

City of Kenmore



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City of Kenmore Planning Commission Meeting Agenda

Tuesday, June 18, 2019 @ 7:30 p.m.

**Kenmore City Hall
18120 68th Ave. NE, Kenmore, WA 98028**

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call Bridgit Baker at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Planning Commission agendas are also available on our website at www.kenmorewa.gov.

- 1. CALL TO ORDER**
- 2. CITIZEN COMMENTS**
- 3. APPROVAL OF MINUTES**

[May 21, 2019 Planning Commission Meeting Minutes](#)

- 4. AGENDA ITEMS**

[Parks Recreation and Open Space \(PROS\) Plan Element - Goals Objectives and Policy Actions Memo](#)

[Attachment 1 - PROS Plan, Section Four - Guiding Fundamentals and Policy Support](#)

[PROS Plan Element - Goals, Objectives and Policy Actions Memo 2](#)

[Attachment 1 - Draft Vision Goals and Policy Support](#)

- 5. OTHER ITEMS**

[Confirmation of Quorum for July 2 Meeting](#)

- 6. ADJOURNMENT**

- 7. UPCOMING MEETINGS:**

[Special Meeting - June 25, 2019 7:00 p.m.](#)

[July 2, 2019, 7:00 p.m.](#)

**City of Kenmore
Planning Commission Meeting
May 21, 2019 @ 7:00 p.m.**

Planning Commission Members – In Attendance

Mark Ohrenschall, Chair
Mike Mulcare, Vice Chair
Carol Baker
Suzanne Greathouse
Nathan Loutsis
Dennis Olson
Michael Vanderlinde

Consultants & Staff

Debbie Bent, Community Development Director
Lauri Anderson, Principal Planner
Janina Meeks, Admin. Assistant
Mike Stanger, ARCH

1. CALL TO ORDER

The meeting was called to order by Chair Ohrenschall at 7:02 p.m.

2. CITIZEN COMMENTS

Mark Lamb, Bothell, WA. Mr. Lamb spoke on behalf of the Kenmore Mobile Home Park LLC. He recognized the City Council has genuine concern for the current residents of the mobile home parks and noted that it believes the parks north of SR522 should at some point change in character and development. He encouraged the Planning Commission to work with the park owners to build in a mechanism for a development or interlocal agreement between the City and property owners as an alternative to the 10-year waiting period. He thinks the current formula for density may not have any practical utility in the real-world and won't provide much benefit to the park residents. He asked that the Planning Commission consider the best way to take care of the interests of the park residents, the property owners and the City, and to allow for public comments during their deliberations.

Daniel Stoner, Kenmore, WA. Mr. Stoner spoke on behalf of the Lakewood Mobile Home Park and Jim Perkins, owner of the two parks on NE 181st Street. Combined, Mr. Stoner and Mr. Perkins own almost 5 acres of the downtown core in Kenmore. Mr. Stoner and Mr. Perkins objected to and are concerned about locking in a new zoning for 10 years without any provision for the City, the owners or the residents to modify it through a development agreement. Mr. Stoner has 20 years of experience in real estate development and is very familiar with the changing variables of the industry. He believes the current proposal asks the City planners and Planning Commission to "work backwards to calculate the public-private benefit of an affordability restriction using simple variables and current economic conditions, costs

and rates to arrive at a hypothetical benefit.” He sees two problems with this: first, that the assumptions were made using current costs and conditions, all of which will be different in the future – fluctuating capitalization rates, construction costs, and rents affect the economics of a development; and second, that the assumptions were made without the benefit of development experience. He explained that building design is ultimately dictated by construction costs, market analysis, and rental absorption rates, which ultimately determine the number of units built, frequently resulting in less than the maximum yield allowed. If the developer has to max out the development potential, it could prevent obtaining construction financing, which would eliminate the ability to redevelop the property. Mr. Stoner is available to the City to help achieve their downtown vision and affordable housing goals.

3. APPROVAL OF MINUTES

Commissioner Mulcare motioned to approve the May 7, 2019 minutes which was seconded by Commissioner Greathouse. The motion passed 7-0 with no abstentions.

4. AGENDA ITEMS

The Planning Commission began by requesting that staff review the scope of the project for the Planning Commission in relation to the citizen comments received. Debbie Bent explained that the City Council recently passed the ordinance to put new zoning over all 6 mobile home parks. They then issued a separate resolution that provided the work program for the Planning Commission to look at what should happen to the 4 parks north of SR522 after 10 years, including density increases and affordability components, and to consider and present comprehensive plan amendments related to the phased zoning to the City Council. Lauri Anderson added that including a development agreement at the 10-year threshold could be useful to allow for creative options, but she did not think the City Council expects the Planning Commission to present a development agreement option at this time as it would be undermining the Council's recent action.

Lauri Anderson presented the draft language for future upzoning to the Planning Commission for feedback. She explained it will be in the Land Use Element under the subsection called “Future Land Use.” It includes language to define “phased zoning” and factors like proximity to regional rapid bus transit, housing availability, and future employment availability, that contributed to the decision to enact the phased zoning on the mobile home parks north of SR522, as opposed to keeping them zoned as MHCs indefinitely like the parks south of SR522.

The Planning Commission requested clarification. The zoning change would automatically happen in 2029; since no date was specified on the ordinance staff expects it would be effective January 1, 2029. Lauri explained that once determined, the zoning map would show the current zoning (MHC) with a label of some sort that reads the new zoning is unlocked in 2029. As is always the case with zoning, any future City Council can make changes to the zoning regulations. It's possible the

future zoning will be a zoning model already applied, possibly with more density allowance, but the City does not currently have a mandatory affordability requirement, most are incentive based. Examples of higher density zones include the transit-oriented development district and the Juanita community business zone; the City can adapt a current model or develop something new.

This project is from the Housing Strategy Plan that the City Council adopted 3 or 4 years ago, which lays out the priority of projects concerning affordable housing. After this project, the City Council has assigned the Planning Commission to review the standards for Accessory Dwelling Units and how to encourage more of those. Later this year, the Council has requested a panel discussion for zoning strategies for affordable housing. Ideally, the timeline for adoption of these MHC amendments would be to bring forward recommendations to the City Council before the August recess. The Planning Commission would move on, and the amendments would wait for Council action until November to be updated with the Comprehensive Plan.

Lauri Anderson introduced the consultant, Mike Stanger, from ARCH, to present models to show how the affordable housing requirements affect the feasibility of potential development projects. Mike explained that when this type of analysis is done, it is assumed that developers would only propose projects that are feasible for them, the part the zoning requirements and incentives play is essentially adding or subtracting from that feasibility. The goal is to create a system that creates affordable units without detracting from the feasibility of the projects – ideally to ensure the value of return to the developer is positive or at worst neutral. This is done by comparing the value the developer gets versus what the City gets. Public value is the gap between market rents and affordable rents (money saved); developer's value is quantified as the value of the land, or land price per unit, multifamily tax exemptions, or impact fee waivers among other incentives.

To provide a density increase that would be worthwhile to the property owners, the City views the "baseline" for future increases from the previous zoning density (Downtown at 48 units per acre), not the current MHC zoning (12 units per acre). The Planning Commission asked for some visuals of properties of similar size and densities and unit configurations to the scenarios presented to make the numbers meaningful. Staff will be reaching out to Mr. Stoner, as the only MHC-zoned property owner that is also a developer, to get his expertise and input. The Planning Commission asked that staff bring back 5 modeled scenarios: very-low income at 35% market rate; maintaining the total number of units in the parks today; mean/average of the total number of units that model the need in King County – high & low; trends increasing or decreasing the need; and parking incentives.

Staff presented recommendations from the May 7th Planning Commission meeting to City Council at May 20th City Council Meeting. The City Council did not have any questions for the Planning Commission. There will be a Public Hearing for the buffer enhancement amendments on June 10, it is expected to also be adopted on that date.

5. ADJOURNMENT

Chair Ohrenschall adjourned the meeting at 8:43 p.m.

Planning Commission

Approved by Planning Commission on: _____



18120 68TH AVENUE NE
KENMORE, WASHINGTON 98028

MEMO

TO: The Planning Commission

FROM: Debbie Bent, Community Development Director
Maureen Colaizzi, Parks Project Manager

DATE: June 18, 2019

SUBJECT: Parks, Recreation and Open Space (PROS) Plan/Element – Goals, Objectives and Policy Actions

Since Kenmore's first PROS Plan, the goals and policies have evolved as each plan update reflected changing community priorities and values. At your June 18th meeting, Staff will be presenting proposed draft changes to the PROS Plan Goals, Objectives and Policies.

Before the meeting, staff recommends the Commission review Section 4 of the 2013 PROS Plan. Section 4 is the Guiding Fundamentals and Policy Support which can be found on the City's website at: kenmorewa.gov/content/parks-recreation-open-space-plan.

In reviewing Section 4: staff recommends the Commission think about the following questions staff used to develop draft changes:

1. Are the guiding fundamentals still relevant? Are there new community needs since 2013 that are missing?
2. Is language concise and easy to understand?
3. Is there an area of parks, recreation and open space community needs that are not being addressed?
4. Are the goals written as aspirations? Are they a vision for how the park system would look in the future?
5. Do the Objectives provide direction for the aspiration goals?
6. Are the policies actions that implement the desired objectives and fulfill the goals?
7. Are there any community priorities that are not being represented in the goals?

Background:

The City Council has assigned review of the City's Parks, Recreation and Open Space (PROS) Plan, PROS Comprehensive Plan Element and associated Capital Facilities Comprehensive Plan Element related to parks capital improvements to the Planning Commission as part of the 2019 docket. Staff provided an overview of the PROS Plan Update at the April 16th meeting. Meeting information can be found at:

<https://kenmore.civicweb.net/filepro/documents/94224?preview=96900>.

At the May 13th City Council meeting, staff and city consultant, ETC Institute, presented the results of the Community Survey. The agenda bill and presentation are available here: <https://kenmore.civicweb.net/filepro/documents/94465?preview=97349>

Next Steps: Staff will be presenting the draft demand and need analysis for its June 25th meeting. Below is an updated schedule.

PROS Plan/Element Update Schedule

Date	Planning Commission Topic
16-Apr	Park, Recreation and Open Space Plan Update Overview
18-Jun	Draft Goals, Objectives & Policies
25-Jun	Draft Demand & Need Analysis
16-Jul	Level of Service Analysis Results – Recommendations for CIP & Capital Facilities Plan
6-Aug	Community Outreach Meeting
3-Sep	Review Draft Parks Recreation and Open Space Element
17-Sep	Public Hearing
1-Oct	Final PROS Element
18-Sep	Submit Final PROS Element SEPA Checklist - Notify Commerce
Date	City Council Topic
21-Oct	Draft PROS Element
18-Nov	Adopt Comprehensive Plan Amendments

Attachment

2013 PROS Plan Section 4 Guiding Fundamentals and Policy Support

Guiding Fundamentals, and Policy Support

Section 4

City of Kenmore Park, Recreation and
Open Space Plan

Guiding Fundamentals and Policy Support

The four Guiding Fundamentals provide the overarching policy direction, as they affect all aspects of park and recreation service development and delivery. The seven Goals represent the results Kenmore strives to attain and the related objective and policy actions provide the actions to accomplish the goals. Four distinct activities: 1) Acquisition, Development and Renovation; 2) Stewardship; 3) Financial Considerations; and, 4) Planning and Partnerships relate to attaining the goals leading to a viable and balanced park and recreation system.

Guiding Fundamentals

There are Guiding Fundamentals:

- Principal Condition
- Key Values
- Major Issues
- Opportunities

Principal Condition

The city's **natural environment** is the "Principal Condition" affecting the delivery of parks, recreation and open space. It also affects the city's economic and residential development. In Kenmore the natural environment consists of a system of interconnected wildlife habitat and corridors, ravines, woodlands, wetlands, streams, the Sammamish River, and Lake Washington.

Key Values, Issues and Opportunities

Key values are what Kenmore residents identify as qualities for its community that are intrinsically valuable or desirable. The following key values, issues and opportunities surfaced as common themes throughout the public involvement process:

Key Values

1. **Stewardship** - Stewardship is a value embodying responsible planning and management of resources. This concept applies not only to physical but also financial resources. Finding efficient and cost effective methods for the acquisition and development of park lands through seeking grant funding assistance and partnering is a key value of the Plan. In addition, promoting habitat and natural resource conservation, through acquisition, conservation, preservation, and rehabilitation of important natural areas and development of interpretive education programs is critical to preserving the natural character of Kenmore. Further, providing consistent ongoing high quality maintenance of parks and facilities is vital to ensuring the protection of parks and facilities as essential public assets. Stewardship also implies an informed and well intentioned relationship with park neighbors and adjacent residents within the context of the needs expressed within the PROS Plan.
2. **Balance** - A park and recreation system should provide a diversity of park and recreation facilities, a balance of opportunities for both passive and active recreation including athletic fields and that balances the needs of different age groups, abilities, and interests.
3. **Community Image** - Positive community image is a source of civic pride that can be enhanced and improved by maintaining and beautifying public and other visually prominent areas. Providing public art in appropriate locations throughout the city, and utilizing unifying themes in design of public spaces, such as, but not limited to, entry, directional and interpretive signs, banners, streets and landscape design can contribute to a source of positive identity. Community image is also affected by the availability of desirable services.

Major Issues

1. Desire for improved public access to the Kenmore Waterfront - The city has over 7 miles of shoreline on Lake Washington and the Sammamish River. Public access to this asset is limited, especially within the city's central downtown core. Since the city's incorporation in 1998, this need for public water access has been identified by the community as a key issue to address.
2. Desire for local park and recreation services - Throughout the public process residents expressed a desire for more local services. These comments were not limited to recreation services, but also other services such as shopping and restaurants. The desire for indoor pools, more athletic fields and local recreation programs and services often represents a frustration of local residents having to travel outside the city to receive services. A key issue is assessing options for delivery of service as the city grows and what services the city can reasonably provide.

3. Desire for completing linkages and connections - Facilities that provide additional safe pedestrian and bicycle trails and linkages to form a network between parks, open spaces, neighborhoods and the waterfront are vital. Planning and design of pedestrian and bicycle linkages and connections should account for potential barriers and constraints to travel, such as arterials and topography.
4. Improving and diversifying park experiences - Enhancing and diversifying park experiences and improving customer service and park user convenience. Facilities such as restrooms, benches, and picnic shelters in new and/or existing parks, as well as facilities expanding recreational opportunities at existing waterfront parks such as non-motorized boating facilities, should be provided as funding allows.

Opportunities

1. Create a Kenmore “WaterWalk” to provide local residents access to the water forming a chain of open spaces, Waterfront and Linear Parks along the city’s central waterfront



Figure 4.1 Photo: example “WaterWalk”, and civic space

core on Lake Washington and the Sammamish River. Creating a “WaterWalk” and Waterfront master plan and a vision for this concept is vital to ensuring its reality and should be the highest priority of this plan. Public waterfront access is essential to transform not only the community image and opportunities for recreational access, but is also a vital component of economic revitalization and development.

Recognizing that the majority of the city’s central waterfront is not publicly owned, the city should pursue opportunities for public access when key properties on the central waterfront redevelop. In addition, the city should also pursue public acquisition of key waterfront parcels as a strategy to completing this vision.

Kenmore’s Sammamish River, with its slow current and protection from the wind is ideal for small watercraft, especially hand powered boats such as kayaks, paddle boards, and canoes. At the same time, Kenmore’s position on Lake Washington provides a wind-rich environment for sail boating, wind-surfing and kite boarding. These are outstanding opportunities and assets that the City can capitalize on by working to provide facilities that promote boating access, including moorage and boat storage, launch access, and gathering spaces for paddlers and boaters.

Completing existing waterfront parks according to their adopted master plans will also improve waterfront access.

2. Create a Central Civic Area and enhance the attractiveness and visual character of the city to aid in the continued establishment of civic identity and image, creating a central gathering place for residents, and retaining a small town “feel.” Providing for both passive and active forms of recreation in public spaces within the downtown core helps enhance the vitality of the city. The Kenmore Village Public Square/civic plaza and City Hall park projects enable the city to achieve public gathering space for both forms of recreation.
3. Developing a pedestrian and bicycle network - There is an opportunity to plan for and develop an interconnected network of pedestrian and bicycle facilities that contain a mix of off-street (Linear Parks), and on-street (sidewalks, bike lanes) that provide safe and efficient travel between key places within Kenmore, including parks, the downtown, the waterfront and neighboring cities. The planning and development of a continuous north-south route, perhaps utilizing portions of the Swamp Creek corridor could create a vital connection. Similarly, utilizing the Seattle Public Utilities corridor along the Tolt Pipeline could create an east-west route on the north side of SR522. Crossings of SR522 are critical connections to existing facilities, such as the Burke-Gilman trail, which connects Kenmore residents to its neighbors to the east and west.
4. Continuing and Developing Partnerships - City boundaries are not necessarily recognized by those residents participating in various forms of recreation. Consequently, residents in Kenmore might travel to our neighboring cities in Bothell, Kirkland, Lake Forest Park and Mountlake Terrace for recreation and park services. And likewise those communities’ residents might visit Kenmore as they seek to enjoy the services unique to Kenmore. Developing new and enhancing existing partnerships should be continued. Coordinating planning efforts with Lake Forest Park, Northshore Utility District, Seattle Public Utilities, King County, Northshore School District, Bastyr University, State Parks and neighboring cities and other public, commercial, and non-profit agencies in the mutual use and development of park and recreation facilities should continue.



Figure 4.2 Photo: Off-Leash Area

5. Providing and developing more land for active recreation activities - Acquiring and developing land to provide open areas or sport courts where youth and adults can play informal games, as well as providing space for social gathering places that promote a sense of community building is also important, whether they are larger central civic places or smaller areas, such as off-leash dog parks or community gardens. A big challenge for Kenmore is the need for land sufficient in size to accommodate an additional Community Park that provides a variety

of active recreational pursuits, including athletic fields. Kenmore’s natural environment

plays a significant role limiting this opportunity, as does the lack of vacant land. Nevertheless, Kenmore should continue to examine opportunities within its current parks or when land is acquired (e.g., Twin Springs) to assemble enough property for one more community park or partner with another agency to provide the land necessary to accommodate the facilities that would be commonly placed in a community park. Accomplishing this opportunity would help address Kenmore residents' desire to "stay-local" for park and recreation services.

Policy Support

Goals, Objectives and Policy Actions

The Goals, Objectives and Policy Actions continue the path to the Recommendations section of the Plan. Goals continue to provide the "broad direction" represented by the Guiding Fundamentals, while the Objectives and the Policy Actions describe the detail or implementing strategies of the Plan.

Goals: The seven goals represent the results that Kenmore strives to attain and provide broad direction related to the delivery of park, recreation and open space within the city.

Objectives and Policy Actions: Objectives are the means to accomplishing the broad goals. The policy actions are the specific activities identified to accomplish the goals and their associated objectives.

Four distinct activities occur within the context of all Goals, Objectives and Policy Actions. These activities are specifically related to the implementation of a healthy, viable and balanced Park and Recreation system for Kenmore, and include:

- Acquisition and Development **(A/D)**
 - These activities generally represent the capital investment component to the Plan and the associated mechanisms and methods for accomplishment.
- Stewardship **(S)**
 - These activities relate to the conduct of care, renovation and management of public park facilities.
- Financial Considerations **(FC)**
 - These activities ensure that financial resources are available and identified to accomplish capital projects and their associated ongoing operational requirements.
- Planning and Partnerships **(PP)**

- These activities make certain appropriate planning is undertaken prior to the implementation of projects or services, and efficiencies are gained by appropriate partnership opportunities.

Goal P-1 Create a Kenmore Waterfront Strategy and Master Plan that includes identification and development of a “Kenmore WaterWalk” and other recreational opportunities and integrates consistently with city’s economic development plans. (PP)

Objective P-1.1 Establish and implement plans, development policies, regulations and incentives to provide more public access; retain views and recreational opportunities to the waterfront and shoreline in conjunction with private and public development. (A/D) (PP) (FC)

- Policy 1.1.1 Retain consulting assistance and conduct a public process to identify the potential location for the WaterWalk and a chain of waterfront spaces for recreation consistent with public waterfront use, resulting in an adopted Waterfront Master Plan.
- Policy P-1.1.2 Reconnect public access via replacement of the pedestrian bridge between the marina and Log Boom Park. **(A/D)**
- Policy P-1.1.3 Identify and retain important public access and view corridors to Lake Washington and the Sammamish River. **(S) (PP)**
- Policy P-1.1.4 Adopt and regularly update and implement master plans for the city’s waterfront parks that define public access and recreational experiences and connections to the waterfront and shoreline. **(A/D) (PP)**
- Policy 1.1.5 Adopt development regulations and incentives that are consistent with and further the implementation of the Waterfront Master Plan

Objective P-1.2 Identify and prioritize undeveloped or underdeveloped waterfront properties in the city’s central core for consideration of public acquisition, joint development, partnership and other mechanisms essential to the creation of a continuous Kenmore “WaterWalk”. (A/D)(FC) (PP)

- Policy P-1.2.1 Inventory and identify public and private parcels from Log Boom Park to Rhododendron Park. **(PP)**

- Policy P-1.2.2 Identify specific opportunities for joint development, partnership and other options for implementing the “WaterWalk”.

Goal P-2 Create an interconnected system of Linear Parks, sidewalks, bike routes and safe crossings linking and improving access to the downtown, waterfront, parks, and public spaces within Kenmore and with neighboring cities. (A/D) (PP)

Objective P-2.1 Identify and prioritize key connections between the downtown, waterfront, parks and public spaces. (PP)

- Policy P-2.1.2 Prepare a sidewalk, trail, and bicycle plan that creates a non-motorized trail network connecting downtown, the waterfront, parks and public facilities and neighboring cities. **(PP)**
- Policy P-2.1.2.1 Identify and create opportunities to provide connections to linkages in adjoining cities. **(A/D) (PP)**
- Policy P-2.1.2.2 Consider viewpoints, view corridors, easements, bikeways when looking for connections and linkages when reviewing public and private development proposals. **(PP)**
- Policy P-2.1.2.3 Plan and develop an off-road north-south trail connection utilizing the Swamp Creek corridor as appropriate. **(A/D) (PP)**
- Policy P-2.1.2.4 Acquire easements to extend and develop the Tolt Pipeline Trail linking to adjoining cities. **(A/D) (FC)(PP)**
- Policy P-2.1.2.5 Establish and implement development regulations and incentives as allowable by law for new development to provide public access along these corridors to provide these links. **(A/D) (S) (FC) (PP)**
- Policy P-2.1.3 Seek external funding sources to support public access and recreational opportunities. **(S) (FC)**

Goal P-3 Protect environmentally sensitive areas, including Nature Parks, and provide opportunities for restoration, enhancement and public access. (S)

Objective P-3.1 Provide a balance between habitat restoration, enhancement and public access. (S)

- Policy P-3.1.1 Identify opportunities to provide scenic views of, or appropriate public access to, environmentally sensitive areas, and provide educational information. **(S)**
- Policy P-3.1.1.1 Establish and implement development regulations and incentives as allowable by law to provide responsible levels of public access and protection to environmentally sensitive areas in conjunction with private and public development. **(A/D) (S) (FC) (PP)**
- Policy P-3.1.2 Adopt, regularly update and implement master plans for the city's nature parks that define the balance between habitat restoration, enhancement and public access. **(A/D) (S)**
- Policy P-3.1.2.1 Update and complete implementation of the Wallace Swamp Creek Master Plan including stream bank and habitat restoration. **(A/D) (PP)**
- Policy P-3.1.2.2 Update, adopt and complete implementation of the master plan for Squire's Landing Park and continue habitat and riparian corridor restoration. **(A/D) (PP)(S)**
- Policy P-3.1.3 Seek funding sources to support efforts for restoration, enhancement and public access. **(S) (FC)**
- Policy P-3.1.3.1 Develop a city-wide habitat conservation plan. **(S) (PP)**
- Policy P-3.1.3.2 Identify resource management agencies, citizens and other volunteer groups who can partner in providing stewardship of environmentally sensitive areas. **(S) (FC)**

Goal P-4 Preserve, develop, and enhance existing parks and similar city properties to provide a balance between passive and active recreation opportunities, acquire new parks where needed and appropriate and when resources are available. (A/D) (S) (FC)

Objective P-4.1 Identify and prioritize undeveloped or underdeveloped properties for consideration of public acquisition for active recreation including athletic fields. (A/D) (FC) (PP)

- Policy P-4.1.1 Complete development of city park sites with approved master plans as funding allows. **(A/D) (FC)**

- Policy P-4.1.1.1 Update the adopted Master Plan and complete development of Log Boom Park **(A/D) (PP)**
- Policy P-4.1.1.2 Update the adopted Master Plan and complete development of Moorlands Park. **(A/D) (PP)**
- Policy P-4.1.1.3 Upon acquisition of the Twin Springs property, develop, adopt, and implement a master plan and complete development of the park. **(PP)**
- Policy P-4.1.2 Acquire a parcel(s) sufficient and suitable for Community Park uses and consider utilizing mechanisms identified in policy P-4.4.3, in addition to fee simple acquisition. **(A/D) (FC) (PP)**
- Policy P-4.1.2.1 Assess the feasibility of developing the Twin Springs (Portal Park) site for community park-type purposes including an athletic field or fields. **(A/D) (PP) (FC)**
- Policy P-4.1.2.2 Consider acquisition of property for the purposes of locating athletic fields, a “community building” or social gathering place(s) such as, but not limited to, community gardens, “Town Green”, and a dog park. **(A/D)**

Objective P-4.2 Identify and prioritize undeveloped or underdeveloped properties for consideration of public acquisition for passive recreation. (A/D (FC) (PP)

- Policy P-4.2.1 Complete development of city park sites with approved master plans as funding allows. **(A/D) (FC)**
- Policy P-4.2.1.1 Update the adopted Master Plan and complete development of Log Boom Park **(A/D) (PP)**
- Policy P-4.2.1.2 Update the adopted Master Plan and complete development of Rhododendron Park. **(A/D) (PP)**
- Policy P-4.2.1.3 Update the adopted Master Plan and complete development of Wallace Swamp Creek Park. **(A/D)(S) (PP)**
- Policy P-4.2.1.4 Update the adopted Master Plan and Complete development of Northshore Summit Park in accordance with the adopted Master Plan. **(A/D)(PP)**
- Policy P-4.2.1.5 Upon acquisition of the Twin Springs property, develop, adopt and implement a master plan and complete development of the park.

Objective P-4.3 Identify and prioritize undeveloped or underdeveloped properties for consideration of public acquisition and seek opportunities to enhance the attractiveness and visual character of the city. (A/D (FC) (PP)

- Policy P-4.3.1 Develop downtown civic center spaces and a high quality, signature “town green” at Kenmore Village and City Hall Park to include Neighborhood and Community Park-like features such as open space, site furniture, play areas, and public art. **(A/D) (PP)**

Figure 4.3 Photo: example-civic plaza



- Policy P-4.3.2 Develop “gateways” that visually enhance key city entrances consistent with a unified design theme. **(A/D)**

Figure 4.4 Photo: Recreation opportunity



Objective P-4.4 Establish strategies and criteria for acquiring public park land. (A/D (FC) (PP)

- Policy P-4.4.1 Establish and regularly review and update a priority list and possible funding sources to determine park and open space acquisition, development and/or renovation. **(FC) (PP)**
- Policy P-4.4.2 Acquire lands that abut existing city or other publicly-owned park properties that provide the greatest value in augmenting and enhancing existing city parks. **(A/D) (FC)**
- Policy P-4.4.3 Use tools such as transfer of development rights, clustering development, development agreements, planned unit developments, easements, and public giving as alternatives to fee simple acquisition of park lands and open space. **(A/D) (FC) (PP)**
- Policy P-4.4.4 Utilize a programmatic approach and public engagement during the master plan process for all future city park land development. **(PP)**

Goal P-5 Support and leverage opportunities for providing a diverse range of quality, accessible and affordable recreation programs and activities to Kenmore residents of all ages and abilities. (FC) (PP)

Objective P-5.1 Encourage Kenmore residents to utilize existing public, non-profit, and private recreational programs and resources, and support the efforts of organizations that provide additional opportunities. (FC)

- Policy P-5.1.1 Publish and display information regarding recreation opportunities available through existing public, non-profit, and private organizations in city newsletter, web-page, and other marketing materials as appropriate. **(PP)**
- Policy P-5.1.2 Promote private recreational facilities within the city and ensure such uses are allowed in the zoning code, are encouraged and are consistent and complimentary with Kenmore’s desired levels of service for parks and recreation services. **(FC) (PP)**
- Policy P-5.1.3 Consider providing new facilities and facility upgrades to existing park lands to support new or existing recreation opportunities where appropriate. **(A/D)**
- Policy P-5.1.4 Support and enable the marketplace to identify potential gaps in the provision of recreational opportunities and define what role the city of Kenmore should assume in the process to respond to deficiencies. **(FC) (PP)**

Goal P-6 Provide high quality maintenance and stewardship of Kenmore parks and open spaces that are also safe and attractive to use. (S)

Objective P-6.1 Evaluate existing parks on a regular basis to ensure that they are consistent with respect to safety regulations and service trends. (S)

- Policy P-6.1.1 Develop an equipment replacement schedule for play equipment and site furniture and other similar recreational equipment and facilities and replace prior to reaching the end of their expected life cycle. **(S) (FC)**
- Policy P-6.1.2 Revise master plans as necessary to accommodate change in recreational use, trends, impacts or demands. **(S) (PP)**

- Policy P-6.1.3 Develop and install interpretive signage where appropriate in city parks to inform and educate about the value and function of environmentally sensitive areas, community history. **(A/D) (S)**
- Policy P-6.1.4 Conduct a park security review during the master plan process involving the Kenmore Police Department.

Objective P-6.2 Provide procedures, practices and resources to maintain and operate a quality park system. (S) (FC)

- Policy P-6.2.1 Establish and adopt park maintenance standards and practices for the Kenmore Park System. **(S)**
 - Policy P-6.2.1.1 Conduct regular safety inspections of park facilities and correct any safety issues. **(S) (FC)**
 - Policy P-6.2.1.2 Use equipment, landscaping and design that reduce long-term maintenance costs and increase safety for park users. **(S) (FC)**
 - Policy P-6.2.1.3 Ensure that interagency maintenance agreements for the care of Kenmore parks are consistent with adopted city maintenance standards. **(S) (FC)**
- Policy P-6.2.2 Establish appropriate new policies governing operations and use of Kenmore Park facilities. **(S)**
- Policy P-6.2.3 Review and update the city's park use ordinance. **(S)**
- Policy P-6.2.4 Install park rules and regulation signs to inform and educate park users of appropriate use and conduct within Kenmore city parks. **(S)**
- Policy P-6.2.5 Use neighborhood and other organizational volunteers to supplement park maintenance levels, where appropriate. **(FC)**
 - Policy P-6.2.5.1 Develop, adopt and implement a city-wide policy for the use of volunteers. **(PP) (S)**
 - Policy P-6.2.5.2 Provide sufficient resources to support and manage approved volunteer efforts. **(FC) (S)**

Objective P-6.3 Maintain and update the City Parks, Recreation and Open Space Plan and conduct other appropriate master planning for Kenmore park and recreation service delivery. (S) (PP)

- Policy P-6.3.1 Conduct and prepare an inventory of public, non-profit, and private lands available for public recreation inside the Kenmore city limits. **(PP)**
- Policy P-6.3.2 Conduct a public involvement process to assess community attitudes regarding park and recreation needs and opportunities in Kenmore. **(PP)**
- Policy P-6.3.3 Conduct and prepare a demand-and-needs analysis for public parks and recreation needs in Kenmore. **(PP)**
- Policy P-6.3.4 Prepare level of service guidelines for Kenmore park lands. **(PP)**
- Policy P-6.3.5 Identify potential funding sources and strategies for implementing the Plan including goals, objectives and policy actions. **(FC) (PP)**
- Policy P-6.3.6 Prepare a six-year Capital Improvement Plan for parks and recreation facilities. **(FC) (PP)**
- Policy P-6.3.7 Ensure integration of the Park, Recreation and Open Space Plan with other city strategic plans.
- Policy P-6.3.8 Update the PROS Plan a minimum of every five years.

Objective P-6.4 Encourage multi-purpose and/or joint use of school, special district, government, non-profit and other similar agency facilities for civic, recreational, cultural and beautification activities. (FC) (PP)

- Policy P-6.4.1 Develop and execute joint facility use and maintenance agreements when appropriate with the Northshore School District, King County, State of Washington, Bastyr University, Northshore Parks and Recreation Service Area District, adjacent municipalities and others to maximize public use of existing public and or similar facilities. **(FC) (PP)**



Figure 4.5 Photo: Bastyr University ballfields

- Policy P-6.4.1.1 The athletic fields at Bastyr University represent the only sport field complex in Kenmore and their loss would be a significant impact upon recreation service delivery; consequently, the city should work cooperatively to extend the lease or acquire for community use of the athletic fields located on the Bastyr University site. **(PP) (FC)**
- Policy P-6.4.1.2 Secure easement for public recreational use of Seattle Public Utilities property for the Tolt Pipeline Trail. **(A/D) (FC) (PP)**
- Policy P-6.4.1.3 Work cooperatively with local jurisdictions to evaluate the need and the financial ability to construct and operate an indoor public pool facility, as Kenmore does not have the financial capacity to develop and operate such a facility on its own. **(PP) (FC)**
- Policy P-6.4.2 Seek partnerships to enhance opportunities for public recreation on existing public property **(A/D) (FC) (PP)**
- Policy P-6.4.3 Invite other local public agencies to participate in the preparation of Kenmore Park master plans. **(PP)**
- Policy P-6.4.4 Cooperate with the state and other regional park providers to establish and implement park master plans for their facilities that, to the greatest extent possible, are consistent with the City of Kenmore Vision Statement and Comprehensive Plan. **(A/D) (FC) (PP)**
- Policy P-6.4.5 Seek partnerships and cooperation to enhance the visual beauty and character of the city, including landscaping for street medians, landscape strips, expanding hanging basket programs, City's beautification programs and the installation of public art in appropriate locations. **(A/D) (FC) (PP)**

Goal P-7 Create a financially sustainable park and recreation system. (FC)

Objective P-7.1 Ensure sufficient resources are available prior to acquiring new land, developing or renovating park property or implementing new programs and events to sustain the resulting Kenmore park and recreation system. (A/D) (FC) (PP)

- Policy P-7.1.1 Consider long-term maintenance and operational costs in addition to the capital costs of park projects prior to proceeding with plans. **(S) (FC) (PP)**

- Policy P-7.1.1.1 Develop and prepare 6-year Capital Improvement Programs for parks identifying priorities, specific projects, and capital costs. **(A/D) (S) (FC) (PP)**
- Policy P-7.1.2 Identify and secure appropriate levels of funding to operate or support new city-sponsored recreational programs or facilities prior to making commitments to initiate and implement any new programs. **(FC) (PP)**
- Policy P-7.1.3 Utilize funding opportunities emphasizing a regional approach, such as coordinating, and/or partnering with special service districts. **(FC) (PP)**
- Policy P-7.1.4 Identify, and actively seek potential grant funding assistance from public and private sources for habitat restoration, acquisition, development and renovation of Kenmore park lands. **(A/D) (S) (FC) (PP)**
- Policy P-7.1.5 Require new development impacting park service delivery to pay its fair share of the costs of providing new park and recreation facilities. **(A/D) (FC)**

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18120 68TH AVENUE NE
KENMORE, WASHINGTON 98028

MEMO

TO: The Planning Commission

FROM: Debbie Bent, Community Development Director
Maureen Colaizzi, Parks Project Manager *Debbie Bent*

DATE: June 14, 2019

SUBJECT: Parks, Recreation and Open Space (PROS) Plan/Element – Goals, Objectives and Policy Actions

Attached is a new chapter related to the goals, objectives and policy actions. The new chapter has been reorganized. Yellow highlighted text represents what was added as new. The rest of the text was edited for clarity and concise language. On Tuesday, staff will review how the chapter was reorganized and what the major changes are.

Attachment 1: Vision, Goals and Policy Support Chapter

Highlighted yellow is new.

CHAPTER 0

VISION, GOALS AND POLICY SUPPORT

Kenmore's Service **Vision**, and the Goals, Objectives and Policy Actions set the tone for the PROS Plan. Goals are broad aspirations for how the park system would look in the future. The Objectives set the direction and the Policy Actions describe the detail of implementing the goals vision.

The City of Kenmore's service vision and mission is...

**Propelling Kenmore Upward -
We create a thriving community where people love where they live.**

Goals

These seven goals represent the direction that Kenmore strives toward for the park, open space and recreation system:

1. Provide Waterfront Access.
2. Provide Safe Routes to Park, Recreation & Open Space Facilities.
3. Preserve, Maintain and Enhance Built and Natural Facilities to ensure quality opportunities exist.
4. Create a balance of Passive and Active Recreation Opportunities in Parks.
5. Provide equitable opportunities for diverse and affordable recreation programs and community events.
6. Engage the Community in Parks, Recreation and Open Space decisions and activities.
7. Create a financially sustainable park and recreation system through partnerships and stewardship.

Guiding Fundamentals

Four Guiding Fundamentals provide an overarching direction for the Plan affecting the delivery of improvements to facilities and recreation programming:

- Principal Condition
- Key Values
- Major Issues
- Opportunities

Principal Condition

The city's **natural environment** is the "Principal Condition" of Kenmore's parks, recreation and open spaces. It's natural condition consists of a system of interconnected wildlife habitat and corridors, ravines, woodlands, wetlands, waterway including Swamp Creek, the Sammamish River and Lake Washington.

Key Values

Key values for parks and open space and recreation programming are the qualities that are intrinsically valuable or desirable to Kenmore residents.

1. **Protect and Steward** – The value of stewardship embodies responsible planning and management of parks, natural open space and recreation assets by providing consistent high-quality maintenance. Conserving natural resource by acquiring land and restoring habitat is critical to preserving the natural character of Kenmore's park system. Environmental stewardship and interpretation educate the public about Kenmore's park system's principal condition, it's natural character.
2. **Partner-** Seeking partners is an efficient and cost effective methods to acquire, develop and maintain park, open space and recreation facilities. Potential partners include neighbors, funders and organizations with the similar values.
3. **Create Balance** – Balance is a diverse park and recreation system with passive and active recreation opportunities for all ages, abilities, and interests.
4. **Instill Civic Pride** – Civic pride is loving where you live. Civic pride is felt when public spaces and services are available and well maintained; important cityscape views are preserved, public spaces are created filled with community gathering spaces with memorable site features such as public plazas, fountains, art, signage, and landscape design.

Obstacles & Opportunities

In 2015-16 a public outreach effort called Imagine Kenmore was conducted. An asset inventory and condition assessment was conducted in 2018. A community interest and opinion survey and a demand and need analysis was conducted in 2019 as part of developing this plan. Results from these collective efforts reveal obstacles and opportunities for providing a healthy, viable and balanced park and recreation system that meets the needs for Kenmore residents now and into the future.

Obstacles

Lack of Access to the Waterfront – Since 1998, Kenmore’s residents have wanted improved access to the City’s 7+ miles of shoreline and natural resources along Lake Washington, the Sammamish River and Swamp Creek.

Securing Assets for our Future Generations – It will be important to repair and replace physical recreation assets and maintain and restore natural park assets to ensure the park and recreation system is available for future generation to enjoy.

Need for safe routes to parks– Kenmore needs safe pedestrian and bicycle routes that link residents from where they live to where they want to recreate.

Being Able to Stay and Play– Residents have a desire to stay and play locally – they have a need for facilities, programs and services nearby.

Having Diverse Experiences – To stay and play, residents need diverse recreation experiences in Kenmore’s park system.

Opportunities

Walkways and Waterways – Kenmore residents are poised to gain significant waterfront access and safe routes with the passage of Kenmore’s Walkways & Waterways Improvements bond measure in November 2016. Proposition 1 Walkways & Waterways Improvements is the first city bond measure ever on the ballot in the City of Kenmore, which was incorporated in 1998.

Through an extensive community input process of the known as “Imagine Kenmore,” Kenmore residents confirmed that safe routes for pedestrians and cyclists and connecting residents with the City’s public open space and waterfront are top priorities. The Walkways and Waterways bond measure includes new sidewalks and bicycle lanes on Juanita Drive and 68th Ave NE and public waterfront access and natural area improvements at Log Boom Park, Rhododendron Park, and Squire’s Landing Park for water dependent recreation. These five projects included in the \$19.75 million bond measure reflect the results of public input.

Water-Walk Trail –There is an opportunity to connect Log Boom Park on Lake Washington with Squire’s Landing Park at the confluence of Swamp Creek and the Sammamish River. This water-walk trail would require acquisition or dedication of privately-owned property in between to make this idea a reality. The City can pursue opportunities for public access when key properties on the central waterfront redevelop.

Downtown Kenmore –The Hanger, and the Town Square plaza opened for use in 2017. Hugely successful, this new civic facility has become Kenmore’s gathering place for community events and for just hanging out. New multi-family housing has been developed. City Hall Park and the Jack Crawford Skate Court create a great central location for active recreation. City Hall Park

Master Plan hasn't been fully completed and there is capacity for creating new park amenities that could serve to meet the need of the new and existing downtown residents.

Safe Routes Network – The walkways planned along Juanita Drive and 68th Avenue NE provide a central on-street spine for a safe route network. The Burke Gilman Trail and a new Tolt-Pipeline trail create a start for an east-west spine. for a network of on-street and off-road pedestrian and bicycle routes to connect the community from the residence to their park and recreation system. The City has begun to aggregate open space land along Swamp Creek corridor that could create a vital off-road north-south connection.

Partnerships – Kenmore relies on partnerships for providing park and recreation facilities, programs and services. Partners provide facilities, programs and services that provide for, activate and care for our park and recreation system. Creating new partnerships will provide a more sustainable park and recreation system for future generations.

Opportunities to Play – For Kenmore residents to stay and play, recreation program opportunities need to exist and sufficient facilities including community gathering spaces such as off-leash dog parks or community gardens.

Objectives and Policy Actions

Objectives provide direction and policies provide the action to support the Plan goals. These actions are specifically related to the implementation of a healthy, viable and balanced park and recreation system for Kenmore.

Goal P-1: Provide Waterfront Access

Objective P-1.1 Develop a Kenmore WaterWalk.

- Policy P-1.1.1 Develop a WaterWalk Master Plan for the location for the WaterWalk connecting LoPg Boom Park to Squire's Landing Park.
- Policy P-1.1.2 Inventory and identify public and private parcels from Log Boom Park to Squire's Landing Park.
- Policy P-1.1.3 Identify specific opportunities for joint development, partnership and other options for implementing a WaterWalk.
- Policy P-1.1.4 Identify and prioritize undeveloped or underdeveloped waterfront properties in the city's central core to consider for acquisition.
- Policy P-1.1.5 Pursue opportunities for public access when key properties on the central waterfront redevelop.
- Policy P-1.1.6 Develop a plan for extending the trail system at Squire's Landing Park east along the Sammamish River and/or Swamp Creek.

Objective P-1.2 Establish and implement plans, development policies, regulations and incentives for waterfront access to retain views and create water dependent recreational opportunities in conjunction with private and public development. (A/D) (PP) (FC)

- Policy P-1.2.1 Develop a Waterfront Master Plan.
- Policy P-1.2.2 Adopt development regulations and incentives that are consistent with and further the implementation of a Waterfront Master Plan.
- Policy P-1.2.3 Identify and retain important public access and view corridors to Lake Washington and the Sammamish River.
- Policy P-1.2.4 Implement master plans for waterfront parks that improve public access and water dependent recreational experiences.
- Policy P-1.2.5 Seek external funding sources to provide public access and ensure water dependent recreational opportunities exist.

Goal P-2: Provide Safe Routes to Park, Recreation & Open Space Facilities

Objective P-2.1 Identify and prioritize key connections from neighborhoods to downtown, the waterfront, parks and public facilities.

- Policy P-2.1.1 Prepare a safe routes plan which maps a network of pedestrian and bicycle connections from neighborhoods to downtown, the waterfront, parks, public facilities.
- Policy P-2.1.2 Identify and create opportunities to provide connections to linkages in adjoining cities.
- Policy P-2.1.3 Review development proposals for creating viewpoints, view corridors and easements for pedestrian and bicycle connections.
- Policy P-2.1.4 Plan and develop an off-road north-south trail connection utilizing the Swamp Creek corridor as appropriate.
- Policy P-2.1.5 Acquire easements and develop the Tolt Pipeline Trail linking to adjoining cities.
- Policy P-2.1.6 Establish and implement development regulations and incentives for new development to provide pedestrian/bicycle routes.

Goal P-3: Preserve, Maintain and Enhance Built and Natural Facilities to Ensure Quality Opportunities Exist

Objective P-3.1 Protect environmentally sensitive critical areas in parks and open spaces and provide opportunities for restoration, enhancement and public access.

- Policy P-3.1.1 Identify opportunities to provide access, views and education of environmental critical areas.
- Policy P-3.1.2 Establish and implement development regulations and incentives to provide access and protection to critical areas.
- Policy P-3.1.3 When developing parks, create a balance between habitat restoration, enhancement and public access.
- Policy P-3.1.4 Update Wallace Swamp Creek Master Plan and implement the plan including stream bank and habitat restoration.
- Policy P-3.1.5 Implement the Squire's Landing Park Waterfront and Natural Area Access project and continue habitat and riparian corridor restoration.
- Policy P-3.1.6 Seek funding sources to support efforts for restoration, enhancement and public access.

- Policy P-3.1.7 Develop **vegetation management plans** for parks with critical areas.
- Policy P-3.1.8 Identify resource management agencies and volunteer partners to steward critical areas in parks and open spaces.
- Policy P-3.1.9 Develop and install interpretive signage to inform and educate about the value and function of environmental critical areas and community history.

Objective P-3.2 Provide high quality maintenance and stewardship of Kenmore parks and open spaces that are safe and attractive to use.

- Policy P-3.2.1 Evaluate park and recreation facilities to ensure safety and operational requirements are being met.
- Policy P-3.2.2 Develop an asset replacement schedule for recreation assets.
- Policy P-3.2.3 Replace assets prior to reaching the end of their expected life cycle.
- Policy P-3.2.4 Periodically conduct crime prevention through environmental design (CPTED) reviews of park and recreation facilities with the Kenmore Police Department.
- Policy P-3.2.5 Provide procedures, practices and resources to maintain and operate a quality park and recreation system.
- Policy P-3.2.6 Establish and adopt park maintenance standards and practices for the park and recreation system.
- Policy P-3.2.7 Conduct regular safety inspections of park and recreation facilities and correct any safety issues.
- Policy P-3.2.8 Use sustainable equipment, landscaping and design techniques that reduce long-term maintenance costs and increase safety for park users.
- Policy P-3.2.9 Establish appropriate new policies governing operations and use of park and recreation facilities.
- Policy P-3.2.10 Install park rules and regulation signs to inform and educate park users of appropriate use and conduct within Kenmore city parks.

Goal P-4: Create a balance of Passive and Active Recreation Opportunities in Parks

Objective P-4.1 Preserve, develop, and enhance existing parks and open space to provide a balance between passive and active recreation opportunities, acquire new parks to meet level of service needs.

- Policy P-4.1.1 Identify and prioritize undeveloped or underdeveloped properties for potential acquisition.
- Policy P-4.1.2 Complete development of park and recreation facilities with approved master plans as funding allows.
- Policy P-4.1.3 Implement the Log Boom Park Waterfront Access and Viewing project.
- Policy P-4.1.4 Implement the Rhododendron Park Boardwalk, Float and Boathouse projects.
- Policy P-4.1.5 Update Wallace Swamp Creek Park adopted Master Plan and implement improvements.
- Policy P-4.1.6 Implement the Twin Springs Master Plan.
- Policy P-4.1.7 Provide park amenities including public art in Kenmore's downtown.
- Policy P-4.1.8 Consider acquiring property to provide community park amenities such as athletic fields or gathering spaces such as a dog park or community garden.
- Policy P-4.1.9 Acquire lands that abut existing city or other publicly-owned park properties that provide the greatest value in augmenting and enhancing existing city parks.
- Policy P-4.1.10 Consider tools such as transfer of development rights, clustering development, development agreements, planned unit developments, easements, and public giving as alternatives to fee simple acquisition of park lands and open space.

Goal P-5: Provide equitable opportunities for diverse and affordable recreation programs and community events.

Objective P-5.1 Provide Kenmore residents with information about current recreation programming in Kenmore

- Policy P-5.1.1 Support the efforts of organizations that provide recreation programming.
- Policy P-5.1.2 Publicize recreation opportunities in the city using the newsletter, web-page, and other marketing materials.
- Policy P-5.1.3 Promote private recreation programming and facilities within the city.
- Policy P-5.1.4 Consider providing park amenities to existing parks that support new trends in recreation to continue to meet community need.
- Policy P-5.1.5 Support recreation providers to offer recreational opportunities in Kenmore and define the City's role in providing programs for the community.

Goal P-6 Engage the Community in Parks, Recreation and Open Space decisions and activities.

Objective P-6.1 Maintain and update the city Parks, Recreation and Open Space plan and conduct other appropriate master planning for Kenmore park and recreation service delivery.

- Policy P-6.1.1 Conduct and prepare an inventory of public, non-profit, and private lands in Kenmore available for expanding the park and recreation system.
- Policy P-6.1.2 Conduct a public involvement process to assess community attitudes regarding park and recreation needs and opportunities in Kenmore.
- Policy P-6.1.3 Conduct and prepare a demand-and-needs analysis for public parks and recreation needs in Kenmore.
- Policy P-6.1.4 Prepare level of service guidelines for the park and recreation system.
- Policy P-6.1.5 Identify potential funding sources and strategies for implementing the plan including goals, objectives and policy actions.
- Policy P-6.1.6 Prepare a six-year Capital Improvement Plan for parks and recreation facilities. (FC)
- Policy P-6.1.7 Ensure integration of the Park, Recreation and Open Space plan with other city strategic plans.
- Policy P-6.1.8 Update the PROS plan a minimum of every five years.

- Policy P-6.1.9 Revise master plans as necessary as the community demand and need changes.
- Policy P-6.1.10 Review and update the City’s park use ordinance.
- Policy P-6.1.11 Maintain a list of funding sources, acquisition, development and renovation projects.
- Policy P-6.1.12 Utilize a programmatic approach and public engagement during the park master planning process.
- Policy P-6.1.13 Establish strategies and criteria for acquiring land for park and recreation facilities.

Goal P-7: Create a financially sustainable park and recreation system through partnerships and stewardship.

Objective P-7.1 Ensure sufficient resources are available prior to acquiring new land, developing or renovating park property or implementing new programs and events to sustain the resulting Kenmore park and recreation system.

- Policy P-7.1.1 Budget for long-term maintenance and operational costs in addition to the capital costs of park projects prior to proceeding with plans.
- Policy P-7.1.2 Develop and prepare six-year capital improvement program projects identifying priorities, specific projects, and capital costs.
- Policy P-7.1.3 Identify and secure appropriate levels of funding to operate or support new city-sponsored recreational programs or facilities prior to making commitments to initiate and implement any new programs.
- Policy P-7.1.4 Utilize funding opportunities, emphasizing a regional approach, such as coordinating, and/or partnering with special service districts.
- Policy P-7.1.5. Identify, and actively seek potential grant funding assistance from public and private sources for habitat restoration, acquisition, development and renovation.
- Policy P-7.1.6 Require new development impacting park service delivery to pay its fair share of the costs of providing new park and recreation facilities.
- Policy P-7.1.7 Seek partnerships to enhance opportunities for recreation programming at existing parks and recreation facilities.
- Policy P-7.1.8 Implement a city-wide policy for volunteers to help steward parks.

Objective P-7.2 Encourage multi-purpose and/or joint use of school, special district, government, non-profit and other similar agency facilities for civic, recreational, cultural and beautification activities.

- Policy P-7.2.1 Develop and execute joint use agreements when appropriate with other governmental and community service providers to maximize public use of existing public facilities.
- Policy P-7.2.2 Work cooperatively with local jurisdictions to evaluate the need and the financial ability to construct and operate an indoor recreation and aquatic center facility to meet community need.
- Policy P-7.2.3 Invite other local public agencies to participate in developing park master plans.
- Policy P-7.2.5 Cooperate with the state and other regional park providers to establish and implement park master plans for their facilities to ensure they are consistent with the city's vision and Comprehensive Plan.
- Policy P-7.2.6 Seek partnerships to enhance the visual beauty and character of the city including landscaping and public art in appropriate locations.
- Policy P-7.2.7 Provide sufficient resources to support and manage approved volunteer efforts.
- Policy P-7.2.8 Use neighborhood and other organizational volunteers to supplement park maintenance levels, where appropriate.
- Policy P-7.2.9 Work cooperatively with Bastyr University to extend the lease agreement for use of their campus athletic fields.
- Policy P-7.2.10 Secure additional easement for use of Seattle Public Utility's property for continuing the Tolt-Pipeline Trail.