\$ 54,682		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,682
General Fund	\$ 28,780		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,780
Grant Funds		TBD	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ 2,375,604	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 13,175,604

SCHEDULE

	2021				2022				2023				2024				2025				2026			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Acquisition																								
Rezoning & CUP																								
Design																								
Construction																								
Closeout																								

CITY OF KENMORE, WASHINGTON
REET Fund Projections
For The Years 2025-2030

DESCRIPTION	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029	Proposed 2030
Beginning Cash	\$1,291,200	\$1,505,067	\$1,713,227	\$1,497,011	\$809,517	\$702,604
Revenues:						
REET 1	900,000	909,000	918,090	927,271	936,544	945,909
REET 2	900,000	909,000	918,090	927,271	936,544	945,909
Investment Interest	140,000	120,000	105,000	90,000	75,000	60,000
Total Revenues	\$1,940,000	\$1,938,000	\$1,941,180	\$1,944,542	\$1,948,087	\$1,951,818
Transfers Out for Transportation:						
T27 Pedestrian facilities plan	-	-	425,000	425,000	425,000	425,000
T 38 Lower Swamp Creek Bridge Replacement	-	-	-	44,148	-	-
T 41 Juanita Dr Pedestrian & Bicycle Safety	25,000	-	-	-	-	-
T 44 61st Ave Sidewalk Replacement Project (Phase 1)	-	53,553	-	-	-	-
T 252 ADA Transition Program	400,000	150,000	650,000	650,000	650,000	650,000
Transfer to Transportation Capital Fund	175,000	-	-	-	-	-
T 253 NE 18st ST Sidewalk Project	-	61,500	-	115,000	-	-
T 260 80th Ave NE Sidewalk Project	-	277,016	-	-	-	-
T 261 NE 192nd ST Sidewalk Project	73,447	130,450	-	112,150	-	-
T 262 Arrowhead Project	120,686	125,821	163,499	-	-	-
T 266 84th Ave NE Sidewalks	5,000	31,500	18,897	123,000	30,000	-
T 276 61st Ave Sidewalk Replacement Project (Phase 2)	2,000	-	-	262,738	50,000	50,000
T xxx Juanita Dr Tree Removal/Replacement	25,000	-	-	-	-	-
Subtotal - Transfers for Transportation	\$ 826,133	\$ 829,840	\$ 1,257,396	\$ 1,732,036	\$ 1,155,000	\$ 1,125,000
Transfers Out for Facilities:						
Public Works Operations Center (PWOC)	900,000	900,000	900,000	900,000	900,000	900,000
Subtotal - Transfers for Facilities	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
Subtotal - Expenditures/Transfers Out	\$ 1,726,133	\$ 1,729,840	\$ 2,157,396	\$ 2,632,036	\$ 2,055,000	\$ 2,025,000
Net Income/(Loss)	\$ 213,867	\$ 208,160	\$ (216,216)	\$ (687,494)	\$ (106,913)	\$ (73,182)
Ending Cash Balance	\$1,505,067	\$1,713,227	\$1,497,011	\$809,517	\$702,604	\$629,422

CITY OF KENMORE, WASHINGTON
Park Impact Fee Fund Projections
for the Years 2025-2030

DESCRIPTION	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029	Proposed 2030
Beginning Cash	\$397,625	\$200,125	\$452,625	\$690,625	\$897,625	\$1,093,625
Revenues:						
Investment Interest	10,000	10,000	8,000	7,000	6,000	5,000
Park Impact Fees	292,500	292,500	250,000	250,000	225,000	225,000
Total Revenues	\$ 302,500	\$ 302,500	\$ 258,000	\$ 257,000	\$ 231,000	\$ 230,000
Transfers Out for Parks:						
27 'a' 'w' a d i s Park Waterfront	20,000	20,000	20,000	20,000	20,000	20,000
32 Moorlands Athletic Field Turf Replacement	-	-	-	30,000	15,000	160,000
34 Accessible Playground Feasibility Study	30,000	30,000	-	-	-	-
Transfer to Park Capital	450,000	-	-	-	-	-
Subtotal - Transfers to Park Capital	\$ 500,000	\$ 50,000	\$ 20,000	\$ 50,000	\$ 35,000	\$ 180,000
Net Income/(Loss)	\$ (197,500)	\$ 252,500	\$ 238,000	\$ 207,000	\$ 196,000	\$ 50,000
Ending Cash Balance	\$200,125	\$452,625	\$690,625	\$897,625	\$1,093,625	\$1,143,625

CITY OF KENMORE, WASHINGTON
Transportation Impact Fee Fund Projections
For The Years 2025-2030

DESCRIPTION	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029	Proposed 2030
Beginning Cash	\$1,533,849	\$1,438,849	\$1,513,849	\$1,845,954	\$1,820,954	\$1,540,954
Revenues:						
Investment Interest	40,000	35,000	30,000	25,000	20,000	15,000
Transp. Impact Fees	390,000	390,000	400,000	400,000	400,000	400,000
Total Revenues	\$430,000	\$425,000	\$430,000	\$425,000	\$420,000	\$415,000
Transfers Out for Transportation:	-	-	-	-	-	-
8 Burke Gilman Trail/SR522 Accessibility Project	-	-	2,105	-	-	-
253 NE 181st St Sidewalk Project	58,500	-	42,319	-	-	-
260 80th Ave NE Sidewalk Project	-	100,000	-	-	-	-
261 NE 192nd St Sidewalk Project	41,500	-	31,973	-	-	-
266 84th Ave NE Sidewalks	-	-	23,603	100,000	-	-
-xxx 66th/196th Slope Stability Project	-	-	-	350,000	700,000	-
Transfer to Transportation Capital Fund	275,000	250,000	-	-	-	-
Transfer to W Sammamish Bridge Fund	150,000	-	-	-	-	-
Subtotal	\$525,000	\$350,000	\$97,895	\$450,000	\$700,000	\$0
Net Income/(Loss)	(\$95,000)	\$75,000	\$332,105	(\$25,000)	(\$280,000)	\$415,000
Ending Cash Balance	\$1,438,849	\$1,513,849	\$1,845,954	\$1,820,954	\$1,540,954	\$1,955,954

CITY OF KENMORE, WASHINGTON

King County Trail and Park Levy Projections
For the Years 2025-2030

DESCRIPTION	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029	Proposed 2030
Beginning Cash	\$109,454	\$121,254	\$133,054	\$148,054	\$163,054	\$178,054
Revenues:						
Levy Revenues- Park	190,000	190,000	190,000	190,000	190,000	190,000
Total Revenues	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
To be Transferred Out for Parks:						
P 28 Log Boom Park	50,000	50,000	50,000	50,000	50,000	50,000
P30 Rhododendron Park	3,200	3,200	-	-	-	-
Transfer to General Fund for Operations	125,000	125,000	125,000	125,000	125,000	125,000
Subtotal - Transfers for Parks	\$178,200	\$178,200	\$175,000	\$175,000	\$175,000	\$175,000
Net Income/(Loss)	\$11,800	\$11,800	\$15,000	\$15,000	\$15,000	\$15,000
Ending Cash Balance	\$121,254	\$133,054	\$148,054	\$163,054	\$178,054	\$193,054

CITY OF KENMORE, WASHINGTON

2025-2030 CAPITAL IMPROVEMENT PROGRAM (CIP)



October 7, 2024

Capital Improvement Program

44 Projects - \$105,885,212



PARKS: 6 Projects
Valued at \$1,529,400



TRANSPORTATION: 15 Projects
Valued at \$38,578,112



SURFACE WATER MANAGEMENT: 21 Projects
Valued at \$ 38,902,700



CITY FACILITIES: 1 Project
Valued at \$ 26,875,000

PARK CAPITAL IMPROVEMENT PROGRAM PROPOSED FOR THE YEARS 2025-2030

P 18	Rhododendron Park –Signs Replacement	\$ 28,000
P 27	łaǎwadis (Tl' awh-ah-dees) Park Waterfront	\$ 360,000
P 28	Log Boom Park Waterfront Access & Mitigation	\$ 300,000
P 30	Rhododendron Park Boathouse Pavilion	\$ 6,400
P 32	Moorlands Athletic Field Turf Replacement	\$ 775,000
P 34	Accessible Playground Feasibility Study	\$ 60,000

PARK CAPITAL IMPROVEMENT PROGRAM PROPOSED FOR THE YEARS 2025-2030

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Total
P 18 Rhododendron Park - Signs Replacement	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ 28,000
P 22 L' a x w a d i s Park Waterfront	60,000	60,000	60,000	60,000	60,000	60,000	360,000
P 28 Log Boom Park Waterfront Access & Mitigation	50,000	50,000	50,000	50,000	50,000	50,000	300,000
P 30 Rhododendron Park Boathouse Pavilion	3,200	3,200	-	-	-	-	6,400
P 32 Moorlands Athletic Field Turf Replacement	-	-	-	30,000	15,000	730,000	775,000
P 34 Accessible Playground Feasibility Study	30,000	30,000	-	-	-	-	60,000
Total Project Costs	\$ 143,200	\$ 143,200	\$ 138,000	\$ 140,000	\$ 125,000	\$ 840,000	\$ 1,529,400

Funding As Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Totals
Park Impact Fees	\$ 50,000	\$ 50,000	\$ 20,000	\$ 50,000	\$ 35,000	\$ 180,000	\$ 385,000
Carryover Funds			\$ 28,000				\$ 28,000
City Swamp Creek Basin Funds	40,000	40,000	40,000	40,000	40,000	40,000	240,000
King County Park Levy	53,200	53,200	50,000	50,000	50,000	50,000	306,400
Sports Leagues	-	-	-	-	-	220,000	220,000
Other Grants (Applied or Awarded)	-	-	-	-	-	350,000	350,000
Total Project Funding	\$ 143,200	\$ 143,200	\$ 138,000	\$ 140,000	\$ 125,000	\$ 840,000	\$ 1,529,400

TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM PROPOSED FOR THE YEARS 2025-2030

Proposed Ordinance No. 24-0614, 2025-2030 Capital Improvement Pr...

T8	Burke Gilman Trail/SR522 Accessibility Project	\$ 1,740,500
T27	Pedestrian Facilities Program	\$ 1,700,000
T35	Pavement Preservation	\$ 4,375,000
T38	Lower Swamp Creek Bridge Replacement	\$ 4,598,122
T41	Juanita DR Pedestrian & Bicycle Safety Improvements	\$ 25,000
T44	61 st Ave Sidewalk Replacement Project (Phase 1)	\$ 3,757,818
T276	61 st Ave Sidewalk Replacement Project (Phase 2)	\$ 5,364,738
Txxx	Juanita Dr Tree Removal/Replacement	\$ 200,000
T252	ADA Transition Program	\$ 3,150,000
T253	NE 181st St Sidewalk Project	\$ 1,762,319
T260	80 th Ave NE Sidewalk Project	\$ 2,469,915
T261	NE 192 nd St Sidewalk Project	\$ 1,130,420
T262	Arrowhead Project	\$ 2,268,280
T266	84 th Ave NE Sidewalks	\$ 3,432,000
Txxx	66 th /196 th Slope Stability Project	\$ 1,050,000

XII. A. Proposed
Ordinance
No. 2025-06
Capital
Improvement
Program

TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM PROPOSED FOR THE YEARS 2025-2030

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Totals
T 8 Burke Gilman Trail/SR522 Accessibility Project	\$ 240,500	\$ 1,424,075	\$ 75,925	\$ -	\$ -	\$ -	\$ 1,740,500
T 25 Pedestrian Facilities Program	-	-	425,000	425,000	425,000	425,000	1,700,000
T 35 Pavement Preservation	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000	4,375,000
T 38 Lower Swamp Creek Bridge Replacement	646,864	634,801	3,028,257	288,200	-	-	4,598,122
T 41 Juanita DR Pedestrian & Bicycle Safety Improvements	25,000	-	-	-	-	-	25,000
T 47 61st Ave Sidewalk Replacement Project (Phase 1)	2,864,489	893,329	-	-	-	-	3,757,818
T 276 61st Ave Sidewalk Replacement Project (Phase 2)	230,372	561,866	3,063,090	1,409,410	50,000	50,000	5,364,738
T xx Juanita Dr Tree Removal/Replacement	200,000	-	-	-	-	-	200,000
T 252 ADA Transition Program	400,000	150,000	650,000	650,000	650,000	650,000	3,150,000
T 253 NE 181st St Sidewalk Project	278,500	149,403	1,219,416	115,000	-	-	1,762,319
T 260 80th Ave NE Sidewalk Project	389,542	2,080,373	-	-	-	-	2,469,915
T 261 NE 192nd St Sidewalk Project	217,752	171,582	628,936	112,150	-	-	1,130,420
T 262 Arrowhead Project	345,228	1,759,553	163,499	-	-	-	2,268,280
T 266 84th Ave NE Sidewalks	50,000	315,000	425,000	2,612,000	30,000	-	3,432,000
T xx 66th/196th Slope Stability Project	-	-	-	350,000	700,000	-	1,050,000
Legal Expenses for Claims	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Project Management	145,000	150,000	156,000	163,000	170,000	170,000	954,000
Total Project Costs	\$ 6,758,247	\$ 9,489,982	\$ 10,160,123	\$ 7,324,760	\$ 2,350,000	\$ 2,495,000	\$ 38,578,112

Funding as Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Totals
Transportation Impact Fees	\$ 375,000	\$ 350,000	\$ 356,000	\$ 713,000	\$ 970,000	\$ 270,000	\$ 3,034,000
Real Estate Excise Taxes	826,133	829,840	1,257,396	1,732,036	1,155,000	1,125,000	6,925,405
KAPE	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000	4,375,000
Connecting WA	240,500	1,424,075	73,820	-	-	-	1,738,395
Move Ahead WA	273,372	845,366	1,945,590	3,535,672	-	-	6,600,000
Sound Transit	220,000	87,903	1,177,097	-	-	-	1,485,000
BRAC Grant	646,864	634,801	3,028,257	244,052	-	-	4,553,974
WSDOT Safe Routes to Schools	327,347	1,674,864	596,963	-	-	-	2,599,174
WSDOT Ped/Bike Funds	1,224,031	2,043,133	-	-	-	-	3,267,164
FEMA (Applied or Awarded)	-	-	1,500,000	-	-	-	1,500,000
TIB (Applied or Awarded)	2,000,000	500,000	-	-	-	-	2,500,000
Total Project Funding	\$ 6,758,247	\$ 9,489,982	\$ 10,160,123	\$ 7,324,760	\$ 2,350,000	\$ 2,495,000	\$ 38,578,112

SURFACE WATER CAPITAL IMPROVEMENT PROGRAM PROPOSED FOR THE YEARS 2025-2030

SW8 190 th St Fish Passable Culvert Debt Payments	\$ 570,000
SW0274 Little Swamp Creek Relocation	\$ 5,716,600
SW0280 2025 Small Works Project	\$ 79,500
SW0281 2026 Small Works Project	\$ 83,500
2027 Small Works Project	\$ 86,800
2028 Small Works Project	\$ 89,000
2029 Small Works Project	\$ 91,200
2030 Small Works Project	\$ 93,500
SW0275 Infiltration Tank Retrofit at 61 st Ave NE/NE 196 th St	\$ 530,000
Future Stormwater Facility Retrofits	\$ 1,186,900
SW0283 Blueberry Creek Culvert Removal	\$ 250,000
SW0254 Muck Creek Restoration Project	\$ 1,250,000
Future Restoration Projects (Land Acquisition, Demo, Restoration)	\$ 3,410,800
SW0261 192 nd SC Trib Fish Passage Culvert Replacement	\$ 2,500,000
SW0273 163 rd Trib 0057 Fish Passage Culvert Replacement	\$ 2,165,400
SW0272 76 th Trib 0057 Fish Passage Culvert Replacement	\$ 1,957,100
SW0270 74 th Trib 0057 Fish Passage Culvert Replacement (D)	\$ 2,509,000
SW0271 74 th Trib 0057 Fish Passage Culvert Replacement (U)	\$ 2,498,300
SW0267 169 th Samm Trib Fish Passage Culvert Replacement	\$ 2,264,100
SW0268 175 th Trib 0056 Fish Passage Culvert Replacement	\$ 7,966,000
SW0278 Thomas Property Acquisition	\$ 625,000
SW0282 Property Acquisition (Conservation/Restoration)	\$ 850,000
Fish Passage Culvert Projects Debt Payments	\$ 2,130,000

XII. A. Proposed Capital Program
Funding As Proposed

SURFACE WATER CAPITAL IMPROVEMENT PROGRAM PROPOSED FOR THE YEARS 2025-2030

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Totals
SW 0274 190th St. Fish Passable Culvert Debt Payments	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$570,000
SW 0274 Little Swamp Creek Relocation	-	-	1,000,000	471,660	471,660	3,773,280	5,716,600
SW 0280 2025 Small Works Project	79,500	-	-	-	-	-	79,500
SW 0281 2026 Small Works Project	-	83,500	-	-	-	-	83,500
2027 Small Works Project	-	-	86,800	-	-	-	86,800
2028 Small Works Project	-	-	-	89,000	-	-	89,000
2029 Small Works Project	-	-	-	-	91,200	-	91,200
2030 Small Works Project	-	-	-	-	-	93,500	93,500
SW 0275 Infiltration Tank Retrofit at 61st Ave NE/NE 196th St	530,000	-	-	-	-	-	530,000
Future Stormwater Facility Retrofits	-	-	578,800	-	608,100	-	1,186,900
SW 0283 Blueberry Creek Culvert Removal	125,000	125,000	-	-	-	-	250,000
SW 0254 Muck Creek Restoration Project	1,250,000	-	-	-	-	-	1,250,000
Future Restoration Projects (Land Acquisition, Demo, Restoration)	-	46,100	810,300	830,500	851,300	872,600	3,410,800
SW 0261 192ND SC Trib Fish Passage Culvert Replacement	350,000	350,000	1,800,000	-	-	-	2,500,000
SW 0273 163RD Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	358,080	1,732,320	-	2,165,400
SW 0272 76TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	316,420	1,565,680	-	1,957,100
SW 0270 74TH Trib 0057 Fish Passage Culvert Replacement (D)	25,000	25,000	451,800	2,007,200	-	-	2,509,000
SW 0271 74TH Trib 0057 Fish Passage Culvert Replacement (U)	25,000	25,000	449,660	1,998,640	-	-	2,498,300
SW 0267 169TH Samm Trib Fish Passage Culvert Replacement	226,410	226,410	1,811,280	-	-	-	2,264,100
SW 0268 175TH Trib 0056 Fish Passage Culvert Replacement	957,630	957,630	6,050,740	-	-	-	7,966,000
SW 0278 Thomas Property Acquisition	625,000	-	-	-	-	-	625,000
SW 0282 Property Acquisition (Conservation/Restoration)	-	850,000	-	-	-	-	850,000
Fish Passage Culvert Projects Debt Payments	-	30,000	150,000	500,000	650,000	800,000	2,130,000
Total Project Costs	\$ 4,338,540	\$ 2,863,640	\$ 13,334,380	\$ 6,666,500	\$ 6,065,260	\$ 5,634,380	\$38,902,700

Funding As Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Totals
Bond Proceeds for Fish Passage Culvert Projects		\$ 508,619	\$ 3,781,655	\$ 1,960,125	\$ 1,564,285	\$ 1,002,330	\$8,817,014
Grant KCFCF (SW 0254)	620,500	-	-	-	-	-	620,500
Grant KCFCF (SW 0261)	350,000	350,000	-	-	-	-	700,000
Grant Delbene Community Project (SW 0261)	-	-	1,300,000	-	-	-	1,300,000
Grant FHA AOP (SW 0268)	-	-	5,000,000	-	-	-	5,000,000
Grant Funds (Applied or Awarded)	-	100,000	1,680,000	2,500,000	2,500,000	2,500,000	9,280,000
General Facility Charge	225,000	250,000	248,400	261,800	270,200	275,000	1,530,400
Transfer from Surface Water Management Fund	-	1,017,521	716,600	1,321,700	1,092,300	1,202,600	5,350,721
Conservation Futures Grant (Property Acquisition)	468,750	637,500	607,725	622,875	638,475	654,450	3,629,775
2024 Carryover Funds	2,674,290	-	-	-	-	-	2,674,290
Total Project Funding	\$ 4,338,540	\$ 2,863,640	\$ 13,334,380	\$ 6,666,500	\$ 6,065,260	\$ 5,634,380	\$ 38,902,700

CITY FACILITIES CAPITAL IMPROVEMENT PROGRAM

PROPOSED FOR THE YEARS 2025-2030

Public Works Operations Center Design & Construction

\$ 16,075,000

CITY FACILITIES CAPITAL IMPROVEMENT PROGRAM PROPOSED FOR THE YEARS 2025-2030

Project Description	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Totals
Public Works Operations Center Design & Construction	8,000,000	8,075,000	-	-	-	-	\$ 16,075,000
Debt Repayment	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	\$ 10,800,000
Total Project Costs	\$ 9,800,000	\$ 9,875,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$ 26,875,000

Funding As Proposed:	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed	2025-2030 Totals
Transfer from SWM	900,000	900,000	900,000	900,000	900,000	900,000	\$ 5,400,000
Transfer from REET	900,000	900,000	900,000	900,000	900,000	900,000	\$ 5,400,000
Total Project Funding	\$ 1,800,000	\$ 1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$ 10,800,000

CAPITAL IMPROVEMENT PROGRAM

PROPOSED FOR THE YEARS 2025-2030

TOTAL EXPENDITURES
\$ 105,885,212

EXPENDITURES	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
PARKS						
P 18 Rhododendron Park - Signs Replacement	-	-	28,000	-	-	-
P 27 L a x W a d i s Park Waterfront	60,000	60,000	60,000	60,000	60,000	60,000
P 28 Log Boom Park Waterfront Access & Mitigation	50,000	50,000	50,000	50,000	50,000	50,000
P 30 Rhododendron Park Boathouse Pavilion	3,200	3,200	-	-	-	-
P 32 Moorlands Athletic Field Turf Replacement	-	-	-	30,000	15,000	730,000
P 34 Accessible Playground Feasibility Study	30,000	30,000	-	-	-	-
Total Parks	\$143,200	\$143,200	\$138,000	\$140,000	\$125,000	\$840,000
TRANSPORTATION						
T 8 Burke Gilman Trail/SR522 Accessibility Project	240,500	1,424,075	75,925	-	-	-
T 27 Pedestrian Facilities Program	-	-	425,000	425,000	425,000	425,000
T 35 Pavement Preservation	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000
T 38 Lower Swamp Creek Bridge Replacement	646,864	634,801	3,028,257	288,200	-	-
T 41 Juanita DR Pedestrian & Bicycle Safety Improvements	25,000	-	-	-	-	-
T 44 61st Ave Sidewalk Replacement Project (Phase 1)	2,864,489	893,329	-	-	-	-
T 276 61st Ave Sidewalk Replacement Project (Phase 2)	230,372	561,866	3,063,090	1,409,410	50,000	50,000
T xxx Juanita Dr Tree Removal/Replacement	200,000	-	-	-	-	-
T 252 ADA Transition Program	400,000	150,000	650,000	650,000	650,000	650,000
T 253 NE 181st St Sidewalk Project	278,500	149,403	1,219,416	115,000	-	-
T 260 80th Ave NE Sidewalk Project	389,542	2,080,373	-	-	-	-
T 261 NE 192nd St Sidewalk Project	217,752	171,582	628,936	112,150	-	-
T 262 Arrowhead Project	345,228	1,759,553	163,499	-	-	-
T 266 84th Ave NE Sidewalks	50,000	315,000	425,000	2,612,000	30,000	-
T-xxx 66th/196th Slope Stability Project	-	-	-	350,000	700,000	-
Legal Expenses for Claims	100,000	100,000	100,000	100,000	100,000	100,000
Project Management	145,000	150,000	156,000	163,000	170,000	170,000
Total Transportation	\$6,758,247	\$9,489,982	\$10,160,123	\$7,324,760	\$2,350,000	\$2,495,000
SURFACE WATER MANAGEMENT						
SW 8 190th St. Fish Passable Culvert Debt Payments	95,000	95,000	95,000	95,000	95,000	95,000
SW 0274 Little Swamp Creek Relocation	-	-	1,000,000	471,660	471,660	3,773,280
SW 0280 2025 Small Works Project	79,500	-	-	-	-	-
SW 0281 2026 Small Works Project	-	83,500	-	-	-	-
2027 Small Works Project	-	-	86,800	-	-	-
2028 Small Works Project	-	-	-	89,000	-	-
2029 Small Works Project	-	-	-	-	91,200	-
2030 Small Works Project	-	-	-	-	-	93,500
SW 0275 Infiltration Tank Retrofit at 61st Ave NE/NE 196th St	530,000	-	-	-	-	-
Future Stormwater Facility Retrofits	-	-	578,800	-	608,100	-
SW 0283 Blueberry Creek Culvert Removal	125,000	125,000	-	-	-	-
SW 0254 Muck Creek Restoration Project	1,250,000	-	-	-	-	-
Future Restoration Projects (Land Acquisition, Demo, Restoration)	-	46,100	810,300	830,500	851,300	2,222,600
SW 0261 192ND SC Trib Fish Passage Culvert Replacement	350,000	350,000	1,800,000	-	-	-
SW 0273 163RD Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	358,080	1,732,320	-
SW 0272 76TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	25,000	316,420	1,565,680	-
SW 0270 74TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	451,800	2,007,200	-	-
SW 0271 74TH Trib 0057 Fish Passage Culvert Replacement	25,000	25,000	449,660	1,998,640	-	-
SW 0267 169TH Samm Trib Fish Passage Culvert Replacement	226,410	226,410	1,811,280	-	-	-
SW 0268 175TH Trib 0056 Fish Passage Culvert Replacement	957,630	957,630	6,050,740	-	-	-
SW 0278 Thomas Property Acquisition	625,000	-	-	-	-	-
SW 0282 Property Acquisition (Conservation/Restoration)	-	850,000	-	-	-	-
Fish Passage Culvert Projects Debt Payments	-	30,000	150,000	500,000	650,000	800,000
Total Surface Water Management	\$4,338,540	\$2,863,640	\$13,334,380	\$6,666,500	\$6,065,260	\$5,634,380
CITY FACILITIES						
Public Works Operations Center Design & Construction	\$8,000,000	\$8,075,000	\$0	\$0	\$0	\$0
Debt Repayment	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
Total City Facilities	\$9,800,000	\$9,875,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
TOTAL EXPENDITURES	\$21,039,987	\$22,371,822	\$25,432,503	\$15,931,260	\$10,340,260	\$10,769,380

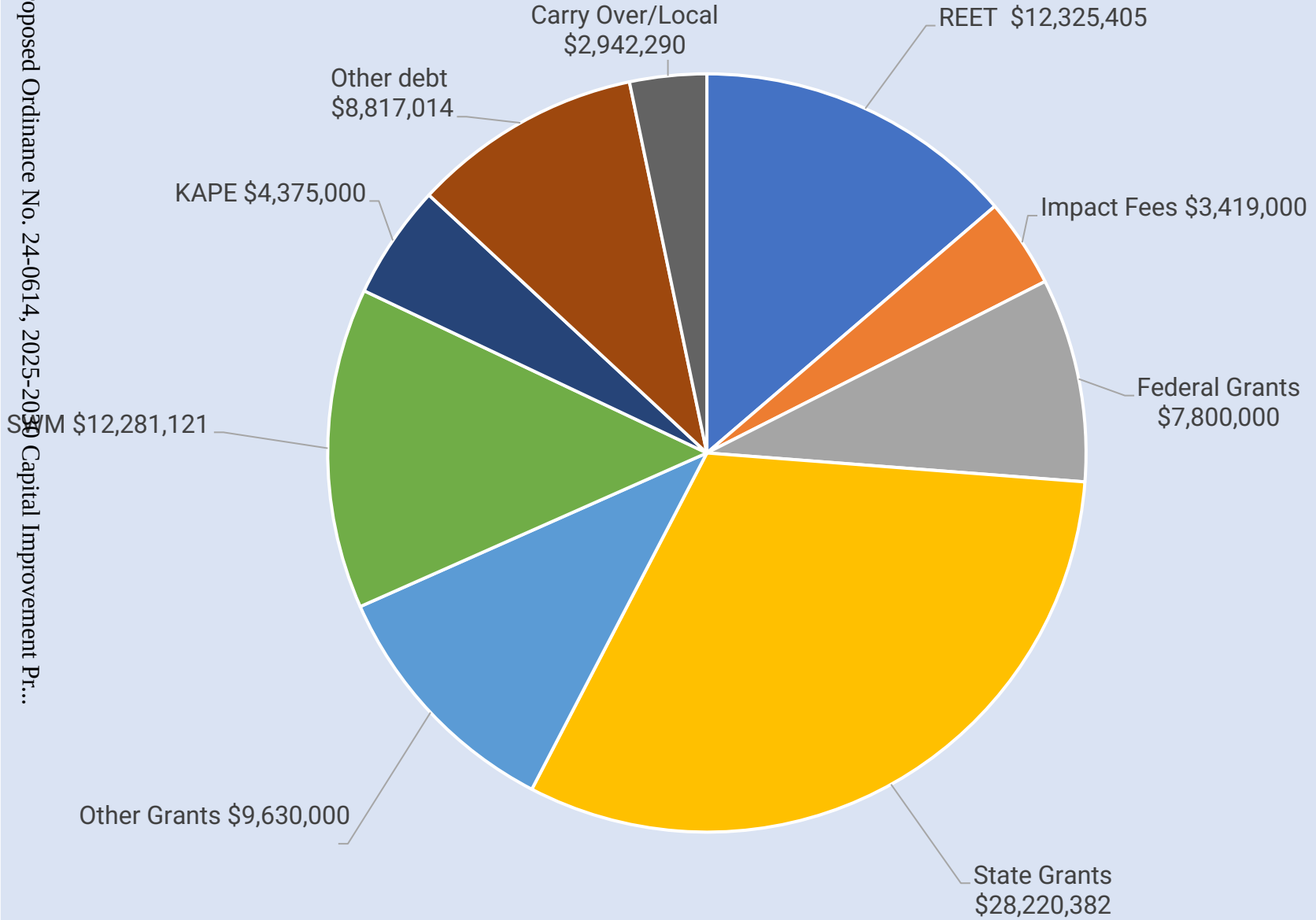
CAPITAL IMPROVEMENT PROGRAM

PROPOSED FOR THE YEARS 2025-2030

TOTAL REVENUES \$ 89,810,212

REVENUES	2025 Proposed	2026 Proposed	2027 Proposed	2028 Proposed	2029 Proposed	2030 Proposed
PARKS						
Park Impact Fees	\$50,000	\$50,000	\$20,000	\$50,000	\$35,000	\$180,000
City Swamp Creek Basin Funds	40,000	40,000	40,000	40,000	40,000	40,000
King County Park Levy	53,200	53,200	50,000	50,000	50,000	50,000
Carryover Funds	-	-	28,000	-	-	-
Sports Leagues	-	-	-	-	-	220,000
Other Grants (Applied or Awarded)	-	-	-	-	-	350,000
Total Parks	\$143,200	\$143,200	\$138,000	\$140,000	\$125,000	\$840,000
TRANSPORTATION						
Transportation Impact Fees	\$375,000	\$350,000	\$356,000	\$713,000	\$970,000	\$270,000
Real Estate Excise Taxes	826,133	829,840	1,257,396	1,732,036	1,155,000	1,125,000
KAPE	625,000	1,100,000	225,000	1,100,000	225,000	1,100,000
Connecting WA	240,500	1,424,075	73,820	-	-	-
Move Ahead WA	273,372	845,366	1,945,590	3,535,672	-	-
Sound Transit	220,000	87,903	1,177,097	-	-	-
BRAC Grant	646,864	634,801	3,028,257	244,052	-	-
WSDOT Safe Routes to Schools	327,347	1,674,864	596,963	-	-	-
WSDOT Ped/Bike Funds	1,224,031	2,043,133	-	-	-	-
FEMA (Applied or Awarded)	-	-	1,500,000	-	-	-
TIB (Applied or Awarded)	2,000,000	500,000	-	-	-	-
Total Transportation	\$6,758,247	\$9,489,982	\$10,160,123	\$7,324,760	\$2,350,000	\$2,495,000
SURFACE WATER MANAGEMENT						
Bond Proceeds for Fish Passage Culvert Projects	\$ -	\$ 508,619	\$ 3,781,655	\$ 1,960,125	\$ 1,564,285	\$ 1,002,330
Grant KCFCF (SW 0254)	620,500	-	-	-	-	-
Grant KCFCF (SW 0261)	350,000	350,000	-	-	-	-
Grant Delbene Community Project (SW 0261)	-	-	1,300,000	-	-	-
Grant FHA AOP (SW 0268)	-	-	5,000,000	-	-	-
Grant Funds (Applied or Awarded)	-	100,000	1,680,000	2,500,000	2,500,000	2,500,000
General Facility Charge	225,000	250,000	248,400	261,800	270,200	275,000
Transfer from Surface Water Management Fund	-	1,017,521	716,600	1,321,700	1,092,300	1,202,600
Conservation Futures Grant (Property Acquisition)	468,750	637,500	607,725	622,875	638,475	654,450
2024 Carryover Funds	2,674,290	-	-	-	-	-
Total Surface Water Management	\$ 4,338,540	\$ 2,863,640	\$ 13,334,380	\$ 6,666,500	\$ 6,065,260	\$ 634,380
FACILITIES						
Transfer from SWM	900,000	900,000	900,000	900,000	900,000	900,000
Transfer from REET	900,000	900,000	900,000	900,000	900,000	900,000
Total City Facilities	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
TOTAL REVENUES	\$13,039,987	\$14,296,822	\$25,432,503	\$15,931,260	\$10,340,260	\$10,769,380

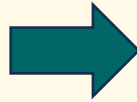
2025-2030 Capital Project Resources -\$90M



TIMELINE: NEXT STEPS

10/7

Tonight:
Public Hearing



10/14

Potential
Adoption of CIP-
Ordinance No.
24-0614

Thank You

This concludes the 2025-2030 Proposed Capital Improvement Program.

Comments or Questions?





City Council Agenda Bill City of Kenmore, WA

Subject/Topic: Selection of Planning Commission Applicants for Interview on 10/21/24 Proposed Council Action/Motion: Motion to select planning commission applicants for interview on 10/21/24	For Council Meeting Agenda of: 10/07/24 Department: Community Development Prepared by: Debbie Bent, Community Development Director Initial & Date Approved by Department Head: DB <u>09/30/24</u> Approved by City Attorney: <u>N/A</u> Approved by Finance Director: <u>N/A</u> Approved by City Manager: <u>RK 9/30/24</u> Attachments/Exhibits: 1. Planning Commission Application Forms
Summary: Fifteen community members submitted applications to serve on the Planning Commission (See Attachment #1). The City Council needs to determine which applicants will be selected for interview on 10/21/24. Following interviews 10/21/24, the City Council will then discuss and appoint (by motion) three commissioners to serve a three-year term commencing 1/1/25. Council will also make a motion identifying which applicants will serve in a “pool” who could be appointed if an unexpected vacancy occurs.	
Information/Background: Fifteen applications were submitted by the 9/29/24 deadline. Application information was provided on the City’s website and included in the City’s newsletter, Top 4 and posted on social media.	
Kenmore Municipal Code Chapter 2.30 Planning Commission outlines the membership, duties and responsibilities of the Planning Commission. The City Council appoints seven members to serve three-year terms. Per KMC 2.30.020.B, the Council shall attempt but shall not be obligated to appoint planning commission members so that all geographic areas of the City are represented, and the commission has broad demographic representation.	
Three of the seven Planning Commission terms expire 12/31/24 (Commissioner Michael Vanderlinde, Commissioner Derek Wykoff and Commissioner Saad Qadri). The remaining four commission terms expire 12/31/26 (Commissioner Dwight Thompson, Commissioner Tracy Banaszynski, Commissioner David Dorrian and Commissioner Chris Olson).	
Fiscal Consideration: None	
City Council Priority or Budget Objective Being Addressed: Council priority #9: Foster community engagement, participation and fun.	



**APPLICATION FOR
CITY OF KENMORE
PLANNING COMMISSION**

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

Name Michael Vanderlinde Telephone #

Email address

Address

How long have you been a Kenmore resident? 30+ years

What about your personal or professional experience draws you to the Planning Commission?

I have been fortunate in a professional career that allows me the ability to pursue my passion for public service. Through my professional career and personal experience I have been drawn to strategic planning, especially land use. I am eager to continue my service in this new opportunity.

What experience or education do you have that will provide you the background to serve in this capacity?

As a member and vice-chair of Kenmore's Planning Commission and a member of three Kenmore financial task forces, I have gained an extensive understanding of the land use and economic issues our city faces.

As financial leader within UW Medicine and member of various national and state boards and commissions, I learned how to work cooperatively with diverse groups to achieve goals beneficial to our community.

I have earned BS degrees in both Accounting and Finance. I have completed the course work required for Commission membership and other related subject matter provided by the Municipal Research and Services Center.

Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

As a Washington State Employees Credit Union Board member, I was directly involved in multiple initiatives to improve the diversity of WSECUs employee and especially management mix. Also, I was member of operations committee that reviewed, developed, and implemented credit policies and rating standards that allowed WSECU to say YES more often to WSECUs low income and ethnically diverse membership.

As a member of King County ACH Finance committee and Washington Medicaid Quality Improvement Program, I was accountable for policy development to ensure low income population's access to culturally sensitive health care.

We are interested in learning more about your specific skills, knowledge, or experience that relate to planning or land use matters. This could include areas like housing, parks, environmental stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a member of the Planning Commission?

During my career with UWMedicine, I managed Strategic Planning, Operating and Capital Budgeting, and Government Relations. Each of these functions involved development/negotiation of land use (Master) plans to assure compliance with city, county, state and federal environment, and community preferences.

As long-standing member of Kenmore's Planning Commission, I gained extensive knowledge of land use rules and regulations and had the opportunity to contribute to the development of a wide variety of land use policy decisions.

As a member of Kenmore's Financial Sustainability and Economic Development workgroups, I have gained a solid understanding of the relationship between land use policy, economic development and the long term sustainability of our city's budget.

In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Regional demographic shifts (e.g., the silver tsunami), population growth, economic development, and political mandates are driving Kenmore to increase housing density. Preserving the quality of life we enjoy today will require careful planning and sensitivity to the needs and desires of Kenmore's current and future resident's.

As a former business owner myself, I have a unique prospective on the role of land use planning and economic development. I understand the pressure of always being the last one paid!

The Planning Commission meets regularly between 7-9:30pm on the 1st and 3rd Tuesday of each month. In addition, the expectation is that you are preparing for the meeting by reading the agenda packet in advance. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

I am well aware and have no problem with this requirement.

Is there anything else you would like to add?

I THANK YOU! ... for considering my application. I look forward to continuing my service to our city.

APPLICATION AGREEMENT

☒ I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

☒ I understand that all City emails may be subject to disclosure under the Public Records Act.

☒ I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

☒ I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment:

- City Orientation with the Community Development Director
- Public Records Act Training
- Open Public Meetings Act Training
- Short Course on Local Planning

Applications must be received no later than 5 pm on September 29, 2024 to:

Shannon Tipple-Leen - Planning Commission Clerk

Hand Deliver or Mail:

Kenmore City Hall
18120 68th Ave NE
Kenmore, WA 98028

Or E-Mail:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 3444782
 IP Address 73.97.150.135
 Submission Recorded On 09/01/2024 8:39 PM
 Time to Take Survey 38 minutes, 30 seconds

Page 1

City of Kenmore Planning Commission Application 2024

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 29, 2024.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Becca Bailey

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

3 years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

Just over a year ago, I took a risk and left my 10-year career to pursue my true passion- ecology. I spent 2024 volunteering for local nonprofit organizations such as Sno-King Watershed Council, Trout Unlimited, Whale Scout, and Mid Sound Fisheries. During this time, I have realized a deep passion and desire to be more involved in my community and to make a difference within it so that all, wildlife and people alike, can thrive and coexist.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

Though not very long, my experience volunteering with the nonprofits listed above, as well as being a part of Mid Sound's Community Action Training School (CATS) program, has gifted me with an immense knowledge and understanding of our watershed. It is of the utmost importance we keep the health of our watershed in mind when we execute Kenmore's comprehensive plan.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

I started my ecology journey as a volunteer with Sno-King Watershed Council in 2023, working on restoring two sites along Swamp Creek in Kenmore. From there, I served as a Spring Intern with Whale Scout at Wayne Golf Course, attending community events and teaching neighbors about the importance of a healthy watershed and how it correlates with the health of our salmon, which our resident orcas rely on as a food source. In May of 2024, the CATS program began and I had the privilege of connecting with many community members that brought a multitude of diverse life and professional experience to share. I've also had the opportunity to volunteer with Trout Unlimited on Lake Sammamish, counting Kokanee Fry using a fry trap. The data collected is shared with WDFW, where I hope to eventually be employed someday.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

I would, indeed, be a green addition to the planning commission. With me, I carry a deep desire to learn, provide, and advocate. My experience mainly lies within stewardship, but my 10-year experience working at a retirement community in Bothell opened my eyes and mind to think of all ages within the population when making decisions. I worked with teens, mentoring them through their first job experience, and I worked with seniors, showing patience and understanding when listening to what they had to share.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

The first thing that comes to mind is all of the new development happening off the North end of 68th Ave NE and how the families and dog owners will be able to utilize the surrounding space. Will there be trees, will there be a park, will there be an enclosed area for dog owners to use to let their dog run around on something other than the paved walkways? I hope these are thoughts taken into consideration when building apartments and condos; green space is not only important for air quality, temperature regulation (trees can cool the temp by 10 degrees Fahrenheit), wildlife, but for humans to enjoy too as they have a positive impact on mental health. I have seen so many developments go up in surrounding areas that only consist of structures and pavement.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

XIII. B. Selecting Planning Commission Applicants for Interviews, present.

12. Is there anything else you would like to add?

****SKIPPED****

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on before making appointments. Candidates will be notified regarding interview dates and times. Interviews and voting will be during a public meeting and recorded.

Submission # 3509241
 IP Address 73.239.121.2
 Submission Recorded On 09/25/2024 7:40 PM
 Time to Take Survey 32 minutes, 35 seconds

Page 1

City of Kenmore Planning Commission Application 2024

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*** 1. Name**

Brennan Bjorkman

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

Birth through 2004. Left for college and bought first House. Moved back in 2016 to raise my family.

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I was born and raised in Kenmore and only left to pursue higher education at Washington State University. I moved back home to Kenmore in 2016 and have since then started a family. My goal is getting involved to help our community and to make a positive impact on the future of the city my children will grow up in.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

I have a business operations management degree from Washington State University that focused on building leadership skills, making operations more efficient, and driving strategic initiatives. These educational background aspects help shape my skills for involvement in a public planning capacity. As for my working experience, I've been working for a neighboring municipality for 13 years and that have given me an insider understanding of nuances of city government. My career is on the maintenance side in public works (street department) and parks, so I feel that I can provide a realistic understanding of what staffing and funding it takes to maintain current and future city assets.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

With my career in the Parks department, we are interfacing with the community on a daily basis helping to support community events, forest stewardships, and volunteers of all demographics.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

In my current employment role, I am heavily involved with the planning of new park spaces (the City voted on a Parks bond). We are currently acquiring new park properties for the public and updating existing parks with off-leash dog areas, playgrounds, splash pads, etc. I also am heavily involved with support for our forest stewards providing materials, equipment, and general planning for their work parties. In my prior role with the City, I worked in public works heavily involved in transportation and street maintenance. I feel that with my working experience, I would provide a realistic view of what it takes to maintain current and new assets.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

One of the biggest needs I see is developing Lake Pointe into a welcoming space for all. I see it having different park and open spaces for people to enjoy as well as a walkable community with different Restaurants and shops that will become a destination for surrounding communities consequently boosting the cities economy. I also feel that the city needs to invest in a Public Works facility allowing staff to be able to operate more efficiently than working out of shipping containers. Lastly, I feel that we have a service to those Kenmore residents experiencing difficulty living in the high property values with our proximity to Seattle and would like to have thoughtful discussions surrounding affordable housing locations.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

No

12. Is there anything else you would like to add?

XIII. B. Selecting Planning Commission Applicants for Interviews, present.

*

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*

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*

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Questions:

stippleleen@kenmorewa.gov

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Submission # 3416899
 IP Address 50.35.95.180
 Submission Recorded On 08/19/2024 12:22 PM
 Time to Take Survey 37 minutes, 14 seconds

Page 1

City of Kenmore Planning Commission Application 2024

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*** 1. Name**

Marlo Castillo

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

8 Years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I am a long-term resident of Kenmore with both professional and volunteer experience in leadership and management. I currently serve as a PEPS (parent support group) leader and want to contribute to my immediate community in other ways to grow and keep Kenmore thriving for individuals and families across all needs.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

As an engineering manager, I have strong organizational skills that would benefit the City of Kenmore. I am also well versed in supporting community projects, such as through PEPS and through the coordination of major outreach events through the Society of Women Engineers. My experience coming from an engineering background enables me to be analytical and logical when proposing and weighing prospective options for Kenmore's future. My current professional role as mechanical engineering manager has required me to frequently interface with interdisciplinary teams across the organization. Finally, at my workplace, I also serve in the capacity of Inclusive Product Council lead that evaluates prospective product concepts with an eye for identifying cultural and social impacts--both positive and detrimental. I then compile ideas for how to mitigate the risks and call out how the product could be most beneficial for all populations.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

I currently serve in the capacity of PEPS (Parental Support group) group leader, where I facilitate conversations with a cohort of local parents of newborns and help them navigate the challenging times of adding a new person to their families. In the past, I have also served in the capacity of coordination chair for a Society of Women Engineers local chapter's headline annual outreach event called "SWEET." This event had taken place at the local Girl Scouts of America venue as a hands-on STEM education event open to all middle school age students in the San Diego community. That year, a policy change dictated that any Girl Scout Center event could only be open to Girl Scout members. Rather than restrict the invitation list to Girl Scout members, I, along with the planning committee, made the decision to host the event at a local university campus and be more inclusive of the broader community. Not only did the event attract over 200 hundred students, it featured a record number of participating schools and organization from across the county. Other areas where I have served as a board or planning member included the inaugural Turbotoasters Toastmasters Club in Redmond, my workplace's Inclusive Product Council, and the educational support network MESA (Math, Engineering, and Science Achievement).

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

As mentioned above, I am currently serving as an Inclusive Product Council lead in addition to my regular role as a mechanical product design engineering manager. Through this role, I help plan product reviews as they relate to the top-level schedule and ensure that timely feedback can be delivered to the program teams while ensuring that exposure to cultural blind-spots are minimized. I would like to take this skill to the planning commission to ensure that a diverse approach is taken when forming Kenmore's future plans that have the potential to benefit all.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

I love a lot of the progress that has been made to improve existing parks and roads and I'd love to see more. Some ideas I would love to explore with the planning commission include: - A focus on affordable housing: There has been a boom of high-end apartments built up in Kenmore that are great for property tax revenue, but do nothing to improve the gap between attainable accessible housing and the great public demand for it. Revisiting and retooling plans for affordable housing such as the one that was voted down by the city council several months ago will be critical for the future of Kenmore and its able to build and support its diverse citizenry. There are many properties along 522 that could be considered and I'd love to brainstorm them with the commission. - Encouraging the development of retail and consumer-facing businesses along the Gilman waterfront--serving as both a social and retail hub for residents and building it up as a destination for visitors transiting along the Burke Gilman trail. - Adding more accessible facilities to our local parks and trails including Wallace Swamp Creek Park--such as bathrooms -- Adding protective features to bus areas like rain covers/awnings to shield those who regularly utilize public transit

XIII. B. Selecting Planning Commission Applicants for Interviews, present

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

No

12. Is there anything else you would like to add?

Kenmore is a lovely place to live and I'm hoping to help influence the plan to foster its flourishing growth by serving on this planning commission.

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on before making appointments. Candidates will be notified regarding interview dates and times. Interviews and voting will be during a public meeting and recorded.

Submission # 3477377
 IP Address 163.116.251.114
 Submission Recorded On 09/11/2024 11:08 AM
 Time to Take Survey 22 minutes, 56 seconds

Page 1

City of Kenmore Planning Commission Application 2024

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 29, 2024.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Eric Dockery

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

6 years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I am a licensed architect with a keen interest in how physical buildings and community planning can make or break a proper sense of belonging. My wife was born and raised in Kenmore (before it was Kenmore) so it has been interesting to hear about the changes she has seen to the community in her lifetime.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

KENMORE

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I have previously volunteered with the Seattle Public Library system as an architectural docent, leading architecturally focused tours of the downtown Central Library.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

As an architect, most of my career has been focused on supporting retail clients. Part of this work has involved examining how these clients' physical spaces fit into the existing fabric of the communities they serve. In doing so, I have interacted with many municipal planning commissions and interpreted many land use codes to ensure both the jurisdictions and clients are satisfied with the outcome. Having been through the process so many times I also understand the challenges applicants face when dealing with complicated, vague or overly restrictive ordinances or regulations, and would look for ways to help simplify/clarify.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

Any future city plans should take into consideration two major factors: 1. Development of additional retail/commercial spaces. Having more options from small to large will help keep tax dollars in Kenmore. 2. Alternate transportation access, specifically focusing on walkability/bike access. Much has been done in recent years to upgrade sidewalks and bike lanes, but there is so much more to do to ensure Kenmore residents feel safe and welcome when traversing the city outside of their cars.

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No

*** 12. Is there anything else you would like to add?**

SKIPPED

*** 13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

XIII. B. Selecting Planning Commission Applicants for Interviews, presen...

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

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Yes

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Questions:

stippleleen@kenmorewa.gov

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Submission # 3516796
 IP Address 71.197.138.229
 Submission Recorded On 09/29/2024 7:58 PM
 Time to Take Survey 15 minutes, 11 seconds

Page 1

City of Kenmore Planning Commission Application 2024

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*** 1. Name**

Josue Flores

*** 2. Email Address**

[REDACTED]

*** 3.**

[REDACTED]

*** 4. Residential Address**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

*** 5. How long have you been a Kenmore resident?**

1 year

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

While I was in a group in my high school career I joined multiple groups and I always found it interesting & exciting to plan and organize events or projects with different groups and socialize with supervisors rn I'm in college getting my associate degree and I'm 17 turning 18 in December I was inspired to apply because of one of the current city council members Nathan Ioutsis being the youngest to join the planning commission I also I want to find the best way to connect with the community and local government around me

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

In my experience I've also delt with handling events and organizing groups also help out with food banks organizing and planning volunteering

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I've volunteered in many volunteer jobs for example making supply boxes for troops food drives for elementary and food banks and helping out clubs or any school organizations as much as I can most of the time organizing and planning with many schools or younger students visiting our clubs or organizations

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

I also think I could bring a new perspective and understanding of the diverse community making the planning commission more aware and giving it a better sense of the different situations and circumstances to consider and also have a connection to the younger generation and the more ethnic part of the community may help the planning community giving everyone a voice. I would say my skills would be connecting with people and understanding the environment something I'm always striving to do is also understand the needs of people and what is the best way to help I've helped plan events with local businesses to make events happen with my old high school and also when I was in jrctc would helped with events they would cover from security to help the organizers and stewardship wherever I could I would volunteer for any jobs club advisers needed from taking care of pets to taking care of a garden to handling supplies and so on I want to help makes people's lives easier in any way I can

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

In my opinion, what the planning commission should focus on in the near future is several crucial ways to use land and planning ways to address the diverse wants and needs of the residents for example maybe prioritizing affordable and diverse housing options such as affordable units and also in my opinion missing middle housing it would help bring inclusiveness in housing another thing I want to touch on is sustainable development practices for example including more green building and preserving our green areas that in turn will help protect our environment and nature Speaking of our environment I think also improving our transportation and making more parts of the city walkable and making the city more encouraging for biking therefore improving mobility and reducing traffic. Also improving community engagement and making the planning process more inclusive so that we can be sure everyone's voices are heard while supporting our local businesses and promoting our mixed-used areas therefore giving our economy a boost and making neighborhoods more vibrant by doing this we can help the residents and make a more vibrant and inclusive kenmore

*** XIII. B. The Planning Commission meets at 7:00 on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No there currently isn't rest assured

12. Is there anything else you would like to add?

Yes I think the Planning Commission is an amazing part of our government and hope no matter what it can grow always for the better

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on before making appointments. Candidates will be notified regarding interview dates and times. Interviews and voting will be during a public meeting and recorded.

Submission # 3498814
 IP Address 71.231.158.88
 Submission Recorded On 09/21/2024 1:08 AM
 Time to Take Survey 14 minutes, 58 seconds

Page 1

City of Kenmore Planning Commission Application 2024

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 29, 2024.

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*** 1. Name**

Tasha Funcannon

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

I have lived here for about 7 years.

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

It draws me in cause I get to help and talk and understand the people of Kenmore. With this experience I would be able to communicate and be there for the community.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

I have the experience by helping and supporting my customers that I see on regular basis. I get an chance to show how much I care about this city.

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I did recently try to help my kids of this community by getting the school bus for Kenmore Elementary. By, showing how much I care about these great groups of kids and there families.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

By giving me a chance to show that I would make an great advocate for the community. Cause I may have more experience by customer service quality but I also can show how much I can relate and support this city by making change for the best to my knowledge.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

I would say by the safety of how the buildings are being built and how it could affect those around you.

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

I do work on Tuesdays. But, I can always change my days off and exchange those days. Cause I would really like to be involved more in my city.

*** 12. Is there anything else you would like to add?**

If you give me a chance, I can show you how having me as an part of your team can bring people together in the best way possible. Cause they trust me. Trust and respect others is such an gift to have. And never take it for granted.

*** 13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

XIII. B. Selecting Planning Commission Applicants for Interviews, presen...

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Yes

*

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Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on before making appointments. Candidates will be notified regarding interview dates and times. Interviews and voting will be during a public meeting and recorded.

Submission # 3415128
 IP Address 50.197.87.233
 Submission Recorded On 08/19/2024 10:07 AM
 Time to Take Survey 47 minutes, 27 seconds

Page 1

City of Kenmore Planning Commission Application 2024

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*** 1. Name**

Kris Gustafson

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

10 Years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

As a Kenmore business owner & commercial and residential property owner I'd like to see economic development be a integral component when determining Kenmore's future.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

My background is in Finance & Accounting, I'm a former CPA with a masters in accounting, have served on multiple boards both non-profit and for professional associations, currently own commercial property in Kenmore on 522 & operate a multi-state business in Kenmore.

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

All my volunteer hours have previously gone to King County Search Dogs as a Volunteer K9 handler assisting the King County Sheriff's Office in their search and rescue needs. I was the treasurer for the organization serving two terms on the board over the last 8 years.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

I believe my financial background combined with by business experience would be a valuable asset for the people of Kenmore. The people of Kenmore deserve a future that is built on fiscal responsibility while encouraging economic development.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

We should be encouraging development of the downtown area by trying to secure anchor tenants that would bring services & activities to increase spending in the area from those not just within Kenmore but the surrounding cities. Some high-level options could be museums, sports complexes, a waterfront marina complex with restaurants parks and more public access.

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No

*** 12. Is there anything else you would like to add?**

No

*** 13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

Yes

XIII. B. * 14. I understand that all City emails may be subject to disclosure under the Public Records Act. Selecting Planning Commission Applicants for Interviews, presen...

Yes

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Yes

*

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Yes

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Questions:

stippleleen@kenmorewa.gov

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**APPLICATION FOR
CITY OF KENMORE
PLANNING COMMISSION**

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

Name Vincent Keane Telephone #

Email address

Address

How long have you been a Kenmore resident? 8 Years

What about your personal or professional experience draws you to the Planning Commission?

Professionally I've spent a lot of my career helping teams make decisions, often without as much data as we'd like. On the personal side, I am a dedicated Kenmore resident and want to continue to do civic service to make the community as strong as possible.

What experience or education do you have that will provide you the background to serve in this capacity?

My undergraduate degrees were in English and Journalism. I like to tell people I learned to read and write. Much later I earned an MBA-T from University of Washington Bothell.

Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

I was a member of the Walkways and Waterways group before I was even a legal resident and have been thrilled to see all of the improvements made since 2016. Most recently I served on the Kenmore Fiscal Sustainability Taskforce. This was a great experience, and while there was often disagreement, there was never disrespect.

We are interested in learning more about your specific skills, knowledge, or experience that relate to planning or land use matters. This could include areas like housing, parks, environmental stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a member of the Planning Commission?

My primary experience with land use policy has been obtained through osmosis. My wife is a municipal parks and human services director on the east side and we discuss the balancing act that is municipal government on a daily basis.

In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Lakepointe is the biggy right now. I've watched and waited for previous development plans to come to fruition, only to be disappointed. I think the current approach to restore the waterway border is a great way to make the overall parcel more commercially viable.

Urban density is also an issue and I think that Kenmore needs to be prepared for more housing units. Of course, additional retail and business facilities need to accompany this to move us beyond the "bedroom community" stage.

Lastly, and maybe I'll disqualify myself here...

I was greatly upset by the failure of the the Plymouth Supportive Housing development project. I respect my fellow citizens, but to abandon this important project was a mistake.

The Planning Commission meets regularly between 7-9:30pm on the 1st and 3rd Tuesday of each month. In addition, the expectation is that you are preparing for the meeting by reading the agenda packet in advance. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

In general no, but I will be a remote professional employee and need to travel for business on occasion. If on the road I would be very able to attend by Teams/Zoom.

Is there anything else you would like to add?

Thanks for the chance to apply.

APPLICATION AGREEMENT

☒ I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

☒ I understand that all City emails may be subject to disclosure under the Public Records Act.

☒ I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

☒ I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment:

- City Orientation with the Community Development Director
- Public Records Act Training
- Open Public Meetings Act Training
- Short Course on Local Planning

Applications must be received no later than 5 pm on September 29, 2024 to:

Shannon Tipple-Leen - Planning Commission Clerk

Hand Deliver or Mail:

Kenmore City Hall
18120 68th Ave NE
Kenmore, WA 98028

Or E-Mail:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 3499426
 IP Address 50.47.248.122
 Submission Recorded On 09/21/2024 2:40 PM
 Time to Take Survey 41 minutes, 6 seconds

Page 1

City of Kenmore Planning Commission Application 2024

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* **1. Name**

Edouard Lassalle

* **2. Email Address**

[REDACTED]

* **3. Phone**

[REDACTED]

* **4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

* **5. How long have you been a Kenmore resident?**

Since May 2021

* **6. What about your personal or professional experience draws you to the Planning Commission?**

I feel very connected to Kenmore which is a city me and my family fell in love with when we moved here. Kenmore and its residents have given so much to us that I want to be further involved in the City to help contribute to its growth and future

* **7. What experience or education do you have that will provide you the background to serve in this capacity?**

I have a MSc. and have worked for 12+ years as a business and strategy consultant in the healthcare sector. I have in that capacity worked on multiple, diverse and complex projects to help people come together and define strategies and implement their associated tactics successfully. More recently, I work as an associate director for a pharmaceutical company in the analytics and operations department for their cancer franchise. As such, my role is to review all available data, consult with key stakeholders and propose recommendations on various topics to further improve the company's commercial success and ensure access for our patients to our drugs to help them with their life threatening prognoses. I believe that my ability to define strategies and tactics supported by compelling data would benefit Kenmore and the planning commission's job to provide guidance and recommendations to the city regarding its future growth and needs.

* **8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

In France (pre-2015), co-host for a non-partisan political podcast on the impact of new technologies on governmental action (and vice versa) as well as members of a political party. In the US (post-2015), secretary of my Kendo (Japanese sword fighting) club, in charge of all meeting agendas, minutes and special projects. More recently, member of the FSP which confirmed my love for Kenmore and desire to help in any way I can make our city become all that it can be.

* **9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

Stewardship : participation in park restoration projects and volunteer projects at elementary and middle schools. Economic development: Solid understanding of economics and growth focus due to my professional responsibilities. Transportation: Heavy focus on land use and multi-use approach (car, bike, pedestrian access...) as well as public transportation due to my history living in very densely populated areas with strong public transport options (lived in and around Paris, France for 30 years).

* **10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

I believe the city's focus should be on improving access and developing resiliency for our city and its residents. To grow, Kenmore needs to improve our residents' access to shops and commercial opportunities to improve the overall quality of life of residents and meet their diverse needs. But Kenmore also needs to focus on ensuring resiliency of the city's capabilities and offerings (sustainability of its infrastructure) for its inhabitants in light of the increasing cost of living and inflation (affordable housing, support to access federal and county services...), climate crisis (sanctuarization and expansion of our parks and trees, development of sustainable energy and building practices...), access to basic care and services (food, health, education...) while doing so in a way that will continue to elevate the overall quality of life of all residents, both for our richest and poorest residents alike.

* **11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

XIII. B. Selecting Planning Commission Applicants for Interviews, present. I have time for the meetings and the before and after work associated with those.

12. Is there anything else you would like to add?

I am available to discuss any topic or element of my candidacy at your discretion

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

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Yes

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Questions:

stippleleen@kenmorewa.gov

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Submission # 3516559
 IP Address 50.47.224.35
 Submission Recorded On 09/29/2024 5:20 PM
 Time to Take Survey 14 minutes, 23 seconds

Page 1

City of Kenmore Planning Commission Application 2024

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*** 1. Name**

Kara Macias

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

12 years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

In my professional career as a Construction Project Manager, I communicate and plan between diverse stakeholders and motivate all towards a common purpose day in and day out. The most rewarding part of a project is to bring to life combined strengths and hard work, with varied perspectives, into a final product all stakeholders are proud of. I can add value, bringing my building background on how decisions on land use can make a difference and impact the diverse residents of Kenmore. Seemingly small decisions can have a big impact on the way space and land are used and the way our community interacts with those spaces. I'm acutely aware of these considerations when evaluating decisions and planning projects in my career. As a Planning Commissioner, the City Council and the City of Kenmore Residents are your stakeholders. I have a deep appreciation for the combined visions of both residents and policy makers and can help influence action through contributing towards recommendations and guidance from the Planning Commission. I am confident I could add value to this process, through my professional collaboration skills and communication savvy. As a Hispanic woman, having spent over twenty years in the construction and project management space, I bring an important and diverse lens to the commission. To make recommendations on policies that will impact our diverse community of stakeholders, the commission should reflect that Diversity, Equity, and Inclusion (DEI), both in its representation on the commission board as well as through their policies and recommendations. I'd like to bring more DEI perspective and voices to the processes of how we work and come together to support the City of Kenmore.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

To this role I bring my experience and education as a successful project management manager(PMP), the ability to rally diverse stakeholders towards a common goal, political savvy, and a deep personal desire to contribute to the betterment of my community. Through my professional experience, I often leverage the "four C's" framework: Communication, Collaboration, Commitment and Compassion. I consistently weigh very difficult decisions, with competing interests and visions of various stakeholders, and reach consensus on the way forward. I can balance a high attention to detail with the bigger picture while motivating towards consensus. In my everyday professional life, I take ideas and opinions, and distill them to an actionable plan. I've been closely following City of Kenmore council meetings and planning commission meetings over recent years. I understand the vision for Kenmore and where we are going and am eager to contribute towards getting us there. I am very mindful of taking a holistic view of impacts of decisions and policies.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

I have a deep commitment to this community and have actively sought several opportunities for public service. Currently, I am the Vice President of the McDonald Highlands Home Owners Association (HOA). In this role, I plan and coordinate community events, to bring together neighbors to know one another better, and support one another and the community together. I help organize annual summer movie nights, Oktoberfest, and community clean-ups, to name a few. I also actively engage in regular community service activities throughout Kenmore. For example, volunteered at the 25th City of Kenmore anniversary celebration, volunteered with Kenmore's annual Community Serve Day at Kenmore Elementary school. I also ran for city council in the most recent election cycle. While I lost the election to the incumbent with a small margin, I spent seven months actively investing in the community of Kenmore. I spoke with constituents and policy makers on issues that matter such as: housing, economic development, and the vision for our downtown corridor. I spoke with neighbors and small businesses about their interests and priorities. When communicating with residents I helped people find common ground –the first step towards consensus building.

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9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

As an active community member, I have followed our local planning commission, and updates to our Comprehensive Plan, and have a depth of understanding of the work to date that is critical to driving forward the Comprehensive Plan. Given I have worked directly in the construction industry for over twenty years, I bring the ability to evaluate our housing recommendations and policies from the lens of homeowners and local businesses. I have experience of how our downtown economic development and transportation projects can impact the community. As a planning commissioner the goal is to provide policy and recommendations that work together within all the elements and executes the City Council's priorities. I have always been effective at evaluating how decisions and planning must interact to yield results for people with varying views

XIII. B. Selecting Planning Commission Applicants for Interviews, present

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10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

The Growth Management Plan requires all cities to comply and plan for growth in their cities. In particular, Kenmore City Council has prioritized Economic Development and Housing. These two priorities require a very measured approach and holistic view. For me, balancing a plan for downtown while aligning with the vision of Kenmore and its residents and developers in mind is a critical focus area. I am particularly interested in understanding the motivations of our high displacement risk residents. I am also interested in supporting smaller business to thrive with an evolving downtown vision. The house challenges in Kenmore are multifaceted and much more than affordable housing. Planning and development must consider the impacts to our low-income neighbors when upzoning decisions and regressive taxing on utilities and cable.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

No. I also understand that I would need to commit time before the meeting to read, review, and suggest document edits.

12. Is there anything else you would like to add?

****SKIPPED****

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13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on before making appointments. Candidates will be notified regarding interview dates and times. Interviews and voting will be during a public meeting and recorded.

Submission # 3427673
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Page 1

City of Kenmore Planning Commission Application 2024

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 29, 2024.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Don Oates

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

1 year

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I'm a lifelong resident of the Seattle area having moved here at 2 when my dad got a teaching job at the University of Washington. As I grew up in the area, my first introduction to the Kenmore area was through sporting events and exercise along the Burke Gilman trail. My wife and I were married at Inglewood Country Club and our first home was a half mile north of Kenmore in Bothell along Swamp Creek. We stayed in that home for 8 years, then moved to Woodinville form 22 years before moving to Kenmore recently in August 2023. Throughout this time we have seen all three communities (Bothell, Woodinville and Kenmore) grow and change as communities and as the entire greater Seattle area grew. I believe this exposure provides me insight to the success stories and lessons learned from around our local area. I graduated from the UW as a Civil Engineer in 1988 and have been practicing in the Seattle area ever since. My practice has included roadway projects, waterfront industrial and habitat development/restoration and now focuses on fish passage projects. This work has provided me an in-depth understanding of the complexities - physical, environmental and social - associated with urban and suburban development and provides me a unique perspective to the impacts of development on communities. I have a passion for finding solutions that benefit all parties - that pragmatically recognize the benefits of development while simultaneously recognizing the importance of maintaining our community character and connection to the environment. I am very hopeful to support Kenmore as we address the complex challenges of our community today while maintaining a strong connection to our communities roots and prioritizing a focus on our people and the incredible natural beauty of this place we call home.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

As noted above, I graduated from the UW as a Civil Engineer in 1988 and have been practicing in the Seattle area ever since. My practice has included roadway projects, waterfront industrial and habitat development/restoration and now focuses on fish passage projects. This work has provided me an in-depth understanding of the complexities - physical, environmental and social - associated with urban and suburban development and provides me a unique perspective to the impacts of development on communities. I have a passion for finding solutions that benefit all parties - that pragmatically recognize the benefits of development while simultaneously recognizing the importance of maintaining our community character and connection to the environment. I have been a licensed Professional Engineer in Washington for more than 30 years and maintain several active professional certifications including DBIA (Design Build Institute of America) and Diplomate (Board Certification) status in Port Engineering. My professional practice experience also includes several projects in and around Kenmore. These projects include at least 2 project looking to utilize the Lake Pointe property and one project (associated with the 520 Bridge replacement in 2011) that improved the property to allow its temporary use for construction of bridge elements prior to shipping and assembly at the bridge site.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

My wife (Kristi) and I are fortunate to have 2 wonderful adult "kids" (28 and 25) now living in the Seattle area. Throughout their lives, we (Kristi and I) have been very active in supporting the various schools and programs they were involved in. This work included my involvement for more than 15 years as a soccer or basketball coach for both our kids. I later also participated as an active member and officer of the Woodinville Basketball Club program for approximately 6 years. Through my work, I have managed our Division for more than 12 years and throughout this time have led our community outreach programs which include extensive volunteering efforts and development of programs that facilitate our company supporting staff to volunteer for organizations they believe in. My own personal interests over the past 20-years have included yearly participation and leadership to facilitate work with Rebuilding Together. As a leader in my office, I was asked to lead our Divisions DEI efforts in 2020 and have been actively engaged in this with our staff through a volunteer effort since that time. My Board affiliations have included the work as an office in the Woodinville Basketball Club and as both Board member (12+ years) and current Board Chair (2nd year) of my company - KPFF.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

XIII. B. Selecting Planning Commission Applicants for Interviews, presentation. My practice and project experience has generally been focused on road and Port/Waterfront projects. This work includes planning, permitting, entitlement, design and construction support of all types of infrastructure and habitat restoration projects. My professional experience provides an in-depth understanding of the complexities associated with urban development projects. This

experience has led me to focus on trying to find pragmatic solutions and seek compromise where possible. As someone with my professional experience combined with being a life-long resident of the Seattle area, someone who has a passion for recreation activities around the incredible waterways of the PNW and someone who cherishes the incredible natural environment we share - I believe I can provide a unique perspective that can both understand the complexities associated with infrastructure development and also recognize the priority to maintain the natural beauty and connection we all are blessed to enjoy in Kenmore. More specifically re my practice and experience - I graduated with a focus on roadway engineering and the focus exists still today where my practice is currently focused on supporting the WSDOT and local Agency efforts to re-open access to habitat for migrating salmon through removal and replacement of culverts that currently impede their natural migration. This work allows me to maintain in-depth understanding of State and Local design and construction criteria associated with roadway and transportation infrastructure.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Like all communities in our area, we are faced with a critical housing shortage and changing economic conditions that drastically impact home ownership. I often speak with my adult kids about what it will take to buy a home in today's market - and to them, even with good well paying jobs, it is a bewildering concept. What will our communities look like and what will be the demographic of our people if these trends continue? I similarly believe Kenmore's location and environment are a gift to our residents as well as anyone visiting or passing through Kenmore, that must be preserved and cherished. I think we have all seen examples of communities that have allowed, or even proactively backed, development in an effort to bring in tax revenue or to provide affordable housing - only to be virtually unrecognizable to the community that existed just 10 years prior. I am very hopeful that Kenmore can find a way to address these issues without losing it's character and without forever changing our natural beauty. I am very interested in learning from others and being part of a team that can find ways to both grow and hold onto our roots, that can recognize and celebrate the benefits of diversity (from an economic and ethic perspective), and that can provide for the needs of our residents for the long term. Without the benefit of more experience with the Planning Commission, I am hesitant to offer my suggestions of what the city should focus on in the near future. I am hopeful that I can quickly learn and be part of a team to address these issues. However, if forced to answer these questions in advance of gaining more first-hand knowledge, I would say that addressing the Lake Pointe opportunity and further "downtown" development while maintaining our character and natural beauty are priority issues.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

I can commit to being available to participate in these meetings. My practice does still require that I occasionally travel so it is possible that I would take advantage of the opportunity to attend meetings virtually on occasion. However, participation on the Planning Commission would be an honor and something I would prioritize to minimize this need to not more than once per quarter.

12. Is there anything else you would like to add?

My interest to be more involved in Kenmore as a volunteer is not limited to the Planning Commission opportunity. So if a more qualified candidate is found for this opportunity, I would appreciate being notified of other opportunities where my background and experience could be of benefit to Kenmore. Thank you.

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:
stippleleen@kenmorewa.gov

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 Time to Take Survey 32 minutes, 34 seconds

Page 1

City of Kenmore Planning Commission Application 2024

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*** 1. Name**

Judie O'Brien

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

Since 2021

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

My personal and professional experiences have always been rooted in community development and responsible growth. With over 28 years in real estate and development, I've had firsthand experience in understanding the needs of residents, businesses, and local governments. What truly draws me to the Planning Commission is the opportunity to have a direct impact on shaping the future of communities. I served as Chair of the Medina City Planning Commission for eight years, where I helped guide zoning and development decisions, and was involved in environmental stewardship through the Shoreline Master Plan Committee. Additionally, my volunteer work with police services and emergency planning for over a decade gave me valuable insight into how land use decisions affect public safety and community resilience. These experiences instilled in me a passion for thoughtful, balanced planning that prioritizes both growth and the well-being of the community.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

In addition to my years of work in real estate and development, I served as the Senior Project Manager and Broker for a \$40M luxury development in downtown Bellevue. In this role, I managed every aspect of the project, from securing financing to overseeing the groundbreaking, design, and marketing strategies. I worked closely with architects, developers, contractors, city officials, and investors to ensure the project was completed successfully. This experience honed my skills in project management, collaboration, and navigating complex regulatory environments, all of which I believe would make me a valuable asset to the Planning Commission.

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

City of Medina Planning Commission 2005-2013, Shoreline Master Plan Committee, Volunteer in Police Services 2007-2011, Emergency Preparedness Committee 2006-2017, German Shepherd Dog Rescue, Donate a Phone 2010-2016- Victims of Domestic Abuse, Bellevue School district volunteer, PACE: 2003-present-Guild Member - Co-Chair for the Autumn Candlelight Dinner Bucks For PACE Auction

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

I have a deep passion for planning and land use, which is reflected in my 28 years of experience in real estate and development. During this time, I gained extensive knowledge of housing trends, zoning regulations, and economic development strategies. From 2005 to 2013, I had the privilege of serving as Chair of the Medina City Planning Commission, where I helped shape policies that promoted responsible development while preserving the community's character. Additionally, I chaired the Shoreline Master Plan Committee, giving me valuable experience in environmental stewardship and balancing land use with natural resource protection. My background equips me to contribute effectively as a Commissioner by applying practical, community-focused solutions that foster sustainable growth and development. Additionally, I volunteered with Medina's police services from 2007 to 2011, which strengthened my understanding of public safety and community engagement. As a member of the Emergency Preparedness Committee from 2006 to 2017, I gained experience in coordinating responses to potential risks, which aligns with broader land use and housing considerations. These combined experiences equip me to contribute effectively as a Commissioner, fostering sustainable development and community resilience.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

At this critical time, the city is experiencing significant growth, making it essential to focus on future development that supports both responsible expansion and the diverse needs of our residents. A key priority should be implementing planning strategies that foster sustainable growth while preserving the character and quality of life for the community. This includes not only addressing housing affordability and accessibility but also ensuring that infrastructure, transportation, and public spaces evolve to meet the needs of our growing population. By actively engaging residents from various backgrounds and ensuring their input is heard, we can create a more inclusive planning process that reflects the diverse perspectives within our city.

XIII. B. Selecting Planning Commission Applicants for Interviews, present

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11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

There is not.

12. Is there anything else you would like to add?

Not at this time.

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:

stippleleen@kenmorewa.gov

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Submission # 3514046
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Page 1

City of Kenmore Planning Commission Application 2024

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 29, 2024.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Marcus Rochelle

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

I have been a resident since 2020

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I have a deep-rooted interest in the Kenmore community and its future. As a local resident and parent, I am invested in making our city thrive for families and future generations. My experiences working in leadership roles, where I developed a passion for creating strategies that benefit both local communities and regional systems, align perfectly with the goals of the Planning Commission. Professionally, I've led teams focused on improving patient and consumer experiences, where thoughtful planning and strong collaboration were key to creating lasting impacts. In my role as Director of Patient Experience for a healthcare organization, I engaged in projects that required understanding the needs of diverse communities and working across various stakeholder groups to implement meaningful changes. These skills—strategic thinking, cross-functional collaboration, and a commitment to community-centric improvements—are equally relevant to city planning. I've had experience building teams from the ground up, developing initiatives that addressed both immediate needs and long-term goals, a mindset that I believe is crucial when it comes to city planning. On a personal level, I'm committed to the idea that a strong, connected community is essential for success, and I want to contribute my time and skills to foster that in Kenmore. With two young children growing up here, I am especially motivated to ensure the city continues to be a wonderful place to live, work, and play for all families. I am excited by the prospect of collaborating with other passionate individuals and contributing to Kenmore's future. My professional experience in leadership, community engagement, and project management, combined with my personal investment in our city's success, makes me a strong fit for the Planning Commission. I look forward to the opportunity to contribute meaningfully to the development and vision of Kenmore.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

My experience lies in creating systems and processes that enable communities to flourish. Over the years, I have honed my ability to direct resources, foster collaboration, and build sustainable solutions that address both immediate needs and long-term goals. In my role as Director of Patient Experience, I developed and implemented programs that improved access and quality of care by driving system-wide initiatives. These initiatives required understanding the diverse needs of our populations, facilitating communication between stakeholders, and strategically allocating resources to ensure the most impactful results. Prior to my current role, I led teams in designing operational frameworks that streamlined processes while keeping communities at the heart of every decision. This work was not limited to healthcare; at its core, it was about building systems that empower people, much like city planning. In this role, I tackled the complex task of connecting people with services, ensuring that community voices were heard, and making sure investments were directed where they could foster the greatest positive change. In addition to my professional background, I bring a strong community organizing foundation, which is the driving force behind my commitment to public service. I've worked on grassroots efforts to unite neighbors around common goals, whether it was enhancing local programs, addressing safety concerns, or advocating for equitable services. These organizing efforts have given me insight into how policy and infrastructure can directly impact lives and what it takes to bring diverse groups together for a shared purpose. Educationally, my background in Political Science with a focus on International Relations taught me the importance of strategic thinking, consensus-building, and understanding the macro and micro elements of governance. These skills are directly transferable to the Planning Commission, where I'll be tasked with evaluating land use decisions.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

Serving on a philanthropic board, I was entrusted with directing over \$3 million in funds to support community groups and initiatives. This role required a keen understanding of community needs, an ability to assess the long-term impact of investments, and a strong commitment to ensuring funds were allocated in ways that maximized benefit. As part of that effort, I worked closely with diverse organizations, evaluated project proposals, and made decisions that balanced immediate needs with sustainable growth. This experience gave me a deep appreciation for how strategic planning and investment can transform communities, which directly translates to the type of work I would engage in as a Planning Commissioner. In addition, I've had the privilege of serving as a member of a school board, where I learned firsthand the complexities of public service and the importance of representing diverse community voices. School boards are, in many ways, microcosms of city governance, requiring the ability to balance competing interests, make difficult budget decisions, and always prioritize the well-being of families and students. During my tenure, I worked collaboratively with fellow board members and community stakeholders to address resource allocation, curriculum planning, and infrastructure projects. Serving on the board reinforced my understanding of how public resources—skills I would bring with me to the Planning Commission. Both experiences have given me a clear understanding of how to direct resources effectively, engage with the community, and ensure that all voices are heard in the decision-making process. I am confident that my background, both in philanthropic funding and educational governance, will allow me to provide

valuable insight into Kenmore's future planning. I'm eager to contribute my expertise in a meaningful way that aligns with the long-term vision for our city.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

My skills and experiences align well with the needs of the Planning Commission, particularly in areas like housing, parks, and economic development. During my time designing buildings for Optum, I gained valuable insights into the complexities of land use and infrastructure planning. This experience required me to consider not only the physical aspects of building design but also how these spaces would interact with the community, ensuring they were functional, accessible, and conducive to promoting health and well-being. Through this work, I developed a strong understanding of how thoughtful design can influence economic development by creating environments that attract businesses and enhance community engagement. I learned to evaluate zoning requirements, navigate regulatory processes, and incorporate community feedback into the planning stages—skills that are directly transferable to my role as a Commissioner. Additionally, my leadership in directing over \$3 million in funds for community initiatives has provided me with a keen awareness of the importance of sustainable investments in public spaces, housing, and parks. Understanding how to effectively allocate resources allows me to advocate for projects that meet immediate community needs while supporting long-term growth and stewardship. Moreover, my experience on a school board has equipped me with the ability to navigate public input, weigh competing interests, and prioritize the needs of diverse community members. This collaborative approach is essential for effective planning and land use, as it ensures that decisions reflect the values and aspirations of Kenmore's residents. With a commitment to fostering inclusive and sustainable development, I am eager to apply my background in building design, community investment, and public service to contribute positively to the future of Kenmore. I believe my blend of practical experience and community-focused perspective will enhance my effectiveness as a member.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

As Kenmore anticipates community growth, it's vital to prioritize land use and planning matters that create mixed-use spaces, ensuring diverse needs are met. Developing affordable housing options is critical; implementing inclusionary zoning policies can help maintain diversity and prevent displacement while enriching our neighborhoods. Enhancing public transportation and walkability is equally important. Investing in efficient transit options and safe pedestrian pathways encourages residents to connect with their community and access essential services, promoting health and sustainability—especially for those who rely on public transport. Incorporating green spaces and community parks will also contribute to residents' well-being. Accessible and inclusive parks provide essential recreational opportunities, fostering connections among diverse community members. Additionally, supporting sustainable business practices within our planning initiatives is crucial. Encouraging local businesses that embrace sustainability can lead to economic resilience while promoting health and environmental stewardship. Finally, embedding diversity, equity, and inclusion (DEI) principles in planning processes is essential. Engaging residents, particularly from underrepresented communities, ensures that all voices are heard and their unique perspectives shape Kenmore's future. By focusing on these critical matters, Kenmore can create a thriving community that balances the needs of current residents while preparing for sustainable growth.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

I have kids, but a supportive family that would allow me to meet.

12. Is there anything else you would like to add?

Community engagement during and after planning recommendations is essential for fostering trust, transparency, and inclusivity. Actively involving residents ensures that diverse voices are heard, leading to decisions that reflect the community's unique needs and perspectives. Engagement fosters a sense of ownership among residents, increasing their investment in the outcomes and ensuring long-term support for initiatives. It also allows for continuous feedback, enabling adjustments to be made based on community input, which enhances the effectiveness of projects. Ultimately, ongoing engagement strengthens community ties, builds resilience, and promotes a collaborative environment where everyone can thrive together.

*

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Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

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*

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City of Kenmore Planning Commission Application 2024

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 29, 2024.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Matthew Serafino

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

Since July 1, 2024

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

In my role as an IT analyst for Sound Transit, I serve as the bridge between end users and systems. I am interested in serving on the planning commission because just like in my professional role, I look at the city and functions of the city as a system. That system needs to be interpreted, managed, and influenced by the needs of the end users, which are the citizens of Kenmore. Understanding the needs of our citizens is vitally important to ensuring that the "system" works for them. I have the professional experience of understanding what the needs of the end user are, our citizens, and translating and interpreting those needs into real-world solutions. In my personal life, growing up my grandmother did not have a driver's license despite being a single mother raising three children while working full-time in the suburbs of Philadelphia. As a child, I was always fascinated that my grandmother could efficiently move through the world with just a bus pass. This sparked a lifelong interest in not only public transit but how local decisions influence how cities are built and its effects on those who live, work, and play there. I spend my free time reading books about why cities are the way they are, and I have been known to watch experts discuss why roundabouts are better than stop signs. What draws me to the planning commission is that I see it as an opportunity to take my professional experience and something I am passionate about and combine those in a way that allows me to serve the new community that my family calls home.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

In my current position as an employee of Sound Transit, I am uniquely positioned to serve on the planning commission. I have experience working in a highly visible government setting and understand the influence the organization has on the tri-county area. In addition, I volunteer through my organization to serve as a Transit Ambassador where I get the opportunity to directly engage with local community members during times of major transit service disruptions. During these times, I get to not only assist community members with navigating the service disruption, but I also get to highlight the important work that Sound Transit is doing

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

As mentioned above, I get the opportunity to serve as a Transit Ambassador in the community. As a former Dallas resident, my wife and I volunteered extensively with various DFW-based organizations focused on alleviating food insecurity for members of the community such as Hunger Busters, Frisco Fastpacs, and the North Texas Food Bank. In addition, I was fortunate enough to serve on a scholarship committee that gave out scholarships to local youth often from an immigrant or refugee background to afford them the opportunity for higher education. As newer Kenmore residents, my wife and I are excited to get more plugged into our community to serve our new neighbors.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

My professional job is for a governmental public transit agency and while I am not in a decision-making role, I get to interact with and get exposure to all areas of the agency. I get a unique perspective on the problems facing public transportation and an understanding of how future projects will impact the region. On a personal level, I've mentioned my personal interest in public transportation and city planning which extends to housing policies such as middle housing and multi-family housing equity.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

As someone who is not a homeowner and is hoping to start a family in the very near future, I am acutely aware of the current housing shortage crisis facing the entire region, and the effect that housing uncertainty can have on people's lives. This crisis is largely driven by decisions in the past to severely limit the number and types of housing that can be built. It is imperative that the city acknowledge the mistakes of the past, and use the lessons learned from them as a guiding principle to ensure that housing that we are building enough housing, we need to ensure that the development that is taking place is equitable. Too often cities are pushing new multi-family housing onto loud, polluted, and dangerous roads. Studies show these negative externalities lead to worse health and safety outcomes for those who are subjected to

them. It is imperative that we do not create a built environment where those living in multi-family housing are treated as second-class citizens. It is also imperative that we ensure those who are unable, or unwilling, to drive are able to safely navigate the built environment. This includes not only ensuring that citizens have access to efficient public transit, but also ensuring that those walking, biking, or rolling are able to do so safely. The city has done good work already on building safe biking, walking, and rolling infrastructure in the area around city hall, but there are many areas where pedestrians do not have adequate sidewalk and biking infrastructure. We need to continue to address the gaps that exist in the pedestrian network.

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11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

Not at this time.

12. Is there anything else you would like to add?

Thank you for the consideration and I look forward to hearing about next steps.

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13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

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15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

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16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 29, 2024.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on before making appointments. Candidates will be notified regarding interview dates and times. Interviews and voting will be during a public meeting and recorded.