

**City of Kenmore
Planning Commission Meeting Minutes
August 15, 2023 @ 7:00 p.m.**

Planning Commission Members – In Attendance (the meeting was held onsite and virtually using the Zoom online platform)

Dwight Thompson, Chair
Mike Vanderlinde, Vice Chair (Joined over Zoom)
Tracy Banaszynski
Nathan Loutsis
Saad Qadri (Joined over Zoom)
Derek Wyckoff

Staff

Debbie Bent, Community Development Director
Todd Hall, Principal Planner
Shannon Tipple-Leen, Planning Commission Clerk
Brian Randall, Co-Clerk

1. CALL TO ORDER

The meeting was called to order by Chair Thompson at 7:00 p.m.

2. PUBLIC COMMENTS

No Public Comments

3. APPROVAL OF MINUTES

July 18, 2023 Meeting minutes were approved by unanimous consent.

4. PUBLIC HEARING

Comprehensive Plan Public Services & Utilities Elements

The Public Hearing was opened at 7:03pm

Staff introduced to the Comprehensive Plan Public Services & Utilities Elements.

Public Comment

Jon Culver gave public comment.

The Public Hearing was closed at 7:09pm.

5. AGENDA ITEMS

Comprehensive Plan Update: Public Services Element

Commissioners provided questions or comments:

- Map changes to figure PS1 noting Kenmore Middle School and Twin Springs Park
- Page 9-5 there is an addition of Mental Health language
- Page 9-9 there is an addition of the word “combined” to the Fire Departments listed
- How long is the contract with the fire department?
 - Staff will find out.
- The Patrol Districts map is outdated.
 - Staff will work with GIS staff to update the map. Commissioners will accept a new map as discussed without objection.
- Has Kenmore established a Community Court system in reference to 9-17?
 - Staff will find out. Commissioners will accept the update to 9-17 without objection.
- The Commission suggested, discussed, and decided to add UW Bothell and Cascadia College to line 14.
- Thank you to Chief Moen for addressing the concerns about differentiating felonies from misdemeanors in his memo.
- What are the police doing to address interacting with people who do not speak English?
 - They use the language line and the Sheriff’s office to assist with language identification and translation.
- Is there a place to add the language information to the Police Services section?
 - Staff replied that it makes the most sense in 9-11. Commission allows staff to make those changes before it sent to Council.
- Requested that the Police Memorandum is attached to the Public Services Element when sent to Council. Commission thought the Council will want to see it when they see the Element so they understand how the Commission came to their recommendations.

AGENDA ITEMS cont.

Comprehensive Plan Update: Utilities Element

Staff pointed out changes to the element including:

- 10-2 on line 23 changes were made to include gas and coal.
- A map from PSE was left at out 10-6 because it contained sensitive information.
- No changes to water, sewer, or property map.
- Policy U-2.1.3 added "and provided regularly and consistently."
- Policy U-3.4.2 & 3.4.3 added wording about undergrounding electric in right of ways when feasible.
- Remove PSE in U-5.2.3 and use the "contracted" language as before.

Commissioners provided questions or comments:

- Is Goal U-5 a good place to add language about exploring a PUD option.
 - Staff replied that we do not know the feasibility but if it was stated as exploring it was better.
- Policy U-5.2.5 add the word "safe" to the storage of batteries.
 - Staff will make the change.
- Make changes U-5.2.2 to remove PSE and replace with "contracted energy provider."
- Policy U-5.1.2 add "or similar program with contracted energy provider."
- There were discussions about changing the wording on Policy 5.2.3 to address exploration of other Public Utilities Districts. There was additional discussion that determined it should be its own policy. Some language for a new Policy 5.2.6 was discussed. As the finalized goal was different from Objective U.5.2 it was moved to Objective U-3.
- A new Policy U-3.1.10 was added by unanimous consent.
"Evaluate Advantage of transitioning from private to publicly owned energy provider."
- Permission was given to staff to make grammatical and numbering changes.

MOTION: Commissioner Loutsis moved to send the Public Services Element and the Utilities Element as amended be transmitted to the City Council for action. Commissioner Vanderlinde seconded the motion.

VOTE: 6 For, 0 Against, 0 Abstain. Motion Carried.

- Please forward any public comments related to the Elements to Council.

Planning Commission applications are open until Sept 30th.

Staff noted that the Planning Commission's Scope and Rules are out of date. The Clerks have been working on them. There is a committee of Commissioners that will look at them now. They will then be forwarded to the City Attorney.

Upcoming dates:

Sept 5th - Planning Commission discussion topics for the Transportation and

Climate Action elements will be determined for the September 25 City Council meeting

Sept 18th - Transportation Element recommendation to Council

Sept 25th - Climate Action Element recommendation to Council

Oct 16th - Public Services and Utilities Element recommendation to Council

6. ADJOURNMENT

Chair Thompson adjourned the meeting at 8:19 PM

Shannon Tipple-Leen

Planning Commission

Approved by Planning Commission on: September 5, 2023