

**City of Kenmore
Planning Commission Meeting
January 17, 2023, @ 7:00 p.m.**

Planning Commission Members – In Attendance (the meeting was held onsite and virtually using the Zoom online platform)

Dwight Thompson, Chair
Mike Vanderlinde, Vice Chair
Tracy Banaszynski
Nathan Loutsis
Saad Qadri
Derek Wyckoff

Staff

Debbie Bent, Community Development Director
Lauri Anderson, Principal Planner
John Vicente, City Engineer/Engineering Director
Alicia McIntire, Parametrix
Alex Atchison, Parametrix
Rita Moreno, Administrative Assistant/ Recreation Coordinator
Brian Randall, Accountant

1. CALL TO ORDER

The meeting was called to order by Chair Thompson at 7:00 p.m.

2. INTRODUCTION OF NEW COMMISSIONER

Chair Thompson introduced Saad Qadri and welcomed him to the Planning Commission. Chair Thompson also announced Commissioner Matthews tendered her resignation effective immediately. At her request, Commissioner Banaszynski read Commissioner Matthews' letter of resignation into the record.

3. PUBLIC COMMENTS

No public comments

4. APPROVAL OF MINUTES

November 1, 2022, Meeting minutes were approved by unanimous consent.

5. ELECTIONS

Commissioner Vanderlinde nominated Chair Thompson for Chair. Seconded by Commissioner Loutsis. The election of Chair Thompson was approved unanimously by the Commission.

Commissioner Loutsis nominated Commissioner Vanderlinde for Vice Chair. Seconded by Commissioner Wyckoff. The election of Vice-Chair Vanderlinde was approved unanimously by the Commission.

6. AGENDA ITEMS

Comprehensive Plan Update – Transportation Element Update

Alex Atchison, Parametrix and City Engineer John Vicente gave a presentation on the Transportation Element Update.

There was a review of the projects proposed for inclusion in the Transportation section of the Comprehensive Plan Capital Facilities Element. These projects were presented at the November 1 meeting as part of the continued Transportation Element discussion, however, cost estimates for all projects had not yet been completed. Estimated costs for all 6- and 20-year projects identified in the draft Transportation Element were presented.

In addition to the revised draft Capital Facilities Plan staff provided conceptual engineering drawings, cost estimates, and the cost estimating methodology for the projects included in the Transportation Element and draft Capital Facilities Plan and summarized available grant funding sources that could be sought by the City to help provide funding for the capital projects.

Next steps: Public Hearing on March 7; Online Open House January 9-23; In person drop in January 19 at The Hangar.

- It was asked if the Lakepointe Development was in the planning and/or funding stage and it was answered by staff that there currently is not a development agreement or funding for this project and it was in the 6-20 year range.

-It was asked how inflation was accounted for in the projected budget. It was answered by staff that most costs were based off 2022 dollars and accounted for inflation on a six year basis but projects like Lakepointe were on a 20 year basis.

-It was asked how costs were estimated and staff answered that they were based on a variety of bids and cost estimates on similar projects in the area.

-It was asked if there had been a risk assessment done on any of these projects. Staff replied that a risk assessment was not necessary unless you deemed that the project was not in the public's best interest. A feasibility assessment would normally be done to determine if the project was viable. That will come down the line when funding is secured.

-It was asked if the pedestrian crossing bridge over SR-522 was actually desired based on cost etc. It was answered that the desirability was based on the Lakepointe development and more reasons to cross as things grow on the other side of SR-522. It was stated by staff that most of that cost would come from other sources besides the City. It was not anticipated there would be any moving forward until there is something to move to and all options would be considered.

-It was asked if there will be more time to review these projects and it was answered that there will be a hearing on March 7 and continued discussion afterward.

Comprehensive Plan Update:

Staff Lauri Anderson presented.

Five elements are to be reviewed this year of the City's Comprehensive Plan in time for the annual Comprehensive Plan adoption in November/December 2023. The five elements are: Transportation Element (heard previously), the Public Services Element (to be introduced tonight), and the Utilities Element, Economic Development Sub-Element, and Climate Change Element.

The Public Services Element contains a great deal of information on service provision in the City. Updated information was gathered about City administration, human services, library services, fire/emergency services, police services, emergency management, public schools, and Bastyr University. New background sections are proposed to address the Community Court and RCR (the newly formed Regional Crisis Response Agency), and to provide more information on the City's emergency management approaches.

The goals, objectives, and policies of the Public Services Element have been modified to include a greater focus on diversity, equity, and inclusion.

There will be two new City staff positions, Climate Action Manager and Housing and Human Services Manager, to help manage these elements.

There was an appeal of the Comprehensive Plan ordinance in January so staff is working on that appeal and will need to temporarily delay work on the Public Services Element.

It was asked how the social service vendors reflect the increase in population over time. It was answered that many of these services like fire and police grow as the population grows. Staff said she could go back to the services and ask how they project growing with the population.

Staff said the plan is a snapshot of current conditions. It will be updated in ten years with new numbers.

It was asked if there were specific mental health counseling services for young people. Staff said they would pursue it.

It was asked why Bastyr was included in the Public Services list. It was answered because Public Schools are included and Bastyr is a significant educational institution in the City. The Commission asked that student numbers for Bastyr in Kenmore be added to the information.

Planning Commissioner's requested the following changes:

Objective PS-1.1 Replace the word "communication" with "engagement."

PS1.1.4 Include support for transcreation--where the language is incorporating the culture not just the language--into this policy.

PS2 Add the County to this and then add another policy insuring Kenmore receives adequate funding in proportion to its contributions.

PS3.1.1 Add King County's Explore program.

PS4.2.2 Expand University of Washington to include satellite campuses.

PS5.3.2 Add County grant funds to the list.

The Planning Commission unanimously agreed to cancel the February 7th meeting. The next regular meeting will be February 21st.

8. ADJOURNMENT

Chair Thompson adjourned the meeting at 8:34 PM

Planning Commission

Approved by Planning Commission on: _____