

**City of Kenmore
Planning Commission Meeting
March 3, 2020 @ 7:00 p.m.**

Planning Commission Members – In Attendance

Mark Ohrenschall, Chair
Suzanne Greathouse
Nathan Loutsis
Dennis Olson
Mike Vanderlinde

Consultants & Staff

Lauri Anderson, Principal Planner
Debbie Bent, Community Development Director
Maura Query, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order by Chair Ohrenschall at 7:00 p.m.

2. CITIZEN COMMENTS

There were no citizen comments at this meeting.

3. APPROVAL OF MINUTES

There was a motion made by Commissioner Greathouse to adopt the February 18, 2020 meeting minutes as written. Commissioner Vanderlinde seconded the motion. The motion to approve the minutes as written passed unanimously.

4. AGENDA ITEMS

City Staff presented the Parks, Recreation, and Open Space Element (Parks Element) of the Comprehensive Plan. This is based on the Park, Recreation, and Open Space (PROS) Plan that was adopted by City Council on February 24, 2020 by resolution.

Three changes were highlighted by City Staff. Information about the County wide planning policies was added. A section on Intergovernmental Coordination Opportunities was added. The Goals, Objectives, and Policies section was updated to include information from the recommendations and actions section of the PROS Plan.

A table was replaced in the Capital Facilities Element with a table that was in the PROS Plan.

Questions and discussion were opened up to the Commissioners.

A question was raised regarding a reference to Inglemoor Wetlands rather than Inglewood Wetlands in Figure 1. City Staff made a note of this.

The distinction between paved and hiking trails in the Parks and Recreation System Inventory in Figure 1 on page 4 of the Parks Element was discussed. City Staff did not create the inventory and will have to go back to check with the originator to understand the logic used in making that distinction, and then determine if there are any inaccuracies.

Figure 10 of the PROS Plan was discussed as there was a question regarding the denominator difference used to determine the number of people served per park. It appears to show a lower number of people served depending on the row in the table. As this is in the PROS Plan, it won't be changed at this time but is something the City can provide clarity on.

The inclusion of sidewalks and bike lanes in the maps of the Parks Element were discussed. These were included in the maps as one of the goals of the PROS Plan is to provide safe routes to parks, so the maps are showing these routes.

Goal P2 was discussed. Downtown appears to be stricken from the objective in the first policy; the reason for this is because the topic is safe routes to parks, recreation and open spaces therefore routes to downtown do not seem to be relevant in this particular element.

A few of the policy numbers appear to need updating. City Staff will fix these.

A partnership with neighboring cities to create an aquatic facility is mentioned in Goal P4 and Policy P4.1.11. A brief conversation regarding who takes the lead on looking into this partnership was held. This is just a general statement indicating that if the City is going to develop an aquatic facility it will take some level of partnership.

There was also a discussion regarding the replacement of fields at Bastyr. The term 'replacement' seemed definitive that the field would certainly be replaced. The intent was to convey that the fields might need to be replaced depending on the lease at Bastyr. There was a request to update the wording to reflect the conditional nature of the replacement of these fields. This language came directly from the PROS Plan. An addition of 'if necessary' will be added to this section in the Parks Element.

A public hearing is needed for the Comprehensive Plan Element. The Planning Commission Meeting of April 7th is proposed as the date of the hearing. The Comprehensive Plan can only be amended once a year except in special circumstances. This element and the Capital Facilities element will be held until the fall, to be bundled with any other elements that may be updated based on the docket

for this year. The Parks Element then will not be presented to City Council until the fall even though the public hearing will be held sooner.

City Council is holding a meeting on the next regularly scheduled Planning Commission Meeting date. A motion to cancel the March 17, 2020 Planning Commission Meeting was made by Commissioner Vanderlinde and seconded by Commissioner Greathouse. The motion passed unanimously.

The next docket item is related to Affordable Housing; the two topics are Missing Middle Housing and looking at a process to help speed along affordable housing projects on public or tax-exempt property. An initial joint meeting with City Council is suggested as this is a rather broad topic. This gives both City Council and Planning Commission an opportunity to determine what to focus on.

An update on City Council's discussion on ADU's was requested. City Staff presented a series of topics to the City Council and there was an active discussion. Owner occupancy, lot size, ADU size, and how many attached or detached ADU's is still being discussed. City Council wanted to eliminate the parking and door requirements. There will be another City Council discussion on March 24th in preparation for a public hearing.

The next Planning Commission Meeting is schedule for April 7, 2020 as the proposed date for the public hearing on the Parks, Recreation, and Open Space Element.

5. ADJOURNMENT

Chair Ohrenschall adjourned the meeting at 7:38 p.m.

Planning Commission
Approved by Planning Commission on: July 7, 2020 via virtual roll call vote