City of Kenmore
City Council Meeting
Special Meeting Minutes
Monday, October 7, 2024

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O'Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan – Virtual
City Attorney Curtis Chambers – Virtual
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Co-Clerk Elly Gallo
Finance and Administration Director Melinda Merrell
Public Works Operations Director Jennifer Gordon – Virtual
Environmental Services Director Richard Sawyer – Virtual
Community Development Director Debbie Bent

Speaking Guests: Ty Juvinel, Proclamation Recipient
Suzanne Greathouse, Kenmore Heritage Society
Ariel Taylor, Sound Transit, BRT Project
Rick Capka, Sound Transit, BRT Project
Sarah Langton, Consultant, Sound Transit, BRT Project

Public Comments Speaking Guests:
Elizabeth Mooney, Kenmore Resident

Public Hearing Speaking Guests:
None

CALL SPECIAL MEETING TO ORDER
Mayor Herbig called the special meeting to order at 6:40 PM.

EXECUTIVE SESSION
The Mayor announced that pursuant to RCW 42.30.110(1)(i), the Council will enter an executive session to discuss pending litigation for 15 minutes. They entered the session at 6:40 PM. They exited the executive session at 6:55 PM. There was no final action following the executive session.

Mayor Herbig asked the Council Chambers to stand at ease until 7:00 PM.

LAND ACKNOWLEDGEMENT
Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE
Mayor Herbig led the Council in the Pledge of Allegiance.

PROCLAMATION
Mayor Herbig, on behalf of the City Council, proclaimed October 14, 2024, as Indigenous Peoples' Day throughout the City of Kenmore. Ty Juvinel accepted the proclamation and was presented with a quilt, made by a community member.
Indigenous Peoples' Day - October 14, 2024

PRESENTATION
Stride Bus Rapid Transit Program, presented by Ariel Taylor, Sound Transit Director - Government & Communications, East Corridor and Rick Capka, Deputy Program Executive for the Bus Rapid Transit Program
Presentation - Stride Bus Rapid Transit (added 10/7)

The team presented an update on the Stride Bus Rapid Transit (BRT) project, specifically the SR 522 BRT, which is part of Sound Transit's system expansion, which aims to provide fast, reliable transit alternatives to congested roads. Approved by voters in 2016, the S3 line will connect Shoreline to Bothell and is set to open between 2028 and 2029. The BRT will feature frequent service every 10 minutes, near-level boarding, with off-board fare collection. The project includes significant roadway improvements and will use double-deck electric buses for highways and articulated battery electric buses for shorter routes. The design phase is expected to be completed by 2024, with construction and service starting by 2028. Community engagement will continue through 2024 and 2025, with updates available via email subscriptions and through the Sound Transit website.

PUBLIC COMMENTS

The City Council took comments from the public.
Timestamped link here:
https://www.youtube.com/live/1FiRyLA_sUg?si=rxNwNCPJ3TItKnjp&t=3368

CONSENT AGENDA

A. Approve the City Council Regular Meeting Minutes from September 23, 2024.
City Council Regular Meeting Minutes from September 23, 2024 (added 10/2)

B. Authorize the City Manager to execute Amendment No. 2 of Contract No. 23-C2929 with Cascadia College for Catch-Up Learning to adjust the scope of work and service period, and to increase the value of the contract to $100,000.
Agenda Bill - Amendment No. 2 with Cascadia College
Attachment 1 - Contract No. 23-C2929
Attachment 2 - Contract No. 23-C2929 Amendment 1 (corrected, signed)
Attachment 3 - Proposed Contract No. 23-C2929 Amendment 2 (corrected)

MOTION: Approve the consent agenda items outlined above.
Moved by Culver; seconded by Loutsis.
VOTE: Approved by UNANIMOUS CONSENT.

PUBLIC HEARING

Proposed Ordinance No. 24-0614, 2025-2030 Capital Improvement Program for Parks, Transportation, Surface Water Management, and City Facilities, presented by Finance & Administration Director Melinda Merrell, Community Development Director Debbie Bent, Engineering Director John Vicente, Environmental Services Director Richard Sawyer, and Public Works Operations Director Jennifer Gordon, *for public hearing*

Agenda Bill - Capital Improvement Program (updated 9/30)
Attachment 1 - Proposed Ordinance No. 24-0614
Attachment 2 - Park Capital Improvement Program
Attachment 3 - Park Narratives
Attachment 4 - Transportation Capital Improvement Program
Attachment 5 - Transportation Narratives
Attachment 6 - Surface Water Capital Improvement Program
Attachment 7 - Surface Water Narratives
Attachment 8 - City Facilities Capital Improvement Program
Attachment 9 - City Facilities Narratives
Attachment 10 - REET Fund Projections
Attachment 11 - Park Impact Fee Fund Projections
Attachment 12 - Transportation Impact Fee Fund Projections
Attachment 13 - King County Trail and Park Levy Projections
Presentation - Capital Improvement Program (added 10/7)

Finance and Administration Director Melinda Merrell presented for the second time the Capital Improvement Program presentation from September 30, 2024.

Mayor Herbig opened the Public Hearing at 7:40 PM.
There were no individuals signed up to speak.
Timestamped link here:
https://www.youtube.com/live/1FiRyLA_sUg?si=8sst7lGQa37fcwIV&t=3966
Mayor Herbig closed the Public Hearing at approximately 7:40 PM.

BUSINESS AGENDA

A. Presentation of the Preliminary 2025-2026 Biennial Budget and Reading of the City Manager's Budget Message, presented by Finance & Administration Director Melinda Merrell, City Manager Rob Karlinsey, and Deputy City Manager Stephanie Lucash, *for information only*

Finance and Administration Director Melinda Merrell handed out the Preliminary 2025-2026 Biennial Budget binders to the City Council. City Manager Rob Karlinsey and Deputy City Manager Stephanie Lucash read the City Manager's Budget Message (pages 4-17). Ms. Merrell noted that the budget book is available on the City's website as a PDF for the public to view.

B. Selecting Planning Commission Applicants for Interviews, presented by Community Development Director Debbie Bent, *for discussion and selection*
Agenda Bill - Planning Commission Interview Selection (added 9/30)
Attachment 1 - Planning Commission Applications 2024 (added 9/30)

Of the 15 Planning Commission Applicants, the City Council selected the following six applicants to be interviewed on Monday, October 21st at 6:00 PM:

1. Michael Vanderlinde
2. Becca Bailey
3. Vincent Keane
4. Edouard Lassalle
5. Kara Macias
6. Judie O'Brien

STAFF REPORTS

City Manager Rob Karlinsey mentioned the EV Charging Community Workshop on Tuesday, October 22nd.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:40 PM.

Nigel G Herbig (Oct 24, 2024 07:33 PDT)

Nigel Herbig, Mayor

Anastasiya Warhol (Oct 22, 2024 11:49 PDT)

Anastasiya Warhol, City Clerk

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Final Audit Report 2024-10-24

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