

**City of Kenmore
Joint Planning Commission Meeting Minutes
April 2, 2024 @ 7:00 PM**

Planning Commission Members – In Attendance (the meeting was held onsite and virtually using the Zoom online platform)

Dwight Thompson, Chair
Mike Vanderlinde, Vice Chair (Virtual)
Tracy Banaszynski
David Dorrian
Saad Qadri
Chris Olson (Virtual)
Derek Wyckoff

Staff

Debbie Bent, Community Development Director
Todd Hall, Principal Planner
Shannon Tipple-Leen, Planning Commission Clerk
Michelle Kang, Co-Clerk

1. CALL TO ORDER

The meeting was called to order by Chair Thompson at 7:00 PM.

2. LAND ACKNOWLEDGEMENT

The Land Acknowledgement was read.

3. FLAG SALUTE

The Flag Salute was done.

4. PUBLIC HEARING

Todd Hall gave a presentation on the Northshore School District Comprehensive Plan Amendment and Rezone.

Chair Thompson opened the Public Hearing at 7:12pm. There were no Public Comments. The Public Hearing was closed at 7:15pm.

- **MOTION:** Commissioner Dorrian moved to take action on the rezone.
Commissioner Banaszynski seconded the motion.
VOTE: 7 For, 0 Against, 0 Abstain. Motion Carried.

There were no amendments to the Northshore School District Comprehensive Plan Amendment and Rezone given.

- **MOTION:** Commissioner Banaszynski moved to accept as written and send the document to Council. Commissioner Qaadri seconded the motion.
VOTE: 7 For, 0 Against, 0 Abstain. Motion Carried.

5. CONSENT AGENDA

The minutes from March 5th and March 18th were unanimously approved.
There were no Commissioner excusals.

- **MOTION:** Commissioner Banaszynski moved to accept the consent agenda.
Chair Thompson seconded the motion.
VOTE: 7 For, 0 Against, 0 Abstain. Motion Carried.

6. AGENDA

Todd Hall provided a presentation on the Downtown and Community Character Design Element.

The report from ULI was discussed. The final report will be delivered to the City in June and will be used to inform the Downtown and Community Character Element, as well as help guide future downtown planning.

Questions/Comments:

There was high level discussion on both the Downtown and Community Character Element including:

- The verbiage of the word 'character' and the message it portrays.
- Allowing for medium-density in the language rather than just single-family and multifamily dwellings.

- Removing names of specific companies.
- Planning for growth around the Brewery Row area.
- Allowing for the use of multi-modal vehicles on paths and trails.
- Highlighting climate goals in the elements.
- Retention of and/or environmental impacts of view corridors.
- Geotech and environmentally sensitive areas policies. Might need to separate – one for environment and one for safety or create zones in the city that are not environmentally critical.
- Public art.
- The types of businesses we want to attract with the types of buildings we build.
- Parking availability, types, and concepts.
- Development for entire breadth of the Average Medium Income (AMI) scale.

Todd and Debbie gave closing comments.

Upcoming Planning Commission meetings:

May 7 – Housing and Land Use Elements, Middle Housing

May 21 – Natural Environment Element

June 4 – Housing and Land Use Elements, Middle Housing (2nd review)

June 18 – Surface Water, Capital Facilities Plan, Natural Environment

- **MOTION:** Commissioner Banaszynski moved to cancel the April 16th meeting.
Commissioner Qaadri seconded the motion.

VOTE: 7 For, 0 Against, 0 Abstain. Motion Carried.

The Deputy City Clerk gave briefly discussed the Open Public Meetings Act (OPMA) and reminded the Commissioners to put the Planning Commission email group in bcc when emailing to avoid accidentally creating a discussion on email. Better practice is to email the Clerk and have her disseminate any information.

There was brief discussion regarding a City Council request to create an advisory group about middle housing. The parameters of that are to be determined at a later date.

6. ADJOURNMENT

Chair Thompson adjourned the meeting at 9:37 PM.

Shannon Tipple-Leen

Planning Commission

Approved by Planning Commission on: May 7, 2024